

Regular Meeting of the City Commission
Tuesday, June 20, 2023
7:30 p.m.
Huntington Woods City Hall
Agenda

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF CONSENT AGENDA

All items listed under the Consent Agenda are considered routine by the City Commission and will be enacted in one motion. There will be no separate discussion on these items unless a Commission member so requests, in which event the item(s) will be removed from the Consent Agenda and added to the Regular Agenda at the end of the items of business.

1. Regular Meeting Minutes of May 16, 2023
2. Approval of Warrant 401
3. Reports and Minutes
 - a. Anti-Racism Advisory Committee – May 10, 2023
 - b. Arts and Garden Board – April 18, 2023
 - c. Senior Advisory – April 20, 2023
 - d. Library Advisory Board – April 17, 2023
 - e. Parks and Recreation Advisory Committee – April 25, 2023
 - f. Treasurer's Report – May 2023

COMMUNICATIONS

PROCLAMATION

1. Proclamation honoring MariBeth Krehbiel, Burton Elementary Principal
2. Proclamation declaring June 2023 as LGBTQIA Pride Month

COUNTY COMMISSIONER AND ELECTED OFFICIAL REMARKS

PUBLIC PARTICIPATION

ITEMS OF BUSINESS

1. Resolution R- 2023: Matter of consideration to approve the petition from 8675 Nadine for off street parking.
2. Resolution R- 2023: Matter of consideration to approve the petition from 8776 Nadine for off-street parking.
3. Resolution R- 2023: Matter of consideration to approve the Fourth Quarter 2022-2023 Budget Amendments.
4. Resolution R- 2023: Matter of consideration of the approval of Banks, Brokers, and Dealers for the City Deposits as required by the City of Huntington Woods Investment Policy.
5. Resolution R- 2023: Matter of consideration to approve and authorize the City manager to execute the Purchase Agreement a Rosenbauer Pumper with Rosenbauer Commander chassis per the terms and specifications of the contract dated June 1, 2023 in the amount not exceed \$704,500.00
6. Resolution R- 2023: Matter of consideration to approve the license application for the Bureau of Fire Services for fireworks show on July 4, 2023.

7. Resolution R- 2023: Matter of appointment of Chris Wilson as Representative and Rocco Fortura as Alternate to the Southeast Oakland County Resource Recovery Authority (SOCRRA) Board for the fiscal year beginning July 1, 2023
8. Resolution R- 2023: Matter of appointment of Rocco Fortura as Representative and Chris Wilson as Alternate to the Southeast Oakland County Water Authority (SOCWA) Board for the fiscal year beginning July 1, 2023
9. Closed Session: Matter of consideration to enter into a Closed Session pursuant to MCL. 15.268 immediately following the Regular Meeting to discuss union negotiations.

CITY MANAGER'S REPORT

ADJOURNMENT OF REGULAR CITY COMMISSION MEETING

Public Expression is encouraged. Comments are invited on each Agenda item when that item comes up for consideration. Matters not listed on the Agenda may be addressed under "Public Participation". Please be advised that the Commission Meetings are usually attended by the media and cablecast live, in addition to being re-cablecast following the meeting. The City of Huntington Woods will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material being considered at the meeting, to individuals with disabilities attending the meeting upon three working days' notice to the City. Individuals with disabilities requiring auxiliary aids or services should contact the City by writing or calling: Ethan Haan, ADA Coordinator, Huntington Woods City Hall, 26815 Scotia, Huntington Woods, MI 48070, (248 581-2640). Deaf-Tel (1-248-541-1180).

CONSENT AGENDA #1

CITY OF HUNTINGTON WOODS
REGULAR MEETING OF THE CITY COMMISSION
MINUTES
May 16, 2023
7:30 p.m.
CITY HALL
DRAFT

Mayor Paul called the Meeting to order at 7:30 p.m.

PRESENT: Mayor Paul, Mayor Pro Tem Jenks, Commissioner Elder, Commissioner Olsman, and Commissioner Rozell

ABSENT: None

City Staff Present: City Manager Wilson, Finance Director Haan, City Clerk Barckholtz, and City Attorney Zalewski

APPROVAL OF AGENDA

Moved by Commissioner Rozell and seconded by Commissioner Elder to approve the May 16, 2023 agenda as presented.

Ayes: Paul, Jenks, Olsman, Elder, Rozell

Nays: None

Absent: None

The Motion Carried.

APPROVAL OF CONSENT AGENDA

Moved by Commissioner Olsman and seconded by Commissioner Rozell to approve the May 16, 2023 Consent Agenda as presented.

Ayes: Paul, Jenks, Elder, Rozell, Olsman

Nays: None

Absent: None

The Motion Carried.

COMMUNICATIONS

1. Arbor Day Foundation names Huntington Woods a 2022 Tree City USA
2. MML Worker's Compensation Fund – Dividends Credit for July 2023 to June 2024 Renewal Premium.

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3. Michigan Association of Municipal Clerks – MiMPC Certification Recognition, Heidi Barckholtz

Moved by Mayor Pro Tem Jenks and seconded by Commissioner Olsman to receive and file the Communications presented.

Ayes: Paul, Jenks, Elder, Rozell, Olsman

Nays: None

Absent: None

The Motion Carried.

PROCLAMATIONS

1. Mayor Paul read into record the Proclamation declaring May Jewish Heritage Month.

A PROCLAMATION OF THE CITY OF HUNTINGTON WOODS, MICHIGAN RECOGNIZING THE MONTH OF MAY 2023 AS JEWISH AMERICAN HERITAGE MONTH

WHEREAS, Jewish American Heritage Month is an opportunity to celebrate Jewish Americans and encourage all to learn more about Jewish heritage in the United States; and

WHEREAS, Jewish American Heritage Month originated in 1980 when Congress passed a resolution which authorized and requested the President to issue proclamation designating April 21-28, 1980 as Jewish Heritage Week, and since 2007, the White House has issued a proclamation for Jewish American Heritage Month; and

WHEREAS, the American Jewish community has grown to over six million, representing approximately 2% of the American population today; and

WHEREAS, Jewish Americans past and present serve in government and the military, win Nobel prizes, head universities, and corporations, advance medicine, create enduring works of visual and performance art, write great American novels, and so much more; and

WHEREAS, Huntington Woods remains committed to supporting its Jewish American population and to condemning all forms of religious discrimination; and

WHEREAS, the month of May is a time for the residents of Huntington Woods to Learn more about the heritage and accomplishments of Jewish Americans through educational programming, activities, and ceremonies.

NOW, THEREFORE, I, Robert Paul, Mayor, hereby proclaim May 2023 as Jewish American Heritage month in the City of Huntington Woods

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2. Mayor Paul read into record a Proclamation declaring May Asian Pacific American Heritage Month.

**A Proclamation of the
City of Huntington Woods, Michigan
Proclaiming May Asian Pacific American Heritage Month**

WHEREAS, The month of May was chosen as Asian Pacific American Heritage Month to commemorate the immigration of the first Japanese citizen, Nakahama Manjiro, to the United States on May 7, 1843, but also the anniversary of the May 10, 1869 completion of the first Transcontinental Railroad built with the back-breaking labor of nearly 20,000 Chinese immigrants; and

WHEREAS, Oakland County's population is more than 8 percent of Asian American and Pacific Islander (AAPI), Michigan's population is more than 3% and Huntington Woods population is more than 2% AAPI and these populations include devoted community members who serve as artists, business owners, educators, health care professionals, lawyers and judges, clergy members, first responders and military personnel; and

WHEREAS, while we celebrate the achievements and contributions of Asian Americans and Pacific Islanders that enrich our history, society, and culture, we must also acknowledge a darker aspect of the AAPI experience in America – structural discrimination, negative racial stereotypes, prejudice and injustice.

WHEREAS, Asian American Pacific Islanders have distinguished themselves as leading researchers in science, medicine, and technology; distinguished lawyers, judges and government leaders; in the arts, literature, and sports, as war heroes who defended our country; and healthcare heroes currently on the front lines of the pandemic; and

WHEREAS, today more than 20 million Asian American Pacific Islanders live in the United States and through their actions, make America, Michigan and Huntington Woods a more vibrant, prosperous, and better nation.

NOW THEREFORE, be it resolved that I, Robert Paul, Mayor of the City of Huntington Woods, on behalf of the Huntington Woods City Commission, do hereby proclaim May 2023 as Asian Pacific American Heritage Month in the City of Huntington Woods and encourage all Huntington Woods residents to learn more about Asian American and Pacific Islander heritage, and work to combat racism and xenophobia as we celebrate this month.

3. Mayor Paul read into record a Proclamation declaring the First Friday in June National Gun Violence/Wear Orange Day.

**2023 PROCLAMATION
DECLARING THE FIRST FRIDAY IN JUNE TO BE
NATIONAL GUN VIOLENCE AWARENESS DAY**

This proclamation declares the first Friday in June to be National Gun Violence Awareness Day in the City of Huntington Woods, to honor and remember all victims and survivors of gun violence and to declare that we as a country must do more to reduce gun violence.

WHEREAS, every day, more than 110 Americans are killed by gun violence, alongside more than 200 who are shot and wounded, and on average there are nearly 16,000 gun homicides every year; and

WHEREAS, Americans are 26 times more likely to die by gun homicide than people in other high-income countries; and

WHEREAS, Michigan has 1,270 gun deaths every year, with a rate of 12.7 deaths per 100,000 people. Michigan has the 29th highest rate of gun deaths in the US; and

WHEREAS, gun homicides and assaults are concentrated in cities, with more than half of all firearm related gun deaths in the nation occurring in 127 cities; and

WHEREAS, cities across the nation, including in Huntington Woods, are working to end the senseless violence with evidence-based solutions; and

WHEREAS, protecting public safety in the communities they serve is mayors' highest responsibility; and

WHEREAS, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from people with dangerous histories; and

WHEREAS, mayors and law enforcement officers know their communities best, are the most familiar with local criminal activity and how to address it, and are best positioned to understand how to keep their citizens safe; and

WHEREAS, gun violence prevention is more important than ever as the COVID-19 pandemic continues to exacerbate gun violence after more than two years of increased gun sales, increased calls to suicide and domestic violence hotlines, and an increase in city gun violence;

WHEREAS, in January 2013, Hadiya Pendleton was tragically shot and killed at age 15; and on June 3, 2022 to recognize the 25th birthday of Hadiya Pendleton (born: June 2, 1997), people across the United States will recognize National Gun Violence Awareness Day and wear orange in tribute to -

(1) Hadiya Pendleton and other victims of gun violence; and

(2) the loved ones of those victims; and

WHEREAS, the idea was inspired by a group of Hadiya's friends, who asked their classmates to commemorate her life by wearing orange; they chose this color because hunters wear orange to announce themselves to other hunters when out in the woods and orange is a color that symbolizes the value of human life; and

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WHEREAS, anyone can join this campaign by pledging to wear orange on June 3rd, the first Friday in June in 2023, to help raise awareness about gun violence; and

WHEREAS, by wearing orange on June 3, 2023 Americans will raise awareness about gun violence and honor the lives of gun violence victims and survivors; and

WHEREAS, we renew our commitment to reduce gun violence and pledge to do all we can to keep firearms out of the wrong hands, and encourage responsible gun ownership to help keep our children safe.

NOW, THEREFORE BE IT RESOLVED, that Mayor Paul of the city of Huntington Woods declares the first Friday in June, June 3, 2023, to be National Gun Violence Awareness Day. I encourage all citizens to support their local communities' efforts to prevent the tragic effects of gun violence and to honor and value human lives.

4. Mayor Paul read into record a Proclamation declaring May 2023 Older American Month.

A PROCLAMATION OF THE CITY OF HUNTINGTON WOODS, MICHIGAN RECOGNIZING THE MONTH OF MAY 2023 AS OLDER AMERICAN MONTH

WHEREAS, The City of Huntington Woods includes 1,824 citizens aged 60 and older; and
WHEREAS, the City of Huntington Woods is committed to helping all individuals maintain their health and independence in later life; and

WHEREAS, the older adults in the City of Huntington Woods, have an important role in sharing knowledge, wisdom, and understanding of the history of our community through interactions with children, youth, and adults from other generations; and

WHEREAS, the fruits of knowledge and experience can be effectively transferred from generation to generation through meaningful social interactions; and

WHEREAS, their interactions with family, friends, and neighbors across generations enrich the lives of everyone involved; and

WHEREAS, our community can provide opportunities to enrich citizens young and old by:

- * Emphasizing the value of including elders in public and family life.
- * Creating opportunities for older Americans to interact with people of different generations.
- * Providing services, technologies, and support systems that allow older adults to participate in social activities in the community.

NOW, THEREFORE, We the City of Huntington Woods do hereby proclaim May 2023 to be Older Americans Month. We urge every citizen to take time this month to engage with our older citizens through enjoyable social interactions such as sports, games, contests, and other forms of play.

5. Mayor Paul read into record a Proclamation honoring Mark Fink.

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A PROCLAMATION OF THE CITY OF HUNTINGTON WOODS, MICHIGAN HONORING MARK FINK

WHEREAS, Mark Fink has lived in Huntington Woods for almost 50 years in a prominent house in the Hill Historic District;

WHEREAS, Mark Fink was an original member of the Hill Historic District Study Committee, serving in that capacity during the formation of the Hill Historic District and;

WHEREAS, Mark Fink, after a successful term as Historic District Study Commission member was then appointed to the Historic District Commission for the Hill District in 2004 and;

WHEREAS, Mark Fink earned a reputation for hard work, fairness, logic and reason during his service. As a Historic District Commissioner, he was well liked and respected by his colleagues and;

WHEREAS, Mark Fink was again appointed to the Historic District Study Committee to help with the formation of the Rackham Golf Course Historic District in 2006. Mark put in countless hours of research to "Save Rackham" and;

WHEREAS, Mark Fink was re- appointed to the Historic District Commission for the Hill and Rackham Districts repeatedly and served selflessly and;

WHEREAS, Mark Fink gave almost 20 years of service on preservation boards and educating the residents of Huntington Woods about the benefits of preservation and;

NOW THEREFOR BE IT PROCLAIMED, the Huntington Woods City Commission hereby acknowledges the exemplary service of Mark Fink as a Historic District Commission and Historic District Study Commission member. We congratulate him as a proud resident of Huntington Woods.

6. Mayor Paul read into record a Proclamation declaring June 19, 2023 Juneteenth National Freedom Day: A Day of Observance.

A PROCLAMATION OF THE CITY OF HUNTINGTON WOODS RECOGNIZING JUNE 2023 AS JUNETEENTH NATIONAL FREEDOM DAY: A DAY OF OBSERVANCE

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of Michigan to be affixed this 16th day of May 2023

WHEREAS, America does not only celebrate our independence on July 4th. On June 19 each year, we look back to the day in 1865, on which Union general Gordon Granger led troops into Galveston, Texas, to announce the end of the Civil War and the insidious institution of slavery. Thousands of enslaved people in Texas – among the last to learn of their independence – tasted hard-won freedom for the first time; and

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WHEREAS, Over the next several decades, African Americans who journeyed out of the South seeking better lives brought Juneteenth celebrations with them. The thousands who settled in Michigan taught our state that America's struggle for independence did not end in 1776 or 1865, but continues to this day; and

WHEREAS, This Juneteenth, I urge all Huntington Woods residents to reflect on the ongoing cause of freedom for Black Americans – remembering that, though General Granger's announcement in 1865 called for "absolute equality," that vision was, and remains, far from complete; and

WHEREAS, In 2021 the City of Huntington Woods recognized Juneteenth as a city-holiday and as we raise the Juneteenth flag proudly over City Hall, let us celebrate how far we have come and take stock of how far we must go, honor all those who have lived and died in pursuit of a more perfect union; and

NOW, THEREFORE BE IT RESOLVED, I, Robert Paul, Mayor of Huntington Woods, do hereby proclaim June 19, 2023 as "Juneteenth National Freedom Day: A Day of Observance."

COUNTY COMMISSIONER AND ELECTED OFFICIAL REMARKS

None

PUBLIC PARTICIPATION:

Yehudis Brea - Member of Moms Demand Action for Gun Safety in America

Thanked the Commission for Proclaiming June 2, 2023 Gun Violence Awareness/Wear Orange Day.

Nate Card – Arts and Garden Board Member

Reported on the success of the inaugural Arts and Garden Fair the previous weekend. He noted special thanks to Library, Recreation, and City staff along with residents that helped organize and execute the fair.

PUBLIC HEARING

Matter of receiving public input on the proposed 2023/2024 City Budget in accordance with Chapter IX, Section 8 of the City Charter.

Mayor Paul opened the Public Hearing for public comment at 7:53 p.m.

Public Comment:

None

Mayor Paul closed the Public Hearing at 7:54 p.m.

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RESOLUTION-11-2023

Matter of consideration to adopt the City Budget for the Fiscal Year commencing on July 1, 2023 and ending June 31, 2024.

Finance Director Haan presented highlights of the FY 2023-2024 with the noted changes made after the budget workshop on April 25, 2023.

Commissioner Comments:

Elder:

Questioned if City departments have started looking at cleaner transportation options given the federal funding being implemented. Finance Director Haan noted that is something that can be worked into the budget and will start talking to department heads about future budgeting to include this this.

Rozell:

Asked, with the additional \$900,00 being paid into the pension trust, has MERS given any indication what impact this will have on the funding level.

Finance Director Haan noted that the yearly actuary evaluations do not usually get released until late June and that information will be provided to the Commission when released.

Commissioner Rozzell further noted that cities like Huntington Woods that have been fiscally responsible with the trust obligations are essentially being penalized by the State legislature and Public Act 202 of 2017 in getting zero dollars as opposed to communities that allowed their pension fund to go unfunded. The bill that has been introduced needs to be changed to account for cities that have done the right thing. This should continue to be stressed to the MML along with State reps and senators.

Ayes: Paul, Jenks, Elder, Rozell, Olsman

Nays: None

Absent: None

The Motion Carried.

RESOLUTION R-12-2023

Matter of consideration to approve the petition form 10404 Borgman for off-street parking.

Information was provided to the commission noting the owners of the property at 10404 Borgman have been advised by the City Administration that an existing driveway approach must be removed after the home and garage that previously existed were demolished earlier in the year by the current owner. Removal of the driveway approach is required as part of the demolition permit, along with curb restoration if required. No plans for a new home have been received by the City at this time. The property owner has expressed interest in keeping the driveway

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approach and were advised that this is not allowed on a vacant lot. The property owners have submitted a letter of appeal to the City Commission to maintain the existing approach.

Mark Rizzy spoke on behalf of the property owner, Amy Fertell. He noted that she would like to keep the approach on the Meadowcrest side of the property after the home on the property was demolished in 2022. If the approach was left intact it would allow for easier access for trucks and contractors if and when a new home is built. It would also allow for additional parking for the homeowner.

Moved by Commissioner Olsman and seconded by Commissioner Rozell to deny the petition from 10404 Borgman for off street parking.

Commissioner Comments:

Paul:

Noted for clarification purposes, in 2015 the City Commission decided that all off street parking would be removed at City expense as the roads were re-done. The City Code actually states that the parking spaces should be removed at the sale of a home but has been loosely enforced.

Rozell:

Questioned with a demo permit, is it fully disclosed that the approach be removed, and curb restoration be completed? Manager Wilson noted that disclosure is included in the demolition permit and the owner was told of this requirement.

Commissioner Rozell also questioned if a site plan or permit application has been submitted to the City for a new home. Manager Wilson clarified one has not been received.

Elder:

Requested clarification on why the removal of right-of-way parking spaces was implemented. Manager Wilson noted there were multiple reasons to include permeable surfaces, and storm runoff. This petition is different because this was not an added parking space but rather an approach from a previous driveway.

Jenks:

Questioned the owner if the property is for sale. Mr. Rizzy noted the property is for sale and could be sold at any time and the approach would make for a cleaner construction site. Mr. Rizzy further noted this waiver is only for a one-year request.

The Ayes: Paul, Jenks, Olsman, Elder, Rozell

Nays: None

Absent: None

The Motion Carried

CONSENT AGENDA #1

RESOLUTION R-13-2023

Matter of consideration to approve the petition from 8675 Nadine for off-street parking.

Information was provided to the Commission noting as part of the 2023 Road Construction work the City will be making repairs to a section of Nadine Ave. The property at 8675 Nadine is along the route where the road is being rehabilitated. This home currently has a paved parking area in the right-of-way on Nadine. Per Section 32-377 (1) of the City's Municipal Code, existing right-of-way spaces shall be removed during road construction at the expense of the City. The ordinance does allow for property owners with existing right-of-way spaces to apply for a waiver to maintain the space.

The homeowner at 8675 Nadine has filed for a waiver for off-street parking and requested to be heard at the City Commission meeting of May 16th, 2023. A copy of the application letter and photos were included in the Commission packet for review.

Mr. Lewis, owner of 8675 Nadine, provided the Commission with photos of the space in relation to the street and the crest of the hill that exists on Nadine near his driveway. He noted there is a concern with backing out his driveway which puts you in the east bound lane of traffic with the crest of the hill only being twenty-seven feet from his driveway. He further clarified that he is continuing to gather more information but was only informed of this April 29th, 2023 and was told the space was scheduled to be removed in the next several weeks with the start of the construction on Nadine. His main concern is with the speed of traffic at that point of his driveway and given the crest of the hill, for safety purposes, always uses the right-of-way space to safely back out of driveway. This is the main reason he is seeking the waiver.

Moved by Commissioner Olsman and seconded by Commissioner Rozell to deny the petition from 8675 Nadine for off-street parking.

Commissioner Comments:

Jenks:

Noted this is an area of traffic concern and suggested that speed bumps, additional signage and stop signs be added to slow and divert traffic from this area of concern. He further added that goal of this Commission was to remove the right-of-way spaces.

Rozell:

Asked City Manager Wilson if Public Safety has been consulted on this issue and was there any feedback from the department. Manager Wilson noted they are aware but have not provided a resolution for the concern.

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Olsman:

Questioned Mr. Lewis how the presence of the ROW space helps him safely back out of driveway. Mr. Lewis further explained that a foot or two of his vehicle is out in oncoming traffic while backing out, the space allows him to use it as a safety net to not fully expose his vehicle into oncoming traffic, unseen due to the hill.

Olsman further noted he is not doubting the validity of the concern made by Mr. Lewis and is not ready to dismiss the concern, but is not sure that maintaining the space is the remedy. A traffic study consultant may be necessary.

Rozell:

Questioned Mr. Lewis if he feels he needs the amount of space that is there now. Mr. Lewis noted he absolutely needs this space to back out. Commissioner Rozell noted he is not prepared to make a decision on this matter and would like more research to be done by Public Safety and the City Engineers. He is sympathetic to the issue but asked the City Manager that this be table to allow for more time to research. Manager Wilson noted if tabled, he will work with the engineers and contractors to briefly postpone the start of construction and will look at other options and possible solutions.

Paul:

Noted if this were allowed, the City would require non-pervious material to be used.

Rozell:

Withdrew his support for the original motion.

Moved by Commissioner Rozell and seconded by Mayor Pro Tem Jenks to postpone action for 8675 Nadine to a date certain the June 20th, 2023 Regular City Commission meeting.

Ayes: Paul, Jenks, Olsman, Elder, Rozell

Nays: None

Absent: None

The Motion Carried.

RESOLUTION R-14-2023

Matter of consideration to approve the petition form 8776 Nadine for off-street parking.

Information was provided to the Commission noting as part of the 2023 Road Construction work the City will be making repairs to a section of Nadine Ave. The property at 8776 Nadine is along the route where the road is being rehabilitated. This home currently has a paved parking area in the right-of-way on Nadine. Per Section 32-377 (1) of the Cities Municipal Code, existing right-of-way spaces shall be removed during road construction at the expense of the City. The

CONSENT AGENDA #1

ordinance does allow for property owners with existing right-of-way spaces to apply for a waiver to maintain the space.

The homeowner at 8776 Nadine has filed for a waiver for off-street parking and requested to be heard at the City Commission meeting of May 16th, 2023. A copy of the application letter and photos was included in the Commission packet for review.

Mr. Walters spoke on behalf of the property owner, Nancy Stone. He presented the unique parking scenario with this property that has led Ms. Stone to apply for the waiver. The property is a corner lot with Nadine on one side and Huntington Rd. being on the other. The driveway is located on Nadine that allows rear entry into the home. Huntington Rd. does allow on street parking during allowable hours. The right-of-way parking space is located on the Nadine side which allows parking for front door access to the home. Nadine does not allow for on-street parking so parking is limited to visitors accessing the front of the home. The space allows for delivery services and emergency vehicles to easily access the front door which is the only door visible from either street. The owner has considered a circle drive that would alleviate the need for the right-of-way space, but the option is limited due to the location of mature trees in the yard.

The Commission continued discussion noting several areas of concern with the request to include emergency vehicles that can park directly on the streets, a circle drive could be a viable option, and the legalities if litigated by the owner's attorney.

Moved by Commissioner Rozell and seconded Mayor Pro Tem Jenks to postpone action for 8776 Nadine to a date certain the June 20th, 2023 Regular City Commission meeting.

Ayes: Paul, Jenks, Olsman, Elder, Rozell

Nays: None

Absent: None

The Motion Carried.

Moved by Commissioner Rozell and seconded by Commissioner Elder to take a five-minute recess.

Ayes: Paul, Jenks, Olsman, Elder, Rozell

Nays: None

Absent: None

The Motion Carried.

Recessed at 9:55 p.m.

Reconvened at 10:03 p.m.

CONSENT AGENDA #1

RESOLUTION R-15-2023

Matter of consideration to authorize the third quarter budget amendments for the fiscal year ending June 30th, 2023.

Finance Director Haan noted the Uniform Accounting and Budgeting Act requires budgets to be amended on a periodic basis as needed to ensure that budgets remain balanced at year end. A review of accounts through April 30, 2023 identified multiple needed adjustments. He provided a breakdown of the adjustments by fund and account that included minor adjustments to the General Fund due to rising costs of Public Safety professional services and utility and maintenance issues with the city's buildings. Major and Local Road Funds saw a significant increase over budget due to inclement weather requiring increased chipping, tree trimming and patching roads, and lastly the Recreation Fund saw increased utility and repair costs relating to the pools.

Moved by Commissioner Rozell and seconded by Commissioner Elder to authorize the third quarter budget amendments for the fiscal year ending June 30th, 2023

Commissioner Comments;

Elder:

In relation to the increased utility costs, asked if the Environmental Advisory Committee could look at and recommend strategies that could be implemented to increase energy resiliency.

Ayes: Paul, Jenks, Rozell, Olsman, Elder

Nays: None

Absent: None

The Motion Carried.

RESOLUTION R-16-2023

Matter of authorizing collection for the Tax Administration Fee in accordance with P.A. 503 in 1982.

Moved by Mayor Pro Tem Jenks and seconded by Commissioner Olsman to authorize the collection for the Tax Administration Fee in accordance with P.A. 503 in 1982.

Ayes: Paul, Jenks, Olsman, Elder, Rozell

Nays: None

Absent: None

The Motion Carried.

RESOLUTION R-17-2023

CONSENT AGENDA #1

Matter of transferring Delinquent Water for 2023/2023 to the 2023 Summer Tax Roll of the City of Huntington Woods, in accordance with Chapter 19, Section 2.87 of the City Code.

Moved by Commissioner Olsman and seconded by Commissioner Elder to transfer Delinquent Water for 2023/2023 to the 2023 Summer Tax Roll of the City of Huntington Woods, in accordance with Chapter 19, Section 2.87 of the City Code.

Public Comment

Claire Galed – 10084 Lasalle Blvd.

Commented on the amount of delinquent water being transferred to the 2023 Summer Tax Roll.

Ayes: Paul, Jenks, Rozell, Olsman, Elder

Nays: None

Absent: None

The Motion Carried.

RESOLUTION R-18-2023

Matter of consideration to authorize the City Manager to execute an addendum to the 2023 Pavement Reconstruction, Sewer Repair/Replacement & Water Main Replacement Project to include pavement resurfacing on Talbot Avenue between Berkley Avenue and Henley Avenue.

Moved by Commissioner Elder and seconded by Mayor Pro Tem Jenks to authorize the City Manager to execute an addendum to the 2023 Pavement Reconstruction, Sewer Repair/Replacement & Water Main Replacement Project to include pavement resurfacing on Talbot Avenue between Berkley Avenue and Henley Avenue.

Ayes: Paul, Jenks, Rozell, Elder, Olsman

Nays: None

Absent: None

The Motion Carried.

RESOLUTION R-19-2023

Matter of consideration to accept the quote for CNO Pole Barns for a 50'x 80'x 6' Post Frame Package Building and concrete in the amount of \$178, 348.00.

Move by Commissioner Olsman and seconded by Commissioner Rozell to accept the quote for CNO Pole Barns for a 50'x 80'x 16' Post Frame Package Building and concrete in the amount of \$178, 348.00.

Commissioner Comments

Paul:

Asked that City Administration provide the residents on Kingston near the site of the pole barn construction information on the project.

Ayes: Paul, Jenks, Olsman, Elder, Rozell

Nays: None

Absent: None

The Motion Carried.

RESOLUTION R-20-2023

Matter of consideration to approve an hourly rate increase for Rosati, Schultz, Joppich and Amtsbuechler PC, City of Huntington Woods Municipal Attorney.

Moved by Commissioner Rozell and seconded by Commissioner Olsman to approve an hourly rate increase for Rosati, Schultz, Joppich and Amtsbuechler PC, City of Huntington Woods Municipal Attorney.

Ayes: Paul, Jenks, Rozell, Elder, Olsman

Nays: None

Absent: None

The Motion Carried.

RESOLUTION R-21-2023

Matter of consideration to approve the modifications to the bylaws of the Environmental Sustainability Advisory Committee.

Moved by Mayor Pro Tem Jenks, seconded by Commissioner Elder to approve the modifications to the bylaws of the Environmental Sustainability Advisory Committee.

Ayes: Paul, Jenks, Olsman, Elder, Rozell

Nays: None

Absent: None

The Motion Carried.

RESOLUTION R-22-2023

Matter of consideration to opt into Oakland County's Urban County Community Development Block Grant (CDBG) programs for the program years 2024, 2025 and 2026.

Moved by Mayor Pro Tem Olsman and supported by Commissioner Jenks that the City of Huntington Woods resolves to opt into Oakland

CONSENT AGENDA #1

County's Urban County Community Development Block Grant (CDBG) program for the years 2024, 2025, and 2026. Furthermore, we resolve to remain in Oakland County's Urban and Community Development programs, which shall be automatically renewed in successive three-year qualification periods of time, or until such time that it is in the best interest of the local Community to terminate the agreement.

Ayes: Paul, Jenks, Elder, Olsman and Rozell

Nays: None

Absent: None

The Motion Carried.

RESOLUTION R-23-2023

Matter of consideration to authorize a request for reimbursement for monies spent to combat West Nile Virus.

A RESOLUTION OF THE CITY OF HUNTINGTON WOODS AUTHORIZING A REQUEST FOR REIMBURSEMENT FOR MONIES SPENT TO COMBAT WEST NILE VIRUS 2023

WHEREAS, the City of Huntington Woods has embarked on a program to combat West Nile Virus; and

WHEREAS, this program will include a concerted effort to educate the public and eliminate areas of standing water throughout the city; and

WHEREAS, the Department of Public Works will identify, eliminate or treat possible culex mosquito breeding areas in the city; and

WHEREAS, the Department of Public Works has identified city catch basins as a potential breeding ground for culex mosquitos, a major carrier of the West Nile Virus, and has embarked on a program to clean and larvicide all city catch basins; and

WHEREAS, the Natular XRT Briquets offer up to 180 days of control are deemed most appropriate for this application and are themselves eco-friendly; and

WHEREAS, the City of Huntington Woods has joined with other cities to purchase these briquettes through an open bidding process; and

WHEREAS, it is our best judgement that these briquettes will cost \$998.00 per case and that we will need two cases this year.

NOW THEREFORE BE IT RESOLVED that the City of Huntington Woods authorizes the City Manager to request partial reimbursement from Oakland County in the amount of \$794.94 towards the purchase of Natular XRT Briquets.

Motion made by Mayor Pro Tem Jenks and seconded by Commissioner Rozell to approve the resolution authorizing a request for reimbursement for monies spent to combat West Nile Virus 2023.

CONSENT AGENDA #1

Yeas: Paul, Jenks, Rozell, Elder, Olsman

Nays: None

Absent: None

The Motion Carried.

CITY MANAGER'S REPORT

- The City will hold its annual Juneteenth Celebration on Monday June 19, 2023 from 6:00 pm to 8:00 pm. The event will include guest speaker Dr. Johnson, head of African American Studies from Wayne State University, the Roots Vibration Band, and the award-winning Baobab Fare food truck will be on site. Thanks to the Anti Racism Advisory Committee, Francesco Ferrara and Bridgett Levine for their hard work planning the event.
- The work on the Men's Club Soccer field is ongoing with good progress being made.
- The DPW is busy with sewer lining work, road construction and the building of a new DPW pole barn.

ADJOURNMENT:

Moved by Mayor Pro Tem Jenks, Seconded by Commissioner Elder, to adjourn the regular City Commission meeting.

Ayes: Paul, Jenks, Elder, Rozell, Olsman

Nays: None

Absent: None

The Motion Carried, meeting adjourned at 10:23 p.m.

Heidi Barckholtz, City Clerk

Robert F. Paul, III, Mayor

Consent Agenda #2

AGENDA ITEM WARRANT #401

RESOLUTION

Moved by Commissioner _____ Supported by Commissioner _____ that the attached transfers and disbursements as listed on the Accounts Payable Distribution Report due by June 9th, 2023 and paid between May 13th, 2023 and June 9th, 2023 on pages 1 through 8 in the amount of \$752,970.96 to be approved and paid, subject to full audit.

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 6 FLAGSTAR BANK - AP ACCT						
05/18/2023	6	46155	10833	ABSOPURE WATER COMPANY	BOTTLED WATER WATER COOLER RENTAL BOTTLED WATER	55.90 12.00 55.90 <u>123.80</u>
05/18/2023	6	46156	00641	ADVANCED LIGHTING AND SOUND INC.	TV MONITORS AND COMMISSION ROOM OUTFITTI	4,862.00
05/18/2023	6	46157	10951	AMAZON CAPITAL SERVICES INC	LAPTOP PROTECTIVE COVERS	15.48
05/18/2023	6	46158	08622	ASCENSION MI EMPLOYER SOLUTIONS	NEW HIRE PHYSICALS NEW HIRE DRUG SCREEN	58.00 58.00 <u>116.00</u>
05/18/2023	6	46159	10924	AXON ENTERPRISES, INC	AXON VERTICAL MOUNT TASER CARTRIDGE	31.35 3,648.00 <u>3,679.35</u>
05/18/2023	6	46160	00027	BLUE CROSS/BLUE SHIELD OF MICH	GROUP #60480-600	9,804.37
05/18/2023	6	46161	00040	CONSUMERS ENERGY	ACCT #1000 1256 6178 - 26815 SCOTIA ACCT #1000 1256 6020 - 12795 W. 11 MILE ACCT #1000 1256 6087 - 12755 W. 11 MILE ACCT #1000 1256 5949 - 26415 SCOTIA ACCT #1000 0022 3410 - 26325 SCOTIA - ST ACCT #1000 0022 3469 - 26325 SCOTIA - ST	303.82 557.39 336.82 107.37 108.36 1,478.11 <u>2,891.87</u>
05/18/2023	6	46162	09945	CONTI CORPORATION	REC CENTER BOILER MAINTENANCE LIBRARY ANNUAL BOILER INSPECTION SERVICE CALL TO LIBRARY ANNUAL BOILER INSPECTION AT PUBLIC SAFET SERVICE CALL TO REC CENTER - POOL HEATER	523.00 747.00 1,025.05 635.00 4,217.71 <u>7,147.76</u>
05/18/2023	6	46163	04548	CREGGER COMPANY, INC.	REPLACE CHECK #45426	289.00
05/18/2023	6	46164	MISC	DRS POOL & SPA	BD Bond Refund	570.00
05/18/2023	6	46165	00048	DTE ENERGY	ACCT #9100 075 2082 8 - 26325 SCOTIA ACCT #9100 068 0871 1 - 26415 SCOTIA - R ACCT #9200 098 8205 0 - 8020 HENDRIE ACCT #9100 084 6321 8 - 10514 LASALLE BL ACCT #9100 084 6344 0 - 8621 NADINE ACCT #9100 084 7615 2 - 25820 SCOTIA ACCT #9100 084 7601 2 - 12801 W. 11 MILE ACCT #9100 084 6395 2 - 8725 W. 11 MILE ACCT #9100 084 6333 3 - 13203 WALES ACCT #9100 067 3500 5 - 12779 W. 11 MILE	812.41 60.09 18.88 15.25 15.40 16.11 25.24 51.42 14.89 357.25 <u>1,386.94</u>
05/18/2023	6	46166	11134	EASTON TELECOM SERVICES, LLC	DISPATCH LINE	79.25
05/18/2023	6	46167	10950	DUAINE FRANKS LLC	BUILDING INSPECTIONS	1,000.00
05/18/2023	6	46168	10754	GREAT LAKES WATER AUTHORITY	IWC CHARGES	288.19
05/18/2023	6	46169	10953	IDEAL ELECTRICAL INSPECTIONS, LLC	ELECTRICAL INSPECTIONS	650.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/18/2023	6	46170	10788	JAY'S SEPTIC TANK SERVICE	PORTA POTTY	140.00
					PORTA POTTY	270.00
					PORTA POTTY	140.00
					PORTA POTTY	270.00
						820.00
05/18/2023	6	46171	11304	JCR SUPPLY INC	TRASH CAN LINERS	276.39
05/18/2023	6	46172	MISC	JOEL KIRSCH	SWIM TEAM REFUND	281.00
05/18/2023	6	46173	05970	JUMP-A-RAMA	JUMP-A-RAMA INSTRUCTOR - SPRING 2023	4,968.00
05/18/2023	6	46174	MISC	KERRIANN KOSS	HONORARIUM, A&G FAIR	100.00
05/18/2023	6	46175	07155	KNELLO PRINTING	BUSINESS CARDS	35.00
05/18/2023	6	46176	MISC	LEIANA MONKMAN	CAMP REFUND	65.00
05/18/2023	6	46177	00110	LIGHTING SUPPLY CO	LIGHT BULBS	83.40
05/18/2023	6	46178	11477	LUCAS RICE	RECORDING SECRETARY FEES	180.00
05/18/2023	6	46179	11553	MAKANI RENEE PEARCY	BLDG DEPT CLERICAL HELP	780.00
05/18/2023	6	46180	00049	MATHESON TRI-GAS INC	HAZARDOUS MATERIALS	522.90
05/18/2023	6	46181	11578	MDIS	WIRELESS ACCESS POINT FOR DPW	690.00
05/18/2023	6	46182	06146	MMRMA/ECP	ELECTRIC PROGRAM	5,392.39
05/18/2023	6	46183	00331	NOWAK & FRAUS	MEN'S CLUB FIELD IMPROVEMENTS	500.00
05/18/2023	6	46184	00586	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	75.78
05/18/2023	6	46185	11579	RACE FORWARD	GARE MEMBERSHIP DUES	1,000.00
05/18/2023	6	46186	09914	ROSATI SCHULTZ JOPPICH AMTSBUECHLER	APRIL 2023 LEGAL FEES - RETAINER WORK	4,506.20
					APRIL LEGAL FEES - CODE VIOLATION PROSEC	1,437.50
						5,943.70
05/18/2023	6	46187	MISC	SAS SERVICES	BD Bond Refund	92.00
05/18/2023	6	46188	00209	SOC RESOURCE RECOVERY AUTHORITY	APRIL 2023 SPECIAL CHARGES	340.01
					BASIC REFUSE, RECYCLABLES, & YARD WASTE	17,835.00
						18,175.01
05/18/2023	6	46189	MISC	SOURCE ONE CONSTRUCTION LLC	BD Bond Refund	120.00
05/18/2023	6	46190	10868	STATE OF MICHIGAN- DETROIT	CITY OF DETROIT INCOME TAX WITHHOLDING	1.33
05/18/2023	6	46191	MISC	SUSI RUSSELL	CLASS REFUND	102.00
05/18/2023	6	46192	11192	TGI DIRECT	PAYROLL CHECKS	652.00
05/18/2023	6	46193	MISC	US CONCRETE INC	BD Bond Refund	500.00
05/18/2023	6	46194	06748	DEBRA WALTER	KIDS BAKING CLASS	1,228.50
05/18/2023	6	46195	07255	WOW INTERNET AND CABLE	CABLE	69.62
05/23/2023	6	79(E)	10956	CITY VISA CREDIT CARDS	MAMC CONFERENCE	575.00
					MML CAPITAL CONFERENCE 2023	175.46
					PIZZA FOR CITY COMMISSION WORKSHOP	94.33
					SUPPLIES/BARRIER/PROPERTY BAGS/EVIDENCE	526.54
					SUPPLIES/OPERATING	55.60
					FIRE PLAN EXAMINER CERTIFICATION	180.00
					BRICK DISPOSAL	80.00
					WIFI AGREEMENT W/AT&T	200.00
					LODGING FOR MPSI COURSE	532.80
					FELT BOARD SETS	69.18
					POSTCARDS FOR GALLERY EXHIBIT	74.18
					CATERPILLARS AND PRAYING MANTIS	42.33
					LUNCH FOR LATCHKEY ON BREAK CAMP	121.97
					FIELD TRIP FOR LATCHKEY	390.00
					SENIOR LUNCHESES	45.00
					SENIOR LUNCHESES	50.00
					SENIOR LUNCHESES	40.00
					ADOBE SUBSCRIPTION	15.89
					SENIOR LUNCHESES	40.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					GYM SCOREBOARD ANTENNA REPLACEMENT	40.00
					SPOTIFY	12.99
					ADOBE INDESIGN MONTHLY PAYMENT - APRIL	22.25
					RETURN SHIPPING	35.72
					PIZZA FOR LAST TEEN COUNCIL MEETING 2023	92.59
					ZOOM	16.95
					OUTDOOR WOOD PLAY KITCHEN	1,075.90
					CUSHION FOR LOFT	45.57
					SAM'S CLUB - KITCHEN SUPPLIES	68.40
					ADOBE CREATIVE CLOUD	42.39
					CONSTANTCONTACT.COM - EBLAST PLATFORM	462.00
						5,223.04
05/25/2023	6	46196	10951	AMAZON CAPITAL SERVICES INC	LIBRARY SUPPLIES	102.08
					CHALKBOARD ERASERS	7.98
					BOOK	19.99
						130.05
05/25/2023	6	46197	09447	APPLIED INNOVATION	COPIER METER	364.07
05/25/2023	6	46198	00017	BAKER & TAYLOR BOOKS	BOOKS	399.99
					BOOKS	27.77
					BOOKS	52.36
					BOOKS	398.30
					BOOKS	22.24
					BOOKS	219.93
						1,120.59
05/25/2023	6	46199	00025	BEAR PACKAGING & SUPPLY, INC.	TRASH BAGS	269.00
05/25/2023	6	46200	11284	BLACKSTONE PUBLISHING	AUDIO BOOKS	43.00
05/25/2023	6	46201	07754	BLUE CROSS BLUE SHIELD OF MICH	GROUP #007006045-0010	49,594.19
					GROUP #007006045-0008	12,989.48
						62,583.67
05/25/2023	6	46202	09370	CASCADE ENGINEERING	DPW TRASH CARTS	3,230.00
05/25/2023	6	46203	11229	CENGAGE LEARNING INC	BOOKS	125.56
					BOOKS	46.88
					BOOKS	76.97
						249.41
05/25/2023	6	46204	07736	CINTAS CORPORATION #31	WEEKLY MAT/MOP SERVICE	54.99
05/25/2023	6	46205	11082	CITY OF FARMINGTON HILLS	TRAINING	350.00
05/25/2023	6	46206	00040	CONSUMERS ENERGY	GAS CIAC PERMIT	252.35
05/25/2023	6	46207	10542	COOL THREADS EMBROIDERY	COLLAR BRASS	558.60
05/25/2023	6	46208	07501	CRANDALL-WORTHINGTON INC	JANITORIAL SUPPLIES	134.86
					JANITORIAL SUPPLIES	114.57
					JANITORIAL SUPPLIES	734.20
					JANITORIAL SUPPLIES	89.47
						1,073.10
05/25/2023	6	46209	MISC	CREGGER MECHANICAL	BD Payment Refund	2,000.00
05/25/2023	6	46210	11437	DEBORAH HECHT	CRAFT MATERIALS FOR ARTS & GARDEN FAIR	86.63
05/25/2023	6	46211	00045	DEMCO	CIRC. MATERIALS	188.16
05/25/2023	6	46212	11581	FERGUSON ENTERPRISES LLC	TRUCK FLUSHER	1,925.35

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/25/2023	6	46213	11079	GOOD YEAR AUTO SERVICE	TIRE DISPOSAL AUTO PARTS	10.50 318.08
05/25/2023	6	46214	MISC	HOME INSPECTION PLS INC	BD Bond Refund	328.58
05/25/2023	6	46215	04613	HUNT SIGN COMPANY, LTD.	ROAD SIGNS	302.10
05/25/2023	6	46216	04159	INTERSTATE BILLING SERVICE INC	DPW SUPPLIES	170.00
05/25/2023	6	46217	00095	JACK DOHENY COMPANY	VACTOR PARTS	170.08
05/25/2023	6	46218	11304	JCR SUPPLY INC	JANITORIAL SUPPLIES	2,681.02
05/25/2023	6	46219	04943	JOE'S AUTO PARTS	AUTO PARTS	301.84
05/25/2023	6	46220	MISC	KASTLER CONSTRUCTION	AUTO PARTS	40.65
05/25/2023	6	46221	05374	LB OFFICE PRODUCTS	AUTO PARTS	11.39
05/25/2023	6	46222	11580	LES STANDFORD BUICK GMC	AUTO PARTS	66.99
05/25/2023	6	46223	00543	THE LIBRARY NETWORK	AUTO PARTS	322.49
05/25/2023	6	46224	11420	MACQUEEN EMERGENCY	BD Bond Refund	441.52
05/25/2023	6	46225	11553	MAKANI RENEE PEARCY	OFFICE SUPPLIES	930.00
05/25/2023	6	46226	06821	MCKESSON MEDICAL- SURGICAL	TAHOE REPAIRS	63.43
05/25/2023	6	46227	05346	MICHIGAN GRAPHICS & AWARDS	SUBSCRIPTION ORDERING AND INVOICING	149.95
05/25/2023	6	46228	06373	MIDWEST TAPE, LLC	FIRE GEAR	503.09
05/25/2023	6	46229	03979	NORTHWEST POOLS, INC.	BLDG DEPT CLERICAL HELP	11,327.97
05/25/2023	6	46230	00331	NOWAK & FRAUS	MEDICAL SUPPLIES	760.00
05/25/2023	6	46231	00586	ODP BUSINESS SOLUTIONS, LLC	MEDICAL SUPPLIES	65.78
05/25/2023	6	46232	MISC	PATRICIA GILTINAN	MEDICAL SUPPLIES	704.50
05/25/2023	6	46233	04475	PEPSI BEVERAGES COMPANY	MEDICAL SUPPLIES	34.02
05/25/2023	6	46234	10186	PRINCIPAL LIFE INSURANCE COMPANY	ENGRAVED DOOR PLATES	36.00
05/25/2023	6	46235	11582	QUIET STORM PUBLISHING LLC	ENGRAVED NAMEPLATE - PLANNING COMM	18.00
05/25/2023	6	46236	00108	RKA PETROLEUM COMPANIES, INC.	MEDIA	54.00
05/25/2023	6	46237	11504	ROBERT SMELTEKOP	MEDIA	62.95
05/25/2023	6	46238	06784	ROYAL OAK FORD	MEDIA	101.96
05/25/2023	6	46239	MISC	STEPHANIE POLLAK	POOL CHEMICALS	164.91
05/25/2023	6	46240	05054	SUPERFLEET MASTERCARD	REAR YARD PIPE REPLACEMENT RESURFACING PROJECT - TALBOT AVE	1,736.50 3,940.00 7,007.18
05/25/2023	6	46241	00108	RKA PETROLEUM COMPANIES, INC.	AUTHOR VISIT - JUNE 29	10,947.18
05/25/2023	6	46242	11504	ROBERT SMELTEKOP	OFFICE SUPPLIES	126.42
05/25/2023	6	46243	06784	ROYAL OAK FORD	CAMP REFUND	387.00
05/25/2023	6	46244	MISC	STEPHANIE POLLAK	PEPSI MACHINE CAFE	497.50
05/25/2023	6	46245	05054	SUPERFLEET MASTERCARD	VISION/DENTAL INSURANCE	4,474.77
05/25/2023	6	46246	00108	RKA PETROLEUM COMPANIES, INC.	AUTHOR VISIT - JUNE 29	250.00
05/25/2023	6	46247	11504	ROBERT SMELTEKOP	GASOLINE	1,875.85
05/25/2023	6	46248	06784	ROYAL OAK FORD	GASOLINE	1,920.27
05/25/2023	6	46249	MISC	STEPHANIE POLLAK	REIMBURSEMENT FOR ARTS & GARDEN FAIR EXP	3,796.12
05/25/2023	6	46250	05054	SUPERFLEET MASTERCARD	VEHICLE REPAIR	63.57
05/25/2023	6	46251	00108	RKA PETROLEUM COMPANIES, INC.	CLASS REFUND	409.60
05/25/2023	6	46252	11504	ROBERT SMELTEKOP	FUEL	30.00
05/25/2023	6	46253	06784	ROYAL OAK FORD		21.68

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
05/25/2023	6	46241	11382	THE LIFEGUARD STORE	LIFEGUARD APPAREL RETURN POCKET MASK KITS	94.50 (60.00)
						34.50
05/25/2023	6	46242	11385	VC3, INC	ANNUAL SERVICE CONTRACT	62,366.40
05/25/2023	6	46243	04781	VERIZON WIRELESS	CELL PHONES	847.09
05/25/2023	6	46244	11272	VOLAR CONSULTING, LLC	DEI SHARING SESSIONS/REPORT EDITS	3,200.00
06/01/2023	6	46245	03659	AFLAC	EMPLOYEE PAID PREMIUMS	158.88
06/01/2023	6	46246	10951	AMAZON CAPITAL SERVICES INC	TABLE COVERINGS VINYL FOR CRICKET MACHINE NOTEBOOKS ENVELOPES ENVELOPES PRE-K/CITY HALL OFFICE SUPPLIES OFFICE SUPPLIES/SANITIZER	103.52 19.99 20.98 56.79 19.89 182.06 121.67
						524.90
06/01/2023	6	46247	10141	BROOKES BUNCH	CHEER, DANCE, POM CLASS	3,123.20
06/01/2023	6	46248	11564	BUGS ON WHEELS LLC	BUGS ON WHEELS SPECIAL EVENT	275.00
06/01/2023	6	46249	06978	CANDY BANDITS LLC	CONCERT IN THE PARK PAYMENT	700.00
06/01/2023	6	46250	07736	CINTAS CORPORATION #31	WEEKLY MAT SERVICE WEEKLY MAT SERVICE WEEKLY MAT SERVICE WEEKLY MAT/TOWEL SERVICE WEEKLY MAT SERVICE WEEKLY/TOWEL MAT SERVICE WEEKLY MAT SERVICE WEEKLY MAT SERVICE WEEKLY MAT/TOWEL SERVICE WEEKLY MAT SERVICE WEEKLY MAT SERVICE WEEKLY MAT SERVICE	19.84 28.86 19.84 85.38 16.35 85.38 16.35 28.86 85.38 28.86 16.35 19.84
						451.29
06/01/2023	6	46251	10586	CMP DISTRIBUTORS INC	PUBLIC SAFETY SUPPLIES	718.90
06/01/2023	6	46252	03909	DISCOUNT SCHOOL SUPPLY	LATCHKEY SUPPLIES	108.37
06/01/2023	6	46253	02358	FIRE DEFENSE EQUIPMENT CO	FIRE EXTINGUISHER ANNUAL MAINTENANCE INS	467.10
06/01/2023	6	46254	MISC	FORTUNA CONSTRUCTION	BD Bond Refund BD Bond Refund	169.00 300.00
						469.00
06/01/2023	6	46255	10950	DVAINE FRANKS LLC	BUILDING INSPECTIONS	1,000.00
06/01/2023	6	46256	11584	HOPE HESANO	CONCERT IN THE PARK - THE SHIFTERS	700.00
06/01/2023	6	46257	10953	IDEAL ELECTRICAL INSPECTIONS, LLC	ELECTRICAL INSPECTIONS	650.00
06/01/2023	6	46258	11586	JAMES A. TORRES	CONCERT IN THE PARK - THE REEFERMEN	1,000.00
06/01/2023	6	46259	11587	JANET KELMAN	DEPOSIT FOR KOHLENBERG SCULPTURE	2,000.00
06/01/2023	6	46260	MISC	JASON CONTI	POOL REFUND	291.00
06/01/2023	6	46261	04943	JOE'S AUTO PARTS	AUTO PARTS	114.79
06/01/2023	6	46262	09869	LIBRARY IDEAS LLC	VOX BOOKS	514.32
06/01/2023	6	46263	00110	LIGHTING SUPPLY CO	LIGHT BULBS LIGHT BULBS	153.78 139.50
						293.28
06/01/2023	6	46264	06187	LUNGHAMER FORD	2023 FORD 4X4 F250 CREW CAB	54,301.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
06/01/2023	6	46265	MISC	MATTHEW OWEN	CAMP REFUND	310.00
06/01/2023	6	46266	10553	MICHIGAN HEALTHCARE PROFESSIONALS	DOT EXAM	70.00
06/01/2023	6	46267	11537	MICHIGAN.COM	DPW HELP-WANTED AD	979.81
06/01/2023	6	46268	08204	JODI MILLER	SWIM TEAM REFUND	347.00
06/01/2023	6	46269	00142	MOTOR CITY FASTENER, LLC	GARAGE SUPPLIES	19.32
06/01/2023	6	46270	09472	OAKLAND SCHOOLS	WATER BILL PRINTING/MAILING	459.46
06/01/2023	6	46271	11456	OVERDRIVE, INC	EBOOKS AND AUDIOBOOKS	291.03
06/01/2023	6	46272	09324	PIRTEK MADISON HEIGHTS	DPW SUPPLIES	94.43
06/01/2023	6	46273	09663	POSTMASTER	POSTAGE FOR AV APPLICATIONS	1,424.42
06/01/2023	6	46274	11006	PREMIER GROUP ASSOCIATES	HW WEEKLY CUT	2,860.00
					MEN'S CLUB FIELD IMPROVEMENTS	11,000.00
					MEN'S CLUB FIELD IMPROVEMENTS	26,700.00
						<u>40,560.00</u>
06/01/2023	6	46275	11207	QUADIENT, INC	POSTAGE METER LEASE	1,035.00
06/01/2023	6	46276	11143	SHARE CORPORATION	HIP WADERS	179.65
					RAINWEAR PANTS/JACKET	142.31
						<u>321.96</u>
06/01/2023	6	46277	07452	TANGERINE MOON PRODUCTIONS	CONCERT IN THE PARK - BOOGIE DYNAMITE	800.00
06/01/2023	6	46278	11583	THE DETROIT SCHOOL OF ROCK LLC	CONCERT IN THE PARK PAYMENT	1,500.00
06/01/2023	6	46279	07724	THE HARTFORD	LIFE/DISABILITY INSURANCE	2,021.85
06/01/2023	6	46280	11322	TURNOUT RENTAL	FIRE COAT AND PANTS RENTAL	320.00
06/01/2023	6	46281	11009	VAVOOM BAND	CONCERT IN THE PARK - VAVOOM	1,100.00
06/08/2023	6	46282	07860	21ST CENTURY NEWSPAPERS	LEGAL NOTICES	333.45
06/08/2023	6	46283	00004	MICHIGAN AFSCME COUNCIL 25	UNION DUES	124.50
06/08/2023	6	46284	10951	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	22.46
					BOOKS AND SUPPLIES	68.30
					BOOKS	60.50
					JUNETEENTH AND SUMMER READING SUPPLIES	84.72
					JUNETEENTH AND SUMMER READING SUPPLIES	35.07
					CREDIT MEMO	(24.99)
						<u>246.06</u>
06/08/2023	6	46285	09447	APPLIED INNOVATION	COPIER CONTRACT	701.71
					COPIER METER	66.96
						<u>768.67</u>
06/08/2023	6	46286	11313	TERESA BECKERMAN	MUSIC & MOVEMENT INSTRUCTOR	1,953.00
06/08/2023	6	46287	MISC	BEVERLY WINKES	ADOPT A GARDENER REIMBURSEMENT	50.00
06/08/2023	6	46288	09650	BLUE BIRD LANDSCAPING LLC	LAWN CUTTING	355.00
06/08/2023	6	46289	MISC	CHARLOTTE PAUL	REIMBURSEMENT FOR NEW RESIDENTS RECEIPTIO	115.27
06/08/2023	6	46290	07736	CINTAS CORPORATION #31	WEEKLY MAT/MOP SERVICE	54.99
06/08/2023	6	46291	11082	CITY OF FARMINGTON HILLS	TRAINING	175.00
06/08/2023	6	46292	07501	CRANDALL-WORTHINGTON INC	JANITORIAL SUPPLIES	100.00
					AIR FRESHENER	125.00
						<u>225.00</u>
06/08/2023	6	46293	11588	DANIEL GABER PIANO TUNING	TUNE REC CENTER PIANO	250.00
06/08/2023	6	46294	11590	DETROIT RIVERFRONT CONSERVANCY	LIBRARY PRESENTATION	150.00
06/08/2023	6	46295	10568	DONE-RITE AUTO WASH	PUBLIC SAFETY CAR WASHES	416.00
06/08/2023	6	46296	00047	DTE ENERGY-STREETLIGHTING	STREETLIGHTING	7,090.86
06/08/2023	6	46297	00056	DURST	BUILDING SUPPLIES	792.47
06/08/2023	6	46298	00536	ECOTEC PEST CONTROL	PEST CONTROL	200.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
06/08/2023	6	46299	10120	EHIM	CLAIMS FUNDING CLAIMS FUNDING	660.00 9,560.42 10,220.42
06/08/2023	6	46300	09670	FIRST MICHIGAN COLONIAL FIFE & DRUM	4TH OF JULY PARADE	1,000.00
06/08/2023	6	46301	11307	SCOTT GLOWINSKI	APRIL 2023 INSPECTIONS MAY 2023 INSPECTIONS	2,860.00 2,530.00 5,390.00
06/08/2023	6	46302	05194	GORDON FOOD SERVICE	WATER FOR NEW RESIDENTS RECEPTION POTTERY CLASS/TEEN COUNCIL CAFE SUPPLIES	14.98 328.03 343.01
06/08/2023	6	46303	10039	ALICE HAM	POTTERY INSTRUCTOR	1,512.00
06/08/2023	6	46304	09059	HUNTINGTON NATIONAL BANK	AGENT FEES	500.00
06/08/2023	6	46305	10624	HURRICANE SWIM TEAM	TEAM FEES	5,640.00
06/08/2023	6	46306	06651	IAN KINDER LLC	LIVE SAFE ACADEMY INSTRUCTOR PAYMENT	98.50
06/08/2023	6	46307	11573	INGRAM LIBRARY SERVICES	BOOKS BOOKS	87.70 67.82 155.52
06/08/2023	6	46308	06404	JACK'S FLOODLIGHT SERVICE, INC	REPAIR TENNIS COURT LIGHTS	422.61
06/08/2023	6	46309	04943	JOE'S AUTO PARTS	AUTO PARTS AUTO PARTS AUTO PARTS AUTO PARTS AUTO PARTS	563.19 31.25 11.09 394.77 24.60 1,024.90
06/08/2023	6	46310	05454	LEISURE UNLIMITED LLC	KIDDIE SPORTS INSTRUCTOR PAYMENT	627.20
06/08/2023	6	46311	11580	LES STANDFORD BUICK GMC	BRAKE PADS/ROTORS	1,496.72
06/08/2023	6	46312	09869	LIBRARY IDEAS LLC	VOX BOOKS	178.40
06/08/2023	6	46313	11003	LINGO COMMUNICATIONS	ALARM LINES	307.96
06/08/2023	6	46314	10710	MAJIK GRAPHICS	REMOVE GRAPHICS FROM EXPLORER #75	345.00
06/08/2023	6	46315	MISC	MAYDAY CONSTRUCTION METRO LLC	BD Bond Refund	400.00
06/08/2023	6	46316	06821	MCKESSON MEDICAL- SURGICAL	MEDICAL SUPPLIES	32.19
06/08/2023	6	46317	11140	METRO WIRELESS	BUSINESS/VOICE DATA SERVICES	495.33
06/08/2023	6	46318	02664	MICHIGAN GOVERNMENT FINANCE	FINANCE WEBINAR	75.00
06/08/2023	6	46319	00129	MICHIGAN LIBRARY ASSOCIATION	MEMBERSHIP DUES	85.00
06/08/2023	6	46320	00131	MICHIGAN MUNICIPAL RISK MANAGEMENT	LIABILITY INSURANCE RETENTION CONTRIBUTION	95,175.00 12,500.00 107,675.00
06/08/2023	6	46321	10642	MICHIGAN PETROLEUM TECH	GARAGE SUPPLIES CREDIT MEMO	84.48 (60.00) 24.48
06/08/2023	6	46322	MISC	MODDES CONSTRUCTION	BD Bond Refund	75.00
06/08/2023	6	46323	00166	OAKLAND COUNTY	CLEMIS 4/1-9/30/23 SEWAGE DISPOSAL/POLLUTION CONTROL SERVIC	906.19 101,644.09

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
06/08/2023	6	46324	00181	POLICE OFFICERS ASS'N OF MICH	UNION DUES	102,550.28
06/08/2023	6	46325	10630	POLICE OFFICERS LABOR COUNCIL	UNION DUES	398.64
06/08/2023	6	46326	11006	PREMIER GROUP ASSOCIATES	HW WEEKLY CUT MEN'S CLUB FIELD IMPROVEMENTS HW WEEKLY CUT HW WEEKLY CUT HW WEEKLY CUT HW WEEKLY CUT/WOODWARD MEDIAN HERBICIDE APPLICATION	502.50 6,650.00 10,117.50 6,400.00 6,650.00 6,400.00 6,900.00 721.00
06/08/2023	6	46327	11591	RISE VISION	ONE YEAR SUBSCRIPTION FOR DISPLAY TV	43,838.50
06/08/2023	6	46328	MISC	ROBERT WYATT	FINGERPRINTS FOR BACKGROUND CHECK	114.00
06/08/2023	6	46329	00198	CITY OF ROYAL OAK	WATER USAGE	64.25
06/08/2023	6	46330	00463	SCHOOLCRAFT COLLEGE	CES PUBLIC SAFETY COURSES	1,742.28
06/08/2023	6	46331	07311	TRACY SHANLEY	ITEMS FOR NEW RESIDENTS RECEPTION	1,500.00
06/08/2023	6	46332	02506	SIGNS-N-DESIGNS	JUNETEETH SIGNS	45.48
06/08/2023	6	46333	00209	SOC RESOURCE RECOVERY AUTHORITY	BASIC REFUSE, RECYCLABLES, & YARD WASTE	390.00
06/08/2023	6	46334	00210	SOC WATER AUTHORITY	WATER PURCHASES	18,932.00
06/08/2023	6	46335	11323	STEVEN H. SCHWARTZ & ASSOCIATES	LABOR ATTORNEY FEES - MAY 2023	36,125.02
06/08/2023	6	46336	11541	STRATUS BLDG SOLUTIONS OF DETROIT	MONTHLY JANITORIAL SERVICES	1,881.25
06/08/2023	6	46337	10161	RALPH TAYLOR	4TH OF JULY PARADE	3,540.00
06/08/2023	6	46338	11589	THE MICHIGAN WWII LEGACY MEMORIAL	FOTL - IN HONOR OF ROBERT LUSARDI	1,200.00
06/08/2023	6	46339	11592	THE ROSSOW GROUP	FOIA TRAINING - L. WREN	50.00
06/08/2023	6	46340	11237	TUTOR.COM, INC	ONLINE DATABASE SUBSCRIPTION	175.00
06/08/2023	6	46341	08061	U.S. POSTAL SERVICE	POSTAGE FOR SUMMER 2023 NEWSLETTER	1,700.00
06/08/2023	6	46342	01927	UNIVERSAL PLUMBING SUPPLY	DRINKING FOUNTAIN FILTERS	500.00
06/08/2023	6	46343	11269	VIRTUAL ACADEMY	VIRTUAL ACADEMY TRAINING	77.90
06/08/2023	6	46344	MISC	WALLSIDE WINDOWS	BD Bond Refund	945.00
06/08/2023	6	46345	07255	WOW INTERNET AND CABLE	INTERNET	191.90
06/08/2023	6	46346	06966	YOUNG REMBRANDTS WAYNE & OAKLAND	CARTOON DRAWING INSTRUCTOR	237.98
6 TOTALS:						1,728.00
Total of 193 Checks:						752,970.96
Less 0 Void Checks:						0.00
Total of 193 Disbursements:						752,970.96

Consent Agenda #3a

City of Huntington V
Anti-Racism Advisory Committee

May 10, 2023

7:00 p.m.

In-Person Meeting – City Hall

AGENDA

Present: Christina Kozlowski, Daniel Dena, Katie Beaulieu, Brandon Mar, Cary McGhee, Kia Essien, Jessicalyn Edwards

Absent: none

Virtual (via Zoom): None

City staff present: Chris Wilson

Liaison: Jeff Jenks

1. Call to order

- a. Katie Beaulieu called meeting to order at 7:07 pm

2. Approval of Agenda

- a. Moved by Christina Kozlowski, seconded by Cary McGhee to approve May 2023 agenda

Ayes: Christina, Cary, Daniel, Jessicalyn, Katie, Kia

Nays: none

Absent: none

The motion carried.

3. Review/Approval of the April 19, 2023 Minutes

- a. Moved by Daniel, seconded by Jessicalyn to approve April 2023 minutes

****Commissioner Jenks requested his absence be identified as excused due to prior engagement. Amendment will be made.****

Ayes: Christina, Cary, Daniel, Jessicalyn, Katie, Kia

Nays: none

Absent: none

The motion carried.

4. Public Participation

Committee introductions

5. Items of business

- a. Debrief on Housing Event

- Reaction from committee: What went well, what to do differently next time
- Next steps

Debrief

- Well attended, very informative, audience was very engaged
- Action plans developed – including:
 - Updating website to show diversity and making it ADA compliant – but this needs to be thoughtfully done to avoid false narratives
 - Doing better job marketing HW
 - New ordinances
 - Thoughts re: senior housing and affordable housing
 - Home listing website – to avoid pocket listings
- Will be working on having a follow-up
- Had the program as a hybrid – but some technical difficulties, will need to troubleshoot for future, potentially consider recording and requiring registration and participants who register get access to the recording after and can submit their questions in advance
- 5-year Master Plan is the biggest opportunity to effectuate some of the potential changes
- Commissioner Jenks noted several things that are great about HW, making it unique and different and wanting to show HW homes to diverse clientele
- We need to start having the difficult conversations – next steps might include engaging HW realtors in additional conversations, also need to look at providing additional info re: downside of pocket/off-market listings

b. Juneteenth – Monday, June 19 from 6:00-8:00 p.m. (Rec Center Parking Lot)

- Confirmed Entertainment/Vendors:
 - Keynote: Dr. Ollie Johnson, Chair/ Professor of the WSU Dept of African American Studies
 - Music: Roots Vibration
 - Food: Baobob Fare- this year they are bringing their food truck
 - Ice Cream Truck: Sweet Delights (vendor from last year)

Meeting with Parks and Rec to finalize, Katie had a meeting with Francesco re: marketing last week

Chris: we finally got the historical marker re: Rackham and Ben Davis, trying to work on something on Juneteenth for a dedication but hope to avoid conflicting schedule, will keep ARAC posted and if dedication will not be done on that day, then will be done at another time for sure. Last year we read off the language from the plaque, but perhaps this year we can do something at 5 at Rackham.

Planning on 250 people (for food planning purposes)

Katie met with Oak Park Essay Commission – they are meeting to discuss submissions – possible for someone to read/perform at our event

Library - Book giveaway, possible scavenger hunt, story time possibly the following day was difficult to hear last year

Burton did coloring pages last year – possible involvement of Diversity Alliance (Burton) and maybe Berkley Diversity Council

Katie said she has reached out to someone about singing the national anthem, Kia will also reach out to the choir director at Norup re: possible singers

Katie will reach out to t-shirt vendor

6. Other business

Presentation from Friends of Royal Oak Township (FOROT):

"Truth Toward Reconciliation: The Vision, Journey and Voices of Royal Oak Township"

<https://www.forot.org/programs-and-events>

Would like to make this presentation to others in the community.

Next step – committee will talk with Library committee

Possibly an adult

7. Adjournment

- a. Moved by Christina Kozlowski, seconded by Jessicalyn to adjourn meeting

Ayes: Christina, Katie, Daniel, Cary, Jessicalyn, Kia

Nays: none

Absent: none

The motion carried.

Christina Kozlowski, Secretary

Kate Beaulieu, Chairperson

Consent Agenda #3b

CITY OF HUNTINGTON WOODS
REGULAR MEETING OF THE ARTS & GARDEN BOARD
MINUTES
April 18, 2023
7:00 p.m.
Library

PRESENT: Elaine Horowitz, Susan Warrow, Marci Bykat, Nate Card, Pam Haxton,
Deborah Hecht

CITY LIAISON: Amy Hood, DPW

APPROVAL OF AGENDA

Agenda approved unanimously.

APPROVAL OF MARCH 2023 MINUTES

Approved unanimously.

PUBLIC PARTICIPATION:

Resident Ellie Moskow was present.

ITEMS OF BUSINESS:

a. Arts & Garden Fair, May 13 2023

Nate Card gave a detailed list of events, speakers, tasks to be done, advertising, social media presence, people handling crafts, supplies, advertising, token gifts for attendees, and stakeholders in other departments.

Unassigned tasks were assigned to board members.

ADJOURNMENT:

The meeting was adjourned at 8:22 pm.

Consent Agenda #3c



City of Huntington Woods
Senior Advisory Committee
Thursday, April 20, 2023
3:30 pm – City Hall Commission Chambers
Minutes

1. Call to Order – 3:33 pm
Present: Natalie Baum, Sally Schulman Gaft, Marcy Peters, Tracy Shanley, Jennifer Furlong, Lenny Newman, Joanne Johnson, Greg Gmerek.
2. Approval of Agenda – Approved by Marcy; seconded by Greg.
3. Approval of Minutes from March 2, 2023 meeting – Approved by Greg, Seconded by Marcy.
4. Elected Officials Remarks – None
5. Library Update: No OWL capacity with live program; climate change program tonight; estate planning next; program change – close @ 8:00pm.
6. Items of Business – Special events every week in May for Senior American Month. Committee to solicit names for the next 60+ Person to be featured in the 60+ Newsletter. Senior Pickle ball discussed and figured out. Park exercise equipment demonstration to be scheduled.
7. Recreation Department Update – Pen Pak Tea Party at Burton on June 6, 2023. Medical Loan Closet to keep two of each item (crutches, etc...) and excess will go to American Relief. Looking for a candidate for Senior of the Year. Special pool time is scheduled for seniors. Senior trips are going well. Saturday is Community Clean Up Day. Hiring in process for lifeguards and camp counselors. The track project will be finished in May.
8. Public Participation – Discussion on the price of lunch at Tim's Kitchen that we use for Senior Monday Lunch Bunch. Also discussed cost of transportation of trips are inconsistent.
9. Other Business – None
10. Next Meeting: Thursday May 18, 2023
11. Meeting adjourned at 5:05 pm

Consent Agenda #3d

MINUTES

Huntington Woods Library Advisory Board

Meeting Date: Monday, April 17, 2023

Present: Deb Hemmye, Beth Applebaum, Mary Foreman, Michelle Curtin, Nina Abrams, Angela Povilaitis, Bridget McKinley, Nadia Cesar, Marty Ferman, Manjula Kaza-Egan

- I. Call to Order-7:05 p.m.
- II. Approval of minutes of March 20, 2023 meeting -Approved
- III. Friends of Library Report-A brief report was given by Marty Ferman. The used book sale is set for April 28-30. There was a discussion about community awareness of the purpose of the Friends and the Library support provided by it. There was also a discussion about volunteers needed for the sale, particularly set up and take down.
- IV. Librarian's report by Director Deb Hemmye.
 - a. Library survey-Bridget McKinley provided a thorough analysis of the Survey results. The Board reviewed the information distributed in print form, followed by a presentation by Bridget. There were discussions regarding several categories of responses. There were also discussions about future library programming.
 - b. Collection Development Policy- Prior to the meeting, Deb had distributed proposed additions and changes to the Policy. There was a discussion about the purpose of the Policy and the content. Several provisions were edited.
 - c. Aquarium (36") has been ordered.
 - d. New Library website- Deb has been meeting with sales reps and reviewing proposals.
 - e. A new Page has been hired. The position for part-time children's librarian has been posted.
 - f. Deb is working on placing a Return Box in the City of Pleasant Ridge.
- V. Public Participation-None.
- VI. Comments-None

Next Meeting is May 15, 2023

The Library Advisory Board meets at 7 p.m. on the third Monday of each month in the Friends Room on the lower level of the library.

Adjournment -8:15 pm

Minutes prepared by Beth E. Applebaum

Consent Agenda #3e

HUNTINGTON WOODS PARKS AND RECREATION ADVISORY BOARD MINUTES

Tuesday, April 25, 2023

7:30 p.m. Gillham Recreation Center – Multipurpose Room

Parks & Rec Members Present: Ben Black, Joe Egan, Mark Feiler, Logan Field, Sarah MacDonald, Jessica Steinhart, Kim Tarnopol

Burton PTA Representatives Present: Renae Tonge

Staff Present: Tracy Shanley

- I. Call to order by K. Tarnopol at 7:31 p.m.
- II. Approval of Agenda for April 25, 2023
 - a. Motion – J. Egan; Second – M. Feiler
- III. Approval of Minutes for March 21, 2023
 - a. Motion – J. Steinhart; Second – B. Black
- IV. Correspondence
 - a. None
- V. Public Participation
 - a. None
- VI. Items of Business
 - a. Community Clean-Up Day Regroup
 1. There is no way to reschedule the event for this year. We will attempt to hold the event next year.
 2. The new landscaping company that is contracted to mow HW parks, beginning this week, will complete a big park cleanup.
 3. The area around Burton Elementary School is not included in the landscaping contract. R. Tonge has been working see if Berkley School District will participate in weeding around Burton School and she will continue.
 - b. Summer Logistics –
 1. Fruit camp is completely staffed. 85% of staff is returning from last year, so they have experience.
 2. Pool staff is nearly staffed; Lauren is still looking for a few more lifeguards.
 3. T. Shanley shared the nonprofit groups who are staffing the pool café.
 4. The nonprofits signed up for the first 2 weekends have dropped out. T. Shanley will ask Teen Council if they would like to staff it.

- c. Court hours/pickleball issues –
 - 1. People living near the pickleball court have complained that the hitting of the ball is too loud.
 - 2. Hours will be changed from 9 am – 9 pm to reduce noise. Hours are currently to 10 pm.
 - 3. T. Shanley and board will consider creative ideas for noise mitigation.
- d. Porta Potties –
 - 1. B. Black brings up porta potty placement at Huntington Woods parks.
 - 2. They are placed at our most-visited parks. It is discretionary. Is there a way to place them away from entrance?
 - 3. T. Shanley will see if the one at Peasley Park can be moved to Coolidge instead of Winchester.
 - 4. Consider a more permanent solution than porta potties: a Men's Club funded outhouse, or a structure around the porta potties to make it look nicer.
 - 5. T. Shanley will see if the company can provide green units so that they blend in better.

VII. Department Update

- a. The parade route starting point must change because road will be under construction. Parade will start at Woodward & Borgman; medical practice there has approved us using their parking lot for staging. Parade will go straight down Borgman to Scotia. Public safety has approved the new parade route.
- b. New mowing company will be in HW on Thursdays and Fridays. They have been provided with a list of events that they need to work around.
- c. Pool leak has been fixed and pool will be opened by beginning of next week.
- d. Someone coming to fix tennis court lights soon, as well as rec center handicap door.
- e. City Commission is meeting about Men's Club Field, drainage, deciding on which bid to choose, tonight.
- f. Burton track will be finished in May, before Fruit Camp starts.
- g. May 25 is New Residents Reception. For next year, consider a family reception instead or in addition to the event.
- h. \$133,000 raised through the men's club auction to be divided between Elgin park and the Skate Park. We can talk to them fixing the Skate Park fencing.
- i. K. Tarnopol will look for quotes on fencing and resurfacing for skate park, and pricing for the boards.
- j. Look into making Elgin Park more handicap accessible.

VIII. Plan of Action for Next Meeting

- a. Discuss Donation with a Purpose
- b. Discuss Elgin Park and Skate Park plans

IX. Board Member Comments

- a. J. Egan – Brought forward concerns about Burton baseball field, drainage, concrete hazard.
- b. J. Egan – Would like an inventory list of parks: names, location, features, condition. Board will tour parks to inventory and gather data.
- c. J. Steinhart – has heard feedback that it would be good if some rec programs started later than 3:30 to accommodate kids who attend different school districts or private schools.

X. Adjournment by K. Tarnopol at 8:44 p.m.



Consent Agenda #3f

Finance Department MEMO

To: Honorable Mayor and City Commission

From: Ethan Haan, Finance Director

Date: June 15, 2023

Subject: Treasurer's Report May 2023

The cash and investment positions as of May 31st, 2023 are attached.

Final settlement of property taxes with Oakland County has been completed. The City collected ~99.3% of its levy over the course of the property tax season when all adjustments were accounted for. Any property taxes 2022 and prior are now considered delinquent and with the Oakland County Treasurer. Delinquency notices were sent out by the County a week or two ago. Summer 2023 taxes will go out in the mail July 1st and will be due August 10th. If residents pay 50% or more of their balance by August 10th, the other half can be paid by October 31st.

Attached also is a revenue and expenditure report as of June 15th. This does not include subsequent activity or budget amendments. Keep in mind that since we budget by function, different areas can be overbudget as long as the function as a whole is not. We are trending close in a couple of areas but are in good shape overall.

FINANCE REPORT - CASH POSITIONS

FUND	FUND #	CURRENT INVESTMENTS	CURRENT CASH	TOTAL AVAILABLE
GENERAL FUND	101	1,918,349.04	(3,594,654.62)	(1,676,306)
MAJOR STREET FUND	202	618,857.35	(388,284.37)	230,573
LOCAL STREET FUND	203	42,120.85	75,054.90	117,176
ACT 345 PENSION FUND	205	603,454.82	(320,318.56)	283,136
RECREATION FUND	208	1,108,855.39	1,997,760.69	3,106,616
GWK DRAIN FUND	225	185,451.50	(136,459.92)	48,992
RACKHAM DEFENSE FUND	250	33,754.53	284.87	34,039
BUDGET STABILIZATION FUND	257	1,215,212.98	94,603.88	1,309,817
ELEVEN MILE - DEBT FUND	303	(97,402.12)	184,375.56	86,973
2010 UTGO DEBT	304	222,397.79	(102,412.84)	119,985
2012 UTGO DEBT	305	88,401.45	(3,273.84)	85,128
2014 UTGO DEBT	306	216,946.15	(12,869.22)	204,077
2017 UTGO DEBT	307	180,358.03	(103,910.15)	76,448
2019 UTGO DEBT	308	254,152.99	(155,516.67)	98,636
2020 CAPITAL IMP. BONDS	309	170,050.44	38,992.62	209,043
CAPITAL PLANNING FUND	402	880,274.26	420,457.28	1,300,732
SEWER CONSTRUCTION FUND	492	5,562,490.11	(672,071.08)	4,890,419
ROAD & SEWER CONSTRUCTION FUND	493	5,163,944.05	(709,582.06)	4,454,362
ROAD MAINTENANCE FUND	494	125,969.64	586,054.96	712,025
SANITATION FUND	515	512,092.77	(234,843.06)	277,250
WATER FUND	592	2,019,919.78	418,120.48	2,438,040
EQUIPMENT FUND	661	709,022.63	481,071.72	1,190,094
TRUST & AGENCY FUND	701	275,800.00	236,787.67	512,588
POST RETIREMENT FUND	734	718,881.47	682,649.31	1,401,531
TOTAL ASSETS - INVESTMENTS/CASH		22,729,356	(1,217,982)	21,511,373

FIDUCIARY (TRUSTEE)	TYPE	AMOUNT INVESTED	PERCENT INVESTED	YIELD
MICHIGAN CLASS	Interlocal	1,032,148	4.29%	5.02%
OAKLAND COUNTY POOL- OPER	Pool	338,425	0.76%	2.52%
FIFTH THIRD SECURITIES	Agency	1,463,101	6.08%	0.90%
COMMERICA - J FUND - 4438	Pool	197,565	0.82%	4.46%
COMERICA SECURITIES - 2362	Agency	4,268,441	17.74%	2.64%
HUNTINGTON BANK	Agency	1,248,113	5.19%	1.10%
MULTIBANK SECURITIES	Agency	4,468,948	18.57%	2.20%
FLAGSTAR INVESTMENT ACCOUNT	Savings	98,147	0.41%	3.64%
FLAGSTAR BOND ACCOUNT	Savings	269,691	1.12%	3.82%
OAKLAND COUNTY BOND ACCOUNT	Pool	10,681,637	0.76%	2.52%
TOTAL INVESTMENTS		24,066,214	55.73%	
WEIGHTED AVERAGE YIELD				2.45%
OPERATING CASH ACCOUNT				(1,217,982)
INVESTMENT ACCOUNT				22,729,356
TOTAL DOLLARS AVAILABLE				21,511,373

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	06/30/2023	06/30/2023	MONTH	INCREASE (DECREASE)	BALANCE	% BDGT USED
Fund 101 - GENERAL FUND									
Dept 000									
101-000-403.000	TAX COLL/CURRENT	6,902,890.00	6,916,371.25	59,395.43	(13,481.25)	100.20			
101-000-407.000	TAX COLL/DELINQUENT	40,000.00	(2,730.28)	0.00	42,730.28	(6.83)			
101-000-445.000	TAX COLL/PENALTIES	23,500.00	36,007.01	12,524.34	(12,507.01)	153.22			
101-000-452.000	PERMITS/AIR CONDITIONING	4,200.00	3,960.00	310.00	240.00	94.29			
101-000-453.000	PERMITS/BUILDING	240,000.00	234,052.12	17,497.18	5,947.88	97.52			
101-000-454.000	PERMITS/ELECTICAL	35,000.00	38,101.00	640.00	(3,101.00)	108.86			
101-000-455.000	PERMITS/HEATING	25,000.00	26,910.00	625.00	(1,910.00)	107.64			
101-000-456.000	PERMITS/PLUMBING	25,000.00	25,897.12	390.00	(897.12)	103.59			
101-000-457.000	BUINESS REGISTRATION	10,000.00	7,205.00	195.00	2,795.00	72.05			
101-000-458.000	ROW PARKING	5,500.00	2,890.00	0.00	2,610.00	52.55			
101-000-470.000	CABLE TV FEES	131,000.00	130,660.39	0.00	339.61	99.74			
101-000-479.000	NONBUSINESS LIC AND PERM	2,500.00	4,334.00	23.00	(1,834.00)	173.36			
101-000-480.000	BUILDING INSPECTIONS	4,000.00	1,995.00	0.00	2,005.00	49.88			
101-000-481.000	ALARM FEES	4,500.00	2,260.00	1,540.00	2,240.00	50.22			
101-000-543.000	GRANTS PUBLIC SAFETY (302 FUNDS)	1,800.00	3,794.06	0.00	(1,994.06)	210.78			
101-000-566.000	GRANTS LIBRARY/STATE	7,200.00	8,999.88	0.00	(1,799.88)	125.00			
101-000-567.001	DONATIONS- LIBRARY PROGRAMMING	14,000.00	15,000.00	(2,000.00)	(1,000.00)	107.14			
101-000-573.000	SSR/ LCSA PPT REIMBURSEMENT	4,300.00	0.00	0.00	4,300.00	0.00			
101-000-576.000	SSR/SALES TAX	744,600.00	525,447.00	0.00	219,153.00	70.57			
101-000-577.000	ADMINISTRATIVE FEES	1,530.00	1,516.35	0.00	13.65	99.11			
101-000-607.000	ADMINISTRATIVE FEES	100,000.00	100,194.72	1,178.21	(194.72)	100.19			
101-000-608.000	SERVICE FEES	250.00	245.00	0.00	5.00	98.00			
101-000-656.000	FINES/DISTRICT COURT	42,000.00	44,332.69	250.00	(2,332.69)	105.55			
101-000-657.000	FINES/PARKING VIOLATIONS	6,500.00	8,080.00	110.00	(1,580.00)	124.31			
101-000-658.000	FINES/LIBRARY FEES	1,500.00	3,039.72	0.00	(1,539.72)	202.65			
101-000-658.001	LIBRARY CONTRACT REVENUE	45,960.00	46,432.00	0.00	(472.00)	101.03			
101-000-659.000	FINES/LIBRARY PENAL	15,600.00	13,470.82	0.00	2,129.18	86.35			
101-000-664.000	INVESTMENT INCOME	38,000.00	97,618.22	(1,695.20)	(59,618.22)	256.89			
101-000-670.000	EQUIPMENT RENTAL	0.00	225.00	0.00	(225.00)	100.00			
101-000-676.000	INSURANCE REIMBURSEMENT	25,320.00	0.00	0.00	25,320.00	0.00			
101-000-676.592	TRANSFER/WATER ADMIN	159,790.00	145,417.45	0.00	14,372.55	91.01			
101-000-676.734	TRANSFER/POST RET ADMIN	2,000.00	1,833.30	0.00	166.70	91.67			
101-000-695.000	MISC INCOME	26,500.00	24,944.82	191.00	1,555.18	94.13			
101-000-699.395	FUND BALANCE APPROPRIATION	26,000.00	0.00	0.00	26,000.00	0.00			
Net - Dept 000		8,715,940.00	8,468,503.64	91,173.96	247,436.36				
Dept 101 - COMMISSION									
101-101-702.000	SALARIES	10.00	0.00	0.00	10.00	0.00			
101-101-802.000	PROFESSIONAL SERV	2,500.00	2,324.25	0.00	175.75	92.97			
101-101-860.000	CONFERENCES AND WORKSHOPS	7,000.00	4,032.28	0.00	2,967.72	57.60			
101-101-860.001	MEMBERSHIPS & DUES	500.00	85.00	0.00	415.00	17.00			
101-101-880.003	ANTI RACISM	2,000.00	2,000.00	0.00	0.00	100.00			
101-101-956.000	MISCELLANEOUS	1,000.00	201.52	0.00	798.48	20.15			
Net - Dept 101 - COMMISSION		(13,010.00)	(8,643.05)	0.00	(4,366.95)				
Dept 172 - ADMINISTRATION									
101-172-702.000	SALARIES	341,850.00	277,404.40	11,141.65	64,445.60	81.15			
101-172-706.000	WAGES/HOURLY	87,920.00	104,864.61	3,554.34	(16,944.61)	119.27			
101-172-709.000	WAGES/PART TIME, SEASONAL	0.00	189.00	0.00	(189.00)	100.00			
101-172-715.000	BENEFIT/SOCIAL SECURITY	32,880.00	29,853.95	1,161.61	3,026.05	90.80			
101-172-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	70,750.00	64,731.62	4,816.14	6,018.38	91.49			
101-172-718.000	BENEFIT/RETIREMENT	321,060.00	328,779.57	1,445.62	(7,719.57)	102.40			

PERIOD ENDING 06/30/2023

% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL	06/30/2023	06/30/2023	MONTH 06/30/2023	INCREASE (DECREASE)	BALANCE	% BDGT USED
Fund 101 - GENERAL FUND									
Dept 441 - PUBLIC WORKS									
101-441-706.000	WAGES/HOURLY	154,170.00		153,642.17		6,187.25		527.83	99.66
101-441-715.000	BENEFIT/SOCIAL SECURITY	11,240.00		12,262.29		473.61		(1,022.29)	109.10
101-441-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	40,560.00		41,073.95		2,986.13		(513.95)	101.27
101-441-718.000	BENEFIT/RETIREMENT	56,990.00		67,518.89		562.66		(10,528.89)	118.47
101-441-719.000	BENEFIT/DENTAL	2,530.00		2,085.53		176.17		444.47	82.43
101-441-724.000	BENEFITS	17,680.00		16,494.42		155.99		1,185.58	93.29
101-441-727.000	SUPPLIES/OFFICE	1,800.00		1,034.21		0.00		765.79	57.46
101-441-744.000	UNIFORM/PURCHASE	5,800.00		4,927.78		(149.99)		872.22	84.96
101-441-751.000	SUPPLIES/GAS, OIL	17,000.00		13,693.64		0.00		3,306.36	80.55
101-441-756.000	SUPPLIES/OPERATING	13,500.00		11,682.05		285.11		1,817.95	86.53
101-441-776.000	SUPPLIES/BLDG, GROUNDS	20,000.00		17,332.57		75.57		2,667.43	86.66
101-441-853.000	COMMUNICATIONS/TELEPHONE	800.00		489.98		34.54		310.02	61.25
101-441-860.000	CONFERENCES AND WORKSHOPS	2,300.00		1,116.48		0.00		1,183.52	48.54
101-441-860.001	MEMBERSHIPS & DUES	480.00		420.00		0.00		60.00	87.50
101-441-920.000	UTILITIES	4,500.00		3,670.44		0.00		829.56	81.57
101-441-926.000	UTILITIES/STREET LIGHTING	65,000.00		79,729.51		7,090.86		(14,729.51)	122.66
101-441-931.000	MAINTENANCE/BUILDING	16,500.00		18,086.41		975.51		(1,586.41)	109.61
101-441-934.000	DATA PROCESSING	9,500.00		5,389.07		21.05		4,110.93	56.73
101-441-940.000	RENTAL/EQUIPMENT	1,000.00		0.00		0.00		1,000.00	0.00
101-441-956.000	MISCELLANEOUS	950.00		979.57		0.00		(29.57)	103.11
Net - Dept 441 - PUBLIC WORKS		(442,300.00)		(451,628.96)		(18,874.46)		9,328.96	
Dept 790 - LIBRARY									
101-790-702.000	SALARIES	127,920.00		133,579.72		5,962.43		(5,659.72)	104.42
101-790-706.000	WAGES/HOURLY	163,490.00		88,065.21		3,731.36		75,424.79	53.87
101-790-715.000	BENEFIT/SOCIAL SECURITY	22,290.00		17,551.33		741.60		4,738.67	78.74
101-790-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	13,530.00		11,711.62		961.94		1,818.38	86.56
101-790-718.000	BENEFIT/RETIREMENT	53,200.00		62,615.43		452.78		(9,415.43)	117.70
101-790-719.000	BENEFIT/DENTAL	1,430.00		427.68		35.64		1,002.32	29.91
101-790-724.000	BENEFITS	10,120.00		9,089.34		120.86		1,030.66	89.82
101-790-727.000	SUPPLIES/OFFICE	3,500.00		1,486.46		45.90		2,013.54	42.47
101-790-756.000	SUPPLIES/OPERATING	7,500.00		12,766.82		(1,689.82)		(5,266.82)	170.22
101-790-802.000	PROFESSIONAL SERV	55,000.00		51,275.80		0.00		3,724.20	93.23
101-790-802.015	PROFESSIONAL SVCS- PROGRAMMING	25,000.00		9,337.33		150.00		15,662.67	37.35
101-790-853.000	COMMUNICATIONS/TELEPHONE	2,000.00		712.61		54.92		1,287.39	35.63
101-790-860.000	CONFERENCES AND WORKSHOPS	850.00		401.24		0.00		448.76	47.20
101-790-860.001	MEMBERSHIPS & DUES	230.00		250.00		85.00		(20.00)	108.70
101-790-880.000	PROMOTION/COMMUNITY	1,500.00		430.84		0.00		1,069.16	28.72
101-790-920.000	UTILITIES	23,000.00		21,562.92		0.00		1,437.08	93.75
101-790-931.000	MAINTENANCE/BUILDING	35,000.00		56,130.85		3,836.96		(21,130.85)	160.37
101-790-934.000	DATA PROCESSING	6,800.00		6,901.28		105.25		(101.28)	101.49
101-790-956.000	MISCELLANEOUS	2,500.00		368.40		0.00		2,131.60	14.74
101-790-978.000	ADULT BOOK PURCHASE	22,200.00		30,527.47		740.75		(8,327.47)	137.51
101-790-978.001	CHILDRENS BOOKS PURCHASE	14,800.00		0.00		0.00		14,800.00	0.00
101-790-978.002	PERIODICALS	14,000.00		3,421.26		0.00		10,578.74	24.44
101-790-978.003	DVD'S/ONLINE DATABASES/DISCS	34,000.00		46,235.12		1,991.03		(12,235.12)	135.99
Net - Dept 790 - LIBRARY		(639,860.00)		(564,848.73)		(17,326.60)		(75,011.27)	
Dept 853									
101-853-956.000	MISCELLANEOUS	0.00		80.00		0.00		(80.00)	100.00

User: EHAAN

PERIOD ENDING 06/30/2023

DB: Huntingtonwoods

% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2022-23	YTD BALANCE		ACTIVITY FOR	AVAILABLE		% BDGG USED
		AMENDED BUDGET	06/30/2023 NORMAL (ABNORMAL)	06/30/2023 INCREASE (DECREASE)	NORMAL	ABNORMAL		
Fund 208 - RECREATION FUND								
Dept 000								
208-000-403.000	TAX COLL/CURRENT	78,050.00	77,734.36	666.93	315.64	99.60		
208-000-567.000	GRANTS STATE/OTHER	4,500.00	3,200.00	0.00	1,300.00	71.11		
208-000-573.000	SSR/ LCSA PPT REIMBURSEMENT	70.00	0.00	0.00	70.00	0.00		
208-000-651.000	RECREATION/FEES/RENTALS	11,700.00	11,711.90	188.00	(11.90)	100.10		
208-000-652.000	RECREATION/SALES	0.00	246.00	0.00	(246.00)	100.00		
208-000-653.000	RECREATION/POOL	278,250.00	249,609.67	23,027.25	28,640.33	89.71		
208-000-654.001	RECREATION/LEAGUE FEES	35,000.00	27,878.50	0.00	7,121.50	79.65		
208-000-654.002	RECREATION/CLASSES, TRIPS	145,000.00	144,307.73	680.00	692.27	99.52		
208-000-654.003	RECREATION/SR PROGRAMS	5,000.00	5,031.50	55.00	(31.50)	100.63		
208-000-654.004	RECREATION/LATCH KEY	260,000.00	246,972.53	13.65	13,027.47	94.99		
208-000-654.005	RECREATION/CAMP FEES	316,000.00	323,209.49	3,226.75	(7,209.49)	102.28		
208-000-654.006	RECREATION/SPEC PROGRAMS	9,000.00	11,544.00	48.00	(2,544.00)	128.27		
208-000-654.007	RECREATION/DREAM CRUISE	5,000.00	5,000.00	0.00	0.00	100.00		
208-000-654.008	RECREATION/JULY 4TH	5,500.00	1,695.00	0.00	3,805.00	30.82		
208-000-654.009	RECREATION/ PRE K	125,000.00	138,080.00	744.00	(13,080.00)	110.46		
208-000-664.000	INVESTMENT INCOME	500.00	60,648.06	(392.87)	(60,148.06)	12,129.6		
208-000-669.000	BUS RENTAL FEES	22,000.00	33,949.05	51.00	(11,949.05)	154.31		
208-000-676.101	TRANSFER/GENERAL FUND	900,000.00	886,776.64	0.00	13,223.36	98.53		
208-000-695.000	MISC INCOME	1,000.00	3,874.00	125.00	(2,874.00)	387.40		
208-000-699.395	FUND BALANCE APPROPRIATION	123,640.00	0.00	0.00	123,640.00	0.00		
Net - Dept 000		2,325,210.00	2,231,468.43	28,432.71	93,741.57			
Dept 290 - BUS								
208-290-706.000	WAGES/HOURLY	26,590.00	27,401.66	850.54	(811.66)	103.05		
208-290-715.000	BENEFIT/SOCIAL SECURITY	2,030.00	1,577.87	65.06	452.13	77.73		
208-290-724.000	BENEFITS	920.00	1,015.45	70.00	(95.45)	110.38		
208-290-751.000	SUPPLIES/GAS,OIL	5,500.00	4,137.80	0.00	1,362.20	75.23		
208-290-853.000	COMMUNICATIONS/TELEPHONE	800.00	748.21	5.43	51.79	93.53		
208-290-940.000	RENTAL/EQUIPMENT	18,000.00	16,500.00	0.00	1,500.00	91.67		
208-290-956.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00		
Net - Dept 290 - BUS		(53,940.00)	(51,380.99)	(991.03)	(2,559.01)			
Dept 751 - RECREATION								
208-751-702.000	SALARIES	87,510.00	70,685.52	2,939.24	16,824.48	80.77		
208-751-706.000	WAGES/HOURLY	232,400.00	199,064.15	7,806.06	33,335.85	85.66		
208-751-715.000	BENEFIT/SOCIAL SECURITY	24,470.00	21,874.49	822.90	2,595.51	89.39		
208-751-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	80,180.00	73,758.18	6,001.69	6,421.82	91.99		
208-751-718.000	BENEFIT/RETIREMENT	95,660.00	108,976.02	942.27	(13,316.02)	113.92		
208-751-719.000	BENEFIT/DENTAL	5,110.00	4,394.18	360.65	715.82	85.99		
208-751-724.000	BENEFITS	32,850.00	30,579.48	228.29	2,270.52	93.09		
208-751-727.000	SUPPLIES/OFFICE	4,500.00	2,195.64	0.00	2,304.36	48.79		
208-751-744.000	UNIFORM/PURCHASE	2,750.00	2,450.00	0.00	300.00	89.09		
208-751-751.000	SUPPLIES/GAS,OIL	4,500.00	3,837.66	0.00	662.34	85.28		
208-751-756.000	SUPPLIES/OPERATING	13,000.00	11,347.78	229.99	1,652.22	87.29		
208-751-853.000	COMMUNICATIONS/TELEPHONE	6,500.00	4,958.26	346.47	1,541.74	76.28		
208-751-860.000	CONFERENCES AND WORKSHOPS	3,500.00	1,731.67	0.00	1,768.33	49.48		
208-751-860.001	MEMBERSHIPS & DUES	950.00	2,670.00	0.00	(1,720.00)	281.05		
208-751-920.000	UTILITIES	49,500.00	58,637.41	0.00	(9,137.41)	118.46		
208-751-931.000	MAINTENANCE/BUILDING	50,000.00	43,879.70	162.07	6,120.30	87.76		
208-751-934.000	DATA PROCESSING	23,000.00	16,721.51	256.42	6,278.49	72.70		
208-751-956.000	MISCELLANEOUS	1,000.00	525.11	250.00	474.89	52.51		

REVENUE AND EXPENDITURE REPORT FOR CITY OF HUNTINGTON WOODS

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PERIOD ENDING 06/30/2023

% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET		06/30/2023	(ABNORMAL)	MONTH 06/30/2023	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 208 - RECREATION FUND										
208-756-718.000	BENEFIT/RETIREMENT	3,110.00		5,519.96		112.11		(2,409.96)		177.49
208-756-719.000	BENEFIT/DENTAL	870.00		499.35		41.61		370.65		57.40
208-756-724.000	BENEFITS	5,380.00		4,751.99		33.15		628.01		88.33
208-756-727.000	SUPPLIES/OFFICE	800.00		0.00		0.00		800.00		0.00
208-756-744.000	UNIFORM/PURCHASE	2,250.00		2,546.72		0.00		(296.72)		113.19
208-756-756.000	SUPPLIES/OPERATING	29,500.00		60,946.04		7,654.13		(31,446.04)		206.60
208-756-756.001	CAFE SUPPLIES	0.00		8.49		0.00		(8.49)		100.00
208-756-802.000	PROFESSIONAL SERV	0.00		1,616.00		100.00		(1,616.00)		100.00
208-756-920.000	UTILITIES	90,500.00		87,511.33		0.00		2,988.67		96.70
208-756-931.000	MAINTENANCE/BUILDING	35,500.00		36,541.90		3,348.53		(1,041.90)		102.93
208-756-956.000	MISCELLANEOUS	500.00		57.34		0.00		442.66		11.47
Net - Dept 756 - POOL		(411,880.00)		(372,498.21)		(28,684.91)		(39,381.79)		

Fund 208 - RECREATION FUND:

TOTAL REVENUES	2,325,210.00	2,231,468.43	28,432.71	93,741.57	95.97
TOTAL EXPENDITURES	2,325,710.00	2,164,858.20	285,727.81	160,851.80	93.08
NET OF REVENUES & EXPENDITURES	(500.00)	66,610.23	(257,295.10)	(67,110.23)	13,322.0

PERIOD ENDING 06/30/2023

% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL	06/30/2023	06/30/2023	MONTH	BALANCE	% BDDT	USED
				NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL	(ABNORMAL)		
Fund 592 - WATER FUND									
Dept 000									
592-000-626.000	INSTALLATION WATER	500.00		1,765.00	0.00		(1,265.00)	353.00	
592-000-642.000	WATER AND SEWAGE DISP REV	2,717,010.00		2,767,327.64	40.35		(50,317.64)	101.85	
592-000-642.001	SEWER BOND REPAYMENT FEE	403,200.00		394,425.60	5.76		8,774.40	97.82	
592-000-655.000	PENALTIES	28,000.00		21,176.65	0.00		6,823.35	75.63	
592-000-664.000	INVESTMENT INCOME	2,500.00		50,644.87	(606.39)		(48,144.87)	2,025.79	
592-000-695.000	MISC INCOME	8,000.00		7,278.42	0.00		721.58	90.98	
592-000-695.001	CAPITAL REPLACEMENT FEE	168,230.00		168,351.00	17.00		(121.00)	100.07	
Net - Dept 000		3,327,440.00		3,410,969.18	(543.28)		(83,529.18)		
Dept 535 - WATER & SEWER									
592-535-702.000	SALARIES	70,940.00		51,346.66	2,308.80		19,593.34	72.38	
592-535-706.000	WAGES/HOURLY	178,350.00		173,256.76	7,781.48		5,093.24	97.14	
592-535-715.000	BENEFIT/SOCIAL SECURITY	19,070.00		17,945.46	772.11		1,124.54	94.10	
592-535-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	58,600.00		49,240.77	4,063.78		9,359.23	84.03	
592-535-718.000	BENEFIT/RETIREMENT	114,710.00		120,876.87	907.69		(6,166.87)	105.38	
592-535-719.000	BENEFIT/DENTAL	4,160.00		2,745.37	241.49		1,414.63	65.99	
592-535-724.000	BENEFITS	25,690.00		21,101.84	221.79		4,588.16	82.14	
592-535-727.000	SUPPLIES/OFFICE	500.00		72.85	0.00		427.15	14.57	
592-535-744.000	UNIFORM/PURCHASE	0.00		553.08	321.96		(553.08)	100.00	
592-535-751.000	SUPPLIES/GAS,OIL	12,500.00		17,117.06	0.00		(4,617.06)	136.94	
592-535-756.000	SUPPLIES/OPERATING	55,000.00		33,046.72	0.00		21,953.28	60.08	
592-535-802.000	PROFESSIONAL SERV	30,000.00		31,967.30	459.46		(1,967.30)	106.56	
592-535-853.000	COMMUNICATIONS/TELEPHONE	3,000.00		2,375.96	137.50		624.04	79.20	
592-535-860.000	CONFERENCES AND WORKSHOPS	1,350.00		0.00	0.00		1,350.00	0.00	
592-535-860.001	MEMBERSHIPS & DUES	1,120.00		500.00	0.00		620.00	44.64	
592-535-920.000	UTILITIES	7,000.00		7,720.84	0.00		(720.84)	110.30	
592-535-927.000	WATER PURCHASE	444,870.00		430,606.67	37,867.30		14,263.33	96.79	
592-535-929.000	SEWAGE DISPOSAL	1,226,250.00		1,220,236.18	101,644.09		6,013.82	99.51	
592-535-931.000	MAINTENANCE/BUILDING	10,000.00		0.00	0.00		10,000.00	0.00	
592-535-934.000	DATA PROCESSING	22,000.00		9,600.67	175.43		12,399.33	43.64	
592-535-939.000	MAINTENANCE/VEHICLE	9,500.00		0.00	0.00		9,500.00	0.00	
592-535-940.000	RENTAL/EQUIPMENT	60,000.00		32,285.63	3,344.03		27,714.37	53.81	
592-535-956.000	MISCELLANEOUS	1,530.00		70.00	70.00		1,460.00	4.58	
592-535-965.101	TRANSFER/GEN FUND ADMIN	159,790.00		146,474.13	0.00		13,315.87	91.67	
592-535-965.303	TRANSFER TO 11MILE DEBT	73,310.00		67,200.76	0.00		6,109.24	91.67	
592-535-965.309	TRANSFER TO 2020 ROAD DEBT SERVICE	403,200.00		403,200.00	403,200.00		0.00	100.00	
592-535-968.000	DEPRECIATION/SYSTEM	210,000.00		192,500.00	0.00		17,500.00	91.67	
592-535-972.000	SYSTEM REPLACEMENT	125,000.00		198,094.01	0.00		(73,094.01)	158.48	
Net - Dept 535 - WATER & SEWER		(3,327,440.00)		(3,230,135.59)	(563,516.91)		(97,304.41)		

Proclamation #1

PROCLAMATION BY THE CITY OF HUNTINGTON WOODS **IN HONOR OF MARIBETH KREHBIEL**

WHEREAS, Maribeth Krehbiel has served with distinction as a classroom teacher, assistant principal and principal at numerous schools in the Berkley School District. She served as a classroom teacher from 1988-1999 at Burton Elementary School. She then returned as principal in 2008 and has served in that capacity continuously since that time;

WHEREAS, Maribeth Krehbiel has announced her well-earned retirement at the end of the school year in June of 2023;

WHEREAS, Maribeth Krehbiel's efforts as a teacher and principal have contributed in a significant and positive manner to the lives and education of the countless students that she has taught and interacted with during her long tenure as a teacher and administrator. Her goal has always been to help every student secure a bright future;

WHEREAS, Maribeth Krehbiel has further distinguished herself as a leader and role model in the Berkley School District and in the civic life of Huntington Woods;

WHEREAS, Maribeth Krehbiel earned a Master's in Education Administration and a Bachelor of Arts in Elementary Education from Michigan State University. She remains a proud member of the Spartan Nation;

WHEREAS, the Huntington Woods City Commission has named Maribeth Krehbiel as the Grand Marshal of the 2023 Huntington Woods 4th of July Parade;

THEREFORE, BE IT PROCLAIMED, the City of Huntington Woods and its Mayor express their profound appreciation to Maribeth Krehbiel for her outstanding contributions to our community as an educator and school administrator during her long and distinguished tenure at Burton and in the Berkley School District;

IN WITNESS, WHEREOF, I hereunto set my hand this 22nd day of June 2023 and caused the seal of the City of Huntington Woods to be herein affixed.

Robert F. Paul III, Mayor

Proclamation #2

A Proclamation of the City of Huntington Woods Recognizing June 2023 as LGBTQIA Pride Month

WHEREAS, the City of Huntington Woods cherishes the value and dignity of each person and appreciates the importance of equality and freedom; and

WHEREAS, all are welcome in the City of Huntington Woods to live, work, play, and every family, in any shape, deserves a place to call home where they are safe, happy, and supported by friends and neighbors; and

WHEREAS, the City denounces prejudice and unfair discrimination based on age, gender identity, gender expression, race, color, religion, marital status, national origin, sexual orientation, or physical attributes as an affront to our fundamental principles; and

WHEREAS, Pride month began in June of 1969 on the one-year anniversary of the Stonewall Uprising in New York City after LGBTQIA and allied friends rose up and fought against the constant police harassment and discriminatory laws that have since been declared unconstitutional; and

WHEREAS, the City appreciates the cultural, civic, and economic contributions of Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, Asexual (LGBTQIA) community which strengthen our social welfare; and

WHEREAS it is imperative that young people in our community, regardless of sexual orientation, gender identity, and expression, feel valued, safe, empowered, and supported by their peers and community leaders; and

WHEREAS, despite being marginalized, LGBTQIA people continue to celebrate authenticity, acceptance, and love.

NOW THEREFORE BE IT RESOLVED that the members of this City Commission declare the month of June 2023 as LGBTQIA Pride Month in the City of Huntington Woods and urge residents to recognize the contributions made by members of the LGBTQIA community and to actively promote the principles of equality, liberty, and justice.

Proclaimed at the Regular City Commission meeting of June 20, 2023.

Mayor Robert F. Paul, III Mayor

Agenda Item #1

Memo

Agenda Item #2

To: City Commission

From: Hank Berry

Subject: Analysis of 8675 & 8776 Nadine parking waiver requests

Date: 6-14-23

During last months meeting ,the commission heard applications for two waivers to the code that called for removal of cut-out right of way spaces during road construction. At the meeting the commission asked for staff to weigh in and to provide all pertinent information. In light of the request I have obtained reports and comments from our City Engineers, Nowak and Fraus, Public Safety Chief Andrew Pazuchowski, TIA (Transportation Improvement Association) as well as a report from staff. City Attorney, Carol Rosati and City Manager Chris Wilson have also been copied and involved. I believe this should give you sufficient information to process the applications. If you have any additional questions or requests please let me know.

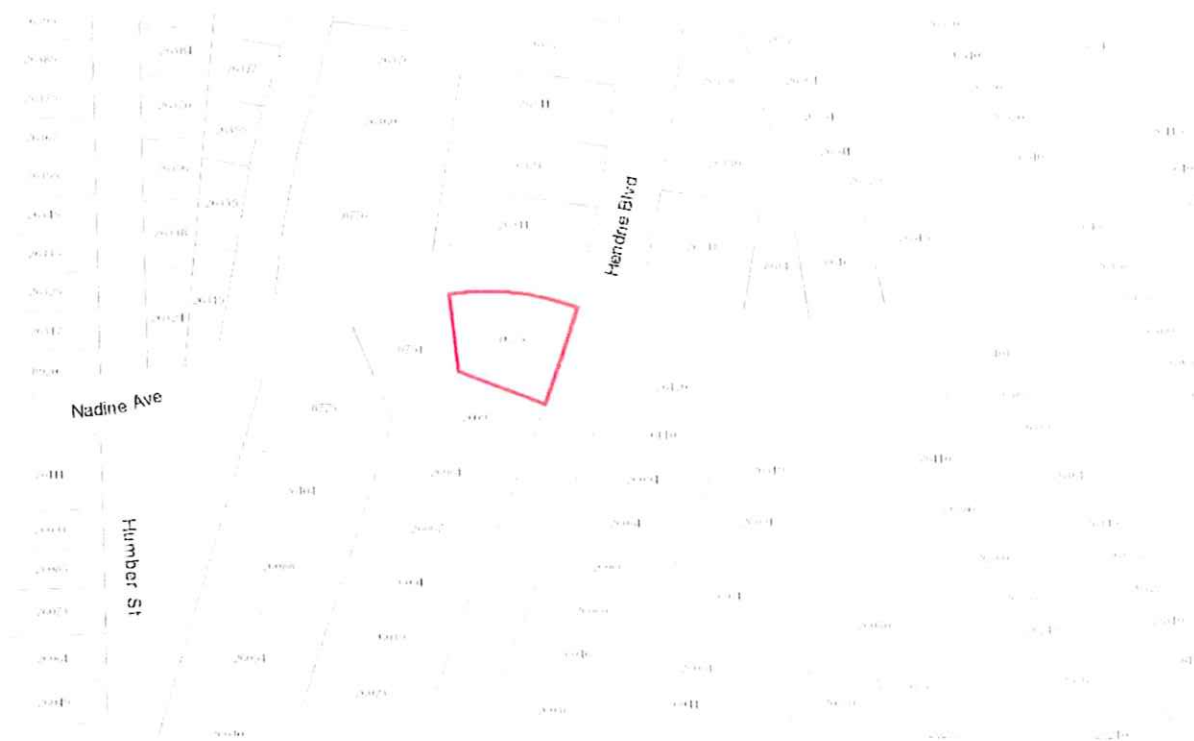
Analysis of Greg Lewis
Right of Way Application
8675 Nadine

Mr. Lewis has petitioned the City Commission to allow him to keep the right of way parking space (s) on Nadine which are scheduled to be eliminated per code during the road construction (copy of city code attached).

Contentions:

Mr. Lewis claims that since he lives on a hill that space allows him to back out into the space and then proceed safely. His concerns could be addressed with a parking T in a safer manner on his own property.

Overview of Lewis property:



Proposed solution 1



A Parking T would allow Mr. Lewis to back into the space and exit the property in a forward manner which should be safer and accomplish the same thing as the right of way space he currently has.

Proposed solution 2



This aerial map displays a residential neighborhood with property boundaries and dimensions. The central focus is a lot with house number 720 and parcel ID 25-21-106-014. Surrounding this central lot are other properties, each with its own dimensions and identifiers. The map includes a road running along the top and right sides, and a network of streets connecting the lots. The dimensions are provided in feet, and the parcel IDs are in the format 25-21-106-014.

Parcel ID	House Number	Dimensions (Feet)
25-21-106-001	720	140.00, 123.00, 124.30, 128.95
25-21-106-014	720	123.00, 124.30, 100.00, 60.00
25-21-106-015	719	123.43, 123.15, 62.00, 50.38
25-21-106-016	719	123.43, 123.15, 62.00, 50.38
25-21-107-001	676	140.00, 199.40, 175.00
25-21-107-002	677	140.00, 199.40, 175.00

Matter of an appeal from Heller & Associates at 26457 Huntington for a rear yard setback variance of 25.3' to have an addition 4.7' from the rear lot line per Sec. 40-282. Table of schedule regulations which allows for a 30' rear setback and from Sec. 40-394. Off street parking regulations to allow a semicircle driveway with two curb cuts in an R-1D zoned lot.

Motion to grant a variance from Sec. 40-394. – Off street parking regulations to allow a semicircle driveway with two curb cuts in an R-1D zoned lot by David Hesano, seconded by Gordon Glidden.

Mitch said he didn't believe the driveway request was necessarily for a semicircle driveway and should be amended. David Hesano amended his motion and Gordon Glidden seconded.

Motion to grant a variance from Sec. 40-394. – Off street parking regulations to allow a driveway with two curb cuts in an R-1D zoned lot by David, seconded by Gordon.

Yeas: Linden, Glidden, Claya, Youngblood, Hesano, Kohn, Meisner

Nays: None

Between the two options for this property, the parking T makes the most sense. Additionally, the space is narrow, and the door opens out into traffic and could put passengers getting in and out of the car in danger. (See TIA report / Public Safety memo attached). Both options would require a ZBA variance. Based on the existing conditions and the ability to cure on private property as well as the corroborating reports from TIA and the Public Safety memo, staff cannot recommend granting this appeal.



CIVIL ENGINEERS
LAND SURVEYORS
LAND PLANNERS

June 13, 2023

Emailed: June 13, 2023

City of Huntington Woods
26815 Scotia Avenue
Huntington Woods, MI 48070

Attn: Mr. Hank Berry
Zoning Administrator

Re: **8675 Nadine Driveway Parking Evaluation**
City of Huntington Woods, Michigan

Dear Mr. Berry:

The City of Huntington Woods hired our office to perform an analysis to determine if off-street parking is feasible at the above referenced residence. Our office has attached an exhibit that illustrates the necessary on-site parking area to accommodate two parking spaces. This exhibit provides the size parking area along with the required new drive approach to accommodate the allowance of a vehicle to enter and exit each of the two potential parking spaces. It is our determination that there is adequate area as shown to accommodate the on-site parking.

Should you have any questions, please do not hesitate to call upon us.

Sincerely,

NOWAK & FRAUS ENGINEERS

A handwritten signature in cursive script that reads 'Brad Brickel'.

Brad W. Brickel, P.E.
Principal

Enclosures

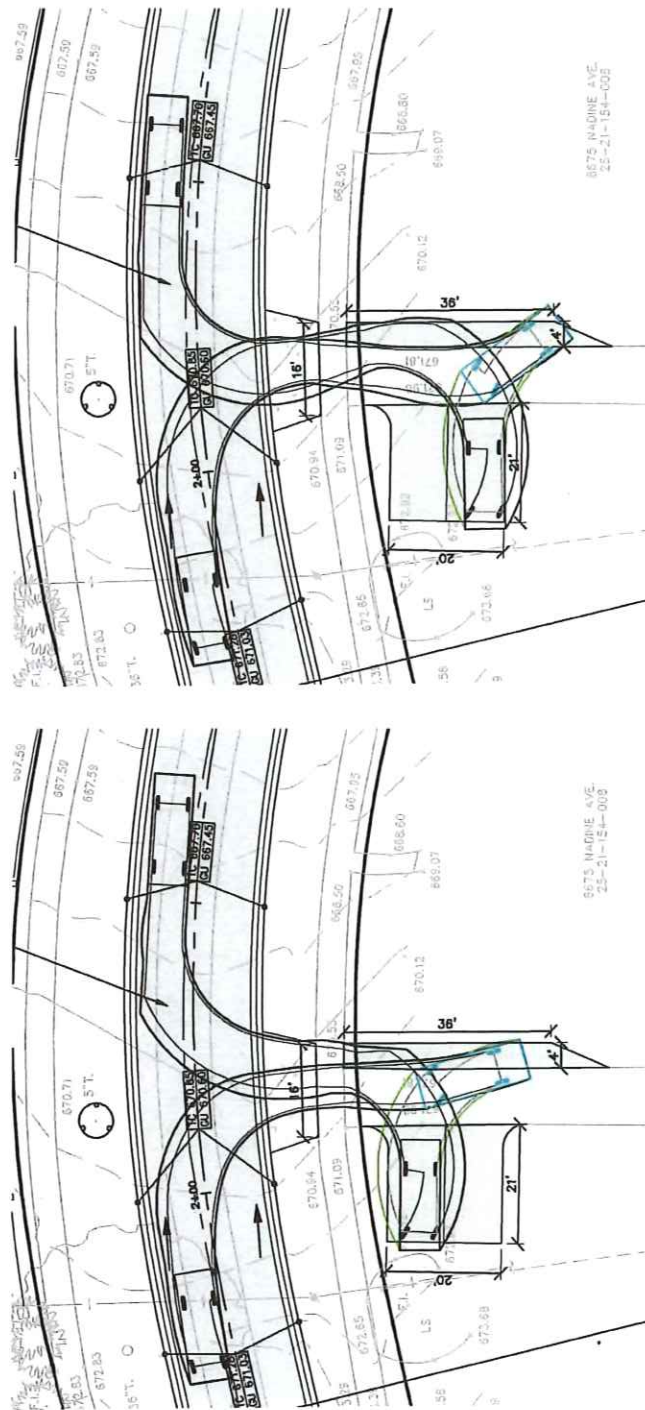
cc: City of Huntington Woods, Mr. Chris Wilson, City Manager (26815 Scotia Rd., Huntington Woods, MI 48070)
City of Huntington Woods, Mr. Rocco Fortura, Dir. Of Public Works. (12795 W. 11 Mile Rd., Huntington Woods, MI 48070)
Nowak & Fraus Engineers, Mr. Timothy L. Germain, P.E., Consulting City Engineer
File: N377

NOWAK & FRAUS ENGINEERS

46777 WOODWARD AVENUE
PONTIAC, MI 48342-5032

WWW.NOWAKFRAUS.COM

VOICE: 248.332.7931
FAX: 248.332.8257



NFE
ENGINEERS
NOWAK & FRAUS ENGINEERS
46777 WOODWARD AVE.
PONTIAC, MI 48342-5032
TEL (248) 332-7931
FAX (248) 332-8257
WWW.NFE-ENGR.COM

SCALE	DATE	DRAWN	JOB NO.	SHEET
1" = 20'	06-09-23	RJJ	N377	1 of 1

Analysis of Nancy Stone

Right of Way Application

8776 Nadine

Ms. Stone has petitioned the City Commission to allow her to keep the right of way parking space (s) on Nadine which are scheduled to be eliminated per code during the road construction.

Contentions:

Ms. Stone claims that since she lives on a hill and the front of her house faces Nadine, she has special circumstances, and the space allows her to have guests or emergency services access the front of her house.

Overview of Stone property:





This is another situation where a cure or multiple options can be addressed on private property, either by allowing some form of parking T or slab in some configuration (see N&F drawing) that can be backed up on and allow front facing egress as below:



Of the two options shown, the driveway, could eliminate the problem and allow for multiple vehicle stacking. The grade differential and tree would present

challenges to this plan and the tree would likely need to come down to facilitate this. The parking slab in front is a simpler less expensive solution. There are many examples of this working successfully in the city. These would require a ZBA variance.

In either option there will be a cost that the resident will have to bear for the drive or the slab / T. The city typically hasn't used public funds or property to cure private property issues. Based on the existing conditions and the ability to cure on private property as well as the corroborating report from TIA and the Public Safety memo, staff cannot recommend granting this appeal.

Attached please find the analysis from TIA, Drawings from City Engineers Nowak and Fraus, as well as comment from Public Safety Director Pazuchowski.



CIVIL ENGINEERS
LAND SURVEYORS
LAND PLANNERS

June 13, 2023

Emailed: June 13, 2023

City of Huntington Woods
26815 Scotia Avenue
Huntington Woods, MI 48070

Attn: Mr. Hank Berry
Zoning Administrator

Re: **8776 Nadine Driveway Parking Evaluation**
City of Huntington Woods, Michigan

Dear Mr. Berry:

The City of Huntington Woods hired our office to perform an analysis to determine if off-street parking is feasible at the above referenced residence. Our office has attached an exhibit that illustrates the necessary on-site parking area to accommodate two parking spaces. This exhibit provides the size parking area along with the required new drive approach to accommodate the allowance of a vehicle to enter and exit each of the two potential parking spaces. It is our determination that there is adequate area as shown to accommodate the on-site parking.

Should you have any questions, please do not hesitate to call upon us.

Sincerely,

NOWAK & FRAUS ENGINEERS

A handwritten signature in black ink that reads 'Brad Brickel'.

Brad W. Brickel, P.E.
Principal

Enclosures

cc: City of Huntington Woods, Mr. Chris Wilson, City Manager (26815 Scotia Rd., Huntington Woods, MI 48070)
City of Huntington Woods, Mr. Rocco Fortura, Dir. Of Public Works. (12795 W. 11 Mile Rd., Huntington Woods, MI 48070)
Nowak & Fraus Engineers, Mr. Timothy L. Germain, P.E., Consulting City Engineer
File: N377

NOWAK & FRAUS ENGINEERS

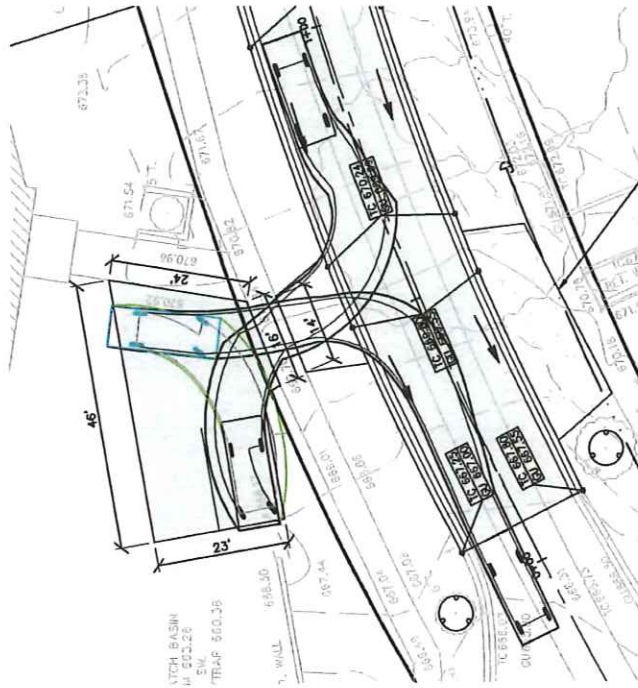
46777 WOODWARD AVENUE
PONTIAC, MI 48342-5032

WWW.NOWAKFRAUS.COM

VOICE: 248.332.7931
FAX: 248.332.8257



8776 Nadine Ave. Driveway Exhibit



City Code

- CODE OF ORDINANCES
Chapter 32 - STREETS, SIDEWALKS AND OTHER PUBLIC PLACES
ARTICLE V. - LAWN EXTENSIONS
DIVISION 2. RIGHT-OF-WAY PARKING SPACES

DIVISION 2. RIGHT-OF-WAY PARKING SPACES¹

Sec. 32-271. Purpose.

The city has absolute control of all the streets, highways and alleys within its limits and may use, regulate, control and improve the same and the space above and beneath them. Pursuant to subsection 40-394(a) of the City Code, right-of-way parking spaces are specifically prohibited. This prohibition is necessary to protect the public, health and safety of the residents, and to maintain the aesthetics of the city. However, the city recognizes that there may be unique circumstances under which the city commission, exercising its discretion, may determine that a waiver be granted for a particular property owner to permit a right-of-way parking space.

(Ord. No. 577, § 2, 7-21-2015)

Sec. 32-272. Prohibition of parking in right-of-way.

Parking spaces or parking in a right-of-way shall be specifically prohibited, unless a waiver has been granted by the city commission and permit fees paid as required in this division.

(Ord. No. 577, § 2, 7-21-2015)

Sec. 32-273. Written application; waiver for parking in right-of-way.

A property owner may submit a written application to the city commission for a waiver to permit a right-of-way parking space. If the applicant is not the property owner, the application shall include written authorization for the application from the property owner. The application shall include a description of the unique circumstances related to the property, and shall include a survey depicting the property lines, right-of-way line, and the location and dimensions of the proposed parking space. A waiver is to be granted only in those limited circumstances where the need for the waiver is based on unique circumstances related to the specific property for which the waiver is requested. Unique circumstances do not include in and of itself the ownership of more than two vehicles by the occupants of the property.

In order to determine whether a waiver may be granted, the city commission shall, in its discretion, consider the following factors:

- (1) The specific location of the proposed right-of-way parking space.
- (2) Whether the proposed right-of-way parking space is located on a street where parking is prohibited.
- (3) The unique circumstances applicable to the property that might justify the grant of the waiver.
- (4) Whether the right-of-way parking space would have a negative impact on surrounding properties.

¹Editor's note(s)—Ord. No. 577, § 2, adopted July 21, 2015, amended div. 2 in its entirety to read as herein set out. Former div. 2, §§ 32-271—32-273, pertained to similar subject matter, and derived from Ord. No. 524, §§ 1(4.91—4.93), adopted June 17, 2008.

-
- (5) Whether the property is a corner lot and there is less than 20 feet of driveway length between the garage door and the property line and there is an inability to create an additional parking space on-site.
 - (6) Whether the property, due to the existing configuration of the house, is too narrow to allow for the construction of a two-car garage.
 - (7) Whether the plight of the property owner is due to unique circumstances peculiar to the property and not to general neighborhood conditions.
 - (8) Whether the waiver would alter the essential character of the area.
 - (9) Whether the need for the waiver is self-created.

(Ord. No. 577, § 2, 7-21-2015)

Sec. 32-274. Requirements for right-of-way parking space.

If a waiver for a right-of-way parking space is granted by the city commission, the following conditions shall apply:

- (1) The right-of-way parking space shall be parallel to the road.
- (2) The right-of-way parking space may only be used by non-commercial vehicles. Commercial vehicles, recreational vehicles of any nature, and noncommercial vehicles containing any form of signage are specifically prohibited.
- (3) The right-of-way parking space shall not accommodate more than one vehicle parked parallel to the street, and shall be limited in size to eight feet by 22 feet.
- (4) The right-of-way parking space shall not create a traffic hazard.
- (5) The right-of-way parking space shall not obstruct access to any utility or fire hydrant.
- (6) Installation of the right-of-way parking space shall not require the removal of any tree.
- (7) The right-of-way parking space shall be constructed only of permeable/grass pavers, permitting the drainage of stormwater and allowing grass to grow through. Asphalt, concrete, gravel or any other paved surface is specifically prohibited.
- (8) The right-of-way parking space shall be constructed and maintained at the sole cost and expense of the property owner.
- (9) The boundaries of the right-of-way parking space shall be well-defined and shall not be located on either the sidewalk or the road.
- (10) The property owner shall not damage any abutting city curbs and/or gutters.
- (11) The property owner shall not have been previously issued violations for illegal parking on the property.
- (12) Any vehicle parked in the right-of-way space shall be licensed.
- (13) The right-of-way parking space is to be used for only vehicles that are used on a regular basis, and shall not be used for storage of infrequently used vehicles.
- (14) The right-of-way parking spaces shall be used only by the property owner and his/her guests.
- (15) The property owner shall execute a revocable license, in a form approved by the city attorney, which specifically states that the waiver is valid, only as long as the unique circumstances that formed the basis for the waiver exist on the property, and only as long as the property owner pays the annual permit fee as required in section 32-275 below. The waiver will be administratively reviewed annually

at the time the annual permit fee is due and may be revoked if the unique circumstances cease to exist. The city may administratively approve a revocable license for a successor-in-interest (successor property owner) if the unique circumstances which justify the grant of the waiver continue to exist for the successor property owner; provided, however, that the successor property owner shall execute a revocable license and otherwise comply with the terms of this division. The revocable license shall contain a provision in which the property owner shall agree to indemnify and hold harmless the city, its officials, employees, agents and consultants, from any liability, damages, costs or claims resulting from the construction or use of said right-of-way space, and further agrees to reimburse the city and pay for any and all damages to the street resulting from or caused by the construction, maintenance or use of the right-of-way parking space. The revocable license shall be recorded against the property.

(Ord. No. 577, § 2, 7-21-2015; Ord. No. 611, § 1, 10-23-2018)

Sec. 32-275. Annual license fee.

A license fee shall be established by resolution of the city commission and shall be paid in full prior to installation of the right-of-way parking space for which a waiver has been granted. The property owner shall thereafter pay an annual license fee in an amount established by resolution of the city commission, which shall be paid no later than October 1 of each year.

(Ord. No. 577, § 2, 7-21-2015)

Sec. 32-276. Revocation of waiver/restoration.

In the event the property owner fails to pay the annual license fee as required by section 32-375, and after notice from the city, the property owner shall have 14 days in which to pay the required fee, or the waiver shall be automatically revoked without further action by the city commission. The property owner shall have 30 days after notice of revocation of the waiver to remove the grass pavers and restore the right-of-way parking space to a well-maintained condition with seed and/or sod.

(Ord. No. 577, § 2, 7-21-2015)

Sec. 32-277. Preexisting right-of-way parking spaces.

At the time of the adoption of the ordinance codified in this division, there are existing right-of-way parking spaces in the city for which the annual fees have been paid. Some of those right-of-way spaces were installed without any prior approval from the city, and others exist even though they were to have been removed upon the sale of the property under prior license agreements. It is the specific goal of this division to eliminate the existing right-of-way spaces. The existing right-of-way spaces upon which the annual fees are current at the time of adoption of the ordinance codified in this division will be permitted to be retained for a temporary period, conditioned upon the property owner continuing to pay the annual license fee, and subject to the following:

- (1) The city is currently constructing road improvements throughout the city. Existing right-of-way spaces along roads where construction has not yet occurred shall be permitted to remain temporarily. However, as road work progresses, these existing right-of-way spaces shall be removed during road construction, at the expense of the city. Prior to removal, the property owner may apply to the city for a waiver. If a waiver is granted for an existing right-of-way space, the property owner shall comply with all other requirements of this division, including sections 32-274 and 32-275.
- (2) Road construction has been completed in some areas of the city, and there are presently four right-of-way spaces that still exist along the improved roads. These four spaces will be allowed to remain so

long as the property owners pay the annual license fee. However, upon sale or transfer of these four properties, and prior to closing on any sale or transfer of the properties, the property owner shall notify the city of any pending sale or transfer of the property, and the right-of-way will be removed at the cost of the city, the property owners shall cause the removal of the parking space as set forth below. These property owners shall execute a revocable license, in a form approved by the city attorney, which specifically states that the right-of-way space shall be removed prior to the sale or transfer of the property. The revocable license shall contain a provision in which the property owner shall agree to indemnify and hold harmless the city, its officials, employees, agents and consultants, from any liability, damages, costs or claims resulting from the construction or use of said right-of-way space, and further agrees to reimburse the city and pay for any and all damages to the street resulting from or caused by the construction, maintenance or use of the right-of-way parking space. The revocable license shall be recorded against the property. In the event the property owners fail to notify the city of the sale or transfer of the property, or fail to execute the revocable license, the city may enter upon the property, remove, refill and seed the space, and the expense of such removal or refilling shall be charged to the abutting landowner as set forth in section 32-28. With respect to these four parking spaces, the property owner may apply to the city for a waiver. If a waiver is granted for an existing right-of-way space, the property owner shall comply with all other requirements of this division, including sections 32-274 and 32-275.

(Ord. No. 577, § 2, 7-21-2015)

Sec. 32-278. Violations and penalties.

Failure to restore the right-of-way parking space or otherwise comply with this division shall result in the city issuing a municipal civil infraction for each day that such violation continues. In addition, a person utilizing a right-of-way parking space without approval of the property owner shall be issued a municipal civil infraction. A violation of the ordinance codified in this division is hereby declared to be a nuisance per se and the city specifically reserves the right to proceed in any court of competent jurisdiction to obtain an injunction or other appropriate remedy to compel compliance with this division. Every day on which any violation of this division continues, constitutes a separate offense and shall be subject to penalties as a separate offense.

(Ord. No. 577, § 2, 7-21-2015; Ord. No. 611, § 2, 10-23-2018)

Secs. 32-279—32-300. Reserved.

TIA Report



TRANSPORTATION IMPROVEMENT ASSOCIATION

100 E. Big Beaver Rd., Suite 910, Troy, Michigan 48063
Office (248) 334-4971 • Fax (248) 475-3434
www.tiasafety.us

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Oakland County

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Michigan State Police

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Henry Ford Macomb Hospitals
Chief Nursing Officer
Henry Ford Health System

RAPHAEL WASHINGTON

Sheriff
Wayne County

ANTHONY M. WICKERSHAM

Sheriff
Macomb County

June 1, 2023

Hank Berry, Code Enforcement Office
City of Huntington Woods
26815 Scotia Road
Huntington Woods, Michigan 48070

RE: Nadine Avenue, Huntington Road to Hendrie Boulevard, Parking Study

Dear Mr. Berry:

At your request, the Transportation Improvement Association (TIA) conducted a study of the parking areas in the right-of-way of Nadine Avenue, between Huntington Road and Hendrie Boulevard. This evaluation included two site visits, one meeting with a city official to observe current conditions and discuss concerns, and another to access traffic safety issues. A review of crash history at the subject location was also completed. See attached aerial photo of the subject location.

EXISTING CONDITIONS

The first site visit with the city official was conducted on Tuesday, May 23, 2023, and the second visit to access traffic safety issues was on May 30, 2023. These visits included observation of Nadine Avenue, between its intersection with Huntington Road, and its intersection with Hendrie Boulevard.

Nadine Avenue is a 22-foot-wide, 2-lane, 2-way, bituminous roadway with no curb or gravel shoulders. Residential maintained grass vegetation exists up to the edge of the pavement surface. Nadine Avenue runs east-west between its intersection with Huntington Road to the west and its intersection with Hendrie Boulevard to the east. There is a double yellow centerline pavement marking between the two intersections. Nadine Avenue is the through road at the two intersections with the cross traffic controlled with Stop signs.

The horizontal alignment of Nadine Avenue is a right curve when traveling in the eastbound direction, and a left curve when traveling in the westbound direction. The vertical alignment is a crest hill with the high point approximately at the halfway point between the two intersections.

The land use along Nadine Avenue is residential, single-family homes. Sidewalk is present on both sides of the road. The speed limit is 25 MPH on the residential streets of this neighborhood as established by the Michigan Vehicle Code. For the eastbound direction of travel, just east of Huntington Road there is a "Hill Blocks View" and a "No Parking" sign posted. However, there is no "Hill Blocks View" for the westbound direction of travel, west of Hendrie Boulevard, and no other "No Parking" signs posted on either side of the road. From a review of street view image history, it appears that these signs may be missing because they were previously posted.

In this section of Nadine Avenue, between Huntington Road and Hendrie Boulevard, there are paved areas that exist in the public right-of-way between the edge of the road and the adjacent sidewalk. The adjacent property owners currently use these paved areas for parking their vehicles. If the intent of the city is to have parking prohibited, as evident by current or previous sign installations, the prohibition of parking is typically for anywhere in the public right-of-way on the road surface or adjacent to it. Therefore, parking in these paved areas would be in violation of the prohibition.

The existing paved areas are at the following locations:

- South Side, Address 8751 Nadine Avenue
- South Side, Address 8675 Nadine Avenue
- North Side, Address 8776 Nadine Avenue

See attached pictures of these paved areas.

The area at 8751 Nadine Avenue has a significant side slope from the sidewalk down to the road which could be a potential safety concern when a vehicle's door is opened and swings out in front of approaching traffic. This area is also blocked from the view of an eastbound traveling motorist by the vertical alignment of the hill crest.

The area at 8675 Nadine Avenue is a potential safety concern when a parked vehicle is blocking corner sight distance for motorists at the Stop sign on northbound Hendrie Boulevard at Nadine Avenue. This area is blocked from the view of an eastbound traveling motorist by the vertical alignment of the hill crest.

The area at 8776 Nadine Avenue is a potential safety concern because this area is blocked from the view of a westbound traveling motorist by the vertical alignment of the hill crest.

CRASH HISTORY

The crash history on Nadine Avenue, between Huntington Road and Hendrie Boulevard was reviewed for the 3-year period January 1, 2020 to December 31, 2022. No crashes were reported.

RECOMMENDATION

In review of the potential safety concerns with the parking of vehicles in these paved areas adjacent to Nadine Avenue, it is recommended that the city consider eliminating these areas with any future planned road project. The residents of the affected properties could construct a paved area located entirely on their own property to serve the same purpose, or construct a circular driveway with two drive approaches.

If you have any questions, or if we can be of any further assistance, please don't hesitate to contact us at (248) 334-4971. Thank you for your continued commitment to public safety.

Respectfully,



Chuck Keller, P.E.
Director of Engineering
Chief Traffic Engineer
Attachments

c: Chief Andrew L. Pazuchowski
Monica Yesh, TIA

City of Huntington Woods

Nadine Ave, Huntington Rd to Hendrie Blvd, Parking Issues

Legend









Public Safety Communication



CITY OF HUNTINGTON WOODS
DEPARTMENT OF PUBLIC SAFETY
MEMORANDUM

TO: Hank Berry
FROM: Andrew L. Pazuchowski, Director of Public Safety *AP*.
DATE: March 20, 2023
SUBJECT: Local Ordinance Approving Right-Of- Way

I have requested TIA Traffic Safety Engineers to complete a safety study at Nadine and Huntington as it relates to approving parking on the right-of-way between the curb and the sidewalk. Sec.32-271 specifically prohibits right-of-way parking. However, Sec. 32-272 allows for a waiver if approved by the City Commission.

In my opinion, parking between the curb and sidewalk is a safety hazard. The absence of a curb and distance from the roadway creates a danger to pedestrians. Therefore, I do not recommend approving parking between the curb and the sidewalks on residential streets.



Agenda Item #3

Finance Department Memo

To: Honorable Mayor and City Commission

From: Ethan Haan, Finance Director

Date: June 12, 2023

Subject: 4th Quarter Budget Amendments

The Uniform Accounting and Budgeting Act requires budgets to be amended on a periodic basis as needed to ensure that budgets remain balanced at year end. A review of our accounts through May 31st, 2023 has identified multiple adjustments. Most of these adjustments are upward adjustments of investment income. A detailed breakdown of these adjustments by fund and account is provided on the following page. Qualitative commentary on these adjustments is provided below:

The final round of budget amendments includes upward revenue adjustments for various administrative services, with the City seeing higher than expected fee revenue in several areas. In addition, there are several minor downward revenue adjustments in several building project areas where fee revenue came in below expected. The majority of the revenue adjustments this quarter came from higher than expected investment income. Due to the Federal Reserve raising interest rates sharply over the last year, the City's investment income has increased substantially.

The final budget amendments are meant to trim up our balance sheet so we are not over budget for the audit. Most of the adjustments are minor and offset by fund balance or higher investment income. The only large adjustment comes in the Equipment Fund. We took delivery of vehicles this fiscal year that were budgeted for last fiscal year due to manufacturing and delivery delays. These adjustments even out the large budget surplus in this area last fiscal year.

Suggested motion:

Moved by Commissioner _____ and seconded by Commissioner _____ to authorize the fourth quarter budget amendments for the fiscal year ending June 30th, 2023.

General Fund

			Budget	Projected	Adjustment
Revenue	Permits (Electrical)	101-000-454.000	35000	38000	3,000
Revenue	Permits (Heating)	101-000-455.000	25,000	27,000.00	2,000
Revenue	Non-Business Licenses	101-000-479.000	2,500	4,500.00	2,000
Revenue	Grants Public Safety (302 Funds)	101-000-543.000	1,800	3800	2,000
Revenue	Grants Library	101-000-566.000	7,200	9,000.00	1,800
Revenue	Fines (District Court)	101-000-656.000	42,000	44,000	2,000
Revenue	Fines (Parking Violations)	101-000-657.000	6,500	8,000	1,500
Revenue	Fines (Library Fees)	101-000-658.000	1,500	3,000	1,500
Revenue	ROW Parking	101-000-458.000	5,500	3,000	-2,500
Revenue	Building Inspections	101-000-480.000	4,000	2,000	-2,000
<u>Total General Fund Revenue Adjustments</u>					<u>11,300</u>
Revenue	Investment Income	202-000-664.000	1,000	12,000	11,000
Revenue	Investment Income	203-000-664.000	250	4500	4,250
Revenue	Investment Income	208-000-695.000	1,000	3800	2,800
Revenue	Investment Income	225-000-664.000	500	1,700	1,200
Revenue	Investment Income	257-000-664.000	1,500	15,500	14,000
Revenue	Investment Income	402-000-664.000	1500	17500	16,000
Revenue	Investment Income	494-000-664.000	200	9,400	9,200
Revenue	Investment Income	515-000-664.000	400	11000	10,600
Revenue	Investment Income	592-000-664.000	3,500	51500	48,000
Revenue	Investment Income	661-000-664.000	500	17700	17,200
Revenue	Investment Income	734-000-664.000	1,500	14,800	13,300
<u>Total Investment Income Adjustments - All Other Funds</u>					<u>147,550</u>
Expense	Capital Outlay Vehicles	661-600-983.000	94,000	272,000	178,000
Revenue	Fund Balance Appropriation	661-000-699.395	0	238,000	178,000
Expense	DPW Hourly Wages	101-441-706.000	154,170	175,170	21,000
Expense	Benefit/Social Security	101-441-715.000	11,240	14,240	3,000
Expense	Benefit/Hospitalization/Optical	101-441-716.000	40,560	47,560	7,000
Expense	Benefit/Retirement	101-441-718.000	56,990	76,990	20,000
Expense	Utilities/Street Lighting	101-441-926.000	65,000	75,000	10,000
Revenue	Investment Income	101-000-661.000	38,000	99,000	61,000
Expense	Parks Professional Services	208-754-802.000	23,500	58,500	35,000
Expense	Pool Operating Supplies	208-756-756.000	29,500	55,000	25,500
Revenue	Investment Income	208-000-664.000	500	61,000	60,500
Revenue	Tax Collection (Deliquient)	308-000-407.000	3,420	0	-3,420
Revenue	Investment Income	308-000-664.000	250	-1,330	-1,580
Revenue	Fund Balance Appropriation	308-000-699.395	0	5,000	5,000
Revenue	Investment Income	309-000-664.000	250	-1,500	-1,750
Revenue	Fund Balance Appropriation	309-000-699.395	29,840	31,590	1,750
Expense	Professional Services	515-500-802.000	447,700	457,700	-10,000
Revenue	Fund Balance Appropriation	515-000-699.395	4,100	14,100	10,000



Agenda Item #4

Finance Department Memo

To: Honorable Mayor and City Commission

From: Ethan Haan, Finance Director

Date: June 9, 2022

Subject: Annual Approval of Investment Banks, Brokers, and Dealers

Section VII of the Huntington Woods Investment Policy requires an annual review of all investment vendors including banks, brokers, and dealers. Based upon this review, below is a list of all of the financial institutions currently utilized by the City. No changes are anticipated. All of these institutions are aware of and abide by the City's Investment Policy.

1. US Bancorp N.A.
2. Oakland County LGIP
3. CitiGroup Global Markets Inc.
4. Municipal Bond and Investors Assurance Corporation
5. Raymond James Financial Investment Company
6. Fifth Third Bank
7. Fifth Third Securities
8. Merrill Lynch, Bank of America Corporation
9. Robert W. Baird and Company
10. Morgan Stanley Wealth Management
11. Huntington Bank
12. Level One Bancorp
13. Stifel Nicolaus and Company, Inc.
14. Multi-Bank Securities
15. JP Morgan Chase Bank
16. Private Bancorp
17. UBS Financial Services
18. Flagstar Bank
19. First Merit Corporation
20. Comerica Bank
21. Comerica Bank Securities
22. Crestmark Bancorp

Suggested motion is on the following page.



Finance Department Memo

Suggested motion:

Moved by Commissioner _____ and supported by Commissioner _____ that the following broker/dealers and commercial banks be authorized by the City for the investment of City funds. Such investments will maintain compliance with the City of Huntington Woods Investment Policy.



Agenda Item #5

MANAGER'S MEMO

To: Honorable Mayor Paul; City Commission; Andrew Pazuchowski,
Director of Public Safety; Ethan Haan, Finance Director

From: Chris D. Wilson, City Manager

Date: June 13, 2023

Subject: New Fire Apparatus

As discussed in this year's budget workshops the Department of Public Safety needs to replace one of our existing fire engines. This is a large purchase. For FY 2023-24 the Commission agreed to set aside \$70,000 to go toward an eventual fire engine replacement. Director Pazuchowski had indicated at that time that the Department had identified an engine that best fit the needs of the Department for just over \$700,000 but that there was a lead time of around 44 months before the apparatus would be ready.

Upon approval of the budget, Director Pazuchowski attempted to procure a purchase agreement and was told the price had now increased to nearly \$800,000. The Director then reached out to the next preferred firm to follow up on price and availability. That firm was Rosenbauer. Rosenbauer provided a demonstration vehicle for the Department to review. In discussion with the Public Safety Department, modifications were made to the specifications that lowered the price to \$704,500. Further, the lead time for the Rosenbauer apparatus is only 18 months as opposed to 44 months.

With the more competitive pricing and much quicker build time, it is the opinion of the Public Safety Department and City Administration that the Rosenbauer apparatus is in the best interest of the City. Rosenbauer has provided a draft copy of a Purchase Agreement. This Agreement has been reviewed by the City Attorney.

The financial implications to the City are basically the same. We had planned to set aside \$70,000 to build up a down payment finance the rest at the same annual amount until the apparatus was paid. Essentially, we were paying

\$70,000 a year for 10 years for the apparatus. We can still pay the same, amount annually, just taking ownership of the apparatus earlier.

No payment is required as this time. Approval of the attached purchase agreement will commence the construction of the apparatus with payment to be made upon delivery. They City will have finance options through the manufacturer or can arrange private financing at that time.

RECOMMENDATION – be it so resolved that the City Commission approves and authorizes the City Manager to execute the Purchase Agreement a Rosenbauer Pumper with Rosenbauer Commander chassis per the terms and specifications of the contract dated June 1, 2023 in an amount not to exceed \$704,500.

Huntington Woods, MI
12755 W 11 Mile Road
Huntington Woods, MI 48070



Date: June 1, 2023

We hereby propose and agree to furnish, after your acceptance of this proposal and the proper execution by the Huntington Woods, MI, hereinafter called the Buyer and an officer of Rosenbauer South Dakota, LLC, hereinafter called the Company, the following apparatus and equipment.

One (1) Rosenbauer Pumper, complete with Rosenbauer Commander chassis per attached specifications.	\$704,500.00 each
--	-------------------

Gross due upon completion and delivery total

TOTAL	\$704,500.00
--------------	---------------------

All of which are to be built in accordance with the specifications, clarifications and exceptions attached, and which are made a part of this agreement and contract.

DELIVERY:

The estimated delivery time for the completed apparatus, is to be made 545 days after receipt of and approval of this contract duly executed, (chassis and (or) major components must arrive within 455 days or delivery may be extended), subject to all causes beyond the Company's control. The quoted delivery time is based upon our receipt of the specified materials required to produce the apparatus in a timely manner. "Delivery" means the date company is prepared to make physical possession of vehicle available to customer.

CONTRACT CHANGES:

After execution and acceptance of this Contract, the Buyer may request that the Company incorporate a change to the Products or the Specifications for the Products by delivering a Change Order to the Company; provided, however, that any such Change Order must be in writing and include a description of the proposed change sufficient to permit the Company to evaluate the feasibility of such Change Order. Within seven (7) working days of receipt of a Change Order, the Company will inform the Buyer in writing of the feasibility of the Change Order, the earliest possible implementation date for the Change Order, of any increase or decrease in the Purchase Price resulting from such Change Order, and of any effect on production scheduling or delivery resulting from such Change Order. The Company shall not be liable to the Buyer for any delay in performance or delivery arising from any such Change Order. Purchase Price may be modified only by mutual written agreement of the Parties because of changes to the Apparatus required or requested by the Buyer during the construction process pursuant to Appendix C, Change Order Policy. Any changes in the Purchase Price resulting from changes to the Apparatus required or requested by the Buyer during the construction process shall be stated in the Change Order signed by both parties. Additional Changes: If various state or federal regulatory agencies (e.g. NFPA, DOT, EPA) require changes to the specification and/or the product that result in a cost increase to comply therewith this cost will be added to the Purchase Price to be paid by the customer.

FORCE MAJEURE:

The Company shall not be responsible nor deemed to be in default on account of delays in performance due to causes which are beyond the Company's control which make the Company's performance impracticable, including but not limited to civil wars, insurrections, strikes, riots, fires, storms, floods, other acts of nature, explosions, earthquakes, accidents, any act of government, delays in transportation, inability to obtain necessary labor supplies or manufacturing facilities, allocation regulations or orders affecting materials, equipment, facilities or completed products, failure to obtain any required license or certificates, acts of God or the public enemy or terrorism, failure of transportation, epidemics, quarantine restrictions, failure of vendors (due to causes similar to those within the scope of this clause) to perform their contracts or labor troubles causing cessation, slowdown, or interruption of work.

www.rosenbaueramerica.com

info@rosenbaueramerica.com

ROSENBAUER SOUTH DAKOTA, LLC
100 THIRD STREET
P.O. BOX 57
LYONS, SOUTH DAKOTA 57041
P: 605.543.5591

ROSENBAUER MINNESOTA, LLC.
5181 260TH STREET
P.O. BOX 549
WYOMING, MINNESOTA 55092
P: 651.462.1000

ROSENBAUER MOTORS, LLC.
5190 260TH STREET
P.O. BOX 549
WYOMING, MINNESOTA 55092
P: 651.462.1000

ROSENBAUER AERIALS, LLC.
870 SOUTH BROAD STREET
FREMONT, NEBRASKA 68025
P: 402.721.7622



APPENDIX C CHANGE ORDER POLICY

This change order policy is intended to reflect the increased cost of changes which result in delayed deliveries, confused paperwork, poor production flow and increased potential of trucks being built to incorrect specifications. With your cooperation, changes can be kept to a minimum which means we will be able to reduce lead times, increase production and maintain costs which will benefit all of us.

Our objective is accurate, high quality and on-time deliveries exceeding our customer expectations.

Changes any time after the order is received may delay the quoted delivery date. Significant design or component changes will have the largest impact on the schedule and quoted delivery date. Changes that occur later in the process will also have the largest impact on the schedule and quoted delivery date.

All time fences are reference to contract execution date if not otherwise stated.

Change Window #1

All changes will be priced at standard pricing and specials will be priced through our normal process. Significant changes made to the vehicle during this time period may result in a delivery extension.

RBM Chassis 0-60 days
RBA Aerial 0-60 days
Rosenbauer Body 0-60 days

Change Window #2

All changes are subject to a 25% mark-up, as well as a \$250.00 change order processing fee. All changes are subject to factory review and may be denied due to engineering or lead time issues.

RBM Chassis 61-75 days
RBA Aerial 61-75 days
Rosenbauer Body 61-120 days

Change Window #3

All changes are subject to a 50% mark-up, and 50% restocking fee on deleted items, as well as a \$250.00 change order processing fee. All changes are subject to factory review and may be denied due to engineering or lead time issues. No major components can be changed at this time; major components are considered engine, transmission, axles, suspension, cab, frame (wheelbase), seats, water pump and water tank.

RBM Chassis 76-120 days
RBA Aerial 76-120 days
Rosenbauer Body 121-180 days

Change Window #4

Changes are not recommended at this time. Any changes requested will be priced on a time and material basis, as well as a \$500.00 change order processing fee. Any changes requested, and that are quoted to the customer, must be approved by the customer within three days or they will not be valid.

RBM Chassis After 120 days
RBA Aerial After 120 days
Rosenbauer Body After 180 days

**Note: Any late change orders that are factory driven will be done at cost and no additional mark up or penalties will apply.*

BUYER INITIALS: _____

www.rosenbaueramerica.com

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P. 402.721.7622



PAYMENT TERMS:

Final payment for the apparatus shall be made at time of delivery or pick up of the completed vehicle. It is the responsibility of the Buyer to have full payment ready when the apparatus is complete and ready to deliver. If payment is delayed or delivery is delayed pending payment, a daily finance and storage fee may apply. Upon delivery of the apparatus or upon pickup of the apparatus by the Buyer, the Buyer agrees to provide all liability and physical damage insurance. It is further agreed that if on delivery and testing, any defects should develop, the Company shall be given reasonable time to correct changes. Guarantee of the chassis is subject to the guarantee of the chassis manufacturer. *NOTE: upon final inspection at the factory for pick-up or delivery, the Buyer will need to supply a Certificate of Insurance and full payment prior to release of the vehicle, unless prior arrangements for vehicle's release have been made.

TITLE:

The Apparatus shall always be the property of the Company until it is delivered to the Buyer pursuant to the terms of this agreement. The Company shall bear the sole responsibility and risk for destruction, loss or damage to the apparatus, or any portion of the Apparatus, through the date and time it is delivered to the Buyer. The Company shall deliver good and merchantable title to the Apparatus at the time it is delivered to the Buyer. The Buyer shall bear the sole responsibility and risk for destruction, loss or damage to the Apparatus upon the date and time it takes delivery of the Apparatus.

PIGGY BACK ORDERS:

The Company, at its sole discretion, will allow the terms of the contract to be extended to both the Buyer, as well as to other Municipal, State, or Federal agencies for similar unit(s). The Company will allow tag on / additional orders for up to three (3) years from the date of contract execution. To facilitate pricing, the Company will quote the original price plus manufacturer's price increases or Producer's Price Index (PPI) whichever is greater as it applies to either Fire Apparatus and/ or commercial heavy truck industries.

MISCELLANEOUS PROVISIONS:

This agreement shall be construed in accordance with the laws of the State of South Dakota. The parties agree that any litigation arising from or in connection with any dispute between the parties under this agreement shall be venue in South Dakota. The parties agree that this agreement bears a rational relationship to the State of South Dakota, and they consent to the personal jurisdiction of such state and further consent and stipulate to venue in the above described court.

The amount in this proposal shall remain firm for a period of 30 days from the date of same.

Respectfully submitted,

Buyer:

We accept the above proposal and enter into contract with signature below.

Dealer: Emergency Vehicles Plus

Sales Rep: 
Bill Sedlacek

Title:

Title:

Date

After company receipt of this document signed by the Buyer, the document will be reviewed and upon approval, countersigned by the Company thereby putting the document in force.

Rosenbauer South Dakota, LLC

Title:

Date

www.rosenbaueramerica.com

info@rosenbaueramerica.com

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870 SOUTH BROAD STREET
FREMONT, NEBRASKA 68025
P. 402.721.7622



To: Honorable Mayor and City Commission
From: Chris D. Wilson, City Manager
Date: June 6, 2023
Subject: July 4th Fireworks Display

The City has retained Pyrotecnico for our annual July 4th fireworks show this year. The fireworks will be on the traditional night of Tuesday, July 4th. Attached for your approval is the application to the State Bureau of Fire Services that needs to be approved by the local governing body.

Pyrotecnico will be producing a show of roughly 22 minutes in length. I have asked that they avoid the use of the loudest "boomers" due to the proximity of the zoo. They have agreed and are tailoring the show to our community. The show will begin around 10:00 that evening.

City Administration has met with representatives of Rackham to procure the location for the display and made arrangements for set up for that day. A map showing the location of the firing area and the safety perimeter are included for your review. This set up differs from the 2022 set up and is consistent with the setups used prior to 2020.

Pyrotecnico has included a certificate of liability insurance naming the City and Rackham as additional insured.

RECOMMENDATION ...be it so resolved that City Commission approve and authorizes the City Manager submit the required license application to the Bureau of Fire Services for a fireworks show to be held on July 4, 2023.

2023 Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY
OF CITY, VILLAGE OR TOWNSHIP
BOARD ONLY

DATE PERMIT(S) EXPIRE:

Authority: 2011 PA 256

The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.

TYPE OF PERMIT(S) (Select all applicable boxes)

- ☐ Agricultural or Wildlife Fireworks ☐ Articles Pyrotechnic ☒ Display Fireworks
- ☒ Public Display ☐ Private Display
- ☐ Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

NAME OF APPLICANT Pyrotecnico Fireworks, Inc.		ADDRESS OF APPLICANT 299 Wilson Rd, New Castle, PA 16101	AGE OF APPLICANT 18 YEARS OR OLDER X YES <input type="checkbox"/> NO
NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER Stephen Vitale		ADDRESS PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER 299 Wilson Rd, New Castle, PA 16101	
IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT) Michael Falk		ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT) 4369 E Summit Woods Dr NE, Rockford, MI 49341	TELEPHONE NUMBER 616.427.0377
NAME OF PYROTECHNIC OPERATOR Brennen Rauch		ADDRESS OF PYROTECHNIC OPERATOR 4369 E Summit Woods Dr NE, Rockford, MI 49341	AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER X YES <input type="checkbox"/> NO
NO. YEARS EXPERIENCE 11 years	NO. DISPLAYS 30+ displays	WHERE Michigan	
NAME OF ASSISTANT Steve Rauch		ADDRESS OF ASSISTANT 4369 E Summit Woods Dr NE, Rockford, MI 49341	AGE OF ASSISTANT 18 YEARS OR OLDER X YES <input type="checkbox"/> NO
NAME OF OTHER ASSISTANT Sara Cadwallader		ADDRESS OF OTHER ASSISTANT 4369 E Summit Woods Dr NE, Rockford, MI 49341	AGE OF OTHER ASSISTANT 18 YEARS OR OLDER X YES <input type="checkbox"/> NO
EXACT LOCATION OF PROPOSED DISPLAY Rackham Golf Course, 10100 W 10 Mile Rd, Huntington Woods MI 48070			
DATE OF PROPOSED DISPLAY July 4, 2023		TIME OF PROPOSED DISPLAY Dusk – Approx. 10:10 pm	
MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT No storage necessary, delivered on date of display			
AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT) \$5,000,000.00		NAME OF BONDING CORPORATION OR INSURANCE COMPANY Britton-Gallagher & Associates	
ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY One Cleveland Center, Floor 30; 1375 East 9 th Street, Cleveland, OH 44114			
NUMBER OF FIREWORKS	KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)		
Approximately 1600	Aerial display shells ranging in size from 2 inches to 6 inches in diameter		
SIGNATURE OF APPLICANT 		DATE February 7, 2023	

Bureau of Fire Services
P.O. Box 30700
Lansing, MI 48909
(517) 241-8847

Authority: 1988 PA 358	The Department of Energy, Labor & Economic Growth will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, material status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the American with Disabilities Act, you may make your needs known to this agency.
Compliance: Voluntary	
Penalty: Permit will not be issued	

This permit is not transferable. It authorizes the resident wholesale dealer or jobber named below to have in his or her possession fireworks of any type, for sale only to holders of permits for public display or agriculture control.

☒ PUBLIC DISPLAY

☐ AGRICULTURAL PEST CONTROL

Issued To Pyrotecnico Fireworks, Inc.		Age (18 or over) Yes
Address 4369 E Summit Woods Dr NE, Rockford, MI 49341		
Name of Organization, Group, Firm, or Corporation City of Huntington Woods, MI		
Address 26815 Scotia Rd, Huntington Woods MI 48070		
Number and Types of Fireworks Approximately 1600 aerial display shells ranging in size from 2 inches to 6 inches in diameter.		
Exact Location of Display Rackham Golf Course, 10100 W 10 Mile Rd, Huntington Woods MI 48070		
City, Village, Township City of Huntington Woods, MI		Date July 4, 2023
Bond or Insurance Filed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		Time Dusk – Approx. 10:10 pm
		Amount \$5,000,000.00

Issued by action of: ☐ Council ☐ Commission ☐ Board of the

☐ City ☐ Village ☐ Township of _____
(Name of City, Village, Township)

on the _____ day of _____,

(Signature and Title of Council/Commission/Board Representative)

Instructions for Application for Fireworks Other Than Consumer or Low Impact

Applications shall be submitted to the legislative body of a city, village or township board. A permit may be issued as a result of official action by the legislative body. A permit shall be valid only for use within the limits of the jurisdiction of the legislative body of a city, village or township board.

1. Type of Permit – check all boxes that may apply to the type of permit needed. You may select several permit types depending on your fireworks display. You may check with your legislative body of a city, village or township board for assistance when making your selection. Please review the following definitions to determine which type of permit to select:
 - Agricultural or Wildlife Fireworks – devices distributed to farmers, ranchers, and growers through a wildlife management program administered by the US Department of Interior or Michigan DNR.
 - Articles Pyrotechnic – 1.4G fireworks for professional use only that is classified as UN0431 or UN0432.
 - Display Fireworks – 1.3G fireworks for professional use only
 - Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes – devices with a combination of chemical elements or compounds capable of burning independently of the oxygen of the atmosphere and designed and intended to produce an audible, visual, mechanical or thermal effect for pest or animal control.
 - Public Display – a fireworks display that is open to all persons for viewing.
 - Private Display – a fireworks display that is not open to the general public for viewing.
2. Name of applicant – list the name of the applicant. The applicant may be a person representing an organization, group, firm or corporation, or self. If the applicant is also the operator, enter the same name in the operator's section.
3. Address of applicant – complete the address of the applicant; include the street address, city, state and zip code.
4. Name of person or resident agent representing corporation, LLC, DBA or other – list the name of the person or resident agent that represents the corporation, LLC, DBA or other.
5. Address of person or resident agent that represents the corporation, LLC, DBA or other – list the address of the person or resident agent representing the corporation, LLC, DBA or other.
6. Non-resident applicant – list the name of the non-resident applicant. A non-resident applicant shall appoint a Michigan attorney or Michigan resident agent in writing to be the applicant's legal representative upon whom all service of process in any action or proceeding may be served.
7. Name of pyrotechnic operator – list the name of the pyrotechnic operator. The pyrotechnic operator is the person in charge of the display. The legislative body of a city, village or township board shall rule on the competency and qualifications of the operator before granting a permit and may require an affidavit from the applicant as to the operator's experience, former pyrotechnic accidents, criminal record, sobriety, etc.
8. Address of pyrotechnic operator – list the address of the pyrotechnic operator; include the street address, city, state and zip code.
9. Age of the pyrotechnic operator – list the age of the pyrotechnic operator; the operator must be 18 years of age or older.
10. Name of assistant – list the name of the assistant to the pyrotechnic operator;
11. Address of assistant – list the address of the assistant; include the street address, city, state and zip code. If there is more than one assistant, please list additional assistants on a separate sheet and include the address and age of those additional assistants.
12. Age of assistant – list the age of the assistant to the pyrotechnic operator; the assistant must be 18 years or older.
13. Name of other assistant – list the name of other assistant to the pyrotechnic operator.
14. Age of other assistant – list the age of the assistant to the pyrotechnic operator; the assistant must be 18 years or older.
15. Exact location of proposed display – list the address of the exact location of the proposed fireworks display.
16. Date of proposed display – indicate the date of the proposed fireworks display; only one display date can be used per application.
17. Time of proposed display – indicate the time of the proposed fireworks display.
18. Manner and place of storage – indicate the manner and place of storage within the legislative body of a city, village or township board of fireworks that are ready for display, just prior to the display in the area of exhibition. The legislative body of a city, village or township board shall obtain approval from the local fire authorities of the manner and place of storage before any permit is issued.

19. Amount of bond or insurance - the issuing legislative body of a city, village or township board shall set the amount of and proof of bond or insurance for the protection of the public to satisfy claims for damages to property or personal injuries arising out of any act or omission on the part of the person, firm or corporation, or any agent or employee of the applicant. The applicant shall assure the bond or insurance required is provided.
20. Name of bonding corporation or insurance company – provide the name of the bonding corporation or insurance company for which the bond was issued through.
21. Address of bonding corporation or insurance company – list the address of the bonding corporation or insurance company; include the street address, city, state and zip code.
22. Number of fireworks and kind of fireworks to be displayed– indicate the total amount of fireworks proposed for the display or use and a description of the type of fireworks for display; such as 10 aerial bombs, 30 aerial rocket bursts, etc.
23. The application is valid for the calendar year in which the application was received and permit was issued.
24. Permit fees shall be established by the legislative body of a city, village or township board and shall be submitted to and retained by legislative body of a city, village or township board.
25. Permitting will be in compliance with the Michigan Fireworks Safety Act, PA 256 of 2011, MCL 28.466, Section 16.
26. **Mail the application to the legislative body of a city, village or township board within the location jurisdiction of the display.** DO NOT mail the application to the Bureau of Fire Services (BFS). If mailed to the BFS, it will be returned to the sender.

Huntington Woods, MI – Rackham Golf Course
10100 W 10 Mile Rd, Huntington Woods MI 48070

Pyrotecnico Fireworks Inc.
6/12/2023 Michael Falk



Launch Location

Setup area: 60' X 60'

Radius from setup area: 500'

SOCRRA Agenda Item #7

Community Partners in Recycling & Waste

Berkley • Beverly Hills • Birmingham • Clawson • Ferndale • Hazel Park • Huntington Woods • Lathrup Village • Oak Park • Pleasant Ridge • Royal Oak • Troy

May 2, 2023

Heidi Barckholtz
City Clerk
City of Huntington Woods
26815 Scotia Road
Huntington Woods, MI 48070

Subject: Appointment of Representative & Alternate

Dear Ms. Barckholtz:

Article VII of the Articles of Incorporation of SOCRRA provides that each municipality shall annually appoint a representative and an alternate to the Board of Trustees. This representative shall serve during the next fiscal year following his appointment and/or until his successor is appointed.

The present representative and alternate representative for the City of Huntington Woods are as follows:

Representative

C. Wilson

Alternate

R. Fortura

It is requested that the City Commission, by resolution, appoint a representative and alternate representative to represent the City of Huntington Woods on the Board of Trustees of SOCRRA for the fiscal year beginning July 1, 2023.

Please forward a certified copy of this resolution to SOCRRA, 3910 W. Webster Road, Royal Oak, MI 48073-6764.

Very truly yours,



Jeffrey A. McKeen, P.E.
General Manager

JAM/cf



Agenda Item #8

* Berkley * Beverly
* Clawson * Huntington Woods * Eastland Village * Pleasant Ridge
* Royal Oak * Southfield * Southfield Township

May 9, 2023

Heidi Barckholtz
City Clerk
City of Huntington Woods
26815 Scotia Road
Huntington Woods, MI 48070

Subject: Appointment of Representative & Alternate

Dear Ms. Barckholtz:

Article VII of the Articles of Incorporation of the Southeastern Oakland County Water Authority provides that each municipality shall annually appoint a representative and an alternate to the Board of Trustees. This representative shall serve during the next fiscal year following his appointment and/or until his successor is appointed.

The present representative and alternate representative for the City of Huntington Woods are as follows:

Representative

Alternate

R. Fortura

C. Wilson

It is requested that the City Commission, by resolution, appoint a representative and alternate representative to represent the City of Huntington Woods on the Board of Trustees of the Southeastern Oakland County Water Authority for the fiscal year beginning July 1, 2023.

Please forward a certified copy of this resolution to the Southeastern Oakland County Water Authority, 3910 W. Webster Road, Royal Oak, MI 48073-6764.

Very truly yours,

Jeffrey A. McKeen, P.E.
General Manager

JAM/cf



Agenda Item #9

MANAGER'S MEMO

To: Honorable Mayor Paul; City Commission
From: Chris D. Wilson, City Manager
Date: June 14, 2023
Subject: Public Safety Officer (PSO) Labor Negotiations

Pursuant to MCL 15.268(c) I am recommending that the Commission go into closed session to discuss the status of the labor negotiations with the Public Safety Officers Union.

RECOMMENDATION – that the Commission convene in closed session pursuant to MCL 15.268(c) to discuss labor negotiations with the Public Safety Union