

**HUNTINGTON WOODS PARKS AND RECREATION  
ADVISORY BOARD MINUTES - DRAFT  
Tuesday, September 20, 2022  
7:30 pm Gillham Recreation Center – Multi-purpose Room**

**Members Present:** J. Steinhart, L. Field, K. Tarnopol, J. Aisen, J. Egan, R. Serman  
**Staff Present:** T. Shanley

- I. Call to Order by K. Tarnopol at 7:30pm
- II. Approval of Agenda for September 20, 2022 – Motion – J. Egan; Second – J. Aisen
- III. Approval of Minutes from June 29, 2022 – Motion – J. Egan; Second – J. Steinhart
- IV. Correspondence - None
- V. Items of Business
  - a. Update – Student Representatives – Board Openings
    - i. Logan Field is the new student representative on the Board.
    - ii. There is an additional student representative opening and interested teens can contact City Hall for a Citizen Interest Form.
  - b. Photos at Pool Update
    - i. City attorney said that photos cannot be taken at open swim.
    - ii. Wording about photos at city events in the Hometown Herald was updated to align with recommendations from the City attorney.
  - c. Burton Track Project Update
    - i. Track repair will start October 17<sup>th</sup> and continue for two weeks. Notification will be sent out to city residents by email and social media. Board recommended that communication include information on tree removal and replacement.
  - d. Continued discussion – Public Communication/Social Media
    - i. Tabled for future conversations with city communications director. Board asked for an update on hiring of city communications director at next board meeting.
  - e. Clean the Parks/Community Clean-up discussion – possible event
    - i. Board recommended restarting the park beautification/clean-up program in the spring with a focus on one or two parks. Board asked for alignment with the Adopt a Park Program so as not to duplicate efforts.
  - f. Donation with Purpose Program
    - i. Board recommended a formal program for donating a tree, bench, picnic table, etc as part of a way for residents to honor or memorialize people while raising funds for Parks and Rec.
  - g. Short term Goals for P&R Advisory Board

- i. T. Shanley identified short term goals as HWMC auction requests, improved promotion of outdoor exercise equipment, improved newsletters, upcoming start new Master Plan process

VI. Department Update

- a. Pool
  - i. 3,161 memberships and a total of 21,449 scans of people
  - ii. Staff shortage despite approval to hire starting at age 15
  - iii. Arrangement implemented with Pleasant Ridge for pool access when HW could not open due to staffing shortage
- b. Camp
  - i. Fruit Camp - 428 campers, 91 LITs
  - ii. Specialty Camps – 183 campers
- c. 4<sup>th</sup> of July Float Contest – block party was given as the prize for best float and well received by winning block
- d. Upcoming events include VIP Dance (100 people registered to date) and Hay Day

VII. Public Participation - None

VIII. Plan of Action for Next Meeting

- a. Election of Board Secretary
- b. Board Recommendations for HWMC Auction Funding Request
- c. Annual Report from Adopt-a-Park Lead
- d. Update on “Donation with a Purpose” Program Launch

IX. Board Member Comments

- a. J. Steinhart – Thanked Parks and Rec for allowing Burton PTA to use the pool concession stand for a fundraiser and recommended that more groups be allowed to follow suit if the city cannot staff the stand next summer. Suggested that a tree be removed from Peasley Park because it looks dead. Asked if different water fountain equipment can be installed at Burton Field since the current fountain is repeatedly vandalized. Asked for feedback on having a citywide meeting of boards and commissions for annual networking and training.
- b. L. Field – Recommendation to tap National Honor Society at Berkley High School to find student volunteers for Parks and Rec events
- c. J. Egan – Recommended that field drainage be addressed during track repair but T. Shanley said it is not in scope for now. Asked for update on 2023 4<sup>th</sup> of July fireworks. T. Shanley said that vendor is confirmed and will report back with date of fireworks. Suggested “winterfest” event and T. Shanley will see if staff can still restart event at ice rink. Asked about holiday lighting and T.

Shanley said that there cannot be a tree lighting because of religious connotation.

- d. J. Aisen – Informed members that City Advisory Boards cannot make motions for policy changes, as was done during the June meeting. Asked if concerts in the park will return to Scotia Park. T. Shanley said that some concerts will be at Scotia Park in 2023.
- e. R. Serman – Announced that she is moving out of state and her board seat will be open. Suggested a kid-friendly new family reception in addition to the new resident reception. Recommended securing company sponsorships for city events.

X. Adjournment by K. Tarnopol at 8:55pm