

CITY OF HUNTINGTON WOODS, MICHIGAN

Application for **SITE PLAN REVIEW**

(248) 581-2641 Fax: (248) 541-3102

FOR OFFICE USE ONLY

APP # _____

DATE FILED: _____

FEE: _____

The completed application, ten (10) copies of the proposed plans (see checklist for listing of all items to be included) and a check made out to the 'City of Huntington Woods'.

- \$300 Residential Building Additions
- \$400 New Residence
- \$500 Commercial Building
- \$150 Parking lot or Semi-circular driveways (Not associated with new construction)
- \$200 Engineering Plan Review (required for all new buildings and other construction as determined by the Planning Department)

The completed application shall be submitted to the City offices at **least 20 days** prior to the date of the Planning Commission meeting when site plan review will take place.

Applicant: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____
(Business) (Home) (Cell)

E-mail: _____

If the applicant is NOT the owner, attach a **signed and notarized statement** from the owner that the applicant is officially acting on the owner's behalf. Include the owner's address and telephone number.

Location of the property: _____

Legal Description: _____

Sidwell Number: 25 - _____ - _____ - _____

Zone District: _____

Lot Size: _____ sq. ft.

Lot Width (front measurement): _____ sq. ft.

Finished Building Height: _____ ft. _____ inches _____ in stories

Proposed Setbacks: _____ front _____ rear _____ side _____ side

Existing Building Size: _____ sq. ft. (as measured from the building plans)

***** CONTINUE TO BACK PAGE FOR REQUIRED SIGNATURES*****

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Existing Building Size: _____ sq. ft. (as published in the Valuation Records of the City)

Finished Building Size: _____ sq. ft.

Existing Lot Coverage: _____ sq. ft. _____ % of total lot size

Proposed Lot Coverage: _____ sq. ft. _____ % of total lot size

Existing Garage Size: _____ sq. ft.

Proposed Garage Size: _____ sq. ft.

Description of project: _____

I have read Chapter 40 of the Huntington Woods City Code and have supplied all the required information. I understand that failure to submit the completed application and all items on the checklist by the deadline date **will** result in delay of my application until the items are submitted. For new buildings, an "as-built" survey showing all dimensions and grades will be required before final inspection is made by the Building Department. My signature on this application grants permission for Planning Commissioners and City staff to make an on-site inspection of my property for the purpose of gaining a better understanding of my request.

Signature of Applicant

Date

DECISION: The site plan was approved/ denied on : _____
Date

Admin. Signature

Conditions of Approval: _____

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