

CITY OF HUNTINGTON WOODS  
REGULAR MEETING OF THE CITY COMMISSION  
MINUTES  
**May 17, 2022**  
7:30 p.m.  
City Hall

Mayor Pro Tem Elder called the Meeting to order at 7:30 p.m.

**PRESENT:** Pro Tem Elder, Commissioner Jenks, Commissioner Olsman and  
Commissioner Rozell

**ABSENT:** Paul (excused)

City Staff Present: City Manager Wilson,  
Finance Director/Treasurer Rowland, City Clerk Barckholtz, Accounting  
Specialist Haan and City Attorney Rosati

**APPROVAL OF AGENDA**

Moved by Commissioner Olsman and seconded by Commissioner Rozell  
to approve the May 17, 2022 agenda as presented.

Ayes: Elder, Jenks, Rozell, Olsman

Nays: None

Absent: Paul (excused)

**The Motion Carried.**

**APPROVAL OF CONSENT AGENDA**

Moved by Commissioner Jenks and seconded by Commissioner Olsman  
to approve the May 17, 2022 Consent Agenda.

Ayes: Elder, Rozell, Jenks, Olsman

Nays: None

Absent: Paul (excused)

**The Motion Carried.**

## **COMMUNICATIONS**

Moved by Commissioner Olsman and seconded by Commissioner Rozell to accept the resignation of Julie Petrik from the Environmental Sustainability Committee with thanks for time served.

Ayes: Elder, Jenks, Olsman, Rozell

Nays: None

Absent: Paul (excused)

**The Motion Carried.**

## **COUNTY COMMISSIONER AND ELECTED OFFICIAL REMARKS**

### **State Representative Weiss – 27<sup>th</sup> House District**

- Provided an update on the work being done in Lansing with the various budgets.
- Introduced a memorial highway bill today in honor of a Hazel Park officer struck down twenty years ago while responding to a call. The resolution will designate parts of I-75 as Jessica Nagel Memorial Highway in her honor.
- If anyone needs to reach her with questions or concerns they can email her at [reginaweiss@house.mi.gov](mailto:reginaweiss@house.mi.gov).

## **PROCLAMATIONS**

### **PROCLAMATION BY THE CITY OF HUNTINGTON WOODS PROCLAIMING MAY ASIAN PACIFIC AMERICAN HERITAGE MONTH**

**Whereas**, The month of May was chosen as Asian Pacific American Heritage Month to commemorate the immigration of the first Japanese citizen, Nakahama Manjiro, to the United States on May 7, 1843, but also the anniversary of the May 10, 1869 completion of the first Transcontinental Railroad built with the back-breaking labor of nearly 20,000 Chinese immigrants; and

**Whereas**, Oakland County's population is more than 8 percent of Asian American and Pacific Islander (AAPI), Michigan's population is more than 3% and Huntington Woods population is more than 2% AAPI and these populations include devoted community members who serve as artists, business owners, educators, health care professionals, lawyers and judges, clergy members, first responders and military personnel; and

**Whereas**, while we celebrate the achievements and contributions of Asian Americans and Pacific Islanders that enrich our history, society, and culture, we must also acknowledge a darker aspect of the AAPI experience in America – structural discrimination, negative racial stereotypes, prejudice and injustice.

**Whereas**, Asian American Pacific Islanders have distinguished themselves as leading researchers in science, medicine, and technology; distinguished lawyers, judges and government

leaders; in the arts, literature, and sports, as war heroes who defended our country; and healthcare heroes currently on the front lines of the pandemic; and

**Whereas**, today more than 20 million Asian American Pacific Islanders live in the United States and through their actions, make America, Michigan and Huntington Woods a more vibrant, prosperous, and better nation.

**Now, therefore, be it resolved** that I, Robert Paul, Mayor of the City of Huntington Woods, on behalf of the Huntington Woods City Commission, do hereby proclaim May 2022 as Asian Pacific American Heritage Month in the City of Huntington Woods and encourage all Huntington Woods residents to learn more about Asian American and Pacific Islander heritage, and work to combat racism and xenophobia as we celebrate this month.

**PROCLAMATION BY THE CITY OF HUNTINGTON WOODS  
DECLARING THE FIRST FRIDAY IN JUNE NATIONAL GUN VIOLENCE  
AWARENESS DAY**

This proclamation declares the first Friday in June to be National Gun Violence Awareness Day in the City of Huntington Woods, to honor and remember all victims and survivors of gun violence and to declare that we as a country must do more to reduce gun violence.

**WHEREAS**, every day, more than 110 Americans are killed by gun violence, alongside more than 200 who are shot and wounded, and on average there are nearly 16,000 gun homicides every year; and

**WHEREAS**, Americans are 26 times more likely to die by gun homicide than people in other high-income countries; and

**WHEREAS**, Michigan has 1,270 gun deaths every year, with a rate of 12.7 deaths per 100,000 people. Michigan has the 29th highest rate of gun deaths in the US; and

**WHEREAS**, gun homicides and assaults are concentrated in cities, with more than half of all firearm related gun deaths in the nation occurring in 127 cities; and

**WHEREAS**, cities across the nation, including in Huntington Woods, are working to end the senseless violence with evidence-based solutions; and

**WHEREAS**, protecting public safety in the communities they serve is mayors' highest responsibility; and

**WHEREAS**, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from people with dangerous histories; and

**WHEREAS**, mayors and law enforcement officers know their communities best, are the most familiar with local criminal activity and how to address it, and are best positioned to understand how to keep their citizens safe; and

**WHEREAS**, gun violence prevention is more important than ever as the COVID-19 pandemic continues to exacerbate gun violence after more than two years of increased gun sales, increased calls to suicide and domestic violence hotlines, and an increase in city gun violence;

**WHEREAS**, in January 2013, Hadiya Pendleton was tragically shot and killed at age 15; and on June 3, 2022 to recognize the 25th birthday of Hadiya Pendleton (born: June 2, 1997), people across the United States will recognize National Gun Violence Awareness Day and wear orange in tribute to -

- (1) Hadiya Pendleton and other victims of gun violence; and
- (2) the loved ones of those victims; and

**WHEREAS**, the idea was inspired by a group of Hadiya's friends, who asked their classmates to commemorate her life by wearing orange; they chose this color because hunters wear orange to announce themselves to other hunters when out in the woods and orange is a color that symbolizes the value of human life; and

**WHEREAS**, anyone can join this campaign by pledging to wear orange on June 3rd, the first Friday in June in 2022, to help raise awareness about gun violence; and

**WHEREAS**, by wearing orange on June 3, 2022 Americans will raise awareness about gun violence and honor the lives of gun violence victims and survivors; and

**WHEREAS**, we renew our commitment to reduce gun violence and pledge to do all we can to keep firearms out of the wrong hands, and encourage responsible gun ownership to help keep our children safe.

**NOW, THEREFORE BE IT RESOLVED**, that Mayor Paul of the city of Huntington Woods declares the first Friday in June, June 3, 2022, to be National Gun Violence Awareness Day. I encourage all citizens to support their local communities' efforts to prevent the tragic effects of gun violence and to honor and value human lives.

**PUBLIC PARTICIPATION:**

**Harold Stack – Huntington Woods resident:**

Commented on the City's policy allowing Commissioners to use City vehicles.

**Debra Hemmye – Huntington Woods Library Director:**

Provided an update to the Commission on improvements, activities, and programming going on at the Library over the summer. This includes making the library more welcoming, creating two group study rooms, promoting the Children's Librarian (Calla Sundin) throughout the school and community, updating the library's email addresses, changing the library domain to hwoodslib.org, and receiving five Chrome Books and the addition of an outdoor tent and speaker system through the MI-83 ARPA grant. She further noted that the Woods Gallery has had four sales over the past month in which

the City received a 30% commission with each sale. She is very pleased with Joanne Kalio's work as Gallery Coordinator.

**PUBLIC HEARING**

Matter of receiving public input on the proposed 2022/2023 City Budget in accordance with Chapter IX, Section 8 of the City Charter.

Mayor Pro-Tem Elder opened the Public Hearing at 7:59 p.m.

Finance Director Tim Rowland provided a budget brief power point for the City Commission during the public hearing.

Hearing no Public Comment, Mayor Pro-Tem Elder closed the public hearing at 8:04 p.m.

**RESOLUTION R-16-2022:**

Matter of adopting the City Budget for the Fiscal Year commencing on July 1, 2022 and ending on June 30, 2023.

Moved by Commissioner Rozell and seconded by Commissioner Olsman to adopt the General Appropriation Act of the City of Huntington Woods for the fiscal year July 1, 2022 through June 30, 2023, the Act to make appropriations and to provide for the disposition of all income received by the City of Huntington Woods.

Ayes: Elder, Jenks, Olsman, Rozell

Nays: None

Absent: Paul (excused)

**The Motion Carried.**

**RESOLUTION R-17-2022:**

Matter of authorizing collection of the tax administration fee in accordance with P.A. 503 in 1983.

Moved by Commissioner Olsman and seconded by Commissioner Jenks authorize the collection of the tax administration fee in accordance with P.A. 503 in 1983.

Ayes: Elder, Jenks, Rozell, Olsman

Nays: None

Absent: Paul (excused)

**The Motion Carried.**

**RESOLUTION R-18-2022:**

Matter of consideration to authorize the City Treasure to transfer the City's Delinquent water bills for the following accounts, to the 2022 Summer Tax Roll of the City of Huntington Woods, in accordance with Chapter 19, Section 2.87 of the City Code.

Moved by Commissioner Olsman and seconded by Commissioner Rozell to authorize the City Treasure to transfer the City's Delinquent water Bills for the following accounts, to the 2022 Summer Tax Roll of the City of Huntington Woods, in accordance with Chapter 19, Section 2.87 of the City Code.

Ayes: Elder, Olsman Jenks, Rozell  
Nays: None  
Absent: Paul (excused)

**The Motion Carried.**

**RESOLUTION R-19-2022:**

Matter of consideration to approve authorize City Administration to purchase Michigan Historical Marker 2246 recognizing Rackham Golf Course.

Manager Wilson noted the City applied for the State Historical Marker for Rackham Golf Course and have since received approval. The marker will recognize Rackham's historical and cultural importance as one of the early premier public golf courses, one of the first integrated municipal golf courses in the country and highlight the legacy of Erellon Ben Davis as the first African American golf pro at a municipal golf course in the United States. The cost is \$4,400 which includes installation. The plaque will be in a highly visible location at the entrance area to Rackham. The City has applied for a grant to assist with the cost of the sign purchase.

Moved by Commissioner Jenks and seconded by Commissioner Olsman to authorize the City Administration to purchase Michigan Historical Marker 2246 recognizing Rackham Golf Course.

Ayes: Elder, Jenks, Rozell, Olsman  
Nays: None  
Absent: Paul (excused)

**The Motion Carried.**

**RESOLUTION R-20-2022:**

Matter of consideration to approve and authorize the City Manager to execute an agreement with Pyrotechnico Fireworks, Inc. for a fireworks show on the evening of July 1, 2022 and to submit the required license application to the Bureau of Fire Services.

Manager Wilson noted the City was able to come to an agreement with Pryotecnico Fireworks out of Rockford, Michigan for a show on July 1, 2022. Although different than the normal date, it is a good start to the long holiday weekend. The show should be approximately twenty-two minutes in length. He further noted he asked that they avoid the use of the loud "boomers" due to the proximity of the zoo. They have agreed to

tailor the show to the uniqueness of the community. The start time should be around 10:00 p.m. Further, City administration has met with representatives of Rackham to procure the location for the display and has arranged for set-up the day of. Pyrotecnico has provided a certificate of liability insurance naming the City and Rackham as additional insured.

Moved by Commissioner Rozell and seconded by Commissioner Olsman to approve and authorize the City Manager to execute an agreement with Pyrotecnico Fireworks, Inc. for fireworks show on the evening of July 1, 2022 and to submit the required license application to the Bureau of Fire Services.

Ayes: Elder, Jenks, Rozell, Olsman  
Nays: None  
Absent: Paul (excused)

**The Motion Carried.**

**RESOLUTION R-21-2022:**

Matter of appointment of Chris Wilson as Representative and Rocco Fortura as Alternate to the Southeast Oakland County Resource Recovery Authority (SOCCRA) Board for the fiscal year beginning July 1, 2022.

Moved by Commissioner Rozell and seconded by Commissioner Jenks to appoint Chris Wilson as Representative and Rocco Fortura as Alternate to the Southeast Oakland County Resource Recovery Authority (SOCCRA) Board for the fiscal year beginning July 1, 2022.

Ayes: Elder, Jenks, Rozell, Olsman  
Nays: None  
Absent: Paul (excused)

**The Motion Carried.**

**RESOLUTION R-22-2022:**

Matter of appointment of Rocco Fortura as Representative and Chris Wilson as Alternate to the Southeast Oakland County Water Authority (SOCWA) Board for the fiscal year beginning July 1, 2022.

Moved by Commissioner Jenks and seconded by Commissioner Rozell to appoint Rocco Fortura as Representative and Chris Wilson as Alternate to the Southeast Oakland County Water Authority (SOCWA) Board for the fiscal year beginning July 1, 2022.

Ayes: Elder, Jenks, Olsman, Rozell  
Nays: None  
Absent: Paul (excused)

**The Motion Carried.**

**RESOLUTION R-23-2022:**

Matter of consideration to approve the City of Huntington Woods Park Usage Rules and Regulations.

Moved by Commissioner Olsman and seconded by Commissioner Rozell to table the approval of the City of Huntington Woods Parks Usage Rules and Regulation to the June 7, 2022 City Commission meeting.

**Commissioner Comments**

**Olsman:**

Noted he does not feel these rules and regulation are ready for approval needing further discussion and changes prior to coming before the City Commission. Although there is an urgency in getting this approved, a delay will not make a notable difference in the final outcome. He would like to see it put on the June 7, 2022 agenda.

Ayes: Elder, Jenks, Rozell, Olsman

Nays: None

Absent: Paul (excused)

**The Motion Carried.**

**RESOLUTION R-24-2022:**

Matter of consideration to appoint Ethan Haan as the Interim Treasurer for the City of Huntington Woods.

Manager Wilson noted with the resignation of Finance Director/Treasurer Tim Rowland as of May 31, 2022, the City will need to appoint someone to the role of the City Treasurer. City Administration has already begun the search process for the position of Finance Director. Per Chapter 3, Section 17 of the City Charter, the position of Treasurer is to be appointed by the Manager, subject approval by the Commission. It is his recommendation to appoint current Accounting Specialist Ethan Haan to the position of Interim City Treasurer effective June 1, 2022. Ethan has proven to be a responsible and quality employee. Further City Administration is working with Plante Moran to retain part time accounting help to assist with the closing of the books for the FY 2021-22 and other aspects of the Finance Director position. This arrangement will allow the City operations to move forward smoothly during the search process. Further, he feels it is appropriate to have the appointed Treasurer be a full-time employee of the City. This appointment will be reevaluated upon the hiring and commencement of employment for a new Finance Director.

Moved by Commissioner Jenks and seconded by Commissioner Rozell to appoint Ethan Haan as the Interim Treasurer for the City of Huntington Woods.



**Commissioner Comments:**

**Elder:**

Thanked Tim for his hard work and professionalism and is grateful he is leaving the City in a good financial position. She wished him the best in the next chapter of his career.

**Olsman:**

Thanked Tim for his great work and direction he has taken the City. It will be a big loss for the City but wished him well in his new endeavor.

**Jenks:**

Thanked Tim for his hard work and for looking at things with the City's long-term needs and future in mind. He noted Tim will do a great job wherever he goes.

Ayes: Elder, Jenks, Olsman, Rozell

Nays: None

Absent: Paul (excused)

**The Motion Carried.**

**RESOLUTION R-25-2022:**

Matter of setting a public hearing on the proposed Adoption of an Ordinance to amend the Chapter 40, Zoning, Article 9, Sustainable Design and Environmental Standards, to Replace in its entirety Section 9.03, Solar Structures and Easements; and to Provide Penalties for Violations thereof.

Moved by Commissioner Olsman and seconded by Commissioner Rozell to set a public hearing on the proposed Adoption of an Ordinance to amend the Chapter 40, Zoning, Article 9, Sustainable Design and Environmental Standards, to Replace in its entirety Section 9.03, Solar Structures and Easements; and to Provide Penalties for Violations thereof.

Ayes: Elder, Jenks, Rozell Olsman

Nays: None

Absent: Paul (excused)

**The Motion Carried.**

**BOARDS, COMMISSION AND COMMITTEE APOINTMENTS:**

Matter of new appointments of residents to various Boards, Commissions and Committees.

Moved by Commissioner Rozell and seconded by Commissioner Olsman appoint Fun Ng to the Senior Advisory Committee and Rachel Pollack to the Environmental Advisory Committee.

Ayes: Elder, Rozell, Olsman, Jenks  
Nays: None  
Absent: Paul (excused)

**The Motion Carried.**

### **CITY MANAGER'S REPORT**

- The City Administration has started the process for the Finance Director/Treasurer search. Opening ads went out this week.
- Thanked Tim Rowland for his work as City Finance Director/Treasurer and wished him well as he moves on.
- Work continues on the Juneteenth Celebration that will be held June 18, 2022 from 2:00 p.m. to 5:00 p.m. at the Recreation Center. There will be catering as well as food vendors, speakers, music and kids' activities. They are looking forward to a good turnout.
- The City has received a copy of the ten-year Comcast Franchise agreement. It has been forwarded to City Attorney Rosati. Look for that to be on the June 7, 2022 agenda.
- Offered condolences to Dennis Dubet's family after his untimely passing.
- Commissioner Olsman on behalf of the City Commission congratulated former City Manager Sullivan's daughter on her marriage this past weekend.

### **ADJOURNMENT:**

Moved by Commissioner Rozell and seconded by Commissioner Jenks to adjourn the regular City Commission meeting.

Ayes: Paul, Olsman, Elder, Rozell, Jenks  
Nays: None  
Absent: Olsman (excused)

**The Motion Carried, meeting adjourned at 8:35 p.m.**

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Heidi Barckholtz, City Clerk

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Robert F. Paul, III, Mayor