



City of Huntington Woods
DEPARTMENT OF PUBLIC SAFETY

ANNUAL REPORT
2020

Andrew L. Pazuchowski
DIRECTOR OF PUBLIC SAFETY



PREFACE

The information contained herein is for public record and has been complied for dissemination as required by the Charter and Ordinances of the City of Huntington Woods. The report itself is distributed to the City Manager, members of the City Commission, Public Safety personnel, and the media. In addition, a copy is available at the Public Safety Department for review during normal business hours, and on the city website (hwmi.org)



CITY OF HUNTINGTON WOODS DEPARTMENT OF PUBLIC SAFETY

ANDREW L. PAZUCHOWSKI, Director
12755 W. Eleven Mile Rd.
Huntington Woods MI, 48070



February 24th, 2021

Mrs. Amy Sullivan
City Manager
City of Huntington Woods
26815 Scotia Road
Huntington Woods, MI 48070

Dear Mrs. Sullivan,

On behalf of the members of the Department of Public Safety, I am pleased to present to you, Mayor Bob Paul, and the members of the City Commission the Annual Report for 2020. The report, through narrative, statistical comparison, and graphic description, identifies criminal occurrences, clearances and arrests. The report also indicates violations of local ordinances, identifies ambulance and fire responses, hazards, traffic statistics, programs and emphasizes major areas of public safety concern and involvement during 2020. In its entirety, the Huntington Woods Public Safety Department's annual report represents a record of occurrences and achievements, as well as shortfalls and problems yet to be resolved. As such, it creates a database to assist in planning and provides a means by which realistic goals and levels of service may be established for the years ahead.

The Public Safety Department has worked diligently during this past year to provide the best possible public safety services for the citizens of Huntington Woods. I am very proud of each and every one of our team members for their efforts, dedication, loyalty, and courage. Our Department faces new and unexpected challenges on a daily basis. I continued to focus on increasing residential patrol time, encouraging positive community relations, and fostering a good working relationship with area public safety departments.

In addition, our Department continues to provide the following services for are residents: NIXLE notification, Child Safety Seat Inspections, Kind-Call for seniors, residential Knox-Box installation, Safe Haven location for Craigslist transactions, Home Fire/Safety Inspections, and Prescription Drug Drop-Box. Some of the aforementioned services were limited due to the COVID-19 pandemic.

The total number of crimes reported for 2020 was 80, compared to 109 for 2019. Index crimes, which are a subset of the total reported crimes and considered more serious, decreased 18 percent in 2020. The actual number of index crimes reported to the Department was 19, compared to 23 for the year 2019. Non-index crimes, which are the less serious category of offenses, also saw a significant decrease in 2020.

The number of non-index crimes reported to the Department was 61 in 2020, as compared to 86 in 2019. The total arrests for the year were 59. Our officers responded to 1,587 calls for service in 2020 involving criminal and non-criminal related runs.

The Detective Bureau prides itself on aggressive case investigation and the prosecution of the criminal element. The Public Safety Department has a close working relationship with area Departments and the Oakland County Prosecutor's Office. Our Detective Bureau is proud of the exceptionally high clearance rate for index offenses. This high clearance rate is a result of dedicated work by the patrol officers and Detective Bureau.

In 2020, the firefighting slightly increased from the totals in 2019. Our Department reported 239 (as compared to 230 for 2019) responses to the State of Michigan. Those responses include; dwelling fires, smoke investigations, fire alarms, utility hazards, fuel spills, and car fires.

As we move forward into the future, the Department of Public Safety is excited for the opportunity to embrace whatever challenges may arise. We are continually improving our procedures so that we can act quickly to provide our community with the high level of service they deserve. Every situation is important to us whether it is the protection of our young children in school, a business owner in need of assistance, an elderly resident in need of the friendly reassurance of a daily phone call from our dispatch staff, rescuing those who are trapped in a burning building, maintaining the safety of those who drive on our roads, or helping a stray dog who has lost his/her way home.

I am proud and honored to serve as the Director of Public Safety for the City of Huntington Woods and look forward to many years of continued service. I will lead the Department in a professional and courteous manner to the best of my ability.

I would like to thank Mayor Paul, members of the City Commission, and all of the citizens we serve for your continued support in our mission to maintain safety and improve the quality of life in the City of Huntington Woods.

*The annual Professional Standards Summary document prepared for, and provided to the Commission on Accreditation for Law Enforcement Agencies (CALEA) has been included and attached to this annual report. The Professional Standards Summary will be included for all future annual reports.

Sincerely,

Andrew L. Pazuchowski

Andrew L. Pazuchowski, Director
Department of Public Safety

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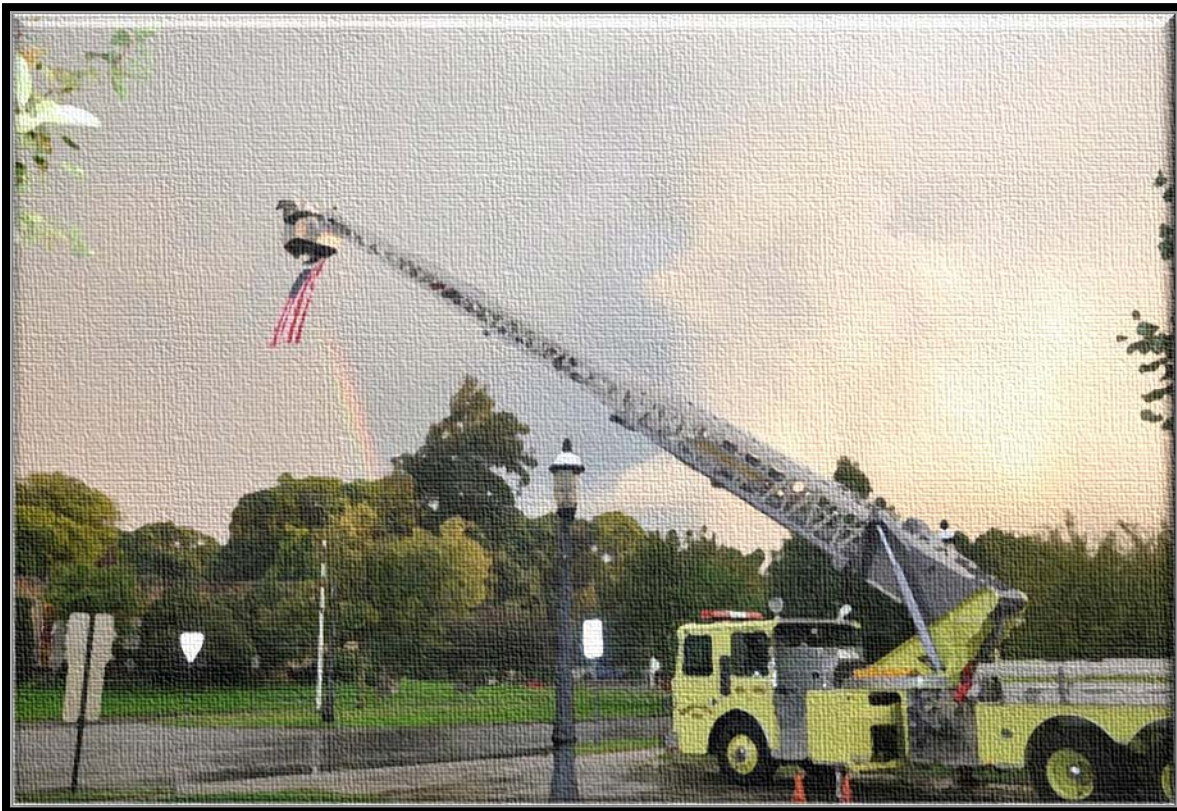
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MISSION STATEMENT

Our mission, both as a Department and as individual officers, is to provide exemplary public safety services to our residents, businesses, and to all who visit or travel through our community. We acknowledge that our effectiveness depends upon the acceptance of our authority and approval of our actions by the community. Toward that end, we constantly strive to reach the highest level of excellence in all that we do. We demand professional conduct from our officers and employees. We treat all people with respect and perform our duties in a fair, unbiased manner.

“Never Forget”



Annual Remembrance of the Twin Towers

September 11th, 2001

INTRODUCTION

Each year, the Huntington Woods Department of Public Safety prepares an annual report of crime statistics for the City of Huntington Woods, the Michigan Incident Crime Reporting (MICR), and the Federal Bureau of Investigation Uniform Crime Report (UCR). This data is compiled from offenses reported to the Department of Public Safety, monthly police reports, and individual crime incident reports.

The primary objective of this annual report is to provide a reliable set of criminal justice statistics for police administration, operations, and management. The localized study of crime data enables personnel to assess the influence of crime in areas, neighborhoods, and people. Similarly, crime statistics permit analysis among neighboring jurisdictions and with those of similar populations and other characteristics. A broad examination of the crime data allows individuals to view the nature and movement of crime, underlying changes, and fluctuations throughout the City of Huntington Woods, the State of Michigan, and the United States.

The Huntington Woods Department of Public Safety is committed to improving the reliability and validity of our crime reporting data. We are attempting to achieve this goal by study and analysis of major crime indexes and understanding the impact of classification revisions mandated by the State. As a result, some offense categories have decreased, while others have increased. Our efforts are to provide a reporting system that will be more accurate, valid, reliable, and compatible with State and Federal standards.



Various members of the Huntington Woods Department of Public Safety are pictured above.

HUNTINGTON WOODS DEPARTMENT OF PUBLIC SAFETY



Revised 9/2019



Director
of
Public Safety

Deputy Chief (Detective)

School Crossing Guards (Lt. Spencer)

Executive
Secretary

Records Clerk

Shift Lieutenant
24 Hour Shift

Shift Lieutenant
24 Hour Shift

Shift Lieutenant
24 Hour Shift

Shift Sergeant
24 Hour Shift

Shift Sergeant
24 Hour Shift

Shift Sergeant
24 Hour Shift

PSO
Day Shift

PSO
Day Shift

PSO
Day Shift

PSO
Afternoon Shift

PSO
Afternoon Shift

PSO
Afternoon Shift

PSO
Midnight Shift

PSO
Midnight Shift

PSO
Midnight Shift

Volunteer Fire Company (Lt. Bell)

DEPARTMENT PERSONNEL

DIRECTOR OF PUBLIC SAFETY

Andrew L. Pazuchowski

Deputy Director/Detective

Bill Cudney

Lieutenants

Billy Spencer

Ben Zawacki

Mark Bell

Sergeants

Jason Jordan

Jason Brockdorff

John DiJanni

Public Safety Officers

Todd Tyler

Dan Steeby

Clarence Bennett

Mike Nielsen

Joe Ajlouny

Jaclyn Siekierka

Jon Lences

Brian Luther

Tom Zberkot

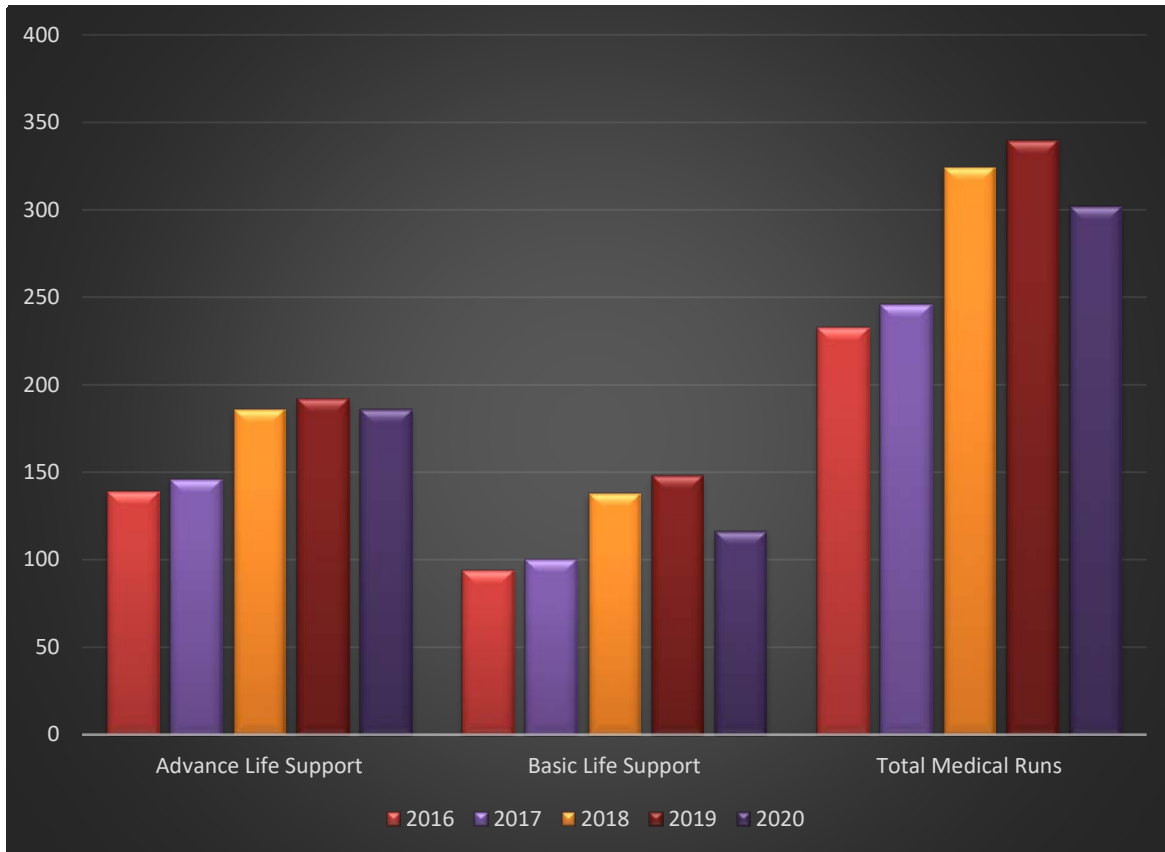
Clerk/Administrative Assistant

Lynn Wren

EMERGENCY MEDICAL SERVICES

The City contracts an advanced life support service with Alliance Mobile Health. They provide 24/7 advanced life support service to the City of Huntington Woods. Their vehicles are staffed with two licensed paramedics.

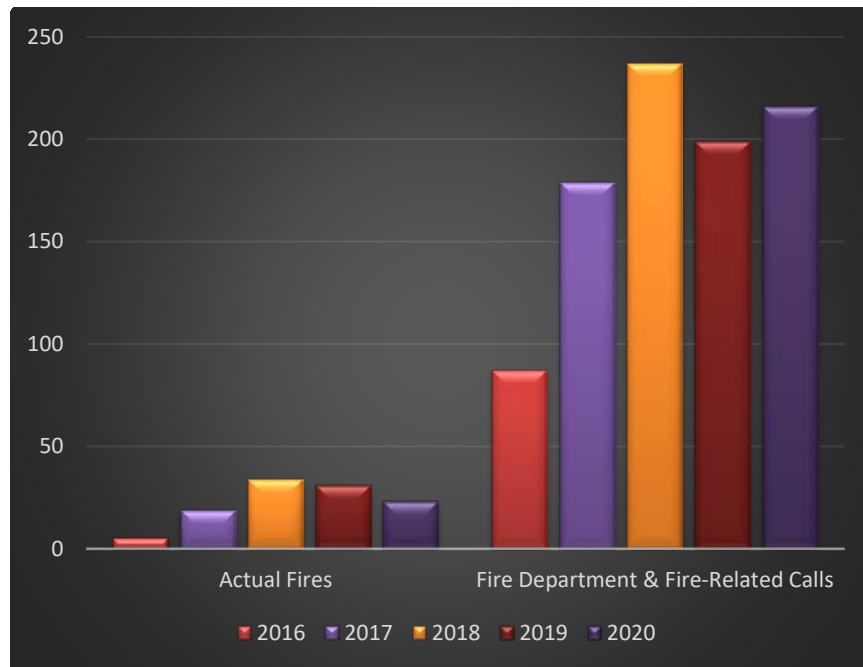
On every ambulance run, in addition to Alliance paramedics, two public safety officers respond. With enhanced technology and equipment, paramedics can begin advanced lifesaving procedures and transmit EKGs to area hospitals before the patient arrives. Also, all of our patrol vehicles are equipped with an Automatic External Defibrillator (AED), Naloxone (NARCAN) and Epinephrine.



	2016	2017	2018	2019	2020
Advance Life Support	139	146	186	192	186
Basic Life Support	94	100	138	148	116
Total Medical Runs	233	246	324	340	302

FIRE OPERATIONS

The Huntington Woods Department of Public Safety has a mutual aid agreement with the City of Berkley, the Village of Beverly Hills and the City of Oak Park. In 2020, the Huntington Woods Department of Public Safety requested mutual aid, or responded to mutual aid requests from the agencies listed above for 22 separate fire-related incidents. There were 23 actual fires for 2020. **Note:** In 2018, the Department (in cooperation with Oakland County CLEMIS) changed its fire reporting platform. With the implementation of the CLEMIS Fire Incident Reporting System (CFIRS), data is able to be more accurately classified and reported. The Department prides itself on its quick response to all emergencies.



	2016	2017	2018	2019	2020
Actual Fires	5	19	34	31	23
Fire Department & Fire-Related Calls	87	179	237	199	216

DETECTIVE BUREAU

The basic objective in the investigation of a crime is the arrest and conviction of the perpetrator. Once an offense comes to police notice, no single unit can be charged with every investigation because of the chance occurrence of crime and the necessity for its immediate investigation. Many will have a role, but the principal units will be the Patrol and Investigative Elements. The need for patrol service is continuous, thus responsibility for conclusion of certain specified classes of crimes by subsequent apprehension of criminals and the recovery of property should rest with the Investigative Element. The requirements of the investigative process demand that a separate division of the Police Department be given responsibility for providing a continuous investigation for those crimes which the Patrol Division cannot complete because of the restrictions of time and area.

In the Huntington Woods Public Safety Department, investigative responsibilities are assigned to the Detective Bureau. The Bureau is staffed by one Detective and assisted by another road patrol command officer. These two are veteran officers who have risen through the ranks of the Department by demonstrating certain attributes which lend themselves favorably to the investigative function of police work. These traits include, but are not limited to, knowledge of the law, thoroughness in case preparation, and the ability to interact with City, County, and Federal Prosecutors when cases are presented in court.

The Detectives receive highly specialized training in investigative techniques which include case preparation, evidence recognition and collection, interviewing, surveillance, photography, etc.

The Detective Bureau is also responsible for non-criminal investigations of an administrative nature. These include background investigations on all new hires to the Public Safety Department. Furthermore, the Detective Bureau conducts background investigations for liquor licenses, handgun registrations, and permits to carry handguns (CPL permits). Within the Department the Detective Bureau is assigned the responsibility of Internal Affairs which investigates any complaints lodged against members of the Public Safety Department by the public which we serve.

Finally, the Detective Bureau has another function - that being the collecting and assessing of "intelligence" information. Intelligence translates into the coalition of information concerning criminal activity in and about the community. Officers of the Detective Bureau must network throughout the state and beyond to expedite this intelligence gathering process. This function is facilitated by memberships in various Police Associations.



Pictured above: Deputy Director/Detective Bill Cudney

100% of the 58 Criminal Cases assigned to the Detective Bureau in 2020 are closed.

DEPARTMENT TRAINING

The Department (including both sworn & civilian staff) participated in various police, fire, and EMS training sessions and/or exercises during the calendar year of 2020. This includes both in-house training and training completed at local community colleges and other training facilities.



Pictured above are Huntington Woods Department of Public Safety members engaged in vehicle extrication training drills.

SCHOOL CROSSING GUARDS

The parents of our community depend upon our Crossing Guard team for the safety of their children when walking or riding a bicycle on their route to school or home. No matter what the weather is, our team of dedicated guards is ready to guide and protect our children. We are deeply appreciative of their efforts.



Pictured above: Mr. David Falkiewicz (8 years of service).

Not pictured: Ms. Betty Winkler-Piester (6 years of service), Mr. William Cudney (4 years of service), Ms. Cheryl Williams (3 years of service) and Gary Gustafson (1 year of service).

FIRE COMPANY

The Fire Company Unit is a vital resource for the Department. Not only do they fight fires in our community, but they also provide assistance at community events such as the annual Fourth of July Parade/Fireworks, Woodward Cruise, and Fire Safety Open House.

The Fire Company underwent 126 hours of training and devoted several hours of service to the City of Huntington Woods in 2020. They are an indispensable part of our community.



Huntington Woods Fire Company Members: Larry Osiecki, Rick Polan & Tony Longo

INDEX CRIMES BREAKDOWN

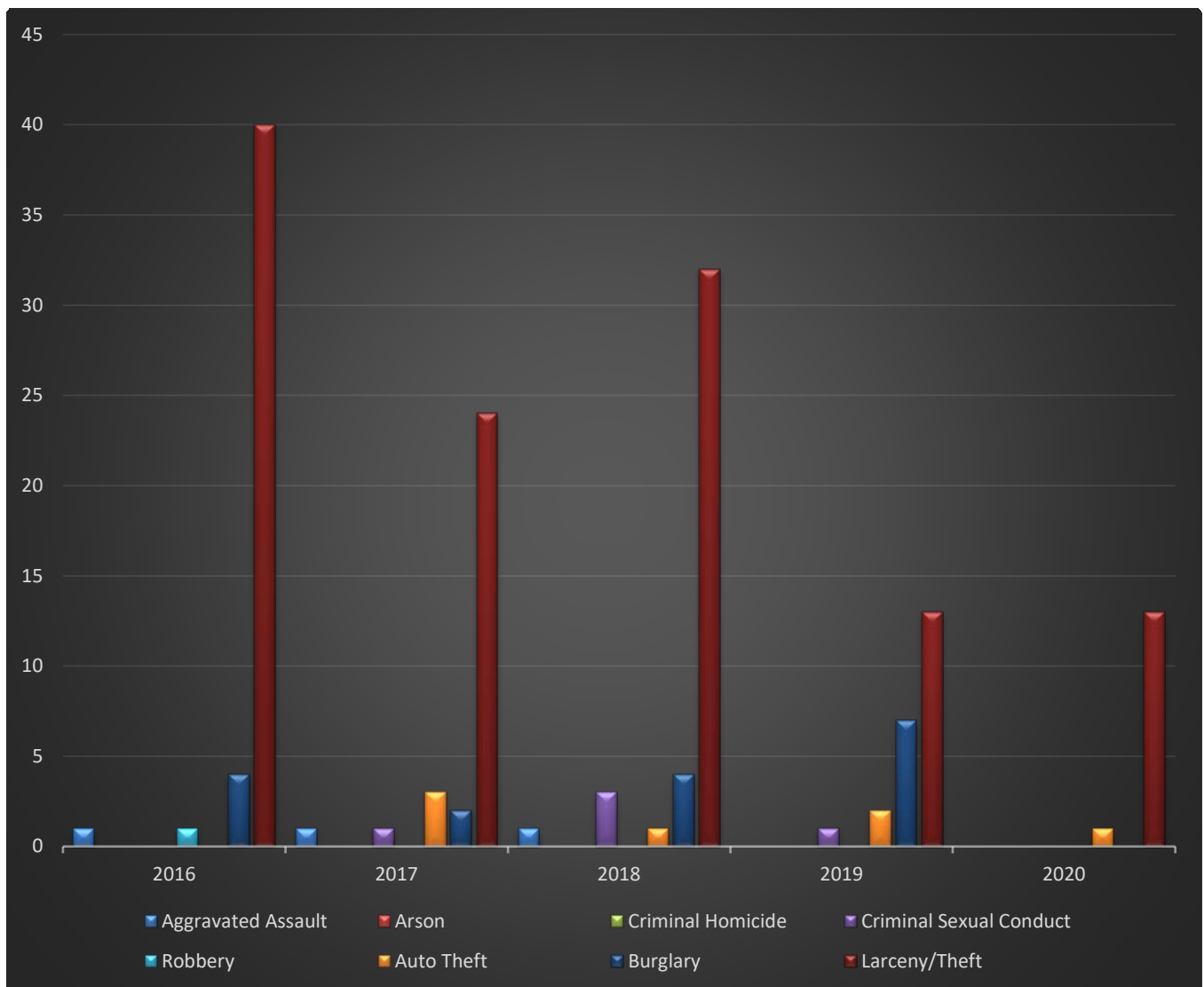
The National Crime Index is composed of selected offenses used to gauge fluctuations in the overall volume and rate of crime reported to law enforcement. Index Crimes are considered to be the most serious of all crimes reported.

These include the violent crimes of:

- **Aggravated Assault**
- **Arson**
- **Auto Theft**
- **Burglary**
- **Criminal Homicide**
- **Criminal Sexual Conduct**
- **Larceny - Theft**
- **Robbery**

INDEX CRIMES

	Aggravated Assault	Arson	Criminal Homicide	Criminal Sexual Conduct	Robbery	Auto Theft	Burglary	Larceny/Theft
2016	1	0	0	0	1	0	4	40
2017	1	0	0	1	0	3	2	24
2018	1	0	0	3	0	1	4	32
2019	0	0	0	1	0	2	7	13
2020	0	0	0	0	0	1	0	18



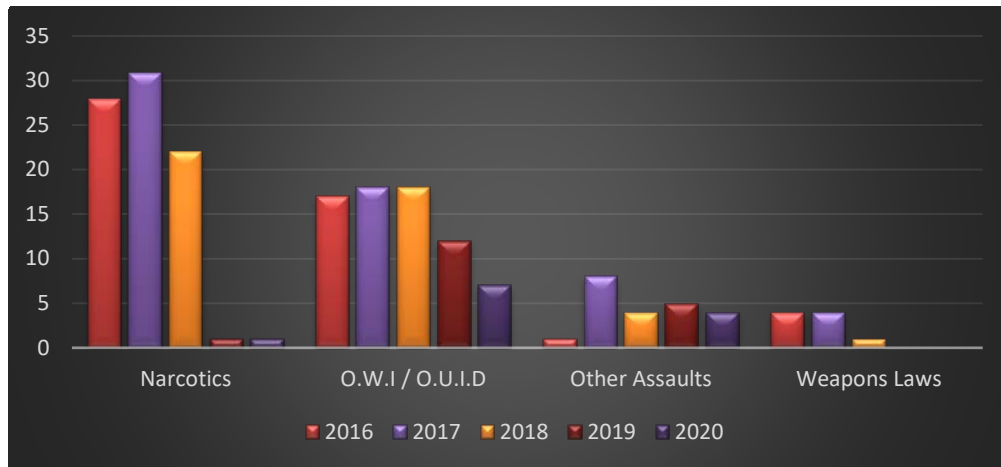
NON-INDEX CRIMES BREAKDOWN

Non-Index offenses encompass all other reportable classifications outside those defined as Index Offenses. Only arrest data involving the Non-Index offenses are reported to the FBI.

These include the crimes of:

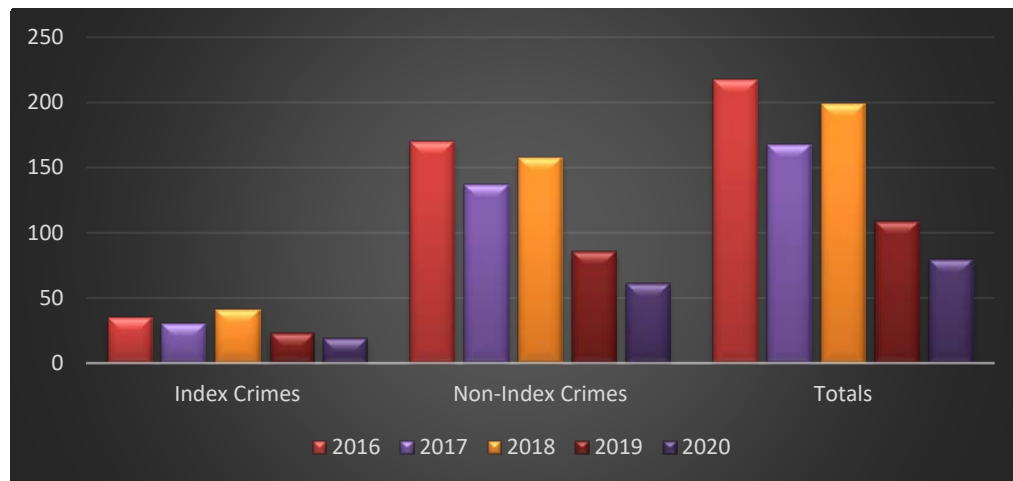
- Curfew and Loitering Laws (persons under 18)
- Disorderly Conduct
- Driving Under the Influence of Alcohol
- Drug Abuse Violations
- Drunkenness
- Embezzlement
- Forgery and Counterfeiting
- Fraud
- Gambling
- Liquor Laws
- Offenses Against the Family and Children
- Other Assaults
- Prostitution and Commercialized Vice
- Runaways (persons under 18)
- Sex Offenses
- Stolen Property: Buying, Receiving, Possessing
- Vandalism
- Weapons: Carrying, Possessing, etc...
- All Other Offenses

NON-INDEX CRIMES



	2016	2017	2018	2019	2020
Narcotics	28	31	22	1	1
O.W.I / O.U.I.D	17	18	18	12	7
Other Assaults	1	8	4	5	7
Weapons Laws	4	4	1	0	0

INDEX / NON-INDEX CRIME TOTALS



	2016	2017	2018	2019	2020
Index Crimes	35	31	41	23	19
Non-Index Crimes	170	137	158	86	61
Totals	218	168	199	109	80

The 80 Index and Non-Index crimes reported for 2020 represent a 26 percent decrease from last year.
The five-year average is 155 Index and Non-Index crimes per year.

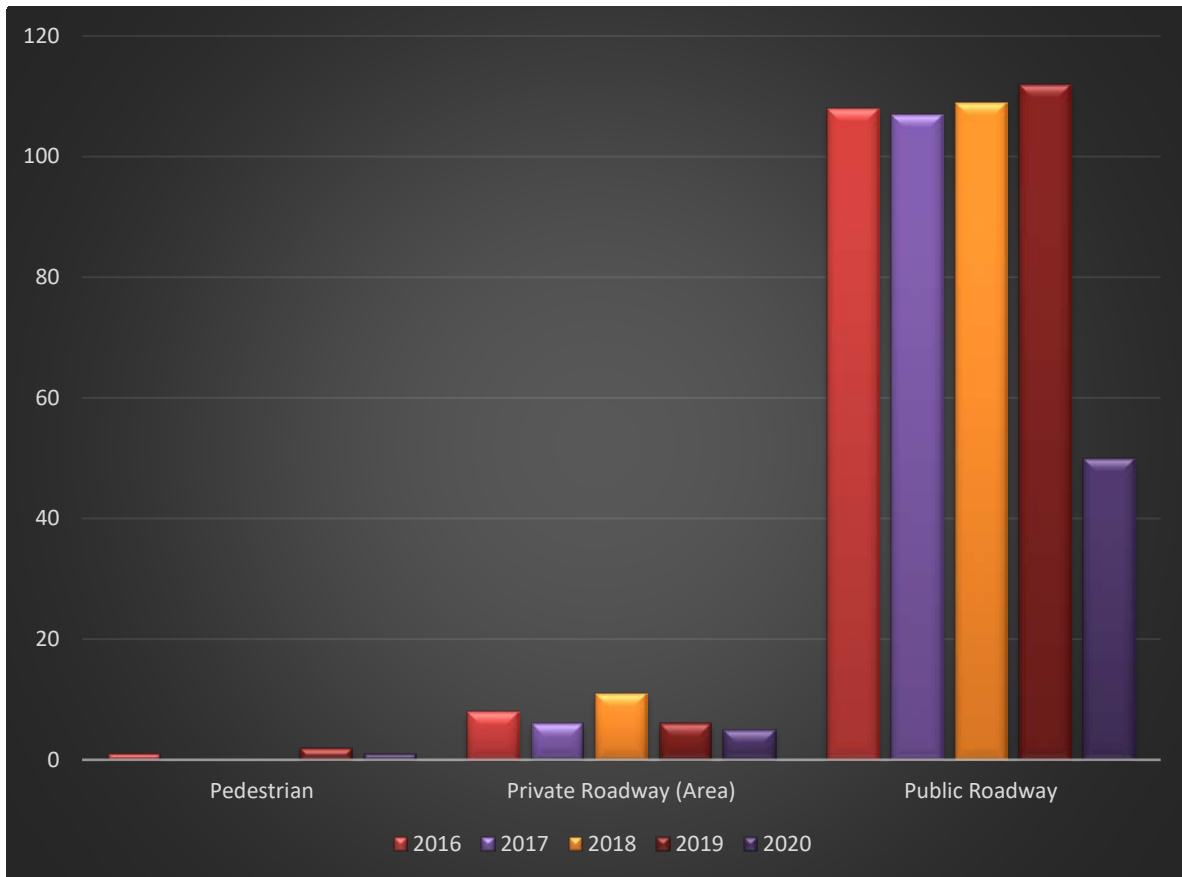
MOVING AND PARKING VIOLATIONS



	2016	2017	2018	2019	2020
Parking Violations	1,228	835	807	940	280
Moving Violations	5,189	4,825	4,306	3,983	2,292

TRAFFIC & PEDESTRIAN ACCIDENTS

The statistics below include figures for private property accidents which are not required to be reported by State law. The State of Michigan, for reporting purposes, does not include or record private property accidents. These types of accident reports are taken as a courtesy to citizens.



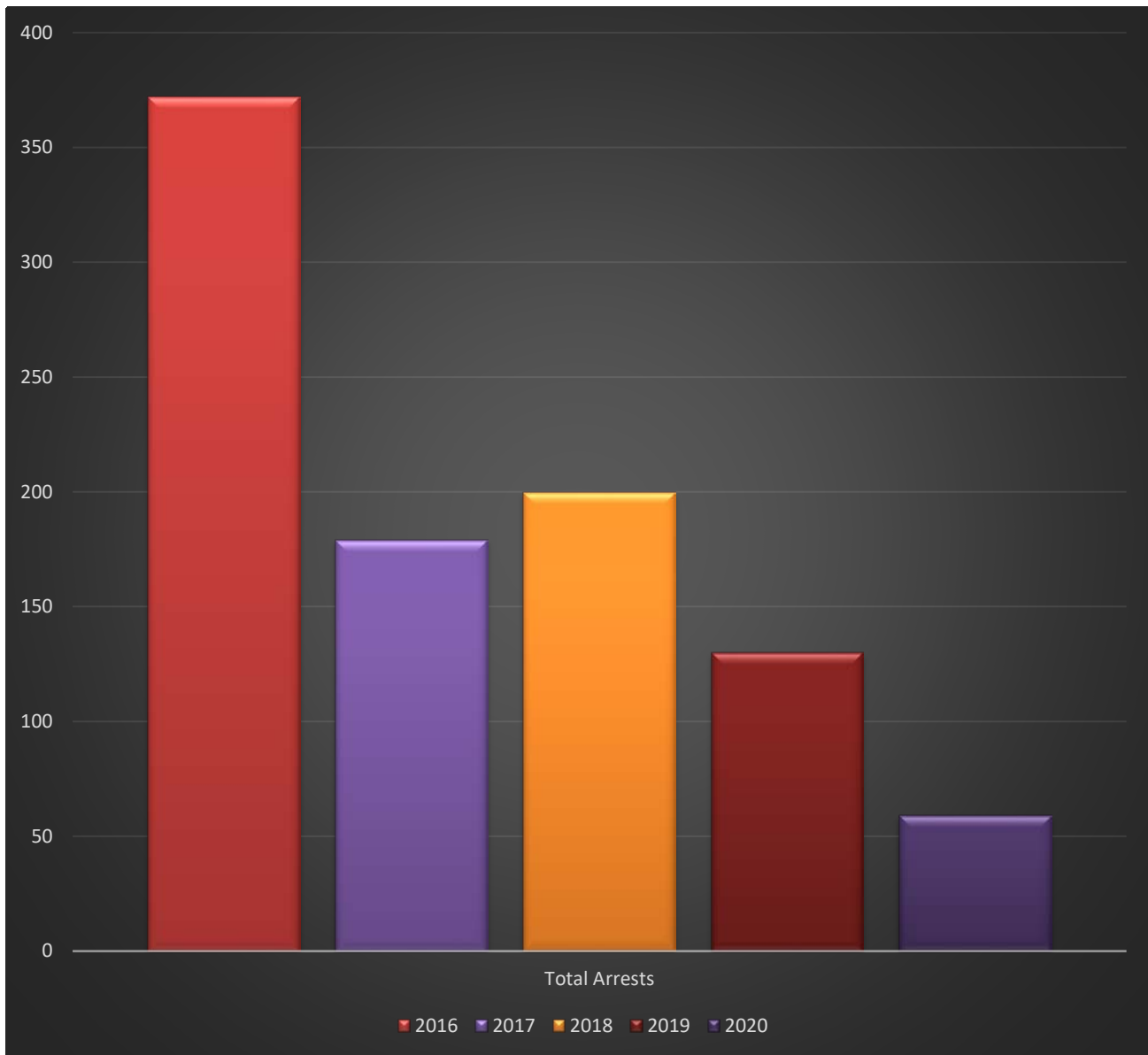
	2016	2017	2018	2019	2020
Pedestrian	1	0	0	2	1
Private Roadway	8	6	11	6	5
Public Roadway	108	107	109	112	50

There was one (1) fatal accident in 2020

ARREST TOTALS

The five-year average is 187 arrests per year.

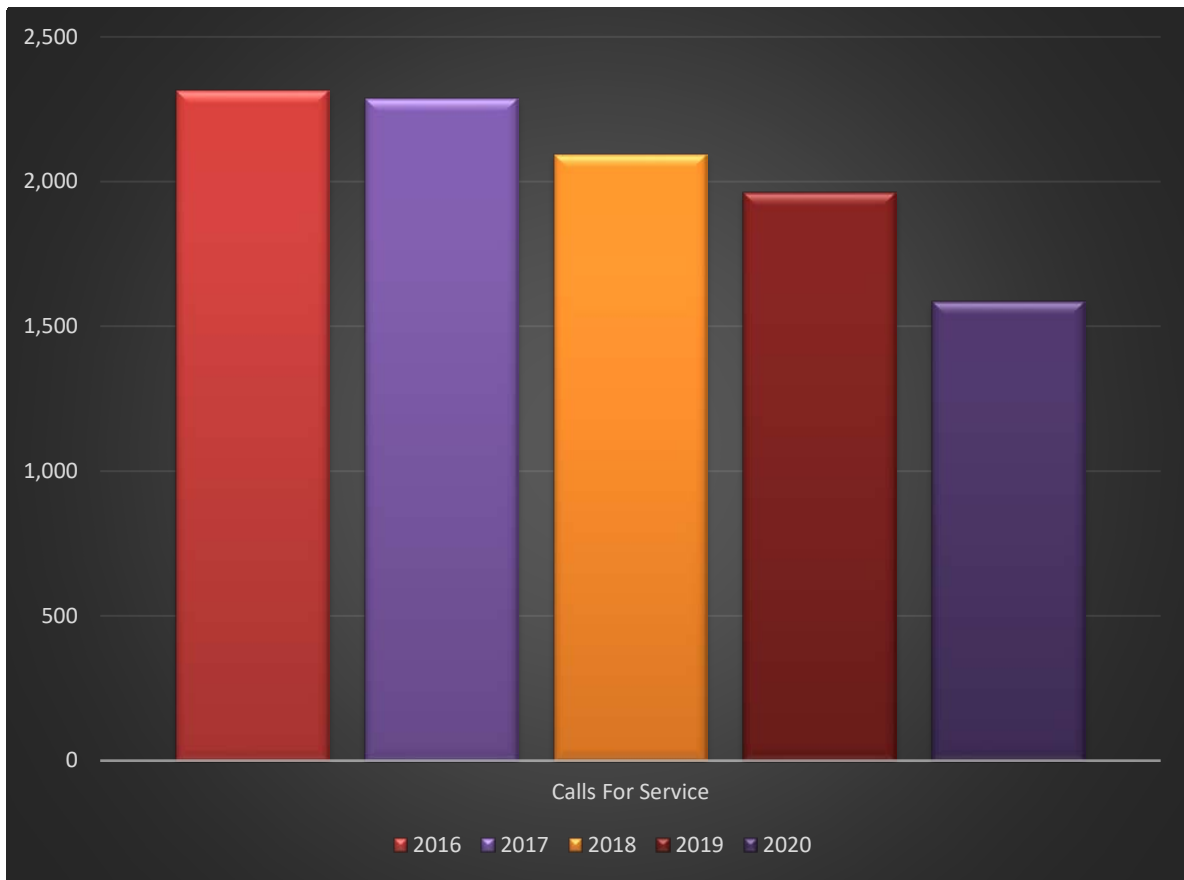
	2016	2017	2018	2019	2020
Total Arrests	372	170	200	130	59



TOTAL INCIDENTS

Since the utilization of CLEMIS, the Department has been able to successfully capture crime statistics on a grand scale. This valuable resource continues to enhance Department operations with its ease of use and impressive capability.

In 2020, the Department responded to 1,587 calls for service. The five-year average for calls for service is 2,049.



	2016	2017	2018	2019	2020
Total Calls for Service	2,314	2,287	2,093	1,963	1,587

PUBLIC SAFETY SERVICES

The Public Safety Department is providing the following services to the residents of Huntington Woods:

Kindcall

This is an automatic telephone calling service for residents who are reassured of personal safety by daily phone calls by the Public Safety Department. A Public Safety Dispatcher calls the resident daily at a pre-approved time. If no one answers the phone, a Public Safety officer responds to the home to assure the resident is safe. The service is upon request, and with no charge to the resident.

Residential Knox-Box Service

The Knox Company has been the leading provider in the Rapid Access Solutions to the fire service, government and security industries for more than 30 years. The Knox-Box Residential Program is an extension of the Knox Rapid Entry system that provides first responders with safe and immediate entry into a residential property in the event of an alarm or an emergency.

Child Car Seat Safety Inspection

The Public Safety Department has implemented a Child Car Seat Safety Inspection Program that started January 1, 2015. This program is free of charge to all Huntington Woods residents. The inspection will be by appointment only and conducted by a certified Huntington Woods Public Safety Officer.

Community Notification Service

The City of Huntington Woods Department of Public Safety has launched a Community Notification Service called "Nixle" to provide communication with people who live, work, and visit our area. The system provides a quick, efficient, and secure way to get neighborhood-level information out to community members who subscribe to the system. Through Nixle, the Public Safety Department will be able to send text message (SMS) and e-mail alerts to subscribers in a specific area, down to .25 miles. This service allows us to deliver messages securely to citizens by e-mail and cell phone. Please spread the word about our use of the system. Nixle informational updates will be disseminated from the City of Huntington Woods Department of Public Safety by E-Mail and cell phone.

Prescription Drug Drop-Off Box

Residents can safely dispose of unwanted and expired prescription drugs between 8:30am and 5:00pm, Monday through Friday. The Department also provides free prescription drug lock-boxes and drug test kits for concerned parents, no questions asked.

Residential Home Inspections

Residents can schedule a home inspection for fire safety and home security issues. This service is free of charge to all residents.

Safe Haven

The Public Safety building lobby can be used as a 'safe haven' for Craigslist or other similar person-to-person transactions. If the other party refuses to meet in the lobby or parking lot of Public Safety, don't participate in the transaction! Residents do not need to call in advance and the lobby is available 24/7. If you need to use the lobby after regular business hours, use the red phone located in the foyer to contact a Public Safety Officer to open the building.

Huntington Woods Department of Public Safety

PROFESSIONAL STANDARDS SUMMARY 2020

The Huntington Woods Department of Public Safety is committed to providing exceptional law enforcement services to the community. As part of that commitment, we perform an annual analysis of employee and Department performance in several critical areas. From those analyses we endeavor to gain insight into our performance that will enable us to make necessary improvements in our operations. Overall, we strive, as a nationally accredited police agency, to meet or exceed best practice standards as provided by the Commission on Accreditation for Law Enforcement Agencies. Summaries of those analyses are contained in this Professional Standards Summary report. The critical issues addressed in this report are the following:

1. Department Goals and Objectives
2. Performance Evaluation Program Analysis
3. Early Warning System Analysis
 - a. Complaints Against Officers
 - b. Use-of-Force
 - c. Vehicle Pursuits
 - d. Officer - Involved Motor Vehicle Crashes
4. Bias Based Policing Analysis
5. Union Grievance Analysis

This report is an analysis of; 1) Department performance in each of the categories, and 2) processes associated with each performance category for 2020.

DEPARTMENT GOALS AND OBJECTIVES ANALYSIS

Reference CALEA Standards 15.2.1, 15.2.2

The Department reviews and updates our written Department Goals and Objectives, Mission Statement and Values Statements on an annual basis. This review constitutes the Department's system for evaluating progress made toward attaining the stated goals and objectives. A group comprised of all Department supervisors and the presidents of both employee unions conducted a comprehensive review at the end of 2020. The review led to minor language and terminology changes being made. Otherwise, the Goals and Objectives remain unchanged and accurately reflect the Department's direction currently.

It is important that all employees and community members know and understand our Goals and Objectives, Mission Statement and Values Statements. To that end, all employees receive written copies and receive training from Department supervisory staff members. Community members may access these documents on our Department website.

PERFORMANCE EVALUATION PROGRAM

The Department conducted its annual performance evaluation of all employees in January of 2021. All employees received written evaluations of their performance for 2020. Command reviewers met with each employee and discussed their performance as reflected in the written evaluations. All employees received satisfactory performance evaluations for 2020.

Huntington Woods Department of Public Safety PROFESSIONAL STANDARDS SUMMARY 2020

Following the evaluation process, we examined all policies, practices, procedures, and documents associated with the process. We concluded that the current program meets or exceeds all best practice standards. We found no need to make changes to or modify the program.

PERSONNEL EARLY INTERVENTION SYSTEM

In January 2021, we conducted an annual analysis of our formal Personnel Early Intervention System. The system includes records of employee performance in several critical categories. The categories are:

1. Officer Performance & Conduct
2. Complaints Against Officers
3. Use-of-Force
4. Vehicle Pursuits
5. Officer Involved Motor Vehicle Crashes

A primary purpose of the Personnel Early Intervention System is to identify potential problem employees. An analysis of 2020 entries to the system found no pattern of unsatisfactory conduct or overall performance problems.

The analysis included an evaluation of each of those categories as well as all practices, policies, procedures, and documents associated with the system. We concluded that the current system meets or exceeds all best practice standards finding no need for significant changes.

The following summaries describe Department conduct and performance in each of the listed categories.

Complaints Against Officers

The Personnel Early Intervention System identified one (1) complaint in 2020. That number compares to one (1) complaint in 2019, (1) complaint in 2018, zero (0) complaints in 2017 and zero (0) complaints in 2016.

Citizen Complaints - 2020

Complaint Type	Number of Complaints	Sustained	Unfounded	Disposition:	Disposition:
				Counseling/Training	Formal Discipline
Procedural	1	0	1	0	0

Huntington Woods Department of Public Safety

PROFESSIONAL STANDARDS SUMMARY 2020

Internal Complaints - 2020

Complaint Type	Number of Complaints	Sustained	Unfounded	Disposition: Counseling/ Training	Disposition: Formal Discipline
All	0	0	0	0	N/A

We thoroughly investigated and resolved the complaint in a manner prescribed by General Order No. 36, Citizen Complaint Process, and General Order No. 60, Internal Affairs. The annual analysis of complaints found *no patterns* of improper conduct or unsatisfactory performance by individual employees. An evaluation of the Personnel Early Intervention System practices, policies, procedures, and documents found them in compliance with best practice standards.

USE OF FORCE ANALYSIS

Reference CALEA Chapter 4

In 2020, seven (7) uniformed officers submitted Use-of-Force Reports covering three (3) separate police incidents. Immediate supervisors and the Director of Public Safety reviewed and approved all use-of-force incidents. There were no complaints filed regarding use-of-force incidents. Formal reviews found all use-of-force incidents in compliance with established Department policies and procedures. The review identified no trends or patterns suggesting misconduct by individual officers.

In addition to a review of individual incidents, Department administrators reviewed all policies, practices, procedures, and training requirements related to the use-of-force. Special consideration was given to the dates & times of the incidents and the types of encounters resulting in force application. In addition, the data was analyzed in an attempt to identify trends or patterns of; 1) force application related to race, age and gender of the subjects involved, and 2) force application resulting in injury to any person(s) including Department personnel (none reported). We concluded that our use-of-force policies and procedures are consistent with best practice standards. There are no apparent identifiable trends or patterns based on the data collected/analyzed and it appears as though there is no need to modify or equipment or training at this time.

The following chart provides detail of the types of force reported during 2020.

DATE	FORCE TYPE	JUSTIFIED Y/N	NATURE OF INCIDENT
6/20/2020	Drew Weapon (Pistol)	Y	AOD Royal Oak Home Invasion Arrest
8/4/2020	Drew Weapon (Pistol)	Y	AOD Berkley Stolen Vehicle Arrest
11/5/2020	Drew Weapon (Pistol)	Y	AOD Berkley F/A Arrest

Huntington Woods Department of Public Safety PROFESSIONAL STANDARDS SUMMARY 2020

There were no assaults on any law enforcement officers of this agency in 2020 and as stated above, we believe that our policies, practices, procedures, training & equipment are all in compliance with best practice standards. There are no recommendations currently.

VEHICLE PURSUIT ANALYSIS

Reference CALEA Standards 41.2.2, 41.2.3

Officers were involved in zero (0) vehicle pursuits during 2020.

Department administrators reviewed all policies, practices, procedures, and training requirements related to vehicle pursuits.

In addition, there were no reporting incidents involving roadblocks, or forcible stopping techniques. The application of said techniques is prohibited by Department policy.

OFFICER - INVOLVED MOTOR VEHICLE CRASHES

Reference CALEA 35.1.9, 41.3.3

A review of administrative files and the Personnel Early Intervention System identified zero (0) officer-involved motor vehicle crashes during 2020.

Department administrators reviewed all policies, practices, procedures, and training requirements related to emergency vehicle operations and found all to be in current compliance with best practice standards.

BIASED BASED POLICING - PROFILING AND DISCRIMINATION ANALYSIS

Reference CALEA Standard 1.2.9

The Huntington Woods Department of Public Safety prohibits, and does not tolerate, bias-based policing or discrimination of any kind by its employees. It is important to our standing in the community that we conduct business in an unbiased, fair manner. To that end, the Department has written policies and procedures addressing these issues and regularly conducts training designed to teach and reinforce our policies in this area. Further, we conduct an annual analysis that examines policies, practices, procedures, training and any complaints against officers or the Department related to discrimination of any kind.

Complaints of discrimination and profiling are recorded in the Department's Early Warning System. An examination of those records found no complaints of discrimination or bias-based profiling during 2020.

An evaluation of all related written policies, practices, procedures, and training records found them to be in compliance with current best practice standards.

DEPARTMENT GRIEVANCE ANALYSIS

Huntington Woods Department of Public Safety PROFESSIONAL STANDARDS SUMMARY 2020

Reference CALEA Standard 22.4.3

A review of Department files found no union grievances filed during 2020.

In general, both the union and management continue to successfully work together in resolving contractual and other work-related problems. Union contracts and applicable General Orders were reviewed, and we plan to continue the current procedures and practices since they have proven effective. A review will be conducted if a negative effect occurs. There is no identified need to modify the process currently.

Annual Summary of Traffic Citation & Warning Data

Traffic Warnings and Citations – 2020

Race/Sex	Warnings	Citations	Total
W/M	135	715	850
W/F	112	611	723
B/M	83	481	564
B/F	85	446	531
OTHER	2	20	22
A/M	4	14	18
A/F	1	4	5
H/M	1	0	1
H/F	0	0	0
I/M	0	1	1
I/F	0	0	0
TOTAL	423	2,292	2,715

Traffic Citations Issued – 2020

Violations	Citations
Speeding	408
Disobey Traffic Signal	41
Disobey Stop Sign	26
No Operator License on Person	3
No Proof of Insurance	132
Operator License Violation	4
No Operator License Ever Acquired	1
Equipment Offense	197
Illegal Turn	61
No Registration on Person	8
Driving with Suspended or Revoked License	68
Improper/Expired Plate	137
Fail to Stop in Assured Distance	3
Drive without Due Care/Caution	4
Operating While Intoxicated	5
Domestic Violence	3
Impeding Traffic	1,328
Texting While Driving	8
Improper Use of Lights	4
Allow Unlicensed Person to Drive	2
Fail to Report Accident	1
Fail to Yield to Pedestrian	1
Fail to Stop after Collision	1
Squealing Tires	1
PBT Refusal	1
TOTAL	2,448

*The total number of individual traffic citations issued in 2020, as indicated on the top chart, was 2,292. However, there are some instances where multiple violations are issued to a motorist on a single citation. The total number of actual violations cited for the calendar year of 2020, as indicated on the bottom chart, was 2,448. Officers of the Huntington Woods Department of Public Safety are authorized to exercise discretion for most traffic stop contacts. Therefore, some citations are issued in lieu of the original violation.

For example, officers who stop a motorist for a speeding violation are authorized to issue a citation for impeding traffic, which is a lesser, non-moving violation.