

MIINUTES
Huntington Woods Library Advisory Board
Meeting Date: Monday, November 21, 2022

Present: Deb Hemmye, Beth Applebaum, Stacey Stutcher, Mary Foreman, Judy Schram, Nina Abrams, Steve Pollack,

- I. Call to Order-7:05 p.m.
- II. Approval of minutes of October 17, 2022 meeting -Approved
- III. Friends of the Library liaison report: Judy Schram
 - Pop Up Book Sales are scheduled for Thursday, Dec 1 (noon-8:30) and Saturday, December 3 (10:30-4:30).
 - Books are selling well from the new Friends area/display.
 - Friends are in the process of planning a social event for all members. There was input from the LAB on ideas.
 - (This led to a side discussion on the pros and cons of bringing in authors for library sponsored programs.)
- IV. Librarian's report
 - a. Library Survey: Tabled for later discussion.
 - b. Tech update: Deb Hemmye provided information about the continuing technology issues faced by the Library on a daily basis, including (but not limited to) nonfunctioning workstations, security software glitches, WIFI problems. These are chronic unacceptable tech problems at the Library that frequently interfere with staff functions and Library activities. Deb is working with the City Manager Chris Wilson for upgrades and reported that he has been supportive. Deb received authorization to switch the library internet provider to TLN, which should be a huge help in resolving many of the issues.

In addition, the Library HVAC system is scheduled to be upgraded.
 - c. Deb Hemmye advised the Board of an ongoing issues with the cleaning service contracted by the City of Huntington woods. The City is looking for a new service.
 - d. Fish Tank-no updates.
 - e. PSAT test program. The program is set to go in January.

f. Library Statistics-Deb Hemmye presented a report on usage statistics. There was a discussion about the door counter statistics and adjusting Library hours.

g. New Board Members-There was a discussion about the vacancies on the Board and process for filling them.

h. (Added). Weeding policy and practices. There was a general discussion on this topic.

V. Public Participation-None.

VI. Comments-December meeting is cancelled.

Next Meeting is January 16, 2023.

2023 Meetings:

The Library Advisory Board meets at 7 p.m. on the third Monday of each month in the Friends Room on the lower level of the library.

January 16

February 20

March 20

April 17

May 15

June 19

July 17

August - No Meeting

September 18

October 16

November 20

December - No Meeting

Adjournment -8:10 pm

Minutes prepared by Beth E. Applebaum