

Regular Meeting of the City Commission
Tuesday, May 16, 2023
7:30 p.m.
Huntington Woods City Hall
Agenda

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF CONSENT AGENDA

All items listed under the Consent Agenda are considered routine by the City Commission and will be enacted in one motion. There will be no separate discussion on these items unless a Commission member so requests, in which event the item(s) will be removed from the Consent Agenda and added to the Regular Agenda at the end of the items of business.

1. Regular Meeting Minutes of April 4, 2023
2. Special Meeting Minutes of April 25, 2023
3. Special Meeting Minutes of April 25, 2023 – Budget Study Session
4. Approval of Warrant 400
5. Berkley School District Tax Collection Agreement
6. Civic Event Permit – Annual Run For the Ribbon 5k
7. Reports and Minutes
 - a. Planning Commission – February 27, 2023
 - b. Planning Commission – March 27, 2023
 - c. Zoning Board of Appeals – March 13, 2023
 - d. Anti-Racism Advisory Committee – February 8, 2023
 - e. Anti-Racism Advisory Committee – March 8, 2023
 - f. Anti-Racism Advisory Committee – April 19, 2023
 - g. Arts and Garden Board – January 17, 2023
 - h. Arts and Garden Board – February 21, 2023
 - i. Senior Advisory – March 2, 2023
 - j. Library Advisory Board – March 20, 2023
 - k. Parks and Recreation Advisory Committee – March 21, 2023
 - l. Treasurer's Report – March and April 2023

COMMUNICATIONS

1. Arbor Day Foundation Names Huntington Woods a 2022 Tree City USA
2. MML Worker's Compensation Fund – Dividend Credit for July 2023 to June 2024 Renewal Premium
3. Michigan Association of Municipal Clerks – MiPMC Certification Recognition, Heidi Barckholtz

PROCLAMATION

1. Proclamation declaring May Jewish Heritage Month
2. Proclamation declaring May Asian Pacific American Heritage Month
3. Proclamation declaring the First Friday in June National Gun Violence/Wear Orange Day
4. Proclamation declaring May Older American Month
5. Proclamation honoring Mark Fink
6. Proclamation declaring June 19, 2023 Juneteenth National Freedom Day: A Day of Observance

COUNTY COMMISSIONER AND ELECTED OFFICIAL REMARKS

PUBLIC PARTICIPATION

PUBLIC HEARING

Matter of receiving public input on the proposed 2023/2024 City Budget in accordance with Chapter IX, Section 8 of the City Charter.

ITEMS OF BUSINESS

1. Resolution R- 2023: Matter of consideration to adopt the City Budget for the Fiscal Year commencing on July 1, 2023 and ending June 30, 2024.
2. Resolution R- 2023: Matter of consideration to approve the petition from 10404 Borgman for off street parking.
3. Resolution R- 2023: Matter of consideration to approve the petition from 8675 Nadine for off street parking.
4. Resolution R- 2023: Matter of consideration to approve the petition from 8776 Nadine for off street parking.
5. Resolution R- 2023: Matter of consideration to authorize the third quarter budget amendments for the fiscal year ending June 30th, 2023.
6. Resolution R- 2023: Matter of authorizing collection of the Tax Administration Fee in accordance with P.A. 503 in 1982.
7. Resolution R- 2023: Matter of transferring Delinquent Water for 2022/2023 to the 2023 Summer Tax Roll of the City of Huntington Woods, in accordance with Chapter 19, Section 2.87 of the City Code.
8. Resolution R- 2023: Matter of consideration to authorize the City Manager to execute an addendum to the 2023 Pavement Reconstruction, Sewer Repair/Replacement & Water Main Replacement Project to include pavement resurfacing on Talbot Avenue between Berkley Avenue and Henley Avenue.
9. Resolution R- 2023: Matter of consideration to accept the quote for CNO Pole Barns for a 50' X 80' X 16' Post Frame Package Building and concrete in the amount of \$178,348.00.
10. Resolution R- 2023: Matter of consideration to approve an hourly rate increase for Rosati, Schultz, Joppich and Amtsbuechler PC, City of Huntington Woods Municipal Attorney.
11. Resolution R- 2023: Matter of consideration to approve the modifications to the bylaws of the Environmental Sustainability Advisory Committee.
12. Resolution R- 2023: Matter of consideration to opt into Oakland County's Urban County Community Development Block Grant (CDBG) programs for the program years 2024, 2025 and 2026.
13. Resolution R- 2023: Matter of consideration to authorize a request for reimbursement for monies spent to combat West Nile Virus.

CITY MANAGER'S REPORT

ADJOURNMENT OF REGULAR CITY COMMISSION MEETING

Public Expression is encouraged. Comments are invited on each Agenda item when that item comes up for consideration. Matters not listed on the Agenda may be addressed under "Public Participation". Please be advised that the Commission Meetings are usually attended by the media and cablecast live, in addition to being re-cablecast following the meeting. The City of Huntington Woods will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material being considered at the meeting, to individuals with disabilities attending the meeting upon three working days' notice to the City. Individuals with disabilities requiring auxiliary aids or services should contact the City by writing or calling: Ethan Haan, ADA Coordinator, Huntington Woods City Hall, 26815 Scotia, Huntington Woods, MI 48070, (248 581-2640). Deaf-Tel (1-248-541-1180).

CITY OF HUNTINGTON WOODS
REGULAR MEETING OF THE CITY COMMISSION
MINUTES
April 4, 2023
7:30 p.m.
CITY HALL
DRAFT

Mayor Paul called the Meeting to order at 7:30 p.m.

PRESENT: Mayor Paul, Mayor Pro Tem Jenks, Commissioner Elder, Commissioner Olsman, and Commissioner Rozell

ABSENT: None

City Staff Present: City Manager Wilson, Finance Director Haan, City Clerk Barckholtz, and City Attorney Rosati

APPROVAL OF AGENDA

Moved by Mayor Pro Tem Jenks and seconded by Commissioner Olsman to approve the April 4, 2023 agenda as presented.

Ayes: Paul, Jenks, Olsman, Elder, Rozell

Nays: None

Absent: None

The Motion Carried.

APPROVAL OF CONSENT AGENDA

Moved by Commissioner Elder and seconded by Commissioner Olsman to approve the April 4, 2023 Consent Agenda as presented.

Ayes: Paul, Jenks, Elder, Rozell, Olsman

Nays: None

Absent: None

The Motion Carried.

COMMUNICATIONS

None

COUNTY COMMISSIONER AND ELECTED OFFICIAL REMARKS

None

PUBLIC PARTICIPATION:

Tracy Shanley – Parks and Recreation Director

Director Shanley provided the Commission with an update on programming and upcoming events at the Recreation Center.

- Saturday April 22, 2023 in accordance with Earth Day, the Parks and Recreation Board, Arts and Garden Board, and Burton PTA will be joining together to host Community Clean Up Day. Clean up will include Burton field and playground, the Recreation Center, the Library, Reynolds Park and Mary K Davis Park. The Signup Genius is available through the City website if anyone would like to volunteer.
- The Hometown Herald and Sixty Plus Newsletter have been published and distributed. This edition of the Hometown Herald includes information on the pool, 4th of July festivities, Concerts in the Park and Pickle Ball. The Sixty Plus Newsletter includes senior events, trips, information about the Grandparent Pool Pass, and Senior Swim Time.

RESOLUTION R-10-2023

Matter of Consideration to set a public hearing for the 2023-2024 City Budget.

Manager Wilson noted for Agenda Item #1, Matter of Consideration to receive the City Budget, that item does not require a motion. A motion is required to set the Public Hearing for the next City Commission meeting, May 16, 2023.

Moved by Mayor Pro Tem Jenks, seconded by Commissioner Rozell to set a public hearing on May 16th, 2023 to receive public comment on the 2023-2024 City Budget.

Ayes: Paul, Jenks, Olsman, Elder, Rozell

Nays: None

Absent: None

The Motion Carried.

RESOLUTION R-11-2023

Matter of consideration to award the 2023 City of Huntington Woods Greenspace Maintenance Plan to Premier Group Associates.

Manager Wilson noted for the Commission the City has been seeking a landscape firm to design and implement a Greenspace Maintenance Plan for all public grounds in the City. On March 1, 2023, the City held a bid opening. Three firms bid on the project, the RFP was provided for Commissioner review. The RFP stated that price would be a consideration in the awarding of the bid, but not the primary consideration. Further noted, after full review of the bids, it was recommended by the City Administration that the bid be awarded to Premier Group Associates (PGA) out of Detroit. The City has used PGA in the past for mowing services and was pleased with their work. PGA has a Detroit Business Certification, National Women's Business Enterprise Employment Practice and is qualified and

CONSENT AGENDA #1

compliant with the Wayne county Fair Employment Practices resolution. PGA has committed to the use of only organic corn gluten-based weed preventative throughout the City (Espoma Organic Weed Preventer).

Moved by Commissioner Rozell, seconded by Commissioner Elder to award the 2023 City of Huntington Woods Greenspace Maintenance Plan to Premier Group Associates (PGA) of 2221 Bellevue street in Detroit, MI in the amount not to exceed \$212,315.00.

Ayes: Paul, Jenks, Elder, Rozell, Olsman

Nays: None

Absent: None

The Motion Carried.

Commissioner Comments

Rozell:

Questioned what the City envisions for landscape design to include irrigation, replacing plantings and updating City Hall grounds. Manager Wilson noted they left the landscape design to the bidders. PGA put together a three-year bid with contract pricing for all three years. The City is in discussions with PGA and noted they wanted the landscape design to be implemented in the first year. They are free to alter existing landscape with City approval but have to implement the year one design with year two and three being maintenance and upkeep of the alterations made.

Elder:

Noted that she appreciates the City Manager updating the RFP proposal with the DEI efforts of PGA. She is also pleased to see they have the National Women's Business Enterprise Employment Practice Certification. She questioned if Manger Wilson has a plan set in place to keep the residents updated on the plan. Manager Wilson noted the Environmental Advisory Committee has taken some interest in the plan, updates will be provided in the weekly Eblast, he can provide maps for the community on where work will be in progress and will be open to community feedback.

Ayes: Paul, Jenks, Olsman, Elder, Rozell

Nays: None

Absent: None

The Motion Carried.

RESOLUTION R-12-2023

Matter of consideration to approve the bid from Advanced Lighting & Sound in the amount of \$4,862 for upgrades and repairs to the audio/visual and broadcast equipment at City Hall.

Moved by Commissioner Elder, seconded by Mayor Pro Tem Jenks to approve the bid from Advanced Lighting & Sound in the amount of \$4,862 for upgrades and repairs to the audio/visual and broadcast equipment at City Hall.

Ayes: Paul, Jenks, Elder, Rozell, Olsman

Nays: None

Absent: None

The Motion Carried.

CITY MANAGER'S REPORT

- Noted that Community Clean up looks to be a fun event for the City.
- Yard waste collection started this week. Please put yard waste out with the trash no earlier than 4:00 p.m. on Monday.
- The City received bids for the Men's Club Field project and are reviewing. The bid approval will be presented to the Commission at the next meeting.
- City offices will be closed in observance of Good Friday.
- One of the brick columns at the corner of Meadowcrest and Eleven Mile Rd. was hit damaging the entire column. There was no report made and the City is not aware of who caused the damage. If anyone has information regarding the incident, please contact the Public Safety Department.
- Huntington Woods in conjunction with Oak Park and Ferndale will be hosting the South Oakland County Mayor's dinner next Wednesday, April 12, 2023 at the Detroit Zoo from 6:30 p.m. to 8:30 p.m.

ADJOURNMENT:

Moved by Commissioner Rozell, Seconded by Commissioner Elder, to adjourn the regular City Commission meeting.

Ayes: Paul, Jenks, Elder, Rozell, Olsman

Nays: None

Absent: None

The Motion Carried, meeting adjourned at 7:47 p.m.

Heidi Barckholtz, City Clerk

Robert F. Paul, III, Mayor

Consent Agenda #2

CITY OF HUNTINGTON WOODS
SPECIAL MEETING OF THE CITY COMMISSION
MINUTES

Tuesday, April 25, 2023

6:00 p.m.

City Hall

Draft

Mayor Paul called the Meeting to order at 6:00 p.m.

PRESENT: Mayor Paul, Mayor, Commissioner Rozell, and Commissioner Jenks

ABSENT: Commissioner Elder (excused), Commissioner Olsman

AGENDA:

Moved by Commissioner Jenks and seconded by Commissioner Rozell to approve the agenda for the April 25, 2023 Special Meeting.

Ayes: Paul, Olsman, Jenks

Nays: None

Absent: Elder (excused), Olsman

The Motion carried.

Resolution R-13-2023:

Matter of consideration to approve the 2023 Men's Club Field Renovations.

Manager Wilson noted the Commission received bid tabulations from Nowak and Fraus on the bid opening and project scope for the 2023 Mens Club Field Improvements. The lowest bidder on the project was Premier Group Associates (PGA) out of Detroit. PGA has done previous work in the City.

The City received bids for two separate projects. Bid Option #1 was the least intensive utilizing much of the existing drainage infrastructure that is currently in place and working with the existing grade. Bid Option #2 is more intensive, installing new drainage infrastructure and changing the existing grade. After consulting with City Engineers and with the existing inadequate drainage through out the field, City Administration proceeded with Option #2. He further noted the Mens' Club has pledged \$60,000 to the cost of the improvements.

Moved by Mayor Pro Tem Jenks and seconded by Commissioner Rozell to award the bid for the 2023 Mens Club Field Improvements Option #2 to Premier Group Associates, LC of 2221 Bellevue St., Detroit, MI in the amount of \$179,500.00.

COMMISSIONER COMMENTS:

None

PUBLIC PARTICIPATION

None

Ayes: Paul, Rozell, Jenks

Nays: None

Absent: Elder (excused), Olsman

The Motion carried,

ADJOURNMENT:

Moved by Commissioner Rozell and seconded by Mayor Pro Tem Jenks to adjourn the Special Meeting of the City Commission.

Ayes: Paul, Jenks, Rozell

Nays: None

Absent: Elder (excused), Olsman

The Motion carried, meeting adjourned at 6:20 p.m.

Heidi Barckholtz, City Clerk

Consent Agenda #3

CITY OF HUNTINGTON WOODS
SPECIAL MEETING OF THE CITY COMMISSION
MINUTES
Tuesday, April 25, 2023
6:15 p.m.
City Hall
DRAFT

Mayor Paul called the Meeting to order at 6:20 p.m.

PRESENT: Mayor Paul, Mayor, Commissioner Rozell, and Commissioner Jenks

ABSENT: Commissioner Elder (excused), Commissioner Olsman

Budget Study Session

Matter of review of the proposed 2023/2024 City Budget

**Commissioner Olsman entered the meeting at 6:25 p.m.*

Finance Director Ethan Haan presented a PowerPoint of highlights for the budget and future items the City Commission should consider going forward.

Key items noted included OPEB and pension contribution levels, capital spending items, construction projects, and other aspects of the proposed budget. The various areas of the budget were then discussed amongst the Commission.

PUBLIC PARTICIPATION

None

Moved by Commissioner Rozell and seconded by Mayor Pro Tem Jenks to adjourn the Special Meeting of the City Commission.

Ayes: Paul, Olsman, Jenks, Rozell

Nays: None

Absent: Elder (excused)

The Motion carried, meeting adjourned at 7:47 p.m.

Heidi Barckholtz, City Clerk

Consent Agenda #4

AGENDA ITEM WARRANT #400

RESOLUTION

Moved by Commissioner _____ Supported by Commissioner _____ that the attached transfers and disbursements as listed on the Accounts Payable Distribution Report due by May 12th, 2023 and paid between April 1st, 2023 and May 12th, 2023 on pages 1 through 13 in the amount of \$897,441.40 to be approved and paid, subject to full audit.

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank 6 FLAGSTAR BANK - AP ACCT					
04/06/2023	6	45860	AERO FILTER INC	FILTERS	503.81
04/06/2023	6	45861	AFLAC	ACCT #M7996	238.32
04/06/2023	6	45862	AMAZON CAPITAL SERVICES INC	PRE K SUPPLIES OPERATING/4TH OF JULY SUPPLIES ADJUSTABLE RISE FOR DESK SUNCATCHER KITS	55.68 54.61 178.19 19.98
04/06/2023	6	45863	AMERICAN FLAG & BANNER CO.	FLAGS	308.46
04/06/2023	6	45864	AQUATIC SOURCE	POOL REPAIRS	271.00
04/06/2023	6	45865	BAKER & TAYLOR BOOKS	BOOKS	2,868.94
04/06/2023	6	45866	CITY OF BERKLEY	BOOKS	516.40
04/06/2023	6	45867	BIG D LOCK CITY	BOOKS	469.15
04/06/2023	6	45868	BUGS ON WHEELS LLC	BOOKS	445.98
04/06/2023	6	45869	CENGAGE LEARNING INC	DISPATCH/ANIMAL CONTROL JAN-MARCH KEYS	1,431.53
04/06/2023	6	45870	CHET'S RENT-ALL	BUGS ON WHEELS EVENT - JUNE 3, 2023	27,625.00
04/06/2023	6	45871	CHRIS EDWARDS	BOOKS	10.00
04/06/2023	6	45872	CINTAS CORPORATION #31	BOOKS	275.00
04/06/2023	6	45873	CONTRACTOR'S CLOTHING CO.	LIBRARY PROGRAM APRIL 20, 2023	61.58
04/06/2023	6	45874	COON, BRADLEY J	WEEKLY MAT SERVICE	123.16
04/06/2023	6	45875	DELL MARKETING L.P.	WEEKLY MAT/TOWEL SERVICE	300.26
04/06/2023	6	45876	DEMCO	WEEKLY MAT/TOWEL SERVICE	100.00
04/06/2023	6	45877	DURST	WEEKLY MAT SERVICE	16.35
04/06/2023	6	45878	ECOTEC PEST CONTROL	WEEKLY MAT/TOWEL SERVICE	19.84
04/06/2023	6	45879	ELISSA SCHMIER	WEEKLY MAT SERVICE	85.38
04/06/2023	6	45880	FACE FLAIR	WEEKLY MAT/TOWEL SERVICE	28.86
04/06/2023	6	45881	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	19.84
04/06/2023	6	45882	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	85.38
04/06/2023	6	45883	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	28.86
04/06/2023	6	45884	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	19.84
04/06/2023	6	45885	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	85.38
04/06/2023	6	45886	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	28.86
04/06/2023	6	45887	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	19.84
04/06/2023	6	45888	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	85.38
04/06/2023	6	45889	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	28.86
04/06/2023	6	45890	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	19.84
04/06/2023	6	45891	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	85.38
04/06/2023	6	45892	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	28.86
04/06/2023	6	45893	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	19.84
04/06/2023	6	45894	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	85.38
04/06/2023	6	45895	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	28.86
04/06/2023	6	45896	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	19.84
04/06/2023	6	45897	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	85.38
04/06/2023	6	45898	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	28.86
04/06/2023	6	45899	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	19.84
04/06/2023	6	45900	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	85.38
04/06/2023	6	45901	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	28.86
04/06/2023	6	45902	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	19.84
04/06/2023	6	45903	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	85.38
04/06/2023	6	45904	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	28.86
04/06/2023	6	45905	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	19.84
04/06/2023	6	45906	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	85.38
04/06/2023	6	45907	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	28.86
04/06/2023	6	45908	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	19.84
04/06/2023	6	45909	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	85.38
04/06/2023	6	45910	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	28.86
04/06/2023	6	45911	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	19.84
04/06/2023	6	45912	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	85.38
04/06/2023	6	45913	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	28.86
04/06/2023	6	45914	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	19.84
04/06/2023	6	45915	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	85.38
04/06/2023	6	45916	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	28.86
04/06/2023	6	45917	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	19.84
04/06/2023	6	45918	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	85.38
04/06/2023	6	45919	DUAINE FRANKS LLC	WEEKLY MAT SERVICE	28

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
04/06/2023	6	45882	11079	GOOD YEAR AUTO SERVICE	TIRES	144.79
					TIRE DISPOSAL	21.00
						165.79
04/06/2023	6	45883	02161	GUNNERS METER & PARTS	DPW SUPPLIES	445.00
04/06/2023	6	45884	09374	HELPNET	EMPLOYEE ASSISTANCE PROGRAM	382.05
04/06/2023	6	45885	10953	IDEAL ELECTRICAL INSPECTIONS, LLC	ELECTRICAL INSPECTIONS	650.00
04/06/2023	6	45886	00090	INDUSTRIAL BROOM SERVICE	SWEPPER SUPPLIES	898.00
04/06/2023	6	45887	11304	JCR SUPPLY INC	TRASH CAN LINERS	218.57
04/06/2023	6	45888	04943	JOE'S AUTO PARTS	AUTO PARTS	38.06
					AUTO PARTS	7.69
					AUTO PARTS	39.87
					AUTO PARTS	41.58
					AUTO PARTS	14.59
					AUTO PARTS	125.28
						267.07
04/06/2023	6	45889	05374	LB OFFICE PRODUCTS	OFFICE SUPPLIES	195.96
04/06/2023	6	45890	11553	MAKANI RENEE PEARCY	BUILDING DEPT CLERICAL HELP	780.00
04/06/2023	6	45891	11140	METRO WIRELESS	BUSINESS VOICE/DATA SERVICES	495.33
04/06/2023	6	45892	11379	MICHIGAN CHAMBER SERVICES	LABOR POSTERS	214.50
04/06/2023	6	45893	06373	MIDWEST TAPE, LLC	MEDIA	63.72
04/06/2023	6	45894	11567	NATHANIEL CARD	LIBRARY PROGRAM - APRIL 8	175.00
04/06/2023	6	45895	00166	OAKLAND COUNTY	SEWAGE DISPOSAL SERVICES - MARCH 2023	101,644.09
04/06/2023	6	45896	09472	OAKLAND SCHOOLS	WATER BILLS	445.07
04/06/2023	6	45897	00586	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	39.90
04/06/2023	6	45898	05018	PREMIER BUSINESS PRODUCTS INC.	COPIER CHARGES	103.50
04/06/2023	6	45899	05052	PRINT STOP INC.	ENVELOPES	90.00
04/06/2023	6	45900	11066	RED GUARD FIRE & SECURITY	FIRE ALARM MONITORING	309.00
04/06/2023	6	45901	00108	RKA PETROLEUM COMPANIES, INC.	GASOLINE	1,604.05
04/06/2023	6	45902	00209	SOC RESOURCE RECOVERY AUTHORITY	BASIC REFUSE, RECYCLABLES, & YARD WASTE	18,932.00
04/06/2023	6	45903	00210	SOC WATER AUTHORITY	WATER PURCHASES	26,470.22
04/06/2023	6	45904	11323	STEVEN H. SCHWARTZ & ASSOCIATES	LEGAL FEES - MARCH 2023	43.75
04/06/2023	6	45905	11541	STRATUS BLDG SOLUTIONS OF DETROIT	JANITORIAL SERVICES	3,455.00
04/06/2023	6	45906	11566	SUPERADVEDJ.COM LLC	TRIVIA NIGHT DJ HOST	160.00
04/06/2023	6	45907	09385	TECHRADIUM INC	IRIS ANNUAL SERVICE FEE	45.00
04/06/2023	6	45908	07724	THE HARTFORD	LIFE/STD/LTD INSURANCE	1,967.45
04/06/2023	6	45909	08166	TRUCK & TRAILER SPECIALTIES INC	DPW SUPPLIES	196.80
04/06/2023	6	45910	04781	VERIZON WIRELESS	CELL PHONES	447.29
04/06/2023	6	45911	11376	VIRGINIA MEISEL	CLASS REFUND	105.00
					CLASS REFUND	25.00
					CLASS REFUND	25.00
						155.00
04/06/2023	6	45912	07255	WOW INTERNET AND CABLE	INTERNET	237.98
04/13/2023	6	45913	07860	21ST CENTURY NEWSPAPERS	LEGAL NOTICES	323.76
04/13/2023	6	45914	10833	ABSOPURE WATER COMPANY	BOTTLED WATER	55.90
					BOTTLED WATER	63.60
					WATER COOLER RENTAL	12.00
						131.50
04/13/2023	6	45915	00004	MICHIGAN AFSCME COUNCIL 25	UNION DUES - APRIL 2023	124.50
04/13/2023	6	45916	10951	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	15.95
					STREAMLIGHT BATTERY DOOR	16.92
						32.87

CHECK REGISTER FOR CITY OF HUNTINGTON WOODS
 CHECK DATE FROM 04/01/2023 - 05/12/2023

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
04/13/2023	6	45917	11321	AMERICAN SOCIETY OF EMPLOYERS	REFERENCE CHECKING	132.00
04/13/2023	6	45918	10938	AMERICAN SOLUTIONS FOR BUSINESS	PARKING TICKETS	2,446.63
04/13/2023	6	45919	09447	APPLIED INNOVATION	COPIER METER	40.32
04/13/2023	6	45920	08683	AQUATIC SOURCE	POOL REPAIRS	7,153.59
04/13/2023	6	45921	00410	CITY OF BERKLEY	SALT - MARCH 2023	3,279.36
04/13/2023	6	45922	08113	C & G NEWSPAPERS	SALT - FEBRUARY 2023	5,533.92
04/13/2023	6	45923	00048	DTE ENERGY	PUBLICATION	8,813.28
04/13/2023	6	45924	10120	EHIM	ACCT #910040563975 STREETLIGHTS	117.66
04/13/2023	6	45925	MISC	FOLEY HOMES LLC	ADMIN FEE - MEDICAL WRAP	7,297.35
04/13/2023	6	45926	MISC	FOUNDATION SYST OF MI	CLAIMS FUNDING	649.00
04/13/2023	6	45927	11307	SCOTT GLOWINSKI		18,844.97
04/13/2023	6	45928	07153	KAY HARRIS		19,493.97
04/13/2023	6	45929	MISC	HUNTINGTON HOME LLC	BD Bond Refund	400.00
04/13/2023	6	45930	09059	HUNTINGTON NATIONAL BANK	BD Bond Refund	117.60
04/13/2023	6	45931	00442	ITALY AMERICAN CONSTRUCTION	MARCH 2023 INSPECTIONS	2,310.00
04/13/2023	6	45932	MISC	ITALY-AMERICAN CONSTRUCTION CO INC	CLASS REFUND	90.00
04/13/2023	6	45933	MISC	KOPASETIC DECKS	BD Bond Refund	800.00
04/13/2023	6	45934	10764	LEXISNEXIS RISK SOLUTIONS	ACCT #3584192008 AGENT FEES	500.00
04/13/2023	6	45935	00110	LIGHTING SUPPLY CO	BOND REFUND - 26560 DUNDEE	94.00
04/13/2023	6	45936	11477	LUCAS RICE	BD Bond Refund	75.00
04/13/2023	6	45937	11553	MAKANI RENEE PEARCY	MONTHLY SUBSCRIPTION FEE	50.00
04/13/2023	6	45938	00049	MATHESON TRI-GAS INC	LIGHT BULBS	83.40
04/13/2023	6	45939	06248	NEWMAN SIGNS, INC.	LIGHT BULBS	83.40
04/13/2023	6	45940	00331	NOMAK & FRAUS	CREDIT MEMO	(44.86)
04/13/2023	6	45941	MISC	OKES ROOFING	RECORDING SECRETARY FEES	83.40
04/13/2023	6	45942	00166	OAKLAND COUNTY	BLDG DEPT CLERICAL	360.00
04/13/2023	6	45943	MISC	OLIVA REMODELING, GORDY	HAZARDOUS MATERIALS	640.00
04/13/2023	6	45944	00181	POLICE OFFICERS ASS'N OF MICH	SIGNS	539.78
04/13/2023	6	45945	10630	POLICE OFFICERS LABOR COUNCIL	PA 345 MILLAGE/BOND PROGRAM YEAR 3	3,513.61
04/13/2023	6	45946	00407	ROAD COMMISSION FOR OAKLAND COUNTY	BD Bond Refund	120.00
04/13/2023	6	45947	04095	SONITROL GREAT LAKES - MICHIGAN		70.00
04/13/2023	6	45948	11515	STONE HORSE GROUP LLC	FRMS FEE JAN-MARCH 2023	1,137.75
04/13/2023	6	45949	11541	STRATUS BLDG SOLUTIONS OF DETROIT	CLEMIS MEMBERSHIP & USAGE FEES	3,189.25
04/13/2023	6	45950	07138	TOSHIBA AMERICA BUSINESS SOLUTIONS		4,327.00
04/13/2023	6	45951	11385	VC3, INC	BD Bond Refund	265.00
					UNION DUES - APRIL 2023	398.64
					UNION DUES - APRIL 2023	452.25
					COLD PATCH	971.22
					ALARM - 12755 W. 11 MILE	155.42
					REC CENTER ALARM	541.95
						697.37
					FINANCIAL CONSULTING SERVICES	576.00
					JANITORIAL SERVICES - PRORATED APRIL 202	62.72
					COPIER CHARGES	133.72
					MICROSOFT OFFICE 365 DOWN PAYMENT	54.00
					ANNUAL SERVICE CONTRACT - MICROSOFT WIND	173.45

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CHECK REGISTER FOR CITY OF HUNTINGTON WOODS
CHECK DATE FROM 04/01/2023 - 05/12/2023

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Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
04/13/2023	6	45952	MISC	WALLSIDE WINDOWS	BD Bond Refund	227.45
04/13/2023	6	45953	06966	YOUNG REMBRANDTS WAYNE & OAKLAND	LEARN TO DRAW INSTRUCTOR PAYMENT	120.00
04/20/2023	6	45954	11391	ALLISON GUTMAN	CAMP REFUND	1,920.00
04/20/2023	6	45955	10951	AMAZON CAPITAL SERVICES INC		90.00
					COPIER PAPER	234.60
					COPIER PAPER	116.60
					OFFICE SUPPLIES	43.88
					KITCHEN SUPPLIES	76.97
					SIDEWALK CHALK	15.99
					SNACKS/PROGRAM SUPPLIES FOR LIBRARY	86.93
					AUDIO SUPPLIES	178.95
					BOOK	7.99
						761.91
04/20/2023	6	45956	09876	AMERICAN RED CROSS	LIFEGUARD RECERTIFICATIONS	168.00
04/20/2023	6	45957	02634	ARBOR OAKLAND GROUP	NEWSLETTER	3,395.00
04/20/2023	6	45958	00017	BAKER & TAYLOR BOOKS	BOOKS	18.65
					BOOKS	481.14
					BOOKS	110.10
					BOOKS	730.37
						1,340.26
04/20/2023	6	45959	07754	BLUE CROSS BLUE SHIELD OF MICH	GROUP #007006045 0008	10,243.00
					GROUP #007006045 0009	2,014.65
					GROUP #007006045 0010	51,777.88
						64,035.53
04/20/2023	6	45960	08779	BS & A SOFTWARE	BIDG DEPT MODULE TRAINING	1,000.00
					SOFTWARE SYSTEM ANNUAL SERVICE/SUPPORT F	6,863.00
						7,863.00
04/20/2023	6	45961	07736	CINTAS CORPORATION #31	WEEKLY MAT SERVICE	19.84
					WEEKLY MAT/MOP SERVICE	54.99
					WEEKLY MAT/TOWEL SERVICE	85.38
						160.21
04/20/2023	6	45962	11568	COLLEEN LOREE	SUPPLIES REIMBURSEMENT	44.98
04/20/2023	6	45963	00040	CONSUMERS ENERGY	ACCT #1000 0022 3410 - 26325 SCOTIA - ST	122.15
					ACCT #1000 0022 3469 - 26325 SCOTIA - ST	2,947.30
					ACCT #1000 1256 6178 - 26815 SCOTIA	703.25
					ACCT #1000 1256 6020 - 12795 W. 11 MILE	1,060.58
					ACCT #1000 1256 5857 - 12775 W. 11 MILE	16.00
					ACCT #1000 1256 6087 - 12755 W. 11 MILE	664.72
					ACCT #1000 1256 5949 - 26415 SCOTIA	107.37
						5,621.37
04/20/2023	6	45964	09216	CORELOGIC	TAX OVERPAYMENT - 13153 BALFOUR	5,282.27
04/20/2023	6	45965	00048	DTE ENERGY	ACCT #9100 084 6321 8 - 10514 LASALLE BL	15.27
					ACCT #9100 067 3500 5 - 12779 W. 11 MILE	392.16
					ACCT #9100 084 7615 2 - 25820 SCOTIA	16.44
					ACCT #9100 084 7601 2 - 12801 W. 11 MILE	25.24

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
04/20/2023	6	45966	06403	EAGLE LANDSCAPING & SUPPLY CO.	ACCT #9100 084 6395 2 - 8725 W. 11 MILE ACCT #9100 084 6333 3 - 13203 WALES AVE ACCT #9100 084 6344 0 - 8621 MADINE AVE ACCT #9200 098 8205 0 - 8020 HENDRIE ACCT #9100 075 2082 8 - 26325 SCOTIA ACCT #9100 068 0871 1 - 26415 SCOTIA - R	38.87 14.89 15.44 19.34 66.48 69.78 673.91
04/20/2023	6	45967	02358	FIRE DEFENSE EQUIPMENT CO	TOP SOIL TOP SOIL TOP SOIL FIRE EXTINGUISHER MAINTENANCE/INSPECTION FIRE EXTINGUISHER INSPECTION/MAINTENANCE FIRE EXTINGUISHER MAINTENANCE/INSPECTION FIRE EXTINGUISHER INSPECTION/MAINTENANCE	150.00 150.00 150.00 285.50 235.22 428.43 818.78
04/20/2023	6	45968	10950	DUANE FRANKS LLC	BUILDING INSPECTIONS TIRES IMC CHARGES REIMBURSE FLOWERS FOR WOZNIAK BD Bond Refund ELECTRICAL INSPECTIONS SECURITY SYSTEM FOR REC CENTER	1,767.93 1,000.00 558.16 288.19 84.80 75.00 650.00 7,785.00
04/20/2023	6	45969	11079	GOOD YEAR AUTO SERVICE	PORTABLE UNIT PORTABLE UNIT PORTABLE UNIT PORTABLE UNIT	140.00 140.00 270.00 270.00
04/20/2023	6	45970	10754	GREAT LAKES WATER AUTHORITY	CAMP REFUND	820.00
04/20/2023	6	45971	11375	HEIDI BARCKHOLTZ	AUTO PARTS AUTO PARTS AUTO PARTS	92.90 7.93 394.54
04/20/2023	6	45972	MTSC	HOME DEPOT USA, INC.	BD Bond Refund	495.37
04/20/2023	6	45973	10953	IDEAL ELECTRICAL INSPECTIONS, LLC	BD Bond Refund	900.00
04/20/2023	6	45974	11571	INTERSTATE SECURITY INC.	VOX BOOKS SHARED FIBER COST BLDG DEPT CLERICAL UNEMPLOYMENT CONTRIBUTION - 1ST QTR 2023	540.84 38.95 780.00 304.72
04/20/2023	6	45975	10788	JAY'S SEPTIC TANK SERVICE	MEDIA MEDIA HOOPLA	70.46 56.22 1,697.13
04/20/2023	6	45976	11486	JESSICALYN EDWARDS	BD Bond Refund	1,823.81
04/20/2023	6	45977	04943	JOE'S AUTO PARTS	BD Bond Refund	418.00
04/20/2023	6	45978	MTSC	KENDALL PROJECT MANAGEMENT	ELECTRIC PROGRAM	4,327.77
04/20/2023	6	45979	09869	LIBRARY IDEAS LLC	AQUARIUM MAINTENANCE	75.00
04/20/2023	6	45980	00543	THE LIBRARY NETWORK	POOL INSPECTION	86.00
04/20/2023	6	45981	11553	MAKANI RENEE PEARCY	EBOOKS/AUDIOBOOKS	1,091.47
04/20/2023	6	45982	04331	MICHIGAN MUNICIPAL LEAGUE	ACCT #1044580-100001	4,659.99
04/20/2023	6	45983	06373	MIDWEST TAPE, LLC		
04/20/2023	6	45984	11484	MITCHELL WAGNER		
04/20/2023	6	45985	06146	MMRMA/ECP		
04/20/2023	6	45986	11540	MOTOR CITY AQUARIUM		
04/20/2023	6	45987	00162	OAKLAND COUNTY HEALTH DEPARTMENT		
04/20/2023	6	45988	11456	OVERDRIVE, INC		
04/20/2023	6	45989	10186	PRINCIPAL LIFE INSURANCE COMPANY		

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
04/20/2023	6	45990	11207	QUADIENT, INC	POSTAGE METER QUARTERLY LEASE PAYMENT	1,309.30
04/20/2023	6	45991	MISC	RENEWAL BY ANDERSON	BD Bond Refund	132.00
					BD Bond Refund	386.00
						518.00
04/20/2023	6	45992	00407	ROAD COMMISSION FOR OAKLAND COUNTY	TRAFFIC SIGNAL MAINTENANCE	92.59
04/20/2023	6	45993	09914	ROSATI SCHULTZ JOEPICH AMTSBUCHLER	MARCH LEGAL FEES	1,138.50
					MARCH LEGAL FEES	4,506.00
					MARCH LEGAL FEES	65.00
						5,709.50
04/20/2023	6	45994	11569	SCHOO LIFE	LIBRARY SUPPLIES	152.20
04/20/2023	6	45995	11570	SENSOURCE	DATA HOSTING SERVICES	360.00
04/20/2023	6	45996	00209	SOC RESOURCE RECOVERY AUTHORITY	BASIC REFUSE, RECYCLABLES, & YARD WASTE SPECIALS	17,835.00
						340.01
						18,175.01
04/20/2023	6	45997	10892	SPRINGSHARE LLC	LIBCAL SUBSCRIPTION	763.00
04/20/2023	6	45998	10868	STATE OF MICHIGAN- DETROIT	CITY OF DETROIT INCOME TAX WITHHOLDING	118.34
04/20/2023	6	45999	05351	STEWART & SONS CONCRETE	POOL DECK CONCRETE REPAIR	1,800.00
04/20/2023	6	46000	11382	THE LIFE GUARD STORE	LIFE GUARD GEAR	556.50
04/20/2023	6	46001	11385	VC3, INC	BATTERY BACK-UP	1,702.08
04/20/2023	6	46002	10824	VESCO OIL CORPORATION	30 GALLON SERVICE	237.25
04/20/2023	6	46003	MISC	WARROW, PHYLLIS J	BD Bond Refund	385.00
04/20/2023	6	46004	07255	WOW INTERNET AND CABLE	CABLE	69.62
04/20/2023	6	46005	MISC	ZOLMAN RESTORATION	BD Bond Refund	200.00
04/25/2023	6	78 (E)	10956	CITY VISA CREDIT CARDS	ITTEDIUM	15.68
					BENEFITS	90.16
					BENEFITS	11.28
					BENEFITS	7.04
					BENEFITS	2.40
					BENEFITS	0.80
					BENEFITS	1.12
					BENEFITS	0.32
					BENEFITS	2.96
					BENEFITS	0.72
					BENEFITS	1.44
					BENEFITS	0.32
					BENEFITS	0.64
					BENEFITS	23.44
					BENEFITS	10.80
					BENEFITS	4.56
					BENEFITS	3.52
					BENEFITS	4.08
					BENEFITS	14.96
					BENEFITS	3.76
					DINNER AT MPARKS CONFERENCE	71.73
					PARK AT RADISSON HOTEL FOR MPARKS CONF	62.33
					DINNER AT MPARKS CONFERENCE	71.72
					ADOBE - NO RECEIPT	42.39
					MAWC CLERK'S INSTITUTE	504.00
					AMAZON - NO RECEIPT	13.83
					AMAZON - NO RECEIPT	4.32
					AMAZON - NO RECEIPT	41.97
					SQ UNION CAB - NO RECEIPT	18.08

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
04/27/2023	6	46006	11523	ACTION LOCKSMITH, INC	DELTA BAGGAGE FEE - NO RECEIPT	30.00
04/27/2023	6	46007	10951	AMAZON CAPITAL SERVICES INC	UBER - NO RECEIPT	9.93
					CURB SERVICE - NO RECEIPT	9.94
					UBER - NO RECEIPT	33.95
					SHIP TASER CORD TO AUCTION WINNER	9.65
					NLC CONFERENCE REGISTRATION - JENKS	775.00
					HOTEL FOR NLC CONFERENCE - JENKS	1,238.01
					AIRFARE FOR NLC CONFERENCE - JENKS	344.80
					COFFEE FOR PUBLIC SAFETY	59.96
					KITCHEN SUPPLIES FOR PUBLIC SAFETY	69.13
					RENEWABLE ONE YEAR AD - NORTHERN TOOL	39.99
					PARKS AND REC BROOM TRACTOR	29.00
					RETIREMENT GIFTS FOR D. WOZNIAK	58.25
					SUPPLIES FOR ARTS & GARDEN FAIR	52.34
					RETIREMENT LUNCH FOR D. WOZNIAK	397.50
					PART FOR WATER VAN #715	129.99
					DEMCO	103.31
					JIGSAW PUZZLES FOR LIBRARY	192.38
					BOOKMARKS	138.82
					PRIZES FOR SUMMER READING CHALLENGE	117.75
					SENIOR LUNCH	40.00
					ADOBE IN DESIGN	22.25
					SENIOR LUNCH	35.00
					HOTEL FOR MPARKS CONFERENCE	336.74
					TRANSPORTATION AT CONFERENCE	13.93
					TRANSPORTATION AT CONFERENCE	14.96
					PARKING AT MPARKS CONFERENCE	6.00
					GAS FOR CONFERENCE	20.36
					PARKING AT MPARKS CONFERENCE	3.00
					PARKING AT MPARKS CONFERENCE	9.00
					PARKING AT MPARKS CONFERENCE	9.00
					PARKING AT MPARKS CONFERENCE	12.00
					BREAKFAST AT MPARKS CONFERENCE	32.55
					GAS FOR CONFERENCE	26.32
					BREAKFAST AT MPARKS CONFERENCE	10.28
					BREAKFAST AT MPARKS CONFERENCE	22.08
					HOTEL FOR MPARKS CONFERENCE	366.29
					HOTEL FOR MPARKS CONFERENCE	597.88
					LATCHKEY FIELD TRIP DEPOSIT	50.00
					SENIOR LUNCH	35.00
					DINNER FOR TEENIORS BINGO EVENT	120.00
					HOCKEY END OF SEASON PIZZA PARTY	313.96
					SWIMMING FIELD TRIP FOR LATCH KEY	384.00
					LATCHKEY FIELD TRIP TO ZAP ZONE	465.00
					SUPPLIES FOR COMMUNITY SERVICE DAY	12.72
					LATCHKEY FIELD TRIP - DETROIT SCIENCE CE	384.00
					SENIOR LUNCH	40.00
					ZOOM	16.95
					LIFEGUARD INSTRUCTOR REVIEW COURSE	145.00
					SENIOR LUNCH	40.00
					ADOBE SUBSCRIPTION	15.89
					VALET AT MPARKS CONFERENCE	10.50
					DAKBOARD	39.95
					BEST BUY	314.00
					ANTI-RACISM CLASS	237.24
						9,071.92
					SERVICE CALL TO LIBRARY	693.00
					LIBRARY SUPPLIES	22.19

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
04/27/2023	6	46008	09447	APPLIED INNOVATION	LIBRARY SUPPLIES	198.26
					PRE SEASON SUPPLIES	404.96
					OFFICE SUPPLIES	33.92
					PRE-K SUPPLIES	88.93
					OFFICE/4TH OF JULY SUPPLIES	133.69
						881.95
04/27/2023	6	46009	00017	BAKER & TAYLOR BOOKS	COPIER METER	1,038.23
					COPIER METER	419.29
						1,457.52
04/27/2023	6	46010	00027	BLUE CROSS/BLUE SHIELD OF MICH	BOOKS	11.93
					BOOKS	186.51
					BOOKS	149.38
					BOOKS	302.45
					BOOKS	139.87
					BOOKS	169.86
					BOOKS - BALANCE DUE ON INVOICE	6.23
					BOOKS - BALANCE DUE ON INVOICE	6.40
						972.63
04/27/2023	6	46011	04117	BOB'S SANITATION SERVICE	RETIREE HEALTH CARE	9,488.10
					PORTA POTTY	150.00
					EQUIPMENT MAINTENANCE	1,727.10
					BOOKS	126.36
					EQUIPMENT RENTAL	435.75
04/27/2023	6	46012	08834	BROWN EQUIPMENT CO INC	WEEKLY MAT SERVICE	16.35
					WEEKLY MAT/TOWEL SERVICE	19.84
					WEEKLY MAT SERVICE	85.38
					WEEKLY MAT SERVICE	28.86
					WEEKLY MAT SERVICE	16.35
					WEEKLY MAT SERVICE	19.84
					WEEKLY MAT/ROOML SERVICE	85.38
					WEEKLY MAT SERVICE	28.86
					WEEKLY MAT/MOP SERVICE	54.99
						355.85
04/27/2023	6	46013	00036	CENGAGE LEARNING INC	JACE REPLACEMENT	12,879.00
04/27/2023	6	46014	00036	CHEF'S RENT-ALL	JANITORIAL SUPPLIES	290.79
					RECREATION SUPPLIES	477.19
						767.98
04/27/2023	6	46015	07736	CINTAS CORPORATION #31	BD Bond Refund	380.00
					ALARM LINES	76.99
04/27/2023	6	46016	09945	CONTI CORPORATION	WINDOW CLEANING AT LIBRARY	1,100.00
					WINDOW CLEANING AT PUBLIC SAFETY	150.00
					WINDOW CLEANING AT CITY HALL	425.00
					WINDOW CLEANING AT REC CENTER	1,500.00
					WINDOW CLEANING AT PUBLIC WORKS	35.00
						3,210.00
04/27/2023	6	46017	07501	CRANDALL-WORTHINGTON INC	POOL REFUND	174.00
					R.O.W. RESTORATION	280.00
					BOOKS	24.75
04/27/2023	6	46018	MISC	CUSTOM ENVIRONMENT'S LANDSCAPE AND DE		
04/27/2023	6	46019	11134	EASTON TELECOM SERVICES, LLC		
04/27/2023	6	46020	11572	FISH WINDOW CLEANING		
04/27/2023	6	46021	09784	RACHEL FRIEDENBERG		
04/27/2023	6	46022	05509	HERSCH'S, INC.		
04/27/2023	6	46023	11573	INGRAM LIBRARY SERVICES		

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
04/27/2023	6	46024	MISC	INSTANTOFFER LLC	BD Bond Refund	450.00
04/27/2023	6	46025	04943	JOE'S AUTO PARTS	AUTO PARTS	18.04
					AUTO PARTS	274.08
					AUTO PARTS	68.52
					AUTO PARTS	279.98
					AUTO PARTS	38.38
					AUTO PARTS	104.38
					AUTO PARTS	10.87
					AUTO PARTS	(68.52)
						725.73
04/27/2023	6	46026	07001	KROLL CONSTRUCTION	PERMIT/BOND REFUND - JOB CANCELLED	1,538.19
04/27/2023	6	46027	MISC	LESLIE UNGAR	CLASS REFUND	30.00
04/27/2023	6	46028	00543	THE LIBRARY NETWORK	SUPPLIES & BINDING INVOICE - 1ST QTR 202	224.00
					KENSINGTON HEADPHONE	161.80
						385.80
04/27/2023	6	46029	11420	MACQUEEN EMERGENCY	FIRE GEAR AND BOOTS	2,076.68
04/27/2023	6	46030	11553	MAKANI RENEE PEARCY	BLDG CLERICAL HELP	780.00
04/27/2023	6	46031	07721	MICHIGAN ASSOC OF PLANNING	MEMBERSHIP DUES	65.00
04/27/2023	6	46032	11065	MICHIGAN CAT DEPT #77576	DPW SUPPLIES	63.89
04/27/2023	6	46033	06373	MIDWEST TAPE, LLC	MEDIA	92.20
					MEDIA	220.19
						312.39
04/27/2023	6	46034	00132	MWL WORKERS COMP FUND	WORKERS' COMP INSURANCE	15,009.00
04/27/2023	6	46035	00331	NOWAK & FRAUS	2019-2021 BOND PROGRAM - YEAR 3	716.00
					MEN'S CLUB FIELD IMPROVEMENTS	195.00
					HMER GRADING/DRAINAGE	200.00
					GRADING/DRAINAGE REVIEW	200.00
						1,311.00
04/27/2023	6	46036	07200	NYE UNIFORM	UNIFORMS	663.00
04/27/2023	6	46037	MISC	PERSPECTIVES CUSTOM CABINETRY	BD Bond Refund	1,000.00
04/27/2023	6	46038	MISC	RENOVATIONS ROOFING & REMODELING	BD Bond Refund	169.00
04/27/2023	6	46039	00108	RKA PETROLEUM COMPANIES, INC.	GASOLINE	1,716.20
					DIESEL FUEL	635.93
					GASOLINE	1,608.43
						3,960.56
04/27/2023	6	46040	11143	SHARE CORPORATION	DPW SUPPLIES	107.57
04/27/2023	6	46041	02506	SIGNS-N-DESIGNS	GARGE SALE SIGNS	110.00
04/27/2023	6	46042	05054	SUPERFLEET MASTERCARD	FUEL	15.36
04/27/2023	6	46043	MISC	TRESNAK CONSTRUCTION INC	BD Bond Refund	112.00
04/27/2023	6	46044	00594	WONSEY TREE SERVICE INC.	STREET SWEEPINGS	4,854.00
05/04/2023	6	46045	03659	ATLAC	ACCT #M7996	158.88
05/04/2023	6	46046	10951	AMAZON CAPITAL SERVICES INC	LIBRARY SUPPLIES	9.54
					LIBRARY SUPPLIES	45.96
					CELL PHONE ACCESSORIES FOR K. WAYNE	41.87
						97.37
05/04/2023	6	46047	09876	AMERICAN RED CROSS	LIFEGUARD CERTIFICATION TRAINING	714.00
05/04/2023	6	46048	09447	APPLIED INNOVATION	COPIER METER	701.71

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/04/2023	6	46049	08683	AQUATIC SOURCE	POOL REPAIRS POOL VACUUM POOL OPENING	13,465.00 3,999.00 4,265.24 21,729.24
05/04/2023	6	46050	00017	BAKER & TAYLOR BOOKS	BOOKS BOOKS BOOKS BALANCE DUE ON INVOICE BOOKS BOOKS	33.56 187.52 135.41 4.45 48.90 686.94 1,096.78
05/04/2023	6	46051	05503	BERKLEY SCHOOL DISTRICT	POOL RENTAL	105.00
05/04/2023	6	46052	MISC	BRUTTELL ROOFING INC	BD Bond Refund	163.00
05/04/2023	6	46053	07736	CINTAS CORPORATION #31	WEEKLY MAT SERVICE WEEKLY MAT SERVICE WEEKLY MAT/TOWEL SERVICE WEEKLY MAT SERVICE WEEKLY MAT/TOWEL SERVICE WEEKLY MAT SERVICE WEEKLY MAT SERVICE	16.35 19.84 85.38 28.86 28.86 85.38 19.84 16.35 300.86
05/04/2023	6	46054	11574	CLOVERLEAF FINE WINE	FRIENDS WINE TASTING MAY 6	610.27
05/04/2023	6	46055	00957	CONTEMPORARY INDUSTRIES INC	4TH OF JULY RIBBONS	169.50
05/04/2023	6	46056	05042	CONTRACTOR'S CLOTHING CO.	DPM UNIFORMS	307.12
05/04/2023	6	46057	00056	DURST	BUILDING SUPPLIES	395.91
05/04/2023	6	46058	00536	ECOTEC PEST CONTROL	PEST CONTROL	200.00
05/04/2023	6	46059	07934	FEDEX KINKO'S	SCAN BLUEPRINT COPIES FLASH DRIVE	19.98 9.99 29.97
05/04/2023	6	46060	10950	DUAINE FRANKS LLC	BUILDING INSPECTIONS	1,000.00
05/04/2023	6	46061	05194	GORDON FOOD SERVICE	CRAFT CUPS SENIOR/CLEAN UP DAY SUPPLIES CREDIT MEMO	8.49 113.37 (101.83) 20.03
05/04/2023	6	46062	10953	IDEAL ELECTRICAL INSPECTIONS, LLC	ELECTRICAL INSPECTIONS	650.00
05/04/2023	6	46063	11448	JENNIFER FURLONG	MONDAY LUNCH SUPPLIES REIMBURSEMENT	30.87
05/04/2023	6	46064	11486	JESSICALYN EDWARDS	CAMP REFUND	90.00
05/04/2023	6	46065	06293	KEIGHRAHICS	STAFF SHIRTS	759.22
05/04/2023	6	46066	11558	KIDCREATE STUDIO BLOOMFIELD	KIDCREATE STUDIO INSTRUCTOR PAYMENT	969.00
05/04/2023	6	46067	MISC	KURTIS KITCHEN & BATH	BD Bond Refund BD Bond Refund BD Bond Refund	425.00 250.00 278.00 953.00
05/04/2023	6	46068	07731	BRIDGET LEVINE	REIMBURSEMENT FOR BLOW UP SOCCER BALLS	19.06

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/04/2023	6	46069	11575	LINDCO EQUIPMENT SALES	10-YD ROLL OFF CONTAINER FREIGHT FOR ROLL-OFF CONTAINER	5,090.00 1,200.00 6,290.00
05/04/2023	6	46070	MISC	LINDSEY LIENERT	YOGA SESSION	300.00
05/04/2023	6	46071	09077	MAD SCIENCE OF DETROIT INC.	SPY ACADEMY INSTRUCTOR PAYMENT	1,980.00
05/04/2023	6	46072	11553	MARANT RENEE PEARCY	BUILDING DEPT CLERICAL	780.00
05/04/2023	6	46073	11354	MEENAKSHI HANDA	YOGA INSTRUCTOR PAYMENT	1,866.90
05/04/2023	6	46074	11576	METRO DETROIT INTEGRATED SYSTEMS	ETHERNET PORT REPAIR	251.93
05/04/2023	6	46075	05626	MI ASSN. OF CHIEFS OF POLICE	MEMBERSHIP DUES - A. PAZUCHOWSKI	115.00
05/04/2023	6	46076	04331	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYMENT CONTRIBUTION - VIA #08-01-0	711.01
05/04/2023	6	46077	10642	MICHIGAN PETROLEUM TECH	DIESEL AND OIL GARAGE SUPPLIES	4,194.90 30.00 4,224.90
05/04/2023	6	46078	10808	MPARKS	MPARKS CONFERENCE REGISTRATION - 4 PARTI	1,860.00
05/04/2023	6	46079	11182	OAKLAND CO CLERKS ASSOCIATION	MEETING REGISTRATION - H. BARCKHOLTZ	40.00
05/04/2023	6	46080	09472	OAKLAND SCHOOLS	WATER BILLS/ENVELOPES	613.09
05/04/2023	6	46081	11006	PREMIER GROUP ASSOCIATES	HW WEEKLY CUT	3,540.00
05/04/2023	6	46082	MISC	ROSENTHAL, KATHLYN A	BD Bond Refund	75.00
05/04/2023	6	46083	11143	SHARE CORPORATION	DPM SUPPLIES	120.47
05/04/2023	6	46084	00209	SOC RESOURCE RECOVERY AUTHORITY	BASIC REFUSE, RECYCLABLES, & YARD WASTE	18,932.00
05/04/2023	6	46085	00210	SOC WATER AUTHORITY	WATER PURCHASES	26,144.39
05/04/2023	6	46086	11323	STEVEN H. SCHWARTZ & ASSOCIATES	APRIL LEGAL FEES	43.75
05/04/2023	6	46087	11131	TEOMA SYSTEMS	PHONE WORK AT LIBRARY PHONE WORK AT PUBLIC SAFETY TELEPHONE WORK AT PUBLIC SAFETY TELEPHONE WORK AT PUBLIC SAFETY TELEPHONE WORK AT PUBLIC SAFETY TELEPHONE WORK AT LIBRARY TELEPHONE WORK AT PUBLIC SAFETY TELEPHONE WORK AT CITY HALL	67.50 210.00 67.50 337.50 135.00 67.50 210.00 210.00 1,305.00
05/04/2023	6	46088	07724	THE HARTFORD	LIFE/DISABILITY PREMIUMS	1,965.69
05/04/2023	6	46089	11382	THE LIFE GUARD STORE	LIFEGUARD SWIMSUITS	1,030.00
05/04/2023	6	46090	11385	VC3, INC	MICROSOFT OFFICE 365	300.00
05/04/2023	6	46091	04781	VERIZON WIRELESS	CELL PHONES	446.95
05/04/2023	6	46092	MISC	VICTORS ROOFING	BD Bond Refund	300.00
05/04/2023	6	46093	00594	WONSEY TREE SERVICE INC.	STREET SWEEPINGS	2,520.00
05/04/2023	6	46094	11547	YOURMEMBERSHIP.COM, INC	JOB ADVERTISEMENT	199.00
05/11/2023	6	46095	07860	21ST CENTURY NEWSPAPERS	LEGAL NOTICES	127.90
05/11/2023	6	46096	00004	MICHIGAN AFSCME COUNCIL 25	UNION DUES	166.00
05/11/2023	6	46097	10951	AMAZON CAPITAL SERVICES INC	DESK CALENDAR BOOK BOOK CHROMEBOOK CASES SENSORY BIN SUPPLIES LED STRIP FOR LIGHT TABLE CANVAS FOR MOTHER'S DAY PROJECT	14.99 23.50 22.29 74.95 22.99 10.79 28.84 198.35
05/11/2023	6	46098	09447	APPLIED INNOVATION	COPIER METER	41.55
05/11/2023	6	46099	08683	AQUATIC SOURCE	ADDITIONAL SYSTEM START UP ADDITIONAL VACUUM LABOR	808.34 245.00

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User: RBULLEN
DB: Huntingtonwoods

CHECK REGISTER FOR CITY OF HUNTINGTON WOODS
CHECK DATE FROM 04/01/2023 - 05/12/2023

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/11/2023	6	46100	00017	BAKER & TAYLOR BOOKS	BOOKS	244.97
					BOOKS	778.48
						1,023.45
05/11/2023	6	46101	MISC	BERNADETTE BORLA	REIMBURSE FOIL GIFT BASKETS/SNACK BOARDS	399.78
05/11/2023	6	46102	MISC	C & L WARD BROS CO	BD Bond Refund	410.00
05/11/2023	6	46103	11229	CENGAGE LEARNING INC	BOOKS	23.79
					BOOKS	21.70
						45.49
05/11/2023	6	46104	06290	CLARKE MOSQUITO CONTROL PRODUCTS	MOSQUITO CONTROL TABLETS	1,936.00
05/11/2023	6	46105	10586	CMP DISTRIBUTORS INC	PUBLIC SAFETY VESTS	2,185.00
05/11/2023	6	46106	04548	CREGGER COMPANY, INC.	REPAIRS AT PUBLIC SAFETY BUILDING	33,474.00
05/11/2023	6	46107	00045	DEMCO	CIRC. MATERIALS	45.53
05/11/2023	6	46108	05997	DETROIT ZOOLOGICAL SOCIETY	SOMA DINNER	3,099.00
05/11/2023	6	46109	00048	DTE ENERGY	ACCT #910040563975 - STREETLIGHTS	7,159.31
05/11/2023	6	46110	06403	EAGLE LANDSCAPING & SUPPLY CO.	TOP SOIL	162.00
					TOP SOIL	162.00
						324.00
05/11/2023	6	46111	10120	EHIM	ADMIN FEE - MEDICAL WRAP	649.00
					CLAIMS FUNDING	9,140.89
						9,789.89
05/11/2023	6	46112	05194	GORDON FOOD SERVICE	TEE BALL OPENING DAY	71.49
					TEE BALL OPENING DAY	38.99
						110.48
05/11/2023	6	46113	09059	HUNTINGTON NATIONAL BANK	ANNUAL BOND ADMINISTRATION FEE - #358422	500.00
05/11/2023	6	46114	06651	IAN KINDER LLC	BABYSITTER SAFETY COURSE	454.50
05/11/2023	6	46115	04943	JOE'S AUTO PARTS	AUTO PARTS	27.33
05/11/2023	6	46116	MISC	KATHARINA MCLAUGHLIN	CLASS REFUND	30.00
05/11/2023	6	46117	MISC	KOPASEPTIC DECKS	BD Bond Refund	160.00
					BD Bond Refund	280.00
						440.00
05/11/2023	6	46118	05374	LB OFFICE PRODUCTS	OFFICE SUPPLIES	32.71
05/11/2023	6	46119	11530	LENNY NEWMAN	SUPPLIES REIMBURSEMENT	42.87
05/11/2023	6	46120	00543	THE LIBRARY NETWORK	OVERDRIVE	3,688.08
					SHARED AUTOMATION FEE	7,057.39
						10,745.47
05/11/2023	6	46121	11577	LIS THOMAS - BLOOMTOWN DETROIT	LILACS/TULIPS	288.00
05/11/2023	6	46122	11419	LUCILLE EVANS	FLOWERS FOR FOIL WINE TASTING	44.42
05/11/2023	6	46123	11420	MACQUEEN EMERGENCY	PUBLIC SAFETY GEAR	873.67
					HELMET	67.18
						940.85

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User: RBULLEN
DB: Huntingtonwoods

CHECK REGISTER FOR CITY OF HUNTINGTON WOODS
CHECK DATE FROM 04/01/2023 - 05/12/2023

Page: 13/13

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/11/2023	6	46124	11098	MAGNATE MEDIA	JUNETENTH CELEBRATION	700.00
05/11/2023	6	46125	11553	MAKANI RENEE PEARCY	BLDG DEPT CLERICAL HELP	770.00
05/11/2023	6	46126	MISC	MARY BORTMAN	LATCHKEY REFUND	49.00
05/11/2023	6	46127	10748	KELLY MCDEMOTT	NESSA PERFORMANCE AT LIBRARY	500.00
05/11/2023	6	46128	01805	MICHIGAN MUNICIPAL LEAGUE	MML DUES 7/1/23-6/30/24	4,499.00
05/11/2023	6	46129	06373	MIDWEST TAPE, LLC	HOOPLA MEDIA	1,527.92
						533.08
						2,061.00
05/11/2023	6	46130	10471	MOBILE MAINTENANCE INC	BUS MAINTENANCE	45.00
05/11/2023	6	46131	MISC	MURRAY BUILT CONST CO	BD Bond Refund	220.00
05/11/2023	6	46132	MISC	NATE CARD	ARTS & GARDEN FAIR SUPPLIES REIMBURSEMENT	173.51
05/11/2023	6	46133	00332	OAKLAND COMMUNITY COLLEGE	ADVANCED POLICE TRAINING TUITION - AJLOU	249.00
05/11/2023	6	46134	00166	OAKLAND COUNTY	SEWAGE DISPOSAL SERVICES - APRIL 2023	101,644.09
05/11/2023	6	46135	00163	OAKLAND COUNTY PARKS & RECREATION	STAGE RENTAL FOR SUMMER CONCERT SERIES	3,300.00
05/11/2023	6	46136	11456	OVERDRIVE, INC	EBOOKS/AUDIOBOOKS	729.70
05/11/2023	6	46137	05441	CITY OF PLEASANT RIDGE	POOL CHEMICAL CONTROLLER UNIT	2,500.00
05/11/2023	6	46138	00181	POLICE OFFICERS ASS'N OF MICH	UNION DUES	398.64
05/11/2023	6	46139	10630	POLICE OFFICERS LABOR COUNCIL	UNION DUES	402.00
05/11/2023	6	46140	06784	ROYAL OAK FORD	VEHICLE REPAIRS	465.88
05/11/2023	6	46141	11143	SHARE CORPORATION	SAFETY VESTS	198.39
05/11/2023	6	46142	04095	SONITROL GREAT LAKES - MICHIGAN	ALARM - 12755 W. 11 MILE	155.42
05/11/2023	6	46143	MISC	STEWART & SONS CONCRETE	BD Bond Refund	500.00
05/11/2023	6	46144	11515	STONE HORSE GROUP LLC	FINANCIAL CONSULTING SERVICES	540.00
05/11/2023	6	46145	11541	STRATUS BLDG SOLUTIONS OF DETROIT	MONTHLY JANITORIAL SERVICES	3,540.00
05/11/2023	6	46146	MISC	SUSI RUSSELL	CLASS REFUND	99.00
05/11/2023	6	46147	11131	TEOMA SYSTEMS	WORK AT PUBLIC SAFETY BUILDING	1,245.90
05/11/2023	6	46148	11287	TRUE CUT TREE CARE	TREE REMOVALS/TRIMMING	78,275.00
						13,200.00
						91,475.00
05/11/2023	6	46149	11385	VC3, INC	COMPUTER INSTALLATION LABOR	2,400.00
						363.56
						2,763.56
05/11/2023	6	46150	MISC	VICTORS ROOFING	BD Bond Refund	497.68
05/11/2023	6	46151	MISC	WINDOW PRO	BD Bond Refund	348.00
05/11/2023	6	46152	11297	WINNING IMPRINTS AND CUSTOM TROP.	TEE BALL UNIFORMS	940.96
05/11/2023	6	46153	07255	WOW INTERNET AND CABLE	CABLE	237.98
05/11/2023	6	46154	10810	YANKEE AIR MUSEUM	ROSIE THE RIVETER SPEAKER PAYMENT	100.00
6 TOTALS:						
Total of 296 Checks:						897,441.40
Less 0 Void Checks:						0.00
Total of 296 Disbursements:						897,441.40



BERKLEY

Consent Agenda #5

ENGAGE INSPIRE ACHIEVE
WWW.BERKLEYSCHOOLS.ORG

April 18, 2023

Mr. Robert Paul III
City of Huntington Woods
26815 Scotia
Huntington Woods, MI 48070

Dear Mayor Paul:

As in previous years, the Berkley School District wishes to collect summer property taxes for the 2023 levy. Authority to levy summer taxes was established via Board action in 1983 and continues by this action until revoked by the Board of Education. It is the intent to levy summer taxes for the upcoming year to continue a tax collection process that has served the District well for some time. Please accept this communication as a request on behalf of the Berkley School District for the City of Huntington Woods to facilitate the collection and payment of summer taxes for the 2023 levy. The City's cooperation in this matter greatly assists the school district in efficiently and effectively collecting a material amount of budgeted revenues.

In an effort to coordinate this arrangement for the 2023 levy, attached you will find a proposed agreement between the school district and the City with terms and conditions similar to last year's content. Please have the appropriate city official execute this agreement and return a signed copy for District records. Should you have any questions or concerns on this matter, please contact me at Lawrence.gallagher@berkleyschools.org or (248)837-8029.

This communication is necessary to comply with relevant legal requirements. You should be aware that, according to law, if the parties are unable to reach agreement within 30 days of the date of this letter, other collection measures would have to be negotiated with the County Treasurer. Thank you for your cooperation and attention to this matter.

Sincerely,

Lawrence J. Gallagher
Deputy Superintendent
Finance, Facilities and Operations

c: Scott Francis, Superintendent
Amy Sullivan, City Manager
Tim Rowland, Finance Director

**Berkley School District
Tax Collection Agreement**

THIS AGREEMENT made this 18th day of April 2023 by and between the BERKLEY SCHOOL DISTRICT and the CITY of HUNTINGTON WOODS.

WHEREAS, 1982 Public Act 333 authorizes a school district to impose and collect a summer property tax levy; and

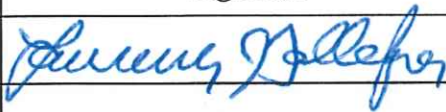
WHEREAS, in a resolution dated January 10, 1983, the Board of Education of the Berkley School District determined to impose a summer property tax levy throughout the School District, including that portion of the School District situated in the City of Huntington Woods until revoked; and

WHEREAS, the City of Huntington Woods is willing to collect the School District's 2023 summer tax levy in the City of Huntington Woods upon the terms and conditions set forth below;

NOW, THEREFORE, in consideration of the mutual covenants, terms, and conditions hereinafter expressed, the parties hereto agree as follows:

590581496. The City of Huntington Woods will collect the 2023 summer property tax levy for the Berkley School District in the City of Huntington Woods at no direct cost to the School District. The school taxes shall, however, be subject to penalties, late payment interest, and collection charges, including a property tax administration fee, pursuant to applicable State laws.

590581497. The City of Huntington Woods will transfer collected school tax funds to the school district at least ten (10) business days after every 1st and 15th of the month as required by State Statute, Section 43(3)(a) [MCL 211.43(3)(a)] of the General Property Tax Act.

Berkley School District	Signature	Date
By: Lawrence J. Gallagher		4/18/23
City of Huntington Woods		
By:		

**Berkley School District
Berkley, Michigan**

Resolution for Summer Tax Collection

At the Organizational Meeting of the Berkley School District Board of Education, Oakland County, Michigan (hereinafter called Board) duly called and held on the 17th day of January, 2023, the Trustees:

Roger Blake, Mike Tripp, Sarah Mountain, Keith Logsdon,

Ron Justice, Jason Deneau, Barrie Frankel

constituting a quorum, being present, the following Preamble and Resolution were adopted:

WHEREAS, the Board, on January 10, 1983 adopted a Resolution to impose a summer property tax levy throughout the entire school district, which Resolution remains in effect, and


WHEREAS, it is necessary that a suitable collection arrangement be negotiated with the cities of Berkley, Huntington Woods, Oak Park and Royal Oak,

NOW, THEREFORE BE IT RESOLVED that the Board reaffirm its intentions to collect the 2023-24 tax levy in the summer of 2023.

FURTHER, RESOLVED that collection arrangements be negotiated and entered into with each municipality to collect the summer tax levy.

FURTHER, RESOLVED that the Deputy Superintendent of Finance, Facilities and Operations shall forward a copy of this Resolution to the cities of Berkley, Huntington Woods, Oak Park and Royal Oak and request that the local units agree to collect the summer tax levy for the Berkley School District.

FURTHER, RESOLVED that, failing to reach agreement with the local municipalities, alternate means necessary to secure summer tax collection throughout the entire school district as set forth in 1982 Public Act No. 333, as amended, be pursued.

I, , Secretary of the Berkley School District Board of Education, Oakland County, Michigan, have compared the following Preamble and Resolution with the original thereof as recorded in the Meeting Minutes of said Board and do certify that the same is a

correct and true transcript thereof and of the whole of said original Preamble and Resolution which were adopted by said Board at a meeting hereof held on the date specified above.

Given under my hand and seal of the Berkley School District in the County of Oakland in the State of Michigan, this 17th day of January, 2023.


Secretary, Berkley Board of Education



Consent Agenda #6

ADMINISTRATIVE OFFICES

Mayor Ronald F. Gillham
Mayor Pro-Tem Jeffrey Jenks
City Manager Amy Sullivan

Commissioner Jules B. Olsman
Commissioner Robert Paul
Commissioner Mary White

CIVIC EVENT PERMIT

APPLICANT Ed Kozloff

APPLICANT PHONE 248-544-9099

EVENT DATE JUNE 18, 2003

EVENT TIME

SET UP BEGINS AT 6:00 A.M.

EVENT TIME 8:00 A.M.

CLEAN UP ENDS AT 10:30 A.M.

DESCRIPTION OF EVENT

THE ANNUAL RUN FOR THE RIBBON SK,
IS A NON-PROFIT EVENT TO RAISE FUNDS FOR
PROSTATE CARE AWARENESS, TREATMENT & RESEARCH

CONTACT PERSON DATE OF EVENT Ed Kozloff

CONTACT CELL PHONE DATE OF EVENT 248-225-1755

TEMPORARY SIGNS NEEDED

YES ☒ OUR RACE TRIBUTE SIGNS
NO ☐

SIGN INSTALLATION DATE AND TIME 6/17/23 6:30 P.M.

SIGN REMOVAL DATE AND TIME 6/18/23 10:00 A.M.

LOCATION OF EVENT (ATTACH MAP FOR RUN/WALK EVENTS)

THE EVENT BEGINS AND ENDS ON THE GROUNDS OF THE
DETROIT ZOO, FOLLOWS THE I-696 SERVICE DR. WEST TO SCOTIA
CIRCLING RACKHAM GOLF COURSE, THE ZOO, ENTERING AT THE
PARKING PLAN WHERE PARTICIPANTS WILL PARK WOODWARD ENTRANCE &
ZOO PARKING LOT FINISHING IN THE ZOO.

ARE YOU REQUIRING ANY STREET CLOSURE? (ATTACH MAP SHOWING PROPOSED ROAD CLOSURE LOCATION)

YES ☒
NO ☐

TIME OF CLOSURE _____

In consideration for this permit, the applicant agrees, to the fullest extent possible by law, to release, indemnify, defend and hold harmless the City of Huntington Woods, its elected and appointed officials, boards, councils, commissions, employees and volunteers from any liabilities, damages, losses, suits, claims, expenses, attorney fees and costs that arise from any injury or property damage relating to use of City property by the Applicant or Applicant's employees, members, volunteer, contractors, agents, invitees, licensees, guests, attendees or participants. It is further agreed that the Applicant for organized events shall supply the City of Huntington Woods with a certificate of insurance evidencing commercial general liability insurance, with an insurance carrier licensed and admitted to do business in Michigan, naming the City, its elected and appointed officials, boards, councils, commissions, employees, volunteers as additional insured in a form with coverage

and coverage limits acceptable to the City unless waived by the City Commission.

Applicant further agrees to reimburse the City of Huntington Woods for costs incurred associated with the Civic Event Permit unless otherwise waived by the City Commission.

AUTHORIZED SIGNATURE Edward Kozloff

DATE 2/10/2023

APPROVED BY:

CITY COMMISSION

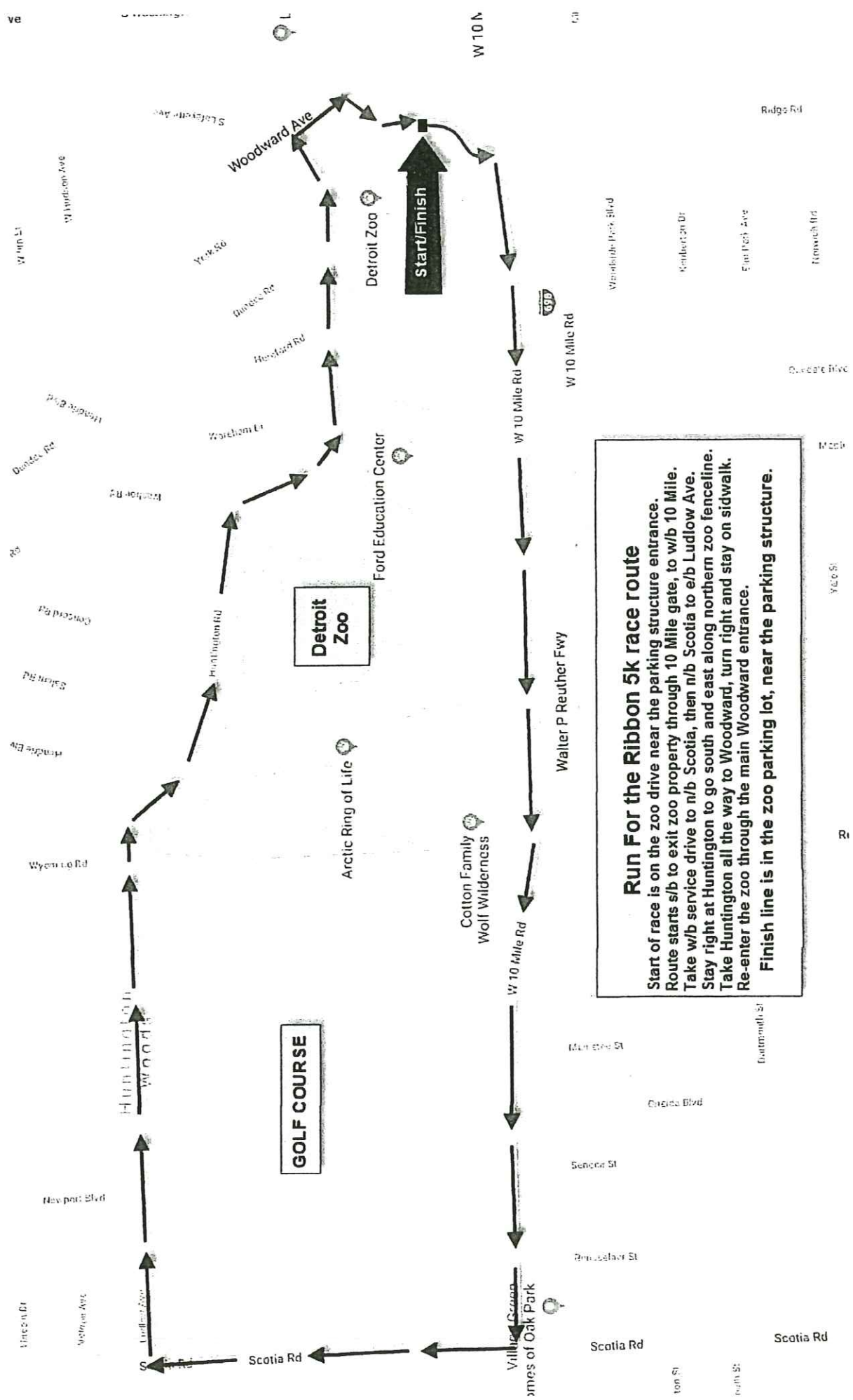
PUBLIC SAFETY DEPARTMENT

DPW DEPARTMENT

COPY OF INSURANCE ATTACHED

Sgt John A. F.

Wendi Barckholz



Run For the Ribbon 5k race route

Start of race is on the zoo drive near the parking structure entrance.
 Route starts s/b to exit zoo property through 10 Mile gate, to w/b 10 Mile.
 Take w/b service drive to n/b Scotia, then n/b Scotia to e/b Ludlow Ave.
 Stay right at Huntington to go south and east along northern zoo fence line.
 Take Huntington all the way to Woodward, turn right and stay on sidewalk.
 Re-enter the zoo through the main Woodward entrance.

Finish line is in the zoo parking lot, near the parking structure.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/09/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Management Group 12730 Coldwater Rd Ste 103 Fort Wayne IN 46845		CONTACT NAME: Margaret Mayers PHONE (A/C, No, Ext): (260) 338-2434 FAX (A/C, No): (765) 664-0761 E-MAIL ADDRESS: mmayers@insmgt.com	
		INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A: National Casualty Company	11991
		INSURER B: Nationwide Life Insurance Company	66869
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 2023 \$1M A.I. **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Legal Liability to Participant \$1,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input checked="" type="checkbox"/> OTHER: For Event Basis	Y	Y	KRO0000009332900	12/31/2022	12/31/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 Abuse and Molestation \$ 500,000
	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			KRO0000009332900	12/31/2022	12/31/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	<input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A				PER STATUTE E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Excess Medical & Accident (\$250 Deductible/Claim)			BAX0000031991400	12/31/2022	12/31/2023	Excess Medical \$10,000 AD & Specific Loss \$2,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED AS RESPECTS TO THEIR INTEREST IN THE OPERATIONS OF THE NAMED INSURED. DATE OF EVENT(S): 05/29/23 MIU Run for the Ribbon, 5K Run & Walk, 1 Mile Walk INSURED RRCA CLUB/EVENT MEMBER: Motor City Striders ATTN: Ed, 10144 Lincoln 10144 Lincoln, Huntington Woods MI 48070
Processed by RMV

CERTIFICATE HOLDER

06/18/23 City of Huntington Woods 26815 Scotia Road Huntington Woods MI 48070	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Consent Agenda #7a

CITY OF HUNTINGTON WOODS
REGULAR MEETING OF THE PLANNING COMMISSION
MINUTES
February 27, 2023
7:00 p.m.
In Person Meeting – Huntington Woods Commission Room

Commissioner Todd Sperl called the Meeting to order at 7:05 p.m.

PRESENT: Sheldon Kohn, Sarah Gutierrez, Rick Polan, Todd Sperl, Chris Golembiewski, Blake Moore

ABSENT: Michelle Elder, Gail Linden, Jill Ingber

City Staff Present: Zoning Administrator, Hank Berry.

APPROVAL OF AGENDA

Moved by Sheldon Kohn and seconded by Chris Golembiewski to approve the February 27, 2023 agenda.

Ayes: Sheldon Kohn, Sarah Gutierrez, Rick Polan, Todd Sperl, Chris Golembiewski, Blake Moore

Nays: None

The Motion Carried.

A correction of the minutes was moved by Sheldon Kohn seconded by Chris Golembiewski.

Ayes: Sheldon Kohn, Sarah Gutierrez, Rick Polan, Todd Sperl, Chris Golembiewski, Blake Moore

Nays: None

The Motion Carried.

AGENDA ITEMS:

Matter of a site plan review of an addition to the Steinberg Residence at 25801 Dundee

John Steinberg: I'm John Steinberg and I'm petitioning to get an extension on my approval that was given to me last year. Extenuating circumstances didn't allow me to do the addition last year and I'm going to ask Hank to maybe go through what was said and approved and maybe you could let them know what's going on.

Hank Berry: Mr. Chair at this point if it's the pleasure of the chair we'll go ahead and do that, and Mr. Steinberg is certainly welcome to add on if there's anything that he feels that I've left out or any comments that he wants to make. I did put it on slides because there's a few things that I did want to talk about. If it's okay I'm going to dim these lights so that it'll pick up better. Okay so what we have here is a unique situation, this project was previously approved in 2021 the time to vest is expired. You have one year from the date of approval to start your project otherwise you lose that approval. Same with the planning commission, same with the zoning board of appeals. The issue then becomes if you can't do one you need the other and then the other expires. So he also has to go to the zoning board of appeals assuming approval that is not yet given from the planning commission. The project is exactly the same thing the same way, the only difference between the plans now and the plans that he has is that they have actually drawn in the window that was part of the codicil of approval for the Planning Commission last time. Any affirmative action that you take this evening should reflect the need for the Zoning Board of Appeal approval and Mr. Steinberg is currently on the schedule for March for the Zoning Board of Appeals. The project is 647 square feet over the maximum house size but if you take a look over here and you kind of see how he has an irregular lot there and that's one of the things that's quite a bit unique. So, he has a lot of different things going on. He has a huge lot to one side and the other lot is approximately the same size. The lot at the north neighbor at 8121 Hendry actually has 19783 square feet. It's a huge lot in comparison to his at 8559 and the neighbor is 13,125. Part of the unique thing is that on this size where the bigger lot he's got a 3669 sq ft house and on the other side which is a lot that's also 13,000 square feet on the one side 19,000 on the other and he's at 8515 yet his house sits right in the middle of the two. The bigger house which is 97 by 135 or 138 irregular lot has 3043 square feet. The other lot on his other side is 3669 square feet, so they have big houses, both sides and part of the Planning Commission rationale at the last meeting was that while the lot may not be the same size as the other two lots the house fits right in the slotting for this. So that was part of the thought process in the Planning Commission approval for the zoning board of appeals and the other part of that was of course that you know it made sense at that point in time for them to go ahead and approve it subject to the Zoning Board of Appeals which had already ruled last time when he went to the Zoning Board of Appeals first. This time it's not shaking out that way, he comes here first, and he goes to the zoning board of appeals pending your approval. So he does still need that but the last time the Zoning Board had already given him the same approval that they're asking for this time whether or not that holds true I can't speak for this on the Board of Appeals nor can I speak for you but again this project has been approved. So if you take a look at what we have here this particular area here was the area that the windows were added on the plan that you have in front of you. That was part of the approval process and they are

on the actual blueprint that you have. So that's what will be done, this is what I had electronically that I was able to show you. The reason that it was done in fact, I believe it was Gail going to be here this evening made the motion subject to adding the windows so that you could see it wasn't any type of massive wall so it broke it up with fenestration on that side. And you can kind of get an idea of what it is that they're doing here with this. This was again the project was approved previously, I think the biggest thing to take in consideration was the shape and configuration of the lot and the fact that the house is no bigger than anything else in the immediate neighborhood. It's up to you whether or not you want to ask any questions to Mr. Steinberg or myself I'm certainly happy to answer them to the extent that I can. I did include the minutes from both the ZBA and Planning Commission meeting from 2021 when this was previously approved. That having been said Mr. Chair I'll turn it back over to you if you have anything that you need let me know.

Todd Sperl: Mr. Steinberg do you have anything to add, comments, questions?

John Steinberg: Just the fact that the only reason we didn't go forward with the project is it was the circumstances were based on; we got approval and then it became winter, I couldn't get started until the following spring. The following spring I approached the builder who said you need to order windows first before I can start the project and then we ordered windows. It took me four months to get Windows because it was a supply chain issue. Once I got my windows I went to start the project again and they were redoing the road in front of my house. So they told me they were going to redo the road, I assumed that would be a bad time to be doing construction when someone's doing construction on your road so I said okay I'll just postpone it till the following spring. Which of course I didn't realize you only have one year to get the project done, so here I am in the following spring. We still haven't had the road done but I was talking to Hank and he said I could have gone forward even though they were doing the road in front of my house. So it's my fault for not understanding that well and my fault for not understanding that I only had one year to get this accomplished. So I'm asking you if you would consider giving me an extension on this.

Todd Sperl: Officially it's not called an extension.

Hank Berry: It's not an extension it's an approval. A mulligan.

Todd Sperl: I just wanted to make sure we were clear on the issue. A mulligan. Thank you, well we probably saved you some money considering if you were going to go right through Covid with what the costs were anyways.

John Steinberg: Lumber costs have come down so that's a good thing.

Hank Berry: And you have your windows.

Rick Polan: So, we shouldn't suggest any window changes?

Todd Sperl then opened the floor to comments or public participation seeing none participation was closed.

Sheldon Kohn: The last minutes asked for approval of the addition with changes of the window in the sitting area the moving window on the second story in addition the first floor garage window. Does your current set of plans that's in front of us include all of those?

John Steinberg: Yeah, and we reduced the size of the addition above the garage as well. That shows a much larger addition. We actually in the plans showed that we brought it in a couple feet circumferentially in the front and the side, I think to also go along with what the zoning board asked.

Sheldon Kohn: Alright I'm just confirming that, that's why I asked for the old plans. Given that I have no further questions. If the plans were good before they're still good. As long as they've been accommodated, which they have been in terms of conditions .

Sarah Gutierrez: I support the plan.

Rick Polan: I don't have any comments or concerns.

Chris Golembiewski: No questions.

Blake Moore: I remember us being enthusiastic about it last time and with the condition of fenestration on that wall I don't think there's anything else to talk about.

Todd Sperl: Alright, no comments or questions from me. It looks great, I wasn't here the last time but I excited to see how this turns out should be pretty cool. Thank You.

Rick Polan motioned to approve the plans subject to ZBA approval, seconded by Chris Golembiewski a vote was called.

Ayes: Sheldon Kohn, Sarah Gutierrez, Rick Polan, Todd Sperl, Chris Golembiewski, Blake Moore

Nays: None

The Motion Carried.

Matter of discussion of Planning Commission priority list and selection of additional work projects

Hank Berry: Mr. Chair as you know we're in for grants for the safe routes to school and the complete streets compliance which would be for 11 mile road which would give us our crosswalk right here which finally our kids would be able to get to Berkeley High School safely and perhaps another one down more towards Coolidge and Henley. We were waiting for the grant results, we still have not heard back from those yet. So in the interim rather than just sitting and waiting I've suggested a couple items that we may want to work on and the reason for that is these can reasonably be expected to be accomplished in a fairly reasonable amount of time. So that was one of the things that I wanted to talk to you about and see if you had one that you wanted to pick that we could do. The two that we had for that were the rezoning at 11 mile on Woodward and that would be for the thrifty flowers and the reason for the rezoning of that would be because it's reasonably to be expected to accomplish. It offers them more not less opportunities for that particular property. Not saying that there's anything in the works, and it would be consistent with what's on Woodward. There was a couple other things we could have done. We could do the "requiring residential properties to direct all downspouts to vegetated areas or to other approved areas." Both of those, and in fact the truth be told we can work on both of those kind of at the same time. Neither one of those are exhaustive. There are time frames with rezoning and there are legal steps that we have to take for that and if that's something that you would like to consider I could get started on that but they're requiring residential properties to direct all downspouts. That's simply a language change, it's a testament to the ordinance. What would happen at that point is that I would bring back to you, at the next meeting in March a sample ordinance for you to take a look at if you wanted to tweak it, if there were comments, questions, things you wanted to include or things that you wanted to delete from it, that would be okay. But by the time that you got whatever I would give back to you, it would already be vetted by the city attorney, so if you wanted to add something that's completely fine. Then I would just send it back for them to take a look at. I would set a public hearing if that's what you moved for that. You would have a public hearing typically in April, and then with a vote on that we could move that forward to the city commission. Hopefully that would get done in short order, and the reason for that really is storm water control. I know all of you except for Todd and Blake live in the Bronx subdivision and those are 50 by 120 lots typically so the flow of storm water is essentially very important and how it's managed is important. Having that directed at areas where you're not putting that on concrete you're not creating slip hazards in the winter and fall, and you're certainly not flooding your neighbors basement. So you could consider that and you could consider that 11 mile Woodward zoning. Whatever your pleasure is to move forward on if you want to move forward on both I could do that. But to take on another big thing would probably would not really work at this point.

Blake Moore: Can I ask a question? I'm not sure I understand this transitional district and what advantage there is to either the city or Thrifty Flowers.

Hank Berry: Okay, so the transitional district and where we're at with that is that you have a bead that is your B1 which is your business zoning but your business zoning has a very specific list of items that you can put in there. For example in a business district you can't put condos above your workspace like if your first floor is retail second floor is offices third floor could be condos in a transitional district. In a business district it's a business. So what this does is it offers more opportunity, remains consistent with what we wanted to do on Woodward which is transit oriented design because originally, way back, the queue line was coming out here. So that didn't happen, you do have some of the fast buses coming and this would allow the opportunity for a more diverse group of investors that may be intrigues to the possibilities because of the zoning.

Todd Sperl: So quick clarification for me. When it goes to shift it to transitional they are or are not allowed to put the housing on top.

Hank Berry: No they would be. See this is the thing you would have more diversified, like condos and that. Even on Woodward when you go to the TD District which is a transitional zoning district there's even allowances that could put them in for a fourth floor. If they're stepped forward and away from a residential area they can put a fourth floor on. So ideally the point behind that was not only the transitional district but to gain some... Have you all seen the lofts on like 9 mile and in Ferndale? So they all have businesses on the first and then they'll have like lofts and stuff ahead of that on top. That's something that might really interest the city of Huntington Woods and because we don't offer any real apartment living or condo living that could give us, whether that turns into seniors whether that turns into mixed as far as age groups; It would allow us another opportunity for a type of housing that we currently don't offer in the city of Huntington Woods. I think the Woods Woodward boundary comes up just short of Lincoln. So when you're headed south the BP is actually in Royal Oak and half of the building next to it is also in Royal Oak. They pay half of their taxes to us and half the taxes to Royal Oak, which is probably logistically a nightmare for them but it is what it is. The Huntington Woods condominiums which are south of Lincoln are not in Huntington Woods. So it gives us an opportunity to at least broaden the base a little bit. We've been exploring talks for associate membership with Oakland County's main street program to try to see if we can get some interest going and see if we can get that. We've had meetings with John Bry who handles that for Oakland County. He's very anxious to help us because we don't really have a downtown. So our original downtown as most of you know was Hart and that didn't transpire. That all transitioned into an area which is now commonly known as our R1 e-zone district. The idea of transposing that and turning it into TD zoning really gives them an opportunity, not that they're going to sell today, tomorrow, or ever. It allows them the

freedom of movement without impinging on what they have because their use there is clearly grandfathered.

Sheldon Kohn: Does it prevent the current use or the expansion of the current use?

Hank Berry: The current use would be there, you do have like retail businesses that are allowed in the TD district so it would have a business use. This is kind of like business use plus.

Sheldon Kohn: Okay, so they would not be prohibited in terms of whatever plans they might have for development?

Hank Berry: Yes, they would be subject to any zoning regulations for example building sizes, setbacks, that type of thing but by doing this it doesn't say you can't be Thrifty Flowers anymore. Believe me they'll know and there's a whole process that has to happen with this.

Sheldon Kohn: Is there a difference in parking requirements or anything like that?

Hank Berry: There may be depending on what it is but it would be not so much for that because that use would be grandfathered in but depending on if and when a development occurred then it may be different because now you're changing and you're adding more space, more businesses. You're going up so you're required, you're adding more dense use to the same amount of parking. So for example if they wanted to have that on the first floor and they wanted to put in a tremendously successful restaurant or something like that all down and move Thrifty Flowers to the second floor that may require different parking as our parking requirements are based on the use.

Sheldon Kohn: Because you can't zone somebody out of business.

Hank Berry: That's not what we're doing, that's specifically what we're not doing.

Sheldon Kohn: Okay, but it can prevent expansion of that business. Depending on what, and I don't know what would be allowed now in terms of expansion based upon current parking requirements and whatever else is involved and how that might change.

Hank Berry: Well if you want because again as I said that one would take a little bit longer than the downspout one. What I could do for the next meeting if this is something that you would like to pursue is I can provide you a sheet with some examples of what may or may not happen to that property and then I could do that and then you can decide if that's something that you want to move forward.

Sheldon Kohn: Okay, I think that's information that's legitimately...

Hank Berry: Sure, oh yeah.

Sheldon Kohn: Not only should be available to us but should be available so that the owner of that parcel can express an opinion about it.

Hank Berry: Absolutely this was just on the to-do list off the master plan and without any interest on the Planning Commission there'd be no point in starting any of that. If there's an interest in proceeding with that and you know fulfilling that off the to-do list then I would do that certainly and get ahold of the gentleman, bring them in and see if this is something that he's interested in. If he's interested in it great, if he's not interested in it... I can't think of any reason why you wouldn't be but I'm happy to put the list together for you so that we can... I'm a big one for, "let's put it all out there," you know transparency is very important.

Sheldon Kohn: I would support both those items but I'd also like... I don't know if you have a priority list leftover from last year.

Hank Berry: Of course, yeah.

Sheldon Kohn: I think that should be circulated so we can evaluate. What we want is important mid-level and low-level.

Hank Berry: Well this came off of the last list and this was on the medium list and the reason for it was that it could be reasonably expected to be done. The stuff that was on the high list typically is the harder one or long term was how we looked at it. So this is like short term and we can get this done and you know knock a couple things off the list which was on the master plan which you all worked on. So if it's the pleasure of the Planning Commission I'll go ahead and I'll put together that document that will just give you some ideas of comparisons to what it could be used for. The other thing is too is that when they're all zoned the same it also is enticing for a developer that comes through and might want to say okay so let me see if I can pick up these two properties next to each other without having to go through rezoning on one of them. So if that's the thing and it's done already then why not and the other thing is that it means that if somebody's in a sale in a point of contingency what the sale is is that you have to go ahead and get the rezoning. Well who gets it, the current owner? Do they want the current owner to get a rezone before they buy it? This take the onus off of everybody and this is just the level of the playing field that we're playing on and ideally some development is really needed on Woodward. We've had the same thing since I was a kid which is more than a couple years ago, yeah. We have had conversations with MDOT about trying to spruce up the right away there. We've had conversations with Haley Stevens representative about seeing what we could do with that there as well. So we're trying to do some

things but the consistency and the zoning issue really would be helpful if we could just take this out and then at that point we can advance a little bit.

Sheldon Kohn: One more question. What's the role of the Oakland County main street?

Hank Berry: What Oakland County offers us an associate member which we're just getting into they'll offer us access to people looking for businesses or people looking for areas and they might not know Huntington Woods because maybe they're from Waterford and they're looking out that way but when main street say, he says, "Look, I'm looking for four thousand square feet with parking on a major thoroughfare," then Oakland county says, "Well, you know Huntington Woods is part of our main street program and they have this and this and the traffic count on Woodward is X and you can expect on the southbound side of Woodward at any given time to have twenty thousand cars." So that's the benefit of Main Street Oakland County, plus they have also been extremely eager to help with that. They understand that we have kind of an interesting situation that we have no retail really on there so it's all offices. Some of the offices have been there since the 50's and some of the offices have been freshened up and some have not. This will give us an opportunity to kind of move forward a little bit.

Todd Sperl: Okay, Sarah do you have any questions or concerns?

Sarah Gutierrez: I don't. My business that I owned in Chicago was a mixed use business so it was a salon on the bottom with condos above it. So I'm very familiar with the zoning situation.

Blake Moore: I mean I would think it would be incredibly intriguing to Thrifty Flowers, but I think the second scenario you mentioned this sort of multi-story opportunity or incentive as acquisition for a larger swath makes the most sense.

Todd Sperl: Rick do you have any?

Rick Polan: No, I think it's a good plan. I would like to dive into the storm water issue a little bit more. I think the gutter or directing downspouts to certain locations was only one step of that plan.

Todd Sperl: Can we hold on going into the gutter for just a second. Only because I got a question, then we'll wrap up the first one. So the only question I have, then i'll give it back to you, is does that make the whole district going off of what Blake was saying from 11 mile to Borgman basically?

Hank Berry: No, it makes the whole thing 11 mile up to halfway through the building prior to the BP. That's already zoned TD.

Todd Sperl: It does make it enticing for the development, I do see the reason for that.

Rick Polan: So storm water I think a part of that was talking about impervious areas and parking areas and doing overall calculations on that versus just having maximum house size and lot coverage based on the house. Would going down that route require consultant input?

Hank Berry: It may, but I think where we're at with this is what we've broken off this is something that we can reasonably expect to be handled. What my thought process was and what our thought process was that committing to a consultant, anything that requires consultants requires budgets. So we have to go ask for the money. So basically what was going to happen was this was something that we could do that wouldn't require more than really advertising and signage and that type of thing. Adding what you're talking to with that was to take a look at our zoning ordinance for our mixed use, for our residential to see how we can best apply some storm water areas and work with that. For example on 11 mile there was an area that was saying bike lanes or some kind of storm water management. So on Coolidge we have a big opportunity for putting in these storm water facilities. On 11 mile not so much and the difference with that is because the difference between the sidewalk and the curb is significantly less here than it is on Coolidge where you have like you know from here to the wall type of thing. We may be able to break that down, and I would also, as well as you Rick, be interested in seeing what we can do. It just makes a lot of ecological sense to do that. So if that's something that you want to explore then perhaps that's something we could put on item three. The thing is that I can tell you there's also limited capacity as to what we're going to be able to do from staff allocation of time. So that's why we want to try to knock some of these off. That may require a little bit more time, but if that's something that the commission's interested in exploring I'm certainly happy to talk to the city commission and the city manager. See if we can't do something with that.

Blake Moore: So my first comment, I think, sort of eludes to what Rick was getting at. This idea of getting to the impervious areas and I understand a consultant means dollars and my one immediate thought was to just sort of take on stormwater and initiate it. I.E. words that you can't, you know, direct your stormwater towards your neighbors. Are we effectively asking for either you or for planning or whomever a huge amount of hassle when the neighbors like, "They've been dumping their stormwater on me for twenty years."

Hank Berry: We already have that language in there that says you can't purposely direct stormwater onto your neighbor's property. So what does that do? We all live on these lots and if your neighbor's stormwater is directed into your property you've either got 10 feet or 5 feet in between your property. So having said that, what a lot of people do is a swale and take it over land towards the front while there's also some kind of infiltration rate at that point in time where the water goes down into the ground. As a result you have that and that's great except for now

you have weather like this where the ground has a huge saturation point and it just doesn't happen. So yes, there is some things that can be changed with just simple language and that's more like what we're looking at for what we're suggesting here but there are some things like Rick suggested that we're going to have to take a look at and see what makes sense and we're fine doing that with the understanding that if we dive into that and dive into these two and keep the 11 Mile project. Assuming that we get the grant money for that then it's going to slow things down a little bit. I'm fine anyway that you all want to proceed.

Todd Sperl: How does this second one, with the downspouts, how is it changed from what it currently says?

Hank Berry: Well what it says now is it can't direct, purposely direct, stormwater onto adjacent properties. The issue is that we could do a lot better with the verbiage that we have with that and get very specific as to what you can and can't do. You can't have elbows that point at your neighbors. You have to take them and put like an A and B elbow together so that it goes away from that, extensions on the downspout so that they don't go to your neighbor's property. This is not going to do anything that has to do with lots that are typically low right now. You have lots in here that are very low. My neighbor's lot is a foot and a half lower than mine, so I take downspouts around the back and discharge them in back of the garage so that it doesn't go near his property. Is that going to stop everything? No, but it stops him from having to deal with my storm water from my garage you know. I know there's a lot of things next to properties like berms. Berms are very helpful, keeping storm water and managing water on your property but again there's some lots that have valleys and some lots that have rises. There's some lots that have a slab of garage here, have a valley and then the other property right. Well that lot's low. So yeah, could you bring in fill? Can you manage that in other ways? Yes, but we don't articulate that.

Chris Golembiewski: I like both suggestions. I think both of them, like you said, are kind of quick hitters. To Rick's point it gets us moving down that road discussion and looking at consulting for a larger discussion as well. I like both suggestions at this point.

Todd Sperl: It sounds like we're going to address Sheldon's concerns with bringing in the list and looking at...

Hank Berry: That'll happen in the March meeting. Assuming you direct me to go ahead with it.

Todd Sperl: Yeah, and then the other thing that has come up is Rick with his comment about the impervious surfaces and that side of it, it's basically going to split that off a little bit so we can get the easier stuff done and then come back and look at it later.

Hank Berry: That's right it'll be piggy backed onto that at a later point but yes it should happen. If that's something that you go, because don't forget you know you're always going to be, it's like Sheldon asked. See if we can update the list while we really haven't done anything which is why you don't have it yet, but when we put that on there that may be something that's a consensus of the Planning Commission that we want to bring on a high priority and we'll move that up the pecking order a little bit there. It's not a bad idea, I mean Rick's concern with the advent of the amount of water that we're getting here is certainly legitimate. To address that is something that we need to look at.

Todd Sperl: Any other questions, comments, or concerns?

Blake Moore: I just have one other question and it's if we were to initiate this kind of Residential Properties downspouts or then with this stronger wording are we essentially inviting an enforcement situation and then what does that fall to you or...

Hank Berry: Well that would fall to me or one of my departments. So currently the City of Huntington Woods has three code enforcement officers and I supervise the other two. So what happens is that for complaints that happen if people are directing downspouts it may be as simple as putting a door hanger on that. It may be as simple as a letter if the door hanger doesn't work. Then again it may be as simple as a ticket if it doesn't work the third time. Writing tickets is not the preferred method of gaining compliance but it typically does work. We would prefer to talk and try to see if there's a problem that we could get for that. It just doesn't make sense to just go out and write a bunch of tickets. That wouldn't be what we'd be looking for, what we'd be looking for is if there is a problem and if somebody reports a problem we would have a mechanism for dealing with it. Because we would be specific in the how to's so like this ordinance would almost have action items like down spout directions, you know? Stormwater management as far as does your garage even have gutters on it, you know that type of thing. If they do, if not, you know are you just shooting sheets of water onto your neighbor's property. With a gable roof that could be happening. That could maybe alleviate some of your neighbor's problems if they're having it. We have a few ongoing issues in Huntington Woods with water but typically those are on really low lots. Like you're going to have a site plan come before you in March with a very large lot, in a very large project, and the lot's low in fact. So it's going to have some different types of things for you to address with that. So for the March meeting I would have like that would be a lengthy project, you know there won't be a ton else other than what we just talked about on that. So if that's something that you want to do I guess what I would like is a motion to move forward on these two items and to start the process so that I have a direction.

Rick Polan: I'm going to add a third item onto that, city campus.

Hank Berry: City campus right now is at a hold.

Rick Polan: Does the city commission want any recommendations from us?

Hank Berry: At this point, no. They're still taking a look and considering what it is. We've had some issues with this particular building and with the public safety building. Our dollars and cents already have to have been allocated into here because of leaky roofs and that type of thing. So I think they kind of want to take a look at it and assess it prior to committing the Planning Commission to something. Doesn't mean that it won't happen, it just means that it won't happen now.

Sheldon Kohn moved to move forward on the two items in the context of the discussion as well as asking Hank to bring forward the priority list so the commission can contemplate the results at the next meeting, the motion was seconded by Blake Moore.

Ayes: Sheldon Kohn, Sarah Gutierrez, Rick Polan, Todd Sperl, Chris Golembiewski, Blake Moore

Nays: None

The Motion Carried.

The meeting was opened for public participation. Seeing none, it was closed.

ADJOURNMENT:

Moved by **Blake Moore** and seconded by **Chris Golembiewski** to adjourn the Planning Commission meeting.

Ayes: Sheldon Kohn, Sarah Gutierrez, Rick Polan, Todd Sperl, Chris Golembiewski, Blake Moore

Nays: None

The Motion Carried, meeting adjourned at 7:45pm.

Submitted

Lucas Rice - Recorder

Consent Agenda #7b

CITY OF HUNTINGTON WOODS
REGULAR MEETING OF THE PLANNING COMMISSION
DRAFT MINUTES
March 27, 2023
7:00 p.m.
In Person Meeting – Huntington Woods Commission Room

Vice Chair Rick Polan called the Meeting to order at 7:05 p.m

PRESENT: Sheldon Kohn, Rick Polan, Chris Gombiewski, Sarah Gutierrez, Gale Linden

ABSENT: Commissioner Michelle Elder, Todd Sperl, Jill Ingber, Blake Moore

City Staff Present: Zoning Administrator, Hank Berry.

APPROVAL OF AGENDA

Gale Linden motioned to amend the agenda to table item number six, the new construction at 10104 Ludlow, to the next meeting. The motion was seconded by Chris Gombiewski.

Ayes: Sheldon Kohn, Rick Polan, Chris Gombiewski, Sarah Gutierrez, Gale Linden

Nays: None

The Motion Carried.

APPROVAL OF MINUTES

Chris Gombiewski motioned to approve the minutes from February 27, 2023, the motion was seconded by Sheldon Kohn.

Ayes: Sheldon Kohn, Rick Polan, Chris Gombiewski, Sarah Gutierrez, Gale Linden

Nays: None

The Motion Carried.

AGENDA ITEMS:

Matter of site plan review of a new house by Jeremy Wolfe at 12787 Borgman.

Hank Berry: What you have here is a demolition and a new house at 12787 Borgman. The house that is there currently has a myriad of problems. I've been to the house and it's not something that can be saved in any capacity.

The architect Arik Green went over the new site plan with the assistance of Hank Berry and an electronic slide show.

The representative for Michael J Dul and Associates Landscape Architects, Tim Shoemaker, explained the landscape plan using digital renderings on slide show.

Gale Linden: Where does the fence start and end in relationship to the yard and the pool?

Tim Shoemaker explained the idea using a physical site plan on poster board.

Hank Berry then explained the additional details, like setbacks and variances, item by item using the site plans and the same digital slide show.

Chairman Rick Polan opened the floor for public participation.

Julianna Wooten: 12726 Borgman. I'm just here representing neighbors to say thank you. That's an eyesore that's there right now. Right now our only major concern really is that once they start to tear down, because that place has to be full of mold and mildew and everything else. How are they going to keep those spores and everything not blowing all through the neighborhood.

Hank Berry: Mr. Chair if I could, that's certainly a legitimate concern and a fair question. You have to receive a gas retirement letter, and have to get a DTE retirement letter. We have to receive a utility retirement letter, meaning that the curb stop and sewer will be blocked and also that the water will be shut off at the stop box. There will also be rodent certification required. During the demo they are required to put water on the site in order to keep the dust down. They or we will provide an RPZ valve and they can connect to our water service. We have worked with all of these people before and they are very familiar as to how we do things and the required inspections..

Jeremy Wolfe stepped to the mic and spoke to the living situation of the previous homeowner and the state of the home prior to demolition.

Vice Chairman Polan then closed the floor to public participation and moved to Commission questions and participation.

Gale Linden: You said that they're going to use the existing curb cuts, do we know what the width is? Is it smaller than the 18 that it is or is it going to fan out?

Hank Berry: They're not changing.

Tim Shoemaker stepped to the mic and explained the dimensions of the driveway.

Gale Linden: I had an issue with the front window well on the lower level and the talk is that you're going to move it to the western wall and move the generator. My only other real comment is that it's quasi colonial and has a metal roof with roof inset windows and that is not in keeping with the style of the homes on the street which are mostly ranches with one colonial at the end of the street.

Sarah Guttierrez: My only question was how did you decide on the exterior materials.

Arik Green used a sample visual aid and describes the use of 60's style long brick and the tint of the brick complementing the house next door, as well as the use of stucco.

Sheldon Kohn: Are there alternatives to visual and sound buffering that could reduce the size of the accessory building and take one of the variances off the table?

Hank Berry: Even with sound baffling it will always be louder outside than inside. But there are alternatives.

Sheldon Kohn: I defer to the judgement of the zoning board of appeals on that. What's the engineering that provides venting on a standing seam metal roof?

Arik Green: We will most likely go with a hot roof if not it's going to be what's called a soffit vent and a ridge vent.

Rick Polan: Hank can you walk me through all of the variances and what would happen if we approve this tonight and one of these variances gets turned down?

Hank Berry explained that they would not come back again for another meeting with the Planning Commission after a denial by the Zoning Board of Appeals. They would have to revise the plan first.

Rick Polan: Walk me through what the plan is with storm water and how that gets reconciled.

Hank explained the notices marked on the letter from the city engineer and the potential corrections from Arik Green.

Gale Linden: Had you thought of any other materials besides stucco. Usually stucco you'll see with stucco and timber, on tudors, not usually on a contemporary home.

Arik Green: It's very common these days, for the last 15 to 20 years, to use stucco in contemporary homes.

Tim Shoemaker goes on to explain groundwater mediation processes that will be employed during the development process and describes the standing water issues on the property right now..

The property owner was given a chance to table and decided to continue.

Sheldon Kohn moved to approve the plan as presented as meeting all of the guidelines and standards subject to the grading and drainage approval from the engineers and subject to the approval of any and all variances or corrections necessary to eliminate the requirements for the variances, and subject to the installation of the window wells according to the ordinance. The motion was seconded by Chris Gombiewski.

Ayes: Sheldon Kohn, Rick Polan, Chris Gombiewski, Sarah Gutierrez, Gale Linden

Nays: None

Motion passed unanimously

Sheldon Kohn moved to defer the discussion of item number 7. The motion was seconded by Gale Linden.

Vice Chair Polan opened for public participation. Seeing none, it was closed.

ADJOURNMENT:

Moved by **Chris Gombieski** and seconded by **Gale Linden** to adjourn the Planning Commission meeting.

Ayes: Sheldon Kohn, Rick Polan, Chris Gombiewski, Sarah Gutierrez, Gale Linden

Nays: None

The Motion Carried, meeting adjourned at approximately 8:30 pm.

Submitted

Lucas Rice - Recorder

Consent Agenda #7c

CITY OF HUNTINGTON WOODS
REGULAR MEETING OF THE ZONING BOARD OF APPEALS
DRAFT MINUTES
March 13, 2023

7:30 p.m.

In Person Meeting – Huntington Woods Commission Room – City Hall

Chairman Adam Wallace called the meeting to order at 7:30 p.m.

PRESENT: Ben Falik, Adam Wallace, Andy Doctoroff, Joe Claya, Adam Tonge,
Michael Brooks

CITY STAFF PRESENT: Hank Berry

ABSENT: Rich Polan, James Park, Bree Stocker Smart

APPROVAL OF AGENDA

Joe Claya motioned to approve the agenda.

The motion was seconded by **Ben Falik**.

Ayes: Ben Falik, Adam Wallace, Andy Doctoroff, Joe Claya, Adam Tonge

Nays: None

The motion carried.

APPROVAL OF MINUTES

Chairman Adam Wallace asked for a motion to approve the minutes from October 10th, 2022.

Ben Falik motioned to approve the minutes. **Joe Claya** seconded the motion.

Ayes: Ben Falik, Adam Wallace, Andy Doctoroff, Joe Claya, Adam Tonge

Nays: None

The motion carried.

Chairman Adam Wallace asked for a motion to approve the minutes from December 12th, 2022

Joe Claya motioned to approve the minutes. **Adam Tonge** seconded the motion.

Ayes: Ben Falik, Adam Wallace, Andy Doctoroff, Joe Claya, Adam Tonge

Nays: None

The motion carried.

AGENDA ITEMS:

Matter of an appeal from John Steinberg at 25801 Dundee, For a variance to the maximum house size ordinance: to allow for total house size of 3,443sf Where 2,750sf is allowed

Ben Falik made a motion to excuse Andrew Doctoroff from recusal, the motion was seconded by **Joe Claya**.

Ayes: Ben Falik, Adam Wallace, Andy Doctoroff, Joe Claya, Adam Tonge, Michael Brooks

Nays: None

Adam Wallace: Mr. Steinberg, the floor is yours.

John Steinberg: I don't know if you remember but I was approved for this variance over a year ago. Due to extenuating circumstances I was unable to get this project underway. What I'm asking for is for you to reapprove the variance, and Hank Berry said he would actually present the plans on my behalf.

Hank Berry: Mr. Steinberg was here in 2021 and he received both Planning Commission approval and ZBA approval. Through a set of circumstances he was unable to start the project, as you're aware you have 1 year from the date of approval to start the project. He went to last months Planning Commission meeting and they reapproved the project. What he's looking for here is just to reapprove the project with the understanding that this time he'll absolutely vest himself in the project before the 1 year time frame. He is asking for 647 which is the actual square footage of what he needs for the project. If you have any further questions or want to see more I would absolutely be willing to do that.

Adam Wallace: I do not have the Planning Commission minutes in front of me, did they approve it on the basis that they had already approved it once?

Hank Berry: Yes and they saw no difference in the circumstances or design.

Chairman Adam Wallace opened the floor for public participation on the matter.

Mike Stachalik: I'm Mike Stachalik, John's next door neighbor my address is 8121 Hendrie. I've seen the plans, I thought they were great first time around and my position has remained unchanged. I support it.

Chairman Adam Wallace seeing no one else closed public participation, and opened the floor for questions from the board.

Joe Claya: I would just like to hear an explanation again for some of the new board members why you need this variance.

John Steinberg: Well our basement property is half the size of the original house. We have a couple furnaces down there, we have a really small basement. So the idea of it really was to build a closet so that we can store things, it's not really for a sitting room or anything like that. It's off the master bedroom, and it's such that we couldn't go the other direction because we have a bathroom in the way. It's the best way to build the closet and we were rebuilding our garage to make it accommodate two cars. As you know a lot of the garages in Huntington Woods have difficulty doing that. So that's why we went about this project.

In assistance of John Steinberg, Hank Berry used blueprint projections to more clearly communicate the scope and scale of the project.

Ben Falik: The only thing that has changed is the inevitable passage of time? ... The proposal makes sense to me.

Andrew Doctoroff motioned to approve the proposal as is, the motion was seconded by **Adam Tonge**.

Election of Officers for Chair and Vice Chair

There was a brief recess for Hank Berry to request the presence of Bree Stocker Smart from a meeting.

Joe Claya nominated **Adam Wallace** for Chairman, seconded by **Bree Stocker Smart**. **Adam Wallace** accepted the nomination, and observing no other nominations a vote was held.

Ayes: Ben Falik, Adam Wallace, Andy Doctoroff, Joe Claya, Adam Tonge, Bree Stocker Smart, Michael Brooks

Nays: None

Joe Claya nominated **Ben Falik** for Vice Chair, seconded by **Andrew Doctoroff**. **Ben Falik** accepted the nomination, and observing no other nominations a vote was held.

Ayes: Ben Falik, Adam Wallace, Andy Doctoroff, Joe Claya, Adam Tonge, Bree Stocker Smart, Michael Brooks

Nays: None

Hank Berry informed the board of extensive appeals and the need for 7 board members at the next meeting on April 10th, 2023.

Adam Wallace opened the floor for public participation, seeing none he then closed the public participation portion of the agenda.

ADJOURNMENT:

Joe Claya motioned for adjournment. **Ben Falik** seconded the motion.

Ayes: Ben Falik, Adam Wallace, Andy Doctoroff, Joe Claya, Adam Tonge, Bree Stocker Smart, Michael Brooks

Nays: None

The motion carried.

Meeting adjourned at 7:37p.m.

Submitted

Lucas Rice - Recorder

Consent Agenda #7d

City of Huntington Woods
Anti-Racism Advisory Committee

February 8, 2023

7:00 p.m.

In-Person Meeting – City Hall

MINUTES

Present: Christina Kozlowski, Kate Beaulieu, Daniel Dena, Cary McGhee

Absent: Brandon Mar

Virtual (via Zoom): Kia Essien, Jessicalyn Edwards

City staff present: Chris Wilson, Francesco

Liaison: Commissioner Jeff Jenks

1. Call to order
 - a. Kate Beaulieu called meeting to order at 7:05
2. Approval of Agenda
 - a. Moved by Daniel Dena, seconded by Cary McGhee to approve February 2023 agenda

Ayes: Christina, Daniel, Cary, Kate

Nays: none

Absent: Kia and Jessicalyn (via Zoom)

The motion carried.

3. Review/Approval of the January 11, 2023 Minutes
 - a. Moved by Daniel, seconded by Katie to approve January 2023 minutes

Ayes: Christina, Daniel, Cary, Kate

Nays: none

Absent: Kia and Jessicalyn (via Zoom)

The motion carried

4. Public Participation

Claire Galed – concern re: BHM event at library not being included in e-Blast – Library has tried to get their materials in the e-Blast not being at the bottom to more effectively promote events within the community. Also cross referencing resources with the library – such as Hidden Figures.

Francesco will double check whether there are any other events upcoming to include in the e-Blast for Friday and upcoming e-Blasts

Committee will try to continue featured info in the e-Blast moving forward

5. Items of business

a. Housing Program – planned for April (Cary, Jessicalyn, Franco)

Cary and Jessicalyn met a couple times to discuss fair housing and how HW community can be more mindful in terms of diversity. They also connected with Toni Jennings who came to speak to us in January about potential collaboration in educational program/panel discussion. Possible 1.5 hr session with 2-3 presenters followed by Q and A from participants. In person ideal – but want to find a way to make it available virtual as well.

Would like to maybe aim for April 2023 – which coincides with Fair Housing Awareness month – possibly on a Thursday.

Cary spoke with a couple of potential presenters.

Space in the basement of the Library.

Will promote via e-Blast and other avenues once name is picked and details arranged.

Consider potentially including a realtor who sells in the area as an additional panelist. Or possibly in continued discussions.

Possibly begin with identifying the issues and in later sessions brainstorm solutions to said issues.

Maybe also time for marketing campaign re: real estate market etc. to the diversity and inclusion component of the community – to start the discussion and promote the event.

Chris mentioned short term rentals coming up in the legislature this term – can it be regulated at the local level or does the state preempt and the state regulates it? Committee may want to consider taking a position on opposing preemption and permitting local regulation.

b. Scheduling Listening Session – March dates

- Need to avoid Mon 3/13 - Fri 3/17 & Mon 3/27 – Fri 3/31.. Aim for week of 3/20?

Katie, Daniel and Jessicalyn hoping to attend next commission meeting.

Discuss in March where the ARAC goes after the Commission approves the report.

Potentially invite people who were involved in the focus groups to participate in the listening session. Invite Berkley Diversity Council and Burton Diversity Club. Invite members from other HW advisory committees and other groups in the area, Berkley school board members too.

Library or rec center might be good locations.

The week of the March 20th – Ideally Monday the 20th. Send out invites for the session once the Commission approves the report.

c. Juneteenth

- Initial ideas for program
- Setting a date for HW Event... Juneteenth is on June 19, 2023
Monday, June 19, 2023 – 6-8pm
- Next steps with Parks and Rec
Get Tracey and Bridget from Parks and Rec involved earlier in the process

Speaker? Need to start looking now – Jamon Jordan

Elementary school essay competition? Or one at all levels (elementary, middle and high school levels)? Music? Art? Open category to celebrate Juneteenth

Connect with Library re: Juneteenth programming

6. Other business

a. GARE Involvement

Application was approved. HW is formally a member of GARE.

b. DEI Report – Final Review at City Commission Meeting on Tuesday, 2/21 at 7:30pm

7. Adjournment

a. Moved by Christina, seconded by Daniel to approve adjourn meeting

Ayes: Christina, Katie, Cary, Daniel

Nays: none

Absent: Kia and Jessicalyn (via Zoom)

The motion carried, meeting adjourned.

Christina Kozlowski, Secretary

Kate Beaulieu, Chairperson

Consent Agenda #7e

City of Huntington \

Anti-Racism Advisory Committee

March 8, 2023

7:00 p.m.

In-Person Meeting – City Hall

MINUTES

Present: Christina Kozlowski, Kate Beaulieu, Daniel Dena, Kia Essien, Kia Essien, Jessicalyn Edwards

Absent: Cary McGhee

Virtual (via Zoom): Brandon Mar

Commissioner: Jeff Jenks

1. Call to order
 - a. Kate Beaulieu called meeting to order at 7:05pm
2. Approval of Agenda
 - a. Moved by Christina, seconded by Daniel to approve March 2023 agenda

Ayes: Christina, Kate, Kia, Jessicalyn

Nays: none

Absent: Cary

The motion carried.

3. Review/Approval of the February 8, 2023 Minutes
 - a. Moved by Daniel, seconded by Kate to approve February 2023 minutes

Ayes: Christina, Kate, Kia, Jessicalyn

Nays: none

Absent: Cary

The motion carried.

4. Public Participation

Claire Galed – City did not “pass” the DEI report, it was received and filed. Discussion re: not publicizing DEI report and having listening session until passed/adopted. Commission has not gone on record supporting what is in the DEI report.

Commissioner Jenks: report does not need to be approved, merely received, which is what the commission did. There are recommendations in there, and may be additional recommendations from ARAC re: same.

David Sloan – previously welcome signs all over HW – none now. Taken down in the 70s or 80s and many were upset about it. This is something that should be considered, and put it back up. It fosters a more welcoming environment/city.

Claire: a Welcome sign was designed sometime in the early 2000s when the new HW logo was done, but never created and put up.

5. Items of business

a. Housing Program – Thursday April 13th from 6:30-8:00 p.m. (HW Library)

JessicaLyn: Meetings have been had with presenters, Deb has offered to coordinate having library employee provide childcare for the first 10 people that need it, will also be a hybrid sessions to people can attend virtually, each panelist will present 10-15 min followed by Q&A. Will be meeting again next week. Envisioning this being the first of a series of two or three sessions. Sellers would likely be the target audience for this.

NOTE: Pleasant Ridge newsletter will also publicize the event since we share a library.

Kate – maybe publicize to a larger community to gain exposure for HW.

Claire Galed – send notices to various newspapers/media outlets or a press release, so they at least are aware it is occurring.

Potentially create campaign for April newsletter promoting Fair Housing Awareness Month/Celebrate Diversity month. Kate and Christina will work with Francesco for the newsletter blurbs.

Steve Gold – Something else that should be discussed re: barriers at the presentation is the image of HW to the outside population. Also it is a failure of the City to acknowledge systemic racism within the City. Also the program doesn't include anything re: the City's commitment to single family housing as a barrier. Provided Committee with link to Dr. Carolyn Loh's "Equity Audit Tool". There isn't just a lack of marketing, but the City needs to be more active in marketing, especially with specific groups.

b. Juneteenth – Monday, June 19 from 6:00-8:00 p.m. (Rec Center Parking Lot)

- Initial ideas for program
- Committee lead?
- Next steps with Parks and Rec... Meeting the week of 3/13

Kate: we need to have a follow-up with Parks and Rec soon, Deb from the Library advised that June is also National African American Music Appreciation month and she is reaching out to an African drumming specialist to present/perform, they are also working on a scavenger hunt and a book give-a-way.

Potential speakers for the event: speaker from black bottom event, someone from the African American studies department at Wayne? Victor Green – Assistant

Chief for the Kalamazoo Department of Public Safety – previously with Wayne State.

Also consider new singer for Black National Anthem – Brandon will reach out to some people to gauge some interest in potentially performing.

Daniel will be committee lead and will work with Kate in coordinating with other committees.

Steve Gold: consider some recognition or monument re: Eugene Moy.

c. Listening Session - Wednesday, 3/22 at 7:00 p.m. (HW Library)

- Proposed agenda
- Roles for session

Michelle Cantor present during meeting – providing key take-a-ways from the report

- People want more diversity within the City;
- Attracting new residents;
- Creating inclusive environment for all residents;
- Preparing children to appropriately navigate and appreciate a diverse world
- Community that is eager to engage, but looking for guidance for navigating that path

Also addressed questions/comments from public.

Kate and Michelle met to discuss listening session and what it might look like.

Jessicalyn to address What's Next? Christina has volunteered to take detailed notes.

Considering a second listening session with the staff and Michelle – potential ARAC committee members could sit in on.

Will include recommendation of RSVP so we have an idea how many people plan on attending.

Will have debriefing meeting following session.

6. Other business

7. Adjournment

- a. Moved by Christina, seconded by Daniels to adjourn

Ayes: Kate, Christina, Daniel, Jessicalyn

Nays: none

Absent: Kia, Cary

The motion carried.

Christina Kozlowski, Secretary

Kate Beaulieu, Chairperson

Consent Agenda #7f

City of Huntingtor.
Anti-Racism Advisory Committee
April 19, 2023
7:00 p.m.
In-Person Meeting – Library
MINUTES

Present: Kia Essien, Katie Beaulieu

Absent: Christina Kozlowski, Jessicalyn Edwards, Cary McGhee

Virtual (via zoom): Daniel Dena

Commissioner: Jeff Jenks (absent)

City staff present: City Manager Chris Wilson, Library Director Deb Hemmye

1. Call to order
 - a. Katie Beaulieu started the meeting at 7:10p.m.
2. Items of business:
 - a. Debrief of Listening Session on 3/22
 - i. There was more talk about methodology of the survey than the actual results
 - ii. It was a very civil conversation
 - iii. It could have gone longer
 - iv. Next steps:
 1. Create a 3rd document with our recommendations moving forward from DEI report and Anti-Racism committee
 - b. Chris reported on staff listening session for DEI report
 - i. Michelle Cantor went over findings of the report
 - ii. Almost every department was represented
 - iii. Staff would like a document that lays out tasks for each department to do-helping them to focus and know what steps to take
 - c. Tabled the debrief on the housing event since Jessicalyn and Cary weren't in attendance
 - d. Juneteenth
 - i. Confirmed entertainment/vendors:
 1. Keynote: Dr. Ollie Johnson, Chair and Professor of the Department of African American Studies at Wayne State University (give 20 minute talk)
 2. Katie to see if we can also have the youth winner from Oak Park Juneteenth contest share their artwork
 3. Roots Vibration
 4. Looking for African American performer to sing Black National Anthem (Katie and Deb both have possibilities)

5. Baobob Fare is bringing their food truck (city will pay them for # of meals beforehand)
 - a. Public comment- when we market our event we should include education on Burundi
6. Sweet Delights will be there again and people will have to pay
7. City will provide water
8. Library- already has kids books, brainstorming ideas
 - a. Story time the day following Juneteenth event with children's author
 - b. Scavenger hunt outdoors night of event, where kids turn that in to get their books
9. Marketing the event
 - a. Start beginning of May
 - i. Weekly blast
 - ii. Facebook pages
10. T-shirts
 - a. People on committee wear them
 - b. Maybe first 50 can get them
 - c. Christ will look into sponsoring
 - d. Rich Feldman shared a contact for making the shirts
 - e. Have a t-shirt design contest if possible
11. Have QR codes for people to give \$ for organizations supporting African Americans (include this in marketing before hand)
12. Katie to schedule a call with Francesco
13. Will the Ben Davis plaque be here in time? Maybe invite the family to attend if so
14. Start the speaking and program around 6:30pm
15. Katie will reach out to Molly Keller
16. Chris and Katie will look for African American vendors of tables and chairs

3. Public Participation

- a. Rich Feldman-
 - i. asked if we can have Truth Towards Reconciliation make a presentation to our committee and city
 - ii. can he set up a tour for HW community?
- b. Deb Hemmye.- thinking of setting up event- listening to podcast "The Sum of Us" and then go through the discussion guide

4. Other Business

5. Meeting ended 8:15pm

Consent Agenda #7g

CITY OF HUNTINGTON WOODS
REGULAR MEETING OF THE ARTS & GARDEN BOARD
MINUTES

January 17, 2023

7:00 p.m.

In-Person Meeting – Library

Amy Hood called the meeting to order at 7:08 p.m.

PRESENT: Elaine Horowitz, Pam Haxton, Deborah Hecht, Susan Warrow, Robert Smeltekop, Marci Bykat, Nate Card

GUEST: Susie Potter - Parks and Recreation Board representative

CITY LIAISON: Amy Hood, DPW

APPROVAL OF AGENDA

Approved unanimously.

APPROVAL OF NOVEMBER 2022 MINUTES

Approved unanimously.

PUBLIC PARTICIPATION:

None

ITEMS OF BUSINESS:

A. Mission Statement for Arts & Garden Board

Nate Card proposed that the A&G Board develop and adopt a mission statement for the board. We discussed the history of the A&G Board, and the motto created when the name changed from BART in 2018: "Promoting Culture and Horticulture in the Woods". Nate expressed that a mission statement could solidify our purpose and identity. Susan enumerated some points that a good mission statement should contain. Amy suggested that members email their ideas and suggestions to her by Friday January 20, for compilation and to send out to the members.

B. Proposed Arts & Garden Fair

Nate Card distributed his proposal for a community event for May 6-7, with speakers on a variety of arts/gardens related topics, an art/craft market, children's activities, workshops, scavenger hunt, among several other ideas. Nate had already secured space for possible

speakers at the Library for Saturday May 6, but not yet May 7. Amy raised the concern about a two day event, that it would be a big commitment from board members, and also a problem securing space for the other activities, and suggested that the project might be more successful starting with a one day event. Amy agreed to check on space at the Rec Center (inside the gym or outside on the grassy area) where tents and/or tables could be set up, and other practical matters (conflicting city events, possible budget, etc.)

C. Community Art Project for 2023

Amy proposed a repeat of 2022's art pillars, installing them in different parks. There was general agreement, but no dates were set at this meeting.

ADJOURNMENT:

The meeting was adjourned at 8:30 pm.

The next meeting is February 21 at 7:00 pm at the Rec Center

Consent Agenda #7h

CITY OF HUNTINGTON WOODS
REGULAR MEETING OF THE ARTS & GARDEN BOARD
MINUTES
February 21, 2023
7:00 p.m.
In-Person Meeting – Library

Amy Hood called the meeting to order at 7:08 p.m.

PRESENT: Elaine Horowitz, Susan Warrow, Marci Bykat, Nate Card

ABSENT: Robert Smeltekop, Deborah Hecht, Pam Haxton

GUEST: Jessica Steinhart - Parks and Recreation Board representative

CITY LIAISON: Amy Hood, DPW

APPROVAL OF AGENDA

Approved unanimously.

APPROVAL OF JANUARY 2023 MINUTES

Approved unanimously.

PUBLIC PARTICIPATION:

None

ITEMS OF BUSINESS:

A. Mission Statement for Arts & Garden Board

One submission had been sent to the group prior to the meeting. One other member had also sent an idea. Not everyone had seen them, as they were in a group email. Susan Warrow will put them in a Google doc, with edits, and send out to the board members for their comments.

B. Proposed Arts & Garden Fair

With the announcement of a \$1,500 commitment from the City to fund the fair, the major planning steps are now finding space and planning activities and vendors. May 6th and May 13th were determined to be the best possible dates, both with some challenges. The

Rec Center “outdoor space” is booked for May 6, but other spaces favor May 13. Amy will find out if the Rec Center’s outdoor space is available May 13.

Numerous activities and features of the event were brainstormed. Possibilities included:

- Car boot sale for artists to sell their wares
- Make your own bouquet (florist support)
- Paint an Art Pillar to demo community art project
- Sidewalk chalk

C. Community Art Project for 2023

A vote was taken to finalize the community Art Project for 2023: Art Pillars. All present voted in favor of the project. A suggestion was made to create a theme (Water, for example). Another was to make different heights for the pillars. We will revisit in the April Board meeting.

ADJOURNMENT:

The meeting was adjourned at 8:12 pm.

The next meeting is March 21 at 7:00 pm at the Rec Center
(Joint meeting with Parks and Recreation Advisory Board)

Consent Agenda #7i



City of Huntington Woods
Senior Advisory Committee
Thursday, March 2, 2023
3:30 pm – City Hall Commission Chambers
Minutes

1. Call to Order – 3:35 pm
Present: Natalie Baum, Fun Ng, Sally Schulman Gaft Marcy Peters
Tracy Shanley, Jennifer Furlong
2. Approval of Agenda – Approved by Natalie, seconded by Fun
3. Approval of Minutes from January 2023 meeting –
 - a. Correction to comment regarding Senior Transportation – “Transportation is *still* at 5 days a week.”
4. Elected Officials Remarks – None
5. Items of Business – Discussed the May Programs for Older Americans Month. Five separate weekly activities planned. See attached document describing events. Although the events are planned for Seniors, encourage participation from all community members.
6. Recreation Department Update – Jennifer provided an update on Senior activities at the Rec Center.
Library Programming Update – None (JoAnn not present)
7. Public Participation – None
8. Other Business – Welcome Sally Schulman to the Committee
9. Next Meeting: Thursday April 10, 2023
10. Meeting adjourned at 4:05 pm

Consent Agenda #7j

MIINUTES

Huntington Woods Library Advisory Board

Meeting Date: Monday, March 20, 2023

Present: Deb Hemmye, Beth Applebaum, Mary Foreman, Michelle Curtin, Nina Abrams, Angela Povilaitis, Bridget McKinley, Eliza Bressack

- I. Call to Order-7:05 p.m.
- II. Approval of minutes of February 20, 2023 meeting -Approved
- III. Friends of Library Report-A brief report was given by Beth Applebaum.
- IV. Librarian's report by Director Deb Hemmye.
 - a. Introduction of new Board members: Michelle Curtin (Pleasant Ridge) and Eliza Bressack (Student BHS)
 - b. New Library Hours take effect April 1. Feedback from all stakeholders has been positive. The new hours will be posted on the library website.
Monday-Thursday 10:00 AM - 8:00 PM
Friday 12 PM - 5 PM
Saturday 10:00 AM - 5:00 PM
Sunday 1:00 PM - 5:00 PM
Summer: Closed Sundays, Mem Day - Labor Day
 - c. HVAC Jace is fixed!
 - d. Goals & Objectives-Deb prepared a document for the City of Huntington Woods- "Goals and Objectives 2023-24". A copy was provided to the Board for review and discussion.
 - e. The Spine labels project encountered a few unexpected challenges but is now moving along well.
 - f. Anti-racism programs-Deb provided an update on the anti-racism programs taking place at the Library. There was also a discussion about the DEI Assessment commissioned by Huntington Woods. There was a discussion about the Report (available on the City Website) and issues that relate to the Library.

g. Collection Development Policy Update: Deb provided a copy of the current Collection Development Policy for review and discussion. There was a discussion about the importance of the policy, in light of the prevalence of book banning and censorship campaigns in Michigan and across the U.S.

V. Public Participation-None.

VI. Comments-None

Next Meeting is April 17, 2023

The Library Advisory Board meets at 7 p.m. on the third Monday of each month in the Friends Room on the lower level of the library.

Adjournment -8:10 pm

Minutes prepared by Beth E. Applebaum

Consent Agenda #7k

HUNTINGTON WOODS PARK ADVISORY BOARD MINUTES

Tuesday, March 21, 2023

7:00 p.m. Gillham Recreation Center – Multipurpose Room

Joint meeting with the Arts & Garden Board and Burton PTA Representatives

Parks & Rec Members Present: Joe Egan, Mark Feiler, Logan Field, Francesca Haley, Sarah MacDonald, Suzie Potter, Jessica Steinhart, Kim Tarnopol

Arts & Garden Members Present: Nate Card, Pam Haxton, Deborah Hecht, Elaine Horwitz, Susan Warrow

Burton PTA Representatives Present: Sara Malloure, Renae Tonge

Staff Present: Amy Hood (city liaison to the Arts & Garden Board), Tracy Shanley

- I. Call to order by K. Tarnopol at 7:03 p.m.
- II. Approval of Agenda for March 21, 2023
 - a. Motion - J. Egan; Second – F. Haley
- III. Approval of Minutes for February 28, 2023
 - a. Motion – J. Steinhart; Second – S. Potter
- IV. Correspondence
 - a. None
- V. Public Participation
 - a. None
- VI. Items of Business
 - a. Discussion with Arts & Garden Board and Burton PTA for “Community Clean Up Day” April 22nd, 2023
 - 1. Parks to be cleaned: Burton/Rec Center/Library, Reynolds, Mary Kay Davis. Other parks to consider if the SignUpGenius fills up: Alligator, Scotia, Statue
 - 2. Time: 11 a.m. – 2 p.m. (3 hours)
 - 3. Rain date is Sunday, April 23
 - 4. Tasks to complete at each park: Weeding, cleaning up sticks/trash, raking, deadheading, no mulching
 - 5. Volunteer organization: T. Shanley will create and distribute a SignUpGenius from the Rec Center with a maximum number of slots for each park to ensure adequate coverage in all areas. Will also include an area to sign up to donate

yard waste bags and trash bags. Volunteers will be instructed to bring their own gloves and tools.

6. Supplies: A. Hood/DPW will supply yard waste bags and T. Shanley/Rec will supply black garbage bags
7. T. Shanley will create a flyer and the event will be promoted via signage at the Rec Center, e-blast, hard copy flyers. Francesco (city communications) will distribute on city website, city Facebook page, eblast, NextDoor, Woodward Talk
8. PTA will advertise on Burton Birds Nest (weekly email)
9. Volunteer groups to invite: NHS, Scouts, Burton students, Teen Council, Burton students, Norup students (M. Feiler to contact), possibly those who need to complete community service for court system
10. Idea from J. Egan: Choose a project theme at each park e.g. a tree or plant in each park? Repaint/cleanup planters?
11. T. Shanley/Rec will provide water and granola bars to volunteers
12. Steve (Rec Center) will pick up full lawn bags at end of event and place at DPW
13. A. Hood to look up statistics on how much the city recycles, using rain barrels, to share
14. Park Captains: Burton/Rec Center/Library: R. Tonge and S. Malloure; Reynolds and Mary Kay: A. Hood and Arts & Garden Board
15. K. Tarnopol will distribute the outcomes of our planning meeting to all present
16. Note from the Arts & Garden Board: Arts & Garden Fair will be held on May 13, outside of the Rec Center and inside the Library. There will be an artist market, garden topics, and crafts.

b. Donation with a Purpose Update –

1. T. Shanley benchmarked giving programs in other cities and added donation categories and program rules, and created a flyer and an application form. She is still benchmarking donation prices and will distribute to group when the packet is complete.
2. Add approval of Donation with a Purpose items to this board's monthly agenda to approve projects, tree placement, etc.

c. June Meeting Change –

1. June 27, 2023 meeting will be moved to Wednesday June 28 due to Family Night at the Rec Center

VII. Department Update

- a. Hometown Herald newsletter went to print and will be in homes in the next few weeks

- b. Pickleball improvements are being made to meet demand in the city: pickleball lines to be placed inside the Rec Center gym, pickleball classes, and hopefully the outdoor courts will be lined for pickleball too. Senior pickleball program to continue.
- c. Veterans Affair expo is at the Rec Center tomorrow 3/22
- d. Men's Club Auction tickets are now on sale
- e. Skate Park re update – depends on information from the Men's Club

VIII. Plan of Action for Next Meeting

- a. Update on the RFA – Tracy will ask Michelle Elder to provide a written copy since Michelle can't attend the April meeting
- b. Host Arts & Garden Committee again to debrief from Community Cleanup Day. Ask for more information on their scope
- c. Summer update on staffing: lifeguards, fruit camp counselors, etc. and which organizations will be running the pool concession stand

IX. Board Member Comments

- a. J. Steinhart – Friday e-blast is too long and has too many stock photos, can it be shortened?
- b. J. Egan – Requests budget highlights so the board can advocate for Rec items that aren't being approved in the budget
- c. J. Egan – For Family Nights concerts – can we move food trucks up to half an hour before music starts so people can get food before getting settled?
- d. J. Steinhart – Would like to see more (adult) bands from HW at concerts in the park/other events.
- e. J. Steinhart is running for the City Commission this fall. If she is elected, we will need to replace her on this board.

X. Adjournment by K. Tarnopol at 8:32 p.m.



Consent Agenda #71

Finance Department MEMO

To: Honorable Mayor and City Commission

From: Ethan Haan, Finance Director

Date: May 9, 2023

Subject: Treasurer's Report March & April 2023

The cash and investment positions as of April 30, 2023 are attached.

Settlement of property taxes with Oakland County has been completed and we are awaiting our final settlement payment of delinquent taxes from the County. The City collected ~95% of its levy over the course of the property tax season.

3rd Quarter Budget Amendments are before the Commission at the May 16th meeting. Final 4th quarter adjustments will be on the agenda at the June 20th meeting. We are trending close to budget in a couple of areas due to unexpected events throughout the fiscal year (emergency repairs, etc).

Finance staff is monitoring the looming debt ceiling crisis at the federal level. We are doing research and consulting with our investment vendors to ensure that the City's invested funds will be protected.

FINANCE REPORT - CASH POSITIONS

FUND	FUND #	CURRENT INVESTMENTS	CURRENT CASH	TOTAL AVAILABLE
GENERAL FUND	101	5,458,544.29	(3,594,654.62)	1,863,890
MAJOR STREET FUND	202	608,438.23	(388,284.37)	220,154
LOCAL STREET FUND	203	40,630.14	75,054.90	115,685
ACT 345 PENSION FUND	205	595,632.37	(320,318.56)	275,314
RECREATION FUND	208	1,067,579.60	1,997,760.69	3,065,340
GWK DRAIN FUND	225	182,186.44	(136,459.92)	45,727
RACKHAM DEFENSE FUND	250	33,754.53	284.87	34,039
BUDGET STABILIZATION FUND	257	1,190,577.20	94,603.88	1,285,181
ELEVEN MILE - DEBT FUND	303	(97,622.73)	184,375.56	86,753
2010 UTGO DEBT	304	219,926.70	(102,412.84)	117,514
2012 UTGO DEBT	305	86,666.82	(3,273.84)	83,393
2014 UTGO DEBT	306	212,747.62	(12,869.22)	199,878
2017 UTGO DEBT	307	178,487.67	(103,910.15)	74,578
2019 UTGO DEBT	308	251,417.37	(155,516.67)	95,901
2020 CAPITAL IMP. BONDS	309	168,319.34	38,992.62	207,312
CAPITAL PLANNING FUND	402	859,556.64	420,457.28	1,280,014
SEWER CONSTRUCTION FUND	492	5,519,158.31	(672,071.08)	4,847,087
ROAD & SEWER CONSTRUCTION FUND	493	5,099,025.70	(709,582.06)	4,389,444
ROAD MAINTENANCE FUND	494	116,966.90	586,054.96	703,022
SANITATION FUND	515	504,113.54	(234,843.06)	269,270
WATER FUND	592	1,970,880.76	418,120.48	2,389,001
EQUIPMENT FUND	661	690,009.89	481,071.72	1,171,082
TRUST & AGENCY FUND	701	275,800.00	236,787.67	512,588
POST RETIREMENT FUND	734	698,778.14	682,649.31	1,381,427
TOTAL ASSETS - INVESTMENTS/CASH		25,931,575	(1,217,982)	24,713,593

FIDUCIARY (TRUSTEE)	TYPE	AMOUNT INVESTED	PERCENT INVESTED	YIELD
MICHIGAN CLASS	Interlocal	1,032,148	4.12%	5.02%
OAKLAND COUNTY POOL- OPER	Pool	338,425	0.76%	2.52%
FIFTH THIRD SECURITIES	Agency	1,463,101	5.84%	0.90%
COMMERICA - J FUND - 4438	Pool	197,565	0.79%	4.46%
COMERICA SECURITIES - 2362	Agency	4,268,441	17.03%	2.64%
HUNTINGTON BANK	Agency	1,248,113	4.98%	1.10%
MULTIBANK SECURITIES	Agency	4,468,948	17.83%	2.20%
FLAGSTAR INVESTMENT ACCOUNT	Savings	98,147	0.39%	3.64%
FLAGSTAR BOND ACCOUNT	Savings	269,691	1.08%	3.82%
OAKLAND COUNTY BOND ACCOUNT	Pool	11,681,637	0.76%	2.52%
TOTAL INVESTMENTS		25,066,214	53.57%	
WEIGHTED AVERAGE YIELD				2.45%
OPERATING CASH ACCOUNT				(1,217,982)
INVESTMENT ACCOUNT				25,931,575
TOTAL DOLLARS AVAILABLE				24,713,593



Arbor Day Foundation®

211 N. 12th St. • Lincoln, NE 68508 • 888-448-7337 • arborday.org

We inspire people to plant, nurture, and celebrate trees.

Mayor Bob Paul
26815 Scotia
Huntington Woods, MI 48070

Communication #1

Dear Tree City USA Community Member,

On behalf of the Arbor Day Foundation, I'm thrilled to congratulate Huntington Woods on earning recognition as a 2022 Tree City USA. Residents of Huntington Woods should be proud to live in a community that makes the planting and care of trees a priority.

Founded in 1976, Tree City USA is a partnership between the Arbor Day Foundation, the U.S. Forest Service, and the National Association of State Foresters. Huntington Woods is part of an incredible network of more than 3,600 Tree City USA communities nationwide, with a combined population of 155 million.

Over the last few years, the value and importance of trees has become increasingly clear. Cities and towns across the globe are facing issues with air quality, water resources, personal health and well-being, and energy use. Huntington Woods has taken steps to create to a brighter, greener future.

We hope you are as excited as we are to share this accomplishment with your local media and your residents. Enclosed in this packet is a press release for you to distribute at your convenience.

We're excited to celebrate your commitment to the people and trees of Huntington Woods. Thank you, again, for your efforts.

Best Regards,

Dan Lambe
Arbor Day Foundation Chief Executive



Arbor Day Foundation®

211 N. 12th St. • Lincoln, NE 68508 • 888-448-7337 • arborday.org

We inspire people to plant, nurture, and celebrate trees.

FOR IMMEDIATE RELEASE

Contact:

Jasmine Putney
Arbor Day Foundation
402-216-9307
jputney@arborday.org

Arbor Day Foundation Names Huntington Woods a 2022 Tree City USA®

LINCOLN, Nebraska (4/3/2023) – Huntington Woods was named a 2022 Tree City USA by the Arbor Day Foundation to honor its commitment to effective urban forest management.

Huntington Woods achieved Tree City USA recognition by meeting the program's four requirements: maintaining a tree board or department, having a tree care ordinance, dedicating an annual community forestry budget of at least \$2 per capita, and hosting an Arbor Day observance and proclamation.

The Tree City USA program is sponsored by the Arbor Day Foundation, in partnership with the U.S. Forest Service and the National Association of State Foresters.

“Tree City USA communities see the positive effects of an urban forest firsthand,” said Dan Lambe, chief executive of the Arbor Day Foundation. “The trees being planted and cared for by Huntington Woods are ensuring that generations to come will enjoy to a better quality of life. Additionally, participation in this program brings residents together and creates a sense of civic pride, whether it’s through volunteer engagement or public education.”

If ever there was a time for trees, now is that time. Communities worldwide are facing issues with air quality, water resources, personal health and well-being, energy use, and extreme heat and flooding. Huntington Woods is doing its part to address these challenges for residents both now and in the future.

More information on the program is available at arborday.org/TreeCityUSA.

About the Arbor Day Foundation

Founded in 1972, the Arbor Day Foundation has grown to become the largest nonprofit membership organization dedicated to planting trees, with more than one million members, supporters and valued partners. Since 1972, almost 500 million Arbor Day Foundation trees have been planted in neighborhoods, communities, cities and forests throughout the world. Our vision is to lead toward a world where trees are used to solve issues critical to survival.

As one of the world's largest operating conservation foundations, the Arbor Day Foundation, through its members, partners and programs, educates and engages stakeholders and communities across the globe to involve themselves in its mission of planting, nurturing and celebrating trees. More information is available at arborday.org.



michigan municipal league
Workers' Compensation Fund

Communication #2

April 20, 2023

Ethan Haan
City Of Huntington Woods
26815 Scotia
Huntington Woods, MI 48070

Dear Mr. Haan:

Enclosed are the following documents for your Workers' Compensation coverage renewal for the period July 1, 2023 to June 30, 2024.

- Policy Declaration
- Certificate of Membership
- Invoice (payable by June 15th)

This year, the Fund has been authorized to distribute \$13.5 million of surplus for the Fund years June 30, 2007-2022. Your proportionate share of the distribution is shown below:

Dividend Credit \$38,653.00 Applied to this year's renewal premium

Please review the enclosed documents and contact me at 248-204-8530 or MWolfgang@Meadowbrook.com if you have any questions.

Sincerely,

Max Wolfgang

Max Wolfgang
Fund Underwriter

Enclosures
5001020-23

Service Provider: **Meadowbrook® Inc.**

Loss Control & Member Services: P.O. Box 5174, Southfield, MI 48037 PH: 248.358.1100 • 800.482.2726
Southfield Claims Service: P.O. Box 5174, Southfield, MI 48086-5174 PH: 248.358.1100 • 800.482.2726 • FX: 248.358.3251
Grand Rapids Claims: 3196 Kraft Ave., S.E., Suite 206, Grand Rapids, MI 49512-2065 PH: 616.942.0311 • 800.752.7477 • FX: 616.649.1796

www.mml.org



Michigan Association of Municipal Clerks

Communication #3

April 14, 2023

Chris Wilson, City Manager
Huntington Woods
26815 Scotia Rd.
Huntington Woods, MI 480770

Dear City Manager Wilson:

The Michigan Association of Municipal Clerks is an organization that promotes and educates Michigan's Clerks. Through our Michigan Professional Municipal Clerk (MiPMC) certification program, Clerks are recognized for their knowledge of the multifaceted Clerk's profession. We are pleased to announce that your City Clerk, Heidi Barkholtz, has met the program criteria and has attained the prestigious MiPMC certification.

Heidi's commitment to education and desire to attain certification clearly defines commitment to the Clerk's profession and your community. On behalf of the Michigan Association of Municipal Clerks Board of Directors, I ask that you join us in congratulating Heidi Barkholtz for this accomplishment and well-deserved recognition.

Sincerely,

Adam Wit, MiPMC/MMC
MAMC President

Proclamation #1

A PROCLAMATION OF THE CITY OF HUNTINGTON WOODS, MICHIGAN RECOGNIZING THE MONTH OF MAY 2023 AS JEWISH AMERICAN HERITAGE MONTH

WHEREAS, Jewish American Heritage Month is an opportunity to celebrate Jewish Americans and encourage all to learn more about Jewish heritage in the United States; and

WHEREAS, Jewish American Heritage Month originated in 1980 when Congress passed a resolution which authorized and requested the President to issue proclamation designating April 21-28, 1980 as Jewish Heritage Week, and since 2007, the White House has issued a proclamation for Jewish American Heritage Month; and

WHEREAS, the American Jewish community has grown to over six million, representing approximately 2% of the American population today; and

WHEREAS, Jewish Americans past and present serve in government and the military, win Nobel prizes, head universities, and corporations, advance medicine, create enduring works of visual and performance art, write great American novels, and so much more; and

WHEREAS, Huntington Woods remains committed to supporting its Jewish American population and to condemning all forms of religious discrimination; and

WHEREAS, the month of May is a time for the residents of Huntington Woods to Learn more about the heritage and accomplishments of Jewish Americans through educational programming, activities, and ceremonies.

NOW, THEREFORE, I, Robert Paul, Mayor, hereby proclaim May 2023 as Jewish American Heritage month in the City of Huntington Woods

Proclaimed at the Regular City Commission meeting of May 16, 2023

Robert F. Paul, III, Mayor

Proclamation #2

A Proclamation of the City of Huntington Woods, Michigan Proclaiming May Asian Pacific American Heritage Month

Whereas, The month of May was chosen as Asian Pacific American Heritage Month to commemorate the immigration of the first Japanese citizen, Nakahama Manjiro, to the United States on May 7, 1843, but also the anniversary of the May 10, 1869 completion of the first Transcontinental Railroad built with the back-breaking labor of nearly 20,000 Chinese immigrants; and

Whereas, Oakland County's population is more than 8 percent of Asian American and Pacific Islander (AAPI), Michigan's population is more than 3% and Huntington Woods population is more than 2% AAPI and these populations include devoted community members who serve as artists, business owners, educators, health care professionals, lawyers and judges, clergy members, first responders and military personnel; and

Whereas, while we celebrate the achievements and contributions of Asian Americans and Pacific Islanders that enrich our history, society, and culture, we must also acknowledge a darker aspect of the AAPI experience in America – structural discrimination, negative racial stereotypes, prejudice and injustice.

Whereas, Asian American Pacific Islanders have distinguished themselves as leading researchers in science, medicine, and technology; distinguished lawyers, judges and government leaders; in the arts, literature, and sports, as war heroes who defended our country; and healthcare heroes currently on the front lines of the pandemic; and

Whereas, today more than 20 million Asian American Pacific Islanders live in the United States and through their actions, make America, Michigan and Huntington Woods a more vibrant, prosperous, and better nation.

Now, therefore, be it resolved that I, Robert Paul, Mayor of the City of Huntington Woods, on behalf of the Huntington Woods City Commission, do hereby proclaim May 2023 as Asian Pacific American Heritage Month in the City of Huntington Woods and encourage all Huntington Woods residents to learn more about Asian American and Pacific Islander heritage, and work to combat racism and xenophobia as we celebrate this month.

Proclaimed this 16th Day of May 2023.

Robert F. Paul, III, Mayor

Proclamation #3

2023 CITY PROCLAM DECLARING THE FIRST FRIDAY IN JUNE TO BE NATIONAL GUN VIOLENCE AWARENESS DAY

This proclamation declares the first Friday in June to be National Gun Violence Awareness Day in the City of Huntington Woods to honor and remember all victims and survivors of gun violence and to declare that we as a country must do more to end this public health crisis.

WHEREAS, every day, more than 120 Americans are killed by gun violence and more than 200 are shot and wounded, with an average of more than 17,000 gun homicides every year; and

WHEREAS, Americans are 26 times more likely to die by gun homicide than people in other high-income countries; and

WHEREAS, Michigan has 1,382 gun deaths every year, with a rate of 13.7 deaths per 100,000 people, a crisis that costs the state \$16.8 billion each year, of which \$380.5 million is paid by taxpayers. Michigan has the 25th highest rate of gun deaths in the US; and

WHEREAS, gun homicides and assaults are concentrated in cities, with more than half of all firearm related gun deaths in the nation occurring in 127 cities; and

WHEREAS, cities across the nation, including in Huntington Woods, are working to end the senseless violence with evidence-based solutions; and

WHEREAS, protecting public safety in the communities they serve is mayors' highest responsibility; and

WHEREAS, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from people with dangerous histories; and

WHEREAS, mayors and law enforcement officers—in partnership with local violence intervention activists and resources—know their communities best, are the most familiar with local criminal activity and how to address it, and are best positioned to understand how to keep their citizens safe; and

WHEREAS, gun violence prevention is more important than ever as we see an increase in firearm homicides, and nonfatal shootings across the country, increased calls to domestic violence hotlines, and an increase in city gun violence;

WHEREAS, in January 2013, Hadiya Pendleton was tragically shot and killed at age 15; and on June 2, 2023 to recognize the 26th birthday of Hadiya Pendleton (born: June 2, 1997), people across the United States will recognize National Gun Violence Awareness Day and wear orange in tribute to -

- (1) Hadiya Pendleton and other victims of gun violence; and
- (2) the loved ones of those victims; and

WHEREAS, the idea was inspired by a group of Hadiya's friends, who asked their classmates to commemorate her life by wearing orange; they chose this color because hunters wear orange to announce themselves to other hunters when out in the woods, and orange is a color that symbolizes the value of human life; and

WHEREAS, anyone can join this campaign by pledging to wear orange on June 2nd, the first Friday in June in 2023, to help raise awareness about gun violence; and

WHEREAS, by wearing orange on June 2, 2023 Americans will raise awareness about gun violence and honor the lives of gun violence victims and survivors; and

WHEREAS, we renew our commitment to reduce gun violence and pledge to do all we can to keep firearms out of the hands of people who should not have access to them, and encourage responsible gun ownership to help keep our families and communities safe.

NOW, THEREFORE BE IT RESOLVED, that Mayor Paul, of the city of Huntington Woods, declares the first Friday in June, June 2, 2023, to be National Gun Violence Awareness Day. I encourage all citizens to support their local communities' efforts to prevent the tragic effects of gun violence and to honor and value human lives.

[April 3, 2023]

Proclamation #4

A PROCLAMATION OF THE CITY OF HUNTINGTON WOODS, MICHIGAN RECOGNIZING THE MONTH OF MAY 2023 AS OLDER AMERICAN MONTH

WHEREAS, The City of Huntington Woods includes 1,824 citizens aged 60 and older; and

WHEREAS, the City of Huntington Woods is committed to helping all individuals maintain their health and independence in later life; and

WHEREAS, the older adults in the City of Huntington Woods, have an important role in sharing knowledge, wisdom, and understanding of the history of our community through interactions with children, youth, and adults from other generations; and

WHEREAS, the fruits of knowledge and experience can be effectively transferred from generation to generation through meaningful social interactions; and

WHEREAS, their interactions with family, friends, and neighbors across generations enrich the lives of everyone involved; and

WHEREAS, our community can provide opportunities to enrich citizens young and old by:

- * Emphasizing the value of including elders in public and family life.
- * Creating opportunities for older Americans to interact with people of different generations.
- * Providing services, technologies, and support systems that allow older adults to participate in social activities in the community.

NOW, THEREFORE, We the City of Huntington Woods do hereby proclaim May 2023 to be Older Americans Month. We urge every citizen to take time this month to engage with our older citizens through enjoyable social interactions such as sports, games, contests, and other forms of play.

Proclaimed at the Regular City Commission meeting of May 16, 2023

Robert F. Paul, III, Mayor

Proclamation #5

A PROCLAMATION OF THE CITY OF HUNTINGTON WOODS, MICHIGAN HONORING MARK FINK

WHEREAS, Mark Fink has lived in Huntington Woods for almost 50 years in a prominent house in the Hill Historic District;

WHEREAS, Mark Fink was an original member of the Hill Historic District Study Committee, serving in that capacity during the formation of the Hill Historic District and;

WHEREAS, Mark Fink, after a successful term as Historic District Study Commission member was then appointed to the Historic District Commission for the Hill District in 2004 and;

WHEREAS, Mark Fink earned a reputation for hard work, fairness, logic and reason during his service. As a Historic District Commissioner, he was well liked and respected by his colleagues and;

WHEREAS, Mark Fink was again appointed to the Historic District Study Committee to help with the formation of the Rackham Golf Course Historic District in 2006. Mark put in countless hours of research to "Save Rackham" and;

WHEREAS, Mark Fink was re- appointed to the Historic District Commission for the Hill and Rackham Districts repeatedly and served selflessly and;

WHEREAS, Mark Fink gave almost 20 years of service on preservation boards and educating the residents of Huntington Woods about the benefits of preservation and;

NOW THEREFOR BE IT PROCLAIMED, the Huntington Woods City Commission hereby acknowledges the exemplary service of Mark Fink as a Historic District Commission and Historic District Study Commission member. We congratulate him as a proud resident of Huntington Woods.

Robert F. Paul III

Proclamation #6

A PROCLAMATION OF THE CITY OF RECOGNIZING JUNE AS JUNETEENTH NATIONAL FREEDOM DAY: A DAY OF OBSERVANCE

WHEREAS, America does not only celebrate our independence on July 4th. On June 19 each year, we look back to the day in 1865, on which Union general Gordon Granger led troops into Galveston, Texas, to announce the end of the Civil War and the insidious institution of slavery. Thousands of enslaved people in Texas – among the last to learn of their independence – tasted hard-won freedom for the first time; and

WHEREAS, Over the next several decades, African Americans who journeyed out of the South seeking better lives brought Juneteenth celebrations with them. The thousands who settled in Michigan taught our state that America's struggle for independence did not end in 1776 or 1865, but continues to this day; and

WHEREAS, This Juneteenth, I urge all Huntington Woods residents to reflect on the ongoing cause of freedom for Black Americans – remembering that, though General Granger's announcement in 1865 called for "absolute equality," that vision was, and remains, far from complete; and

WHEREAS, In 2021 the City of Huntington Woods recognized Juneteenth as a city-holiday and as we raise the Juneteenth flag proudly over City Hall, let us celebrate how far we have come and take stock of how far we must go, honor all those who have lived and died in pursuit of a more perfect union; and

NOW, THEREFORE BE IT RESOLVED, I, Robert Paul, Mayor of Huntington Woods, do hereby proclaim June 19, 2023 as "Juneteenth National Freedom Day: A Day of Observance."

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of Michigan to be affixed this 16th day of May 2023

Mayor Robert F. Paul, III Mayor



Agenda #1

Finance Department Memo

To: Honorable Mayor and City Commission

From: Ethan Haan, Finance Director

Date: May 11, 2022

Subject: Adoption of the 2023-2024 City Budget

The FY 2023-24 Budget is required to be approved by the City Commission at its May meeting per Chapter 9, Section 9 of the City Charter. Approval of the attached resolution is a part of the budget approval process. In lieu of reading the resolution into the record, the Commission may approve the suggested motion below.

Suggested motion:

Moved by Commissioner _____ and supported by Commissioner _____

Be it so resolved that the Commission approves the Appropriation/Millage Rate Resolution for the City of Huntington Woods for the Fiscal Year beginning July 1st, 2023 and ending June 30th, 2024. A copy of this resolution is to be included with the minutes for this meeting.

APPROPRIATION/MILLAGE RATE RESOLUTION – FISCAL YEAR 2023-2024

BE IT RESOLVED that this resolution shall be the General Appropriation Act of the City of Huntington Woods for the fiscal year July 1, 2023 through June 30, 2024, the Act to make appropriations and to provide for the disposition of all income received by the City of Huntington Woods.

BE IT FURTHER RESOLVED that the budgeted revenue including re-appropriation of fund balances for the fiscal year is as follows:

GENERAL FUND REVENUES

Property Taxes	\$7,290,980.
Licenses and Permits	476,700.
State and Federal Revenue	779,322.
User Fees and Miscellaneous	440,350.
Fund Balance Appropriation	---

General Fund Revenues	<u>\$8,987,350.</u>
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OTHER FUNDS

Public Safety Act 345 Pension	\$943,764.
Major Street	620,252.
Local Street	675,250.
Recreation	2,346,360.
Debt - GWK Drain Bond	208,330.
Debt - 11 Mile Road Bond	117,960.
Debt - 2010 Road REZEB Bond	355,000.
Debt - 2012 Road Bond	273,131.
Debt - 2014 Road Bond	306,850.
Debt - 2017 Road Bond	252,000.
Debt- 2019 Sewer Bond	562,180.
Debt- 2020 Road & Sewer Bond	767,490.
Capital Facilities	187,800.
Sanitation	714,130.
Water	3,325,540.
Equipment	483,500.
Post Retirement	755,600.
Construction 2019 Road & Sewer	2,148,930.
Construction 2020 Road & Sewer	1,322,454.
Road Maintenance Fund	401,000.

BE IT FURTHER RESOLVED that the budgeted expenditures for the fiscal year beginning July 1, 2023, and ending June 30, 2024, are hereby appropriated on a departmental, activity, and fund total basis as follows:

GENERAL FUND EXPENDITURES

Commission	\$35,510.
Administration	1,466,310.
Public Safety	2,903,240.
Public Services	502,650.
Library	750,600.
General Liability	213,070.
Transfers	3,115,970.

General Fund Expenditures	<u>\$8,987,350.</u>
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Major Street Expenditures

Routine Maintenance	\$412,380.
Traffic Services	40,530.
Snow Removal	80,410.
Administration & Engineering	12,550.
Transfers Out	167,140.

Major Street Expenditures **\$713,010.****Local Street Expenditures**

Routine Maintenance	\$356,190.
Traffic Services	27,350.
Snow Removal	87,270.
Administration & Engineering	10,830.

Local Street Expenditures **\$481,640.****Recreation Fund Expenditures**

City Bus	\$55,960.
Administration	724,200.
Programs	950,290.
Parks	204,848.
Swimming Pool	411,060.

Recreation Fund Expenditures **\$2,346,358****OTHER FUNDS**

Debt - GWK Drain Bond	\$208,330.
Debt - 11 Mile Road Bond	117,960.
Debt - 2010 Road REZEB Bond	355,000.
Debt - 2012 Road Bond	273,130.
Debt - 2014 Road Bond	306,850.
Debt - 2017 Road Bond	252,000.
Debt- 2019 Sewer Bond	562,180.
Debt- 2020 Road & Sewer Bond	767,490.
Capital Facilities	464,800.
Sanitation	714,130.
Water	3,325,540.
Equipment	463,460.
Post Retirement	755,600.
Construction 2019 Road & Sewer	2,148,930.
Construction 2020 Road & Sewer	1,322,454.
Road Maintenance Fund	230,000.
ARPA Fund	658,060.
Public Safety Act 345 Pension	943,764.

BE IT FURTHER RESOLVED that the administration continue to follow the revised Charter and amended ordinances with regard to the budget preparation, implementation, and purchasing requirements, including emergency purchases, and that all necessary adjustments in user fees for all funds be implemented as indicted in the final budget document, and

BE IT FURTHER RESOLVED that the City Commission in adopting the budget for the Water Fund sets the rate for metered water consumption at \$14.03 per 100.25/cu ft., the debt repayment fee for repayment of sewer bonds be set at \$1.92 per 100.25/cu ft., and a ready to serve fee of \$68.00 per year/per household, and that such rates will be in effect on the first billing period after July 1, 2023, and

BE IT FURTHER RESOLVED that the City Commission hereby authorizes the use of a Budget Stabilization Fund as per 1978 P.A. 30, 141.44 - 141.445 compiled laws of 1979. for the sole purpose of setting aside funds to be used for budget stabilization as per the Act.

BE IT FURTHER RESOLVED that the City Commission in adopting the budget for the General Fund sets the rate for the redistribution of PEG (Public, Education, and Government) fees at 0% of the base 1% PEG revenue received by the City of Huntington Woods from Franchise agreements through its Cable Television providers.

BE IT FURTHER RESOLVED that the City Manager and/or Finance Officer be authorized to create new appropriation centers or activities through the budget, as necessary, and disclose same to the Commission through monthly budget reports. And further, that the City Manager and/or Finance Officer be authorized to make necessary changes between funds, activities, accounts and reserves as required by law and authorized by adoption of the budget documents and this appropriation resolution. Any adjustments will not change the appropriated fund total for expenses as approved in this resolution and will be disclosed to the Commission through monthly budget reports, and

BE IT FURTHER RESOLVED that by approving the Appropriations Resolution the Commission authorizes the expenditures provided for in the Budget, in keeping with proper procurement procedures as outlined in the Charter and Purchasing Ordinance, and

BE IT FURTHER RESOLVED that all transfers from the contingent account be made upon further action by the Huntington Woods City Commission. Extraordinary expenses not foreseen in this budget will be disclosed to the Commission in keeping with the Charter and State Laws, and

BE IT FURTHER RESOLVED that the City approve a five-year capital planning budget as presented in the budget document and that the five year capital needs assessment combined with the CIP Capital Planning Budget be made available to the City Planning Commission as per State of Michigan P.A. 33 of March 2008, and

BE IT FURTHER RESOLVED that the 2023-2024 budget shall be automatically amended on July 1, 2023, to re-appropriate encumbrances outstanding and reserved at June 30, 2023.

BE IT FURTHER RESOLVED that the following Millage Rates be levied as approved by the Commission for the fiscal year July 1, 2023 through June 30, 2024 and,

G.F. Operating (including over-ride)	16.4196
1998 Override (recreation facilities)	0.1850
Sanitation	1.5086
Act 345 Public Safety Pension	<u>2.1319</u>
Total Operating Millage	<u>20.2451</u>

BE IT FURTHER RESOLVED that the following millage rate be levied for the purposes of debt retirement, as approved by the City Commission, and that the total millage rate for operation and debt retirement be 24.1258 dollars per thousand dollars of taxable value.

GWK Drain Debt	0.1666
2010 UTGO Road Debt	0.5930
2012 UTGO Road Debt	0.6153
2014 UTGO Road Debt	0.6690
2017 UTGO Road Debt	0.5681
2019 UTGO Sewer Debt	1.2687

Total Debt	<u>3.8807</u>
Total Levy	<u>24.1258</u>

NOW THEREFORE BE IT RESOLVED that the passage of this annual appropriation and millage rate resolution is authorized for the expenditures cited hereby within the budget documentation incorporated herein.



Agenda #2

MANAGER'S MEMO

To: Honorable Mayor Paul; City Commission; Hank Berry, Planning and Zoning Administrator

From: Chris D. Wilson, City Manager

Date: May 10, 2023

Subject: Driveway Approach at 10404 Borgman

The owners of the property at 10404 Borgman have been advised by City Administration that an existing driveway approach must be removed. The home and garage the previously existed on this property were demolished earlier this year by the current owners. Removal of the driveway approach is required as part of the demolition permit, along with curb restoration if required. No plans for a new home have been received by the City at this time. The property owners have expressed an interest in keeping the driveway approach and have been advised that this is not allowed on an otherwise vacant lot.

The property owners have submitted a letter of appeal to the City Commission and wish to be heard at the City Commission meeting. I have attached a copy of their appeal letter for your review.

City of Huntington Woods

Huntington Woods, Michigan 48070

25 April 2023

Reference: Cement driveway/apron at 10404 Borgman

I have recently purchased the property adjacent to my home at 10424 Borgman. This adjacent property (known as 10404 Borgman), which had included a house and garage, is located on the corner of Borgman & Meadowcrest.

The house and garage had been removed from 10404 Borgman in January 2023. However, a cement driveway – apron still remains at 10404 Borgman. This remaining double-wide apron is only between the sidewalk and curb, accessing Meadowcrest Street. It had previously been used to provide access to the two-car garage (at 10404).

At this time, I am requesting permission to retain this apron for one year. Retention of the apron can provide two benefits to the City of Huntington Woods.

1. The apron has been used, and can continue to be used, for additional off-street parking.
2. The apron can be used to support the construction of a new home, if we chose this path. If a new home is to be constructed at 10404 Borgman, the existing apron would provide clean, easy access for trucks to deliver building materials to the site. These delivery trucks can often leave excessive amounts of mud & other debris on our roadways. Use of this existing cement apron would significantly reduce this condition, and help to maintain a cleaner neighborhood.

Thank-you for addressing my request and I can address any question from the City of Huntington Woods. I welcome your approval of my request at the next Council Meeting.



Amy Fertell

10424 Borgman

Huntington Woods, Michigan 48070

*Rec'd 4.26.23
192*



Agenda #3

MANAGER'S MEMO

To: Honorable Mayor Paul; City Commission; Hank Berry, Planning and Zoning Administrator; Rocco Fortura, Public Services Director

From: Chris D. Wilson, City Manager

Date: May 11, 2023

Subject: Right of Way parking at 8675 Nadine

As part of the 2023 Road Construction work the City will be making repairs to a section of Nadine Ave. The property at 8675 Nadine is along the route where the road is being rehabilitated. This home currently has a paved parking area in the right-of-way on Nadine. Per Section 32-377 (1) of the City's Municipal Code "...existing right-of-way spaces shall be removed during road construction, at the expense of the city." The section also allows for property owners of homes with existing right of way spaces to apply to the City for a waiver to keep a right of way parking space prior to removal.

The homeowner at 8675 Nadine has filed for a waiver for off-street parking and requested to be heard at the City Commission meeting of May 16th. I have included a copy of their application, letter(s) of communication and corresponding documents submitted by the homeowner for your review. Also included for your information is a copy Section 32-277 of the Municipal Code.

APPLICATION FOR AN OFF-STREET PARKING WAIVER

APPLICANT NAME Gregory Allen Lewis

APPLICANT PHONE 248-505-5568

APPLICANT ADDRESS 8675 Nadine Ave, Huntington Woods , MI 48070

APPLICANT EMAIL ADDRESS gregoryalewis123@gmail.com

STREET NAME WHERE OFF-STREET PARKING SPACE TO BE LOCATED Nadine Ave

Off-street parking spaces are prohibited by City ordinance however, waivers may be granted by the City Commission where unique circumstances justify the need for an off-street parking space. Unique circumstances do not include in and of itself the ownership of more than 2 vehicles by the occupants of the property.

Please explain below what unique circumstances exist to justify the need for an off-street parking space. Additional pages may be attached to this application. NOTE: Property on a corner lot where there is less than 20 feet of driveway length between the garage door and the property line may be eligible for an Overnight Street Parking Permit.

Attach photos showing the location of the proposed off-street parking space and how the unique circumstances affect the lot.

Attach a survey depicting the property lines, right-of-way line and the location and dimensions of the proposed parking space. See the ordinance also found in the list of forms for specifications on the size, material and placement of the proposed parking space.

It has come to our attention that the off street parking designated for our home is to be permanently removed following road construction of Nadine Ave. Off street parking holds many values to the homeowners and local residents who frequently drive and or walk this area. They were installed twenty plus years ago as an attempt to assist the resident when backing out of their driveway on to a hill with a blocked view. The hill on Nadine often has automobiles who speed in order to travel over, along with the changing of times and the and new influx of package delivery companies, there is sure to be more traffic and distracted driving. Your decision to remove off street parking will only further expose my family to possible harm from traffic accidents and further expose any oncoming automobiles or pedestrian foot traffic to dangerous situations. The off street parking was added for these concerns and is now more important then ever to continue to honor for the safety of Huntington Woods citizens.. We ask the

Please indicate which way you will submit your additional information

I plan to submit additional all information on-line

I plan to submit all or part of my information in person or by mail.

AUTHORIZED SIGNATURE



DATE

4-26-23

APPROVED BY:

CITY COMMISSION

ZONING DEPARTMENT

FEE PAID

YES

NO

8675 Nadine
Huntington Woods, MI 48070

5-2-2023

Huntington Woods City Hall
26815 Scotia Rd.
Huntington Woods, MI 48070

Dear Mr. Berry & Mr. Wilson:

The purpose of this letter is to express my family's interest in meeting with the city of Huntington Woods city commission on May 16th to discuss the following.

It has come to our attention that the off-street parking designated for our home is to be permanently removed following road construction of Nadine Ave. Off street parking holds many values to the homeowners and local residents who frequently drive and or walk this area. They were installed twenty plus years ago as an attempt to assist the resident when backing out of their driveway on to a hill with a blocked view. The hill on Nadine often has automobiles who speed in order to travel over, along with the changing of times and the and new influx of package delivery companies, there is sure to be more traffic and distracted driving. Your decision to remove off street parking will only further expose my family to possible harm from traffic accidents and further expose any oncoming automobiles or pedestrian foot traffic to dangerous situations. The off-street parking was added for these concerns and is now more important than ever to continue to honor for the safety of Huntington Woods citizens.

We ask the city clerk, DPW and city commission to continue to honor the off-street parking agreement of 44' x 8' consisting of either permeable surface, concrete or asphalt. We also ask you please provide any research and available data to back up your decision for this change.

Sincerely,

Gregory Lewis

Chris Wilson

From: Gregory Lewis <gregoryalewis123@gmail.com>
Sent: Monday, May 8, 2023 8:01 AM
To: Hank Berry; Chris Wilson; Bob Paul; Michelle Elder; Joe Rozell; Jeffrey Jenks; Jules Olsman
Subject: 8675 Nadine Off-Street Parking Concerns

Good Morning City Commission,

The purpose of this email is to express our concern over the decision to remove off-street parking at 8675 Nadine Ave, Huntington Woods, MI 48070.

When we purchased our home in 2017, off-street parking was certainly a much appreciated safety precaution licensed by the city of Huntington Woods. It was licensed almost 30 years ago due to the potential safety hazards of having a blocked view and no parking on the hill. Our layout is quite unique, the driveway is only 22' from the crest of the hill and forces us to back out into oncoming traffic traveling in the east bound lane. My family uses the off-street parking as a safety barrier between us and oncoming traffic. We only take our child in the car that's parked on the off-street parking.

My family and I have witnessed travelers reaching speeds in excess of 30-35 mph, coupled with the current state of commercial sized delivery vehicles, food delivery, mail carriers and the fact Nadine Ave connects Coolidge Hwy to Highway 1. I'm sure you can understand the relief off-street parking adds to our families safety. I urge you to reconsider your decision, view our situation as the Huntington Woods commission and community leaders did so many years ago, and allow form to follow function. Please contact us anytime for an onsite review. We look forward to working with you.

Thank you,

Gregory, Julie and Isadore Lewis

--

Thank You,

Gregory A. Lewis
Project Manager
Space Care Interiors

248-541-9060 Office

Sec. 32-277. Preexisting right-of-way parking spaces.

At the time of the adoption of the ordinance codified in this division, there are existing right-of-way parking spaces in the city for which the annual fees have been paid. Some of those right-of-way spaces were installed without any prior approval from the city, and others exist even though they were to have been removed upon the sale of the property under prior license agreements. It is the specific goal of this division to eliminate the existing right-of-way spaces. The existing right-of-way spaces upon which the annual fees are current at the time of adoption of the ordinance codified in this division will be permitted to be retained for a temporary period, conditioned upon the property owner continuing to pay the annual license fee, and subject to the following:

- (1) The city is currently constructing road improvements throughout the city. Existing right-of-way spaces along roads where construction has not yet occurred shall be permitted to remain temporarily. However, as road work progresses, these existing right-of-way spaces shall be removed during road construction, at the expense of the city. Prior to removal, the property owner may apply to the city for a waiver. If a waiver is granted for an existing right-of-way space, the property owner shall comply with all other requirements of this division, including sections 32-274 and 32-275.
- (2) Road construction has been completed in some areas of the city, and there are presently four right-of-way spaces that still exist along the improved roads. These four spaces will be allowed to remain so long as the property owners pay the annual license fee. However, upon sale or transfer of these four properties, and prior to closing on any sale or transfer of the properties, the property owner shall notify the city of any pending sale or transfer of the property, and the right-of-way will be removed at the cost of the city, the property owners shall cause the removal of the parking space as set forth below. These property owners shall execute a revocable license, in a form approved by the city attorney, which specifically states that the right-of-way space shall be removed prior to the sale or transfer of the property. The revocable license shall contain a provision in which the property owner shall agree to indemnify and hold harmless the city, its officials, employees, agents and consultants, from any liability, damages, costs or claims resulting from the construction or use of said right-of-way space, and further agrees to reimburse the city and pay for any and all damages to the street resulting from or caused by the construction, maintenance or use of the right-of-way parking space. The revocable license shall be recorded against the property. In the event the property owners fail to notify the city of the sale or transfer of the property, or fail to execute the revocable license, the city may enter upon the property, remove, refill and seed the space, and the expense of such removal or refilling shall be charged to the abutting landowner as set forth in section 32-28. With respect to these four parking spaces, the property owner may apply to the city for a waiver. If a waiver is granted for an existing right-of-way space, the property owner shall comply with all other requirements of this division, including sections 32-274 and 32-275.

(Ord. No. 577, § 2, 7-21-2015)

MORTGAGE SURVEY

Certified to: GREG LEWIS

Applicant: GREG LEWIS

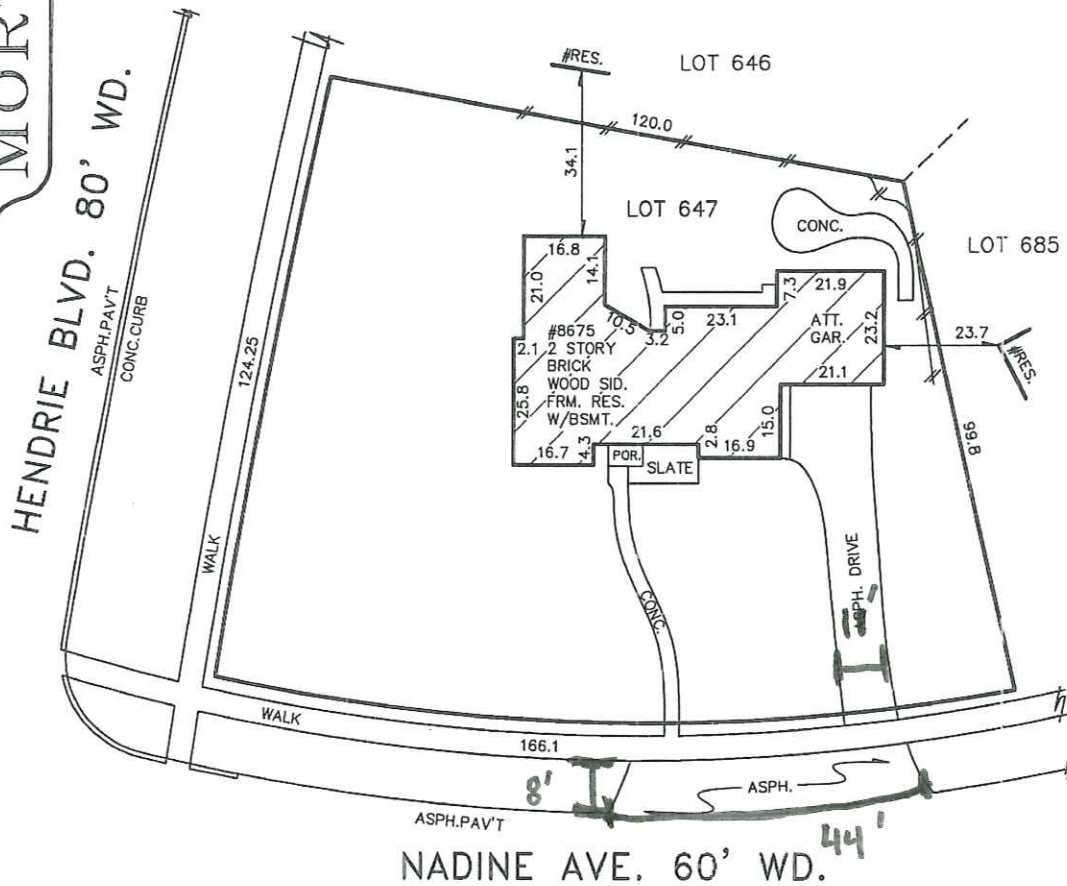
Property Description:

Lot 647; HUNTINGTON WOODS, being a subdivision of part of Section 21, Township 1 North, Range 11 East, Royal Oak Twp., and Village of Royal Oak (now City of Huntington Woods), Oakland County, Michigan, as recorded in Liber 16 of Plats, Pages 34, 34A, 34B, 34C, 34D, 34E and 34F of Oakland County Records.

NOTE: A COMPLETE CURRENT TITLE POLICY HAS NOT BEEN FURNISHED, THEREFORE EASEMENTS OR OTHER ENCUMBRANCES MAY NOT BE SHOWN AT THIS TIME.

NOTE: PROPERTY SURVEYED BY OCCUPATION.

NOTE: A BOUNDARY SURVEY IS NEEDED TO DETERMINE EXACT SIZE AND/OR LOCATION OF PROPERTY LINES, AND FENCE LOCATIONS.



CERTIFICATE: We hereby certify that we have surveyed the above-described property in accordance with the description furnished for the purpose of a mortgage loan to be made by the forementioned applicants, mortgagor, and that the buildings located thereon do not encroach on the adjoining property, nor do the buildings on the adjoining property encroach upon the property heretofore described, except as shown. This survey is not to be used for the purpose of establishing property lines, nor for construction purposes, no stakes having been set at any of the boundary corners.

THIS SURVEY DRAWING IS VOID IF THE PROFESSIONAL SEAL IS NOT IN BLUE INK.

JOB NO: 17-02763 SCALE: 1"=30'

DATE: 07/20/17 DR BY: SD



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800-295-7222 · Fax: 586-772-4048

INVOICE NO. 17-02763

Mail/

TO: GREG LEWIS
8675 NADINE
HUNTINGTON WOODS, MI 48070-

KEM-TEC PROFESSIONAL ENGINEERS
22556 GRATIOT AVE
EASTPOINTE MI 48021
(586) 772-4048

DATE: 07/24/17

INV DATE: 07/19/17

Merchant ID: 678652005422102
Receipt No: 0003

\$225.00

Sale

ADDRESS: 8675 NADINE

APPLICANT: GREG LEWIS

ORDERED BY: GREG

XXXXXXXXXXXX0000 Exp: XX/XX
VISA Entry: Keyed CP
Total: USD 225.00
07/24/17 11:40:55
Inv#: 000003 Appr Code: 053575
Apprvd: Online Batch#: 000554
AVS Code: N
CVV2 Code: N
TRN Ref #: 467205564558559
Validation Code: 08NN

PLEASE MAIL LOWER PORTION WITH

Thank you
Please keep receipt

VERIFIED BY COPY

RETAIN THIS COPY FOR STATEMENT
VERIFICATION

INVOICE NO: 17-02763



\$225.00

CLIENT: GL17 - GREG LEWIS

ADDRESS: 8675 NADINE

APPLICANT: GREG LEWIS

KEM-TEC

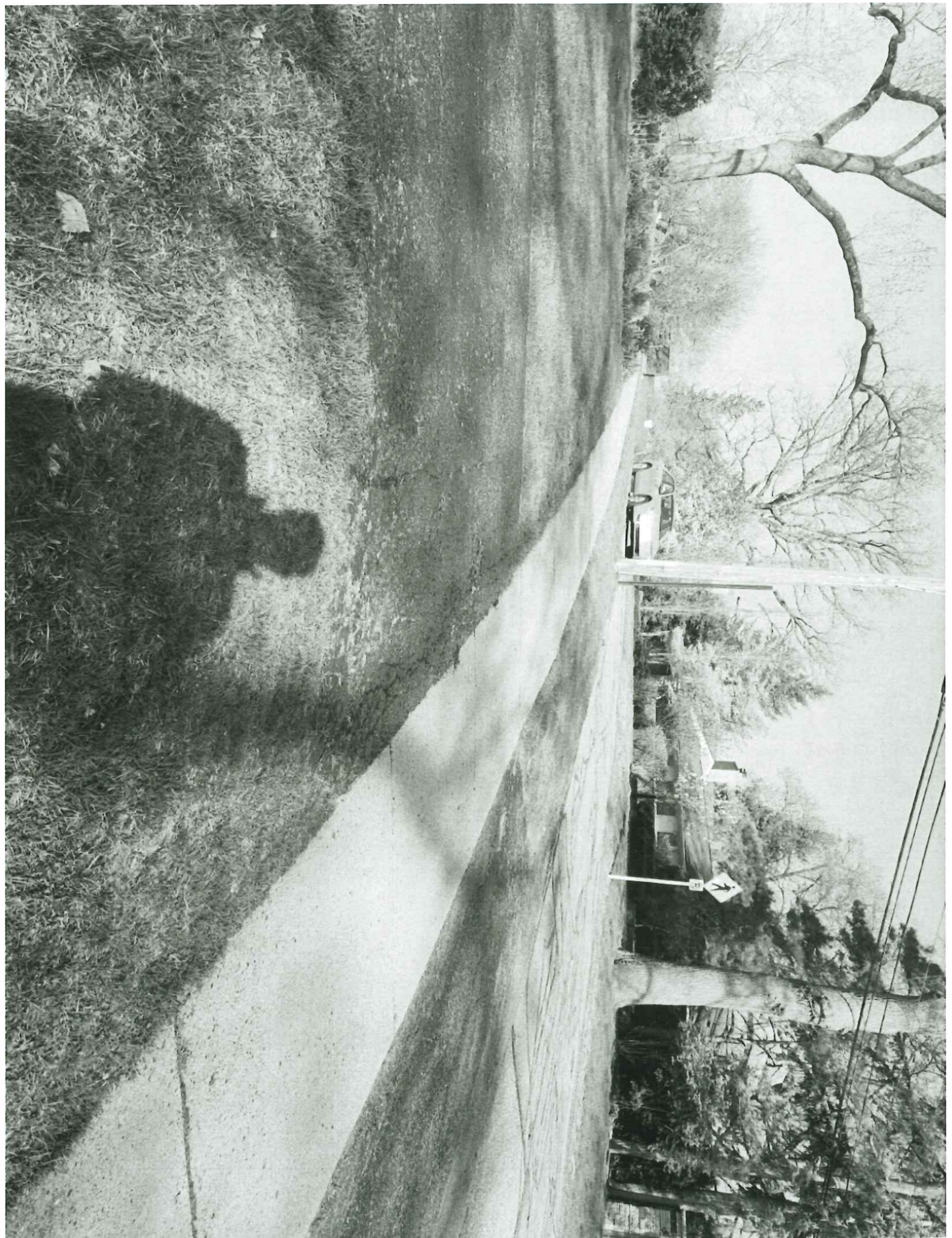
Engineering, Surveying & Environmental Services

22556 Gratiot Avenue
Eastpointe, MI 48021-2312

PLEASE DO NOT STAPLE CHECK TO INVOICE













Agenda #4

MANAGER'S MEMO

To: Honorable Mayor Paul; City Commission; Hank Berry, Planning and Zoning Administrator; Rocco Fortura, Public Services Director

From: Chris D. Wilson, City Manager

Date: May 11, 2023

Subject: Right of Way parking at 8776 Nadine

As part of the 2023 Road Construction work the City will be making repairs to a section of Nadine Ave. The property at 8776 Nadine is along the route where the road is being rehabilitated. This home currently has a paved parking area in the right-of-way on Nadine. Per Section 32-377 (1) of the City's Municipal Code "...existing right-of-way spaces shall be removed during road construction, at the expense of the city." The section also allows for property owners of homes with existing right of way spaces to apply to the City for a waiver to keep a right of way parking space prior to removal.

The homeowner at 8776 Nadine has filed for a waiver for off-street parking and requested to be heard at the City Commission meeting of May 16th. I have included a copy of their application letter and photos submitted by the homeowner for your review. Also included for your information is a copy Section 32-277 of the Municipal Code.

May 3, 2023

City Commission
City of Huntington Woods
c/o Hank Berry
Zoning / Planning Administrator
Code Enforcement Supervisor
26815 Scotia
Huntington Woods, MI 48070

Re: 8776 Nadine Avenue – Continuation of Existing Off Street Parking Waiver

Dear Commissioners:

My name is Nancy Komer Stone. I hereby request that the City Commission include my request for a waiver on the agenda for its next meeting on May 16, 2023, for the following reasons.

I love Huntington Woods. I live at 8776 Nadine Avenue, in the home that my husband, Dr. Mike Stone, and I bought in 2005 and where we raised our two boys. I myself was born and raised in Huntington Woods. My parents, Richard and Judy Komer, lived on Dundee for 25 years. After spending the first 18 years of my life here, I returned in 2000 with my husband when he completed his ENT residency, so we could raise our own family in Huntington Woods. We love the amazing community of friends and neighbors here in the Woods, many of whom, like myself, are life-long Huntington Woods residents. Tragically, a few years ago, my husband died suddenly and now I find myself widowed and my two boys without their dad.

Last week, I learned that the City may be planning to remove the off street parking space in front of my home, which is the only place to park and enter the front door on Nadine to my uniquely configured and situated property. Our home possesses a Nadine address, and a Nadine front door, but no driveway on Nadine by which to access that entrance to our home. This is the only parking space on Nadine to access our home. The single, parallel off street parking space that is located there has been in place and used for decades.

While I did not receive notice from the City, I was advised by my neighbors that the off street parking space parallel to Nadine in front of my house would be removed during upcoming construction. If carried out, that would fundamentally change the value and use of our home due to its unique characteristics, including its Nadine address, the front door being located on Nadine, and the absence of a driveway there, unlike many other homes on Nadine and elsewhere in the Woods.

There are no other viable parking options at my unique property. From the rear (and only) driveway on the Huntington Road side of our property, it is a three hundred (300) foot walk down the sidewalk or street, around the corner and up the hill, to my front door on Nadine. If the Nadine parking space is removed, one would literally have to walk a football field's distance from my driveway on Huntington to my front door on Nadine.

8776 Nadine Avenue – Continuation of Existing Off Street Parking Waiver
Page 2 of 5

Needless to say, I was very upset and am extremely concerned to learn that this taking has been planned. Upon contacting the City, I was told to file an appeal but I was never advised why the City believes it can take this pre-existing and significant property right without any notice, opportunity to be heard, or consent.

I recently learned that: ten years after my late husband and I purchased our home in 2005, where our Nadine off street parking space had already existed for decades before we bought the home, the City adopted certain Ordinances prohibiting select off street parking spaces, while permitting others.

Under those after-adopted Ordinances, the City recognized that there are unique properties and circumstances for which an exception is appropriate: “However, the city recognizes that there may be unique circumstances under which the city commission, exercising its discretion, may determine that a waiver be granted for a particular property owner to permit a right-of-way parking space.” “A waiver is to be granted only in those limited circumstances where the need for the waiver is based on unique circumstances related to the specific property for which the relief is requested.” Sec 32-271. In addition to the existing property rights which predated the City’s adoption of these Ordinances in 2015, we have an existing waiver and have dutifully paid every fee that the City has requested for a waiver.

Section 32-277, which appears to have been adopted in 2015 and then revised in 2018, states that: “[A]s road work progresses, these existing right-of-way spaces shall be removed during road construction, at the expense of the city. Prior to removal, the property owner may apply to the city for a waiver. If a waiver is granted for an existing right-of-way space, the property owner shall comply with all other requirements of this division, including section 32-274 and 32-275.”

I have been advised that, as they pertain to my property, enforcement of the City’s recently-enacted Ordinances to eliminate my decades-old parking space would constitute a taking. While I reserve all of my rights and arguments in connection with the City’s actions and all issues concerning the legality and applicability of the Ordinances in question, I am submitting this request for a waiver, without prejudice and with full reservation, in hopes of resolving this matter. I hereby request that the City Commission include my request on the agenda for its next meeting on May 16, 2023.

The “unique circumstances applicable to the property” that justify the grant of a waiver under the after-enacted City Ordinances include, for example, the following:

- My address is 8776 Nadine and my front door is located on Nadine.
- There is no driveway on Nadine in which to park and access my home (and no room for a driveway on Nadine).
- The only parking space available to my house on Nadine is the existing, longstanding off-street parallel parking space.

8776 Nadine Avenue – Continuation of Existing Off Street Parking Waiver

Page 3 of 5

- It is a three hundred foot walk from my driveway around the corner on Huntington Road to my front door on Nadine.
- The parking space in front of my house on Nadine has existed for decades.

Section 32-273 states that: “In order to determine whether a waiver may be granted, the city commission shall, in its discretion, consider the following factors...” Each of those nine factors are addressed separately below.

(1) **“The specific location of the proposed right-of-way parking space.”**

The existing parking space is located on Nadine adjacent to my front door. It has been there for decades. No change is requested; I am merely seeking to preserve the status quo.

(2) **“Whether the proposed right-of-way parking space is located on a street where parking is prohibited.”**

While street parking is prohibited on Nadine in front of my house, this factor also weighs heavily in favor of a waiver due to safety concerns and the absence of alternative Nadine parking at my home: visitors, food delivery vehicles, rideshare vehicles, and the like always park in the existing space on Nadine - proximate to my front, addressed door - and would stop on Nadine in the street if that parking space were removed. The U.S. Mail truck parks there to deliver mail to me and to my neighbors, and has done so for years.

(3) **“The unique circumstances applicable to the property that might justify the grant of the waiver.”**

The parking space in front of my house on Nadine has existed and been used for decades. There is no driveway for my house on Nadine (and no room for one) yet my address and front door are located on Nadine. To my knowledge, the unique layout and access to my house is unlike most if not all other houses and lots on Nadine, and perhaps anywhere else in Huntington Woods.

My home sits on two combined lots, one on Nadine (lot # 683) where the front door is located, and the other (lot # 684) on Huntington where there is a driveway to the attached garage at the back of the house. All deliveries and emergency services naturally come to my front door on Nadine because that is my address and my front door. When visitors come to my home, they come to my front door. It is a three hundred foot walk from my driveway down Huntington, around the corner and up the hill to my front door on Nadine.

The fact that my address and front door are located on Nadine Avenue requires the presence and continuation of the existing parking space on Nadine Avenue for safety. While the home sits on two combined lots, I have no Huntington Road address. There is no way for me to receive deliveries, or prompt emergency assistance, if it were required from the police or EMS, on Huntington Road. This makes my situation and my property truly unique.

If the City were to remove the existing space on Nadine for my house and prohibit parking there, it would fundamentally change the longstanding, existing access and use of my property and impair its utility and value.

- (4) **“Whether the right-of-way parking space would have a negative impact on surrounding properties.”**

The parking space has existed right where it is for decades and does not negatively impact any of the surrounding properties. The existing space provides parking for US Mail deliveries to me and my neighbors. The existing space also enhances safety in the area for the surrounding properties, due to the visibility issues on the hill, delivery drivers, visitors, and lack of street parking.

- (5) **“Whether the property is a corner lot and there is less than 20 feet of driveway length between the garage door and the property line and there is an inability to create an additional parking space on-site” and**

- (6) **“Whether the property, due to the existing configuration of the house, is too narrow to allow for the construction of a two-car garage.”**

Regarding these two factors, there is no driveway at all on Nadine and no room for one. These factors have no application to my unique lot and layout, comprising two combined lots, on two streets, with a Nadine address and a front door on Nadine. Again, it is a three hundred foot walk from my driveway, down Huntington, around the corner and up the hill, to my front door on Nadine.

- (7) **“Whether the plight of the property owner is due to unique circumstances peculiar to the property and not to general neighborhood conditions.”**

My circumstance is unique and arises solely because of the peculiar layout and nature of my property, not because of any general neighborhood conditions, like crowded street parking.

- (8) **“Whether the waiver would alter the essential character of the area.”**

The parking space in front of my house has been there for decades and no change is being requested. The elimination of the parking space in front of my house on Nadine, however, would negatively alter the essential character of the area, including accessibility for mail, deliveries, and emergency services.

- (9) **“Whether the need for the waiver is self-created.”**

Again, the need for a continued waiver and the continued use of the existing parking space in front of my house on Nadine is not self-created. It exists because of the unique circumstances related to the property itself.

8776 Nadine Avenue – Continuation of Existing Off Street Parking Waiver
Page 5 of 5

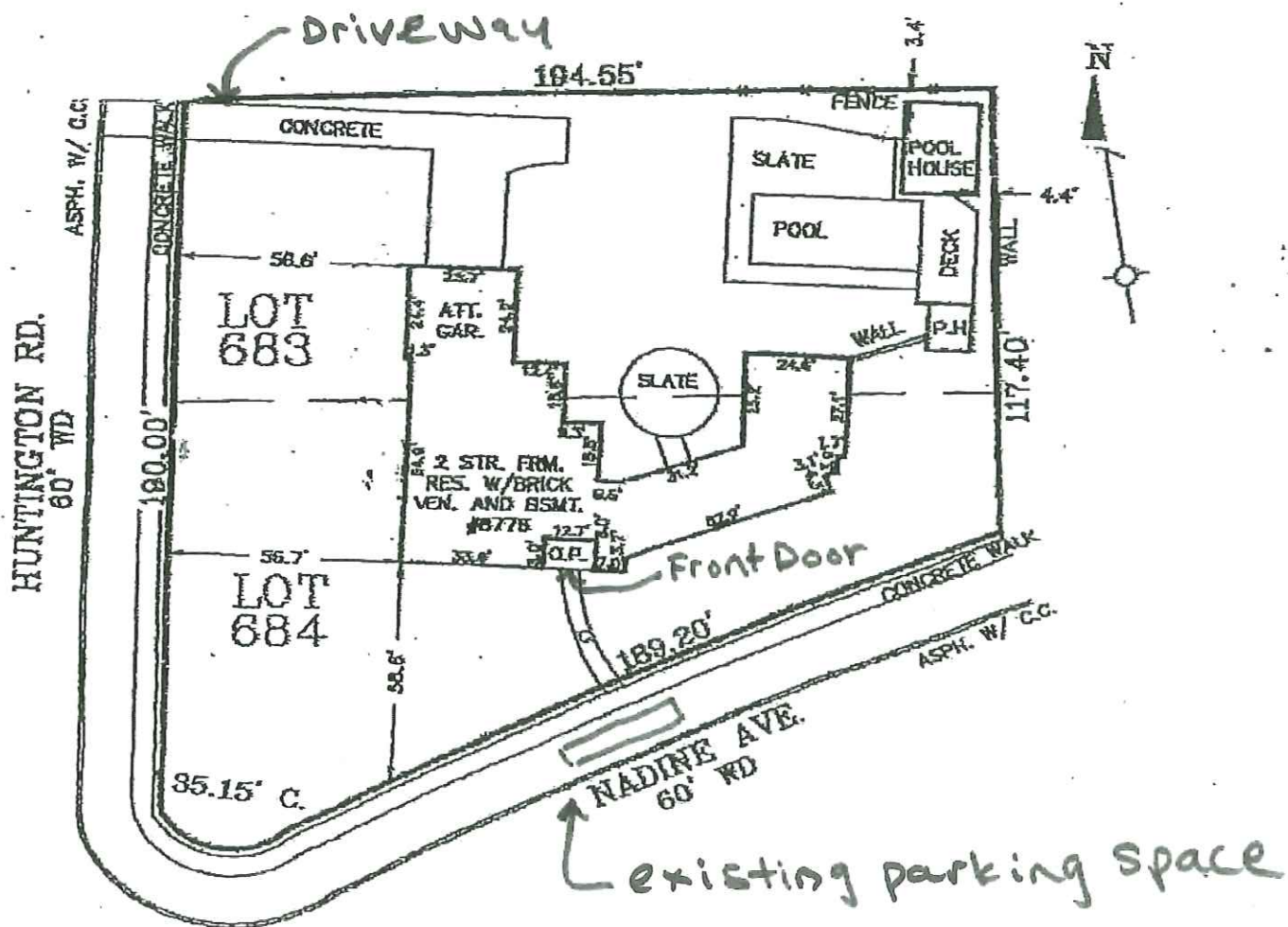
Enclosed with this written application for waiver are photographs depicting my property and an excerpt from a prior survey showing the two combined lots, the overall property dimensions, and the location and unique configuration of the front door, the existing parking space on Nadine, and the driveway around the corner way over on Huntington.

I am confident that the Commission will do the right thing and that we can resolve this matter without having to resort to legal escalation. In closing, I truly appreciate the Commission's thoughtful consideration and look forward to an opportunity to present and discuss my unique property and my requested waiver on May 16, 2023.

Sincerely,

Nancy Komer Stone

8776 Nadine



Sec. 32-277. Preexisting right-of-way parking spaces.

At the time of the adoption of the ordinance codified in this division, there are existing right-of-way parking spaces in the city for which the annual fees have been paid. Some of those right-of-way spaces were installed without any prior approval from the city, and others exist even though they were to have been removed upon the sale of the property under prior license agreements. It is the specific goal of this division to eliminate the existing right-of-way spaces. The existing right-of-way spaces upon which the annual fees are current at the time of adoption of the ordinance codified in this division will be permitted to be retained for a temporary period, conditioned upon the property owner continuing to pay the annual license fee, and subject to the following:

- (1) The city is currently constructing road improvements throughout the city. Existing right-of-way spaces along roads where construction has not yet occurred shall be permitted to remain temporarily. However, as road work progresses, these existing right-of-way spaces shall be removed during road construction, at the expense of the city. Prior to removal, the property owner may apply to the city for a waiver. If a waiver is granted for an existing right-of-way space, the property owner shall comply with all other requirements of this division, including sections 32-274 and 32-275.
- (2) Road construction has been completed in some areas of the city, and there are presently four right-of-way spaces that still exist along the improved roads. These four spaces will be allowed to remain so long as the property owners pay the annual license fee. However, upon sale or transfer of these four properties, and prior to closing on any sale or transfer of the properties, the property owner shall notify the city of any pending sale or transfer of the property, and the right-of-way will be removed at the cost of the city, the property owners shall cause the removal of the parking space as set forth below. These property owners shall execute a revocable license, in a form approved by the city attorney, which specifically states that the right-of-way space shall be removed prior to the sale or transfer of the property. The revocable license shall contain a provision in which the property owner shall agree to indemnify and hold harmless the city, its officials, employees, agents and consultants, from any liability, damages, costs or claims resulting from the construction or use of said right-of-way space, and further agrees to reimburse the city and pay for any and all damages to the street resulting from or caused by the construction, maintenance or use of the right-of-way parking space. The revocable license shall be recorded against the property. In the event the property owners fail to notify the city of the sale or transfer of the property, or fail to execute the revocable license, the city may enter upon the property, remove, refill and seed the space, and the expense of such removal or refilling shall be charged to the abutting landowner as set forth in section 32-28. With respect to these four parking spaces, the property owner may apply to the city for a waiver. If a waiver is granted for an existing right-of-way space, the property owner shall comply with all other requirements of this division, including sections 32-274 and 32-275.

(Ord. No. 577, § 2, 7-21-2015)

















Agenda #5

Finance Department

To: Honorable Mayor and City Commission

From: Ethan Haan, Finance Director

Date: May 9, 2023

Subject: 3rd Quarter Budget Amendments

The Uniform Accounting and Budgeting Act requires budgets to be amended on a periodic basis as needed to ensure that budgets remain balanced at year end. A review of our accounts through April 30th, 2023 has identified multiple adjustments. A few of these adjustments are significant in order to accommodate unforeseen circumstances throughout the fiscal year. A detailed breakdown of these adjustments by fund and account is provided on the following page. Qualitative commentary on these adjustments is provided below:

The General Fund is in good standing so far this fiscal year. Some minor adjustments have to be made in order to accommodate the rising costs of Public Safety professional services that contract with the City, and utility and maintenance issues with the City's buildings and other infrastructure. These budget overages have been largely offset by revenue adjustments upward in investment income, trade permits, and other administrative fees assessed.

The Major and Local Road Funds have seen significant expenditure increases over budget due to increased chipping during ice storms, patching for roads, and other maintenance costs. These budget adjustments will affect the fund balance for these funds. Finance staff has amended the budget for next year to put the lost fund balance back and fix a long-term funding issue with these two funds.

The Recreation Fund has seen increased utility and repair costs relating to the pool this far. Operating and maintenance expense accounts for the pool and other recreation uses are up, but so are some recreation program revenues, so upward revenue adjustments will cancel out these budget overages.

At the Commission's June meeting, final revenue adjustments will be presented along with several other budget amendments in the Water and Equipment Funds.

Suggested motion:

Moved by Commissioner _____ and seconded by Commissioner _____ to authorize the third quarter budget amendments for the fiscal year ending June 30th, 2023.

General Fund			Budget	Projected	Adjustment
Expense	Professional Services (Public Safety)	101-301-802.000	142,000	175,000	-33,000
Revenue	Investment Income	101-000-664.000	5,000	38,000	33,000
Expense	Building Maintenance (Public Safety)	101-301-931.000	17,000	65,000.00	-48,000
Revenue	Tax Collection/Penalties	101-000-445.000	22,000	23,500.00	1,500
Revenue	Permits/Electrical	101-000-454.000	29,000	35,000.00	6,000
Revenue	Adminstrative Fees	101-000-607.000	95,500	100,000.00	4,500
Revenue	Permits/Heating	101-000-455.000	15000.00	25000.00	10,000
				Fund Bal.	26,000
Expense	Utilities (Public Safety)	101-301-920.000	12,000	15,000	-3,000
Revenue	Fines (Parking Violations)	101-000-657.000	3,500	6,500	3,000
Expense	Utilities (Library)	101-790-920.000	19,000	23,000	-4,000
Revenue	Donations (Library Programming)	101-000-657.001	10,000	14,000	4,000
Major Roads					
Expense	Contracts Patching	202-463-818.002	58,910	85,910	-27,000
Revenue	Grants State/Other	202-000-567.000	1,500	5,000	3,500
				Fund Bal.	23,500
Expense	Contracts Tree Trimming	202-463-818.007	100,000	375,000	275,000
Revenue				Fund Bal.	275,000
Local Roads					
Expense	Contracts-Patching	203-463-818.002	15,000	100,000	85,000
Revenue				Fund Bal.	85,000
Expense	Contracts-Tree Trimming	203-463-818.007	100,000	200,000	100,000
Revenue				Fund Bal.	100,000
Expense	Operating Supplies	203-474-756.000	2,000	5,000	3,000
Revenue				Fund Bal.	3,000
Recreation					
Expense	Building Maintenance	208-751-931.000	35,000	50,000	-15,000
Revenue	Recreation Rentals	208-000-651.000	4,700	11,700	7,000
Revenue	Recreation Senior Programs	208-000-654.003	2,500	5,500	2,500
Revenue	Recreation Dream Cruise	208-000-654.007	0	5,000	5,000
Expense	Building Maintenance (Pool)	208-756-931.000	19,500	35,500	-16,000
Revenue	Recreation Camp Fees	208-000-654.005	300,000	316,000	16,000

Agenda #6

TAX ADMINISTRATION FEI

WHEREAS, The City Treasurer of the City of Huntington Woods collects property taxes levied by the City and by the following units of government and public authorities:

Berkley School District	Oakland Intermediate Schools	Art Institute
Royal Oak School District	State of Michigan	
Oakland Community College	Zoological Society	
Oakland County	Transportation Authority	

WHEREAS, Act 503 of the Public Acts of 1982, as amended, provides that with respect to property taxes voluntarily paid before February 15th of the succeeding year, the local tax collecting unit may authorize the Treasurer to add a 1% property tax administration fee for the purpose of offsetting costs incurred by the collecting unit in assessing property values, collecting the property tax levies, and in the review and appeal process; and

WHEREAS, Act 133 of the Public Acts of 1982, as amended, provides that on tax levies that become liens in 1983 or any year thereafter, the Treasurer actually performing the collection of a summer property tax levy of a school district or intermediate school district to collect and retain similar fees and charges on taxes paid before March 1st of the succeeding year; and

WHEREAS, Act 503 of the Public Acts of 1982, as amended, provides that on tax levies that become liens in 1983 or any year thereafter, the Local Treasurer shall not impose a property tax administration fee or late penalty charge authorized by law or charter unless the governing body of the local property tax collecting unit approves, by resolution or ordinance, an authorization for the imposition of such fees and charges, which authorization shall be valid for all levies that become liens after the resolution or ordinance is adopted.

NOW THEREFORE, BE IT RESOLVED THAT:

1. The City Treasurer is hereby authorized to add to and collect a property tax administration fee in the amount of 1% on property taxes collected by the City of Huntington Woods for taxing units other than the City of Huntington Woods which become a lien on July 1st, and December 1st which are voluntarily paid before February 15th of the succeeding year.
2. The City Treasurer is hereby authorized to add to and collect a property tax administration fee in the amount of 1% together with a late penalty charge in the amount of 3%, on all taxes collected by the Treasurer which become a lien on December 1st of any year and are paid after February 14th and before March 1st of the succeeding year. Property taxes which become a lien on July 1st of any year and are paid after August 10th of the same year, will be assessed a 1% penalty per month unless one half of such taxes are paid on or before August 10th of the same year and the remaining one-half are paid on or before October 31st of the same year. If the remaining one-half of such taxes are not paid on or before October 31st, then such taxes will be subject to a 1% penalty per month from August 10th preceding, not to exceed the maximum fee and penalty charge of 7%.
3. The property tax administration fee and late penalty charge authorized by this resolution is effective on all levies that become liens in 1983 or any year thereafter, and shall remain in effect until amended or repealed by the Commission of the City of Huntington Woods.
4. All resolutions or parts of resolutions which are inconsistent with this resolution be, and the same are, hereby repealed.

CITY OF HUNTINGTON WOODS
OAKLAND COUNTY, MICHIGAN

Agenda #7

RESOLUTION

Moved by Commissioner _____ and supported by Commissioner _____
that the City Treasurer be authorized to transfer the City's Delinquent Water Bills for the following
accounts, to the 2023 Summer Tax Roll of The City of Huntington Woods, in accordance with
Chapter 19, Section 2.87 of the City Code.

DELINQUENT WATER TRANSFER TO TAX ROLL 2023

PARCEL ID	ACCOUNT NUMBER	AMOUNT DUE	with addtl 4% interest
25-21-178-007	1000440	\$ 1,015.68	\$ 1,056.31
25-21-108-004	1000990	\$ 636.64	\$ 662.11
25-21-108-006	1001010	\$ 1,257.40	\$ 1,307.70
25-21-177-005	1001150	\$ 1,275.68	\$ 1,326.71
25-21-181-009	1001300	\$ 1,555.70	\$ 1,617.93
25-21-332-010	1002070	\$ 1,979.29	\$ 2,058.46
25-21-328-027	1002170	\$ 1,096.49	\$ 1,140.35
25-21-327-002	2002950	\$ 1,637.43	\$ 1,702.93
25-21-326-016	2003050	\$ 1,205.69	\$ 1,253.92
25-21-304-021	2003930	\$ 30.82	\$ 32.05
25-21-303-017	2004040	\$ 83.85	\$ 87.20
25-21-104-009	2004360	\$ 1,255.09	\$ 1,305.29
25-21-106-023	2004720	\$ 2,858.93	\$ 2,973.29
25-21-106-020	2004750	\$ 5,036.93	\$ 5,238.41
25-21-106-014	2004810	\$ 1,867.59	\$ 1,942.29
25-21-102-017	2005070	\$ 411.90	\$ 428.38
25-21-106-008	2005190	\$ 678.57	\$ 705.71
25-21-152-014	2005300	\$ 1,135.84	\$ 1,181.27
25-21-101-028	2005530	\$ 500.00	\$ 520.00
25-21-105-010	2005880	\$ 1,447.14	\$ 1,505.03
25-21-301-002	2006070	\$ 228.12	\$ 237.24
25-20-130-002	3006170	\$ 1,398.97	\$ 1,454.93
25-20-131-008	3006270	\$ 437.46	\$ 454.96
25-20-181-011	3006850	\$ 945.88	\$ 983.72
25-20-127-008	3007120	\$ 1,545.92	\$ 1,607.76
25-20-154-003	3007610	\$ 679.53	\$ 706.71
25-20-105-008	3007660	\$ 1,461.98	\$ 1,520.46
25-20-101-004	3007800	\$ 1,083.46	\$ 1,126.80
25-20-101-009	3007850	\$ 863.42	\$ 897.96
25-20-105-013	3007890	\$ 977.82	\$ 1,016.93
25-20-105-018	3007940	\$ 766.33	\$ 796.98
25-20-102-009	3008110	\$ 170.76	\$ 177.59
25-20-102-014	3008230	\$ 237.56	\$ 247.06
25-20-104-009	3008900	\$ 98.54	\$ 102.48
25-20-151-021	4009500	\$ 227.65	\$ 236.76
25-20-156-013	4009530	\$ 507.00	\$ 527.28
25-20-156-016	4009560	\$ 698.72	\$ 726.67
25-20-157-004	4009660	\$ 243.25	\$ 252.98
25-20-152-007	4009700	\$ 1,672.62	\$ 1,739.52
25-20-157-013	4009900	\$ 195.38	\$ 203.20

25-20-158-004	4010010	\$ 1,241.74	\$ 1,291.41
25-20-158-011	4010240	\$ 718.32	\$ 747.05
25-20-159-001	4010410	\$ 778.72	\$ 809.87
25-20-160-001	4010600	\$ 1,046.04	\$ 1,087.88
25-20-355-001	4010920	\$ 35.70	\$ 37.13
25-20-376-023	4011720	\$ 1,011.69	\$ 1,052.16
25-20-376-021	4011740	\$ 4,471.67	\$ 4,650.54
25-20-376-007	4011760	\$ 243.79	\$ 253.54
25-20-355-003	4011980	\$ 329.09	\$ 342.25
25-20-353-009	4012300	\$ 917.26	\$ 953.95
25-20-352-008	4012620	\$ 50.03	\$ 52.03
25-20-351-009	4012730	\$ 939.28	\$ 976.85
25-20-308-011	4012930	\$ 783.77	\$ 815.12
25-20-308-017	4012990	\$ 817.63	\$ 850.34
25-20-306-004	5013510	\$ 727.94	\$ 757.06
25-20-305-013	5013550	\$ 491.47	\$ 511.13
25-20-305-003	5013650	\$ 644.77	\$ 670.56
25-20-303-002	5014010	\$ 169.55	\$ 176.33
25-20-329-001	5014490	\$ 1,438.93	\$ 1,496.49
25-20-332-022	5015130	\$ 27.75	\$ 28.86
25-20-332-025	5015160	\$ 1,848.01	\$ 1,921.93
25-20-378-002	5015310	\$ 1,188.66	\$ 1,236.21
25-20-332-014	5015400	\$ 1,011.40	\$ 1,051.86
25-20-328-016	5015770	\$ 1,416.67	\$ 1,473.34
25-20-328-010	5015920	\$ 524.99	\$ 545.99
25-20-226-010	6015990	\$ 783.56	\$ 814.90
25-20-205-010	6016020	\$ 582.80	\$ 606.11
25-20-205-028	6016570	\$ 2,409.57	\$ 2,505.95
25-20-202-021	6017250	\$ 871.62	\$ 906.48
25-20-202-029	6017330	\$ 130.82	\$ 136.05
25-20-206-019	6017370	\$ 501.19	\$ 521.24
25-20-206-029	6017470	\$ 632.63	\$ 657.94
25-20-228-015	6017690	\$ 1,189.35	\$ 1,236.92
25-20-228-013	6017710	\$ 291.56	\$ 303.22
25-20-207-004	6017940	\$ 1,367.28	\$ 1,421.97
25-20-208-003	6018870	\$ 71.40	\$ 74.26
25-20-204-020	6019090	\$ 629.05	\$ 654.21
25-20-204-027	6019160	\$ 1,238.60	\$ 1,288.14
25-20-256-001	7019820	\$ 644.97	\$ 670.77
25-20-251-013	7019850	\$ 1,189.78	\$ 1,237.37
25-20-251-007	7019900	\$ 755.47	\$ 785.69
25-20-276-024	7020340	\$ 1,512.73	\$ 1,573.24
25-20-252-009	7020810	\$ 1,702.18	\$ 1,770.27
25-20-252-002	7020880	\$ 725.66	\$ 754.69
25-20-257-023	7021110	\$ 179.24	\$ 186.41
25-20-257-029	7021170	\$ 421.31	\$ 438.16
25-20-277-026	7021300	\$ 854.42	\$ 888.60
25-20-278-005	7021460	\$ 114.01	\$ 118.57
25-20-258-012	7021560	\$ 12.38	\$ 12.88
25-20-253-008	7021750	\$ 1,765.30	\$ 1,835.91
25-20-253-024	8021910	\$ 646.52	\$ 672.38
25-20-259-015	8022460	\$ 71.40	\$ 74.26
25-20-254-008	8022650	\$ 1,530.35	\$ 1,591.56
25-20-279-020	8023080	\$ 221.03	\$ 229.87
25-20-279-027	8023150	\$ 334.89	\$ 348.29

25-20-260-002	8023430	\$	1,097.52	\$	1,141.42
25-20-401-005	8023620	\$	437.46	\$	454.96
25-20-404-018	8024580	\$	163.76	\$	170.31
<hr/>					
			\$ 89,361.71		\$ 92,936.18



Agenda #8

MANAGER'S MEMO

To: Honorable Mayor Paul; City Commission; Rocco Fortura, Public Services Director; Ethan Haan; Finance Director

From: Chris D. Wilson, City Manager

Date: May 4, 2023

Subject: Talbot Ave Repaving – Berkley Ave to Henley Ave

City Administration has been investigating the feasibility of including a repaving of Talbot Avenue from Berkley Avenue to Henley Avenue. This section of road is just over 550 feet and is in very poor condition; generally, and relative to the surrounding streets. Repaving of this section was not included in the 2023 Road Construction project, but City Administration recommends that it be done this construction season. The firm that was awarded the 2023 pavement work has agreed to this additional work. The City Engineers have produced an estimate of the cost to complete this project. City Administration is requesting the City Commission authorize an addendum to the contract based on the engineer's estimated to accommodate this work.

RECOMMENDATION -- ...be it so resolved that the City Commission approves and authorizes the City Manager to execute an addendum to the 2023 Pavement Reconstruction, Sewer Repair/Replacement & Water Main Replacement Project to include pavement resurfacing on Talbot Avenue between Berkley Ave. and Henley Ave. at a price not to exceed \$110,000.



CIVIL ENGINEERS

LAND SURVEYORS

LAND PLANNERS

2023 Pavement Resurfacing Project
Talbot Avenue - Berkley Avenue to Henley Avenue
City of Huntington Woods, Oakland County, MI
Engineer's Opinion of Probable Cost (Budget Purposes Only)

City of Huntington Woods
26815 Scotia Road
Huntington Woods, Michigan 48070

Engineer's Estimate
Nowak & Fraus Engineers
46777 Woodward Avenue
Pontiac, MI 48342

Roadway Length - 562 LF

Item	Quantity	*Unit Price	Amount
Cold Milling Asphalt Pavement Full Depth	1,350 S.Y.	\$2.50	\$ 3,375.00
Curb & Gutter Removal	475 L.F.	\$20.00	\$ 9,500.00
Sidewalk Removal	17 S.Y.	\$12.00	\$ 204.00
Drive Approach Removal	35 S.Y.	\$16.00	\$ 560.00
MDOT Bit. Mix. # 1100T, 20 AA (1 1/2") - No RAP	135 TON	\$126.25	\$ 17,043.75
MDOT Bit. Mix. # 1100L, 20 AA (2 1/2") - 25% RAP	225 TON	\$112.25	\$ 25,256.25
Concrete Curb & Gutter, MDOT Detail F4	475 L.F.	\$55.00	\$ 26,125.00
4" Concrete Sidewalk	50 S.F.	\$15.00	\$ 750.00
6" Concrete Sidewalk	100 S.F.	\$16.00	\$ 1,600.00
6" Drive Approach	300 S.F.	\$16.00	\$ 4,800.00
Aggregate Base, 4" CIP - 21 AA	45 S.Y.	\$27.00	\$ 1,215.00
Maintaining Traffic & Const. Signing	1 LS.	\$3,000.00	\$ 3,000.00

Job No: N573
Dated: 04/18/2023

Sub Total Construction: \$93,429.00

Engineering (15.5%): \$14,481.50

Note: Unit prices to be used for
budget purposes only.

Estimated Total Cost: \$107,910.50



Agenda #9

MANAGER'S MEMO

To: Honorable Mayor Paul; City Commission; Rocco Fortura, Public Services Director; Ethan Haan, Finance Director

From: Chris D. Wilson, City Manager

Date: May 10, 2023

Subject: Department of Public Services Building

The Department of Public Services has an old building that has been condemned and must be torn down. The building sits on the south end of their yard. The City has budgeted funds for the replacement of this building and has obtained prices for a building that will meet our needs. The new structure will be 50'X 80' and will include a covered outside storage area. Three (3) 12'X14' overhead doors will allow access for DPS vehicles to be stored or serviced. As a part of the project, the City will replace the existing brick wall with a sound barrier wall and will place new landscaping to provide screening to the adjacent neighborhood.

The best price for a structure to suit our needs was obtained from CNO Pole Barns in Rochester Hills. The price as quoted was \$178,348. Other quotes that were received were for buildings that were smaller and/or did not include concrete or were more expensive. A total of \$200,000 was budgeted in the FY 2022-23 budget for this project. I have reviewed the specification for the proposed new structure and concur with the recommendation of DPS staff.

RECOMMENDATION ...be it so resolved that the City Commission accepts the quote from CNO Pole Barns for a 50' X 80' X 16' Post Frame Package Building and concrete in the amount of \$178,348.00. Funds for this project are budgeted in Fund # 402-400-970-441.

ESTIMATE

CNO Pole Barns
3790 Rosewood Ln
Rochester Hills, MI 48309

cnopolebarn@gmail.com
+1 (248) 625-2334



Rocco Fortura

Bill to
Rocco Fortura
12795 W.Eleven Mile Rd.
Huntinghton woods Mi
48070

Estimate details
Estimate no.: 1003
Estimate date: 04/27/2023
Expiration date: 04/26/2023

	Product or service	Amount
1.	Materials	\$66,890.00
2.	Labor	\$61,920.00
3.	Equipment	\$2,500.00
4.	Builders Risk Insurance *optional	\$395.00
5.	Sanitary Porta-Potty	\$500.00
6.	Concrete 6880 Square feet of concrete slab 8" - 4000PSI with wire mesh and vapor barrier	\$41,650.00
7.	Crane	\$1,800.00
8.	Dumpster Dumpster	\$525.00
9.	Travel	\$2,168.00

Total **\$178,348.00**

Ways to pay



Expiry date 04/26/2023

Note to customer

Permit fees are not included.



Carter Lumber Quotation Package



QUOTATION FOR:

- Cno Pole Barns
- , MI
ROCCO FORTUUA

CONTACT:

Michael Gustafson
3178 E. BRISTOL RD.
Burton, MI 48529
810-742-8250

CONSTRUCTION:

DIMENSIONS:
GABLE1 PORCH

Post Frame
50' X 80' X 16'
18' X 50' X 9'

SPECIFICATIONS FOR 50' X 80' X 16' POST FRAME PACKAGE:

• MATERIAL PACKAGE

- Pre-Engineered Wood Trusses (4/12 Pitch, 2' O/C)
- 6 x 5.25 Ohio Timberland 4 Ply Eave Posts (8' O/C)
- 6 x 5.25 Ohio Timberland 4 Ply Gable Posts (10' O/C)
- 2 x 10 #2 GRND CNTCT ALT TRT Skirt Boards (1 Row)
- 2 x 4 Wall Girts (24" O/C)
- 2 x 12 Top Girt Exterior With A 1.75 x 11.88 Top Girt Interior
- 1/2" OSB on Roof
- Zinc Grey Classic Rib Steel Siding
- Zinc Grey Classic Rib Steel Roof
- One Concrete Pad per Post Hole

• DOORS & WINDOWS

- Three 12X14 #2250 Overhead N.lns. Std. Trk. w/o Openers
- Two 3' 6 Panel Entry Doors

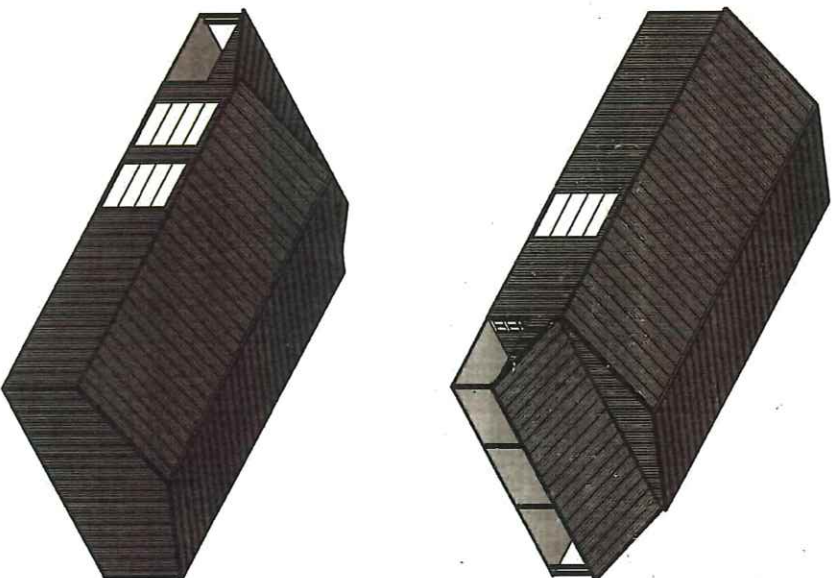
• 18' X 9' X 50' HALF MONITOR PORCH, GABLE 1

• 6" OVERHANG ON ALL SIDES ALUM. SOFFIT

• FASTENERS

- 1 1/2 In. Metal To Wood Screws for Steel Wall Panel
- 2 1/2 In. Metal To Wood Screws for Steel Roof Panel
- Grsp12Dfng 3 1/4 Rs Galv Paper for Truss Carrier
- Grsp12Dfng 3 1/4 Rs Galv Paper for Skirt Board
- Galvanized Steel Framing Nails

• DETAILED BUILDING PLANS



Subtotal

Tax

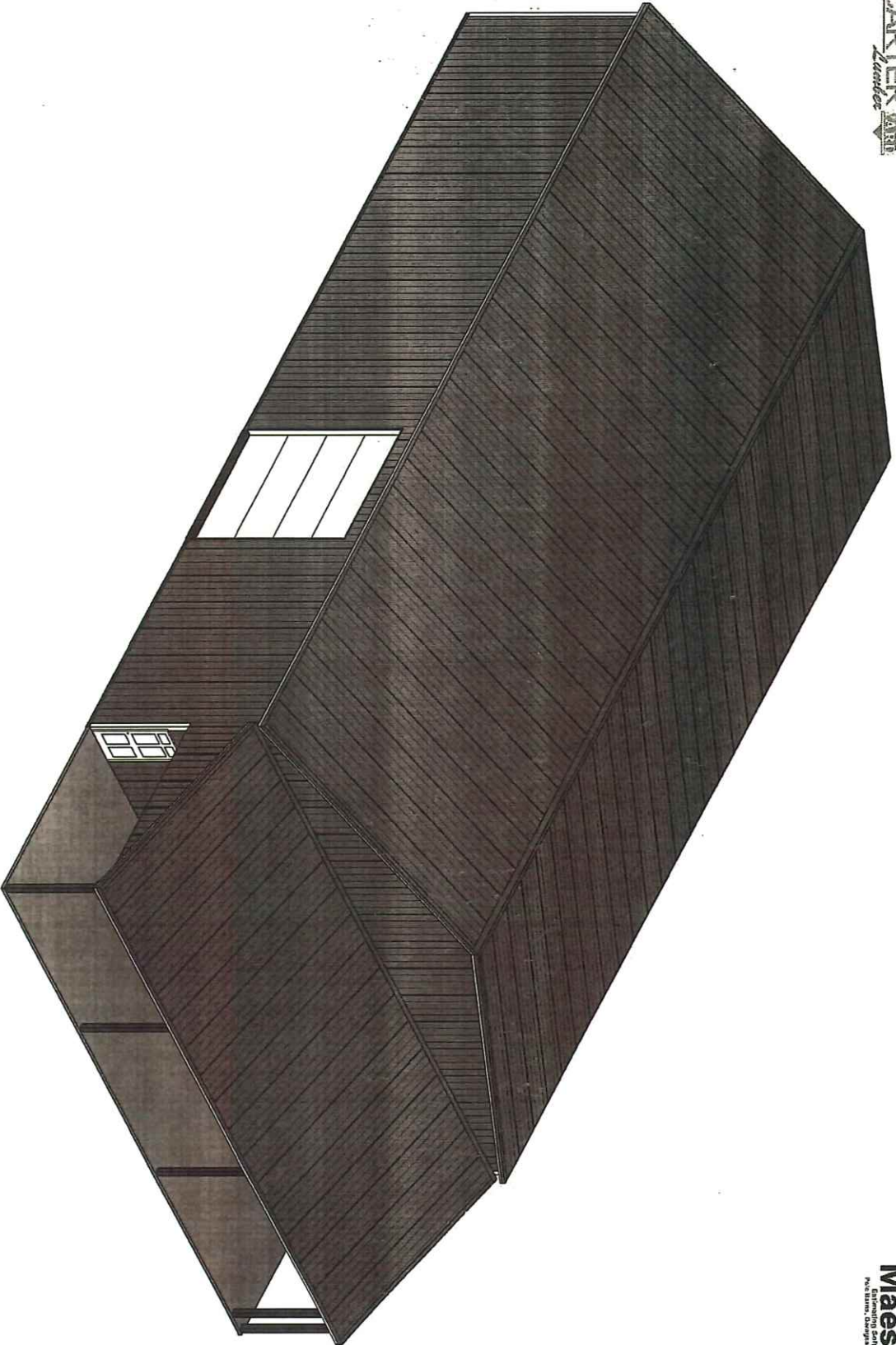
GRAND TOTAL

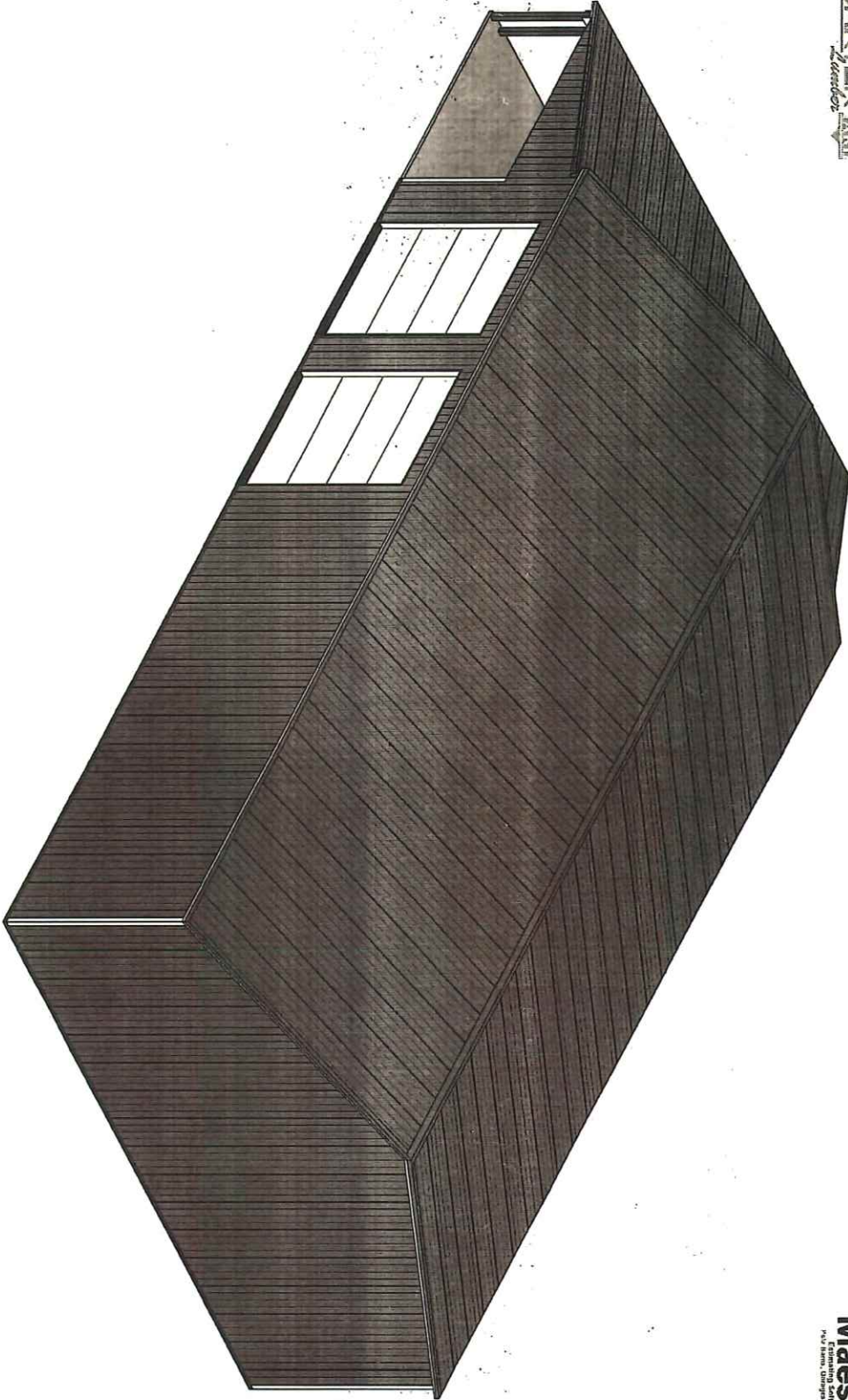
QUOTATION DATE: 5/1/2023

ESTIMATE NUMBER: 7688

Prices are good for 14 days, until 5/15/2023







Job	Truss	Truss Type	Qty	Ply	30# Loading
30# LOADING	T50	DBL. FINK	1	1	
Carter Components, Millbury, Ohio 43447					
Job Reference (optional)					
8.310 s Jul 16 2019 MiTek Industries, Inc. Mon Aug 19 10:18:40 2019 Pa					
ID:JsMaT9HK35wisOnzHaTgHryp6lk-CTmy7JF_zQeCs9Gg_pr8w1LnnUNxWLF2KRCBkdymf					
0-0-0	8-10-8	16-2-1	25-0-0	33-10-0	41-1-8
2-0-0	8-10-8	7-3-9	8-10-0	8-10-0	7-3-9
					50-0-0
					8-10-8
					52-0-0
					2-0-0

Scale = 1

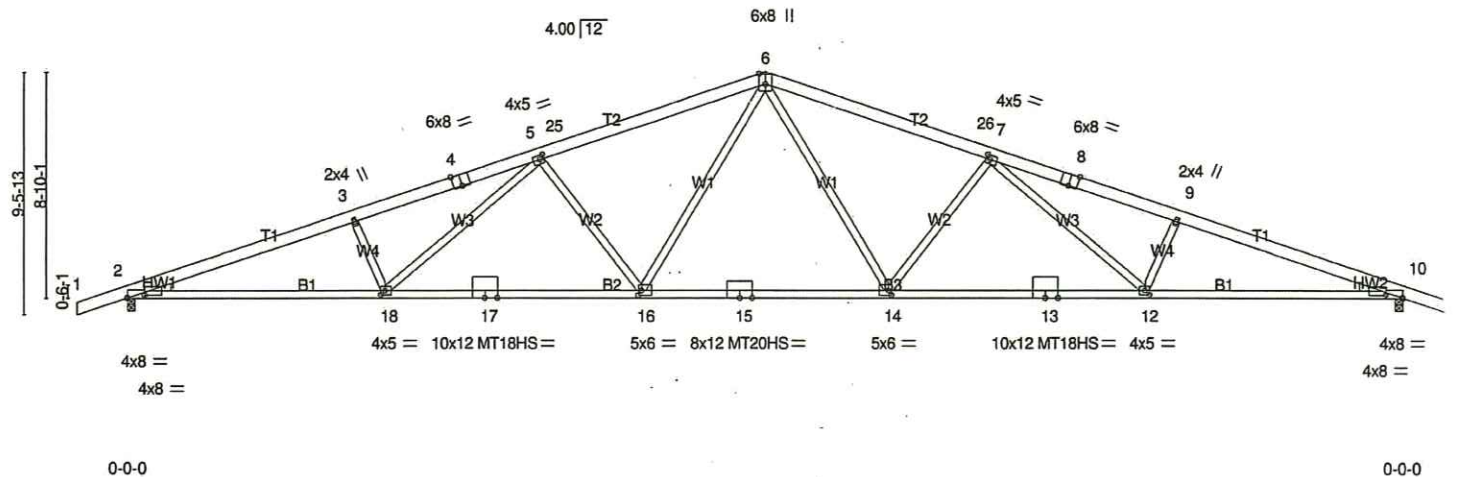


Plate Offsets (X,Y)--	10-0-15	20-1-15	29-10-1	39-11-1	50-0-0
	10-0-15	10-1-0	9-8-2	10-1-0	10-0-15
	[2:0-0-0,0-0-4], [2:0-8-0,0-1-4], [4:0-4-0,Edge], [5:0-1-12,0-2-0], [6:0-4-12,0-3-0], [7:0-1-12,0-2-0], [8:0-4-0,Edge], [10:0-0-0,0-0-4], [10:0-8-0,0-1-4], [12:0-2-0,0-2-0], [14:0-1-8,0-2-4], [16:0-1-8,0-2-4], [18:0-2-0,0-2-0]				

LOADING (psf)	SPACING-	2-0-0	CSI.	DEFL.	in (loc)	I/defl	L/d	PLATES	GRIP
TCLL (roof) 25.0	Plate Grip DOL	1.15	TC 0.43	Vert(LL)	-0.37	16	>999	240	MT20 197/144
Snow (Pf/Pg) 23.1/30.0	Lumber DOL	1.15	BC 0.58	Vert(CT)	-0.72	16-18	>838	180	MT20HS 187/143
TCDL 7.0	Rep Stress Incr	NO	WB 0.85	Horz(CT)	0.23	10	n/a	n/a	MT18HS 244/190
BCLL 0.0	Code IRC2015/TPI2014		Matrix-MS						Weight: 271 lb FT = 1t
BCDL 10.0									

LUMBER-
 TOP CHORD 2x6 SP 2400F 2.0E
 BOT CHORD 2x4 SP 2400F 2.0E
 WEBS 2x4 SPF No.2
 WEDGE
 Left: 2x4 SPF No.2, Right: 2x4 SPF No.2

BRACING-
 TOP CHORD Structural wood sheathing directly applied or 4-2-12 oc purlins.
 BOT CHORD Rigid ceiling directly applied or 6-3-14 oc bracing.
 MiTek recommends that Stabilizers and required cross bracing be installed during truss erection, in accordance with Stabilizer Installation guide.

REACTIONS. (lb/size) 2=2125/0-3-8 (min. 0-3-8), 10=2125/0-3-8 (min. 0-3-8)
 Max Horz 2=159(LC 16)
 Max Uplift 2=663(LC 12), 10=663(LC 13)
 Max Grav 2=2228(LC 2), 10=2228(LC 2)

FORCES. (lb) - Max. Comp./Max. Ten. - All forces 250 (lb) or less except when shown.
 TOP CHORD 2-3=-5362/1953, 3-4=-5167/1939, 4-5=-5032/1949, 5-25=-3949/1530, 6-25=-3933/1553, 6-26=-3933/1553, 7-26=-3949/1530, 7-8=-5032/1949, 8-9=-5167/1939, 9-10=-5362/1953
 BOT CHORD 2-18=-1722/5006, 17-18=-1407/4201, 16-17=-1407/4201, 15-16=-932/3112, 14-15=-932/3112, 13-14=-1411/4201, 12-13=-1411/4201, 10-12=-1742/5006
 WEBS 3-18=-437/283, 5-18=-298/891, 5-16=-1042/488, 6-16=-388/1203, 6-14=-388/1203, 7-14=-1042/488, 7-12=-298/891, 9-12=-437/283

- NOTES-**
- Unbalanced roof live loads have been considered for this design.
 - Wind: ASCE 7-10; Vult=115mph (3-second gust) Vasd=91mph; TCDL=4.2psf; BCDL=3.0psf; h=25ft; Cat. II; Exp C; Enclosed; MWFRS (envelope) gable end zone and C-C Exterior(2) zone; cantilever left and right exposed; end vertical left and right exposed; C-C for members and forces & MWFRS for reactions shown; Lumber DOL=1.60 plate grip DOL=1.60
 - TCLL: ASCE 7-10; Pr=25.0 psf (roof live load; Lumber DOL=1.15 Plate DOL=1.15); Pg=30.0 psf (ground snow); Pf=23.1 psf (flat roof snow; Lumber DOL=1.15 Plate DOL=1.15); Category II; Exp C; Partially Exp.; Ct=1.10
 - Unbalanced snow loads have been considered for this design.
 - This truss has been designed for greater of min roof live load of 12.0 psf or 2.00 times flat roof load of 23.1 psf on overhangs non-concurrent with other live loads.
 - All plates are MT20 plates unless otherwise indicated.
 - This truss has been designed for a 10.0 psf bottom chord live load nonconcurrent with any other live loads.
 - Provide mechanical connection (by others) of truss to bearing plate capable of withstanding 100 lb uplift at joint(s) except (jt=lb) 2=663, 10=663.
 - This truss is designed in accordance with the 2015 International Residential Code sections R502.11.1 and R802.10.2 and referenced standard ANSI/TPI 1.

LOAD CASE(S) Standard

Job 23050049-A	Truss M1	Truss Type MONO TRUSS	Qty 26	Ply 1	18' MONO-Roof Job Reference (optional)
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Run: 8.53 S Mar 28 2022 Print: 8.530 S Mar 28 2022 MiTek Industries, Inc. Mon May 01 14:41:59
ID:u1pBnjqbt9wPH3QWYVtiwzKryU-z4RHTMfJFHAU1U6SsmjuJmIFYEOb7dJP_CZSK4zk

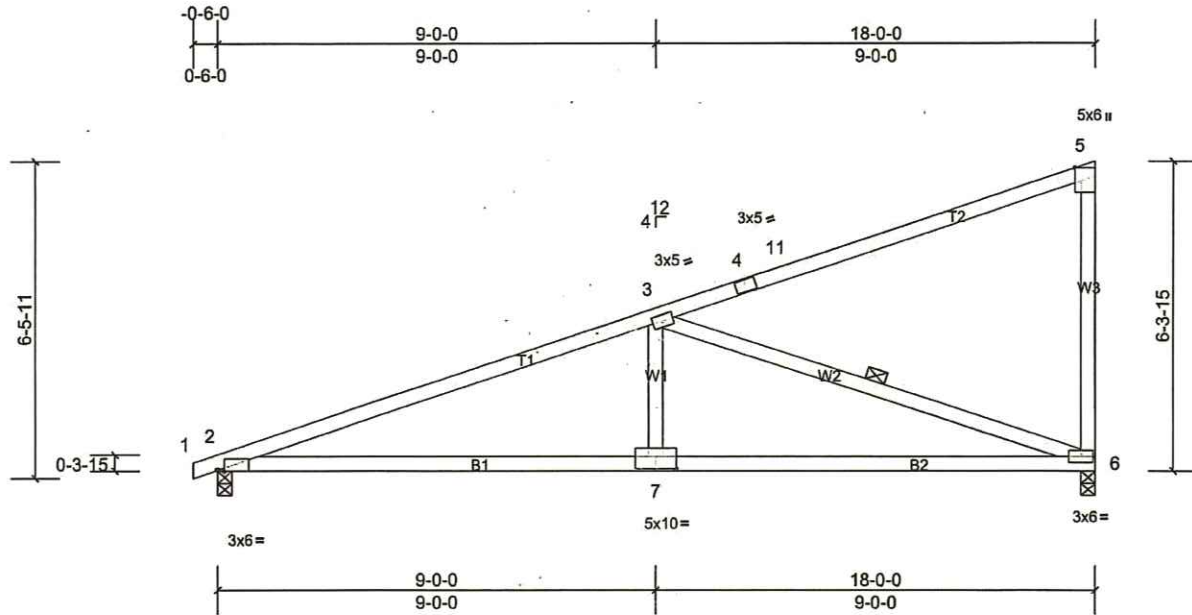


Plate Offsets (X, Y): [2:0-1-10,Edge], [5:0-3-3,Edge], [7:0-5-0,0-3-0]

Loading	(psf)	Spacing	2-0-0	CSI	DEFL	in	(loc)	l/defl	L/d	PLATES	GRIP
TCLL (roof)	25.0	Plate Grip DOL	1.15	TC	1.00	Vert(LL)	-0.20	7-10	>999	240	197/144
Snow (Pf/Pg)	23.1/30.0	Lumber DOL	1.15	BC	0.87	Vert(CT)	-0.40	7-10	>531	180	
TCDL	10.0	Rep Stress Incr	YES	WB	0.63	Horz(CT)	0.04	6	n/a	n/a	
BCLL	0.0	Code	IRC2015/TPI2014	Matrix-MS							
BCDL	10.0										
Weight: 63 lb FT = 20%											

LUMBER
TOP CHORD 2x4 SPF No.2 *Except* T1:2x4 SPF 1650F 1.5E
BOT CHORD 2x4 SPF No.2
WEBS 2x4 SPF No.2

BRACING
TOP CHORD Structural wood sheathing directly applied, except end verticals.
BOT CHORD Rigid ceiling directly applied or 8-0-8 oc bracing.
WEBS 1 Row at midpt 3-6

MiTek recommends that Stabilizers and required cross bracing be installed during truss erection, in accordance with Stabilizer Installation guide.

- This truss has been designed for greater of min roof live load of 12.0 psf or 2.00 times flat roof load of 23.1 psf on overhangs non-concurrent with other live loads.
- This truss has been designed for a 10.0 psf bottom chord live load nonconcurrent with any other live loads.
- Provide mechanical connection (by others) of truss to bearing plate capable of withstanding 152 lb uplift at joint 2 and 171 lb uplift at joint 6.
- This truss is designed in accordance with the 2015 International Residential Code sections R502.11.1 and R802.10.2 and referenced standard ANSI/TPI 1.

LOAD CASE(S) Standard

REACTIONS (lb/size) 2=803/0-3-8, (min. 0-1-8), 6=769/0-3-8, (min. 0-1-8)
Max Horiz 2=269 (LC 15)
Max Uplift 2=-152 (LC 12), 6=-171 (LC 16)
Max Grav 2=839 (LC 2), 6=913 (LC 23)

FORCES (lb) - Max. Comp./Max. Ten. - All forces 250 (lb) or less except when shown.
TOP CHORD 2-3=-1629/358, 5-6=-340/156
BOT CHORD 2-7=-484/1505, 6-7=-484/1505
WEBS 3-7=0/413, 3-6=-1545/436

- NOTES**
- Wind: ASCE 7-10; Vult=115mph (3-second gust) Vasd=91mph; TCDL=6.0psf; BCDL=6.0psf; h=25ft; Cat. II; Exp C; Enclosed; MWFRS (envelope) exterior zone and C-C Exterior (2) zone; cantilever left and right exposed; end vertical left and right exposed; C-C for members and forces & MWFRS for reactions shown; Lumber DOL=1.60 plate grip DOL=1.60
 - TCLL: ASCE 7-10; Pr=25.0 psf (roof live load; Lumber DOL=1.15 Plate DOL=1.15); Pg=30.0 psf (ground snow); Pf=23.1 psf (flat roof snow; Lumber DOL=1.15 Plate DOL=1.15); Category II; Exp C; Partially Exp.; Ct=1.10
 - Unbalanced snow loads have been considered for this design.



Agenda #10

MANAGER'S MEMO

To: Honorable Mayor Paul; City Commission; Ethan Haan, Finance Director

From: Chris D. Wilson, City Manager

Date: April 19, 2023

Subject: Legal Fee Rate Increase

The City Attorney has submitted a letter of request for an increase in fees for services that fall outside of the retainer of \$4,500 per month. The fee increases requested are as follows:

Prosecutions: Increase from \$115 per hour to \$135 per hour

Hourly work (including litigation): increase from \$130 per hour to \$175 per hour

Labor: Increase from \$150 per hour to \$190 per hour

The current hourly rates are unchanged since 2013 and are below standard rates for legal representation in Oakland County. City Administration has reviewed past monthly legal bills and the services being requested for an increase are not a significant portion of our overall legal costs and would not have a significant impact on the City budget. Given the length of time the current rates have been in place and the quality of representation by Rosati, Schultz, Joppich and Amtsbuechler it is the opinion of City Administration that the requested rate increases are reasonable and warranted.

CAROL A. ROSATI
crosati@rsjalaw.com

27555 Executive Drive, Suite 250
Farmington Hills, Michigan 48331
P 248.489.4100 | F 248.489.1726
rsjalaw.com



ROSATI | SCHULTZ
JOPPICH | AMTSBUECHLER

April 6, 2023

**CONFIDENTIAL CORRESPONDENCE
ATTORNEY-CLIENT PRIVILEGE**

Mayor Robert Paul, Mayor
City Commission
City of Huntington Woods
26815 Scotia Road
Huntington Woods, MI 48070

RE: Request for Hourly Rate Increase

Dear Mayor Paul and Commission Members:

The City Commission will soon be reviewing the budget for the upcoming year. Our firm was first retained in June of 2013, to serve as legal counsel for the City of Huntington Woods. At that time, the following was the rate for our legal services:

Retainer: \$3,900
Labor: \$150
Hourly (including litigation): \$130
Prosecution: \$115

On October 24, 2019, I sent a letter requesting a raise in all the amounts. At that time, the City agreed to increase the retainer to \$4,500 per month, but did not grant any other increases.

As you can understand, costs have continued to rise throughout the time the firm have represented the City. This includes the costs associated with insurance, office space, computer research tools, docket management programs, and so on. In addition, the MMRMA, which was the lower billing rate in the firm, was increased to \$190.00 per hour over two years ago.

I am requesting that the City consider a raise in our fees as follows:

- a. One Hundred Thirty-Five Dollars (\$135.00) per hour for prosecutions and ordinance violations in the district court. Chuck Snell has established an excellent working relationship with the district court judges and residents. Chuck is an experienced prosecutor with over 30 years of experience.

- b. One Hundred Seventy-Five (\$175.00) per hour for labor relations and negotiations and employment matters. You should note the City has separate labor counsel, and we have been consulted on employment matters in very limited circumstances.
- c. One Hundred Ninety Dollars (\$190.00) per hour for all other matters not covered by the retainer, including special projects and other litigation. As noted, this is consistent with the MMRMA rate. Although the City rarely has litigation that is not covered through the MMRMA, the recent challenge to the City's refusal to put a ballot proposal related to marihuana establishments on the ballot is an example of the limited circumstances where the City pays for litigation. There, all the attorneys involved in the defense of the City adjusted their schedules to immediately file a successful Motion for Summary Disposition, and later, file in opposition to the plaintiff's appeal to the Court of Appeals, where the City's position was affirmed.

We enjoy serving as legal counsel for the City and want that relationship to continue. We respectfully request that the City Commission consider an adjustment in our fees. Please let me know if you would like to discuss this proposal further.

Very truly yours,

ROSATI SCHULTZ JOPPICH
& AMTSBUECHLER PC



Carol A. Rosati

CAR/jah

cc: Chris Wilson, City Manager



Agenda #11

MANAGER'S MEMO

To: Honorable Mayor Paul; City Commission;
From: Chris D. Wilson, City Manager
Date: May 3, 2023
Subject: ESAC Bylaws Revision

At their regular March meeting, the Environmental Sustainability Advisory Committee (ESAC) approved modifications to their bylaws. The ESAC made updates to these bylaws to reflect the revised name that has been used the last few years, administrative participation from City staff and other language modifications. A copy of the revised bylaws is included for your review along with a copy of the minutes from the meeting of March 16, 2023.

RECOMMENDATION: *move that the City Commission approve the modifications to the bylaws of the Environmental Sustainability Advisory Committee as presented and approved by the Committee at their meeting of March 16, 2023.*

City of Huntington Woods Environmental Advisory Committee By-laws

Article 1:

The name of the committee shall be the Environmental Sustainability Advisory Committee (ESAC).

Article 2:

Objectives

To advise and make recommendations to the City Commission on issues related to environmental and sustainability topics including, but not limited to, air, land and water quality, solid waste reduction and removal, and energy conservation.

To examine issues of environmental and sustainability concern at the direction of the City Commission.

To inform and educate the public about the importance of environmentally safe solid waste reduction and removal, recycling, composting, and other environmental and sustainability initiatives.

To carry out activities which promote the reduction, reuse, and recycling of materials and other environmental and sustainability initiatives.

To work in conjunction with other communities to progress environmental and sustainability initiatives in our region.

Article 3:

Membership

Section 1:

The ESAC shall consist of nine adult members, each serving three year terms, and a student member who shall serve for a period of one year. In addition, a City Commission member shall serve as a non-voting member of the committee. A city staff person shall be a liaison to the ESAC.

Section 2:

Committee members will be appointed by the City Commission in December and will take their positions in January or on an as-needed basis.

Section 3:

Term years for all adult members are staggered.

Section 4:

Adult members may serve no more than two terms consecutively.

Section 5:

The student member shall be eligible for reappointment for up to two additional one year terms for a total of three years. A student member shall be defined as any Huntington Woods resident presently in grades 7 through 12.

Section 6:

Members shall serve without pay.

Section 7:

The absence of any member of the Committee for four (4) meetings in a 12 month period may constitute a resignation by the member and a vacancy on the Committee.

Section 8:

A Committee member shall represent the ESAC at all City Commission meetings when issues of environmental concern are on the agenda.

Article 4:

Officers

Section 1:

At each January meeting, the members of the ESAC shall select, from their membership, a Chairperson and a Secretary. Those selected will take office immediately and serve for the duration of the year or until replaced.

Section 2:

The Chairperson shall preside at meetings of the Committee, appoint subcommittees and perform all duties generally pertaining to the office of Chairperson. In the absence of the Chairperson, a member present shall be selected to serve as temporary Chair. The Chair shall notify the Commission of any vacancy.

Section 3:

The Secretary shall record the minutes of all ESAC meetings and submit them to the city appointed liaison in a timely fashion.

Article 5:

Meetings

Section 1:

The Committee shall meet regularly, each month, throughout the year. All meetings shall be open to the public. The public is strongly urged to attend meetings and participate in ESAC activities. All meeting changes or cancellations shall be posted at City Hall.

Section 2:

Special meetings may be called by the Chairperson or a majority of members at any time deemed necessary or desirable.

Section 3:

A quorum shall consist of 50% of the current voting membership.

Article 6:

By-laws / Amendments

Section 1:

The Committee shall operate under the adopted by-laws as approved by the Huntington Woods City Commission.

Section 2:

The by-laws may be amended by a two-thirds vote of the members present at any meeting, provided written notice of the proposed action has been e-mailed at least thirty (30) days prior to such meeting. Any amendment must be ratified by the City Commission.

THESE BY-LAWS OF THE ENVIRONMENTAL SUSTAINABILITY ADVISORY COMMITTEE WERE APPROVED ON March 16, 2023 by the Environmental Sustainability Advisory Committee

CITY OF HUNTINGTON WOODS
ENVIRONMENTAL SUSTAINABILITY ADVISORY COMMITTEE
MINUTES
March 16, 2023 – 7:00 PM
City Hall

Chair Sean Kristl called the meeting to order at 7:03 PM

Phipps motioned; Zobi-Tor seconded

Motion carried 7-0

PRESENT: Members: Kristl, Sautter, Zobi-Tor, Pollack, Phipps, Egan, Brooks, Zenlea; Student Representative Heller

ABSENT: Members: Sautter

Also Present: Hank Berry

APPROVAL OF AGENDA

Move to modify the agenda and delete 11.

Motion by Egan; Second by Phipps.

Motion Carried 7-0

APPROVAL OF Minutes from 1/19/23 and 2/16/23

Move to accept the agenda as presented.

Motion by Brooks; Second by Zobi-Tor.

Motion Carried 7-0

COMMUNITY PARTICIPATION FOR NON-AGENDA TOPICS

None

APPROVAL OF THE FOLLOWING ESAC DOCUMENTS

a. bylaws

i. Motion to recommend them to City Commission

1. Motion by Egan, Seconded by Zobi-Tor

2. Motion Carried 7-0

b. mission statement

i. "The mission of the ESAC is to improve, enhance and preserve the environment and to promote Huntington Woods' long-term environmental and sustainability goals through advancing community education, city policies and environmental sustainability initiatives."

1. Motioned by Brooks, Second by Egan

a. Motion Carried 7-0

- c. onboarding documents
 - i. Motion to defer to next meeting:
 1. Motion by Pollack, Seconded by Egan
 2. **Motion Carried 7-0**

ESAC RECOMMENDATION OF NEW GREENSPACE MAINTENANCE COMPANY

- Bid Tabulation
 - Three RFPs submitted:
 - Xpert Lawn and Snow (\$134,988)
 - Premier Group (\$212,315)
 - Discussed use of environmentally-friendly products
 - Great Lakes Landscaping (\$339,044)
- Some board recommendations/considerations for best practices:
 - Don't scalp the grass
 - Native plants and landscaping
 - Low-maintenance
 - Waste composting
 - Only mow when needed
 - Use low water
 - Avoiding environmentally-unsafe chemicals
- **Noted:** ESAC members would like to be part of the committee that reviews the RFPs in the future
- Motion to recommend Premier Group with the intention to review performance in June and August with above recommendations for best practice:
 - Motion by Egan, Seconded by Zenlea
 - **Motion Carried 7-0**

EARTH DAY PLAN

Burton Schools PTA, Parks and Rec and the Garden Committee cleaning up parks around the area

- Should we approach them and join forces?
- Consider assigning members to attend other groups meetings to become a liaison
- Chairperson to reach out to the Parks and Rec and Garden Committees to discuss schedules and how we can all support each other
- Comms subcommittee to develop an e-blast

ESAC RECOMMENDATION OF GAS POWERED BLOWER REGULATION

- Noise Ordinance:
 - Ann Arbor only has it in the Downtown Authority District
 - Oakland County has restrictions, but unspecific
- All ordinances must be enforceable
- Who will enforce?
 - Code enforcement for HW on Sundays and Thursdays
- Ann Arbor: banned the two-cycle in downtown area

- California: no new blowers will be sold after 2024, but if you have one you are grandfathered in
- This issue should be presented as an education to the city.
 - Comms subcommittee e-blast

ASSIGN LEAD TO ALIGN ON NEXT STEPS FOR ENERGY PLAN AND MASTER PLAN

- 1-2 people take on each plan and break them down to smaller pieces
 - *Energy Plan project lead:* Zobi-Tor
 - *Master Plan project lead:* Brooks, Pollack
 - priority list
- Identify which areas we can help push forward
- Email the city to find the climate action plan
 - Zenlea tentatively assigned as project lead if climate action plan is found
- Development of a priority list (low/medium/high) and pick 3 of each to work on simultaneously

AGENDA FOR APRIL 2023

1. Onboarding Document Review and Approval
2. Earth Day
3. No Mow May 2024
4. Check in with City on Street Lights
5. Master Plan
6. Energy Plan
7. Climate Action Plan
8. 2023 Goals Discussion

PUBLIC PARTICIPATION

None

COMMITTEE MEMBER REMARKS

None

ADJOURNMENT

Motion by Kristl, Second by Brooks to adjourn the meeting.

Motion carried 7-0

Meeting adjourned at 8:16P.M.

May 5, 2023

Bob Paul, Mayor
City of Huntington Woods
26815 Scotia
Huntington Woods, MI 48070

Agenda #12

RE: 2024-2026 Cooperation Agreement

Dear Mayor Paul:

We invite the City of Huntington Woods to continue to participate in the Oakland County urban county Community Development Block Grant (CDBG) program for program years 2024-2026. The City has participated during the past three years. During this period, approximately \$26,354.00 has funded programs to address the needs of low-income residents.

The U. S. Department of Housing and Urban Development (HUD) requires the County to renew its Cooperation Agreement with participating communities every three years. Your participation is essential to the County and the other cities, townships and villages that combine demographics each year to achieve the highest level of federal funding for local projects. Participation in the urban county requires a three-year commitment and your community must remain in the program for the three-year duration. If your community chooses to remain with the urban county, it is ineligible to apply for grants under the State CDBG program while a part of the urban county. Besides the annual CDBG allocation, participating communities also benefit from the County's federally funded HOME Investment Partnerships and Emergency Solutions Grant (ESG) programs. HOME funds are combined with CDBG funds each year to improve local housing stock through our Home Improvement Program. HOME funds are also used to develop affordable rental and owner housing. ESG funds are used to meet the needs of the homeless through emergency shelters, rapid re-housing and homeless prevention activities.

As a current participant, there is a Cooperation Agreement between the City of Huntington Woods and Oakland County on file. This three-year Cooperation Agreement is automatically renewed for each three-year cycle unless an amendment is required by HUD. Your CDBG primary contact was provided a copy of the most current Cooperation Agreement and should have it on file. If you require a copy, please contact us.

In order to continue to participate in the Oakland County urban county program the City must submit the following document to the County by **Monday, June 12, 2023**:

A resolution (see attached) specifically designed to meet HUD requirements. Please ensure that the original resolution is signed, dated and certified by the City Clerk. Alternatively, the original resolution can be signed and dated by the City Clerk and embossed with a seal. Please send us the original resolution and keep a copy for your records.

**INTERESTED IN PARTICIPATING – RESOLUTION REQUIRED
Community Development Block Grant (CDBG) Program
Oakland County, Michigan
Urban County Qualification 2024-2026**

Resolution Language

We resolve to opt into Oakland County's Urban County Community Development Block Grant (CDBG) programs for the program years 2024, 2025 and 2026. Furthermore, we resolve to remain in Oakland County's Urban County Community Development programs, which shall be automatically renewed in successive three-year qualification periods of time, or until such time that it is in the best interest of the local Community to terminate the Cooperative Agreement.

NOTE: Please ensure that the above resolution is signed, dated and certified in the originals by the Clerk. Alternatively, the resolution can be signed and dated by the Clerk and embossed with a seal. Please keep a copy for your records.

Please send the original by Monday, June 12, 2023 to:
Samantha Ferguson, Grant Compliance Coordinator
Oakland County Neighborhood & Housing Development
250 Elizabeth Lake Road #1900
Pontiac, MI 48341-0414



Agenda #13

Mayor Robert F. Paul III
Commissioner Michelle Elder
City Manager Chris Wilson

Mayor Pro-Tem Jeff Jenks
Commissioner Joe Rozell
Commissioner Jules Olsman

**A RESOLUTION OF THE CITY OF HUNTINGTON WOODS
AUTHORIZING A REQUEST FOR REIMBURSEMENT FOR MONIES SPENT TO COMBAT WEST
NILE VIRUS 2023**

WHEREAS, the City of Huntington Woods has embarked on a program to combat West Nile Virus; and

WHEREAS, this program will include a concerted effort to educate the public and eliminate areas of standing water throughout the city; and

WHEREAS, the Department of Public Works will identify, eliminate or treat possible culex mosquito breeding areas in the city; and

WHEREAS, the Department of Public Works has identified city catch basins as a potential breeding ground for culex mosquitos, a major carrier of the West Nile Virus, and has embarked on a program to clean and larvicide all city catch basins; and

WHEREAS, the Natular XRT Briquets offer up to 180 days of control are deemed most appropriate for this application and are themselves eco-friendly; and

WHEREAS, the City of Huntington Woods has joined with other cities to purchase these briquettes through an open bidding process; and

WHEREAS, it is our best judgement that these briquettes will cost \$998.00 per case and that we will need two cases this year.

NOW THEREFORE BE IT RESOLVED that the City of Huntington Woods authorizes the City Manager to request partial reimbursement from Oakland County in the amount of \$794.94 towards the purchase of Natular XRT Briquets.

Yeas:

Nays:

Absent:

I, Heidi Barckholtz, City Clerk for the City of Huntington Woods, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the City of Huntington Woods City Commission at a Regular Meeting held on May 16, 2023.

Heidi Barckholtz, City Clerk