

2014-2015 Municipal Budget



CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

April 8, 2014

Honorable Mayor and City Commission
Huntington Woods MI 48070

Dear Mayor and Commissioners,

I am pleased to present the 2014-15 City budget as per Chapter IX, Section 8 of the Huntington Woods City Charter. The budget reflects a very modest 2.61% increase in revenue and expenditure in the General Fund over the 2013-14 audited budget. This is partially driven by a 3.3% increase in taxable value which is the second year in a row of increased TV after a decrease of 10% between 2010-2012. While this is encouraging news about the rebound in home values, the revenue impact will be limited to the 1.6% cost of living factor and the millage will be rolled back slightly by the Headlee amendment.

The breakdown of the millage rates is as follows:

Fund	2014-15	2013-14	Difference
General Fund/Recreation Fund	17.4897	17.6263	0.1366
Sanitation Fund	1.7047	1.7227	(0.0180)
Debt Service Fund	7.5160	7.4775	0.0385
TOTAL LEVY	26.7104	26.8265	(0.1161)

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The budget reflects a continuation of the same level of programming and services as last year's budget with the same number of full-time employees which was increased by one in the 2013-14 fiscal year to fill a DPW Laborer position that had been vacant. Also continuing this year is the absence of revenue from Rackham Golf Course in lieu of tax revenue because of the uncertainty of the continued relationship between Vargo and the City of Detroit due to the Detroit bankruptcy proceedings.

The Capital Improvement Fund discussion begins on page XX of the budget and outlines the proposed expenditures which are on track as per the 5-year plan. There will be equipment upgrades in the Public Safety Department, a needed roof repair to the DPW building, improvements to the Recreation Center, the 10 year old main server will be replaced and lastly the Burton Park rebuild is scheduled for this summer in collaboration with the School District.

During the 2014-15 fiscal year the City will be negotiating labor contracts with the Public Safety Officers and Command Officers as well as constructing the first phase of road improvements with bond proceeds from the November 2013 voter-approved initiative.

I look forward to reviewing this budget with the Commission and the Budget Advisory Committee and my thanks to the Finance Department and staff for their assistance in this comprehensive and well thought out document.

Sincerely,

Amy Sullivan
City Manager

CITY GOVERNMENT STRUCTURE

A. CITY COMMISSION

The City Commission is comprised of four residents elected to the City Commission from a non-partisan ticket from the City at large. They serve four-year terms. Two terms expire every other year. The Mayor is similarly elected for a four- year term. The City Commission is the legislative body and makes all policy determinations for the City through the enactment of ordinances and resolutions. The City Commission also adopts a budget each year to determine how the City will obtain and spend its funds; appoints all members to all advisory boards and committees; and represents the City as the official head of the City public and ceremonial occasions.

B. CITY MANAGER

The City Manager is appointed by the City Commission and is the chief administrative officer of the City. It is the City Manager's responsibility to manage, direct, and coordinate the municipal services and business affairs of the City. He is responsible for the enforcement of all ordinances passed by the City Commission and directs the various departments in the execution of Commission policies. In order to keep the Commission advised of the needs of the City, the City Manager makes or initiates studies on a multitude of issues and presents to the City Commission possible solutions and recommendations. The City Manager also is responsible for the preparation and presentation of the annual budget to the City Commission for its review and adoption.

C. CITY ATTORNEY

The City Attorney is appointed by the City Commission and serves at the pleasure of the Commission. The City Attorney is the legal advisor to the Commission, the Manager and all departments of the City. He represents the City in all legal proceedings or matters in which the City is interested. The City Attorney attends the Commission meetings, and some boards and committee meetings if needed. The City has a City Prosecutor, as well, who handles the prosecutions of minor ordinances especially traffic tickets.

D. CITY CLERK

The City Clerk is appointed by the City Manager and is responsible for keeping all the records of City functions. The duties include care and custody of all the official records and documents; public legal notices; collection of all license fees; and the administration and organization of all the elections and election records.

E. CITY TREASURER

The City Treasurer is appointed by the City Manager and is responsible for collecting all bills, either for taxes or services rendered by the City. The Treasurer works closely with the Finance Director in managing the City's financial resources.

F. FINANCE DIRECTOR

The Finance Director is appointed by the City Manager and is responsible for the general supervision of all City financial matters, including assisting in the preparation of the City budget. The Director compiles budget expense and income estimates and maintains records. The Director is also responsible for the disbursement of funds for incurred debts.

G. LIBRARY

In addition to the City's reading material, the Library also houses the Cultural Center/Art Gallery.

H. PUBLIC SAFETY

The City's Public Safety Department is comprised of personnel cross-trained in police and fire fighting duties.

I. DEPARTMENT OF PUBLIC WORKS

The Department of Public Works (formally Public Services) is responsible for all matters relating to the management, maintenance and operation of all the physical properties of the City. Their duties include the removal of snow, maintenance of sidewalks, sanitation and operation of the City's water and sewer system.

J. RECREATION

The Department operates a variety of recreation programs and facilities. A Latchkey operation is available for residents as well as adult and youth sports activities and senior citizen activities. The department collects .25 mills of tax levy (as reduced by Headlee) for maintenance purposes. The Recreation Department is also responsible for the administration of the public park spaces in the City.

COMMISSION, COMMITTEES AND BOARDS

The City Commission is assisted by thirteen citizen advisory commissions, committees and boards. These bodies are charged with the following responsibilities:

- * Advise the City Commission, City Manager and department heads on matters within their area of responsibility and interest, as prescribed by the City Commission and its ordinances. The City Manager and staff are responsible for the day-to-day operations of the City; the role of the boards, committees and commissions is advisory. Should a member of an advisory body receive a complaint about the City it should be referred to the staff contact for resolution. It is not within the scope nor is it the responsibility of individual board, committee or commission members to handle complaints or problems.
 - * Help focus attention on specific issues and problems within their scope of responsibilities and recommend actions and alternatives for Commission consideration.
 - * Act as channels of communication and information between City government, the general public and special interest groups.
 - * Reconcile contradictory viewpoints and provide direction toward achievement of city-wide goals and objectives.
 - * Balance community wants with municipal responsibilities and resources.
- A. Board of Review**
The Board examines residents' appeals. The Board has the power to change a citizen's tax assessment if it feels it is justified. The Board meets in March, July and December.
- B. Library Advisory Board**
Serves in an advisory capacity to promote the growth and further development of the City Library. They review and make recommendations and policies concerning the use of the Library and Cultural Center for community activities.
- C. Parks and Recreation Advisory Board**
The Board assists the Recreation Department to promote outstanding recreational programs and advises the City Commission on policy matters related to the operation of the parks and recreation program.

D. Environmental Advisory Committee

This committee is the recycling education advisory body to the City Commission.

E. Zoning Board of Appeals

The Board reviews cases requesting variances from the zoning ordinance and grants waivers where it deems appropriate. Meetings are scheduled when a hearing is requested by the City Commission, City Manager or an individual.

F. Planning Commission

The Planning Commission is required by law to adopt and implement a master plan for the development of the City. It recommends zoning amendments, reviews site plans, and evaluates changes that affect the character and development of the city such as street widening, utility allocation, commercial development, signs, parking areas, open spaces and regional activities that have an impact on the City.

G. Historic District Commission

The Commission is charged with the responsibility of maintaining the City's resources within the Hill District and Historic Rackham Golf Course in accordance with Public Act 169 of 1970 as amended.

H. Construction Board of Appeals

The Board meets to aid residents who feel that they cannot comply with the City and State Building Codes.

I. Community Fund Board

The Board is charged with the responsibility of promoting charitable contributions to the City for the purchase and maintenance of public amenities and facilitating disbursement of such contributions.

J. Ethics Board

The Board is responsible for receiving requests for advisory opinions and complaints concerning alleged unethical conduct by a City officer or employee. The Board shall perform investigations as necessary and hold hearings based on findings of investigations.

K. Budget Advisory Board

The Budget Advisory Board was established by the Ad Hoc Operational and Financial Advisory Committee as one of its recommendations to the City Commission as a result of its work on the 2003 millage over-ride vote. This board is a seven (7) member board appointed by the City Commission. The Board is advisory in character and is charged with the review of the City Budget.

L. Public Art, Beautification and Tree Advisory Board

Using criteria developed by the City Commission, the Board reviews the exterior of homes and businesses in the City and selects the most outstanding that shows improvement changes and beautifies the community. As well as advises the City Commission on Art in public places. In addition this board serves in an advisory capacity in reviewing the tree stock on public land in the City and assists in developing criteria for species selection.

M. Senior Advisory Board

An Advisory board with the express purpose of assisting the City in the development of new policies, programs, thoughts and visions, on how to best accommodate the needs of the Senior population in the future. This board will work with the senior coordinator at the Recreation Center in the development of initiatives that need to be brought before the City Commission for approvals.

2014-2015 BUDGET INDEX

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DEPARTMENT	ACCOUNT	DESCRIPTION	2013-14 ACTUAL	JUNE 30 FINAL ESTIMATE	2013-14 AMENDED BUDGET	2014-15 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
GENERAL FUND - 101								
G.F. REVENUE - 101								
	403000	CURRENT TAX COLLECTION	5,004,619	5,077,568	5,030,330	5,160,794	2.59%	130,464
	404000	RACKHAM GOLF SERVICE FEE	-	-	-	-	0.00%	-
	407000	DELINQUENT TAX COLLECTIONS	90,986	125,000	175,000	175,000	0.00%	-
	445000	PENALTIES ON TAXES	19,433	20,547	49,500	25,250	-48.99%	(24,250)
	452000	AIR CONDITIONING PERMITS	4,270	4,430	3,850	3,850	0.00%	-
	453000	BUILDING PERMITS	179,112	192,384	195,000	195,000	0.00%	-
	454000	ELECTRICAL PERMITS	21,355	21,355	18,200	18,200	0.00%	-
	455000	HEATING PERMITS	13,500	15,490	13,500	13,500	0.00%	-
	456000	PLUMBING PERMITS	19,415	20,645	15,000	15,000	0.00%	-
	457000	BUSINESS REGISTRATION	17,640	10,415	15,500	12,500	-19.35%	(3,000)
	458000	ROW PARKING (ORDINANCE)	300	500	1,800	600	-66.67%	(1,200)
	470000	CABLE TELEVISION FEES	145,639	161,191	160,000	168,500	5.31%	8,500
	479000	NONBUSINESS LICENSES & PERMITS	2,524	2,550	2,900	4,800	65.52%	1,900
	480000	BUILDING INSPECTIONS	8,891	7,955	6,000	6,000	0.00%	-
	481000	ALARM FEES	3,535	3,825	3,000	3,000	0.00%	-
KEY	529000	COMMUNITY DEVELOPMENT	12,361	5,540	9,800	9,800	0.00%	-
	543000	STATE GRANTS - PUBLIC SAFETY	-	-	200	200	0.00%	-
Tax Collection	566000	STATE GRANTS - LIBRARY	4,275	4,440	4,400	4,400	0.00%	-
Licenses/Permits	576000	STATE REV SALES	524,832	526,948	526,948	542,895	3.03%	15,947
State Shared Rev	577000	STATE REV SH/LIQUOR	1,235	1,076	1,000	1,000	0.00%	-
User Fees	607000	ADMINISTRATIVE FEES - TAXES	68,574	69,621	74,000	74,000	0.00%	-
Re-Appropriation	608000	SERVICE FEES	56	99	200	200	0.00%	-
	627000	POST OFFICE	-	-	-	-	0.00%	-
	656000	DISTRICT COURT FINES	191,733	157,014	145,000	125,000	-13.79%	(20,000)
	657000	PARKING VIOLATIONS	16,600	16,840	22,000	22,000	0.00%	-
	658000	LIBRARY FINES/FEES	7,445	7,709	7,000	7,000	0.00%	-
	658001	LIBRARY CONTRACT REVENUE	40,114	39,750	38,500	38,500	0.00%	-
	659000	PENAL FEES	11,798	11,639	12,000	12,000	0.00%	-
	660,000	ART FAIR	-	-	-	-	0.00%	-
	664000	INVESTMENT INCOME	8,888	20,346	28,500	28,500	0.00%	-
	670000	EQUIPMENT RENTAL	150	200	500	500	0.00%	-
	673000	FIXED ASSET SALE	-	75	250	250	0.00%	-
	675000	GIFT ACCOUNT	-	-	250	250	0.00%	-
	676000	INSURANCE REIMBURSEMENT	139,650	27,385	25,000	65,000	160.00%	40,000
	676515	SANITATION FUND ADMIN	-	-	-	-	0.00%	-
	676592	WATER FUND ADMIN	197,345	191,626	191,627	191,788	0.08%	161
	676734	POST RET/FUND ADMIN	2,000	2,000	2,000	2,000	0.00%	-
	695000	UNCLASSIFIED	67,089	34,918	30,195	30,197	0.01%	2
	699395	APPROPRIATION FROM FUND BALANCE	-	-	34,652	-	-100.00%	(34,652)
Total			6,825,364	6,781,081	6,843,602	6,957,474	1.66%	113,872

GENERAL FUND SUMMARY		2013-14 ACTUAL	JUNE 30 ESTIMATED ACTUAL	2013-14 AMENDED BUDGET	2014-15 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
REVENUES							
TAX COLLECTIONS	5,115,038	5,223,115	5,254,830	5,361,044	2.02%	106,214	
LICENSES AND PERMITS	416,181	440,740	434,750	440,950	1.43%	6,200	
STATE REV. SHARING	542,703	538,004	542,348	558,295	2.94%	15,947	
USER FEES - TRANSFER REVENUE	751,442	579,222	577,021	597,185	3.49%	20,164	
FUND BALANCE APPROPRIATION	-	-	34,652	-	-100.00%	(34,652)	
Total	6,825,364	6,781,081	6,843,602	6,957,474	1.66%	113,872	
EXPENDITURES							
COMMISSION 101	14,246	22,945	22,925	22,925	0.00%	-	
ADMINISTRATION 172	865,913	833,347	847,287	875,169	3.29%	27,882	
PUBLIC SAFETY 301	3,107,888	3,127,049	3,253,983	3,343,329	2.75%	89,346	
DPS 441	446,029	383,721	407,584	432,807	6.19%	25,223	
LIBRARY 790	417,625	417,849	484,347	490,900	1.35%	6,553	
CONTINGENT 941	-	-	-	-	0.00%	-	
INSURANCE 954	113,836	118,296	121,000	121,600	0.50%	600	
TRANSFERS 958	1,583,289	1,706,474	1,706,476	1,670,744	-2.09%	(35,732)	
Total	6,548,826	6,609,681	6,843,602	6,957,474	1.66%	113,872	

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GENERAL FUND REVENUE - 000

REVENUES

403.000	CURRENT TAX REVENUE	5,160,794
	Tax Revenue based on Taxable Value (TV) and Consumers Price Index (CPI). The TV has increased by 3.30% and the CPI has increased by 1.016%. Personal Property tax estimates were reduced based upon the \$80,000 threshold as per state statute. There is 1.3126 mills remaining from the 2004 over-ride vote.	
404.000	RACKHAM GOLF SERVICE FEE	--
	Contracted service fee, adjusted yearly by CPI of 2.70% increase Negotiated settlement for Rackham being discussed	
407.000	DELINQUENT CURRENT TAX COLLECTIONS	175,000
	Tax collections after the due date of February 28, 2015	
445.000	PENALTIES TAX COLLECTION	25,250
	Penalties Collected on delinquent tax collections.	
452.000	AIR CONDITIONING PERMITS	3,850
	Revenue from residential and commercial Air Conditioning permits.	
453.000	BUILDING PERMITS	195,000
	Revenue from residential and commercial building permit activity.	
454.000	ELECTRICAL PERMITS	18,200
	Revenue from residential and commercial electrical permit activity.	
455.000	HEATING PERMITS	13,500
	Revenue from residential and commercial HVAC permit activity.	

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456.000	PLUMBING PERMITS Revenue from residential and commercial plumbing permit activity.	15,000
457.000	BUSINESS REGISTRATIONS Registration for landlord and business licenses.	12,500
458.000	ROW PARKING PERMITS Based upon ordinance on non-conforming properties.	600
470.000	CABLE TELEVISION FEES Cable franchise fees - Comcast, Wow and ATT- 5% franchise fees and 1% PEG fee.	168,500
479.000	NON-BUSINESS LICENSES, PERMITS Revenue from dog licenses, visual inspections, and misc. street permits	4,800
480.000	BUILDING INSPECTIONS Revenue from building inspections performed on rental properties.	6,000
481.000	ALARM FEES Revenue from false alarm charges.	3,000
529.000	COMMUNITY DEVELOPMENT Block Grant monies from Oakland County allocated for use in the City under the 2014 CDBG plan.	9,800
543.000	STATE GRANTS - PUBLIC SAFETY Revenue sharing from Oakland County CLEMIS	200
566.000	STATE GRANTS - PUBLIC LIBRARY State Aid for Libraries based on population multiplied by 0.69 Fifty percent of this revenue is paid to (TLN) The Library Network for services. State Aid for Pleasant Ridge is included in this revenue estimate by contract.	4,400

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576.000	STATE REVENUE SHARING - SALES TAX Percentage of sales tax distribution based on formula estimated by the State Treasury. (see financial tab)	542,895
577.000	STATE REVENUE SHARING - LIQUOR Revenue sharing percentage of liquor sales within our jurisdiction	1,000
607.000	ADMINISTRATIVE FEES - TAXES Revenue generated by 1% administrative fee charge on total tax roll.	74,000
608.000	SERVICE FEES Miscellaneous charges for zoning maps, licenses, copies, police reports	200
627.000	POST OFFICE Eliminated - Closed.	--
656.000	DISTRICT COURT FINES 1/3 of revenue collected by the District Court for fines and fees for uniform traffic code violations.	162,500
657.000	PARKING VIOLATIONS Parking fines imposed on local streets by ordinance.	22,000
658.000	LIBRARY FINES AND FEES Rental income and revenue from library usage and fines for overdue books.	7,000
658.001	LIBRARY CONTRACT REVENUE Contract revenue with Pleasant Ridge.	38,500
659.000	PENAL FINES Collection of a proportion of Penal Fines imposed by the court system for use in libraries. This figure includes penal fine revenue from Pleasant Ridge for contracted service.	12,000

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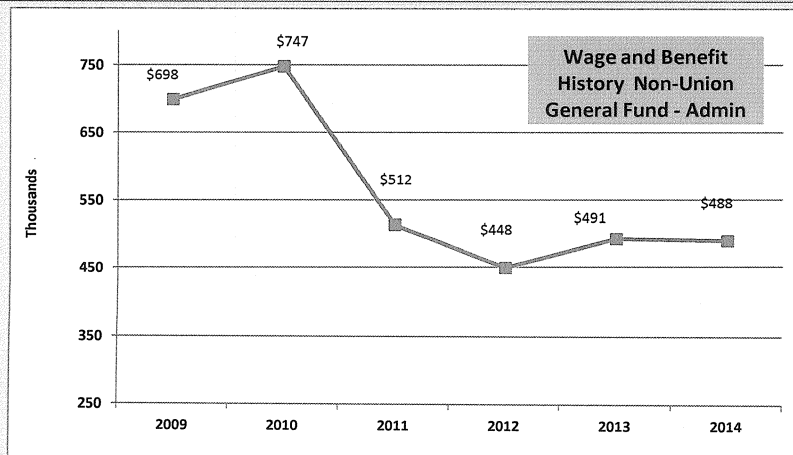
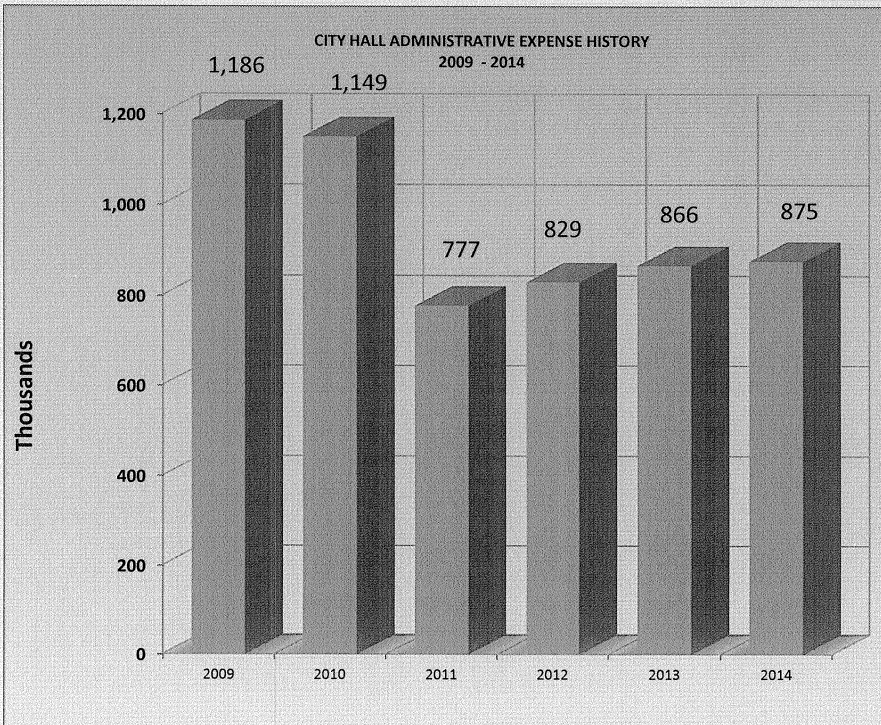
660.000	ART FAIR No art fair is anticipated in 2014-15	--
664.000	INVESTMENT INCOME Revenue generated by the investments, and reduced cash flow.	28,500
670.000	EQUIPMENT RENTAL Rental of Vehicles for use by homeowners for disposal of building materials. Rental of Vehicles remains low.	500
673.000	FIXED ASSET SALE Sale of non-scheduled (not in Equipment Fund) Fixed Assets.	250
675.000	GIFT REVENUE Non classified gift revenue	250
676.000	INSURANCE REIMBURSEMENT Workers compensation dividends \$10,000. Michigan Municipal Risk Management Association dividend.	65,000
676.515	SANITATION FUND ADMINISTRATION Revenue for administration of sanitation fund by General Fund equal to only 10% of admin fees charged the general fund as per management audit. Sanitation Fund is still in a rebuilding mode. The City will forego any administrative revenue in 2014.	--
676.592	CONTRIBUTION FROM WATER FUND 55% of admin fees, accounting, data processing increase as per management audit results of operations.	191,788

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676.734	CONTRIBUTION POST RETIREMENT FUND Contribution for post retirement fund administrative fees	2,000
695.000	UNCLASSIFIED REVENUE Revenue and misc credits not classified elsewhere in the budget (est).	30,197
695.395	APPROPRIATION FROM FUND BALANCE Monies taken from unappropriated fund balance reserve to balance budget.	--
	FUND TOTAL	<u>6,957,474</u>



ADMINISTRATION



GOALS AND OBJECTIVES

INITIATIVES: 2014-15

A.) TRANSITION

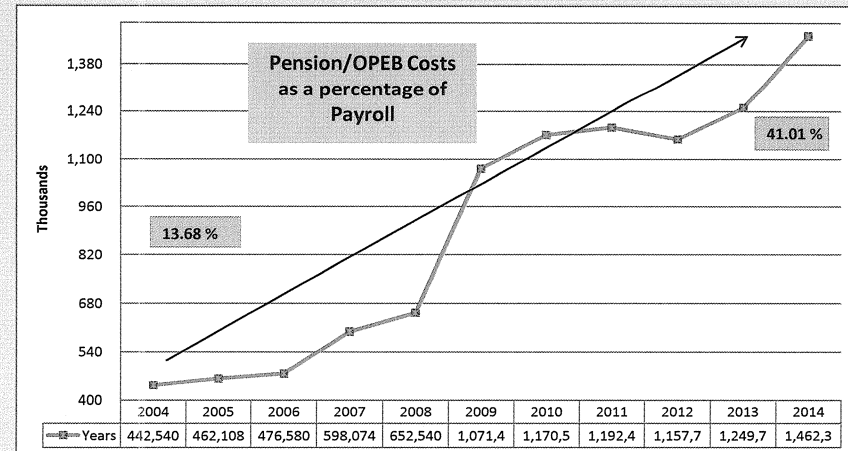
The primary goal of the department in the next few months will be bring our new City Manager up to speed as it relates to a host of financial information critical to the operation of the City. This by far is the most important goal we have this budget year.

C.) MERS/OPEB

The City will look at ways to reduce the ever increasing amount that is needed to adequately cover these long term legacy costs. This includes a whole host of variables, and programs. The City will be reviewing the changes that need to occur under the new GASB rules as they pertain to pension reporting on the financial statements. Likely, these will be initiated in this fiscal year and be included in the 2014-15 CAFR.

C) City Domain Server

The City will work toward the objective of replacing the old server and re-using the old device as a backup server. This process will be time consuming and will be done with as little interruption as possible. The City will utilize our consultants to expedite the transition. This project was started in 2013-14 and not completed. With the new firewall in place, the City will turn our attention to the upgrade of older desktop computers that run outdated software and operating systems. Microsoft will curtail any support of the XP platform this March, leaving the city vulnerable to errors and security issues. We are now in the process of upgrading to a WIN 7 platform, which once completed will allow the new server to be installed. Most likely the City will enter into an agreement with Microsoft for Office 365. This product will enable the City to run the entire e-mail network remotely, and also allow for updates to current versions of software on a continual basis.



CAPITAL PLANNING FUND CURRENT YEAR APPROPRIATIONS

HVAC Damping System	ON HOLD	--
Interior Upgrade Reserve	RESERVE	3,000
Commission Room Referbish, Desk, Chairs	PLANNED 2015	10,000
Carpeting and Furniture/Interior Finishes	RESERVE	2,000
Server Reserve	RESERVE	1,000
City Main Domain Server (not completed in 2013)	BUDGET	25,000

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PLANNING & BUILDING DEPARTMENTS GOALS AND OBJECTIVES

The Planning Department handles the administrative duties of the Planning Commission, Zoning Board of Appeals, Construction and Property Maintenance Board of Appeals, Historic District Study Committee (when authorized by the City Commission), Historic District Commission and from time-to-time other groups such as the Tree Task Force.

- ◆ The Planning Commission prepares, adopts and oversees the implementation of the City's Master Land Use Plan; recommends revisions to the zoning ordinance; reviews site plans and special land uses; and makes recommendations on other planning related issues. The Planning Commission is also responsible for preparing the City's annual capital improvement program (unless exempted by the City Commission).
- ◆ The Zoning Board of Appeals hears requests for variances from the zoning ordinance and other selected ordinances, and interprets the language of the zoning ordinance.
- ◆ The Construction and Property Maintenance Board of Appeals hears appeals from State construction codes including the building code, residential code, rehabilitation code for existing buildings, and property maintenance code.
- ◆ The Historic District Study Committee conducts research on the history and architecture of the City's resources, and makes recommendations regarding the creation and modification of historic districts. It prepares all necessary reports in accordance with Michigan historic district law.
- ◆ The Historic District Commission reviews changes to resources within the historic districts utilizing the U.S. Secretary of the Interior's Standards, the State law, and the Commission's own guidelines. It offers assistance to homeowners in finding contractors, provides information about preferred construction and preservation methods, and explains how to take advantage of State historic resources.

The Planning/ Building Department is responsible for the administration and enforcement of the zoning ordinance and building codes. The department makes recommendations for updating the Master Plan; drafts changes to the zoning ordinance and other City ordinances; advises homeowners and contractors about zoning, building and historic district laws; maintains planning, building and historic district records; issues permits and licenses; and provides building and code inspection services. The budget currently includes the salaries for the planner, zoning administrator, contract building/electrical and mechanical inspectors, and a pro-rated share of the clerical staff.

The goals and objectives for the Planning/ Building Department, together with the Boards and Commissions listed above, for the coming year and future years are:

- ◆ To update the Master Land Use Plan as required by the Michigan Planning Enabling Act. This revision will focus on two new chapters; a "Complete Streets Plan" and a "Business Character Plan," and an amendment to the "Life Cycle Housing Plan."

PLANNING & BUILDING DEPARTMENTS GOALS Cont:

- ◆ To complete the tasks outlined on the Planning Commission's priority list which include developing a tree protection ordinance, revising the fence ordinance, and clarifying the site plan review standards.
- ◆ To work with SEMCOG, the Woodward Avenue Action Association (WA3), the City Detroit and other local governments to complete the *Woodward Avenue Rapid Transit Alternatives Analysis* and the *Complete Streets Master Plan for Woodward Avenue*.
- ◆ To re-activate the Historic District Study Committee to conduct research, write reports, and hold public hearings to consider designating the Detroit Zoo as a local historic district.
- ◆ To implement the action items outlined in the Master Plan such as exploring Certified Local Government status under the National Historic Preservation Act.
- ◆ To pursue a National Register of Historic Places designation for Rackham Golf Course, and State of Michigan historical markers for the Rackham and Hill Historic Districts.
- ◆ To prepare and adopt a capital improvement program as required by the Michigan Planning Enabling Act (unless exempted by the City Commission). To date, the Planning Commission has not been involved in this process.
- ◆ To work with SEMCOG, WA3, the Road Commission, and neighboring communities to co-ordinate projects, obtain grants and improve the physical environment of Huntington Woods and the region.

ACCOUNT	DESCRIPTION	2013-14 ACTUAL	JUNE 30 FINAL ESTIMATE	2013-14 AMENDED BUDGET	2014-15 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
COMMISSION							
101 702000	SALARIES	5	10	5	5	0.00%	-
802000	PROFESSIONAL SERVICES	2,950	13,550	10,920	10,920	0.00%	-
860000	CONFERENCES AND WORKSHOPS	11,248	9,235	11,000	11,000	0.00%	-
956000	MISCELLANEOUS	43	150	1,000	1,000	0.00%	-
	Total	14,246	22,945	22,925	22,925	0.00%	-
NOTE Status Quo City Commission Budget.							
ADMINISTRATIVE							
172 702000	SALARIES	266,646	259,024	281,945	281,945	0.00%	-
706000	WAGES	80,751	74,007	81,625	81,625	0.00%	-
715000	SOCIAL SECURITY	28,111	29,302	27,170	27,170	0.00%	-
716000	HOSPITALIZATION/ OPTICAL	55,506	56,344	49,828	41,164	-17.39%	(8,664)
717000	LIFE INSURANCE	1,340	1,301	733	733	0.00%	-
718000	RETIREMENT	34,135	37,616	32,469	45,775	40.98%	13,306
719000	DENTAL	4,287	3,893	3,044	3,199	5.09%	155
724000	OTHER BENEFITS/OPEB	5,544	17,676	14,171	14,513	2.41%	342
727000	SUPPLIES GENERAL	9,684	12,932	8,000	11,500	43.75%	3,500
727001	SUPPLIES POSTAGE	15,553	15,356	16,000	16,000	0.00%	-
727002	SUPPLIES ELECTIONS	5,056	995	3,000	4,000	33.33%	1,000
727003	SUPPLIES DATA PROCESSING	3,300	2,214	4,400	4,800	9.09%	400
802000	PROFESSIONAL SERVICES	22,947	22,870	2,500	23,500	840.00%	21,000
802008	PROFESSIONAL SERVICES - AUDIT	18,675	18,675	20,200	19,000	-5.94%	(1,200)
802009	PROFESSIONAL SERVICES - INSPECTORS	42,650	40,803	41,000	41,000	0.00%	-
802010	PROFESSIONAL SERVICES - ATTORNEY	114,590	105,558	102,000	102,000	0.00%	-
802011	PROFESSIONAL SERVICES - ELECTIONS	-	750	750	500	-33.33%	(250)
802012	PROFESSIONAL SERVICES - O.C.	38,670	37,038	40,000	40,000	0.00%	-
853000	JOINT OPERATING - COMMUNICATIONS	4,634	2,600	2,603	2,389	-8.22%	(214)
860000	CONFERENCES/WORKSHOPS	3,221	2,723	5,795	5,795	0.00%	-
860001	CONFERENCES/WORKSHOPS - DUES	3,124	938	860	860	0.00%	-
860002	CONFERENCES/WORKSHOPS - MILEAGE	-	150	500	250	-50.00%	(250)
880000	COMMUNITY PROMOTIONS	5,843	3,644	4,400	4,400	0.00%	-
880001	COMMUNITY PROMOTIONS - YOUTH ASSIST	2,000	3,350	5,000	5,000	0.00%	-
880002	COMMUNITY PROMOTIONS - CDBG	12,880	8,738	7,000	7,000	0.00%	-
900000	PRINTING AND PUBLICATIONS	4,587	5,280	4,000	4,000	0.00%	-
900001	PRINTING AND PUBLICATIONS - NEWSLETTER	14,140	14,193	14,000	14,250	1.79%	250
900002	PRINTING AND PUBLICATIONS - ELECTION	-	250	500	500	0.00%	-
920000	JOINT OPERATING - UTILITIES	18,600	12,999	17,490	17,190	-1.72%	(300)
934000	JOINT OPERATING - MAINTENANCE	19,665	18,184	27,156	27,279	0.45%	123
940000	JOINT OPERATING - LEASE/RENTAL	13,788	12,348	14,158	12,842	-9.30%	(1,316)
942000	VEHICLE REIMBURSEMENT	5,400	5,400	5,400	5,400	0.00%	-
956000	MISCELLANEOUS	10,586	6,196	9,590	9,590	0.00%	-
		865,913	833,347	847,287	875,169	3.29%	27,882

NOTE OPEB funded at 10% level. Pension System (MERS) catchup provision in place (10yr) agreement
No additional workforce changes are anticipated in 2014-15.

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

CITY COMMISSION - 101

702.000	SALARIES		5
	Salaries for Commissioners		
802.000	PROFESSIONAL SERVICES, MEMBERSHIP, DUES		10,920
	Michigan Municipal League		
	Berkley Area Chamber of Commerce		
	Southeastern Michigan Council of Governments		
	Woodward Ave Action Association		
	Traffic Improvement Association		
	National League of Cities		
860.000	CONFERENCES AND WORKSHOPS		11,000
	Michigan Municipal League Workshops		
	No out of state travel (without Commission consent)		
	City Commission travel/other - per policy		
956.000	MISCELLANEOUS		1,000
	Promotional activity	650	
	Name-tags, misc expenses, other	350	
	CATEGORY TOTAL		<u>\$22,925</u>

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

GENERAL ADMINISTRATION - 172

702.000	SALARIES Salaries for the following full time positions as indicated in the personnel section of the budget: All full-time wages budgeted at MML study maximum per position classification, including the City Manager & Finance Officer, Treasurer/Personnel Administrator, Deputy Finance Director/Deputy Treasurer, City Clerk, Deputy Clerk.	281,945
706.000	WAGES Wages for the following part-time positions as indicated in the personnel section of the budget. <u>P/T Planning staff on retainer.</u> Administration P/T staff. Includes all election workers temporary help, cable TV assistants.	81,625
715-724.000	ALL EMPLOYEE BENEFITS Proportion of benefits that are due the administrative department	132,954
727.000	SUPPLIES - GENERAL General office supplies for all City Hall Departments (does not include - postage, data processing supplies, election supplies)	11,500
727.001	SUPPLIES - POSTAGE Postage for all administrative functions including flyers, communications, general office mail and newsletter publications. Large mailings are contracted to Oakland County Mailing Services.	16,000
727.002	SUPPLIES - ELECTIONS All supplies related to election administration (including postage, absentee forms, precinct kits, envelopes, misc expenses) includes school election May 2015	4,000

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

727.003	SUPPLIES - DATA PROCESSING		4,800
	All supplies City-Wide related to the operation of the MIS/Communications Dept. including magnetic media, ribbons, video tape, misc small equipment purchases, etc. (does not include data processing supplies for Recreation Center Fund)		
802.000	PROFESSIONAL SERVICES		23,500
	Engineering services and other Architect/Consultant. Includes services for part-time ombudsman for tree trimming program.		
802.008	PROFESSIONAL SERVICES - AUDIT		19,000
	Audit and other accounting related consultant service expenses. Third year of a three year engagement.		
802.009	PROFESSIONAL SERVICES - BUILDING INSPECTORS		41,000
	All expenses related to the contract service requirements of the building department. Twice weekly part-time. 4-6 hours maximum.		
	Building / Electrical Inspector	29,000	
	Mechanical Inspector	12,000	
802.010	PROFESSIONAL SERVICE - ATTORNEY		102,000
	Services for legal council, prosecuting attorney and labor attorney 66% of this cost is charged to the water and sanitation fund. (See financial/personnel tab)		
	Corporate Council	64,000	
	Prosecuting Attorney	27,000	
	Labor Attorney	11,000	
802.011	PROFESSIONAL SERVICE - ELECTIONS		500
	Additional election setup coding (if needed)	250	
	O. C. Canvassers (if needed)	250	

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

802.012	ASSESSMENT SERVICES		40,000
	Assessment Valuation Forms, Notices	500	
	Equalization Services	37,200	
	MIT/ AR Access Charges, other jobs as necessary	800	
	Board of Review Salaries	1,500	
853.000	COMMUNICATIONS		2,389
	Local Service, Inter-lata-toll, long distance, cell phones, T-1 data Lines, nortel switch maintenance, analog backup telephone lines.		
	<u>DISTRIBUTION FORMULA 10% TO ADMINISTRATIVE - SEE FINANCIAL TAB</u>		
860.000	CONFERENCES/WORKSHOPS/TRAINING		5,795
	Includes only the following. (see Attached Membership and Dues Index in the Financial Section of the Budget)		
860.001	DUES		860
	Includes only the following. (see Attached Membership and Dues Index in the Financial Section of the Budget)		
860.002	TRANSPORTATION - MILEAGE		250
	Vehicle usage as required for conference, workshops, Meetings (included in the workshops above). The majority of travel done via the City owned vehicle.		
880.000	COMMUNITY PROMOTIONS - GENERAL		4,400
	Includes but not limited to beautification reception, various plaques awards and certificates, volunteer items, promotion publications for auction events, Chamber of Commerce activities Grant Applications, employee recognition, other events as desired by the Commission, etc.		

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

880.001	COMMUNITY PROMOTIONS - YOUTH ASSISTANCE		5,000
	Youth Assistance	2,000	
	Common Ground	800	
	Operation Graduation	200	
	Tri-Community Coalition	1,000	
	Haven	1,000	
880.002	COMMUNITY PROMOTIONS - CDBG		7,000
	Expenses related to the administration of Block Grant Funding through Oakland County Development Division.		
	Matching Revenue in General Fund		
900.000	PRINTING AND PUBLICATION - GENERAL		4,000
	Printing and publication of budget, informational flyers, brochures, printing related to inter-office operations, building permit and other forms as required, check vouchers, city stationery, envelopes, business cards, microfilm, etc, publication of all legal notices for bidding, employment, planning, zoning and other ordinance/statutory notice requirements.		
900.001	PRINTING AND PUBLICATIONS - NEWSLETTER		14,250
	Costs associated with newsletter publication.		
	Printing	12,650	
	Distribution (through O.C. Mailing)	1,300	
	Misc. expenses	300	
900.002	PRINTING AND PUBLICATIONS - ELECTIONS		500
	All costs associated with printing related to election services		
	Primary Election and General Election		

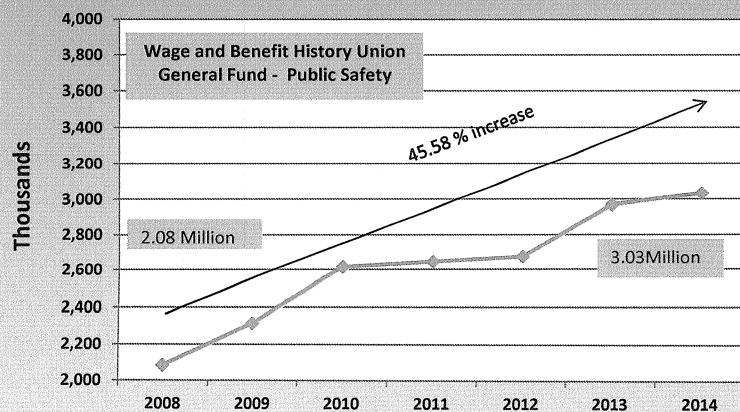
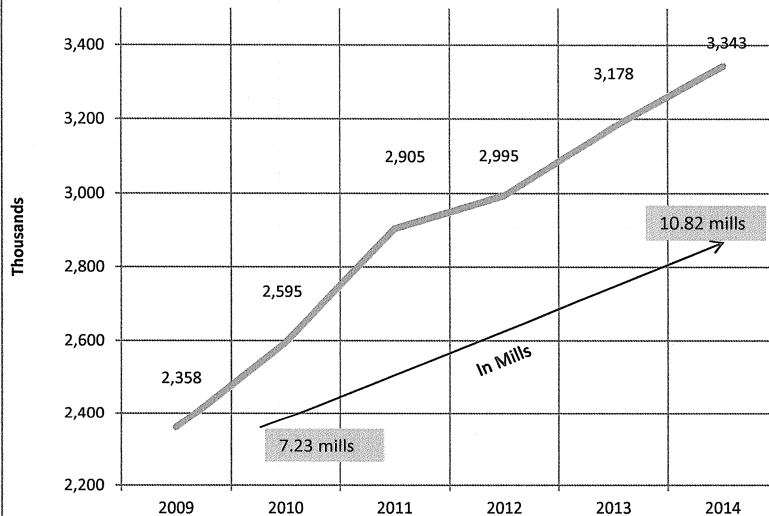
CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

920.000	UTILITIES	17,190
	Utility costs associated with providing utility service to City Hall (does not include phone or other communication services, or street lighting) MMRMA Energy Aggregation	
	<u>DISTRIBUTION FORMULA 10% TO CITY HALL - SEE FINANCIAL TAB</u>	
934.000	MAINTENANCE - OFFICE/COMPUTERS	27,279
	Toners /Consumables	Network printer maintenance
	SERVERS hardware maintenance	Software registration
	SERVERS software maintenance	Network consultant - contractual
	<u>DISTRIBUTION FORMULA 50% TO ADMINISTRATIVE - SEE FINANCIAL TAB</u>	
940.000	EQUIPMENT LEASING AND DEPRECIATION	12,842
	Canon Image-runner, Server Rental/Depreciation	
	<u>DISTRIBUTION FORMULA 50% TO ADMINISTRATIVE - SEE FINANCIAL TAB</u>	
942.000	VEHICLE REIMBURSEMENT	5,400
	Reimbursement of auto use as provided by contract.	
956.000	MISCELLANEOUS	9,590
	Other expenses not budgeted elsewhere	
	CATEGORY TOTAL	875,169



PUBLIC SAFETY

PUBLIC SAFETY ACTUAL EXPENSE HISTORY



GOALS AND OBJECTIVES

The Department of Public Safety strives to provide the highest level of professional police, fire and emergency medical services. In pursuit of that goal, the Department constantly evaluates performance and searches for new and innovative ways to improve the delivery of services. The Department is accountable to citizens of our community and strives to perform in a manner that is honest, ethical and free from bias.

Continuing Objectives:

- .A commitment to excellence in our every-day service.
- .A commitment to provide services using sound financial management.
- .A commitment to a strong risk management program aimed at (1) reducing incidents that result in property damage or personal injury, (2) making the job and workplace safe for our employees, and (3) putting us in a strong, defensible position when problems occur.
- .A commitment to maintaining and improving our building and equipment. To this end, our FY 2013-2014 budget contains funding for three replacement police cars. Police cars were last purchased during FY 2009-2010.
- .A commitment to maintaining, improving and maximizing the use of our Volunteer Fire Company.
- .A commitment to continued collaboration with other city departments and community organizations for the betterment of the community.
- .A commitment to pursuit of improved collaboration with surrounding departments and mutual aid organizations.

Ongoing Project:

On March 25, 2006, the department received a certificate of national accreditation from the Commission on Accreditation for Law Enforcement Agencies (CALEA). CALEA is an organization formed in 1979 by (1) International Association of Chiefs of Police, (2) National Organization of Black Police Executives, (3) National Sheriffs' Association, and (4) Police Executive Research Forum. The Commission provides law enforcement agencies an opportunity to voluntarily demonstrate conformance with an established set of over 300 professional standards. Those standards are designed to (1) improve law enforcement agency capabilities to prevent and control crime, (2) improve overall agency effectiveness and efficiency, (3) improve cooperation with other law enforcement agencies and members of the criminal justice community, (4) improve community confidence in the practices of the agency, and (5) reduce liability risks through identification and implementation of nationally accepted best practices in the field of law enforcement. Upon receipt of this prestigious award, the department became the seventh fully accredited police agency in the State of Michigan and one among 620 agencies nationwide.

In November 2011, members of CALEA's assessment staff visited our department and conducted a five day, on – sight audit/assessment of all department operations. The assessment team found us in compliance with over 400 best practice standards as determined by the international organization. We received our second reaccreditation award on March 27, 2012 at the organization's national conference in Mobile, Alabama.

CAPITAL PLANNING FUND CURRENT YEAR APPROPRIATIONS

HVAC
Building Maintenance Reserve
Motorola 810 Mobile Data Computers
Fire hose Replacement
SCBA Air Tank Replacement
Diesel Exhaust System Firehouse

RESERVE	2,000
RESERVE	5,000
BUDGET	15,000
BUDGET	2,000
BUDGET	3,000
ON HOLD	2,500

ACCOUNT	DESCRIPTION	2013-14 ACTUAL	JUNE 30 FINAL ESTIMATE	2013-14 AMENDED BUDGET	2014-15 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
PUBLIC SAFETY							
301	702000 SALARIES	1,495,650	1,413,381	1,500,542	1,447,795	-3.52%	(52,747)
	710000 WAGES - CROSSING GUARDS	6,009	17,890	16,500	16,500	0.00%	-
	712000 WAGES - VOL FIRE	-	6,800	8,500	8,500	0.00%	-
	715000 SOCIAL SECURITY	25,803	24,405	22,226	23,334	4.99%	1,108
	716000 HOSPITALIZATION/ OPTICAL	376,693	359,020	381,252	364,036	-4.52%	(17,216)
	717000 LIFE INSURANCE	3,582	7,441	4,072	4,244	4.22%	172
	718000 RETIREMENT	821,338	924,579	909,903	1,062,591	16.78%	152,688
	719000 DENTAL	21,241	19,781	22,643	24,487	8.14%	1,844
	724000 OTHER BENEFITS/OPEB	87,971	82,090	103,472	107,483	3.88%	4,011
	727000 SUPPLIES - OFFICE	4,498	3,581	4,500	4,500	0.00%	-
	744000 UNIFORMS	24,287	35,256	29,000	29,000	0.00%	-
	751000 SUPPLIES - GAS AND OIL	36,077	35,956	35,000	35,000	0.00%	-
	756000 SUPPLIES - OPERATING	16,039	17,061	20,000	20,000	0.00%	-
	802000 PROFESSIONAL SERVICES	91,111	84,183	80,000	80,000	0.00%	-
	853000 JOINT OPERATING - COMMUNICATIONS	25,214	14,062	27,603	27,389	-0.78%	(214)
	860000 CONFERENCES AND WORKSHOPS	2,150	3,033	2,500	2,500	0.00%	-
	920000 JOINT OPERATING - PUBLIC UTILITIES	9,761	11,457	17,490	17,190	-1.72%	(300)
	934000 MAINTENANCE - OFFICE EQUIPMENT	292	-	2,000	2,000	0.00%	-
	940000 RENTAL - EQUIPMENT	45,354	45,186	45,000	45,000	0.00%	-
	942000 VEHICLE REIMBURSEMENT	4,380	4,380	4,380	4,380	0.00%	-
	956000 MISCELLANEOUS	2,250	1,909	2,000	2,000	0.00%	-
	956001 EDUCATION / TRAINING COSTS	8,188	15,598	15,400	15,400	0.00%	-
	985000 RESERVE FIRE TRUCK	-	-	-	-	0.00%	-
	Total	3,107,888	3,127,049	3,253,983	3,343,329	2.75%	89,346

NOTE

Significantly a status quo budget
Benefit Costs significantly higher for MERS and Healthcare

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

PUBLIC SAFETY - 301		
702.000	SALARIES Wages (based upon 11 pso's and 5 command) (see personnel table) Longevity, Holiday Pay, Briefing Pay, Sick Pay, Overtime. No change in staffing levels.	1,447,795
710.000	WAGES - CROSSING GUARDS Scotia/Nadine (2) Scotia/Lincoln (1) Coolidge/Lincoln (1) Coolidge/11 Mile (1/3) - shared with Berkley & Oak Park No additional personnel expenses anticipated.	16,500
712.000	WAGES - VOLUNTEER FIRE Compensation of paid on-call firefighters used to supplement sworn officers and volunteers. Compensation is paid for all firefighting training and special assignment hours.	8,500
715 -724.000	BENEFITS The amount shown represents the actual cost of all full and part time benefits including vacation sick, OPEB and pension and MERS contributions.	1,586,175
727.000	SUPPLIES - OFFICE Office supplies, dog licensing, garage sale materials, misc.	4,500
744.000	UNIFORMS Contractual allotments Purchase, special equipment, cleaning and replacement Chief, reserve police, volunteers paid on-call, Original issue for new officers	29,000

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

PUBLIC SAFETY - 301

751.000	SUPPLIES - GAS & OIL Gas and oil prices are on the rise. Last years' increase in the appropriation to this expense appears to be a little low based upon current trends	35,000
756.000	SUPPLIES - OPERATING All operating supplies as required to maintain departmental operations.	20,000
802.000	PROFESSIONAL SERVICES Includes costs of Berkley dispatch, jail and firearms range, animal control, medical/psychological Examinations, professional memberships, publications, promotional processes, employee recruiting and hiring, annual equipment and apparatus certifications, OSHA testing.	80,000
853.000	COMMUNICATIONS - TELEPHONE / RADIOS Costs associated with normal telephone service, CLEMIS lines, pagers, radio maintenance, fire records system management and automated fingerprinting system. Represents 10% of City-wide communication needs and other costs unique to the Public Safety function.	27,389
860.000	CONFERENCES/MEMBERSHIPS/WORKSHOPS (As per the membership schedule in the financial section of the budget) International Association of Chiefs of Police Conference (one attendee) CALEA ongoing costs Miscellaneous travel costs associated with conferences, training, meetings, etc.	2,500

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

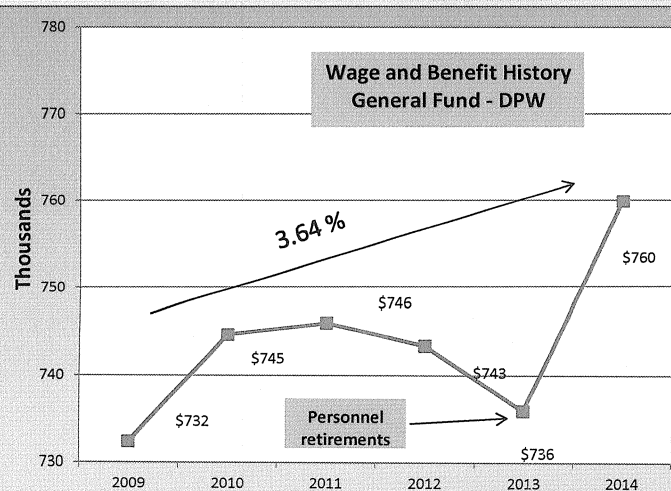
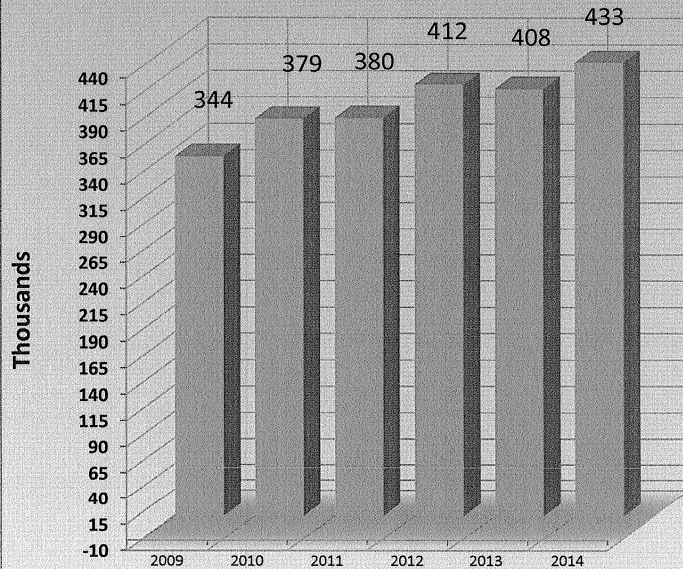
PUBLIC SAFETY - 301

920.000	UTILITIES	17,190
	Natural Gas and DTE Costs through the Michigan Municipal Risk Management Authority (MMRMA) Some cost reductions City-wide due to the completion of the re-lamping program and other initiatives through South East Michigan Regional energy office. Represents 10% of all utility costs City-wide.	
934.000	MAINTENANCE OFFICE EQUIPMENT	2,000
	Office machine repair and maintenance including service contracts	
940.000	RENTAL EQUIPMENT	45,000
	Fire truck, and vehicle depreciation costs. Xerox copier expenses (lease and/or maintenance expenses)	
942.000	VEHICLE REIMBURSEMENT	4,380
956.000	MISCELLANEOUS	2,000
956.001	EDUCATION AND TRAINING	15,400
985.001	RESERVE - FIRE TRUCK	--
	Tuition, fees and materials associated with department training.	
CATEGORY TOTAL		<u><u>3,343,329</u></u>



DPW

DEPARTMENT OF PUBLIC WORKS
ACTUAL EXPENSE HISTORY



GOALS AND OBJECTIVES

The Department of Public Works (DPW) is responsible for the care and maintenance of city facilities and common areas. In this capacity, DPW maintains close relationships with all city departments to provide a pleasant environment for city residents and employees.

Main responsibilities for the Department of Public Works include oversight of many important aspects of community life. These include, but are not exclusive of:

- Maintenance of all roads and public right of way
- Maintenance of all water mains and water meters
- Maintenance of storm sewer lines and catch basins;
- Maintenance of city vehicles;
- Environmental Services (Sanitation) - recycling, yard waste and landfill waste collection and delivery to SOCRRA for processing and disposal; leaf vacuuming;
- Promotion and evaluation of recycling including participation survey and targeted education;
- Continuation commitment to recycling education;
- Education and preventative efforts related to the control of West Nile Virus; and
- Increasing awareness of the need for proper disposal of all unused and expired pharmaceuticals, other Special Household Waste and electronics.

The following are a few examples of activities presently performed or overseen by DPW personnel in each of four separate areas of major responsibility.

DPW

- Maintenance and care of city facilities and common areas. Work directly with the Adopt-a-Garden program for the beautification of our parks and common areas. Facilitate the BART Board Daffopalooza II;
- Work with the Environmental Advisory Board on cost / energy saving ideas to present to the City Commission. Continue to build bridges to the Green Committees from neighboring communities and statewide. Help with the development and implementation of the complete streets ideal;
- On-going vehicle maintenance and repair program.
- Continuation of the winter sidewalk snow removal program while not incurring overtime.

DPW STATISTICS - FACTS

Linear feet of watermain = 130,680
 Linear feet of sewer mains and laterals = 247,170
 Fire hydrants = 269
 Total tons of solid waste = 1936
 Total tons of recycled trash = 935
 Total tons of yard waste including leaves = 1286
 Percent of trash diverted not including yard waste = 33%
 Total dollar savings of recycling including avoided disposal = \$72,460.00

CAPITAL PLANNING FUND CURRENT YEAR APPROPRIATIONS

Building Repair
 Locker Room Upgrade/Replacement
 Bid Specs Roof 2013--- Roof replacement 2014
 City Tree Replacement Program

RESERVE	5,000
ON HOLD	5,000
PLANNED 2014	10,000
BUDGET	10,000

ACCOUNT	DESCRIPTION	2013-14 ACTUAL	JUNE 30 FINAL ESTIMATE	2013-14 AMENDED BUDGET	2014-15 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
DEPARTMENT OF PUBLIC WORKS							
441 702000	SALARIES	38,155	21,726	18,412	18,412	0.00%	-
706000	WAGES - HOURLY	143,838	105,113	124,150	124,150	0.00%	-
715000	SOCIAL SECURITY	12,816	10,931	10,906	13,795	26.49%	2,889
716000	HOSPITALIZATION/ OPTICAL	41,898	35,090	48,627	56,112	15.39%	7,485
717000	LIFE INSURANCE	606	375	538	739	37.36%	201
718000	RETIREMENT	50,474	60,886	16,886	24,072	42.56%	7,186
719000	DENTAL	2,725	2,162	2,809	2,949	4.98%	140
724000	BENEFITS	4,732	10,390	14,989	21,333	42.32%	6,344
727000	SUPPLIES - OFFICE	1,140	1,198	1,000	1,000	0.00%	-
744000	UNIFORM PURCHASE	3,075	2,500	2,850	2,848	-0.07%	(2)
751000	JOINT OPERATING - SUPPLIES - GAS AND OIL	24,694	20,888	40,740	41,392	1.60%	652
756000	JOINT OPERATING - SUPPLIES - OPERATING	6,925	7,762	19,585	19,898	1.60%	313
776000	SUPPLIES - COMMON GROUNDS MAINT	3,120	2,332	4,000	4,000	0.00%	-
853000	JOINT OPERATING - COMMUNICATIONS	1,472	1,885	1,562	1,433	-8.26%	(129)
860000	CONFERENCES AND WORKSHOPS	330	559	315	315	0.00%	-
920000	JOINT OPERATING - PUBLIC UTILITIES	6,449	11,510	10,494	10,314	-1.72%	(180)
926000	UTILITIES - STREET LIGHTING	62,773	67,016	65,500	65,500	0.00%	-
931000	JOINT OPERATING - MAINTENANCE - BUILDIN	40,359	20,428	20,271	20,595	1.60%	324
934000	MAINTENANCE - OFFICE EQUIPMENT	37	37	2,000	2,000	0.00%	-
940000	RENTAL - EQUIPMENT	176	406	1,000	1,000	0.00%	-
942000	VEHICLE REIMBURSEMENT	-	-	-	-	0.00%	-
956000	MISCELLANEOUS	235	527	950	950	0.00%	-
Total		446,029	383,721	407,584	432,807	6.19%	25,223

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

702.000	SALARIES	18,412
	Includes partial salaries for: DPW Managers, (as per personnel matrix).	
706.000	WAGES - HOURLY	124,150
	Includes partial or full wages for the following employees: Maintenance I & II; Mechanic I & II; Crew Leader; Laborer; Equipment I & II; Water Maintenance I & II; Custodial (building maintenance), seasonal labor (4 positions including parks)	
715-724.000	BENEFITS	119,000
727.000	SUPPLIES - OFFICE	1,000
744.000	UNIFORM PURCHASE	2,850
	Stipend provided each DPW employee for required clothing including. Also includes items purchased by the department for use on the job including, but not limited to, T-shirts and work gloves for seasonal workers and safety equipment.	
751.000	SUPPLIES - GAS & OIL	41,392
	<u>Joint Operating Expense - 50% of total expense for DPW operations</u> Includes such items as no-lead gasoline, diesel fuel, grease, hydraulic oil, anti-freeze, and washer fluid. Higher fuel costs are anticipated and are reflected in the sanitation and water department budgets.	
756.000	SUPPLIES - OPERATING	19,898
	<u>Joint Operating Expense - 50% to DPW</u> Items used to maintain all city facilities except the Recreation building, including, but not limited to: garage supplies, chemicals, de-greasers, welding supplies, medical supplies, light bulbs, paper towels and soap. This distribution represents 50% of supplies as per the joint distribution matrix.	

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

776-000	SUPPLIES - GROUNDS MAINTENANCE Maintenance of common areas such as LaSalle Blvd. including the fountain area, the library grounds and city hall. Includes some monies for the adopt-a-Garden coordinator, program and planting expenses. Remaining Adopt-a-Garden expenses will be appropriated in the Parks budget.	4,000
853.000	COMMUNICATIONS - TELEPHONE/ PAGERS <u>Joint Operating Expense - 6% to DPW</u> This distribution represents 6% of communications as per the joint distribution matrix.	1,433
860.000	WORKSHOPS/TRAINING/MEMBERSHIPS Local meetings and workshops only, meals, transportation per diem based upon formula for travel as per policy. APWA funded, (As per the membership schedule in the financial section of the budget).	315
920.000	PUBLIC UTILITIES <u>Joint Operating Expense - 6% to DPW</u> This distribution represents 6% of communications as per the joint distribution matrix.	10,314
926.000	UTILITIES - STREET LIGHTING Street Lighting costs per fixture from DTE	65,500
931.000	MAINTENANCE - BUILDING <u>Joint Operating Expense - 50% to DPW and Administrative operations</u> Contracted maintenance services for city facilities except the Recreation building, including, but not limited to, such items as daily cleaning, furnace maintenance; pest control; and the Library elevator. Joint operating expense. This distribution represents 50% of building maintenance as per the joint distribution matrix. Includes painting interior of the Public Works' offices and break room.	20,595

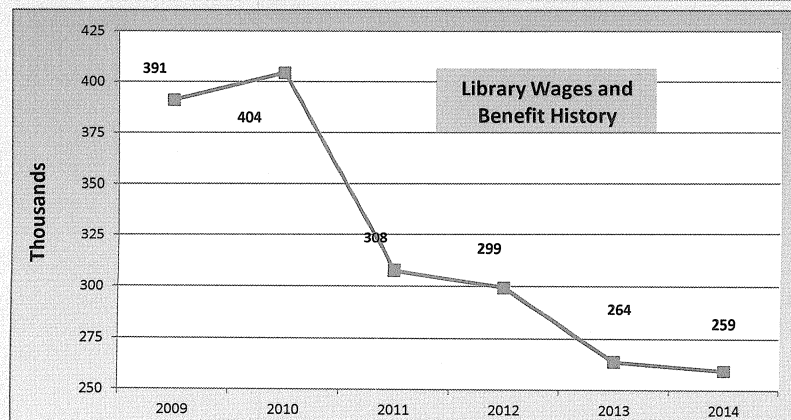
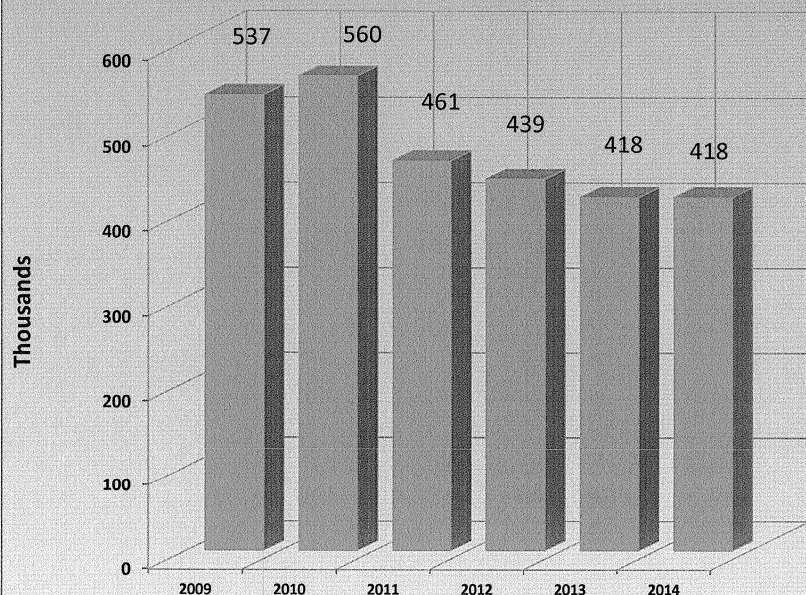
CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

934.000	MAINTENANCE - OFFICE EQUIPMENT A portion of all expenses related to Data Processing including server maintenance; server hardware; software and hardware maintenance; contracts for server and computer main frame. Represents approx 20% of general fund maintenance costs for this category.	2,000
940.000	RENTAL - EQUIPMENT Rental of building equipment in an emergency.	1,000
942.000	VEHICLE REIMBURSEMENT	--
956.000	MISCELLANEOUS APWA Dues (City membership only) and other miscellaneous items.	950
TOTAL		<hr/> 432,807



LIBRARY

LIBRARY AND CULTURAL CENTER ACTUAL
EXPENSE HISTORY



GOALS AND OBJECTIVES

- * As we identify goals and priorities for the next year, the Huntington Woods Public Library has developed a plan to serve as guidance for the library board and staff to work within our mission.
- * To continue to provide widespread public access to knowledge and a guarantee that we can maintain a well-informed citizenry.
- * To have met the QSAC (Quality Services Audit Checklist) designed by The Library of Michigan. We now plan to renew these standards. These standards have been updated to include new materials and resources.
- * With our historical shelving and Karshner Showcase, located in the Knox Room, we will encourage residents to contribute historical memorabilia and enjoy our Huntington Woods historic collection.
- * Utilize our expansive integrated library system, SIRSI, to its fullest, benefitting our library patrons by continuing to expand our resources. This includes immediate access to library collections throughout the region and the ability to place holds from off site as well as within the Library. This is also enhanced by Huntington Woods Library participation in Mel Cat which allows patrons to search for books and other materials throughout Michigan and have the items delivered to our library.
- * Provide the latest in technology trends: wireless, books and movies, books on CD, eBook resources, etc. to better serve our sophisticated and technologically savvy communities. In addition, the library has added more public internet stations and an internet reservation system to eliminate computer wait time for our patrons. The emergence of electronic books really took hold in late 2010, and Huntington Woods Library was on front wave of libraries to circulate new titles of eBooks through OverDrive. The library is also adding Freegal, a source for free music! The library is also redoing their website to make it easier for the public to use.
- * We remain responsive to our communities. We provide suggestion cards and engage in informal discussions with our patrons to determine their wants and needs. These communication tools help guide our purchasing of books, magazines, media and library programming. Suggestions are also accepted electronically through the library's website. The library board is preparing a community survey to help the library plan for the future.
- * Promote Michigan State Parks and reading by participating in the State of Michigan's *Park and Read* Program. Library users with a valid library card from the Huntington Woods Public Library—can check out a one day pass to any Michigan State Park. Park passes are good for a one day pass, within seven days from check-out at any one of the 98 Michigan State Parks and Recreation Areas. *Park and Read* runs from May 31 to October 1.
- * The Woods Gallery provides fine art works of local area artists and serves as an educational art center. The Woods Gallery showcases a wide range of artists from the Detroit metropolitan area. We present not only established artists, but feature many up-and-coming artists as well. Unique and creative art from a different artist or group is available for viewing and purchase approximately every eight weeks. Join us for our *Meet the Artist* receptions where you can learn about the inspiration behind the artwork.
- * Children are our number one priority. They begin their visits as early as six months and develop a love for books and libraries, becoming lifelong learners. We encourage their participation in our many activities and provide quality materials for their enjoyment throughout their educational years utilizing the services of the county and immediate area. We are excited about our new children's computer (Early Literacy Station - ELS). ELS is a computer workstation loaded with more than 45 educational software titles for kids ages 2 - 10. ELS offers children a safe, standalone computer not connected to the internet that is age appropriate, engaging, and academically relevant for children.
- * Collaborate effectively with other city departments and other community libraries to provide programming and other resources for the benefit of all Library patrons, ultimately saving time, money, and energy resulting in better services and value for everyone.
- * Collaborate effectively with the city's IT department to integrate all library computers on one city wide network thus reducing telecommunication costs to the city and library.

CAPITAL PLANNING FUND CURRENT YEAR APPROPRIATIONS

Automation, equipment, HVAC reserve	RESERVE	5,000
Technology Upgrades	RESERVE	2,000
Library Furniture Upholstry	RESERVE	-
HVAC Replacement Engineering	BUDGET	2,500
HVAC REPLACEMENT	PLANNED 2015	30,000
SEMREO REPAYMENT - Library Windows	BUDGET	9,100

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

Library Goals 2014

- To continue to provide widespread public access to knowledge and a guarantee that we can maintain a well-informed citizenry.
- To have met the QSAC (Quality Services Audit Checklist) designed by The Library of Michigan. We now plan to renew these standards. These standards have been updated to include new materials and resources.
- With our historical shelving and Karshner Showcase, located in the Knox Room, we will encourage residents to contribute historical memorabilia and enjoy our Huntington Woods historic collection.
- Utilize our expansive integrated library system, Sirsi, to its fullest, benefitting our library patrons by continuing to expand our resources. This includes immediate access to library collections throughout the region and the ability to place holds from off site as well as within the Library. This is also enhanced by Huntington Woods Library participation in Mel Cat which allows patrons to search for books and other materials throughout Michigan and have the items delivered to our library.
- Provide the latest in technology trends: wireless, books and movies, books on CD, eBook resources, etc. to better serve our sophisticated and technologically savvy communities. In addition, the library has added more public internet stations and an internet reservation system to eliminate computer wait time for our patrons. The emergence of electronic books really took hold in late 2010, and Huntington Woods Library was on front wave of libraries to circulate new titles of eBooks through OverDrive. The library has also added Freegal, a source for free music. The library has updated their website to make it easier for the public to use.
- In 2014, the library is planning on purchasing a self-check out machine which offers borrowers the option of checking out their own materials at the circulation desk. Borrowers can use the machine to check out books, magazines, books on CD but staff members continue to check out items such as DVDs that are locked in cases. Patrons are not able to use it for checking materials in. One target audience for self-check are the library's cardholders under the age of 18.
- We remain responsive to our communities. We provide suggestion cards and engage in informal discussions with our patrons to determine their wants and needs. These communication tools help guide our purchasing of books, magazines, media and library programming. Suggestions are also accepted electronically through the library's website. The library board is preparing a community survey to help the library plan for the future.

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

- Promote Michigan State Parks and reading by participating in the State of Michigan's MI Big Green Gym Program. Library users with a valid library card from the Huntington Woods Public Library-can check out a one day pass to any Michigan State Park. Park passes are good for a one day pass, within seven days from check-out at any one of the 98 Michigan State Parks and Recreation Areas. MI Big Green Gym runs from May 31 to October 1.
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- Collaborate effectively with other city departments and other community libraries to provide programming and other resources for the benefit of all Library patrons, ultimately saving time, money, and energy resulting in better services and value for everyone.
- Collaborate effectively with the city's IT department to integrate all library computers on one city wide network thus reducing telecommunication costs to the city and library.
- Promote Michigan's cultural institutions with Michigan Activity Pass. The "Michigan Activity Pass presented by The Library Network" program is a partnership between Michigan's nearly 400 public libraries and 70+ arts and cultural organizations. The program is designed to enhance the learning experience for people of all ages through books and other library materials, and to provide reduced cost or complimentary access to arts and cultural organizations across the state of Michigan, from St. Joseph to Saline to Saginaw to Sault Ste. Marie to South Range, and all points in between.

ACCOUNT	DESCRIPTION	2013-14 ACTUAL	JUNE 30 FINAL ESTIMATE	2013-14 AMENDED BUDGET	2014-15 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
LIBRARY							
790 702000	SALARIES	122,800	113,427	122,523	122,523	0.00%	-
706000	WAGES - PART TIME	93,762	86,049	136,855	136,855	0.00%	-
715000	SOCIAL SECURITY	16,816	16,681	19,842	19,842	0.00%	-
716000	HOSPITALIZATION/ OPTICAL	12,312	12,544	10,715	10,249	-4.35%	(466)
717000	LIFE INSURANCE	390	455	460	460	0.00%	-
718000	RETIREMENT	31,785	36,878	30,976	38,182	23.26%	7,206
719000	DENTAL	1,824	1,687	1,912	2,010	5.13%	98
724000	BENEFITS	4,384	5,443	8,511	8,740	2.70%	229
727000	SUPPLIES - OFFICE	3,553	898	3,000	3,000	0.00%	-
756000	SUPPLIES - OPERATING	8,211	8,279	7,500	7,500	0.00%	-
802000	PROFESSIONAL SERVICES	36,935	42,432	38,500	38,500	0.00%	-
853000	JOINT OPERATING - COMMUNICATIONS	2,420	4,200	2,603	2,389	-8.22%	(214)
860000	CONFERENCES AND WORKSHOP	205	215	510	510	0.00%	-
880000	COMMUNITY PROMOTION - ART FAIR	1,888	1,500	2,000	2,000	0.00%	-
920000	JOINT OPERATING - PUBLIC UTILITIES	14,858	16,292	17,490	17,190	-1.72%	(300)
934000	MAINTENANCE - OFFICE EQUIP	620	1,445	2,750	2,750	0.00%	-
956000	MISCELLANEOUS	3,447	4,250	3,000	3,000	0.00%	-
978000	BOOKS	31,640	32,397	37,000	37,000	0.00%	-
978002	PERIODICALS	15,400	16,850	15,000	15,000	0.00%	-
978003	DVD's/ONLINE DATABASES/DISCS	14,375	15,927	23,200	23,200	0.00%	-
Total		417,625	417,849	484,347	490,900	1.35%	6,553

NOTE Budget assumes no change in staffing levels and service

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

LIBRARY - 790

702.000	WAGES - SALARIED	122,523
	All full-time wages budgeted at MML study <u>maximum</u> per position classification. Library Director, Technical Services Coordinator.	
706.000	WAGES - HOURLY	136,855
	All full-time wages budgeted at MML study <u>maximum</u> per position classification.	
	(3) Librarians - (part time)	(0) Intern summer - (part time)
	(3) Clerks - (part time)	(1) Gallery Coordinator - (part time)
	(3) Pages - (part time)	(1) Communication IT Support
724.000	BENEFITS All employee benefits	79,484
727.000	SUPPLIES - OFFICE	3,000
	Includes the purchase of new computer equipment.	
756.000	SUPPLIES - OPERATING	7,500
	Includes but not limited to such items as bar-code labels, patron/bks, library cards (plastic imprinted), book jackets (plastic) and printing/graphics.	
802.000	PROFESSIONAL SERVICES	38,500
	Includes, but not limited to TLN quarterly payments, modem costs, on line charges, CD rom fees, phone designated line, fees for acquisitions & services, internet costs, data mailers.	
853.000	COMMUNICATIONS - TELEPHONE / RADIO / PAGERS	2,389
	<u>Joint Operating Expense - 15% to Library</u>	
	T-1 Line for internet connection and other phone use (15% of joint operating communications cost city-wide. Per joint operating expense)	

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

860.000	CONFERENCES & WORKSHOPS Car mileage, conferences/workshops ALA, TLN, MLA No out of state travel. All certifications and memberships paid by employees.	510
790-880.000	COMMUNITY PROMOTION This is a new line item established to account for all costs associated with the Art Fair and Gallery costs.	2,000
790-920.000	PUBLIC UTILITIES <u>Joint Operating Expense - 15% to Library</u> (Per Joint operating expense) 15% of all city-wide utility costs.	17,190
790-934.000	MAINTENANCE - OFFICE EQUIPMENT Cost of service contract with the purchase of a new copier and maintenance of color copy machine for use by the public and staff.	2,750
790-956.000	MISCELLANEOUS Includes but not limited to such items as professional memberships, decorations, refreshments, youth programming.	3,000
790-978.000	BOOKS Purchases of reference materials and books through TLN and others. Continued replacement of many outdated reference materials where economically feasible.	37,000
790-978.002	PERIODICALS AND NEWSPAPERS Continued expansion and review of our large current collection. No current expansion of this collection in 2014-15	15,000
790-978.003	TAPES/CDS/DVD Includes both music and computer software. Expansion of books-on-tape, books on CD and DVD collections to meet the stated needs of our patrons.	23,200
CATEGORY TOTAL		<u>490,900</u>

ACCOUNT	DESCRIPTION	2013-14 ACTUAL	JUNE 30 FINAL ESTIMATE	2013-14 AMENDED BUDGET	2014-15 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
GENERAL FUND - 101							
CONTINGENCY							
941 915000	MISCELLANEOUS CONTINGENCY	-	-	-	-	0.00%	-
915001	RESERVE REQUIREMENT	-	-	-	-	0.00%	-
	Total	-	-	-	-	0.00%	-
INSURANCE							
954 911000	GENERAL LIABILITY	113,274	116,574	120,000	120,000	0.00%	-
913000	LIABILITY SPEC EVENT	-	-	-	-	0.00%	-
914000	EXCESS OF DEDUCTIBLE	562	1,722	1,000	1,600	60.00%	600
	Total	113,836	118,296	121,000	121,600	0.50%	600
TRANSFERS							
958 965000	TRANSFER - MAJOR STREET	-	-	-	-	0.00%	-
965001	TRANSFER - LOCAL STREET	105,000	105,000	105,000	120,000	14.29%	15,000
965208	TRANSFER - RECREATION FUND	800,000	800,000	800,000	750,000	-6.25%	(50,000)
965257	TRANSFER - BUDGET STABILIZATION FUND	50,000	50,000	50,000	103,969	107.94%	53,969
965661	TRANSFER TO EQUIPMENT FUND	-	25,000	25,000	25,000	0.00%	-
965734	TRANSFER - POST RETIREMENT FUND	446,086	543,184	543,185	438,917	-19.20%	(104,268)
965970	TRANSFER - CAPITAL FACILITIES	182,203	183,290	183,291	232,858	27.04%	49,567
	Total	1,583,289	1,706,474	1,706,476	1,670,744	-2.09%	(35,732)

NOTE

Other Post Retirement Benefits are funded at 10% of our annual liability only

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

GENERAL FUND CONTINGENCY - 941

915.000	MISCELLANEOUS CONTINGENCY	00
	Budget contingency for unforeseen expenditures as may be required. None budgeted this fiscal year.	
915.001	RESERVE REQUIREMENT	00
	NOTE : The contingency line item is used as a buffer to fund any unforeseen expenditures not shown	
	CATEGORY TOTAL	<u>00</u>

INSURANCE LIABILITY - 954

911.000	INSURANCE PREMIUM	120,000
	Expenditure for Insurance policies including personal bonds, general liability, auto, comprehensive, and umbrella coverages, through Michigan Municipal Risk Management Authority.	
913.000	LIABILITY - SPECIAL EVENT	00
	Liability insurance for special events including Woodward Dream Cruise, Art Fair and other events as needed. No events are scheduled in 2014 that would require additional insurance coverage.	
914.000	LIABILITY - EXCESS OF DEDUCTIBLE /OTHER	1,600
	Additional cost to General Fund of claims and charges below deductible limits as set by MMRMA.	
	CATEGORY TOTAL	<u>121,600</u>

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

TRANSFERS - 958

965.000	TRANSFER - MAJOR STREET	--
965.001	TRANSFER - LOCAL STREET Transfer to Local Street to assist in operation of Local Street system, and to augment Act 51 Road funding.	120,000
965.208	TRANSFER - RECREATION FACILITIES FUND Transfer to Recreation Facilities fund for operation over and above millage levy and program revenue. This represents the additional cost of the operating the Recreation department that is not collected by program revenue. This includes benefit costs.	750,000
965.257	TRANSFER - BUDGET STABILIZATION FUND As per P.A. 30 of 1978, A municipal corporation may at its discretion place monies aside for the sole purpose of budget stabilization. Monies placed in this account can only be used as per a resolution from the governing body.	103,959
965.257	TRANSFER - EQUIPMENT FUND Additional G.F. Reimbursement for server purchase	25,000
965.734	TRANSFER - POST RETIREMENT FUND Contribution to a post retirement account for <u>current health care liabilities</u> and 10% of the required contribution for OPEB equal to \$103,310. OPEB has been funded in the last few years at a 10% level. Approximately 90% of the OPEB requirement remains unfunded.	438,917
965.970	TRANSFER - CONTRIBUTION TO CAPITAL PLANNING FUND Contribution to Capital Planning budget for current and future expenditures under the cCapital facilities budget document.	232,858
CATEGORY TOTAL		<u><u>\$1,670,744</u></u>

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

ROAD FUNDS - 202 & 203 **FUND TYPE - GOVERNMENTAL**

PURPOSE - The Major and Local road funds are used (1) to receive all major street funds paid to cities and villages by the state, (2) to account for construction, maintenance and other authorized operations pertaining to all streets classified as either major or local within the local unit of government, (3) to receive money paid to the city or village for state trunk-line maintenance and (4) to record certain costs pertaining to the Michigan Department of Transportation authorized state trunk-line maintenance contracts, (5) to account for money received from General Fund contributions and (6) to account for revenue from a special assessment tax levy as provided by Act 51 of the Public Acts of 1951, as amended.

CHARACTER - Road funds are considered special revenue in nature due to the fact that they are used to control the expenditure of motor fuel taxes which are earmarked by law and the State Constitution for street and highway purposes, which are described in detail by the Michigan Department of Transportation.

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

MAJOR & LOCAL ROADS

- Continuation of the road maintenance program. In the current fiscal year, Infrared Heat Patching will be done on both major and local roads in an effort to improve some of our worst areas and prolong their usability. In addition, crack sealing some gaps on relatively new roads may be used to deter deterioration.
- Continued maintenance of an established sweeping schedule.
- Care and maintenance of the our trees within rigid financial constraints beyond the winter tree trimming initiative.
- Oversee trimming of the final section of Huntington Woods, Wyoming to Scotia, as part of the three year trim program partially funded through the 2012 Men's Club service auction.
- Investigate the impact of Complete Street legislation on city roads and help promote safe biking along city roads.

ACCOUNT #	DESCRIPTION	2013-14 ACTUAL	JUNE 30 FINAL ESTIMATE	2014-15 AMENDED BUDGET	2014-15 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
MAJOR ROAD FUND - 202							
000 REVENUE							
546000	ACT 51 REVENUE	254,802	257,500	252,882	258,006	2.03%	5,124
547000	TRIPARTY REVENUE	-	33,333	-	-	0.00%	-
567000	TREE GRANT REVENUE	-	-	-	-	0.00%	-
664000	INVESTMENTS	188	20	120	150	25.00%	30
668000	RIGHT-OF-WAY-FEES (METRO AUTHORITY)	17,404	16,800	17,000	17,500	2.94%	500
676301	TRANSFER FROM DEBT SERVICE/SIDEWALK	-	-	-	-	0.00%	-
695000	MISC INCOME	-	-	250	250	0.00%	-
979395	FUND BALANCE APPROPRIATION	-	-	8,772	36,516	316.28%	27,744
Total		272,394	307,653	279,024	312,422	11.97%	33,398

NOTE

547.000 Tri-Party No work in 2014
 546.000 minor increases in SSR for Gas and Weight Tax

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

MAJOR ROAD FUND - 202

REVENUES - 000

546.000	STATE HIGHWAY FUNDS Gas and weight taxes are relatively constant this year. Some increase in funding anticipated. Revenue based upon the same formula as in previous years. The City is now using bond monies to rebuild our roadway system.	258,006
547.000	TRI PARTY REVENUE The City will escrow any monies that become available in 2014-15	--
567.000	TREE GRANT REVENUE	--
664.000	INVESTMENT INCOME	120
668.000	RIGHT-OF-WAY FEES Fees associated with P.A. 48 of 2002	17,500
676.301	TRANSFER FROM DEBT SERVICE/SIDEWALK	--
695.000	MISCELLANEOUS INCOME	250
979.395	FUND BALANCE APPROPRIATION	36,516
TOTAL		<hr/> 312,422

ACCOUNT #	DESCRIPTION	2013-14 ACTUAL	JUNE 30 FINAL ESTIMATE	2014-15 AMENDED BUDGET	2014-15 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
463 ROUTINE MAINTENANCE (MAJOR)							
706000	WAGES - HOURLY	17,953	20,097	20,598	20,598	0.00%	0
715000	SOCIAL SECURITY	1,377	1,474	1,575	1,575	0.01%	0
716000	HOSPITALIZATION/ OPTICAL	5,319	5,275	5,645	4,857	-13.96%	(788)
717000	LIFE INSURANCE	55	61	55	55	0.00%	-
718000	RETIREMENT	2,346	2,947	1,139	1,788	56.98%	649
719000	DENTAL	269	342	326	342	4.91%	16
724000	BENEFITS	268	299	1,936	2,010	3.82%	74
756000	SUPPLIES - OPERATING	4,499	12,326	12,000	13,000	8.33%	1,000
802010	PROFESSIONAL SERVICE - ATTORNEY	-	-	1,000	1,000	-97.78%	-
818002	CONTRACTUAL - PATCHING	42,820	45,763	45,000	65,000	170.83%	20,000
818003	CONTRACTUAL - GROUNDS MAINTENANCE	8,076	18,947	24,000	24,000	100.00%	-
818006	CONTRACTUAL - GYPSY MOTH PROGRAM	-	-	-	-	-100.00%	-
818007	CONTRACTUAL - TREE TRIMMING/REMOVAL/PLANTING	9,479	33,200	41,000	50,000	122.22%	9,000
940000	EQUIPMENT RENTAL	23,953	21,572	22,500	22,500	100.00%	-
Total		116,414	162,303	176,774	206,725	16.94%	29,951
474 TRAFFIC SERVICES (MAJOR)							
706000	WAGES - HOURLY	5,101	4,450	4,898	4,899	0.02%	1
715000	SOCIAL SECURITY	391	372	374	375	0.20%	1
716000	HOSPITALIZATION/ OPTICAL	1,932	2,006	2,053	1,767	-13.95%	(286)
717000	LIFE INSURANCE	20	24	20	20	1.45%	0
718000	RETIREMENT	851	1,064	414	651	57.13%	237
719000	DENTAL	98	107	118	124	5.48%	6
724000	BENEFITS	96	101	549	569	3.58%	20
756000	SUPPLIES - OPERATING	1,033	1,135	1,000	1,000	0.00%	-
818000	CONTRACTUAL SERVICES	6,173	20,582	10,500	9,500	-9.52%	(1,000)
940000	RENTAL - EQUIPMENT	3,125	1,133	3,500	3,500	0.00%	-

ACCOUNT #	DESCRIPTION	2013-14 ACTUAL	JUNE 30 FINAL ESTIMATE	2014-15 AMENDED BUDGET	2014-15 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
478 SNOW REMOVAL (MAJOR)							
706000	WAGES - HOURLY	5,291	5,500	4,898	4,899	0.02%	1
715000	SOCIAL SECURITY	390	437	374	375	0.20%	1
716000	HOSPITALIZATION/ OPTICAL	1,742	1,691	2,053	1,767	-13.95%	(286)
717000	LIFE INSURANCE	20	37	20	20	1.45%	0
718000	RETIREMENT	851	864	414	651	57.13%	237
719000	DENTAL	97	102	118	124	5.48%	6
724000	BENEFITS	96	311	549	569	3.58%	20
756000	SUPPLIES - OPERATING	-	30,278	11,000	15,000	36.36%	4,000
940000	RENTAL - EQUIPMENT	6,555	11,724	8,500	9,500	11.76%	1,000
	Total	15,042	50,944	27,926	32,905	17.83%	4,979
482 ADMINISTRATION & ENGINEERING (MAJOR)							
702000	WAGES AND SALARIES	5,796	5,383	6,296	6,297	0.01%	1
715000	SOCIAL SECURITY	446	327	481	481	0.01%	0
716000	HOSPITALIZATION/ OPTICAL	802	597	731	694	-5.00%	(37)
717000	LIFE INSURANCE	22	20	8	9	9.25%	1
718000	RETIREMENT	721	812	631	834	32.21%	203
719000	DENTAL	76	51	46	49	6.26%	3
724000	BENEFITS	76	173	243	251	2.90%	7
727000	SUPPLIES	-	-	-	-	0.00%	-
	Total	7,939	7,363	8,436	8,615	2.12%	179
485 LOAN PAYMENT (MAJOR)							
965203	ACT 51 TRANSFER		-	-	-	0.00%	-
965303	TRANSFER TO 11 MILE BOND DEBT FUND	43,886	43,173	42,461	41,772	-1.62%	(689)
965482	TRANSFER TO SIDEWALK CONST. FUND		-	-	-	0.00%	-
	Total	43,886	43,173	42,461	41,772	-1.62%	(689)
GRAND TOTAL		202,101	294,757	279,023	312,422	11.97%	33,399

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

MAJOR ROAD FUND - 202

MAJOR ROADS - MAINTENANCE - 463

706.000	WAGES - HOURLY Overtime will be limited to emergency situations only.	20,598
715 - 724.000	BENEFITS	10,627
756.000	SUPPLIES - MATERIALS Includes, but not limited to the purchase top soil, cold patch, hot patch, concrete, asphalt, crack sealer, sod, grates, castings, pipes, and misc. roadway repair parts and materials.	13,000
802.010	PROFESSIONAL SERVICES - ATTORNEY Costs for misc legal expenses	1,000
818.002	CONTRACTUAL - PATCHING AND CRACK SEALING Infrared Heat Patching. Crack sealing of newer roads to prevent serious deterioration of the road surface and thus extend its life. Additional effort in 2014 to increase roadway crack sealing and patching.	65,000
818.003	CONTRACTUAL - GROUNDS MAINTENANCE Maintenance, mowing and care of green belt along I-696 berm and Coolidge, including irrigation system. Some minor costs related to the Adopt-a-Garden program.	24,000
818.006	CONTRACTUAL - GYPSY MOTH PROGRAM No testing projected for 2014.	--

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

818-007	CONTRACTUAL - TREE PROGRAM	50,000
	An increase in tree removal will take place in fiscal year 2014-2015. In particular, the city will begin the process of removing some of the trees weakened by the years of drought and lack of pruning. An emphasis will be put on removing dead or dying trees in the area to be trimmed in 2015. This will include the removal of many of the large silver maples on major and local roads which are, in many cases, no longer safe in an urban environment. The tree trimming program will continue through winter 2015, partially funded by the Men's Club 2012 Auction. Funds included for contractual planting of city trees in the spring.	
940.000	EQUIPMENT RENTAL	22,500
	Includes all vehicles and equipment used in the general maintenance of the City's major roads including, but not limited to, the following: dump trucks, pickup trucks, loader, arrow board, compressor, sweeper, saw and chipper.	
	SUB-TOTAL - MAJOR ROADS - MAINTENANCE	206,725
MAJOR ROADS - TRAFFIC SERVICES - 474		
706.000	WAGES - HOURLY	4,899
715 - 724.000	BENEFITS	3,905
756.000	SUPPLIES - OPERATING	1,000
	Includes such items as blanks, faces, posts, post caps, paint, batteries. Includes the purchase of replacement street signs.	
818.000	CONTRACTUAL SERVICES	9,500
	Woodward Ave maintenance/irrigation, traffic lighting Traffic Lines (11 Mile Rd. & Coolidge), traffic light improvement Includes painting lines on Coolidge. Other major road line painting will be handled in-house	

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

940.000	EQUIPMENT RENTAL	3,500
	Pickup, compressor, post driver and loader hours	
	SUB-TOTAL - MAJOR ROADS - TRAFFIC SERVICES	22,405
 MAJOR ROADS - ICE AND SNOW REMOVAL (478)		
706.000	WAGES - HOURLY	4,899
	As a standard, snow will not be removed from major roads (plowed) on overtime until a depth of 4" or greater shall occur.	
715 - 724.000	BENEFITS	3,905
756.000	SUPPLIES - OPERATING	15,000
	Salt (175 tons); includes a handling charge, use of the Berkley loader and an administrative fee per agreement with the City of Berkley.	
940.000	EQUIPMENT RENTAL	
	Equipment used in salting & plowing major roads.	9,500
	SUB-TOTAL - MAJOR ROADS - SNOW & ICE REMOVAL	32,905
 MAJOR ROADS - ADMINISTRATION & ENGINEERING - 482		
702.000	WAGES - SALARIED	6,297
715 - 724.000	BENEFITS	2,318
727.000	SUPPLIES	--
	SUB-TOTAL - MAJOR ROADS - ADMINISTRATION & ENGINEERING	8,615
 MAJOR ROADS - LOAN PAYMENT - 485		
956.203	ACT 51 TRANSFER 25% LOCAL	--

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

965.303	TRANSFER TO 11 MILE BOND DEBT FUND	41,772
965.482	TRANSFER TO SIDEWALK CONSTRUCTION FUND	--
		<hr/>
	LOAN PAYMENT TOTAL	41,772
		<hr/>
	MAJOR ROADS BUDGET TOTAL	312,422

ACCOUNT #	DESCRIPTION	2013-14 ACTUAL	JUNE 30 FINAL ESTIMATE	2014-15 AMENDED BUDGET	2014-15 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
LOCAL ROAD FUND - 203							
000 REVENUES							
546000	STATE HIGHWAY FUNDS	103,411	106,250	106,677	108,927	2.11%	2,250
567000	GRANT INCOME TREE PROGRAM	-	-	-	-	0.00%	-
664000	INVESTMENTS	3	50	60	60	0.00%	-
676101	TRANSFER FROM GENERAL FUND	105,000	105,000	105,000	120,000	14.29%	15,000
676202	TRANSFER FROM MAJOR ROAD FUND	-	-	-	-	0.00%	-
695000	UNCLASSIFIED	-	-	500	500	0.00%	-
979395	APPROPRIATION FUND BALANCE	-	8,654	-	14,977	100.00%	14,977
Total		208,414	219,954	212,237	244,464	15.18%	32,227
NOTE							
546.000 minor increases in SSR for Gas and Weight Tax							
818.000 Tree planting and trimming program continues in 2014-15							

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

LOCAL ROADS

REVENUES

546.000	STATE HIGHWAY FUNDS	108,927
567.000	GRANT INCOME TREE PROGRAM	0
664.000	INVESTMENTS	60
676.101	TRANSFER FROM GENERAL FUND	120,000
676.202	TRANSFER FROM MAJOR ROAD FUND	0
695.000	UNCLASSIFIED	500
979.395	APPROPRIATION FUND	14,977
	TOTAL	244,464

ACCOUNT #	DESCRIPTION	2013-14 ACTUAL	JUNE 30 FINAL ESTIMATE	2014-15 AMENDED BUDGET	2014-15 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
463 ROUTINE MAINTENANCE (LOCAL)							
706000	WAGES - HOURLY	21,024	21,940	29,152	29,153	0.00%	1
715000	SOCIAL SECURITY	1,611	1,761	2,229	2,230	0.04%	1
716000	HOSPITALIZATION/ OPTICAL	5,969	6,511	8,122	7,206	-11.28%	(916)
717000	LIFE INSURANCE	53	92	79	79	0.00%	-
718000	RETIREMENT	3,553	4,833	2,126	3,138	47.60%	1,012
719000	DENTAL	319	336	442	464	4.98%	22
724000	BENEFITS	367	490	2,814	2,922	3.83%	108
756000	SUPPLIES - OPERATING	15,754	5,411	6,500	6,500	0.00%	-
818002	CONTRACTUAL - PATCHING	44,470	45,487	40,000	60,000	50.00%	20,000
818003	CONTRACTUAL - GROUNDS MAINT	-	2,250	3,500	3,500	0.00%	-
818006	CONTRACTUAL - GYPSY MOTH SPRAYING	-	-	-	-	0.00%	-
818007	CONTRACTUAL - TREE TRIMMING/REMOVAL	885	51,868	35,000	42,000	20.00%	7,000
940000	EQUIPMENT RENTAL	50,867	27,070	25,000	25,000	0.00%	-
Total		144,872	168,049	154,964	182,192	17.57%	27,228
474 TRAFFIC SERVICES (LOCAL)							
706000	WAGES - HOURLY	5,742	5,269	7,145	7,146	0.01%	1
715000	SOCIAL SECURITY	440	405	546	547	0.12%	1
716000	HOSPITALIZATION/ OPTICAL	2,165	1,765	2,953	2,620	-11.26%	(333)
717000	LIFE INSURANCE	23	22	29	29	0.24%	0
718000	RETIREMENT	1,327	1,513	773	1,141	47.63%	368
719000	DENTAL	116	122	160	169	5.52%	9
724000	BENEFITS	76	291	816	846	3.62%	30
756000	SUPPLIES - OPERATING	376	922	3,850	3,850	0.00%	-
818000	CONTRACTUAL SERVICES	200	1,600	2,500	2,500	0.00%	-
940000	RENTAL - EQUIPMENT	1,280	919	2,500	2,500	0.00%	-
Total		11,745	12,828	21,272	21,348	0.36%	76

ACCOUNT #	DESCRIPTION	2013-14 ACTUAL	JUNE 30 FINAL ESTIMATE	2014-15 AMENDED BUDGET	2014-15 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
478 SNOW REMOVAL (LOCAL)							
706000	WAGES AND SALARIES	5,742	7,854	7,145	7,146	0.01%	1
715000	SOCIAL SECURITY	440	455	546	547	0.12%	1
716000	HOSPITALIZATION/ OPTICAL	2,165	2,295	2,953	2,620	-11.26%	(333)
717000	LIFE INSURANCE	22	35	29	29	0.24%	0
718000	RETIREMENT	1,327	1,503	773	1,141	47.63%	368
719000	DENTAL	116	101	160	169	5.52%	9
724000	BENEFITS	189	273	816	846	3.62%	30
756000	SUPPLIES - OPERATING	-	15,597	7,300	12,500	71.23%	5,200
940000	RENTAL - EQUIPMENT	3,232	4,600	8,000	8,000	0.00%	-
Total		13,233	32,713	27,722	32,998	19.03%	5,276
482 ADMINISTRATION & ENGINEERING (LOCAL)							
702000	WAGES & SALARIES	4,418	4,191	5,075	5,075	0.01%	0
715000	SOCIAL SECURITY	339	289	387	388	0.16%	1
716000	HOSPITALIZATION/ OPTICAL	861	737	956	919	-3.82%	(37)
717000	LIFE INSURANCE	16	22	11	12	6.73%	1
718000	RETIREMENT	942	957	721	1,066	47.91%	345
719000	DENTAL	67	38	57	60	5.05%	3
724000	BENEFITS	80	130	295	306	3.64%	11
727000	SUPPLIES	-	-	100	100	0.00%	-
Total		6,723	6,364	7,602	7,926	4.26%	324
GRAND TOTAL		176,573	219,954	211,560	244,464	15.55%	32,904

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

LOCAL ROADS

LOCAL ROADS - MAINTENANCE - 463

706.000	WAGES - HOURLY Wages have been redistributed between Major and Local Roads to greater equalize road expenses. Overtime will be limited to emergency situations only.	29,153
715-724.000	BENEFITS	16,039
756.000	SUPPLIES - OPERATING Includes, but not limited to the purchase of top soil, cold patch, hot patch, concrete, asphalt, crack sealer, sod, grates, castings, pipes, and misc. roadway repair parts and materials.	6,500
818.002	CONTRACTUAL - PATCHING AND CRACK SEALING Infrared Heat Patching. Possible crack sealing of newer roads to prevent serious deterioration of the road surface and thus extend its life.	60,000
818.003	CONTRACTUAL - GROUNDS MAINTENANCE Minor irrigation system work on LaSalle Blvd. and other common areas, not covered under parks or DPW Common Grounds maintenance line items. Some cost related to the Adopt-a-Garden program.	3,500
818.006	CONTRACTUAL - GYPSY MOTH SPRAYING No testing projected for 2014.	00
818-007	CONTRACTUAL - TREE PROGRAM Tree removal will take place in fiscal year 2014-2015. Emphasis will be placed on dead and dying trees in the section of the city to be trimmed in 2015, in particular many of the large silver maples which are no longer safe in an urban setting. Funds included for contractual planting of city trees in the spring.	42,000

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

LOCAL ROADS

940.000	EQUIPMENT RENTAL	25,000
	Includes all vehicles and equipment used in the general maintenance of the City's local roads including but not limited to the following: dump trucks, pickup trucks, loader, arrow board, compressor, tar kettle, sweeper, saw and chipper.	
	SUB-TOTAL - LOCAL ROADS - MAINTENANCE	182,192

LOCAL ROADS - TRAFFIC SERVICES - 474

706.000	WAGES - HOURLY	7,146
724.000	BENEFITS	5,352
756.000	SUPPLIES - OPERATING	3,850
	Includes such necessary street signs, posts, post caps, paint, batteries. Includes the purchase of replacement street name signs when needed. Material for striping pavement and city owned parking lots. Additional cost for replacement of signs via the sign inventory program through Goby and Associates.	
818.000	CONTRACTUAL SERVICES	2,500
	Road marking, stop bars, some parking lines.	
940.000	EQUIPMENT RENTAL	2,500
	Pickup, compressor, post driver and loader hours	
	SUB-TOTAL - LOCAL ROADS - TRAFFIC SERVICES	21,348

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

LOCAL ROADS - SNOW & ICE REMOVAL (478)

706.000	WAGES - HOURLY	7,146
	Overtime will be kept to a bare minimum. As a standard, snow will not be removed from local streets (plowed) on overtime until a depth of 4" or greater shall occur.	
724.000	BENEFITS	5,352
756.000	SUPPLIES - OPERATING	
	Salt (125 tons); includes a handling charge, use of the Berkley loader and an administrative fee per agreement with the City of Berkley.	12,500
940.000	EQUIPMENT RENTAL	8,000
	Equipment used in salting & plowing local roads	
	SUB-TOTAL - LOCAL ROADS - SNOW & ICE REMOVAL	32,998

LOCAL ROADS - ADMINISTRATION & ENGINEERING (482)

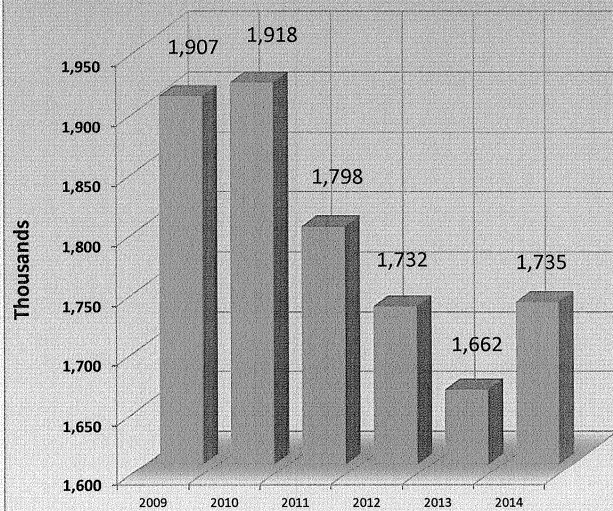
702.000	WAGES - SALARIED	5,075
724.000	BENEFITS	2,751
727.000	SUPPLIES	100
	SUB-TOTAL - LOCAL ROADS - ADMINISTRATION & ENGINEERING	7,926

LOCAL ROADS BUDGET TOTAL	244,464
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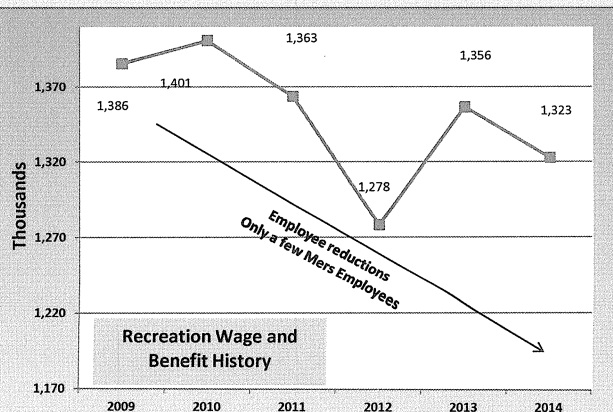


RECREATION

RECREATION DEPARTMENT ACTUAL
EXPENSE HISTORY



WAGES AND BENEFITS



GOALS AND OBJECTIVES

MISSION STATEMENT: The City of Huntington Woods Parks and Recreation Department is committed to developing and providing programs and activities to enhance the lives of residents.

ADMINISTRATION: The Department of Parks and Recreation is headed by a Director, a Recreation Supervisor, two Programmers, a Senior Outreach Coordinator, a Latchkey Director, and other related administrative staff. The Director of Parks and Recreation oversees the Parks Supervisor.

ATHLETICS: In 2013, we continue our commitment to improving the health and fitness of all our residents. The gymnasium continues to allow our community to participate in volleyball, basketball leagues, basketball camp, gymnastics, floor hockey, indoor tennis camp, baseball camp and soccer skills, the Pistons Academy 3-on-3 basketball tournament and drop-in basketball. We also offer baseball and golf leagues and indoor golf lessons. Indoor tennis lessons throughout the winter and spring are a new and popular offering. Our newly re-finished tennis courts house our popular tennis lessons and clinics for both children and adults. Lots for Tots, a drop in program for preschoolers and their caregivers, continues to flourish. Start Smart Baseball, a preschool baseball skills program has also grown in numbers. We continue to focus on adult fitness with our pilates, punk fitness, yoga, aerobics classes and the addition of multiple Zumba classes, tapping into one of the hottest new fitness crazes.

AQUATICS: The Aquatics Club remains the hub for summer activities in Huntington Woods. 2013 will bring some well-needed repairs to the pool including re-marclining the entire pool surface and the installation of a cover for the off season. We will also continue our popular programs at the pool, including Movie Nights, Float a Boat and various theme parties. The ever-popular Hurricane Swim Team continues to provide an incredible recreational swim team experience to 180 swimmers from Huntington Woods and the Berkley School District in 2013. The spring of 2013 will see the installation of a new handicap accessible lift at the pool to bring the pool into compliance with new ADA requirements for public pools. We will continue our popular pre-school swim hours, aquatics lessons, Masters Swim, and Tropical Storm, our pre-swim team program for younger swimmers.

CAMPS: Fruit camp continues to thrive as do our specialty camps which are designed to address specific interests and meet the needs of non-traditional camp experiences. In total, well over 1000 campers are accommodated over the summer months in our camp program. In 2013, we are introducing several new and unique day camp opportunities, including lacrosse camp, soccer camp and survival camp. We continue our active and successful partnership with the City of Berkley Parks and Recreation Department by offering camps jointly such as track camp, cheer camp and gymnastics camp.

MAINTENANCE AND UTILITIES: In 2013, we will undergo our annual floor maintenance of the wood floors and carpets in the building. 2013 also ushered in a new computer monitoring system to track our energy savings from the recent installation of solar panels on the Recreation Center roof.

LATCHKEY: Servicing approximately 200 students, Before School Care, Kindergarten Enrichment, and After-school Latchkey are important programs offered by the Recreation Department. 2013 will continue to provide tremendous challenges for our Enrichment Program as the Berkley School District has continued with offering only full day kindergarten to its students. We anticipate that Burton will continue to house the "Young 5's" half day program and we will offer our Enrichment opportunity to all enrolled in that program. The regular "after-school" latchkey program continues to thrive.

ROOM RENTALS/BUS RENTALS: Residents continue to enjoy the opportunity to utilize the buses and facilities for private use. The purchase in 2005 of the new 45 passenger bus has been a welcome addition to our fleet and allows us to transport many of our residents with greater peace of mind. We remain a popular destination for residents to host showers, birthday parties, graduation parties and other special events. We continue to offer our space to Burton Elementary and the Berkley School District at large to assist in their programming needs. The Recreation Center has is currently housing Burton's band class twice a week to help out with its space needs.

PROGRAMMING AND SPECIAL EVENTS: In 2013-14, we will continue to evaluate and expand the number and variety of our class offerings at the Recreation Center. We are continuing to focus on encouraging the health and well being of our community by offering innovative exercise opportunities that appeal to a broad section of the population. We continue to innovate and find exciting options for all our residents. Knitting and crocheting classes are among the popular new offerings.

SPECIAL EVENTS: Among other things, the following special events are held throughout the year to enrich the lives of our residents: Euchre Tournament; Summer Concert Series; July 4th Events and Fireworks; Family Hay Day; Daddy-Daughter Dance, adult and youth "Wild Rides with Colette and Weezy"; a spring event, Santa Breakfast; Outdoor movies; Float-a-Boat competition; Pancake Breakfast, Parents Night Out babysitting program and pre-school parties. We are excited to grow the newest community event, "Run, Walk, Boom", the 1 mile and 5K run fundraiser for the 4th of July Fireworks.

SENIORS: The Senior Outreach Coordinator continues to support our residents by providing home and telephone reassurance services, coordinating transportation and by providing information regarding services available in the area. The Monday lunch program continues weekly and the monthly blood pressure readings are always popular. The popularity of senior trips continues to show strong interest. We strive to develop a variety of programs and trips to local areas of interest. The Leisure Forum, which is now emailed out to interested residents, and mailed to those who prefer that format, on a bi-monthly basis, continues to be a great programming guide for our senior residents. In an effort to maximize the offerings to residents, we frequently partner with Oak Park and collaborate on trips. We have begun several inter-generational programs between our seniors and teens, including "Teeniors Bingo" and "Teeniors Scrabble and Sweets" which have been wildly successful. Our seniors also continue to partner with a 4th grade class at Burton Elementary for the inter-generational pen pal program.

TEENS: The Teen Programs at the Recreation Center continue to have incredible involvement. Teen programming is more popular than ever, with the continuation of mystery trips, "wild-rides", lock-ins, progressive dinners and "teeniors" programming. In 2013, we sent 8 teens to the Annual Youth Symposium sponsored by the Michigan Recreation and Parks Association. The teens are also a huge resource for the Recreation Center for all the time they volunteer. The Leader-in-Training Program continues to be especially popular as does the Junior Counselor program. For the summer of 2013, we anticipate approximately 85 middle and high schoolers participating in both programs combined.

CAPITAL PLANNING FUND CURRENT YEAR APPROPRIATIONS

Recreation Center Reserve
Preschool Room/2014 -- Latchkey Room/2015
Peasley Park & 11 Mile Huntington Renovation
Scotia Park Rehabilitation
Recreation Masterplan Update
Jogging Track Re-surface
H.W. Pool - North deck/shading redesign
BCP Rebuild
Park Development
SEMREO REPAYMENT - Solar Panel

RESERVE	10,000
BUDGET	15,000
BUDGET	75,000
ON HOLD	5,000
RESERVE	-
BUDGET	30,000
PLANNED 2015	10,000
BUDGET	90,000
RESERVE	5,000
BUDGET	14,200

ACCOUNT DEPARTMENT	DESCRIPTION	2013-14 ACTUAL	JUNE 30 FINAL ESTIMATE	2014-15 AMENDED BUDGET	2015-16 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
000	REVENUES						
403000	TAX REVENUE	62,016	63,857	63,308	64,689	2.18%	1,381
567000	GRANTS	-	-	-	-	0.00%	-
651000	RECREATION FEES/RENTALS	5,989	8,182	10,000	10,000	0.00%	-
652000	RECREATION SALES	1,041	640	1,600	1,600	0.00%	-
652001	CAFE' SALES	(1,523)	(944)	500	500	0.00%	-
653000	POOL REVENUE	215,590	188,963	190,000	190,000	0.00%	-
654001	LEAGUE FEES	36,007	36,731	36,000	36,000	0.00%	-
654002	CLASSES/TRIP FEES	102,747	113,893	125,000	125,000	0.00%	-
654003	SENIOR PROGRAM FEES	22,809	28,500	25,000	25,000	0.00%	-
654004	LATCH KEY FEES	197,060	200,907	185,000	195,000	5.41%	10,000
654005	CAMP FEES - FRUIT	299,120	308,500	330,000	320,000	-3.03%	(10,000)
654007	SPECIAL PROGRAMS	13,860	22,567	12,500	12,500	0.00%	-
654008	JULY 4th ACTIVITIES	35,767	32,060	20,500	30,500	48.78%	10,000
664000	INTEREST INCOME	2,403	5,200	6,500	6,500	0.00%	-
669000	BUS REVENUE	17,465	22,000	22,500	22,500	0.00%	-
676101	TRANSFER GENERAL FUND	800,000	800,000	800,000	750,000	-6.25%	(50,000)
695000	MISCELLANEOUS INCOME	530	1,500	500	500	0.00%	-
699395	FUND BALANCE APPROPRIATION		-	85,857	89,071	3.74%	3,214
	Total	1,810,881	1,832,556	1,914,765	1,879,360	-1.85%	(35,405)

NOTE Latch key revenues are contingent on programs at Burton School
Some change in the GF appropriation and a slight change in FB appropriation out of Recreation Fund.

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

RECREATION FUND - 208

REVENUES

403.000	TAX REVENUE	64,443
	Tax revenue generated by 0.2118 mills of tax levy expressly for purpose of maintenance of facilities.	
567.000	GRANTS	—
	We anticipate no grant monies being available in this category this year	
651.000	RECREATION FEES / FACILITY RENTAL	10,000
	Room rental sales, birthday party packages and drop-in fees, other events.	
652.000	RECREATION SALES	1,600
	Minor sale of logo clothing, and other small recreation related items.	
652.001	REC CAFÉ	500
	Sales of concession items at the pool cafe'. Some improvement over the past year. Total Operations \$11,000 annually.	
653.000	POOL REVENUE	190,000
	Revenue from pool pass sales and pool related classes, increase in pool fees. Revenue is very weather dependant. Pool passes increase 5% in cost for the 2013-14 season.	
654.001	LEAGUE FEES	36,000
	Registration fees for all leagues, reduction in budget based upon history. no change anticipated.	
654.002	CLASSES / TRIP FEES	125,000
	No change for 2014-15 based upon user-ship in the past 12 months	

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

RECREATION FUND - 208

654.003	SENIOR PROGRAM FEES	25,000
	Senior program revenue. Conservative estimate based upon economic climate.	
654.004	LATCH KEY FEES	195,000
	We are waiting for additional changes in Latch Key at the elementary school and trying to anticipate the impact on revenues this season. Staff has already been reduced staff accordingly to the extent possible to offset this reduction in revenue last year.	
654.005	CAMP FEES - FRUIT- SPECIALTY	320,000
	Interest in the specialty camps have generated increased income in this account over the past few years. We are looking for another good season in the coming year due to less travel outside the area.	
654.007	SPECIALTY PROGRAMS	12,500
	This revenue represents monies from Woodward Dream Cruise (WDC) Inc. distributions, parking and other incidental revenue. The event for Huntington Woods is down substantially. Only revenue from sponsorship and parking will be collected again this year	
654.008	JULY 4 TH ACTIVITIES	30,500
	Projected sales are projected as high as last season. This line item represents sales of misc items in the week leading up to the event.	
664.000	INTEREST INCOME	6,500
	Monies collected from Investment earnings through investment of fund balance. Low investments rate are continuing.	
669.000	BUS REVENUE	22,500
	Revenue is derived from private rentals and city use. The City has not received a Beaumont Grant in the last few years but will apply in 2013	

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

RECREATION FUND - 208

676.001 TRANSFER FROM GENERAL FUND

750,000

The 2014-15 figure represents the entire cost to general fund for personnel and benefits not borne by program revenue. The amount of revenue transferred balances the fund for monies not received by other sources.

RECREATION CENTER COST SNAPSHOT (ESTIMATED)		
REVENUE DERIVED FROM PROGRAM OFFERINGS	975,600	51.91%
REVENUE FROM TAXES	64,689	3.44%
REVENUE FROM FUND BALANCE RE-APPROPRIATION	89,071	4.74%
REVENUE FROM GENERAL FUND	750,000	39.91%
REVENUE TOTAL	1,879,360	100.00%
PROGRAM EXPENDITURES	1,157,645	61.60%
ADMINISTRATIVE EXPENDITURES	564,235	30.02%
PARK EXPENDITURES	157,480	8.38%
EXPENDITURE TOTAL	1,879,360	100.00%
PERSONNEL COSTS AS A PERCENT OF TOTAL BUDGET	47.76%	
OTHER COSTS AS A PERCENT OF THE BUDGET	52.24%	

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

RECREATION FUND - 208

695.000	MISCELLANEOUS	500
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699-395	APPROPRIATION FROM FUND BALANCE	89,317
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The appropriation of fund balance has increased from last year. This fund has a total of \$242,000 in unappropriated fund excess which has continued to grow in the last three years. The recreation fund still receives a stipend from General fund of \$750,000. The goal is to minimize this transfer and make the fund as self sustaining as possible.

1,879,360

TOTAL

ACCOUNT DEPARTMENT	DESCRIPTION	2013-14 ACTUAL	JUNE 30 FINAL ESTIMATE	2014-15 AMENDED BUDGET	2015-16 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
290	CITY BUS						
715000	SOCIAL SECURITY	541	1,882	2,024	2,024	0.00%	-
724000	BENEFITS	2,442	-	1,169	1,199	2.57%	30
751000	SUPPLIES - GAS AND OIL	8,011	7,788	9,000	9,000	0.00%	-
802000	PROFESSIONAL SERVICES	22,568	28,250	26,462	26,462	0.00%	-
853000	COMMUNICATIONS	250	350	260	238	-8.46%	(22)
940000	RENTAL - EQUIPMENT	16,950	16,948	16,950	16,950	0.00%	-
956000	MISCELLANEOUS	-	-	200	200	0.00%	-
	Total	50,762	55,218	56,065	56,073	0.01%	8
751	ADMINISTRATION						
702000	SALARIES	122,477	120,894	161,148	130,936	-18.75%	(30,212)
706000	WAGES - HOURLY	131,970	117,352	116,059	112,112	-3.40%	(3,947)
715000	SOCIAL SECURITY	19,905	23,597	21,833	22,109	1.26%	276
716000	HOSPITALIZATION/ OPTICAL	39,217	57,116	75,741	79,511	4.98%	3,770
717000	LIFE INSURANCE	758	1,329	1,433	1,449	1.12%	16
718000	RETIREMENT	46,788	68,398	36,634	36,101	-1.45%	(533)
719000	DENTAL	3,681	4,089	6,961	6,474	-7.00%	(487)
724000	BENEFITS	4,181	5,088	28,096	31,277	11.32%	3,181
727000	SUPPLIES - OFFICE	6,617	3,674	7,700	7,700	0.00%	-
744000	UNIFORM PURCHASE	1,700	2,050	3,500	3,500	0.00%	-
756000	SUPPLIES - OPERATING	11,181	12,200	17,500	17,500	0.00%	-
802000	PROFESSIONAL SERVICES	537	-	5,000	5,000	0.00%	-
853000	JOINT OPERATING - COMMUNICATIONS	8,450	8,450	9,113	8,363	-8.23%	(750)
860000	CONFERENCES AND WORKSHOPS	2,075	2,290	2,386	2,386	0.00%	-
900000	PUBLICATION AND PRINTING	-	-	500	500	0.00%	-
920000	PUBLIC UTILITIES	31,064	47,294	61,215	60,167	-1.71%	(1,048)
931000	MAINTENANCE - BUILDING	32,762	25,188	30,000	30,000	0.00%	-
934000	MAINTENANCE - OFFICE EQUIPMENT	4,987	1,850	5,550	5,550	0.00%	-
940000	RENTAL - EQUIPMENT	3,521	1,250	3,200	3,200	0.00%	-
956000	MISCELLANEOUS	207	240	400	400	0.00%	-
	Total	472,078	502,349	593,969	564,235	-5.01%	(29,734)

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

BUS - 290

715 - 724.000	BENEFITS	3,223
751.000	SUPPLIES - GAS AND OIL Increases in cost projected	9,000
802.000	PROFESSIONAL SERVICES 3 Part Time Bus drivers @ 25 hrs wk avg. \$2,200 avg monthly cost	26,462
853.000	COMMUNICATIONS - TELEPHONES / RADIOS / PAGERS Percentage value 1.0% of total Citywide communication cost.	238
940.000	RENTAL - EQUIPMENT Rental of two city buses and SMART buses from the Equipment Fund.	16,950
956.000	MISCELLANEOUS	200
TOTAL		56,073

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

RECREATION FUND - 208

RECREATION - ADMINISTRATION - 751

702.000	SALARIES Includes partial or full salaries for Director of Recreation, Recreation Supervisor, Clerk , Office Manager. All full-time wages budgeted at 1997 MML study <u>maximum</u> per position classification adjusted for inflation.	130,936
706.000	WAGES - HOURLY Includes partial or full wages for the following employees: Maintenance I & II; Maintenance Supervisor, Building maintenance staff, and facility managers. All full-time wages budgeted at MML study <u>maximum</u> per position classification adjusted for inflation.	112,112
715-724.000	BENEFITS New line item accounting for all benefits across all recreation activities. A major increase is attributable to the MERS catch-up provision and OPEB.	176,921
727.000	SUPPLIES - OFFICE This includes, but is not limited to general office supplies; software updates and copier supplies. No change needed	7,700
744.000	UNIFORM PURCHASE Staff shirts, sweaters logo/wear. No change needed	3,500

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

RECREATION FUND - 208

756.000	SUPPLIES - OPERATING	17,500
	Items Items used in the maintenance of the Recreation facility. This includes, but is not limited to building maintenance supplies, cleaning supplies, medical supplies, paper goods and soap, additional cost of mats to keep carpets clean. No change needed.	
802.000	PROFESSIONAL SERVICES	5,000
	Consulting services, as needed for outside engineering and consultation where necessary. Recreation masterplan update	
	JOINT OPERATING - COMMUNICATION	
853.000	Joint operating expense 30% of entire City-wide communication Budget. Decreased based upon changes in IT staffing and reduction in communication costs.	8,363
860.000	CONFERENCES AND WORKSHOPS	2,386
	Meetings and meals, transportation to & from training sessions, conferences and conventions.	
900.000	PUBLICATIONS AND PRINTING	500
	Subscriptions to relevant publications and advertisement of Recreation department positions when needed.	
920.000	JOINT OPERATING - PUBLIC UTILITIES	60,167
	Includes heat, lights and water for facility. Natural gas prices. All building electrical is purchased through an energy aggregation agreement. This represents 30% of entire city-wide utility budget.	

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

RECREATION FUND - 208

931.000	MAINTENANCE - BUILDING Includes, but is not limited to contracted services for facility maintenance such as furnace contract, pest control, and carpet cleaning. Building age will cause some increases.	30,000
934.000	MAINTENANCE - OFFICE EQUIPMENT Miscellaneous repairs to office equipment. Includes Recreation server software yearly maintenance fee.	5,550
940.000	RENTAL EQUIPMENT Rental of skate-mobile, puppet mobile, porta johns, helium tanks, O.C. mobile unit etc. Includes such items as maintenance contracts on copier (no copier lease payment)	3,200
956.000	MISCELLANEOUS	400
TOTAL		564,235

ACCOUNT DEPARTMENT	DESCRIPTION	2013-14 ACTUAL	JUNE 30 FINAL ESTIMATE	2014-15 AMENDED BUDGET	2015-16 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
753 PROGRAMS							
702000	SALARIES	112,990	108,734	107,389	107,389	0.00%	-
714001	WAGES - PROGRAM/ATHLETIC LEAGUE	886	1,280	7,953	7,953	0.00%	-
714002	WAGES - PROGRAM/CLASS TRIPS	165	2,460	6,250	6,250	0.00%	-
714003	WAGES - PROGRAM/SENIOR	32,106	29,405	37,764	37,764	0.00%	-
714004	WAGES - PROGRAM/LATCH KEY	125,849	115,605	97,657	97,657	0.00%	-
714005	WAGES - PROGRAM/CAMPS	92,577	103,640	103,222	103,222	0.00%	-
715000	SOCIAL SECURITY	27,896	31,800	28,771	28,771	0.00%	-
716000	HOSPITALIZATION/ OPTICAL	74,946	76,324	81,252	85,731	5.51%	4,479
717000	LIFE INSURANCE	888	838	934	934	0.00%	-
718000	RETIREMENT	56,669	69,680	52,668	64,197	21.89%	11,529
719000	DENTAL	4,705	5,104	3,397	3,568	5.03%	171
724000	BENEFITS	6,373	10,284	15,762	16,159	2.52%	397
787001	SUPPLIES - ATHLETIC LEAGUE	2,871	3,879	4,000	4,000	0.00%	-
787002	SUPPLIES - CLASS TRIPS	5,828	7,195	7,500	7,500	0.00%	-
787003	SUPPLIES - SENIOR PROGRAM	2,627	4,105	2,500	2,500	0.00%	-
787004	SUPPLIES - LATCH KEY	13,023	14,370	16,500	16,500	0.00%	-
787005	SUPPLIES - CAMPS	8,366	8,865	16,500	16,500	0.00%	-
787006	SUPPLIES - SPECIAL PROGRAMS	409	1,923	2,500	2,500	0.00%	-
803001	CONTRACTS - ATHLETIC LEAGUES	18,749	18,560	21,000	21,000	0.00%	-
803002	CONTRACTS - CLASS TRIPS	68,298	75,084	80,000	80,000	0.00%	-
803003	CONTRACTS - SENIOR TRIPS	14,716	9,706	25,000	25,000	0.00%	-
803004	CONTRACTS - LATCH KEY	5,813	3,362	8,500	8,500	0.00%	-
803005	CONTRACTS - CAMPS	46,975	65,542	65,500	65,500	0.00%	-
803006	CONTRACTS - SPECIAL PROGRAMS	7,870	10,447	10,000	10,000	0.00%	-
803007	CONTRACTS - DREAM CRUISE	3,533	1,410	5,000	5,000	0.00%	-
803008	CONTRACTS - JULY FOURTH/RENTAL	29,603	23,496	24,000	24,000	0.00%	-
956000	MISCELLANEOUS	-	100	100	100	0.00%	-
Total		764,731	803,198	831,619	848,195	1.99%	16,576

NOTE No significant change in full time or part-time personnel

PROGRAMS - 753

702.000	SALARIES Includes partial or full salaries for Recreation Director, Supervisor, and Programers. All full-time wages budgeted at the <u>maximum</u> per classification based upon the 1997 MML compensation study. Adjustment made for reclassification of Senior Program operator	107,389
714.001	WAGES - HOURLY: PROGRAM / ATHLETIC LEAGUES Includes referees for all leagues and score-keepers in sports programs, gym supervisors for B-ball.	7,953
714.002	WAGES - HOURLY: PROGRAM / CLASS TRIP Instructors for preschool, youth and adult classes as well as building supervisors. Reduction due to enrollment changes	6,250
714.003	WAGES - HOURLY: PROGRAM / SENIORS Senior Outreach Coordinator and senior programer.	37,764
714.004	WAGES - HOURLY: PROGRAM / LATCH KEY Latchkey Director and staff.	97,657
714.005	WAGES - HOURLY: PROGRAM / DAY CAMPS Includes the summer day camp directors and counselors LIT Coordinators.	103,222
715 -724.000	ALL EMPLOYEE BENEFITS Includes all benefits for program staffing.	199,360
787.001	SUPPLIES - ATHLETIC LEAGUE This includes, but is not limited to team shirts and athletic equipment	4,000

PROGRAMS - 753

787.002	SUPPLIES - CLASSES/ TRIPS Supplies for preschool, youth and adult classes. This item has been high the last few years due to the increase in class offerings. Some changes based upon recent history and projection for reducing expenditures.	7,500
787.003	SUPPLIES - SENIOR PROGRAM Additional programs scheduled, including start-up supplies, computer, TV etc, supplies for monday lunch bunch, trips etc.	2,500
787.004	SUPPLIES - LATCHKEY This includes, but is not limited to all arts & craft supplies, snacks and games, educational books and CD's	16,500
787.005	SUPPLIES - DAY CAMPS This includes, but is not limited to camp shirts, arts & craft supplies and snacks. Increase due to addition of specialty camps.	16,500
787.006	SUPPLIES - SPECIAL PROGRAMS Includes, but not limited to art supplies and prizes for special events such as the Petting Farm, Family Night, Concerts-in-the-Park.	2,500
803.001	PROFESSIONAL SERVICES - CONTRACTS: ATHLETIC LEAGUES Includes, but not limited to league fees, green fees, tennis pro and hoops program	21,000
803.002	PROFESSIONAL SERVICES - CONTRACTS: CLASS TRIPS Includes, but not limited to fitness, youth, adult and pre-school programs. Larger program offerings and higher enrollment.	80,000

CITY OF HUNTINGTON VOODS BUDGET DOCUMENT

PROGRAMS - 753

803.003	PROFESSIONAL SERVICES - CONTRACTS: SENIOR TRIPS Includes, but not limited to admissions on trips, and restaurant fees	25,000
803.004	PROFESSIONAL SERVICES - CONTRACTS: LATCHKEY Includes, but not limited to Professional services for special programs and admissions for field trips	8,500
803.005	PROFESSIONAL SERVICES - CONTRACTS: DAY CAMPS Includes, but not limited to Professional services for special programs and admissions for field trips	65,500
803.006	PROFESSIONAL SERVICES - CONTRACTS: SPECIAL PROGRAMS Includes but not limited to holiday programs, concerts in the park, volunteer programs, recognition tea, magician, clowns, and reptilians.	10,000
803.007	PROFESSIONAL SERVICES - CONTRACTS: DREAM CRUISE Contracts for all entertainment and activities, rides etc. associated with the annual dream cruise event.	5,000
803.008	PROFESSIONAL SERVICES - CONTRACTS - FOURTH OF JULY Fourth of July programs, and other rental contracts	24,000
956.000	MISCELLANEOUS	100
TOTAL		<u><u>\$848,195</u></u>

ACCOUNT DEPARTMENT	DESCRIPTION	2013-14 ACTUAL	JUNE 30 FINAL ESTIMATE	2014-15 AMENDED BUDGET	2015-16 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET INCREASE DECREASE
754	PARKS						
702000	SALARIES	8,134	7,504	7,953	7,953	0.00%	-
706000	WAGES - BUILDING AND GROUNDS	64,732	65,750	101,090	94,450	-6.57%	(6,640)
715000	SOCIAL SECURITY	5,371	5,900	8,341	4,944	-40.73%	(3,397)
716000	HOSPITALIZATION/ OPTICAL	19,335	18,856	14,417	13,579	-5.81%	(838)
717000	LIFE INSURANCE	218	258	354	227	-35.88%	(127)
718000	RETIREMENT	8,397	12,262	9,676	5,235	-45.90%	(4,441)
719000	DENTAL	1,425	1,406	2,850	1,575	-44.74%	(1,275)
724000	BENEFITS	722	2,915	9,648	5,417	-43.85%	(4,231)
744000	UNIFORM PURCHASE	-	200	500	500	0.00%	-
776000	SUPPLIES - PARKS MAINTENANCE	13,888	17,780	18,500	18,500	0.00%	-
802000	PROFESSIONAL SERVICES	486	-	4,500	4,500	0.00%	-
956000	MISCELLANEOUS/TRAINING	137	(229)	600	600	0.00%	-
		122,845	132,602	178,429	157,480	-11.74%	(20,949)

NOTE Increase in category due to additional part-time wages allocated for park maintenance.

756	SWIMMING POOL						
702000	SALARIES	23,954	22,172	24,056	24,056	0.00%	-
706000	WAGES - SESONAL	128,011	132,332	142,437	141,450	-0.69%	(987)
715000	SOCIAL SECURITY	11,722	12,500	10,896	10,820	-0.70%	(76)
716000	HOSPITALIZATION/ OPTICAL	9,827	408	317	299	-5.68%	(18)
717000	LIFE INSURANCE	64	66	7	4	-42.86%	(3)
718000	RETIREMENT	1,332	159	197	98	-50.25%	(99)
719000	DENTAL	743	411	60	31	-48.33%	(29)
724000	BENEFITS	263	727	3,313	3,219	-2.84%	(94)
727000	SUPPLIES - OFFICE	693	875	1,350	1,350	0.00%	-
744000	UNIFORM PURCHASE	1,213	2,750	2,800	2,800	0.00%	-
756000	SUPPLIES - OPERATING	13,514	13,750	18,500	18,500	0.00%	-
787000	SUPPLIES - PROGRAM	1,300	875	1,000	1,000	0.00%	-
802000	PROFESSIONAL SERVICES	6,935	12,895	13,500	13,500	0.00%	-
853000	COMMUNICATIONS - TELEPHONE	-	250	250	250	0.00%	-
920000	PUBLIC UTILITIES	37,026	27,787	21,500	21,500	0.00%	-
931000	MAINTENANCE - BUILDING	14,716	14,010	14,000	14,000	0.00%	-
956000	MISCELLANEOUS/TRAINING	189	163	500	500	0.00%	-
	Total	251,502	242,130	254,683	253,377	-0.51%	(1,306)
	GRAND TOTAL	1,661,918	1,735,497	1,914,765	1,879,360	-1.85%	(35,405)

PARKS - 754

702.000	SALARIES Includes partial or full salaries for Recreation Director. All full-time wages budgeted at the <u>maximum</u> per position as per the 1997 MML wage study.	7,953
706.000	WAGES - HOURLY: PROGRAM / ATHLETIC LEAGUES All full-time wages budgeted at the <u>maximum</u> per position as per the 1997 MML wage study.	94,450
715-724.000	BENEFITS Employee benefits for staff	30,977
744.000	UNIFORM PURCHASE Uniform and t-shirt purchases as per contractual obligations	500
776.000	SUPPLIES - PARKS MAINTENANCE Includes all supplies for the maintenance of the public parks including maintenance of minor machinery, fertilizers, minor hand tools and equipment and all adopt-a-Garden supplies for community service programs.	18,500
802.000	PROFESSIONAL SERVICES Includes any necessary professional service contracts for park development	4,500
956.000	MISCELLANEOUS/TRAINING	600
	TOTAL	157,480

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

POOL - 756

702.000	SALARIES Pool Manager; and 25% of Rec Programmer All full-time wages budgeted at MML study maximum per position classification.	24,056
706.000	WAGES - HOURLY Partial salaries for Maintenance II employee All seasonal help for pool operations including, lifeguards, cashier, and manager. Lifeguards and non-management staff. No change in staffing size anticipated.	141,450
715 - 724.000	BENEFITS Employee benefits for full and part-time staff	14,471
727.000	SUPPLIES - OFFICE Office supplies, mailer, other printing, Recreation server software costs. etc.	1,350
744.000	UNIFORMS Swim suits and T-shirts, item required by management only.	2,800
756.000	SUPPLIES - OPERATING Includes, but not limited to first aid kit, test kits, chlorine, acid, filter sand conditioners and stabilizers, cleaning supplies, weather dependant. Higher usage during hot weather.	18,500
787.000	SUPPLIES - PROGRAMS Teaching aids and manuals	1,000

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

POOL- 756

802.000	PROFESSIONAL SERVICES American Red Cross, consulting services, opening and closing costs, other costs including licensing for slides, boiler and pool examination etc.	13,500
853.000	COMMUNICATIONS - TELEPHONES / RADIOS / PAGERS Very few costs in this category. Cell phones have replaced our walkie talkies. Some special events at the pool may require additional communication i.e. two-way communications equipment.	250
920.000	PUBLIC UTILITIES Increase in utility costs overall including additional irrigation costs and water increases.	21,500
931.000	BUILDING MAINTENANCE Repairs to building and pool as needed. Pool property and equipment is older and may need additional maintenance.	14,000
956.000	MISCELLANEOUS	500
TOTAL		<hr/> 253,377

DEBT SERVICE FUNDS
TYPE - GOVERNMENTAL

PURPOSE - This fund is used to record the payment of interest and principal on long term general obligation debt other than that payable from special assessments and debt issued for and serviced primarily by an Enterprise Fund.

CHARACTER - There are three types of long term debt, the servicing of which should occur in Debt Service Funds (1) term or sinking fund bonds; (2) serial bonds; and (3) notes and time warrants having a maturity more than one year after date of issue.

DISTINGUISHING FEATURES - All the "General Obligation" long term debt of the unit, except in those units that have ordinances or resolutions requiring separate funds for each issue, is accounted for in this fund.

DEBT SCHEDULE ALL OBLIGATIONS

	FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL	TV Growth	EQUAL TO (?) MILLS ¹
14-15		2,015,394	479,696	2,495,090	308,781,030	8.0805
15-16		1,696,350	440,784	2,137,134	311,868,840	6.8527
16-17		1,042,148	407,902	1,450,050	314,987,529	4.6035
17-18		897,632	377,223	1,274,855	318,137,404	4.0072
18-19		952,965	347,500	1,300,465	321,318,778	4.0473
19-20		1,033,920	316,580	1,350,500	324,531,966	4.1614
20-21		1,040,036	281,622	1,321,658	327,777,285	4.0322
21-22		1,121,620	244,012	1,365,632	331,055,058	4.1251
22-23		1,125,900	202,715	1,328,615	334,365,609	3.9735
23-24		1,129,279	160,298	1,289,577	337,709,265	3.8186
24-25		969,727	115,541	1,085,268	341,086,358	3.1818
25-26		720,176	84,249	804,425	344,497,221	2.3351
26-27		892,818	60,633	953,451	347,942,193	2.7403
27-28		668,136	34,483	702,619	351,421,615	1.9994
28-29		15,272	10,582			

TOTALS

15,321,374

3,553,236

18,859,338

	PRINCIPAL	INTEREST	TOTAL
2009 REFUNDED BONDS	1,325,000	34,425	1,359,425
SERIES I - 2010 REZEB BONDS	325,000	161,956	486,956
SERIES I - 2012 STREET BONDS	100,000.00	65,000.00	165,000
SERIES I - 2014 STREET BONDS	10,000.00	101,750.00	111,750
2007 11MILE G.O.BONDS	50,000.00	54,332.00	104,332
GWK BONDS	205,394	62,233	267,627
	2,015,394	479,696	2,495,090

ACCOUNT # DEPARTMENT	DESCRIPTION	2013-14 ACTUAL	JUNE 30 FINAL ESTIMATE	2013-14 AMENDED BUDGET	2014-15 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
GWK DRAIN DEBT 225							
225	REVENUE						
403000	TAX COLLECTIONS CURRENT	225,409	222,551	222,551	225,140	1.16%	2,589
407000	TAX COLLECTIONS DELINQUENT	4,132	6,800	6,800	4,500	-33.82%	(2,300)
664000	INTEREST EARNINGS	612	757	1,500	850	-43.33%	(650)
668000	GWK (DETROIT REIMB)	37,294	37,231	37,231	37,173	-0.16%	(58)
699395	FB APPROPRIATION	-	-	-	-	0.00%	-
	Total	267,447	267,339	268,082	267,663	-0.16%	(419)
225	EXPENDITURE						
802000	PROFESSIONAL SERVICE	-	-	-	-	0.00%	-
994000	PRINCIPAL 2000A-E, 2005, 2007 BONDS	195,516	200,371	200,371	205,394	2.51%	5,023
995000	INTEREST 2000A-E, 2005, 2007 BONDS	72,978	67,672	67,672	62,233	-8.04%	(5,439)
999000	PAYING AGENT FEES	-	31	27	27	0.00%	-
	Total	268,494	268,074	268,070	267,654	-0.16%	(416)
JUNE 30 2013 FUND BALANCE (AUDITED)				286,653			
2013-14 ESTIMATED INCREASE/(DECREASE)				(735)			
JUNE 30 2014 FUND BALANCE (ESTIMATED)				285,918			
2014-15 BUDGETED REVENUE				267,663			
APPROPRIATION FROM FUND BALANCE				-			
2014-15 BUDGETED EXPENDITURE				267,654			
JUNE 30 2015 FUND BALANCE (ESTIMATED)				285,927			

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

GWK DRAIN - DEBT FUND - 225**REVENUE - 000**

000-403.000	CURRENT TAX COLLECTIONS	225,140
	Tax collection (less delinquencies) needed to retire GWK bonds, based upon taxable value of \$308,781,030 and 0.7436 mills.	
000-407.000	TAX COLLECTIONS DELINQUENT	4,500
	Delinquent Current Tax Collections collected after February 28, 2015.	
000-664.000	INTEREST EARNINGS	850
	Earnings on tax collections for the season based upon estimated average balances of approximately \$285,000	
000-698.000	RACKHAM REIMBURSEMENT	
	Reimbursement for portion of GWK Drain Debt by the City of Detroit per contractual agreement. Reimbursement is equal to 13.89% of the total GWK Debt..	37,173
	TOTAL FUND	267,663

EXPENDITURES - 200

802.000	PROFESSIONAL SERVICE	0
	Legal Costs associated with drain matters and other as needed	
994.000	PRINCIPAL PAYMENT	205,394
995.000	INTEREST PAYMENT DEBT	62,233
999.000	PAYING AGENT FEES	27
	TOTAL FUND	267,654

ACCOUNT # DEPARTMENT	DESCRIPTION	2013-14 ACTUAL	JUNE 30 FINAL ESTIMATE	2013-14 AMENDED BUDGET	2014-15 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
REFUNDED BOND DEBT - 302							
302 REVENUE							
403000	TAX COLLECTIONS CURRENT	1,192,741	1,329,254	1,329,245	1,329,101	-0.01%	(144)
407000	TAX COLLECTIONS DELINQUENT	21,682	32,050	35,000	35,000	0.00%	-
664000	INTEREST EARNINGS	409	591	1,500	650	-56.67%	(850)
	<i>Total</i>	1,214,832	1,361,895	1,365,745	1,364,751	-0.07%	(994)
302 EXPENDITURE							
991000	PRINCIPAL PAYMENT DEBT	1,115,000	1,290,000	1,290,000	1,325,000	2.71%	35,000
995000	INTEREST PAYMENT DEBT	97,700	70,425	70,425	34,425	-51.12%	(36,000)
999000	PAYING AGENT FEES / REFUNDING COS	250	250	350	350	0.00%	-
	<i>Total</i>	1,212,950	1,360,675	1,360,775	1,359,775	-0.07%	(1,000)
JUNE 30 2013 FUND BALANCE (AUDITED)				259,654			
2013-14 ESTIMATED INCREASE/(DECREASE)				1,220			
JUNE 30 2014 FUND BALANCE (ESTIMATED)				260,874			
2014-15 BUDGETED REVENUE				1,364,751			
APPROPRIATION FROM FUND BALANCE				-			
2014-15 BUDGETED EXPENDITURE				1,359,775			
JUNE 30 2015 FUND BALANCE (ESTIMATED)				265,850			

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

REFUNDED G.O. BOND FUND - 302

REVENUE

403.000	CURRENT TAX COLLECTIONS Tax collection (less delinquencies) needed to retire the 2009 Refunding Street Bonds. Current tax levy based upon TV of \$308,781,030 and 4.4177 mills.	1,329,101
407.000	TAX COLLECTIONS DELINQUENT Delinquent current tax collections collected after February 28, 2015	35,000
664.000	INTEREST EARNINGS Earnings on tax collections for the season based upon average balance of \$150,000 at less than 1.00%	650
TOTAL FUND		<u>1,364,751</u>

EXPENDITURES

991.000	PRINCIPAL PAYMENT DEBT Debt payment of Refunding UTGO Street Bonds	1,325,000
995.000	INTEREST PAYMENT DEBT Interest payment on the above referenced debt Total interest UTGO Street Bonds	34,425
999.000	PAYING AGENT FEES Fees for the handling of the Street Improvement Debt. Estimated at \$350	350
TOTAL FUND		<u>1,359,775</u>

ACCOUNT # DEPARTMENT	DESCRIPTION	2013-14 ACTUAL	JUNE 30 FINAL ESTIMATE	2013-14 AMENDED BUDGET	2014-15 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
11 MILE ROAD G.O. DEBT - 303							
303 REVENUE							
664000	INTEREST EARNINGS	83	119	840	251	-70.12%	(589)
676202	TRANSFER FROM MAJOR ROAD FUND	43,886	42,462	42,461	41,772	-1.62%	(689)
676592	TRANSFER FROM WATER FUND	65,080	63,332	63,692	62,658	-1.62%	(1,034)
	<i>Total</i>	109,049	105,913	106,993	104,681	-2.16%	(2,312)
303 EXPENDITURE							
991000	PRINCIPAL PAYMENT DEBT	50,000	50,000	50,000	50,000	0.00%	-
995000	INTEREST PAYMENT DEBT	59,352	56,644	56,644	54,331	-4.08%	(2,313)
999000	PAYING AGENT FEES/COSTS	325	325	350	350	0.00%	-
	<i>Total</i>	109,677	106,969	106,994	104,681	-2.16%	(2,313)
JUNE 30 2013 FUND BALANCE (AUDITED)				38,289			
2013-14 ESTIMATED INCREASE/(DECREASE)				(1,056)			
JUNE 30 2014 FUND BALANCE (ESTIMATED)				37,233			
2014-15 BUDGETED REVENUE				104,681			
APPROPRIATION FROM FUND BALANCE				-			
2014-15 BUDGETED EXPENDITURE				104,681			
JUNE 30 2015 FUND BALANCE (ESTIMATED)				37,233			

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

ELEVEN MILE GENERAL OBLIGATION STREET DEBT FUND - 303

REVENUE - 000

664.000	INTEREST EARNINGS Earnings on tax collections for the season based upon investment earnings at less than 1.00%.	251
676.202	TRANSFER FROM MAJOR ROAD Transfer of debt requirement monies to pay 11 mile road debt.	41,772
676.202	TRANSFER FROM WATER FUND Transfer of debt requirement monies to pay 11 mile road debt.	62,659
TOTAL FUND		<u>104,681</u>

EXPENDITURES - 300

991.000	PRINCIPAL PAYMENT DEBT Payment on 2007 11 Mile UTGO Bond (no millage levy)	50,000
995.000	INTEREST PAYMENT DEBT Interest payment on the above referenced debt Total interest 2007 11 Mile Road G.O. Bonds	54,331
999.000	PAYING AGENT FEES Fees for the handling of the Street Improvement Debt. Estimated at \$350	350
TOTAL FUND		<u>104,681</u>

ACCOUNT # DEPARTMENT	DESCRIPTION	2013-14 ACTUAL	JUNE 30 FINAL ESTIMATE	2013-14 AMENDED BUDGET	2014-15 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
SERIES I - 2010 ROAD (REZEB) IMPROVEMENT BOND - 304							
000 REVENUE							
403000	TAX COLLECTIONS CURRENT	613,874	406,428	422,058	412,428	-2.28%	(9,630)
407000	TAX COLLECTIONS DELINQUENT	11,349	7,550	2,450	2,450	0.00%	-
532,000	REZEB BOND INTEREST	80,708	77,271	77,158	72,880	-5.54%	(4,278)
664000	INTEREST EARNINGS	393	510	141	240	70.21%	99
	<i>Total</i>	706,324	491,759	501,807	487,998	-2.75%	(13,809)
300 EXPENDITURE							
991000	PRINCIPAL PAYMENT DEBT	425,000	325,000	325,000	325,000	0.00%	-
995000	INTEREST PAYMENT DEBT	179,350	171,463	171,463	161,956	-5.54%	(9,506)
999000	PAYING AGENT FEES/COSTS	750	475	350	350	0.00%	-
	<i>Total</i>	605,100	496,937	496,812	487,306	-1.91%	(9,506)
	JUNE 30 2013 FUND BALANCE (AUDITED)			224,700			
	2013-14 ESTIMATED INCREASE/(DECREASE)			(5,178)			
	JUNE 30 2014 FUND BALANCE (ESTIMATED)			219,522			
	2014-15 BUDGETED REVENUE			487,998			
	APPROPRIATION FROM FUND BALANCE			-			
	2014-15 BUDGETED EXPENDITURE			487,306			
	JUNE 30 2015 FUND BALANCE (ESTIMATED)			220,214			

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

ROAD IMPROVEMENT REZEB 2010 BOND - 304**REVENUE - 000**

000-403.000	TAX COLLECTIONS Current tax collection for payment of 2014-15 debt obligations based upon current TV and 1.3436 mills	412,428
000-407.000	TAX COLLECTIONS DELINQUENT Delinquent current tax collections after February 28, 2015.	2,450
000-664.000	REZEB BOND INTEREST REFUND Refund on Interest paid on Bonds via Recovery Zone Economic Development Bond program.	72,880
000-664.000	INTEREST EARNINGS Earnings on tax collections for the season based upon investment earnings at 1.00%.	240
TOTAL FUND		487,998

EXPENDITURES - 304

991.000	PRINCIPAL PAYMENT DEBT Payment on 2010 SERIES I UTGO DEBT	325,000
995.000	INTEREST PAYMENT DEBT Interest payment on the above referenced debt Total interest 2010 SERIES I ROAD UTGO Bonds	161,956
999.000	PAYING AGENT FEES Fees for the handling of the Street Improvement Debt. Estimated at \$350	350
TOTAL FUND		487,306

ACCOUNT # DEPARTMENT	DESCRIPTION	2013-14 ACTUAL	JUNE 30 FINAL ESTIMATE	2013-14 AMENDED BUDGET	2014-15 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
SERIES II - 2012 ROAD IMPROVEMENT BOND - 305							
000 REVENUE							
403000	TAX COLLECTIONS CURRENT	-	212,005	214,527	172,752	-19.47%	(41,775)
407000	TAX COLLECTIONS DELINQUENT	-	2,500	2,450	2,450	0.00%	-
664000	INTEREST EARNINGS	4	9	120	120	0.00%	-
676304	TRANSFER TO DEBT SERVICE FUND	51,000	-				
	<i>Total</i>	51,004	214,514	217,097	175,322	-19.24%	(41,775)
300 EXPENDITURE							
991000	PRINCIPAL PAYMENT DEBT	-	75,000	75,000	100,000	33.33%	25,000
995000	INTEREST PAYMENT DEBT	51,188	67,500	66,750	65,000	-2.62%	(1,750)
999000	PAYING AGENT FEES/COSTS	360	125	350	350	0.00%	-
	<i>Total</i>	51,548	142,625	142,100	165,350	16.36%	23,250
	JUNE 30 2013 FUND BALANCE (AUDITED)			1,834			
	2013-14 ESTIMATED INCREASE/(DECREASE)			71,889			
	JUNE 30 2014 FUND BALANCE (ESTIMATED)			73,723			
	2014-15 BUDGETED REVENUE			175,322			
	APPROPRIATION FROM FUND BALANCE			-			
	2014-15 BUDGETED EXPENDITURE			165,350			
	JUNE 30 2015 FUND BALANCE (ESTIMATED)			83,695			

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

ROAD IMPROVEMENT UTGO SERIES II - 2012 BOND - 305

REVENUE - 000

000-403.000	TAX COLLECTIONS Current tax collection for payment of 2014-15 debt obligations based upon current TV and 0.5674 mills	172,752
000-407.000	TAX COLLECTIONS DELINQUENT Delinquent current tax collections after February 28, 2015.	2,450
000-664.000	INTEREST EARNINGS Earnings on tax collections for the season based upon investment earnings at 1.00%.	120

TOTAL FUND

175,322

EXPENDITURES - 305

991.000	PRINCIPAL PAYMENT DEBT Payment on 2012 SERIES I UTGO DEBT	100,000
995.000	INTEREST PAYMENT DEBT Interest payment on the above referenced debt Total interest 2012 SERIES I ROAD UTGO Bonds	65,000
999.000	PAYING AGENT FEES Fees for the handling of the Street Improvement Debt.	350

TOTAL FUND

165,350

ACCOUNT # DEPARTMENT	DESCRIPTION	2013-14 ACTUAL	JUNE 30 FINAL ESTIMATE	2013-14 AMENDED BUDGET	2014-15 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
SERIES I - 2014 ROAD IMPROVEMENT BOND - 306							
000 REVENUE							
403000	TAX COLLECTIONS CURRENT	-	-	-	134,525	100.00%	134,525
407000	TAX COLLECTIONS DELINQUENT	-	-	-	2,450	100.00%	2,450
664000	INTEREST EARNINGS	-	-	-	120	100.00%	120
676304	TRANSFER TO DEBT SERVICE FUND	-					
	<i>Total</i>	-	-	-	137,095	100.00%	137,095
300 EXPENDITURE							
991000	PRINCIPAL PAYMENT DEBT	-	-	-	10,000	100.00%	10,000
995000	INTEREST PAYMENT DEBT	-	-	-	101,750	100.00%	101,750
999000	PAYING AGENT FEES/COSTS	-	-	-	350	100.00%	350
	<i>Total</i>	-	-	-	112,100	100.00%	112,100
	JUNE 30 2013 FUND BALANCE (AUDITED)			-			
	2013-14 ESTIMATED INCREASE/(DECREASE)			-			
	JUNE 30 2014 FUND BALANCE (ESTIMATED)			-			
	2014-15 BUDGETED REVENUE			137,095			
	APPROPRIATION FROM FUND BALANCE			-			
	2014-15 BUDGETED EXPENDITURE			112,100			
	JUNE 30 2015 FUND BALANCE (ESTIMATED)			24,995			

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

ROAD IMPROVEMENT UTGO SERIES II - 2014 BOND - 306

REVENUE - 000

000-403.000	TAX COLLECTIONS Current tax collection for payment of 2014-15 debt obligations based upon current TV and 0.4436 mills	134,525
000-407.000	TAX COLLECTIONS DELINQUENT Delinquent Current Tax Collections collected after February 28, 2015.	2,450
000-664.000	INTEREST EARNINGS Earnings on tax collections for the season based upon investment earnings at 1.00%.	120

TOTAL FUND

137,095

EXPENDITURES - 305

991.000	PRINCIPAL PAYMENT DEBT Payment on 2014 SERIES I UTGO DEBT	10,000
995.000	INTEREST PAYMENT DEBT Interest payment on the above referenced debt Total interest 2014 SERIES I UTGO DEBT	101,750
999.000	PAYING AGENT FEES Fees for the handling of the Street Improvement Debt.	350

TOTAL FUND

112,100

CAPITAL PLANNING FUND - 402

FUND TYPE - GOVERNMENTAL

PURPOSE - This fund is used to account for earmarked revenue set aside for statutory public improvements of a major nature.

CHARACTER - This is a capital facilities fund and is used to record revenue transferred from the General Fund and construction of major statutory capital projects authorized by Act 135, Public Acts of 1956, as amended.

DISTINGUISHING FEATURES - This fund can be found in any local unit or government. Money which may be placed in this fund is limited by statute to "non-tax" revenues, such as charges for services, licenses and permits, sales of general fixed assets, state shared revenues, earned interest, etc. Revenue in this fund is transferred from General Fund, However, if local charter permits a tax levy for capital outlay public improvements this fund may be used.

CAPITAL PLANNING - 402

402	REVENUE							
	531000	GRANT REVENUE	-	15,000	15,000	0.00%	-	
	664000	INTEREST EARNINGS	1,095	2,864	3,500	0.00%	-	
	676101	GENERAL FUND CONTRIBUTION	182,203	183,291	183,291	232,858	27.04%	49,567
	677000	GF PARKS RESERVE CONTRIBUTION	-	-	-	-	0.00%	-
	677001	GF CABLE RESERVE CONTRIBUTION	-	-	-	-	0.00%	-
	677002	TRUST FUND LIBRARY CONTRIBUTION	-	-	-	-	0.00%	-
	676592	WATER FUND CONTRIBUTION	-	-	-	-	0.00%	-
	695000	MISCELLANEOUS INCOME	5,950	-	-	-	0.00%	-
	979395	APPROPRIATION FROM FUND BALANCE	-	-	84,325	161,942	92.05%	77,617
		<i>Total</i>	189,248	186,155	286,116	413,300	44.45%	127,184
402	EXPENDITURE							
	970171	COMMISSION	16,014	4,900	-	-	0.00%	-
	970171	GENERAL ADMINISTRATION	-	-	25,000	25,000	0.00%	-
	970301	PUBLIC SAFETY	-	69,058	32,600	20,000	-38.65%	(12,600)
	970441	DPS	6,880	-	10,000	25,000	150.00%	15,000
	970751	REC CENTER/POOL/PARKS	62,842	26,725	100,000	224,200	124.20%	124,200
	970790	LIBRARY	7,052	3,513	-	11,600	100.00%	11,600
	970970	CABLE	-	-	-	-	0.00%	-
		<i>Total</i>	92,788	104,196	167,600	305,800	82.46%	138,200
		JUNE 30 2013 FUND BALANCE (AUDITED) UNRESERVED		303,838				
		2013-14 ESTIMATED INCREASE/(DECREASE)		81,959				
		JUNE 30 2014 FUND BALANCE (ESTIMATED)		385,797				
		2014-15 BUDGETED REVENUE		251,358				
		APPROPRIATION FROM FUND BALANCE		161,942				
		2014-15 BUDGETED EXPENDITURE		305,800				
		JUNE 30 2015 FUND BALANCE (ESTIMATED)		169,413				

CAPITAL PLANNING JUSTIFICATION 2014-15

Main Domain Server - The City primary domain server is now 10 years old. The age of the device, its memory capacity, speed of computing, and age of drives make this a candidate for replacement. Once replaced it will be moved into the second slot and serve as a backup server and an auction server. In 2013 the City replaced the Firewall which was at the end of its useful life. Although we were scheduled to finish the server replacement last year the purchase was delayed due to the upgrades needed to bring our workstations up to Windows 8.1. In 2014 Microsoft will discontinue all service upgrades to its XP products, which will force the City to complete the upgrade prior to the server installation.

Mobile Data Computers - The Public Safety department requests funding to replace six (6) Motorola 810 Mobil Data Computers (MDC) with Dell – CLEMIS 643ATG MDC's at a total cost of \$14,043 including new mounting brackets. The department last purchased MDC's in 2006 through the county bid with CLEMIS. MDC's are used on a daily basis by officers for multiple functions of the agencies day-to-day operations; functions such as Computer Aided Dispatch (CAD), connect ability with Law Enforcement Information Network (LEIN), processing of CLEMIS Citations and Report Writing along with multiple other State and County network based applications. The current MDC's in use are Motorola 810 which now require software and hardware upgrades that are no longer serviceable by CLEMIS due to compatibility issues. The hardware repairs to these existing MDC's are no longer cost effective and with the improvements to the software applications, these MDC's have become incompatible and are unable to run the programs required for use on a daily basis.

Fire Hose - The Public Safety department requests funding to purchase replacement lengths of fire hose used as supply and attack lines during firefighting operations at a cost of \$2000. Annually, fire departments are required to perform hose testing in accordance with NFPA standards and are further more required to take any hose lengths out of service that are dated prior to 1990. The department is in the process of replacing those lengths of hose that are determined defective as a result of testing or are still in service that are dated prior to 1990.

SCBA Air Tank Apparatus - The Public Safety department requests funding to purchase three (3) 3K psi SCBA air bottles at a cost of \$2,775. The department currently has twenty-four (24) SCBA air bottles in its inventory with each bottle having a life span of fifteen (15) years from the date of manufacture. Over the next several years the department will need to begin replacing Air Bottles that have reached their lifespan date. Beginning a program of replacement over time will spread out the cost of purchasing these ageing SCBA air bottles.

CAPITAL PLANNING JUSTIFICATION 2014-15

Roof Replacement Repair - The DPW has suffered with numerous water issues in the last few years. The roof is old and in need of replacement. Through the efforts of a roofing inspection company, the City may be able to do some major repair work on a portion of the roof. This will be done in connection with a comprehensive review of all the roofing and roofing materials used city-wide. We have some other issues in the Library and to some extent a few water infiltration issues in the Recreation Center. Once the review is complete we will report all findings to the City Commission and take corrective action over the next few budget years.

Tree Replacement Program - The City has taken down well over 600 dead and hazardous trees in the past five years. The City now is in the process rebuilding our street tree inventory. The purchase of approximately 100 trees per season will allow the City to "catch-up" within a few years. With the help of community groups and donations where possible, we believe that the City will once again have a complete diverse inventory of street trees within a decade or so.

Preschool Room Refurbish - The preschool room built into the middle of the older section of the recreation center gets an enormous amount of wear and tear. The finishes in the room and carpet are in need of replacement or removal. The Recreation staff is looking into the alternatives that will make the room useable and safe. This work will be done in 2014 and if possible the Latchkey room will be upgraded in 2015.

Jogging Track Resurface - Not completed last year, this is a holdover from the 2013-14 budget. The jogging track is now in need of a facelift. Failure to complete this task will vastly shorten its life. The track is used daily by Huntington Woods residents, and by the Burton school.

BCP Park Rebuild - A major complete rebuild of the playscape will occur in 2014. This \$400,000 + project, has been years in the making and has been lead by the Friends of the BCP Park. The re-construction is scheduled to begin this spring and last well into the summer months. The budget figure for the City portion of the project is \$90,000 which has been planned for a number of years.

HVAC Engineering - Engineering will be completed for the eventual replacement of the entire HVAC system at the library. The building HVAC is too old and costly to operate. Once the engineering is completed we will schedule a reconstruction of the system based upon these findings.

Solar Panels / Library Windows - Continued funding to pay the debt obligation to SEMREO.

CAPITAL FACILITIES BUDGET WORKSHEET

STATUS	PROJECT DESCRIPTION	PROJECTED YEAR	FISCAL YEAR BEGINNING					TOTAL OUTLAY	CURRENT RESERVE	TOTAL FUTURE RESERVE	PERCENT OF BUDGET	
			2014	2015	2016	2017	2018					
2	ON HOLD	HVAC Damping System	ON HOLD	-	-	-	-	-	-	-	0.00%	
3	RESERVE	Interior Upgrade Reserve	RESERVE	3,000	2,500	2,500	2,500	2,500	13,000	4,949	17,949	1.28%
4	PLANNED	Commission Room Referbish, Desk, Chairs	PLANNED 2015	10,000	25,000				35,000	13,324	-	3.45%
5	RESERVE	Carpeting and Furniture/Interior Finishes	RESERVE	2,000	2,000	2,000	2,000	2,000	10,000	3,806	13,806	0.99%
6	RESERVE	Server Reserve	RESERVE	1,000	1,000	1,000	1,000	1,000	5,000	1,903	6,903	0.49%
7	BUDGET	City Main Domain Server (not completed in 2013)	BUDGET	25,000	-	-	-	-	25,000	9,517	-	2.47%
TOTAL ADMINISTRATION/CITY HALL				41,000	30,500	5,500	5,500	5,500	88,000	33,499	38,658	8.68%
8	RESERVE	HVAC	RESERVE	2,000	2,000	2,000	2,000	2,000	10,000	3,806	13,806	0.99%
9	RESERVE	Building Maintenance Reserve	RESERVE	5,000	10,000	5,000	5,000	5,000	30,000	11,420	41,420	2.96%
10	BUDGET	Motorola 810 Mobile Data Computers	BUDGET	15,000	-	-	2,500	2,500	20,000	7,613	-	1.97%
11	BUDGET	Fire hose Replacement	BUDGET	2,000	2,000	2,500	2,500	2,500	11,500	4,378	-	1.13%
12	BUDGET	SCBA Air Tank Replacement (multi-year program)	BUDGET	3,000	3,000	3,000	3,200	3,200	15,400	5,862	-	1.52%
13	ON HOLD	Diesel Exhaust System Firehouse	ON HOLD	2,500	-	-	-	-	2,500	951	3,451	0.25%
TOTAL PUBLIC SAFETY				29,500	17,000	12,500	15,200	15,200	89,400	34,030	58,677	8.82%
14	RESERVE	Building Repair	RESERVE	5,000	10,000	10,000	10,000	10,000	45,000	17,131	62,131	4.44%
15	ON HOLD	DPW Office/Locker_ room/Refurbish	ON HOLD	10,000	-	-	-	-	10,000	3,806	13,806	0.99%
16	BUDGET	Roof Repair as per Inspection Report	BUDGET	15,000	-	-	-	-	15,000	5,710	-	1.48%
17	BUDGET	City Tree Replacement Program	BUDGET	10,000	10,000	10,000	10,000	10,000	50,000	19,034	-	4.93%
TOTAL DEPARTMENT OF PUBLIC WORKS				40,000	20,000	20,000	20,000	20,000	120,000	45,681	75,937	11.84%
18	RESERVE	Recreation Center Reserve	RESERVE	10,000	10,000	10,000	10,000	10,000	50,000	19,034	69,034	4.93%
19	BUDGET	Preschool Room/2014 -- Latchkey Room/2015	BUDGET	15,000	20,000			2,000	37,000	-	37,000	3.65%
20	BUDGET	Peasly Park & 11 Mile Huntington Renovation	BUDGET	75,000	50,000	-	-	-	125,000	47,586	172,586	12.33%
21	ON HOLD	Scotia Park Rehabilitation	ON HOLD	5,000	20,000	-	-	-	25,000	9,517	34,517	2.47%
22	RESERVE	Recreation Masterplan Update	RESERVE	-	-	2,000	2,000	2,000	6,000	2,284	8,284	0.59%
23	BUDGET	Jogging Track Re-surface	BUDGET	30,000	-	-	3,000	3,000	36,000	13,705	-	3.55%
24	PLANNED	H.W. Pool - North deck/shading redesign	PLANNED 2015	10,000	10,000	10,000	10,000	10,000	50,000	19,034	69,034	4.93%
25	BUDGET	BCP Rebuild	BUDGET	90,000	-	-	-	-	90,000	34,262	-	8.88%
26	RESERVE	Park Development	RESERVE	5,000	10,000	10,000	10,000	10,000	45,000	17,131	62,131	4.44%
27	BUDGET	SEMREO REPAYMENT - Solar Panel	BUDGET	14,200	14,200	14,200	14,200	14,200	71,000	27,029	-	7.01%
TOTAL RECREATION CENTER				254,200	134,200	46,200	49,200	51,200	535,000	189,582	452,586	52.79%
28	RESERVE	Automation, equipment, HVAC reserve	RESERVE	5,000	5,000	5,000	5,000	5,000	25,000	9,517	34,517	2.47%
29	RESERVE	Technology Upgrades	RESERVE	2,000	2,000	2,000	2,000	2,000	10,000	3,806	13,806	0.99%
30	RESERVE	Library Furniture Upholstry	RESERVE	-	2,000	2,000	2,000	2,000	8,000	3,045	11,045	0.79%
31	BUDGET	HVAC Replacement Engineering	BUDGET	2,500	-	-	-	-	2,500	951	-	0.25%
32	PLANNED	HVAC REPLACEMENT	PLANNED 2015	30,000	60,000	-	-	-	90,000	34,262	124,262	8.88%
33	BUDGET	SEMREO REPAYMENT - Library Windows	BUDGET	9,100	9,100	9,100	9,100	9,100	45,500	17,321	-	4.49%
TOTAL LIBRARY				48,600	78,100	18,100	18,100	18,100	181,000	68,902	183,630	17.86%
				413,300	279,800	102,300	108,000	110,000	1,013,400	371,694	809,488	100%

BUDGET STABILIZATION FUND - 257

FUND TYPE - GOVERNMENTAL - SPECIAL REVENUE

PURPOSE - This fund is used to account for funds set aside under the provisions of Public Act 30 of 1978, being Section 141.441 to 141.445 of the compiled laws of 1979..

CHARACTER - The fund is classified as a special revenue because of the limited uses of the fund assets as provided in Act 30 of the Public Acts of 1978.

DISTINGUISHING FEATURES - None. This fund may be found in any local unit .

THIS FUND IS ROLLED INTO THE GENERAL FUND FOR (CAFR) Comprehensive Annual Financial Report purposes.

ACCOUNT #	DESCRIPTION	2013-14 ACTUAL	JUNE 30 FINAL ESTIMATE	2013-14 AMENDED BUDGET	2014-15 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
BUDGET STABILIZATION - 257							
REVENUE							
664.000	INTEREST EARNINGS	1,596	2,338	5,700	6,200	8.77%	500
676.101	TRANSFER/GENERAL FUND	50,000	50,000	103,969	103,969	0.00%	-
695.000	MISCELLANEOUS INCOME	-	-	-	-	0.00%	-
979.395	APPROPRIATION FROM FUND BALANCE	-	-	-	-	0.00%	-
	<i>Total</i>	51,596	52,338	109,669	110,169	0.46%	500
EXPENDITURE							
956.000	MISCELLANEOUS	-	-	-	-	0.00%	-
965.101	TRANSFER TO GENERAL FUND/ ADMIN	-	-	-	-	0.00%	-
	<i>Total</i>	-	-	-	-	-	-
JUNE 30 2013 FUND BALANCE (AUDITED)			791,542				
2013-14 ESTIMATED INCREASE/(DECREASE)			52,338				
JUNE 30 2014 FUND BALANCE (ESTIMATED)			843,880				
2014-15 BUDGETED REVENUE			110,169				
APPROPRIATION FROM FUND BALANCE			-				
2014-15 BUDGETED EXPENDITURE			-				
JUNE 30 2015 FUND BALANCE (ESTIMATED)			954,049				

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

BUDGET STABILIZATION FUND - 257

REVENUE

000-664.000	INTEREST EARNINGS	6,200
	Earnings on tax collections for the season based upon average estimated balance of \$735,000	
000-676.101	TRANSFER FROM GENERAL FUND	103,969
	Transfer into budget stabilization fund as per the request of the City Commission as defined in the budget stabilization act 1978 P.A. 30	
000-695.000	MISCELLANEOUS INCOME	--
000-979.395	FUND BALANCE APPROPRIATION	--
	TOTAL FUND	\$110,169

EXPENSES

NONE ANTICIPATED..... Expenses in the budget stabilization fund may only be made at the express wishes of the City Commission per resolution. The purpose of this fund is to place monies away for emergency purposes. The amount shown in this fund will be part of General Fund Equity as of June 30, 2011 as per the Governmental Accounting Standards Board GASB.

SANITATION FUND - 515

PURPOSE - The Sanitation Fund is used, primarily, to record the operations of environmental services including recycling, yard waste and solid waste collection, processing and disposal.

CHARACTER - The Sanitation Fund is a self-supporting fund which does business with individuals and firms outside the local unit departments and is therefore classified as an enterprise fund.

DISTINGUISHING FEATURES - A Sanitation Fund can be found in any local unit of government. It is used to record the revenues and expenditures for the operation of a sanitation system. Fixed assets are recorded within the fund and depreciation is charged.

SANITATION- 515

GOALS - Increased emphasis to promote further diversion of solid waste from the landfill. An attempt will be made to quantify participation in the recycling program with SOCRRA's help. The Environmental Advisory Committee will again consider ways to increase recycling and decrease landfill tonnage since HW receives a rebate for recycling and pays for landfill disposal. Diversion can have a positive impact on the Sanitation bottom line. The bi-annual electronics/metal/book drop-off & shredder event will again take place in October and May. These events pull a significant amount of material out of the landfill. DPW will continue to vacuum leaves from the curb in the fall.

Work closely with SOCRRA to prepare the next RFP for the handling of all solid waste (recycling, yard waste and landfill material)

1. Work closely with SOCRRA as they plan for a SOCRRA wide conversion to single stream recycling
2. Develop a plan to divert more material from solid waste to recycling to help increase revenues and reduce costs.
3. Develop a recycling policy for all rentals and events taking place in Huntington Woods.
4. Work closely with SOCRRA to develop expanded recycling throughout all of the SOCRRA communities. This benefits

our City by increasing revenues to SOCRRA which are returned to the City in higher rebates for our recyclables.

- Continue to provide educational programs at Burton Elementary in recycling and composting. These programs are paid for through proceeds from the on-going scrap metal drive.
- Continue the curbside leaf collection program in the fall.

The major goal of the Department of Public Works remains to provide the residents of Huntington Woods with the very best service possible on a day to day basis.

ACCOUNT #	DESCRIPTION	2012-13 ACTUAL	JUNE 30 FINAL ESTIMATE	2013-14 AMENDED BUDGET	2014-15 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
SANITATION - 515							
515 REVENUE							
403000	CURRENT TAX COLLECTIONS	504,507	513,988	514,928	526,379	2.22%	11,451
404000	QUARTERLY USER FEES	-	-	-	-	0.00%	-
664000	INTEREST EARNINGS	179	294	1,500	500	-66.67%	(1,000)
695000	MISCELLANEOUS	6,375	18,920	8,500	8,500	0.00%	-
979395	APPROPRIATION FUND BALANCE	-	-	18,961	9,146	-51.76%	(9,815)
		511,061	533,202	543,889	544,525	0.12%	636
515 EXPENDITURE							
702000	SALARIES	73,954	67,394	47,558	47,558	0.00%	-
706000	WAGES	17,058	16,062	28,390	28,390	0.00%	-
715,000	SOCIAL SECURITY	3,945	6,413	5,810	5,810	0.00%	-
716,000	HOSPITALIZATION/ OPTICAL	17,636	18,863	13,317	23,857	79.15%	10,540
717,000	LIFE INSURANCE	279	289	247	247	0.00%	-
718,000	RETIREMENT	19,759	26,008	17,409	23,337	34.05%	5,928
719,000	DENTAL	1,447	1,309	1,111	1,167	5.04%	56
724000	BENEFITS	1,984	2,869	5,676	5,857	3.19%	181
751000	SUPPLIES - GAS AND OIL	2,770	5,350	8,148	8,278	1.60%	130
756000	SUPPLIES - OPERATING	6,316	8,393	6,917	6,979	0.90%	62
802000	PROFESSIONAL SERVICES	372,744	348,377	385,432	369,500	-4.13%	(15,932)
853000	COMMUNICATIONS - TELEPHONE	720	850	781	716	-8.32%	(65)
860000	CONFERENCES AND WORKSHOPS	796	550	800	800	0.00%	-
880000	COMMUNITY PROMOTION	2,343	2,800	5,500	5,500	0.00%	-
920000	PUBLIC UTILITIES	2,760	3,660	5,247	5,157	-1.72%	(90)
931000	MAINTENANCE - BUILDING	5,180	3,970	4,054	4,119	1.60%	65
934000	MAINTENANCE - OFFICE EQUIP	3,240	1,920	5,431	5,455	0.44%	24
940000	RENTAL - EQUIPMENT	50	290	1,561	1,298	-16.85%	(263)
915000	MISCELLANEOUS CONTINGENCY	-	-	-	-	0.00%	-
956000	MISCELLANEOUS	162	-	500	500	0.00%	-
965101	TRANSFER TO GF (ADMINISTRATION)	-	-	-	-	0.00%	-
	Total	533,143	515,367	543,889	544,525	0.12%	636

CITY OF HUNTINGTON V ODS BUDGET DOCUMENT

SANITATION- 515

REVENUES - 000

403.000	CURRENT TAX REVENUE	524,157
404.000	QUARTERLY USER FEES	0
664.000	INTEREST EARNINGS	500
695.000	MISCELLANEOUS Includes, in part, proceeds from the scrap metal drop off and the sale of used motor oil.	8,500
979.395	APPROPRIATION FUND BALANCE	11,368
CATEGORY TOTAL		<hr/> <hr/> 544,525

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

SANITATION- 515

EXPENDITURES - 500

702.000	ADMINISTRATION & STAFF	47,558
	Includes partial salary for the City Manager, Finance Director, Treasurer, DPW Managers, DPW Superintendent	
706.000	WAGES - HOURLY	28,390
	Includes wages for full-time city employees engaged in the non-contractual hauling of debris and the vacuuming and collection of fall leaves.	
715-724.000	BENEFITS - ALL EMPLOYEE	60,275
751.000	SUPPLIES - GAS & OIL	8,278
	Joint operating expense with DPW, 10% of total.	
756.000	SUPPLIES - OPERATING	6,979
	Joint operating expense with DPW, 10% of total.	
802.000	PROFESSIONAL SERVICES	369,500
	<i>SOCRRA - recycling, solid waste, yard waste & chipping</i>	345,000
	<i>Contracts.</i>	
	Covers collection, disposal and processing of recycling, yard waste, refuse, SHW, electronics and chipping.	
	<i>Disposal Costs (other)</i>	1,000
	Waste oil and incidentals. Solid waste disposal is incorporated into the SOCRRA bi-monthly fee.	
	<i>Consultant</i>	500

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

SANITATION- 515

Temporary workers- leaf collection 1000 hours @ \$13 .00 13,000
per hour

Leaf Hauling 10,000
Use of and hauling of leaves from the Ferndale DPW yard
to SOCRRA's compost facility.

TOTAL FOR PROFESSIONAL SERVICES 369,500

853.000	COMMUNICATIONS - TELEPHONE / PAGERS Joint operating expense with DPW, 3% of total.	716
860.000	CONFERENCES, EDUCATION (TRAINING) & DUES Meetings, meals, & transportation. Michigan Recycling Coalition dues and conference (in state).	800
880.000	COMMUNITY PROMOTIONS Materials used to increase recycling, increase solid waste diversion and expand yard waste awareness. This will continue this year.	5,500
920.000	PUBLIC UTILITIES Joint operating expense with DPW, 3% of total. No change	5,157
931.000	BUILDING MAINTENANCE - CONTRACTUAL Joint operating expense with DPW, 10% of total. No change	4,119
934.000	MAINTENANCE - OFFICE EQUIPMENT Joint operating expense with DPW, 10% of total. No change	5,455
940.000	EQUIPMENT RENTAL	1,298

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

SANITATION- 515

915.000	MISCELLANEOUS CONTINGENCY	—
	This account is available for unforeseen expenses. If unused the contingency will become additional equity at the end of the fiscal year.	
956.000	MISCELLANEOUS	500
956.101	TRANSFER TO GF (ADMINISTRATION)	—
	TOTAL	544,525

WATER FUND

PURPOSE -

The Water Fund is used to record the operations of the water system.

CHARACTER -

The Water Fund is a self-supporting fund which does business with individuals and firms outside the local unit departments and is, therefore, classified as an enterprise.

**DISTINGUISHING
FEATURES** -

A Water Fund is found in most local units of government. The fund is used to record the revenues and expenditures related to the operation of the water system. Fixed assets are recorded within the fund, and depreciation is charged.

GOALS -

As part of the continued maintenance of the water and sewer system, the Water Department will continue the process of cleaning the city's storm lines. Beginning in 2014, the Water Department will have the new sewer camera in use throughout the spring and summer. In conjunction with the use of the sewer camera, the VACTOR will be used to rod and clean the these lines.

The Water Department has begun replacing the water meters with new meters on an as needed basis. The new meters have no moveable parts and carry a 20-year warranty. We will begin to look at possible options to replace water meters citywide with these new smart meters in conjunction with the federal mandate to remove lead, present in our current meters, from our water system. This will also allow our transition to a fixed read system in the future.

WATER

- Maintenance of the city water system including, but not limited to, water main maintenance and repairs, hydrant flushing as part of an ongoing proactive hydrant maintenance program and maintenance of all water meters.
- Address options to replace water meters citywide with new smart meters in conjunction with the federal mandate to remove lead, present in our current meters, from our water system. Currently we are replacing old meters with the new style meter on an as needed basis.
- Camera and rod, clean, the city sanitary and storm lines to maintain an even flow throughout the city.
- Catch basin repair and cleaning.
- Placement of larvicide for the control of culex mosquitoes to prevent the spread of West Nile Virus.
- Awareness program related to proper disposal of expired and unused pharmaceuticals as it relates to water quality.

ACCOUNT #	DESCRIPTION	2013-14 ACTUAL	JUNE 30 FINAL ESTIMATE	2014-15 AMENDED BUDGET	2014-15 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
WATER AND SEWER - 592							
592 REVENUE							
626000	INSTALLATION	250	5,650	500	500	0.00%	-
642000	WATER SERVICE	2,388,095	2,321,871	2,383,850	2,430,400	1.95%	46,550
655000	PENALTIES	24,533	24,138	22,500	24,000	6.67%	1,500
664000	INVESTMENTS	101	3,416	6,450	5,200	-19.38%	(1,250)
673000	FIXED ASSET SALE	-	-	-	-	0.00%	-
695000	MISCELLANEOUS/OVERFLOW ADJUSTMENT	4,660	-	-	-	0.00%	-
695001	CAPITAL REPLACEMENT FEE	-	115,916	115,915	115,915	0.00%	-
979395	APPROPRIATION RETAINED EARNINGS	-	-	-	-	0.00%	-
979491	APPROPRIATION FROM STREET BOND FUND	-	-	-	-		
	Total	2,417,639	2,470,991	2,529,215	2,576,015	1.85%	46,800

NOTE 642.000 Rate increase to fund the Water fund projected at 1.95%
665.000 Penalty rate 5%
664.000 Interest Income substantially reduced due to very low investment rates

CITY OF HUNTINGTON VALLEY WASTEWATER BUDGET DOCUMENT

REVENUES - 000

626.000	INSTALLATION	500
	Fees associated with the installation of new water service. Advent of rebuilds have increased tap fees significantly.	
642.000	WATER SERVICE	2,430,400
	Water & Sewage - \$9.920 / 100.25 cu. ft. (unit)	
	Represents a 4.0% increase. Based on 24.5 million gallons of water. Water consumption is still lower than in previous years and continues to decline	
655.000	PENALTIES	24,000
	Penalty rate adjusted to 5.0% as of July 1, 2014 as per budget resolution.	
664.000	INVESTMENT INCOME	6,450
	Investment Earnings based upon markedly reduced interest rates at <1.00% or less	
673.000	FIXED ASSETS	0
695.000	MISCELLANEOUS	0
	No Look-back adjustment from Detroit this year	
695.001	CAPITAL REPLACEMENT	115,915
	Capital fee for pay-as-you-go replacement of water main.	
979.395	RETAINED EARNINGS RE-APPROPRIATION	0
	CATEGORY TOTAL	2,576,015

ACCOUNT #	DESCRIPTION	2014 ACTUAL	JUNE 30 FINAL ESTIMATE	2014-15 AMENDED BUDGET	2014-15 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
WATER AND SEWER - 592							
592 EXPENDITURE							
702000	SALARIES/ADMINISTRATION	153,695	63,452	76,903	76,903	0.00%	-
706000	WAGES - HOURLY	61,940	149,874	164,248	164,248	0.00%	-
715000	SOCIAL SECURITY	16,538	17,967	18,448	18,448	0.00%	-
716000	HOSPITALIZATION/ OPTICAL	62,627	63,704	63,756	57,686	-9.52%	(6,070)
717000	LIFE INSURANCE	722	1,144	761	761	0.00%	-
718000	RETIREMENT	43,228	53,278	31,820	43,727	37.42%	11,907
719000	DENTAL	3,408	3,524	3,874	4,068	5.01%	194
724000	BENEFITS / FRINGES	4,809	5,998	20,257	20,940	3.37%	683
727000	OFFICE SUPPLIES	1,031	95	1,500	1,500	0.00%	-
744000	UNIFORMS	(213)	100	250	250	0.00%	-
751000	GAS AND OIL	11,060	33,090	32,592	33,113	1.60%	521
756000	SUPPLIES OPERATING	60,038	54,544	87,168	87,418	0.29%	250
802000	PROFESSIONAL SERVICES	76,335	51,373	50,000	50,000	0.00%	-
853000	COMMUNICATIONS	6,040	7,750	6,509	5,974	-8.22%	(535)
920000	UTILITIES	23,020	30,870	43,725	42,976	-1.71%	(749)
927000	WATER PURCHASE	461,145	393,207	401,800	404,880	0.77%	3,080
929000	SEWAGE DISPOSAL	944,323	1,012,573	1,085,592	1,099,312	1.26%	13,720
931000	MAINTENANCE BUILDING	20,720	15,850	16,217	16,476	1.60%	259
934000	MAINTENANCE OFFICE EQUIPMENT	13,050	9,640	21,724	21,823	0.46%	99
939000	MAINTENANCE VEHICLE/EQUIP	10,133	7,512	9,500	9,500	0.00%	-
940000	EQUIPMENT RENTAL	37,859	39,598	38,000	38,000	0.00%	-
956000	MISCELLANEOUS	3,360	1,699	1,800	1,800	0.00%	-
965101	TRANSFER TO GF (ADMINISTRATION)	197,345	191,626	191,627	191,788	0.08%	161
965303	TRANSFER TO 11 MILE G.O. DEBT BOND FUNC	65,080	63,692	63,692	62,658	-1.62%	(1,034)
965491	TRANSFER TO ROAD CONSTRUCTION FUND	-	-	-	-	0.00%	-
968000	DEPRECIATION	109,765	65,000	65,000	65,000	0.00%	-
968001	RETENTION - MACHINES	-	-	-	-	0.00%	-
972000	RETENTION - SYSTEM REPLACEMENT	-	-	20,948	35,818	70.99%	14,870
982000	CAPITAL OUTLAY	-	-	-	-	0.00%	-
985000	CAPITAL OUTLAY VEHICLES	-	-	-	20,948	100.00%	20,948
995000	INTEREST EXPENSE	-	-	-	-	0.00%	-
Total		2,387,058	2,337,160	2,517,711	2,576,015	2.32%	58,304

NOTE

927.000 4.02% increase in water rate from SOCWA.
 929.000 Less than 1% estimated Increase in Sewage and storm water rate.
 985.000 Water Pickup Truck Replacement #711
 985.491 Debt Payment will continue for 11 years 11 mile road
 Beginning in July 2014 All costs associated with Stormwater will be on a fixed rate basis

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

EXPENDITURES - 535

702.000	SALARIES Includes partial salary for the City Manager, Finance Director, Treasurer, Deputy Finance Director/Deputy Treasurer, DPW Managers, DPW Superintendent, P/T Clerks.	76,903
706.000	WAGES - HOURLY Includes wages for city employees engaged in maintaining the water and sewer system in the city; including meter reading and fire hydrant maintenance (as per personnel matrix). Over time will be kept to a minimum. Water main breaks that can safely wait will not be fixed on overtime.	164,248
709.000	WAGES - SEASONAL Seasonal employees.	
715-724.000	BENEFITS All Employees	147,143
727.000	OFFICE SUPPLIES Includes postage for water bills, printing, computer & general office supplies	1,500
744.000	UNIFORMS Purchase of rain suits, firemen boots, gloves and other apparel specifically used when repairing water or sewer lines	250
751.000	GAS & OIL Redistribution of Joint operating expense with 40% of Joint operating Gas prices have continued to rise although no significant raise is expected in this fiscal year.	33,113

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

756.000	SUPPLIES - REPAIR & MAINTENANCE OF SYSTEM Tools and materials used in repair of the water and sewer system. Includes such items as meters, hydrant parts, topsoil, sand, sod and patching material for returning areas impacted by water breaks to their original state. Includes a project to Camera and inspect all 26 miles of sanitary sewer line over several years. Additional 40% of Joint operating allocation.	87,418
802.000	PROFESSIONAL SERVICES Hauling mud. Also includes such items as system repairs, cross connection inspection program, sewer foaming to reduce root intrusion and Infra-red asphalt repair related to road restoration of areas impacted by water breaks.	50,000
853.000	TELEPHONE/CELL PHONES/COMMUNICATION Joint operating expense with 25% of total communication cost	5,974
920.000	UTILITIES	42,976
927.000	WATER PURCHASES Water rate \$14.350 /1000 cubic feet calculated on 28 million gallons annual usage. This represents a 7.60% increase from SOCWA. Area rates have increased significantly. however the SOCWA passthrough price is less.	404,880
929.000	SEWAGE DISPOSAL Sewer rate \$15.62/1000 cubic feet calculated on 28 million gallons annual usage, equal to a 6% increase. GWK Overflow - \$52,340/month, same budgeted amount as in fiscal 2014.	1,099,312
931.000	MAINTENANCE OF BUILDING Cost to Water Department to maintain shared facility with Public Services Additional painting and building repair included in this budget. 40% of Joint operating	16,476
934.000	MAINTENANCE OF OFFICE EQUIPMENT Cost to Water Department to maintain shared data processing costs and equipment with Public Services. 40% of Joint operating.	21,823

CITY OF HUNTINGTON V. WOODS BUDGET DOCUMENT

939.000	MAINTENANCE VEHICLES / EQUIPMENT Supplies such as filters, tires, hoses for Water Department vehicles, specialized equipment for Vactor.	9,500
940.000	EQUIPMENT RENTAL	38,000
956.000	MISCELLANEOUS	1,800
965.101	TRANSFER TO GF (ADMINISTRATION)	191,788
965-303	TRANSFER TO 11 MILE G.O. DEBT	62,658
965-491	TRANSFER TO ROAD CONSTRUCTION FUND	--
968.000	RETENTION - SYSTEM/DEPRECIATION	65,000
968.001	RETENTION - MACHINES	--
972.000	SYSTEM REPLACEMENT The City is in the process of putting together information for the purchase of water meters Citywide in 2014-15. This equipment purchase will cost approximately \$290,000 and could be covered by an installment loan. The program to update the metering system will be designed summer 2014. The replacement of brass corporation fittings has begun in keeping with the federal law on lead reduction in water systems. .	20,948
982.000	CAPITAL OUTLAY Water Main replacement will occur as part of the 2014 Road program spending upon the bids received. The cost of the main will be handled by the infrastructure bond..	--
985.000	CAPITAL OUTLAY - VEHICLES	--
995.000	INTEREST EXPENSE	--
	CATEGORY TOTAL	2,576,015

EQUIPMENT FUND

- PURPOSE - This fund is used to record the acquisition of new equipment or the replacement of old equipment.
- CHARACTER - This is a capital projects fund used to record the receipts and expenditures for the acquisition of major equipment only.
- DISTINGUISHING FEATURES - This fund can be found in any local unit. The life of the fund is limited to the length of time required to acquire the specified equipment. A balance remaining after acquiring the equipment is normally transferred to the Debt Service fund when bonds are issued.

ACCOUNT #	DESCRIPTION	2013-14 ACTUAL	JUNE 30 FINAL ESTIMATE	2014-15 AMENDED BUDGET	2015-16 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
EQUIPMENT - 661							
661 REVENUE							
664000	INTEREST INCOME	370	1,320	1,200	1,100	-8.33%	(100)
670000	EQUIPMENT RENTAL	201,427	171,387	185,669	185,090	-0.31%	(579)
673000	SALE OF EQUIPMENT	3,150	-	2,500	2,500	0.00%	-
676101	TRANSFER FROM GENERAL FUND		25,000	25,000	25,000	0.00%	-
695000	MISCELLANEOUS	16,758	25	-	-	0.00%	-
979386	TRANSFER FROM EQUIPMENT RESERVE	-	-	-	-	0.00%	-
979395	TRANSFER FROM FUND BALANCE	-	44,927	77,742	97,476	25.38%	19,734
	Total	221,705	242,659	292,111	311,166	6.52%	19,055
661 EXPENDITURE							
702000	SALARIES ADMINISTRATIVE	8,351	6,474	8,643	8,643	0.00%	-
706000	WAGES - HOURLY	27,391	17,072	28,233	28,233	0.00%	-
715000	SOCIAL SECURITY	2,747	2,189	2,821	2,821	0.00%	-
716000	HOSPITALIZATION/ OPTICAL	8,471	5,002	10,230	768	-92.49%	(9,462)
717000	LIFE INSURANCE	109	81	116	116	0.00%	-
718000	RETIREMENT	2,208	375	1,044	2,182	109.00%	1,138
719000	DENTAL	489	262	750	787	4.93%	37
724000	BENEFITS	296	383	2,645	2,720	2.84%	75
756000	SUPPLIES - OPERATING	91,464	53,250	65,000	65,000	0.00%	-
802008	PROFESSIONAL SERVICE	-	3,950	6,000	6,000	0.00%	-
968000	DEPRECIATION	62,441	67,000	65,000	65,000	0.00%	-
983000	CAPITAL OUTLAY EQUIPMENT/VEHICLES	24,481	76,000	-	-	0.00%	-
983001	CAPITAL OUTLAY COMPUTERS/SERVER	-	3,800	23,000	28,000	21.74%	5,000
985000	RESERVE - TRANSFER TO	-	-	-	-	0.00%	-
995000	INTEREST/ PRINCIPAL EXPENSE	1,805	7,871	78,629	100,896	28.32%	22,267
	Total	230,253	243,709	292,111	311,166	6.52%	19,055

NOTE

V body dump truck, Engine replacement for leaf machine
Computers purchased based upon replacement schedule and server/firewall replacement

EQUIPMENT FUND

REVENUES - 000

664.000	INTEREST INCOME Interest income on total available balance.	1,100
670.000	EQUIPMENT RENTAL Rental income scheduled to be collected from other funds for the rental of equipment. These figures are based on the State regulated equipment rate schedules for contractor equipment. Rental comes from the General Fund, Major and Local Roads and the Water Fund.	185,090
673.000	SALE OF EQUIPMENT Sale of outdated and used equipment from the Equipment Fund	2,500
676.101	TRANSFER FROM GENERAL FUND	25,000
695.000	MISCELLANEOUS	--
979.395	TRANSFER FROM FUND BALANCE.	97,476
	CATEGORY TOTAL	311,166

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

EQUIPMENT FUND**EXPENDITURES -600**

702.000	WAGES - SALARIED Portion of Finance Director's salary	8,643
706.000	WAGES - HOURLY Wages for mechanics (as per personnel matrix)	28,233
715 -724.000	BENEFITS	9,394
756.000	SUPPLIES - OPERATING All parts and equipment for the maintenance of all city vehicles and other equipment. Large blue transit bus is being sold and cost for its maintenance will be removed from the supplies line item	65,000
802.008	PROFESSIONAL SERVICES Cost of Professional services for storage, etc. installment loan financing costs	6,000
968.000	DEPRECIATION Per equipment fund vehicle replacement schedule	65,000
983.000	CAPITAL OUTLAY EQUIPMENT -	28,000
983.001	(Server and Firewall replacement scheduled in Late 2013-14 \$20,000) Desktops \$3,000	
985.001	RESERVE FIRE TRUCK	--
995.000	INTEREST/ PRINCIPAL EXPENSE Cost of installment purchase. Amount represents the principal and interest on patrol vehicles, fire vehicle, V-body dump truck, passenger bus.	100,896
TOTAL		311,166

POST RETIREMENTS BENEFIT FUND - 734

INTERNAL SERVICE FUND

PURPOSE -

These funds are utilized for the recording of expenses related to either health care or retirement issues. The City of Huntington Woods is actively working on programs through MERS to fund the legacy costs we have and have taken major steps to begin the process of reducing health care costs moving forward.

CHARACTER -

This is an intergovernmental service fund and receives the preponderance of its revenue from transfers made by other funds.

**DISTINGUISHING
FEATURES** -

This fund can be found in any local unit. The life of the fund is generally unlimited. Balances roll from year to year, and serve as a budget stabilization tool. The goal is to place monies aside for legacy costs

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

POST RETIREMENT FUND - 734

REVENUE

676.101	GENERAL FUND CONTRIBUTION	333,491
	Contribution to "fund" the cost of employee post retirement costs	
	Post Retirement benefit costs required to be calculated and are considered a liability.	
	The General Fund funds both the current health care cost for retirees, and is charged with the payment of the OPEB portion shown below.	
676-734	OPEB CONTRIBUTIONS - OTHER FUNDS	105,427
	Contribution based upon calculation of long term legacy costs. This amount represents approximately only 10% of the required OPEB contribution for the fiscal year equal to \$1,078,730. The City is required to show all unfunded OPEB (ARC's) Annual Required Contributions as a liability on the current year balance sheet.	
664.000	INTEREST EARNINGS	2,500
	Interest earning on invested idle funds at 1%	
695.000	MISCELLANEOUS	100
	Miscellaneous funding not budgeted elsewhere.	

CATEGORY TOTAL

441,518

EXPENDITURES

702.000	SALARIES	21,152
	Salaries for administration cost of fund. Finance Director only	
724.000	BENEFITS COST	2,661
724.001	RETIREE HEALTHCARE COST	349,697
802.000	PROFESSIONAL SERVICES	2,000
956.000	MISCELLANEOUS	100
965.734	TRANSFER TO MERS RHV (OPEB)	63,908
965.101	TRANSFER TO GENERAL FUND	2,000
	Transfer to General Fund for administrative cost of fund.	

CATEGORY TOTAL

441,518

CONSTRUCTION FUNDS

PURPOSE -

This fund is used to record the construction of major infrastructure projects, and is normally used to deposit bond proceeds.

CHARACTER -
DISTINGUISHING
FEATURES -

This is a Capital Projects Fund

This fund can be found in any local unit. The life of the fund is limited to the length of time required to spend the proceeds of a bond purchase for construction related uses. The monies used in this fund can only be utilized for the stated purpose for which intended

ACCOUNT # DEPARTMEN	DESCRIPTION	2013-14 ACTUAL	JUNE 30 FINAL ESTIMATES	2014-15 AMENDED BUDGET	2015-16 PROPOSED BUDGET	BUDGET % INCREASE DECREASE	BUDGET \$ INCREASE DECREASE
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ROAD CONSTRUCTION FUND - 491

000 REVENUE

664000	INVESTMENT INCOME	4,983	6,833	1,500	5,100	240.00%	3,600
676101	TRANSFER FROM GENERAL FUND	-	-	-	-	0.00%	-
676592	TRANSFER FROM WATER FUND	-	-	-	-	0.00%	-
695000	MISC INCOME	-	4,141	-	-	0.00%	-
696000	BOND PROCEEDS	-	-	-	3,608,008	100.00%	3,608,008
979395	FUND BALANCE APPROPRIATION	324,010	865,903	885,000	-	-100.00%	(885,000)
Total		328,993	876,877	886,500	3,613,108	307.57%	2,726,608

NOTE

Potential Bond Sale in 2014

No transfers from any fund in fiscal 2012-13. No additional revenue pending a bond sale in 2014

491 EXPENDITURES

676.202	TRANSFER / MAJOR ROAD	-	-	-	-	0.00%	-
706.000	WAGES/BUILDING AND GROUNDS	29,048	22,880	-	-	0.00%	-
715.000	SOCIAL SECURITY	2,222	1,956	-	-	0.00%	-
716.000	HOSPITALIZATION/ OPTICAL	269	778	-	-	0.00%	-
717.000	LIFE INSURANCE	-	5	-	-	0.00%	-
718.000	RETIREMENT	1,913	1,988	-	-	0.00%	-
719.000	DENTAL	-	36	-	-	0.00%	-
724000	BENEFITS	212	137	-	-	0.00%	-
756.000	SUPPLIES	236	371	500	500	0.00%	-
802.000	PROFESSIONAL SERVICES	-	3,000	-	-	0.00%	-
900.000	PRINTING AND PUBLICATION	-	500	500	500	0.00%	-
940000	EQUIPMENT RENTAL	-	-	1,000	1,000	0.00%	-
956.000	MISCELLANEOUS	-	312	250	250	0.00%	-
975.000	CONSTRUCTION EXPENSES	-	-	-	-	0.00%	-
975.001	CONSTRUCTION EXPENSES	1,155,397	-	-	1,500,000	100.00%	1,500,000
977.001	CONSTRUCTION ENGINEERING	201,448	844,915	867,000	165,000	-80.97%	(702,000)
Total		1,390,745	876,877	869,250	1,667,250	91.80%	798,000

NOTE

Construction work will continue with the 2014 bond sale.

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

ROAD CONSTRUCTION FUND - 491

REVENUE - 000

664.000	INTEREST EARNINGS Earnings on tax collections for the season based upon average balance at 1.05%.	5,100
696.000	BOND PROCEEDS Pending bond sale in June/July 2014	3,608,008
979.395	RE-APPROPRIATION BOND PROCEEDS	--

TOTAL FUND

3,613,108

EXPENDITURES

715 -724.000	BENEFITS	--
756.000	SUPPLIES Misc supplies purchased for road improvement project	500
802.000	PROFESSIONAL SERVICES Costs for contracted supervision services provided by Huntington Woods. This service will be provided by the engineering staff this construction season	--
900.000	PRINTING AND PUBLICATION Misc printing and publication supplies for distribution to homeowners	500
940.000	EQUIPMENT RENTAL	1,000
956.000	MISCELLANEOUS Expenses not budgeted elsewhere	250

CITY OF HUNTINGTON WOODS BUDGET DOCUMENT

ROAD CONSTRUCTION FUND - 491

975.001	CONSTRUCTION - SERIES I Interior roads reconstruct (as per 2014 building plan)	1,500,000
977.001	PE - CE (ENGINEERING) - SERIES I BOND	-- 165,000
TOTAL FUND		<u>1,667,250</u>

HEADLEE TAX LIMIT CALCULATION

C.P.I.	1.0160
TAXABLE VALUE - PRIOR YEAR	298,907,820
TAXABLE VALUE - CURRENT YEAR (INCLUDES REDUCTION IN PP TAX)	308,781,030
PERCENT INCREASE (MEMO ONLY)	3.30%
CURRENT YEAR LOSSES	1,347,350
CURRENT YEAR ADDITIONS	3,381,245
MAXIMUM AUTHORIZED RATES: OPERATION	20.0000
MAXIMUM AUTHORIZED RATES: SANITATION	3.0000
CURRENT YEAR MILLAGE REDUCTION FRACTION	0.9899
APPLICABLE FRACTION (can't exceed 1.0)	0.9899

2013-14		2013 LEVIED	NOT LEVIED
PRIOR YEAR OPERATING	12.9145	12.9145	-
PRIOR YEAR 2004 VOTED OVERRIDE	5.8737	4.5000	1.3737
PRIOR YEAR 1998 VOTED OVERRIDE	0.2118	0.2118	-
PRIOR YEAR 2007 RACKHAM OVERRIDE	0.5000	-	0.5000
PRIOR YEAR SANITATION	1.7227	1.7227	-
TOTAL	21.2227	19.3490	1.8737

2014-15	MAX AUTHORIZED	2014 LEVIED	NOT LEVIED
CURRENT YEAR OPERATING	12.7840	12.7840	-
CURRENT YEAR 2004 VOTED OVERRIDE	5.8143	4.5000	1.3143
CURRENT YEAR 1998 VOTED OVERRIDE	0.2096	0.2096	-
CURRENT YEAR 2007 RACKHAM OVERRIDE	0.5000	-	-
CURRENT YEAR SANITATION	1.7053	1.7053	-
TOTAL	21.0132	19.1989	1.3143

SUMMARY	MAX AUTHORIZED STATUTORY	2014 LEVIED	1994 OVER-RIDE UN-LEVIED
TOTAL MAX AUTHORIZED OPERATION	18.5983	17.2840	1.3143
TOTAL MAX AUTHORIZED RECREATION	0.2096	0.2096	-
TOTAL MAX AUTHORIZED RACKHAM	0.5000	-	-
TOTAL MAX AUTHORIZED SANITATION LEVY	1.7053	1.7053	-
TOTAL	21.0132	19.1989	1.3143

SPREADSHEET LEVY: OPERATING	17.2802
SPREADSHEET LEVY: RECREATION	0.2096
SPREADSHEET LEVY: RACKHAM DEFENSE	0.0000
SPREADSHEET LEVY: SANITATION	<u>1.7053</u>
TOTAL PROPOSED LEVY	19.1951
AUTHORIZED BUT NOT LEVIED	0.0038

CATEGORY	VALUATION AND MILLAGE HISTORY						CALCULATED PERCENTAGE CHANGE
	2009	2010	2011	2012	2013	2014	
OPERATING GENERAL FUND / REC FUND	16.1263	16.6263	17.1263	17.6263	17.6263	17.4897	-0.78%
SANITATION	1.7227	1.7227	1.7227	1.7227	1.7227	1.7047	-1.04%
RACKHAM	0.1066	0.0000	0.0000	0.0000	0.0000	0.0000	0.00%
SUB TOTAL	17.9556	18.3490	18.8490	19.3490	19.3490	19.1944	-0.80%
DEBT MILLAGE	3.9919	5.2105	6.8859	7.0389	7.4775	7.5160	0.51%
GRAND TOTAL LEVY	21.9475	23.5595	25.7349	26.3879	26.8265	26.7104	-0.43%
MILLAGE CHANGE %	4.02%	7.34%	9.23%	2.54%	1.66%	-0.43%	
HEADLEE ROLL BACK ?	NO	NO	NO	NO	NO	NO	
COMPOUND MILLAGE REDUCTION FACTOR	1.0000	1.0000	1.0000	1.0000	1.0000	0.9896	-1.04%
TAXABLE VALUE	325,711,090	306,037,730	294,190,790	293,384,750	298,907,820	308,781,030	3.30%
AVG TAXABLE VALUE PER PARCEL	134,758	126,619	121,717	121,384	123,669	127,754	3.30%
GENERAL FUND TAX LEVY	5,183,529	5,023,456	4,976,090	5,109,145	5,205,330	5,335,791	2.51%
OPERATING TAX LEVY ALL FUNDS (LESS DEBT)	5,863,618	5,667,988	5,593,203	5,724,699	5,833,068	5,952,113	2.04%
AVG TAX PER PARCEL (LESS DEBT)	2,426	2,345	2,314	2,369	2,413	2,463	2.06%
AVG TAX PER PARCEL (INCL DEBT)	2,958	2,983	3,132	3,203	3,318	3,412	2.86%
CHANGE IN TAXABLE VALUE	0.59%	-6.04%	-3.87%	-0.27%	1.60%	5.23%	---
CHANGE IN TAX DOLLARS	3.60%	-3.34%	-1.32%	2.35%	2.35%	4.07%	---
CONSUMERS PRICE INDEX	4.40%	-0.30%	1.70%	2.70%	2.70%	1.60%	---
FUND BALANCE APPROPRIATION	-	-	62,714	53,856	-	-	---
RE-APPROPRIATION AS A % OF TOTAL TAX LEVY	0.00%	0.00%	1.12%	94.00%	0.00%	0.00%	---
STATE SHARED REVENUE (BUDGETED)	904,742	800,916	747,064	792,233	886,507	909,828	2.63%
NO. OF HOMES	2,417	2,417	2,417	2,417	2,417	2,417	0.00%
POPULATION	6,151	6,151	6,238	6,238	6,238	6,238	0.00%
STATE SHARED REVENUE PER CAPITA	147.09	130.21	119.76	127.00	142.11	145.85	2.63%

OPERATING MILLAGE CALCULATION 2014

	GENERAL FUND EXPENSE	\$6,957,474
LESS:	LICENSES AND PERMITS	440,950
	STATE REVENUE SHARING	558,295
	USER FEES	597,185
	FUND BALANCE APPROPRIATION	-
	TOTAL NON-TAX REVENUES	1,596,430
	TAX DOLLARS REQUIRED	5,361,044
	TAX PENALTIES	25,250
LEVY REQUIREMENT		<u>5,335,794</u>
MILLAGE CALCULATION		
	TAXABLE VALUE 12/31/13	308,781,030
	CALCULATED MILLAGE REQUIRED	17.2802
	2014 LEVY CEILING	17.2802
	TOTAL REVENUE RAISED	5,335,791 <u>5,335,791</u>

OTHER FUNDS LEVY REQUIREMENTS

GENERAL	SANITATION	REC	GWK	REUNDED	2010 ROAD	2012 ROAD	2014 ROAD	RACKHAM
6,957,474	544,525	1,879,360	267,654	1,359,775	487,306	165,350	112,100	-
1,596,430	18,146	1,064,671	38,023	650	240	120	120	-
-	-	-	-	5,000	(72,158)	10,000	25,000	-
5,361,044	526,379	814,689	229,631	1,364,125	414,908	175,230	136,980	-
5,335,791	526,379	64,690	229,640	1,364,102	414,878	175,202	136,975	-
17.2802	1.7047	2.6384	0.7437	4.4177	1.3436	0.5674	0.4436	-
17.2802	1.7047	0.2095	0.7437	4.4177	1.3436	0.5674	0.4436	-
-	-	2.4289	-	-	-	-	-	-

RACKHAM GOLF COURSE SERVICE FEE
2014 CITY OF DETROIT (GWK 13.9% portion of debt)

-
37,173

STATE SHARED REVENUE 2014-2015

REVENUE TYPE	BASE MULTIPLIERS			2014	2013	2012	2011	2010
MAJOR STREETS								
POPULATION	6,238	30.55		190,570	186,516	185,143	164,969	165,154
MILEAGE	6.95	8,821	1.10	67,436	66,366	65,854	62,994	63,232
TOTAL MAJOR BUDGETED				258,006	252,882	250,997	227,963	228,386
TOTAL ACTUAL								
LOCAL STREETS								
POPULATION	6,238	10.18		63,502	62,192	61,693	54,989	55,051
MILEAGE	17.80	2,320	1.10	45,425	44,485	44,152	42,703	42,802
TOTAL LOCAL BUDGETED				108,927	106,677	105,845	97,692	97,853
TOTAL ACTUAL								
GRAND TOTAL ACT51				366,933	359,559	356,842	325,655	326,239
SALES TAX CONSTITUTIONAL	ESTIMATED			472,027	459,337	375,370	351,643	376,655
SALES TAX STATUTORY	ESTIMATED			70,868	67,611	60,021	69,766	98,022
INCOME TAX				-	-	-	-	-
SINGLE BUSINESS				-	-	-	-	-
INVENTORY DISTRIBUTION				-	-	-	-	-
TOTAL				542,895	526,948	435,391	421,409	474,677
GRAND TOTAL CITY				909,828	886,507	792,233	747,064	800,916

2014 Memberships and Conference Expenses

		Funded	Upon Approval			Funded	Upon Approval
AGENCY MEMBERSHIPS - 1	Michigan Municipal League	3,900		INDIVIDUAL MEMBERSHIP DUES - 3	International City Managers Assoc. dues (\$736.00)	800	
	National League of Cities	1,200			Michigan Association of Planning	60	
	Berkley Chamber of Commerce	300			Michigan Association of Municipal Clerks	100	
	South Eastern Michigan Council of Governments	1,300			O.C. Clerks Association dues	50	
	Woodward Ave. Action Association	1,600			Mich Gov. Fin Officers Assoc. MGFOA (2)	150	
	Protec	800			O.C. Treasurer Association dues	25	
	Traffic Improvement Associtaion	1,800			Michigan Municipal Treasuer's Association dues	50	
	Beautification Council Southeast Michigan	20			Michigan Association of Mayors	85	
	Michigan Historic Preservation Network	40			South East Michigan Building Officials	75	
	Michigan Recycling Coalition Dues	150			International Association of Chiefs of Police dues	125	
	International Association of Chiefs of Police login	500			MIAssociation Chiefs of Police dues	115	
	American Public Works Association	240			MI Association of Fire Chiefs Dues	100	
	CALEA annual dues	2,900			Oakland Couty Assocaiton Chiefs of Police	30	
	Michigan Parks and Recreation Dues (1) person	276			SE michigan Association of Chiefs of Police	50	
	Michigan Library Association membership	110			Michigan Parks and Recreation dues (individual staff members)	275	
					Michigan Library Association membership (per person)	85	
TRAINING / WORKSHOPS - 2	Micihgan Municipal League Workshops	3,500		CONFERENCES - 4	CALEA Conference cost (EST) (3 yr cycle 2015)	3,900	-
	Finance Officials workshops State/Regional /CPE	1,650			International Associaton Chiefs of Police Conference (1) person only		1,200
	Clerk/Election training workshops	500			Michigan Parks and Recreation Association Conference (2) persons only		750
	Treasurer/Assessing workshops State/Regional	150			International City Managers Association Conference (1) person only		1,100
	Michigan Parks and Recreation Assoc. workshops	1,000			Michigan Municipal Finance Association Conference (2) persons only		500
	Planning workshops State/Regional	120			Michigan Library Association Conference (1) person only		400
	Beautification Council of SE Mich Workshops	75			Michigan Recycling Coalition Conference (1) person only		650
	Public Safety Officer Training Expenses	16,000			Michigan Muncipal Clerks Institute (1) person		1,200
					National League of Cities		2,500
						44,206	8,300

1 Agency (CITY) Memberships funded as indicated

FUNDED

44,206

2 Traning and Workshops funded as indicated

CONTINGENT UPON APPROVAL

8,300

3 Individual Membership Dues

4 Conferences are funded on approval of City Commission

Out state travel prohibited except where expressly approved by the City Commission

ADMINISTRATIVE SERVICE CHARGES

CATEGORY	GENERAL 35.00%	WATER 65.00%	SANITATION 0.00%	TOTALS
Attorney fees	35,700	66,300	-	102,000
Insurance	42,000	78,000	-	120,000
Data Processing	19,095	35,463	-	54,558
Auditing	6,475	12,025	-	18,500
TOTAL	103,270	191,788	-	295,058

Budget Variables

Recycling fee per household quarter	-
Fund balance appropriation	-
Full time employees	44
Contracted Full time employees	1
Part time employees Full Time Equivalents	27
Contingency	-
Budget Stabilization Fund	103,969
Taxable Value as budgeted	308,781,030
Debt Payments 2014-15 - All Debt Funds	2,495,090
Water capital charge	115,915
Water capital charge per household (per quarter)	11.00
Water penalty rate	5.00%
PEG Distribution to CMN 0%	0.00%
Library Pleasant Ridge Reserve	63,198
Library CIP Transfer	-

DEPT CLASSIFICATION	POSITION TYPE/GRADE	2014-15 BUDGETED	BUDGETED (OVER) UNDER PROJECTED	POSITIONS	TOTAL HOURS	FULL TIME EQUIVALENT
ADMINISTRATION						
City Manager	11	109,172	(17,172)	1.00	2,080	1.00
Finance Director (Contract Position)	C	86,430	(16,292)	1.00	2,080	1.00
Treasurer/Clerk/Personnel Director	7	69,843	(4,913)	1.00	2,080	1.00
Deputy Finance Director/ Treasurer	7	69,843	(6,210)	1.00	2,080	1.00
Code enforcement/Planning Official	5	54,036	(3,144)	1.00	2,080	1.00
Deputy Clerk	3	45,697	(794)	1.00	2,080	1.00
Communications (part-time)	PT	19,190	(190)	1.00	1,400	0.67
Planner (part-time)	C	18,500	-	1.00	520	0.25
DEPARTMENT TOTAL		472,710	(48,715)			
FULL TIME EMPLOYEES/ FTE				6.00		6.92

PUBLIC SAFETY						
Public Safety Director	10	101,556	(12,270)	1.00	2,080	1.00
LT/Detective	U	414,100	(4,100)	5.00	12,000	5.00
Public Safety Officer	U	694,375	(6,875)	11.00	24,200	11.00
Clerk Typist	1	37,765	(5,502)	1.00	2,080	1.00
DEPARTMENT TOTAL		1,247,796	(28,747)			
FULL TIME EMPLOYEES/ FTE				18.00		18.00

PUBLIC SERVICES						
Construction Supervisor (Contract Positior	C	-	-	-	-	-
Manager of Finance and Administration	6	63,493	(844)	1.00	2,080	1.00
Superintendent	6	63,493	(844)	1.00	2,080	1.00
Laborer / Equipment Operator I	U	93,647	(927)	2.00	4,160	2.00
Equipment Operator II	U	46,824	(464)	1.00	2,080	1.00
Utility Specialist/ Crew Leader	U	54,218	(537)	1.00	2,080	1.00
Mechanic II / Crew Leader	U	54,218	(537)	1.00	2,080	1.00
Water Maintenance II	U	47,713	(472)	1.00	2,080	1.00
Office Clerk (part time)	1	28,324	(571)	1.00	780	0.38
Seasonal Contracted Labor (part time)	PT	19,190	(190)	5.00	4,375	2.10
DEPARTMENT TOTAL		471,119	(5,386)			
FULL TIME EMPLOYEES/ FTE				8.00		10.48

FOR BUDGETARY PURPOSES ONLY, SALARIES AND WAGES PRESENTED ON THIS DOCUMENT REPRESENT THE TOP OF THE SCALE FOR ALL RESPECTIVE POSITIONS...
ACTUAL PAY RATES ARE NOT SHOWN.

DEPT CLASSIFICATION	POSITION TYPE/GRADE	2014-15 BUDGETED	BUDGETED (OVER) UNDER PROJECTED	POSITIONS	TOTAL HOURS	FULL TIME EQUIVALENT
LIBRARY						
Library Director	8	76,827	(11,897)	1.00	2,080	1.00
Technical Service Coordinator	3	45,697	(9,205)	1.00	2,080	1.00
ITT Coordinator (part time)	PT	35,350	(1,842)	1.00	1,435	0.69
Librarian (part time)	PT	16,665	(165)	3.00	1,566	0.75
Pages (part time)	PT	15,453	(153)	3.00	750	0.36
Clerks (part time)	PT	52,116	(516)	3.00	3,510	1.69
Youth Services Assistant (part time)	PT	10,504	(104)	1.00	200	0.10
Gallery Coordinator (part time)	PT	6,767	(267)	1.00	520	0.25
DEPARTMENT TOTAL		259,379	(24,149)			
FULL TIME EMPLOYEES/ FTE				2.00		5.84
RECREATION / PARKS						
Recreation Director	8	79,532	-	1.00	2,080	1.00
Recreation Supervisor	5	54,036	(285)	1.00	2,080	1.00
Recreation Clerk & Office Manager	3	45,697	(14,411)	1.00	2,080	1.00
Recreation Programmer	3	96,224	-	2.00	4,160	2.00
Latch Key Director	4	51,561	-	1.00	2,080	1.00
Parks Maintenance I	1	37,765	(8,708)	1.00	2,080	1.00
Park Maintenance II	3	49,338	-	1.00	2,080	1.00
Building Maintenance Staff	1	75,530	(4,088)	2.00	4,160	2.00
Senior Coordinator/ Clerk	1	37,765	(6,479)	1.00	1,300	0.63
Bldg/Gym Supervisor (part time)	PT	29,565	(293)	1.50	1,047	0.50
Pool Manager (part time)	PT	8,282	(82)	1.00	800	0.38
Assistant Pool Manager (part time)	PT	6,767	(67)	1.00	600	0.29
Life Guard (part time)	PT	93,600	-	36.00	10,500	5.05
Cashier (pool,cafe) (part time)	PT	31,815	(315)	15.00	7,140	3.43
Program Instructor (part time)	PT	6,250	-	2.00	832	0.40
Latch Key Staff (part time)	PT	46,096	(456)	7.00	3,850	1.85
Day Camp Staff (part time)	PT	103,222	(1,022)	28.00	9,900	4.76
Drivers (part time)	PT	26,462	(262)	4.00	5,200	2.50
Seasonal Contracted Labor (part time)	PT	15,352	(152)	4.00	2,560	1.23
Sports ref's (part time)	PT	2,800	-	5.00	300	0.14
DEPARTMENT TOTAL		897,659	(36,620)			
FULL TIME EMPLOYEES/ FTE				11.00		31.17

	FY 12-13	FY 13-14	FY 14-15
FULL TIME POSITIONS	46.00	45.00	45.00
PART TIME EQUIVALENTS	27.49	27.71	27.41
GRAND TOTAL FTE	73.49	72.71	72.41

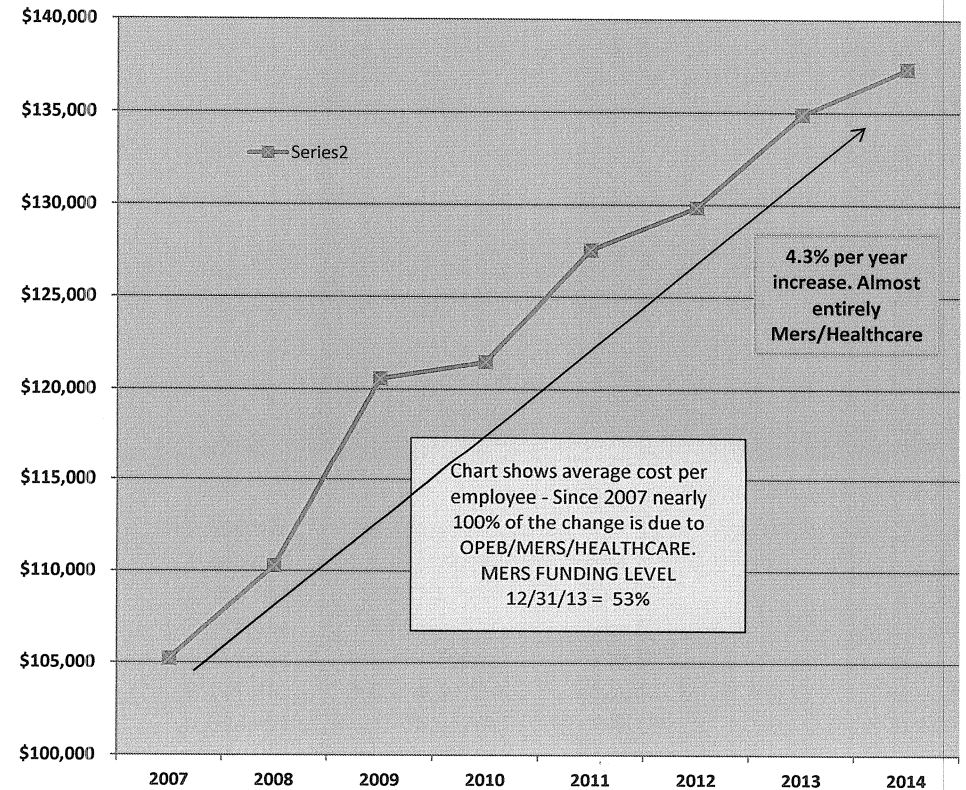
2014 - 2015 Wage Analysis

	WAGES	BENEFITS	TOTAL	% OF TOTAL
ADMINISTRATION 172	363,570	132,554	496,124	8.03%
PUBLIC SAFETY 301	1,447,795	1,586,178	3,033,973	49.09%
DPS 441	142,563	119,000	261,563	4.23%
LIBRARY 790	259,379	79,485	338,864	5.48%
MAJOR	36,692	19,956	56,648	0.92%
LOCAL	48,519	29,493	78,012	1.26%
RECREATION	897,654	424,952	1,322,606	21.40%
CONSTRUCTION	-	-	-	0.00%
SANITATION	75,948	60,275	136,223	2.20%
EQUIPMENT	36,876	9,394	46,270	0.75%
WATER	241,151	145,630	386,781	6.26%
POST RETIREMENT	21,152	2,661	23,813	0.39%

Year	No. of Employees	Wages	Benefits	Total	Cost per Employee
2014	45	3,571,299 ¹	2,609,578	6,180,877	137,353
2013	45	3,665,830	2,405,418	6,071,248	134,917
2012	45	3,657,012	2,186,564	5,843,576	129,857
2011	46	3,679,869	2,186,564	5,866,433	127,531
2010	48	3,609,875	2,177,834	5,787,709	120,577
2009	50	3,966,575	2,107,762	6,074,337	121,487
2008	52	4,050,106	1,684,951	5,735,057	110,290
2007	53	4,051,589	1,524,941	5,576,530	105,218

¹ Includes election workers

BENEFIT AND WAGE COST INCREASE 2007 - 2014



FUND BALANCE / OPERATING EQUITY								
	GENERAL FUND	MAJOR ROAD	LOCAL ROAD	RECREATION	CIP	SANITATION	EQUIPMENT	TOTALS
Audit June 2013	2,536,055	210,930	61,789	389,180	303,838	42,171	218,606	3,762,569
ESTIMATED 2013-14 INCREASE DECREASE	223,738	12,896	(8,654)	97,059	81,959	17,835	(1,050)	423,783
Estimted FB June 2014	2,759,793	223,826	53,135	486,239	385,797	60,006	217,556	4,186,352
EST. 2014-15 REVENUE	7,067,643	312,422	244,464	1,790,289	251,358	535,379	311,166	10,512,721
APPROPRIATION FUND BALANCE	-	(36,516)	(14,977)	(89,071)	(161,942)	9,146	-	(293,360)
2014-15 EXPENDITURE	6,957,474	312,422	244,464	1,879,360	305,800	544,525	246,166	10,490,211
Estimated June 2015	2,869,962	187,310	38,158	397,168	169,413	60,006	282,556	4,004,573
OPERATING BUDGET	6,957,474	312,422	244,464	1,879,360	305,800	544,525	311,166	10,555,211
F/B AS % OF OPERATIONS	41.25%	59.95%	15.61%	21.13%	55.40%	11.02%	90.81%	37.94%

JOINT OPERATIONS DISTRIBUTION 2014-2015

FUND/CATEGORY						
WATER AND SEWER SANITATION RECREATION RECREATION BUS GEN FUND DPW GEN FUND PS GEN FUND LIBRARY GEN FUND ADMIN	DISTRIBUTION	COMMUNICATIO	UTILITIES			
	25.00%	5,974	42,976			
	3.00%	716	5,157			
	35.00%	8,363	60,167			
	1.00%	238	1,719			
	6.00%	1,433	10,314			
	10.00%	2,389	17,190			
	10.00%	2,389	17,190			
	10.00%	2,389	17,190			
	100.00%	23,891	171,903			
FUND/CATEGORY	DISTRIBUTION	GAS AND OIL	SUPPLIES	MAINTENANCE BUILDING	DATA PROCESSING	EQUIPMENT RENTAL
WATER AND SEWER	40.00%	33,113	15,918	16,476	21,823	5,193
SANITATION	10.00%	8,278	3,979	4,119	5,455	1,298
GENERAL FUND	50.00%	41,392	19,898	20,595	27,279	6,492
	100.00%	82,783	39,795	41,190	54,557	12,983
DESCRIPTION	2009	2010	2011	2012	2013	2014
SUPPLIES GAS AND OIL -751	55,440	43,211	52,884	79,571	81,481	82,785
SUPPLIES OPERATING - 756	36,060	34,250	36,673	38,252	39,170	39,797
MAINTENANCE BUILDING - 931	60,000	43,500	55,935	39,593	40,543	41,192
DATA PROCESSING - 934	44,620	48,500	53,331	48,242	54,312	54,559
EQUIPMENT RENTAL/DEPR - 940	16,560	14,675	14,766	15,250	15,616	12,984
COMMUNICATIONS - 853	43,150	35,250	25,872	25,427	26,037	23,896
UTILITIES - 920	191,505	190,450	224,553	161,987	174,902	171,907
TOTAL	447,335	409,836	464,014	408,322	432,061	427,120
TOTAL EXPENSES						427,120
CHARGED TO OTHER FUNDS						240,962
GENERAL FUND						186,158
						100.00%
						56.42%
						43.58%

INTERFUND TRANSFER TABLE

FUND	ACCOUNT NUMBER	DESCRIPTION	CURRENT BUDGET YEARLY BASIS	(LOSS) GAIN
GENERAL	101-958-965-001	Transfer to Local Streets	(120,000)	
	101-958-965.734	Transfer to Post Retirement	(438,917)	
	101-958-965.970	Transfer to Capital Planning	(232,858)	
	101-958-965.208	Transfer to Recreation Fund	(750,000)	
	101-958-965.250	Transfer to Budget Stabilization Fund	(103,969)	
	101-958-965-661	Transfer to Equipment Fund	(25,000)	
	101-172-940.000	Transfer to Equipment Fund	(10,080)	
	101-301-940.000	Transfer to Equipment Fund	(45,000)	
	101-000-676.515	Transfer from Sanitation Fund	-	
	101-000-676.592	Transfer from Water Fund Administration	191,788	
	101-000-676.734	Transfer from Post Retirement Fund	2,000	(1,532,036)
MAJOR STREET	202-000-676.482	Transfer To Sidewalk Construction fund	-	
	202-485-965.203	Transfer to Local	-	
	202-485-965.303	Transfer to 11 Mile Bond Fund	(41,772)	(41,772)
LOCAL STREET	203-000-676.101	Transfer from General Fund	120,000	
	203-000-676.202	Transfer from Major Streets	-	120,000
RECREATION	208-000-676.101	Transfer from General Fund	750,000	
	208-290-940.000	Transfer to Equipment Fund	(16,950)	733,050
11 MILE DEBT	303-000-676.202	Transfer From Major Road Fund	41,772	
	303-000-676.203	Transfer From Water Fund	62,658	104,430
CAPITAL PLANNING	402-000-676.101	Transfer from General Fund	232,858	232,858
BUDGET STABILIZATION	257-000-676.101	Transfer from General Fund	103,969	103,969
WATER	592-535-965.101	Administrative transfer to gf	(191,788)	
	592-535-965.303	Transfer to 11 Mile Bond Fund	(62,658)	(254,446)
	515-500-965.101	Transfer to General Fund	-	-
EQUIPMENT	661-000-670.000	Transfer from Recreation Fund	16,950	
	661-000-670.000	Transfer from General Fund - Public Safety	70,000	
	661-000-670.000	Transfer from General Fund	10,080	97,030
POST RETIREMENT	734-734-695.101	Transfer to General fund admin	(2,000)	
	734-000-676.101	Transfer from General fund operating	438,917	436,917
				(0)

VEHICLE SCHEDULE						
NO.	YEAR	TYPE	DESCRIPTION	LIFE	REMAINING LIFE	REPLACEMENT
25C	1984	Leaf vacuum	AMERICAN leaf vacuum - refurbished (diesel) 07	6	-24	1990
25A	1985	Leaf vacuum	AMERICAN leaf vacuum - gasoline	15	-14	2000
25	1986	Leaf vacuum	TARRANT leaf vacuum - refurbished (diesel) 08	6	-22	1992
710	1989	Cube	GMC Step Van P-35	20	-5	2009
8	1991	Dump	FORD 7 ton dump F-700	12	-11	2003
13	1992	Backhoe	JOHN DEERE 310D Tractor Loader / Backhoe	15	-7	2007
32	1992	Compressor	SULLIVAN - portable Air Compressor	15	-7	2007
28	1993	Pickup	GMC Crew Cab 1 ton pick-up	10	-11	2003
10	1993	Bus	THOMAS - HOEKSTRA - Transit bus	15	-6	2008
25B	1994	Leaf vacuum	TARRANT leaf vacuum - refurbished (diesel) 08	6	-14	2000
713	1994	Pickup	GMC 3/4 ton 4x4 pickup	10	-10	2004
4	1995	Dump	CHEVY 7 yd dump w / scraper / spreader / plow	12	-7	2007
711	1996	Pickup	GMC Sierra 3/4 Ton	10	-8	2006
12	1997	Bus	FORD E-350 Champion Body - SMART	7	-10	2004
34	1997	Dump	CHEVY 3500 3 yd dump	12	-5	2009
78	1997	Fire Truck	SPENCER 750 gallon pumper	25	8	2022
709	1998	Van	Ford E- 350 Van	10	-6	2008
5	1998	Dump	CHEVY 5 dump dump w/scraper	12	-4	2010
6	1998	Skidsteer	JCB Skidsteer/Loader	15	-1	2013
15	1998	Loader	JOHN DEERE 544H Loader/ w extension arms	20	4	2018
719	1999	Pickup	CHEVY 2500 utility truck w/alum service body	10	-5	2009
715	1999	Cube	CHEVY G3500 CUBE VAN	15	0	2014
14	2000	Dump	CHEVY C-7500 3 ton w/scraper	12	-2	2012
1	2001	Sewer Vacuum	STERLING w/VACTOR sewer rodder	10	-3	2011
716	2001	Pickup	FORD 3/4 Ton F250	10	-3	2011
720	2001	Van	CHEVY Cargo Express Van	10	-3	2011
717	2002	Pick-up	GMC Sierra 1/2 Ton	10	-2	2012
77	2003	Police Interceptor	Ford Crown Vic 4 dr.	3	-8	2006
3	2003	Dump	GMC 7 yd dump w/scraper/salt spreader/plow	12	1	2015
11	2004	Bus	GMC - GLAVAL 45 passenger body	15	5	2019
16	2004	Tractor	John Deere Tractor - Sweeping Brooms	15	5	2019
17	2004	Tractor	John Deere Tractor - Sweeping Brooms	15	5	2019
9	2005	Bus	FORD E-350 - Super Duty - SMART	7	-2	2012
712	2005	Pickup	GMC 3/4 ton pickup 4 x 4 w/plow and liftgate	10	1	2015
714	2005	Pickup	GMC 3/4 ton pickup 4 x 4 w/plow and liftgate	10	1	2015
20	2005	Sweeper	Johnston 3000 Street Sweeper	12	3	2017
718	2007	Pick-up	GMC 3/4 ton pickup 4 x 4	10	3	2017
71	2009	Passenger Car	Ford Fusion SE	4	-1	2013
79	2010	Police Interceptor	Ford Crown Vic 4 dr.	3	-1	2013
721	2012	Passenger Car	Ford Fusion	10	8	2022
722	2012	Chev	CHEVY Cargo Express Van	12	10	2024
70	2012	Fire Truck	Pierce Custom Pumper	25	23	2037
73	2014	Police Interceptor	Ford Explorer	4	4	2018
74	2014	Police Interceptor	Ford Explorer	4	4	2018
76	2014	Police Interceptor	Ford Explorer	4	4	2018

REPLACE

REFURBISH

CITY COMPUTER INVENTORY AND REPLACEMENT SCHEDULE

COMPUTER	OPERATING SYS	COMPUTER	OPERATING SYS
SERVER -2	SERVER 2003	CH-640 (citydomain.local)	Microsoft Windows XP
SERVER -3	SERVER 2003	CH-643 (citydomain.local)	Microsoft Windows XP
SERVER -1	SERVER 2003	CHILD_LIBRARIAN (WORKGROUP)	Microsoft® Windows Vista
TECHNICALSVC (WORKGROUP)	Windows 7	FRONT_DESK (WORKGROUP)	Microsoft® Windows Vista
HWREC700 (citydomain.local)	Windows 7	HNTNGTN-WDS-CI (citydomain.local)	Microsoft Windows XP
DIRECTOROFFICE (WORKGROUP)	Windows 7	HW-PC1 (citydomain.local)	Microsoft Windows XP
HW-PC13 (citydomain.local)	Windows 7	HW-PC10 (WORKGROUP)	Microsoft Windows XP
HW-PC14 (citydomain.local)	Windows 7	HW-PC11 (citydomain.local)	Microsoft Windows XP
HW-PC15 (citydomain.local)	Windows 7	HW-READERBOARD (citydomain.local)	Microsoft Windows XP
HW-PC16 (citydomain.local)	Windows 7	KUSTOM (citydomain.local)	Microsoft Windows XP
HW-PC17 (citydomain.local)	Windows 7	PC2 (citydomain.local)	Microsoft Windows XP
HW-PC18 (citydomain.local)	Windows 7	PC5 (citydomain.local)	Microsoft Windows XP
HW-PC19 (citydomain.local)	Windows 7	PC6 (citydomain.local)	Microsoft Windows XP
HW-PC20 (citydomain.local)	Windows 7	PC7 (citydomain.local)	Microsoft Windows XP
RECCENTER-PC (WORKGROUP)	Windows 7	PC8 (citydomain.local)	Microsoft Windows XP
REFDESK (WORKGROUP)	Windows 7	PS-651 (citydomain.local)	Microsoft Windows XP
HW-PC21 (citydomain.local)	Windows 7	PWWK02A (citydomain.local)	Microsoft Windows XP
HW-PC22 (citydomain.local)	Windows 7	REC-710 (citydomain.local)	Microsoft Windows XP
HWPS654 (citydomain.local)	Windows 7	REC-715 (citydomain.local)	Microsoft Windows XP
REPORTS-2 (citydomain.local)	Microsoft Windows XP	REC-716 (citydomain.local)	Microsoft Windows XP
HWLT1 (WORKGROUP)	Microsoft Windows XP	REC-717 (citydomain.local)	Microsoft Windows XP
PS-652 (citydomain.local)	Microsoft Windows XP	REC-718 (citydomain.local)	Microsoft Windows XP
		REC-SEN1 (citydomain.local)	Microsoft Windows XP
REPLACE 2013			
REPLACE 2014			

After 12 years, support for Windows XP will end on April 8, 2014. There will be no more security updates or technical support for the Windows XP operating system. Security updates patch vulnerabilities that may be exploited by malware and help keep users and their data safer.