

Regular Meeting of the City Commission
Tuesday, December 19, 2023
7:30 p.m.
Huntington Woods City Hall
Agenda

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF CONSENT AGENDA

All items listed under the Consent Agenda are considered routine by the City Commission and will be enacted in one motion. There will be no separate discussion on these items unless a Commission member so requests, in which event the item(s) will be removed from the Consent Agenda and added to the Regular Agenda at the end of the items of business.

1. Regular Meeting Minutes of November 21, 2023
2. Organizational Meeting of November 21, 2023
3. Approval of Warrant 407
4. Reports and Minutes
 - a. 2024 Historic District Commission Meeting Schedule
 - b. 2024 Planning Commission Meeting Schedule
 - c. 2024 Zoning Board of Appeals Meeting Schedule
 - d. Senior Advisory Committee – September 21, 20223
 - e. Library Advisory Board – October 16, 2023
 - f. Planning Commission – May 22, 2023
 - g. Treasurer's Report – October 2023

COMMUNICATIONS

1. Resignation of Todd Sperl from the Planning Commission

PROCLAMATION

COUNTY COMMISSIONER AND ELECTED OFFICIAL REMARKS

PUBLIC PARTICIPATION

ITEMS OF BUSINESS

1. 2022-2023 Financial Statements – Matter of accepting the 2022-2023 Financial Statements as presented by City Auditor Maner Costerisan.
2. New Investment Broker Discussion: Community Unity Bank, Birmingham, MI.
3. Resolution R- 2023: Matter of approving the 2023 Contract Extension with Al's Asphalt Paving Co. of Taylor, MI for 2024 Pavement Resurfacing.
4. Boards, Commissions and Committee Appointments: Matter of reappointments of residents to various Boards, Commissions and Committees.
5. Boards, Commissions and Committee Appointments: Matter of new appointments of residents to various Boards, Commissions and Committees.

CITY MANAGER'S REPORT

COMMISSIONER COMMENTS

ADJOURNMENT OF REGULAR CITY COMMISSION MEETING

Public Expression is encouraged. Comments are invited on each Agenda item when that item comes up for consideration. Matters not listed on the Agenda may be addressed under "Public Participation". Please be advised that the Commission Meetings are usually attended by the media and cablecast live, in addition to being re-cablecast following the meeting. The City of Huntington Woods will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material being considered at the meeting, to individuals with disabilities attending the meeting upon three working days' notice to the City. Individuals with disabilities requiring auxiliary aids or services should contact the City by writing or calling: Ethan Haan, ADA Coordinator, Huntington Woods City Hall, 26815 Scotia, Huntington Woods, MI 48070, (248 581-2640). Deaf-Tel (1-248-541-1180).

Consent Agenda #1

CITY OF HUNTINGTON WOODS
REGULAR MEETING OF THE CITY COMMISSION
MINUTES
November 21, 2023
7:30 p.m.
CITY HALL
DRAFT

Mayor Paul called the Meeting to order at 7:30 p.m.

PRESENT: Mayor Paul, Mayor Pro Tem Rozell Commissioner Elder, Commissioner Olsman and Commissioner Steinhart

ABSENT: None

City Staff Present: City Manager Wilson, Finance Director Haan, City Clerk Barckholtz, and City Attorney Rosati

APPROVAL OF AGENDA

Moved by Commissioner Olsman and seconded by Commissioner Elder to approve the November 21, 2023 agenda as presented.

Ayes: Paul, Rozell, Steinhart, Elder, Olsman

Nays: None

Absent: None

The Motion Carried.

APPROVAL OF CONSENT AGENDA

Moved by Commissioner Olsman and seconded by Commissioner Steinhart to approve the November 21, 2023 Consent Agenda as presented.

Ayes: Paul, Rozell, Steinhart, Olsman, Elder

Nays: None

Absent: None

The Motion Carried.

COMMUNICATIONS

None

PROCLAMATIONS

Consent Agenda #1

Mayor Paul read into the record, a proclamation honoring Commissioner Jenks for his years of service to the Huntington Woods City Commission.

PROCLAMATION BY THE CITY OF HUNTINGTON WOODS IN HONOR OF COMMISSIONER JEFF JENKS

WHEREAS, Jeff Jenks was first elected to the Huntington Woods City Commission in 1999. He was thereafter reelected in five consecutive elections culminating in 24 years of service on the Huntington Woods City Commission;

WHEREAS, Jeff Jenks served in multiple organizations supporting local governments in Southeast Michigan including SEMCOG (Southeast Michigan Council of Governments) for which he served as Chair from 2015 to 2016;

WHEREAS, Jeff Jenks was an active participant in MML (Michigan Municipal League) for over 20 years and also served as its President in 2009. He has been awarded an Honorary Life Membership in MML;

WHEREAS, Jeff Jenks has devoted his career to public service including serving as the Research Director for the Michigan Department of Civil Rights;

WHEREAS, Jeff Jenks has demonstrated an unwavering commitment to the residents of the City of Huntington Woods and our City Commission. He was a strong supporter of the rights of seniors and he helped codify the Huntington Woods Human Rights Ordinance which prohibits discrimination against the LGBTQ community in 2001;

THEREFORE, BE IT PROCLAIMED, the City of Huntington Woods and its Mayor express their profound appreciation and gratitude to Commissioner Jeff Jenks for his long and distinguished service to the City of Huntington Woods and the City Commission.

IN WITNESS, WHEREOF, I hereunto set my hand this 21st day of November, 2023 and caused the seal of the City of Huntington Woods to be herein affixed.

COUNTY COMMISSIONER AND ELECTED OFFICIAL REMARKS

Charlie Cavel – Oakland County Commissioner

- Oakland County held nine days of Early Voting for the November 7 2023 Election. He thanked the Oakland County Election Division for their hard work in administering the pilot program.
- Noted the projects that the County has been working on over the past eighteen months which includes after school programs, adding mental health counselors per school district, creating a childcare scholarship program, aging in place programs, and updates to County parks.

Consent Agenda #1

- He noted items the County is currently working that include a gun buyback program, a home weatherization program, and a program to pay off medical debt for eight thousand families in the county, and water hardship fund.

PUBLIC PARTICIPATION

- Ronald Stawiasz – 26332 York Ave.
Spoke on his continued concern with the rat infestation in the area of his home.
- Max Levine - 2079 Concord
Spoke on his concern with the flood lights located in the commercial building near his home that are continuously shining onto his property and into his home.
- Robin Gold - 26320 York
Spoke on her concern with the rat infestation in the area of her home as well as the lighting issue from the commercial building in the area.

PUBLIC HEARING

2024 CDBG Grant Allocation and Reprogramming of 2020, 2021, and 2022 Funds.

Mayor Paul opened the Public Hearing at 8:13 p.m.

Public Comments:

None

Mayor Paul closed the Public Hearing at 8:15 p.m.

RESOLUTION-40-2023

Matter of authorizing the 2024 CDBG Allocation

Manager Wilson noted the City is eligible to receive \$8,441.00 CDBG funds for Program Year 2024. City administration is recommending allocating \$2,532 to wages for transportation drivers and \$5,909 to the removal of architectural barriers relative to the installation of ADA compliant pedestrian crossing(s) on 11 Mile Rd.

City of Huntington Woods

City Commission Resolution

WHEREAS, Oakland County is preparing an Annual Action Plan to meet application requirements for the Community Development Block Grant (CDBG) program, and other Community Planning and Development (CPD) programs, and

WHEREAS, Oakland County has requested CDBG eligible projects from participating communities for inclusion in the Action Plan, and

Consent Agenda #1

WHEREAS, the City of Huntington Woods has duly advertised and conducted a public hearing as follows:

Mayor Paul opened the Public Hearing at 8:13 p.m.

There were no comments.

Mayor Paul closed the Public Hearing at 8:15 p.m.

on November 21, 2023 for the purpose of receiving public comments regarding the proposed use of PY 2024 CDBG in the approximate amount of \$8,441, and

WHEREAS, the City of Huntington Woods found that the following projects meet the federal objectives of the CDBG program and are prioritized by the community as high priority need:

<u>Account number</u>	<u>Project name</u>	<u>Amount</u>
172160-732011	Transportation – Driver Wages	\$2,532
172170-731619	Remove Architectural Barriers	\$5,909

THEREFORE BE IT RESOLVED, that the City of Huntington Woods CDBG application is hereby authorized to be submitted to Oakland County for inclusion in Oakland County's Annual Action Plan to the U.S. Department of HUD, and that the Mayor is hereby authorized to execute all documents, agreements or contracts which result from this application to Oakland County.

Moved by Commissioner Olsman, seconded by Mayor Pro Tem Rozell

Ayes: Paul, Rozell, Steinhart, Elder, Olsman

Absent: None

Nays: None

The Motion Carried.

RESOLUTION-41-2023

Matter of authorizing the reprogramming of 2020, 2021, and 2022 CDBG funds.

Manager Wilson presented the current status of the Community Development Block Grant (CDBG) funds available to the City from previous Fiscal Years that have not been spent.

- 2020- \$6, 299
- 2021 - \$6,359
- 2022 - \$5,942

The total \$18,530 is available to the City but after discussion with Oakland County, it was recommended that the funds be allocated back to the County's Minor Home Repair Program for use by Huntington Woods residents. This program is designed to provide financial assistance with home repairs and improvements for Senior Citizens who are income eligible. Oakland County Home Improvement has received some interest in this program from City residents. Reallocation of multiple years of this funding through the larger County program will provide an opportunity for use on a larger project.

Consent Agenda #1

Commissioner Comments

Steinhart:

Sought and received clarification on whether the reprogrammed funds would be allocated for Huntington Woods residents only. It was requested of Manager Wilson that feedback be provided to the Commission on how many residents utilized the funds.

City of Huntington Woods

City Commission Resolution

WHEREAS, the City of Huntington Woods Mayor Robert F. Paul, has duly advertised and conducted a public hearing on November 21, 2023 for receiving public comments regarding the proposed reprogramming of CDBG monies in PY 2020, PY 2021, and PY 2022 under the Community Development Block Grant funds (CDBG) in the amount of \$18,530.00 and

WHEREAS, the City of Huntington Woods found that the following projects meet the Federal objectives of the CDBG program and are prioritized by the community as high priority need.

Existing (FROM) – PY 2020

Activity Number	731619
Activity Description	Remove Architectural Barriers
Amount	\$6229.00

Proposed (TO) –

Activity Number	730898
Activity Description	Rehabilitation; Single Unit Residential
Amount	\$6229.00

Existing (FROM) – PY 2021

Activity Number	731619
Activity Description	Remove Architectural Barriers
Amount	\$6359.00

Proposed (TO) –

Activity Number	730898
Activity Description	Rehabilitation; Single Unit Residential
Amount	\$6359.00

Existing (FROM) – PY 2022

Activity Number	731619
Activity Description	Remove Architectural Barriers
Amount	\$5942.00

Proposed (TO) –

Activity Number	730898
Activity Description	Rehabilitation; Single Unit Residential
Amount	5942.00

Consent Agenda #1

THEREFORE, BE IT RESOLVED, that the City of Huntington Woods approved reprogramming of CDBG Funds from PY 2020 in the amount of \$6,229, PY 2021 in the amount of \$6,359 and PY 2022 in the amount of \$5,942 from Activity Number 731619, Removal of Architectural Barriers to Activity 730898, Rehabilitation; Single Unit Residential and that these funds be administered through the Oakland County Minor Home Repair program.

Moved by Commissioner Olsman, seconded by Mayor Pro Tem Rozell

Ayes: Paul, Rozell, Steinhart, Elder, Olsman

Absent: None

Nays: None

The Motion Carried.

RESOLUTION R-42-2023

Matter of consideration to approve and authorize the City Manager to execute the proposal from DA Central for City Hall and Election Cameras in the amount not to exceed \$8174.46.

Manager Wilson presented the proposal noting the existing security camera system at City Hall is in excess of ten (10) years old. It has worked well over that period of time, but the technology is old and failing more of the than is acceptable along with repairs becoming more difficult. Additionally changes in election laws now require 24/7 video monitoring of all election drop boxes. The City has been able to meet the requirement with the existing camera system. However, with the frequent failure City Administration does not feel it is wise to go into the 2024 election cycle with three elections and the current camera system. The current proposal would update and modernize the existing City Hall surveillance system and also provide video surveillance of all our election drop boxes. There would be a series of three cameras with one monitoring the east entrance, one in the lobby that will monitor both interior entrances and the internal drop box and one monitoring the external drop box on the west side of City Hall. All cameras can be monitored in real time and all recordings will be backed up to a server.

Moved by Mayor Pro Tem Rozell and seconded by Commissioner Olsman to approve and authorize the City Manager to execute the proposal from DA Central for City Hall and Election Cameras in the amount not to exceed \$8,174.46.

Commissioner Comments

Elder:

Thanked administration for including the DEI questions in the proposals and seeing that this is now consistent information, should the City review the information and tweak what DEI information is being asked to improve capturing more diverse talent.

Ayes: Paul, Rozell, Steinhart, Elder, Olsman

Absent: None

Nays: None

The Motion Carried.

Consent Agenda #1

RESOLUTION R-43-2023

Matter of consideration to approve the Local Governing Body Resolution for Charitable Gaming Licenses for the Berkley High School Choir.

Moved by Commissioner Elder and seconded by Commssioner Steinhart to approve the Local Governing Body Resolution for the Charitable Gaming Licensed for the Berkley High School Choir.

Ayes: Paul, Rozell, Steinhart, Elder, Olsman

Absent: None

Nays: None

The Motion Carried.

2024 CITY COMMISSION MEETING DATES

Mayor Paul noted the Budget Workshop has been moved to April 30, 2024.

Moved by Mayor Pro Tem Rozell and seconded by Commissioner Elder to approve the 2024 City Commission Meeting Dates as amended.

Ayes: Paul, Rozell, Steinhart, Olsman, Elder

Absent: None

Nays: None

The Motion Carried.

CLOSED SESSION

Consideration of a Closed Session to discuss pending litigation, *Margolis v. City of Huntington Woods*, Oakland County Circuit Court case no. CA: 22-196799-NO, in accordance with the Open Meetings Act, MCL 15.268(e), as an open meeting would have a detrimental effect on the position of the City.

Moved by Mayor Pro Tem Rozell and seconded by Commissioner Olsman to move into Closed Session to discuss pending litigation, *Margolis v. City of Huntington Woods*, Oakland County Circuit Court case no. CA: 22-196799-NO, in accordance with the Open Meetings Act, MCL 15.268(e), as an open meeting would have a detrimental effect on the position of the City.

Ayes: Paul, Rozell, Elder, Steinhart, Olsman

Absent: None

Nays: None

The Motion Carried.

CITY MANAGER'S REPORT

- The DPW is working hard to pick up the remaining leaves. It was a late season for leaves falling so the cleanup will continue through the first week of December.
- The audit report will be presented at the December City Commission meeting.

Consent Agenda #1

- City Hall had new cubicles installed last week providing better workspace for employees. He thanked Finance Director Haan on his hard work as project manager as well as City staff for their hard work getting the job completed.
- There will be a roll off dumpster in the City Hall parking lot over the holiday season for residents to easily recycle cardboard.
- The November 7, 2023 election went well. Thanked City staff and Oakland County for their hard work.
- Thanked Commissioner Jenks for his time served on the City Commission.
- There will be a tree lighting near the Recreation Center utilizing clear lights.
- There will be Boards and Commission interviews held prior to the next meeting. He will work with the Commission to find a suitable date for everyone.
- City Administration will work on a charter amendment for the November 2024 ballot to move the Organizational Meeting to a later date to address the election certification being pushed out after the passing of Proposal 22-2.

COMMISSIONER COMMENTS

Rozell:

None

Olsman:

Welcomed Jessica Steinhart to the Commission.

Elder:

Welcomed Jessica Steinhart to the Commission

Steinhart:

None

Paul:

None

Moved from regular meeting into closed session at 8:37 p.m.

Returned from closed session to the regular meeting at 8:42 p.m.

Moved by Mayor Pro Tem Rozell and seconded by Commissioner Olsman to accept the advice of the City Attorney in the case of Margolis v. City of Huntington Woods and Evan Shartsis's Mediation Summary.

Ayes: Paul, Rozell, Elder, Steinhart, Olsman

Absent: None

Nays: None

Consent Agenda #1

The Motion Carried

ADJOURNMENT:

Moved by Commissioner Olsman and seconded by Mayor Pro Tem Rozell, to adjourn the regular City Commission meeting.

Ayes: Paul, Rozell, Steinhart, Elder, Olsman

Nays: None

Absent: None

The Motion Carried, meeting adjourned at 8:43 p.m.

Heidi Barckholtz, City Clerk

DRAFT

CITY OF HUNTINGTON WOODS
ORGANIZATIONAL MEETING OF THE CITY COMMISSION
MINUTES
Tuesday, November 21, 2023
City Hall
7:00 p.m.
DRAFT

Mayor Paul called the Meeting to order at 7:00 p.m.

PRESENT: Mayor Paul, Commissioner Elder, Commissioner Olsman, and
Commissioner Rozell

ABSENT: None

City Staff Present: City Clerk Barckholtz, Finance Director Haan,
City Manager Wilson

APPROVAL OF AGENDA

Moved by Commissioner Elder and seconded by Commissioner
Rozell to approve the agenda of the November 21, 2023
Organizational Meeting as presented.

Ayes: Paul, Elder, Olsman, and Rozell

Nays: None

Absent: None

The Motion Carried.

PUBLIC PARTICIPATION

None

SWEARING IN CEREMONY

City Clerk Barckholtz gave the Oath of Office to re-elected Mayor Bob Paul and
Commissioner Michell Elder and newly elected Commissioner Jessica Steinhart.

Commissioner Steinhart entered the meeting at 7:07 p.m.

RESOLUTION R-38-2023

Mayor Pro Tem Appointment

Moved by Mayor Pro Tem Olsman and supported by Commissioner Elder to appoint Commissioner Rozell as the Mayor Pro Tem from November 2023 to November 2024 and appoint Commissioner Olsman as Mayor-Pro Tem from November 2024 to November 2025.

Upon said Resolution being put to a vote, the City Commission voted thereon as follows:

Ayes: Paul, Elder, Olsman, Steinhart and Rozell

Nays: None

Absent: None

The Motion carried.

Moved by Commissioner Elder and seconded by Mayor Pro Tem Rozell to adjourn the Organizational Meeting of the City Commission.

Ayes: Paul, Elder, Steinhart, Olsman and Rozell

Nays: None

Absent: None

The Motion Carried.

The Organizational Meeting of the City Commission adjourned at 7:20 p.m.

Heidi Barckholtz, City Clerk

Robert F. Paul, III, Mayor

Consent Agenda #3

AGENDA ITEM WARRANT #407

RESOLUTION

Moved by Commissioner _____ Supported by Commissioner _____ that the attached transfers and disbursements as listed on the Accounts Payable Distribution Report due by December 12th, 2023 and paid between November 18th, 2023 and December 8th, 2023 on pages 1 through 10 in the amount of \$1,164,754.44 to be approved and paid, subject to full audit.

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 6 FLAGSTAR BANK - AP ACCT						
11/22/2023	6	47498	10951	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES WINTER WONDERLAND EVENT WINTER WONDERLAND EVENT WIRELESS KEYBOARD/MOUSE WIRELESS KEYBOARD/MOUSE/DESK ORGANIZERS ICE PACKS	124.11 V 94.43 V 83.81 V 89.98 V 70.97 V 15.90 V 479.20
11/22/2023	6	47499	11321	AMERICAN SOCIETY OF EMPLOYERS	2024 MEMBERSHIP DUES	1,062.50 V
11/22/2023	6	47500	07754	BLUE CROSS BLUE SHIELD OF MICH	GROUP #007006045-0008 GROUP #007006045-0010 GROUP #007006045-0009	12,136.53 V 57,627.28 V 562.80 V 70,346.61
11/22/2023	6	47501	00027	BLUE CROSS/BLUE SHIELD OF MICH	GROUP #60480-600	9,804.37 V
11/22/2023	6	47502	11036	CARDIO PARTNERS	DEFIBRILLATOR BATTERY/PADS	297.86 V
11/22/2023	6	47503	10949	CBIZ BENEFIT & INSURANCE SERVICES	OPF DISCLOSURES/CALCULATIONS	2,756.00 V
11/22/2023	6	47504	07736	CINTAS CORPORATION #31	WEEKLY MAT SERVICE WEEKLY MAT/TOWEL SERVICE WEEKLY MAT SERVICE WEEKLY MAT SERVICE	33.18 V 97.55 V 22.82 V 18.80 V 172.35
11/22/2023	6	47505	00040	CONSUMERS ENERGY	ACCT #1000 0022 3469 - 26325 SCOTIA - ST ACCT #1000 1256 6178 - 26815 SCOTIA ACCT #20269022043 - 12795 W. 11 MILE ACCT #1000 1256 6087 - 12755 W. 11 MILE ACCT #1000 1256 5949 - 26415 SCOTIA ACCT #1000 0022 3410 - 26325 SCOTIA - ST	1,858.12 V 374.65 V 541.40 V 508.76 V 132.13 V 132.13 V 3,547.19
11/22/2023	6	47506	07501	CRANDALL-WORTHINGTON INC	JANITORIAL SUPPLIES	291.66 V
11/22/2023	6	47507	11654	DAVID ROEGNER	CHAUFFEUR'S LICENSE REIMBURSEMENT	51.04 V
11/22/2023	6	47508	11071	HOME DEPOT CREDIT SERVICES	ACCT #6035 3225 3882 9080	2,212.13 V
11/22/2023	6	47509	MISC	DM HOMES OF METRO DETROIT	BD Bond Refund	500.00 V
11/22/2023	6	47510	11134	EASTON TELECOM SERVICES, LLC	DISPATCH LINES	89.96 V
11/22/2023	6	47511	MISC	EDNA THOMAS	PROGRAM REFUND PROGRAM REFUND	11.00 V 5.00 V 16.00
11/22/2023	6	47512	11652	EMERGENCY TRAINING SOLUTIONS	PUMP OPERATIONS TRAINING	1,760.00 V
11/22/2023	6	47513	10884	MIKE FORNES	LIBRARY PROGRAM	300.00 V
11/22/2023	6	47514	05194	GORDON FOOD SERVICE	KITCHEN SUPPLIES	17.48 V
11/22/2023	6	47515	10754	GREAT LAKES WATER AUTHORITY	IWC CHARGES	293.02 V
11/22/2023	6	47516	10257	MARK GURSKY	SEWER REPAIR REIMBURSEMENT SEWER REPAIR REIMBURSEMENT	210.00 V 310.00 V 520.00
11/22/2023	6	47517	11647	IMPERIAL SUPPLIES LLC	DPW SUPPLIES	178.29 V

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
11/22/2023	6	47518	04159	INTERSTATE BILLING SERVICE INC	DPW SUPPLIES	110.48 V
						<u>288.77</u>
11/22/2023	6	47519	04943	JOE'S AUTO PARTS	DPW SUPPLIES	233.85 V
					AUTO PARTS	93.48 V
					AUTO PARTS	50.99 V
					AUTO PARTS	305.94 V
					AUTO PARTS	59.04 V
					AUTO PARTS	134.00 V
						<u>643.45</u>
11/22/2023	6	47520	05970	JUMP-A-RAMA	JUMP-A-RAMA INSTRUCTOR	3,816.00 V
11/22/2023	6	47521	00110	LIGHTING SUPPLY CO	LIGHT BULES	62.46 V
11/22/2023	6	47522	09544	MING LOUIE	LIBRARY PROGRAM	300.00 V
11/22/2023	6	47523	11159	MANER COSTERISAN	AUDIT PROGRESS BILLING	5,300.00 V
11/22/2023	6	47524	09888	MARINE CITY NURSERY CO	TREES	455.00 V
11/22/2023	6	47525	06146	MMRMA/ECP	ELECTRIC PROGRAM	4,393.23 V
11/22/2023	6	47526	00597	NELSON BROTHERS	SEWER REPAIRS AT 10814 BORGMAN	8,750.00 V
11/22/2023	6	47527	00331	NOWAK & FRAUS	2023 PA 345 MILLAGE SALEM RD	1,154.32 V
					2023 PA 345 MILLAGE - PEMBROKE RD	21,840.88 V
					2020 PA 345 MILLAGE - HEREFORD DR	3,216.57 V
					2023 PA 345 MILLAGE - HENDRIE BLVD	2,881.89 V
					2023 PA 345 MILLAGE - NADINE AVE	997.90 V
						<u>30,091.56</u>
11/22/2023	6	47528	08782	OAKLAND COUNTY MUTUAL AID ASSOC	2024 MEMBERSHIP DUES	3,300.00 V
11/22/2023	6	47529	04938	OFFICE PRODUCTS OUTLET	CUBICLE DELIVERY/INSTALLATION	1,997.49 V
11/22/2023	6	47530	08384	OTIS ELEVATOR COMPANY	LIBRARY ELEVATOR REPAIRS	881.25 V
11/22/2023	6	47531	10186	PRINCIPAL LIFE INSURANCE COMPANY	VISION/DENTAL INSURANCE	4,931.36 V
11/22/2023	6	47532	11653	RECOVERY CLEANERS	10815 BORGMAN - RESTORATION SERVICES	12,607.35 V
					10815 BORGMAN - RESTORATION SERVICES	873.98 V
						<u>13,481.33</u>
11/22/2023	6	47533	11066	RED GUARD FIRE & SECURITY	ANNUAL EMERGENCY LIGHTS/EXTINGUISHER INS	355.50 V
11/22/2023	6	47534	00407	ROAD COMMISSION FOR OAKLAND COUNTY	TRAFFIC SIGNAL MAINTENANCE	92.59 V
11/22/2023	6	47535	11143	SHARE CORPORATION	DPW UNIFORMS	563.94 V
					DPW SUPPLIES	172.59 V
					DPW SUPPLIES	164.09 V
						<u>900.62</u>
11/22/2023	6	47536	00209	SOC RESOURCE RECOVERY AUTHORITY	OCTOBER SPECIALS	354.29 V
					BASIC REFUSE, RECYCLABLES, & YARD WASTE	18,726.00 V
						<u>19,080.29</u>
11/22/2023	6	47537	04095	SONITROL GREAT LAKES - MICHIGAN	ALARM - 12775 W. 11 MILE	164.75 V
11/22/2023	6	47538	11594	SPRINGLINE EXCAVATING LLC	2023 PAVEMENT CONSTRUCTION (HENDRIE TO H	35,471.82 V
					2023 PAVEMENT RECONSTRUCTION (HUNTINGTON	274,129.27 V
					2023 PAVEMENT RECONSTRUCTION (WAREHAM TO	109,309.78 V
					2023 PAVEMENT RECONSTRUCTION (CITY LIMIT	55,541.58 V
					2023 PAVEMENT RECONSTRUCTION PEMBROKE TO	23,122.34 V
					2023 PAVEMENT RECONSTRUCTION - SALEM (PE	137,893.51 V
						<u>635,468.30</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
11/22/2023	6	47539	11632	SUSAN FOX	SNOWMAN SNOWGLOBES	125.00 V
11/22/2023	6	47540	11655	THOMAS FURLONG	CHAUFFEUR'S LICENSE REIMBURSEMENT	50.00 V
11/22/2023	6	47541	11385	VC3, INC	WIRELESS ACCESS POINT CLOUD PROTECTION/DATA RECOVERY	175.00 V 362.00 V 537.00
11/22/2023	6	47542	06748	DEBRA WALTER	BAKING SESSION INSTRUCTOR	1,417.50 V
11/22/2023	6	47543	00239	WEINGARTZ SUPPLY CO	VEHICLE PARTS	639.66 V
11/22/2023	6	47544	07255	WOW INTERNET AND CABLE	CABLE	149.93 V
11/22/2023	6	47545	10951	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES WINTER WONDERLAND EVENT WINTER WONDERLAND EVENT WIRELESS KEYBOARD/MOUSE WIRELESS KEYBOARD/MOUSE/DESK ORGANIZERS ICE PACKS	124.11 94.43 83.81 89.98 70.97 15.90 479.20
11/22/2023	6	47546	11321	AMERICAN SOCIETY OF EMPLOYERS	2024 MEMBERSHIP DUES	1,062.50
11/22/2023	6	47547	07754	BLUE CROSS BLUE SHIELD OF MICH	GROUP #007006045-0008 GROUP #007006045-0010 GROUP #007006045-0009	12,156.53 57,627.28 562.80 70,346.61
11/22/2023	6	47548	00027	BLUE CROSS/BLUE SHIELD OF MICH	GROUP #60480-600	9,804.37
11/22/2023	6	47549	11036	CARDIO PARTNERS	DEFIBRILLATOR BATTERY/PADS	297.86
11/22/2023	6	47550	10949	CBIZ BENEFIT & INSURANCE SERVICES	OPEP DISCLOSURES/CALCULATIONS	2,756.00
11/22/2023	6	47551	07736	CINTAS CORPORATION #31	WEEKLY MAT SERVICE WEEKLY MAT/TOWEL SERVICE WEEKLY MAT SERVICE WEEKLY MAT SERVICE	33.18 97.55 22.82 18.80 172.35
11/22/2023	6	47552	00040	CONSUMERS ENERGY	ACCT #1000 0022 3469 - 26325 SCOTIA - ST ACCT #1000 1256 6178 - 26815 SCOTIA ACCT #202699022043 - 12795 W. 11 MILE ACCT #1000 1256 6087 - 12755 W. 11 MILE ACCT #1000 1256 5949 - 26415 SCOTIA ACCT #1000 0022 3410 - 26325 SCOTIA - ST	1,858.12 374.65 541.40 508.76 132.13 132.13 3,547.19
11/22/2023	6	47553	07501	CRANDALL-WORTHINGTON INC	JANITORIAL SUPPLIES	291.66
11/22/2023	6	47554	11654	DAVID ROEGNER	CHAUFFEUR'S LICENSE REIMBURSEMENT	51.04
11/22/2023	6	47555	11071	HOME DEPOT CREDIT SERVICES	ACCT #6035 3225 3882 9080	2,212.13
11/22/2023	6	47556	MISC	DM HOMES OF METRO DETROIT	BD Bond Refund	500.00
11/22/2023	6	47557	11134	EASTON TELECOM SERVICES, LLC	DISPATCH LINES	89.96
11/22/2023	6	47558	MISC	EDNA THOMAS	PROGRAM REFUND PROGRAM REFUND	11.00 5.00 16.00
11/22/2023	6	47559	11652	EMERGENCY TRAINING SOLUTIONS	PUMP OPERATIONS TRAINING	1,760.00
11/22/2023	6	47560	10884	MIKE FORNES	LIBRARY PROGRAM	300.00
11/22/2023	6	47561	05194	GORDON FOOD SERVICE	KITCHEN SUPPLIES	17.48
11/22/2023	6	47562	10754	GREAT LAKES WATER AUTHORITY	IWC CHARGES	293.02

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
11/22/2023	6	47563	10257	MARK GURSKY	SEWER REPAIR REIMBURSEMENT SEWER REPAIR REIMBURSEMENT	210.00 310.00 520.00
11/22/2023	6	47564	11647	IMPERIAL SUPPLIES LLC	DPW SUPPLIES DPW SUPPLIES	178.29 110.48 288.77
11/22/2023	6	47565	04159	INTERSTATE BILLING SERVICE INC	DPW SUPPLIES	233.85
11/22/2023	6	47566	04943	JOE'S AUTO PARTS	AUTO PARTS AUTO PARTS AUTO PARTS AUTO PARTS AUTO PARTS	93.48 50.99 305.94 59.04 134.00 643.45
11/22/2023	6	47567	05970	JUMP-A-RAMA	JUMP-A-RAMA INSTRUCTOR	3,816.00
11/22/2023	6	47568	00110	LIGHTING SUPPLY CO	LIGHT BULBS	62.46
11/22/2023	6	47569	09544	MING LOUIE	LIBRARY PROGRAM	300.00
11/22/2023	6	47570	11159	MANER COSTERISAN	AUDIT PROGRESS BILLING	5,300.00
11/22/2023	6	47571	09888	MARINE CITY NURSERY CO	TREES	455.00
11/22/2023	6	47572	06146	MMRMA/ECP	ELECTRIC PROGRAM	4,393.23
11/22/2023	6	47573	00597	NELSON BROTHERS	SEWER REPAIRS AT 10814 BORGMAN	8,750.00
11/22/2023	6	47574	00331	NOWAK & FRAUS	2023 PA 345 MILLAGE SALEM RD 2023 PA 345 MILLAGE - PEMROKE RD 2020 PA 345 MILLAGE - HEREFORD DR 2023 PA 345 MILLAGE - HENDRIE BLVD 2023 PA 345 MILLAGE - NADINE AVE	1,154.32 21,840.88 3,216.57 2,881.89 997.90 30,091.56
11/22/2023	6	47575	08782	OAKLAND COUNTY MUTUAL AID ASSOC	2024 MEMBERSHIP DUES	3,300.00
11/22/2023	6	47576	04938	OFFICE PRODUCTS OUTLET	CUBICLE DELIVERY/INSTALLATION	1,997.49
11/22/2023	6	47577	08384	OTIS ELEVATOR COMPANY	LIBRARY ELEVATOR REPAIRS	881.25
11/22/2023	6	47578	10186	PRINCIPAL LIFE INSURANCE COMPANY	VISION/DENTAL INSURANCE	4,931.36
11/22/2023	6	47579	11653	RECOVERY CLEANERS	10815 BORGMAN - RESTORATION SERVICES 10815 BORGMAN - RESTORATION SERVICES	12,607.35 873.98 13,481.33
11/22/2023	6	47580	11066	RED GUARD FIRE & SECURITY	ANNUAL EMERGENCY LIGHTS/EXTINGUISHER INS	355.50
11/22/2023	6	47581	00407	ROAD COMMISSION FOR OAKLAND COUNTY	TRAFFIC SIGNAL MAINTENANCE	92.59
11/22/2023	6	47582	11143	SHARE CORPORATION	DPW UNIFORMS DPW SUPPLIES DPW SUPPLIES	563.94 172.59 164.09 900.62
11/22/2023	6	47583	00209	SOC RESOURCE RECOVERY AUTHORITY	OCTOBER SPECIALS BASIC REFUSE, RECYCLABLES, & YARD WASTE	354.29 18,726.00 19,080.29
11/22/2023	6	47584	04095	SONITROL GREAT LAKES - MICHIGAN	ALARM - 12775 W. 11 MILE	164.75

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
11/22/2023	6	47585	11594	SPRINGLINE EXCAVATING LLC	2023 PAVEMENT CONSTRUCTION (HENDRIE TO H	35,471.82
					2023 PAVEMENT RECONSTRUCTION (HUNTINGTON	274,129.27
					2023 PAVEMENT RECONSTRUCTION (WAREHAM TO	109,309.78
					2023 PAVEMENT RECONSTRUCTION (CITY LIMIT	55,541.58
					2023 PAVEMENT RECONSTRUCTION PEMBROKE TO	23,122.34
					2023 PAVEMENT RECONSTRUCTION - SALEM (PE	137,893.51
						635,468.30
11/22/2023	6	47586	11632	SUSAN FOX	SNOWMAN SNOWGLOBES	125.00
11/22/2023	6	47587	11655	THOMAS FURLONG	CHAUFFEUR'S LICENSE REIMBURSEMENT	50.00
11/22/2023	6	47588	11385	VC3, INC	WIRELESS ACCESS POINT	175.00
					CLOUD PROTECTION/DATA RECOVERY	362.00
						537.00
11/22/2023	6	47589	06748	DEBRA WALTER	BAKING SESSION INSTRUCTOR	1,417.50
11/22/2023	6	47590	00239	WEINGARTZ SUPPLY CO	VEHICLE PARTS	639.66
11/22/2023	6	47591	07255	WOW INTERNET AND CABLE	CABLE	149.93
11/25/2023	6	85 (E)	10956	CITY VISA CREDIT CARDS	HOTEL FOR MGFOA CONFERENCE	237.39
					CAR WASH FOR CODE ENFORCEMENT VEHICLE	10.00
					ADOBE CREATIVE CLOUD	42.39
					GAS FOR CITY CAR - MML CONFERENCE	47.53
					HOTEL FOR MML CONFERENCE	231.15
					GAS FOR CITY CAR - MML CONFERENCE	47.12
					COFFEE FOR CITY COMMISSION MEETING	43.26
					CAKE/SUPPLIES FOR JEFF JENKS RETIREMENT	90.01
					BERKLEY CHAMBER OF COMMERCE MAGAZINE AD	336.00
					KITCHEN SUPPLIES	98.50
					COFFEE	89.96
					CABLE AND CAMERA HOUSE	563.00
					LAUNDRY SUPPLIES	64.60
					STATE OF THE CITY	90.00
					COPY MACHINE CORD	40.27
					EMPLOYEE USED - REIMBURSED	91.72
					SNACKS/DRINKS FOR ARTISTS RECEPTION	5.38
					SNACKS/DRINKS FOR ARTISTS RECEPTION	30.00
					SNACKS/DRINKS FOR ARTISTS RECEPTION	16.56
					COOKIES FOR LIBRARY BOOK	86.00
					GO FIGURE EXHIBIT POSTCARDS	76.94
					ALA MEMBERSHIP DUES	90.00
					SPOTIFY	16.99
					SHAVING CREAM/FOOD DYE	27.78
					ART SUPPLIES	80.99
					CPR CLASS	350.00
					MEADOWBROOK THEATRE TICKET	70.00
					SENIOR LUNCHESES	55.00
					PIZZA FOR TEEN COUNCIL MEETING	165.26
					WOODEN BEADS AND WIRE	23.53
					PAINT STICKS	28.61
					PRESCHOOL CRAFT SUPPLIES	31.80
					PRESCHOOL CRAFT SUPPLIES	52.94
					HALLOWEEN PARTY SNACKS	16.97
					SENIOR LUNCHESES	55.00
					PIZZA FOR TEEN LEAD WORKSHOP	84.31
					SENIOR LUNCHESES	45.00
					LATCHKEY FIELD TRIP	516.00
					DINNER FOR CPR NIGHT	60.38
					SENIOR TRIP SUPERVISOR LUNCH	19.30
					SENIOR LUNCHESES	55.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
11/27/2023	6	47592	10257	MARK GURSKY	LATCHKEY FIELD TRIP	464.53
					HAY DAY SUPPLIES	531.99
					ZOOM ACCOUNT	16.95
					SOCKS FOR ADVENTURE AREA AT ZAP ZONE	48.00
					FINAL PAYMENT FOR TEEN TRIP TO ZAP ZONE	332.00
					TEEN COUNCIL T-SHIRTS	362.69
					BOOKS	59.34
					POOL SIGNS	710.00
					EINSTEIN BROS BAGELS	22.25
					CITY SHIRTS FOR ELECTIONS	346.97
						7,077.36
11/30/2023	6	47593	10951	AMAZON CAPITAL SERVICES INC	SEWER REPAIR REIMBURSEMENT	8,750.00
					PRE K SUPPLIES	37.99
					PRE K SUPPLIES	152.24
					LIBRARY BOOKS/SUPPLIES	43.97
					LIBRARY BOOKS/SUPPLIES	44.10
					LIBRARY SUPPLIES	100.26
					LIBRARY SUPPLIES	56.53
					LIBRARY SUPPLIES	11.86
					LIBRARY BOOKS/SUPPLIES	53.56
					LIBRARY BOOKS	12.91
					LIBRARY BOOKS	874.56
					LIBRARY BOOKS	8.79
					BOOKS	27.05
					BOOKS	44.48
					LIBRARY BOOKS	22.49
					BOOKS	12.13
					SENSOR LIGHTS	12.99
						1,515.91
11/30/2023	6	47594	09447	APPLIED INNOVATION	COPIER METER	293.41
11/30/2023	6	47595	MISC	BARBARA DABROWSKI	SALE OF PAINTING - LESS GALLERY COMMISSI	350.00
11/30/2023	6	47596	04117	BOB'S SANITATION SERVICE	PORTA POTTY	150.00
11/30/2023	6	47597	11229	CENGAGE LEARNING INC	BOOKS	127.16
11/30/2023	6	47598	07736	CINTAS CORPORATION #31	WEEKLY MAT/TOWEL SERVICE	97.55
					WEEKLY MAT SERVICE	33.18
					WEEKLY MAT SERVICE	22.82
					WEEKLY MAT SERVICE	18.80
						172.35
11/30/2023	6	47599	02333	CLINTON RIVER WATERSHED COUNCIL	2024 GOVERNMENT MEMBERSHIP	768.00
11/30/2023	6	47600	05042	CONTRACTOR'S CLOTHING CO.	DPW UNIFORMS	596.03
11/30/2023	6	47601	00279	CONTRACTOR'S CONNECTION	DPW SUPPLIES	867.15
11/30/2023	6	47602	10542	COOL THREADS EMBROIDERY	2024 PARKING PERMIT STICKERS	300.00
11/30/2023	6	47603	07501	CRANDALL-WORTHINGTON INC	MOP HANDLE	25.00
11/30/2023	6	47604	00045	DEMCO	CIRC. MATERIALS	34.94
					CIRC. MATERIALS	294.21
					CIRC. MATERIALS	260.33
						589.48
11/30/2023	6	47605	00536	ECOTEC INC.	PEST CONTROL	450.00
11/30/2023	6	47606	10950	DUANE FRANKS LLC	BUILDING INSPECTIONS	1,000.00
11/30/2023	6	47607	11079	GOOD YEAR AUTO SERVICE	VEHICLE PARTS	473.04
11/30/2023	6	47608	11458	GREG GLICKFIELD	CLASS REFUND	106.00
11/30/2023	6	47609	07724	THE HARTFORD	LIFE/DISABILITY INSURANCE	2,039.27

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
11/30/2023	6	47610	11375	HEIDI BARCKHOLTZ	NOTARY FEE REIMBURSEMENT	10.00
11/30/2023	6	47611	0509	HERSCH'S, INC.	SPREADER	900.00
11/30/2023	6	47612	10953	IDEAL ELECTRICAL INSPECTIONS, LLC	ELECTRICAL INSPECTIONS	650.00
11/30/2023	6	47613	MISC	ISPANER, DEBORAH	UB Receipt Refund for Account #: 5015810	431.70
11/30/2023	6	47614	11434	JENNIFER GURZICK	VOLLEYBALL INSTRUCTOR PAYMENT	1,155.00
11/30/2023	6	47615	11373	JIM AMBERG	CLASS REFUND	47.00
11/30/2023	6	47616	04943	JOE'S AUTO PARTS	AUTO PARTS	51.98
					AUTO PARTS	50.99
					AUTO PARTS	68.33
						171.30
11/30/2023	6	47617	MISC	KAREN FUTERNICK	TAX OVERPAYMENT - 10864 LASALLE	440.66
11/30/2023	6	47618	11558	KIDCREATE STUDIO BLOOMFIELD	LATCHKEY FIELD TRIP	444.00
11/30/2023	6	47619	10057	KIESLER'S POLICE SUPPLY INC	AMMO	566.00
11/30/2023	6	47620	11580	LES STANDFORD BUICK GMC	AUTO PARTS	77.80
					VEHICLE REPAIRS	449.85
						527.65
11/30/2023	6	47621	00110	LIGHTING SUPPLY CO	LIGHT BULBS	83.40
					LIGHT BULBS	166.80
					LIGHT BULBS	145.14
						395.34
11/30/2023	6	47622	10642	MICHIGAN PETROLEUM TECH	GARAGE SUPPLIES	2,654.70
11/30/2023	6	47623	11656	MICHIGAN ROUNDTABLE FOR DIVERSITY	EXHIBIT RENTAL, DOCENT TRAINING & SPEAKE	750.00
11/30/2023	6	47624	03402	STATE OF MICHIGAN EGLE	POOL LICENSE RENEWAL 2024	81.00
11/30/2023	6	47625	11456	OVERDRIVE, INC	E-BOOKS/AUDIO BOOKS	430.56
					E-BOOKS/AUDIO BOOKS	96.92
						527.48
11/30/2023	6	47626	09788	PISTONS ACADEMY	PISTONS ACADEMY SKILLS CLINIC	2,380.00
11/30/2023	6	47627	11066	RED GUARD FIRE & SECURITY	FIRE ALARM SYSTEM INSPECTION	1,485.00
11/30/2023	6	47628	11617	REEF SOLUTIONS, INC.	FISH TANK CLEANING	60.00
11/30/2023	6	47629	04732	REBECCA SOBCHAK	FALL 2023 YOGA	428.40
11/30/2023	6	47630	05054	SUPERFLEET MASTERCARD	FUEL	36.95
11/30/2023	6	47631	09836	THE RAPID GROUP, LLC	SHREDDING	50.00
11/30/2023	6	47632	MISC	THOMAS, MARK	UB Receipt Refund for Account #: 5015530	2,393.55
11/30/2023	6	47633	10733	TWELFTH NIGHT SINGERS	PERFORMANCE AT SENIOR HOLIDAY PARTY	250.00
11/30/2023	6	47634	04781	VERIZON WIRELESS	CELL PHONES	586.74
11/30/2023	6	47635	06185	WELLS FARGO REAL ESTATE TAX SERVICE	TAX REFUND #32-25-20-181-005	8,236.43
12/07/2023	6	47636	07860	21ST CENTURY NEWSPAPERS	LEGAL NOTICES	691.17
12/07/2023	6	47637	00641	ADVANCED LIGHTING AND SOUND INC.	TRICASTER FOR CAMERAS	10,695.00
					CAMERA FOR COMMISSION ROOM	477.00
						11,172.00
12/07/2023	6	47638	01505	AERO FILTER INC	FILTERS	477.11
12/07/2023	6	47639	03659	AFTAC	PAYROLL DEDUCTION	158.88
12/07/2023	6	47640	00004	MICHIGAN AFSOME COUNCIL 25	UNION DUES	137.10
12/07/2023	6	47641	10951	AMAZON CAPITAL SERVICES INC	WINTER WONDERLAND SUPPLIES	29.99
					WINTER WONDERLAND SUPPLIES	54.07
					WINTER WONDERLAND SUPPLIES	21.99
					WINTER WONDERLAND SUPPLIES	19.99
					CHARGING CABLE	6.32

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12/07/2023	6	47642	08622	ASCENSION MI EMPLOYER SOLUTIONS	PRE-EMPLOYMENT TESTING	58.00
					PRE EMPLOYMENT TESTING	146.00
						204.00
12/07/2023	6	47643	11629	ATLAS FUEL SERVICE LLC	DIESEL	2,580.96
					GASOLINE	1,692.24
						4,273.20
12/07/2023	6	47644	00017	BAKER & TAYLOR BOOKS	BOOKS	1,452.51
					BOOKS	103.16
					BOOKS	546.08
						2,101.75
12/07/2023	6	47645	04117	BOB'S SANITATION SERVICE	PORTA POTTY	49.99
12/07/2023	6	47646	11229	CENGAGE LEARNING INC	BOOKS	125.56
12/07/2023	6	47647	10945	CAL CHAMPINE	PIANO TUNING	225.00
12/07/2023	6	47648	07736	CINTAS CORPORATION #31	WEEKLY MAT/MOP SERVICE	110.99
					WEEKLY MAT SERVICE	22.82
					WEEKLY MAT/TOWEL SERVICE	97.55
					WEEKLY MAT SERVICE	33.18
					WEEKLY MAT SERVICE	18.80
					WEEKLY MAT/MOP SERVICE	71.13
					WEEKLY MAT/DUST SERVICE	63.24
					WEEKLY MAT/MOP SERVICE	110.99
						528.70
12/07/2023	6	47649	09945	CONTI CORPORATION	WATER LINE REPAIRS	1,875.20
12/07/2023	6	47650	07501	CRANDALL-WORTHINGTON INC	AIR FRESHENER	125.00
12/07/2023	6	47651	00045	DEMCO	CIRC. MATERIALS	104.17
					CIRC. MATERIALS	182.23
						286.40
12/07/2023	6	47652	00048	DTE ENERGY	ACCT #910040563975 - STREETLIGHTS	7,481.69
12/07/2023	6	47653	00056	DURST	BUILDING SUPPLIES	465.17
12/07/2023	6	47654	01866	ETNA SUPPLY CO	METERS	2,590.42
12/07/2023	6	47655	11307	SCOTT GLOWINSKI	INSPECTIONS	3,465.00
12/07/2023	6	47656	05194	GORDON FOOD SERVICE	FOOD/DRINKS FOR WINTER WONDERLAND	248.17
12/07/2023	6	47657	07602	GREAT LAKES LANDSCAPE DESIGN	FALL CLEANUP	17,325.00
12/07/2023	6	47658	11397	ETHAN HAAN	MILEAGE/SUPPLIES REIMBURSEMENT	45.69
12/07/2023	6	47659	00651	HUNTINGTON WOODS LUTHERAN CHURCH	ELECTION DAY CHURCH USAGE	200.00
12/07/2023	6	47660	11647	IMPERIAL SUPPLIES LLC	HAND PUMP	140.21
12/07/2023	6	47661	11573	INGRAM LIBRARY SERVICES	BOOKS	119.87
12/07/2023	6	47662	04943	JOE'S AUTO PARTS	AUTO PARTS	14.63
					AUTO PARTS	14.09
					AUTO PARTS	395.10
					AUTO PARTS	17.70
					AUTO PARTS	5.79
					AUTO PARTS	21.55
					AUTO PARTS	24.21
					AUTO PARTS	16.14

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12/07/2023	6	47663	11580	LES STANDFORD BUICK GMC	VEHICLE REPAIRS	509.21
12/07/2023	6	47664	10764	LEXISNEXIS RISK SOLUTIONS	MONTHLY SUBSCRIPTION FEE	149.95
						50.00
12/07/2023	6	47665	09869	LIBRARY IDEAS LLC	VOX BOOKS	393.00
					VOX BOOKS	563.40
						956.40
12/07/2023	6	47666	00543	THE LIBRARY NETWORK	FIREWALL FOR NEW AT&T INTERNET	2,163.84
12/07/2023	6	47667	00110	LIGHTING SUPPLY CO	LIGHT BULBS	83.40
12/07/2023	6	47668	11003	LINGO COMMUNICATIONS	ALARM LINES	153.24
12/07/2023	6	47669	11628	LISA SAWARTINO DESIGN, LLC	LIBRARY LOGO DESIGN - FINAL PAYMENT	250.00
12/07/2023	6	47670	11159	MANER COSTERISAN	AUDIT PROGRESS BILLING	3,000.00
12/07/2023	6	47671	11578	MDIS	REWIRE PUBLIC SAFETY SERVER	2,952.32
12/07/2023	6	47672	11140	METRO WIRELESS	BUSINESS VOICE/DATA SERVICES	500.33
12/07/2023	6	47673	11603	MICHIGAN ASSOCIATION OF POLICE	UNION DUES	679.20
12/07/2023	6	47674	09280	MIDWEST COLLABORATIVE FOR LIBRARY	TALK SYSTEM SUPPORT SUBSCRIPTION	50.00
12/07/2023	6	47675	06373	MIDWEST TAPE, LLC	MEDIA	160.40
					MEDIA	26.98
					MEDIA	43.46
					MEDIA	144.64
					MEDIA	206.87
						582.35
12/07/2023	6	47676	11270	MRSK, INC	P&R MASTER PLAN CIP	3,492.64
					CLIMATE ACTION PLAN	3,687.50
						7,180.14
12/07/2023	6	47677	MISC	NORTHERN HOME IMPROVEMENT	CANCELLED PERMIT	125.00
12/07/2023	6	47678	07200	NYE UNIFORM	COMMENDATION BARS	173.00
					CREDIT MEMO	(32.50)
						140.50
12/07/2023	6	47679	00166	OAKLAND COUNTY	EARLY VOTING POSTCARDS	734.85
					SEWAGE DISPOSAL SERVICES	105,903.66
						106,638.51
12/07/2023	6	47680	11032	OAKLAND COUNTY TREASURER	DELINQUENT TAX PAYMENT	54.75
12/07/2023	6	47681	00586	ODP BUSINESS SOLUTIONS, LLC	OFFICE SUPPLIES	11.38
					OFFICE SUPPLIES	41.98
						53.36
12/07/2023	6	47682	11456	OVERDRIVE, INC	E-BOOKS/AUDIO BOOKS	152.25
12/07/2023	6	47683	04960	PAUL C. SCOTT PLUMBING INC.	REPAIRS AT LIBRARY	2,958.50
12/07/2023	6	47684	00181	POLICE OFFICERS ASS'N OF MICH	UNION DUES	414.48
12/07/2023	6	47685	09663	POSTMASTER	PERMIT#393 WINTER 60+ MAILING	600.00
12/07/2023	6	47686	00407	ROAD COMMISSION FOR OAKLAND COUNTY	COLD PATCH	2,001.36
12/07/2023	6	47687	06784	ROYAL OAK FORD	AUTO PARTS	94.63
					REPAIRS TO 2020 FORD TRANSIT VAN	889.96
						984.59
12/07/2023	6	47688	11657	SERVPRO OF ROMULUS/TAYLOR	CLEANING/REMEDIATION AT 10815 BORGMAN	6,993.30

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
12/07/2023	6	47689	00209	SOC RESOURCE RECOVERY AUTHORITY	BASIC REFUSE, RECYCLABLES, & YARD WASTE	19,823.00
12/07/2023	6	47690	00210	SOC WATER AUTHORITY	WATER PURCHASES	26,899.02
12/07/2023	6	47691	01262	SOCFPA	2024 MEMBERSHIP DUES	125.00
12/07/2023	6	47692	11541	STRATUS BLDG SOLUTIONS OF DETROIT	JANITORIAL SERVICES	3,540.00
12/07/2023	6	47693	11526	TAPESTRY	SENIOR HOLIDAY LUNCHEON 12/4/23	812.50
12/07/2023	6	47694	11131	TEOMA SYSTEMS	PHONE WORK AT LIBRARY	250.00
12/07/2023	6	47695	11192	TGI DIRECT	A/P CHECKS	1,081.98
12/07/2023	6	47696	11385	VC3, INC	LAPTOP	756.00
12/07/2023	6	47697	06748	DEBRA WALTER	WINTER COOKING/BAKING CLASSES	2,712.00
6 TOTALS:						
Total of 201 Checks:						1,967,178.70
Less 47 Void Checks:						832,424.26
Total of 154 Disbursements:						1,134,754.44



Consent Agenda #4a

2024 HISTORIC DISTRICT COMMISSION MEETING SCHEDULE

The Historic District Commission meets on the first Wednesday of the month, as needed, 7:30 pm at City Hall.

JANUARY 3 Materials due by December 7, 2023

FEBRUARY 7 Materials due by JANUARY 10

MARCH 6 Materials due by FEBRUARY 7

APRIL 3 Materials due by MARCH 6

MAY 1 Materials due by APRIL 3

JUNE 5 Materials due by May 3

JULY 1 (Monday) Materials due by June 5

AUGUST 7 Materials due by July 3

SEPTEMBER 4 Materials due by August 7

OCTOBER 1 (Tuesday) Materials due by September 4

NOVEMBER 6 Materials due by October 2

DECEMBER 4 Materials due by November 6

Staff Contact: Hank Berry

Please contact 248.541-4300 to confirm time and location of the meeting.



Consent Agenda #4b

2024 PLANNING COMMISSION MEETING SCHEDULE

The Planning Commission meets on the 4th Monday of the month, 7:00 pm at City Hall.

JANUARY 22 Materials due by January 3

FEBRUARY 26 Materials due by February 2

MARCH 25 Materials due by March 1

APRIL 24 (Wednesday) Materials due by April 3

MAY 27 Materials due by May 1

JUNE 24 Materials due by June 5

JULY 22 Materials due by June 28

AUGUST 26 Materials due by August 2

SEPTEMBER 23 Materials due by September 3

OCTOBER 28 Materials due by October 4

NOVEMBER 25 Materials due by November 1

DECEMBER Call of the chairman

Staff Contact: Hank Berry

Please contact 248.541-4300 to confirm time and location of the meeting.



Consent Agenda #4c

2024 ZONING BOARD OF APPEALS MEETING SCHEDULE

The ZBA meets on the 2nd Monday of the month, 7:30 pm at City Hall.

JANUARY 8 Materials due by December 6, 2023

FEBRUARY 12 Materials due by January 8

MARCH 11 Materials due by February 12

APRIL 8 Materials due by March 11

MAY 13 Materials due by April 8

JUNE 10 Materials due by May 13

JULY 8 Materials due by June 10

AUGUST 12 Materials due by July 8

SEPTEMBER 9 Materials due by August 12

OCTOBER 14 Materials due by September 9

NOVEMBER 11 Materials due by October 14

DECEMBER 9 Materials due by November 11

Staff Contact: Hank Berry

Please contact 248.541-4300 to confirm time and location of the meeting.

Consent Agenda #4d

**City of Huntington Woods
Senior Advisory Committee
Thursday September 21, 2023
Meeting Minutes**

Present – Lenny Newman, Melissa Gadd, Sally Schulman-Gaft, Marcy Peters, Tracy Shanley, Joanne Johnson, Greg Gmerek

1> Call to Order by Lenny at 3:33

2> Committee approved the meeting agenda

3> Reviewed minutes of the June 2023 meeting – Motion to approve by Marcy seconded by Greg.

4> Elected Officials remarks – none in attendance

5> Parks and Recreation Update:

- a. Pen Pal program is almost maxed out.
- b. The Senior Holiday party is set for Dec. 4
- c. Publications are out and fall classes have begun.
- d. Pickleball lines were painted and the courts are busy. Online court reservations have been successful.
- e. Walk the Gym and Open Gym are in place again.
- f. Monday Lunch Bunch is back at the gym.
- g. Flu Shot Clinic will be October 18 and will be sponsored by Lincoln Drugs.
- h. The City is getting a master plan to update all of the parks.

6> Library Update provided by JoAnne :

- a. 10/4-Lecture by an expert on the Ukraine
- b. 10/5-Cozy Mystery Author presentation
- c. 10/12-Tea Chameleon
- d. 10/13-a Read In for banned books
- e. 10/14-Author Fair
- f. 10/24-Gordon Lightfoot Concert
- g. 10/25-Monger's Provision Workshop

Art classes have resumed.

7> Items of Business:

- a. Upcoming Programs
 - i. Cider Mill Trip coming
 - ii. Check out the city publications for programs

- b. Summer Review
 - i. Our senior center teamed up with Pleasant Ridge to go to the Herb Farm.
 - ii. Exercise equipment demonstration went well.
- c. October Musical Programs
 - i. Talent Showcase
 - ii. Senior S'Mores
- d. Updated Services and Programs for Seniors
 - i. Pickleball for Seniors and Norup Middle Schoolers went well and will be ongoing.
 - ii. Schedule for the Over 60 publication to be provided
 - iii. Sally to interview a Senior to be highlighted

8> Public Participation: None

9> Next Meeting: Thursday, October 19, 2023

10> Other Business: None

11> Adjournment: 4:41

Consent Agenda #4e

MINUTES

Huntington Woods Library Advisory Board

Meeting Date: Monday, October 16, 2023

Present: Nadia Cesar, Marty Ferman, Beth Applebaum, Deb Hemmye, Eliza Bressack, Nina Abrams, Angie Povilaitis, Bridget McKinley

- I. Call to Order-7:05 p.m.
- II. Approval of minutes of September 18, 2023 meeting -Approved
- III. Friends of Library Report-Report was given by Marty Ferman.

Marty reported that approximately ½ the T-shirts have sold.

Marty reported that the Freedom to Read event was a success. All of the Board members agreed. There was a discussion about the event and possibilities for next year.

The next book sale is scheduled for December 1-2.
- IV. Librarian's report by Director Deb Hemmye.
 - a. Hot water line leak update-asbestos is now an issue in the repair. Deb is waiting for a report and proposal to repair/remediate.
 - b. Website Update. A contract has been signed with Revize.
 - c. Fish Tank Update. With a lot of logistics to overcome, the fish tank/aquarium is progressing.
 - d. Programs and Services. Deb provided an update on Adult, Teen and Children's activities.

There was a discussion about the current wait list procedure, including the ongoing issue of patrons who register in advance for a program, but do not attend the program (and have not cancelled their registration). The goals of the proposed changes presented by Deb are to encourage patrons to cancel registration when they cannot attend, and to provide for efficiently filling empty slots from the wait list at the time the event. Deb presented the proposed changes to the wait list procedure. The Board approved the changes.
 - e. T-shirt sales and new logo- Deb provided an update on the new logo. There was a discussion on selling the remaining T-shirts and ideas for next year.

f. Statistics. Deb provided some statistical information about library usage during a 3 month period. There was a discussion about the statistics. Deb will follow up at the next meeting with more information.

g. Knox Room pricing reduced to \$10/hour. Deb provided an explanation about the reduction, including a comparison to other room rentals in the library and the condition of the Knox Room. There was a brief discussion and unanimous approval by the Board.

h. Added Item-Installation of glass memorial for Sally Kohlenberg on November 3. Deb provided some details about the memorial and the artist.

V. Public Participation-None.

VI. Comments-None

Next Meeting is November 20, 2023

The Library Advisory Board meets at 7 p.m. on the third Monday of each month in the Friends Room on the lower level of the library.

Adjournment -8:05 pm

Minutes prepared by Beth E. Applebaum

Consent Agenda #4f

CITY OF HUNTINGTON WOODS
REGULAR MEETING OF THE PLANNING COMMISSION
MINUTES
May 22, 2023
7:03 p.m.
In Person Meeting – Huntington Woods Commission Room

Commissioner Rick Polan called the Meeting to order at 7:05 p.m.

PRESENT: Sarah Gutierrez, Sheldon Kohn, Rick Polan, Jill Ingber, Chris Golembiewski, Blake Moore, Gail Linden

ABSENT: Michelle Elder, Todd Sperl

City Staff Present: Zoning Administrator, Hank Berry.

APPROVAL OF AGENDA:

Gail Linden motioned to approve the agenda as presented. The motion was seconded by Chris Golembiewski

Ayes: Sarah Gutierrez, Sheldon Kohn, Rick Polan,, Jill Ingber, Chris Golembiewski, Blake Moore, Gail Linden

Nays: None

The Motion Carried.

APPROVAL OF MINUTES

Gail Linden motioned to approve the minutes as corrected. The motion was seconded by Chris Golembiewski

Ayes: Michelle Elder, Sheldon Kohn, Rick Polan, Todd Sperl, Jill Ingber, Chris Golembiewski, Blake Moore, Gail Linden

Nays: None

The Motion Carried.

AGENDA ITEMS:

Matter of site plan review of an addition at 10015 Nadine.

Sheldon Kohn: I just want to let the applicant know that this is directly across the street from mine, but I do not think that will influence my ability to fairly judge.

Terri Bailey, Kendall Design and Build: I am the contractor on the build, as well as someone who has been working with the family since the project's inception.

Adam Eisenberg: I am Adam Eisenberg, the homeowner.

Terri Bailey: This plan is to increase the size of the second floor with a front dormer addition and a rear dormer addition that allows them extra space to grow their family. The footprint is not being increased at all.

Hank Berry: This is one planted lot 50 x 125, 6250 sq. ft. All standards are met for the size of the house, lot coverage and all yards.

Hank Berry then explained the blueprints of the proposed addition,

The meeting was then opened for public participation. Seeing none, public participation was closed.

Gail Linden: I take it you're going straight up where you're doing the addition on all sides. There isn't any step back in the front or in the dormer?

Terri Bailey: We connected with the original house. Do you see the chimney? That's an existing chimney.

Gail Linden: The back had sliders on the family room?

Terri Bailey: We did slider windows on the back to meet egress.

Blake Moore: I have no questions.

Chris Golembiewski: No questions.

Jill Ingber: If I'm looking at the west elevation, what room is upstairs?

Terri Bailey: That's the primary suite.

Jill Ingber: Could you add a window to balance it out?

Terri Bailey: That would be the shower.

Sarah Gutierrez: I don't have any questions.

Sheldon Kohn: Looking at the east and west elevation, is that rear roofline the same as it currently is or is that being raised some?

Terri Bailey: I believe it is staying exactly the same.

Rick Polan: Hank, first a question for you: what architectural bonuses are we taking on this?

Hank Berry: the architectural details of 250. They can have 2421 sq. ft. where they're proposing 2336 sq. ft.

Rick Polan: What 3 things are giving them that extra 250?

Hank Berry: siding, trim boards, and I thought they had wood clad windows. They would need to go to the ZBA or make those windows wooden.

Rick Polan: Is there any other architectural details that we could count for the bonus?

Jill Ingber: What is the pulled brick detail again?

Hank Berry: Where every odd brick is pulled out to give relief and texture.

Jill Ingber: Is there soldier coursing?

Hank Berry: Yes there is, but it exists. It is the pleasure of the commission to decide whether or not you want to count that towards the bonus.

Rick Polan: I would feel comfortable allowing them to keep the windows as proposed, and allow the soldier course to count.

Gail Linden: We already count the pre-existing detached garage as a bonus, so why wouldn't we count the soldier coursing.

Rick Polan: So, we're counting the soldier coursing. Any other questions?

Motion by Sheldon to approve the plan specifically including the soldier coursing as justification for the architectural bonus.

Chris Golembiewski seconded the motion.

Ayes: Sheldon Kohn, Rick Polan, Sarah Gutierrez, Jill Ingber, Chris Golembiewski, Blake Moore, Gail Linden

Nays: None

The motion carried.

DISCUSSION:

Matter of Joint Meeting of Planning Commission and Zoning Board of Appeals

Roll Call - Zoning Board of Appeals: Joe Claya, Ben Falik, Brie Stocker Smart, Adam Wallace, Adam Tonge

Hank Berry: This is a great opportunity to get together two very important boards to the city of Huntington Woods.

Rick Polan: Anyone want to go first?

Adam Wallace: This first ordinance in reference to accessory buildings and the size of them being based on the district that they're in - we're seeing this a lot.

Hank Berry: To Adam's point, one of the things that we see a lot is the width of the driveway. It's a part of two ordinances.

Jill Ingber: Can you shed a little light on that first one? Accessory buildings, what are we talking about?

Hank Berry: When we went back and revised all of the maximum house sizes, we never did it for the accessory structures.

Rick Polan: Since we hit on that first ordinance, I suggest we go around the commission and go through any questions.

Gail Linden: I see the 200 on the acre lots, and going in increments of 25 depending on the zone. I see the reason for doing it.

Blake Moore: I agree with Gail.

Chris Golembiewski: No questions.

Jill Ingber: No questions.

Sarah Gutierrez: I agree.

Sheldon Kohn: It makes sense to me.

Ben Falik: Have we seen any that would need a variance for their 200 sq. ft. accessory structure?

Hank Berry: Not recently.

Rick Polan: Before we set a date for the hearing, should we talk about the driveways first?

Hank Berry: What the deal is with this is the semi-circular driveways, even in the r1a, the sizes for the driveways are all over the map all over the city. The goal is to have a driveway wide enough to have a car be able to pass another car in the driveway without shuffling all of the cars.

Bree Stocker Smart: We had someone come in who wanted a double wide circle drive. To me, it seemed excessive, but looking at all the massive driveways in that area, all of the newer ones have a double wide circle driveway. This is one that I would rather see kept as an exception rather than a rule.

Joe Claya: I've heard this argument a couple of times and I've taken a look at the acres, and I agree with what the proposed ordinance says.

Gail Linden: So, would this mean that anyone in the acres with a circular drive could widen to 18 feet?

Hank Berry: They would still have to come in and apply for a permit.

Blake Moore: If we do not change the ordinance, the r1a lots are required to go before ZBA if they want a wider driveway. That would be exactly the same as the status quo.

Hank Berry: Yes.

Bree Stocker Smart: If it is passed, it will save us time and energy - I get that. I've only been on the committee for a couple of years, so I've only seen it once. Maybe they have seen it come through more. My point was it feels unnecessary.

Rick Polan: Blake, I think the issue is that it has already been approved twice now.

Ben Falik: The variances are precedent yet. What would be a scenario in which we would turn down one of these proposals?

Jill Ingber: I kind of like having that layer of protection before those driveways are built. If it makes sense for the house, I get it.

Sarah Gutierrez: The only thing I was going to say is that I agree that we should go through to the zoning board. It's obviously convenient to drive around but in zone r1b there's some houses that have space for a side-by-side driveway that aren't approved and if you're going to approve the pass by lane for convenience but not approve a side-by-side driveway for function - it doesn't make sense to me.

Hank Berry: The lots in r1a are all almost 160 ft. of frontage. In r1b, hardly any of the lots are the same size. Very rarely is r1b a straight grid. In r1c, like on Wareham it starts straight lots but then the street starts to change as you go down it. These are higher square footage lots. R1d is the 50 x 125 lots in the middle of the woods, and any of the straight grid lots.

Sheldon Kohn: I don't have a problem with making the ordinance change. There are 41 lots in r1a. The language change I have - if you look at section b under the ordinance: in addition to a straight driveway, a semi-circular driveway that - and then it lists two criteria and has three paragraphs below it. The two criteria should be referring to subsections one and two and if you add the words at the front of the language in section three that says "in addition, the circular drive must comply with all of the following definitions..." I think that add clarity to the language in the ordinance.

Hank Berry: We can make that modification for a public hearing should you decide to move it forward.

Rick Polan: Looking for a motion on the first ordinance.

Jill Ingber motioned to set a public hearing for the ordinance about accessory structures.
Gail Linden seconded the motion.

Ayes: Sarah Gutierrez, Sheldon Kohn, Rick Polan, Jill Ingber, Chris Golembiewski, Blake Moore, Gail Linden

Nays: None

The Motion Carried

Sheldon Kohn motioned to set a public hearing for the ordinance about driveway width in the r1a district. Chris Golembiewski seconded the motion.

Ayes: Sheldon Kohn, Rick Polan, Chris Golembiewski

Nays: Sarah Gutierrez, Jill Ingber, Rick Polan, Gail Linden

Motion did not pass.

Rick Polan closed that portion of the meeting.

COMMUNICATIONS:

Hank Berry: What you see is communications that I have received from MDOT for the RFP that's going for a potential Woodward Avenue project. The reason I give this to you is because Huntington Woods has a seat on this RFP committee to have a voice in what will be happening to Woodward on the MDOT controlled property.

The meeting was opened for public participation. Seeing no one, it was closed.

ADJOURNMENT:

Moved by Gail Linden and seconded by Chris Golembiewski to adjourn the Planning Commission meeting.

Ayes: Sheldon Kohn, Jill Ingber, Blake Moore, Rick Polan, Chris Golembiewski, Sarah Gutierrez, Gail Linden

Nays: None

The Motion Carried, meeting adjourned at 8:35 pm.

Submitted

Lucas Rice - Recorder



Consent Agenda #4g

Finance Department Memo

To: Honorable Mayor and City Commission

From: Ethan Haan, Finance Director

Date: December 12, 2023

Subject: Treasurer's Report October 2023

The cash and investment positions as of October 31st, 2023 are attached.

Mid-Year Budget Amendments will be presented to the Commission for their approval at the January 16th meeting. Some of the items needing adjustments include accounting for an upward trend in investment income and professional service expenditures.

Winter property taxes were mailed out December 1st and are due February 14th. Delinquent 2023 taxes will be turned over to the Oakland County Treasurer's Office on March 1st, 2024. Property tax collection has gone smoothly so far this year.

Budget discussions for the FY 2024-2025 Budget are currently underway. Management will be meeting with Department Heads in early January to discuss departmental priorities. Budget workshops with the Commission and budget approval will be occurring in the spring ahead of our Charter deadline.

FINANCE REPORT - CASH POSITIONS

FUND	CURRENT INVESTMENTS	CURRENT CASH	TOTAL AVAILABLE
GENERAL FUND	5,209,350.91	1,691,404.08	6,900,755
MAJOR STREET FUND	549,157.84	(28,269.20)	520,889
LOCAL STREET FUND	5,071.42	38,050.61	43,122
ACT 345 PENSION FUND	(927.32)	765,342.22	764,415
RECREATION FUND	1,113,614.71	(342,858.53)	770,756
GWK DRAIN FUND	49,348.80	(354.94)	48,994
RACKHAM DEFENSE FUND	34,166.72	284.87	34,452
BUDGET STABILIZATION FUND	1,258,643.11	50,198.01	1,308,841
ELEVEN MILE - DEBT FUND	24,909.87	(62,916.34)	(38,006)
2010 UTGO DEBT	118,284.41	(96,949.36)	21,335
2012 UTGO DEBT	85,063.67	(7,272.50)	77,791
2014 UTGO DEBT	201,099.33	1,637.29	202,737
2017 UTGO DEBT	73,259.83	29,823.34	103,083
2019 UTGO DEBT	435,857.82	(478,888.64)	(43,031)
2020 CAPITAL IMP. BONDS	97,012.94	57,729.76	154,743
CAPITAL PLANNING FUND	1,070,586.32	(138,356.78)	932,230
SEWER CONSTRUCTION FUND	5,031,704.60	(797,763.71)	4,233,941
ROAD & SEWER CONSTRUCTION FUND	4,294,783.17	(1,443,029.18)	2,851,754
ROAD MAINTENANCE FUND	521,889.82	(167,323.06)	354,567
SANITATION FUND	87,722.74	419,891.40	507,614
WATER FUND	1,943,767.16	686,980.10	2,630,747
EQUIPMENT FUND	913,201.85	54,405.90	967,608
TRUST & AGENCY FUND	360,800.00	224,469.00	585,269
POST RETIREMENT FUND	765,815.44	58,763.51	824,579
TOTAL ASSETS - INVESTMENTS/CASH	24,244,185	514,998	24,759,183

FIDUCIARY (TRUSTEE)	AMOUNT INVESTED	PERCENT INVESTED	YIELD
MICHIGAN CLASS	11,218,601	45.14%	5.49%
OAKLAND COUNTY POOL- OPER	100,478	0.40%	2.00%
FIFTH THIRD SECURITIES	1,663,843	6.70%	1.10%
COMMERICA - J FUND - 4438	257,681	1.04%	4.46%
COMERICA SECURITIES - 2362	4,201,735	16.91%	2.64%
HUNTINGTON BANK	1,269,243	5.11%	1.20%
MULTIBANK SECURITIES	4,448,185	17.90%	2.20%
FLAGSTAR INVESTMENT ACCOUNT	1,014,327	4.08%	4.15%
FLAGSTAR BOND ACCOUNT	275,241	1.11%	4.15%
OAKLAND COUNTY BOND ACCOUNT	401,822	1.62%	2.00%
TOTAL INVESTMENTS	24,851,157	100.00%	
			3.75%
		CASH	514,998
		INVESTMENTS	24,244,185
		TOTAL	24,759,183

Communications

Heidi Brown-Barckholtz

From: Hank Berry
Sent: Friday, December 8, 2023 9:29 AM
To: Heidi Brown-Barckholtz; Chris Wilson
Subject: FW: Stepping Down

This needs to go to the city commission.

From: Todd Sperl <tsperl@leanfoxsolutions.com>
Sent: Friday, December 8, 2023 6:33 AM
To: Hank Berry <hberry@hwmi.org>
Subject: Stepping Down

Hank

Per our discussion, this email officially notifies you and the city of Huntington Woods that effective immediately I will be stepping down from my role with HW's Planning Commission.

I've enjoyed working with you over the years and giving my time to helping our little city we call home. Unfortunately, my current and foreseeable schedule doesn't afford me the time to be available to attend meetings.

Respectfully

Todd Sperl
Managing Partner - Lean Fox Solutions
Accountability. Alignment. Achievement.
13103 Borgman Ave., Huntington Woods, MI 48070
248.798.7954 | tsperl@leanfoxsolutions.com



Agenda #1

Finance Department Memo

To: Honorable Mayor and City Commission
From: Ethan Haan, Finance Director
Date: December 12, 2023
Subject: Annual Comprehensive Financial Report (ACFR)

The Annual Comprehensive Financial Report (ACFR) for the fiscal year ending June 30, 2023 has been completed and the final document is posted online (link below) and hard copies of the audit document and other relevant communications will be provided to each of you at the December 19th Commission meeting. Aaron Stevens, Principal at Maner Costerisan, will also be making a short presentation to the City Commission regarding this year's ACFR.

The Finance Department is proud to say that the annual audit went smoothly again this year and we will be again applying for the GFOA's Certificate of Achievement for Excellence in Financial Reporting, as well as continuing to abide by all relevant State reporting requirements regarding the City's financial statements.

Link for ACFR on City website:

https://www.ci.huntington-woods.mi.us/departments/finance_department.php#outer-95

Suggested motion:

Moved by Commissioner _____ and supported by Commissioner _____ to accept the 2022-2023 Financial Statements as presented by City Auditor Maner Costerisan.



Agenda #2

Finance Department Memo

To: Honorable Mayor and City Commission

From: Ethan Haan, Finance Director

Date: December 12, 2023

Subject: New Investment Broker

City Staff has been approached by Community Unity Bank of Birmingham, MI for an opportunity for the City to expand its investment portfolio and invest in a certificate of deposit with the Bank. The Finance Director and City Manager have agreed to a \$225,000 purchase of a certificate of deposit.

In order to be a custodian of City funds, the Community Unity Bank has agreed to strictly follow the City Investment Policy and Public Act 20. The City's Investment Policy is attached for your convenience. Per the Policy, the Finance Director has delegated authority to make investment decisions but needs to submit a list of approved brokers and dealers to the City Commission on an annual basis. This is typically done at the June meeting. The Community Unity Bank will be added to the approved list this year provided they meet all the requirements of the Investment Policy.

CITY OF HUNTINGTON WOODS INVESTMENT POLICY¹

I. Policy

It is the policy of The City of Huntington Woods (City) to invest public funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the entity and conforming to all State statutes and local ordinances governing the investment of public funds

II. Scope

This investment policy applies to all financial assets held by the City other than pension fund assets. These assets are accounted for in the City's annual financial report and include:

- General fund
- Special revenue funds
- Internal service funds
- Capital project funds
- Enterprise funds
- Trust and agency funds
- Debt service funds
- Any new fund created by the local unit, unless specifically exempted by the legislative body.

This investment policy applies to all transactions involving the financial assets and related activity of all the foregoing funds.

III. Investment Objectives

The following investment objectives, in priority order, will be applied in the management of the City's funds:

Safety

The primary objective of the City's investment activities is the preservation of capital in the overall portfolio and the protection of investment principal. The authorized investment staff will employ mechanisms to control risks and diversify investments regarding specific security types or individual financial institutions.

Liquidity

The Finance Director shall insure that funds are constantly available to meet immediate payment requirements including payroll, accounts payable and debt service. The portfolio shall be structured to meet cash requirements without the need to sell securities on the open market prior to maturity. To that end, a portion may be kept in approved investment pools described in the section on investment instruments

Return on Investment

Subject to the foregoing constraints, the City will strive to maximize the return on the portfolio and to preserve the purchasing power but will avoid assuming unreasonable investment risk. To attain this objective, diversification is required in order that potential losses on individual

¹Amended and adopted by City Commission June 20, 2017

securities do not exceed the income generated from the remainder of the portfolio. The investment portfolio shall be maintained with the objective of regularly exceeding the average return of three month U.S. Treasury Bills/institutional investment pools/money market funds. The investment program shall seek to augment returns above this benchmark, consistent with risk limitations identified herein and prudent investment principles.

Securities shall not be sold prior to maturity with the following exceptions:

- a. A security with declining credit may be sold early to minimize loss of principal.
- b. A security swap would improve the quality, yield, or target duration in the portfolio.
- c. Liquidity needs of the portfolio require that the security be sold.

IV. Prudence

In managing its investment portfolio, The Finance Director or his/her designee should avoid transaction that might impair public confidence. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

The above standard is established as the standard for professional responsibility and shall be applied in the context of managing the overall portfolio. Investment officers of Huntington Woods, acting in accordance with State statute, this Investment Policy, written procedures as may be established, and exercising due diligence, shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided that deviations from expectations are reported in a timely fashion, and appropriate action is taken to control adverse developments.

V. Delegation of Authority

In accordance with MCL 129.95(1)(b) of Act 20 of 1943 as amended which provides that the investment policy be adopted by the City to include the delegation of authority to make investment purchases on behalf of the City. This responsibility is delegated to the Finance Director whom is designated as investment officer of the City and is responsible for carrying out investment decisions and activities.

Daily management responsibility for the investment program is hereby delegated to the Finance Director, who shall adhere to this policy for the operation of the investment program. Such procedures shall include explicit delegation of authority to the Deputy Finance Director or the City Treasurer, upon the absence of the Finance Director. . No person may engage in an investment transaction except as provided under terms of this Policy and procedures established by the City Commission. The Finance Director shall be responsible for all transactions undertaken, and shall establish a system of controls to regulate the activities of subordinate officials.

VI. Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair -- or create the appearance of an impairment on -- their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Manager any material financial interests in financial institutions that conduct business with the unit, and they shall further disclose any large personal financial investment positions that could be related to the performance of the City's portfolio. Employees and officers shall subordinate their personal investment transactions to those of the City, particularly with regard to the time of purchases and sales.

VII. Authorized Financial Dealers and Institutions

The Finance Director or Treasurer will maintain a list of financial institutions, which have been authorized by the City Commission (reviewed annually), to provide investment and depository services. In addition, a list will also be maintained of approved security broker/dealers selected by credit-worthiness, who maintain an office in the State of Michigan or who are "primary" dealers or "regional dealers" that qualify under Securities & Exchange Commission Rule 15C3-1 (uniform net capital rule). No public deposit shall be made except in a qualified public depository as established by State law.

All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Finance Director with the following:

- Audited financial statements for the most recent fiscal year
- Certification of having read the City's investment policy and the pertinent State statutes
- Proof of National Association of Security Dealers certification and proof of State registration, where applicable
- Evidence of Insurance Coverage.

An annual review of the financial condition and registration of qualified broker /dealers will be conducted by the Finance Director and reviewed by the City Auditors. Information indicating a loss or prospective loss of capital on existing investments must be shared with the City Commission and Manager of the City immediately upon notification.

VIII. Authorized and Suitable Investments as per P.A. 20 as amended

Huntington Woods is empowered by State statute (1943 P.A. 20 as amended by 1988 P.A. 285, and section 1 as amended by 1997 P.A. 44) to invest in the following types of securities:

- a. Bonds, securities, and other obligations of the United States, or an agency or instrumentality of the United States.
- b. Certificates of deposit, savings accounts, deposit accounts, or depository receipts of a financial institution, provided however, that no funds shall be deposited or invested in a financial institution that is not eligible to be a depository of funds belonging to a state under a law or rule of this state or the United States. As used in this section, "financial institution" means a state or nationally chartered bank or a

federally chartered savings and loan association, savings bank, or credit union whose deposits are insured by an agency of the United States government and that maintains a principal office or office located in this state under the laws of this state or the United States.”

- c. Commercial Paper rated at the time of purchase within the highest classification A-1, P-1, F-1 as established by not less than 2 standard rating services and that matures no more than 270 days after date of purchase.
- d. Repurchase Agreements consisting of instruments in subdivision (a).
- e. In Bankers' Acceptances of United States banks.
- f. Obligations of this State or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than 1 standard rating service.
- g. Mutual funds registered under the investment company act of 1940 title I of chapter 686, 54Stat. 789 15 U.S. C. 80a-1 to 80a-3 and 80a-4 to 80a-84, with authority to purchase only investment vehicles that are legal for direct investment by a public corporation. However, a mutual fund is not disqualified as a permissible investment solely by reason of either of the following:
 - (i) The purchase of securities on a when-issued or delayed delivery basis.
 - (ii) The ability to lend portfolio securities as long as the mutual fund receives collateral at all times equal to at least 100% of the value of the securities loaned.
 - (lii) The limited ability to borrow and pledge a like portion of the portfolio's assets for temporary or emergency purposes.
- h. Obligations described in subsection (a) through (g) if purchased through an inter-local agreement under the urban cooperation act of 1967, 1967 (Ex Sess) PA 7, MCL 124.501
- i. Investment pools organized under the surplus funds investment pool act, 1982 PA 367, MCL 129.111 to 129.118 In mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan.
- j. Investment pools organized under the local government investment pool act, 1985 PA 121, MCL 129.141 to 129.150

IX. Limitations to Investment Purchases

The Finance Director or his designee may place no more than \$500,000.00 or less in any one single investment vehicle, U.S. Agency obligation or financial institution, which meet the statutory restriction as delineated in Section VIII above, provided that such securities or obligations meet the limitations on security issues and issuers as detailed below.

- a. Repurchase agreements shall be negotiated only with dealers or financial institutions with whom the (unit) has negotiated a Master Repurchase Agreement or with the City's primary bank. Repurchase Agreements must be signed with the bank or dealer and must contain provisions similar to those outlined in the Public Security Association's model Master Repurchase Agreement.

- b. Investment of bonds proceeds or funds pledged for bond repayment must be fully insured, fully collateralized or otherwise protected from loss of principal and interest and maturities must assure the availability of funds on the dates for principal and interest repayment specified in the bond covenants.
- c. Investments in Commercial Paper are restricted to those which have a maturity of 120 days or less and, at the time of purchase, an (A1-P1) rating or equivalent as established by the following rating agencies: Moody's, Standard and Poor, Duff and Phelps, or Fitch Investor Service. Commercial Paper held in the portfolio which subsequently receives a reduced rating shall be closely monitored and sold immediately if the principal invested may otherwise be jeopardized.
- d. Certificates of Deposit shall be purchased only from financial institutions which qualify under Michigan law and are consistent with Opinion No. 6168, Opinions of the Attorney General (1982), and that meet a rating index for credit worthiness of **165 (Excellent) to 300 (Superior)** as compiled by the IDC Financial Publishing Inc. 700 Walnut Ridge Drive, Suite 201, Hartland WI 53029, or be rated within the highest two Investment grade ratings of A+ to B- in quality as rated by Robinson Capital Advisors, 63 Kercheval Ave, Suite 111 Grosse Pointe Farms, MI 48236. The maximum amounts that may be deposited in CD's at Financial Institutions shall be based upon the following index :

Financial Institutions²

(Limited to the maximum in the following grades)

Robinson Capital Advisors	A+ - A- or IDC 165 - 300	\$ 500,000.00
Robinson Capital Advisors	B+ - B- or IDC 125 - 164	\$ 250,000.00

The Finance Director will be required to update it's bank rating information annually. CD's may be invested for a maximum duration of 548 days. Changes in individual investment positions will be made quarterly, or upon maturity whichever occurs first.

- e. To the extent possible, the investing officer will attempt to match investments with anticipated cash flow requirements. No more than 50 percent of investment vehicles maturing in any given month shall be of a non-liquid nature (non-negotiable CD's, commercial paper, etc.).
- f. Investments will be diversified by security type and institution. With the exception of U.S. Treasury securities, authorized investment pools, and full faith and credit government agency obligations no more than 10% ten percent of the total investment portfolio will be invested in a single security, or with a single financial institution irrespective of credit or market worthiness.
- g. In money market mutual funds or qualified bank trust funds composed of investment vehicles which are legal for direct investment by local governments in Michigan.
- h. To the extent possible, the treasurer shall attempt to match investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the treasurer will not directly invest in securities maturing more than five years from the date of purchase. The finance director shall adopt weighted average maturity limitations consistent with the investment objectives.

² Compliant with the provisions of P.A. 196 of 1997 § 1 (4) as being a qualified public funds depository in the State of Michigan

Reserve funds and other funds with longer-term investment horizons may be invested in securities exceeding five (5) years if the maturities of such investments are made to coincide as nearly as practicable with the expected use of funds.

X. Pooling of Cash

Except for cash in certain restricted and special accounts, the investment officer may pool cash of various funds to maximize investment earnings. Investment income shall be allocated to the various funds based upon their respective participation.

XI. Accounting

The City maintains its records on the basis of funds and account groups, each of which is considered a separate accounting entity. All investment transactions shall be recorded in the various funds of the City in accordance with generally accepted accounting principles as promulgated by the Government Accounting Standards Board. Accounting treatment will include.

- Investments will be carried at cost or amortized cost which approximates market.
- Premium or discount will be amortized over the life of the investment.
- Gains or losses of investments in all funds will be recognized at the time of disposition of the security.

Market price shall be disclosed annually in the financial statements and periodically in the performance reports.

XII. Investment Performance and Reporting

The Finance Director shall maintain a monthly investment report that provides the principal and type of investment by fund, annualized yield, ratio of cash to investments, earnings for the current month and year-to-date, market price and a summary report of cash and investments maintained in each financial institution. Performance of the portfolio shall be reported periodically and submitted to the City Commission. Reports shall include details of the characteristics of the portfolio as well as its performance for that period. Reports shall be submitted at a minimum on an annual basis (and as frequently as quarterly or monthly). Material deviations from projected investment strategies shall be reported immediately to the chief executive officer.

XIII. Safekeeping and Custody; Third-Party Custodial Agreements

All marketable securities purchased through non-primary dealers by the City under this section shall be properly designated as an asset of the City and must be held in safekeeping by a third party custodial bank or other third party custodial institution, chartered by the United States government or the State of Michigan, and no withdrawal of such securities, in whole or in part, shall be made from safekeeping except by the Finance Director or his designee as authorized herein.

The City will execute third party custodial agreement(s) with its primary bank(s) and depository institution(s). Such agreements where required under this policy will include letters of authority from the City, details as to responsibilities of each party, notification of security purchases, sales, delivery, repurchase agreements and wire transfers, safekeeping and transactions costs, procedures in case of wire failure or other unforeseen mishaps including liability of each party.

All security transactions purchased through non-primary dealers, including collateral for repurchase agreements, entered into by the City shall be conducted on a delivery-versus-payment (DVP) basis. Securities will be held by a third party custodian designated by the Finance Director or his designee.

and evidenced by safekeeping receipts.

XIV. Internal Controls

The Finance Director shall establish a system of internal controls, documented in writing, which is designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the Finance Department. Required elements of the system of internal controls shall include 1) the timely reconciliation of all bank accounts (i.e., monthly reconciliations within 30 days of the end of the monthly cycle), and 2) delivery versus payment procedures where applicable and trust receipt documentation. Internal controls will also encompass at a minimum the additional issues listed below:

- transfers of all funds (purchases, sales, etc.)
- separation of functions including transaction authority and accounting and record-keeping
- custodial safekeeping (where required under Section VII).
- avoidance of delivery of bearer form or non-wireable securities to the City
- delegation of authority to subordinate staff members
- written confirmation of telephone transactions
- supervisory control of employee actions
- specific guidelines regarding securities losses and remedial action
- identification and minimization of the number of authorized investment officials
- documentation of decisions made at the committee level and transactions by investment officials

XV. Investment Policy Adoption

The City's investment policy shall be adopted by resolution of the City Commission. In addition, the policy and any subsequent modifications made at this time or when necessitated by State statutory revision must be reviewed and approved by the City Commission on an annual basis.

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Agenda #3

MANAGER'S MEMO

To: Honorable Mayor Paul; City Commission; Rocco Fortura, Public Services Director; Ethan Haan; Finance Director

From: Chris D. Wilson, City Manager

Date: December 12, 2023

Subject: 2023 Contract Extension for Al's Asphalt Paving Company.

A contract was awarded to Al's Asphalt Paving Company for the 2023 Pavement Resurfacing in the City. This is not for major road reconstruction, but just for areas that required resurfacing. The 2023 Contract included an option to extend pricing for the 2024 season upon mutual agreement.

Al's submitted a proposal to the City for pricing for the 2024 construction season. Most pricing, including all labor costs remained the same. Al's did propose an increase in the cost of milling and a slight reduction in the cost of one material.

Nowak and Fraus was asked to evaluate the impact of these price changes. Per their analysis, these changes would amount to an increase in roughly 7% for resurfacing work in the next year. This is below the projected increase the City would likely incur if this work were bid again. City Administration and Nowak and Fraus were pleased with Al's performance under the 2023 contract and feels these terms are advantageous to the City.

RECOMMENDATION – Be it so resolved that the City Commission approves the 2023 Contract Extension with Al's Asphalt Paving Co of Taylor, MI for 2024 Pavement Resurfacing.



CIVIL ENGINEERS
LAND SURVEYORS
LAND PLANNERS

December 4, 2023

City of Huntington Woods
26815 Scotia Road
Huntington Woods, MI 48070

Attn.: Mr. Chris Wilson, City Manager
Mr. Ethan Haan, Finance Director/Treasurer

Re: **2024 Pavement Resurfacing Project**
NFE Recommendation Letter – 2023 Contract Extension for Al's Asphalt Paving Co.
HW - Lincoln Drive (Allor Ave. to Dundee Rd.)
Huntington Woods, Michigan

Dear Mr. Wilson:

As you are aware, the City of Huntington Woods awarded the 2023 Pavement Resurfacing Project to Al's Asphalt Paving Co. of Taylor, Michigan. The contract documents included an extension clause for future work based upon a mutual agreement to hold the established 2023 as-bid unit prices.

Al's Asphalt Paving Co. has expressed a willingness to enter into a contract extension (refer to attached December 4 correspondence) for the upcoming 2024 construction season. However, due to inflationary trends, rising labor and material costs, they have requested a slight price adjustment to the contract for the HMA asphalt pay items to keep up with rising prices.

The requested price adjustment is limited to the material cost increases as provided by the asphalt supplier. This adjustment would equate to an approximate 7% increase in the overall contract amount from their 2023 contract to their 2024 contract. Based upon our analysis this price adjustment is within the average 7%-10% price increase range we have seen on other projects in our area. All indications are that 2024 construction costs will increase substantially based upon recent bid tabulations and reported material cost increases.

Paving contractors have been advised that material suppliers will only hold the 7% price increase for the remainder of this calendar year. Therefore, in order to minimize additional cost increases, a decision must be made before December 31, 2023.

Due to their experience, high quality workmanship, and past performance, we acknowledge that the City of Huntington Woods will save both time and money associated with re-bidding this work and will lock in a reasonable 7% cost increase.

Therefore, we recommend that the contract for the 2024 Pavement Resurfacing Project be extended to Al's Asphalt Paving Co. of 25500 Brest Road, Taylor, MI 48180 for an amount to be determined upon completion of our design work.

Should you have any questions, please feel free to contact our office at any time.

Very truly yours,
NOWAK & FRAUS ENGINEERS

Timothy L. Germain, P.E.
Consulting City Engineer

Enclosures

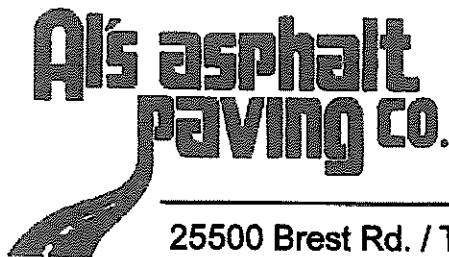
cc: Huntington Woods - Rocco Fortura, DPW Director (12795 11 Mile Road, Huntington Woods, MI 48070) - copy
NFE - Brad Brickel, PE., Assistant City Engineer (46777 Woodward Avenue, Pontiac, MI 48342) - copy
File: NFE# N897 Electronic File - 2024 Contract Extension Recommendation Letter

NOWAK & FRAUS ENGINEERS

46777 WOODWARD AVENUE
PONTIAC, MI 48342-5032

WWW.NOWAKFRAUS.COM

VOICE: 248.332.7931
FAX: 248.332.8257



25500 Brest Rd. / Taylor, MI 48180-4065 • (734) 946-1880 • Fax (734) 946-4502
www.AlsAsphalt.com

December 4, 2023

Brad W. Brickel PE
Nowak & Fraus Engineers
46777 Woodward Ave
Pontiac, MI. 48342

Reference: 2023 Pavement Resurfacing Project – 2024 Extension Letter

Mr. Brickel,

Al's Asphalt Paving Company (AAP) is pleased to inform you that the contract unit prices on the 2023 Pavement Resurfacing project may be used as an extension for work to be performed on the future 2024 Resurfacing project other than the two below mentioned items of work. These items reflect a material only increase due to high consumption of fuel and liquid asphalt which has increased in cost since the 2023 bid date.

1. Cold Milling Full Pavement Depth – 2023 Price = \$2.50 a SYD / 2024 Price = \$3.85 a SYD
2. 1100L 2.5" 2024 Price – 2023 Price = \$112.25 a Ton / 2024 Price = \$119.50 a TON.

These are small adjustments to request due to material and fuel increases but please note that no additional labor costs were applied to the increases.

Once approved, please send to AAP plans with quantity breakdown so we can prepare subcontracts and begin scheduling accordingly.

Thank you for this opportunity and we at Al's Asphalt look forward to working with you in 2024.

Warmest Regards,

A handwritten signature in black ink, appearing to read 'R. Jesse Kyle', is written over a horizontal line.

R. Jesse Kyle
Senior Project Manager
Al's Asphalt Paving Co.

Agenda
Special Meeting of the City Commission
Monday December 18, 2023
7:00 p.m.
City Hall

CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL

ITEMS OF BUSINESS

1. Interview Candidates for the Vacancies on Boards and Committees
 - a. 7:00 Sid Kardon
 - b. 7:15 Goni Wong
 - c. 7:30 Ellie Schriener
 - d. 8:00 Lisa Eyres
2. Discussion of Candidates and Vacancies

PUBLIC PARTICIPATION

Note: Being a Special Meeting of the City Commission there can be no further action brought before the Commission.

ADJOURNMENT OF SPECIAL CITY COMMISSION MEETING

Public Expression is encouraged. Comments are invited on each Agenda item when that item comes up for consideration. Matters not listed on the Agenda may be addressed under "Public Participation". Please be advised that the Commission Meetings are usually attended by the media and cablecast live, in addition to being re-cablecast following the meeting. The City of Huntington Woods will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material being considered at the meeting, to individuals with disabilities attending the meeting upon three working days' notice to the City. Individuals with disabilities requiring auxiliary aids or services should contact the City by writing or calling: Ethan Haan, ADA Coordinator, Huntington Woods City Hall, 26815 Scotia, Huntington Woods, MI 48070, (248 581-2640). Deaf-Tel(1-248-541-1180).

Huntington Woods Citizen Interest Form

Anti-Racism Advisory Committee



Name Sid Kardon Date 10/30/23
Address 13307 Vernon # Of Yrs. Residing in HW 39
Phone (248) 259-3366 Email sidkardon@gmail.com

Please read the descriptions of the City Boards, Commissions, and Committies in the Descriptions document. Please check which boards, commissions, or committees you'd like to be considered for. The City encourages all residents with diverse backgrounds and qualifications apply.

Brief description of background and experience

I am a retired social worker. Early in my career I worked in community mental health; for the last 28 years I worked in the public schools. I was active in our union, the Michigan Education Association. The MEA and other unions are committed to meeting the needs of their diverse membership. I am still a member of the MEA's social justice committee, which works to promote equal treatment for all members of our society, especially those who are systemically discriminated against.

Over the years I have been an active community member in Huntington Woods, serving on the Rec board and coaching youth sports.

Boards

☐ Arts & Garden Board

Please check the box you have interest in:

- ☐ Public Art
- ☐ Tree preservation
- ☐ Landscape architecture
- ☐ Event planning
- ☐ Culture
- ☐ Public beautification efforts

☐ Construction and Property Maintenance Board of Appeals

Please check the box you have interest in:

- ☐ Architecture
- ☐ Building construction
- ☐ Engineering

☐ Board of Review

Please check the box you have interest in:

- ☐ Banking/Finance
- ☐ Property appraisal/assessing
- ☐ Real estate/development law

☐ Library Advisory Board

Please check the box you have interest in:

- ☐ Policymaking
- ☐ Public relations
- ☐ Library knowlege

☐ Parks and Recreation Advisory Board

Please check the box you have interest in:

- ☐ Fitness
- ☐ Recreation
- ☐ Policymaking
- ☐ Public Relations

☐ Zoning Board of Appeals

Please check the box you have interest in:

- ☐ Building Construction
- ☐ Land use planning
- ☐ Real estate
- ☐ Engineering
- ☐ Architecture
- ☐ Legal background

Commissions

☐ Historic District Commission

Please check the box you have interest in:

- ☐ Architecture
- ☐ Building construction
- ☐ Historic preservation
- ☐ Member of a preservation organization

☐ Planning Commission

Please check the box you have interest in:

- ☐ Landscape architecture
- ☐ Civil Engineering
- ☐ Land use
- ☐ Real estate development

Committees

☒ Anti-Racism Advisory Committee

Please check the box you have interest in:

- ☐ Policy making
- ☐ Public engagement
- ☒ Understanding of equity and systemic racism

☐ Communication Advisory

Please check the box you have interest in:

- ☐ Communications
- ☐ Public relations
- ☐ Social media
- ☐ Branding

☐ Environmental Advisory Committee

Please check the box you have interest in:

- ☐ Environmental protection
- ☐ Conservation
- ☐ Recycling
- ☐ Sustainability
- ☐ Climate change

☐ Senior Advisory Committee

Please check the box you have interest in:

- ☐ Aging conditions
- ☐ Grants/endowments
- ☐ Wellness programming
- ☐ Policymaking

**Anti-Racism Advisory Committee
Student Rep**



City of Huntington Woods Citizen Interest Form for City Boards, Commissions and Committees

Name Goni Wong Date 8/15/23
Address 26355 Humber # Yrs. residing in City 10
Home phone NA Cell phone 2482178984
Email address goni.wong@gmail.com

Please review the following descriptions of the City boards, commissions and committees and check the boards and committees you would like to be considered for. Some boards and committees are a mix of residents with certain qualifications and others are residents representing the general public. Even if you do not have any of the experience or professional background listed below, the City urges you to apply for consideration. The City needs residents with diverse backgrounds on its boards and committees.

Brief description of background and experience (use back if needed)

Hello, my name is Goni and I am 15 years old, I am a third generation Asian American and a second generation Israeli American. I have been a part of many organizations and extracurriculars that involve all three of the criteria listed under the Anti-Racism Advisory Committee. These include 4 years of student government and 2 years of class officer, in which I influenced policy making and brought about more public engagement from the student body in the affairs of student government/class officer. I am also to be a 2 year member of SDAC (Student Diversity Advisory Committee) where I led and organized workshops to promote diversity and raise awareness for discrimination within and outside of our school. On top of what I have personally done, my school (Roeper) in general focuses on topics such as discrimination, implicit bias, diversity, systemic racism and so much more, leading to myself having an in-depth understanding of equity and systemic racism. I am also a part of organizations outside of school such as AAPI (Asian American Pacific Islander), USA For Israeli Democracy, and Democracy Warriors that strengthen my resolve and experience when tackling issues such as racism in community settings.



Anti-Racism Advisory Committee

This Committee considers anti-racism related issues in the City and advises the City Manager and City Commission on City policies. The Committee meets at least four times a year. Members should be persons who are interested in or knowledgeable in one of the following (please check the box you have interest or experience in):

- ☒ Policy making
- ☒ Public engagement
- ☒ Understanding of equity and systemic racism gained either through engaging with the subject matter or through lived life experiences



Arts & Garden Board

The Arts & Garden Board (formerly BART Board) was established to bring together those aspects of city life that enhance our environment. In combining two existing boards, Beautification and Trees and adding Public Art, the City Commission created a group that has become broad in its scope and impact on the lives of Huntington Woods' residents. The Board meets monthly. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- ☐ Public art
- ☐ Tree preservation
- ☐ Landscape architecture
- ☐ Event planning
- ☐ Culture
- ☐ Public beautification efforts



Board of Review

The members of the Board of Review examine residents' property assessment appeals. The Board has the power to change a citizen's tax assessment if it feels it is justified. The Board meets in March, July and December. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- ☐ Banking/finance
- ☐ Property appraisal/assessing
- ☐ Real estate/development law

Arts and Garden Board



City of Huntington Woods Citizen Interest Form for City Boards, Commissions and Committees

Name Ellie Schriner Date 3/13/2023
Address 10474 Kingston Ave # Yrs. residing in City 1
Home phone N/A Cell phone 651-276-9939
Email address eleanor.schriner@gm.com

Please review the following descriptions of the City boards, commissions and committees and check the boards and committees you would like to be considered for. Some boards and committees are a mix of residents with certain qualifications and others are residents representing the general public. Even if you do not have any of the experience or professional background listed below, the City urges you to apply for consideration. The City needs residents with diverse backgrounds on its boards and committees.

Brief description of background and experience (use back if needed)

Finance background with experience in banking and corporate finance. Have been responsible

Return completed form to City Hall or email to hbarckholtz@hwmi.org

☐ **Anti-Racism Advisory Committee**

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- ☐ Policy making
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- ☒ Banking/finance
- ☐ Property appraisal/assessing
- ☐ Real estate/development law



Budget Advisory Committee

The Committee was established by the 2003 Ad Hoc Operational and Financial Advisory Committee as one of its recommendations to the City Commission. This Board is advisory in nature and is charged with the review of the City Budget. It meets during the annual budget preparation process. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- ☒ Budgeting
- ☐ Public finance
- ☒ Policymaking



Communication Advisory Committee

The objective of this advisory Committee is to review different methods of communicating with residents and businesses in emergency and non-emergency situations and make recommendations on how to improve the City's communication effectiveness. The Committee will review both technological tools such as the City's website and social media platforms as well as non-technological tools such as the newsletter. The Committee meets as needed. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- ☐ Communications
- ☐ Public relations
- ☐ Social media
- ☐ Branding



Construction and Property Maintenance Board of Appeals

The Board meets to aid residents who feel they cannot comply with the City and State Building Codes and to interpret the building codes. They meet as needed. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- ☐ Architecture
- ☐ Building construction
- ☐ Engineering

Environmental Sustainability
Advisory Committee



City of Huntington Woods Citizen Interest Form for City Boards, Commissions and Committees

Name Lisa Eyres Date 6-20-23

Address 12756 LaSalle Ln # Yrs. residing in City 30

Home phone — Cell phone 248-506-9608

Email address leyresrd@gmail.com

Please review the following descriptions of the City boards, commissions and committees and check the boards and committees you would like to be considered for. Some boards and committees are a mix of residents with certain qualifications and others are residents representing the general public. Even if you do not have any of the experience or professional background listed below, the City urges you to apply for consideration. The City needs residents with diverse backgrounds on its boards and committees.

Brief description of background and experience (use back if needed)

I am a semi retired Public Health Professional
& a Master's in Public Health. I am an avid
gardener & have volunteered in HW Public Gardens
throughout the years. I am particularly inter-
ested in preservation of our city's legacy trees.

Return completed form to City Hall or email to hbarckholtz@hwmj.org

☐ Anti-Racism Advisory Committee

This Committee considers anti-racism related issues in the City and advises the City Manager and City Commission on City policies. The Committee meets at least four times a year. Members should be persons who are interested in or knowledgeable in one of the following (please check the box you have interest or experience in):

- ☐ Policy making
- ☐ Public engagement
- ☐ Understanding of equity and systemic racism gained either through engaging with the subject matter or through lived life experiences

☒ Arts & Garden Board

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- ☐ Public art
- ☒ Tree preservation
- ☐ Landscape architecture
- ☐ Event planning
- ☐ Culture
- ☒ Public beautification efforts

☐ Board of Review

The members of the Board of Review examine residents' property assessment appeals. The Board has the power to change a citizen's tax assessment if it feels it is justified. The Board meets in March, July and December. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- ☐ Banking/finance
- ☐ Property appraisal/assessing
- ☐ Real estate/development law