

Agenda
Special Meeting of the City Commission
Tuesday, April 25, 2023
6:00 p.m.
City Hall

CALL TO ORDER
ROLL CALL

ITEMS OF BUSINESS

Resolution R- -2023: Matter of consideration to approve the 2023 Men's Club Field Renovations.

PUBLIC PARTICIPATION

Note: Being a Special Meeting of the City Commission there can be no further action brought before the Commission.

ADJOURNMENT OF SPECIAL CITY COMMISSION MEETING

Public Expression is encouraged. Comments are invited on each Agenda item when that item comes up for consideration. Matters not listed on the Agenda may be addressed under "Public Participation". Please be advised that the Commission Meetings are usually attended by the media and cablecast live, in addition to being re-cablecast following the meeting. The City of Huntington Woods will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material being considered at the meeting, to individuals with disabilities attending the meeting upon three working days' notice to the City. Individuals with disabilities requiring auxiliary aids or services should contact the City by writing or calling: Ethan Haan, ADA Coordinator, Huntington Woods City Hall, 26815 Scotia, Huntington Woods, MI 48070, (248 581-2640). Deaf-Tel(1-248-541-1180).

City of Huntington Woods
Special Meeting of the City Commission
Tuesday, April 25, 2023
6:15 p.m.
City Hall
Agenda

CALL TO ORDER
ROLL CALL

ITEMS OF BUSINESS

1. Budget Study Session: Matter of review of the proposed 2023/2024 City Budget.

PUBLIC PARTICIPATION

Note: Being a Special Meeting of the City Commission there can be no further action brought before the Commission.

ADJOURNMENT OF SPECIAL CITY COMMISSION MEETING

Public Expression is encouraged. Comments are invited on each Agenda item when that item comes up for consideration. Matters not listed on the Agenda may be addressed under "Public Participation". Please be advised that the Commission Meetings are usually attended by the media and cablecast live, in addition to being re-cablecast following the meeting. The City of Huntington Woods will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material being considered at the meeting, to individuals with disabilities attending the meeting upon three working days notice to the City. Individuals with disabilities requiring auxiliary aids or services should contact the City by writing or calling: Ethan Haan, ADA Coordinator, Huntington Woods City Hall, 26815 Scotia, Huntington Woods, MI 48070, (1-248-541-4300). Deaf-Tel(1-248-541-1180).



MANAGER'S MEMO

To: Honorable Mayor Paul; City Commission; Rocco Fortura, Public Services Director; Ethan Haan, Finance Director; Tracy Shanley, Parks and Recreation Director

From: Chris D. Wilson, City Manager

Date: April 20, 2023

Subject: Men's Club Field Improvements

Attached are the bid tabulations from Nowak and Fraus on the bid opening and project scope for the 2023 Mens Club Field Improvements. The lowest bidder on the project was Premier Group Associates (PGA) out of Detroit. PGA has done a lot of work with the City and we are very familiar with them as a corporation.

The City received bids for two (2) separate projects. Bid Option 1 was the least intensive of the two projects, utilizing a lot of existing drainage infrastructure that is currently in place and working with the existing grade. Bid Option 2 is more intensive, installing new drainage infrastructure and changing the existing grade. After consultation with the City Engineers, it is the recommendation of City Administration to proceed forward with Option 2 at the greater expense. Many of the issues with ground conditions at this field day are the result of inadequate drainage. Regrading of the grounds would be an improvement, but without improving the underground storm drainage we would face future situations where the grounds were unplayable or subject to damage due to wet conditions. Option 2 will remedy this situation.

Huntington Woods Men's club has pledged \$60,000 to the cost of these improvements.

RECOMMENDATINO -- ...be it so resolved that the City Commission award the bid for the 2023 Mens Club Field Improvements Option 2 to Premier Group Associates, LC of 22221 Bellvue St., Detroit, MI in the amount of \$179.500.00.



CIVIL ENGINEERS
LAND SURVEYORS
LAND PLANNERS

March 28, 2023

City of Huntington Woods
26815 Scotia Road
Huntington Woods, MI 48070

Attn.: Mr. Chris Wilson, City Manager
Mr. Ethan Haan, Finance Director/Treasurer

Re: **2023 Huntington Woods DPW – Men’s Club Field Improvements**
NFE Recommendation Letter – Premier Group Associates, LC
Huntington Woods, Michigan

Dear Mr. Wilson / Mr. Haan:

As you are aware, the City of Huntington Woods received two (2) sealed bids for the above referenced project during the public bid opening held on Tuesday, March 28, 2023, at the City offices. At the completion of our bid analysis, it has been determined that Premier Group Associates, LC of Detroit, Michigan had submitted the lowest bid in the amount of \$104,408.00 for Bid Option 1 and \$179,500.00 for Bid Option 2. A final decision should be made regarding which Bid Option will be selected, based on consideration from the City of Huntington Woods DPW, City of Huntington Woods Finance Department and Huntington Woods Men’s Club. Please find attached a copy of our “Tabulation of Bids” for your review and/or distribution.

Premier Group Associates, LC. is a Michigan based firm headquartered in Detroit, Michigan. They have recently completed several other similar projects in the City of Detroit and have done maintenance work in the City of Huntington Woods. They are a certified Woman Owned Small Business and are qualified to complete the above referenced project based upon their past experience and our research.

Therefore, we recommend that the contract for the 2023 Huntington Woods DPW – Men’s Club Field Improvements be awarded to Premier Group Associates, LC of 2221 Bellevue St., Detroit, MI 48207.

Should you have any questions, please feel free to contact our office at any time.

Very truly yours,

NOWAK & FRAUS ENGINEERS

Timothy L
Germain, PE

Digitally signed by Timothy L Germain, PE
DN: cn=Timothy L Germain, PE, o=Nowak &
Fraus Engineers, ou=Engineering,
email=tgermain@nfe-engr.com, c=US
Date: 2023.03.28 15:56:42 -0400

Timothy L. Germain, P.E.
Consulting City Engineer

Enclosures

cc: Huntington Woods - Rocco Fortura, DPW Director (12795 11 Mile Road, Huntington Woods, MI 48070) - copy
NFE - Brad Brickel, PE., Assistant City Engineer (46777 Woodward Avenue, Pontiac, MI 48342) - copy
File: NFE# M839 Electronic File – 2023 Recommendation Letter



City of Huntington Woods
26815 Scotia Road

Huntington Woods, Michigan 48070

Project Name: Huntington Woods DPW - Mens Club Field Improvements

Bids Received: Tuesday, March 28, 2023 - 11:00 A.M.

Tabulation of Bids - City of Huntington Woods

First Lowest Bidder

Premier Group Associates, L.C.
2221 Bellevue St.
Detroit, MI 48207
Ph: (313) 963-1700

Second Lowest Bidder

Warren Contractors & Development, Inc.
14979 Technology Dr.
Shelby Twp, MI 48315
Ph: (586) 323-3350
Fax: (586) 323-3351

<u>Bid Option 1</u>	<u>Item</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
	Fine Grading	1 L.S.	\$35,000.00	\$35,000.00
	Sidewalk Removal	60 S.Y.	\$3,345.00	\$3,345.00
	Topsoil Surface, 4" - Complete	7,650 S.Y.	\$4.00	\$30,600.00
	Hydroseed	7,650 S.Y.	\$1.65	\$12,622.50
	Drainage Structure Removal	1 EA.	\$1,300.00	\$1,300.00
	Sewer Removal	70 L.F.	\$20.15	\$1,410.50
	Subgrade Underdrain, 4" - Complete	250 L.F.	\$28.00	\$7,000.00
	Sewer Tap - Complete	1 EA.	\$1,000.00	\$1,000.00
	Silt Sack	2 EA.	\$125.00	\$250.00
	Construction Observation	DAYS	\$660.00	\$11,880.00
				18
				\$104,408.00

Total Bid Option 1:

<u>Bid Option 2</u>	<u>Item</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
	Fine Grading	1 L.S.	\$35,000.00	\$35,000.00
	Sidewalk Removal	70 S.Y.	\$55.25	\$3,867.50
	Crushed Limestone Aggregate Base, 4" CIP - 21 AA	11 S.Y.	\$20.00	\$220.00
	4" Concrete Sidewalk	100 S.F.	\$126.00	\$12,600.00
	Topsoil Surface, 4" - Complete	7,650 S.Y.	\$4.00	\$30,600.00
	Hydroseed	7,650 S.Y.	\$1.65	\$12,622.50
	Drainage Structure Removal	1 EA.	\$1,300.00	\$1,300.00
	Sewer Removal	70 L.F.	\$20.00	\$1,400.00
	Subgrade Underdrain, 4" - Complete	2,100 L.F.	\$26.00	\$54,600.00
	8" PVC, SCH 40 Sewer Pipe - Complete	240 L.F.	\$30.00	\$7,200.00
	2 Dia. M.H. w/ Sump - Complete w/ Frame & Cover	1 EA.	\$2,500.00	\$2,500.00
	Sewer Tap - Complete	2 EA.	\$750.00	\$1,500.00
	Silt Sack	2 EA.	\$125.00	\$250.00
	Construction Observation	DAYS	\$660.00	\$15,840.00
				24
				\$179,500.00

Total Bid Option 2:

Engineer's Estimate - Bid Option 1 - \$111,885.00
Engineer's Estimate - Bid Option 2 - \$150,352.00
W/O Construction Observation

I hereby certify that this is a true and accurate copy of the bids received, read, and tabulated for this project.

Alan M. Panley
Alan M. Panley, P.E. - Engineer III

<u>Unit Price</u>	<u>Amount</u>
\$70,000.00	\$70,000.00
\$20.00	\$1,400.00
\$50.00	\$550.00
\$12.00	\$1,200.00
\$5.00	\$38,250.00
\$1.50	\$11,475.00
\$500.00	\$500.00
\$22.00	\$1,540.00
\$22.00	\$46,200.00
\$58.00	\$13,920.00
\$3,400.00	\$3,400.00
\$800.00	\$1,600.00
\$150.00	\$300.00
\$660.00	\$19,800.00
	30
	\$210,135.00

<u>Unit Price</u>	<u>Amount</u>
\$70,000.00	\$70,000.00
\$20.00	\$1,400.00
\$50.00	\$550.00
\$12.00	\$1,200.00
\$5.00	\$38,250.00
\$1.50	\$11,475.00
\$500.00	\$500.00
\$22.00	\$1,540.00
\$22.00	\$46,200.00
\$58.00	\$13,920.00
\$3,400.00	\$3,400.00
\$800.00	\$1,600.00
\$150.00	\$300.00
\$660.00	\$19,800.00
	30
	\$210,135.00

