

# 2016-2017 Municipal Budget



April 5, 2016

Honorable Mayor and City Commission  
Huntington Woods MI 48070

Dear Mayor and City Commission,

I am pleased to present the 2016-17 City budget as per Chapter IX, Section 8 of the Huntington Woods City Charter. The budget reflects a 3.43 % increase in revenue and expenditures in the General Fund over the 2015-16 amended budget. This is partially driven by a 2.82 % increase in taxable value which represents the fourth year in a row of increased value after the major reductions we experienced during the great recession of 2008-09. Although this is positive, our taxing authority will be limited by the small increase in the cost of living equal to .3 % this budget year. The breakdown of the millage rates are as follows:

<b><u>Fund</u></b>	<b><u>2015-16</u></b>	<b><u>2016-17</u></b>	<b><u>Difference</u></b>
General Fund/Recreation Fund	17.3013	17.5695	1.53%
Sanitation Fund	1.6799	1.6494	- 1.85%
Debt	5.4723	3.1582	-73.27%
Total Levy	24.4535	22.3771	-9.28%

This budget reflects a continuation of the same level of programming and services as last year's budget with the same number of full-time employees. The City was successful in negotiating collective bargaining agreements that address pension concerns, health care plans for active employees and sets up retiree health saving accounts for future employees all of which will impact this year's budget as well as future budgets. Major capital improvements budgeted this fiscal year are roof repairs at the Rec. Center and the DPW, computer and software upgrades, air tank replacements at Public Safety and an exhaust system in the PS building, carpet replacement in the library, Scotia Park renovations (with assistance from the Men's Club) and the continuation of the City tree replacement program.

There are some serious issues on the horizon that will need to be addressed. The completion of the televising and cleaning of the sewer lines is projected to be done this summer. Once the tapes are reviewed by our engineers, we will be in a better position to discuss funding options for the areas that need to be addressed. Also the sale of the last series of the road bonds will be scheduled in the next year or two.

During the budget study session, we will look review future revenue and expenditure projections going out five years as well as review the City's prioritization schedule for future capital improvements.

I look forward to reviewing this budget with the City Commission and the Budget Advisory Committee and my thanks to the Finance Department staff for their assistance in their comprehensive and well thought out document.

Respectfully submitted,

Amy Sullivan  
City Manager

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## **CITY GOVERNMENT STRUCTURE**

### **A. CITY COMMISSION**

The City Commission is comprised of four residents elected to the City Commission from a non-partisan ticket from the City at large. They serve four-year terms. Two terms expire every other year. The Mayor is similarly elected for a four- year term. The City Commission is the legislative body and makes all policy determinations for the City through the enactment of ordinances and resolutions. The City Commission also adopts a budget each year to determine how the City will obtain and spend its funds; appoints all members to all advisory boards and committees; and represents the City as the official head of the City at public and ceremonial occasions.

### **B. CITY MANAGER**

The City Manager is appointed by the City Commission and is the chief administrative officer of the City. It is the City Manager's responsibility to manage, direct, and coordinate the municipal services and business affairs of the City. The manager is responsible for the enforcement of all ordinances passed by the City Commission and directs the various departments in the execution of Commission policies. In order to keep the Commission advised of the needs of the City, the City Manager makes or initiates studies on a multitude of issues and presents to the City Commission possible solutions and recommendations. The City Manager also is responsible for the preparation and presentation of the annual budget to the City Commission for its review and adoption.

### **C. CITY ATTORNEY/PROSECUTOR**

The City Attorney is appointed by the City Commission and serves at the pleasure of the Commission. The City Attorney is the legal advisor to the Commission, the Manager and all departments of the City, and represents the City in all legal proceedings or matters in which the City is interested. The City Attorney attends the Commission meetings, and some boards and committee meetings if needed. The City has a City Prosecutor, as well, who handles the prosecutions of minor ordinances especially traffic tickets.

### **D. CITY CLERK**

The City Clerk is appointed by the City Manager and is responsible for keeping all the records of City functions. The duties include care and custody of all the official records and documents; public legal notices; collection of all license fees; and the administration and organization of all the elections and election records. This is a charter position.

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**E. CITY TREASURER**

The City Treasurer is appointed by the City Manager and is responsible for collecting all bills, either for taxes or services rendered by the City. The Treasurer works closely with the Finance Director in managing the City's financial resources. This is a Charter position.

**F. FINANCE DIRECTOR**

The Finance Director is appointed by the City Manager and is responsible for the general supervision of all City financial matters, including assisting in the preparation of the City budget. The Director compiles budget expense and income estimates and maintains records. The Director is also responsible for the disbursement of funds for incurred debts.

**G. LIBRARY**

In addition to the City's reading material, the library also houses the cultural center/art gallery.

**H. PUBLIC SAFETY**

The City's public safety department is comprised of personnel cross-trained in police and fire fighting duties.

**I. DEPARTMENT OF PUBLIC WORKS**

The department of public works is responsible for all matters relating to the management, maintenance and operation of all the physical properties of the City. Their duties include the removal of snow, maintenance of sidewalks, sanitation and operation of the City's water and sewer system.

**J. RECREATION**

The recreation department operates a variety of recreation programs and facilities. A latchkey operation is available for residents as well as adult and youth sports activities and senior citizen activities. The department collects .25 mills of tax levy (as reduced by Headlee) for maintenance purposes. The recreation department is also responsible for the administration of the public park spaces in the City.

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## **COMMISSION, COMMITTEES AND BOARDS**

The City Commission is assisted by fourteen citizen advisory commissions, committees and boards. These bodies are charged with the following responsibilities:

- \* Advise the City Commission, City Manager and department heads on matters within their area of responsibility and interest, as prescribed by the City Commission and its ordinances. The City Manager and staff are responsible for the day-to-day operations of the City; the role of the boards, committees and commissions is advisory. Should a member of an advisory body receive a complaint about the City it should be referred to the staff contact for resolution. It is not within the scope nor is it the responsibility of individual board, committee or commission members to handle complaints or problems.
- \* Help focus attention on specific issues and problems within their scope of responsibilities and recommend actions and alternatives for Commission consideration.
- \* Act as channels of communication and information between City government, the general public and special interest groups.
- \* Reconcile contradictory viewpoints and provide direction toward achievement of city-wide goals and objectives.
- \* Balance community wants with municipal responsibilities and resources.

### **A. Board of Review**

The Board examines residents' appeals. The Board has the power to change a citizen's tax assessment if it feels it is justified. The Board meets in March, July and December.

### **B. Library Advisory Board**

Serves in an advisory capacity to promote the growth and further development of the City Library. They review and make recommendations and policies concerning the use of the Library and Cultural Center for community activities.

### **C. Parks and Recreation Advisory Board**

The Board assists the Recreation Department to promote outstanding recreational programs and advises the City Commission on policy matters related to the operation of the parks and recreation program.

### **D. Environmental Advisory Committee**

This committee is the recycling education advisory body to the City Commission.

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**E. Zoning Board of Appeals**

The Board reviews cases requesting variances from the zoning ordinance and grants waivers where it deems appropriate. Meetings are scheduled when a hearing is requested by the City Commission, City Manager or an individual.

**F. Planning Commission**

The Planning Commission is required by law to adopt and implement a master plan for the development of the City. It recommends zoning amendments, reviews site plans, and evaluates changes that affect the character and development of the city such as street widening, utility allocation, commercial development, signs, parking areas, open spaces and regional activities that have an impact on the City.

**G. Historic District Commission**

The Commission is charged with the responsibility of maintaining the City's resources within the Hill District and Historic Rackham Golf Course in accordance with Public Act 169 of 1970 as amended.

**H. Construction Board of Appeals**

The Board meets to aid residents who feel that they cannot comply with the City and State Building Codes.

**I. Ethics Board**

The Board is responsible for receiving requests for advisory opinions and complaints concerning alleged unethical conduct by a City officer or employee. The Board shall perform investigations as necessary and hold hearings based on findings of investigations.

**J. Budget Advisory Board**

The Budget Advisory Board was established by the Ad Hoc Operational and Financial Advisory Committee as one of its recommendations to the City Commission as a result of its work on the 2003 millage over-ride vote. This board is a seven (7) member board appointed by the City Commission. The Board is advisory in character and is charged with the review of the City Budget.



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**K. Public Art, Beautification and Tree Advisory Board**

Using criteria developed by the City Commission, the Board reviews the exterior of homes and businesses in the City and selects the most outstanding that shows improvement changes and beautifies the community. As well as advises the City Commission on Art in public places. In addition this board serves in an advisory capacity in reviewing the tree stock on public land in the City and assists in developing criteria for species selection.

**L. Senior Advisory Board**

An Advisory board with the express purpose of assisting the City in the development of new policies, programs, thoughts and visions, on how to best accommodate the needs of the Senior population in the future. This board will work with the senior coordinator at the Recreation Center in the development of initiatives that need to be brought before the City Commission for approvals.

**M. Emergency Advisory Committee**

The objective of the advisory task force is to review the City's response plans in an emergency situation and to make recommendations on methods that will enhance the City's response to resident's needs in an emergency. The task force will have one year to prepare a report for the City Commission to review.

**N. Communication Advisory Board**

The objective of the advisory committee is to review different methods of communicating with residents and businesses in emergency and non-emergency situations and make recommendations on how to modernize and improve the City's communication effectiveness. The committee will review both technological tools such as the City's web site, current social media platforms, and automatic phone messaging as well as non-technological tools such as the newsletter. The committee will make recommendations to the City Commission on what communication tools will expand the City's ability to communicate and expected staffing requirements to implement the recommendations.

DEPARTMENT	ACCOUNT	DESCRIPTION	2014-15 ACTUAL	JUNE 2016 FINAL ESTIMATE	2015-16 AMENDED BUDGET	2016-17 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
KEY	403000	CURRENT TAX COLLECTION	5,243,080	5,399,973	5,399,973	5,646,670	4.57%	246,697
	404000	RACKHAM GOLF SERVICE FEE	-	-	16,500	-	-100.00%	(16,500)
	407000	DELINQUENT TAX COLLECTIONS	92,084	94,500	95,500	98,000	2.62%	2,500
	445000	PENALTIES ON TAXES	17,338	14,436	35,250	18,500	-47.52%	(16,750)
	452000	AIR CONDITIONING PERMITS	6,945	3,865	4,400	3,850	-12.50%	(550)
	453000	BUILDING PERMITS	208,101	217,769	215,000	220,000	2.33%	5,000
	454000	ELECTRICAL PERMITS	42,945	21,980	25,250	23,000	-8.91%	(2,250)
	455000	HEATING PERMITS	46,720	12,570	13,500	15,500	14.81%	2,000
	456000	PLUMBING PERMITS	33,300	27,200	26,500	22,000	-16.98%	(4,500)
	457000	BUSINESS REGISTRATION	15,360	5,185	12,500	12,500	0.00%	-
	458000	ROW PARKING (ORDINANCE)	3,800	3,600	600	600	0.00%	-
	470000	CABLE TELEVISION FEES	162,493	166,964	168,500	168,500	0.00%	-
	479000	NONBUSINESS LICENSES & PERMITS	2,523	2,410	4,800	4,800	0.00%	-
	480000	BUILDING INSPECTIONS	6,125	8,500	6,000	6,000	0.00%	-
	481000	ALARM FEES	4,710	3,445	3,000	3,000	0.00%	-
	529000	COMMUNITY DEVELOPMENT	16,481	1,465	9,800	9,800	0.00%	-
	543000	STATE GRANTS - PUBLIC SAFETY	3,030	1,653	200	200	0.00%	-
	566000	STATE GRANTS - LIBRARY	5,162	5,200	5,100	5,200	1.96%	100
	576000	STATE REV SALES	548,325	553,119	553,119	549,220	-0.70%	(3,899)
	577000	STATE REV SH/LIQUOR	1,086	1,432	1,000	1,000	0.00%	-
	607000	ADMINISTRATIVE FEES - TAXES	73,208	83,311	77,000	82,500	7.14%	5,500
	608000	SERVICE FEES	6	78	200	200	0.00%	-
	627000	POST OFFICE	-	-	-	-	0.00%	-
	656000	DISTRICT COURT FINES	129,618	102,140	145,000	105,000	-27.59%	(40,000)
	657000	PARKING VIOLATIONS	13,494	9,760	12,500	11,000	-12.00%	(1,500)
	658000	LIBRARY FINES/FEES	6,648	7,702	7,000	7,000	0.00%	-
	658001	LIBRARY CONTRACT REVENUE	40,597	39,750	41,000	41,000	0.00%	-
	659000	PENAL FEES	13,169	13,169	20,800	17,500	-15.87%	(3,300)
	660000	ART FAIR	-	-	-	-	0.00%	-
	664000	INVESTMENT INCOME	13,281	30,158	28,500	31,500	10.53%	3,000
	670000	EQUIPMENT RENTAL	550	125	500	500	0.00%	-
	673000	FIXED ASSET SALE	-	75	250	250	0.00%	-
	675000	GIFT ACCOUNT	-	-	250	250	0.00%	-
	676000	INSURANCE REIMBURSEMENT	99,388	70,594	-	80,000	100.00%	80,000
	676515	SANITATION FUND ADMIN	-	-	-	-	0.00%	-
	676592	WATER FUND ADMIN	191,788	164,350	164,349	177,480	7.99%	13,131
	676734	POST RET/FUND ADMIN	2,000	2,000	2,000	2,000	0.00%	-
	695000	UNCLASSIFIED	185,634	29,506	30,197	48,500	60.61%	18,303
	699395	APPROPRIATION FROM FUND BALANCE	-	-	100,000	60,680	-39.32%	(39,320)
<b>Total</b>			<b>7,228,989</b>	<b>7,097,983</b>	<b>7,226,039</b>	<b>7,473,700</b>	<b>3.43%</b>	<b>247,662</b>

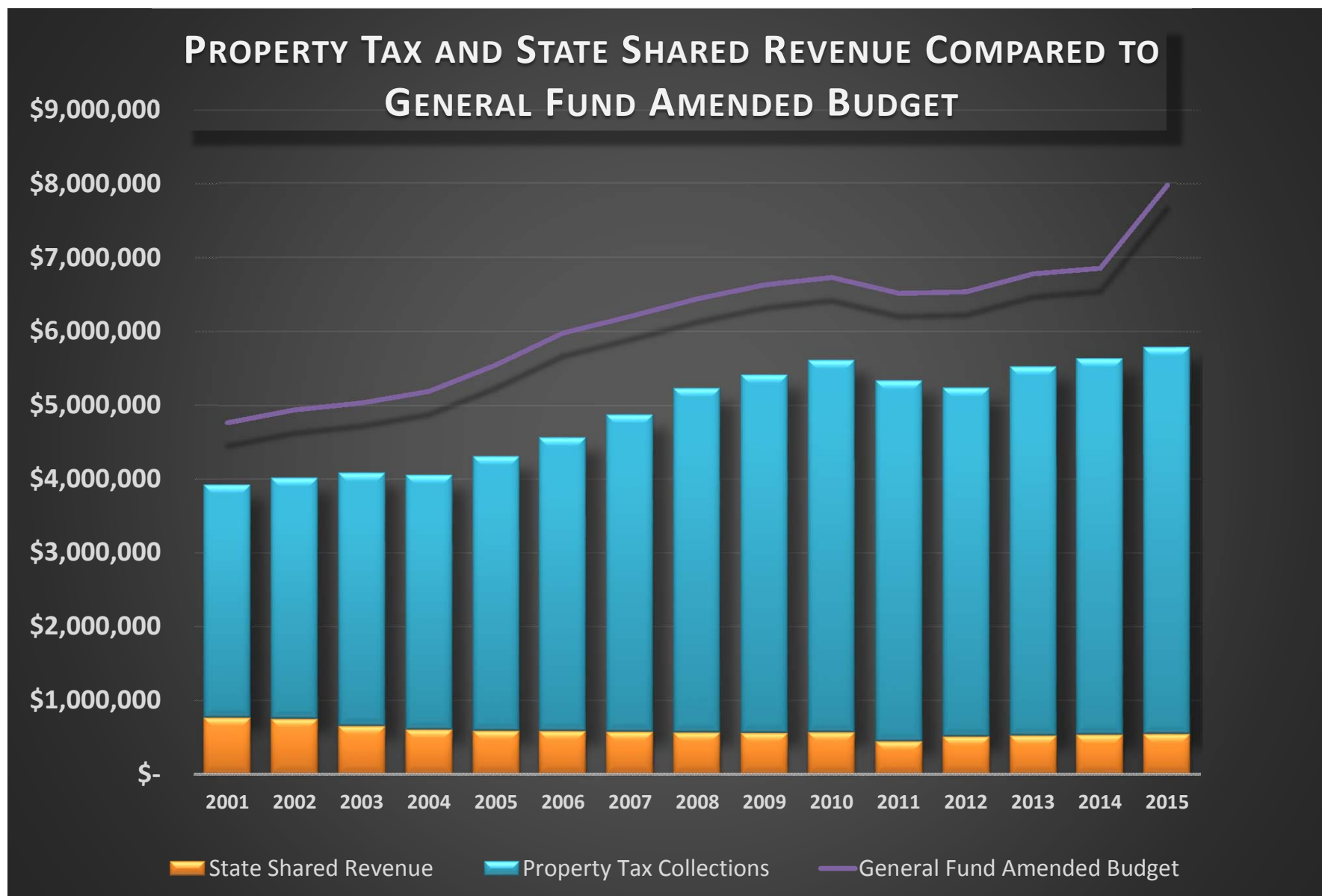
GENERAL FUND SUMMARY	2014-15	JUNE 30	2015-16	2016-17	BUDGET %	BUDGET \$
	ACTUAL	ESTIMATED ACTUAL	AMENDED BUDGET	PROPOSED BUDGET	INCREASE DECREASE	INCREASE DECREASE

## REVENUES

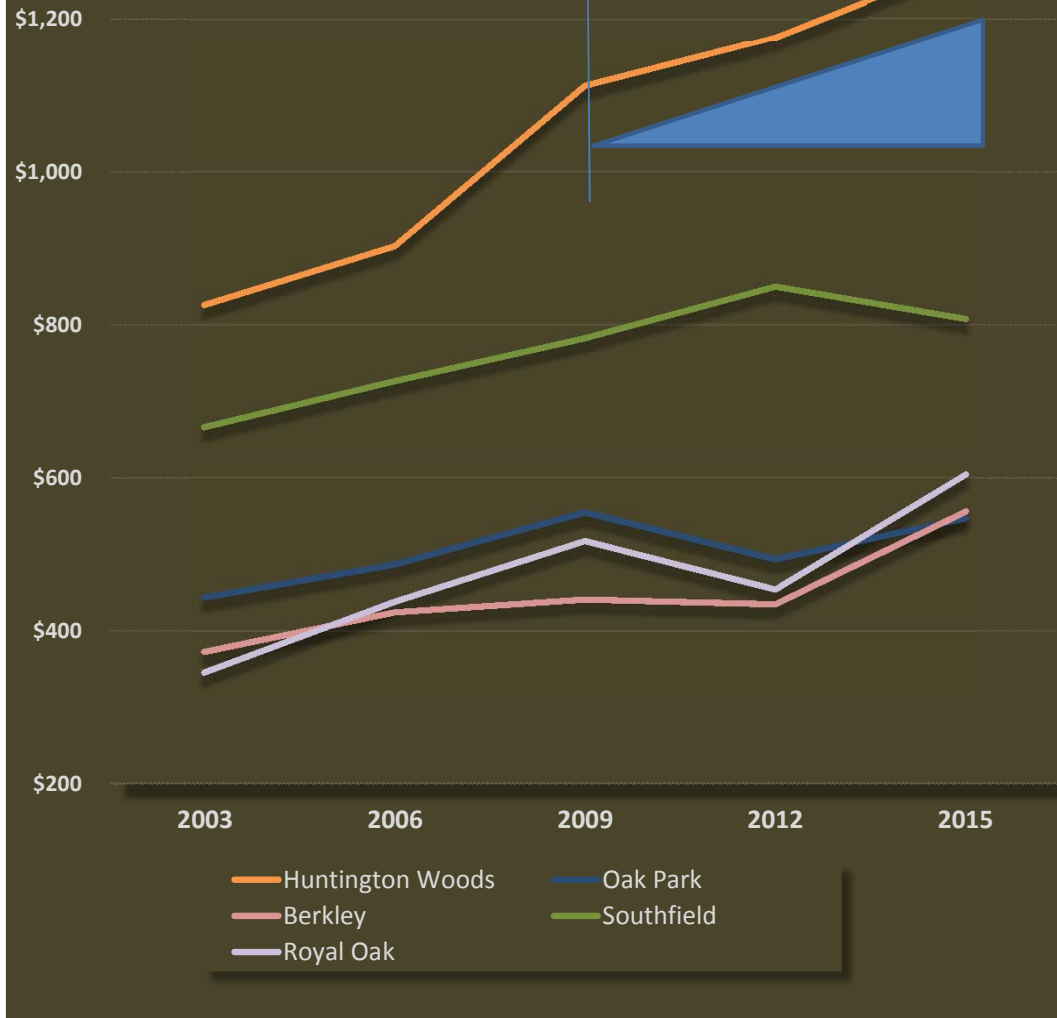
TAX COLLECTIONS	5,352,502	5,508,909	5,530,723	5,763,170	4.20%	232,447
LICENSES AND PERMITS	533,022	473,488	496,550	479,750	-3.38%	(16,800)
STATE REV. SHARING	574,084	562,869	569,219	565,420	-0.67%	(3,799)
USER FEES - TRANSFER REVENUE	769,381	552,718	529,546	604,680	14.19%	75,134
FUND BALANCE APPROPRIATION	-	-	100,000	60,680	-39.32%	(39,320)
<b>Total</b>	<b>7,228,989</b>	<b>7,097,983</b>	<b>7,226,039</b>	<b>7,473,700</b>	<b>3.43%</b>	<b>247,661</b>

## EXPENDITURES

COMMISSION 101	13,140	14,513	22,925	23,380	1.98%	455
ADMINISTRATION 172	962,022	892,559	887,409	1,000,030	12.69%	112,621
PUBLIC SAFETY 301	3,297,930	3,118,005	3,342,678	3,223,900	-3.55%	(118,778)
DPS 441	428,006	423,357	400,655	431,670	7.74%	31,015
LIBRARY 790	449,438	464,791	494,152	532,610	7.78%	38,458
CONTINGENT 941	-	-	-	-	0.00%	-
INSURANCE 954	123,673	126,245	125,600	131,600	4.78%	6,000
TRANSFERS 958	1,873,595	1,952,620	1,952,620	2,130,510	9.11%	177,890
<b>Total</b>	<b>7,147,804</b>	<b>6,992,089</b>	<b>7,226,039</b>	<b>7,473,700</b>	<b>3.43%</b>	<b>247,661</b>



## Property Tax Per Capita Comparison



YEAR	Huntington Woods	Oak Park	Berkley	Southfield	Royal Oak
2003	826	444	373	667	346
2004	857	442	386	682	392
2005	886	464	389	707	418
2006	903	487	425	727	438
2007	969	507	445	752	482
2008	1,061	529	447	778	508
2009	1,113	555	441	783	517
2010	1,127	602	459	833	509
2011	1,119	522	435	850	454
2012	1,177	494	435	850	454
2013	1,204	483	532	834	564
2014	1,230	546	545	832	569
2015	1,275	547	556	808	604

CHART INCLUDES GENERAL OPERATING AND DEBT



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**GENERAL FUND REVENUE - 000**
**REVENUES**

403.000	CURRENT TAX REVENUE	5,646,670
	Tax Revenue based on Taxable Value (TV) and Consumers Price Index (CPI). The TV has increased by 2.90% and the CPI has increased by 1.003%. There is 0.6837 mills remaining from the 2004 over-ride vote, which has been reduced in the last few years by the rise in taxable value and a millage reduction factor of less than one.	
404.000	RACKHAM SERVICE FEE	00
	Contracted service fee. This service fee in lieu of taxes is currently being reviewed by legal counsel and the City of Huntington Woods. Contract talks are ongoing with Detroit and a new Golf Course Management Company.	
407.000	DELINQUENT CURRENT TAX COLLECTIONS	98,000
	Tax collections after the due date of February 28, 2017	
445.000	PENALTIES TAX COLLECTION	18,500
	Penalties collected on delinquent tax collections.	
452.000	AIR CONDITIONING PERMITS	3,850
	Revenue from residential and commercial air conditioning permits.	
453.000	BUILDING PERMITS	220,000
	Revenue from residential and commercial building permit activity.	
454.000	ELECTRICAL PERMITS	23,000
	Revenue from residential and commercial electrical permit activity.	
455.000	HEATING PERMITS	15,500
	Revenue from residential and commercial HVAC permit activity.	
456.000	PLUMBING PERMITS	22,000
	Revenue from residential and commercial plumbing permit activity.	
457.000	BUSINESS REGISTRATIONS	12,500
	Registration for landlord and business licenses.	
458.000	ROW PARKING PERMITS	600
	Based upon ordinance on non-conforming properties.	
470.000	CABLE TELEVISION FEES	168,500
	Cable franchise fees -- 5% franchise fees and 1% PEG fee.	
479.000	NON-BUSINESS LICENSES, PERMITS	4,800
	Revenue from dog licenses, visual inspections, and misc. street permits	

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480.000	BUILDING INSPECTIONS	6,000
	Revenue from building inspections performed on rental properties.	
481.000	ALARM FEES	3,000
	Revenue from false alarm charges.	
529.000	COMMUNITY DEVELOPMENT	9,800
	Block Grant monies from Oakland County allocated for use in the City under the 2016 CDBG cooperation agreement.	
543.000	STATE GRANTS - PUBLIC SAFETY	200
	Revenue sharing from Oakland County Public Safety CLEMIS program	
566.000	STATE GRANTS - PUBLIC LIBRARY	5,200
	State Aid for Libraries based on population 50% of this revenue is paid to "The Library Network" for services. State Aid for Pleasant Ridge is included in this revenue estimate by contract.	
576.000	STATE REVENUE SHARING - SALES TAX	549,220
	Percentage of sales tax distribution based on formula estimated by the State Treasury. (see financial tab)	
577.000	STATE REVENUE SHARING - LIQUOR	1,000
	Revenue sharing percentage of liquor sales within our jurisdiction	
607.000	ADMINISTRATIVE FEES - TAXES	82,500
	Revenue generated by 1% administrative fee charge on total tax roll.	
608.000	SERVICE FEES	200
	Miscellaneous charges for zoning maps, licenses, copies, police reports	
627.000	POST OFFICE	--
	Eliminated - Closed.	
656.000	DISTRICT COURT FINES	105,000
	1/3 of revenue collected by the District Court This fee is currently being litigated and may be adjusted prior to the end of the budget year.	
657.000	PARKING VIOLATIONS	11,000
	Parking fines imposed on local streets by ordinance.	
658.000	LIBRARY FINES AND FEES	7,000
	Rental income and revenue from library usage and fines for overdue books.	
658.001	LIBRARY CONTRACT REVENUE	41,000
	Contract revenue with Pleasant Ridge.	

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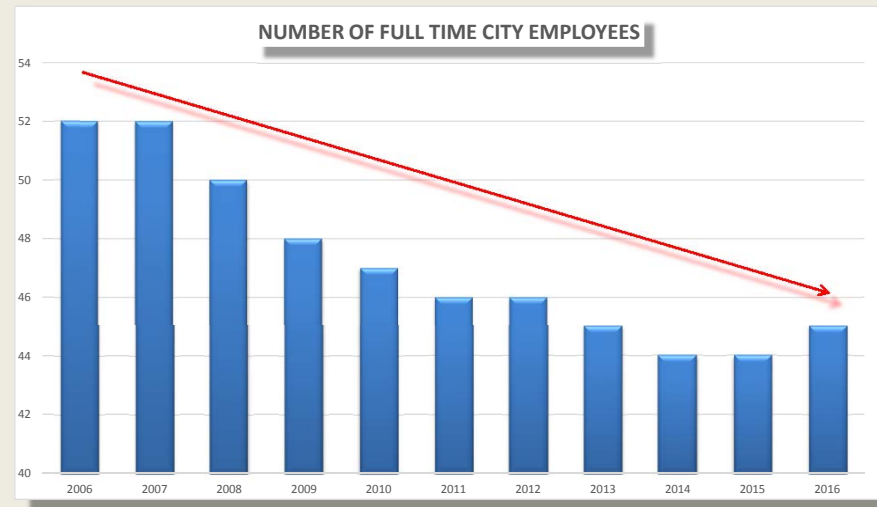
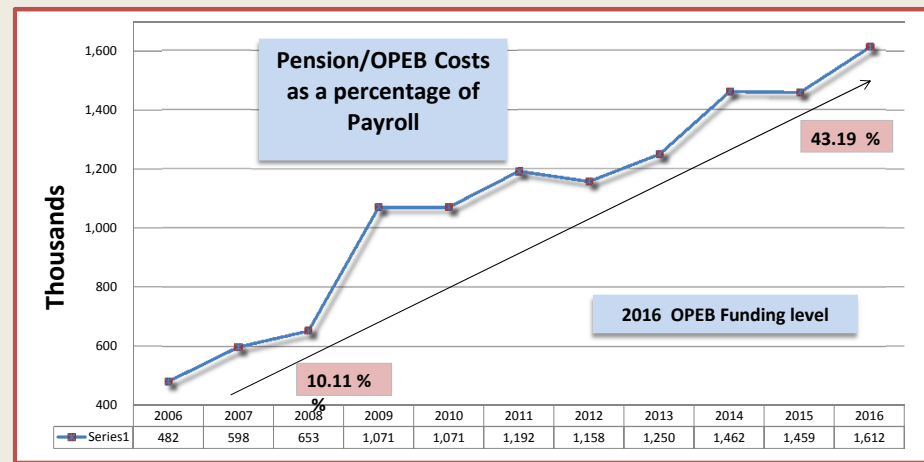
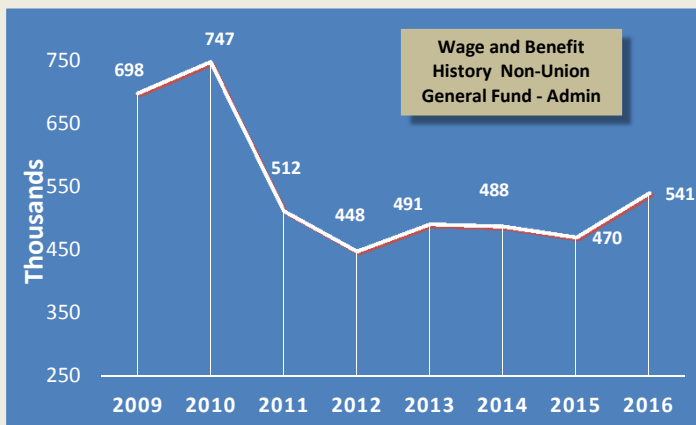
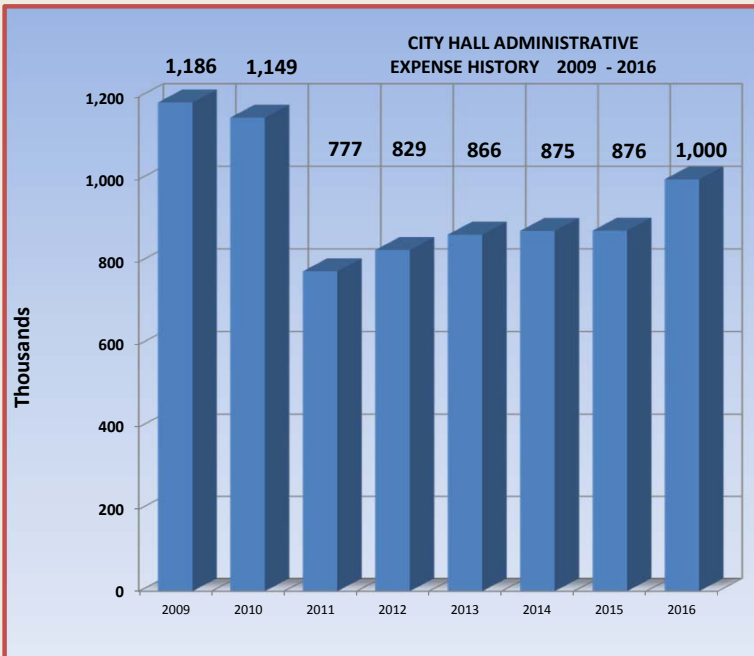
659.000	PENAL FINES	17,500
	Penal fines imposed by the court system for use in libraries, paid through Oakland County .	
664.000	INVESTMENT INCOME	31,500
	Revenue generated by the investment of public funds.	
670.000	EQUIPMENT RENTAL	500
	Rental of vehicles for use by homeowners for disposal of building materials.	
	Rental of vehicles remains low.	
673.000	FIXED ASSET SALE	250
	Sale of non-scheduled (not in Equipment Fund) Fixed Assets.	
675.000	GIFT REVENUE	250
	Non classified gift revenue	
676.000	INSURANCE REIMBURSEMENT	80,000
	Workers compensation dividends where applicable.	
	Michigan Municipal Risk Management Association dividend.	
676.515	SANITATION FUND ADMINISTRATION	--
	Revenue for administration of sanitation fund by General Fund equal to only 10% of admin fees charged the general fund as per management audit.	
	Sanitation Fund is still in a rebuilding mode. The City will forego any administrative revenue in 2016 once again.	
676.592	ADMINISTRATIVE FEE - WATER FUND	177,480
	50% of admin fees, accounting, data processing increase as per management audit results of operations.	
676.734	ADMINISTRATIVE FEE - POST RETIREMENT FUND	2,000
	Contribution for post retirement fund administrative fees	
695.000	UNCLASSIFIED REVENUE	48,500
	Revenue and misc credits not classified elsewhere in the budget (est).	
695.395	APPROPRIATION FROM FUND BALANCE	60,680
	Monies taken from unappropriated fund balance reserve to balance budget.	
	<b>FUND TOTAL</b>	<b>7,473,700</b>

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## ADMINISTRATION



### CAPITAL PLANNING FUND CURRENT YEAR APPROPRIATIONS

HVAC Damping System  
 Interior Upgrade Reserve  
 City Commission Chambers  
 Carpeting and Furniture/Interior Finishes  
 Roof Replacement 2021 (per inspection r  
 Server Reserve  
**BSA Server**

ON HOLD -  
 RESERVE 3,000  
**PLANNED 2017** -  
 RESERVE 2,000  
 RESERVE 1,000  
 RESERVE 1,000  
**BUDGET 15,000**

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## **ADMINISTRATIVE - FINANCE - 2016-2017 INITIATIVES**

### **A.) MERS/OPEB/HEALTH CARE**

The City has been working to lower the long term legacy costs . The next step will be to look at methods by which the city can extend the payment of the legacy costs out into the future via bonds. This will be a focus of the finance department.

Administratively, the City has recently, through the work of the City Manager, lowered the cost of ongoing healthcare through contract negotiations. The City will implement these changes in the policy, and review the costs. The Other Post Employee Benefit Costs (OPEB) will be reviewed again this year. Recently there had been some reduction of the Annual Required Contribution (ARC) due to our review of the indexes used in the calculation. The City now will work on full implementation of GASB 45 and 74 which will permanently show the liability in our statements.

### **B.) COMMUNICATION - TRANSPARANCY**

The City is continuing its focus on greater transparency. In recent years many new procedures have been put into place to allow for residents to find information quickly and stay informed. The City will continue to utilize the Cable Channel to broadcast meetings and other events to our residents. We have been creating "fillable" documents online as well as an effort to review the City website for ease of use. The City now offers residents the ability to view the Commission meetings in numerous ways including a link to allow for viewing the meetings online. In the last year the City Manager has prepared an "E-Blast" newsletter to disseminate current news quickly. The Public Safety department has implemented an alert system called "NIXLE" that would enable residents to hear about warnings and other emergency related events quickly. Numerous newsletters and publications are being sent out to residents in water billing packets and we will continue to use electronic media where we can.

### **C) IT HARDWARE / NETWORK /SERVER / CABLE / PHONE**

The City has substantially completed work on moving all workstations into a Windows 7 environment. In addition, the City has completed the implementation of Office 365 which is a Microsoft product that enables the City to use Cloud-based e-mail and to have an upgrade path for all workstations using the OFFICE suite of products. The old BSA server will be replaced in the new budget year, and the City will migrate the older servers through the system. This will complete the larger part of the Server update which began in 2014. Our firm hope is that we will have completed the task of upgrading the entire computer network by the end of 2016.

The City Phone system, although still usable, is now in an "end-of-life" mode. The system software is not being supported, and the system can only be maintained via the use of aftermarket, used parts. This has been OK to date, and we have been able with the assistance of our service provider to continue to utilize the system. That said, the City will not be able to continue to count on these parts to be available for too long. This, combined with newer technologies, will cause the City to look at a new phone system City-wide. This is in the process of being review for implementation in 2016.

## **PLANNING & BUILDING DEPARTMENTS GOALS AND OBJECTIVES**

The Planning Department handles the administrative duties of the Planning Commission, Zoning Board of Appeals, Construction and Property Maintenance Board of Appeals, Historic District Study Committee (when authorized by the City Commission), Historic District Commission and from time-to-time other groups such as the Parks and Recreation Advisory Board.

- The Planning Commission prepares, adopts and oversees the implementation of the City's Master Land Use Plan; recommends revisions to the zoning ordinance; reviews site plans and special land uses; and makes recommendations on other planning related issues. The Planning Commission is also responsible for preparing the City's annual capital improvement program (unless exempted by the City Commission).
- The Zoning Board of Appeals hears requests for variances from the zoning ordinance and other selected ordinances, and interprets the language of the zoning ordinance.
- The Construction and Property Maintenance Board of Appeals hears appeals from State construction codes including the building code, residential code, rehabilitation code for existing buildings, and property maintenance code.
- The Historic District Study Committee conducts research on the history and architecture of the City's resources, and makes recommendations regarding the creation and modification of historic districts. It prepares all necessary reports in accordance with Michigan historic district law.
- The Historic District Commission reviews changes to resources within the historic districts utilizing the U.S. Secretary of the Interior's Standards, the State law, and the Commission's own guidelines. It offers assistance to homeowners in finding contractors, provides information about preferred construction and preservation methods, and explains how to take advantage of State historic resources.
- The Planning/ Building Department is responsible for the administration and enforcement of the zoning ordinance and building codes. The department makes recommendations for updating the Master Plan; drafts changes to the zoning ordinance and other City ordinances; advises homeowners and contractors about zoning, building and historic district laws; maintains planning, building and historic district records; issues permits and licenses; and provides building and code inspection services. The budget currently includes contact costs for the planner, zoning administrator, contract building/electrical and mechanical inspectors, and a prorated share of the clerical staff.

The goals and objectives for the Planning/ Building Department, together with the Boards and Commissions listed above, for the coming year and future years are:

- To implement the updates of the Master Land Use Plan as required by the Michigan Planning Enabling Act. This will focus on updating the City zoning ordinance.

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## PLANNING & BUILDING DEPARTMENTS GOALS Cont:

- To complete the tasks outlined on the Planning Commission's priority list which include ordinance updates and review existing Standards and Design Guidelines for Residential Properties to ensure they are consistent with community desires and provide appropriate guidance to applicants and Planning Commission.
- To work with SEMCOG, the Woodward Avenue Action Association (WA3), the City Detroit and other local governments to complete the *Woodward Avenue Rapid Transit Alternatives Analysis* and the *Complete Streets Master Plan for Woodward Avenue*.
- To transition records into electronic format and work towards a more resident and user friendly system of managing records.
- To implement the action items outlined in the Master Plan such as exploring Certified Local Government status under the National Historic Preservation Act.
- To bring to the Planning Commission a capital Improvement plan as required by statute
- To work with SEMCOG, WA3, the Road Commission, and neighboring communities to co-ordinate projects, obtain grants and improve the physical environment of Huntington Woods and the region.
- To review the Zoning Ordinance for potential amendments based on revised Master Plan and to ensure compliance with state laws.
- Review 2-A Transitional Zoning District along Woodward and consider adoption of Form-base zoning, defined mixed use, and density. Develop standards and guidelines for the commercial districts, similar to those used in the residential districts with particular attention paid to size and scale, exterior building finish.

ACCOUNT	DESCRIPTION	2014-15 ACTUAL	JUNE 2016 FINAL ESTIMATE	2015-16 AMENDED BUDGET	2016-17 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
<b>GENERAL FUND - 101</b>							
<b>COMMISSION</b>							
101 702000	SALARIES	5	5	5	10	100.00%	5
802000	PROFESSIONAL SERVICES	6,404	9,246	10,920	11,370	4.12%	450
860000	CONFERENCES AND WORKSHOPS	6,731	5,113	11,000	11,000	0.00%	-
956000	MISCELLANEOUS	-	150	1,000	1,000	0.00%	-
	<b>Total</b>	<b>13,140</b>	<b>14,513</b>	<b>22,925</b>	<b>23,380</b>	<b>1.98%</b>	<b>455</b>

NOTE Status Quo City Commission Budget. Amount allocated for dues is adequate

<b>ADMINISTRATIVE</b>							
172 702000	SALARIES	260,595	241,445	270,933	288,270	6.40%	17,337
706000	WAGES	70,660	73,450	64,316	76,790	19.39%	12,474
715000	SOCIAL SECURITY	26,676	28,614	25,004	27,930	11.70%	2,926
716000	HOSPITALIZATION/ OPTICAL	50,529	57,491	48,303	52,130	7.92%	3,827
717000	LIFE INSURANCE	1,084	1,152	1,046	-	-100.00%	(1,046)
718000	RETIREMENT	79,375	57,981	49,132	78,260	59.29%	29,128
719000	DENTAL	2,601	4,105	3,473	3,030	-12.76%	(443)
724000	OTHER BENEFITS/OPEB	4,036	14,906	16,585	14,100	-14.98%	(2,485)
727000	SUPPLIES GENERAL	11,947	12,491	13,500	13,500	0.00%	-
727001	SUPPLIES POSTAGE	15,326	17,610	17,000	18,000	5.88%	1,000
727002	SUPPLIES ELECTIONS	3,893	2,427	4,000	5,200	30.00%	1,200
727003	SUPPLIES DATA PROCESSING	1,227	3,327	4,800	4,800	0.00%	-
802000	PROFESSIONAL SERVICES	52,422	39,573	28,100	40,000	42.35%	11,900
802008	PROFESSIONAL SERVICES - AUDIT	18,675	21,000	19,000	21,500	13.16%	2,500
802009	PROFESSIONAL SERVICES - INSPECTORS	57,993	49,149	51,000	52,000	1.96%	1,000
802010	PROFESSIONAL SERVICES - ATTORNEY	153,326	125,538	110,000	134,000	21.82%	24,000
802011	PROFESSIONAL SERVICES - ELECTIONS	585	250	800	1,000	25.00%	200
802012	PROFESSIONAL SERVICES - O.C.	38,745	37,646	40,000	40,000	0.00%	-
853000	JOINT OPERATING - COMMUNICATIONS	5,779	2,819	2,638	2,950	11.83%	312
860000	CONFERENCES/WORKSHOPS	3,316	5,965	5,795	4,080	-29.59%	(1,715)
860001	CONFERENCES/WORKSHOPS - DUES	-	-	860	860	0.00%	-
860002	CONFERENCES/WORKSHOPS - MILEAGE	-	150	250	250	0.00%	-
880000	COMMUNITY PROMOTIONS	9,142	6,140	4,400	7,000	59.09%	2,600
880001	COMMUNITY PROMOTIONS - YOUTH ASSIST	-	3,800	5,300	5,500	3.77%	200
880002	COMMUNITY PROMOTIONS - CDBG	10,405	3,216	7,000	3,000	-57.14%	(4,000)
900000	PRINTING AND PUBLICATIONS	5,670	6,895	5,000	7,000	40.00%	2,000
900001	PRINTING AND PUBLICATIONS - NEWSLETTER	11,846	14,104	14,600	15,000	2.74%	400
900002	PRINTING AND PUBLICATIONS - ELECTION	-	250	500	1,500	200.00%	1,000
920000	JOINT OPERATING - UTILITIES	17,463	17,875	17,312	16,900	-2.38%	(412)
934000	JOINT OPERATING - DATA PROCESSING	20,814	22,043	30,480	41,680	36.75%	11,200
940000	JOINT OPERATING - LEASE/RENTAL	14,785	11,674	11,592	8,810	-24.00%	(2,782)
942000	VEHICLE REIMBURSEMENT	5,100	5,250	5,100	5,400	5.88%	300
956000	MISCELLANEOUS	8,007	4,223	9,590	9,590	0.00%	-
		<b>962,022</b>	<b>892,559</b>	<b>887,409</b>	<b>1,000,030</b>	<b>12.69%</b>	<b>112,621</b>

NOTE Salaries increased 3% on a budgetary basis over all funds (please refer to Personnel Data in the Financial Tab)  
No additional workforce changes are anticipated in 2016-17

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**CITY COMMISSION - 101**

702.000	SALARIES		10
	Salaries for Commissioners		
802.000	PROFESSIONAL SERVICES, MEMBERSHIP, DUES		11,370.
	Michigan Municipal League		
	Berkley Area Chamber of Commerce		
	Southeastern Michigan Council of Governments		
	Woodward Ave Action Association		
	Traffic Improvement Association		
	National League of Cities		
	South East Michigan Regional Energy Office		
860.000	CONFERENCES AND WORKSHOPS		11,000
	Michigan Municipal League Workshops		
	<b>Out of state travel allowed with Commission Approval</b>		
	City Commission travel/other - per policy		
956.000	MISCELLANEOUS		1,000
	Promotional activity	650	
	Name-tags, misc expenses, other	350	
	<b>CATEGORY TOTAL</b>		<b>\$23,380.00</b>

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**GENERAL ADMINISTRATION - 172**

702.000	<b>SALARIES</b> Salaries for the following full time positions as indicated in the personnel section of the budget: All full-time wages budgeted at MML study maximum per position classification, including the City Manager & Finance Officer, Treasurer, Deputy Finance Officer, City Clerk, Deputy City Clerk.	288,270
706.000	<b>WAGES</b> Wages for code enforcement and other part time positions as needed Includes all election workers temporary help, cable TV assistants.	76,790
715-724.000	<b>ALL EMPLOYEE BENEFITS</b> Proportion of benefits that are due the administrative department. Continued increase for MERS distribution.	175,450
727.000	<b>SUPPLIES - GENERAL</b> General office supplies for all city hall departments (does not include - postage, data processing supplies, election supplies)	13,500
727.001	<b>SUPPLIES - POSTAGE</b> Postage for all administrative functions including flyers, communications, general office mail and newsletter publications. Large mailings are contracted to Oakland County Mailing Services.	18,000
727.002	<b>SUPPLIES - ELECTIONS</b> All supplies related to election administration (including postage, absentee forms, precinct kits, envelopes, misc expenses) Presidential election year increases.	5,200
727.003	<b>SUPPLIES - DATA PROCESSING</b> All supplies City-wide related to the operation of the MIS/Communications Dept. including magnetic media, ribbons, video tape, misc small equipment purchases, etc.(does not include data processing supplies for Recreation Center fund)	4,800

802.000	PROFESSIONAL SERVICES		40,000
	Engineering services not associated with Major and Local Street programs. Other engineering services. Contracted work on tree program as needed. Includes contracted planning official. Review of Zoning Ordinances and special meeting costs		
802.008	PROFESSIONAL SERVICES - AUDIT		21,500
	Audit and other accounting related consultant service expenses.		
802.009	PROFESSIONAL SERVICES - BUILDING INSPECTORS		52,000
	All expenses related to the contract service requirements of the building department and inspection services on a contractual basis.		
	Building / Electrical Inspector	31,000	
	Mechanical Inspector	21,000	
802.010	PROFESSIONAL SERVICE - ATTORNEY		134,000
	Services for legal council, prosecuting attorney and labor attorney. Fifty percent of this cost is charged to the water fund. (See financial/personnel tab)		
	Corporate Council	66,500	
	Prosecuting Attorney	31,000	
	Labor Attorney	36,500	
802.011	PROFESSIONAL SERVICE - ELECTIONS		1,000
	Additional election setup coding (if needed)	600	
	O. C. Canvassers (if recount is needed)	400	
802.012	ASSESSMENT SERVICES		40,000
	Assessment valuation forms, notices	500	
	Equalization services	37,200	
	MIT/ AR access charges, other jobs as necessary	800	
	Board of Review stipend	1,500	



853.000	COMMUNICATIONS		2,950
	Local service, Inter-lata-toll, long distance, cell phones, T-1 data lines, Nortel switch maintenance, analog backup telephone lines.		
	<b><u>DISTRIBUTION FORMULA 10% TO ADMINISTRATIVE - SEE FINANCIAL TAB</u></b>		
860.000	CONFERENCES/WORKSHOPS/TRAINING		4,080
	Includes only the following. (see attached membership and dues index in the financial section of the budget)		
860.001	DUES		860
	Includes only the following. (see attached membership and dues index in the financial section of the budget)		
860.002	TRANSPORTATION - MILEAGE		250
	Vehicle usage as required for conference, workshops, Meetings (included in the workshops above). The majority of travel done via the City owned vehicle.		
880.000	COMMUNITY PROMOTIONS - GENERAL		7,000
	Includes but not limited to hosted meeting costs, various plaques awards and certificates, volunteer items, promotion publications for auction events, Chamber of Commerce activities grant applications, employee recognition, other events as desired by the Commission, etc.		
880.001	COMMUNITY PROMOTIONS - YOUTH ASSISTANCE		5,500
	Youth Assistance	2,400	
	Common Ground	800	
	Operation Graduation	200	
	Tri-Community Coalition	1,100	(Increase dependant upon CC approval)
	Haven	1,000	
880.002	COMMUNITY PROMOTIONS - CDBG		3,000
	Expenses related to the administration of block grant funding through Oakland County Development Division. Offset account in General Fund revenue.		

900.000	PRINTING AND PUBLICATION - GENERAL		7,000
	Printing and publication of budget, informational flyers, brochures, printing related to inter-office operations, building permit and other forms as required, check vouchers, city stationery, envelopes, business cards, microfilm, etc, publication of all legal notices for bidding, employment, planning, zoning and other ordinance/statutory notice requirements.		
900.001	PRINTING AND PUBLICATIONS - NEWSLETTER		15,000
	Costs associated with newsletter publication.		
	Printing	13,000	
	Distribution (through O.C. Mailing)	1,400	
	Misc. expenses	600	
900.002	PRINTING AND PUBLICATIONS - ELECTIONS		1,500
	All costs associated with printing related to election services primary election and general election, Presidential election year expenses.		
920.000	UTILITIES		16,900
	Utility costs associated with providing utility service to City Hall under the MMRMA Summit Energy aggregation program (does not include phone or other communication services, or street lighting)		
	<b><u>DISTRIBUTION FORMULA 10% TO GENERAL FIUND - SEE FINANCIAL TAB</u></b>		
934.000	MAINTENANCE - OFFICE/COMPUTERS		41,680
	Toners /Consumables	Network printer maintenance	
	SERVERS hardware maintenance	Software registration	
	SERVERS software maintenance	Network consultant - contractual	
	<b><u>DISTRIBUTION FORMULA 60% TO GENERAL FUND - SEE FINANCIAL TAB</u></b>		

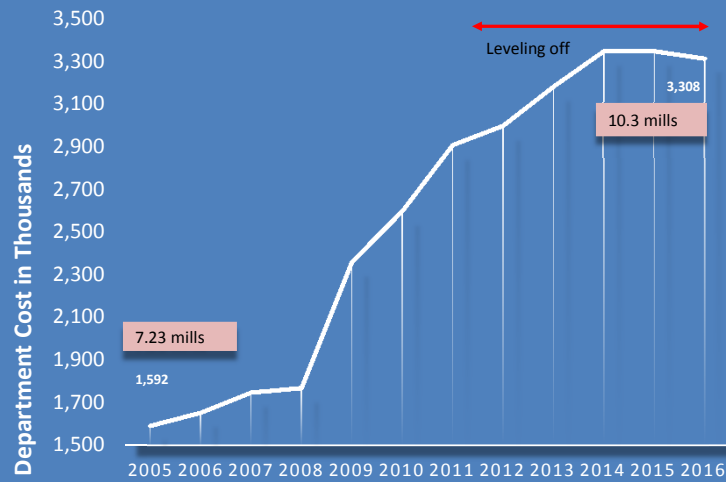
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940.000	EQUIPMENT LEASING AND DEPRECIATION copiers, server rental/depreciation	8,910
	<b><u>DISTRIBUTION FORMULA 60% TO GENERAL FUND - SEE FINANCIAL TAB</u></b>	
942.000	VEHICLE REIMBURSEMENT Reimbursement of auto use as provided by contract.	5,400
956.000	MISCELLANEOUS Other expenses not budgeted elsewhere	9,590
	<b>CATEGORY TOTAL</b>	<b><u><u>1,000,030</u></u></b>

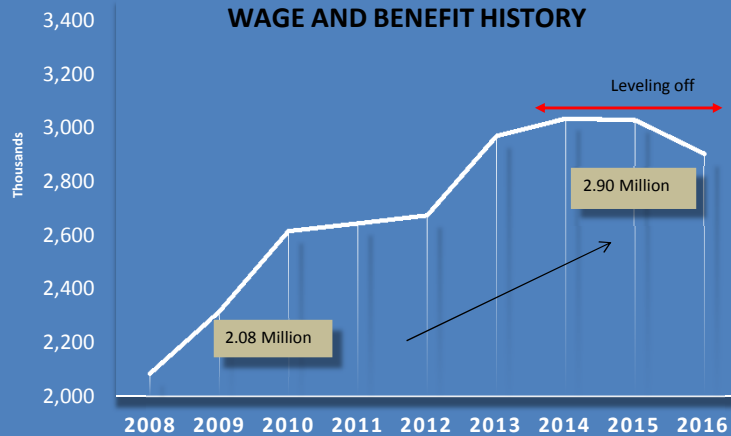


## PUBLIC SAFETY

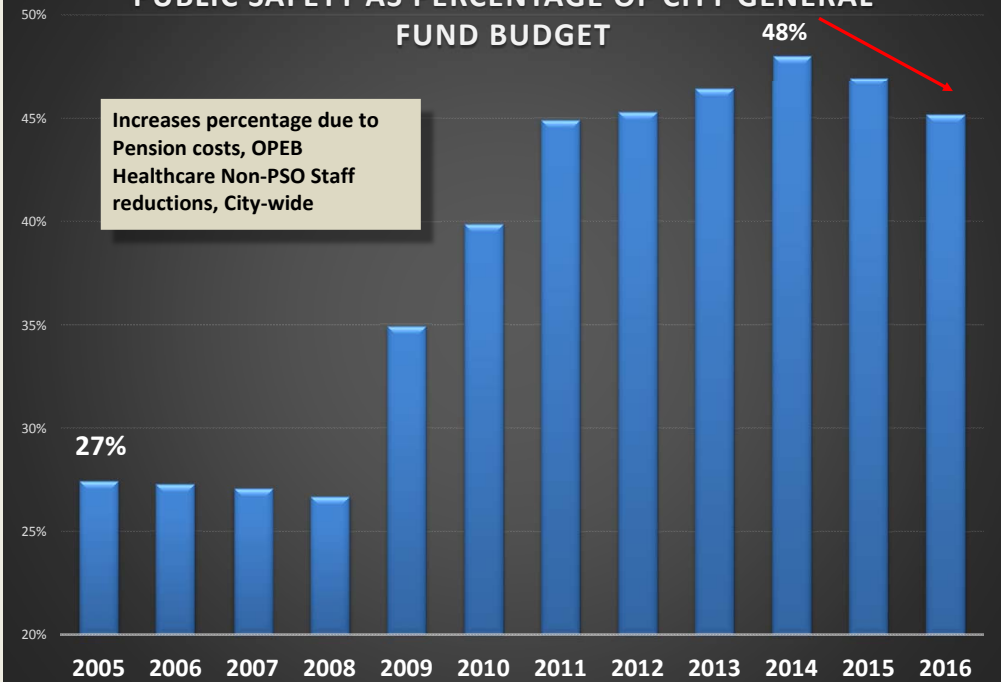
**PUBLIC SAFETY DEPARTMENT COST**



**WAGE AND BENEFIT HISTORY**



**PUBLIC SAFETY AS PERCENTAGE OF CITY GENERAL FUND BUDGET**



**CAPITAL PLANNING FUND CURRENT YEAR APPROPRIATION**

HVAC	RESERVE	2,000
Mobile data computers	RESERVE	5,000
Building Maintenance Reserve	RESERVE	1,000
Fire hose Replacement Reserve	RESERVE	2,000
Ballistics vests replacement	BUDGET	13,000
Diesel Exhaust System Firehouse	BUDGET	16,500

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## **PUBLIC SAFETY GOALS AND OBJECTIVES 2016-17**

The Department of Public Safety strives to provide the highest level of professional police, fire and emergency medical services. In pursuit of that goal, the Department constantly evaluates performance and searches for new and innovative ways to improve the delivery of services. The Department is accountable to citizens of our community and strives to perform in a manner that is honest, ethical and free from bias.

### **Continuing Objectives:**

A commitment to excellence in our every-day service.

1. A commitment to provide services using sound financial management.
2. A commitment to a strong risk management program aimed at (1) reducing incidents that result in property damage or personal injury, (2) making the workplace safe for our employees, and (3) putting us in a strong, defensible position when problems occur.
3. A commitment to maintaining and improving our building and equipment. To this end, our FY-2016-2017 budget contains funding to replace one patrol vehicle. The vehicle will replace our last 2009 Ford Crown Victoria that will exceed 100,000 miles by July 1, 2016.
4. A commitment to maintaining, improving and maximizing the use of our Volunteer Fire Company. The Department replaced one volunteer firefighter in 2015.
5. A commitment to continued collaboration with other city departments and community organizations for the betterment of the community.
6. A commitment to pursuit of improved collaboration with surrounding departments and mutual aid organizations.

### **Ongoing Project:**

On March 25, 2006, the department received a certificate of national accreditation from the Commission on Accreditation for Law Enforcement Agencies (CALEA). CALEA is an organization formed in 1979 by (1) International Association of Chiefs of Police, (2) National Organization of Black Police Executives, (3) National Sheriffs' Association, and (4) Police Executive Research Forum. The Commission provides law enforcement agencies an opportunity to voluntarily demonstrate conformance with an established set of over 380 professional standards. Those standards are designed to (1) improve law enforcement agency capabilities to prevent and control crime, (2) improve overall agency effectiveness and efficiency, (3) improve cooperation with other law enforcement agencies and members of the criminal justice community, (4) improve community confidence in the practices of the agency, and (5) reduce liability risks

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**PUBLIC SAFETY GOALS AND OBJECTIVES 2016-17 - Cont.....**

through identification and implementation of nationally accepted best practices in the field of law enforcement. Upon receipt of this prestigious award, the department became the seventh fully accredited police agency in the State of Michigan and one among 620 agencies nationwide.

In November 2014, members of CALEA's assessment staff visited our department and conducted a five day, on – sight audit/assessment of all department operations. The assessment team found us in compliance with over 400 best practice standards as determined by the international organization. We received our third reaccreditation award on March 21, 2015 at the organization's national conference in Reno, Nevada.

ACCOUNT			DESCRIPTION	2014-15 ACTUAL	JUNE 2016 FINAL ESTIMATE	2015-16 AMENDED BUDGET	2016-17 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
PUBLIC SAFETY									
301	702000	SALARIES		1,357,328	1,459,644	1,472,327	1,567,790	6.48%	95,463
	710000	WAGES - CROSSING GUARDS		13,883	14,720	16,500	16,500	0.00%	-
	712000	WAGES - VOL FIRE		5,226	6,572	8,500	8,500	0.00%	-
	715000	SOCIAL SECURITY		28,968	33,304	23,840	25,310	6.17%	1,470
	716000	HOSPITALIZATION/ OPTICAL		403,102	332,828	400,367	322,360	-19.48%	(78,007)
	717000	LIFE INSURANCE		2,892	4,886	4,623	-	-100.00%	(4,623)
	718000	RETIREMENT		1,099,640	886,726	993,583	890,030	-10.42%	(103,553)
	719000	DENTAL		18,186	23,356	21,804	21,290	-2.36%	(514)
	724000	OTHER BENEFITS/OPEB		72,463	90,054	111,204	75,440	-32.16%	(35,764)
	727000	SUPPLIES - OFFICE		1,954	3,872	5,200	4,500	-13.46%	(700)
	744000	UNIFORMS		25,796	31,934	30,000	28,000	-6.67%	(2,000)
	751000	SUPPLIES - GAS AND OIL		35,302	17,069	35,000	19,050	-45.57%	(15,950)
	756000	SUPPLIES - OPERATING		27,701	17,417	20,000	20,000	0.00%	-
	802000	PROFESSIONAL SERVICES		110,240	107,344	83,500	110,000	31.74%	26,500
	853000	JOINT OPERATING - COMMUNICATIONS		15,651	13,754	27,638	27,950	1.13%	312
	860000	CONFERENCES AND WORKSHOPS		1,936	2,474	2,500	2,500	0.00%	-
	920000	JOINT OPERATING - PUBLIC UTILITIES		13,364	11,165	17,312	16,900	-2.38%	(412)
	934000	MAINTENANCE - DATA PROCESSING		175	-	2,000	1,000	-50.00%	(1,000)
	940000	JOINT OPERATING - LEASE/RENTAL		45,673	45,104	45,000	45,000	0.00%	-
	942000	VEHICLE REIMBURSEMENT		365	4,350	4,380	4,380	0.00%	-
	956000	MISCELLANEOUS		7,367	2,218	2,000	2,000	0.00%	-
	956001	EDUCATION / TRAINING COSTS		10,718	9,214	15,400	15,400	0.00%	-
	985000	RESERVE FIRE TRUCK		-	-	-	-	0.00%	-
		Total		3,297,930	3,118,005	3,342,678	3,223,900	-3.55%	(118,778)

**NOTE**

Significantly a status quo budget

Benefit Costs significantly higher for MERS and Healthcare some reductions due to new contract costs in healthcare and realignment of MERS.

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<b>PUBLIC SAFETY - 301</b>		
702.000	<b>SALARIES</b> Wages (based upon 9 pso's, 2 sergeants and 5 Lieutenants) longevity, holiday pay, briefing pay, sick pay, overtime. No change in staffing levels.	1,567,790
710.000	<b>WAGES - CROSSING GUARDS</b> Scotia/Nadine (2) Scotia/Lincoln (1) Coolidge/Lincoln (1) Coolidge/11 Mile (1/3) - shared with Berkley & Oak Park No additional personnel expenses anticipated.	16,500
712.000	<b>WAGES - VOLUNTEER FIRE</b> Compensation of paid on-call firefighters used to supplement sworn officers and volunteers. Compensation is paid for all firefighting training and special assignment hours.	8,500
715 -724.000	<b>BENEFITS</b> The amount shown represents the actual cost of all full and part time benefits including vacation sick, OPEB and pension and MERS contributions.	1,334,430
727.000	<b>SUPPLIES - OFFICE</b> Office supplies, dog licensing, garage sale materials, misc.	4,500
744.000	<b>UNIFORMS</b> Contractual allotments for cleaning and replacement chief, reserve police, volunteers paid on-call and original issue for new officers.	28,000
751.000	<b>SUPPLIES - GAS &amp; OIL</b> Gas and oil prices are substantially lower. This line item is budged at 50% of the Berkley invoice for no-lead as of April 2016.	19,050

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**PUBLIC SAFETY - 301**

756.000	<b>SUPPLIES - OPERATING</b> All operating supplies as required to maintain departmental operations.	20,000
802.000	<b>PROFESSIONAL SERVICES</b> Includes costs of Berkley dispatch, jail and firearms range, animal control, medical/psychological examinations, professional memberships, publications, promotional processes, employee recruiting and hiring, annual equipment and apparatus certifications, OSHA testing. other services as needed.	110,000
853.000	<b>COMMUNICATIONS - TELEPHONE / RADIOS</b> Costs associated with normal telephone service, CLEMIS lines, pagers, radio maintenance, fire records system management and automated fingerprinting system. Represents 10% of City-wide communication needs and other costs unique to the Public Safety function.	27,950
860.000	<b>CONFERENCES/MEMBERSHIPS/WORKSHOPS</b>  <b>(As per the membership schedule in the financial section of the budget)</b>  International Association of Chiefs of Police Conference (one attendee) CALEA ongoing costs Miscellaneous travel costs associated with conferences, training, meetings, etc.	2,500
920.000	<b>UTILITIES</b>  Natural Gas and DTE Costs. Some cost reductions City-wide due to the completion of the re-lamping program and other initiatives through South East Michigan Regional energy office. Represents 10% of all utility costs City-wide.	16,900

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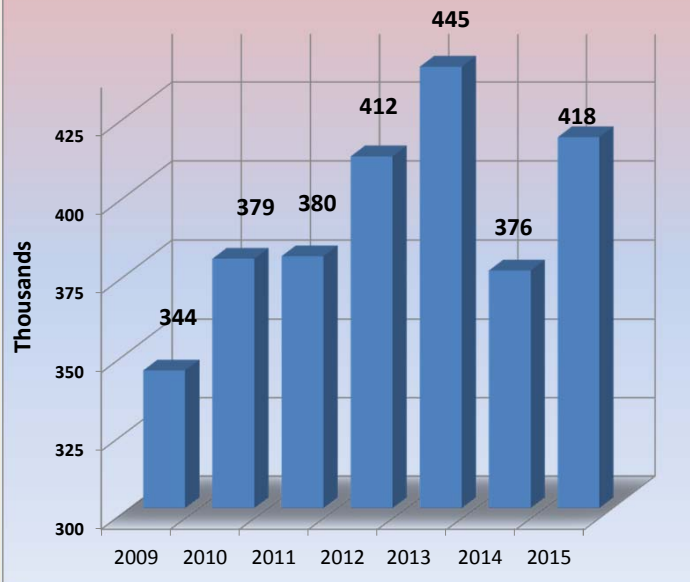
**PUBLIC SAFETY - 301**

934.000	MAINTENANCE OFFICE EQUIPMENT	1,000
	Office machine repair and maintenance including service contracts	
940.000	RENTAL EQUIPMENT	45,000
	Fire truck, and vehicle depreciation costs.	
	Xerox copier expenses (lease and/or maintenance expenses)	
942.000	VEHICLE STIPEND - CONTRACTUAL	4,380
956.000	MISCELLANEOUS	2,000
956.001	EDUCATION AND TRAINING	15,400
	Tuition, fees and materials associated with department training.	
985.001	RESERVE - FIRE TRUCK	--
<b>CATEGORY TOTAL</b>		<b>3,223,900</b>

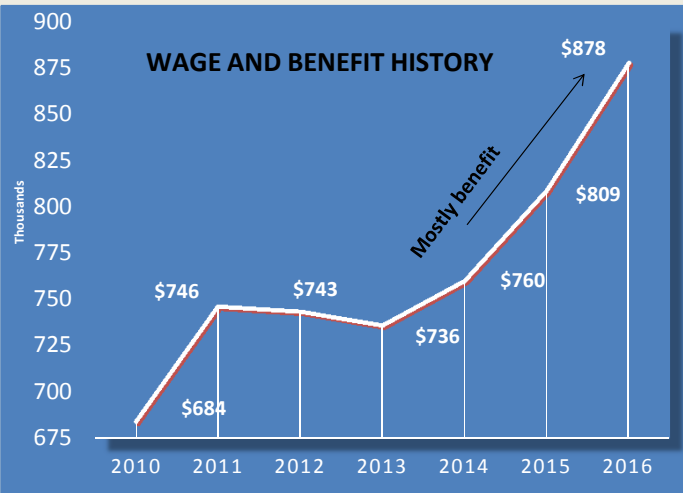


## DPW

DEPARTMENT OF PUBLIC WORKS EXPENSE HISTORY



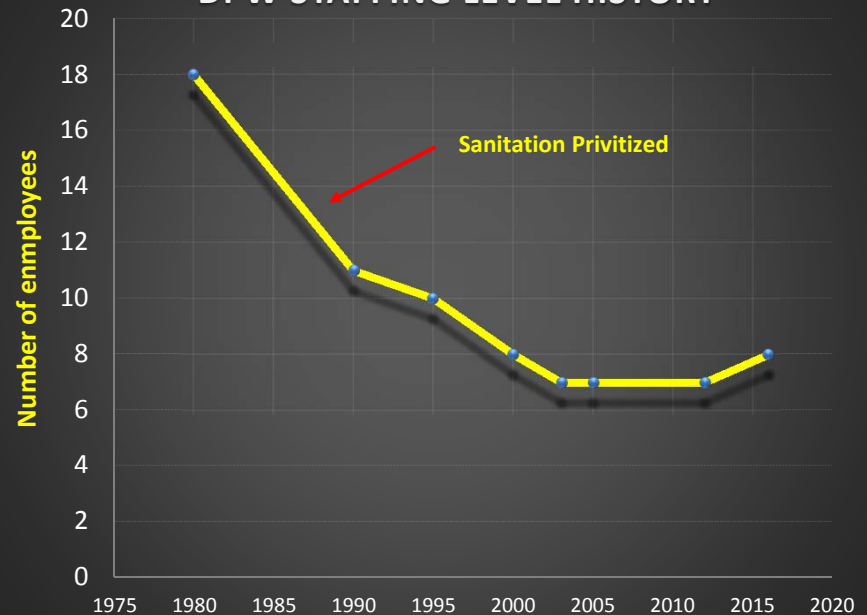
WAGE AND BENEFIT HISTORY



### DPW STATISTICS - FACTS

Linear feet of watermain = 130,680, Number of homes served 2415  
 Fire hydrants = 269  
 Total tons of solid waste = 1936, Total tons of recycled trash = 935  
 Total tons of yard waste including leaves = 1,286  
 Percent of trash diverted not including yard waste = 33%  
 Total estimated dollar savings of recycling including avoided disposal = \$72,460.00  
 Miles of Roads - Major Roads = 6.95/ Local Roads = 17.80

DPW STAFFING LEVEL HISTORY



### CAPITAL PLANNING FUND CURRENT YEAR APPROPRIATIONS

Building Repair  
 DPW Lunchroom/Office Refurbish  
**Roof Repair - per inspection report**  
 Roof Replacement - per inspection report  
**City Tree Replacement Program**

RESERVE	5,000
ON HOLD	10,000
<b>BUDGET</b>	<b>15,000</b>
PLANNED 2019	-
<b>BUDGET</b>	<b>10,000</b>

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## **Goals and Objectives - 2016-2017**

The Department of Public Works (DPW) is responsible for the care and maintenance of city facilities and common areas. In this capacity, DPW maintains close relationships with all city departments to provide a pleasant environment for city residents and employees.

Main responsibilities for the Department of Public Works include oversight of many important aspects of community life. These include, but are not exclusive of:

- Maintenance of all roads and public right of way
- Maintenance of all water mains and water meters
- Maintenance of storm sewer lines and catch basins;
- Maintenance of city vehicles;
- Environmental Services (Sanitation) - recycling, yard waste and landfill collection and delivery to SOCRRA for processing and proper disposal; leaf vacuuming;
- Promotion and evaluation of recycling, including participation survey and targeted education;
- Education and preventative efforts related to the control of West Nile Virus.

The following are a few examples of activities presently performed or overseen by DPW personnel in each of four separate areas of major responsibility.

### **DPW**

- Maintenance and care of city facilities and common areas. Work directly with the adopt-a-garden program for the beautification of our parks and common areas;
- Work with the Environmental Advisory Committee on cost / energy saving ideas to present to the City Commission and the community. Continue to build bridges to the Green/Recycling Committees from neighboring communities and statewide;
- On-going vehicle maintenance and repair program.
- Continuation of the winter sidewalk snow removal program while not incurring overtime.

### **WATER**

- Maintenance of the city water system including, but not limited to, water main maintenance and repairs, hydrant flushing as part of an ongoing proactive hydrant maintenance program and maintenance of all water meters.
- Move forward with options to replace water meters citywide with new smart meters in conjunction with the federal mandate to remove lead, present in our current meters, from our water system. Currently we are replacing old meters with the new style meter on an as needed basis.
- Camera and rod, clean, the city sanitary and storm lines to maintain an even flow throughout the city.

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### **Goals and Objectives - 2016-2017 Cont.....**

- Catch basin repair and cleaning.
- Placement of larvicide for the control of culex mosquitoes to prevent the spread of West Nile Virus.
- Awareness program related to proper disposal of expired and unused pharmaceuticals as it relates to water quality.
- Education about the Clinton River Watershed and our sewer (storm & sanitary) systems.

### **MAJOR & LOCAL ROADS**

- Continuation of the road maintenance program. In the current fiscal year, Infrared Heat Patching will be done on both major and local roads in an effort to improve some of our worst areas and prolong their usability. In addition, crack sealing some gaps on relatively new roads may be used to deter deterioration.
- Continued maintenance of an established sweeping schedule.
- Care and maintenance of the our trees within rigid financial constraints beyond the winter tree trimming initiative.
- Focus on additional repair of the local road system, by radiant asphalt heating programs and milling and capping where the engineers feel the City can buy additional years of roadway use on streets where roadway rebuild is further into the future.

### **SANITATION & SOLID WASTE**

- Participate in Governor Snyder's statewide initiative to double the recycling rate in Michigan to 30% by 2016.
- Work closely with SOCRRA to prepare the next RFP for the collection of recycling, yard waste and landfill material.
- Work closely with SOCRRA as they plan for a SOCRRA wide conversion to single stream recycling
- Develop a plan to divert more material from solid waste to recycling to help increase revenues and reduce costs.
- Develop a recycling policy for all rentals and events taking place in Huntington Woods.
- Work closely with SOCRRA to develop expanded recycling throughout all of the SOCRRA communities which benefits our City by increasing revenues to SOCRRA which are returned to the City in higher rebates for our recyclables. Due to high recycling tonnage, an increase in the SOCRRA rebate benefits HW disproportionate to its size.
- Continue to provide educational programs at Burton Elementary in recycling and composting. These programs are paid for through proceeds from the on-going scrap metal drive.
- Continue the curbside leaf collection program in the fall.

ACCOUNT	DESCRIPTION	2014-15 ACTUAL	JUNE 2016 FINAL ESTIMATE	2015-16 AMENDED BUDGET	2016-17 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
<b>DEPARTMENT OF PUBLIC WORKS</b>							
441 702000	SALARIES	21,331	24,095	23,233	20,250	-12.84%	(2,983)
706000	WAGES - HOURLY	104,604	123,898	97,083	119,980	23.58%	22,897
715000	SOCIAL SECURITY	10,583	11,768	12,180	10,730	-11.90%	(1,450)
716000	HOSPITALIZATION/ OPTICAL	42,619	42,423	35,851	36,900	2.93%	1,049
717000	LIFE INSURANCE	293	383	590	-	-100.00%	(590)
718000	RETIREMENT	67,171	52,097	26,872	53,840	100.36%	26,968
719000	DENTAL	1,527	2,102	2,268	2,830	24.78%	562
724000	BENEFITS	4,014	11,589	18,919	9,650	-48.99%	(9,269)
727000	SUPPLIES - OFFICE	2,001	1,430	1,000	1,600	60.00%	600
744000	UNIFORM PURCHASE	3,368	3,080	2,848	3,500	22.89%	652
751000	JOINT OPERATING - SUPPLIES - GAS AND OIL	24,893	16,151	33,643	11,550	-65.67%	(22,093)
756000	JOINT OPERATING - SUPPLIES - OPERATING	7,981	8,444	16,173	23,490	45.24%	7,317
776000	SUPPLIES - COMMON GROUNDS MAINT	1,479	1,721	4,000	3,000	-25.00%	(1,000)
853000	JOINT OPERATING - COMMUNICATIONS	2,100	1,775	1,583	1,770	11.81%	187
860000	CONFERENCES AND WORKSHOPS	823	1,170	575	430	-25.22%	(145)
920000	JOINT OPERATING - PUBLIC UTILITIES	8,865	11,316	10,387	10,140	-2.38%	(247)
926000	UTILITIES - STREET LIGHTING	64,919	58,213	65,500	65,500	0.00%	-
931000	JOINT OPERATING - MAINTENANCE - BUILDING	54,888	49,149	44,000	52,560	19.45%	8,560
934000	MAINTENANCE - OFFICE EQUIPMENT	129	128	2,000	2,000	0.00%	-
940000	RENTAL - EQUIPMENT	358	410	1,000	1,000	0.00%	-
942000	VEHICLE REIMBURSEMENT	2,750	1,500	-	-	0.00%	-
956000	MISCELLANEOUS	1,310	515	950	950	0.00%	-
<b>Total</b>		<b>428,006</b>	<b>423,357</b>	<b>400,655</b>	<b>431,670</b>	<b>7.74%</b>	<b>31,015</b>

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**DPW - 441**

702.000	<b>SALARIES</b>	20,250
	Includes partial salaries for: DPW Managers, (as per personnel matrix).	
706.000	<b>WAGES - HOURLY</b>	119,980
	Includes partial or full wages for the following employees: Maintenance I & II; Mechanic I & II; Crew Leader; Laborer; Equipment I & II; Water Maintenance I & II; Custodial (building maintenance), seasonal labor (4 positions including parks)	
715.000	<b>BENEFITS</b>	113,950
724.000		
727.000	<b>SUPPLIES - OFFICE</b>	1,600
744.000	<b>UNIFORM PURCHASE</b>	3,500
	Stipend provided each DPW employee for required clothing. Also includes items purchased by the department for use on the job including, but not limited to, T-shirts and work gloves for seasonal workers and safety equipment.	
751.000	<b>SUPPLIES - GAS &amp; OIL</b>	11,550
	<u>Joint Operating Expense - 50% of total expense for DPW operations</u> Includes such items as no-lead gasoline, diesel fuel, grease, hydraulic oil, anti-freeze, and washer fluid. Higher fuel costs are anticipated and are reflected in the sanitation and water department budgets.	
756.000	<b>SUPPLIES - OPERATING</b>	23,490
	<u>Joint Operating Expense - 50% to DPW</u> Items used to maintain all city facilities except the Recreation building, including, but not limited to: garage supplies, chemicals, de-greasers, welding supplies, medical supplies, light bulbs, paper towels and soap. This distribution represents 50% of supplies as per the joint distribution matrix.	
776-000	<b>SUPPLIES - GROUNDS MAINTENANCE</b>	3,000
	Maintenance of common areas such as LaSalle Blvd. including the fountain area, the library grounds and city hall. Includes some monies for the adopt-a-garden coordinator, program and planting expenses. Remaining adopt-a-garden expenses will be appropriated in the Parks budget.	

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**DPW - 441**

853.000	<p>COMMUNICATIONS - TELEPHONE</p> <p><u>Joint Operating Expense - 6% to DPW</u> This distribution represents 6% of communications as per the joint distribution matrix.</p>	1,770
860.000	<p>WORKSHOPS/TRAINING/MEMBERSHIPS</p> <p>Local meetings and workshops only, meals, transportation per diem based upon formula for travel as per policy. APWA funded, <b>(as per the membership schedule in the financial section of the budget).</b></p>	430
920.000	<p>PUBLIC UTILITIES</p> <p><u>Joint Operating Expense - 6% to DPW</u> This distribution represents 6% of communications as per the joint distribution matrix.</p>	10,140
926.000	<p>UTILITIES - STREET LIGHTING</p> <p>Street lighting costs per fixture from DTE</p>	65,500
931.000	<p>MAINTENANCE - BUILDING</p> <p><u>Joint Operating Expense - 50% to DPW and Administrative operations</u> Contracted maintenance services for city facilities except the Recreation building, including, but not limited to, such items as daily cleaning, furnace maintenance; pest control; and the Library elevator. Joint operating expense. This distribution represents 50% of building maintenance as per the joint distribution matrix. Due to building age this value is rising. We believe that additional maintenance will need to be done on our facilities in 2016-2017</p>	52,560
934.000	<p>MAINTENANCE - OFFICE EQUIPMENT</p> <p>A portion of all expenses related to data processing including server maintenance; server hardware; software and hardware maintenance; contracts for server and computer main frame. Represents approx 20% of general fund maintenance costs for this category.</p>	2,000



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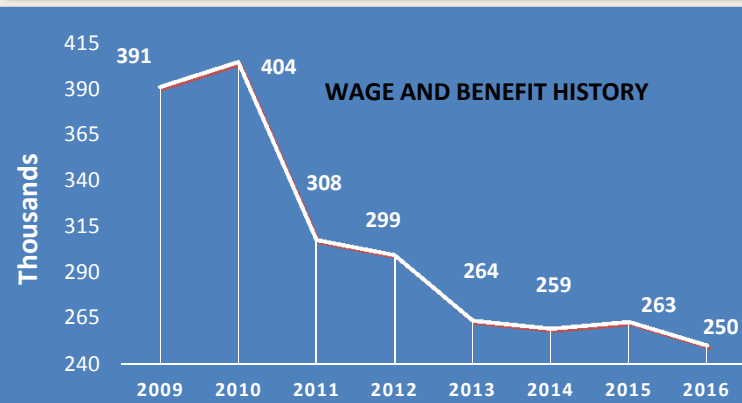
**DPW - 441**

940.000	RENTAL - EQUIPMENT Rental of building equipment in an emergency.	1,000
942.000	VEHICLE REIMBURSEMENT	--
956.000	MISCELLANEOUS APWA Dues (City membership only) and other miscellaneous items.	950
<b>TOTAL</b>		<b>431,670</b>

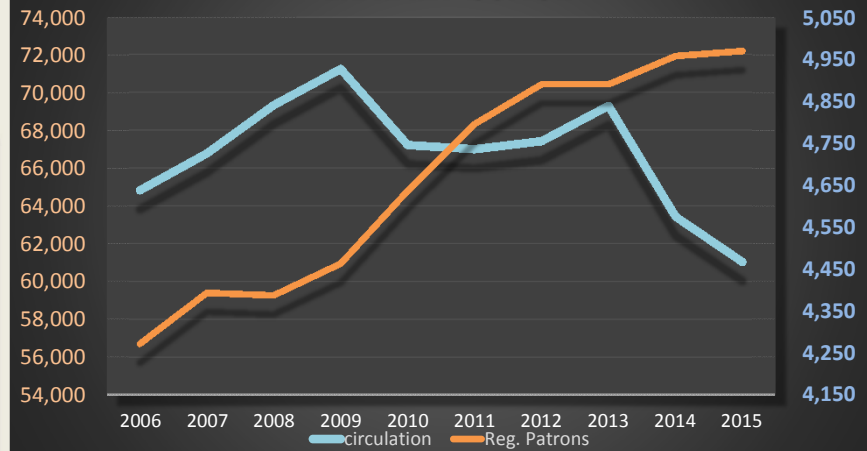


## LIBRARY

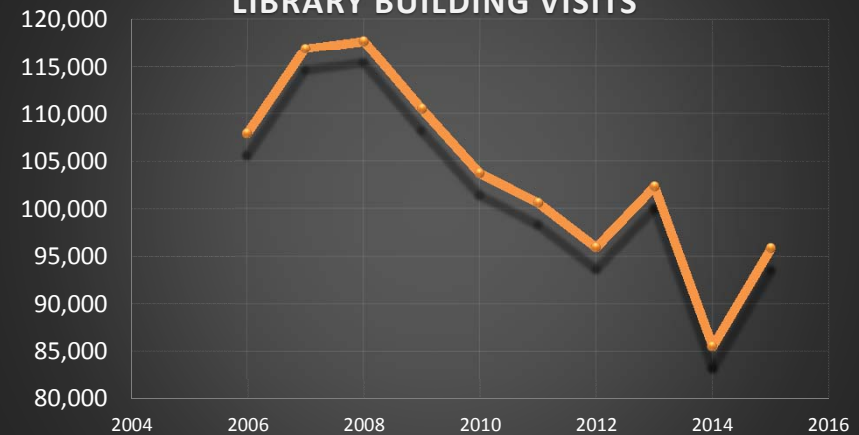
LIBRARY AND CULTURAL CENTER - EXPENSE HISTORY



## LIBRARY USAGE



## LIBRARY BUILDING VISITS



## CAPITAL PLANNING FUND CURRENT YEAR APPROPRIATIONS

Automation, equipment, HVAC reserve	RESERVE	5,000
Technology Upgrades	RESERVE	2,000
Library Furniture Upholstry	RESERVE	-
Roof Replacement (per inspection report)	BUDGET	-
HVAC Replacement Engineering (delayed)	PLANNED 2017	10,000
HVAC REPLACEMENT	PLANNED 2017	-
Carpeting / Main level Library	BUDGET	18,000
SEMREO REPAYMENT - Library Windows	BUDGET	9,100

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## LIBRARY GOALS

To continue to provide widespread public access to knowledge and a guarantee that we can maintain a well-informed citizenry.

To have met the QSAC (Quality Services Audit Checklist) designed by The Library of Michigan. We now plan to renew these standards. These standards have been updated to include new materials and resources.

With our historical shelving and Karshner Showcase, located in the Knox Room, we will encourage residents to contribute historical memorabilia and enjoy our Huntington Woods historic collection.

Utilize our expansive integrated library system, Enterprise, to its fullest, benefitting our library patrons by continuing to expand our resources. This includes immediate access to library collections throughout the region and the ability to place holds from off site as well as within the Library. This is also enhanced by Huntington Woods Library participation in Mel Cat which allows patrons to search for books and other materials throughout Michigan and have the items delivered to our library. To further enhance the integrated library system we offer BookMyne, the mobile-friendly version of our new catalog, is downloadable on both Android and iOS platforms. View booklists for suggestions, search for your next favorite, renew items, put materials on hold, check your fines and manage your account all with one free app.

Provide the latest in technology trends: wireless, books and movies, books on CD, eBook resources, Mango Languages, Zinio, and Consumer Reports online etc. to better serve our sophisticated and technologically savvy communities. In addition, the library has added more public internet stations and an internet reservation system to eliminate computer wait time for our patrons. The library updated the internet stations with new faster computers for our public in the summer of 2015. The emergence of electronic books really took hold in late 2010, and Huntington Woods Library was on front wave of libraries to circulate new titles of eBooks through OverDrive. The library has also added Freegal, a source for free music. The library has updated their website to make it easier for the public to use.

We remain responsive to our communities. We provide suggestion cards and engage in informal discussions with our patrons to determine their wants and needs. These communication tools help guide our purchasing of books, magazines, media and library programming. Suggestions are also accepted electronically through the library's website.

The Woods Gallery provides fine art works of local area artists and serves as an educational art center. The Woods Gallery showcases a wide range of artists from the Detroit metropolitan area. We present not only established artists, but feature many up-and-coming artists as well. Unique and creative art from a different artist or group is available for viewing and purchase approximately every eight weeks. Join us for our Meet the Artist receptions where you can learn about the inspiration behind the artwork.

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### **LIBRARY GOALS Cont.....**

Children are our number one priority. They begin their visits as early as six months and develop a love for books and libraries, becoming lifelong learners. We encourage their participation in our many activities and provide quality materials for their enjoyment throughout their educational years utilizing the services of the county and immediate area. We are excited about our children's computer (Early Literacy Station - ELS). ELS is a computer workstation loaded with more than 45 educational software titles for kids ages 2 - 8. We have recently purchased a new ELS computer that provides educational games to children ages 6-12. ELS offers children a safe, standalone computer not connected to the internet that is age appropriate, engaging, and academically relevant for children. We also updated our Children's Story Time Room with paint, new cabinetry, recovered cushions and new carpeting. In addition to the updated Children's Story Time Room we have updated the Children's Area of the Library. The children's section upgrades focus on making the most of our small footprint. The changes seek to create more defined spaces so that all users feel comfortable and welcome. The multi-purpose room (formerly the magazine room) will house the early literacy support items including the Duplo table, dramatic play pieces, puzzles, and small muscle activities. The main section has been rearranged to allow for increased supervision of all places within the section and create spaces that encourage elementary aged children to make better use of the library.

Collaborate effectively with other city departments and other community libraries to provide programming and other resources for the benefit of all Library patrons, ultimately saving time, money, and energy resulting in better services and value for everyone. Collaborate effectively with the city's IT department to integrate all library computers on one city wide network thus reducing telecommunication costs to the city and library.

With the flood of August 2014 we have remodeled the lower level to create a more welcoming environment. We encourage the public to come and see the improvements.

Promote Michigan's cultural institutions and State Parks with Michigan Activity Pass. Michigan residents now have the opportunity to explore hundreds of state parks, campgrounds, museums and activities for free or a discount with the swipe of their library card. "The pass" allows library cardholders throughout the state to gain free or discounted access to 385 sites and numerous events.

ACCOUNT	DESCRIPTION	2014-15 ACTUAL	JUNE 2016 FINAL ESTIMATE	2015-16 AMENDED BUDGET	2016-17 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
<b>LIBRARY</b>							
790 702000	SALARIES	126,777	112,316	126,222	111,540	-11.63%	(14,682)
706000	WAGES - PART TIME	96,093	101,780	136,855	138,730	1.37%	1,875
715000	SOCIAL SECURITY	17,355	20,564	20,125	19,150	-4.84%	(975)
716000	HOSPITALIZATION/ OPTICAL	12,630	12,544	10,485	9,540	-9.01%	(945)
717000	LIFE INSURANCE	320	418	507	-	-100.00%	(507)
718000	RETIREMENT	52,744	56,186	42,271	84,500	99.90%	42,229
719000	DENTAL	1,772	1,687	1,811	1,940	7.12%	129
724000	BENEFITS	4,539	7,127	8,966	8,400	-6.31%	(566)
727000	SUPPLIES - OFFICE	3,467	3,961	3,000	3,000	0.00%	-
756000	SUPPLIES - OPERATING	12,063	6,805	7,500	7,500	0.00%	-
802000	PROFESSIONAL SERVICES	54,568	45,381	41,500	50,000	20.48%	8,500
853000	JOINT OPERATING - COMMUNICATIONS	3,470	3,990	2,638	2,950	11.83%	312
860000	CONFERENCES AND WORKSHOP	389	293	510	510	0.00%	-
880000	COMMUNITY PROMOTION - ART FAIR	525	1,500	2,000	2,000	0.00%	-
920000	JOINT OPERATING - PUBLIC UTILITIES	13,662	15,990	17,311	16,900	-2.37%	(411)
934000	MAINTENANCE - OFFICE EQUIP	2,969	2,287	2,750	2,750	0.00%	-
956000	MISCELLANEOUS	538	4,250	3,000	3,000	0.00%	-
978000	BOOKS	26,785	32,679	28,500	32,000	12.28%	3,500
978002	PERIODICALS	5,318	16,850	15,000	15,000	0.00%	-
978003	DVD's/ONLINE DATABASES/DISCS	13,454	18,183	23,200	23,200	0.00%	-
<b>Total</b>		<b>449,438</b>	<b>464,791</b>	<b>494,152</b>	<b>532,610</b>	<b>7.78%</b>	<b>38,459</b>

**NOTE** Budget assumes no change in staffing levels and service

**LIBRARY - 790**

702.000	<b>WAGES - SALARIED</b> All full-time wages budgeted at MML study <u>maximum</u> per position classification. Library Director, Technical Services Coordinator.	111,540
706.000	<b>WAGES - HOURLY</b> All full-time wages budgeted at MML study <u>maximum</u> per position classification. (3) Librarians - (part time) (0) Intern summer - (part time) (3) Clerks - (part time) (1) Gallery Coordinator - (part time) (3) Pages - (part time) (1) Communication IT Support	138,730
724.000	<b>BENEFITS</b> All employee benefits	123,530
727.000	<b>SUPPLIES - OFFICE</b> Includes the purchase of new computer equipment.	3,000
756.000	<b>SUPPLIES - OPERATING</b> Includes but not limited to such items as bar-code labels, patron/bks, library cards (plastic imprinted), book jackets (plastic) and printing/graphics.	7,500
802.000	<b>PROFESSIONAL SERVICES</b> Includes, but not limited to TLN quarterly payments, modem costs, on line charges, CD rom fees, phone designated line, fees for acquisitions & services, internet costs, data mailers. Most online book and periodical purchases	41,500
853.000	<b>COMMUNICATIONS - TELEPHONE</b> <u>Joint Operating Expense - 10% to Library</u> T-1 Line for internet connection and other phone use (15% of joint operating communications cost city-wide. Per joint operating expense)	2,950
860.000	<b>CONFERENCES &amp; WORKSHOPS</b> Car mileage, conferences/workshops ALA, TLN, MLA out of state travel upon approval by City Manager	510

**LIBRARY - 790**

790-880.000	COMMUNITY PROMOTION Monies allocated to the promotion of the Cultural Center and Art Gallery.	2,000
790-920.000	PUBLIC UTILITIES <u>Joint Operating Expense - 10% to Library</u> (Per Joint operating expense) 10% of all city-wide utility costs.	16,900
790-934.000	MAINTENANCE - OFFICE EQUIPMENT Cost of service contract with the purchase of a new copier and maintenance of color copy machine for use by the public and staff.	2,750
790-956.000	MISCELLANEOUS Includes but not limited to such items as professional memberships, decorations, refreshments, youth programming.	3,000
790-978.000	BOOKS Purchases of reference materials and books through TLN and others. A lesser dependance on hardcover books. A move to purchasing electronic books and periodicals, may lower costs	37,000
790-978.002	PERIODICALS AND NEWSPAPERS Continued expansion and review of our large current collection. A large portion of the expense is through our affiliation with TLN.	15,000
790-978.003	TAPES/CDS/DVD Includes both music and computer software. Expansion of books-on-tape, books on CD and DVD collections to meet the stated needs of our patrons.	23,200
<b>CATEGORY TOTAL</b>		<b><u>523,610</u></b>

ACCOUNT	DESCRIPTION	2014-15 ACTUAL	JUNE 2016 FINAL ESTIMATE	2015-16 AMENDED BUDGET	2016-17 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
<b>CONTINGENCY</b>							
941 915000	MISCELLANEOUS CONTINGENCY	-	-	-	-	0.00%	-
915001	RESERVE REQUIREMENT	-	-	-	-	0.00%	-
	<b>Total</b>	-	-	-	-	0.00%	-
<b>INSURANCE</b>							
954 911000	GENERAL LIABILITY	123,673	123,500	124,000	130,000	4.84%	6,000
913000	LIABILITY SPEC EVENT	-	-	-	-	0.00%	-
914000	EXCESS OF DEDUCTIBLE	-	2,745	1,600	1,600	0.00%	-
	<b>Total</b>	123,673	126,245	125,600	131,600	4.78%	6,000
<b>TRANSFERS</b>							
958 965000	TRANSFER - MAJOR STREET	-	-	-	-	0.00%	-
965001	TRANSFER - LOCAL STREET	120,000	150,000	150,000	150,000	0.00%	-
965208	TRANSFER - RECREATION FUND	750,000	750,000	750,000	750,000	0.00%	-
965257	TRANSFER - BUDGET STABILIZATION FUND	103,969	50,000	50,000	50,000	0.00%	-
965469	TRANSFER - FLOOD	202,850	-	-	-	0.00%	-
965592	TRANSFER - WATER FUND	-	100,000	100,000	300,000	200.00%	200,000
965661	TRANSFER - EQUIPMENT FUND	25,000	65,000	65,000	150,000	130.77%	85,000
965734	TRANSFER - POST RETIREMENT FUND	438,918	537,188	537,188	497,610	-7.37%	(39,578)
965970	TRANSFER - CAPITAL FACILITIES	232,858	300,432	300,432	232,900	-22.48%	(67,532)
	<b>Total</b>	1,873,595	1,952,620	1,952,620	2,130,510	9.11%	177,890

**NOTE** Other Post Retirement Benefits are funded at 10% of our annual liability only



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**GENERAL FUND CONTINGENCY - 941**

915.000	MISCELLANEOUS CONTINGENCY	00
	Budget contingency for unforeseen expenditures as may be required. None budgeted this fiscal year.	
915.001	RESERVE REQUIREMENT	00
	NOTE : The contingency line item is used as a buffer to fund any unforeseen expenditures The City is not in position to budget monies in fiscal year 2016 -17 in this category	
<b>CATEGORY TOTAL</b>		<b>00</b>

**INSURANCE LIABILITY - 954**

911.000	INSURANCE PREMIUM	130,000
	Expenditure for insurance policies including personal bonds, general liability, auto, comprehensive, and umbrella coverages, through Michigan Municipal Risk Management Authority.	
913.000	LIABILITY - SPECIAL EVENT	00
	Liability insurance for special events. No events are scheduled in 2016 that would require additional insurance coverage.	
914.000	LIABILITY - EXCESS OF DEDUCTIBLE /OTHER	1,600
	Additional cost to General Fund of claims and charges below deductible limits as set by MMRMA.	
<b>CATEGORY TOTAL</b>		<b>131,600</b>

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**TRANSFERS - 958**

965.000	TRANSFER - MAJOR STREET	--
965.001	TRANSFER - LOCAL STREET Transfer to local street fund to assist in operation of local street system, and to augment Act 51 Road funding.	150,000
965.208	TRANSFER - RECREATION FACILITIES FUND Transfer to recreation fund for operation over and above the millage levy and program revenue. This General Fund stipend is for additional recreation department costs over and above monies collected by program revenue.	750,000
965.257	TRANSFER - BUDGET STABILIZATION FUND As per P.A. 30 of 1978, A municipal corporation may at its discretion place monies aside for the sole purpose of budget stabilization. Monies placed in this account can only be used as per a resolution from the governing body.	50,000
965.592	TRANSFER - WATER FUND G.F. stipend for the purpose of providing monies to continue the camera, video and assessment of the City's sewage system.	150,000
965.661	TRANSFER - EQUIPMENT FUND Additional G.F. stipend for purchasing equipment not covered by rental fees collected via state standardized rental rate cost schedules.	150,000
965.734	TRANSFER - POST RETIREMENT FUND Contribution to a post retirement account for <u>current health care liabilities</u> and an additional amount to fund ongoing legacy costs. The City seek to continue to improve funding where feasible to lower long term liabilities.	497,610
965.970	TRANSFER - CONTRIBUTION TO CAPITAL PLANNING FUND Contribution to capital planning fund for current and future expenditures under the capital facilities budget document.	232,900

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**CATEGORY TOTAL**


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**\$2,130,510**

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**ROAD FUNDS - 202 & 203**  
**FUND TYPE - GOVERNMENTAL**

**PURPOSE** - The Major and Local road funds are used (1) to receive all major street funds paid to cities and villages by the state, (2) to account for construction, maintenance and other authorized operations pertaining to all streets classified as either major or local within the local unit of government, (3) to receive money paid to the city or village for state trunk-line maintenance and (4) to record certain costs pertaining to the Michigan Department of Transportation authorized state trunk-line maintenance contracts, (5) to account for money received from General Fund contributions and (6) to account for revenue from a special assessment tax levy as provided by Act 51 of the Public Acts of 1951, as amended.

**CHARACTER** - Road funds are considered special revenue in nature due to the fact that they are used to control the expenditure of motor fuel taxes which are earmarked by law and the State Constitution for street and highway purposes, which are described in detail by the Michigan Department of Transportation.

**2016 - 17 Objectives**

- Continuation of the road maintenance program. In the current fiscal year, Infrared Heat Patching will be done on both major and local roads in an effort to improve some of our worst areas and prolong their usability. In addition, crack sealing some gaps on relatively new roads may be used to deter deterioration.
- Continued maintenance of an established sweeping schedule.
- Care and maintenance of our trees within rigid financial constraints beyond the winter tree trimming initiative.
- Focus on additional repair of the local road system, by radiant asphalt heating programs and milling and capping where the engineers feel the City can buy additional years of roadway use on streets where roadway rebuild is further into the future.

ACCOUNT #	DESCRIPTION	2014-15 ACTUAL	JUNE 2016 FINAL ESTIMATE	2015-16 AMENDED BUDGET	2016-17 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
<b>MAJOR ROAD FUND - 202</b>							
<b>000</b>	<b>REVENUE</b>						
<b>546000</b>	ACT 51 REVENUE	<b>280,571</b>	<b>261,568</b>	<b>261,568</b>	<b>267,210</b>	<b>2.16%</b>	<b>5,642</b>
<b>547000</b>	TRIPARTY REVENUE	-	-	-	<b>24,140</b>	<b>100.00%</b>	<b>24,140</b>
<b>567000</b>	TREE GRANT REVENUE	<b>8,265</b>	-	-	-	<b>0.00%</b>	-
<b>664000</b>	INVESTMENTS	<b>1,833</b>	<b>20</b>	<b>150</b>	<b>150</b>	<b>0.00%</b>	-
<b>668000</b>	RIGHT-OF-WAY-FEES (METRO AUTHORITY)	<b>14,681</b>	<b>15,500</b>	<b>17,500</b>	<b>14,800</b>	<b>-15.43%</b>	<b>(2,700)</b>
<b>676301</b>	TRANSFER FROM DEBT SERVICE/SIDEWALK	-	-	-	-	<b>0.00%</b>	-
<b>695000</b>	MISC INCOME	-	-	<b>250</b>	<b>250</b>	<b>0.00%</b>	-
<b>979395</b>	FUND BALANCE APPROPRIATION	-	-	<b>8,050</b>	<b>55,830</b>	<b>593.54%</b>	<b>47,780</b>
<b>Total</b>		<b>305,350</b>	<b>277,088</b>	<b>287,518</b>	<b>362,380</b>	<b>26.04%</b>	<b>74,862</b>

**NOTE**

547.000 Tri-Party Monies will be used to crack seal roadway. Must be used for Ten Mile Road only

546.000 This amount does not take into consideration any increase in funding from the State. No data is available to date.

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**MAJOR ROAD FUND - 202**
**REVENUES - 000**

546.000	STATE HIGHWAY FUNDS Gas and weight taxes are relatively constant this year. Increases based upon changes in the State allocation are not included in this budget Revenue based upon the same formula as in previous years. The City is now using bond monies to rebuild our roadway system.	267,210
547.000	TRI PARTY REVENUE The City will escrow any monies that become available in 2016-17	24,140
567.000	TREE GRANT REVENUE	--
664.000	INVESTMENT INCOME	150
668.000	RIGHT-OF-WAY FEES Fees associated with P.A. 48 of 2002	14,800
676.301	TRANSFER FROM DEBT SERVICE/SIDEWALK	--
695.000	MISCELLANEOUS INCOME	250
979.395	FUND BALANCE APPROPRIATION	55,830
<b>TOTAL</b>		<b>362,380</b>

ACCOUNT #	DESCRIPTION	2014-15 ACTUAL	JUNE 2016 FINAL ESTIMATE	2015-16 AMENDED BUDGET	2016-17 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
<b>463</b>	<b>ROUTINE MAINTENANCE (MAJOR)</b>						
706000	WAGES - HOURLY	19,681	20,272	17,504	22,990	31.34%	5,486
715000	SOCIAL SECURITY	1,489	1,676	1,338	1,760	31.54%	422
716000	HOSPITALIZATION/ OPTICAL	4,725	5,151	4,807	4,990	3.81%	183
717000	LIFE INSURANCE	38	59	53	-	-100.00%	(53)
718000	RETIREMENT	4,519	5,861	3,627	4,030	11.11%	403
719000	DENTAL	229	337	323	390	20.74%	67
724000	BENEFITS	283	656	1,743	1,180	-32.30%	(563)
756000	SUPPLIES - OPERATING	12,513	12,713	13,000	13,000	0.00%	-
802010	PROFESSIONAL SERVICE - ATTORNEY	-	-	1,000	1,000	-98.46%	-
818002	CONTRACTUAL - PATCHING	23,382	64,116	65,000	95,000	295.83%	30,000
818003	CONTRACTUAL - GROUNDS MAINTENANCE	22,043	15,179	24,000	24,000	100.00%	-
818006	CONTRACTUAL - GYPSY MOTH PROGRAM	-	-	-	-	-100.00%	-
818007	CONTRACTUAL - TREE TRIMMING/REMOVAL/PLANTING	31,985	33,106	31,625	55,000	248.10%	23,375
940000	EQUIPMENT RENTAL	14,230	14,855	15,800	25,000	100.00%	9,200
	<b>Total</b>	<b>135,117</b>	<b>173,981</b>	<b>179,820</b>	<b>248,340</b>	<b>38.10%</b>	<b>68,520</b>
<b>474</b>	<b>TRAFFIC SERVICES (MAJOR)</b>						
706000	WAGES - HOURLY	5,676	6,526	4,344	6,720	54.70%	2,376
715000	SOCIAL SECURITY	428	615	332	510	53.61%	178
716000	HOSPITALIZATION/ OPTICAL	1,716	1,687	1,430	2,170	51.75%	740
717000	LIFE INSURANCE	14	16	16	-	-100.00%	(16)
718000	RETIREMENT	1,640	1,996	636	1,620	154.72%	984
719000	DENTAL	83	105	103	170	65.05%	67
724000	BENEFITS	101	391	517	500	-3.29%	(17)
756000	SUPPLIES - OPERATING	724	839	1,000	1,000	0.00%	-
818000	CONTRACTUAL SERVICES	4,425	9,541	9,500	9,500	0.00%	-
940000	RENTAL - EQUIPMENT	4,376	1,795	2,000	5,000	150.00%	3,000
	<b>Total</b>	<b>19,183</b>	<b>23,511</b>	<b>19,878</b>	<b>27,190</b>	<b>36.78%</b>	<b>7,312</b>

ACCOUNT #	DESCRIPTION	2014-15 ACTUAL	JUNE 2016 FINAL ESTIMATE	2015-16 AMENDED BUDGET	2016-17 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
<b>478 SNOW REMOVAL (MAJOR)</b>							
706000	WAGES - HOURLY	5,676	6,196	4,344	5,190	19.48%	846
715000	SOCIAL SECURITY	428	500	332	400	20.48%	68
716000	HOSPITALIZATION/ OPTICAL	1,716	1,647	1,430	1,610	12.59%	180
717000	LIFE INSURANCE	14	36	15	-	-100.00%	(15)
718000	RETIREMENT	1,640	1,456	636	1,380	116.98%	744
719000	DENTAL	83	100	103	130	26.21%	27
724000	BENEFITS	100	441	517	380	-26.50%	(137)
756000	SUPPLIES - OPERATING	5,900	6,500	15,000	9,500	-36.67%	(5,500)
940000	RENTAL - EQUIPMENT	10,126	9,233	9,500	15,000	57.89%	5,500
<b>Total</b>		<b>25,683</b>	<b>26,109</b>	<b>31,877</b>	<b>33,590</b>	<b>5.37%</b>	<b>1,713</b>
<b>482 ADMINISTRATION &amp; ENGINEERING (MAJOR)</b>							
702000	WAGES AND SALARIES	5,875	5,978	11,931	7,830	-34.37%	(4,101)
715000	SOCIAL SECURITY	450	475	912	600	-34.21%	(312)
716000	HOSPITALIZATION/ OPTICAL	835	713	606	850	40.26%	244
717000	LIFE INSURANCE	17	18	8	-	-100.00%	(8)
718000	RETIREMENT	1,660	1,862	910	3,780	315.38%	2,870
719000	DENTAL	80	44	41	60	46.34%	19
724000	BENEFITS	88	287	716	270	-62.29%	(446)
727000	SUPPLIES	-	-	-	-	0.00%	-
<b>Total</b>		<b>9,005</b>	<b>9,377</b>	<b>15,124</b>	<b>13,390</b>	<b>-11.47%</b>	<b>(1,734)</b>
<b>485 LOAN PAYMENT (MAJOR)</b>							
965203	ACT 51 TRANSFER	-	-	-	-	0.00%	-
965303	TRANSFER TO 11 MILE BOND DEBT FUND	41,772	41,295	40,819	39,870	-2.32%	(949)
965482	TRANSFER TO SIDEWALK CONST. FUND	-	-	-	-	0.00%	-
965491	TRANSFER TO CONSTRUCTION FUND	-	-	-	-		
<b>Total</b>		<b>41,772</b>	<b>41,295</b>	<b>40,819</b>	<b>39,870</b>	<b>-2.32%</b>	<b>(949)</b>
<b>GRAND TOTAL</b>		<b>230,760</b>	<b>274,273</b>	<b>287,518</b>	<b>362,380</b>	<b>26.04%</b>	<b>74,862</b>

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**MAJOR ROAD FUND - 202**
**MAJOR ROADS - MAINTENANCE - 463**

706.000	WAGES - HOURLY Overtime will be limited to emergency situations.	22,990
715 - 724.000	BENEFITS	12,350
756.000	SUPPLIES - MATERIALS Includes, but not limited to the purchase top soil, trees, cold patch, hot patch, concrete, asphalt, crack sealer, sod, grates, castings, pipes, and misc. roadway repair parts and materials.	13,000
802.010	PROFESSIONAL SERVICES - ATTORNEY Costs for misc legal expenses	1,000
818.002	CONTRACTUAL - PATCHING AND CRACK SEALING Infrared Heat Patching. Crack sealing of newer roads to prevent serious deterioration of the road surface and thus extend its life. Additional effort in 2016 to increase roadway crack sealing and patching.	95,000
818.003	CONTRACTUAL - GROUNDS MAINTENANCE Maintenance, mowing and care of green belt along I-696 berm and Coolidge, including irrigation system. Some minor costs related to the Adopt-a-Garden program.	24,000
818.006	CONTRACTUAL - GYPSY MOTH PROGRAM No testing projected for 2016-17.	--
818-007	CONTRACTUAL - TREE PROGRAM The tree removal program of dead and dying trees will continue in fiscal year 2016-2017 to cut down dead and dangerous trees in the City. The City will replant these during the spring of 2017. Removal 40 Trees = 34,000, Planting 30 Trees = 6,000 Trimming = 15,000	55,000



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940.000	EQUIPMENT RENTAL	25,000
	Includes all vehicles and equipment used in the general maintenance of the City's major roads including, but not limited to, the following: dump trucks, pickup trucks, loader, arrow board, compressor, sweeper, saw and chipper.	
	<b>SUB-TOTAL - MAJOR ROADS - MAINTENANCE</b>	<b>248,340</b>

**MAJOR ROADS - TRAFFIC SERVICES - 474**

706.000	WAGES - HOURLY	6,720
715 - 724.000	BENEFITS	4,980
756.000	SUPPLIES - OPERATING	1,000
	Includes such items as blanks, faces, posts, post caps, paint, batteries. Includes the purchase of replacement street signs.	
818.000	CONTRACTUAL SERVICES	9,500
	Woodward Ave maintenance/irrigation, traffic lighting, traffic lines (11 Mile Rd. & Coolidge), traffic light improvement Includes painting lines on Coolidge. Other major road line painting will be handled in-house	
940.000	EQUIPMENT RENTAL	5,000
	Pickup, compressor, post driver and loader hours	
	<b>SUB-TOTAL - MAJOR ROADS - TRAFFIC SERVICES</b>	<b>27,190</b>

**MAJOR ROADS - ICE AND SNOW REMOVAL (478)**

706.000	WAGES - HOURLY	5,190
	As a standard, snow will not be removed from major roads (plowed) on overtime until a depth of 4" or greater shall occur. Overtime will be used to remove snow on the right-of-way just off Woodward Avenue only on an emergency basis to accommodate access.	

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715 - 724.000	BENEFITS	3,900
756.000	SUPPLIES - OPERATING	9,500
	Salt (175 tons); includes a handling charge, use of the Berkley loader and an administrative fee per agreement with the City of Berkley.	
940.000	EQUIPMENT RENTAL	
	Equipment used in salting & plowing major roads.	15,000
	<b>SUB-TOTAL - MAJOR ROADS - SNOW &amp; ICE REMOVAL</b>	<b>33,590</b>
<b>MAJOR ROADS - ADMINISTRATION &amp; ENGINEERING - 482</b>		
702.000	WAGES - SALARIED	7,830
715 - 724.000	BENEFITS	5,560
727.000	SUPPLIES	--
	<b>SUB-TOTAL - MAJOR ROADS - ADMINISTRATION &amp; ENGINEERING</b>	<b>13,390</b>
<b>MAJOR ROADS - LOAN PAYMENT - 485</b>		
956.203	ACT 51 TRANSFER 25% LOCAL	--
965.303	Transfer to 11 Mile road debt fund	39,870
		--
965.482	Transfer to Construction Fund	
	<b>LOAN PAYMENT TOTAL</b>	<b>39,870</b>
	<b>MAJOR ROADS BUDGET TOTAL</b>	<b>362,380</b>

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DEPARTMENT	ACCOUNT #	DESCRIPTION	2014-15 ACTUAL	JUNE 2016 FINAL ESTIMATE	2015-16 AMENDED BUDGET	2016-17 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
<b>LOCAL ROAD FUND - 203</b>								
<b>000 REVENUES</b>								
	<b>546000</b>	STATE HIGHWAY FUNDS	<b>121,333</b>	<b>109,658</b>	<b>109,658</b>	<b>112,840</b>	<b>2.90%</b>	<b>3,182</b>
	<b>567000</b>	GRANT INCOME TREE PROGRAM	-	<b>14,894</b>	-	-	<b>0.00%</b>	-
	<b>664000</b>	INVESTMENTS	<b>13</b>	<b>50</b>	<b>60</b>	<b>60</b>	<b>0.00%</b>	-
	<b>676101</b>	TRANSFER FROM GENERAL FUND	<b>120,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>0.00%</b>	-
	<b>676202</b>	TRANSFER FROM MAJOR ROAD FUND	-	-	-	-	<b>0.00%</b>	-
	<b>695000</b>	UNCLASSIFIED	-	-	<b>500</b>	<b>500</b>	<b>0.00%</b>	-
	<b>979395</b>	APPROPRIATION FUND BALANCE	-	-	-	<b>22,060</b>	<b>100.00%</b>	<b>22,060</b>
<b>Total</b>			<b>241,346</b>	<b>274,602</b>	<b>260,218</b>	<b>285,460</b>	<b>9.70%</b>	<b>25,242</b>
<b>NOTE</b>	546.000 minor increases in SSR for Gas and Weight Tax 818.000 Tree planting and (park trimming) program continues in 2016-17							

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LOCAL ROADS		
REVENUES		
546.000	STATE HIGHWAY FUNDS	112,840
567.000	GRANT INCOME TREE PROGRAM	0
664.000	INVESTMENTS	60
676.101	TRANSFER FROM GENERAL FUND	150,000
676.202	TRANSFER FROM MAJOR ROAD FUND	0
695.000	UNCLASSIFIED	500
979.395	APPROPRIATION FUND	22,060
	<b>TOTAL</b>	<b>285,460</b>

ACCOUNT #	DESCRIPTION	2014-15 ACTUAL	JUNE 2016 FINAL ESTIMATE	2015-16 AMENDED BUDGET	2016-17 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
<b>463 ROUTINE MAINTENANCE (LOCAL)</b>							
706000	WAGES - HOURLY	23,944	26,153	21,526	29,040	34.91%	7,514
715000	SOCIAL SECURITY	1,808	2,019	1,646	2,220	34.87%	574
716000	HOSPITALIZATION/ OPTICAL	5,960	6,365	6,565	5,870	-10.59%	(695)
717000	LIFE INSURANCE	44	93	70	-	-100.00%	(70)
718000	RETIREMENT	7,075	6,614	5,065	6,880	35.83%	1,815
719000	DENTAL	282	426	410	440	7.32%	30
724000	BENEFITS	404	904	2,335	1,420	-39.19%	(915)
756000	SUPPLIES - OPERATING	8,926	6,261	6,500	6,500	0.00%	-
818002	CONTRACTUAL - PATCHING	51,911	60,478	60,000	60,000	0.00%	-
818003	CONTRACTUAL - GROUNDS MAINT	6,923	11,421	3,500	3,500	0.00%	-
818006	CONTRACTUAL - GYPSY MOTH SPRAYING	-	-	-	-	0.00%	-
818007	CONTRACTUAL - TREE TRIMMING/REMOVAL	53,654	41,565	31,625	55,000	73.91%	23,375
940000	EQUIPMENT RENTAL	35,186	22,517	27,500	40,000	45.45%	12,500
	<b>Total</b>	<b>196,117</b>	<b>184,816</b>	<b>166,742</b>	<b>210,870</b>	<b>26.46%</b>	<b>44,128</b>
<b>474 TRAFFIC SERVICES (LOCAL)</b>							
706000	WAGES - HOURLY	6,733	7,060	6,065	7,080	16.74%	1,015
715000	SOCIAL SECURITY	506	486	464	540	16.38%	76
716000	HOSPITALIZATION/ OPTICAL	2,167	1,707	2,069	2,130	2.95%	61
717000	LIFE INSURANCE	16	23	22	-	-100.00%	(22)
718000	RETIREMENT	2,570	2,163	1,159	2,500	115.70%	1,341
719000	DENTAL	103	120	135	160	18.52%	25
724000	BENEFITS	144	473	733	510	-30.42%	(223)
756000	SUPPLIES - OPERATING	2,205	2,290	3,850	3,850	0.00%	-
818000	CONTRACTUAL SERVICES	-	3,030	2,500	2,500	0.00%	-
940000	RENTAL - EQUIPMENT	2,665	2,383	2,500	5,000	100.00%	2,500
	<b>Total</b>	<b>17,109</b>	<b>19,735</b>	<b>19,497</b>	<b>24,270</b>	<b>24.48%</b>	<b>4,773</b>

ACCOUNT #	DESCRIPTION	2014-15 ACTUAL	JUNE 2016 FINAL ESTIMATE	2015-16 AMENDED BUDGET	2016-17 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
<b>478 SNOW REMOVAL (LOCAL)</b>							
706000	WAGES AND SALARIES	6,733	8,861	6,065	7,080	16.74%	1,015
715000	SOCIAL SECURITY	506	537	464	540	16.38%	76
716000	HOSPITALIZATION/ OPTICAL	2,165	2,238	2,069	2,130	2.95%	61
717000	LIFE INSURANCE	16	35	22	-	-100.00%	(22)
718000	RETIREMENT	2,570	2,153	1,159	2,500	115.70%	1,341
719000	DENTAL	102	101	135	160	18.52%	25
724000	BENEFITS	144	455	733	510	-30.42%	(223)
756000	SUPPLIES - OPERATING	2,826	15,597	8,250	12,500	51.52%	4,250
940000	RENTAL - EQUIPMENT	6,891	3,316	12,500	12,500	0.00%	-
	<b>Total</b>	<b>21,953</b>	<b>33,293</b>	<b>31,397</b>	<b>37,920</b>	<b>20.78%</b>	<b>6,523</b>
<b>482 ADMINISTRATION &amp; ENGINEERING (LOCAL)</b>							
702000	WAGES & SALARIES	4,663	4,633	13,641	6,520	-52.20%	(7,121)
715000	SOCIAL SECURITY	355	310	1,043	500	-52.06%	(543)
716000	HOSPITALIZATION/ OPTICAL	898	746	796	960	20.60%	164
717000	LIFE INSURANCE	12	22	12	-	-100.00%	(12)
718000	RETIREMENT	1,792	1,060	1,153	3,950	242.58%	2,797
719000	DENTAL	68	38	57	70	22.81%	13
724000	BENEFITS	94	130	945	300	-68.25%	(645)
727000	SUPPLIES	-	-	100	100	0.00%	-
	<b>Total</b>	<b>7,882</b>	<b>6,939</b>	<b>17,747</b>	<b>12,400</b>	<b>-30.13%</b>	<b>(5,347)</b>
	<b>GRAND TOTAL</b>	<b>243,061</b>	<b>244,783</b>	<b>235,383</b>	<b>285,460</b>	<b>21.27%</b>	<b>50,077</b>

**LOCAL ROADS**  
**LOCAL ROADS - MAINTENANCE - 463**

706.000	<b>WAGES - HOURLY</b> Wages have been redistributed between Major and Local Roads to greater equalize road expenses. Overtime will be limited to emergency situations only.	29,040
715-724.000	<b>BENEFITS</b>	16,830
756.000	<b>SUPPLIES - OPERATING</b> Includes, but not limited to the purchase of top soil, cold patch, hot patch, concrete, asphalt, crack sealer, sod, grates, castings, pipes, and misc. roadway repair parts and materials.	6,500
818.002	<b>CONTRACTUAL - PATCHING AND CRACK SEALING</b> Infrared Heat Patching. Possible crack sealing of newer roads to prevent serious deterioration of the road surface and thus extend its life.	60,000
818.003	<b>CONTRACTUAL - GROUNDS MAINTENANCE</b> Minor irrigation system work on LaSalle Blvd. and other common areas, not covered under parks or DPW Common Grounds maintenance line items. Some cost related to the Adopt-a-Garden program.	3,500
818.006	<b>CONTRACTUAL - GYPSY MOTH SPRAYING</b> No testing projected for 2016-17.	00
818-007	<b>CONTRACTUAL - TREE PROGRAM</b> The tree removal program of dead and dying trees will continue in fiscal year 2016-2017 to cut down dead or dangerous trees in the City. The City will replant these during the spring of 2017. Cost Breakdown as follows:	55,000
	Removal @ 850.00 X 40 Trees	34,000
	Planting @ 200.00 X 30 Trees	6,000
	Trimming	5,000

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**LOCAL ROADS**

940.000	EQUIPMENT RENTAL	40,000
	Includes all vehicles and equipment used in the general maintenance of the City's local roads including but not limited to the following: dump trucks, pickup trucks, loader, arrow board, compressor, tar kettle, sweeper, saw and chipper.	
	<b>SUB-TOTAL - LOCAL ROADS - MAINTENANCE</b>	<b>210,870</b>

**LOCAL ROADS - TRAFFIC SERVICES - 474**

706.000	WAGES - HOURLY	7,080
724.000	BENEFITS	5,840
756.000	SUPPLIES - OPERATING	3,850
	Includes such necessary street signs, posts, post caps, paint, batteries. Includes the purchase of replacement street name signs when needed. Material for striping pavement and city owned parking lots. Additional cost for replacement of signs via the sign inventory program through Goby and Associates.	
818.000	CONTRACTUAL SERVICES	2,500
	Road marking, stop bars, some parking lines.	
940.000	EQUIPMENT RENTAL	5,000
	Pickup, compressor, post driver and loader hours	
	<b>SUB-TOTAL - LOCAL ROADS - TRAFFIC SERVICES</b>	<b>24,270</b>



**LOCAL ROADS - SNOW & ICE REMOVAL (478)**

706.000	WAGES - HOURLY	7,080
	Overtime will be kept to a bare minimum. As a standard, snow will not be removed from local streets (plowed) on overtime until a depth of 4" or greater shall occur.	
724.000	BENEFITS	5,840
756.000	SUPPLIES - OPERATING	
	Salt (125 tons); includes a handling charge, use of the Berkley loader and an administrative fee per agreement with the City of Berkley.	12,500
940.000	EQUIPMENT RENTAL	12,500
	Equipment used in salting & plowing local roads	
<b>SUB-TOTAL - LOCAL ROADS - SNOW &amp; ICE REMOVAL</b>		<b>37,920</b>

**LOCAL ROADS - ADMINISTRATION & ENGINEERING (482)**

702.000	WAGES - SALARIED	6,520
724.000	BENEFITS	5,780
727.000	SUPPLIES	100
<b>SUB-TOTAL - LOCAL ROADS - ADMINISTRATION &amp; ENGINEERING</b>		<b>12,400</b>

**LOCAL ROADS BUDGET TOTAL** **285,460**

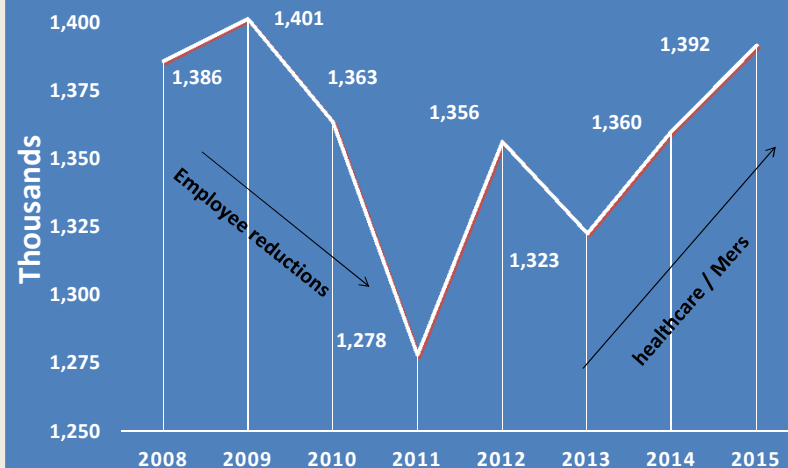


## RECREATION

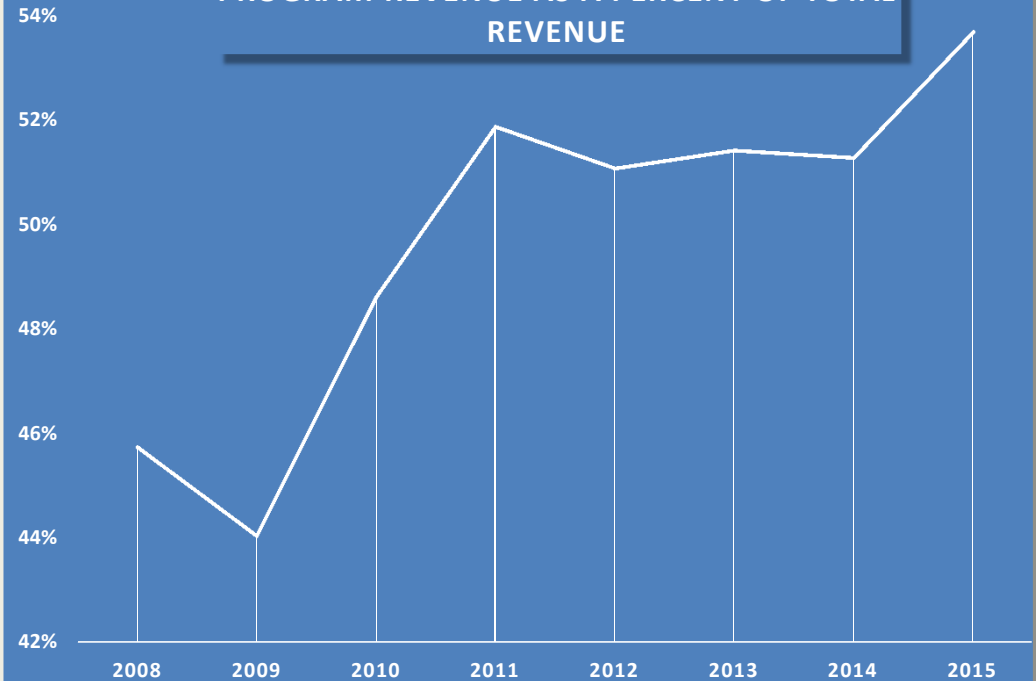
RECREATION DEPARTMENT ACTUAL EXPENSE HISTORY



WAGE AND BENEFIT HISTORY



PROGRAM REVENUE AS A PERCENT OF TOTAL REVENUE



CAPITAL PLANNING FUND CURRENT YEAR APPROPRIATIONS

Recreation Center Reserve	RESERVE	10,000
Peasley Park, 11 Mile Park	PLANNED 2018	-
Scotia Park Rehabilitation	BUDGET	130,000
Recreation Masterplan Update	RESERVE	-
Roof / Window Replacement (per inspection report)	BUDGET	200,000
Roof Repair (per Inspection report)	PLANNED 2017-20	-
Park Development	RESERVE	5,000
SEMREO REPAYMENT - Solar Panel	BUDGET	14,200

**RECREATION FUND-208**  
**TYPE -GOVERNMENTAL**

**PURPOSE** - The Recreation Fund is used to record funds raised for the purpose of operating a recreational program. All funds raised must be used for this specific purpose. The fund acts like a special revenue fund due to the nature of the revenue source.

**CHARACTER** - The Fund is classified as a special revenue fund because it is supported partially by a special tax levy or other revenue that is raised for the specific purpose of operating a local unit or regional park or recreational program. The Recreation Fund goal is to be a self-supporting fund. It will be supplemented by securing outside matching grants for additional funding.

**DISTINGUISHING FEATURES** - This fund is generally found in counties, cities and townships that have a special millage for operation of a local park or recreation program or a regional park commission. The Recreation Fund revenues are generated through user fees, classes, events, camps, pools, transportation, and merchandise sales. Fees are adjusted on an annual basis.

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## GOALS AND OBJECTIVES - RECREATION

**MISSION STATEMENT:** The City of Huntington Woods Parks and Recreation Department is committed to developing and providing programs and activities to enhance the lives of residents.

**ADMINISTRATION:** The Department of Parks and Recreation is guided by a director, Recreation Supervisor, two Program Coordinators, Senior Outreach Coordinator, Latchkey Director, Parks Supervisor and other related administrative and support staff.

**ATHLETICS:** In 2016, we continue our commitment to improving the health and fitness of all our residents. The gymnasium continues to allow our community to participate in volleyball, basketball leagues & camps, gymnastics, floor hockey, pillo polo, baseball camp, soccer skills, and drop-in basketball. We also offer seasonal baseball and golf leagues. Indoor tennis lessons throughout the winter and spring have become popular offerings along with drop-in pickle-ball. The outdoor lighted tennis courts provide a venue for our tennis lessons, leagues and clinics as well as free play for children and adults in the spring, summer and fall. Lots for Tots, a drop-in program for preschoolers and their caregivers, continues to flourish. We continue to focus on adult fitness with our tai chi and yoga classes gaining a large and dedicated following.

**AQUATICS:** The Aquatics Club remains the hub for summer activities in Huntington Woods. Pool programming remains vibrant. We will continue to offer our popular programs at the pool including Movie Night, Ice Cream Social, Concert on the Deck and various family oriented theme events. New and exciting evening programs will be offered to attract families and adults. The ever-popular Hurricane Swim Team continues to provide an incredible recreational swim team experience to 180+ swimmers from Huntington Woods and the Berkley School district. The pool is accessible to all abilities with the addition of a lift chair as well as a zero depth entry. We will continue to offer the popular preschool swim hours, aquatics lessons, Masters Swim, Water Exercise and Tropical Storm, a pre-swim team program for younger swimmers.

**CAMPS:** Fruit camp continues to thrive as do our specialty camps which are designed to address specific interests and meet the needs of non-traditional camp experiences. In total, we accommodate well over 1000 campers during the summer months in our camp program. In 2016 we continue introducing several unique day camp opportunities including soccer, golf, Lego and a variety of science camps. We continue our active and successful partnership with the City of

Berkley Parks and Recreation Department by offering camps jointly such as co-ed soccer, safety, track, cheer, fitness, and gymnastics.

**LATCHKEY/PRE-K:** The latchkey program is a vital program for our residents. Before School and After School Latchkey can service over 150 students per day in the Recreation Center. The Pre-K program designed for four year olds is highly successful and will continue as an integral part of our preschool programming..

**MAINTENANCE AND UTILITIES:** In 2016, we will undergo our annual floor maintenance of the wood floors and carpeting in the building. A new energy-efficient pool heater will be installed retiring the second of two original heaters. The purchase of an upgraded tractor with brush attachment that can be used to remove snow around city and school properties will be a much needed addition to the park equipment fleet. Extensive roof repair and window replacement will begin to address the leaks throughout the building.

**PARKS:** The 5-Year Master Plan will serve as a guide as we prepare to upgrade a variety of parks within the City. Proposed updates to 11 Mile/Huntington and Peasley Park may include play equipment, landscaping, seating, play spaces, fencing and game surfaces. The purchase of a 4-passenger truck to replace the current 20+ year old vehicle will be reviewed.

**ROOM RENTALS / BUS RENTALS:** The two city-owned buses continue to provide safe and reliable transportation for our adult, senior, youth and teen trips, latchkey, camp and private rentals. We remain a popular destination for residents to host showers, birthday, graduation and anniversary parties, meetings and other special events. We continue to offer our space to Burton Elementary and the Berkley School district at large to assist in their programming needs. The Recreation Center is currently housing Burton's orchestra program twice per week to help out with its space needs as well as providing space for a group of students and support staff from Burton's autistic program allowing them to offer movement opportunities two times per week.

ACCOUNT DEPARTMENT	DESCRIPTION	2014-15 ACTUAL	JUNE 2016 FINAL ESTIMATE	2015-16 AMENDED BUDGET	2016-17 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
<b>RECREATION FUND - 208</b>							
<b>000</b>	<b>REVENUES</b>						
403000	TAX REVENUE	63,037	65,435	66,351	67,020	1.01%	669
567000	GRANTS	-	-	-	-	0.00%	-
651000	RECREATION FEES/RENTALS	9,815	10,369	10,000	10,000	0.00%	-
652000	RECREATION SALES	(2,441)	1,670	500	1,600	220.00%	1,100
652001	CAFE' SALES	(8,498)	(5,601)	-	-	0.00%	-
653000	POOL REVENUE	149,203	184,605	190,000	180,000	-5.26%	(10,000)
654001	LEAGUE FEES	40,103	40,885	36,000	40,000	11.11%	4,000
654002	CLASSES/TRIP FEES	106,602	110,474	125,000	115,000	-8.00%	(10,000)
654003	SENIOR PROGRAM FEES	9,858	14,093	16,000	15,000	-6.25%	(1,000)
654004	LATCH KEY FEES	257,920	250,328	225,000	260,000	15.56%	35,000
654005	CAMP FEES - FRUIT	382,984	339,043	310,000	350,000	12.90%	40,000
654007	SPECIAL PROGRAMS	7,391	17,419	12,500	12,500	0.00%	-
654008	JULY 4th ACTIVITIES	29,490	24,746	30,500	30,500	0.00%	-
664000	INTEREST INCOME	9,409	4,032	7,000	3,500	-50.00%	(3,500)
669000	BUS REVENUE	24,417	23,261	22,500	22,500	0.00%	-
676101	TRANSFER GENERAL FUND	750,000	700,000	750,000	750,000	0.00%	-
695000	MISCELLANEOUS INCOME	1,234	1,577	500	500	0.00%	-
699395	FUND BALANCE APPROPRIATION	-	-	116,202	104,210	-10.32%	(11,992)
<b>Total</b>		<b>1,830,524</b>	<b>1,782,336</b>	<b>1,918,053</b>	<b>1,962,330</b>	<b>2.31%</b>	<b>44,277</b>

**NOTE** Pool pass revenue based upon a 3% increase. No significant program fee change is anticipated  
Staionary GF appropriation to Recreation Fund

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## REVENUES

403.000	TAX REVENUE	67,020
	Tax revenue generated by tax levy expressly for purpose of maintenance of facilities as reduced by Headlee and Proposal A.	
567.000	GRANTS	—
	We anticipate no grant monies being available in this category this year	
651.000	RECREATION FEES / FACILITY RENTAL	10,000
	Room rental sales, birthday party packages and drop-in fees, other events.	
652.000	RECREATION SALES	1,600
	Minor sale of logo clothing, and other small recreation related items.	
652.001	REC CAFÉ	—
	Sales of concession items at the pool café. The City does not anticipate any revenue in this account in 2016-17	
653.000	POOL REVENUE	190,000
	Revenue from pool pass sales and pool related classes, increase in pool fees. Revenue is very weather dependent. Pool passes will increase by 3% this summer season .	
654.001	LEAGUE FEES	40,000
	Registration fees for all leagues, reduction in budget based upon history. No change anticipated.	
654.002	CLASSES / TRIP FEES	125,000
	No change for 2016-17 based upon anticipated enrollment this summer	
654.003	SENIOR PROGRAM FEES	15,000
	Senior program revenue. The City will work in the next season to increase the senior program offerings, however we have seen a decline in the past 4 years in enrollment.	
654.004	LATCH KEY FEES	260,000
	This is a marque program at the rec, and we anticipate a good year due to the number of new residents and working two parent families.	

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654.005	CAMP FEES - FRUIT- SPECIALTY	350,000
	Interest in the specialty camps have generated increased income in this account over the past few years. We are looking for another good season in the coming year due to less travel outside the area.	
654.007	SPECIALTY PROGRAMS	12,500
	This revenue only represents monies from Woodward Dream Cruise (WDC) Inc. distributions. The City will not sell ROW spaces for parking in 2016-17 nor do we anticipate many vendor permits during the event.	
654.008	JULY 4 <sup>TH</sup> ACTIVITIES	30,500
	Projected sales are projected as high as last season. This line item represents sales of misc items in the week leading up to the event.	
664.000	INTEREST INCOME	3,500
	Monies collected from investment earnings through investment of fund balance. Low investments rate are continuing.	
669.000	BUS REVENUE	22,500
	Revenue is derived from private rentals and City use. The City we believe will continue receiving a Beaumont grant in the next fiscal year.	



676.001 TRANSFER FROM GENERAL FUND

750,000

The 2016-17 figure represents the entire cost to general fund for personnel and benefits not borne by program revenue. The amount of revenue transferred balances the fund for monies not received by other sources.

RECREATION CENTER COST SNAPSHOT (ESTIMATED)		
REVENUE DERIVED FROM PROGRAM OFFERINGS	1,041,600	53.08%
REVENUE FROM TAXES	67,020	3.42%
REVENUE FROM FUND BALANCE RE-APPROPRIATION	103,710	5.29%
REVENUE FROM GENERAL FUND	750,000	38.22%
REVENUE TOTAL	1,962,330	100.00%
PROGRAM EXPENDITURES	1,217,540	62.05%
ADMINISTRATIVE EXPENDITURES	603,130	30.74%
PARK EXPENDITURES	141,660	7.22%
EXPENDITURE TOTAL	1,962,330	100.00%
PERSONNEL COSTS AS A PERCENT OF TOTAL BUDGET	46.67%	
OTHER COSTS AS A PERCENT OF THE BUDGET	53.33%	

695.000 MISCELLANEOUS

500

699-395 APPROPRIATION FROM FUND BALANCE

103,210

The appropriation of fund balance has increased from last year. This fund has a total of \$449,970 in unappropriated fund excess which has continued to grow in the last three years. The recreation fund still receives a stipend from General fund of \$750,000. The goal is to minimize this transfer and make the fund as self sustaining as possible.

**TOTAL**

**1,962,330**

ACCOUNT DEPARTMENT	DESCRIPTION	2014-15 ACTUAL	JUNE 2016 FINAL ESTIMATE	2015-16 AMENDED BUDGET	2016-17 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
<b>290 CITY BUS</b>							
715000	SOCIAL SECURITY	1,720	1,948	2,024	2,060	1.78%	36
724000	BENEFITS	-	-	1,240	30	-97.58%	(1,210)
751000	SUPPLIES - GAS AND OIL	6,000	4,818	7,500	6,300	-16.00%	(1,200)
802000	PROFESSIONAL SERVICES	21,717	28,250	26,462	26,990	2.00%	528
853000	COMMUNICATIONS	360	350	263	300	14.07%	37
940000	RENTAL - EQUIPMENT	16,950	16,948	16,950	16,950	0.00%	-
956000	MISCELLANEOUS	-	-	200	200	0.00%	-
	<b>Total</b>	<b>46,747</b>	<b>52,314</b>	<b>54,639</b>	<b>52,830</b>	<b>-3.31%</b>	<b>(1,809)</b>
<b>751 ADMINISTRATION</b>							
702000	SALARIES	128,121	120,894	135,632	125,810	-7.24%	(9,822)
706000	WAGES - HOURLY	170,711	117,352	119,756	154,540	29.05%	34,784
715000	SOCIAL SECURITY	23,202	23,597	22,829	21,450	-6.04%	(1,379)
716000	HOSPITALIZATION/ OPTICAL	41,764	49,613	55,538	59,920	7.89%	4,382
717000	LIFE INSURANCE	707	1,326	1,521	-	-100.00%	(1,521)
718000	RETIREMENT	58,957	86,514	38,434	54,560	41.96%	16,126
719000	DENTAL	3,624	3,541	5,815	5,790	-0.43%	(25)
724000	BENEFITS	5,532	10,676	32,458	22,770	-29.85%	(9,688)
727000	SUPPLIES - OFFICE	4,038	4,850	7,700	5,500	-28.57%	(2,200)
744000	UNIFORM PURCHASE	1,946	2,050	3,500	2,500	-28.57%	(1,000)
756000	SUPPLIES - OPERATING	9,768	12,200	17,500	15,000	-14.29%	(2,500)
802000	PROFESSIONAL SERVICES	12,507	2,863	5,000	5,000	0.00%	-
853000	JOINT OPERATING - COMMUNICATIONS	12,150	8,450	9,234	10,340	11.98%	1,106
860000	CONFERENCES AND WORKSHOPS	890	2,930	2,386	1,890	-20.79%	(496)
900000	PUBLICATION AND PRINTING	-	54	500	500	0.00%	-
920000	PUBLIC UTILITIES	46,880	46,255	60,594	60,850	0.42%	256
931000	MAINTENANCE - BUILDING	40,356	38,377	45,000	42,000	-6.67%	(3,000)
934000	MAINTENANCE - DATA PROCESSING	239	1,850	5,550	11,810	112.79%	6,260
940000	RENTAL - EQUIPMENT	4,187	1,250	3,200	2,500	-21.88%	(700)
956000	MISCELLANEOUS	614	250	400	400	0.00%	-
	<b>Total</b>	<b>566,193</b>	<b>534,892</b>	<b>572,547</b>	<b>603,130</b>	<b>5.34%</b>	<b>30,583</b>

ACCOUNT DEPARTMENT	DESCRIPTION	2014-15 ACTUAL	JUNE 2016 FINAL ESTIMATE	2015-16 AMENDED BUDGET	2016-17 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
<b>753 PROGRAMS</b>							
702000	SALARIES	121,332	114,170	109,400	116,390	6.39%	6,990
714001	WAGES - PROGRAM/ATHLETIC LEAGUE	716	1,550	8,273	2,800	-66.15%	(5,473)
714002	WAGES - PROGRAM/CLASS TRIPS	120	200	6,250	6,250	0.00%	-
714003	WAGES - PROGRAM/SENIOR	36,691	37,295	38,905	41,540	6.77%	2,635
714004	WAGES - PROGRAM/LATCH KEY	144,755	145,200	106,664	101,710	-4.64%	(4,954)
714005	WAGES - PROGRAM/CAMPS	97,030	108,754	113,120	105,270	-6.94%	(7,850)
715000	SOCIAL SECURITY	31,316	37,015	30,816	28,610	-7.16%	(2,206)
716000	HOSPITALIZATION/ OPTICAL	71,080	55,927	79,176	66,920	-15.48%	(12,256)
717000	LIFE INSURANCE	692	340	1,022	-	-100.00%	(1,022)
718000	RETIREMENT	96,074	63,466	70,669	140,920	99.41%	70,251
719000	DENTAL	4,795	5,044	3,198	3,490	9.13%	292
724000	BENEFITS	7,430	18,670	16,756	17,540	4.68%	784
787001	SUPPLIES - ATHLETIC LEAGUE	3,226	3,774	4,000	4,000	0.00%	-
787002	SUPPLIES - CLASS TRIPS	4,356	4,953	7,500	5,200	-30.67%	(2,300)
787003	SUPPLIES - SENIOR PROGRAM	4,053	2,756	2,500	4,000	60.00%	1,500
787004	SUPPLIES - LATCH KEY	23,799	20,646	19,500	20,500	5.13%	1,000
787005	SUPPLIES - CAMPS	5,124	11,149	10,000	16,500	65.00%	6,500
787006	SUPPLIES - SPECIAL PROGRAMS	944	2,445	2,500	2,500	0.00%	-
803001	CONTRACTS - ATHLETIC LEAGUES	17,119	18,500	21,000	19,000	-9.52%	(2,000)
803002	CONTRACTS - CLASS TRIPS	72,832	68,115	80,000	70,000	-12.50%	(10,000)
803003	CONTRACTS - SENIOR TRIPS	4,700	8,023	15,000	9,500	-36.67%	(5,500)
803004	CONTRACTS - LATCH KEY	6,445	4,467	8,500	8,500	0.00%	-
803005	CONTRACTS - CAMPS	67,343	54,309	62,500	65,500	4.80%	3,000
803006	CONTRACTS - SPECIAL PROGRAMS	9,199	10,655	10,000	10,000	0.00%	-
803007	CONTRACTS - DREAM CRUISE	270	1,250	5,000	5,000	0.00%	-
803008	CONTRACTS - JULY FOURTH/RENTAL	28,600	24,224	24,000	24,000	0.00%	-
956000	MISCELLANEOUS	-	100	100	100	0.00%	-
<b>Total</b>		<b>860,041</b>	<b>822,997</b>	<b>856,349</b>	<b>895,740</b>	<b>4.60%</b>	<b>39,391</b>

**NOTE** No significant change in full time or part-time personnel

ACCOUNT DEPARTMENT	DESCRIPTION	2014-15 ACTUAL	JUNE 2016 FINAL ESTIMATE	2015-16 AMENDED BUDGET	2016-17 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
<b>754</b>	<b>PARKS</b>						
702000	SALARIES	7,575	7,019	8,273	7,680	-7.17%	(593)
706000	WAGES - BUILDING AND GROUNDS	65,638	65,750	97,379	59,630	-38.77%	(37,749)
715000	SOCIAL SECURITY	5,655	5,146	5,106	5,150	0.86%	44
716000	HOSPITALIZATION/ OPTICAL	18,344	19,755	20,059	33,960	69.30%	13,901
717000	LIFE INSURANCE	173	228	252	-	-100.00%	(252)
718000	RETIREMENT	8,162	8,689	5,446	5,480	0.62%	34
719000	DENTAL	1,340	1,337	1,407	1,520	8.03%	113
724000	BENEFITS	796	3,421	5,641	4,140	-26.61%	(1,501)
744000	UNIFORM PURCHASE	-	200	500	500	0.00%	-
776000	SUPPLIES - PARKS MAINTENANCE	27,533	15,431	18,500	18,500	0.00%	-
802000	PROFESSIONAL SERVICES	-	1,820	4,500	4,500	0.00%	-
956000	MISCELLANEOUS/TRAINING	326	200	600	600	0.00%	-
		<b>135,542</b>	<b>128,996</b>	<b>167,663</b>	<b>141,660</b>	<b>-15.51%</b>	<b>(26,003)</b>
NOTE Increase in category due to additional part-time wages allocated for park maintenance.							
<b>756</b>	<b>SWIMMING POOL</b>						
702000	SALARIES	25,962	26,678	24,350	24,830	1.97%	480
706000	WAGES - SESONAL	126,954	135,507	150,811	142,440	-5.55%	(8,371)
715000	SOCIAL SECURITY	11,929	12,500	11,537	12,800	10.95%	1,263
716000	HOSPITALIZATION/ OPTICAL	9,563	1,032	439	10,190	2221.18%	9,751
717000	LIFE INSURANCE	93	55	5	-	-100.00%	(5)
718000	RETIREMENT	2,955	1,854	102	2,590	2439.22%	2,488
719000	DENTAL	779	414	28	410	1364.29%	382
724000	BENEFITS	263	776	3,483	2,310	-33.68%	(1,173)
727000	SUPPLIES - OFFICE	660	850	1,350	1,350	0.00%	-
744000	UNIFORM PURCHASE	2,633	2,967	2,000	2,800	40.00%	800
756000	SUPPLIES - OPERATING	23,078	18,830	18,500	18,500	0.00%	-
787000	SUPPLIES - PROGRAM	172	820	1,000	1,000	0.00%	-
802000	PROFESSIONAL SERVICES	3,769	10,316	10,000	13,500	35.00%	3,500
853000	COMMUNICATIONS - TELEPHONE	-	250	250	250	0.00%	-
920000	PUBLIC UTILITIES	30,454	27,080	28,500	21,500	-24.56%	(7,000)
931000	MAINTENANCE - BUILDING	5,465	15,341	14,000	14,000	0.00%	-
956000	MISCELLANEOUS/TRAINING	100	100	500	500	0.00%	-
	<b>Total</b>	<b>244,829</b>	<b>255,370</b>	<b>266,855</b>	<b>268,970</b>	<b>0.79%</b>	<b>2,115</b>
	<b>GRAND TOTAL</b>	<b>1,853,352</b>	<b>1,794,569</b>	<b>1,918,053</b>	<b>1,962,330</b>	<b>2.31%</b>	<b>44,277</b>

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**BUS - 290**

715 - 724.000	BENEFITS	2,090
751.000	SUPPLIES - GAS AND OIL	6,300
	Gas and oil costs have stabilized lower in the last 18 months	
802.000	PROFESSIONAL SERVICES	26,990
	3 Part Time Bus drivers @ 25 hrs wk avg.	
	\$2,200 avg monthly cost	
853.000	COMMUNICATIONS - TELEPHONES / RADIOS / PAGERS	300
	Percentage value 1.0% of total city-wide communication cost.	
940.000	RENTAL - EQUIPMENT	16,950
	Rental of two city buses and SMART buses from the Equipment Fund.	
956.000	MISCELLANEOUS	200
<b>TOTAL</b>		<b>52,830</b>

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**RECREATION - ADMINISTRATION - 751**

702.000	<b>SALARIES</b> Includes partial or full salaries for Director of Recreation, Recreation Supervisor, Clerk , Office Manager. All full-time wages budgeted at 1997 MML study <u>maximum</u> per position classification adjusted for inflation.	125,810
706.000	<b>WAGES - HOURLY</b> Includes partial or full wages for the following employees: maintenance I & II; Maintenance Supervisor, Building maintenance staff, and facility managers. All full-time wages budgeted at MML study <u>maximum</u> per position classification adjusted for inflation.	154,540
715-724.000	<b>BENEFITS</b> New line item accounting for all benefits across all recreation activities. A major increase is attributable to the MERS catch-up provision and OPEB.	164,490
727.000	<b>SUPPLIES - OFFICE</b> This includes, but is not limited to general office supplies; software updates and copier supplies. No change needed.	5,500
744.000	<b>UNIFORM PURCHASE</b> Staff shirts, sweaters logo/wear. No change needed.	2,500
756.000	<b>SUPPLIES - OPERATING</b> Items used in the maintenance of the Recreation facility. This includes, but is not limited to building maintenance supplies, cleaning supplies, medical supplies, paper goods and soap, additional cost of mats to keep carpets clean. No change needed.	15,000
802.000	<b>PROFESSIONAL SERVICES</b> Consulting services, as needed for outside engineering and consultation where necessary. Recreation masterplan update	5,000

	<b>JOINT OPERATING - COMMUNICATION</b>	
853.000	Joint operating expense 35% of entire City-wide communication budget. Decreased based upon changes in IT staffing and reduction in communication costs.	10,340
860.000	<b>CONFERENCES AND WORKSHOPS</b>	1,890
	Meetings and meals, transportation to & from training sessions, conferences and conventions.	
900.000	<b>PUBLICATIONS AND PRINTING</b>	500
	Subscriptions to relevant publications and advertisement of Recreation department positions when needed.	
920.000	<b>JOINT OPERATING - PUBLIC UTILITIES</b>	60,850
	Includes heat, lights and water for facility. Natural gas prices. All building electrical is purchased through an energy aggregation agreement. This represents 30% of entire City-wide utility budget.	
931.000	<b>MAINTENANCE - BUILDING</b>	42,000
	Includes, but is not limited to contracted services for facility maintenance such as furnace contract, pest control, and carpet cleaning. Building age will cause some increases.	
934.000	<b>MAINTENANCE - OFFICE EQUIPMENT</b>	11,810
	Miscellaneous repairs to office equipment. Includes Recreation server software yearly maintenance fee.	
940.000	<b>RENTAL EQUIPMENT</b>	2,500
	Rental of skate-mobile, puppet mobile, porta johns, helium tanks, O.C. mobile unit etc. Includes such items as maintenance contracts on copier (no copier lease payment)	
956.000	<b>MISCELLANEOUS</b>	400
	<b>TOTAL</b>	<b>603,130</b>

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<b>PROGRAMS - 753</b>		
702.000	<b>SALARIES</b> Includes partial or full salaries for Recreation Director, Supervisor, and Programers. All full-time wages budgeted at the <u>maximum</u> per classification based upon the 1997 MML compensation study. Adjustment made for reclassification of Senior Program operator	116,390
714.001	<b>WAGES - HOURLY: PROGRAM / ATHLETIC LEAGUES</b> Includes referees for all leagues and score-keepers in sports programs, gym supervisors for B-ball.	2,800
714.002	<b>WAGES - HOURLY: PROGRAM / CLASS TRIP</b> Instructors for preschool, youth and adult classes as well as building supervisors. Reduction due to enrollment changes	6,250
714.003	<b>WAGES - HOURLY: PROGRAM / SENIORS</b> Senior Outreach Coordinator and senior programer.	41,540
714.004	<b>WAGES - HOURLY: PROGRAM / LATCH KEY</b> Latchkey Director and staff.	101,710
714.005	<b>WAGES - HOURLY: PROGRAM / DAY CAMPS</b> Includes the summer day camp directors and counselors LIT Coordinators.	105,270
715 -724.000	<b>ALL EMPLOYEE BENEFITS</b> Includes all benefits for program staffing.	257,480
787.001	<b>SUPPLIES - ATHLETIC LEAGUE</b> This includes, but is not limited to team shirts and athletic equipment	4,000
787.002	<b>SUPPLIES - CLASSES/ TRIPS</b> Supplies for preschool, youth and adult classes. This item has been high the last few years due to the increase in class offerings. Some changes based upon recent history and projection for reducing expenditures.	5,200

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**PROGRAMS - 753**

787.003	<b>SUPPLIES - SENIOR PROGRAM</b> Additional programs scheduled, including start-up supplies, computer, TV etc, supplies for Monday lunch bunch, trips etc.	4,000
787.004	<b>SUPPLIES - LATCHKEY</b> This includes, but is not limited to all arts & craft supplies, snacks and games, educational books and CD's	20,500
787.005	<b>SUPPLIES - DAY CAMPS</b> This includes, but is not limited to camp shirts, arts & craft supplies and snacks. Increase due to addition of specialty camps.	16,500
787.006	<b>SUPPLIES - SPECIAL PROGRAMS</b> Includes, but not limited to art supplies and prizes for special events such as the Petting Farm, Family Night, Concerts-in-the-Park.	2,500
803.001	<b>PROFESSIONAL SERVICES - CONTRACTS: ATHLETIC LEAGUES</b> Includes, but not limited to league fees, green fees, tennis pro and hoops program	19,000
803.002	<b>PROFESSIONAL SERVICES - CONTRACTS: CLASS TRIPS</b> Includes, but not limited to fitness, youth, adult and pre-school programs. Larger program offerings and higher enrollment.	70,000
803.003	<b>PROFESSIONAL SERVICES - CONTRACTS: SENIOR TRIPS</b> Includes, but not limited to admissions on trips, and restaurant fees contingent upon Senior program offerings	9,500
803.004	<b>PROFESSIONAL SERVICES - CONTRACTS: LATCHKEY</b> Includes, but not limited to professional services for special programs and admissions for field trips	8,500
803.005	<b>PROFESSIONAL SERVICES - CONTRACTS: DAY CAMPS</b> Includes, but not limited to professional services for special programs and admissions for field trips	65,500

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**PROGRAMS - 753**

803.006	PROFESSIONAL SERVICES - CONTRACTS: SPECIAL PROGRAMS Includes but not limited to holiday programs, concerts in the park, volunteer programs, recognition programs, magician, clowns, and reptilians.	10,000
803.007	PROFESSIONAL SERVICES - CONTRACTS: DREAM CRUISE Contracts for all entertainment and activities, rides etc. associated with the annual dream cruise event as desired by the City Commission. .	5,000
803.008	PROFESSIONAL SERVICES - CONTRACTS - FOURTH OF JULY Fourth of July programs, and other rental contracts	24,000
956.000	MISCELLANEOUS	100
	<b>TOTAL</b>	<b>\$895,740</b>

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**PARKS - 754**

702.000	SALARIES	7,680
	Includes partial or full salaries for Recreation Director. All full-time wages budgeted at the <u>maximum</u> per position as per the 1997 MML wage study.	
706.000	WAGES - HOURLY: PROGRAM / ATHLETIC LEAGUES	59,630
	All full-time wages budgeted at the <u>maximum</u> per position as per the 1997 MML wage study.	
715-724.000	BENEFITS	50,250
	Employee benefits for staff	
744.000	UNIFORM PURCHASE	500
	Uniform and t-shirt purchases as per contractual obligations	
776.000	SUPPLIES - PARKS MAINTENANCE	18,500
	Includes all supplies for the maintenance of the public parks including maintenance of minor machinery, fertilizers, minor hand tools and equipment and all adopt-a-garden supplies for community service programs.	
802.000	PROFESSIONAL SERVICES	4,500
	Includes any necessary professional service contracts for park development	
956.000	MISCELLANEOUS/TRAINING	600
	<b>TOTAL</b>	<b>141,660</b>

**POOL - 756**

702.000	<b>SALARIES</b> Pool Manager; and 25% of Rec Programmer All full-time wages budgeted at MML study maximum per position classification.	24,830
706.000	<b>WAGES - HOURLY</b> Partial salaries for Maintenance II employee All seasonal help for pool operations including, lifeguards, cashier, and manager. Lifeguards and non-management staff. No change in staffing size anticipated.	142,440
715 - 724.000	<b>BENEFITS</b> Employee benefits for full and part-time staff	28,300
727.000	<b>SUPPLIES - OFFICE</b> Office supplies, mailer, other printing, Recreation server software costs. etc.	1,350
744.000	<b>UNIFORMS</b> Swim suits and T-shirts, item required by management only.	2,800
756.000	<b>SUPPLIES - OPERATING</b> Includes, but not limited to first aid kit, test kits, chlorine, acid, filter sand conditioners and stabilizers, cleaning supplies, weather dependant. Higher usage during hot weather.	18,500
787.000	<b>SUPPLIES - PROGRAMS</b> Teaching aids and manuals	1,000
802.000	<b>PROFESSIONAL SERVICES</b> American Red Cross, consulting services, opening and closing costs, other costs including licensing for slides, boiler and pool examination etc.	13,500
853.000	<b>COMMUNICATIONS - TELEPHONES</b> Very few costs in this category. Cell phones have replaced our walkie talkies Some special events at the pool may require additional communication i.e. two-way communication equipment	250

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**POOL - 756**

920.000	PUBLIC UTILITIES Increase in utility costs overall including additional irrigation costs and water increases.	21,500
931.000	BUILDING MAINTENANCE Repairs to building and pool as needed. Pool property and equipment is older and may need additional maintenance.	14,000
956.000	MISCELLANEOUS	500
<b>TOTAL</b>		<b>268,970</b>

**DEBT SERVICE FUNDS**  
**TYPE - GOVERNMENTAL**

**PURPOSE** - This fund is used to record the payment of interest and principal on long term general obligation debt other than that payable from special assessments and debt issued for and serviced primarily by an Enterprise Fund.

**CHARACTER** - There are three types of long term debt, the servicing of which should occur in Debt Service Funds (1) term or sinking fund bonds; (2) serial bonds; and (3) notes and time warrants having a maturity more than one year after date of issue.

**DISTINGUISHING FEATURES** - All the "General Obligation" long term debt of the unit, except in those units that have ordinances or resolutions requiring separate funds for each issue, is accounted for in this fund.

DEBT SCHEDULE-ALL OBLIGATIONS					
FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL	TV Growth	Millage Required <sup>1</sup>
16-17	1,217,148	388,670	1,605,818	330,782,000	4.8546
17-18	1,072,632	356,362	1,428,994	335,743,730	4.2562
18-19	952,965	325,667	1,278,632	340,779,886	3.7521
19-20	1,033,920	293,672	1,327,592	345,891,584	3.8382
20-21	1,040,036	259,164	1,299,200	351,079,958	3.7006
21-22	1,071,620	222,596	1,294,216	356,346,157	3.6319
22-23	1,075,900	182,629	1,258,529	361,691,350	3.4796
23-24	1,129,279	141,970	1,271,249	367,116,720	3.4628
24-25	969,727	99,626	1,069,353	372,623,471	2.8698
25-26	645,176	70,521	715,697	378,212,823	1.8923
26-27	717,818	49,100	766,918	383,886,015	1.9978
27-28	668,136	26,683	694,819	389,644,305	1.7832
28-29	515,272	7,882	523,154	395,488,970	1.3228
REMAINING DEBT TOTALS	12,109,630	2,416,658	14,011,016		
			PRINCIPAL	INTEREST	TOTAL
SERIES I - 2010 REZEB BONDS			250,000	141,700	391,700
SERIES I - 2012 STREET BONDS			200,000	58,000	258,000
SERIES I - 2014 STREET BONDS			500,000	88,350	588,350
2007 11MILE G.O.BONDS			50,000	49,706	99,706
GWK BONDS			217,148	50,914	268,062
			1,217,148	388,670	1,605,818
SERIES I - 2010 REZEB BONDS		2024			
SERIES I - 2012 STREET BONDS		2026			
SERIES I - 2014 STREET BONDS		2028			
2007 11MILE G.O.BONDS		2027			
GWK BONDS		2021-2028			

Bonds payments  
completed in  
these years

<sup>1</sup> Millage required to pay bonds at a 1.5% growth

ACCOUNT # DEPARTMENT	DESCRIPTION	2014-15 ACTUAL	JUNE 2016 FINAL ESTIMATE	2015-16 AMENDED BUDGET	2016-17 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
<b>GWK DRAIN DEBT 225</b>							
<b>225</b>	<b>REVENUE</b>						
403000	TAX COLLECTIONS CURRENT	223,988	225,478	225,478	261,120	15.81%	35,642
407000	TAX COLLECTIONS DELINQUENT	4,827	4,500	4,500	4,500	0.00%	-
664000	INTEREST EARNINGS	3,125	2,769	850	2,500	194.12%	1,650
668000	GWK (DETROIT REIMB)	-	-	37,226	-	-100.00%	(37,226)
699395	FB APPROPRIATION	-	-	-	-	0.00%	-
	<b>Total</b>	<b>231,940</b>	<b>232,747</b>	<b>268,054</b>	<b>268,120</b>	<b>0.02%</b>	<b>66</b>
<b>225</b>	<b>EXPENDITURE</b>						
802000	PROFESSIONAL SERVICE	-	-	-	-	0.00%	-
994000	PRINCIPAL 2000A-E, 2005, 2007 BONDS	205,395	211,350	211,350	217,148	2.74%	5,798
995000	INTEREST 2000A-E, 2005, 2007 BONDS	62,233	56,660	56,661	50,914	-10.14%	(5,747)
999000	PAYING AGENT FEES	9	31	27	27	0.00%	-
	<b>Total</b>	<b>267,637</b>	<b>268,041</b>	<b>268,038</b>	<b>268,089</b>	<b>0%</b>	<b>51</b>
	JUNE 30 2015 FUND BALANCE (AUDITED)			247,638			
	2015-16 ESTIMATED INCREASE/(DECREASE)			(35,294)			
	JUNE 30 2016 FUND BALANCE (ESTIMATED)			212,344			
	2016-17 BUDGETED REVENUE			268,120			
	APPROPRIATION FROM FUND BALANCE			-			
	2016-17 BUDGETED EXPENDITURE			268,089			
	JUNE 30 2017 FUND BALANCE (ESTIMATED)			212,375			



**GWK DRAIN - DEBT FUND - 225****REVENUE - 000**

000-403.000	CURRENT TAX COLLECTIONS	261,120
	Tax collection (less delinquencies) needed to retire GWK bonds, based upon taxable value of \$330,782,340 and 0.8030 mills.	
000-407.000	TAX COLLECTIONS DELINQUENT	4,500
	Delinquent current tax collections collected after February 28, 2017.	
000-664.000	INTEREST EARNINGS	2,501
	Earnings on tax collections for the season based upon estimated average balances of approximately \$285,000	
000-698.000	RACKHAM REIMBURSEMENT	
	Reimbursement for portion of GWK Drain debt by the City of Detroit per contractual agreement. Reimbursement is equal to 13.89% of the total GWK debt. (PENDING CONTRACT - DETROIT).	0

**TOTAL FUND****268,120****EXPENDITURES - 200**

802.000	PROFESSIONAL SERVICE	0
	Legal Costs associated with drain matters and other as needed	
994.000	PRINCIPAL PAYMENT	217,148
995.000	INTEREST PAYMENT DEBT	50,914
999.000	PAYING AGENT FEES	27

**TOTAL FUND****268,089**

ACCOUNT # DEPARTMENT	DESCRIPTION	2014-15 ACTUAL	JUNE 2016 FINAL ESTIMATE	2015-16 AMENDED BUDGET	2016-17 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
<b>REFUNDED BOND DEBT - 302</b>							
<b>302 REVENUE</b>							
403000	TAX COLLECTIONS CURRENT	1,340,100	251,251	221,371	-	-100.00%	(221,371)
407000	TAX COLLECTIONS DELINQUENT	19,789	5,000	35,000	-	-100.00%	(35,000)
664000	INTEREST EARNINGS	2,082	1,798	1,250	-	-100.00%	(1,250)
699395	FB APPROPRIATION	-	-	240,000	-		
	<b>Total</b>	1,361,971	258,049	497,621	-	-100.00%	(257,621)
<b>302 EXPENDITURE</b>							
991000	PRINCIPAL PAYMENT DEBT	1,325,000	485,000	485,000	-	-100.00%	(485,000)
995000	INTEREST PAYMENT DEBT	34,425	7,275	7,275	-	-100.00%	(7,275)
999000	PAYING AGENT FEES / REFUNDING COSTS	250	250	-	-	0.00%	-
	<b>Total</b>	1,359,675	492,525	492,275	-	-100.00%	(492,275)
JUNE 30 2015 FUND BALANCE (AUDITED)				267,560			
2015-16 ESTIMATED INCREASE/(DECREASE)				(234,476)			
JUNE 30 2016 FUND BALANCE (ESTIMATED)				33,084			
2016-17 BUDGETED REVENUE				-			
APPROPRIATION FROM FUND BALANCE				-			
2016-17 BUDGETED EXPENDITURE				-			
JUNE 30 2017 FUND BALANCE (ESTIMATED)				33,084			

**This Refunded 1997 recreation center and 1999 road debt bonds were paid in Fiscal 2016. Excess monies in the fund will be transferred to pay debt in the 2012 Road Bond at the end of this fiscal year.**

ACCOUNT # DEPARTMENT	DESCRIPTION	2014-15 ACTUAL	JUNE 2016 FINAL ESTIMATE	2015-16 AMENDED BUDGET	2016-17 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
<b>11 MILE ROAD G.O. DEBT - 303</b>							
<b>303 REVENUE</b>							
664000	INTEREST EARNINGS	414	555	320	380	18.75%	60
676202	TRANSFER FROM MAJOR ROAD FUND	41,772	40,819	40,819	39,870	-2.32%	(949)
676592	TRANSFER FROM WATER FUND	62,658	62,658	61,228	59,810	-2.32%	(1,418)
	<b>Total</b>	<b>104,844</b>	<b>104,032</b>	<b>102,367</b>	<b>100,060</b>	<b>-2.25%</b>	<b>(2,307)</b>
<b>303 EXPENDITURE</b>							
991000	PRINCIPAL PAYMENT DEBT	50,000	50,000	50,000	50,000	0.00%	-
995000	INTEREST PAYMENT DEBT	54,331	53,176	52,017	49,706	-4.44%	(2,311)
999000	PAYING AGENT FEES/COSTS	750	650	350	350	0.00%	-
	<b>Total</b>	<b>105,081</b>	<b>103,826</b>	<b>102,367</b>	<b>100,056</b>	<b>-2.26%</b>	<b>(2,311)</b>
JUNE 30 2015 FUND BALANCE (AUDITED)				37,191			
2015-16 ESTIMATED INCREASE/(DECREASE)				206			
JUNE 30 2016 FUND BALANCE (ESTIMATED)				37,397			
2016-17 BUDGETED REVENUE				100,060			
APPROPRIATION FROM FUND BALANCE				-			
2016-17 BUDGETED EXPENDITURE				100,056			
JUNE 30 2017 FUND BALANCE (ESTIMATED)				37,401			

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**ELEVEN MILE GENERAL OBLIGATION STREET DEBT FUND - 303**
**REVENUE - 000**

664.000	INTEREST EARNINGS Earnings on tax collections for the season based upon investment earnings at less than 1.50%.	380
676.202	TRANSFER FROM MAJOR ROAD Transfer of debt requirement monies to pay 11 mile road debt.	39,870
676.202	TRANSFER FROM WATER FUND Transfer of debt requirement monies to pay 11 mile road debt.	59,810
<b>TOTAL FUND</b>		<b>100,060</b>

**EXPENDITURES - 300**

991.000	PRINCIPAL PAYMENT DEBT Payment on 2007 11 Mile UTGO bond (no millage levy)	50,000
995.000	INTEREST PAYMENT DEBT Interest payment on the above referenced debt Total interest 2007 11 Mile Road G.O. bonds	49,706
999.000	PAYING AGENT FEES Fees for the handling of the street improvement debt estimated at \$350	350
<b>TOTAL FUND</b>		<b>100,056</b>

ACCOUNT # DEPARTMENT	DESCRIPTION	2014-15 ACTUAL	JUNE 2016 FINAL ESTIMATE	2015-16 AMENDED BUDGET	2016-17 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
<b>2010 ROAD (SERIES I) (REZEB) IMPROVEMENT BOND - 304</b>							
<b>000 REVENUE</b>							
403000	TAX COLLECTIONS CURRENT	407,532	361,595	362,095	325,420	-10.13%	(36,675)
407000	TAX COLLECTIONS DELINQUENT	6,189	3,050	2,450	2,450	0.00%	-
532000	REZEB BOND INTEREST	102,656	63,639	72,880	72,880	0.00%	-
664000	INTEREST EARNINGS	2,004	950	1,250	2,210	76.80%	960
	<b>Total</b>	<b>518,381</b>	<b>429,234</b>	<b>438,675</b>	<b>402,960</b>	<b>-8.14%</b>	<b>(35,715)</b>
<b>300 EXPENDITURE</b>							
991000	PRINCIPAL PAYMENT DEBT	325,000	250,000	250,000	250,000	0.00%	-
995000	INTEREST PAYMENT DEBT	161,956	156,513	151,887	141,700	-6.71%	(10,187)
999000	PAYING AGENT FEES/COSTS	250	475	350	350	0.00%	-
	<b>Total</b>	<b>487,206</b>	<b>406,987</b>	<b>402,237</b>	<b>392,050</b>	<b>-2.53%</b>	<b>(10,187)</b>
<b>JUNE 30 2015 FUND BALANCE (AUDITED)</b>				219,255			
<b>2015-16 ESTIMATED INCREASE/(DECREASE)</b>				22,247			
<b>JUNE 30 2016 FUND BALANCE (ESTIMATED)</b>				241,502			
<b>2016-17 BUDGETED REVENUE</b>				402,960			
<b>APPROPRIATION FROM FUND BALANCE</b>				-			
<b>2016-17 BUDGETED EXPENDITURE</b>				392,050			
<b>JUNE 30 2017 FUND BALANCE (ESTIMATED)</b>				252,412			

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**ROAD IMPROVEMENT REZEB 2010 BOND - 304**
**REVENUE - 000**

000-403.000	TAX COLLECTIONS	325,420
	Current tax collection for payment of 2016-17 debt obligations based upon the current Taxable Value and 0.9912 mills	
000-407.000	TAX COLLECTIONS DELINQUENT	2,450
	Delinquent current tax collections after February 28, 2017.	
000-664.000	REZEB BOND INTEREST REFUND	72,880
	Refund on interest paid on bonds via Recovery Zone Economic Development Bond program.	
000-664.000	INTEREST EARNINGS	2,210
	Earnings on tax collections for the season based upon investment earnings at 1.00%.	

**TOTAL FUND****402,960****EXPENDITURES - 304**

991.000	PRINCIPAL PAYMENT DEBT	250,000
	Payment on 2010 SER7ES I UTGO DEBT	
995.000	INTEREST PAYMENT DEBT	141,700
	Interest payment on the above referenced debt	
	Total interest 2010 SERIES I ROAD UTGO bonds	
999.000	PAYING AGENT FEES	350
	Fees for the handling of the street improvement debt, estimated at \$350.	

**TOTAL FUND****392,050**

ACCOUNT # DEPARTMENT	DESCRIPTION	2014-15 ACTUAL	JUNE 2016 FINAL ESTIMATE	2015-16 AMENDED BUDGET	2016-17 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
<b>2012 ROAD (SERIES II) IMPROVEMENT BOND - 305</b>							
<b>000 REVENUE</b>							
403000	TAX COLLECTIONS CURRENT	172,079	269,673	269,673	235,620	-12.63%	(34,053)
407000	TAX COLLECTIONS DELINQUENT	2,653	2,500	2,450	2,450	0.00%	-
664000	INTEREST EARNINGS	19	82	100	280	180.00%	180
676304	TRANSFER FROM REFUNDER FINAL	-	-		30,000	100.00%	30,000
	<b>Total</b>	<b>174,751</b>	<b>272,255</b>	<b>272,223</b>	<b>268,350</b>	<b>-1.42%</b>	<b>(3,873)</b>
<b>300 EXPENDITURE</b>							
991000	PRINCIPAL PAYMENT DEBT	100,000	200,000	200,000	200,000	0.00%	-
995000	INTEREST PAYMENT DEBT	65,000	64,000	62,000	58,000	-6.45%	(4,000)
999000	PAYING AGENT FEES/COSTS	250	125	250	350	40.00%	100
	<b>Total</b>	<b>165,250</b>	<b>264,125</b>	<b>262,250</b>	<b>258,350</b>	<b>-1.49%</b>	<b>(3,900)</b>
	JUNE 30 2015 FUND BALANCE (AUDITED)			27,202			
	2015-16 ESTIMATED INCREASE/(DECREASE)			8,130			
	JUNE 30 2016 FUND BALANCE (ESTIMATED)			35,332			
	2016-17 BUDGETED REVENUE			268,350			
	APPROPRIATION FROM FUND BALANCE			-			
	2016-17 BUDGETED EXPENDITURE			258,350			
	JUNE 30 2017 FUND BALANCE (ESTIMATED)			45,332			

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**ROAD IMPROVEMENT UTGO SERIES II - 2012 BOND - 305**
**REVENUE - 000**

000-403.000	TAX COLLECTIONS Current tax collection for payment of 2016-17 debt obligations based upon current TV and 0.7197 mills	235,620
000-407.000	TAX COLLECTIONS DELINQUENT Delinquent current tax collections after February 28, 2017.	2,450
000-664.000	INTEREST EARNINGS Earnings on tax collections for the season based upon investment earnings at 1.00%.	280
000-676-304	TRANSFER FROM REFUNDER BOND	30,000

**TOTAL FUND**


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**268,350**
**EXPENDITURES - 305**

991.000	PRINCIPAL PAYMENT DEBT Payment on 2012 Series 1 UTGO debt	200,000
995.000	INTEREST PAYMENT DEBT Interest payment on the above referenced debt Total interest 2012 SERIES I ROAD UTGO bonds	58,000
999.000	PAYING AGENT FEES Fees for the handling of the street improvement debt.	350

**TOTAL FUND**


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**258,350**



ACCOUNT # DEPARTMENT	DESCRIPTION	2014-15 ACTUAL	JUNE 2016 FINAL ESTIMATE	2015-16 AMENDED BUDGET	2016-17 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
<b>2014 ROAD (SERIES I) IMPROVEMENT BOND - 306</b>							
<b>000 REVENUE</b>							
403000	TAX COLLECTIONS CURRENT	134,482	626,895	633,704	210,670	-66.76%	(423,034)
407000	TAX COLLECTIONS DELINQUENT	2,074	9,250	2,450	2,450	0.00%	-
664000	INTEREST EARNINGS	-	1,600	120	450	275.00%	330
695395	TRANSFER FROM FUND BALANCE	-	-	-	375,450		
<b>Total</b>		<b>136,556</b>	<b>637,745</b>	<b>636,274</b>	<b>589,020</b>	<b>-7.43%</b>	<b>(47,254)</b>
<b>300 EXPENDITURE</b>							
991000	PRINCIPAL PAYMENT DEBT	9,950	10,000	500,000	500,000	0.00%	-
995000	INTEREST PAYMENT DEBT	82,548	93,450	110,941	88,350	-20.36%	(22,591)
999000	PAYING AGENT FEES/COSTS	-	250	350	250	-28.57%	(100)
<b>Total</b>		<b>92,498</b>	<b>103,700</b>	<b>611,291</b>	<b>588,600</b>	<b>-3.71%</b>	<b>(22,691)</b>
JUNE 30 2015 FUND BALANCE (AUDITED)				44,373			
2015-16 ESTIMATED INCREASE/(DECREASE)				534,045			
JUNE 30 2016 FUND BALANCE (ESTIMATED)				578,418			
2016-17 BUDGETED REVENUE				213,570			
APPROPRIATION FROM FUND BALANCE				-			
2016-17 BUDGETED EXPENDITURE				588,600			
JUNE 30 2017 FUND BALANCE (ESTIMATED)				203,388			

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**ROAD IMPROVEMENT UTGO SERIES II - 2014 BOND - 306**
**REVENUE - 000**

000-403.000	TAX COLLECTIONS Current tax collection for payment of 2016-17 obligations based upon current TV of 320,782,340 and .6443 mills	210,670
000-407.000	TAX COLLECTIONS DELINQUENT Delinquent current tax collections collected after February 28, 2017.	2,450
000-664.000	INTEREST EARNINGS Earnings on tax collections for the season based upon investment earnings at 1.00%.	450
000-695.395	TRANSFER FROM FUND BALANCE	375,450

**TOTAL FUND****589,020****EXPENDITURES - 305**

991.000	PRINCIPAL PAYMENT DEBT Payment on 2014 Series 1 UTGO debt	500,000
995.000	INTEREST PAYMENT DEBT Interest payment on the above referenced debt Total interest 2014 Series 1 UTGO debt	88,350
999.000	PAYING AGENT FEES Fees for the handling of the street improvement debt.	350

**TOTAL FUND****588,600**

**CAPITAL PLANNING FUND - 402****FUND TYPE - GOVERNMENTAL**

**PURPOSE** - This fund is used to account for earmarked revenue set aside for statutory public improvements of a major nature.

**CHARACTER** - This is a capital facilities fund and is used to record revenue transferred from the General Fund and construction of major statutory capital projects authorized by Act 135, Public Acts of 1956, as amended.

**DISTINGUISHING FEATURES** - This fund can be found in any local unit or government. Money which may be placed in this fund is limited by statute to "non-tax" revenues, such as charges for services, licenses and permits, sales of general fixed assets, state shared revenues, earned interest, etc. Revenue in this fund is transferred from General Fund, However, if local charter permits a tax levy for capital outlay public improvements this fund may be used.

ACCOUNT #	DESCRIPTION	2014-15 ACTUAL	JUNE 2016 FINAL ESTIMATE	2015-16 AMENDED BUDGET	2016-17 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
<b>CAPITAL PLANNING - 402</b>							
<b>402</b>	<b>REVENUE</b>						
531000	GRANT/ CONTRACT REVENUE	14,000	-	15,000	115,000	666.67%	100,000
664000	INTEREST EARNINGS	7,297	2,864	4,500	3,500	-22.22%	(1,000)
676101	GENERAL FUND CONTRIBUTION	232,857	300,432	300,432	232,900	-22.48%	(67,532)
677000	GF PARKS RESERVE CONTRIBUTION	-	-	-	-	0.00%	-
677001	GF CABLE RESERVE CONTRIBUTION	-	-	-	-	0.00%	-
677002	TRUST FUND LIBRARY CONTRIBUTION	-	-	-	-	0.00%	-
676592	WATER FUND CONTRIBUTION	-	-	-	-	0.00%	-
695000	MISCELLANEOUS INCOME	20,000	-	-	-	0.00%	-
979395	APPROPRIATION FROM FUND BALANCE	-	-	131,296	153,400	16.84%	22,104
	<b>Total</b>	<b>274,154</b>	<b>303,296</b>	<b>451,228</b>	<b>504,800</b>	<b>11.87%</b>	<b>53,572</b>
<b>402</b>	<b>EXPENDITURE</b>						
970171	COMMISSION	-	-	-	-	0.00%	-
970171	GENERAL ADMINISTRATION	288,204	9,768	25,000	15,000	-40.00%	(10,000)
970301	PUBLIC SAFETY	-	16,968	32,600	29,500	-9.51%	(3,100)
970441	DPS	-	102,483	10,000	25,000	150.00%	15,000
970751	REC CENTER/POOL/PARKS	125,614	48,000	100,000	344,200	244.20%	244,200
970790	LIBRARY	6,502	10,293	-	27,100	100.00%	27,100
970970	CABLE	-	32,000	-	-	0.00%	-
	<b>Total</b>	<b>420,320</b>	<b>219,512</b>	<b>167,600</b>	<b>440,800</b>	<b>163.01%</b>	<b>273,200</b>
	JUNE 30 2015 FUND BALANCE (AUDITED)		404,815				
	2015-16 ESTIMATED INCREASE/(DECREASE)		83,784				
	JUNE 30 2016 FUND BALANCE (ESTIMATED)		488,599				
	2016-17 BUDGETED REVENUE		351,400				
	APPROPRIATION FROM FUND BALANCE		153,400				
	2016-17 BUDGETED EXPENDITURE		440,800				
	JUNE 30 2017 FUND BALANCE (ESTIMATED)		245,799				

## CAPITAL FACILITIES BUDGET WORKSHEET

STATUS	PROJECT DESCRIPTION	PROJECTED YEAR	FISCAL YEAR BEGINNING					TOTAL OUTLAY	PERCENT OF BUDGET
			2016	2017	2018	2019	2020		
1	ON HOLD HVAC Damping System	ON HOLD	-	-	-	-	-	-	0.00%
2	RESERVE Interior Upgrade Reserve	RESERVE	3,000	2,500	2,500	2,500	2,500	13,000	0.71%
3	PLANNED City Commission Chambers	PLANNED 2017	-	65,000				65,000	3.57%
4	RESERVE Carpeting and Furniture/Interior Finishes	RESERVE	2,000	2,000	2,000	2,000	2,000	10,000	0.55%
5	RESERVE Roof Replacement 2021 (per inspection report)	RESERVE	1,000	1,000	1,000	1,000	1,000	5,000	0.27%
6	RESERVE Server Reserve	RESERVE	1,000	1,000	1,000	1,000	1,000	5,000	0.27%
7	BUDGET BSA Server	BUDGET	15,000	-	-	-	-	15,000	0.82%
TOTAL ADMINISTRATION/CITY HALL			22,000	71,500	6,500	6,500	6,500	113,000	6.21%
8	RESERVE HVAC	RESERVE	2,000	2,000	2,000	2,000	2,000	10,000	0.55%
9	RESERVE Mobile data computers	RESERVE	5,000	10,000	5,000	5,000	5,000	30,000	1.65%
10	RESERVE Building Maintenance Reserve	RESERVE	1,000	1,000	1,500	1,500	1,500	6,500	0.36%
11	RESERVE Fire hose Replacement Reserve	RESERVE	2,000	2,000	2,500	2,500	2,500	11,500	0.63%
12	BUDGET Ballistics vests replacement	BUDGET	13,000	3,000	3,000	3,200	3,200	25,400	1.40%
13	BUDGET Diesel Exhaust System Firehouse	BUDGET	16,500	-	-	-	-	16,500	0.91%
TOTAL PUBLIC SAFETY			39,500	18,000	14,000	14,200	14,200	99,900	5.49%
14	RESERVE Building Repair	RESERVE	5,000	10,000	10,000	10,000	10,000	45,000	2.47%
15	ON HOLD DPW Office/Locker_ room/Refurbish	ON HOLD	10,000	-	-	-	-	10,000	0.55%
16	BUDGET Roof Repair as per Inspection Report	BUDGET	15,000	25,000	65,000	-	-	105,000	5.77%
17	PLANNED Roof Replacement (per inspection report)	PLANNED 2019	-	-	-	45,000	-	45,000	2.47%
18	BUDGET City Tree Replacement Program	BUDGET	10,000	10,000	10,000	10,000	10,000	50,000	2.75%
TOTAL DEPARTMENT OF PUBLIC WORKS			40,000	45,000	85,000	65,000	20,000	255,000	14.02%
19	RESERVE Recreation Center Reserve	RESERVE	10,000	10,000	10,000	10,000	10,000	50,000	2.75%
20	PLANNED Peasley Park, 11 Mile Park	PLANNED 2018	-	150,000	-	-	-	150,000	8.25%
21	BUDGET Scotia Park Rehabilitation	BUDGET	130,000	25,000	-	-	-	155,000	8.52%
22	RESERVE Recreation Masterplan Update	RESERVE	-	-	2,000	2,000	2,000	6,000	0.33%
23	BUDGET Roof / Window Replacement (per inspection report)	BUDGET	185,000	-	-	-	-	185,000	10.17%
24	PLANNED Roof Repair (per Inspection report)	PLANNED 2017-20	-	75,000	60,000			135,000	7.42%
25	RESERVE Park Development	RESERVE	5,000	10,000	10,000	10,000	10,000	45,000	2.47%
26	BUDGET Rec-Trac Software upgrade	BUDGET	15,000	-	-	-	-	15,000	0.82%
27	BUDGET Semreo Repayment - Solar Panel	BUDGET	14,200	14,200	14,200	14,200	14,200	71,000	3.90%
TOTAL RECREATION CENTER			359,200	284,200	96,200	36,200	36,200	812,000	44.65%
28	RESERVE Automation, equipment, HVAC reserve	RESERVE	5,000	5,000	5,000	5,000	5,000	25,000	1.37%
29	RESERVE Technology Upgrades	RESERVE	2,000	2,000	2,000	2,000	2,000	10,000	0.55%
30	RESERVE Library Furniture Upholstry	RESERVE	-	2,000	2,000	2,000	2,000	8,000	0.44%
31	PLANNED Roof Replacement (per inspection report)	PLANNED 2019-20	-	10,000	100,000	35,000	35,000	180,000	9.90%
32	PLANNED HVAC Replacement Engineering (delayed)	PLANNED 2017	10,000	10,000	140,000	-	-	160,000	8.80%
33	PLANNED HVAC REPLACEMENT	PLANNED 2017	-	30,000	60,000	-	-	90,000	4.95%
34	BUDGET Carpeting / Main level Library	BUDGET	18,000		1,000	-	1,000	20,000	1.10%
35	BUDGET Semreo Repayment - Library Windows	BUDGET	9,100	9,100	9,100	9,100	9,100	45,500	2.50%
TOTAL LIBRARY			44,100	68,100	319,100	53,100	54,100	538,500	29.61%
TOTAL			504,800	486,800	520,800	175,000	131,000	1,818,400	100%

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## CAPITAL PLANNING PURCHASES 2016-17

**Commission Chambers** - Since the City Hall building was built in the early fifties, there had been only a few occasions where some improvements were made to the interior spaces. These were in 1983 and in 1998. In both instances these improvements were made to make this office space more usable. The City has as well improved energy efficiency with new lighting and windows. Based upon the age and condition of the table, replacement will be necessary. In doing so we will also look at the function of the table and look at ways to bring the usability of the table and surrounding equipment up to current standards for use with new communication devices and technology. This work is projected for 2017.

**BSA - server** The City is utilizing BSA accounting software for its core accounting applications. The current server is utilizing the 2003 Microsoft server platform, which is not being supported by Microsoft. We are now at a point where the server needs to be replaced and moved into a new role in the rack as a backup server, providing for other services that will not be mission critical. The cost of the upgraded server platform will be approximately \$13,500 and the installation approximately \$1,500.

**Fire Apparatus Exhaust System** NFPA 1500 and MIOSHA Part-74 recommend that diesel exhaust be limited to the lowest feasible concentration in order to protect employees from the long-term health effects of breathing in diesel fumes. In an effort to protect the health of our employees, I am recommending the purchase of a Plymovent Vehicle Exhaust System. There is only one company that provides this system in Michigan. Hastings Air Energy Control Company was vetted and provided the lowest bid price for the product and installation. The total cost with a five year warranty is \$16,510.00. Berkley DPS and Royal Oak Fire Department purchased the same system from Hastings and are very satisfied with the results of the unit and customer service that they provide.

**Roof Repair - DPW - Roof Replacement Recreation (Old Section)** -The City has worked with Garland Company (roofing industry advisors) to detail our roofing assets and what condition they are in. This was accomplished over the fall months and included a multi-tier program that also included infra-red mapping of the roof's to determine where we have poor or wet insulation. The program was completed this winter. The results of the analysis are put into a document that gives the reader an idea of condition, the type of repair that is needed, the age of the roof, the longevity of the current roof system, and most importantly what needs to be done to either repair or replace the roof systems. Most of our roof's need some type of work, however a few buildings need immediate attention. The DPW roof as reviewed in the report will not need a new roof until 2018, however some repair is needed. This should be accomplished this year, allowing an extension of time before replacement is needed. With regard to the Recreation Building, the results of the review showed that the roofing system was in a "failure" status. Due to the design of the roof, and the proximity of the roof windows in the warming room and in the old section of the recreation center the engineers determined that the only proper method was to completely strip and replace both the roof, the underlayment and the windows. This cost is very High and may approach the \$200,000 mark. We anticipate this will be done this summer.

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**CAPITAL PLANNING JUSTIFICATION 2016-17 cont.....**

**Tree Replacement Program** - The City has taken down well over 600 dead and hazardous trees in the past five years. The City now is in the process rebuilding our street tree inventory. The purchase of approximately 100 trees per season will allow the City to "catch-up" within a few years. With the help of community groups and donations where possible, we believe that the City will once again have a complete diverse inventory of street trees within a decade or so.

**Scotia Park Rehabilitation** - As the City's premier park location the Scotia Park has seen a substantial amount of activity over the decades. The recreation department has been reviewing the need to make some changes in the park that would enable the park to become less wet during the spring and summer months, by working through new and innovative plans allow for rainwater to be moved in areas of the park that would serve as rain gardens. This would allow the park to be used more fully, for more events, and without the problem of standing water. The City has recently resolved to work with local engineers in an effort to fully develop these plans. The Men's Club has offered a grant to enable this to occur. The cost of the project most likely will be borne over a number of years. This year the City hopes to get the majority of the work complete, perhaps leaving only some ancillary equipment to be budgeted and placed in the park in 2017.

**Rec-Trac Software Upgrade** - The City uses two main platforms for our daily operations. The First is the BSA Governmental Software platform that is utilized by 95 % of the municipalities in Michigan and is kept up to date continually. The Recreation software is supplied by Vermont Systems needs to be replaced. The old software has been utilized by Huntington Woods for nearly fifteen years and is now being replaced with new software running on a different server database. This new software would allow, if we choose, persons to register for recreation programs online. In addition, the new software will work in conjunction with the BSA software we have installed for our accounting systems. We believe that the upgrade of the software is critical to our operations.

**Carpeting Main Level /Library** - The Library has seen a lot of renovation activity in the last few years, mostly as they pertain to the flood, and the damage this caused. That said, the City has not in 20 years replaced the carpeting in the main area of the library. The library is visited by many of our residents year round. The main area of the library needs to be clean and inviting for all who use the facility. We believe that the worn and frayed carpeting needs to be replaced as soon as possible so that the upper and lower levels are in good condition.

**Solar Panels / Library Windows** - Continued funding to pay the debt obligation to SEMREO.

**BUDGET STABILIZATION FUND - 257****FUND TYPE - GOVERNMENTAL - SPECIAL REVENUE**

**PURPOSE** - This fund is used to account for funds set aside under the provisions of Public Act 30 of 1978, being Section 141.441 to 141.445 of the compiled laws of 1979..

**CHARACTER** - The fund is classified as a special revenue because of the limited uses of the fund assets as provided in Act 30 of the Public Acts of 1978.

**DISTINGUISHING FEATURES** - None. This fund may be found in any local unit .

**THIS FUND IS ROLLED INTO THE GENERAL FUND FOR (CAFR) Comprehensive Annual Financial Report purposes.**



ACCOUNT #	DESCRIPTION	2014-15 ACTUAL	JUNE 2016 FINAL ESTIMATE	2015-16 AMENDED BUDGET	2016-17 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
<b>BUDGET STABILIZATION - 257</b>							
<b>REVENUE</b>							
664.000	INTEREST EARNINGS	9,248	8,554	7,800	9,300	19.23%	1,500
676.101	TRANSFER/GENERAL FUND	103,969	50,000	50,000	50,000	0.00%	-
695.000	MISCELLANEOUS INCOME	-	-	-	-	0.00%	-
979.395	APPROPRIATION FROM FUND BALANCE	-	-	-	-	0.00%	-
	<b>Total</b>	<b>113,217</b>	<b>58,554</b>	<b>57,800</b>	<b>59,300</b>	<b>2.60%</b>	<b>1,500</b>
<b>EXPENDITURE</b>							
956.000	MISCELLANEOUS	-	-	-	-	0.00%	-
965.101	TRANSFER TO GENERAL FUND/ ADMIN	-	-	-	-	0.00%	-
	<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>JUNE 30 2015 FUND BALANCE (AUDITED)</b>		961,881				
	<b>2015-16 ESTIMATED INCREASE/(DECREASE)</b>		58,554				
	<b>JUNE 30 2016 FUND BALANCE (ESTIMATED)</b>		1,020,435				
	<b>2016-17 BUDGETED REVENUE</b>		59,300				
	<b>APPROPRIATION FROM FUND BALANCE</b>		-				
	<b>2016-17 BUDGETED EXPENDITURE</b>		-				
	<b>JUNE 30 2017 FUND BALANCE (ESTIMATED)</b>		1,079,735				

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**BUDGET STABILIZATION FUND - 257**
**REVENUE**

000-664.000	INTEREST EARNINGS Earnings on idle funds invested as per the City investment policy.	9,300
000-676.101	TRANSFER FROM GENERAL FUND Transfer into budget stabilization fund to maintain adequate fund balance and to provide for a rainy day fund as per State of Michigan 978 P.A. 30	50,000
000-695.000	MISCELLANEOUS INCOME	--
000-979.395	FUND BALANCE APPROPRIATION	--

**TOTAL FUND**


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**59,300**
**EXPENSES**

**NONE ANTICIPATED**..... Expenses in the budget stabilization fund may only be made at the express wishes of the City Commission per resolution. The purpose of this fund is to place monies away for emergency purposes. The amount shown in this fund will be part of General Fund Equity as of June 30, 2011 as per the Governmental Accounting Standards Board (GASB).

**SANITATION FUND - 515**

PURPOSE - The Sanitation Fund is used, primarily, to record the operations of environmental services including recycling, yard waste and landfill material collection, processing and disposal.

CHARACTER - The Sanitation Fund is a self-supporting fund which does business with individuals and firms outside the local unit departments and is therefore classified as an enterprise fund.

DISTINGUISHING FEATURES - A Sanitation Fund can be found in any local unit of government. It is used to record the revenues and expenditures for the operation of a sanitation system. Fixed assets are recorded within the fund and depreciation is charged.

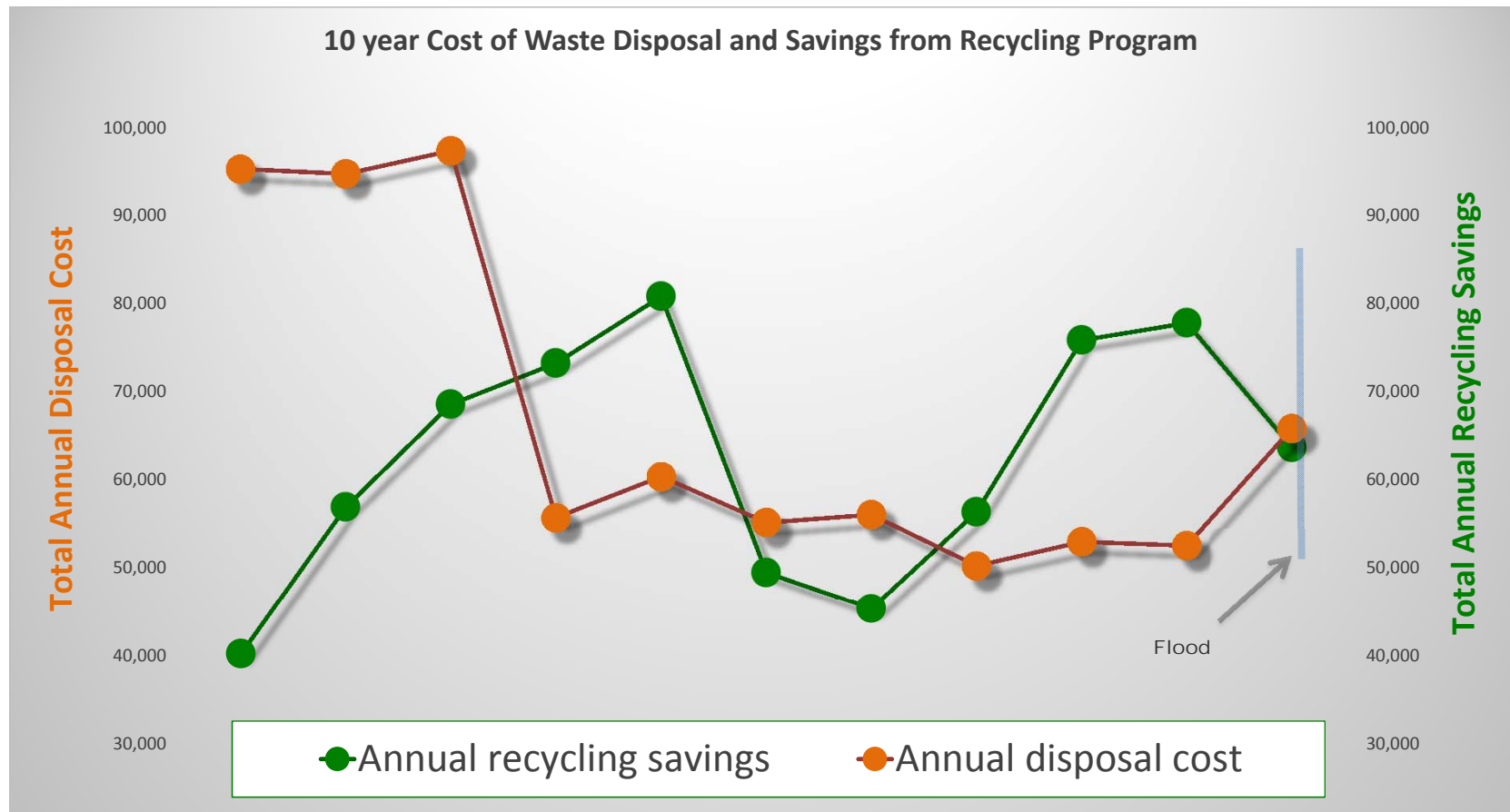
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## SANITATION FUND

**GOALS** - Increased emphasis to promote further diversion of solid waste from the landfill. An attempt will be made to quantify participation in the recycling program with SOCRRA's help. The Environmental Advisory Committee will again consider ways to increase recycling and decrease landfill tonnage to have a positive impact on the Sanitation bottom line. The bi-annual electronics/metal/book drop-off & shredder event will again take place in May and October. As a pilot, we will include Household Hazardous Waste collection during the May event. If successful, this will become a part of this bi-annual event. These events pull a significant amount of material out of the landfill. DPW will continue to vacuum leaves from the curb in the fall. In addition, we will:

1. Participate in the continuing statewide initiative to double the recycling rate in Michigan.
2. Move to counter the drop in commodity prices by diverting more material away from the landfill through increased recycling, reuse and reduction.
3. Further integrate Recyclebank in our efforts to divert more from the landfill. In addition, Recyclebank provides excellent educational opportunities about diversion and Green Living. This includes information on conserving water, energy and natural resources.
4. Promote the curbside collection of clothing and other textiles as part of a program which, hopefully, will start in fiscal year 2016-2017.
5. Continue our engagement with SOCRRA as the finishing touches are put on the new hauling contracts which go into effect July 1, 2017 as well as the conversion of the current recycling facility from a dual-stream collection processing facility to a single-stream collection processing facility.
6. Develop a recycling policy for all rentals and events taking place in Huntington Woods. Reduce the quantity of plastic bottles generated by the City at City events held inside City buildings by requiring the use of tap water instead of bottled water.
7. Work closely with SOCRRA to develop expanded recycling throughout all of the SOCRRA communities. This benefits our City by increasing revenues to SOCRRA which are returned to the City in higher rebates. HW benefits disproportionately from these efforts because of our high rate of recycling.
8. Continue the curbside leaf collection program in the fall.

The major goal of the Department of Public Works remains to provide the residents of Huntington Woods with the very best service possible on a day to day basis.



RECYCLING ANNUAL AVERAGES											
fiscal year	Annual Tons of trash	Dollar Cost per ton	Annual Disposal Cost	Annual Recycling tons	Dollar rebate per ton	Annual Recycling rebate	Avoided Disposal per ton	Annual Disposal Cost	Total Annual Savings	Annual Savings per household	
2005-2006	2,667	35.50	94,686	870	\$ 30.00	\$ 26,100	35.50	\$ 30,885	\$ 56,985	\$ 23.60	
2006-2007	2,595	37.50	97,324	1,016	30.00	30,493	37.50	38,116	68,608	28.41	
2007-2008	2,309	24.16	55,774	925	55.00	50,900	24.16	22,359	73,259	30.33	
2008-2009	2,371	25.49	60,433	1,004	55.00	55,233	25.49	25,598	80,830	33.47	
2009-2010	2,167	25.49	55,229	893	30.00	26,795	25.49	22,766	49,561	20.52	
2010-2011	2,158	26.00	56,113	811	30.00	24,342	26.00	21,096	45,438	18.81	
2011-2012	1,936	26.00	50,332	888	37.50	33,317	26.00	23,100	56,417	23.36	
2012-2013	1,965	27.00	53,045	985	50.00	49,272	27.00	26,607	75,878	31.42	
2013-2014	1,949	27.00	52,630	1,011	50.00	50,531	27.00	27,287	77,818	32.22	
2014-2015	2,440	27.00	65,883	1,028	35.00	35,966	27.00	27,745	63,711	26.38	
Ten Year AVERAGE	2,256	28.11	64,145	943	40.25	38,295	28.11	26,556	64,851	26.85	
TOTAL COMMUNITY SAVINGS FOR 10 YEARS									\$ 648,505		

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**SANITATION FUND****REVENUES - 000**

403.000	CURRENT TAX REVENUE	545,490
404.000	QUARTERLY USER FEES	--
664.000	INTEREST EARNINGS	500
695.000	MISCELLANEOUS Includes, in part, proceeds from the scrap metal drop off and the sale of used motor oil.	8,500
979.395	APPROPRIATION FUND BALANCE	0
<b>CATEGORY TOTAL</b>		<b>554,490</b>

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**SANITATION FUND Cont....**
**EXPENDITURES - 500**

702.000	ADMINISTRATION & STAFF		46,020
	Includes partial salary for the City Manager, Finance Director, Treasurer, DPW Managers, DPW Superintendent.		
706.000	WAGES - HOURLY		20,920
	Includes wages for full-time city employees engaged in the non-contractual hauling of debris and the vacuuming and collection of fall leaves.		
715-724.000	BENEFITS - ALL EMPLOYEE		70,740
751.000	SUPPLIES - GAS & OIL		4,200
	Joint operating expense with DPW, 10% of total.		
756.000	SUPPLIES - OPERATING		7,700
	Joint operating expense with DPW, 10% of total. Continue to work with Recreation to place recycling/trash containers in all outdoor and indoor public venues.		
802.000	PROFESSIONAL SERVICES		383,440
	<i>SOCRRA - recycling, landfill waste, yard waste &amp; chipping</i>	358,938	
	<i>Contracts.</i>		
	Covers collection, disposal and processing of recycling, yard waste, refuse, household waste, electronics and chipping.		
	<b><u>NO \$1/household fee, IS INCLUDED as voted by the</u></b>		
	<b><u>SOCRRA Board, to go towards the renovation of the</u></b>		
	<b><u>current Recycling facility to accommodate single stream</u></b>		
	<b><u>collection.</u></b>		
	<i>Disposal Costs (other)</i>	1,000	
	Waste oil and incidentals. Solid waste disposal is incorporated into the SOCRRA bi-monthly fee.		
	<i>Consultant</i>	500	
	<i>Temporary workers- leaf collection</i>	1000 hours @ \$13 .00	13,000
		per hour	

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**SANITATION FUND Cont....**

*Leaf Hauling* 10,000  
 Use of and hauling of leaves from the Ferndale DPW yard to  
 SOCRRA's compost facility.

**TOTAL FOR PROFESSIONAL SERVICES** 383,438

853.000	COMMUNICATIONS - TELEPHONE	890
	Joint operating expense with DPW, 3% of total.	
860.000	CONFERENCES, EDUCATION (TRAINING) & DUES	480
	Meetings, meals, & transportation. Michigan Recycling Coalition dues and conference (in state).	
880.000	COMMUNITY PROMOTIONS	5,500
	Materials used to increase recycling, increase solid waste diversion and expand yard waste awareness. This will continue this year.	
920.000	PUBLIC UTILITIES	5,070
	Joint operating expense with DPW, 3% of total. No change	
931.000	BUILDING MAINTENANCE - CONTRACTUAL	5,550
	Joint operating expense with DPW, 10% of total. No change	
934.000	MAINTENANCE - OFFICE EQUIPMENT	2,780
	Joint operating expense with DPW, 10% of total. No change	
940.000	EQUIPMENT RENTAL	590
915.000	MISCELLANEOUS CONTINGENCY	—
	This account is available for unforeseen expenses. If unused the contingency will become additional equity at the end of the fiscal year.	
956.000	MISCELLANEOUS	500
956.101	TRANSFER TO GF (ADMINISTRATION)	—

**TOTAL**

**554,380**

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## WATER FUND

**PURPOSE** -

The Water Fund is used to record the operations of the water system.

**CHARACTER** -

The Water Fund is a self-supporting fund which does business with individuals and firms outside the local unit departments and is, therefore, classified as an enterprise.

**DISTINGUISHING  
FEATURES** -

A Water Fund is found in most local units of government. The fund is used to record the revenues and expenditures related to the operation of the water system. Fixed assets are recorded within the fund, and depreciation is charged.

**GOALS** -

As part of the continued maintenance of the water and sewer system, the Water Department will continue the process of cleaning the city's storm lines. Beginning in 2014, the Water Department will have the new sewer camera in use throughout the spring and summer. In conjunction with the use of the sewer camera, the VACTOR will be used to rod and clean the these lines.

The Water Department has begun replacing the water meters with new meters on an as needed basis. The new meters have no moveable parts and carry a 20-year warranty. We will begin to look at possible options to replace water meters citywide with these new smart meters in conjunction with the federal mandate to remove lead, present in our current meters, from our water system. This will also allow our transition to a fixed read system in the future.

## How Your Water Bill is Spent



Wastewater Cost  
\$37.75

Administration  
\$21.51

Capital Expense  
\$16.83

Water Purchase  
\$14.27

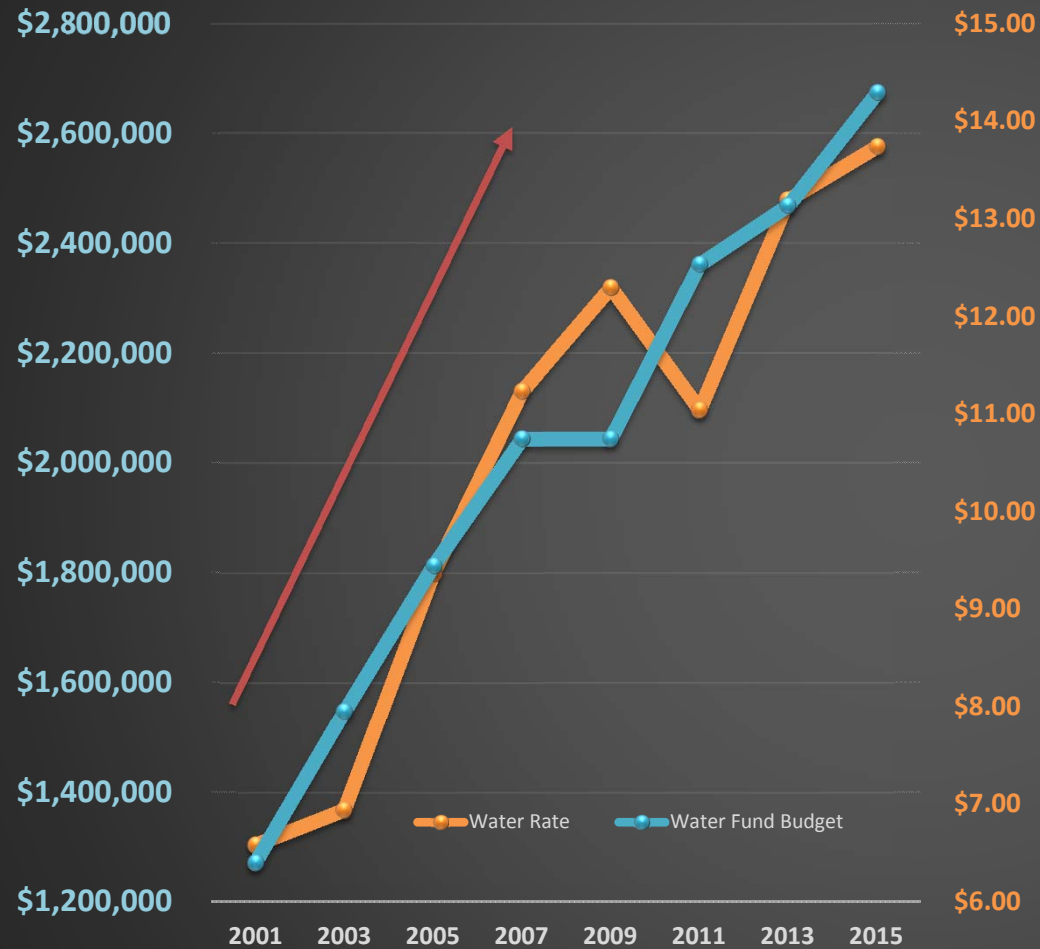
System supplies  
\$5.84

Maintenance  
\$3.80

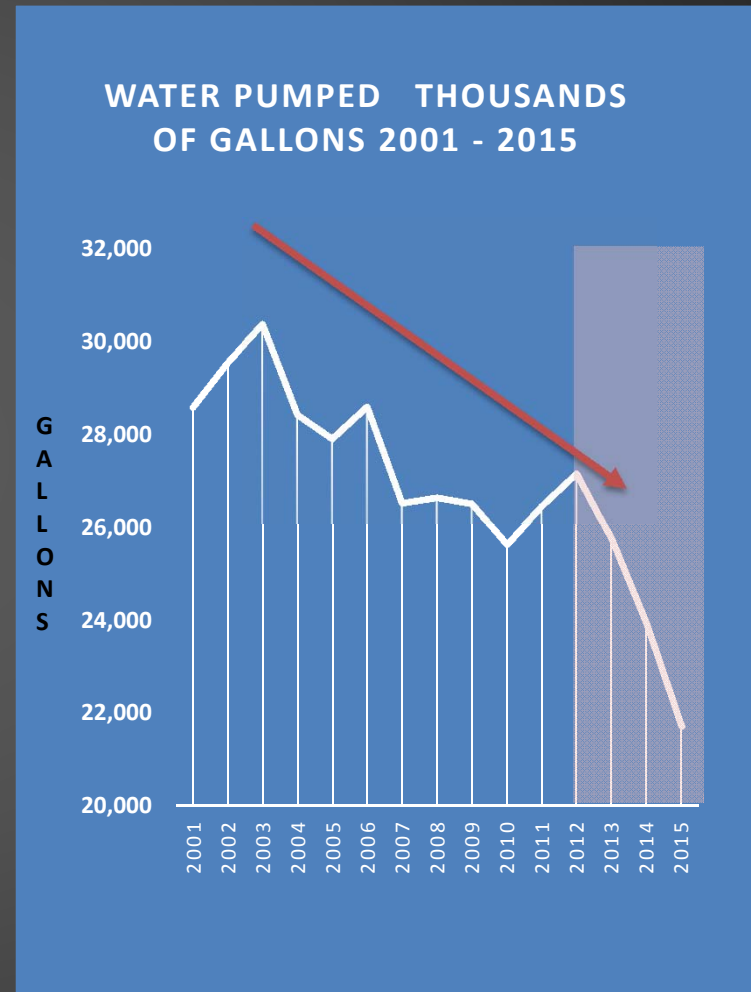
Linear feet of watermain	130,680
Linear feet of sewer mains and laterals	247,170
Fire Hydrants	269
Gallons of water pumped 2015	22,103,800
Water Source	SOCWA/GLWA/SURFACE
Type of sewer system	Gravity/ Combined
Linear feet of sewer line	168,960
GWK retention basin storage	124 Million Gallons



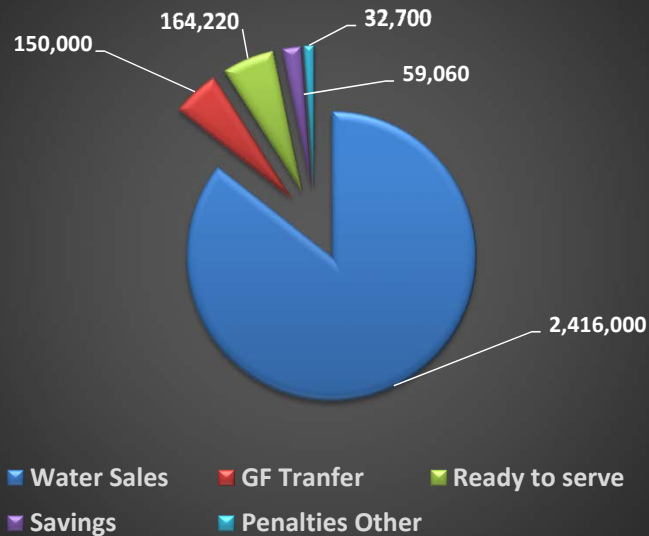
## WATER BUDGET AND RATES



## WATER USED



## 2016 Water / Sewer Revenues



## REVENUES

Water Sales	86%	2,416,000
General Fund Transfer	5%	150,000
Ready to Serve	6%	164,220
Fund Balance	2%	59,060
Penalties / Other	1%	32,700

## EXPENDITURES

Maintenance	4%	107,290
Administration	22%	606,990
Supplies	6%	164,800
Water Cost	14%	402,720
Sewer Cost	38%	1,065,370
Capital Expense	17%	474,810

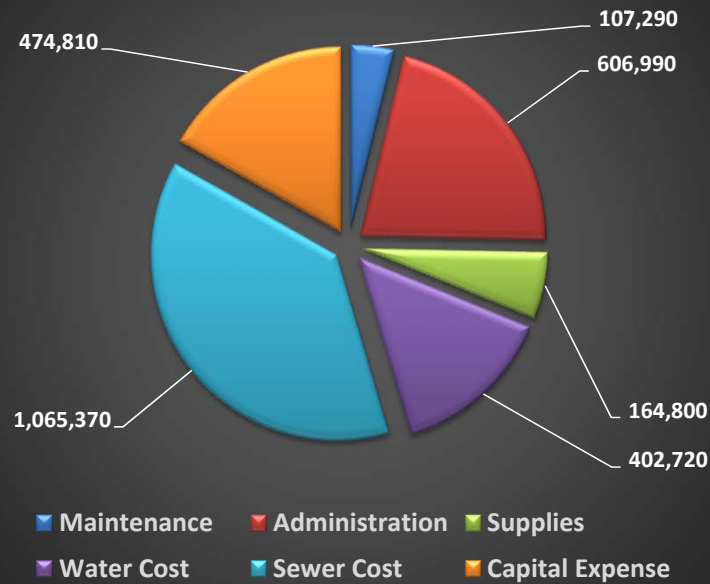
## EXPENDITURES

- Oakland County Sewer and Stormwater overflow costs **doubled** between 2002 and 2016.
- SOCWA water Cost **doubled** between 2002 and 2016
- Overall Budget **doubled** between 2001 and 2016.

## REVENUES

- Rates have more than **doubled** between 2002 and 2016  
2002 (effective rate = 6.33/per unit of water)

## 2016 Water / Sewer Expenditures



Huntington Woods' Water and sewer rate are combined into a single number, there is no separate rate for water or sewer. The combined rate for the new fiscal year is 12.08 / 100 cu/ft or 1 unit of water. (1 unit = 748 gallons).

Since 2003 the City has used a "capital fee" to help defray the cost of watermain replacement. In 2015 the fee was adjusted to become a "ready to serve" charge equal to \$17.00 / Quarter per household. Huntington Woods water and sewer system is a "combined" system which means that the sewage and rainwater overflow are combined together. The effluent is treated together through the GWK Drainage district and the GLWA.

**An Average Home uses 30 units of water per quarter**

ACCOUNT #	DESCRIPTION	2014-15 ACTUAL	JUNE 2016 FINAL ESTIMATE	2015-16 AMENDED BUDGET	2016-17 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
<b>WATER AND SEWER - 592</b>							
<b>592 REVENUE</b>							
626000	INSTALLATION	1,250	250	500	500	0.00%	-
642000	WATER SERVICE	1,960,553	2,270,482	2,472,500	2,416,000	-2.29%	(56,500)
655000	PENALTIES	21,786	27,817	24,000	27,000	12.50%	3,000
664000	INVESTMENTS	8,140	4,170	5,200	5,200	0.00%	-
676101	TRANSFER FROM GENERAL FUND	-	100,000	100,000	300,000	200.00%	200,000
676402	TRANSFER FROM CAPITAL PLANNING	-	95,028	95,028	-	-100.00%	(95,028)
676491	TRANSFER FROM ROAD DEBT	400,054	-	-	-	0.00%	-
673000	FIXED ASSET SALE	-	-	-	-	0.00%	-
695000	MISCELLANEOUS/OVERFLOW ADJUSTMENT	11,849	-	-	-	0.00%	-
695001	CAPITAL REPLACEMENT FEE	115,915	144,900	144,900	164,220	13.33%	19,320
979395	APPROPRIATION RETAINED EARNINGS	-	231,898	47,592	259,060	444.34%	211,468
979491	APPROPRIATION FROM STREET BOND FUND	-	-	-	-		
<b>Total</b>		<b>2,519,547</b>	<b>2,874,545</b>	<b>2,889,720</b>	<b>3,171,980</b>	<b>9.77%</b>	<b>282,260</b>

**NOTE**

642.000 Rate increase to fund the Water fund projected at 5.00%

665.000 Penalty rate 5%

676.101 General Fund Contribution raised to 300,000 for Sewer Program .....no contribution from Capital Planning Fund.

**REVENUES - 000**

626.000	INSTALLATION	500
	Fees associated with the installation of new water service. Advent of rebuilds have increased tap fees significantly.	
642.000	WATER SERVICE	2,416,000
	Water & Sewage - \$12.08 / 100.25 cu. ft. (unit)	
	Represents a 5.0% increase. Based on 20.0 million gallons of water. Water consumption is still lower than in previous years and continues to decline	
655.000	PENALTIES	27,000
	Penalty rate adjusted to 5.0% as of July 1, 2014 as per budget resolution.	
664.000	INVESTMENT INCOME	5,200
	Investment earnings based upon markedly reduced interest rates at <1.00% or less	
673.000	FIXED ASSETS	0
676.101	TRANSFER FROM GENERAL FUND	300,000
676.402	TRANSFER FROM CAPITAL PLANNING	0
676.491	TRANSFER FROM ROAD DEBT	0
695.000	MISCELLANEOUS	0
	No Look-back adjustment from Detroit this year	
695.002	READY TO SERVE	164,220
	The (ready to serve) fee approximates that portion of the billing from DWSD and SOCWA that are fixed. This fee is represented in the budget as a 17.00 Quarterly Charge per user.	
979.395	RETAINED EARNINGS RE-APPROPRIATION	59,060
<b>CATEGORY TOTAL</b>		<b>3,171,980</b>



ACCOUNT #	DESCRIPTION	2014-15 ACTUAL	JUNE 2016 FINAL ESTIMATE	2015-16 AMENDED BUDGET	2016-17 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
<b>WATER AND SEWER - 592</b>							
<b>592 EXPENDITURE</b>							
702000	SALARIES/ADMINISTRATION	161,376	110,530	107,086	77,890	-27.26%	(29,196)
706000	WAGES - HOURLY	79,326	117,230	151,041	167,000	10.57%	15,959
715000	SOCIAL SECURITY	17,940	19,764	19,746	18,730	-5.15%	(1,016)
716000	HOSPITALIZATION/ OPTICAL	57,778	58,048	59,803	53,120	-11.18%	(6,683)
717000	LIFE INSURANCE	547	1,062	738	-	-100.00%	(738)
718000	RETIREMENT	77,740	97,508	59,455	95,580	60.76%	36,125
719000	DENTAL	3,201	3,167	3,760	3,800	1.06%	40
724000	BENEFITS / FRINGES	6,688	11,248	22,372	13,390	-40.15%	(8,982)
727000	OFFICE SUPPLIES	-	95	1,500	1,500	0.00%	-
744000	UNIFORMS	-	100	250	250	0.00%	-
751000	GAS AND OIL	45,264	37,510	42,054	8,400	-80.03%	(33,654)
756000	SUPPLIES OPERATING	44,543	72,542	52,216	55,000	5.33%	2,784
802000	PROFESSIONAL SERVICES	39,539	47,952	50,000	50,000	0.00%	-
853000	COMMUNICATIONS	8,680	7,250	6,596	7,390	12.04%	794
920000	UTILITIES	31,710	30,070	43,281	42,260	-2.36%	(1,021)
927000	WATER PURCHASE	323,157	440,555	395,472	402,720	1.83%	7,248
929000	SEWAGE DISPOSAL	1,059,055	1,059,373	1,103,180	1,065,370	-3.43%	(37,810)
931000	MAINTENANCE BUILDING	30,160	21,530	42,500	35,000	-17.65%	(7,500)
934000	MAINTENANCE OFFICE EQUIPMENT	20,710	16,740	38,100	13,200	-65.35%	(24,900)
939000	MAINTENANCE VEHICLE/EQUIP	5,868	5,740	9,500	9,500	0.00%	-
940000	EQUIPMENT RENTAL	29,082	54,352	45,000	47,790	6.20%	2,790
956000	MISCELLANEOUS	4,635	1,595	1,800	1,800	0.00%	-
965101	TRANSFER TO GF (ADMINISTRATION)	191,788	164,348	164,349	177,480	7.99%	13,131
965303	TRANSFER TO 11 MILE G.O. DEBT BOND FUND	62,658	62,459	61,228	59,810	-2.32%	(1,418)
965491	TRANSFER TO ROAD CONSTRUCTION FUND	-	-	-	-	0.00%	-
968000	DEPRECIATION	115,563	65,000	65,000	65,000	0.00%	-
968001	RETENTION - MACHINES	-	-	-	-	0.00%	-
972000	RETENTION - SYSTEM REPLACEMENT	-	368,777	343,693	700,000	103.67%	356,307
982000	CAPITAL OUTLAY	-	-	-	-	0.00%	-
985000	CAPITAL OUTLAY VEHICLES	-	-	-	-	0.00%	-
995000	INTEREST EXPENSE	-	-	-	-	0.00%	-
<b>Total</b>		<b>2,417,008</b>	<b>2,874,545</b>	<b>2,889,720</b>	<b>3,171,980</b>	<b>9.77%</b>	<b>282,260</b>

**NOTE**

927.000 effective 2.00% increase in water rate from SOCWA.  
 929.000 Stable sewage rate based upon agreements with Oakland County Drain's new three year Sewage fee schedule  
 972.000 Monies allocated for Sewer Cleaning and Televising second year of the maintenance program  
 985.491 Debt Payment will continue for 10 years 11 Mile Road  
 All costs associated with Stormwater will be on a fixed rate basis

**EXPENDITURES - 535**

702.000	<b>SALARIES</b> Includes partial salary for the City Manager, Finance Director, Treasurer, Deputy Finance Director/Deputy Treasurer, DPW Managers, DPW Superintendent, P/T Clerks.	77,890
706.000	<b>WAGES - HOURLY</b> Includes wages for city employees engaged in maintaining the water and sewer system in the city; including meter reading and fire hydrant maintenance (as per personnel matrix). Overtime will be kept to a minimum. Water main breaks that can safely wait will not be fixed on overtime.	167,000
715-724.000	<b>BENEFITS</b> All employees	184,620
727.000	<b>OFFICE SUPPLIES</b> Includes postage for water bills, printing, computer & general office supplies	1,500
744.000	<b>UNIFORMS</b> Purchase of rain suits, firemen boots, gloves and other apparel specifically used when repairing water or sewer lines	250
751.000	<b>GAS &amp; OIL</b> Redistribution of joint operating expense with 40% of joint operating Gas prices have stabilized in the current fiscal year.	8,400
756.000	<b>SUPPLIES - REPAIR &amp; MAINTENANCE OF SYSTEM</b> Tools and materials used in repair of the water and sewer system. Includes such items as meters, hydrant parts, topsoil, sand, sod and patching material for returning areas impacted by water breaks to their original state. Includes a project to camera and inspect all 26 miles of sanitary sewer line over several years.	55,000
802.000	<b>PROFESSIONAL SERVICES</b> Hauling mud. Also includes such items as system repairs, cross connection inspection program, sewer foaming to reduce root intrusion and infra-red asphalt repair related to road restoration of areas impacted by water breaks.	50,000



**EXPENDITURES - 535**

853.000	TELEPHONE/CELL PHONES/COMMUNICATION Joint operating expense with 25% of total communication cost	7,390
920.000	UTILITIES	42,260
927.000	WATER PURCHASES The water rate for FY 2016-17 is \$15.13 per 1000 cubic feet calculated on 20.0 million gallons of annual usage. In addition, the SOCWA board has determined that due to the reduction in water usage, a fixed rate component will be charged as part of the billing cycle to all units using the system every month. Combined together SOCWA cost represents a 2% increase. All area rates have increased significantly based upon changes in the DWSD billing formula. The rate we pay is determined by SOCWA using system-wide data.	402,720
929.000	SEWAGE DISPOSAL All sewage bills through Oakland County are based on a flat rate rather than on a unit consumption basis. This rate will be in effect for a period of three years, and will not vary. The rate is based upon the average of usage over the past 5 years in the DWSD district.	1,065,370
931.000	MAINTENANCE OF BUILDING Cost to water department to maintain shared facility with Public Services Additional painting and building repair included in this budget. 40% of Joint operating	35,000
934.000	MAINTENANCE OF OFFICE EQUIPMENT Cost to water department to maintain shared data processing costs and equipment with public services. 19% of joint operating.	13,200
939.000	MAINTENANCE VEHICLES / EQUIPMENT Supplies such as filters, tires, hoses for water department vehicles, specialized equipment for vactor.	9,500
940.000	EQUIPMENT RENTAL	47,790

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**EXPENDITURES - 535**

956.000	MISCELLANEOUS	1,800
965.101	TRANSFER TO GF (ADMINISTRATION)	177,480
965-303	TRANSFER TO 11 MILE G.O. DEBT	59,810
965-491	TRANSFER TO ROAD CONSTRUCTION FUND	--
968.000	RETENTION - SYSTEM/DEPRECIATION	65,000
968.001	RETENTION - MACHINES	--
972.000	SYSTEM REPLACEMENT	700,000
	Cost associated with the Cleaning and Video taping/review of all sewer lines in the City. Based upon a 2-3 year program.	
982.000	CAPITAL OUTLAY	--
	Water main replacement will occur as part of the 2017 road program spending upon the bids received. The cost of the main will be handled by the infrastructure bond..	
985.000	CAPITAL OUTLAY - VEHICLES	--
995.000	INTEREST EXPENSE	--
	<b>CATEGORY TOTAL</b>	<b>3,171,980</b>

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## EQUIPMENT FUND

**PURPOSE -**

This fund is used to record the acquisition of new equipment or the replacement of old equipment.

**CHARACTER -**

This is a capital projects fund used to record the receipts and expenditures for the acquisition of major equipment only.

**DISTINGUISHING  
FEATURES -**

This fund can be found in any local unit. The life of the fund is limited to the length of time required to acquire the specified equipment. A balance remaining after acquiring the equipment is normally transferred to the Debt Service fund when bonds are issued.

ACCOUNT #	DESCRIPTION	2014-15 ACTUAL	JUNE 2016 FINAL ESTIMATE	2015-16 AMENDED BUDGET	2016-17 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
<b>EQUIPMENT - 661</b>							
<b>661 REVENUE</b>							
664000	INTEREST INCOME	1,902	3,260	1,100	1,100	0.00%	-
670000	EQUIPMENT RENTAL	177,189	189,953	189,652	221,640	16.87%	31,988
673000	SALE OF EQUIPMENT	1,773	4,514	2,500	2,500	0.00%	-
676101	TRANSFER FROM GENERAL FUND	25,000	65,000	65,000	150,000	130.77%	85,000
695000	MISCELLANEOUS	45	-	-	-	0.00%	-
979386	TRANSFER FROM EQUIPMENT RESERVE	-	-	-	-	0.00%	-
979395	TRANSFER FROM FUND BALANCE	-	99,200	101,869	93,480	-8.24%	(8,389)
	<b>Total</b>	<b>205,909</b>	<b>361,927</b>	<b>360,121</b>	<b>468,720</b>	<b>30.16%</b>	<b>108,599</b>
<b>661 EXPENDITURE</b>							
702000	SALARIES ADMINISTRATIVE	8,800	19,403	8,904	8,640	-2.96%	(264)
706000	WAGES - HOURLY	33,837	13,974	28,233	58,840	108.41%	30,607
715000	SOCIAL SECURITY	3,044	2,993	2,841	5,160	81.63%	2,319
716000	HOSPITALIZATION/ OPTICAL	8,671	6,516	52	18,800	36053.85%	18,748
717000	LIFE INSURANCE	35	114	99	-	-100.00%	(99)
718000	RETIREMENT	2,895	4,300	1,807	4,000	121.36%	2,193
719000	DENTAL	322	308	703	1,520	116.22%	817
724000	BENEFITS	149	726	2,795	4,150	48.48%	1,355
756000	SUPPLIES - OPERATING	111,377	62,490	82,000	80,000	-2.44%	(2,000)
802008	PROFESSIONAL SERVICE	3,818	1,260	6,000	6,000	0.00%	-
968000	DEPRECIATION	81,831	67,000	65,000	65,000	0.00%	-
983000	CAPITAL OUTLAY EQUIPMENT/VEHICLES	(32,751)	20,137	-	35,000	100.00%	35,000
983001	CAPITAL OUTLAY COMPUTERS/SERVER	-	-	-	-	0.00%	-
985000	RESERVE - TRANSFER TO	-	-	-	-	0.00%	-
995000	INTEREST/ PRINCIPAL EXPENSE	12,654	162,000	161,687	181,610	12.32%	19,923
	<b>Total</b>	<b>234,682</b>	<b>361,221</b>	<b>360,121</b>	<b>468,720</b>	<b>30.16%</b>	<b>108,599</b>

## NOTE

1 Patrol vehicle and related equipment

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**EQUIPMENT FUND**
**REVENUES - 000**

664.000	INTEREST INCOME Interest income on total available balance.	1,100
670.000	EQUIPMENT RENTAL Rental income scheduled to be collected from other funds for the rental of equipment. These figures are based on the State regulated equipment rate schedules for contractor equipment. Rental comes from the General Fund, Major and Local Roads and the Water Fund.	221,640
673.000	SALE OF EQUIPMENT Sale of outdated and used equipment from the Equipment Fund	2,500
676.101	TRANSFER FROM GENERAL FUND Transfers will be higher for the next few years to pay for the large amount of equipment purchased.	150,000
695.000	MISCELLANEOUS	--
979.395	TRANSFER FROM FUND BALANCE.	<u>93,480</u>
	<b>CATEGORY TOTAL</b>	<b>468,720</b>

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**EQUIPMENT FUND**
**EXPENDITURES -600**

702.000	WAGES - SALARIED Portion of Finance Director's salary.	8,940
706.000	WAGES - HOURLY Wages for mechanics (as per personnel matrix).	58,840
715 -724.000	BENEFITS	33,630
756.000	SUPPLIES - OPERATING All parts and equipment for the maintenance of all city vehicles and other small equipment purchases.	80,000
802.008	PROFESSIONAL SERVICES Cost of professional services for storage, etc. installment loan financing costs.	6,000
968.000	DEPRECIATION Per equipment fund vehicle replacement schedule.	65,000
983.000	CAPITAL OUTLAY EQUIPMENT Equipment purchased on simple interest loans principal and interest payments on a current basis in 995.000	0
995.000	INTEREST/ PRINCIPAL EXPENSE Cost of installment purchase. Amount represents the principal and interest on patrol vehicles, fire vehicle, V-body dump truck, passenger bus.	181,610
<b>TOTAL</b>		<b>468,720</b>

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**POST RETIREMENTS BENEFIT FUND - 734****INTERNAL SERVICE FUND****PURPOSE -**

These funds are utilized for the recording of expenses related to either health care or retirement issues. The City of Huntington Woods is actively working on programs through MERS to fund the legacy costs we have and have taken major steps to begin the process of reducing health care costs moving forward.

**CHARACTER -**

This is an intergovernmental service fund and receives the preponderance of its revenue from transfers made by other funds.

**DISTINGUISHING  
FEATURES -**

This fund can be found in any local unit. The life of the fund is generally unlimited. Balances roll from year to year, and serve as a budget stabilization tool. The goal is to place monies aside for legacy costs

ACCOUNT #	DESCRIPTION	2014-15 ACTUAL	JUNE 2016 FINAL ESTIMATE	2015-16 AMENDED BUDGET	2016-17 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
<b>POST RETIREMENT BENEFITS- 734</b>							
<b>734 REVENUE</b>							
676101	GENERAL FUND CONTRIBUTION CURRENT	333,491	425,628	425,629	372,890	-12.39%	(52,739)
676734	GENERAL FUND CONTRIBUTION OPEB	105,426	105,426	111,560	124,720	11.80%	
664000	INTEREST EARNINGS	9,424	1,696	5,000	2,500	-50.00%	(2,500)
695000	MISCELLANEOUS	1,226	-	100	100	0.00%	-
	<b>Total</b>	<b>449,567</b>	<b>532,750</b>	<b>542,289</b>	<b>500,210</b>	<b>-7.76%</b>	<b>(55,239)</b>
<b>734 EXPENDITURE</b>							
702000	SALARIES	9,278	9,744	21,791	21,150	-2.94%	(641)
724000	BENEFITS	7,224	798	3,157	2,550	-19.23%	(607)
724001	CURRENT RETIREE HEALTH CARE	384,015	445,000	371,777	347,690	-6.48%	(24,087)
802000	PROFESSIONAL SERVICES	-	-	2,000	2,000	0.00%	-
956000	MISCELLANEOUS	-	-	100	100	0.00%	-
965734	TRANSFER TO MERS RHV FUND	105,420	140,000	141,464	124,720	-11.84%	(16,744)
965101	TRANSFER TO GF (ADMIN)	2,000	2,000	2,000	2,000	0.00%	-
	<b>Total</b>	<b>507,937</b>	<b>597,542</b>	<b>542,289</b>	<b>500,210</b>	<b>-7.76%</b>	<b>(42,079)</b>

**THIS FUND IS RESPONSIBLE FOR THE CURRENT HEALTH CARE OBLIGATION FOR RETIREES AND THE OPEB FUNDING REQUIREMENT MONIES ARE TRANSMITTED TO MERS RETIREE HEALTH VEHICLE TRUST FOR OPEB PURPOSES**

802.000 Professional services only where needed

715 - 724 Benefit cost for administrative services provided by the finance director and City Manager



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**POST RETIREMENT FUND - 734**
**REVENUE**

676.101	GENERAL FUND CONTRIBUTION	372,890
	Contribution to fund the cost of current employee post retirement. Post Retirement benefit costs required to be calculated and are considered a liability.	
676-734	OPEB CONTRIBUTIONS - OTHER FUNDS	124,720
	Contribution based upon calculation of long term legacy costs. This amount represents approximately only 14% of the required OPEB contribution for the fiscal year equal to \$870,138. The City is required to show all unfunded OPEB (ARC's) Annual Required Contributions as a liability on the current year balance sheet.	
664.000	INTEREST EARNINGS	2,500
	Interest earning on invested idle funds at 1.25%	
695.000	MISCELLANEOUS	100
	Miscellaneous funding not budgeted elsewhere.	

**CATEGORY TOTAL**


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**500,210**
**EXPENDITURES**

702.000	SALARIES	21,150
	Salaries for administration cost of fund. Finance Director only	
724.000	BENEFITS COST	2,550
724.001	RETIREE HEALTHCARE COST	347,690
802.000	PROFESSIONAL SERVICES	2,000
956.000	MISCELLANEOUS	100
965.734	TRANSFER TO MERS RHV (OPEB)	124,720
965.101	TRANSFER TO GENERAL FUND	2,000

Transfer to General Fund for administrative cost of fund.

**CATEGORY TOTAL**


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**500,210**

**CONSTRUCTION FUNDS****PURPOSE -**

This fund is used to record the construction of major infrastructure projects, and is normally used to deposit bond proceeds.

**CHARACTER -  
DISTINGUISHING  
FEATURES -**

This is a Capital Projects Fund

This fund can be found in any local unit. The life of the fund is limited to the length of time required to spend the proceeds of a bond purchase for construction related uses. The monies used in this fund can only be utilized for the stated purpose for which intended

ACCOUNT #		2014-15	JUNE 2016	2015-16	2016-17	BUDGET %	BUDGET \$
DEPARTMEN	DESCRIPTION	ACTUAL	FINAL	AMENDED	PROPOSED	INCREASE	INCREASE
			ESTIMATES	BUDGET	BUDGET	DECREASE	DECREASE
<b>ROAD CONSTRUCTION FUND - 491</b>							
<b>000 REVENUE</b>							
664000	INVESTMENT INCOME	4,774	3,352	5,100	2,200	-56.86%	(2,900)
676101	TRANSFER FROM GENERAL FUND	-	-	-	-	0.00%	-
676202	REVOLVING FUND LOAN FROM MAJOR ROAD	-	-	-	123,000		
676592	TRANSFER FROM WATER FUND	-	-	-	-	0.00%	-
695000	MISC INCOME	21,533	-	-	-	0.00%	-
696000	BOND PROCEEDS	-	-	-	-	0.00%	-
979395	FUND BALANCE APPROPRIATION	-	-	1,650,573	205,000	-87.58%	(1,445,573)
	<b>Total</b>	26,307	3,352	1,655,673	330,200	-80.06%	(1,448,473)
<b>NOTE</b>	<b>Potential Bond Sale in 2016-17</b> No transfers from any fund in fiscal 2016-17. No additional revenue pending a bond sale in 2016-17						
<b>491 EXPENDITURES</b>							
676.202	TRANSFER / MAJOR ROAD	-	-	-	-	0.00%	-
706.000	WAGES/BUILDING AND GROUNDS	-	22,880	-	-	0.00%	-
715,000	SOCIAL SECURITY	3	1,956	3,027	-	-100.00%	(3,027)
716,000	HOSPITALIZATION/ OPTICAL	227	778	8,769	-	-100.00%	(8,769)
717,000	LIFE INSURANCE	-	5	100	-	-100.00%	(100)
718,000	RETIREMENT	3,081	1,988	18,781	-	-100.00%	(18,781)
719,000	DENTAL	-	36	395	-	-100.00%	(395)
724000	BENEFITS	166	137	3,178	-	-100.00%	(3,178)
756.000	SUPPLIES	341	371	500	500	0.00%	-
802.000	PROFESSIONAL SERVICES	6,248	3,000	39,573	-	-100.00%	(39,573)
900.000	PRINTING AND PUBLICATION	-	500	500	500	0.00%	-
940000	EQUIPMENT RENTAL	-	-	1,000	1,000	0.00%	-
956.000	MISCELLANEOUS	645	312	250	250	0.00%	-
975.000	CONSTRUCTION EXPENSES	-	-	-	-	0.00%	-
975.001	CONSTRUCTION EXPENSES	2,921,246	844,915	1,500,000	303,000	-79.80%	(1,197,000)
977.001	CONSTRUCTION ENGINEERING	188,193	-	74,500	24,320	-67.36%	(50,180)
	<b>Total</b>	3,120,150	876,878	1,650,573	329,570	-80.03%	(1,321,003)
<b>NOTE</b>	Construction work will continue into 2016-17 contingent upon the sale of the final road bonds						

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**ROAD CONSTRUCTION FUND - 491**
**REVENUE - 000**

664.000	INTEREST EARNINGS Earnings on tax collections for the season based upon average balance at 1.00%.	2,200
676.202	MAJOR ROAD FUND REVOLVING FUND LOAN	123,000
696.000	BOND PROCEEDS (contingent upon bond sale in 2017)	--
979.395	RE-APPROPRIATION BOND PROCEEDS	205,000

**TOTAL FUND****330,200****EXPENDITURES**

715 -724.000	BENEFITS	--
756.000	SUPPLIES Misc supplies purchased for road improvement project	500
802.000	PROFESSIONAL SERVICES Costs for contracted supervision services provided by Huntington Woods. This service will be provided by the engineering staff this construction season. No wage charged in 2016-17.	--
900.000	PRINTING AND PUBLICATION Misc printing and publication supplies for distribution to homeowners	500
940.000	EQUIPMENT RENTAL	1,000

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**ROAD CONSTRUCTION FUND - 491**

956.000	MISCELLANEOUS	250
	Expenses not budgeted elsewhere	
975.001	CONSTRUCTION - SERIES I and II	303,000
	Interior roads reconstruct (as per 2016-17 building plan)	
		--
977.001	PE - CE (ENGINEERING) - SERIES I BOND	24,320
	<b>TOTAL FUND</b>	<b>329,570</b>

GENERAL FUND SUMMARY	2014-15	YEAR	DEPT	JUNE 30	2015-16	2015-16	2016-17	EST ACTUAL	BUDGET %	BUDGET \$
	ACTUAL	TO DATE DECEMBER	ESTIMATE JAN - JUNE	ESTIMATED ACTUAL	AMENDED BUDGET	BUDGET VARIANCE	PROPOSED BUDGET	OVER/UNDER PROPOSED	INCREASE DECREASE	INCREASE DECREASE
<b>REVENUES</b>										
TAX COLLECTIONS	5,352,502	5,218,983	289,926	5,508,909	5,530,723	-0.39%	5,763,170	4.62%	4.20%	232,447
LICENSES AND PERMITS	533,022	207,717	265,771	473,488	496,550	-4.64%	479,750	1.32%	-3.38%	(16,800)
STATE REV. SHARING	574,084	99,578	463,291	562,869	569,219	-1.12%	565,420	0.45%	-0.67%	(3,799)
USER FEES - TRANSFER REVENUE	769,381	299,533	253,185	552,718	529,546	4.38%	604,680	9.40%	14.19%	75,134
FUND BALANCE APPROPRIATION	-	-	-	-	100,000	-100.00%	60,680	100.00%	-39.32%	(39,320)
<b>Total</b>	<b>7,228,989</b>	<b>5,825,810</b>	<b>1,272,173</b>	<b>7,097,983</b>	<b>7,226,039</b>	<b>-1.77%</b>	<b>7,473,700</b>	<b>5.29%</b>	<b>3.43%</b>	<b>247,661</b>
<b>EXPENDITURES</b>										
COMMISSION 101	13,140	7,382	7,131	14,513	22,925	-153.85%	23,380	77.93%	1.98%	455
ADMINISTRATION 172	962,022	486,349	406,210	892,559	887,409	0.58%	1,000,030	3.95%	12.69%	112,621
PUBLIC SAFETY 301	3,297,930	1,565,689	1,552,316	3,118,005	3,342,678	-6.72%	3,223,900	-2.24%	-3.55%	(118,778)
DPS 441	428,006	214,053	209,304	423,357	400,655	5.67%	431,670	0.86%	7.74%	31,015
LIBRARY 790	449,438	217,934	246,857	464,791	494,152	-5.94%	532,610	18.51%	7.78%	38,458
CONTINGENT 941	-	-	-	-	-	0.00%	-	0.00%	0.00%	-
INSURANCE 954	123,673	93,000	33,245	126,245	125,600	0.51%	131,600	6.41%	4.78%	6,000
TRANSFERS 958	1,873,595	976,310	976,310	1,952,620	1,952,620	0.00%	2,130,510	13.71%	9.11%	177,890
<b>Total</b>	<b>7,147,804</b>	<b>3,560,716</b>	<b>3,431,373</b>	<b>6,992,089</b>	<b>7,226,039</b>	<b>3.24%</b>	<b>7,473,700</b>	<b>6.89%</b>	<b>3.43%</b>	<b>247,661</b>

INDEX / CATEGORY	VALUATION AND MILLAGE HISTORY							PERCENTAGE CHANGE
	2010	2011	2012	2013	2014	2015	2016	
OPERATING GENERAL FUND / REC FUND	16.6263	17.1263	17.6263	17.6263	17.4897	17.3013	17.5695	1.53%
SANITATION	1.7227	1.7227	1.7227	1.7227	1.7047	1.6799	1.6494	-1.85%
RACKHAM	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	----
SUB TOTAL	18.3490	18.8490	19.3490	19.3490	19.1944	18.9812	19.2189	1.24%
DEBT MILLAGE	5.2105	6.8859	7.0389	7.4775	7.5160	5.4723	3.1582	-73.27%
GRAND TOTAL LEVY	23.5595	25.7349	26.3879	26.8265	26.7104	24.4535	22.3771	-9.28%
MILLAGE CHANGE %	7.34%	9.23%	2.54%	1.66%	-0.43%	-8.45%	-16.59%	
HEADLEE ROLL BACK ?	NO	NO	NO	NO	YES	YES	YES	
COMPOUND MILLAGE REDUCTION FACTOR	1.0000	1.0000	1.0000	1.0000	0.9896	0.9855	0.9819	-0.37%
TAXABLE VALUE	306,037,730	294,190,790	293,384,750	298,907,820	308,781,030	321,468,780	330,782,340	2.82%
AVG TAXABLE VALUE PER PARCEL	126,619	121,717	121,384	123,669	127,754	133,003	136,857	2.82%
GENERAL FUND TAX LEVY	5,023,456	4,976,090	5,109,145	5,205,330	5,335,791	5,495,473	5,744,673	4.34%
OPERATING TAX LEVY ALL FUNDS (LESS DEBT)	5,667,988	5,593,203	5,724,699	5,833,068	5,952,113	6,137,110	6,375,783	3.74%
AVG TAX PER PARCEL (LESS DEBT)	2,345	2,314	2,369	2,413	2,463	2,539	2,638	3.75%
AVG TAX PER PARCEL (INCL DEBT)	2,983	3,132	3,203	3,318	3,412	3,552	3,062	-15.99%
CHANGE IN TAXABLE VALUE	-6.04%	-3.87%	-0.27%	1.60%	3.30%	4.11%	2.82%	---
CHANGE IN TAX DOLLARS	-3.34%	-1.32%	2.35%	2.35%	2.04%	3.11%	3.74%	---
CONSUMERS PRICE INDEX (CPI)	-0.30%	1.70%	2.70%	2.70%	1.60%	1.60%	0.30%	---
FUND BALANCE APPROPRIATION	-	62,714	53,856	-	-	-	60,676	---
RE-APPROPRIATION AS A % OF TOTAL TAX LEVY	0.00%	1.12%	94.00%	0.00%	0.00%	0.00%	0.95%	---
STATE SHARED REVENUE (BUDGETED)	800,916	747,064	792,233	886,507	909,828	924,345	929,267	0.53%
NO. OF HOMES	2,417	2,417	2,417	2,417	2,417	2,417	2,417	0.00%
POPULATION	6,151	6,238	6,238	6,238	6,238	6,238	6,238	0.00%
STATE SHARED REVENUE PER CAPITA	130.21	119.76	127.00	142.11	145.85	148.18	148.97	0.53%

## STATE SHARED REVENUE 2016-17

REVENUE TYPE	BASE MULTIPLIERS			2016	2015	2014	2013	2012	2011
<b>MAJOR STREETS</b>									
POPULATION	6,238	31.64		197,370	190,570	186,516	185,143	164,969	165,154
MILEAGE	6.95	9,135	1.10	69,837	67,436	66,366	65,854	62,994	63,232
<b>TOTAL MAJOR BUDGETED</b>				<b>267,207</b>	<b>258,006</b>	<b>252,882</b>	<b>250,997</b>	<b>227,963</b>	<b>228,386</b>
<b>TOTAL ACTUAL</b>									
<b>LOCAL STREETS</b>									
POPULATION	6,238	10.55		65,810	63,502	62,192	61,693	54,989	55,051
MILEAGE	17.80	2,402	1.10	47,031	45,425	44,485	44,152	42,703	42,802
<b>TOTAL LOCAL BUDGETED</b>				<b>112,841</b>	<b>108,927</b>	<b>106,677</b>	<b>105,845</b>	<b>97,692</b>	<b>97,853</b>
<b>TOTAL ACTUAL</b>									
<b>GRAND TOTAL ACT51</b>				<b>380,048</b>	<b>366,933</b>	<b>359,559</b>	<b>356,842</b>	<b>325,655</b>	<b>326,239</b>
<b>SALES TAX CONSTITUTIONAL</b>	ESTIMATED			476,187	472,027	459,337	375,370	351,643	376,655
<b>SALES TAX STATUTORY</b>	ESTIMATED			73,032	70,868	67,611	60,021	69,766	98,022
<b>INCOME TAX</b>				-	-	-	-	-	-
<b>SINGLE BUSINESS</b>				-	-	-	-	-	-
<b>INVENTORY DISTRIBUTION</b>				-	-	-	-	-	-
<b>TOTAL</b>				<b>549,219</b>	<b>542,895</b>	<b>526,948</b>	<b>435,391</b>	<b>421,409</b>	<b>474,677</b>
<b>TOTAL STATE SHARED REVENUE</b>				<b>929,267</b>	<b>909,828</b>	<b>886,507</b>	<b>792,233</b>	<b>747,064</b>	<b>800,916</b>



## OPERATING MILLAGE CALCULATION 2016

<b>GENERAL FUND EXPENSE</b>		\$7,473,700
<b>LESS:</b>		
	LICENSES AND PERMITS	479,750
	STATE REVENUE SHARING	565,420
	USER FEES	604,680
	FUND BALANCE APPROPRIATION	60,676
	TOTAL NON-TAX REVENUES	1,710,526
	TAX DOLLARS REQUIRED	5,763,174
	TAX PENALTIES	18,500
<b>LEVY REQUIREMENT</b>		<u>5,744,674</u>
<b>MILLAGE CALCULATION</b>		
	TAXABLE VALUE 12/31/15	330,782,340
	CALCULATED MILLAGE REQUIRED	17.3669
	2016 LEVY CEILING	17.3669
	TOTAL REVENUE RAISED	<u>5,744,673</u>

## LEVY REQUIREMENTS - 2016-17

GENERAL 101	SANITATION 515	RECREATION 208	GWK DRAIN 225	REUNDED BOND 302	2010 REZEB 304	2012 ROAD 305	2014 ROAD 306
7,473,700	554,580	1,962,330	268,089	-	392,050	258,350	588,600
1,710,526	9,000	1,145,310	2,500	-	64,158	30,280	375,450
-	-	-	-	-	-	10,000	-
5,763,174	545,580	817,020	265,589	-	327,892	238,070	213,150
5,744,673	545,592	67,017	265,618	-	327,871	238,064	213,123
17.3669	1.6494	2.4699	0.8030	-	0.9912	0.7197	0.6443
17.3669	1.6494	0.2026	0.8030	-	0.9912	0.7197	0.6443
-	-	2.2673	-	-	-	-	-

<b>RACKHAM GOLF COURSE SERVICE FEE</b>	-
<b>DETROIT (GWK DRAIN REIMBURSEMENT 13.9% portion of debt)</b>	-

## HEADLEE TAX LIMIT CALCULATION

C.P.I.	1.0030
TAXABLE VALUE - PRIOR YEAR	321,468,780
TAXABLE VALUE - CURRENT YEAR (INCLUDES REDUCTION IN PP TAX)	330,782,340
PERCENT INCREASE (MEMO ONLY)	2.90%
CURRENT YEAR LOSSES	576,631
CURRENT YEAR ADDITIONS	3,001,875
MAXIMUM AUTHORIZED RATES: OPERATION	20.0000
MAXIMUM AUTHORIZED RATES: SANITATION	3.0000
CURRENT YEAR MILLAGE REDUCTION FRACTION	0.9819
APPLICABLE FRACTION (can't exceed 1.0)	0.9819

2015-16	2015	NOT LEVIED
PRIOR YEAR OPERATING	12.5949	-
PRIOR YEAR 2004 VOTED OVERRIDE	5.7885	1.2885
PRIOR YEAR 1998 VOTED OVERRIDE	0.2064	-
PRIOR YEAR 2007 RACKHAM OVERRIDE	0.5000	-
PRIOR YEAR SANITATION	1.6799	-
<b>TOTAL</b>	<b>20.7697</b>	<b>1.2885</b>

2016-17	MAX AUTHORIZED	2016 LEVIED	NOT LEVIED
CURRENT YEAR OPERATING	12.3669	12.3669	-
CURRENT YEAR 2004 VOTED OVERRIDE	5.6837	4.5000	1.1837
CURRENT YEAR 1998 VOTED OVERRIDE	0.2026	0.2026	-
CURRENT YEAR 2007 RACKHAM OVERRIDE	0.5000	-	-
CURRENT YEAR SANITATION	1.6494	1.6494	-
<b>TOTAL</b>	<b>20.4026</b>	<b>18.7189</b>	<b>1.1837</b>

SUMMARY	MAX AUTHORIZED STATUTORY	2016 LEVIED	1994 OVER-RIDE UN-LEVIED
TOTAL MAX AUTHORIZED OPERATION	18.0506	16.8669	1.1837
TOTAL MAX AUTHORIZED RECREATION	0.2026	0.2026	-
TOTAL MAX AUTHORIZED RACKHAM	0.5000	-	-
TOTAL MAX AUTHORIZED SANITATION LEVY	1.6494	1.6494	-
<b>TOTAL</b>	<b>20.4026</b>	<b>18.7189</b>	<b>1.1837</b>

SPREADSHEET LEVY: OPERATION	16.8669
SPREADSHEET LEVY: RECREATION	0.2026
SPREADSHEET LEVY: RACKHAM DEFENSE	0.0000
SPREADSHEET LEVY: SANITATION	1.6494
<b>TOTAL PROPOSED LEVY</b>	<b>18.7189</b>
<b>AUTHORIZED BUT NOT LEVIED</b>	<b>0.0000</b>

DEPT CLASSIFICATION	POSITION TYPE/GRADE	2016-17 BUDGETED	POSITIONS	TOTAL HOURS	FULL TIME EQUIVALENT
<b>ADMINISTRATION</b>					
City Manager	11	109,172	1.00	2,080	1.00
Finance Director (Contract Position)	C	86,430	1.00	2,080	1.00
Treasurer/Clerk/Personnel Director	7	70,000	1.00	2,080	1.00
Deputy Finance Director/ Treasurer	7	69,842	1.00	2,080	1.00
Code enforcement/Planning Official	5	57,024	1.00	2,080	1.00
Deputy Clerk	3	47,636	1.00	2,080	1.00
Cable (part time)	PT	19,766	1.00	1,400	0.67
Planner (part-time)	C	20,600	1.00	520	0.25
<b>DEPARTMENT TOTAL</b>		<b>480,470</b>			
<b>FULL TIME EMPLOYEES/ FTE</b>			<b>6.00</b>		<b>6.92</b>

<b>PUBLIC SAFETY</b>					
Public Safety Director	10	101,555	1.00	2,080	1.00
LT/Detective	U	432,600	5.00	12,000	5.00
Seargent	U	153,309	2.00	4,400	2.00
Public Safety Officer	U	638,786	9.00	19,800	9.00
Clerk Typist	2	41,542	1.00	2,080	1.00
<b>DEPARTMENT TOTAL</b>		<b>1,367,793</b>	<b>18.00</b>		<b>18.00</b>
<b>FULL TIME EMPLOYEES/ FTE</b>					
<b>PUBLIC SERVICES</b>					

Construction Supervisor (Contract Positior	C	-	-	-	-
Manager of Finance and Administration	7	69,842	1.00	2,080	1.00
Superintendent	8	77,023	1.00	2,080	1.00
Laborer / Equipment Operator I	U	40,272	1.00	2,080	1.00
Equipment Operator II	U	48,229	1.00	2,080	1.00
Utility Specialist/ Crew Leader	U	55,844	1.00	2,080	1.00
Mechanic II / Crew Leader	U	111,688	2.00	4,160	2.00
Water Maintenance II	U	48,953	1.00	2,080	1.00
Office Clerk (part time)	1	28,323	1.00	780	0.38
Seasonal Contracted Labor (part time)	PT	19,570	5.00	4,375	2.10
<b>DEPARTMENT TOTAL</b>		<b>499,743</b>			
<b>FULL TIME EMPLOYEES/ FTE</b>			<b>8.00</b>		<b>10.48</b>

**FOR BUDGETARY PURPOSES ONLY, SALARIES AND WAGES PRESENTED ON THIS DOCUMENT REPRESENT THE TOP OF THE SCALE FOR ALL RESPECTIVE POSITIONS... ACTUAL PAY RATES ARE NOT SHOWN.**

DEPT CLASSIFICATION	POSITION TYPE/GRADE	2016-17 BUDGETED	POSITIONS	TOTAL HOURS	FULL TIME EQUIVALENT
<b>LIBRARY</b>					
Library Director	7	70,000	1.00	2,080	1.00
Technical Service Coordinator	2	41,542	1.00	2,080	1.00
ITT Coordinator (part time)	PT	35,350	1.00	1,435	0.69
Librarian (part time)	PT	16,995	3.00	1,566	0.75
Pages (part time)	PT	15,759	3.00	750	0.36
Clerks (part time)	PT	53,148	3.00	3,510	1.69
Youth Services Assistant (part time)	PT	10,712	1.00	200	0.10
Gallery Coordinator (part time)	PT	6,767	1.00	520	0.25
<b>DEPARTMENT TOTAL</b>		<b>250,273</b>			
<b>FULL TIME EMPLOYEES/ FTE</b>			<b>2.00</b>		<b>5.84</b>

<b>RECREATION / PARKS</b>					
Recreation Director	8	76,827	1.00	2,080	1.00
Recreation Supervisor	5	57,024	1.00	2,080	1.00
Recreation Clerk & Office Manager	2	41,542	1.00	2,080	1.00
Recreation Programmer	3	99,329	2.00	4,160	2.00
Latch Key Director	4	54,701	1.00	2,080	1.00
Parks Maintenace I	2	41,542	1.00	2,080	1.00
Park Maintenance II	3	52,342	1.00	2,080	1.00
Building Maintenance Staff	1	75,528	2.00	4,160	2.00
Senior Coordinator/ Clerk	2	41,542	1.00	1,300	0.63
Bldg/Gym Supervisor (part time)	PT	30,151	1.50	1,047	0.50
Pool Manager (part time)	PT	8,446	1.00	800	0.38
Assistant Pool Manager (part time)	PT	6,901	1.00	600	0.29
Life Guard (part time)	PT	93,600	36.00	10,500	5.05
Cashier (pool,cafe) (part time)	PT	32,445	15.00	7,140	3.43
Program Instructor (part time)	PT	6,250	2.00	832	0.40
Latch Key Staff (part time)	PT	47,009	7.00	3,850	1.85
Day Camp Staff (part time)	PT	105,266	28.00	9,900	4.76
Drivers (part time)	PT	26,986	4.00	5,200	2.50
Seasonal Contracted Labor (part time)	PT	15,656	4.00	2,560	1.23
Sports ref's (part time)	PT	2,800	5.00	300	0.14
<b>DEPARTMENT TOTAL</b>		<b>915,888</b>			
<b>FULL TIME EMPLOYEES/ FTE</b>			<b>11.00</b>		<b>31.17</b>

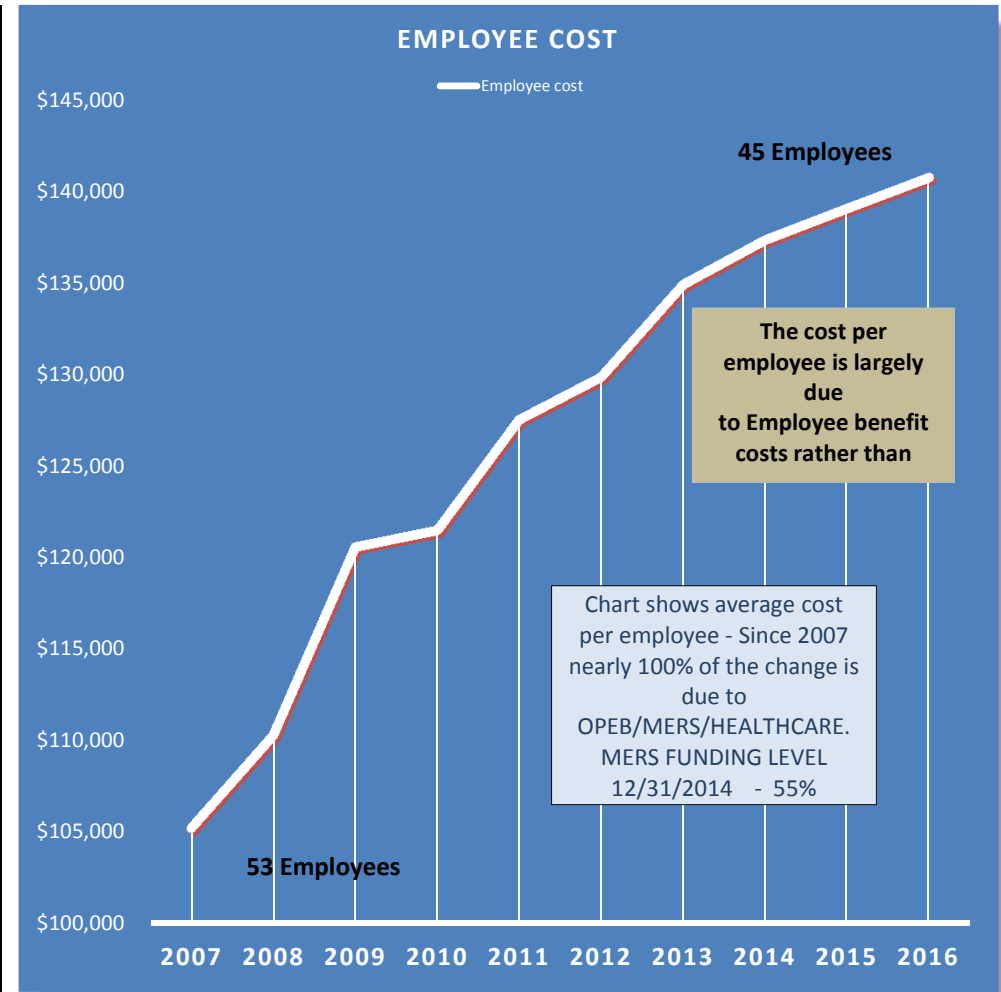
	FY 12-13	FY 14-15	FY 15-16	CURRENT
<b>FULL TIME POSITIONS</b>	<b>46.00</b>	<b>45.00</b>	<b>45.00</b>	<b>45.00</b>
<b>PART TIME EQUIVALENTS</b>	<b>27.49</b>	<b>27.41</b>	<b>27.41</b>	<b>27.41</b>
<b>GRAND TOTAL FTE</b>	<b>73.49</b>	<b>72.41</b>	<b>72.41</b>	<b>72.41</b>

## 2016 - 2017 Wage Analysis

	WAGES	BENEFITS	TOTAL	% OF TOTAL
ADMINISTRATION 172	365,060	175,450	540,510	8.53%
PUBLIC SAFETY 301	1,567,790	1,334,440	2,902,230	45.81%
DPS 441	140,230	113,950	254,180	4.01%
LIBRARY 790	250,270	123,520	373,791	5.90%
MAJOR	42,730	26,780	69,510	1.10%
LOCAL	49,720	34,290	84,010	1.33%
RECREATION	915,880	502,610	1,418,490	22.39%
SANITATION	66,940	70,740	137,680	2.17%
EQUIPMENT	67,480	33,630	101,110	1.60%
WATER	244,890	184,620	429,510	6.78%
POST RETIREMENT	21,150	2,550	23,700	0.37%

Year	No. of Employees	Wages	Benefits	Total	Cost per Employee
2016	45	3,732,140 <sup>1</sup>	2,602,581	6,334,721	140,772
2015	45	3,650,836	2,607,690	6,258,526	139,078
2014	45	3,571,299	2,609,578	6,180,877	137,353
2013	45	3,665,830	2,405,418	6,071,248	134,917
2012	45	3,657,012	2,186,564	5,843,576	129,857
2011	46	3,679,869	2,186,564	5,866,433	127,531
2010	48	3,609,875	2,177,834	5,787,709	120,577
2009	50	3,966,575	2,107,762	6,074,337	121,487
2008	52	4,050,106	1,684,951	5,735,057	110,290
2007	53	4,051,589	1,524,941	5,576,530	105,218

excludes contract labor



# INTERFUND TRANSFER TABLE

FUND	ACCOUNT NUMBER	DESCRIPTION	TYPE	CURRENT BUDGET MONTHLY BASIS	CURRENT BUDGET YEARLY BASIS	(LOSS) GAIN
GENERAL	101-958-965-001	Transfer to Local Streets	Reoccurring	(12,500)	(150,000)	
	101-958-965.734	Transfer to Post Retirement	Reoccurring	(41,468)	(497,610)	
	101-958-965.970	Transfer to Capital Planning	Reoccurring	(19,408)	(232,900)	
	101-958-965.208	Transfer to Recreation Fund	Reoccurring	(62,500)	(750,000)	
	101-958-965.250	Transfer to Budget Stabilization Fund	Reoccurring	(4,167)	(50,000)	
	101-958-965-661	Transfer to Equipment Fund	Reoccurring	(12,500)	(150,000)	
	101-000-676.515	Transfer from Sanitation Fund	Reoccurring	-	-	
	101-000-676.592	Transfer from Water Fund Administration	Reoccurring	14,790	177,480	
	101-000-676.734	Transfer from Post Retirement Fund	Reoccurring	167	2,000	(1,651,030)
MAJOR STREET	202-000-676.482	Transfer To Sidewalk Construction fund	Journal Entry	-	-	
	202-485-965.203	Transfer to Local	Reoccurring	-	-	
	202-485-965.303	Transfer to 11 Mile Bond Fund	Reoccurring	(3,323)	(39,870)	(39,870)
LOCAL STREET	203-000-676.101	Transfer from General Fund	Reoccurring	12,500	150,000	
	203-000-676.202	Transfer from Major Streets	Reoccurring	-	-	150,000
RECREATION	208-000-676.101	Transfer from General Fund	Reoccurring	62,500	750,000	750,000
11 MILE DEBT	303-000-676.202	Transfer From Major Road Fund	Reoccurring	3,323	39,870	
	303-000-676.203	Transfer From Water Fund	Reoccurring	4,984	59,810	99,680
CAPITAL PLANNING	402-000-676.101	Transfer from General Fund	Reoccurring	19,408	232,900	232,900
BUDGET STABILIZATION	257-000-676.101	Transfer from General Fund	Reoccurring	4,167	50,000	50,000
WATER	592-535-965.101	Administrative transfer to gf	Reoccurring	(14,790)	(177,480)	
	592-535-965.303	Transfer to 11 Mile Bond Fund	Reoccurring	(4,984)	(59,810)	(237,290)
SANITATION	515-500-965.101	Transfer to General Fund	Reoccurring	-	-	-
EQUIPMENT	661-000-670.001	Transfer from General Fund	Reoccurring	12,500	150,000	150,000
POST RETIREMENT	734-734-695.101	Transfer to General fund admin	Reoccurring	(167)	(2,000)	
	734-000-676.101	Transfer from General fund operating	Reoccurring	41,468	497,610	495,610
TEST				-	-	-

	FUND BALANCE / OPERATING EQUITY							
	GENERAL FUND	MAJOR ROAD	LOCAL ROAD	RECREATION	CIP	SANITATION	EQUIPMENT	TOTALS
Audit JUNE 2015	2,475,320	302,671	55,923	426,169	404,816	16,428	99,200	3,780,527
ESTIMATED 2015-16 INCREASE DECREASE	164,448	2,815	29,819	(12,233)	83,784	16,738	706	286,077
Estimated FB June 2016	2,639,768	305,486	85,742	413,936	488,600	33,166	99,906	4,066,604
EST. 2015-16 REVENUE	7,533,000	362,380	285,460	1,858,120	351,400	554,590	468,720	11,413,670
APPROPRIATION FUND BALANCE	(60,680)	(55,830)	(22,060)	(104,210)	(153,400)	-	-	(396,180)
2015-16 EXPENDITURE	7,473,700	362,380	285,460	1,962,330	440,800	554,580	403,720	11,482,970
Estimated June 2017	2,638,388	249,656	63,682	309,726	245,800	33,176	164,906	3,705,334
OPERATING BUDGET	7,473,700	362,380	285,460	1,962,330	440,800	554,580	468,720	11,547,970
F/B AS % OF OPERATIONS	35.30%	68.89%	22.31%	15.78%	55.76%	5.98%	35.18%	32.09%

## ADMINISTRATIVE SERVICE CHARGES

CATEGORY	GENERAL 50.00%	WATER 50.00%	SANITATION 0.00%	TOTALS
Attorney fees	67,000	67,000	-	134,000
Insurance	65,000	65,000	-	130,000
Data Processing	34,730	34,730	-	69,461
Auditing	10,750	10,750	-	21,500
<b>TOTAL .....</b>	<b>177,480</b>	<b>177,480</b>	<b>-</b>	<b>354,961</b>
<b>Budget Variables</b>				
Recycling fee per household quarter				-
General Fund balance appropriation				60,676
Full time employees				44
Contracted Full time employees				1
Part time employees Full Time Equivalents				27
Budgeted Contingency				-
Budget Stabilization Fund				50,000
Taxable Value as budgeted				330,782,340
Debt Payments 2014-15 - All Debt Funds				1,605,818
Water capital charge				164,220
Water capital charge per household (per quarter)				16.00
Water penalty rate				5.00%
PEG Distribution to CMN 0%				0.00%
Library Pleasant Ridge Reserve				63,198
Library CIP Transfer				-
Interest Rate (portfolio est)				1.00%
Consumer Price Index (budget estimate)				2.00%

## 2016 Memberships and Conference Expenses

		Funded	Upon Approval			Funded	Upon Approval
AGENCY MEMBERSHIPS - 1	Michigan Municipal League	3,800		INDIVIDUAL MEMBERSHIP DUES - 3	International City Managers Assoc. dues (\$736.00)	800	
	National League of Cities	1,200			Michigan Association of Planning	60	
	Berkley Chamber of Commerce	100			Michigan Association of Municipal Clerks	100	
	South Eastern Michigan Council of Governments	1,300			O.C. Clerks Association dues	50	
	Woodward Ave. Action Association	1,250			Mich Gov. Fin Officers Assoc. MGFOA (2)	150	
	Protec	800			O.C. Treasurer Association dues	25	
	Traffic Improvement Associtaion	1,900			Michigan Municipal Treasurer's Association dues	50	
	Beautification Council Southeast Michigan	20			Michigan Association of Mayors	85	
	Michigan Historic Preservation Network	170			South East Michigan Building Officials	75	
	Michigan Recycling Coalition Dues	150			International Association of Chiefs of Police dues	125	
	International Association of Chiefs of Police login	150			MI Association Chiefs of Police dues	150	
	American Public Works Association	350			MI Association of Fire Chiefs Dues	100	
	CALEA annual dues	2,900			Oakland County Assocaiton Chiefs of Police	30	
	Michigan Parks and Recreation Dues (1) person	275			SE michigan Association of Chiefs of Police	50	
	Michigan Library Association membership	110			Michigan Parks and Recreation dues (individual staff members)	275	
	ICCA Membership	1,500			Michigan Library Association membership (per person)	85	
	Clinton River Watershed	500					
	Crime Stoppers	1,000					
TRAINING / WORKSHOPS - 2	Micihgan Municipal League Workshops	1,500		CONFERENCES - 4	CALEA Conference cost (EST) (3 yr cycle 2015)	In State	3,900
	Finance Officials workshops State/Regional	500			Michigan Associaton Chiefs of Police Conference (1) person only	In State	1,200
	Clerk/Election training workshops	500			Michigan Parks and Recreation Association Conference (2) persons onl	In State	750
	Treasurer/Assessing workshops State/Regional	150			International City Managers Association Conference (1) person only	Out of State	1,100
	Michigan Parks and Recreation Assoc. workshops	500			Michigan Municipal Finance Association Conference (2) persons only	In State	500
	Planning workshops State/Regional	120			Michigan Library Association Conference (1) person only	In State	400
	Beautification Council of SE Mich Workshops	75			Michigan Recycling Coalition Conference (1) person only	In State	325
	Public Safety Officer Training Expenses	16,000			Michigan Muncipal Clerks Institute (1) person	In State	500
					National League of Cities	Out of State	2,500
<b>1 Agency (CITY) memberships funded as indicated</b>		<b>46,605</b>	<b>3,600</b>				
<b>2 Training and workshops funded as indicated</b>							
<b>3 Individual membership dues</b>							
<b>4 Conferences are funded on approval of City Commission</b>							
<b>5 Out-state travel prohibited except where approved by the City Commission</b>							

FUNDING

46,605

UPON COMMISSION APPROVAL

3,600



VEHICLE SCHEDULE						
NO.	YEAR	TYPE	DESCRIPTION	LIFE	REMAININ G LIFE	REPLACEMENT
25C	1984	Leaf vacuum	American leaf vacuum - refurbished (diesel) 07	6	-26	1990
25	1986	Leaf vacuum	Tarrant leaf vacuum - refurbished (diesel) 08	6	-24	1992
25A	1985	Leaf vacuum	American leaf vacuum - gasoline	15	-16	2000
25B	1994	Leaf vacuum	Tarrant leaf vacuum - refurbished (diesel) 08	6	-16	2000
8	1991	Dump	Ford 7 ton dump F-700	12	-13	2003
28	1993	Pickup	GMC Crew Cab 1 ton pick-up	10	-13	2003
12	1997	Bus	Ford E-350 Champion Body - SMART	7	-12	2004
711	1996	Pickup	GMC Sierra 3/4 Ton	10	-10	2006
4	1995	Dump	Chevy 7 yd dump w / scraper / spreader / plow	12	-9	2007
13	1992	Backhoe	John Deere 310D Tractor Loader / Backhoe	15	-9	2007
32	1992	Compressor	Sullivan - portable Air Compressor	15	-9	2007
10	1993	Bus	Thomas/Hoekstra - Transit bus	15	-8	2008
709	1998	Van	Ford E- 350 Van	10	-8	2008
34	1997	Dump	Chevy 3500 3 yd dump	12	-7	2009
710	1989	Cube	GMC Step Van P-35	20	-7	2009
719	1999	Pickup	Chevy 2500 utility truck w/alum service body	10	-7	2009
5	1998	Dump	Chevy 5 dump dump w/scraper	12	-6	2010
720	2001	Van	Chevy Cargo Express Van	10	-5	2011
9	2005	Bus	Ford E-350 - Super Duty - SMART	7	-4	2012
14	2000	Dump	Chevy C-7500 3 ton w/scraper	12	-4	2012
73	2009	Police Interceptor	Ford Crown Vic 4 dr.	4	-3	2013
715	1999	Cube	Chevy G3500 CUBE VAN	15	-2	2014
3	2003	Dump	GMC 7 yd dump w/scraper/salt spreader/plow	12	-1	2015
712	2005	Pickup	GMC 3/4 ton pickup 4 x 4 w/plow and liftgate	10	-1	2015
714	2005	Pickup	GMC 3/4 ton pickup 4 x 4 w/plow and liftgate	10	-1	2015
1	2001	Sewer Vacuum	Sterling Vactor sewer rodder	15	0	2016
20	2005	Sweeper	Johnston 3000 Street Sweeper	12	1	2017
71	2009	Passenger Car	Ford Fusion SE	8	1	2017
718	2007	Pick-up	GMC 3/4 ton pickup 4 x 4	10	1	2017
6	1998	Skidsteer	JCB Skidsteer/Loader	20	2	2018
15	1998	Loader	John Deere 544H Loader/ w extension arms	20	2	2018
74	2014	Police Interceptor	Ford Explorer	4	2	2018
76	2014	Police Interceptor	Ford Explorer	4	2	2018
77	2014	Police Interceptor	Ford Explorer	4	2	2018
11	2004	Bus	GMC - GLAVAL 45 passenger body	15	3	2019
16	2004	Tractor	John Deere Tractor - Sweeping Brooms	15	3	2019
17	2004	Tractor	John Deere Tractor - Sweeping Brooms	15	3	2019
72	2016	Police Interceptor	Ford Explorer	4	4	2020
75	2016	Police Interceptor	Ford Explorer	4	4	2020
78	1997	Fire Truck	Spencer 750 gallon pumper	25	6	2022
721	2012	Passenger Car	Ford Fusion	10	6	2022
722	2012	Chev	Chevy Cargo Express Van	12	8	2024
2	2015	Dump	Freightliner V-Body Box	15	14	2030
70	2012	Fire Truck	Pierce Custom Pumper	25	21	2037

## JOINT OPERATIONS DISTRIBUTION 2016-2017

		Distribution	2011	2012	2013	2014	2015	2016
<b>Supplies Gas and Oil (101-000-113.000)</b>	General Fund	10.0%	6,691	7,954	8,275	11,261	11,261	2,100
	Recreation	30.0%	20,072	23,862	24,825	33,784	33,784	6,300
	Water and Sewer Fund	40.0%	26,762	31,816	33,100	45,045	45,045	8,400
	Sanitation Fund	20.0%	13,381	15,908	16,550	22,523	22,523	4,200
	<b>Total</b>	<b>100.0%</b>	<b>66,906</b>	<b>79,541</b>	<b>82,749</b>	<b>112,613</b>	<b>112,613</b>	<b>21,000</b>
<b>Communications (101-000-216.014)</b>	General Fund Admin	10.0%	5,600	5,043	4,920	5,523	4,607	2,955
	General Fund Library	10.0%	5,600	5,043	4,920	5,523	4,607	2,955
	General Fund Public Safety	10.0%	5,600	5,043	4,920	5,523	4,607	2,955
	General Fund DPW	6.0%	3,360	3,026	2,952	3,314	2,764	1,773
	Recreation Fund Bus	1.0%	560	504	492	552	461	295
	Recreation Fund	35.0%	19,601	17,649	17,220	19,329	16,124	10,341
	Sanitation Fund	3.0%	1,680	1,513	1,476	1,657	1,382	886
	Water and Sewer Fund	25.0%	14,001	12,607	12,300	13,807	11,517	7,387
	<b>Total</b>	<b>100.0%</b>	<b>56,002</b>	<b>50,427</b>	<b>49,200</b>	<b>55,227</b>	<b>46,068</b>	<b>29,547</b>
<b>Data Processing (101-000-216.015)</b>	General Fund	60.0%	23,699	28,944	25,133	22,876	30,084	41,676
	Recreation Fund	17.0%	6,714	8,200	7,121	6,481	8,523	11,808
	Sanitation Fund	4.0%	1,579	1,929	1,675	1,525	2,005	2,778
	Water and Sewer Fund	19.0%	7,504	9,165	7,958	7,244	9,526	13,197
	<b>Total</b>	<b>100.0%</b>	<b>39,499</b>	<b>48,241</b>	<b>41,889</b>	<b>38,128</b>	<b>50,141</b>	<b>69,461</b>
<b>Maint / Depreciation (101-000-216.016)</b>	General Fund	60.0%	7,387	10,962	10,491	9,951	11,598	8,812
	Recreation Fund	17.0%	2,093	3,105	2,972	2,819	3,286	2,496
	Sanitation Fund	4.0%	492	730	699	663	773	587
	Water and Sewer Fund	19.0%	2,339	3,471	3,322	3,151	3,672	2,790
	<b>Total</b>	<b>100.0%</b>	<b>12,313</b>	<b>18,270</b>	<b>17,486</b>	<b>16,585</b>	<b>19,331</b>	<b>14,688</b>
<b>Utilities (101-000-216.017)</b>	General Fund Admin	10.0%	18,300	16,198	14,353	15,916	16,619	16,903
	General Fund Library	10.0%	18,300	16,198	14,353	15,916	16,619	16,903
	General Fund Public Safety	10.0%	18,300	16,198	14,353	15,916	16,619	16,903
	General Fund DPW	6.0%	10,980	9,719	8,612	9,550	9,971	10,142
	Recreation Fund	36.0%	65,883	58,315	51,674	57,300	59,831	60,852
	Sanitation Fund	3.0%	5,490	4,859	4,306	4,775	4,985	5,071
	Water and Sewer Fund	25.0%	45,752	40,496	35,884	39,792	41,549	42,258
	<b>Total</b>	<b>100.0%</b>	<b>183,009</b>	<b>161,987</b>	<b>143,539</b>	<b>159,169</b>	<b>166,198</b>	<b>169,034</b>

### Five-Year Capital Improvement Program

	2016-17	2017-18	2018-19	2019-20	2020-21	Funding Source
City tree replacement program	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	Local Road fund
Scotia Park upgrade	130,000	25,000	0	0	0	General Fund & Men's Club
Peasley Park & 11 Mile/Huntington upgrade	0	150,000	0	0	0	General Fund
Recreation Building roof	185,000	0	0	0	0	General Fund
Roof repairs at DPW, Library and Rec. Dept.	15,000	110,000	225,000	80,000	35,000	General Fund
Road reconstruction/water main replacement	320,000	750,000	1,000,000	1,000,000	500,000	Road bond
Sewer maintenance	350,000	350,000	350,000	350,000	350,000	Water rates
Sewer repairs	TBD	TBD	TBD	TBD	TBD	TBD
<b>Total</b>	<b>\$1,010,000</b>	<b>\$1,395,000</b>	<b>\$1,585,000</b>	<b>\$1,440,000</b>	<b>\$895,000</b>	

NOTE: A total of \$867,500 for roof replacements and repairs has been estimated.

## CITY COMPUTER INVENTORY AND REPLACEMENT SCHEDULE

COMPUTER	OPERATING SYS	COMPUTER	OPERATING SYS
SERVER -2	SERVER 2003	PSLT1	Windows 7
SERVER -3 BSA	SERVER 2003	HW-PC27	Windows 7
SERVER -1	SERVER 2012	HW-PC10A	Windows 7
HW-PC25	Windows 7	HW-PC17	Windows 7
HW-PC28	Windows 7	HW PC19	Windows 7
HW-PC30	Windows 7	HW-PC22	Windows 7
HW-PC12	Windows 7	HW-PC39	Windows 7
HW-PC29	Windows 7	HW-PC26	Windows 7
HW-PC36	Windows 7	HW-READERBOARD	Microsoft Windows XP
HW-PC40	Windows 7	HW-PC11A	Windows 7
HW-PC5	Windows 7	HW-PC14	Windows 7
HW-PC6a	Windows 7	HW-PC15	Windows 7
HW-PC7	Windows 7	HW-PC16	Windows 7
HW-PC18	Windows 7	HW-PC1A	Windows 7
HW-LT01	Windows 7	HW-PC20	Windows 7
LIB-DIRECTOR	Windows 7	HW-PC23	Windows 7
HW-PC21	Windows 7	PWWK02A	Microsoft Windows XP
LIB-TECH	Windows 7	PWWK06	Microsoft Windows XP
HW-PC31	Windows 7	HW-PC24	Windows 7
HW-PC37	Windows 7	HW-PC2A	Windows 7
HW-PC38	Windows 7	HW-PC33	Windows 7
KUSTOM	Microsoft Windows XP	HW-PC34	Windows 7
HW-PC32	Windows 7	HW-PC9	Windows 7
HW-PC35	Windows 7	HWREC700	Windows 7
REC-717	Microsoft Windows XP	RECCENTER-PC	Windows 7

## REPLACE 2016

**Support for Windows XP ended in April 2014. There will be no more security updates or technical support for the Windows XP operating system. Security updates patch vulnerabilities that may be exploited by malware and help keep users and their data safer.**

### ACTUAL REVENUE COLLECTED IN GENERAL FUND IN THOUSANDS - PROJECTION TO 2020

GL NUMBER											ANTICIPATED REVENUE					REVENUE
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	PROJECTION
TAX COLLECTIONS	4,085	4,427	4,786	5,030	5,205	5,046	4,996	5,115	5,230	5,353	5,495	5,642	5,793	5,947	6,106	102.67%
LICENSES & PERMITS	457	334	309	303	303	342	320	415	485	533	541	550	558	567	575	101.54%
STATE SHARED REVENUE	601	603	582	575	588	459	529	543	555	574	571	569	566	564	561	99.54%
USER FEES	652	763	651	669	591	580	581	751	656	652	652	652	652	652	652	100.01%
	<b>5,795</b>	<b>6,126</b>	<b>6,328</b>	<b>6,578</b>	<b>6,688</b>	<b>6,427</b>	<b>6,426</b>	<b>6,824</b>	<b>6,926</b>	<b>7,112</b>	<b>7,260</b>	<b>7,413</b>	<b>7,569</b>	<b>7,730</b>	<b>7,895</b>	<b>102.03%</b>

### ACTUAL EXPENDITURES IN GENERAL FUND IN THOUSANDS - PROJECTION TO 2020

Department											ANTICIPATED EXPENDITURES					EXPENDITURE
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	PROJECTION
101-COMMISSION	14	14	19	16	15	18	18	14	19	13	13	13	13	13	13	99.57%
172-ADMINISTRATION	1,346	1,371	1,343	1,187	1,149	777	830	866	863	1,103	1,095	1,086	1,078	1,070	1,063	99.26%
301-PUBLIC SAFETY	2,294	2,389	2,502	2,360	2,595	2,905	2,999	3,108	3,159	3,309	3,511	3,724	3,951	4,192	4,447	106.09%
441-PUBLIC WORKS	295	298	323	344	379	380	412	446	376	479	507	537	569	603	638	105.92%
790-LIBRARY	607	652	652	538	560	461	440	418	435	515	513	511	509	507	505	99.62%
954-INSURANCE	116	116	118	124	122	125	116	114	118	124	124	125	126	127	128	100.62%
958-TRANSFERS	1,287	1,176	1,329	1,862	1,636	1,532	1,548	1,583	1,702	1,874	1,944	2,017	2,092	2,171	2,252	103.75%
EXPENSE IN THOUSANDS	<b>5,959</b>	<b>6,015</b>	<b>6,287</b>	<b>6,430</b>	<b>6,456</b>	<b>6,197</b>	<b>6,362</b>	<b>6,549</b>	<b>6,671</b>	<b>7,416</b>	<b>7,707</b>	<b>8,014</b>	<b>8,339</b>	<b>8,683</b>	<b>9,046</b>	<b>103.71%</b>

REVENUES	7,112	7,260	7,413	7,569	7,730	7,895
EXPENDITURES	7,416	7,707	8,014	8,339	8,683	9,046
GAIN/LOSS	(305)	(447)	(602)	(770)	(953)	(1,151)

#### Revenues.....

This chart represents the collective dilemma that faces the City of Huntington Woods and other Cities faced with the prospect of relatively stagnant revenues and increasing expenditures. The top portion of the chart represents the actual revenue collected by the City of Huntington Woods over a 10 year period. If we make the general assertion that the State in the near term will not change the policy by which taxation occurs in the state, and the assertion that the State Shared revenue policy will be the same, then the City will only be able to garner a modest 2.03% in revenues if measured against the last 10 years and current trends (2-3) years.

#### Expenditures.....

In the same vain the expenditures have grown over time as well. The actual expenditure picture (as adjusted for employee loss) has increased at a higher rate over time. This has been known, and has been shown by the City needing to use a portion of the millage rate increase that was adopted as an over-ride vote. The problems are many. First, the City cannot reduce its workforce to any lower amount. Those attritions and layoffs that occurred in the last 10 years have come to an end. This leaves no room for any large reduction in expenditures as was the case in the 2005-2010 period. Each employee removed from the payroll accounted for well over \$100,000. With expenditures rising at a faster clip, especially the cost of employee benefits and capital costs, the City will continually loose ground to the revenues which cannot compete. This systemic issue is a malfunction that is now confronting all built-up, non-growth) communities in the State.

#### Capital Costs / Debt

The City may look at the Capital requirements and debt to handle some of the large costs we have in the future, including the possibility of Bonding for MERS, Roads, Waterand Sewer Infrastructure and large capital projects. Unfortunately even this is limited. The City's statutory debt limit is increasing very slowly, and the need to issue debt is increasing at a greater clip as well. In addition, the City's overall millage rate (though lower in the last two years, will continue to rise quickly when new debt is issued. The appetite for a far large debt millage may not flush well in the current economic environment.