

CITY OF HUNTINGTON WOODS  
REGULAR MEETING OF THE CITY COMMISSION  
MINUTES  
**December 19, 2023**  
7:30 p.m.  
CITY HALL

Mayor Paul called the Meeting to order at 7:30 p.m.

**PRESENT:** Mayor Paul, Mayor Pro Tem Rozell, Commissioner Steinhart, Commissioner Elder and Commissioner Olsman

**ABSENT:** None

City Staff Present: City Manager Wilson, Finance Director Haan, City Clerk Barckholtz, and City Attorney Zalewski

**APPROVAL OF AGENDA**

Moved by Mayor Pro Tem Rozell and seconded by Commissioner Olsman to approve the December 19, 2023 agenda as presented.

Ayes: Paul, Rozell, Elder, Steinhart, Olsman

Nays: None

Absent: None

**The Motion Carried.**

**APPROVAL OF CONSENT AGENDA**

Moved by Commissioner Elder and seconded by Commissioner Olsman to approve the December 19, 2023 Consent Agenda as presented.

Ayes: Paul, Rozell, Elder Steinhart, Olsman

Nays: None

Absent: None

**The Motion Carried.**

**COMMUNICATIONS**

1.Resignation of Todd Sperl of the Planning Commission

Moved by Commissioner Olsman and seconded by Mayor Pro Tem Rozell to accept the resignation of Todd Sperl from the Planning Commission with thanks.

Ayes: Paul, Rozell, Elder Steinhart, Olsman

Nays: None

Absent: None

**The Motion Carried.**

**COUNTY COMMISSIONER AND ELECTED OFFICIAL REMARKS**

None

**PUBLIC PARTICIPATION**

- Ronald Stawiasz – 26332 York Ave.  
Spoke on his continued concern with the rat infestation in the area of his home.
- Debra Hemmye – Huntington Woods Library Director  
An update on library activities was provided to the Commission.
  - The library ordered three hot spots for patrons to use.
  - Artwork in honor of Sally Kohlenberg, a long-time library employee who recently passed away, was installed in the library. There will be an official unveiling of the pieces once Sally’s family is available.
  - The State Aid Report was recently completed, it was determined that more than 121, 000 pieces of information, entertainment and education went into the hands of residents over the year.
  - Library programming highlights include the “We Don’t Want Them” exhibit from the Michigan Roundtable, the Teen Librarian is going to start attending the Teen Advisory Council meeting in hopes of collaborating programming between the library and recreation center, the Burtonberry After School Program continues with a large attendance, STEAM Thursdays will begin in January, and work is in progress for the summer reading program that will include the use of a new app.
  - The Woods Gallery recently hosted an artist reception with over seventy-five people in attendance.
  - Thanked City staff, Daniel Monaco, Alex Aubuchon and Steve Wasinski for their assistance with library maintenance issues.

**RESOLUTION- 44 -2023:**

Matter of Accepting the 2022-2023 Financial Statement as Presented by City Auditor Maner Costerisan.

Aarron Stevens from Maner Costerisan, City Auditor, provided a review of the 2022-2023 Financial Statements with a favorable outcome.

Moved by Commissioner Elder and seconded by Commissioner Steinhart to accept the 2022-2023 Financial Statement as Presented by City Auditor Maner Costerisan.

Ayes: Paul, Rozell, Elder Steinhart, Olsman

Nays: None

Absent: None

**The Motion Carried.**

### **NEW INVESTMENT BROKER DISCUSSION**

City staff has been discussing with Community Unity Bank of Birmingham, MI, an opportunity for the City to expand its investment portfolio and invest in a certificate of deposit with the bank. It has been agreed upon a \$225,000 purchase of a certificate deposits and Community Unity Bank has agreed to strictly follow the City Investment Policy and Public Act 20.

Andrew Meisner, President of Community Unity Bank in Birmingham, introduced himself to the Commission and provided a synopsis of Community Bank and the services it offers.

Moved by Mayor Pro Tem Rozell and seconded by Commissioner Olsman to approve Community Unity Bank for investment services.

Ayes: Paul, Rozell, Elder, Olsman, Steinhart

Nays: None

Absent: None

**The Motion Carried.**

### **RESOLUTION- 45-2023**

Matter of approving the 2023 Contract Extension with Al's Asphalt Paving Co. of Taylor, MI for 2024 Pavement Resurfacing.

Moved by Commissioner Olsman and seconded by Mayor Pro Tem Rozell to approve the 2023 Contract Extension with Al's Asphalt Paving Co. of Taylor, MI for 2024 Pavement Resurfacing.

Ayes: Paul, Rozell, Elder Steinhart, Olsman

Nays: None

Absent: None

**The Motion Carried.**

### **BOARDS, COMMISSIONS, AND COMMITTEE NEW APPOINTMENTS:**

## MAYORAL APPOINTMENTS

Mayor Paul recommended as the Mayoral Appointment for the Library Advisory Board Student Representative, Goni Wong, for a one-year term.

Moved by Mayor Pro Tem Rozell and seconded by Commissioner Elder to appoint Goni Wong as the Student Representative for the Library Advisory Committee for a one-year term.

Ayes: Paul, Rozell, Elder Steinhart, Olsman

Nays: None

Absent: None

**The Motion Carried.**

## NON-MAYORAL APPOINTMENTS

Moved by Mayor Pro Tem Rozell and seconded by Commissioner Olsman to appoint Sid Kardon to the Anti-Racism Advisory Committee for a three-year term, and Lisa Eyres to the Environmental Sustainability Advisory Committee for a three-year term.

Ayes: Paul, Rozell, Elder Steinhart, Olsman

Nays: None

Absent: None

**The Motion Carried.**

## MAYORAL RE-APPOINTMENTS

Mayor Paul recommended as the Mayoral Re-appointments Chris Gullen and Gail Linden to the Planning Commission for a three-year term, Commissioner Rozell as the Planning Commission Liaison for a one-year term, and Michael Wright to the Historic District for a three-year term.

Moved by Commissioner Olsman and seconded by Commissioner Steinhart to re-appoint Chris Gullen and Gail Linden to the Planning Commission for a three-year term, Commissioner Rozell as the Planning Commission Liaison for a one-year term and Michael Wright to the Historic District for a three-year term.

Ayes: Paul, Rozell, Elder Steinhart, Olsman

Nays: None

Absent: None

**The Motion Carried.**

## NON-MAYORAL RE-APPOINTMENTS

Moved by Mayor Pro Tem Rozell and seconded by Commissioner Olsman and to re-appoint Sarah Jo Sautter to the Environmental Sustainability Advisory Committee for a three year term, Lenny Newman to the Senior Advisory Committee for a three year term, Jane Heller as Student Representative to the Environmental Sustainability Advisory Committee for a one year term, Bree Stocker-Smart to the Zoning Board of Appeals for a three year term, Elaine Horowitz, Pam Haxton and Susan Warrow to the Arts and Garden Board for a three year term, Linda Solomen and Bree Stocker-Smart to the Board of Review for a three year term, and Krista Jahnke and Sue Tanner to the Communication Committee for a three year term.

Ayes: Paul, Rozell, Elder Steinhart, Olsman

Nays: None

Absent: None

**The Motion Carried.**

### **CITY MANAGER'S REPORT**

- MKSK who is leading the initiative for the Capital Improvement Plan for the Parks held a public open house as well as meeting with the Parks and Recreation Advisory Board. Positive feedback from the public and the board was received, and a public survey is being developed by MKSK to receive additional public feedback.
- Work continues on the Climate Action Plan in conjunction with the Environmental Sustainability Advisory Committee. They have chosen the program ICLEI, that will provide the metrics necessary to measure the City's Environmental Score.
- A meeting was held last week with the City of Berkley, Huntington Woods Public Safety, Nowak and Fraus, Fleis and VandenBrink, and Oakland County Road Commission to discuss the Eleven Mile Traffic Signal design and layout. There were some suggestions for modifications in relation to the egress of the City property which will be reviewed before moving forward.
- The cardboard dumpster will be located in the City Hall parking lot for the disposal of holiday cardboard. Please place only cardboard in the dumpster.
- City Hall will be closed the Monday and Tuesday of Christmas week as well as the Monday and Tuesday of New Years week.
- The City is working on getting the storm drain cleaned out behind the library.

### **COMMISSIONER COMMENTS**

**Rozell:**

Wished the residents a wonderful Holiday Season and thanked the Public Safety Department for their excellent work they are doing.

**Olsman:**

Echoed the comments of Commissioner Rozell

**Elder:**

Echoed the comments of Commissioner Rozell

**Steinhart:**

None

**Paul:**

None

**ADJOURNMENT:**

Moved by Commissioner Olsman and seconded by Mayor Pro Tem Rozell, to adjourn the regular City Commission meeting.

Ayes: Paul, Rozell, Steinhart, Elder, Olsman

Nays: None

Absent: None

**The Motion Carried, meeting adjourned at 8:44 p.m.**



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Heidi Barckholtz, City Clerk