

**CITY OF HUNTINGTON WOODS, MICHIGAN**

**APPLICATION FOR: BUILDING PERMIT**

PHONE (248) 581-2641

BUILDING@HWWMI.ORG

INSPECTIONS OCCUR TUESDAY AND THURSDAY

**FOR OFFICE USE ONLY:**

PERMIT # \_\_\_\_\_

APPROVED \_\_\_\_\_

BOND \$ \_\_\_\_\_

PLAN REVIEW FEE \$ \_\_\_\_\_

CONSTRUCTION FEE \$ \_\_\_\_\_

**TOTAL:** \_\_\_\_\_

JOB ADDRESS: \_\_\_\_\_

OWNERS NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

CONTRACTOR NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

APPLICANT ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ ZIP \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

**FEES & WORK DESCRIPTION: \*\*\* Minimum Permit Fee \$75.00\*\*\***

In accordance with regulations of the Huntington Woods City Code, Chapter 6, Sec. 6-21, permission is hereby requested the following: *All fees shall be paid at the time of application to the city treasurer or in such other manner as the city manager shall direct.*

**ESTIMATED JOB VALUE \$ \_\_\_\_\_**

**(ATTACHED SIGNED CONTRACT)**

**DESCRIPTION OF WORK:**

\_\_\_\_\_  
\_\_\_\_\_

**TYPE OF IMPROVEMENT:**

- |                                                 |                                                   |
|-------------------------------------------------|---------------------------------------------------|
| <input type="checkbox"/> Addition               | <input type="checkbox"/> Interior Reno            |
| <input type="checkbox"/> Alteration/Replacement | <input type="checkbox"/> Kitchen                  |
| <input type="checkbox"/> Air Conditioning       | <input type="checkbox"/> New Building             |
| <input type="checkbox"/> Brick Pavers           | <input type="checkbox"/> Pavilion                 |
| <input type="checkbox"/> Bathroom               | <input type="checkbox"/> Pergola                  |
| <input type="checkbox"/> Basements              | <input type="checkbox"/> Porch                    |
| <input type="checkbox"/> Bedrooms               | <input type="checkbox"/> Patio                    |
| <input type="checkbox"/> Boiler                 | <input type="checkbox"/> Residential              |
| <input type="checkbox"/> Commercial             | <input type="checkbox"/> Repairs                  |
| <input type="checkbox"/> Cell Towers            | <input type="checkbox"/> Roof                     |
| <input type="checkbox"/> Demolition             | <input type="checkbox"/> Swimming Pool or Hot Tub |
| <input type="checkbox"/> Driveway/Approach      | <input type="checkbox"/> Siding or Trim           |
| <input type="checkbox"/> Deck                   | <input type="checkbox"/> Shed                     |
| <input type="checkbox"/> Fireplace              | <input type="checkbox"/> Sunroom                  |
| <input type="checkbox"/> Foundation             | <input type="checkbox"/> Sign                     |
| <input type="checkbox"/> Garage                 | <input type="checkbox"/> Solar panels             |
| <input type="checkbox"/> Gazebo                 | <input type="checkbox"/> Sunrooms                 |
| <input type="checkbox"/> Generator              | <input type="checkbox"/> Windows                  |
|                                                 | Other: _____                                      |

Please proceed to next page...

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**\*\*\*TOTAL JOB VALUES ARE SUBJECT TO BUILDING OFFICIAL'S APPROVAL\*\*\***

**\*\*\*\*\*GRADE SHALL NOT EXCEED THE GRADE OF ADJOINING PROPERTIES AT THE LOT LINE NOR SHALL THE FLOW OF SURFACE WATER BE DIRECTED TOWARD OR PERMITTED TO FLOW, OR PROJECT UNNECESSARILY OR UNFAIRLY UPON ADJACENT PROPERTIES (SEC. 6-59) \*\*\*\*\***

PERMITS ARE NON-TRANSFERABLE TO A PERSON AND ARE NON-REFUNDABLE. ISSUANCE OF A PERMIT DOES NOT GUARANTEE COMPLIANCE WITH ANY BUILDING CODE OR OTHER CODE. HOMEOWNERS MUST COMPLETE THE WORK THEMSELVES OR HIRE A LICENSED CONTRACTOR. COMPLETED WORK MUST BE INSPECTED IMMEDIATELY. THE APPLICANT SHALL BE RESPONSIBLE FOR OBTAINING PERMITS, INSPECTIONS AND PAYMENT OF FEES. WORK CANNOT BEGIN UNTIL A PERMIT IS ISSUED.

### **IMPORTANT: PLEASE READ THE FOLLOWING CAREFULLY:**

1. Two sets of plans must be filed with this application. Lot plans including all encroachment details must be shown on the plans submitted.
2. No building or alteration is complete until inspected and approved by the Building Inspector. All construction shall conform to State standards.
3. Contractors are responsible for hauling away surplus building materials and debris.
4. THERE IS A **\$40 PENALTY** FOR FAILURE TO CALL FOR AN INSPECTION WITHIN 90 DAYS OF THE JOB COMPLETION (CALL 248-541-4300 BETWEEN 8:30 AM AND 5:00 PM)
5. All errors & omissions will be the sole responsibility of the contractor and homeowner as is compliance with any and all applicable codes.

*Section 23a of the State of Construction Code Act of 1972, 1972 PA 230, MCL 125. 1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or residential structure. Violators of Section 23a are subject to civil fines.*

**It is understood by the signee that if permission is granted for this installation, all requirements of the City Ordinance will be complied with.**

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
DRIVER'S LICENSE NUMBER

APPROVED DATE: \_\_\_\_\_

NOT APPROVED DATE: \_\_\_\_\_

INSPECTOR \_\_\_\_\_