



A D M I N I S T R A T I V E      O F F I C E S

Mayor **Robert Paul**  
Mayor **Pro-Tem Michelle Elder**  
City Manager **Chris Wilson**

Commissioner **Joe Rozell**  
Commissioner **Jules Olzman**  
Commissioner **Jeffrey Jenks**

**OPEN ROOF SWORN AFFIDAVIT**

Date: \_\_\_\_\_

The following named person \_\_\_\_\_ who is the permit holder

for the roof project located at \_\_\_\_\_ and having permit

number \_\_\_\_\_ personally came and appeared before me, the under oath or affirmation, in good faith, and under penalty of perjury, of sincere belief and personal knowledge that the following matters, facts and things set forth are true and correct, to the best of his/her knowledge:

That the following work was performed to the code requirements as set forth by the 2015 MRC-

- Any and all wood replaced was secured properly using approved fasteners.
- Ice and water shield was installed to a point two (2) feet past the warm inside of the building wall.
- Chimneys having a width of thirty (30) inches or more have a proper cricket/saddle.
- "Felt" underlayment was installed on any portion of the roof not requiring ice and water shield.

\_\_\_\_\_  
Permit Holder Signature

\_\_\_\_\_  
Date

Subscribed and sworn to before me  
This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
\_\_\_\_\_ County, Michigan.

My Commission Expires on : \_\_\_\_\_

Seal

\_\_\_\_\_  
Notary Signature

\_\_\_\_\_  
Printed Name