

MIINUTES
Huntington Woods Library Advisory Board
Meeting Date: Monday, January 16, 2023

Present: Deb Hemmye, Beth Applebaum, Stacey Stutcher, Mary Foreman, Nina Abrams, Angela Povilaitis, Bridget McKinley, Manjula Kaza-Egan, Marty Ferman

- I. Call to Order-7:05 p.m.
- II. Approval of minutes of November 21, 2022 meeting -Approved
- III. Introduction of new Board member Angela Povilaitis-Welcome!
- IV. Friends of the Library liaison report: Marty Ferman
 - Pop Up Book Sale in December was a success. Another one is scheduled in February. Books are selling well from the new Friends area/display.
 - Marty provided a summary of the Friends 2022 revenues and expenses.
- V. Librarian's report by Director Deb Hemmye.
 - a. Library Survey: Deb reported on the status of the Survey. A Draft will be sent to all the Board members for review and comment.
 - b. State Aid: Deb provided an explanation of the State Aid process and reporting process, including a breakdown of information that has been provided to the State of Michigan. The information includes usage statistics, library visits, circulation and loans during fiscal year 2020-1 and 2021-2. The process has been completed. There was a discussion about State Aid.
 - c. Library HVAC request to City Council. Deb has been working with the City Manager Chris Wilson for upgrades and reported that he has been supportive. However, it is up to the HW City Council to approve the allocation of funds.
 - d. Spine labels on Adult Fiction collection. Deb was happy to report that the work of adding spine labels to the Adult Fiction collection is underway.
 - e. Fish tank update. Improvements to the fish tank *will* happen—stay tuned.
 - f. New shelving. There was a discussion about the need for new shelving and the options for replacing the shelves. There was also a discussion about consulting a space planner prior to purchasing any new shelving.

g. (Added) New website for the Library. Library is in the process of upgrading its website. There was a discussion about the desired content and appearance of the new site.

V. Public Participation-None.

VI. Comments-There was a discussion about the Library's history of holding an MLK event/program on the day of the legal holiday. The Board unanimously supported bringing back that programming next year.

Next Meeting is February 20.

The Library Advisory Board meets at 7 p.m. on the third Monday of each month in the Friends Room on the lower level of the library.

Adjournment -8:15 pm

Minutes prepared by Beth E. Applebaum