

2020-2021 BUDGET INDEX

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April 7, 2020

Honorable Mayor and City Commission
Huntington Woods MI 48070

Dear Mayor and City Commission,

I am pleased to present the 2020-21 City budget as per Chapter IX, Section 8 of the Huntington Woods City Charter. This budget has been prepared in extraordinary times and the final impact of reduced revenues and COVID related expenditures are not known at the time. The Finance Department is tracking these items and will provide budget amendments if necessary.

The budget reflects a very modest 1.72% increase in revenue and expenditures in the General Fund over the 2019-20 amended budget. This is partially driven by a 3.99% increase in taxable value however, our taxing authority will be limited by the small increase in the cost of living equal to 1.9% this year. This is the first year that the voter-approved Public Act 345 millage is being levied. We are levying the Headlee maximum authorized operating and sanitation millage.

Fund	2019-20	2020-21	Difference
General Fund/Recreation Fund	17.3021	17.0044	-.2977
Sanitation Fund	1.5686	1.5416	-.0270
Debt	4.6901	4.9170	+.2269
PA 345		2.2993	+2.2993
Total Levy	23.5608	25.7623	+2.2015

This budget reflects a continuation of the same level of programming and services as last year's budget. Major capital improvements budgeted this fiscal year include the Master Plan update, the LED streetlight conversion, scheduled roof replacements, and resurfacing the tennis courts. Also included in the budget is the continuation of the sewer relining project, the 2nd year of road reconstruction and sewer replacement work, and the first phase of the PA 345 road improvement project.

The revenue raised by the PA 345 millage will offset the cost of the road bond debt, increased road maintenance and an additional \$250,000 contribution to the OPEB liability. The recommended fee study is still underway so the revenues in this budget are based on the current fee schedule except for Latchkey rates which were adjusted in 2019.

I look forward to reviewing this budget with the City Commission at the April 28th meeting which will be held remotely. My thanks to the Finance Department staff for their assistance in this comprehensive and well thought out document put together under especially trying times.

Respectfully submitted,

Amy Sullivan
City Manager

CITY GOVERNMENT STRUCTURE

A. CITY COMMISSION

The City Commission is comprised of four residents elected from a non-partisan ticket from the City at large. They serve four-year terms. Two terms expire every other year. The Mayor is similarly elected for a four- year term. The City Commission is the legislative body and makes all policy determinations for the City through the enactment of ordinances and resolutions. The City Commission also adopts a budget each year to determine how the City will obtain and spend its funds and appoints members to advisory boards and committees. The Mayor represents the City as the official head of the City at public and ceremonial occasions.

B. CITY MANAGER

The City Manager is appointed by the City Commission and is the chief administrative officer of the City. It is the City Manager's responsibility to manage, direct, and coordinate the municipal services and business affairs of the City. The manager is responsible for the enforcement of all ordinances passed by the City Commission and directs the various departments in the execution of Commission policies. In order to keep the Commission advised of the needs of the City, the City Manager makes or initiates studies on a multitude of issues and presents to the City Commission possible solutions and recommendations. The City Manager also is responsible for the presentation of the annual budget to the City Commission for its review and adoption.

C. CITY ATTORNEY/PROSECUTOR

The City Attorney is appointed by the City Commission and serves at the pleasure of the Commission. The City Attorney is the legal advisor to the Commission, the Manager, and all departments of the City, and represents the City in all legal proceedings or matters in which the City is interested. The City Attorney attends the Commission meetings and some boards and committee meetings as needed. The City has a City Prosecutor, as well, who handles the prosecutions of minor ordinances such as traffic tickets and code enforcement issues.

D. CITY CLERK

The City Clerk is appointed by the City Manager and is responsible for keeping all the records of City functions. The duties include care and custody of all the official records and documents, public legal notices, collection of all license fees, and the administration and organization of all the elections and election records. This is a charter position.

E. CITY TREASURER

The City Treasurer is appointed by the City Manager and is responsible for collecting all bills, either for taxes or services rendered by the City. This is a Charter position. Currently, the Finance Director and Treasurer are combined into one position.

F. FINANCE DIRECTOR

The Finance Director is appointed by the City Manager and is responsible for the general supervision of all City financial matters, including the preparation of the City budget. The Director compiles budget expense and income estimates and maintains records. The Director is also responsible for the disbursement of funds for incurred debts.

G. LIBRARY

In addition to the City's reading material, the library also houses the City's cultural center/art gallery.

H. PUBLIC SAFETY

The City's Public Safety Department is comprised of personnel cross-trained in police and fire fighting duties.

I. DEPARTMENT OF PUBLIC WORKS

The Department of Public Works is responsible for all matters relating to the management, maintenance and operation of all the physical properties of the City. Their duties include the removal of snow, maintenance of sidewalks and maintenance operation of the City's water and sewer system. The collection of rubbish, recycling and yard-waste is contracted through SOCRRA.

J. RECREATION

The Recreation Department operates a variety of recreation programs. A latchkey operation is available for residents as well as adult and youth sports activities and senior citizen activities. The Department collects .25 mills of tax levy (as reduced by Headlee) for maintenance purposes. The Recreation Department is also responsible for the administration of the public park spaces in the City.

COMMISSIONS, COMMITTEES AND BOARDS

The City Commission is assisted by sixteen citizen advisory commissions, committees and boards. These bodies are charged with the following responsibilities:

- * Advise the City Commission, City Manager and department heads on matters within their area of responsibility and interest, as prescribed by the City Commission and its ordinances. The City Manager and staff are responsible for the day-to-day operations of the City; the role of the boards, committees and commissions is advisory. Should a member of an advisory body receive a complaint about the City it should be referred to the staff contact for resolution. It is not within the scope nor is it the responsibility of individual board, committee or commission members to handle complaints or problems.
- * Help focus attention on specific issues and problems within their scope of responsibilities and recommend actions and alternatives for Commission consideration.
- * Act as channels of communication and information between City government, the general public and special interest groups.
- * Reconcile contradictory viewpoints and provide direction toward achievement of city-wide goals and objectives.
- * Balance community wants with municipal responsibilities and resources.

A. Board of Review

The Board examines residents' property assessment appeals. The Board has the power to change a citizen's tax assessment if it feels it is justified. The Board meets in March, July and December.

B. Library Advisory Board

Serves in an advisory capacity to promote the growth and further development of the City Library. They review and make recommendations and policies concerning the use of the Library and Cultural Center for community activities.

C. Parks and Recreation Advisory Board

The Board assists the Recreation Department to promote outstanding recreational programs and advises the City Commission on policy matters related to the operation of the parks and recreation program.

D. Environmental Advisory Committee

This committee is the recycling and sustainability education advisory body to the City Commission.

E. Zoning Board of Appeals

The Board reviews cases requesting variances from the zoning ordinance and grants waivers where it deems appropriate. Meetings are scheduled when a hearing is requested by the City Commission, City Manager or an individual.

F. Planning Commission

The Planning Commission is required by law to adopt and implement a master plan for the development of the City. It recommends zoning amendments, reviews site plans, and evaluates changes that affect the character and development of the City such as street widening, utility allocation, commercial development, signs, parking areas, open spaces and regional activities that have an impact on the City.

G. Historic District Commission

The Commission is charged with the responsibility of maintaining the City's resources within the Hill District and historic Rackham Golf Course in accordance with Public Act 169 of 1970 as amended.

H. Construction & Property Maintenance Board of Appeals

The Board meets to aid residents who feel that they cannot comply with the City and State Building Codes.

I. Ethics Committee

The Board is responsible for receiving requests for advisory opinions and complaints concerning alleged unethical conduct by a City officer or employee. The Board shall perform investigations as necessary and hold hearings based on findings of investigations.

J. Budget Advisory Committee

The Budget Advisory Committee was established by the Ad Hoc Operational and Financial Advisory Committee as one of its recommendations to the City Commission as a result of its work on the 2003 millage over-ride vote. This Board is a five (5) member board appointed by the City Commission. The Board is advisory in character and is charged with the review of the City Budget.

K. Arts & Garden Board - (Formerly BART Board)

This Board serves as an advisor to the City Commission on art in public places, sponsor educational and cultural events and review the tree stock on public land in the City and assists in developing criteria for species selection.

L. Senior Advisory Committee

An advisory committee board with the express purpose of assisting the City in the development of new policies, programs, thoughts and visions, on how to best accommodate the needs of the senior population in the future. This committee will work with the senior coordinator at the Recreation Center in the development of initiatives that need to be brought before the City Commission for consideration.

M. Senior Housing Study Committee

Charged with studying and reviewing alternative housing options for an aging population. Reviewing universal design component options for builders to include into new and existing homes. These recommendations will then be brought to the appropriate board for review and implementation.

N. Emergency Advisory Committee (*Meeting as necessary*)

The objective of the advisory task force is to review the City's response plans in an emergency situation and to make recommendations on methods that will enhance the City's response to resident's needs in an emergency. The task force meets on an as-needed basis.

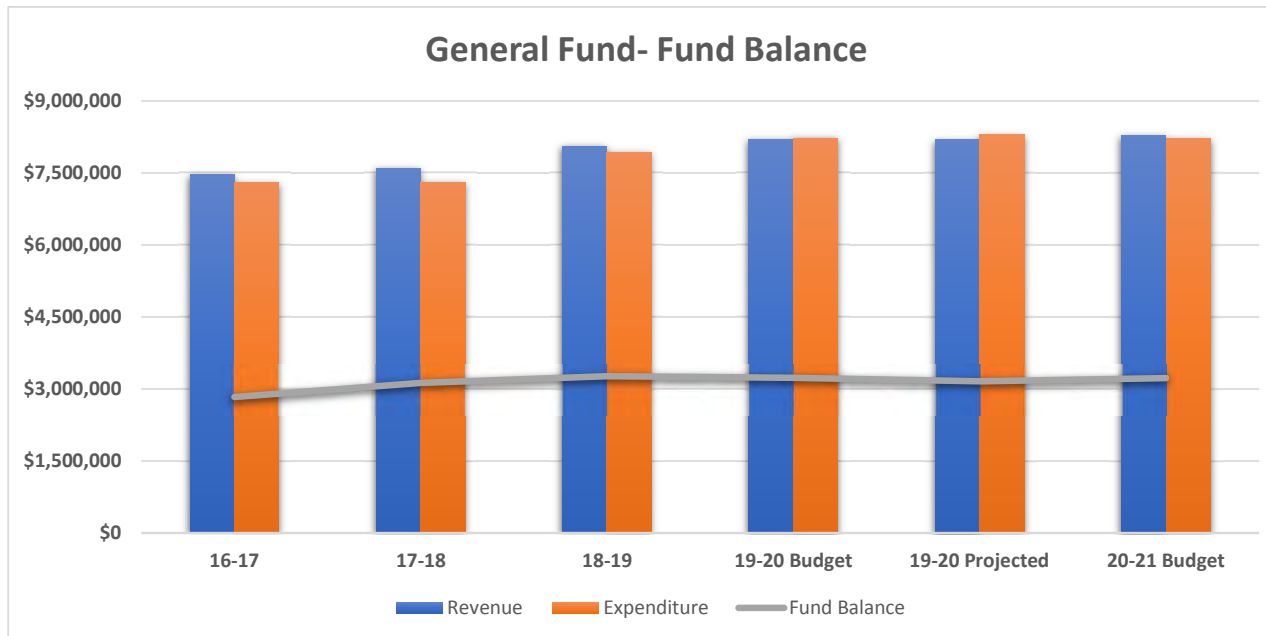
O. Communication Advisory Committee

The objective of the advisory committee is to review different methods of communicating with residents and businesses in emergency and non-emergency situations and make recommendations on how to modernize and improve the City's communication effectiveness. The Committee will review both technological tools such as the City's web site, current social media platforms, and automatic phone messaging as well as non-technological tools such as the newsletter. The Committee will make recommendations to the City Commission on what communication tools will expand the City's ability to communicate and expected staffing requirements to implement the recommendations

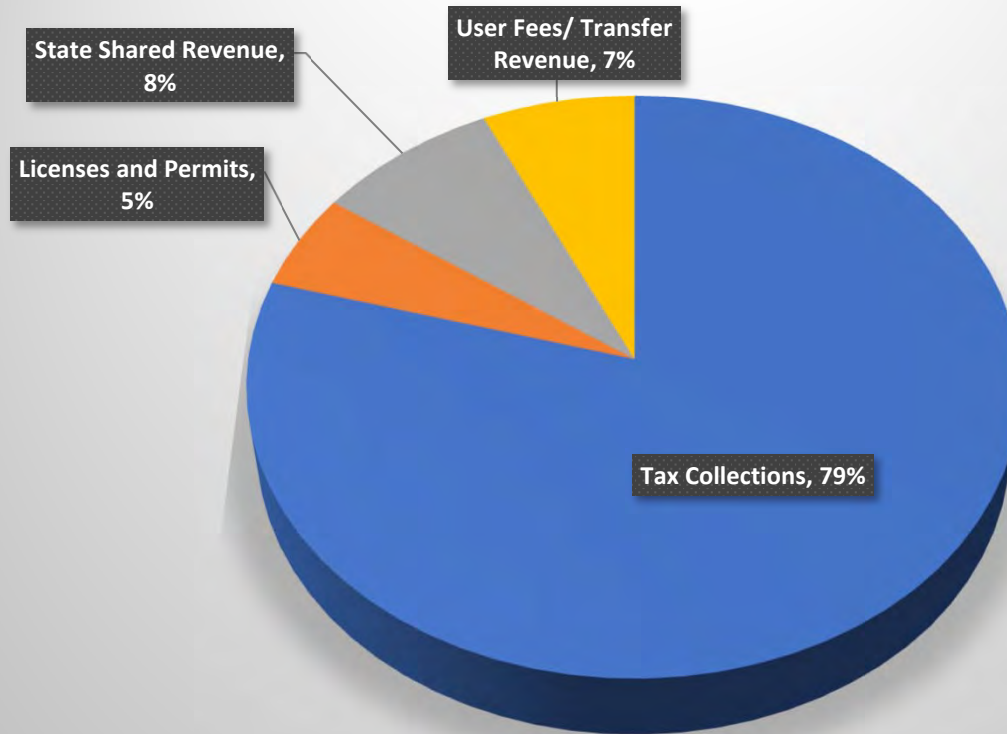
**Statement of Revenues, Expenditures, and Changes in Fund Balance
General Fund**

Description	Actual 2017-2018	Actual 2018-2019	Budget 2019-2020	Projected 2019-2020	Budget 2020-2021
Revenues	7,596,573	8,058,943	8,196,230	8,189,280	8,283,020
Expenditures	7,303,450	7,923,331	8,227,230	8,291,335	8,218,020
Revenues over (under) Expenditures	293,123	135,612	(31,000)	(102,055)	65,000
Beginning Fund Balance	2,833,610	3,126,733	3,262,345	3,262,345	3,160,290
Ending Fund Balance	<u>3,126,733</u>	<u>3,262,345</u>	<u>3,231,345</u>	<u>3,160,290</u>	<u>3,225,290</u>
Fund Balance as Percent of Expenditures	43%	41%	39%	38%	39%

* Includes Budget Stabilization Fund

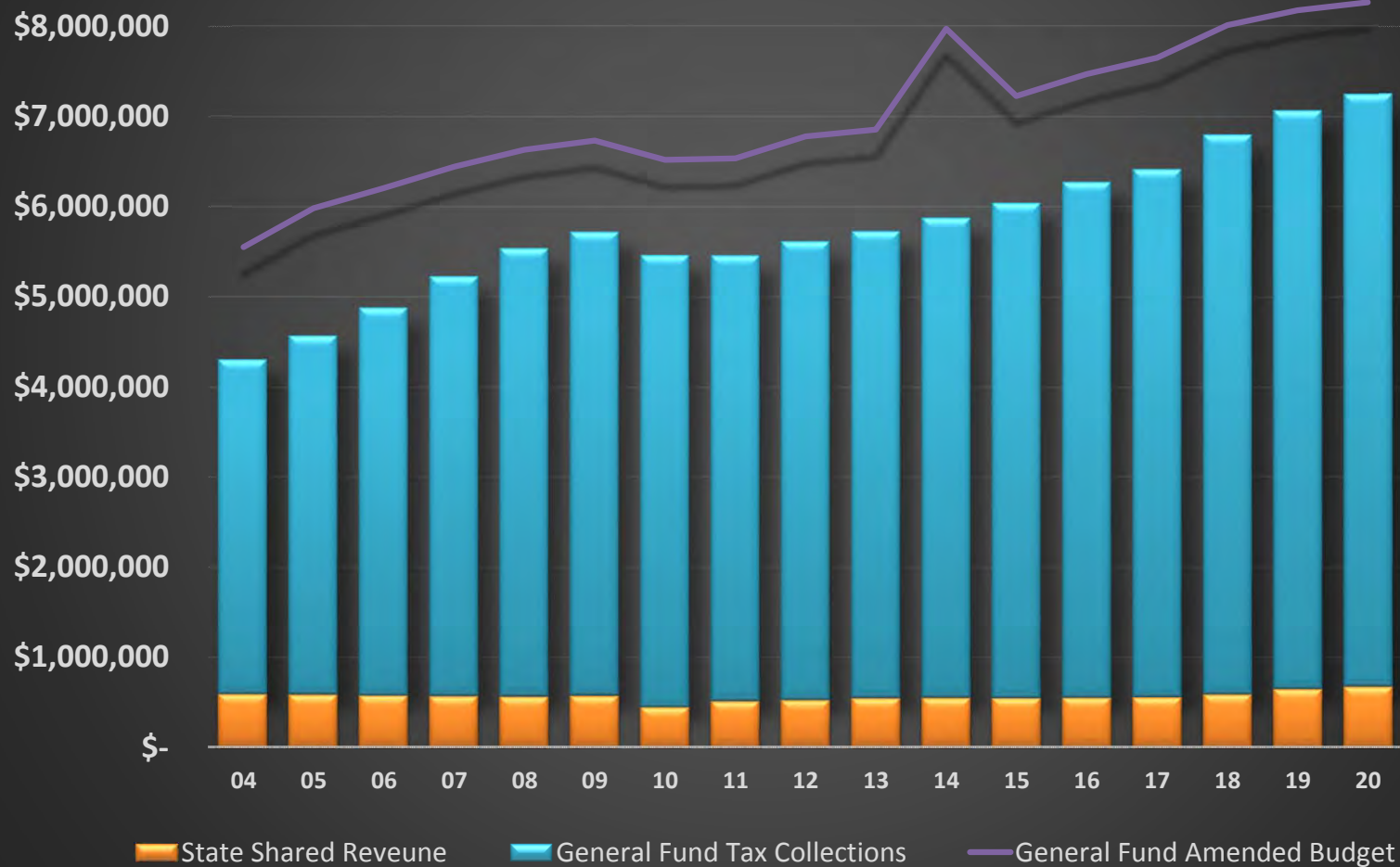


Where General Fund Money Comes From

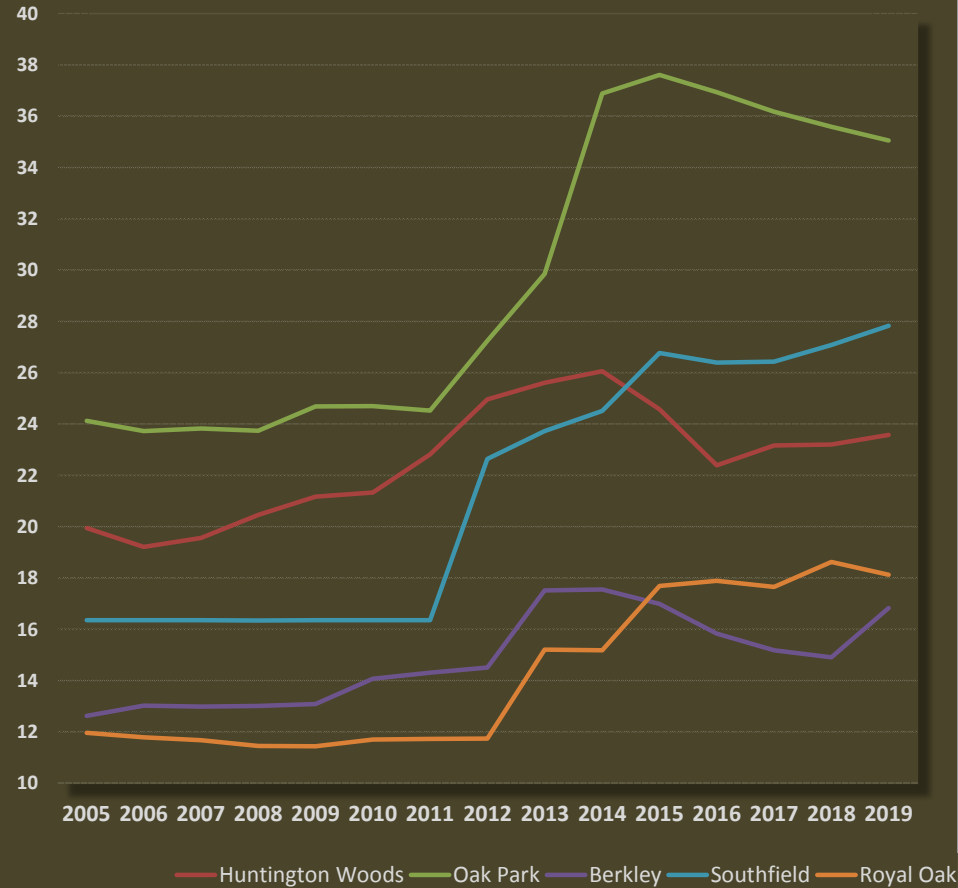


Description	Actual 2018-2019	Budget 2019-2020	Projected 2019-2020	Budget 2020-2021
Tax Collections	\$6,202,945	\$6,420,250	\$6,409,090	\$6,576,020
Licenses and Permits	\$472,700	\$463,750	\$447,350	\$439,750
State Shared Revenue	\$693,229	\$647,650	\$682,330	\$672,650
User Fees/ Transfer Revenue	\$655,496	\$645,580	\$630,510	\$579,600
Fund Balance Appropriation				
General Fund Revenue Total	\$8,024,370	\$8,177,230	\$8,169,280	\$8,268,020

PROPERTY TAX AND STATE SHARED REVENUE COMPARED TO GENERAL FUND AMENDED BUDGET



Millage Rate History Comparison

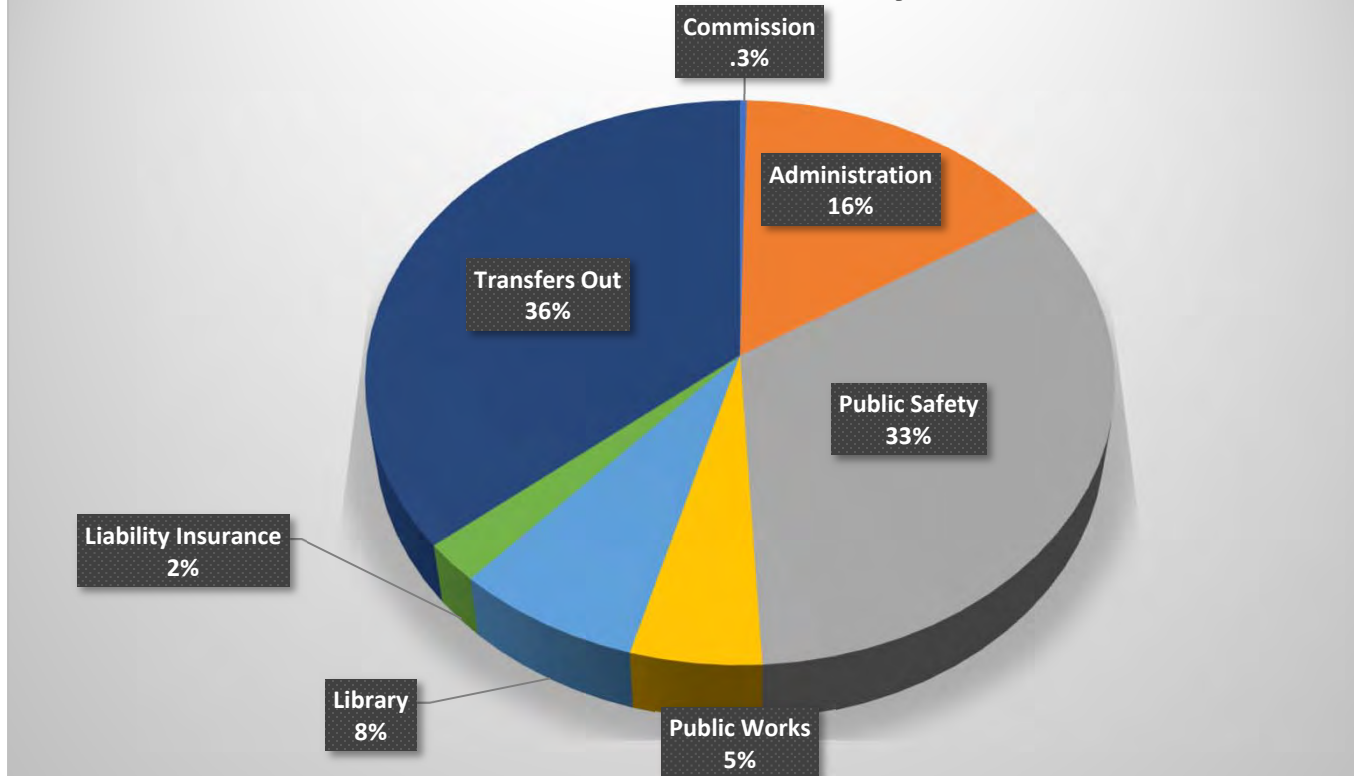


SOURCE - OAKLAND COUNTY EQUALIZATION DATA

YEAR	Huntington Woods	Oak Park	Berkley	Southfield	Royal Oak
2005	19.9398	24.1194	12.6250	16.3430	11.9556
2006	19.2012	23.7201	13.0169	16.3430	11.7816
2007	19.5452	23.8150	12.9732	16.3420	11.6701
2008	20.4431	23.7288	12.9957	16.3410	11.4366
2009	21.1527	24.6704	13.0779	16.3420	11.4333
2010	21.3175	24.6863	14.0656	16.3420	11.6860
2011	22.8115	24.5191	14.2990	16.3420	11.7131
2012	24.9469	27.2386	14.4917	22.6300	11.7250
2013	25.5963	29.8398	17.5074	23.7220	15.2011
2014	26.0592	36.8734	17.5454	24.5010	15.1652
2015	24.5693	37.6060	16.9791	26.7558	17.6796
2016	22.3771	36.9308	15.8215	26.3896	17.8761
2017	23.1591	36.1688	15.1746	26.4226	17.6389
2018	23.1918	35.5834	14.9025	27.0727	18.6234
2019	23.5608	35.0460	16.8238	27.8275	18.1187

CHART INCLUDES GENERAL OPERATING AND DEBT

Where General Fund Money Goes



Description	Actual 2018-2019	Budget 2019-2020	Projected 2019-2020	Budget 2020-2021
Commission	\$13,657	\$25,920	\$21,915	\$25,920
Administration	\$1,168,021	\$1,230,750	\$1,188,910	\$1,288,350
Public Safety	\$3,367,299	\$3,477,390	\$3,511,040	\$2,758,030
Public Works	\$441,809	\$432,330	\$431,170	\$429,440
Library	\$561,467	\$598,280	\$620,610	\$612,740
Liability Insurance	\$226,406	\$180,600	\$185,730	\$189,580
Transfers Out	\$2,194,670	\$2,231,960	\$2,231,960	\$2,963,960
General Fund Expenditures Total	\$7,973,329	\$8,177,230	\$8,191,335	\$8,268,020

DEPARTMENT	ACCOUNT	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
G.F. REVENUE - 101	403000	CURRENT TAX COLLECTION	6,089,449	6,314,420	6,313,750	6,469,520	2.47%	155,770
	407000	DELINQUENT TAX COLLECTIONS	79,731	60,670	72,500	72,500	0.00%	-
	445000	PENALTIES ON TAXES	33,765	34,000	34,000	34,000	0.00%	-
	452000	AIR CONDITIONING PERMITS	4,135	4,500	4,500	4,500	0.00%	-
	453000	BUILDING PERMITS	218,823	200,000	180,000	190,000	5.56%	10,000
	454000	ELECTRICAL PERMITS	26,332	27,000	28,500	27,000	-5.26%	(1,500)
	455000	HEATING PERMITS	14,380	12,000	15,500	14,000	-9.68%	(1,500)
	456000	PLUMBING PERMITS	24,755	25,000	25,000	25,000	0.00%	-
	457000	CONTRACTOR / BUISNESS REGISTRATION	12,437	12,750	12,750	12,750	0.00%	-
	458000	ROW PARKING (ORDINANCE)	5,100	5,100	6,000	5,500	-8.33%	(500)
	470000	CABLE TELEVISION FEES	155,310	150,000	160,000	150,000	-6.25%	(10,000)
	479000	NONBUSINESS LICENSES & PERMITS	2,921	2,500	2,500	2,500	0.00%	-
	480000	LANDLOARD INSPECTIONS	4,540	4,500	4,500	4,500	0.00%	-
	481000	ALARM FEES	3,967	4,000	4,500	4,000	-11.11%	(500)
	529000	COMMUNITY DEVELOPMENT BLOCK GRANT	2,895	3,000	3,000	3,000	0.00%	-
	543000	STATE GRANTS - PUBLIC SAFETY	2,926	3,000	3,250	3,250	0.00%	-
	566000	STATE GRANTS - LIBRARY	6,715	6,750	6,500	6,800	4.62%	300
	567000	LOCAL & OTHER GRANTS	7,703	2,400	-	-	0.00%	-
	567001	DONATIONS- LIBRARY PROGRAMMING	43,922	20,000	-	20,000	100.00%	20,000
	573000	STATE REVENUE SHARING- LCSA PPT	7,209	4,750	-	4,750	100.00%	4,750
	576000	STATE REVENUE SHARING	620,363	640,900	633,400	633,350	-0.01%	(50)
	577000	STATE REVENUE SHARING- LIQUOR	1,496	1,530	1,500	1,500	0.00%	-
	607000	ADMINISTRATIVE FEES - TAXES	93,377	94,000	93,000	94,500	1.61%	1,500
	608000	SERVICE FEES / OTHER	336	700	700	700	0.00%	-
	656000	DISTRICT COURT FINES	118,161	100,000	115,000	101,850	-11.43%	(13,150)
	657000	PARKING VIOLATIONS	8,639	8,000	8,000	8,000	0.00%	-
	658000	LIBRARY FINES/FEES	7,712	7,500	7,500	7,500	0.00%	-
	658001	LIBRARY CONTRACT REVENUE	42,236	43,040	43,080	43,900	1.90%	820
	659000	PENAL FEES	18,327	18,720	18,500	19,000	2.70%	500
	664000	INVESTMENT INCOME	114,969	120,000	110,000	50,000	-54.55%	(60,000)
	670000	EQUIPMENT RENTAL	450	500	500	500	0.00%	-
	673000	FIXED ASSET SALE	10,000	-	250	250	0.00%	-
	676000	INSURANCE REIMBURSEMENT	38,237	45,000	56,000	40,000	-28.57%	(16,000)
	676592	WATER FUND ADMIN	175,300	166,050	166,050	186,400	12.26%	20,350
	676734	POST RET/FUND ADMIN	2,000	2,000	2,000	2,000	0.00%	-
	695000	UNCLASSIFIED	25,752	25,000	25,000	25,000	0.00%	-
	699395	APPROPRIATION FROM FUND BALANCE	-	-	-	-	0.00%	-
Total			8,024,370	8,169,280	8,157,230	8,268,020	1.36%	110,790

DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
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REVENUES

TAX COLLECTIONS	6,202,945	6,409,090	6,420,250	6,576,020	2.43%	155,770
LICENSES AND PERMITS	472,700	447,350	443,750	439,750	-0.90%	(4,000)
STATE REV. SHARING	693,229	682,330	647,650	672,650	3.86%	25,000
USER FEES - TRANSFER REVENUE	655,496	630,510	645,580	579,600	-10.22%	(65,980)
FUND BALANCE APPROPRIATION	-	-	-	-	0.00%	-
Total	8,024,370	8,169,280	8,157,230	8,268,020	1.36%	110,790

EXPENDITURES

COMMISSION 101	13,657	21,915	25,920	25,920	0.00%	-
ADMINISTRATION 172	1,168,021	1,188,910	1,230,750	1,288,350	4.68%	57,600
PUBLIC SAFETY 301	3,367,299	3,511,040	3,477,390	2,758,030	-20.69%	(719,360)
DPS 441	441,809	431,170	432,330	429,440	-0.67%	(2,890)
LIBRARY 790	561,467	620,610	598,280	612,740	2.42%	14,460
CONTINGENT 941	-	-	-	-	0.00%	-
INSURANCE 954	226,406	185,730	180,600	189,580	4.97%	8,980
TRANSFERS 958	2,194,670	2,231,960	2,231,960	2,963,960	32.80%	732,000
Total	7,973,329	8,191,335	8,177,230	8,268,020	1.11%	90,790

GENERAL FUND REVENUE – 000

REVENUES

403.000	CURRENT TAX REVENUE Tax Revenue based on Taxable Value (TV) and Consumers Price Index (CPI). The TV has increased by 3.99% and the CPI has increased by 1.90%.	6,469,520
407.000	DELINQUENT CURRENT TAX COLLECTIONS County Tax Revolving Payment for the delinquent tax roll remanded to the County after February 28, 2021	72,500
445.000	PENALTIES TAX COLLECTION Penalties collected on delinquent tax collections.	34,000
452.000	AIR CONDITIONING PERMITS Revenue from residential and commercial air conditioning permits.	4,500
453.000	BUILDING PERMITS Revenue from residential and commercial building permit activity.	190,000
454.000	ELECTRICAL PERMITS Revenue from residential and commercial electrical permit activity.	27,000
455.000	HEATING PERMITS Revenue from residential and commercial HVAC permit activity.	14,000
456.000	PLUMBING PERMITS Revenue from residential and commercial plumbing permit activity.	25,000
457.000	BUSINESS REGISTRATIONS Registration for contractor and business licenses.	12,750
458.000	ROW PARKING PERMITS Based upon ordinance on non-conforming properties.	5,500
470.000	CABLE TELEVISION FEES Cable franchise fees -- 5% franchise fees and 1% PEG fee.	150,000

479.000	NON-BUSINESS LICENCES AND PERMITS Revenue from dog licenses & garage sale permits	2,500
480.000	BUILDING/ LANDLORD INSPECTIONS Revenue from building inspections performed on rental properties.	4,500
481.000	ALARM FEES Revenue from alarm monitoring charges.	4,000
529.000	COMMUNITY DEVELOPMENT Block Grant monies from Oakland County allocated for use in the City under the 2020 CDBG cooperation agreement.	3,000
543.000	STATE GRANTS - PUBLIC SAFETY Revenue sharing from the State PA 302	3,250
566.000	STATE GRANTS - PUBLIC LIBRARY State Aid for Libraries based on population 50% of this revenue is paid to "The Library Network" for services. State Aid for Pleasant Ridge is included in this revenue estimate by contract.	6,800
567.001	DONATIONS – LIBRARY PROGRAMMING Donations from Friends of The Library for programming.	20,000
573.000	STATE REVENUE SHARING - LCSA Revenue sharing from Local Community Stabilization Authority to offset personal property tax loss.	4,750
576.000	STATE REVENUE SHARING - SALES TAX Percentage of sales tax distribution based on formula estimated by the State Treasury. (see financial tab)	633,350
577.000	STATE REVENUE SHARING - LIQUOR Revenue sharing percentage of liquor sales within our jurisdiction	1,500

607.000	ADMINISTRATIVE FEES - TAXES Revenue generated by 1% administrative fee charge on total tax roll.	94,500
608.000	SERVICE FEES Miscellaneous charges for zoning maps, licenses, copies, police reports	700
656.000	DISTRICT COURT FINES Revenue collected by the District Court.	101,850
657.000	PARKING VIOLATIONS Parking fines imposed on local streets by ordinance.	8,000
658.000	LIBRARY FINES AND FEES Rental income and revenue from library usage and fines for overdue books.	7,500
658.001	LIBRARY CONTRACT REVENUE Contract revenue with Pleasant Ridge.	43,900
659.000	PENAL FINES Penal fines imposed by the court system for use in libraries, paid through Oakland County.	19,000
664.000	INVESTMENT INCOME Revenue generated by the investment of public funds.	50,000
670.000	EQUIPMENT RENTAL Rental of vehicles for use by homeowners for disposal of building materials.	500
673.000	FIXED ASSET SALE Sale of non-scheduled (not in Equipment Fund) fixed assets.	250
676.000	INSURANCE REIMBURSEMENT Workers compensation dividends where applicable. Michigan Municipal Risk Management Association dividend.	40,000

676.592	ADMINISTRATIVE FEE - WATER FUND 50% of admin fees, accounting, data processing increases as per management audit results of operations.	186,400
676.734	ADMINISTRATIVE FEE - POST RETIREMENT FUND Contribution for post-retirement fund administrative fees	2,000
695.000	UNCLASSIFIED REVENUE Revenue and misc. credits not classified elsewhere in the budget	25,000
	FUND TOTAL	<u>8,268,020</u>

BUDGET STABILIZATION FUND - 257

FUND TYPE - GOVERNMENTAL - SPECIAL REVENUE

PURPOSE -

This fund is used to account for funds set aside under the provisions of Public Act 30 of 1978, being Section 141.441 to 141.445 of the compiled laws of 1979.

CHARACTER -

The fund is classified as a special revenue because of the limited uses of the fund assets as provided in Act 30 of the Public Acts of 1978.

DISTINGUISHING FEATURES -

None. This fund may be found in any local unit. Monies in this fund, may be used with express approval by the City Commission via resolution. The general purpose of the stabilization fund is to ensure that monies are available to make the General Fund budget whole should the City be impacted by poor economic conditions outside the control of the City.

THIS FUND IS ROLLED INTO THE GENERAL FUND FOR COMPREHENSIVE ANNUAL FINANCIAL REPORT PURPOSES.

DEPARTMENT	ACCOUNT #	DESCRIPTION	2018-19 ACTUAL	JUNE 30 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
BUDGET STABILIZATION - 257								
000	REVENUE							
	664000	INTEREST EARNINGS	33,636	20,000	19,000	15,000	-21.05%	(4,000)
	676101	TRANSFER/GENERAL FUND	50,000	50,000	50,000	50,000	0.00%	-
	695000	MISCELLANEOUS INCOME	-	-	-	-	0.00%	-
	979395	APPROPRIATION FROM FUND BALANCE	-	150,000	150,000	-	-100.00%	(150,000)
		Total	83,636	220,000	219,000	65,000	-70.32%	(154,000)
172	EXPENDITURE							
	956000	MISCELLANEOUS	-	-	-	-	0.00%	-
	965592	TRANSFER TO WATER & SEWER FUND	-	150,000	150,000	-	-100.00%	(150,000)
		Total	-	150,000	150,000	-	-100.00%	(150,000)

BUDGET STABILIZATION FUND - 257

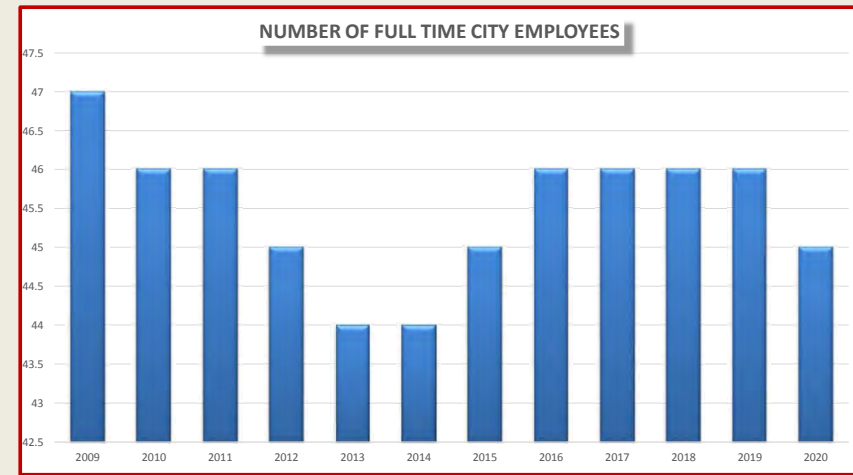
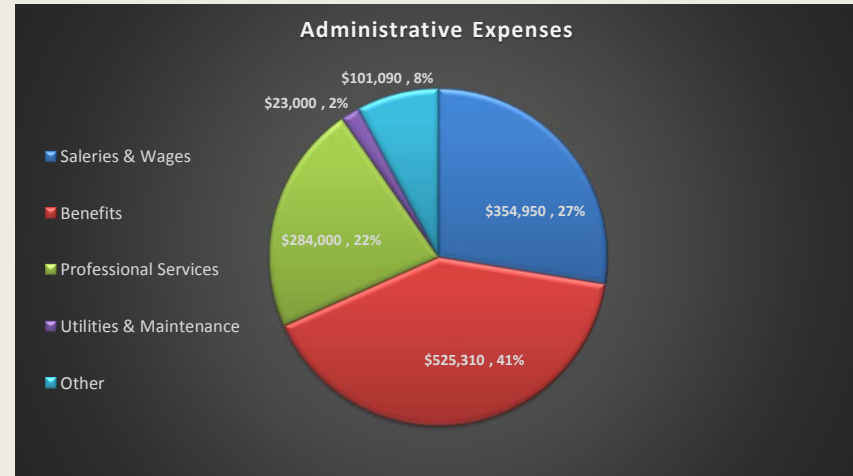
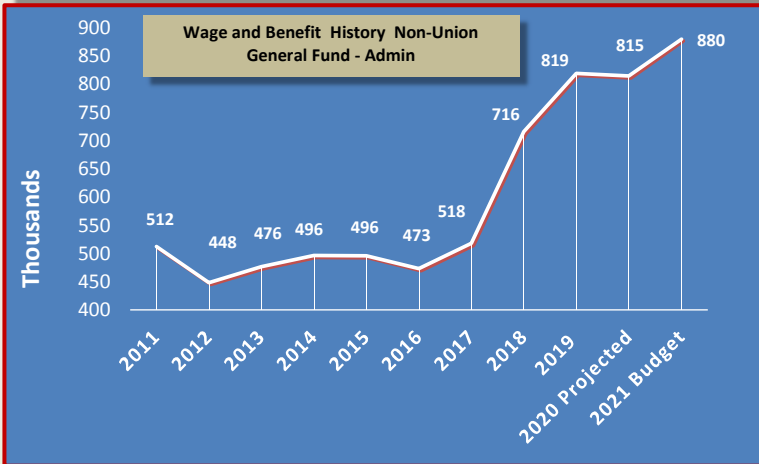
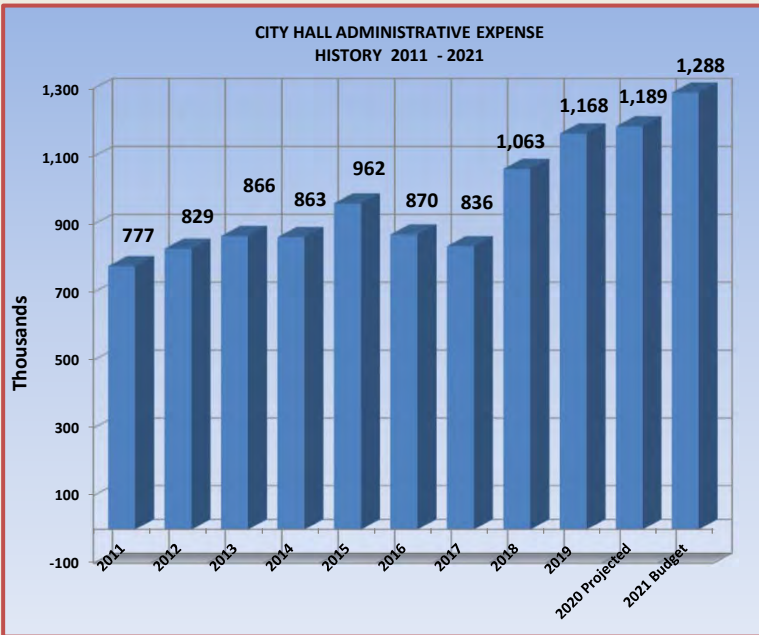
REVENUE

664.000	INTEREST EARNINGS Earnings on idle funds invested as per the City investment policy.	15,000
676.101	GENERAL FUND TRANSFER	50,000
TOTAL FUND		<u>65,000</u>

NONE ANTICIPATED..... Expenses in the budget stabilization fund may only be made at the express wishes of the City Commission per resolution. The purpose of this fund is to place monies away for emergency purposes. The amount shown in this fund will be part of General Fund Equity as of June 30, 2011 as per the Governmental Accounting Standards Board (GASB).



ADMINISTRATION



CAPITAL PLANNING FUND CURRENT YEAR APPROPRIATIONS

PC Replacements	BUDGET	5,000
Master Plan Update	BUDGET	25,000
Server Replacement	BUDGET	12,000

ADMINISTRATIVE - FINANCE - 2020-2021 INITIATIVES

A) MILLAGE / REVENUE

The City of Huntington Woods has used the entire amount of millage that was reissued as a result of the Headlee override vote of 2003. This is substantially sooner than we had originally anticipated. In order that the General Public understand the conundrum faced by the City based upon the State Tax Policies, the City convened an Ad Hoc Long-Range Budget Study Committee. This group was charged with reviewing the ways by which the City may be able to face the increasing cost of doing business under current State tax policies and determine whether service reductions or tax increases would be necessary to balance the budget in the future. This Committee issued its recommendations in fall of 2019. One significant recommendation that is being implemented in this budget is the creation of an Act 345 Pension Fund as a result of the March 2020 ballot initiative. This will free up \$800,000 per year in the General Fund to fund road projects and other liabilities.

The City will complete a comprehensive fee study this summer to study the true costs City programs and services to come up with appropriate charges and allocate the costs appropriately to different funds. Once this is completed we will update all of the different forms and applications with the new rates as well as improve the usability of the forms.

B.) MERS/OPEB/HEALTH CARE

In 2018-19 the City was required to show the results of the OPEB study on the face of the audit report for the first time. The updated actuary report gives the City data that suggests what the long-term cost will be in providing retiree health care. Unfortunately, the results show that we have substantial liability in the healthcare area. The City will continue to fund the OPEB post retirement fund both locally on a pay-as-you-go basis, and the MERS & RHCFV as we can. The budget calls for an amount equal to \$419,500 to be placed away for future liability costs. The City is funding MERS according to the latest actuarial data. The City will implement the full implementation as best we can. The goal is to continue to reduce our liability costs by making the highest payment into the system possible. The City has recently moved to a policy that all new hires will receive a 401A MERS DC benefit rather than a MERS Pension benefit which will eliminate accrued legacy costs in the future.

C.) COMMUNICATION - TRANSPARENCY

The City has made strides in its duty to have data and information available to its residents. This includes numerous types of communication through E-blast, the website, social media and its cable communication efforts. The City has also been able to re-broadcast programs and other meetings through streaming services available from third party vendors, allowing individuals to watch programs at their leisure on the web and cable TV. The Public Safety department has implemented an alert system called "NIXLE" that would enable residents to hear about warnings and other emergency related events quickly. Numerous newsletters and publications are being sent out to residents in water billing packets and we will continue to use electronic media where we can.

ADMINISTRATIVE - FINANCE - 2020-2021 INITIATIVES- CONT....

D) IT HARDWARE / NETWORK /SERVER / CABLE / PHONE

New servers are in place. The updated server will allow the flexibility to use virtual server technology to reduce the long-term cost of purchasing more server space should this need become available. In addition, the City has completed the implementation of Office 365 which is a Microsoft product that enables the City to use Cloud-based e-mail and to have an upgrade path for all workstations using the OFFICE© suite of products. The new recreation software has allowed users to go online in order to sign-up for class offerings. We are looking for increases in revenue in the Recreation Fund over time due to the ease of use. The new software is a substantial update to the operation of the Recreation Department. We recently added the ability to accept credit card payments in person at city hall. This is a convenience for residents and a requirement of the redevelopment ready community certification we are working toward.

The City phone system was updated to current technology using voice over internet (VOIP) allowing for recording of Public Safety phone calls and easier retrieval of messages from offsite. This provided both a cost savings in monthly charges and maintenance as well as improved functionality.

PLANNING & ZONING GOALS AND OBJECTIVES

The Planning Department handles the administrative duties of the Planning Commission, Zoning Board of Appeals, Construction and Property Maintenance Board of Appeals, Historic District Study Committee (when authorized by the City Commission), Historic District Commission and from time-to-time other groups such as the Parks and Recreation Advisory Board.

- The Planning Commission prepares, adopts and oversees the implementation of the City's Master Land Use Plan; recommends revisions to the zoning ordinance; reviews site plans and special land uses; and makes recommendations on other planning related issues. The Planning Commission is also responsible for assisting in the preparation of capital improvement initiatives.
- The Zoning Board of Appeals hears requests for variances from the zoning ordinance and other selected ordinances and interprets the language of the zoning ordinance.
- The Construction and Property Maintenance Board of Appeals hears appeals from State construction codes including the building code, residential code, rehabilitation code for existing buildings, and property maintenance code.
- The Historic District Study Committee conducts research on the history and architecture of the City's resources and makes recommendations regarding the creation and modification of historic districts. It prepares all necessary reports in accordance with Michigan historic district law.
- The Historic District Commission reviews changes to resources within the historic districts utilizing the U.S. Secretary of the Interior's Standards, the State law, and the Commission's own guidelines. It offers assistance to homeowners in finding contractors, provides information about preferred construction and preservation methods, and explains how to take advantage of State historic resources.
- The Planning/ Building Department is responsible for the administration and enforcement of the zoning ordinance and building codes. The department makes recommendations for updating the Master Plan; drafts changes to the zoning ordinance and other City ordinances; advises homeowners and contractors about zoning, building and historic district laws; maintains planning, building and historic district records; issues permits and licenses; and provides building and code inspection services. The budget currently includes contract costs for the planner, zoning administrator, contract building/electrical and mechanical inspectors, and a prorated share of the clerical staff.

PLANNING & ZONING GOALS AND OBJECTIVES CONT....

The goals and objectives for the Planning/ Building Department, together with the Boards and Commissions are as follows:

- To work at a transition plan for records maintenance in an electronic format, and work towards a more resident and user-friendly system of managing records.
- To work with SEMCOG, the Road Commission, and neighboring communities to co-ordinate projects, obtain grants and improve the physical environment of Huntington Woods and the region, including additional work with our City staff in addressing beautification of our parks and highways and bi-ways.
- Continue to work on the Senior Housing initiatives as part of the City Master-plan and the visioning sessions. The Senior Advisory Committee will work with our residents to educate our population on methods and resources that may be available to enable our senior population to remain in their homes. Further, the City will study the possibility of utilizing land in the City for developments that are conducive for senior housing.
- Work toward redevelopment ready city certification from MEDC. This will include an update of the master plan in this budget year.

ACCOUNT	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
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GENERAL FUND - 101

101 COMMISSION

702000	SALARIES	0	5	10	10	0.00%	-
802000	PROFESSIONAL SERVICES	7,540	2,500	2,500	2,500	0.00%	-
860000	CONFERENCES AND WORKSHOPS	5,148	5,000	9,000	9,000	0.00%	-
860001	MEMBERSHIPS & DUES		13,410	13,410	13,410	0.00%	-
956000	MISCELLANEOUS	969	1,000	1,000	1,000	0.00%	-
Total		13,657	21,915	25,920	25,920	0.00%	-

NOTE

Monies allocated to National League of Cities for travel based upon an approval by City Commission.

172 ADMINISTRATIVE

702000	SALARIES	257,255	260,000	291,970	286,330	-1.93%	(5,640)
706000	WAGES	85,224	75,000	58,770	68,620	16.76%	9,850
715000	SOCIAL SECURITY	26,770	26,830	26,830	27,150	1.19%	320
716000	HOSPITALIZATION/ OPTICAL	79,271	75,000	70,540	72,980	3.46%	2,440
718000	RETIREMENT	346,875	330,000	337,730	394,260	16.74%	56,530
719000	DENTAL	5,145	5,530	5,530	5,630	1.81%	100
724000	OTHER BENEFITS/OPEB	18,717	23,380	23,380	25,290	8.17%	1,910
727000	SUPPLIES GENERAL	9,383	10,500	10,500	10,500	0.00%	-
727001	SUPPLIES POSTAGE	16,782	19,500	19,500	19,500	0.00%	-
727002	SUPPLIES ELECTIONS	3,449	3,500	4,000	4,000	0.00%	-
802000	PROFESSIONAL SERVICES	36,369	70,000	73,030	60,000	-17.84%	(13,030)
802008	PROFESSIONAL SERVICES - AUDIT	22,000	22,080	25,000	23,000	-8.00%	(2,000)
802009	PROFESSIONAL SERVICES - INSPECTORS	57,840	60,000	58,000	60,000	3.45%	2,000
802010	PROFESSIONAL SERVICES - ATTORNEY	84,454	80,000	100,000	100,000	0.00%	-
802012	PROFESSIONAL SERVICES - ASSESSING	39,926	40,500	41,000	41,000	0.00%	-
853000	COMMUNICATIONS	2,797	2,500	3,020	3,000	-0.66%	(20)
860000	CONFERENCES AND WORKSHOPS	7,027	3,970	3,970	3,970	0.00%	-
860001	MEMBERSHIPS & DUES		1,920	1,920	1,920	0.00%	-
880000	COMMUNITY PROMOTIONS GENERAL	3,686	3,500	3,500	3,500	0.00%	-
880001	COMMUNITY PROMOTIONS - YOUTH ASSIST	4,600	6,100	6,100	6,100	0.00%	-
880002	COMMUNITY PROMOTIONS - CDBG	-	-	2,500	2,500	0.00%	-
900000	PRINTING AND PUBLICATIONS	3,004	3,500	4,500	4,000	-11.11%	(500)
900001	PRINTING AND PUBLICATIONS - NEWSLETTER	18,504	18,500	18,000	18,500	2.78%	500
920000	UTILITIES	18,829	16,000	14,500	16,000	10.34%	1,500
931000	MAINTENANCE- BUILDING		8,500	5,000	7,000	40.00%	2,000
934000	DATA PROCESSING	9,768	12,000	9,760	12,000	22.95%	2,240
942000	VEHICLE REIMBURSEMENT	5,100	5,100	5,100	5,100	0.00%	-
956000	MISCELLANEOUS	5,246	5,500	7,100	6,500	-8.45%	(600)
		1,168,021	1,188,910	1,230,750	1,288,350	4.68%	57,600

NOTE

Salaries increased 2.5% on a budgetary basis over all funds (please refer to personnel data in the Financial Tab)
No additional workforce changes are anticipated in 2020-21 in City Hall .

CITY COMMISSION - 101

702.000	SALARIES		10
	Salaries for Commissioners		
802.000	PROFESSIONAL SERVICES		2,500
860.000	CONFERENCES AND WORKSHOPS		9,000
	Michigan Municipal League Workshops		
	Overnight travel allowed with Commission approval		
	City Commission travel/other - per policy		
860.001	MEMBERSHIP & DUES		13,410
	See memberships page for more details.		
956.000	MISCELLANEOUS		1,000
	Promotional activity	650	
	Name-tags, misc. expenses, other	350	
	CATEGORY TOTAL		25,920

GENERAL ADMINISTRATION - 172

702.000	SALARIES Salaries for the following full-time positions as indicated in the personnel section of the budget: All full-time wages budgeted at MML study maximum per position classification, including the City Manager, Finance Officer, Deputy Finance Officer, City Clerk, and Deputy City Clerk.	286,330
706.000	WAGES Wages for a full time City code enforcement and other part time positions as needed Including all election workers, temporary help, and cable TV assistants.	68,620
715-724	ALL EMPLOYEE BENEFITS Proportion of benefits that are due the administrative department. Continued increase for MERS distribution.	525,310
727.000	SUPPLIES - GENERAL General office supplies for all city hall departments (does not include - postage, data processing supplies, election supplies)	10,500
727.001	SUPPLIES - POSTAGE Postage for all administrative functions including flyers, communications, general office mail and newsletter publications. Tax bill mailings are contracted to Oakland County Mailing Services.	19,500

GENERAL ADMINISTRATION - 172 CONT....

727.002	SUPPLIES - ELECTIONS All supplies and professional services related to election administration (including absentee forms, precinct kits, envelopes, misc expenses)	4,000
802.000	PROFESSIONAL SERVICES Engineering services not associated with Major and Local Street programs. Review of Zoning Ordinances and special meeting costs. Planning consultant, and other contractual services.	60,000
802.008	PROFESSIONAL SERVICES - AUDIT Audit and other accounting related consultant service expenses.	23,000
802.009	PROFESSIONAL SERVICES - BUILDING INSPECTORS All expenses related to the contract service requirements of the building department and inspection services on a contractual basis.	60,000
802.010	PROFESSIONAL SERVICE - ATTORNEY Services for legal counsel, prosecuting attorney, and labor attorney. 50% of the cost of Legal services (less prosecuting attorney) are charged to the water fund. (See financial/personnel tab)	100,000

GENERAL ADMINISTRATION - 172 CONT....

802.012	PROFESSIONAL SERVICE - O.C. ASSESSING		41,000
	Assessment valuation forms, notices	1,000	
	Equalization services	38,100	
	Board of Review stipend	1,900	
853.000	COMMUNICATIONS		3,000
	Phone service and maintenance costs.		
860.000	CONFERENCES/WORKSHOPS/TRAINING		3,970
	(see membership and dues index in the financial section of the budget)		
860.001	MEMBERSHIPS & DUES		1,920
	(see membership and dues index in the financial section of the budget)		
880.000	COMMUNITY PROMOTIONS – GENERAL		3,500
	Includes but not limited to hosted meeting costs, various plaques awards and certificates, volunteer items, promotional publications, Chamber of Commerce activities, employee recognition, other events as desired by the Commission, etc.		
880.001	COMMUNITY PROMOTIONS - YOUTH ASSISTANCE		6,100
	Youth Assistance	2,600	
	Common Ground	800	
	Operation Graduation	200	
	Tri-Community Coalition	1,500	
	Haven	1,000	

GENERAL ADMINISTRATION - 172 CONT....

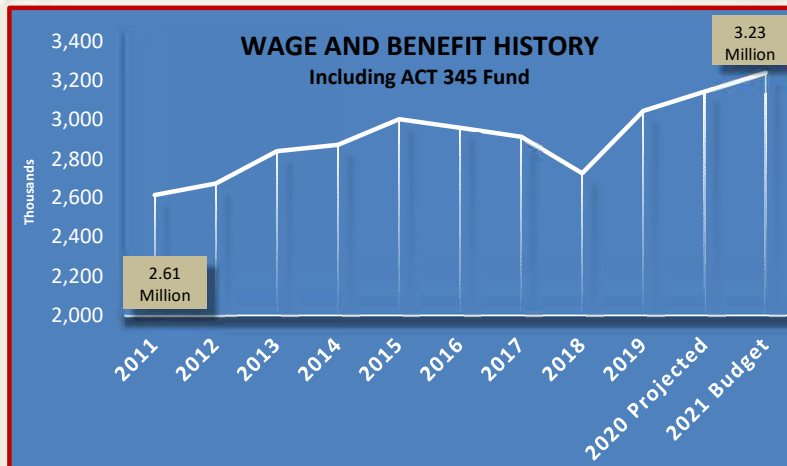
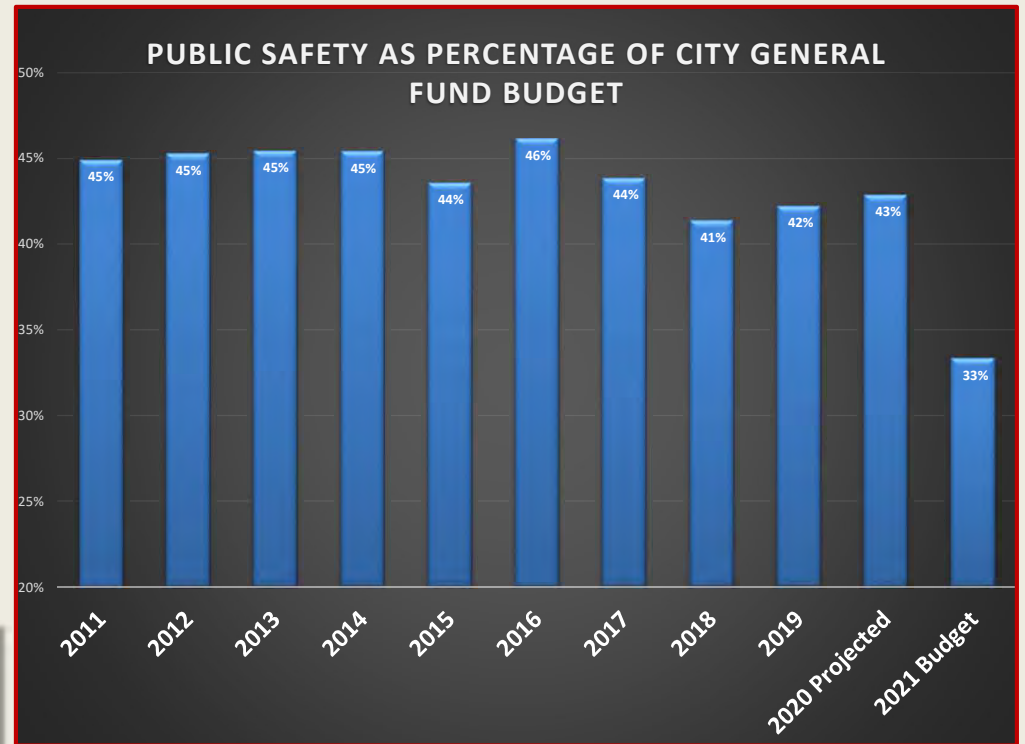
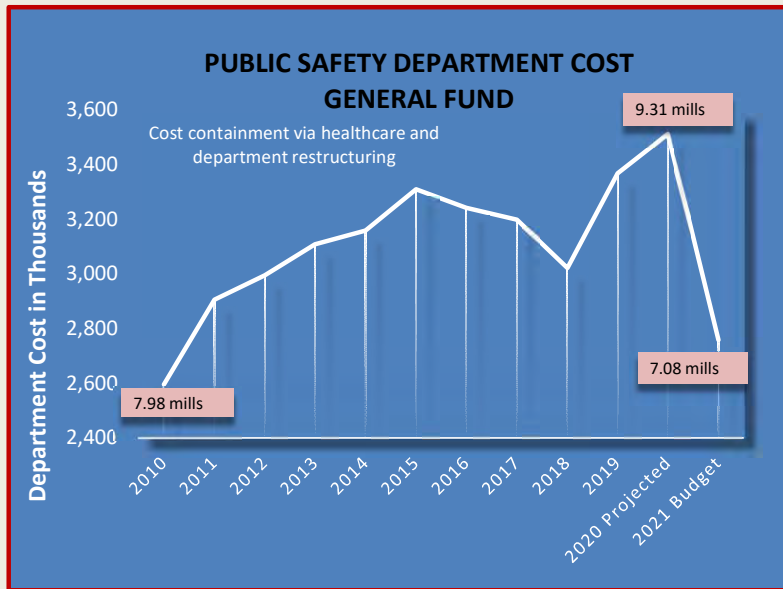
880.002	COMMUNITY PROMOTIONS - CDBG Expenses related to the administration of block grant funding through Oakland County Development Division. Offset account in General Fund revenue.	2,500
900.000	PRINTING AND PUBLICATION – GENERAL Printing and publication of budget, informational flyers, brochures, printing related to inter-office operations, building permit and other forms as required. Publication of all legal notices for bidding, employment, planning, zoning and other ordinance/statutory notice requirements.	4,000
900.001	PRINTING AND PUBLICATIONS - NEWSLETTER Costs associated with newsletter publication.	18,500
920.000	UTILITIES Utility costs associated with providing utility service to City Hall under the MMRMA Summit Energy aggregation program. (does not include phone or other communication services, or street lighting)	16,000
931.000	MAINTENANCE- BUILDING New account to track charges for City Hall maintenance	7,000
934.000	MAINTENANCE - OFFICE/COMPUTERS Toners, consumables Network Consultant Server maintenance Software registration	12,000

GENERAL ADMINISTRATION - 172 CONT....

942.000	VEHICLE REIMBURSEMENT	5,100
	Reimbursement of auto use as provided by contract.	
956.000	MISCELLANEOUS	6,500
	Other expenses not budgeted elsewhere	
	CATEGORY TOTAL	<u><u>1,288,350</u></u>



PUBLIC SAFETY



CAPITAL PLANNING FUND CURRENT YEAR APPROPRIATION

PC Replacements

BUDGET

3,000

PUBLIC SAFETY GOALS AND OBJECTIVES 2020-21

The Department of Public Safety strives to provide the highest level of professional police, fire and emergency medical services. In pursuit of that goal, the Department constantly evaluates performance and searches for new and innovative ways to improve the delivery of services. The Department is accountable to citizens of our community and strives to perform in a manner that is honest, ethical and free from bias.

Continuing Objectives:

- A commitment to excellence in our every-day service.
- A commitment to provide services using sound financial management.
- A commitment to a strong risk management program aimed at (1) reducing incidents that result in property damage or personal injury, (2) making the job and workplace safe for our employees, and (3) putting us in a strong, defensible position when problems occur.
- A commitment to maintaining and improving our building and equipment.
- A commitment to maintaining, improving and maximizing the use of our Volunteer Fire Company.
- A commitment to continued collaboration with other city departments and community organizations for the betterment of the community.
- A commitment to pursuit of improved collaboration with surrounding departments and mutual aid organizations.

Accreditation and assessment:

On July 25, 2019, the department received our fourth certificate of national accreditation from the Commission on Accreditation for Law Enforcement Agencies (CALEA). CALEA is an organization formed in 1979 by (1) International Association of Chiefs of Police, (2) National Organization of Black Police Executives, (3) National Sheriffs' Association, and (4) Police Executive Research Forum. The Commission provides law enforcement agencies an opportunity to voluntarily demonstrate conformance with an established set of over 300 professional standards. Those standards are designed to (1) improve law enforcement agency capabilities to prevent and control crime, (2) improve overall agency effectiveness and efficiency, (3) improve cooperation with other law enforcement agencies and members of the criminal justice community, (4) improve community confidence in the practices of the agency, and (5) reduce liability risks through identification and implementation of nationally accepted best practices in the field of law enforcement. Upon receipt of this

PUBLIC SAFETY GOALS AND OBJECTIVES 2020-21 Cont.....

prestigious award, the department became the seventh fully accredited police agency in the State of Michigan and one among 620 agencies nationwide.

Members of CALEA's assessment staff visited our department and conducted a five day, on - sight audit/assessment of all department operations. The assessment team found us in compliance with over 400 best practice standards as determined by the international organization. We received our fourth re-accreditation award this year at the organization's national conference in Grand Rapids, Michigan.

ACCOUNT	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
301 PUBLIC SAFETY							
702000	SALARIES	1,738,815	1,492,980	1,492,980	1,491,970	-0.07%	(1,010)
702001	OVERTIME		240,000	220,000	230,000	4.55%	10,000
710000	WAGES - CROSSING GUARDS	17,981	18,000	17,500	18,200	4.00%	700
712000	WAGES - VOL FIRE	4,110	3,000	5,000	5,000	0.00%	-
715000	SOCIAL SECURITY	36,935	36,000	34,780	36,200	4.08%	1,420
716000	HOSPITALIZATION/ OPTICAL	337,567	315,000	304,780	318,210	4.41%	13,430
718000	RETIREMENT	787,277	883,150	883,150	73,550	-91.67%	(809,600)
719000	DENTAL	23,467	23,970	23,970	25,690	7.18%	1,720
724000	OTHER BENEFITS/OPEB	97,452	130,000	137,010	145,720	6.36%	8,710
727000	SUPPLIES - OFFICE	3,772	2,500	4,500	4,500	0.00%	-
744000	UNIFORMS	30,404	28,000	28,000	30,000	7.14%	2,000
751000	SUPPLIES - GAS AND OIL	25,391	20,500	20,500	20,500	0.00%	-
756000	SUPPLIES - OPERATING	26,599	24,000	24,000	24,000	0.00%	-
802000	PROFESSIONAL SERVICES	114,520	110,000	110,000	160,000	45.45%	50,000
802014	PROFESSIONAL SERVICES- INFORMANTS		-	500	500	0.00%	-
853000	COMMUNICATIONS	17,064	25,000	28,020	28,020	0.00%	-
860000	CONFERENCES AND WORKSHOPS	2,147	1,000	1,000	1,000	0.00%	-
860001	MEMBERSHIPS & DUES		4,060	4,060	4,060	0.00%	-
920000	UTILITIES	16,866	10,000	13,500	13,500	0.00%	-
931000	BUILDING- MAINTENANCE		35,000	10,000	12,500	25.00%	2,500
934000	DATA PROCESSING	8,602	10,500	9,760	10,530	7.89%	770
940000	EQUIPMENT RENTAL	62,400	80,000	80,000	80,000	0.00%	-
942000	VEHICLE REIMBURSEMENT	4,380	4,380	4,380	4,380	0.00%	-
956000	MISCELLANEOUS	1,944	2,000	2,000	2,000	0.00%	-
956001	EDUCATION / TRAINING COSTS	9,606	12,000	18,000	18,000	0.00%	-
Total		3,367,299	3,511,040	3,477,390	2,758,030	-20.69%	(719,360)

NOTE

New account added to track overtime separate from salaries.

Projected increase in professional services for Berkley service contract

MERS required contributions moved to ACT 345 fund this year.

PUBLIC SAFETY - 301

702.000	SALARIES Wages (based upon 9 PSO's, 3 Sergeants and 4 Lieutenants) longevity, holiday pay, briefing pay, sick pay. One additional Sergeant and one fewer Lieutenant due to retirement. Inclusive of contractual pay changes.	1,491,970
702.001	OVERTIME Account to better track overtime outside of salaries account	230,000
710.000	WAGES - CROSSING GUARDS Scotia/Nadine (2) Scotia/Lincoln (1) Coolidge/Lincoln (1) Coolidge/11 Mile (1/3) - shared with Berkley & Oak Park No additional personnel expenses anticipated.	18,200
712.000	WAGES - VOLUNTEER FIRE Compensation of paid on-call firefighters used to supplement sworn officers and volunteers. Compensation is paid for all firefighting training and special assignment hours.	5,000
715 -724.	BENEFITS The amount shown represents the actual cost of all full and part time benefits including vacation sick, OPEB, and DC contributions for non-officer employees. MERS costs moved to Act 345 Fund this year.	599,370
727.000	SUPPLIES - OFFICE Office supplies, dog licensing, garage sale materials, misc.	4,500
744.000	UNIFORMS Contractual allotments for cleaning and replacement of uniforms. Also Cover the Chief, reserve police, and original issue for new hires.	30,000

PUBLIC SAFETY - 301 CONT....

751.000	SUPPLIES - GAS & OIL Current budget based upon relatively stable gasoline prices for 2020-21	20,500
756.000	SUPPLIES - OPERATING All operating supplies as required to maintain departmental operations. Updating of equipment and increased costs for some supplies.	24,000
802.000	PROFESSIONAL SERVICES Includes costs of Berkley dispatch, jail and firearms range, animal control, medical/psychological examinations, publications, promotional processes, employee recruiting and hiring, annual equipment and apparatus certifications, OSHA testing, and other services as needed.	160,000
802.014	PROFESSIONAL SERVICES- INFORMANTS	500
853.000	COMMUNICATIONS - TELEPHONE / RADIOS Costs associated with normal telephone service, CLEMIS lines, radio maintenance, fire records system management and automated fingerprinting system, and other costs unique to the Public Safety function.	28,020
860.000	CONFERENCES & WORKSHOPS International Association of Chiefs of Police Conference (one attendee). CALEA ongoing costs. Miscellaneous travel costs associated with conferences, training, meetings, etc.	1,000

PUBLIC SAFETY - 301 CONT....

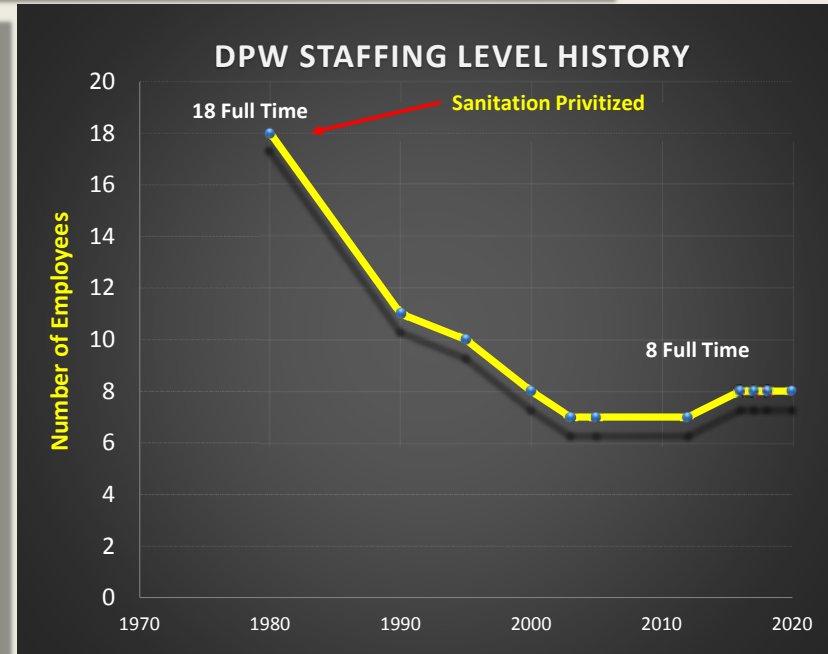
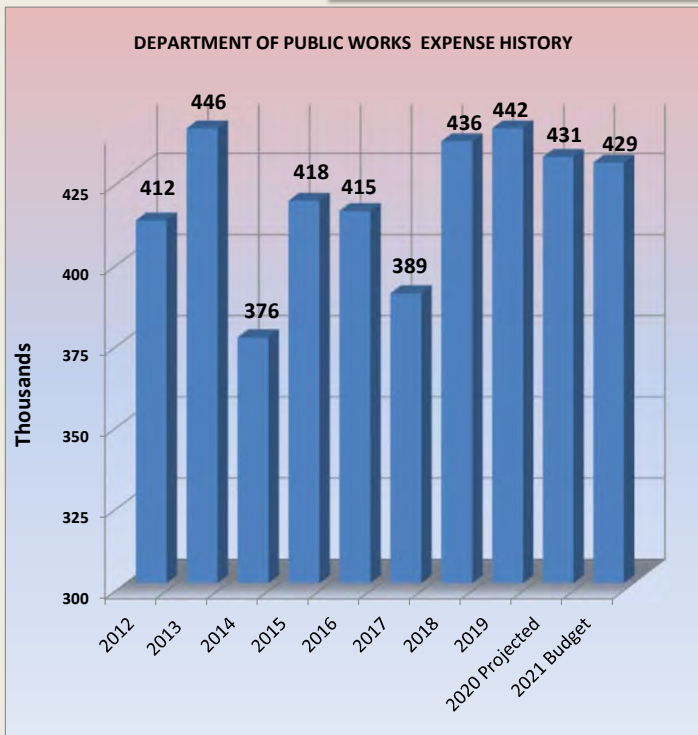
860.001	MEMBERSHIPS & DUES (see membership and dues index in the financial section of the budget)	4,060
920.000	UTILITIES Natural Gas and DTE Costs. City will continue to aggressively look at re-lamping building interiors with cost effective LED lights where possible.	13,500
931.000	BUILDING- MAINTENANCE Building maintenance & cleaning.	12,500
934.000	MAINTENANCE - DATA PROCESSING	10,530
940.000	RENTAL EQUIPMENT Fire truck, and vehicle depreciation costs to Equipment Fund Increases here due to the overall cost of new vehicles SUV's over standard vehicles and fire tuck replacement costs	80,000
942.000	VEHICLE STIPEND - CONTRACTUAL	4,380
956.000	MISCELLANEOUS	2,000
956.001	EDUCATION AND TRAINING Tuition, fees and materials associated with department training	18,000
CATEGORY TOTAL		2,758,030



DPW

DPW STATISTICS - FACTS

Linear feet of watermain = 130,680, Number of homes served 2,415
 Fire hydrants = 269
 Miles of Roads - Major Roads = 9.65/ Local Roads = 15.10



CAPITAL PLANNING FUND CURRENT YEAR APPROPRIATIONS

Roof Replacement (per inspection report)	BUDGET	65,000
Streetlight LED Conversion	BUDGET	65,000
PC Replacements	BUDGET	1,000

GOALS AND OBJECTIVES – 2020-2021

DEPARTMENT OF PUBLIC WORKS (DPW)

The Department of Public Works is responsible for the care and maintenance of city owned infrastructure and common areas. In this capacity, DPW partners with all city departments to provide a safe and pleasant environment for residents and employees.

Internally, it has cross-functional relationships with Parks, Public Safety, City Hall and citizen groups to 1) assist residents; 2) keep public spaces safe, attractive, and functional; 3) collect revenue appropriately (i.e. water bills, bond forfeitures).

Externally, DPW must work with and oversee a wide variety of contractors, utilities, multi-city consortia, and government agencies to ensure compliance with municipal, state, and federal regulations and standards.

Its primary areas of responsibility are water/sewer systems, roads, trees, environmental services, rights-of-way, and the municipal vehicle/machinery fleet. DPW must fulfill its obligations with quality, economy, and ecological sustainability as guiding principles.

ROADS/RIGHTS OF WAY

Maintain 51 lane-miles of public roadway. Support and oversee new road construction, including water and sewer infrastructure, and contiguous private and public spaces impacted by construction. Maintain newest roads with Reclamite each year to extend lifespan. Repair older roads with hot asphalt (in warm weather) and cold patch, along with crack sealing technology. Plow, salt, and clean major and minor roads. Support implementation of sidewalk replacement programs. Oversee contractors and handle resident concerns. Replace or repair road signs that are failing.

WATER AND SEWER

Maintain and repair approximately 26 linear miles of water mains, 270 hydrants, 260 water main valves, catch basins, and over 50 miles of sewer lines. Manually perform over 9,600 water meter readings annually. Meet with residents to verify meter readings and troubleshoot usage concerns. Replace meters as needed. Comply with DEQ regulations on water testing, cross-connections, and lead service line reporting.

DPW, GOALS AND OBJECTIVES – 2020-2021, CONT....

TREES AND PUBLIC SPACES

Remove diseased and/or dangerous trees. Restore easements with in-house workforce. Trim up trees in easements and parks to ensure safe vehicle and pedestrian travel.

Research appropriate species for healthy diversity and disease resistance appropriate for street trees, and replace trees removed in 2019-20. Monitor susceptible species and spot treat for diseases and pests (gypsy moth, Dutch Elm Disease, Oak Wilt Virus). Follow MSUE guidelines for treating diseases and destruction of diseased wood, and work with utilities in their trimming programs.

SANITATION AND SUSTAINABILITY

Increase recycling percentage by 2% over 2019, including scrap metal tonnage and yard waste. Promote increased composting of food scraps through yard waste pickup to lessen impact on landfill. Decrease mixed solid waste (MSW) tonnage by 2% compared to 2019. Hold biannual recycling events within the city to increase recycling.

Continue to improve trash hauler's performance, with respect to complete and on-time pickup.

Seek partnerships with urban tree alliances to use cut trees in a more sustainable way with zero net impact on budget.

Support installation of rain gardens in park projects, to reduce the burden on storm drain capacity. Promote residential rain barrel use, to decrease residential water use and keep water from storm drains.

ACCOUNT	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
441 DEPARTMENT OF PUBLIC WORKS							
706000	WAGES - HOURLY	165,215	163,000	163,220	154,830	-5.14%	(8,390)
715000	SOCIAL SECURITY	12,945	13,200	10,680	11,270	5.52%	590
716000	HOSPITALIZATION/ OPTICAL	43,845	43,000	32,020	32,390	1.16%	370
718000	RETIREMENT	55,728	58,150	58,150	62,790	7.98%	4,640
719000	DENTAL	2,818	2,590	2,590	2,720	5.02%	130
724000	BENEFITS	13,925	17,580	17,580	18,210	3.58%	630
727000	SUPPLIES - OFFICE	1,568	1,500	1,000	1,500	50.00%	500
744000	UNIFORM PURCHASE	4,589	4,600	4,600	4,600	0.00%	-
751000	SUPPLIES - GAS AND OIL	20,630	10,000	16,330	16,330	0.00%	-
756000	SUPPLIES - OPERATING	9,689	14,000	8,500	10,000	17.65%	1,500
776000	SUPPLIES - COMMON GROUNDS MAINT	1,591	1,500	3,000	3,000	0.00%	-
853000	COMMUNICATIONS	1,682	1,200	1,900	1,900	0.00%	-
860000	CONFERENCES AND WORKSHOPS	990	1,500	2,300	2,300	0.00%	-
860001	MEMBERSHIPS & DUES		450	450	450		
920000	UTILITIES	8,376	5,000	4,500	5,000	11.11%	500
926000	UTILITIES - STREET LIGHTING	62,935	72,000	81,000	77,000	-4.94%	(4,000)
931000	MAINTENANCE - BUILDING	27,307	12,000	15,000	15,000	0.00%	-
934000	MAINTENANCE - DATA PROCESSING	4,002	5,000	4,560	5,200	14.04%	640
940000	RENTAL - EQUIPMENT	0	1,000	1,000	1,000	0.00%	-
942000	VEHICLE REIMBURSEMENT	3,078	3,000	3,000	3,000	0.00%	-
956000	MISCELLANEOUS	896	900	950	950	0.00%	-
Total		441,809	431,170	432,330	429,440	-0.67%	(2,890)

DPW – 441

706.000	WAGES- HOURLY Includes partial or full wages for the following employees: Maintenance I & II; Mechanic I & II; Crew Leader; Laborer; Equipment I & II; Water Maintenance I & II; Custodial (building maintenance).	154,830
715.724	BENEFITS	127,380
727.000	SUPPLIES- OFFICE	1,500
744.000	UNIFORM PURCHASE Stipend provided each DPW employee for required clothing. Also Includes items purchased by the department for use on the job including, but not limited to, T-shirts and work gloves for seasonal workers and safety equipment.	4,600
751.000	SUPPLIES- GAS & OIL Includes such items as no-lead gasoline, diesel fuel, grease, hydraulic oil, anti-freeze, and washer fluid. Fuel costs are stable and are reflected in the sanitation and water department budgets.	16,330
756.000	SUPPLIES- OPERATING Items used to maintain all city facilities except the Recreation building, including, but not limited to garage supplies, chemicals, de-greasers, welding supplies, medical supplies, light bulbs, paper towels, and soap.	10,000

DPW -441 CONT....

776.000	SUPPLIES- COMMON GROUNDS MAINTENANCE Maintenance on common ground areas such as LaSalle Blvd. including the fountain area, the library grounds and city hall. Includes some monies for the adopt-a-garden coordinator, program and planting expenses.	3,000
853.000	COMMUNICATIONS- TELEPHONE	1,900
860.000	CONFERENCES AND WORKSHOPS Local meetings and workshops only, meals, transportation per diem based upon formula for travel as per policy. American public Works Association (APWA) funded.	2,300
860.001	MEMBERSHIPS & DUES	450
920.000	PUBLIC UTILITIES	5,000
926.000	UTILITIES- STREET LIGHTING Street lighting costs per fixture from DTE	77,000
931.000	MAINTENANCE- BUILDING Maintenance costs for DPW buildings and yard.	15,000
934.000	MAINTENANCE- DATA PROCESSING A portion of all expenses related to data processing including server maintenance; server hardware; software and hardware maintenance; contracts for server and computer main frame.	5,200
940.000	RENTAL- EQUIPMENT Rental of building equipment in an emergency	1,000

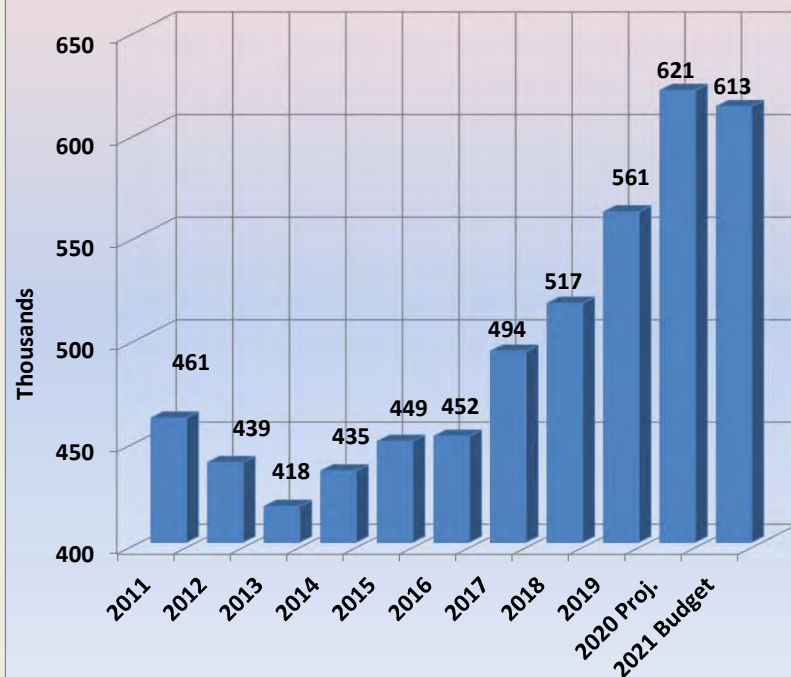
DPW -441 CONT....

942.000	VEHICLE REIMBURSEMENT Contractual reimbursement in lieu of DPW vehicle for Supervisor	3,000
956.000	MISCELLANEOUS other miscellaneous items.	950
CATEGORY TOTAL		429,440

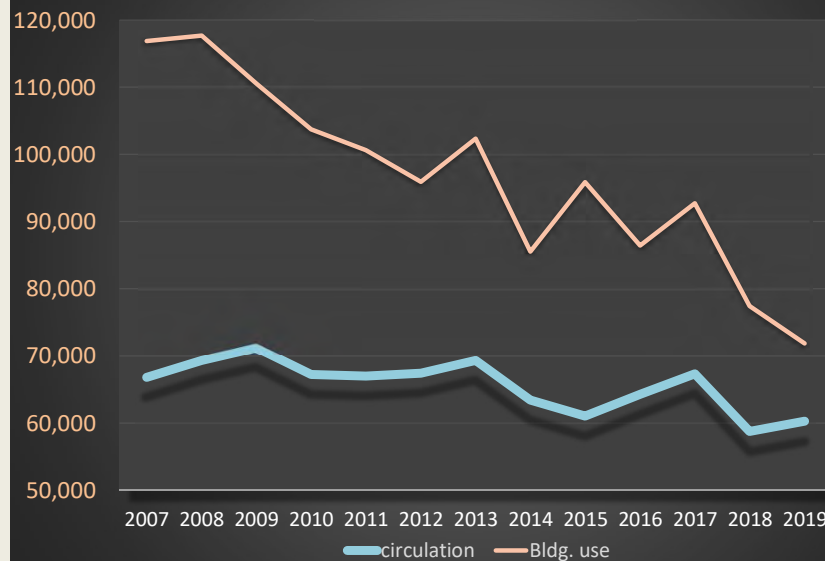


LIBRARY

LIBRARY AND CULTURAL CENTER - EXPENSE HISTORY



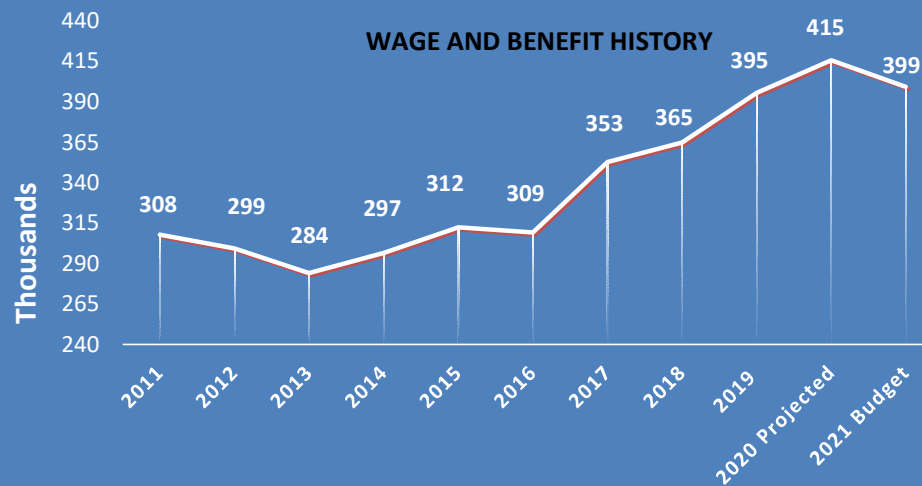
LIBRARY USAGE



CAPITAL PLANNING FUND CURRENT YEAR APPROPRIATIONS

Technology Improvements	BUDGET	5,000
HVAC Replacement Rear North	BUDGET	45,000

WAGE AND BENEFIT HISTORY



LIBRARY GOALS 2020-21

LIBRARY GOALS

Children are our number one priority. They begin their visits with programming as early as six months and develop a love for books and libraries, becoming lifelong learners. We encourage their participation in our many activities and provide quality materials for their enjoyment throughout their educational years. We have updated the Children's Area of the Library. The children's section upgrades focus on making the most of our small footprint. The changes seek to create more defined spaces so that all users feel comfortable and welcome. The family reading room (formerly the magazine room) houses early literacy support items. The main section has been rearranged to allow for increased supervision of all places within the section and create spaces that encourage elementary aged children to make better use to continue to provide widespread public access to knowledge. We have not forgotten about high school students. During finals week, we keep the library open until 11:00 PM to accommodate the students who are looking for a quiet place to study close to home. Also, we renovated the teen area of the library. Thanks to suggestions by the teen users, we have added lounge chairs, charging stations, new high-top café tables, chairs and two new laptops just for teens.

To keep up with technology, the Library Network cooperative, which Huntington Woods is a member, purchased a new circulation system, CARL. This system by the Library Corporation (TLC) was chosen for a few reasons: intuitive public interface, better online catalog search results, future development plans, more compatible corporate culture and cost savings. Our residents are encouraged to utilize our expansive integrated library system to its fullest, benefitting our patrons by continuing to expand resources. This includes immediate access to library collections throughout the region and the ability to place holds from off site as well as within the Library. This is also enhanced by Huntington Woods Library participation in Mel Cat which allows patrons to search for books and other materials throughout Michigan and have the items delivered to our library.

Online access to library services continues to grow and the Huntington Woods Library provides the latest in technology trends: wireless, books and movies, books on CD, eBook resources, Mango Languages, RB Digital (for magazines) and Consumer Reports online etc. to better serve our sophisticated and technologically savvy communities. In addition, the library has added more public internet stations and an internet reservation system to eliminate computer wait time for our patrons. We are also adding more OPAC's, (Online Public Access Catalogs) in the library. Patrons are now able to check out their own materials by using our new self-check machine, with monies allocated by the HW Men's Club. Huntington Woods Library cardholders can stream videos, music and audiobooks, and read eBooks - all for free. The library subscribes to Hoopla Digital and Overdrive and these Netflix-like services are free to library patrons. Rather than just streaming movies and shows, they also include more than 500,000 eBooks, audiobooks, music and more. Unlimited access is 24/7. The library has also added Freegal, a source for free music. The library has updated their website to make it easier for the public to use.

LIBRARY GOALS 2020-21 CONT....

The Woods Gallery provides fine art works of local area artists and serves as an educational art center. The Woods Gallery showcases a wide range of artists from the Detroit metropolitan area. We present not only established artists but feature many up-and-coming artists as well. Unique and creative art from a different artist or group is available for viewing and purchase approximately every eight weeks. Join us for our Meet the Artist receptions where you can learn about the inspiration behind the artwork.

With the flood of August 2014, we have remodeled the lower level to create a more welcoming environment. We have also renovated the main level of the library. We have expanded the reading area and all our magazine titles are on display. We have purchased new computer work areas, chairs and a digital editing station. We encourage the public to come and see the improvements.

The Huntington Woods Library helps to promote Michigan's cultural institutions and State Parks with the Michigan Activity Pass. Discover hundreds of Michigan's cultural destinations and natural attractions with your library card. You can "check out" FREE or discounted admission passes (or other exclusive offers) to hundreds of Michigan state parks, campgrounds, museums, trails, arts & cultural destinations, and more.

ACCOUNT	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
790 LIBRARY							
702000	SALARIES	114,592	118,000	121,140	123,570	2.01%	2,430
706000	WAGES - PART TIME	149,014	155,580	155,580	156,090	0.33%	510
715000	SOCIAL SECURITY	20,273	21,170	21,170	21,390	1.04%	220
716000	HOSPITALIZATION/ OPTICAL	25,833	26,450	26,450	27,550	4.16%	1,100
718000	RETIREMENT	73,339	81,870	81,870	56,980	-30.40%	(24,890)
719000	DENTAL	2,063	2,060	2,060	2,060	0.00%	-
724000	BENEFITS	10,124	10,300	11,300	11,420	1.06%	120
727000	SUPPLIES - OFFICE	1,964	2,500	3,500	3,500	0.00%	-
756000	SUPPLIES - OPERATING	7,327	7,000	7,500	7,500	0.00%	-
802000	PROFESSIONAL SERVICES	45,902	50,000	50,000	50,000	0.00%	-
802015	PROFESSIONAL SERVICES- PROGRAMMING	22,118	18,000		20,000	100.00%	20,000
853000	COMMUNICATIONS- TELEPHONE	2,865	2,500	3,020	2,900	-3.97%	(120)
860000	CONFERENCES AND WORKSHOP	281	350	850	850	0.00%	-
860001	MEMBERSHIPS & DUES		230	230	230	0.00%	-
880000	COMMUNITY PROMOTION	1,045	1,500	1,500	1,500	0.00%	-
920000	UTILITIES	12,355	15,600	18,600	18,600	0.00%	-
931000	MAINTENANCE- BUILDING		35,000	20,000	35,000	75.00%	15,000
934000	DATA PROCESSING	6,783	7,000	6,510	7,100	9.06%	590
956000	MISCELLANEOUS	1,756	1,500	3,000	2,500	-16.67%	(500)
978000	BOOKS	29,294	28,000	28,000	28,000	0.00%	-
978002	PERIODICALS	7,180	15,000	15,000	15,000	0.00%	-
978003	DVD's/ONLINE DATABASES/DISCS	27,359	21,000	21,000	21,000	0.00%	-
Total		561,467	620,610	598,280	612,740	2.42%	14,460

NOTE

Budget assumes no change in staffing levels and service. New programming account added. Offset by donation account added.

LIBRARY – 790

702.000	WAGES- SALARIED All full-time wages budgeted at MML study maximum per position Classification. Library Director, Technical Services Coordinator	123,570
706.000	WAGES- HOURLY All full-time wages budgeted at MML study maximum per position Classification. (4) Librarians- Part time (0) Intern Summer (5) Clerks- Part time (1) Gallery Coordinator- Part time (4) Pages- Part time (1) Communication IT Support	156,090
715-724.000	BENEFITS All employee benefits	119,400
727.000	SUPPLIES- OFFICE	3,500
756.000	SUPPLIES- OPERATING Includes but not limited to such items as bar-code labels, patron/ books, library cards (plastic imprinted), book jackets (plastic) and printing/ graphics	7,500
802.000	PROFESSIONAL SERVICES Includes but not limited to TLN quarterly payments, modem costs online charges, CD Rom fees, phone designated line, fees for acquisitions & services, internet costs, data mailers. Most online book and periodical purchases	50,000
802.015	PROFESSIONAL SERVICES- PROGRAMMING Program costs offset by donations.	20,000
853.000	COMMUNICATIONS- TELEPHONE Internet connection and other phone use.	2,900

LIBRARY-790 CONT....

860.000	CONFERENCES & WORKSHOPS Car mileage, conferences/ workshops ALA, TLN, MLA out of state travel upon approval by City Manager	850
860.001	MEMBERSHIPS & DUES (see membership and dues index in the financial section of the budget)	230
880.000	COMMUNITY PROMOTION Monies allocated to the promotion of the Cultural Center and Art Gallery	1,500
920.000	UTILITIES	18,600
931.000	MAINTENANCE- BUILDING Building cleaning and maintenance costs.	35,000
934.000	MAINTENANCE- DATA PROCESSING Cost of service contract with copier and maintenance of color copy machine for use by the public and staff.	7,100
956.000	MISCELLANEOUS Includes but not limited to such items as decorations, refreshments, youth programming, etc.	2,500
978.000	BOOKS Purchases of reference materials and books through TLN and others. A lesser dependence on hardcover books. The 2020-21 budget for physical books will be kept substantially at current levels	28,000
978.002	PERIODICALS Continued expansion and review of our large current collection. A large portion of the expense is through our affiliation with TLN	15,000

LIBRARY-790 CONT....

978.003	DVD'S/ ONLINE DATABASE/ DISCS	21,000
	Includes both music and computer software. Expansion of books-on-tape, books on CD and DVD collections to meet the stated needs of our patrons	
	CATEGORY TOTAL	612,740

ACCOUNT	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
954 INSURANCE							
911000	GENERAL LIABILITY	172,694	177,500	179,600	188,580	5.00%	8,980
914000	EXCESS OF DEDUCTIBLE	53,712	8,230	1,000	1,000	0.00%	-
	Total	226,406	185,730	180,600	189,580	4.97%	8,980
958 TRANSFERS							
965000	TRANSFER - MAJOR STREET	-	-	-	-	0.00%	-
965001	TRANSFER - LOCAL STREET	150,000	150,000	150,000	50,000	-66.67%	(100,000)
965208	TRANSFER - RECREATION FUND	950,000	975,000	975,000	915,000	-6.15%	(60,000)
965257	TRANSFER - BUDGET STABILIZATION FUND	50,000	50,000	50,000	50,000	0.00%	-
965309	TRANSFER- 2020 ROAD DEBT SERVICE				331,000	100.00%	331,000
965494	TRANSFER - 2020 ROAD IMPROVEMENT FUND				400,000	100.00%	400,000
965592	TRANSFER - WATER FUND	-	-	-	-	0.00%	-
965661	TRANSFER - EQUIPMENT FUND	200,000	250,000	250,000	200,000	-20.00%	(50,000)
965734	TRANSFER - CURRENT RETIREE HEALTH	444,670	406,960	406,960	367,960	-9.58%	(39,000)
965735	TRANSFER - OPEB LIABILITY	-	-		250,000	100.00%	250,000
965970	TRANSFER - CAPITAL FACILITIES	400,000	400,000	400,000	400,000	0.00%	-
	Total	2,194,670	2,231,960	2,231,960	2,963,960	32.80%	732,000
NOTE Additional \$250,000 transfer toward OPEB liability							

INSURANCE LIABILITY - 954

911.000	GENERAL LIABILITY- INSURANCE PREMIUM Expenditure for insurance policies including personal bonds, general liability, auto, comprehensive, and umbrella coverages, through Michigan Municipal Risk Management Authority.	188,580
914.000	LIABILITY - EXCESS OF DEDUCTIBLE /OTHER Additional cost to General Fund of claims and charges below deductible limits as set by MMRMA. We have had very few expenditures over and above insurance limits.	1,000
CATEGORY TOTAL		<u><u>189,580</u></u>

TRANSFERS - 958

965.001	TRANSFER - LOCAL STREET Transfer to local street fund to assist in operation of local street system, and to augment Act 51 Road funding.	50,000
965.208	TRANSFER - RECREATION FACILITIES FUND Transfer to recreation fund for operation over and above the millage levy and program revenue. This General Fund stipend is for additional recreation department costs over and above monies collected by program revenue.	915,000
965.257	TRANSFER - BUDGET STABILIZATION FUND As per P.A. 30 of 1978, A municipal corporation may at its discretion place monies aside for the sole purpose of budget stabilization. Monies placed in this account can only be used as per a resolution from the governing body.	50,000
965.309	TRANSFER – 2020 ROAD DEBT SERVICE Transfer for debt payment on road bonds sold in 2020 from Budget Committee plan.	331,000
965.493	TRANSFER – 2020 ROAD IMPROVEMENT FUND Transfer to new road maintenance fund per Budget Committee road plan.	400,000
965.661	TRANSFER - EQUIPMENT FUND Additional G.F. stipend for purchasing equipment not covered by rental fees collected via state standardized rental rate cost schedules.	200,000
965.734	TRANSFER - POST RETIREMENT FUND Contribution to a post retirement account for <u>current health care liabilities</u>	367,960
965.735	TRANSFER - POST RETIREMENT FUND - LIABILITY Additional contribution toward OPEB liability above what is charged to departments. Money available from Act 345 savings.	250,000

965.970	TRANSFER - CONTRIBUTION TO CAPITAL PLANNING FUND Contribution to capital planning fund for current and future expenditures under the capital facilities budget document.	400,000
	CATEGORY TOTAL	<u>\$2,963,960</u>

PUBLIC SAFETY PENSION FUND – 205
FUND TYPE - GOVERNMENTAL

PURPOSE – The Public Safety Pension Fund is a special revenue fund to track funds received from the Public Act 345 Millage. Public Act 345 was passed to provide for the establishment, maintenance, and administration of a system of pensions and retirements for the benefit of the personnel of fire and police departments employed by cities, villages, or municipalities having full paid members in the departments.

DEPARTMENT	ACCOUNT	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
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PUBLIC SAFETY PENSION FUND - 205

000 REVENUE

403000	CURRENT TAX COLLECTION	-	-	-	889,620	100.00%	889,620
407000	DELINQUENT TAX COLLECTIONS	-	-	-	5,000	100.00%	5,000
664000	INVESTMENT INCOME	-	-	-	1,000	100.00%	1,000
Total		-	-	-	895,620	100.00%	895,620

NOTE Monies allocated to National League of Cities for travel based upon an approval by City Commission.

301 PUBLIC SAFETY

718000	RETIREMENT	-	-	-	894,530	100.00%	894,530
		-	-	-	894,530	100.00%	894,530

PUBLIC SAFETY PENSION FUND - 205

REVENUE

403.000	CURRENT TAX COLLECTIONS Public Act 345 Millage revenue.	889,620
407.000	DELINQUENT TAX COLLECTIONS County Tax Revolving Payment for the delinquent tax roll remanded to the County after February 28, 2021.	5,000
664.000	INTEREST EARNINGS Earnings on idle funds invested as per the City investment policy.	1,000
TOTAL FUND		895,620

EXPENDITURES

718.000	RETIREMENT Contributions to MERS for public safety officer pensions.	894,530
TOTAL FUND		894,530

ROAD FUNDS - 202 & 203
FUND TYPE - GOVERNMENTAL

PURPOSE - The Major and Local road funds are used (1) to receive all major street funds paid to cities and villages by the state, (2) to account for construction, maintenance and other authorized operations pertaining to all streets classified as either major or local within the local unit of government, (3) to receive money paid to the city or village for state trunk-line maintenance and (4) to record certain costs pertaining to the Michigan Department of Transportation authorized state trunk-line maintenance contracts, (5) to account for money received from General Fund contributions and (6) to account for revenue from a special assessment tax levy as provided by Act 51 of the Public Acts of 1951, as amended.

CHARACTER - Road funds are considered special revenue in nature due to the fact that they are used to control the expenditure of motor fuel taxes which are earmarked by law and the State Constitution for street and highway purposes, which are described in detail by the Michigan Department of Transportation.

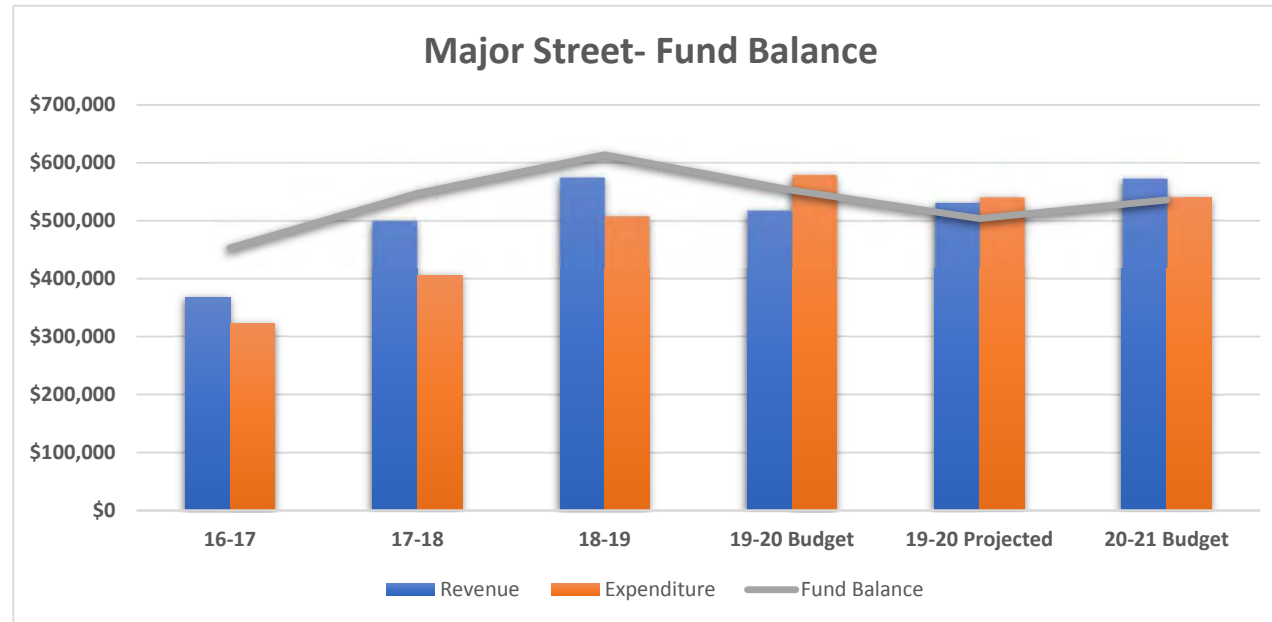
2020-21 OBJECTIVES

ROADS/RIGHTS OF WAY

Support/oversee new road construction, including water and sewer infrastructure. Maintain newest roads with Reclamite. Repair older roads with hot asphalt (in warm weather) and cold patch, along with crack sealing technology. Oversee contractors and handle resident concerns. Year tow of three year citywide tree trimming.

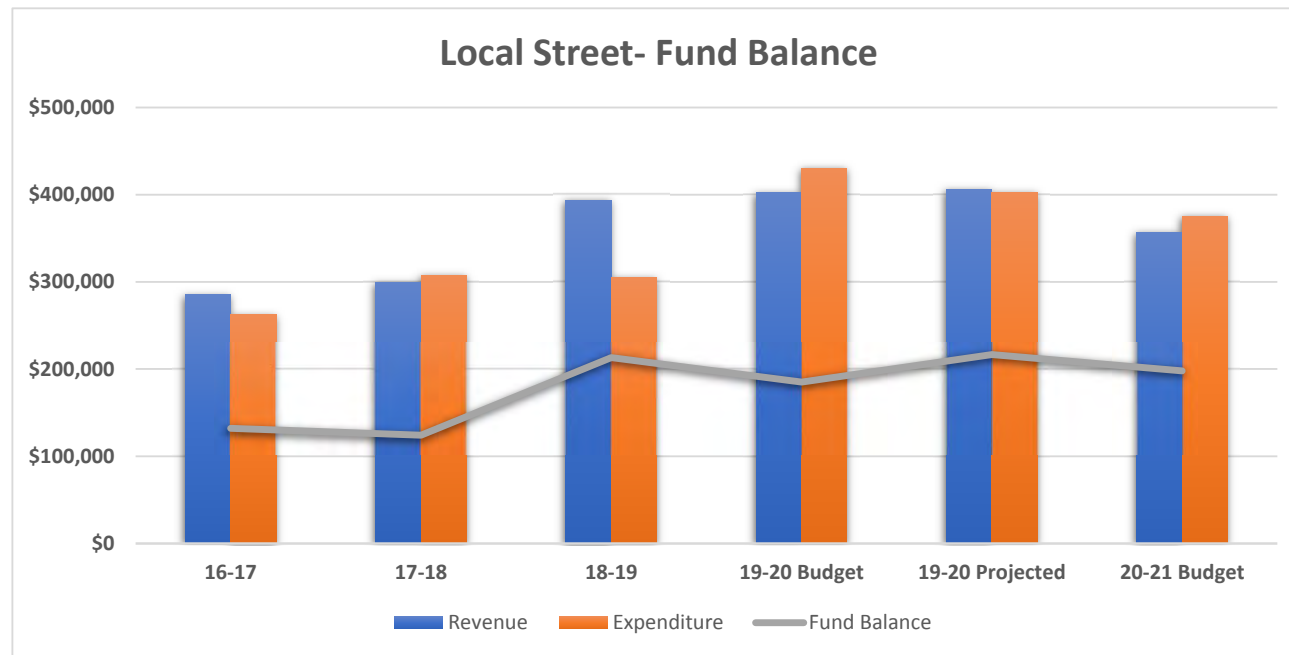
Statement of Revenues, Expenditures, and Changes in Fund Balance
Major Street Fund

Description	Actual 2017-2018	Actual 2018-2019	Budget 2019-2020	Projected 2019-2020	Budget 2020-2021
Revenues	500,127	574,738	518,190	531,170	572,760
Expenditures	405,928	508,206	579,200	641,230	540,650
Revenues over (under) Expenditures	94,199	66,532	(61,010)	(110,060)	32,110
Beginning Fund Balance	453,149	547,348	613,880	613,880	503,820
Ending Fund Balance	<u>547,348</u>	<u>613,880</u>	<u>552,870</u>	<u>503,820</u>	<u>535,930</u>
Fund Balance as Percent of Expenditures	135%	121%	95%	79%	99%

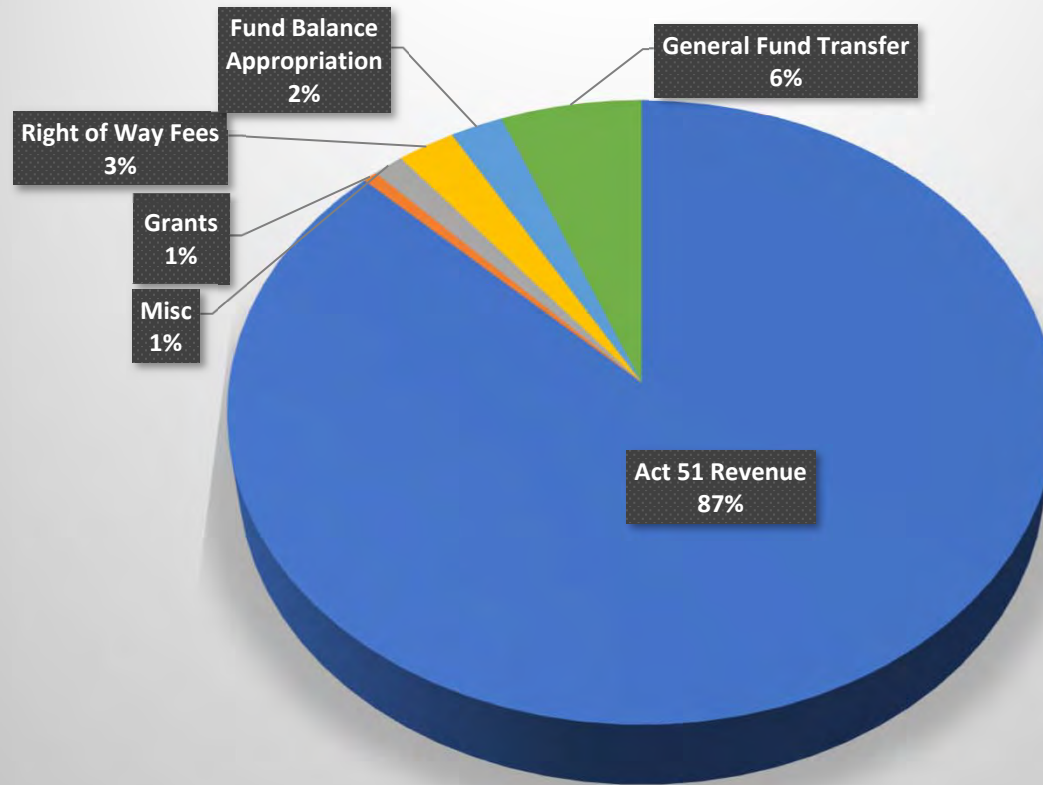


Statement of Revenues, Expenditures, and Changes in Fund Balance
Local Street Fund

Description	Actual 2017-2018	Actual 2018-2019	Budget 2019-2020	Projected 2019-2020	Budget 2020-2021
Revenues	299,788	393,657	402,360	406,000	356,780
Expenditures	307,598	304,629	430,510	402,470	375,550
Revenues over (under) Expenditures	(7,810)	89,028	(28,150)	3,530	(18,770)
Beginning Fund Balance	131,969	124,159	213,187	213,187	216,717
Ending Fund Balance	124,159	213,187	185,037	216,717	197,947
Fund Balance as Percent of Expenditures	40%	70%	43%	54%	53%

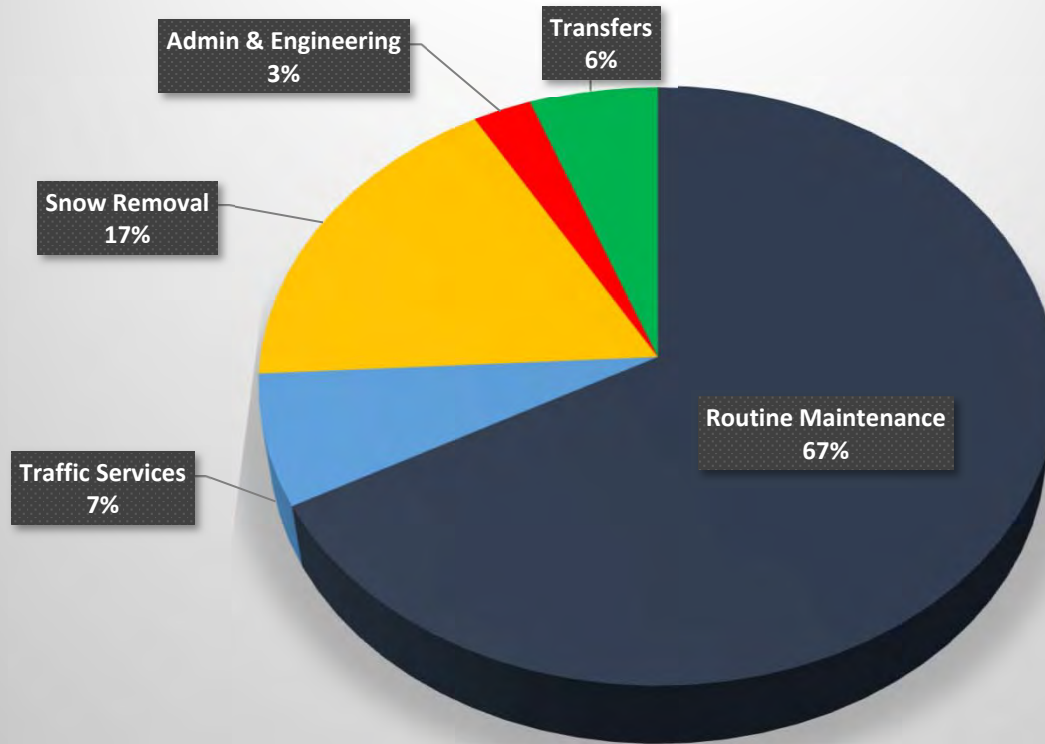


Where Road Fund Money Comes From



Description	Actual 2018-2019	Budget 2019-2020	Projected 2019-2020	Budget 2020-2021
Act 51 Revenue	\$616,113	\$657,540	\$667,000	\$722,910
Grants	\$80,679	\$0	\$5,070	\$5,070
Misc	\$21,002	\$12,510	\$14,500	\$10,960
Right of Way Fees	\$20,597	\$20,500	\$20,600	\$20,600
Fund Balance Appropriation		\$61,010	\$110,060	\$18,770
General Fund Transfer	\$150,000	\$150,000	\$150,000	\$50,000
Road Fund Revenue Total	\$888,391	\$901,560	\$967,230	\$828,310

Where Road Fund Money Goes



Description	Actual 2018-2019	Budget 2019-2020	Projected 2019-2020	Budget 2020-2021
Routine Maintenance	\$526,491	\$672,460	\$731,150	\$533,840
Traffic Services	\$47,632	\$54,210	\$53,170	\$56,260
Snow Removal	\$92,841	\$137,260	\$112,970	\$139,900
Admin & Engineering	\$17,759	\$18,960	\$19,590	\$20,690
Transfers	\$48,110	\$46,820	\$46,820	\$45,510
Road Fund Expenditures Total	\$732,833	\$929,710	\$963,700	\$796,200

ACCOUNT #	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
MAJOR ROAD FUND - 202							
000	REVENUE						
546000	ACT 51 REVENUE	457,470	495,000	488,140	539,090	10.44%	50,950
547000	COUNTY GRANT REVENUE	7,267	5,070	-	5,070	100.00%	5,070
567000	OTHER GRANT REVENUE	73,412	-	-	-	0.00%	-
664000	INVESTMENT INCOME	15,989	9,000	8,050	6,500	-19.25%	(1,550)
668000	RIGHT-OF-WAY-FEES (METRO AUTHORITY)	20,597	20,600	20,500	20,600	0.49%	100
695000	MISC INCOME		1,500	1,500	1,500	0.00%	-
699395	FUND BALANCE APPROPRIATION	-	110,060	61,010	-	-100.00%	(61,010)
Total		574,735	641,230	579,200	572,760	-1.11%	(6,440)

NOTE

546.000 funding has increased via the Act 51 formula from State of Michigan MDOT sources (no change in the distribution formula)

MAJOR ROAD FUND- 202

546.000	STATE HIGHWAY FUNDS- ACT 51 Revenue based upon the same formula as in previous years. new roadway work is not allocated via the use of Act 51 monies at this time.	539,090
547.000	COUNTY GRANT REVENUE	5,070
664.000	INVESTMENT INCOME Based upon lower interest rates (market dependent)	6,500
668.000	RIGHT -OF- WAY FEES Fees associated with P.A. 48 of 2002 These monies are for use of our R-O-W by Telco and cable providers.	20,600
695.000	MISCELLANEOUS INCOME	1,500
	CATEGORY TOTAL	572,760

ACCOUNT #	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
ROUTINE MAINTENANCE (MAJOR)							
706000	WAGES - HOURLY	25,045	28,000	28,120	30,000	6.69%	1,880
715000	SOCIAL SECURITY	1,941	2,150	2,150	2,300	6.98%	150
716000	HOSPITALIZATION/ OPTICAL	8,242	7,890	7,890	8,400	6.46%	510
718000	RETIREMENT	7,434	8,770	8,770	9,790	11.63%	1,020
719000	DENTAL	553	620	620	660	6.45%	40
724000	BENEFITS	2,391	3,720	3,720	3,890	4.57%	170
756000	SUPPLIES - OPERATING	914	5,500	5,500	5,500	0.00%	-
818002	CONTRACTUAL - PATCHING	72,626	90,000	110,000	20,000	-81.82%	(90,000)
818003	CONTRACTUAL - GROUNDS MAINTENANCE	31,204	29,000	29,000	32,000	10.34%	3,000
818007	CONTRACTUAL - TREE MAINTENANCE	38,714	94,500	94,500	94,500	0.00%	-
818010	CONTRACTUAL - SIDEWALK	63,491	105,000			0.00%	
940000	EQUIPMENT RENTAL	49,287	50,000	60,000	60,000	0.00%	-
Total		301,842	425,150	350,270	267,040	-23.76%	(83,230)
TRAFFIC SERVICES (MAJOR)							
706000	WAGES - HOURLY	8,149	9,800	9,800	10,070	2.76%	270
715000	SOCIAL SECURITY	629	750	750	770	2.67%	20
716000	HOSPITALIZATION/ OPTICAL	2,203	2,300	2,300	2,390	3.91%	90
718000	RETIREMENT	2,266	3,300	3,300	3,710	12.42%	410
719000	DENTAL	144	180	180	190	5.56%	10
724000	BENEFITS	706	1,210	1,210	1,220	0.83%	10
756000	SUPPLIES - OPERATING	4,890	3,500	3,500	4,000	14.29%	500
818000	CONTRACTUAL SERVICES	8,974	10,000	10,000	10,000	0.00%	-
940000	RENTAL - EQUIPMENT	243	200	1,000	1,000	0.00%	-
Total		28,204	31,240	32,040	33,350	4.09%	1,310

ACCOUNT #	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
SNOW REMOVAL (MAJOR)							
706000	WAGES - HOURLY	6,248	13,200	12,970	15,050	16.04%	2,080
715000	SOCIAL SECURITY	473	990	990	1,150	16.16%	160
716000	HOSPITALIZATION/ OPTICAL	1,542	3,200	2,820	3,180	12.77%	360
718000	RETIREMENT	2,097	3,390	3,390	3,870	14.16%	480
719000	DENTAL	96	210	210	260	23.81%	50
724000	BENEFITS	467	1,660	1,660	1,880	13.25%	220
756000	SUPPLIES - OPERATING	15,405	12,000	18,000	18,000	0.00%	-
940000	RENTAL - EQUIPMENT	14,159	13,000	20,000	20,000	0.00%	-
Total		40,487	47,650	60,040	63,390	5.58%	3,350
ADMINISTRATION & ENGINEERING (MAJOR)							
702000	WAGES AND SALARIES	5,840	6,680	6,680	7,510	12.43%	830
715000	SOCIAL SECURITY	471	510	510	570	11.76%	60
716000	HOSPITALIZATION/ OPTICAL	1,162	1,300	960	1,140	18.75%	180
718000	RETIREMENT	1,658	1,300	1,300	1,450	11.54%	150
719000	DENTAL	62	100	100	110	10.00%	10
724000	BENEFITS	368	480	480	580	20.83%	100
Total		9,561	10,370	10,030	11,360	13.26%	1,330
TRANSFERS (MAJOR)							
965203	ACT 51 TRANSFER	80,000	80,000	80,000	120,000	50.00%	40,000
965303	TRANSFER TO 11 MILE BOND DEBT FUND	48,110	46,820	46,820	45,510	-2.80%	(1,310)
965482	TRANSFER TO SIDEWALK CONST. FUND	-	-	-	-	0.00%	-
Total		128,110	126,820	126,820	165,510	30.51%	38,690
GRAND TOTAL		508,204	641,230	579,200	540,650	-6.66%	(38,550)

MAJOR ROAD FUND – 202

MAJOR ROADS MAINTENANCE- 463

706.000	WAGES- HOURLY Overtime will be limited to emergency situations	30,000
715-724	BENEFITS	25,040
756.000	SUPPLIES OPERATING Includes, but not limited to, the purchase top soil, trees, cold patch, hot patch, concrete, asphalt, crack sealer, sod, grates, castings, pipes, and misc. roadway repair parts and materials.	5,500
818.002	CONTRACTUAL- PATCHING Minor pothole patching and road maintenance. Heavy maintenance moved to road maintenance fund this year.	20,000
818.003	CONTRACTUAL- GROUNDS MAINTENANCE Maintenance, mowing and care of green belt along I-696 berm and Coolidge, including irrigation system. Some minor costs related to the Adopt-a-Garden program. Program includes mowing of Woodward Ave. Median.	32,000
818.007	CONTRACTUAL – TREE MAINTENANCE Additional funds this year for year two of multiyear high tree trimming program Program throughout the City.	94,500
940.000	EQUIPMENT RENTAL Includes all vehicles and equipment used in the general maintenance Of the City's major roads including but not limited to, the following: Dump trucks, pickup trucks, loader, arrow board, compressor, sweeper Saw and chipper.	60,000
SUBTOTAL- MAJOR ROADS- MAINTENANCE		267,040

MAJOR ROAD FUND- 202 CONT....

MAJOR ROADS- TRAFFIC SERVICES-474

706.000	WAGES- HOURLY	10,070
715-724	BENEFITS	8,280
756.000	SUPPLIES OPERATING Includes such items as blanks, faces, posts, post caps, paint, batteries. Includes the purchase of replacement street signs. Emphases on sign replacement and additional new posts	4,000
818.000	CONTRACTUAL SERVICES Woodward Ave maintenance/irrigation, traffic lighting, by the Road Commission of Oakland County traffic lines (11 Mile Rd. & Coolidge), Other major road line painting will be handled in-house.	10,000
940.000	EQUIPMENT RENTAL Includes all vehicles and equipment used in the general maintenance Of the City's major roads including but not limited to, the following: Dump trucks, pickup trucks, loader, arrow board, compressor, sweeper Saw and chipper	1,000
SUBTOTAL- MAJOR ROADS- MAINTENANCE		33,350

MAJOR ROAD FUND- 202 CONT....

MAJOR ROADS- ICE AND SNOW REMOVAL - 478

706.000	WAGES- HOURLY As a standard, snow will not be removed from major roads (plowed) on overtime until a depth of 4" or greater shall occur.	15,050
715-724	BENEFITS	10,340
756.000	SUPPLIES OPERATING Salt (175 tons); includes a handling charge, use of the Berkley loader and an administrative fee per agreement with the City of Berkley.	18,000
940.000	EQUIPMENT RENTAL Equipment used in salting & plowing major roads	20,000
SUBTOTAL- MAJOR ROADS- SNOW & ICE REMOVAL		63,390

MAJOR ROADS- ADMINISTRATION & ENGINEERING- 482

702.000	WAGES- SALARIED	7,510
715-724	BENEFITS	3,850
SUB-TOTAL- MAJOR ROADS- ADMINISTRATION & ENGINEERING		11,360

MAJOR ROADS- LOAN PAYMENT- 485

965.203	ACT 51 TRANSFER	120,000
965.303	TRANSFER TO 11 MILE BOND DEBT FUND	45,510
LOAN PAYMENT TOTAL		165,510
MAJOR ROADS BUDGET TOTAL		540,650

ACCOUNT #	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
LOCAL ROAD FUND - 203							
REVENUES							
546000	ACT 51 REVENUE	158,643	172,000	169,400	183,820	8.51%	14,420
664000	INVESTMENT INCOME	5,013	4,000	2,960	2,960	0.00%	-
676101	TRANSFER FROM GENERAL FUND	150,000	150,000	150,000	50,000	-66.67%	(100,000)
676202	TRANSFER FROM MAJOR ROAD FUND	80,000	80,000	80,000	120,000	50.00%	40,000
979395	APPROPRIATION FUND BALANCE	-		28,150	18,770	-33.32%	(9,380)
Total		393,656	406,000	430,510	375,550	-12.77%	(54,960)
NOTE	546.000 funding has increased via the Act 51 formula from State of Michigan MDOT sources						

LOCAL ROADS-203**REVENUES**

546.000	STATE HIGHWAY FUNDS- ACT 51 Revenue based upon the same formula as in previous years. new roadway work is not allocated via the use of Act 51 monies at this time.	183,820
664.000	INVESTMENT INCOME Based upon lower interest rates (market dependent)	2,960
676.101	TRANSFER FROM GENERAL FUND	50,000
676.202	TRANSFER FROM MAJOR ROAD FUND	120,000
979.395	FUND BALANCE APPROPRIATION	18,770
		<hr/>
	TOTAL	375,550

ACCOUNT #	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
ROUTINE MAINTENANCE (LOCAL)							
706000	WAGES - HOURLY	32,638	35,000	35,300	36,300	2.83%	1,000
715000	SOCIAL SECURITY	2,534	2,700	2,700	2,780	2.96%	80
716000	HOSPITALIZATION/ OPTICAL	10,066	9,500	9,500	9,910	4.32%	410
718000	RETIREMENT	13,298	14,730	14,730	15,770	7.06%	1,040
719000	DENTAL	673	770	770	800	3.90%	30
724000	BENEFITS	3,175	4,800	4,690	4,740	1.07%	50
756000	SUPPLIES - OPERATING	1,548	1,500	4,500	4,500	0.00%	-
818002	CONTRACTUAL - PATCHING	44,831	60,000	75,000	15,000	-80.00%	(60,000)
818003	CONTRACTUAL - GROUNDS MAINT	5,056	7,000	5,000	7,000	40.00%	2,000
818007	CONTRACTUAL - TREE MAINTENANCE	39,400	94,500	94,500	94,500	0.00%	-
940000	EQUIPMENT RENTAL	71,430	75,500	75,500	75,500	0.00%	-
	Total	224,649	306,000	322,190	266,800	-17.19%	(55,390)
TRAFFIC SERVICES (LOCAL)							
706000	WAGES - HOURLY	8,861	9,630	9,630	9,890	2.70%	260
715000	SOCIAL SECURITY	686	740	740	760	2.70%	20
716000	HOSPITALIZATION/ OPTICAL	2,040	2,200	1,940	2,010	3.61%	70
718000	RETIREMENT	4,161	5,000	5,000	5,370	7.40%	370
719000	DENTAL	128	170	170	180	5.88%	10
724000	BENEFITS	793	1,190	1,190	1,200	0.84%	10
756000	SUPPLIES - OPERATING	2,394	2,500	3,000	3,000	0.00%	-
818000	CONTRACTUAL SERVICES	-	-	-	-	0.00%	-
940000	RENTAL - EQUIPMENT	365	500	500	500	0.00%	-
	Total	19,428	21,930	22,170	22,910	3.34%	740

ACCOUNT #	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
SNOW REMOVAL (LOCAL)							
706000	WAGES AND SALARIES	9,053	18,310	18,310	18,940	3.44%	630
715000	SOCIAL SECURITY	686	1,400	1,400	1,450	3.57%	50
716000	HOSPITALIZATION/ OPTICAL	2,040	4,000	3,900	4,050	3.85%	150
718000	RETIREMENT	4,238	5,960	5,960	6,360	6.71%	400
719000	DENTAL	128	300	300	340	13.33%	40
724000	BENEFITS	698	2,350	2,350	2,370	0.85%	20
756000	SUPPLIES - OPERATING	23,483	20,000	27,000	25,000	-7.41%	(2,000)
940000	RENTAL - EQUIPMENT	12,028	13,000	18,000	18,000	0.00%	-
	Total	52,354	65,320	77,220	76,510	-0.92%	(710)
ADMINISTRATION & ENGINEERING (LOCAL)							
702000	WAGES & SALARIES	4,799	5,430	5,430	5,630	3.68%	200
715000	SOCIAL SECURITY	390	420	420	430	2.38%	10
716000	HOSPITALIZATION/ OPTICAL	1,013	1,200	910	950	4.40%	40
718000	RETIREMENT	1,591	1,620	1,620	1,720	6.17%	100
719000	DENTAL	55	80	80	90	12.50%	10
724000	BENEFITS	350	470	470	510	8.51%	40
	Total	8,198	9,220	8,930	9,330	4.48%	400
	GRAND TOTAL	304,629	402,470	430,510	375,550	-12.77%	(54,960)

LOCAL ROADS

LOCAL ROADS - MAINTENANCE – 463

706.000	WAGES- HOURLY Wages have been redistributed between Major and Local Roads to greater equalize road expenses. Overtime will be limited to emergency situations only.	36,300
715-724	BENEFITS	34,000
756.000	SUPPLIES OPERATING Includes, but not limited to, the purchase of top soil, cold patch, hot patch, concrete, asphalt, crack sealer, sod, grates, castings, pipes, and misc. roadway repair parts and materials	4,500
818.002	CONTRACTUAL- PATCHING Minor road patching and maintenance. Heavy maintenance moved to new Road maintenance fund.	15,000
818.003	CONTRACTUAL- GROUNDS MAINTENANCE Minor irrigation system work on LaSalle Blvd. and other common areas, not covered under parks or DPW Common Grounds maintenance line items. Some cost related to the Adopt-a-Garden program. Additional emphasis on right of way maintenance	7,000
818.007	CONTRACTUAL – TREE MAINTENANCE The tree removal program of dead and dying trees will continue in fiscal year 2020-21 to cut down dead or dangerous trees in the City. Additional funds this year for year two of citywide tree trimming program.	94,500
940.000	EQUIPMENT RENTAL Includes all vehicles and equipment used in the general maintenance of the City's local roads including the following: dump trucks, pickup trucks, loader, arrow board, compressor, sweeper Saw and chipper	75,500
SUBTOTAL- MAJOR ROADS- MAINTENANCE		266,800

LOCAL ROADS CONT....

LOCAL ROADS- TRAFFIC SERVICES- 474

706.000	WAGES – HOURLY	9,890
715-724	BENEFITS	9,520
756.000	SUPPLIES- OPERATING Includes street signs, posts, post caps, paint, batteries. Includes the purchase of replacement street name signs when needed. Material for striping pavement and city owned parking lots. Additional cost for replacement of signs via the sign inventory program.	3,000
940.000	RENTAL- EQUIPMENT Pickup, compressor, post driver, and loader hours.	500
SUBTOTAL LOCAL ROADS- TRAFFIC SERVICES		22,910

LOCAL ROADS- SNOW & ICE REMOVAL- 478

706.000	WAGES- HOURLY Overtime will be kept to a bare minimum. As a standard, snow will not be removed from local streets (plowed) on overtime until a depth of 4" or greater shall occur.	18,940
715-724	BENEFITS	14,570
756.000	SUPPLIES OPERATING Salt (135 tons); includes a handling charge, use of the Berkley loader and an administrative fee per agreement with the City of Berkley.	25,000
940.000	EQUIPMENT RENTAL Equipment used in salting & plowing local roads	18,000
SUBTOTAL- LOCAL ROADS- SNOW & ICE REMOVAL		76,510

LOCAL ROADS CONT....

LOCAL ROADS- ADMINISTRATION & ENGINEERING- 482

702.000	WAGES- SALARIED	5,630
715-724	BENEFITS	3,700
	SUB-TOTAL- MAJOR ROADS- ADMINISTRATION & ENGINEERING	9,330
	LOCAL ROADS BUDGET TOTAL	375,550

RECREATION FUND-208
TYPE - GOVERNMENTAL

PURPOSE -

The Recreation Fund is used to record funds raised for the purpose of operating a recreational program. All funds raised must be used for this specific purpose. The fund acts like a special revenue fund due to the nature of the revenue sources.

CHARACTER -

The Fund is classified as a special revenue fund because it is supported partially by a special tax levy or other revenue that is raised for the specific purpose of operating a local unit or regional park or recreational program.

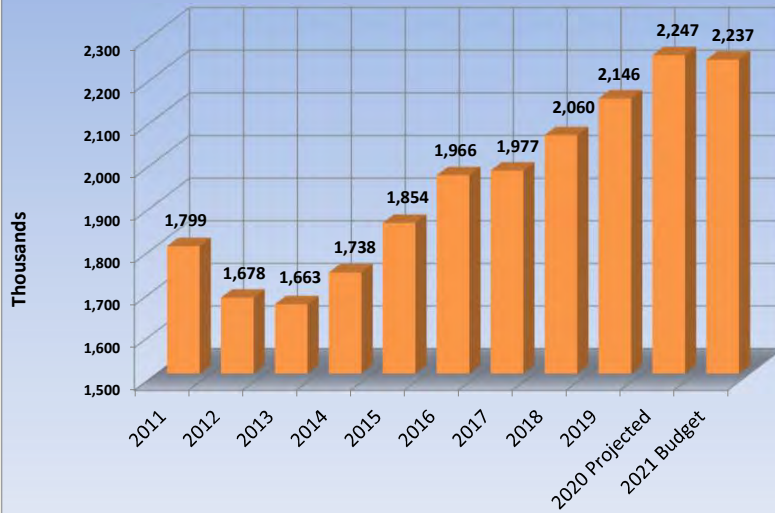
**DISTINGUISHING
FEATURES -**

This fund is generally found in counties, cities and townships that have a special millage for operation of a local park or recreation program or a regional park commission. The Recreation Fund revenues are generated through user fees, classes, events, camps, pools, transportation, and merchandise sales. Fees are adjusted on an annual basis.

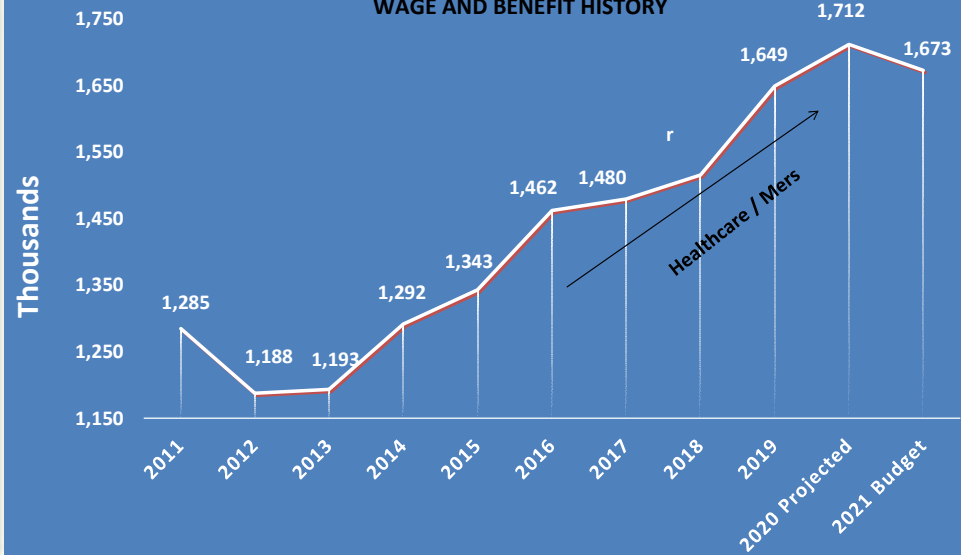


RECREATION

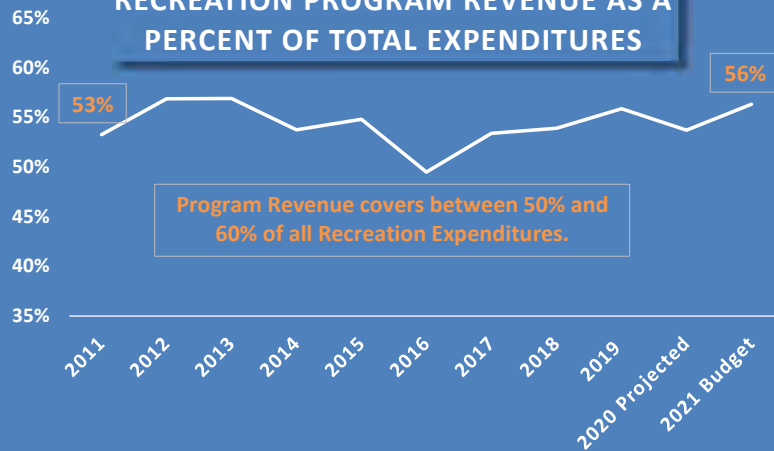
RECREATION DEPARTMENT ACTUAL EXPENSE HISTORY



WAGE AND BENEFIT HISTORY



RECREATION PROGRAM REVENUE AS A PERCENT OF TOTAL EXPENDITURES



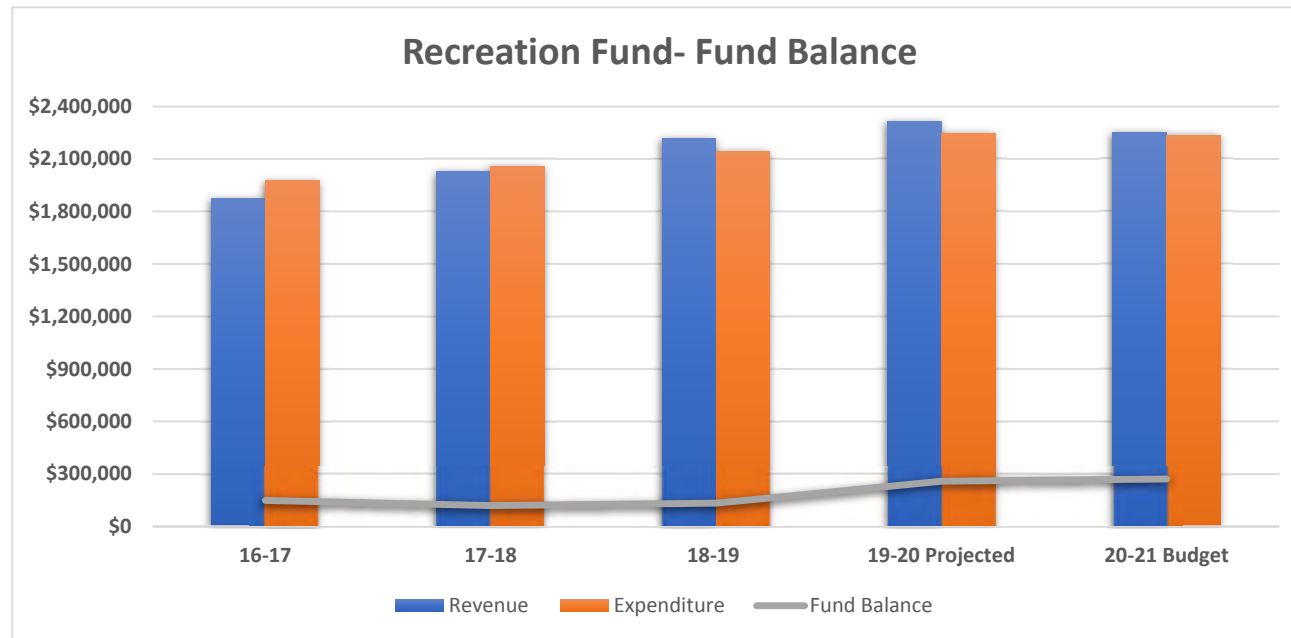
CAPITAL PLANNING FUND CURRENT YEAR APPROPRIATIONS

HVAC Improvements
 Recreation Center Roof Restore
 PC Replacements
 Burton Park Infield
 Tennis Court Crack Sealing- All Courts

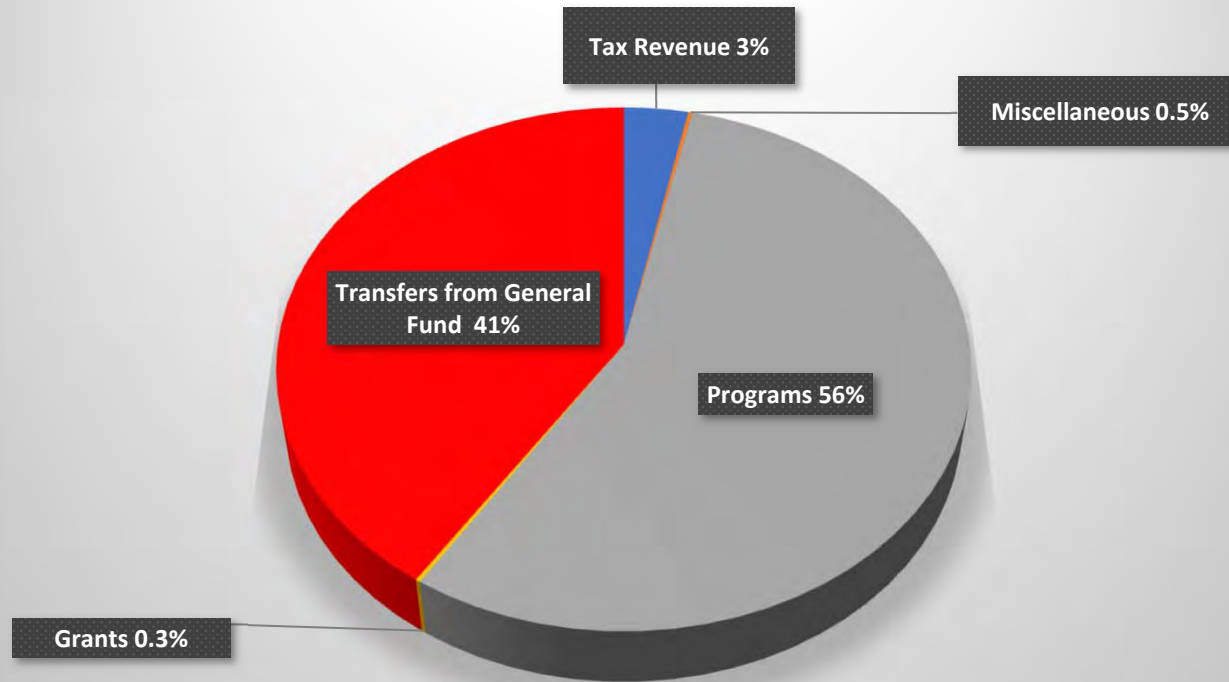
BUDGET 10,000
 BUDGET 70,000
 BUDGET 5,000
 BUDGET 40,000
 BUDGET 60,000

**Statement of Revenues, Expenditures, and Changes in Fund Balance
Recreation Fund**

Description	Actual 2017-2018	Actual 2018-2019	Budget 2019-2020	Projected 2019-2020	Budget 2020-2021
Revenues	2,030,575	2,218,664	2,203,350	2,313,860	2,249,070
Expenditures	2,059,875	2,145,930	2,262,400	2,247,280	2,236,910
Revenues over (under) Expenditures	(29,300)	72,734	(59,050)	66,580	12,160
Beginning Fund Balance	148,532	119,232	191,966	191,966	258,546
Ending Fund Balance	119,232	191,966	132,916	258,546	270,706
Fund Balance as Percent of Expenditures	6%	9%	6%	12%	12%

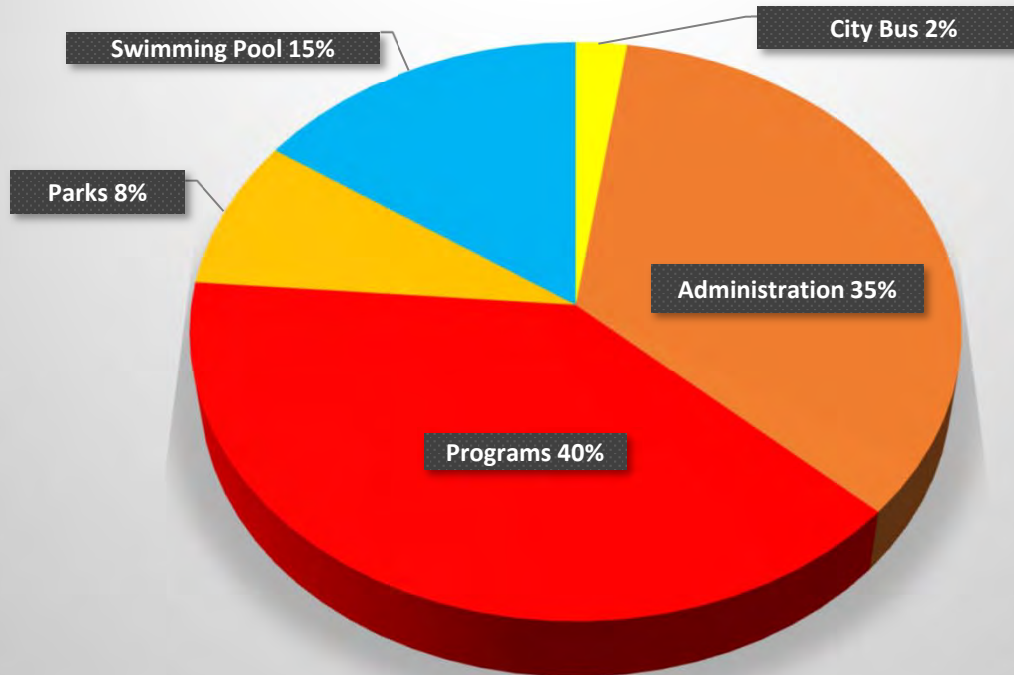


Where Recreation Fund Money Comes From



Description	Actual 2018-2019	Budget 2019-2020	Projected 2019-2020	Budget 2020-2021
Tax Revenue	\$69,171	\$71,850	\$71,850	\$73,570
Grants	\$4,325	\$6,000	\$4,500	\$5,000
Programs	\$1,190,666	\$1,146,000	\$1,259,460	\$1,251,000
Miscellaneous	\$4,500	\$4,500	\$3,000	\$4,500
Transfers from General Fund	\$950,000	\$975,000	\$975,000	\$915,000
Fund Balance Appropriation		\$59,050		
Recreation Revenue Total	\$2,218,662	\$2,262,400	\$2,313,810	\$2,249,070

Where Recreation Fund Money Goes



Description	Actual 2018-2019	Budget 2019-2020	Projected 2019-2020	Budget 2020-2021
City Bus	\$50,943	\$51,420	\$51,220	\$52,530
Administration	\$694,915	\$764,400	\$753,370	\$771,370
Programs	\$906,503	\$940,530	\$944,070	\$882,050
Parks	\$170,249	\$163,350	\$160,790	\$185,890
Swimming Pool	\$323,318	\$342,700	\$337,830	\$345,070
Recreation Expenditures Total	\$2,145,928	\$2,262,400	\$2,247,280	\$2,236,910

GOALS AND OBJECTIVES – RECREATION

MISSION STATEMENT: The City of Huntington Woods Parks and Recreation Department is committed to developing and providing programs and activities to enhance the lives of residents.

ADMINISTRATION: The Department of Parks and Recreation is guided by a Director, Recreation Supervisor, two Program Coordinators, Senior Outreach Coordinator, Latchkey Director, Parks Supervisor and other related administrative and support staff.

ATHLETICS: In 2020, we continue our commitment to improving the health and fitness of all our residents. The gymnasium continues to allow our community to participate in volleyball, basketball leagues & camps, gymnastics, little ninjas, floor hockey, pillo polo, baseball camp, soccer skills, drop-in basketball and numerous classes. We also offer seasonal baseball and golf leagues. Indoor tennis lessons throughout the winter and spring have become popular offerings along with drop-in pickleball. The Outdoor lighted tennis courts provide a venue for our tennis lessons, leagues and clinics as well as free play for children and adults in the spring, summer and fall. Lots for Tots, a drop-in program for preschoolers and their caregivers, continues to flourish. We continue to focus on adult fitness with our tai chi, karate, yoga, pilates and Urban gym classes gaining a large and dedicated following. A large variety of exercise and dance classes have been added to provide exercise opportunities specifically designed for our 55+ age group. The addition of the outdoor pickleball court provides additional opportunities for continued play throughout the summer and fall.

AQUATICS: The Aquatics Club remains the hub for summer activities in Huntington Woods. Pool programming remains vibrant. We will continue to offer our popular programs at the pool including Movie Night, Ice Cream Social, Adult Only Night, Concert on the Deck and various family-oriented theme events. New and exciting evening programs will be offered to attract families and adults. The ever-popular Hurricane Swim Team continues to provide an incredible recreational swim team experience to 180+ swimmers from Huntington Woods and the Berkley School District. The pool is accessible to persons of all abilities using a lift chair as well as a zero-depth entry. We will continue to offer the popular preschool swim hours, aquatics lessons, masters swim, water exercise and Tropical Storm, a pre-swim team program for younger swimmers. A dedicated lap lane for adults only is available during all general swim hours.

CAMPS: Fruit Camp continues to thrive as do our specialty camps which are designed to address specific interests and meet the needs of non-traditional camp experiences. In total, we accommodate well over 1000 campers during the summer months in our camp program. In 2020, we continue introducing several unique day camp opportunities including horseback riding, chess, little ninjas, flag football, young inventors, self-defense, golf, Broadway camp and Nerf mania along with a variety of sports and adventure camps. We continue our active and successful partnership with the City of Berkley Parks and Recreation Department by offering camps jointly such as soccer, safety, track, cheer and gymnastics along with utilizing camp opportunities through Oakland County Parks and Recreation.

GOALS AND OBJECTIVES – RECREATION- CONT.

LATCHKEY / PRE-K: The Latchkey program is a vital program for our residents. Before School and After School Latchkey can service over 100 students per day in the Recreation Center. We will continue to evaluate the program to ensure we are meeting the needs in an optimal manner. The Preschool programs designed for children three and four years old are highly successful and will continue as an integral part of our preschool programming.

MAINTENANCE AND UTILITIES: In 2020, we will undergo our annual floor maintenance of the wood floors and carpeting throughout the building. Continued attention will be given to the heating and cooling system to ensure the equipment remains working efficiently.

PARKS: The 5-Year Master Plan will continue to serve as a guide as we prepare to upgrade a variety of parks within the City. Crack sealing will be done to help preserve the tennis courts until replacement can be done. Drainage improvements are planned for Burton Field. The reserved use of the parks for parties is gaining in popularity.

ROOM RENTALS / BUS RENTALS: We remain a popular destination for residents to host showers, birthday, graduation and anniversary parties and meetings. We continue to offer our space to Burton Elementary and the Berkley School District at large to assist in their programming needs. The Recreation Center is currently housing Burton's orchestra program twice per week to help with its space needs. School concerts, demonstrations and programs are held in the building numerous times throughout the year. The two City-owned buses along with the two smaller SMART buses continue to provide safe and reliable transportation for our adult, senior, youth and teen trips, Latchkey, camp and private rentals.

ACCOUNT DEPARTMENT	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
RECREATION FUND - 208							
000 REVENUES							
403000	TAX REVENUE	69,171	71,850	71,850	73,570	2.39%	1,720
567000	GRANTS	4,325	4,500	6,000	5,000	-16.67%	(1,000)
573000	STATE REVENUE SHARING- LCSA PPT		50				
651000	RECREATION FEES/RENTALS	5,112	5,000	6,500	5,000	-23.08%	(1,500)
652000	RECREATION SALES	1,267	-		-	0.00%	-
653000	POOL REVENUE	274,670	270,000	260,000	270,000	3.85%	10,000
654001	LEAGUE FEES	43,067	35,000	35,000	40,000	14.29%	5,000
654002	CLASSES FEES	144,917	130,000	130,000	140,000	7.69%	10,000
654003	SENIOR PROGRAM FEES	14,052	8,000	10,000	8,000	-20.00%	(2,000)
654004	LATCH KEY FEES	218,836	230,000	225,000	260,000	15.56%	35,000
654005	CAMP FEES - FRUIT	318,874	340,000	325,000	340,000	4.62%	15,000
654006	SPECIAL PROGRAMS	8,540	12,000	11,000	11,000	0.00%	-
654007	DREAM CRUISE	5,000	5,960	5,000	5,000	0.00%	-
654008	JULY 4th ACTIVITIES	23,406	21,000	21,000	21,000	0.00%	-
654009	PRE K	94,719	80,000	85,000	90,000	5.88%	5,000
664000	INTEREST INCOME	13,648	8,000	7,500	6,000	-20.00%	(1,500)
669000	BUS REVENUE	24,558	24,500	25,000	25,000	0.00%	-
669001	BUS CHARGES- INTERNAL		30,000		30,000	100.00%	30,000
676101	TRANSFER GENERAL FUND	950,000	975,000	975,000	915,000	-6.15%	(60,000)
695000	MISCELLANEOUS INCOME	4,500	3,000	4,500	4,500	0.00%	-
699395	FUND BALANCE APPROPRIATION	-		59,050	-	-100.00%	(59,050)
Total		2,218,662	2,253,860	2,262,400	2,249,070	-0.59%	(13,330)

NOTE \$60,000 decrease in General Fund appropriation to Recreation Fund

RECREATION FUND

REVENUES

403.000	TAX REVENUE Tax revenue generated by tax levy expressly for the purpose of maintenance of facilities as reduced by Headlee and Proposal A	73,570
567.000	GRANTS We anticipate some community grant monies to be made available in this category this year	5,000
651.000	RECREATION FEES/ FACILITY RENTAL Room rental sales, birthday party packages, drop-in fees, And other events	5,000
653.000	POOL REVENUE Weather dependent pass sales and pool related classes	270,000
654.001	LEAGUE FEES Registration fees for all leagues.	40,000
654.002	CLASSES/ TRIP FEES Increased for 2020-21 based upon anticipated enrollment	140,000
654.003	SENIOR PROGRAM FEES Senior program revenue. The City will work in the next season to increase the senior program offerings.	8,000
654.004	LATCHKEY FEES Latchkey rates increased this year per rate comparison study.	260,000
654.005	CAMP FEES- FRUIT Interest in the specialty camps have generated increased income in this account over the past few years. We believe that June 2020 enrollment numbers will be strong, and the revenue anticipated will be obtainable based upon current trends.	340,000

RECREATION FUND CONT....

REVENUES

654.006	SPECIAL EVENTS This revenue represents monies from Woodward Dream Cruise (WDC) Inc. distributions. Includes special events such as Daddy Daughter Dance, Hay Day, etc.	16,000
654.008	JULY 4TH ACTIVITIES Projected sales are projected as high as last season. This line item represents Run Walk Boom sponsorships & revenue as well as Pancake breakfast and hot dog roast revenue.	21,000
654.009	PRE-K New program designed in 2017-18 for young children that helps in orienting young children to the school environment.	90,000
664.000	INTEREST INCOME Monies collected from investment earnings through investment of fund balance.	6,000
669.000	BUS REVENUE Monies collected for bus rentals and senior transportation. Includes SMART Community Credits and Beaumont Sponsorship.	25,000
669.001	BUS CHARGES- INTERNAL Charges to other recreation departments for bus use.	30,000
676.101	TRANSFER GENERAL FUND The amount represents the amount needed to be transferred from General Fund in order to balance the recreation budget. In other words, these monies are needed over and above program and other revenue sources to operate the Recreation department. Reduced this year as a result of increased fees and staffing changes.	915,000

RECREATION FUND CONT....

REVENUES

695.000	MISCELLANEOUS INCOME	4,500
699.395	FUND BALANCE APPROPRIATION	-
	The appropriation of fund balance has increased from last year. This fund has a total of only \$119,232 in un-designated fund balance at 6/30/2018 which has been reduced in the last year due to some pension payments. General fund supports the Recreation Fund by sending a transfer for operations of \$975,000. The goal is to minimize this transfer and make the fund as self-sustaining as possible	
	TOTAL REVENUE	<u>2,249,070</u>

ACCOUNT DEPARTMENT	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
290 CITY BUS							
706000	WAGES - HOURLY	-	-	-	26,520	100.00%	26,520
715000	SOCIAL SECURITY	1,926	1,980	1,980	2,030	2.53%	50
724000	BENEFITS	452	1,110	1,110	1,080	-2.70%	(30)
751000	SUPPLIES - GAS AND OIL	4,806	3,500	4,000	4,000	0.00%	-
802000	PROFESSIONAL SERVICES	25,427	25,830	25,830	-	-100.00%	(25,830)
853000	COMMUNICATIONS	262	800	300	800	166.67%	500
940000	RENTAL - EQUIPMENT	18,000	18,000	18,000	18,000	0.00%	-
956000	MISCELLANEOUS	70		200	100	-50.00%	(100)
	Total	50,943	51,220	51,420	52,530	2.16%	1,110
751 ADMINISTRATION							
702000	SALARIES	123,663	130,000	136,590	131,900	-3.43%	(4,690)
706000	WAGES - HOURLY	195,402	205,000	215,980	217,710	0.80%	1,730
715000	SOCIAL SECURITY	24,831	26,000	26,970	26,750	-0.82%	(220)
716000	HOSPITALIZATION/ OPTICAL	88,847	92,000	88,690	81,860	-7.70%	(6,830)
718000	RETIREMENT	114,415	110,000	98,580	112,740	14.36%	14,160
719000	DENTAL	6,487	6,740	6,740	5,690	-15.58%	(1,050)
724000	BENEFITS	30,386	38,800	38,800	37,840	-2.47%	(960)
727000	SUPPLIES - OFFICE	3,029	3,500	5,000	5,000	0.00%	-
744000	SUPPLIES - UNIFORM PURCHASE	2,700	2,700	2,700	2,750	1.85%	50
751000	SUPPLIES - GAS AND OIL	584	750	750	750	0.00%	-
756000	SUPPLIES - OPERATING	11,880	12,500	15,000	15,000	0.00%	-
853000	COMMUNICATIONS	9,699	10,580	10,580	10,580	0.00%	-
860000	CONFERENCES & WORKSHOPS	2,028	2,050	2,050	2,050	0.00%	-
860001	MEMBERSHIPS & DUES		750	750	750	0.00%	-
920000	PUBLIC UTILITIES	29,942	52,000	49,000	54,000	10.20%	5,000
931000	MAINTENANCE - BUILDING	27,116	35,000	42,000	40,000	-4.76%	(2,000)
934000	DATA PROCESSING	21,285	23,000	21,020	24,000	14.18%	2,980
940000	RENTAL EQUIPMENT	970		1,200	-	-100.00%	(1,200)
956000	MISCELLANEOUS	1,651	2,000	2,000	2,000	0.00%	-
	Total	694,915	753,370	764,400	771,370	0.91%	6,970

NOTE No significant change in full time or part-time personnel for administration

CITY BUS – 290

706.000	WAGES- HOURLY 3 Part Time Bus drivers @ 25 hrs. wk. avg. \$2,210 avg monthly cost	26,520
715-724	BENEFITS	3,110
751.000	SUPPLIES- GAS AND OIL Gas and oil costs have stabilized recently.	4,000
853.000	COMMUNICATIONS Cost of phones for bus.	800
940.000	RENTAL- EQUIPMENT Rental of two city buses and SMART buses from the Equipment Fund	18,000
956.000	MISCELLANEOUS	100
	TOTAL	52,530

RECREATION - ADMINISTRATION – 751

702.000	SALARIES Includes partial or full salaries for Director of Recreation, Recreation Supervisor, Clerk, Office Manager. All full-time wages budgeted at MML study <u>maximum</u> per position classification adjusted for inflation.	131,900
706.000	WAGES- HOURLY Includes partial or full wages for the following employees: maintenance I & II; Maintenance Supervisor, building maintenance staff, and facility managers. All full-time wages budgeted at MML study <u>maximum</u> per position classification adjusted for inflation.	217,710
715-724	BENEFITS Increase is attributable to the MERS catch-up provision and OPEB.	264,880
727.000	SUPPLIES- OFFICE This includes, but is not limited to general office supplies; software updates and copier supplies.	5,000
744.000	SUPPLIES- UNIFORM PURCHASE Staff shirts, sweaters logo/wear. Boot allowance for maintenance employees	2,750
751.000	SUPPLIES- GAS AND OIL Use of alternative fuel card purchasing for parks equipment	750
756.000	SUPPLIES- OPERATING Items used in the maintenance of the Recreation facility. This includes, but is not limited to, building maintenance supplies, cleaning supplies, medical supplies, paper goods and soap, additional cost of mats to keep carpets clean.	15,000
853.000	COMMUNICATIONS Costs associated with telephone system maintenance, phone bills, and Cell phones.	10,580

RECREATION - ADMINISTRATION – 751 CONT....

860.000	CONFERENCES AND WORKSHOPS Meetings and meals, transportation to & from training sessions, conferences and conventions	2,050
860.001	MEMBERSHIPS & DUES Based upon data under membership information under the financial/ personnel tab in the budget document	750
920.000	PUBLIC UTILITIES Includes heat, lights and water for facility. All building electrical is purchased through an energy aggregation agreement.	54,000
931.000	MAINTENANCE- BUILDING Includes contracted services for facility maintenance such as furnace contract, pest control, and carpet cleaning. Building age will cause some increases.	40,000
934.000	DATA PROCESSING Miscellaneous repairs to office equipment. Includes recreation server software yearly maintenance fee. IT contractual services.	24,000
956.000	MICELLANEOUS	2,000
	TOTAL	<u>771,370</u>

ACCOUNT DEPARTMENT	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
753 PROGRAMS							
702000	SALARIES	117,009	121,000	120,540	123,000	2.04%	2,460
714001	WAGES - PROGRAM/ATHLETIC LEAGUES	1,698	2,000	2,800	2,800	0.00%	-
714003	WAGES - PROGRAM/SENIOR	42,746	44,500	45,180	46,090	2.01%	910
714004	WAGES - PROGRAM/LATCH KEY	176,730	200,000	189,590	168,960	-10.88%	(20,630)
714005	WAGES - PROGRAM/CAMPS	112,144	112,360	112,360	112,380	0.02%	20
715000	SOCIAL SECURITY	34,763	35,990	35,990	34,670	-3.67%	(1,320)
716000	HOSPITALIZATION/ OPTICAL	66,073	65,360	65,360	49,830	-23.76%	(15,530)
718000	RETIREMENT	84,070	83,150	83,150	65,350	-21.41%	(17,800)
719000	DENTAL	4,973	5,220	5,220	3,230	-38.12%	(1,990)
724000	BENEFITS	21,215	23,040	23,040	17,440	-24.31%	(5,600)
787001	SUPPLIES - ATHLETIC LEAGUE	5,160	3,800	3,800	3,800	0.00%	-
787002	SUPPLIES - CLASS TRIPS	1,849	3,000	4,000	3,500	-12.50%	(500)
787003	SUPPLIES - SENIOR PROGRAM	1,782	2,500	2,500	2,500	0.00%	-
787004	SUPPLIES - LATCH KEY	14,820	14,000	19,500	17,500	-10.26%	(2,000)
787005	SUPPLIES - CAMPS	10,006	13,000	17,500	16,000	-8.57%	(1,500)
787006	SUPPLIES - SPECIAL PROGRAMS	2,402	3,500	3,500	3,500	0.00%	-
787007	SUPPLIES - PRE K	2,730	6,000	6,000	6,000	0.00%	-
803001	CONTRACTS - ATHLETIC LEAGUES	13,950	15,000	15,000	15,000	0.00%	-
803002	CONTRACTS - CLASS	78,590	75,000	70,000	75,000	7.14%	5,000
803003	CONTRACTS - SENIOR TRIPS	11,357	7,000	7,000	7,000	0.00%	-
803004	CONTRACTS - LATCH KEY	7,216	7,500	7,500	7,500	0.00%	-
803005	CONTRACTS - CAMPS	45,493	50,000	50,000	50,000	0.00%	-
803006	CONTRACTS - SPECIAL PROGRAMS	11,852	13,000	13,000	13,000	0.00%	-
803008	CONTRACTS - JULY FOURTH	25,067	26,650	26,500	26,500	0.00%	-
956000	MISCELLANEOUS	12,808	11,500	11,500	11,500	0.00%	-
Total		906,503	944,070	940,530	882,050	-6.22%	(58,480)

NOTE Change from full time to part time latchkey director

PROGRAMS - 753

702.000	SALARIES Includes partial or full salaries for Recreation Director, Supervisor, and programmers. All full-time wages budgeted at the <u>maximum</u> per classification based upon the MML compensation study.	123,000
714.001	WAGES - HOURLY: PROGRAM / ATHLETIC LEAGUES Includes referees for all leagues and score-keepers in sports programs, gym supervisors for indoor sport programs.	2,800
714.003	WAGES - HOURLY: PROGRAM / SENIORS Senior Outreach Coordinator wages.	46,090
714.004	WAGES - HOURLY: PROGRAM / LATCH KEY Latchkey Director and staff. Lower due to change to part time director.	168,960
714.005	WAGES - HOURLY: PROGRAM / DAY CAMPS Includes the summer day camp directors and counselors LIT Coordinators.	112,380
715-724	ALL EMPLOYEE BENEFITS Includes all benefits for program staffing. Lower due to part time latchkey director change.	170,520
787.001	SUPPLIES - ATHLETIC LEAGUE This includes, but is not limited to, team shirts and athletic equipment	3,800
787.002	SUPPLIES - CLASSES/ TRIPS Supplies for preschool, youth and adult classes.	3,500
787.003	SUPPLIES - SENIOR PROGRAM Additional programs scheduled, including start-up supplies, computer, TV etc., supplies for Monday lunch bunch, trips etc.	2,500

PROGRAMS- 753 CONT....

787.004	SUPPLIES - LATCHKEY This includes all arts & craft supplies, snacks and games, educational books and CD's	17,500
787.005	SUPPLIES - DAY CAMPS This includes camp shirts, arts & craft supplies, and snacks	16,000
787.006	SUPPLIES - SPECIAL PROGRAMS Includes art supplies and prizes for special events such as the Petting Farm, Family Night, Concerts-in-the-Park, other events.	3,500
787.007	SUPPLIES- PRE-K This includes all arts & craft supplies, snacks and games, educational books and CD's	6,000
803.001	CONTRACTS: ATHLETIC LEAGUES Includes, but not limited to league fees, green fees, and hoops program.	15,000
803.002	CONTRACTS: CLASS TRIPS Includes, but not limited to fitness, youth, adult and pre-school programs. Larger program offerings and higher enrollment.	75,000
803.003	CONTRACTS: SENIOR TRIPS Includes admissions on trips, and restaurant fees contingent upon senior program event offerings and programs.	7,000
803.004	CONTRACTS: LATCHKEY Includes professional services for special programs and admissions for field trips.	7,500
803.005	CONTRACTS: DAY CAMPS Includes, but not limited to professional services for special programs and admissions for field trips.	50,000

PROGRAMS- 753 CONT....

803.006	CONTRACTS: SPECIAL PROGRAMS Includes holiday programs, concerts in the park, volunteer programs, recognition programs, magician, clowns, and reptilians.	13,000
803.008	CONTRACTS - FOURTH OF JULY Fourth of July programs, and other rental contracts	26,500
956.000	MISCELLANEOUS	11,500
	TOTAL	<u>\$882,050</u>

ACCOUNT DEPARTMENT	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
754	PARKS						
702000	SALARIES	8,109	8,360	8,360	8,520	1.91%	160
706000	WAGES - BUILDING AND GROUNDS	60,305	60,200	60,260	75,490	25.27%	15,230
715000	SOCIAL SECURITY	5,370	5,250	5,250	6,430	22.48%	1,180
716000	HOSPITALIZATION/ OPTICAL	18,326	18,610	18,610	16,400	-11.88%	(2,210)
718000	RETIREMENT	36,543	34,350	34,350	42,900	24.89%	8,550
719000	DENTAL	1,228	1,370	1,370	460	-66.42%	(910)
724000	BENEFITS	5,742	6,850	6,850	7,390	7.88%	540
744000	UNIFORM PURCHASE	199	250	250	250	0.00%	-
776000	SUPPLIES - PARKS MAINTENANCE	20,932	16,000	18,500	18,500	0.00%	-
802000	PROFESSIONAL SERVICES	13,495	9,300	9,300	9,300	0.00%	-
956000	MISCELLANEOUS/TRAINING		250	250	250	0.00%	-
		170,249	160,790	163,350	185,890	13.80%	22,540

NOTE Increase in this category due to reallocation of employee wages.

756	SWIMMING POOL						
702000	SALARIES	24,341	25,110	25,110	27,250	8.52%	2,140
709000	WAGES - HOURLY & SEASONAL	180,831	183,930	183,930	183,420	-0.28%	(510)
715000	SOCIAL SECURITY	15,527	15,990	15,990	16,120	0.81%	130
716000	HOSPITALIZATION/ OPTICAL	10,740	10,970	10,970	11,400	3.92%	430
718000	RETIREMENT	5,169	4,500	2,620	2,880	9.92%	260
719000	DENTAL	651	830	830	810	-2.41%	(20)
724000	BENEFITS	3,250	5,800	5,800	5,740	-1.03%	(60)
727000	SUPPLIES - OFFICE	121	500	1,250	1,250	0.00%	-
744000	UNIFORM PURCHASE	1,752	2,200	2,200	2,200	0.00%	-
756000	SUPPLIES - OPERATING	23,242	18,500	18,500	18,500	0.00%	-
756001	SUPPLIES- CAFÉ	12,483	12,500	12,500	12,500	0.00%	-
787000	SUPPLIES - PROGRAM	87	-	-	-	0.00%	-
802000	PROFESSIONAL SERVICES	3,707	4,500	6,500	6,500	0.00%	-
920000	PUBLIC UTILITIES	39,266	42,000	42,000	42,000	0.00%	-
931000	MAINTENANCE - BUILDING	2,082	10,000	14,000	14,000	0.00%	-
956000	MISCELLANEOUS/TRAINING	69	500	500	500	0.00%	-
Total		323,318	337,830	342,700	345,070	0.69%	2,370

PARKS – 754

702.000	SALARIES Includes partial or full salaries for Recreation Director. All full-time wages budgeted at the <u>maximum</u> per position as per the MML wage study.	8,520
706.000	WAGES- BUILDING AND GROUNDS All full-time wages budgeted at the <u>maximum</u> per position as per the 1997 MML wage study. Additional emphasis on park beautification through outside organizations and the assistance of part-time help.	75,490
715-724	BENEFITS Employee benefits for staff	73,580
744.000	SUPPLIES- UNIFORMS Uniform and t-shirt purchase as per contractual obligations	250
776.000	SUPPLIES- PARK MAINTENANCE Includes all supplies for the maintenance of the public parks including maintenance of minor machinery, fertilizers, minor hand tools and equipment and adopt-a-garden supplies for community service programs.	18,500
802.000	PROFESSIONAL SERVICES Includes any necessary professional service contracts for park development. The Scotia Park maintenance contract has been added this year to assure the plants become established at the site.	9,300
956.000	MISCELLANEOUS/ TRAINING	250
	TOTAL	185,890

POOL – 756

702.000	SALARIES 25% of two Rec Programmers full-time wages budgeted at MML study maximum per position classification.	27,250
709.000	WAGES- HOURLY & SEASONAL Partial salaries for Maintenance II employee. All seasonal help for pool operations including, lifeguards, cashier, and manager. Lifeguards and non-management staff. No change in staffing size anticipated.	183,420
715-724	BENEFITS Employee benefits for full and part-time staff	36,950
727.000	SUPPLIES- OFFICE Office supplies, mailer, other printing, recreation server software Costs, etc.	1,250
744.000	UNIFORM PURCHASE Swim suits and T-shirts. item required by management only.	2,200
756.000	SUPPLIES- OPERATING Includes, but not limited to first aid kit, test kits, chlorine, acid, filter sand conditioners and stabilizers, cleaning supplies, weather dependent. Higher usage during hot weather.	18,500
756.001	SUPPLIES- CAFÉ Operating supplies for the Rec-café	12,500
802.000	PROFESSIONAL SERVICES American Red Cross, consulting services, opening and closing costs, other costs including licensing for slides, boiler and pool examination etc.	6,500
920.000	PUBLIC UTILITIES Utility costs and associated with the pool operation and pool deck areas.	42,000

POOL -756 CONT....

931.000	MAINTENANCE- BUILDING	14,000
	Repairs to building and pool as needed. Pool property and equipment may need additional maintenance due to age.	
956.000	MISCELLANEOUS/ TRAINING	500
	TOTAL	<u>345,070</u>
	RECREATION BUDGET TOTAL	2,236,910

DEBT SERVICE FUNDS
TYPE - GOVERNMENTAL

- PURPOSE -** This fund is used to record the payment of interest and principal on long term general obligation debt other than that payable from special assessments and debt issued for and serviced primarily by an Enterprise Fund.
- CHARACTER -** There are three types of long-term debt, the servicing of which should occur in Debt Service Funds (1) term or sinking fund bonds; (2) serial bonds; and (3) notes and time warrants having a maturity more than one year after date of issue.
- DISTINGUISHING FEATURES -** All the "General Obligation" long term debt of the unit, except in those units that have ordinances or resolutions requiring separate funds for each issue, is accounted for in this fund.

DEBT SCHEDULE-ALL OBLIGATIONS					
FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL	TV Growth	Millage Required ¹
20-21	1,569,253	923,414	2,492,667	389,052,710	6.4070
21-22	2,080,054	884,256	2,964,310	394,888,501	7.5067
22-23	2,083,394	812,663	2,896,057	400,811,828	7.2255
23-24	2,141,303	740,342	2,881,645	406,824,006	7.0833
24-25	2,039,727	665,526	2,705,253	412,926,366	6.5514
25-26	1,760,176	601,796	2,361,972	419,120,261	5.6355
26-27	1,822,818	545,450	2,368,268	425,407,065	5.5671
27-28	1,683,136	490,558	2,173,694	431,788,171	5.0342
28-29	1,580,272	440,557	2,020,829	438,264,994	4.6110
29-30	1,610,000	390,025	2,000,025	444,838,969	4.4961
30-31	1,680,000	335,525	2,015,525	451,511,553	4.4640
31-32	1,755,000	278,650	2,033,650	458,284,226	4.4375
32-33	1,265,000	230,625	1,495,625	465,158,490	3.2153
33-34	1,310,000	192,000	1,502,000	472,135,867	3.1813
34-35	1,375,000	151,725	1,526,725	479,217,905	3.1859
35-36	675,000	120,975	795,975	486,406,174	1.6364
36-37	695,000	100,425	795,425	493,702,266	1.6111
37-38	715,000	79,275	794,275	501,107,800	1.5850
38-39	740,000	57,450	797,450	508,624,417	1.5679
39-40	760,000	34,950	794,950	516,253,784	1.5398
REMAINING DEBT TOTALS	25,755,133	7,683,111	33,438,244		
			PRINCIPAL	INTEREST	TOTAL
SERIES I - 2010 REZEB BONDS			325,000	86,351	411,351
SERIES II - 2012 STREET BONDS			250,000	39,000	289,000
SERIES I - 2014 STREET BONDS			150,000	69,250	219,250
SERIES II - 2017 STREET BONDS			225,000	111,900	336,900
2007 11 MILE G.O.BONDS			75,000	38,281	113,281
GWK BONDS			239,253	23,507	262,760
2019 SEWER BONDS			305,000	217,125	522,125
2020 CAPITAL MPROVEMENT BONDS			-	338,000	338,000
			1,569,253	923,414	2,492,667
SERIES I - 2010 REZEB BONDS			2024	Bonds payments completed in these years	
SERIES I - 2012 STREET BONDS			2026		
SERIES I - 2014 STREET BONDS			2028		
2007 11MILE G.O.BONDS			2027		
GWK BONDS			2021-2028		
2019 SEWER BONDS			2034		
2020 CAPITAL MPROVEMENT BONDS			2040		
¹ Millage required to pay bonds at a 1.5% growth					

ACCOUNT # DEPARTMENT	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
GWK DRAIN DEBT 225							
000 REVENUE							
403000	TAX COLLECTIONS CURRENT	215,237	203,720	203,720	196,590	-3.50%	(7,130)
407000	TAX COLLECTIONS DELINQUENT	5,585	4,500	4,500	4,500	0.00%	-
573000	SSR- LCSA PPT REIMBURSEMENT	2,367	170		170	100.00%	170
664000	INTEREST EARNINGS	10,673	7,000	8,340	5,000	-40.05%	(3,340)
668001	GWK (DETROIT REIMB)	36,539	36,540	36,540	36,540	0.00%	-
699395	APPROPRIATION FUND BALANCE		10,000	10,000	20,000	100.00%	10,000
	<i>Total</i>	270,401	261,930	263,100	262,800	-0.11%	(300)
200 EXPENDITURE							
910000	PAYING AGENT FEES	8	40	40	40	0.00%	-
956000	MISCELLANEOUS	2,265					
994000	PRINCIPAL- GWK BONDS COUNTY	228,590	233,920	233,920	239,250	2.28%	5,330
995000	INTEREST- GWK BONDS COUNTY	34,658	29,140	29,140	23,510	-19.32%	(5,630)
	<i>Total</i>	265,521	263,100	263,100	262,800	-0.11%	(300)

GWK DRAIN - DEBT FUND – 225**REVENUE - 000**

403.000	CURRENT TAX COLLECTIONS Tax collection (less delinquencies) needed to retire GWK bonds, based upon taxable value of \$389,052,710 and 0.5169 mills.	196,590
407.000	TAX COLLECTIONS DELINQUENT Delinquent current tax collections collected after February 28, 2020.	4,500
573.000	SSR- LCSA PPT REIMBURSEMENT State Revenue Sharing to offset personal property tax loss	170
664.000	INTEREST EARNINGS Earnings on tax collections for the season based upon estimated average balances of approximately \$285,000	5,000
668.001	RACKHAM REIMBURSEMENT Reimbursement for portion of GWK Drain debt by the City of Detroit per contractual agreement. Reimbursement is equal to 13.89% of the total GWK debt.	36,540
699.395	USE OF FUND BALANCE	20,000
TOTAL REVENUE		262,800

EXPENDITURES - 200

994.000	PRINCIPAL PAYMENT	239,250
995.000	INTEREST PAYMENT DEBT	23,510
999.000	PAYING AGENT FEES	40
TOTAL EXPENDITURES		262,800

ACCOUNT # DEPARTMENT	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
11 MILE ROAD G.O. DEBT- 303							
000 REVENUE							
664000	INTEREST EARNINGS	496	600	260	260	0.00%	-
676202	TRANSFER FROM MAJOR ROAD FUND	48,110	46,820	46,820	45,510	-2.80%	(1,310)
676592	TRANSFER FROM WATER FUND	72,170	70,220	70,220	68,270	-2.78%	(1,950)
Total		120,776	117,640	117,300	114,040	-2.78%	(3,260)
300 EXPENDITURE							
910000	PAYING AGENT FEES/COSTS	750	750	750	750	0.00%	-
991000	PRINCIPAL PAYMENT DEBT	75,000	75,000	75,000	75,000	0.00%	-
995000	INTEREST PAYMENT DEBT	44,788	41,550	41,550	38,290	-7.85%	(3,260)
Total		120,538	117,300	117,300	114,040	-2.78%	(3,260)

ELEVEN MILE GENERAL OBLIGATION STREET DEBT FUND - 303

REVENUE - 000

664.000	INTEREST EARNINGS Earnings on fund balance	260
676.202	TRANSFER FROM MAJOR ROAD Transfer of debt requirement monies to pay 11-mile road debt	45,510
676.202	TRANSFER FROM WATER FUND Transfer of debt requirement monies to pay 11-mile road debt.	68,270
TOTAL REVENUE		114,040

EXPENDITURES - 300

991.000	PRINCIPAL PAYMENT DEBT Payment on 2007 11 Mile G.O. bond (no millage levy)	75,000
995.000	INTEREST PAYMENT DEBT Interest payment on the above referenced debt Total interest 2007 11 Mile Road G.O. bonds	38,290
999.000	PAYING AGENT FEES Fees for the handling of the street improvement debt estimated at \$750	750
TOTAL EXPENDITURES		114,040

ACCOUNT # DEPARTMENT	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
2010 ROAD (SERIES I) (REZEB) IMPROVEMENT BOND - 304							
000 REVENUE							
403000	TAX COLLECTIONS CURRENT	312,564	381,230	381,230	360,730	-5.38%	(20,500)
407000	TAX COLLECTIONS DELINQUENT	4,176	2,450	2,450	2,450	0.00%	-
532000	REZEB BOND INTEREST	49,649	40,240	40,240	33,680	-16.30%	(6,560)
573000	SSR- LCSA PPT REIMBURSEMENT	3,397	240		240		
664000	INTEREST EARNINGS	8,177	6,000	5,000	5,000	0.00%	-
699395	APPROPRIATION FUND BALANCE				10,000	100.00%	10,000
Total		377,963	430,160	428,920	412,100	-3.92%	(16,820)
300 EXPENDITURE							
910000	PAYING AGENT FEES/COSTS	750	750	750	750	0.00%	-
991000	PRINCIPAL PAYMENT DEBT	250,000	325,000	325,000	325,000	0.00%	-
995000	INTEREST PAYMENT DEBT	117,888	103,170	103,170	86,350	-16.30%	(16,820)
Total		368,638	428,920	428,920	412,100	-3.92%	(16,820)

ROAD IMPROVEMENT REZEB 2010 BOND - 304

REVENUE - 000

403.000	TAX COLLECTIONS Current tax collection for payment of 2020-21 debt obligations based upon the current TV of 389,052,710 and .9334 mills	360,730
407.000	TAX COLLECTIONS DELINQUENT Delinquent current tax collections after February 28, 2021.	2,450
573.000	SSR- LCSA PPT REIMBURSEMENT State Revenue Sharing to offset personal property tax loss	240
664.000	REZEB BOND INTEREST REFUND Refund on interest paid on bonds via Recovery Zone Economic Development Bond program, less congressional sequester.	33,380
664.000	INTEREST EARNINGS Earnings on tax collections for the season based upon investment earnings.	5,000
699.395	USE OF FUND BALANCE	10,000
TOTAL REVENUE		412,100

EXPENDITURES - 300

991.000	PRINCIPAL PAYMENT DEBT Payment on 2010 SERIES I UTGO DEBT	325,000
995.000	INTEREST PAYMENT DEBT Interest payment on the above referenced debt Total interest 2010 SERIES I ROAD UTGO bonds	86,350
999.000	PAYING AGENT FEES Fees for the handling of the street improvement debt	750
TOTAL EXPENDITURES		412,100

ACCOUNT # DEPARTMENT	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
2012 ROAD (SERIES II) IMPROVEMENT BOND - 305							
000 REVENUE							
403000	TAX COLLECTIONS CURRENT	312,473	289,400	289,400	284,160	-1.81%	(5,240)
407000	TAX COLLECTIONS DELINQUENT	3,780	2,450	2,450	2,450	0.00%	-
573000	SSR- LCSA PPT REIMBURSEMENT	3,394	240		240	100.00%	240
664000	INTEREST EARNINGS	3,406	3,000	2,500	2,500	0.00%	-
	<i>Total</i>	323,053	295,090	294,350	289,350	-1.70%	(5,000)
300 EXPENDITURE							
910000	PAYING AGENT FEES/COSTS	250	350	350	350	0.00%	-
991000	PRINCIPAL PAYMENT DEBT	250,000	250,000	250,000	250,000	0.00%	-
995000	INTEREST PAYMENT DEBT	49,000	44,000	44,000	39,000	-11.36%	(5,000)
	<i>Total</i>	299,250	294,350	294,350	289,350	-1.70%	(5,000)

ROAD IMPROVEMENT UTGO SERIES II - 2012 BOND - 305

REVENUE - 000

403.000	TAX COLLECTIONS Current tax collection for payment of 2020-21 debt obligations based upon a TV of 389,052,710 and 0.7366 mills	284,160
407.000	TAX COLLECTIONS DELINQUENT Delinquent current tax collections after February 28, 2021.	2,450
573.000	SSR- LCSA PPT REIMBURSEMENT State Revenue Sharing to offset personal property tax loss	240
664.000	INTEREST EARNINGS Earnings on tax collections for the season based upon investment earnings.	2,500
TOTAL REVENUE		289,350

EXPENDITURES - 300

991.000	PRINCIPAL PAYMENT DEBT Payment on 2012 Series 1 UTGO debt	250,000
995.000	INTEREST PAYMENT DEBT Interest payment on the above referenced debt Total interest 2012 SERIES I ROAD UTGO bonds	39,000
999.000	PAYING AGENT FEES Fees for the handling of the street improvement debt.	350
TOTAL EXPENDITURES		289,350

ACCOUNT # DEPARTMENT	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
2014 ROAD (SERIES I) IMPROVEMENT BOND - 306							
000 REVENUE							
403000	TAX COLLECTIONS CURRENT	235,730	215,550	215,550	202,370	-6.11%	(13,180)
407000	TAX COLLECTIONS DELINQUENT	2,932	2,450	2,450	2,450	0.00%	-
573000	SSR- LCSA PPT REIMBURSEMENT	2,574	180		180		180
664000	INTEREST EARNINGS	7,727	5,200	4,500	4,500	0.00%	-
699395	APPROPRIATION FUND BALANCE				10,000		10,000
	Total	248,963	223,380	222,500	219,500	-1.35%	(3,000)
300 EXPENDITURE							
910000	PAYING AGENT FEES/COSTS	250	250	250	250	0.00%	-
991000	PRINCIPAL PAYMENT DEBT	150,000	150,000	150,000	150,000	0.00%	-
995000	INTEREST PAYMENT DEBT	75,250	72,250	72,250	69,250	-4.15%	(3,000)
	Total	225,500	222,500	222,500	219,500	-1.35%	(3,000)

ROAD IMPROVEMENT UTGO SERIES II - 2014 BOND - 306

REVENUE - 000

403.000	TAX COLLECTIONS Current tax collection for payment of 2020-21 obligations based upon current TV of 389,052,710 and 0.5264 mills	202,370
407.000	TAX COLLECTIONS DELINQUENT Delinquent current tax collections collected after February 28, 2021.	2,450
573.000	SSR- LCSA PPT REIMBURSEMENT State Revenue Sharing to offset personal property tax loss	180
664.000	INTEREST EARNINGS Earnings on tax collections for the season based upon investment earnings.	4,500
699.395	USE OF FUND BALANCE	10,000
TOTAL REVENUE		219,500

EXPENDITURES – 300

991.000	PRINCIPAL PAYMENT DEBT Payment on 2014 Series I UTGO debt	150,000
995.000	INTEREST PAYMENT DEBT Interest payment on the above referenced debt Total interest 2014 Series I UTGO debt	69,250
999.000	PAYING AGENT FEES Fees for the handling of the street improvement debt.	250
TOTAL EXPENDITURES		219,500

ACCOUNT # DEPARTMENT	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
2017 ROAD (SERIES I) IMPROVEMENT BOND - 307							
000 REVENUE							
403000	TAX COLLECTIONS CURRENT	348,332	351,650	351,650	332,580	-5.42%	(19,070)
407000	TAX COLLECTIONS DELINQUENT	3,508	2,450	2,450	2,450	0.00%	-
573000	SSR- LCSA PPT REIMBURSEMENT	3,773	270		270	100.00%	270
664000	INTEREST EARNINGS	3,166	3,200	2,100	2,100	0.00%	-
	<i>Total</i>	358,779	357,570	356,200	337,400	-5.28%	(18,800)
300 EXPENDITURE							
910000	PAYING AGENT FEES/COSTS	500	500	500	500	0.00%	-
991000	PRINCIPAL PAYMENT DEBT	205,000	215,000	215,000	225,000	4.65%	10,000
995000	INTEREST PAYMENT DEBT	129,100	120,700	120,700	111,900	-7.29%	(8,800)
	<i>Total</i>	334,600	336,200	336,200	337,400	0.36%	1,200

ROAD IMPROVEMENT UTGO SERIES II - 2017 BOND - 307

REVENUE - 000

403.000	TAX COLLECTIONS Current tax collection for payment of 2020-21 obligations based upon current TV of 389,052,710 and 0.8611 mills	332,580
407.000	TAX COLLECTIONS DELINQUENT Delinquent current tax collections collected after February 28, 2021.	2,450
573.000	SSR- LCSA PPT REIMBURSEMENT State Revenue Sharing to offset personal property tax loss	270
664.000	INTEREST EARNINGS Earnings on tax collections for the season based upon investment earnings.	2,100
TOTAL REVENUE		337,400

EXPENDITURES - 300

991.000	PRINCIPAL PAYMENT DEBT Payment on 2017 Series II UTGO debt	225,000
995.000	INTEREST PAYMENT DEBT Interest payment on the above referenced debt Total interest 2017 Series II UTGO debt	111,900
999.000	PAYING AGENT FEES Fees for the handling of the street improvement debt.	500
TOTAL EXPENDITURES		337,400

ACCOUNT # DEPARTMENT	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
2019 SEWER/ROAD IMPROVEMENT BOND - 308							
000 REVENUE							
403000	TAX COLLECTIONS CURRENT		292,350	292,350	519,930	77.85%	227,580
407000	TAX COLLECTIONS DELINQUENT		2,450	2,450	2,450	0.00%	-
664000	INTEREST EARNINGS		2,500	3,200	500	-84.38%	(2,700)
695395	APPROPRIATION FUND BALANCE				-		
	<i>Total</i>	-	297,300	298,000	522,880	75.46%	224,880
300 EXPENDITURE							
910000	PAYING AGENT FEES/COSTS		750	750	750	0.00%	-
991000	PRINCIPAL PAYMENT DEBT				305,000	100.00%	305,000
995000	INTEREST PAYMENT DEBT		185,370	274,580	217,130	-20.92%	(57,450)
	<i>Total</i>	-	186,120	275,330	522,880	89.91%	247,550

2019 SEWER/ROAD IMPROVEMENT BOND - 308

REVENUE - 000

403.000	TAX COLLECTIONS Current tax collection for payment of 2020-21 obligations based upon current TV of 389,052,710 and 1.3426 mills	519,930
407.000	TAX COLLECTIONS DELINQUENT Delinquent current tax collections collected after February 28, 2021.	2,450
664.000	INTEREST EARNINGS Earnings on tax collections for the season based upon investment earnings.	500
TOTAL REVENUE		522,880

EXPENDITURES - 300

991.000	PRINCIPAL PAYMENT DEBT Payment on 2019 sewer/ road debt	305,000
995.000	INTEREST PAYMENT DEBT Interest payment on the above referenced debt	217,130
999.000	PAYING AGENT FEES Fees for the handling of the sewer/road improvement debt.	750
TOTAL EXPENDITURES		522,880

ACCOUNT # DEPARTMENT	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
2020 SEWER/ROAD CAPITAL IMPROVEMENT BOND - 309							
000 REVENUE							
664000	INTEREST EARNINGS				500	100.00%	500
676101	TRANSFER FROM GENERAL FUND				331,000	100.00%	331,000
676592	TRANSFER FROM WATER FUND				470,000	100.00%	470,000
	<i>Total</i>	-	-	-	801,500	100.00%	801,500
300							
EXPENDITURE							
910000	PAYING AGENT FEES/COSTS				750	100.00%	750
991000	PRINCIPAL PAYMENT DEBT				-	0.00%	-
995000	INTEREST PAYMENT DEBT				338,000	100.00%	338,000
	<i>Total</i>	-	-	-	338,750	100.00%	338,750

2020 CAPITAL IMPROVEMENT BOND DEBT FUND - 309

REVENUE - 000

664.000	INTEREST EARNINGS Earnings on fund balance	500
676.101	TRANSFER FROM GENERAL FUND Transfer of debt requirement monies to pay debt	331,000
676.202	TRANSFER FROM WATER FUND Transfer of debt requirement monies to pay debt	470,000
TOTAL REVENUE		801,500

EXPENDITURES - 300

991.000	PRINCIPAL PAYMENT DEBT Payment on 2020 Capital Bond (no millage levy)	0
995.000	INTEREST PAYMENT DEBT Interest payment on the above referenced debt	338,000
999.000	PAYING AGENT FEES Fees for the handling of the street improvement debt estimated at \$750	750
TOTAL EXPENDITURES		338,750

CAPITAL PLANNING FUND - 402

FUND TYPE - GOVERNMENTAL

PURPOSE -

This fund is used to account for earmarked revenue set aside for statutory public improvements of a major nature.

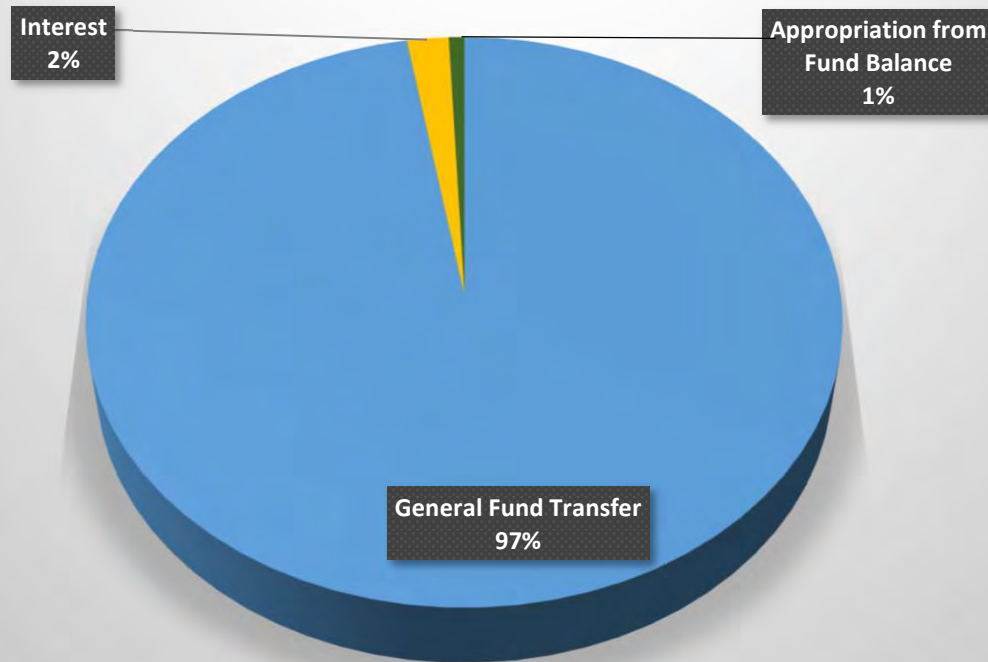
CHARACTER –

This is a capital facilities fund and is used to record revenue transferred from the General Fund for construction of major statutory capital projects authorized by Act 135, Public Acts of 1956, as amended.

DISTINGUISHING FEATURES -

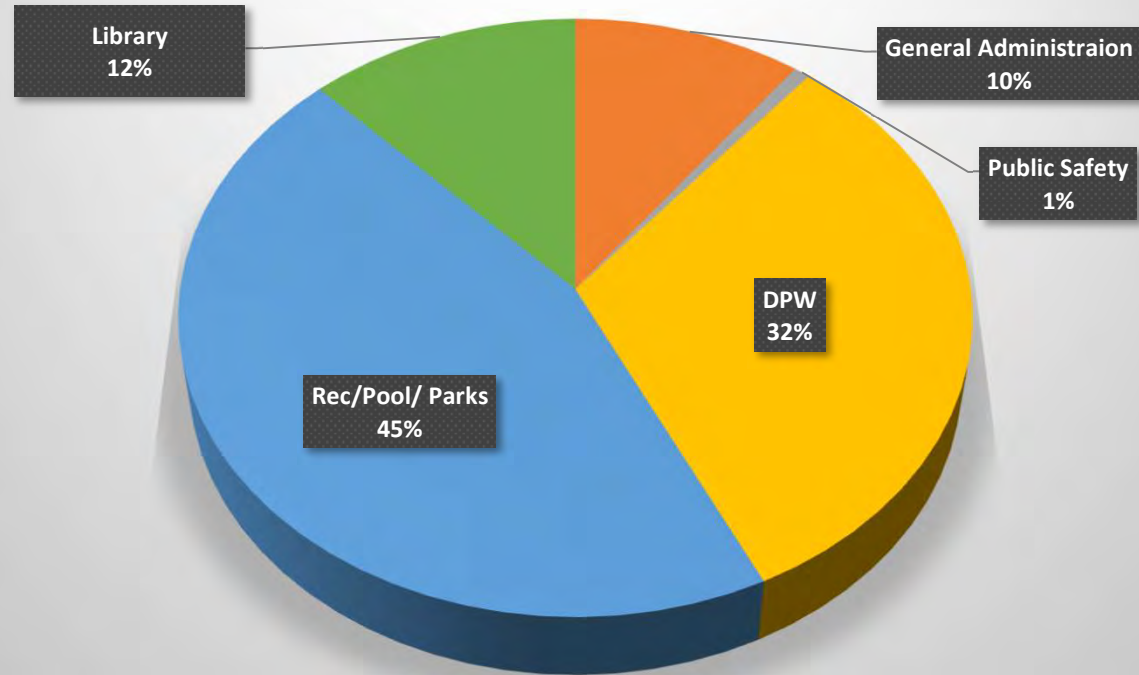
This fund can be found in any local unit or government. Money which may be placed in this fund is limited by statute to "non-tax" revenues, such as charges for services, licenses and permits, sales of general fixed assets, state shared revenues, earned interest, etc. Revenue in this fund is transferred from General Fund, However, if local charter permits a tax levy for capital outlay public improvements this fund may be used.

Where Capital Fund Money Comes From



Description	Actual 2018-2019	Budget 2019-2020	Projected 2019-2020	Budget 2020-2021
Grants	\$70,700	\$15,000	\$89,000	
General Fund Transfer	\$400,000	\$400,000	\$400,000	\$400,000
Interest	\$18,382	\$12,000	\$14,000	\$8,000
Appropriation from Fund Balance		\$89,225		\$3,000
Capital Fund Revenues Total	\$489,082	\$516,225	\$503,000	\$411,000

Where Capital Fund Money Goes



Description	Actual 2018-2019	Budget 2019-2020	Projected 2019-2020	Budget 2020-2021
Commission	\$8,684			
General Adminstraion	\$160,510	\$38,000	\$40,000	\$42,000
Public Safety	\$18,486	\$24,000	\$28,000	\$3,000
DPW	\$26,530	\$65,000	\$56,000	\$131,000
Rec/Pool/ Parks	\$108,170	\$311,725	\$271,720	\$185,000
Library	\$44,627	\$30,000	\$30,000	\$50,000
Capital Fund Expenditures Total	\$367,007	\$468,725	\$425,720	\$411,000

ACCOUNT #	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
CAPITAL PLANNING - 402							
000	REVENUE						
531000	GRANT REVENUE	70,700	89,000	15,000		-100.00%	(15,000)
664000	INTEREST EARNINGS	18,382	14,000	12,000	8,000	-33.33%	(4,000)
676101	GENERAL FUND CONTRIBUTION	400,000	400,000	400,000	400,000	0.00%	-
677000	POOL RESERVE CONTRIBUTION				-	0.00%	-
695000	MISCELLANEOUS REVENUE			-	-	0.00%	-
979395	APPROPRIATION FROM FUND BALANCE	-		89,225	3,000	-96.64%	(86,225)
	<i>Total</i>	489,082	503,000	516,225	411,000	-20.38%	(105,225)
400	EXPENDITURE						
970101	COMMISSION	8,684	-	-		0.00%	-
970171	GENERAL ADMINISTRATION	160,510	40,000	38,000	42,000	10.53%	4,000
970301	PUBLIC SAFETY	18,486	28,000	24,000	3,000	-87.50%	(21,000)
970441	DPW	26,530	56,000	65,000	131,000	101.54%	66,000
970751	REC CENTER/POOL/PARKS	108,170	271,720	311,725	185,000	-40.65%	(126,725)
970790	LIBRARY	44,627	30,000	77,500	50,000	-35.48%	(27,500)
	<i>Total</i>	367,007	425,720	516,225	411,000	-20.38%	(105,225)

CAPITAL FACILITIES BUDGET WORKSHEET

	STATUS	PROJECT DESCRIPTION	PROJECTED YEAR	2020	2021	2022	2023	2024	TOTAL OUTLAY	CURRENT RESERVE	BUDGET CONTRIBUTION	FUTURE REQUIREMENT
1	BUDGET	PC Replacements	BUDGET	5,000	1,000	1,000	1,000	2,000	10,000	10,000		-
2	BUDGET	Master Plan Update	BUDGET	25,000					25,000	25,000		
3	BUDGET	Server Replacement	BUDGET	12,000			12,000		24,000	12,000		12,000
4	PLANNED	Copy Machine Replacement	PLANNED 2021		12,000				12,000		12,000	-
5	PLANNED	Roof Replacement 2021 (per inspection report)	PLANNED 2021		75,000				75,000		75,000	-
		TOTAL ADMINISTRATION/CITY HALL		42,000	88,000	1,000	13,000	2,000	146,000	47,000	87,000	12,000
6	BUDGET	PC Replacements	BUDGET	3,000	1,000	1,000	1,000	2,000	8,000	3,000	1,000	4,000
7	PLANNED	Breathing Apparatus	PLANNED 2021		100,000				100,000	50,000	50,000	-
8	PLANNED	Scout Car Printers	PLANNED 2021		6,000				6,000		6,000	-
		TOTAL PUBLIC SAFETY		3,000	107,000	1,000	1,000	2,000	114,000	53,000	57,000	4,000
9	BUDGET	Roof Replacement (per inspection report)	BUDGET	65,000					65,000	65,000		-
10	BUDGET	Streetlight LED Replacement	BUDGET	65,000					65,000	65,000		-
11	BUDGET	PC Replacements	BUDGET	1,000	1,000		1,000	1,000	4,000	1,000		3,000
		TOTAL DEPARTMENT OF PUBLIC WORKS		131,000	1,000	-	1,000	1,000	134,000	131,000	-	3,000
12	BUDGET	HVAC Improvements	BUDGET	10,000		20,000		10,000	40,000	10,000	18,000	12,000
13	BUDGET	Recreation Center Roof Replacement	BUDGET	70,000		-	-		70,000	70,000		-
14	BUDGET	PC Replacements	BUDGET	5,000	3,000	2,000	1,000		11,000	5,000	3,000	3,000
15	BUDGET	Burton Park Infield	BUDGET	40,000		-	-		40,000	40,000		-
16	BUDGET	Tennis Court Crack Sealing- All Courts	BUDGET	60,000	-				60,000	60,000		-
17	PLANNED	Elgin Park Playground Equipment	PLANNED 2024	-	-	-	-	50,000	50,000			50,000
18	PLANNED	11 Mile Park Update (moved to 2023)	PLANNED 2023			-	175,000		175,000			175,000
19	PLANNED	Tennis Court Rehabilitation 11 Mile/ Huntington	PLANNED 2022			245,000			245,000	231,360	13,000	640
20	PLANNED	Tennis Court Rehabilitation Recreation	PLANNED 2023				260,000		260,000		100,000	160,000
21	PLANNED	Men's Club Field Improvements	PLANNED 2022			120,000			120,000		120,000	-
		TOTAL RECREATION CENTER		185,000	3,000	387,000	436,000	60,000	1,071,000	416,360	254,000	400,640
22	BUDGET	Technology Improvements	BUDGET	5,000	5,000	5,000	5,000		20,000	5,000		15,000
23	BUDGET	HVAC Replacement Rear North	BUDGET	45,000					45,000	45,000		-
24	PLANNED	HVAC Improvements	PLANNED 2021		10,000	10,000	10,000	10,000	30,000		10,000	20,000
		TOTAL LIBRARY		50,000	15,000	15,000	15,000	10,000	95,000	50,000	10,000	35,000
		TOTAL		411,000	214,000	404,000	466,000	75,000	1,560,000	697,360	408,000	454,640

FIVE YEAR CAPITAL IMPROVEMENT PROGRAM - ALL FUNDS

STATUS	PROJECT DESCRIPTION	PROJECTED YEAR						TOTAL
			2020	2021	2022	2023	2024	OUTLAY
1	BUDGET PC Replacements	BUDGET	5,000	1,000	1,000	1,000	2,000	10,000
2	BUDGET Master Plan Update	BUDGET	25,000					25,000
3	BUDGET Server Replacement	BUDGET	12,000			12,000		24,000
4	PLANNED Copy Machine Replacement	PLANNED 2021		12,000				12,000
5	PLANNED Roof Replacement 2021 (per inspection report)	PLANNED 2021		75,000				75,000
6	BUDGET PC Replacements	BUDGET	3,000	1,000	1,000	1,000	2,000	8,000
7	PLANNED Breathing Apparatus	PLANNED 2021		100,000				100,000
8	PLANNED Scout Car Printers	PLANNED 2021		6,000				6,000
9	BUDGET Roof Replacement (per inspection report)	BUDGET	65,000					65,000
10	BUDGET Streetlight LED Replacement	BUDGET	65,000					65,000
11	BUDGET PC Replacements	BUDGET	1,000	1,000		1,000	1,000	4,000
12	BUDGET HVAC Improvements	BUDGET	10,000		20,000		10,000	40,000
13	BUDGET Recreation Center Roof Replacement	BUDGET	70,000		-	-		70,000
14	BUDGET PC Replacements	BUDGET	5,000	3,000	2,000	1,000		11,000
15	BUDGET Burton Park Infield	BUDGET	40,000		-	-		40,000
16	BUDGET Tennis Court Crack Sealing- All Courts	BUDGET	60,000	-				60,000
17	PLANNED Elgin Park Playground Equipment	PLANNED 2024	-	-	-	-	50,000	50,000
18	PLANNED 11 Mile Park Update (moved to 2023)	PLANNED 2023			-	175,000		175,000
19	PLANNED Tennis Court Rehabilitation 11 Mile/ Huntington	PLANNED 2022			245,000			245,000
20	PLANNED Tennis Court Rehabilitation Recreation	PLANNED 2023				260,000		260,000
21	PLANNED Men's Club Field Improvements	PLANNED 2022			120,000			120,000
22	BUDGET Technology Improvements	BUDGET	5,000	5,000	5,000	5,000		20,000
23	BUDGET HVAC Replacement Rear North	BUDGET	45,000					45,000
24	PLANNED HVAC Improvements	PLANNED 2021		10,000	10,000	10,000	10,000	30,000
25	BUDGET Sewer Lining Program	BUDGET	250,000	250,000	250,000			750,000
26	BUDGET Road Heavy Maintenance	BUDGET	150,000	150,000	305,500	620,500	305,500	1,531,500
27	BUDGET Sewer Replacement & Roads Nadine/ York	BUDGET	1,290,450					1,290,450
28	BUDGET Sewer Pipe Bursting	BUDGET	1,000,000	3,000,000	3,000,000			7,000,000
29	BUDGET Sewer Pipe Replacement	BUDGET	1,750,000	2,900,000	2,900,000			7,550,000
30	BUDGET Road Replacement Borgman- Huntington to York	BUDGET	257,650					257,650
31	BUDGET Road Replacement Kingston- Coolidge to Henley	BUDGET	867,160					867,160
32	BUDGET Road Replacement Kingston- Scotia to Newport	BUDGET	540,170					540,170
33	BUDGET Road Replacement Humber- 11 Mile to Borgman	BUDGET	861,830					861,830
34	BUDGET Road Replacement Talbot- Newport to Meadowcrest	BUDGET	818,300					818,300
35	BUDGET Road Replacement Location TBD	PLANNED		1,200,000				1,200,000
TOTAL			8,196,560	7,714,000	6,859,500	1,086,500	380,500	24,227,060

CAPITAL PLANNING PURCHASES 2020-21

Desktop PC Replacements - The City has 14 devices scheduled for replacement this year. Windows 7 operating system is no longer supported since January 2020. The City has approximately 35 computers currently running Windows 7 Software. The issue we face among others is that the vulnerability of the software may be a portal for persons with nefarious intent to gain access to our server. Our IT professional, Mike Matter has suggested that replacement be done.

Master Plan Update- \$25,000 is budgeted for an update of the Master Plan. This update is a step in the process to become a certified Redevelopment Ready City.

Server Replacement- Funds are budgeted to replace the main file server. The current server will be kept for backup purposes

DPW Roofing Restoration - The roofing at the DPW south garage is in need of restoration. Fortunately, we may be able to restore the roof membrane and receive a useful life of 10 years or more. The detailed report was put together in 2016. We believe the cost effectiveness of restoring the roof material rather than a complete tear off at this point is the proper avenue to take, especially if the City were to move forward with plan for the campus that may eliminate these buildings altogether in a few years.

Streetlight LED Conversion - \$65,000 is budgeted to convert City streetlights to LED bulbs. The more efficient LED bulbs will save the City approximately \$14,600 per year in energy costs. This gives a payback of approximately four years.

HVAC Improvements- The Gillham Recreation Center has had more frequent repairs needed recently to heat exchangers and ducts. This budget item is a reserve for potential repairs or improvements to the system.

Roof Replacement Recreation Center - We have established the roof replacement schedule for our buildings with the help of outside consultants. The schedule has been used to appropriate monies in the capital budget over the next 5 years. Roofing costs have increased dramatically the past two years causing projects to be delayed.

CAPITAL PLANNING JUSTIFICATION 2020-21 CONT.....

Burton Park Infield - For decades after the redesign of the BCP park, the infields at Burton Baseball diamonds have suffered from poor fill. The soil mix used in the building of the fields has not been good and has not held up to the heavy use. There have been numerous injuries, and complaints brought by users that stones and uneven ground make the ballfields difficult to use. The Rec Department has determined that it is time to scarify the surface and bring in fill that is constant new standards for use of publicly operated ballfields. Private donations will be solicited for this project as well as approaching Berkley Schools for a potential cost share.

Tennis Court Crack Sealing- The tennis courts at the Recreation Center and on 11 Mile Road are in need of resurfacing. Estimates of the cost to resurface all of the courts approach \$650,000. We have determined to repair the cracks in the surfaces for now to keep the courts playable while we look for grant money to offset the cost of resurfacing. Department of Natural Resources funds may be available for this project.

HVAC Replacement- The rear north HVAC unit at the library has had multiple breakdowns and is at end of life. It is budgeted to replace this unit this year with a new, more efficient unit

SANITATION FUND - 515

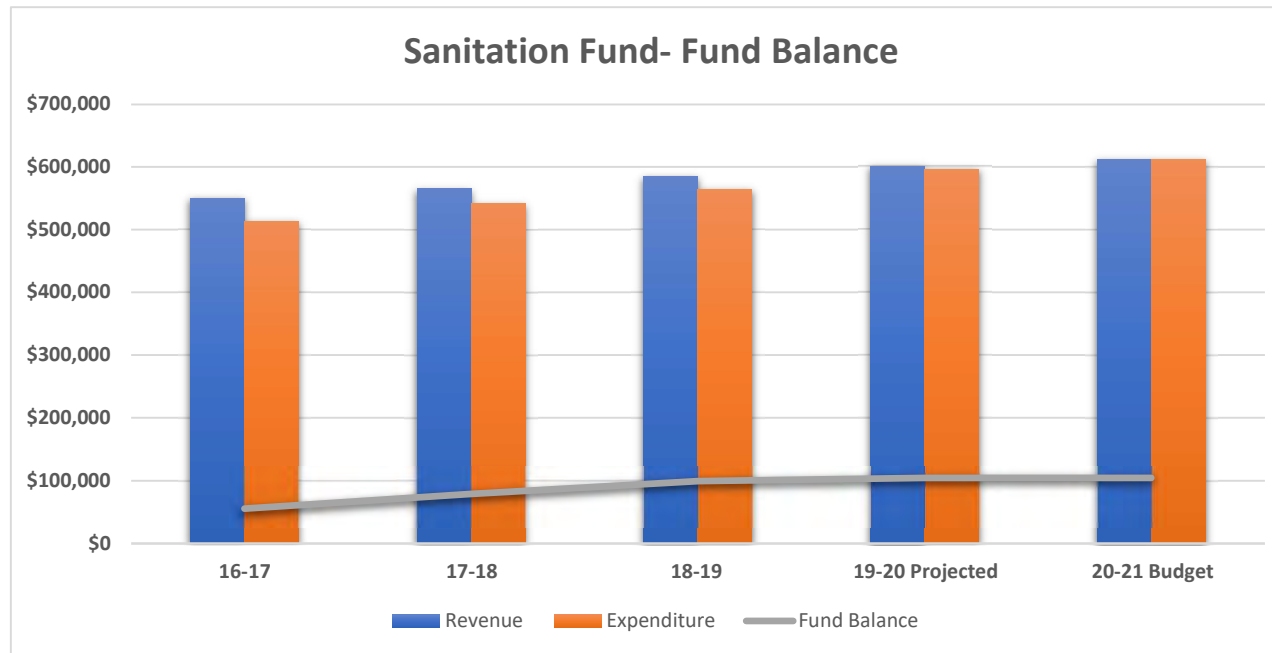
- PURPOSE** - The Sanitation Fund is used, primarily, to record the operations of environmental services including recycling, yard waste and landfill material collection, processing and disposal.
- CHARACTER** - The Sanitation Fund is supported by a sanitation millage and is therefore classified as a special revenue fund.
- DISTINGUISHING FEATURES** - A Sanitation Fund can be found in any local unit of government. It is used to record the revenues and expenditures for the operation of a sanitation system

GOALS - SANITATION AND RECYCLING SUSTAINABILITY

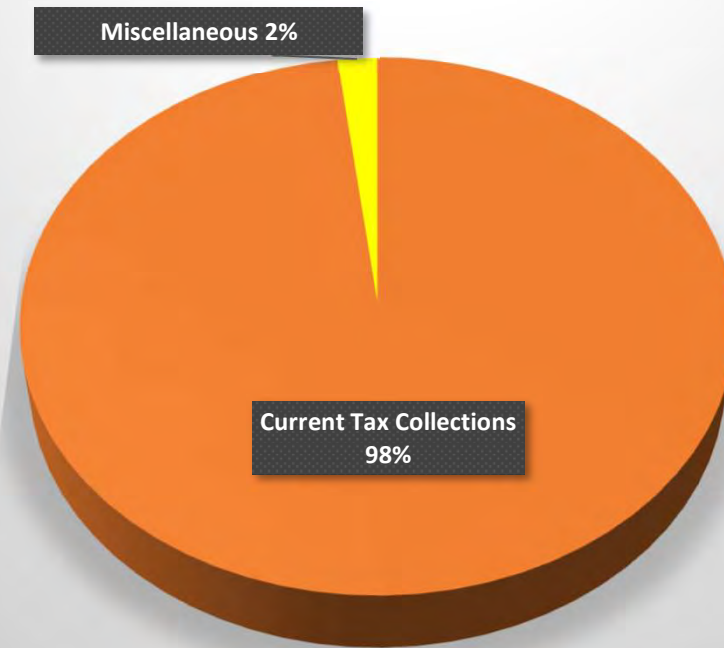
Increase recycling percentage by 3% (by weight) over 2019, including scrap metal tonnage and yard waste. Increase recycling participation by residents from 85% to 88%, as measured by trash hauler's count. Decrease trash tonnage by 3% compared to 2019. Expand semi-annual recycling drive to include household hazardous waste, in addition to scrap metal, electronics, and shredding. Continue to improve trash haulers performance, with respect to complete and on-time pickup.

**Statement of Revenues, Expenditures, and Changes in Fund Balance
Sanitation Fund**

Description	Actual 2017-2018	Actual 2018-2019	Budget 2019-2020	Projected 2019-2020	Budget 2020-2021
Revenues	565,186	584,672	599,990	600,920	612,210
Expenditures	541,661	564,226	599,990	596,000	612,210
Revenues over (under) Expenditures	23,525	20,446	-	4,920	-
Beginning Fund Balance	55,468	78,993	99,439	99,439	104,359
Ending Fund Balance	78,993	99,439	99,439	104,359	104,359
Fund Balance as Percent of Expenditures	15%	18%	17%	18%	17%

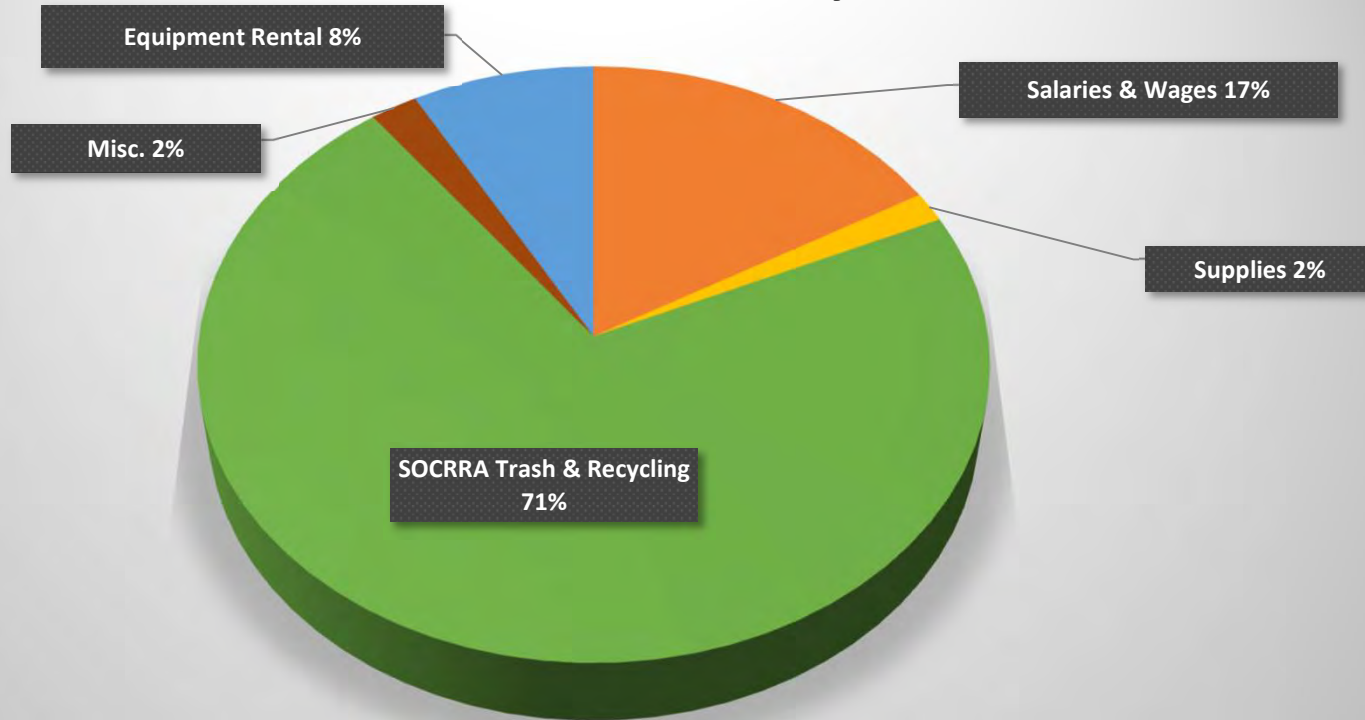


Where Sanitation Fund Money Comes From



Description	Actual 2018-2019	Budget 2019-2020	Projected 2019-2020	Budget 2020-2021
Current Tax Collections	\$563,477	\$585,490	\$585,920	\$600,210
Miscellaneous	\$21,195	\$15,000	\$15,000	\$12,000
Appropriation Fund Balance				
Sanitation Revenue Total	\$584,672	\$600,490	\$600,920	\$612,210

Where Sanitation Fund Money Goes



Description	Actual 2018-2019	Budget 2019-2020	Projected 2019-2020	Budget 2020-2021
Salaries & Wages	\$72,593	\$80,620	\$78,880	\$101,940
Supplies	\$10,727	\$9,900	\$9,900	\$9,900
SOCRRRA Trash & Recycling	\$418,213	\$430,510	\$430,510	\$437,400
Miscellaneous	\$12,693	\$13,960	\$11,710	\$12,970
Equipment Rental	\$50,000	\$65,000	\$65,000	\$50,000
Sanitation Expenditures Total	\$564,226	\$599,990	\$596,000	\$612,210

ACCOUNT #	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
SANITATION - 515							
000	REVENUE						
403000	CURRENT TAX COLLECTIONS	563,477	585,490	585,490	599,760	2.44%	14,270
573000	STATE REVENUE SHARING- LCSA PPT		430		450	100.00%	450
664000	INTEREST EARNINGS	9,064	8,000	6,500	4,000	-38.46%	(2,500)
695000	MISCELLANEOUS	12,131	7,000	8,000	8,000	0.00%	-
979395	APPROPRIATION FUND BALANCE	-	-		-	0.00%	-
		584,672	600,920	599,990	612,210	2.04%	12,220

SANITATION FUND - 515

REVENUES- 000

403.000	CURRENT TAX REVENUE	599,760
573.000	STATE REVENUE SHARING- LCSA Payment from State for personal property tax loss	450
664.000	INTEREST EARNINGS	4,000
695.000	MISCELLANEOUS Includes proceeds from the scrap metal drop off and trash carts	8,000
CATEGORY TOTAL		612,210

ACCOUNT #	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
SANITATION - 515							
515 EXPENDITURE							
702000	SALARIES	10,916	10,800	12,540	16,140	28.71%	3,600
706000	WAGES	31,004	34,460	34,460	42,950	24.64%	8,490
715000	SOCIAL SECURITY	3,326	3,600	3,600	4,520	25.56%	920
716000	HOSPITALIZATION/ OPTICAL	10,645	10,640	10,640	14,650	37.69%	4,010
718000	RETIREMENT	12,624	13,460	13,460	15,930	18.35%	2,470
719000	DENTAL	644	850	850	1,150	35.29%	300
724000	BENEFITS	3,434	5,070	5,070	6,600	30.18%	1,530
751000	SUPPLIES - GAS AND OIL	4,158	4,400	4,400	4,400	0.00%	-
756000	SUPPLIES - OPERATING	6,569	5,500	5,500	5,500	0.00%	-
802000	PROFESSIONAL SERVICES	418,213	430,510	430,510	437,400	1.60%	6,890
853000	COMMUNICATIONS - TELEPHONE	816	910	910	910	0.00%	-
860000	CONFERENCES AND WORKSHOPS	817	300	300	300	0.00%	-
860001	MEMBERSHIPS & DUES		200	200	200	0.00%	-
880000	COMMUNITY PROMOTION	803	1,500	2,500	2,400	-4.00%	(100)
920000	PUBLIC UTILITIES	3,189	1,850	1,850	1,850	0.00%	-
931000	MAINTENANCE - BUILDING	4,520	4,500	5,550	4,500	-18.92%	(1,050)
934000	MAINTENANCE - DATA PROCESSING	1,696	1,950	1,950	2,110	8.21%	160
940000	EQUIPMENT RENTAL	50,000	65,000	65,000	50,000	-23.08%	(15,000)
956000	MISCELLANEOUS	852	500	700	700	0.00%	-
965101	TRANSFER TO GF (ADMINISTRATION)	-		-	-	0.00%	-
Total		564,226	596,000	599,990	612,210	2.04%	12,220

EXPENDITUES- 500

702.000	SALARIES Includes partial salary for the City Manager and Finance Director.	16,140
706.000	WAGES- HOURLY Includes wages for full-time city employees engaged in the non-contractual hauling of debris and the vacuuming and collection of fall leaves.	42,950
715-724	BENEFITS- ALL EMPLOYEES	42,850
751.000	SUPPLIES- GAS AND OIL Fuel for leaf trucks	4,400
756.000	SUPPLIES- OPERATING Recycling/trash containers in all outdoor and indoor public venues. Purchase of solid waste containers for residential use (reimbursed in sanitation revenue).	5,500
802.000	PROFESSIONAL SERVICES SOCRRA -recycling, landfill waste, yard waste & chipping contracts. Covers collection, disposal and processing of recycling, yard waste, refuse, household waste, electronics and chipping. Also includes MRF renovation surcharge (\$0.73/household/month). Disposal Costs (other) Waste oil and incidentals. Solid waste disposal is incorporated into the SOCRRA bi-monthly fee. Leaf Hauling Ferndale DPW Contract \$9,800. Other hauling outside of the Ferndale contract \$10,000	437,400

EXPENDITUES- 500 CONT....

853.000	COMMUNICATIONS- TELEPHONE Share of telephone expense.	910
860.000	CONFERENCES AND WORKSHOPS Meetings, meals, & transportation. Michigan Recycling Coalition conference (in state).	300
860.001	MEMBERSHIPS & DUES	200
880.000	COMMUNITY PROMOTION Materials used to increase recycling, increase solid waste diversion and expand yard waste awareness and augment SOCRRA's branding and education program related to the cart roll-out in the other SOCRRA communities	2,400
920.000	PUBLIC UTILITIES Joint operating expense with DPW.	1,850
931.000	MAINTENENACE- BUILDING Joint operating expense with DPW.	4,500
934.000	MAINTENANCE- DATE PROCESSING Joint operating expense with DPW.	2,110
940.000	EQUIPMENT RENTAL	50,000
956.000	MISCELLANEOUS	700
	TOTAL	612,200

WATER FUND

PURPOSE -

The Water Fund is used to record the operations of the water system.

CHARACTER -

The Water Fund is a self-supporting fund which does business with individuals and firms outside the local unit departments and is, therefore, classified as an enterprise fund.

DISTINGUISHING FEATURES -

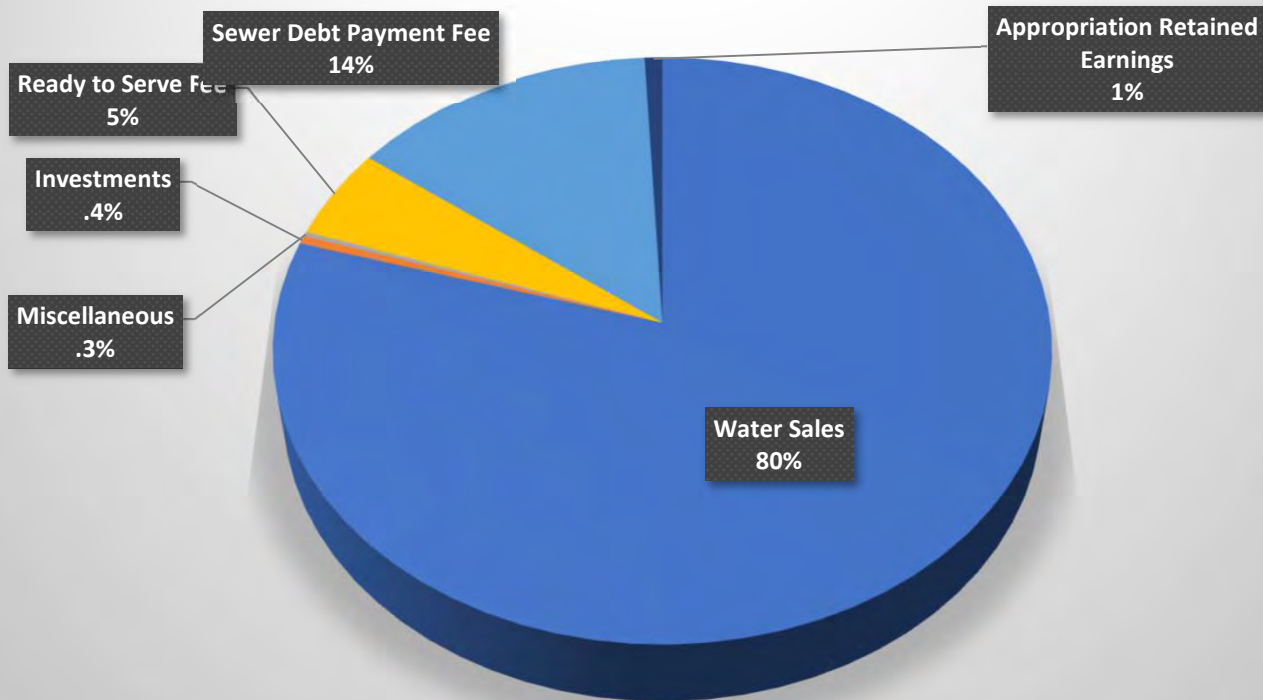
A Water Fund is found in most local units of government. The fund is used to record the revenues and expenditures related to the operation of the water system. Fixed assets are recorded within the fund, and depreciation is charged.

GOALS -

Maintain and repair water mains, hydrants, catch basins, and sewer lines. Support installation of rain gardens in park projects. Phase in radio frequency-read meters in a five-year plan, so that meter replacement in the future is also phased as they age and starting with undesirable brass meters. Comply with DEQ regulations on water testing and lead service line reporting.

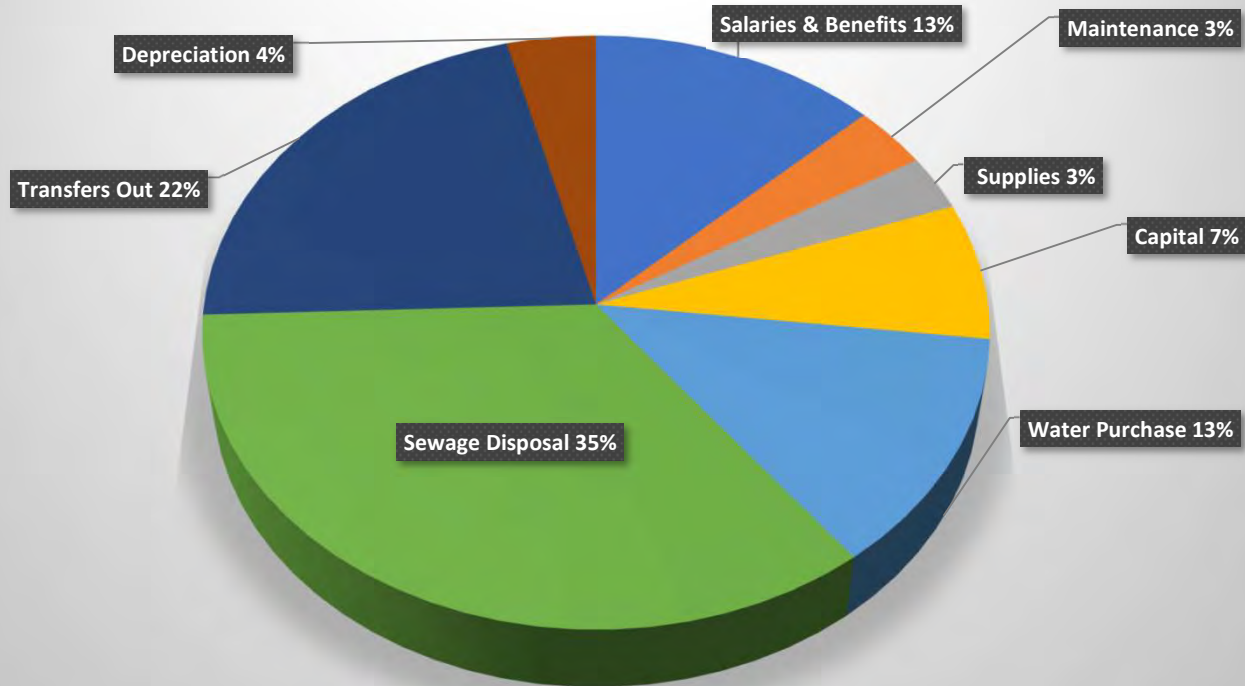
The Water Department has continued replacing the water meters with new meters on an as needed basis. The new meters have no moveable parts and carry a 20-year warranty.

Where Water & Sewer Fund Money Comes From



Description	Actual 2018-2019	Budget 2019-2020	Projected 2019-2020	Budget 2020-2021
Water Sales	\$2,616,786	\$2,754,630	\$2,559,014	\$2,676,000
Investments	\$39,159	\$25,000	\$30,000	\$15,000
Miscellaneous	\$11,878	\$500	\$9,500	\$8,500
Ready to Serve Fee	\$167,960	\$168,230	\$168,230	\$168,230
Sewer Debt Payment Fee			\$98,000	\$470,000
Transfers In	\$222,804	\$150,000	\$150,000	
Appropriation Retained Earnings		\$189,690	\$244,796	\$27,100
Water Revenue Total	\$3,058,587	\$3,288,050	\$3,259,540	\$3,364,830

Where Water & Sewer Fund Money Goes



Description	Actual 2018-2019	Budget 2019-2020	Projected 2019-2020	Budget 2020-2021
Salaries & Benefits	\$443,552	\$450,800	\$440,200	\$436,910
Supplies	\$71,801	\$126,530	\$138,020	\$115,280
Maintenance	\$138,052	\$101,450	\$90,650	\$101,450
Capital	\$1,030	\$658,500	\$658,500	\$250,000
Water Purchase	\$449,350	\$416,060	\$405,000	\$429,140
Sewage Disposal	\$1,137,069	\$1,163,440	\$1,155,900	\$1,172,380
Transfer to GF Admin	\$175,300	\$166,050	\$166,050	\$186,400
Transfer to Bond Debt Funds	\$72,170	\$70,220	\$70,220	\$538,270
Depreciation	\$140,532	\$135,000	\$135,000	\$135,000
Water Expenditures Total	\$2,628,856	\$3,288,050	\$3,259,540	\$3,364,830

ACCOUNT #	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
WATER AND SEWER - 592							
000 REVENUE							
626000	INSTALLATION	3,780	500	500	500	0.00%	-
642000	WATER & SEWAGE DISP	2,591,310	2,535,514	2,728,630	2,650,000	-2.88%	(78,630)
642001	SEWER BOND REPAYMENT FEE		98,000		470,000	100.00%	470,000
655000	PENALTIES	25,476	23,500	26,000	26,000	0.00%	-
664000	INVESTMENTS	39,159	30,000	25,000	15,000	-40.00%	(10,000)
676101	TRANSFER FROM GENERAL FUND	-		-	-	0.00%	-
676257	TRANSFER FROM BUDGET STABILIZATION	-	150,000	150,000	-	-100.00%	(150,000)
676491	TRANSFER FROM ROAD DEBT	222,804		-	-	0.00%	-
673000	FIXED ASSET SALE	-		-	-	0.00%	-
695000	MISCELLANEOUS	8,098	9,000	-	8,000	100.00%	8,000
695001	READY TO SERVE FEE	167,960	168,230	168,230	168,230	0.00%	-
699396	APPROPRIATION RETAINED EARNINGS	-	244,796	189,690	27,100	-85.71%	(162,590)
979491	APPROPRIATION FROM STREET BOND FUND	-	-	-	-	0.00%	-
	Total	3,058,587	3,259,540	3,288,050	3,364,830	2.34%	76,780

NOTE

642.000 Rate increase to fund the Water Fund projected at 1.00%
665.000 Penalty rate 5%

REVENUES - 000

626.000	INSTALLATION Fees associated with the installation of new water service.	500
642.000	WATER SERVICE Water & Sewage - \$13.25 / 100.25 cu. ft. (unit) Represents a 1% increase. Based on 20.00 million cu/ft of water. Water consumption continues its general decline.	2,650,000
642.001	SEWER BOND REPAYMENT FEE	470,000
655.000	PENALTIES Penalty rate adjusted to 5.0% as of July 1, 2014 as per budget resolution.	26,000
664.000	INVESTMENT INCOME Investment earnings based upon market interest rates	15,000
695.001	READY TO SERVE FEE Monies will be used to fund sewer lining projects	168,230
699.396	APPROPRIATION RETAINED EARNINGS	35,100
	CATEGORY TOTAL	<u>3,364,830</u>

ACCOUNT #	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
WATER AND SEWER - 592							
535 EXPENDITURE							
702000	SALARIES/ADMINISTRATION	61,113	63,000	74,850	57,860	-22.70%	(16,990)
706000	WAGES - HOURLY	172,044	158,000	162,270	165,770	2.16%	3,500
715000	SOCIAL SECURITY	18,533	17,800	18,140	17,110	-5.68%	(1,030)
716000	HOSPITALIZATION/ OPTICAL	69,858	46,000	45,250	42,370	-6.36%	(2,880)
718000	RETIREMENT	92,409	126,000	121,470	125,810	3.57%	4,340
719000	DENTAL	3,099	3,900	3,900	3,770	-3.33%	(130)
724000	BENEFITS	26,496	25,500	24,920	24,220	-2.81%	(700)
727000	OFFICE SUPPLIES	-	50	1,000	500	-50.00%	(500)
751000	GAS AND OIL	7,742	10,500	10,500	10,500	0.00%	-
756000	SUPPLIES OPERATING	42,267	100,000	55,000	55,000	0.00%	-
802000	PROFESSIONAL SERVICES	14,863	20,000	50,000	39,250	-21.50%	(10,750)
853000	COMMUNICATIONS	6,929	5,000	7,560	7,560	0.00%	-
860000	CONFERENCES & WORKSHOPS		1,350	1,350	1,350	0.00%	-
860001	MEMBERSHIPS & DUES		1,120	1,120	1,120	0.00%	-
920000	UTILITIES	26,576	7,500	7,500	7,500	0.00%	-
927000	WATER PURCHASE	449,350	405,000	416,060	429,140	3.14%	13,080
929000	SEWAGE DISPOSAL	1,137,069	1,155,900	1,163,440	1,172,380	0.77%	8,940
931000	MAINTENANCE BUILDING	32,590	6,000	10,000	10,000	0.00%	-
934000	MAINTENANCE OFFICE EQUIPMENT	14,320	16,250	16,250	16,250	0.00%	-
939000	MAINTENANCE VEHICLE/EQUIP	4,011	4,000	9,500	9,500	0.00%	-
940000	EQUIPMENT RENTAL	56,400	56,400	56,400	56,400	0.00%	-
956000	MISCELLANEOUS	4,155	500	1,800	1,800	0.00%	-
965101	TRANSFER TO GF (ADMINISTRATION)	175,300	166,050	166,050	186,400	12.26%	20,350
965303	TRANSFER TO 11 MILE G.O. DEBT BOND FUND	72,170	70,220	70,220	68,270	-2.78%	(1,950)
965309	TRANSFER TO 2020 CAPITAL IMPROVEMENTS FUND				470,000	100.00%	470,000
965491	TRANSFER TO ROAD CONSTRUCTION FUND	-		-	-	0.00%	-
968000	DEPRECIATION	140,532	135,000	135,000	135,000	0.00%	-
968001	RETENTION - MACHINES	-		-	-	0.00%	-
972000	CAPITAL OUTLAY - SYSTEM REPLACEMENT	-	650,000	650,000	250,000	-61.54%	(400,000)
982000	CAPITAL OUTLAY - EQUIPMENT	1,030	8,500	8,500	-	-100.00%	(8,500)
985000	CAPITAL OUTLAY VEHICLES	-		-	-	0.00%	-
995000	INTEREST EXPENSE	-		-	-	0.00%	-
Total		2,628,856	3,259,540	3,288,050	3,364,830	2.34%	76,780

NOTE

927.000 effective 3.50% increase in water rate from SOCWA.

929.000 Stable sewage rate based upon agreements with Oakland County Drain's new three year Sewage fee schedule. O.C. costs are on a fixed-rate basis.

972.000 Sewer Lining funded by Ready to Serve Fee

965.309 Debt payment for 2020 Road and Sewer Bonds

965.303 Debt Payment for 11 Mile Road

EXPENDITURES - 535

702.000	SALARIES Includes partial salary for the City Manager, Finance Director, Deputy Finance Director/Deputy Treasurer	57,860
706.000	WAGES – HOURLY Includes wages for city employees engaged in maintaining the water and sewer system in the city; including meter reading and fire hydrant maintenance (as per personnel matrix). Overtime will be kept to a minimum. Water main breaks that can safely wait will not be fixed on overtime.	165,770
715-724	BENEFITS All employees	213,280
727.000	OFFICE SUPPLIES Includes, printing, computer & general office supplies in the DPW office area	500
751.000	GAS & OIL Fuel costs for equipment used to repair water mains and read water meters.	10,500
756.000	SUPPLIES – OPERATING Tools and materials used in repair of the water and sewer system. Includes such items as meters, hydrant parts, topsoil, sand, sod and patching material for returning areas impacted by water breaks to their original state.	55,000
802.000	PROFESSIONAL SERVICES includes such items as system repairs, cross connection inspection program, infra-red asphalt repair related to road restoration of areas impacted by water breaks. Other services as performed by others. The City most likely will begin to utilize additional outside expert advice on sewer repair and water line work. Additionally, the MDEQ is requiring new reporting and testing as per updated State Statute requirements.	39,250

EXPENDITURES - 535 CONT....

853.000	COMMUNICATION Fund share of telephone and internet costs including IT contract.	7,560
860.000	CONFERENCES AND WORKSHOPS	1,350
860.001	MEMBERSHIPS & DUES	1,120
920.000	UTILITIES	7,500
927.000	WATER PURCHASES The commodity rate is scheduled to be \$15.96 per mcf. SOCWA is now charging a fixed rate component of \$3,576/mo. as part of its billing cycle. Combined together SOCWA cost represents a 3.5% increase. All area rates have increased significantly based upon changes in the DWSD Billing formula. The rate we pay is determined by SOCWA using system-wide data.	429,140
929.000	SEWAGE DISPOSAL Beginning on 7/1/2015 all sewage billings are based on a flat rate rather than on a unit consumption basis. This rate will be in effect for a period of three years and will not vary. The rate is based upon the average of usage over the past 5 years in the DWSD district. No change expected in 2020-21	1,172,380
931.000	MAINTENANCE OF BUILDING Cost to water department to maintain shared facility with Public Services Additional painting and building repair included in this budget.	10,000
934.000	MAINTENANCE OF OFFICE EQUIPMENT Cost to water department to maintain shared data processing costs and equipment with public services.	16,250

EXPENDITURES - 535 CONT....

939.000	MAINTENANCE VEHICLES / EQUIPMENT Supplies such as filters, tires, hoses for water department vehicles, specialized equipment for vactor.	9,500
940.000	EQUIPMENT RENTAL As needed for water-main and sewer work for equipment rented from the Equipment fund as per MDOT schedules.	56,400
956.000	MISCELLANEOUS	1,800
965.101	TRANSFER TO GF (ADMINISTRATION)	186,400
965-303	TRANSFER TO 11 MILE G.O. DEBT	68,270
965.309	TRANSFER TO 2020 CAPITAL IMPROVEMENT DEBT FUND Transfer of Sewer Debt Fee revenue to debt service fund.	470,000
968.000	DEPRECIATION	135,000
972.000	CAPITAL OUTLAY- SYSTEM REPLACEMENT Monies from Ready to Serve Fee used for sewer lining program.	250,000
CATEGORY TOTAL		<u><u>3,364,830</u></u>

EQUIPMENT FUND

PURPOSE -

This fund is used to record the acquisition of new equipment or the replacement of old equipment.

CHARACTER -

This is an internal service fund used to record the receipts and expenditures for the acquisition of major equipment only. Revenue is received based on charges to other funds for their use of equipment.

DISTINGUISHING FEATURES -

This fund can be found in any local unit. The life of the fund is limited to the length of time required to acquire the specified equipment

2020-21 MOBILE EQUIPMENT SCHEDULE									
YEAR	TYPE	DESCRIPTION	LIFE	REMAINING LIFE	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
1995	Dump	Chevy 7 yd dump w / scraper / spreader / plow	12	-13					
1992	Compressor	Sullivan - portable air compressor	15	-13					
1997	Dump	Chevy 3500 3 yd dump	12	-11		200,000.00			
1989	Cube	GMC Step Van P-35	20	-11					
1999	Pickup	Chevy 2500 utility truck w/alum service body	10	-11	41,000.00				
1998	Dump	Chevy 3 ton dump w/scraper	12	-10					200,000.00
2000	Dump	Chevy C-7500 3 ton w/scraper	12	-8					
1999	Cube	Chevy G3500 step cube van	15	-6				150,000.00	
2003	Dump	GMC 7 yd dump w/scraper/salt spreader/plow	12	-5					
2005	Pickup	GMC 3/4 ton pickup 4 x 4 w/plow and liftgate	10	-5	41,000.00				
2005	Pickup	GMC 3/4 ton pickup 4 x 4 w/plow and liftgate	10	-5			41000		
2001	Sewer Vacuum	Sterling Vactor sewer rodder	15	-4					
2009	Bus	Chevy Cargo Express Van	7	-4					
2006	Pick-up	GMC 3/4 ton pickup 4 x 4	10	-4					
2005	Sweeper	Johnston 3000 street sweeper	12	-3					
2009	Passenger Car	Ford Fusion SE public safety	8	-3					
1998	Skid steer	JCB Skid steer/Loader	20	-2					
1998	Loader	John Deere 544H Loader/ w extension arms	20	-2			200,000.00		
2004	Tractor	John Deere Tractor - sweeping broom	15	-1					
2004	Tractor	John Deere Tractor - sweeping broom	15	-1					
2016	Police Interceptor	Ford Explorer	4	0		38,000.00			
2016	Police Interceptor	Ford Explorer	4	0		38,000.00			
2017	Police Interceptor	Ford Explorer	4	1			38,000.00		
2012	Van	GMC cargo van (camera truck)	10	2					
1997	Fire Truck	Spencer 750 gallon pumper	25	2					
2012	Passenger Car	Ford Fusion	10	2					
2019	Police Interceptor	Ford Explorer	4	3				38,000.00	
2019	Police Interceptor	Ford Explorer	4	3				38,000.00	
2016	Pickup	Ford F250 w/lift, plow	10	6					
2017	Pickup	Ford F-250 Crew Cab 3/4 ton pick-up w/ lift	10	7					
2019	Pickup	Ford F-250 Truck	10	9					
2014	Bus	Thomas Bus (freightliner)	15	9					
2015	Dump	Freightliner V-Body Box	15	10					
2016	Dump	Freightliner 108SD Dump	15	11					
2017	Backhoe	John Deere 410L Tractor Loader / Backhoe	15	12					
2018	Bus	Ford E-450 - Super Duty - SMART	15	13					
2019	Dump	Ford F-450 Dump	15	14					
2017	Chipper	Mobark Chipper	20	17					
2012	Fire Truck	Pierce Custom Pumper	25	17					
2019	Hot Box	Hot Box for Asphalt	20	19					
2020	Trailer	Trailer			20,000				
1995	Tractor	John Deere Tractor - sweeping broom	20	-5	39,000				

NEW

REPLACEMENT
SCHEDULED

141,000

276,000

279,000

226,000

200,000

ACCOUNT #	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
EQUIPMENT - 661							
000 REVENUE							
664000	INTEREST INCOME	3,737	4,000	1,610	1,610	0.00%	-
670000	EQUIPMENT RENTAL	334,177	365,000	394,400	379,400	-3.80%	(15,000)
673000	SALE OF EQUIPMENT	7,005	15,000	10,000	10,000	0.00%	-
676101	TRANSFER FROM GENERAL FUND	200,000	250,000	250,000	200,000	-20.00%	(50,000)
695000	MISCELLANEOUS	1,462	800	1,500	1,500	0.00%	-
979395	TRANSFER FROM FUND BALANCE	-	39,030	39,030	-	-100.00%	(39,030)
	Total	546,381	673,830	696,540	592,510	-14.94%	(104,030)
600 EXPENDITURE							
702000	SALARIES ADMINISTRATIVE	8,786	10,000	11,050	12,890	16.65%	1,840
706000	WAGES - HOURLY	52,151	52,750	52,750	40,630	-22.98%	(12,120)
715000	SOCIAL SECURITY	4,638	4,880	4,880	4,090	-16.19%	(790)
716000	HOSPITALIZATION/ OPTICAL	20,561	18,000	15,310	14,260	-6.86%	(1,050)
718000	RETIREMENT	10,070	9,680	9,680	9,940	2.69%	260
719000	DENTAL	1,059	1,150	1,150	1,050	-8.70%	(100)
724000	BENEFITS	4,336	7,250	7,250	5,890	-18.76%	(1,360)
756000	SUPPLIES - OPERATING	76,244	65,000	80,000	80,000	0.00%	-
802008	PROFESSIONAL SERVICE	1,480	3,000	5,000	5,000	0.00%	-
940000	EQUIPMENT LEASE		3,200	4,200	4,700	11.90%	500
968000	DEPRECIATION	174,108	110,000	110,000	170,000	54.55%	60,000
983000	CAPITAL OUTLAY EQUIPMENT/VEHICLES	-	304,000	304,000	141,000	-53.62%	(163,000)
995000	INTEREST/ PRINCIPAL EXPENSE	175,835	91,270	91,270	41,630	-54.39%	(49,640)
	Total	529,268	680,180	696,540	531,080	-23.75%	(165,460)

NOTE

Two pick up trucks, one trailer, and one new sweeper utility vehicle.

EQUIPMENT FUND

REVENUES - 000

664.000	INTEREST INCOME Interest income on total available balance.	1,610
670.000	EQUIPMENT RENTAL Rental income scheduled to be collected from other funds for the rental of equipment. These figures are based on the State regulated equipment rate schedules for contractor equipment. Rental comes from the General Fund, Major and Local Roads, Sanitation Fund, and the Water Fund.	379,400
673.000	SALE OF EQUIPMENT Sale of outdated and used equipment from the equipment fund	10,000
676.101	TRANSFER FROM GENERAL FUND Transfers will be higher for the next few years to pay for equipment purchasing.	200,000
695.000	MISCELLANEOUS	1,500
979.395	TRANSFER FROM FUND BALANCE	-
CATEGORY TOTAL		592,510

EXPENDITURES -600

702.000	WAGES – SALARIED Portion of Finance Director's salary.	12,890
706.000	WAGES – HOURLY Wages for mechanics (as per personnel matrix).	40,630
715 -724	BENEFITS	35,230
756.000	SUPPLIES – OPERATING All parts and equipment for the maintenance of all city vehicles and other small equipment purchases.	80,000
802.008	PROFESSIONAL SERVICES Cost of professional services for storage, etc. installment loan financing costs.	5,000
940.000	EQUIPMENT LEASE Lease of one Public Safety administrative vehicle.	4,700
968.000	DEPRECIATION Per equipment fund vehicle replacement schedule.	170,000
983.000	CAPITAL OUTLAY EQUIPMENT/ VEHICLES Purchase of two pick up trucks \$82,000, recreation sweeper \$39,000 Trailer for DPW \$20,000.	141,000
995.000	INTEREST/ PRINCIPAL EXPENSE Cost of installment purchase loans. Amount represents the principal and interest on patrol vehicles and chipper.	41,630
CATEGORY TOTAL		531,080

POST RETIREMENTS BENEFIT FUND - 734

INTERNAL SERVICE FUND

PURPOSE -

These funds are utilized for the recording of expenses related to either health care or retirement issues. The City of Huntington Woods is actively working on programs through MERS to fund the legacy costs we have and have taken major steps to begin the process of reducing health care costs moving forward.

CHARACTER -

This is an intergovernmental service fund and receives the preponderance of its revenue from transfers made by other funds.

DISTINGUISHING FEATURES -

This fund can be found in any local unit. The life of the fund is generally unlimited. Balances roll from year to year and serve as a budget stabilization tool. The goal is to place monies aside for legacy costs

ACCOUNT #	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
POST RETIREMENT BENEFITS- 734							
000 REVENUE							
664000	INTEREST EARNINGS	24,685	18,000	19,570	13,000	-33.57%	(6,570)
676101	GENERAL FUND CONTRIBUTION CURRENT	394,670	381,960	381,960	367,960	-3.67%	(14,000)
676734	DEPARTMENTAL CHARGES OPEB	177,385	171,390	171,390	169,500	-1.10%	(1,890)
676735	GENERAL FUND CONTRIBUTION LIABILITY	-	25,000	25,000	250,000	900.00%	225,000
695000	MISCELLANEOUS	-	25,000	-	-	0.00%	-
979395	APPROPRIATION FUND BALANCE	-	-	-	-	0.00%	-
Total		596,740	621,350	597,920	800,460	33.87%	202,540
700 EXPENDITURE							
702000	SALARIES	20,990	22,000	25,470	39,730	55.99%	14,260
715000	SOCIAL SECURITY	1,610	1,700	-	-	-	-
716000	CURRENT RETIREE HEALTH CARE	322,310	342,290	342,290	324,730	-5.13%	(17,560)
718000	RETIREMENT	2,060	2,500	-	-	-	-
719000	DENTAL	110	130	-	-	-	-
724000	BENEFITS	38,340	20,010	20,010	10,000	-50.02%	(10,010)
802000	PROFESSIONAL SERVICES	-	5,500	5,500	4,500	-18.18%	(1,000)
956000	MISCELLANEOUS	-	-	-	-	0.00%	-
965101	TRANSFER TO GF (ADMIN)	2,000	2,000	2,000	2,000	0.00%	-
965734	TRANSFER TO MERS RHV FUND	130,210	171,390	171,390	419,500	144.76%	248,110
Total		517,630	567,520	566,660	800,460	41.26%	233,800

THIS FUND IS RESPONSIBLE FOR THE CURRENT HEALTH CARE OBLIGATION FOR RETIREES AND THE OPEB FUNDING REQUIREMENT MONIES ARE TRANSMITTED TO MERS RETIREE HEALTH VEHICLE TRUST FOR OPEB PURPOSES

802.000 OPEB Acturial update

724.000 Benefit cost for administrative services provided by the Finance Director and City Manager and cost of accrued sick & vacation time.

POST RETIREMENT FUND - 734

REVENUE

676.101	GENERAL FUND CONTRIBUTION Contribution to fund the cost of current employee post retirement. Post Retirement benefit costs required to be calculated and are considered a liability.	367,960
676.734	OPEB CONTRIBUTIONS - OTHER FUNDS Contribution toward liability charged to departments based upon calculation of long-term legacy costs. The City has sought outside counsel to prepare a detailed actuary as of June 30, 2018. The report shows the City is 10% funded and has a fiduciary net position of \$1,427,456 on liabilities equal to 12.7 million.	169,500
676.735	GENERAL FUND CONTRIBUTION – LIABILITY Additional Dollars from General Fund to go toward liability	250,000
664.000	INTEREST EARNINGS Interest earning on invested idle funds.	13,000
CATEGORY TOTAL		800,460

POST RETIREMENT FUND – 734 CONT....

EXPENDITURES

702.000	SALARIES Salaries for administration cost of fund. Finance Director & City Manager.	39,730
716.000	CURRENT RETIREE HEALTH CARE	324,730
724.000	BENEFITS	10,000
802.000	PROFESSIONAL SERVICES	4,500
965.734	TRANSFER TO MERS RHV (OPEB)	419,500
965.101	TRANSFER TO GENERAL FUND Transfer to General Fund for administrative cost of fund.	2,000
CATEGORY TOTAL		800,460

CONSTRUCTION FUNDS

CAPITAL IMPROVEMENT

PURPOSE -

This fund is used to record the construction of major infrastructure projects and is normally used to deposit bond proceeds or used as a fund where special assessment proceeds can be utilized to account for capital improvement.

CHARACTER - DISTINGUISHING FEATURES -

This is a Capital Projects Fund

This fund can be found in any local unit. The life of the fund is limited to the length of time required to spend the proceeds of a bond purchase for construction related uses. The monies used in this fund can only be utilized for the stated purpose for which intended

ACCOUNT #	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATES	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
2019 SEWER BOND CONSTRUCTION FUND - 492							
000	REVENUE						
664000	INVESTMENT INCOME	16,883	110,000	40,000	40,000	0.00%	-
695000	MISC INCOME	-	-	-	-	-	-
696000	BOND PROCEEDS	7,807,277	-	-	-	-	-
699395	FUND BALANCE APPROPRIATION	-	1,015,000	1,787,900	3,365,310	88.23%	1,577,410
	<i>Total</i>	7,824,160	1,125,000	1,827,900	3,405,310	86.30%	1,577,410
NOTE	Second year of sewer bond work to be done in 2020-2021						
492	EXPENDITURES						
802000	PROFESSIONAL SERVICES	86,955.00					
975000	CONSTRUCTION	-	1,000,000	1,727,900	3,040,450	75.96%	1,312,550
977000	PLANNING AND CONSTRUCTION ENGINEERING	-	125,000	100,000	364,860	264.86%	264,860
	<i>Total</i>	86,955	1,125,000	1,827,900	3,405,310	86.30%	1,577,410
NOTE	Year two of sewer replacement work including York and Nadine Roads						

SEWER CONSTRUCTION FUND- 492

REVENUE-000

664.000	INTEREST EARNINGS Earnings on bond proceeds	40,000
699.395	FUND BALANCE APPROPRIATION	3,365,310
	CATEGORY TOTAL	<u>3,405,410</u>

EXPENDITURES

975.000	CONSTRUCTION Year two of work under the 2019 sewer bond issue.	3,040,410
977.000	PLANNING & CONSTRUCTION ENGINEERING Engineering services in conjunction with sewer program	364,860
	CATEGORY TOTAL	<u>3,405,410</u>

ACCOUNT #	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATES	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
2020 Capital Improvement Bond Construction Fund - 493							
000	REVENUE						
664000	INVESTMENT INCOME	-	5,000	-	60,000	100.00%	60,000
695000	MISC INCOME	-	-	-	-	-	-
696000	BOND PROCEEDS	-	12,000,000	-	-	-	-
699395	FUND BALANCE APPROPRIATION	-	-	-	4,604,940	100.00%	4,604,940
	Total	-	12,005,000	-	4,664,940	100.00%	4,664,940
NOTE	First year of Road and Sewer work to be done in 2020-2021						
493	EXPENDITURES						
	PROFESSIONAL SERVICES						
975000	CONSTRUCTION	-	-	-	4,165,120	100.00%	4,165,120
977000	PLANNING AND CONSTRUCTION ENGINEERING	-	-	-	499,820	100.00%	499,820
	Total	-	-	-	4,664,940	100.00%	4,664,940
NOTE	Year one of pipe bursting Year one of road work under 2020 bond						

2020 CAPITAL IMPROVEMENT BOND CONSTRUCTION FUND- 493

REVENUE-000

664.000	INTEREST EARNINGS Earnings on bond proceeds	60,000
699.395	FUND BALANCE APPROPRIATION	4,604,940
	CATEGORY TOTAL	4,664,940

EXPENDITURES

975.000	CONSTRUCTION Year one of work under the 2020 capital improvement bond issue. Work includes \$1,000,000 pipe bursting and replacement of the Following roads: Borgman- Huntignton to York Kingston- Coolidge to Henley Kingston- Scotia to Newport Humber- 11 mile to Borgman Talbot- Newport to Meadowcrest	4,165,120
977.000	PLANNING & CONSTRUCTION ENGINEERING Engineering services in conjunction with sewer program	499,820
	CATEGORY TOTAL	4,664,940

ACCOUNT #	DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATES	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
Road Maintenance and Improvement Fund - 494							
000	REVENUE						
664000	INVESTMENT INCOME	-	-	-	2,500	100.00%	2,500
695000	MISC INCOME	-	-	-	-	0.00%	-
676101	TRANSFER- GENERAL FUND	-	-	-	400,000	100.00%	400,000
699395	FUND BALANCE APPROPRIATION	-	-	-		0.00%	-
	<i>Total</i>	-	-	-	402,500	100.00%	402,500
NOTE	New fund for Road Maintenance plan						
494	EXPENDITURES						
818000	ROAD MAINTENANCE	-	-	-	150,000	100.00%	150,000
975000	CONSTRUCTION	-	-	-		0.00%	-
977000	PLANNING AND CONSTRUCTION ENGINEERING	-	-	-		0.00%	-
	<i>Total</i>	-	-	-	150,000	100.00%	150,000

ROAD MAINTENANCE FUND- 494

REVENUE-000

664.000	INTEREST EARNINGS Earnings on idle funds	2,500
676.101	TRANSFER- GENERAL FUND Transfer of funds made available by ACT 345 Millage to Road Maintenance Fund to reserve the funds for roads.	400,000
CATEGORY TOTAL		402,500

EXPENDITURES

818.000	ROAD MAINTENANCE New road maintenance program year 1.	150,000
CATEGORY TOTAL		150,000

DESCRIPTION	2018-19 ACTUAL	JUNE 2020 FINAL ESTIMATE	2019-20 AMENDED BUDGET	2020-21 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
REVENUES						
TAX COLLECTIONS	6,202,945	6,409,090	6,420,250	6,576,020	2.43%	155,770
LICENSES AND PERMITS	472,700	447,350	443,750	439,750	-0.90%	(4,000)
STATE REV. SHARING	693,229	682,330	647,650	672,650	3.86%	25,000
USER FEES - TRANSFER REVENUE	655,496	630,510	645,580	579,600	-10.22%	(65,980)
FUND BALANCE APPROPRIATION	-	-	-	-	0.00%	-

Total	8,024,370	8,169,280	8,157,230	8,268,020	1.36%	110,790
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EXPENDITURES

COMMISSION 101	13,657	21,915	25,920	25,920	0.00%	-
ADMINISTRATION 172	1,168,021	1,188,910	1,230,750	1,288,350	4.68%	57,600
PUBLIC SAFETY 301	3,367,299	3,511,040	3,477,390	2,758,030	-20.69%	(719,360)
DPS 441	441,809	431,170	432,330	429,440	-0.67%	(2,890)
LIBRARY 790	561,467	620,610	598,280	612,740	2.42%	14,460
CONTINGENT 941	-	-	-	-	0.00%	-
INSURANCE 954	226,406	185,730	180,600	189,580	4.97%	8,980
TRANSFERS 958	2,194,670	2,231,960	2,231,960	2,963,960	32.80%	732,000
Total	7,973,329	8,191,335	8,177,230	8,268,020	1.11%	90,790

INDEX / CATEGORY	VALUATION AND MILLAGE HISTORY									PERCENTAGE CHANGE
	2012	2013	2014	2015	2016	2017	2018	2019	2020	
OPERATING GENERAL FUND / REC FUND	17.6263	17.6263	17.4897	17.3013	17.5695	17.3205	17.5409	17.3021	17.0044	-1.72%
SANITATION	1.7227	1.7227	1.7047	1.6799	1.6494	1.6167	1.5850	1.5686	1.5416	-1.72%
SUB TOTAL	19.3490	19.3490	19.1944	18.9812	19.2189	18.9372	19.1259	18.8707	18.5460	-1.72%
DEBT MILLAGE	7.0389	7.4775	7.5160	5.4723	3.1582	4.2219	4.0659	4.6901	4.9584	5.72%
GRAND TOTAL LEVY	26.3879	26.8265	26.7104	24.4535	22.3771	23.1591	23.1918	23.5608	23.5044	-0.24%
MILLAGE CHANGE %	2.54%	1.66%	-0.43%	-8.45%	-8.49%	3.49%	0.14%	1.59%	-0.24%	
HEADLEE ROLL BACK ?	NO	NO	YES	YES	YES	YES	YES	YES	YES	
COMPOUND MILLAGE REDUCTION FACTOR	1.0000	1.0000	0.9896	0.9855	0.9819	0.9802	0.9804	0.9861	0.9828	-0.33%
TAXABLE VALUE	293,384,750	298,907,820	308,781,030	321,468,780	330,782,340	342,689,140	358,071,710	373,254,560	389,052,710	4.23%
AVG TAXABLE VALUE PER PARCEL	121,384	123,669	127,754	133,003	136,857	141,783	148,147	154,429	160,965	4.23%
GENERAL FUND TAX LEVY	5,109,145	5,205,330	5,335,791	5,495,473	5,744,673	5,867,526	6,211,219	6,386,247	6,542,020	2.44%
PERATING TAX LEVY ALL FUNDS (LESS DEBT)	5,724,699	5,833,068	5,952,113	6,137,110	6,375,783	6,514,079	6,882,444	7,043,586	7,215,353	2.44%
AVG TAX PER PARCEL (LESS DEBT)	2,369	2,413	2,463	2,539	2,638	2,695	2,848	2,914	2,985	2.44%
AVG TAX PER PARCEL (INCL DEBT)	3,203	3,318	3,412	3,552	3,062	3,284	3,436	3,638	3,783	3.98%
FUND BALANCE APPROPRIATION	53,856	-	-	-	125,680	97,410	-	-		---
APPROPRIATION AS A % OF TOTAL TAX LEVY	1.05%	-	-	-	2.19%	1.66%	-	-		---
STATE SHARED REVENUE (BUDGETED)	421,409	435,391	526,948	542,895	549,219	551,870	589,421	621,977	653,350	5.04%
NO. OF HOMES	2,417	2,417	2,417	2,417	2,417	2,417	2,417	2,417	2,417	0.00%
POPULATION	6,238	6,238	6,238	6,238	6,238	6,238	6,238	6,238	6,238	0.00%
STATE SHARED REVENUE PER CAPITA	67.56	69.80	84.47	87.03	88.04	88.47	94.49	99.71	104.74	5.04%

STATE SHARED REVENUE 2020-21

REVENUE TYPE	BASE MULTIPLIERS			2020	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010
MAJOR STREETS														
POPULATION	6,238	60.12		375,028	327,682	300,609	270,230	197,370	190,570	186,516	185,143	164,969	165,154	181,085
MILEAGE	9.65	17,340	1.10	184,064	160,456	147,346	95,463	69,837	67,436	66,366	65,854	62,994	63,232	69,761
TOTAL MAJOR BUDGETED				559,092	488,138	447,955	365,693	267,207	258,006	252,882	250,997	227,963	228,386	250,846
TOTAL ACTUAL														
LOCAL STREETS														
POPULATION	6,238	20.04		125,009	109,227	100,182	100,182	65,810	63,502	62,192	61,693	54,989	55,051	60,341
MILEAGE	15.10	4,557	1.00	68,810	60,173	60,742	71,604	47,031	45,425	44,485	44,152	42,703	42,802	47,090
TOTAL LOCAL BUDGETED				193,819	169,400	160,924	171,786	112,841	108,927	106,677	105,845	97,692	97,853	107,431
TOTAL ACTUAL														
GRAND TOTAL ACT51				752,911	657,538	608,879	537,479	380,048	366,933	359,559	356,842	325,655	326,239	358,277
SALES TAX CONSTITUTIONAL	ESTIMATED			571,482	543,905	511,324	478,838	476,187	472,027	459,337	375,370	351,643	376,655	418,325
CVTRS	ESTIMATED			81,863	78,072	78,097	73,032	73,032	70,868	67,611	60,021	69,766	98,022	149,874
INCOME TAX							-	-	-	-	-	-	-	-
SINGLE BUSINESS							-	-	-	-	-	-	-	-
INVENTORY DISTRIBUTION							-	-	-	-	-	-	-	-
TOTAL				653,345	621,977	589,421	551,870	549,219	542,895	526,948	435,391	421,409	474,677	568,199
TOTAL STATE SHARED REVENUE				1,406,256	1,279,515	1,198,300	1,089,349	929,267	909,828	886,507	792,233	747,064	800,916	926,476

OPERATING MILLAGE CALCULATION 2020

GENERAL FUND EXPENSE		\$8,268,020
LESS:		
	LICENSES AND PERMITS	439,750
	STATE REVENUE SHARING	672,650
	USER FEES	579,600
	FUND BALANCE APPROPRIATION	-
	TOTAL NON-TAX REVENUES	1,692,000
	TAX DOLLARS REQUIRED	6,576,020
	TAX PENALTIES	34,000
LEVY REQUIREMENT		<u>6,542,020</u>
MILLAGE CALCULATION	TAXABLE VALUE 12/31/19	389,052,710
	CALCULATED MILLAGE REQUIRED	16.8153
	2019 LEVY CEILING	16.8153
	TOTAL REVENUE RAISED	6,542,020 <u>6,542,020</u>

LEVY REQUIREMENTS - 2020-21

	GENERAL 101	SANITATION 515	RECREATION 208	GWK DRAIN 225	2010 REZEB 304	2012 ROAD 305	2014 ROAD 306	2017 ROAD 307	2018 SEWER 308
TOTAL FUND EXPENSES	8,268,020	612,210	2,236,910	262,800	412,100	289,350	219,500	337,400	522,880
LESS: OTHER REVENUE	1,726,000	12,000	1,230,500	41,710	38,920	2,740	4,680	2,370	500
PLUS: CASH RESERVE	-	-	-	(20,000)	(10,000)		(10,000)	-	
LEVY REQUIREMENT	6,542,020	600,210	1,006,410	201,090	363,180	286,610	204,820	335,030	522,380
MILLAGE DOLLAR LEVY	6,542,020	599,764	73,570	201,101	363,142	286,576	204,797	335,013	522,342
MILLAGE REQUIRED	16.8153	1.5416	2.5868	0.5169	0.9334	0.7366	0.5264	0.8611	1.3426
MILLAGE LEVY	16.8153	1.5416	0.1891	0.5169	0.9334	0.7366	0.5264	0.8611	1.3426
OVER/(UNDER)	-	-	2.3977	-	-	-	-	-	-
RACKHAM GOLF COURSE SERVICE FEE								-	
DETROIT (GWK DRAIN REIMBURSEMENT 13.9% portion of debt)								36,539	

HEADLEE TAX LIMIT CALCULATION

C.P.I.	1.0190
TAXABLE VALUE - PRIOR YEAR	373,254,560
TAXABLE VALUE - CURRENT YEAR (INCLUDES REDUCTION IN PP TAX)	389,052,710
PERCENT INCREASE (MEMO ONLY)	4.23%
CURRENT YEAR LOSSES	308,942
CURRENT YEAR ADDITIONS	2,374,000
MAXIMUM AUTHORIZED RATES: OPERATION	20.0000
MAXIMUM AUTHORIZED RATES: SANITATION	3.0000
CURRENT YEAR MILLAGE REDUCTION FRACTION	0.9828
APPLICABLE FRACTION (can't exceed 1.0)	0.9828

2019-20	MAX AUTHORIZED	2019 LEVIED	NOT LEVIED
CURRENT YEAR OPERATING	11.7609	11.7609	-
CURRENT YEAR 2004 VOTED OVERRIDE	5.3487	5.3487	-
CURRENT YEAR 1998 VOTED OVERRIDE	0.1925	0.1925	-
CURRENT YEAR SANITATION	1.5686	1.5686	-
TOTAL	18.8707	18.8707	-

2020-21	MAX AUTHORIZED	2020 LEVIED	NOT LEVIED
CURRENT YEAR OPERATING	11.5586	11.5586	-
CURRENT YEAR 2004 VOTED OVERRIDE	5.2567	5.2567	-
CURRENT YEAR 1998 VOTED OVERRIDE	0.1891	0.1891	-
CURRENT YEAR SANITATION	1.5416	1.5416	-
TOTAL	18.5460	18.5460	-

DEPT CLASSIFICATION	POSITION TYPE/GRADE	2020-21 BUDGETED	POSITIONS	TOTAL HOURS	FULL TIME EQUIVALENT
ADMINISTRATION					
City Manager	10	121,114	1.00	2,080	1.00
Finance Director	10	112,664	1.00	2,080	1.00
Clerk/Personnel Director	5	59,946	1.00	2,080	1.00
Deputy Finance Director/ Treasurer	7	77,482	1.00	2,080	1.00
Code Enforcement/Planning Official	5	59,946	1.00	2,080	1.00
Code Enforcement (Part Time)	PT	8,670	1.00	333	0.16
Deputy Clerk	3	50,695	1.00	2,080	1.00
DEPARTMENT TOTAL		490,515			
FULL TIME EMPLOYEES/ FTE			6.00		6.16

PUBLIC SAFETY					
Public Safety Director	10	112,664	1.00	2,080	1.00
LT/Detective	U	374,283	4.00	12,000	4.00
Seargent	U	257,273	3.00	4,400	3.00
Public Safety Officer	U	545,739	7.00	17,600	7.00
Public Safety Officer 401 DC	U	155,925	2.00	2,080	2.00
Clerk Typist	2	46,086	1.00	2,080	1.00
Crossing Guards	PT	18,200	0.00	-	0.00
DEPARTMENT TOTAL		1,510,169	18.00		18.00
FULL TIME EMPLOYEES/ FTE					
PUBLIC SERVICES					

Superintendent	8	85,231	1.00	2,080	1.00
Public Service Operator	U	55,446	1.00	2,080	1.00
Public Service Operator	U	57,621	1.00	2,080	1.00
Crew Leader	U	62,886	1.00	2,080	1.00
Mechanic	U	62,886	1.00	2,080	1.00
Public Service Operator	U	55,446	1.00	2,080	1.00
Superintendent	7	77,482	1.00	2,080	1.00
Office Clerk	2	46,086	1.00	2,080	1.00
DEPARTMENT TOTAL		503,084			
FULL TIME EMPLOYEES/ FTE			8.00		8.00

DEPT CLASSIFICATION	POSITION TYPE/GRADE	2020-21 BUDGETED	POSITIONS	TOTAL HOURS	FULL TIME EQUIVALENT
LIBRARY					
Library Director	7	77,482	1.00	2,080	1.00
Technical Service Coordinator	2	46,086	1.00	2,080	1.00
IT Coordinator (part time)	PT	26,138	1.00	1,200	0.58
Librarian (part time)	PT	46,308	4.00	2,700	1.30
Pages (part time)	PT	11,424	4.00	1,200	0.58
Clerks (part time)	PT	62,220	5.00	4,240	2.04
Gallery Coordinator (part time)	PT	10,000	1.00	520	0.25
DEPARTMENT TOTAL		279,657			
FULL TIME EMPLOYEES/ FTE			2.00		6.74

RECREATION / PARKS					
Recreation Director	8	85,231	1.00	2,080	1.00
Recreation Supervisor	4	54,553	1.00	2,080	1.00
Recreation Clerk & Office Manager	2	41,895	1.00	2,080	1.00
Recreation Programmer	4	108,995	2.00	4,160	2.00
Latch Key Director	PT	38,913	1.00	1,529	0.74
Parks Maintenance I	1	41,895	1.00	2,080	1.00
Park Maintenance II	3	57,492	1.00	2,080	1.00
Building Maintenance Staff	1	83,790	2.00	4,160	2.00
Senior Coordinator/ Clerk	2	46,086	1.00	2,080	1.00
Office Clerk	3	50,695	1.00	2,080	1.00
Bldg/Gym Supervisor (part time)	PT	26,515	1.50	2,138	1.03
Pool Staff (part time)	PT	181,912	53.00	14,430	6.94
Latch Key Staff (part time)	PT	130,050	17.00	10,315	4.96
Day Camp Staff (part time)	PT	112,384	28.00	10,215	4.91
Drivers (part time)	PT	26,520	4.00	1,680	0.81
Seasonal Contracted Labor (part time)	PT	18,870	5.00	3,200	1.54
Sports refs (part time)	PT	2,800	3.00	175	0.08
DEPARTMENT TOTAL		1,108,595			
FULL TIME EMPLOYEES/ FTE			11.00		32.00

FOR BUDGETARY PURPOSES ONLY, SALARIES AND WAGES PRESENTED ON THIS DOCUMENT REPRESENT THE TOP OF THE SCALE FOR ALL RESPECTIVE POSITIONS... ACTUAL PAY RATES ARE NOT SHOWN.

INTERFUND TRANSFER TABLE

FUND	ACCOUNT NUMBER	DESCRIPTION	2020-21 Budget Monthly	2020-21 Budget Yearly	(LOSS) GAIN
GENERAL	101-958-965.001	Transfer to Local Streets	(4,167)	(50,000)	
	101-958-965.734	Transfer to Post Retirement	(53,163)	(637,960)	
	101-958-965.970	Transfer to Capital Planning	(33,333)	(400,000)	
	101-958-965.208	Transfer to Recreation Fund	(76,250)	(915,000)	
	101-958-965.250	Transfer to Budget Stabilization Fund	(4,167)	(50,000)	
	101-958-965.661	Transfer to Equipment Fund	(16,667)	(200,000)	
	101-958-965.309	Transfer to 2020 Road & Sewer Debt Service	(27,583)	(331,000)	
	101-958-965.494	Transfer to 2020 Road Improvement Fund	(33,333)	(400,000)	
	101-000-676.592	Transfer from Water Fund Administration	15,533	186,400	
	101-000-676.734	Transfer from Post Retirement Fund	167	2,000	(2,795,560)
MAJOR STREET	202-485-965.203	Transfer to Local	(10,000)	(120,000)	
	202-485-965.303	Transfer to 11 Mile Bond Fund	(3,793)	(45,510)	(165,510)
LOCAL STREET	203-000-676.101	Transfer from General Fund	4,167	50,000	
	203-000-676.202	Transfer from Major Streets	10,000	120,000	170,000
RECREATION	208-000-676.101	Transfer from General Fund	76,250	915,000	915,000
11 MILE DEBT	303-000-676.202	Transfer From Major Road Fund	3,793	45,510	
	303-000-676.203	Transfer From Water Fund	5,689	68,270	113,780
CAPITAL PLANNING	402-000-676.101	Transfer from General Fund	33,333	400,000	400,000
2020 ROAD AND SEWER DEBT	309-000-676.101	Transfer from General Fund	27,583	331,000	
	309-000-676.592	Transfer from Water Fund	39,167	470,000	801,000
BUDGET STABILIZATION	257-000-676.101	Transfer from General Fund	4,167	50,000	50,000
2020 ROAD IMPROVEMENT FUND	494-000-676.101	Transfer from General Fund	33,333	400,000	400,000
WATER	592-535-965.101	Administrative transfer to gf	(15,533)	(186,400)	
	592-535-965.309	Transfer to 2020 Road & Sewer Debt Service	(39,167)	(470,000)	
	592-535-965.303	Transfer to 11 Mile Bond Fund	(5,689)	(68,270)	(724,670)
SANITATION	515-500-965.101	Transfer to General Fund	-	-	-
EQUIPMENT	661-000-670.001	Transfer from General Fund	16,667	200,000	200,000
POST RETIREMENT	734-734-695.101	Transfer to General Fund admin	(167)	(2,000)	
	734-000-676.101	Transfer from General Fund OPEB Liability	22,500	270,000	
	734-000-676.101	Transfer from General Fund operating	30,663	367,960	635,960
			-	-	-

	FUND BALANCE / OPERATING EQUITY 6/30/19 ACTUAL							
	Excludes - Debt, Post Retirement, Enterprise and Agency Funds							
	General Fund Budget Stabilization Rackham	Major Road	Local Road	Recreation	CIP	Sanitation	Equipment - Cash	TOTALS
AUDIT JUNE 2019	3,262,345	613,880	213,187	191,966	685,079	99,440	102,629	5,168,526
ESTIMATED 2019-20 INCREASE DECREASE	47,945	-	3,530	6,580	77,280	4,920	64,620	204,875
ESTIMATED FB JUNE 2020	3,310,290	613,880	216,717	198,546	762,359	104,360	167,249	5,373,401
EST. 2020-21 REVENUE	8,333,020	572,760	375,550	2,249,070	408,000	612,210	592,510	13,143,120
APPROPRIATION FUND BALANCE	-	-	(18,770)	-	(3,000)	-	-	(21,770)
2019-20 EXPENDITURE	8,268,020	540,650	375,550	2,236,910	411,000	612,210	361,080	12,805,420
ESTIMATED JUNE 2020	3,375,290	645,990	197,947	210,706	756,359	104,360	398,679	5,689,331
OPERATING BUDGET	8,268,020	540,650	375,550	2,236,910	411,000	612,210	531,080	12,975,420
F/B AS % OF OPERATIONS	40.82%	119.48%	52.71%	9.42%	184.03%	17.05%	75.07%	43.85%

ADMINISTRATIVE SERVICE CHARGES

CATEGORY	GENERAL 50.00%	WATER 50.00%	SANITATION 0.00%	TOTALS
Corporate Counsel	50,000	50,000	-	100,000
Insurance	89,800	89,800	-	179,600
Data Processing	35,098	35,098	-	70,196
Auditing	11,500	11,500	-	23,000
TOTAL	186,398	186,398	-	372,796
Budget Variables				
Recycling fee per household quarter				-
General Fund balance appropriation				
Full time employees				45
Contracted Full time employees				-
Part time employees Full Time Equivalents				26
Budgeted Contingency				
Budget Stabilization Fund				50,000
Taxable Value as budgeted				389,052,710
Debt Payments 2020-21 - All Debt Funds				2,492,667
Water Ready to Serve Fee				168,230
Water Ready to Serve Fee per household (per quarter)				17.00
Water penalty rate				5.00%
PEG Distribution to CMN 0%				0.00%
Library Pleasant Ridge Reserve				63,198
Library CIP Transfer				-
Interest Rate (portfolio est)				1.00%
Consumer Price Index (budget estimate)				2.00%

2020-2021 Memberships and Conference Expenses

	Funded	Upon Approval		Funded	Upon Approval
City Commission- City Wide Memberships			Administrative Memberships		
PROTEC	780		MPELRA	50	
Michigan Municipal League	3,840		Michigan Municipal Executives (MME)	130	
Clinton River Watershed Council	500		Oakland County Clerks Association	50	
Michigan Municipal League- CDL Consortium	770		Michigan Association of Planning	60	
Traffic Improvement Association	2,000		Michigan Association of Code Enforcement Officers	60	
Intergovernmental Cable Communications Authority	1,480		Michigan Association of Municipal Clerks	120	
Woodward Avenue Action Association	1,250		Michigan Municipal Treasurers Association	50	
National League of Cities	1,120		National Trust for Historic Preservation	15	
Berkley Chamber of Conference	320		Michigan Historic Preservation	150	
SEMCOG	1,200		Michigan Government Finance Officers Association	320	
Tri- Community Coalition	150		Government Finance Officers Association	170	
			International City Managers Association (ICMA)	750	
City Commission-Conferences & Training			Administrative Conferences & Training		
National League of Cities		7,500	MME Summer & Winter Conferences	1,000	
Misc. Training & Events (MML, Tri Community Coalition, etc.)	1,500		Oakland County Clerks Quarterly Meetings	200	
			MML Capital Conference	225	
Library Memberships			Michigan Historic Advocacy Day	45	
Midwest Collaborative for Library	125		MACEO Conference	250	
Michigan Library Association	100		MGFOA Spring Seminar	250	
			MGFOA Fall Conference	500	
Library Conferences & Training			ICMA Conference	500	
Library of Michigan Conference	350		Misc. Training and Seminars	1,000	
Misc. Training and Seminars	500				
			Public Works Memberships		
Public Safety Memberships			American Public Works Association	370	
LERMA	50		South Oakland County Public Works Association	20	
International Association of Chiefs of Police	150		Michigan Road Preservation Association	60	
Michigan Association of Chiefs of Police	250		Michigan Rural Water Association (MRWA)	785	
International Association of Financial Crimes Investigators	70		Michigan Recycling Coalition	200	
CALEA	3,500		American Water Works Association	330	
Southeast Michigan Association of Chiefs of Police	40				
			Public Works Conferences & Training		
Public Safety Conferences & Training			Michigan Recycling Coalition Conference	300	
Michigan Association of Chiefs of Police Conferences	600		MRWA Training	350	
LERMA Conference	400		Public Service Institute	1,300	
Public Safety Officer Training	17,000		Misc. Road and Water Training	1,000	
Recreation Memberships					
MPARKS	750				
Recreation Conferences & Training					
MPARKS Conference	1,500				
Aquatic Facility Training	250				
Early Childhood Training	300				
Total Memberships	22,135				
Total Conferences & Training	36,820				

FIVE YEAR CAPITAL IMPROVEMENT PROGRAM - ALL FUNDS

STATUS	PROJECT DESCRIPTION	PROJECTED YEAR						TOTAL
			2020	2021	2022	2023	2024	OUTLAY
1	BUDGET PC Replacements	BUDGET	5,000	1,000	1,000	1,000	2,000	10,000
2	BUDGET Master Plan Update	BUDGET	25,000					25,000
3	BUDGET Server Replacement	BUDGET	12,000			12,000		24,000
4	PLANNED Copy Machine Replacement	PLANNED 2021		12,000				12,000
5	PLANNED Roof Replacement 2021 (per inspection report)	PLANNED 2021		75,000				75,000
6	BUDGET PC Replacements	BUDGET	3,000	1,000	1,000	1,000	2,000	8,000
7	PLANNED Breathing Apparatus	PLANNED 2021		100,000				100,000
8	PLANNED Scout Car Printers	PLANNED 2021		6,000				6,000
9	BUDGET Roof Replacement (per inspection report)	BUDGET	65,000					65,000
10	BUDGET Streetlight LED Replacement	BUDGET	65,000					65,000
11	BUDGET PC Replacements	BUDGET	1,000	1,000		1,000	1,000	4,000
12	BUDGET HVAC Improvements	BUDGET	10,000		20,000		10,000	40,000
13	BUDGET Recreation Center Roof Replacement	BUDGET	70,000		-	-		70,000
14	BUDGET PC Replacements	BUDGET	5,000	3,000	2,000	1,000		11,000
15	BUDGET Burton Park Infield	BUDGET	40,000		-	-		40,000
16	BUDGET Tennis Court Crack Sealing- All Courts	BUDGET	60,000	-				60,000
17	PLANNED Elgin Park Playground Equipment	PLANNED 2024	-	-	-	-	50,000	50,000
18	PLANNED 11 Mile Park Update (moved to 2023)	PLANNED 2023			-	175,000		175,000
19	PLANNED Tennis Court Rehabilitation 11 Mile/ Huntington	PLANNED 2022			245,000			245,000
20	PLANNED Tennis Court Rehabilitation Recreation	PLANNED 2023				260,000		260,000
21	PLANNED Men's Club Field Improvements	PLANNED 2022			120,000			120,000
22	BUDGET Technology Improvements	BUDGET	5,000	5,000	5,000	5,000		20,000
23	BUDGET HVAC Replacement Rear North	BUDGET	45,000					45,000
24	PLANNED HVAC Improvements	PLANNED 2021		10,000	10,000	10,000	10,000	30,000
25	BUDGET Sewer Lining Program	BUDGET	250,000	250,000	250,000			750,000
26	BUDGET Road Heavy Maintenance	BUDGET	150,000	150,000	305,500	620,500	305,500	1,531,500
27	BUDGET Sewer Replacement & Roads Nadine/ York	BUDGET	1,290,450					1,290,450
28	BUDGET Sewer Pipe Bursting	BUDGET	1,000,000	3,000,000	3,000,000			7,000,000
29	BUDGET Sewer Pipe Replacement	BUDGET	1,750,000	2,900,000	2,900,000			7,550,000
30	BUDGET Road Replacement Borgman- Huntington to York	BUDGET	257,650					257,650
31	BUDGET Road Replacement Kingston- Coolidge to Henley	BUDGET	867,160					867,160
32	BUDGET Road Replacement Kingston- Scotia to Newport	BUDGET	540,170					540,170
33	BUDGET Road Replacement Humber- 11 Mile to Borgman	BUDGET	861,830					861,830
34	BUDGET Road Replacement Talbot- Newport to Meadowcrest	BUDGET	818,300					818,300
35	BUDGET Road Replacement Location TBD	PLANNED		1,200,000				1,200,000
TOTAL			8,196,560	7,714,000	6,859,500	1,086,500	380,500	24,227,060

2020-21 MOBILE EQUIPMENT SCHEDULE									
YEAR	TYPE	DESCRIPTION	LIFE	REMAINING LIFE	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
1995	Dump	Chevy 7 yd dump w / scraper / spreader / plow	12	-13					
1992	Compressor	Sullivan - portable air compressor	15	-13					
1997	Dump	Chevy 3500 3 yd dump	12	-11		200,000.00			
1989	Cube	GMC Step Van P-35	20	-11					
1999	Pickup	Chevy 2500 utility truck w/alum service body	10	-11	41,000.00				
1998	Dump	Chevy 3 ton dump w/scraper	12	-10					200,000.00
2000	Dump	Chevy C-7500 3 ton w/scraper	12	-8					
1999	Cube	Chevy G3500 step cube van	15	-6				150,000.00	
2003	Dump	GMC 7 yd dump w/scraper/salt spreader/plow	12	-5					
2005	Pickup	GMC 3/4 ton pickup 4 x 4 w/plow and liftgate	10	-5	41,000.00				
2005	Pickup	GMC 3/4 ton pickup 4 x 4 w/plow and liftgate	10	-5			41000		
2001	Sewer Vacuum	Sterling Vactor sewer rodder	15	-4					
2009	Bus	Chevy Cargo Express Van	7	-4					
2006	Pick-up	GMC 3/4 ton pickup 4 x 4	10	-4					
2005	Sweeper	Johnston 3000 street sweeper	12	-3					
2009	Passenger Car	Ford Fusion SE public safety	8	-3					
1998	Skid steer	JCB Skid steer/Loader	20	-2					
1998	Loader	John Deere 544H Loader/ w extension arms	20	-2			200,000.00		
2004	Tractor	John Deere Tractor - sweeping broom	15	-1					
2004	Tractor	John Deere Tractor - sweeping broom	15	-1					
2016	Police Interceptor	Ford Explorer	4	0		38,000.00			
2016	Police Interceptor	Ford Explorer	4	0		38,000.00			
2017	Police Interceptor	Ford Explorer	4	1			38,000.00		
2012	Van	GMC cargo van (camera truck)	10	2					
1997	Fire Truck	Spencer 750 gallon pumper	25	2					
2012	Passenger Car	Ford Fusion	10	2					
2019	Police Interceptor	Ford Explorer	4	3				38,000.00	
2019	Police Interceptor	Ford Explorer	4	3				38,000.00	
2016	Pickup	Ford F250 w/lift, plow	10	6					
2017	Pickup	Ford F-250 Crew Cab 3/4 ton pick-up w/ lift	10	7					
2019	Pickup	Ford F-250 Truck	10	9					
2014	Bus	Thomas Bus (freightliner)	15	9					
2015	Dump	Freightliner V-Body Box	15	10					
2016	Dump	Freightliner 108SD Dump	15	11					
2017	Backhoe	John Deere 410L Tractor Loader / Backhoe	15	12					
2018	Bus	Ford E-450 - Super Duty - SMART	15	13					
2019	Dump	Ford F-450 Dump	15	14					
2017	Chipper	Mobark Chipper	20	17					
2012	Fire Truck	Pierce Custom Pumper	25	17					
2019	Hot Box	Hot Box for Asphalt	20	19					
2020	Trailer	Trailer			20,000				
1995	Tractor	John Deere Tractor - sweeping broom	20	-5	39,000				

NEW

REPLACEMENT
SCHEDULED

141,000

276,000

279,000

226,000

200,000