

CITY OF HUNTINGTON WOODS
REGULAR MEETING OF THE CITY COMMISSION
MINUTES
October 18, 2022
7:30 p.m.
City Hall

Mayor Paul called the Meeting to order at 7:30 p.m.

PRESENT: Mayor Bob Paul, Mayor Pro Tem Elder, Commissioner Olsman,
Commissioner Rozell

ABSENT: Commissioner Jenks (excused)

City Staff Present: City Manager Wilson,
Finance Director/Treasurer Haan, City Clerk Barckholtz, Zoning
Administrator Berry and City Attorney Rosati

A Moment of Silence was observed for the passing of former City Manager, Amy Sullivan.

APPROVAL OF AGENDA

Moved by Commissioner Rozell and seconded by Mayor Pro-Tem Elder to approve the October 18, 2022 Agenda as presented.

Ayes: Paul, Elder, Rozell, Olsman
Nays: None
Absent: Jenks (excused)

The Motion Carried.

APPROVAL OF CONSENT AGENDA

Moved by Mayor Pro Tem Elder and seconded by Commissioner Olsman to approve the October 18, 2022 Consent Agenda as presented.

Ayes: Paul, Elder, Rozell, Olsman
Nays: None
Absent: Jenks (excused)

The Motion Carried.

COMMUNICATIONS

1. ICMA Distinguished Service Award – Mark Wollenweber
2. Oakland County Public Transportation Milage Informational Page

COUNTY COMMISSIONER AND ELECTED OFFICIAL REMARKS

None

PUBLIC PARTICIPATION:

None

RESOLUTION R-42-2022:

Matter of consideration to receive and file the Public Act 51 Annual Certification of Employee Related Conditions.

Moved by Commissioner Rozell and seconded by Commissioner Olsman to receive and file the Public Act 51 Annual Certification of Employee Related Conditions.

Ayes: Paul, Elder, Rozell, Olsman

Nays: None

Absent: Jenks (excused)

The Motion Carried.

RESOLUTION R-43- 2022:

Matter of consideration to approve the amendment to the Personnel manual, COVID sick Time.

Manager Wilson clarified the amendment would include requiring an employee to provide proof of a positive COVID test to receive the five days of COVID sick time.

Ayes: Paul, Elder, Olsman, Rozell

Nays: None

Absent: Jenks (excused)

The Motion Carried.

RESOLUTION R-44-2022:

Matter of consideration to approve the amendment to Section 9.02 of the Personnel Manual, Holiday Vacation Time.

Manager Wilson along with Finance Director/Treasurer Haan clarified that the Non-Union Employees Personnel Manual currently states a full-time employee is required to work the day before and the day after a City holiday in order to receive payment for that day. Past practices have not included proper enforcement of the rule and it is viewed as too stringent. The recommended change would consist of requiring the full-time employee to work either the day before or the day after a paid holiday to receive payment for the day.

Moved by Commissioner Olsman and seconded by Commissioner Rozell to approve the amendment to Section 9.02 of the Personnel Manual, Holiday Vacation Time.

Ayes: Paul, Elder, Rozell, Olsman

Nays: None

Absent: Jenks (excused)

The Motion Carried.

RE-DEVELOPMENT READY COMMUNITY PRESENTATION AND DISCUSSION:

Hank Berry, City of Huntington Woods Zoning Administrator, provided the Commission with a Power Point presentation about the City's progress made in becoming a Re-Development Ready Community.

BOARDS, COMMISSIONS AND COMMITTEE APPOINTMENTS:

Moved by Commissioner Rozell and seconded by Commissioner Olsman to appoint Nathanael Schiffbauer to the Arts and Garden Board for a partial term ending 2023 and appoint Francesca Halley as the Student Representative for the Parks and Recreation Board.

Ayes: Paul, Elder, Olsman, Rozell

Nays: None

Absent: Jenks (excused)

The Motion Carried.

CITY MANAGER'S REPORT

- The City along with Royal Oak, Berkley and Oak Park submitted an application for the Reconnecting Communities 80/20 Grant that would specifically be for Huntington Woods, help with traffic calming issues at Scotia and Mortenson near the Fire Department providing a dedicated pedestrian crossing along with a light. He will continue to keep the Commission updated on the progress of the grant process.
- Leaf pickup will start later in the week. The DPW will be picking up late into November or early December. Tringali will continue to pick up yard waste
- The City moved to a new health care consultant now working with IBEX. The City received a 3.7% reduction in health care premiums which should have a positive impact on the budget.
- The Clerk's office has processed around 2300 absentee ballots so far for the November 8, 2022 Election. There is a drop box located in City Hall and a newly installed drop box on the west side of the building. The east side box in the vestibule has been removed for security reasons.

- City Hall will be open additional hours on Saturday, November 5, 2022 from 8:00 a.m. to 4:00 p.m. for election business as well as remaining open during the 1:00 p.m. to 2:00 p.m. lunch hour from October 31, 2022 to November 7, 2022.
- Welcomed the City's new Communication Engagement Officer, Francesco Ferrara to the team. He has been working on the City's website as well as updating the Library's website.
- Noted that in multiple 2021 rankings, the City of Huntington Woods has been listed as Best Place to Live in Michigan, The 4th Best Place to Live, 2nd Best Place to Raise a Family, 2nd Safest City in Michigan, and Best Suburb in the State.

ADJOURNMENT:

Moved by Commissioner Rozell and seconded by Commissioner Olsman to adjourn the regular City Commission meeting.

Ayes: Paul, Olsman, Elder, Rozell

Nays: None

Absent: Jenks (excused)

The Motion Carried, meeting adjourned at 8:06 p.m.

Heidi Barckholtz, City Clerk

Robert F. Paul, III, Mayor