

Agenda
Regular Meeting of the City Commission
Tuesday, March 15, 2022
7:30 p.m.
Huntington Woods City Hall
MASKS REQUIRED

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF CONSENT AGENDA

All items listed under the Consent Agenda are considered routine by the City Commission and will be enacted in one motion. There will be no separate discussion on these items unless a Commission member so requests, in which event the item(s) will be removed from the Consent Agenda and added to the Regular Agenda at the end of the items of business.

1. Regular Meeting Minutes of February 1, 2022
2. Special Meeting Minutes of February 1, 2022
3. Approval of Warrant 386
4. Berkely School District Tax Collection Agreement
5. Reports and Minutes
 - a. SOCCRA Quarterly Report – January 2022
 - b. Anti-Racism Advisory Committee – January 12, 2022
 - c. Library Advisory Board – December 20, 2021
 - d. Library Advisory Board – February 28, 2022
 - e. Planning Commission – November 22, 2021
 - f. Planning Commission – January 24, 2022
 - g. Treasurer’s Report January 2022

COMMUNICATIONS

1. DTE Update

COUNTY COMMISSIONER AND ELECTED OFFICIAL REMARKS

PROCLAMATION

1. Proclamation Recognizing April 29 as Arbor Day & April 22, 2022, as Earth Day

PUBLIC PARTICIPATION

ITEMS OF BUSINESS

1. Northland Securities Presentation: 2007 11 Mile Road Bond Refinancing Update.
2. Resolution R- 2022: Matter of consideration that the City of Huntington Woods enter into a contractual agreement with True Cut Tree Service of Farmington Hills, Michigan for tree trimming, tree removal, and stump grinding services at bid prices.
3. Resolution R- 2022: Matter of consideration that the City of Huntington Woods enter into an agreement with I.T. Right of Bath, MI for Managed IT Services for a one-year contract in the amount of \$58,560 as well as a one-time \$5,000 onboarding fee.
4. Resolution R- 2022: Matter of consideration that the City of Huntington Woods enter into a contractual agreement with Diponio Contracting of 51241 Simone Industrial Dr. Shelby Township, Michigan 48316 for the 2022 Pavement Reconstruction and Water Main Replacement Project in the amount of \$2,185,000.
5. Resolution R- 2022: Matter of consideration that the City of Huntington Woods enter into an agreement with Lanzo Construction Company of 28135 Groesbeck Highway, Roseville, Michigan 48066 for the 2022 Cure in Place Pipe Lining (CIPP) Project in the amount of \$2,356,112.00
6. Resolution R- 2022: Matter of consideration that the City of Huntington Woods enter into an agreement with Hutch Paving, Inc of 3000 E.10 Mile Rd., Warren, Michigan 48091 for the 2022 Pavement Resurfacing Project in the amount of \$285,463.50.
7. Resolution R- 2019: Matter of authorizing a request from Oakland County in the amount of \$820.08 for reimbursement for monies spent to combat West Nile Virus.
8. Boards, Commissions and Committee Appointments: Matter of new appointments of residents to various Boards, Commissions and Committees.

CITY MANAGER’S REPORT

ADJOURNMENT OF REGULAR CITY COMMISSION MEETING

Public Expression is encouraged. Comments are invited on each Agenda item when that item comes up for consideration. Matters not listed on the Agenda may be addressed under “Public Participation”. Please be advised that the Commission Meetings are usually attended by the media and cablecast live, in addition to being re-cablecast following the meeting. The City of Huntington Woods will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material being considered at the meeting, to individuals with disabilities attending the meeting upon three working days’ notice to the City. Individuals with disabilities requiring auxiliary aids or services should contact the City by writing or calling: Tim Rowland, ADA Coordinator, Huntington Woods City Hall, 26815 Scotia, Huntington Woods, MI 48070, (248 581-2640). Deaf-Tel (1-248-541-1180).

CONSENT AGENDA #1

CITY OF HUNTINGTON WOODS
REGULAR MEETING OF THE CITY COMMISSION
MINUTES
February 1, 2022
7:30 p.m.
City Hall
DRAFT

Mayor Paul called the Meeting to order at 7:30 p.m.

PRESENT: Mayor Paul, Mayor Pro Tem Elder, Commissioner Olsman,
Commissioner Jenks, and Commissioner Rozell

ABSENT: None

City Staff Present: City Manager Wilson,
Finance/Treasurer Director Rowland, City Clerk Barckholtz and City
Attorney Rosati

APPROVAL OF AGENDA

Moved by Commissioner Olsman and seconded by Commissioner Rozell
to approve the February 1, 2022 agenda as presented.

Ayes: Paul, Jenks, Olsman, Rozell, Elder

Nays: None

Absent: None

The Motion Carried.

APPROVAL OF CONSENT AGENDA

Moved by Mayor Pro Tem Elder and seconded by Commissioner
Olsman to approve the February 1, 2022 Consent Agenda.

Ayes: Paul, Olsman, Elder, Rozell, Jenks

Nays: None

Absent: None

The Motion Carried.

COMMUNICATIONS

Moved by Commissioner Olsman and seconded by Commissioner Rozell to accept the resignation of Jennifer Gideon from the Arts and Garden Board and thanked her for her time served.

Ayes: Paul, Olsman, Jenks, Elder, Rozell

Nays: None

Absent: None

The Motion Carried.

COUNTY COMMISSIONER AND ELECTED OFFICIAL REMARKS

None

PROCLAMATIONS

**A Proclamation
of the City of Huntington Woods
Declaring February 2022 Black History Month**

WHEREAS: During Black History Month, we celebrate the many achievements and contributions made by African Americans to our economic, cultural, spiritual, and political development; and

WHEREAS: Black History Month grew out of the establishment, in 1926, of Negro History Week by Carter G. Woodson and the Association for the Study of African American Life and History; and

WHEREAS: since 1976, every American president has designated February as Black History Month and endorsed a specific theme. The Black History Month 2022 theme, "Black Family: Representation, Identity and Diversity" explores the African diaspora, and the spread of black families across the United States.

WHEREAS: the observance of Black History Month calls our attention to the continued need to battle racism and build a society that lives up to its democratic ideals; and

WHEREAS: the City of Huntington Woods continues to work toward becoming an inclusive community in which all citizens past, present, and future are respected and recognized for their contributions and potential contributions to our community, the state, the country, and the world; and,

WHEREAS: the Huntington Woods Library is presenting a Children's Department Black History Month Program on Saturday, February 19, 2022 to celebrate black authors and artists.

Now, therefore, in recognition of African Americans – past and present – in our community I, Robert Paul, Mayor of the City of Huntington Woods, Michigan, do hereby proclaim February 2022 to be Black History Month.

PUBLIC PARTICIPATION:

None

ORDINANCE No. :

Matter of consideration of an Adoption of an Ordinance to amend the City Code of the City of Huntington Woods, Chapter 16, Fire Prevention and Protection, Article II, Fire Code, to Adopt the 2021 Edition of the International Fire Code.

Moved by Commissioner Jenks and seconded by Commissioner Olsman to waive the first reading and approve the Adoption of an Ordinance to amend the City Code of the City of Huntington Woods, Chapter 16, Fire Prevention and Protection, Article II, Fire Code, to Adopt the 2021 Edition of the International Fire Code.

Ayes: Paul, Jenks, Olsman, Elder, Rozell

Nays: None

Absent: None

The Motion Carried.

RESOLUTION R-4-2022:

Matter of appointment of Rocco Fortura as Representative and Chris Wilson as Alternate to the Southeast Oakland County Water Authority (SOCWA) Board for the remainder of fiscal year ending June 30, 2022.

Moved by Commissioner Rozell and seconded by Commissioner Jenks to appoint Rocco Fortura as Representative and Chris Wilson as Alternate to the Southeast Oakland County Water Authority (SOCWA) Board for the fiscal year ending June 30, 2022.

Ayes: Paul, Olsman, Jenks, Elder, Rozell

Nays: None

Absent: None

The Motion Carried.

RESOLUTION R-5-2022:

Matter of appointment of Chris Wilson as Representative and Rocco Fortura as Alternate to the Southeast Oakland County Resource Recovery Authority (SOCRRA) Board for the remainder of fiscal year ending June 30, 2022.

Moved by Commissioner Jenks and seconded by Mayor Pro Tem Elder to appoint Chris Wilson as Representative and Rocco Fortura as Alternate to the Southeast Oakland County Resource

Recovery Authority (SOCRRA) Board for the remainder of fiscal year ending June 30, 2022.

Ayes: Paul, Elder, Olsman, Jenks, Rozell

Nays: None

Absent: None

The Motion Carried.

BOARDS, COMMISSIONS AND COMMITTEE REAPPOINTMENTS:

Matter of reappointment of residents to various Boards, Commissions and Committees.

Mayor Paul presented his mayoral recommendations re-appointing Rick Polan and Jill Ingber to the Planning Commission, Chris Vohelheim to the Historic District Commission and Beth Applebaum to the Library Advisory Board, all re-appointments being three-year terms.

Moved by Commissioner Rozell and seconded by Commissioner Jenks to appoint Rick Polan and Jill Ingber to the Planning Commission, Chris Vohelheim to the Historic District Commission and Beth Applebaum to the Library Advisory Board, all three-year terms.

Ayes: Paul, Elder, Olsman, Jenks, Rozell

Nays: None

Absent: None

The Motion Carried.

Moved by Commissioner Jenks and seconded by Commissioner Olsman to re-appoint Jeff Aisen and Jessica Steinhart to the Parks and Recreation Board, Pamela Haxton and Marci Bykat to the Arts and Garden Board, Melissa Gold to the Senior Advisory Committee, Ben Falik to the Environmental Sustainability Committee and Adam Wallace and Ben Falik to the Zoning Board of Appeals, all three-year terms.

Ayes: Paul, Jenks Elder, Rozell, Olsman

Nays: None

Absent: None

The Motion Carried.

Moved by Commissioner Jenks and seconded by Commissioner Rozell to re-appoint David Welch, William Butler and Ilene Cantor to the Communications Committee, Manjula Kaza-Eagan and Ellen Cogen-Lipton to the Ethics Board, Kevin Keller to the Board of Review, and Jeremy Wolfe and Richard Polan to the Construction and Property Maintenance Board of Review, all three-year terms.

Ayes: Paul, Olsman, Jenks Elder, Rozell

Nays: None

Absent: None

The Motion Carried.

BOARDS, COMMISSIONS AND COMMITTEE APPOINTMENTS:

Matter of appointments of residents to various Boards, Commissions and Committees.

Mayor Paul presented his mayoral recommendations appointing to the Historic District Commission, Michael Burshtein to a three-year term, Commissioner Jeff Jenks to a one-year term and Bridget McKinley to the Library Advisory Board for a three-year term.

Moved by Commissioner Olsman and seconded by Commissioner Rozell to appoint to the Historic District Commission, Michael Burshtein to a three-year term, Commissioner Jeff Jenks to a one-year term and Bridget McKinley to the Library Advisory Board for a three-year term.

Ayes: Paul, Rozell, Olsman, Jenks, Elder

Nays: None

Absent: None

The Motion Carried

Moved by Commissioner Olsman and seconded by Commissioner Rozell to appoint Rachel Loeb-Serman, Joseph Egan, and Kyle Foster to the Parks and Recreation Advisory Committee, Robert Smeltekop to the Arts and Garden Board, Sean Kristi and Betsy Zobl-Tar to the Environmental Sustainability Committee, and Blake Moore to the Construction and Property Maintenance Board of Review, all three-year terms.

Ayes: Paul, Elder, Rozell, Olsman, Jenks

Nays: None

Absent: None

The Motion Carried

Moved by Commissioner Rozell and seconded by Commissioner Jenks to appoint Andy Doctoroff and Michael Brooks to the Zoning Board of Appeals for a three-year term.

Ayes: Paul, Jenks, Elder, Rozell, Olsman

Nays: None

Absent: None

The Motion Carried

CITY MANAGER'S REPORT

- The City has declared a snow emergency this afternoon until Friday noting street clearing will be first priority then sidewalk clearing.
- Interviews have been conducted for the Library Director and a decision should be made in the coming weeks.
- The Community Survey for Street Light Preferences continues. Once results are received, the City will be meeting with DTE.
- He has been working with the DPW on a Parks Inventory.
- The staff continue to work through the Solar Ordinance and should be bringing a draft for consideration to the Commission soon.

ADJOURNMENT:

Moved by Commissioner Elder and seconded by Commissioner Rozell to adjourn the regular City Commission meeting.

Ayes: Paul, Olsman, Elder, Rozell, Jenks

Nays: None

Absent: None

The Motion Carried, meeting adjourned at 7:48 p.m.

Heidi Barckholtz, City Clerk

Robert F. Paul, III, Mayor

CONSENT AGENDA #2

CITY OF HUNTINGTON WOODS
SPECIAL MEETING OF THE CITY COMMISSION
MINUTES
Tuesday, February 1, 2022
6:45 p.m.
City Hall

Mayor Paul called the Meeting to order at 6:45 p.m.

PRESENT: Mayor Paul, Mayor Pro-Tem Elder, Commissioner Rozell,
Commissioner Olsman, and Commissioner Jenks

ABSENT: None

INTERVIEW OF CANDIDATES FOR VACANCIES ON BOARDS AND COMMITTEES

The City Commission interviewed candidates for the vacancies on boards and commissions.

6:45 Bridget McKinley

7:00 Kyle Foster

PUBLIC PARTICIPATION

None

Moved by Commissioner Rozell and seconded by Commissioner Jenks to adjourn the Special Meeting of the City Commission.

Ayes: Paul, Olsman, Jenks, Elder, Rozell

Nays: None

Absent: None

The Motion carried, meeting adjourned at 7:18 p.m.

Heidi Barckholtz, City Clerk

**AGENDA ITEM #3
WARRANT #386**

RESOLUTION

Moved by Commissioner _____ Supported by Commissioner _____ that the attached transfers and disbursements as listed on the Accounts Payable Distribution Report due by March 11, 2022 and paid between January 28th and March 11th, 2022 on pages 1 through 13 in the amount of \$1,347,962.64 to be approved and paid, subject to full audit.

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
Bank 6 FLAGSTAR BANK - AP ACCT						
02/02/2022	6	42668	10833	ABSOPURE WATER COMPANY	WATER FOR PUBLIC SAFETY	71.30
					WATER FOR PUBLIC SAFETY	55.90
					WATER COOLER	12.00
						<u>139.20</u>
02/02/2022	6	42669	03659	AFLAC	INSURANCE	356.64
02/02/2022	6	42670	00004	MICHIGAN AFSCME COUNCIL 25	UNION DUES FEBRUARY 2022	166.00
02/02/2022	6	42671	10951	AMAZON CAPITAL SERVICES INC	TRASH BAGS	187.62
					LAPTOP CHARGER	12.98
					BABY SHAMPOO	50.85
					PLASTIC JAR CONTAINERS	175.35
						<u>426.80</u>
02/02/2022	6	42672	11011	AMERICAN UNITED LIFE INSURANCE CO	LIFE INSURANCE FEBRUARY 2022	783.12
02/02/2022	6	42673	MISC	ANTO GLASS BLOCK INC.	BD Bond Refund	75.00
02/02/2022	6	42674	09447	APPLIED IMAGING	COPIER METER	177.50
					COPIER METER	30.90
						<u>208.40</u>
02/02/2022	6	42675	00017	BAKER & TAYLOR BOOKS	BOOKS	427.51
					BOOKS	146.42
					BOOKS	637.00
						<u>1,210.93</u>
02/02/2022	6	42676	10705	CANFIELD EQUIPMENT SERVICE, INC	SPOTLIGHT SHELL AND RING KIT	30.00
02/02/2022	6	42677	07736	CINTAS CORPORATION #31	MAT CLEANING	12.14
					MAT CLEANING	14.76
					MAT CLEANING	67.60
					MAT CLEANING	22.26
					MAT CLEANING	12.14
					MAT CLEANING	14.76
					MAT CLEANING	67.60
					MAT CLEANING	22.26
					MAT CLEANING	12.14
					MAT CLEANING	14.76
					MAT CLEANING	67.60
					MAT CLEANING	22.26
					MAT CLEANING	12.14
					MAT CLEANING	14.76
					MAT CLEANING	67.60
					MAT CLEANING	22.26
						<u>467.04</u>
02/02/2022	6	42678	MISC	CRANBROOK CONTRACTUAL SVCS LLC	BD Bond Refund	3,200.00
02/02/2022	6	42679	00064	ELLIOTT SAW WORKS	EQUIPMENT MAINTENANCE	55.20
02/02/2022	6	42680	05298	ETHNIC ARTWORK INC.	LEAGUE T-SHIRTS	337.00
02/02/2022	6	42681	11157	FALCON ASPHALT REPAIR EQUIP.	ASPHALT REPAIR KIT	174.07
02/02/2022	6	42682	MISC	FOUNDATION SYST OF MI	BD Bond Refund	75.00
					BD Bond Refund	121.00
						<u>196.00</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
02/02/2022	6	42683	04280	GALE GROUP	THORNDIKE EDITORS CHOICE PLAN (BOOKS)	30.39
02/02/2022	6	42684	05509	HERSCH'S, INC.	SALT BAGS	420.00
02/02/2022	6	42685	04122	JANWAY COMPANY USA, INC.	LANYARDS	2,294.83
02/02/2022	6	42686	04943	JOE'S AUTO PARTS	AUTO PARTS	292.00
					AUTO PARTS	21.29
					AUTO PARTS	129.16
					AUTO PARTS	41.88
					AUTO PARTS	13.28
					AUTO PARTS	29.19
					AUTO PARTS	(41.88)
						484.92
02/02/2022	6	42687	MISC	KROLL CONSTRUCTION CO	BD Bond Refund	160.00
02/02/2022	6	42688	05374	LB OFFICE PRODUCTS	OFFICE SUPPLIES	37.40
02/02/2022	6	42689	11140	METRO WIRELESS	PHONE AND INTERNET - MARCH 2022	495.33
02/02/2022	6	42690	07404	MEM NETWORKS INC	SONICWALL WARRANTY - ONE YEAR RENEWAL	2,465.00
					TECHNOLOGY CONTRACT FEBRUARY 2022	2,508.00
						4,973.00
02/02/2022	6	42691	07032	MICHIGAN HISTORIC PRESERVATION	TRAINING AND HDC MEMBERSHIP 2022	450.00
02/02/2022	6	42692	MISC	MICHIGAN SOLAR SOLUTIONS	BD Bond Refund	104.00
02/02/2022	6	42693	06373	MIDWEST TAPE	MEDIA	22.49
					MEDIA	128.94
					MEDIA	25.49
						176.92
02/02/2022	6	42694	10922	MORBARK, LLC	WOOD CHIPPER REPAIR	85.27
02/02/2022	6	42695	11032	OAKLAND COUNTY TREASURER	TAX ADJUSTMENTS 2021	64.05
02/02/2022	6	42696	09472	OAKLAND SCHOOLS	PRINTING DECEMBER 2021 WATER BILLS	438.99
02/02/2022	6	42697	00586	OFFICE DEPOT	OFFICE SUPPLIES	31.98
					OFFICE SUPPLIES	50.22
					OFFICE SUPPLIES	61.10
					OFFICE SUPPLIES	44.47
					OFFICE SUPPLIES	25.98
						213.75
02/02/2022	6	42698	00181	POLICE OFFICERS ASS'N OF MICH	PUBLIC SAFETY COMMAND UNION DUES FEBRU	390.48
02/02/2022	6	42699	10630	POLICE OFFICERS LABOR COUNCIL	PUBLIC SAFETY UNION DUES FEBRUARY 2022	452.25
02/02/2022	6	42700	09836	RAPID SHRED LLC	SHREDDING	50.00
02/02/2022	6	42701	00108	RKA PETROLEUM COMPANIES, INC.	REGULAR FUEL	1,873.66
					DIESEL FUEL	1,276.94
						3,150.60
02/02/2022	6	42702	04745	KATHLEEN SEIDL	INSURANCE OPT OUT	1,500.00
02/02/2022	6	42703	11023	SEMACP	WILLIAM CUDNEY MEMBERSHIP	40.00
02/02/2022	6	42704	07311	TRACY SHANLEY	REIMBURSEMENT FOR TEEN COUNCIL GIFT CAR	25.00
					REIMBURSEMENT FOR TEEN COUNCIL GIFT CAR	25.00
						50.00
02/02/2022	6	42705	11143	SHARE CORPORATION	HAND SANITIZER AND FACE MASKS	375.50
					MAINTENANCE EQUIPMENT	150.53

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
02/02/2022	6	42706	00209	SOC RESOURCE RECOVERY AUTHORITY	BASIC REFUSE, RECYCLABLES, & YARD WASTE	526.03
02/02/2022	6	42707	MISC	TOP TIER HOME IMPROVEMENT	BD Bond Refund	18,164.00
02/02/2022	6	42708	00525	TRANSPORTATION IMPROVEMENT ASSN	MEMBERSHIP 2022	87.00
02/02/2022	6	42709	01927	UNIVERSAL PLUMBING SUPPLY	PLUMBING SUPPLIES	2,205.00
02/02/2022	6	42710	04781	VERIZON WIRELESS	CELL PHONES	121.37
02/02/2022	6	42711	11299	VHM ENTERPRISES, INC	JANITORIAL SERVICES - FEBRUARY 2022	487.45
02/02/2022	6	42712	00364	WEISKOPF INDUSTRIES	INDUSTRIAL HAND CLEANER	3,455.00
02/02/2022	6	42713	11342	WILLIAM CHUDLER	BASKETBALL SCOREKEEPER	176.77
02/02/2022	6	42714	06817	WOLVERINE FREIGHTLINER -	ARCON FENDER	55.00
02/02/2022	6	42715	00249	ZIP PRINTING	OVERTIME CARDS	309.35
02/03/2022	6	42716	00177	PETTY CASH - GENERAL	PETTY CASH REIMBURSEMENT	95.00
02/07/2022	6	63(E)	10956	CITY VISA CREDIT CARDS		612.19
					MGFOA MEMBERSHIP - ROWLAND	120.00
					PRE-K VALENTINE'S DAY SUPPLIES	21.20
					BUSY BOX SUPPLIES	28.60
					BOOK PURCHASE	0.53
					GUN HOLSTER	49.56
					TENT REPAIR	400.00
					MGFOA MEMBERSHIP - HAAN	120.00
					MAMC MEMBERSHIP - BARCKHOLTZ	60.00
					FOOD FOR WOLLENWEBER FAREWELL	209.96
					MGFOA SPRING SEMINAR REGISTRATION	125.00
					DPS LICENSE PLATE RENEWAL	13.27
					CALEA CONFERENCE REGISTRATION	750.00
					PUBLIC SAFETY SUPPLIES	113.60
					AUTISM ACADEMY REGISTRATION	295.00
					DPW HOLIDAY LUNCH	178.64
					LIBRARY SIGNAGE ENLARGEMENT	29.10
					FOOD FOR COMMISSION MEETING	115.16
					FIELD TRIP DEPOSIT	50.50
					PUNCH FOR LIBRARY PROGRAM	14.95
					LIBRARY WEBSITE SOFTWARE	401.76
					LIBRARY SIGNAGE	189.53
					WEB HOSTING FEES FOR LIBRARY	281.75
					ADOBE ACROBAT SUBSCRIPTION	22.25
					MICROSOFT OFFICE YEARLY SUBSCRIPTIONS	5,088.00
					ZOOM SUBSCRIPTION	15.89
					RECREATION CLEANING SUPPLIES	135.58
					KN95 MASKS	28.62
					MAGICIAN SHOW	180.38
					LATCHKET FIELD TRIP	100.00
					EARLY CHILDHOOD LICENSE RENEWAL	150.00
					RECREATION ZOOM SUBSCRIPTION	15.89
					MOVIE TICKETS FOR FIELD TRIP	539.00
					COVID TESTS	198.00
					FRAUD (PAPA JOHN'S PIZZA)	8.66
					ADOBE ACROBAT SUBSCRIPTION	15.89
					FRAUD CREDIT (EGYPTAIR)	(1,655.17)
					KN95 MASKS RETURN	(28.62)
					CLEANING SUPPLIES RETURN	(135.58)
					EVENT CREDIT FROM LAST STATEMENT	(319.00)
					EVENT CREDIT FROM LAST STATEMENT	(325.00)
						<u>7,602.90</u>
02/10/2022	6	42717	07860	21ST CENTURY NEWSPAPERS	ADVERTISEMENTS	510.13
02/10/2022	6	42718	11341	A & M MOBILE WELDING AND FAB	PATCHING HOLES IN VAC CANISTER	1,800.00
02/10/2022	6	42719	10951	AMAZON CAPITAL SERVICES INC	PRESSBOARD REPORT COVERS	17.01

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
02/10/2022	6	42720	MISC	BRATCHER ELECTRIC	LOGITECH KEYBOARD	79.98
02/10/2022	6	42721	09035	CELTIC COMPANY LLC	LIBRARY SPINE BOOK LABELS	251.28
02/10/2022	6	42722	07736	CINTAS CORPORATION #31	RECEIVED STAMP FOR CITY HALL FRONT COUN	20.59
					PLASTIC SQUEEZE BOTTLES	8.97
					CAMPING TENT	29.95
					BABY SHAMPOO FOR LIBRARY ACTIVITY	(50.85)
						356.93
02/10/2022	6	42720	MISC	BRATCHER ELECTRIC	BD Bond Refund	75.00
02/10/2022	6	42721	09035	CELTIC COMPANY LLC	ELECTRICAL WORK	235.00
02/10/2022	6	42722	07736	CINTAS CORPORATION #31	MAT CLEANING	12.14
					MAT CLEANING	12.14
						24.28
02/10/2022	6	42723	00040	CONSUMERS ENERGY	NATURAL GAS	1,391.61
					NATURAL GAS	769.72
					NATURAL GAS	15.00
					NATURAL GAS	830.67
					NATURAL GAS	911.53
					NATURAL GAS	151.73
					NATURAL GAS	4,277.24
						8,347.50
02/10/2022	6	42724	00047	DTE ENERGY-STREETLIGHTING	STREETLIGHTING	6,254.54
02/10/2022	6	42725	00056	DURST	BUILDING SUPPLIES	517.32
02/10/2022	6	42726	06403	EAGLE LANDSCAPING & SUPPLY CO.	MAIN BREAK RESTORATION	258.00
					MAIN BREAK RESTORATION	258.00
						516.00
02/10/2022	6	42727	00536	ECOTEC PEST CONTROL	PEST CONTROL	200.00
02/10/2022	6	42728	10120	EHIM	CLAIMS FUNDING	605.00
					CLAIMS FUNDING	7,638.53
						8,243.53
02/10/2022	6	42729	MISC	FOUNDATION SYSTEMS	BD PAYMENT REFUND 13353 BORGMAN	40.00
					BD PAYMENT REFUND 13353 BORGMAN	48.00
						88.00
02/10/2022	6	42730	10950	DUAINE FRANKS LLC	BUILDING INSPECTIONS	1,000.00
02/10/2022	6	42731	11343	FRANNIE SHEPHERD-BATES	CAMP DEPOSIT REFUND	100.00
02/10/2022	6	42732	11320	RICHARD HALPRIN	WOODS GALLERY COMMISSION	192.50
02/10/2022	6	42733	06651	IAN KINDER LLC	BABYSITTING/PETSITTING INSTRUCTOR	71.00
02/10/2022	6	42734	10953	IDEAL ELECTRICAL INSPECTIONS, LLC	ELECTRICAL INSPECTIONS	650.00
02/10/2022	6	42735	MISC	ITALY-AMERICAN CONSTRUCTION CO INC	BD Bond Refund	222.00
02/10/2022	6	42736	09586	ITEDIUM, INC.	COBRA	25.00
02/10/2022	6	42737	04943	JOE'S AUTO PARTS	AUTO PARTS	229.57
02/10/2022	6	42738	11076	KANOPIY INC	SUBSCRIPTIONS	333.90
02/10/2022	6	42739	MISC	L. J. RODGERS HOME IMPROVEMENTS LLC	BD BOND REFUND 10104 NADINE	75.00
					BD BOND REFUND 10144 LASALLE	115.00
						190.00
02/10/2022	6	42740	10764	LEXISNEXIS RISK SOLUTIONS	MONTHLY SUBSCRIPTION FEE	50.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
02/10/2022	6	42741	00543	THE LIBRARY NETWORK	SAS COSTS SUBSCRIPTIONS	6,864.58 55.24 <u>6,919.82</u>
02/10/2022	6	42742	00110	LIGHTING SUPPLY CO	LIGHT BULBS	230.56
02/10/2022	6	42743	MISC	LL CUSTOM CONTRACTING	PERMIT REFUND 12959 TALBOT	1,333.00
02/10/2022	6	42744	01805	MICHIGAN MUNICIPAL LEAGUE	LIBRARY DIRECTOR MML POSTING	69.00
02/10/2022	6	42745	06373	MIDWEST TAPE	MEDIA HOOPLA	187.43 1,596.44 <u>1,783.87</u>
02/10/2022	6	42746	00132	MML WORKERS COMP FUND	WORKERS' COMP INSURANCE 2021-2022	15,632.00
02/10/2022	6	42747	MISC	MOSSMAN, KEITH	BD Bond Refund	75.00
02/10/2022	6	42748	00166	OAKLAND COUNTY	NOVEMBER ELECTION COSTS	942.39
					SEWAGE TREATMENT JANUARY 2022	98,984.32
					GWK BOND INTEREST	219,257.94
					GWK BOND INTEREST	34,677.30 <u>353,861.95</u>
02/10/2022	6	42749	00586	OFFICE DEPOT	OFFICE SUPPLIES	50.97
02/10/2022	6	42750	MISC	OLIVER HOME IMPROVMENT INC	BD Bond Refund	94.00
02/10/2022	6	42751	09663	POSTMASTER	POSTAGE FOR SINGLE AV APPS	1,158.94
02/10/2022	6	42752	MISC	RENEWAL BY ANDERSON	BD Bond Refund	227.00
02/10/2022	6	42753	00210	SOC WATER AUTHORITY	WATER PURCHASES	29,109.77
					RISK AND RESILIENCE ASSESSMENT	3,555.93 <u>32,665.70</u>
02/10/2022	6	42754	10036	STATE OF MICHIGAN	AMUSEMENT LICENSE RENEWAL AMUSEMENT LICENSE RENEWAL	60.00 5.00 <u>65.00</u>
02/10/2022	6	42755	11323	STEVEN H. SCHWARTZ & ASSOCIATES	LABOR ATTORNEY SERVICES	568.75
02/10/2022	6	42756	MISC	WALLSIDE WINDOWS	BD Bond Refund	75.00
02/10/2022	6	42757	07255	WOW INTERNET AND CABLE	CABLE	232.98
02/17/2022	6	42758	10833	ABSOPURE WATER COMPANY	C & C COOLER SPRING WATER	12.00 63.60 <u>75.60</u>
02/17/2022	6	42759	07755	AIRGAS USA, LLC	C02 AND ACETYLENE TANKS	149.07
02/17/2022	6	42760	11348	ALEXA PHILKO	LEAGUE PAY	40.00
02/17/2022	6	42761	10951	AMAZON CAPITAL SERVICES INC	HEAVY DUTY UNIVERSAL PISTOL DOVETAILED ELECTRIC STAPLER FACE MASKS SENSORY TOYS	86.99 57.30 97.74 33.97 <u>276.00</u>
02/17/2022	6	42762	10938	AMERICAN SOLUTIONS FOR BUSINESS	PARKING TICKETS	2,325.22
02/17/2022	6	42763	09447	APPLIED IMAGING	COPIER METER COPIER METER	49.16 604.31 <u>653.47</u>

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
02/17/2022	6	42764	00410	CITY OF BERKLEY	ROAD SALT USED JANUARY 2022	9,917.50
02/17/2022	6	42765	00023	BIG D LOCK CITY	DUPLICATE KEYS	12.25
02/17/2022	6	42766	07754	BLUE CROSS BLUE SHIELD OF MICH	INSURANCE UNDER 65 MEDICAL HEALTH INSURANCE MEDICARE ADVANTAGE	11,798.14 46,411.06 2,273.26
						<u>60,482.46</u>
02/17/2022	6	42767	11345	CHRIS MAHON	PARTIAL REFUND FOR CLASS	37.50
02/17/2022	6	42768	07736	CINTAS CORPORATION #31	MAT CLEANING AND MOPS MAT CLEANING AND MOPS	73.65 73.65
						<u>147.30</u>
02/17/2022	6	42769	07501	CRANDALL-WORTHINGTON INC	RECREATION SUPPLIES	221.00
02/17/2022	6	42770	MISC	DIAMOND CREEK HOMES INC	BD Bond Refund	75.00
02/17/2022	6	42771	00048	DTE ENERGY	ELECTRIC ELECTRIC ELECTRIC ELECTRIC ELECTRIC ELECTRIC ELECTRIC ELECTRIC ELECTRIC	394.74 14.76 30.77 25.11 16.05 74.36 18.46 15.02 15.27 56.68
						<u>661.22</u>
02/17/2022	6	42772	11346	EDEN BECKERMAN	FINGERPRINT REIMBURSEMENT	64.25
02/17/2022	6	42773	00058	EJ USA, INC	DPW SUPPLIES	1,253.84
02/17/2022	6	42774	00064	ELLIOTT SAW WORKS	EQUIPMENT MAINTENANCE	186.69
02/17/2022	6	42775	07934	FEDEX KINKO'S	HYDRANT/STREET MAP COPIES	76.50
02/17/2022	6	42776	MISC	FOUNDATION SYST OF MI	BD Bond Refund BD Bond Refund	87.00 100.00
						<u>187.00</u>
02/17/2022	6	42777	11307	SCOTT GLOWINSKI	PLUMBING AND MECHANICAL INSPECTIONS	1,540.00
02/17/2022	6	42778	05194	GORDON FOOD SERVICE	TEEN WORKSHOP REFRESHMENTS	13.68
02/17/2022	6	42779	MISC	GREAT LAKES HOMES & REMODELING	BD Bond Refund	291.00
02/17/2022	6	42780	10754	GREAT LAKES WATER AUTHORITY	IWC CHARGES	284.97
02/17/2022	6	42781	02161	GUNNERS METER & PARTS	DPW SUPPLIES	946.00
02/17/2022	6	42782	05509	HERSCH'S, INC.	ROAD AND SIDEWALK SALT RECREATION MAINTENANCE	420.00 214.00
						<u>634.00</u>
02/17/2022	6	42783	11308	HR MANAGEMENT GROUP, INC	LIBRARY DIRECTOR BACKGROUND CHECKS	198.00
02/17/2022	6	42784	MISC	HUNTINGTON HOME LLC	BD Bond Refund	550.00
02/17/2022	6	42785	04943	JOE'S AUTO PARTS	AUTO PARTS AUTO PARTS	49.77 41.75
						<u>91.52</u>
02/17/2022	6	42786	MISC	JOHN MCCARTER CONSTRUCTION	BD BOND REFUND 25747 HEREFORD PERMIT REFUND PB25747	126.00 224.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
02/17/2022	6	42787	00110	LIGHTING SUPPLY CO	LIGHT BULBS	350.00
02/17/2022	6	42788	11347	MAX FRIEDMAN	LEAGUE PAY	77.34
02/17/2022	6	42789	11344	MARISSA FEZZEY	CLASS CANCELLATION	40.00
02/17/2022	6	42790	00049	MATHESON TRI-GAS INC	HAZARDOUS MATERIALS	100.00
						205.12
02/17/2022	6	42791	10642	MICHIGAN PETROLEUM TECH	GARAGE SUPPLIES	196.66
					GARAGE SUPPLIES	(30.00)
						166.66
02/17/2022	6	42792	06146	MMRNA/ECF	ELECTRIC PROGRAM	4,211.38
02/17/2022	6	42793	11182	OAKLAND CO CLERKS ASSOCIATION	2022 MEMBERSHIP-BARCKHOLTZ	25.00
02/17/2022	6	42794	00332	OAKLAND COMMUNITY COLLEGE	EMT TUITION - PRIEST AND ZIMMERMAN	1,500.00
02/17/2022	6	42795	00586	OFFICE DEPOT	OFFICE SUPPLIES	23.48
					OFFICE SUPPLIES	57.13
					OFFICE SUPPLIES	3.59
						84.20
02/17/2022	6	42796	09078	JULES OLSMAN	EMBOSSING EQUIPMENT	107.28
02/17/2022	6	42797	00108	RKA PETROLEUM COMPANIES, INC.	REGULAR GASOLINE	1,602.72
02/17/2022	6	42798	00407	ROAD COMMISSION FOR OAKLAND COUNTY	COLD PATCH	672.70
02/17/2022	6	42799	00407	ROAD COMMISSION FOR OAKLAND COUNTY	LONG LINE PAVEMENT MARKINGS	2,117.12
02/17/2022	6	42800	09914	ROSATI SCHULTZ JOPPICH AMTSBUECHLER	CITY ATTORNEY RETAINER	4,500.00
					PROSECUTION OF ORDINANCE CODE VIOLATION	1,000.50
						5,500.50
02/17/2022	6	42801	00209	SOC RESOURCE RECOVERY AUTHORITY	SPECIAL WASTE JAN 2022	325.05
					BASIC REFUSE, RECYCLABLES, & YARD WASTE	17,067.00
						17,392.05
02/17/2022	6	42802	MISC	THORNTON & GROOMS INC	BD Bond Refund	1,000.00
02/17/2022	6	42803	MISC	WALLSIDE WINDOWS	BD Bond Refund	92.00
02/17/2022	6	42804	06168	KEVIN WAYNE	INSTALL DRINKING FOUNTAINS AT LIBRARY	1,400.00
02/17/2022	6	42805	11195	ELLA WERKMEISTER	LEAGUE PAY	40.00
02/17/2022	6	42806	07255	WOW INTERNET AND CABLE	CABLE	59.33
02/17/2022	6	42807	07343	BENJAMIN ZAWACKI	LUNCH AT CHIEF OF POLICE CONFERENCE	17.84
02/24/2022	6	42808	10951	AMAZON CAPITAL SERVICES INC	FILE INDEX TABS	7.89
					LIBRARY SUPPLIES	36.61
					DIAPER WIPES	31.86
					BOOM PURCHASE	15.95
						92.31
02/24/2022	6	42809	MISC	AMERICAN STANDARD ROOFING	BD Bond Refund	75.00
02/24/2022	6	42810	00017	BAKER & TAYLOR BOOKS	BOOKS	115.18
					BOOKS	263.02
					BOOKS	162.86
					BOOKS	538.57
						1,079.63
02/24/2022	6	42811	10660	RYAN BALLARD	BOOT ALLOWANCE 2022	250.00
02/24/2022	6	42812	01647	BEAUTIFICATION COUNCIL OF SE	MEMBERSHIP DUES	20.00
02/24/2022	6	42813	11333	AMY BERRY	MEETING MINUTES	270.00
02/24/2022	6	42814	07754	BLUE CROSS BLUE SHIELD OF MICH	MEDICARE ADVANTAGE	10,579.99

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
02/24/2022	6	42815	11293	DOUG CHMIEL	BOOT ALLOWANCE 2022	250.00
02/24/2022	6	42816	07736	CINTAS CORPORATION #31	BUILDING SUPPLIES	67.60
					BUILDING SUPPLIES	14.76
					BUILDING SUPPLIES	14.76
					BUILDING SUPPLIES	67.60
					BUILDING SUPPLIES	73.65
						238.37
02/24/2022	6	42817	03707	COSTCO MEMBERSHIP	COSTCO MEMBERSHIP	180.00
02/24/2022	6	42818	07501	CRANDALL-WORTHINGTON INC	RECREATION SUPPLIES	79.64
02/24/2022	6	42819	00045	DEMCO	LIBRARY MATERIALS	247.50
02/24/2022	6	42820	11352	DOUGLAS & SON TRUCKING INC.	REMOVAL OF HANDICAP RAMP	2,650.00
02/24/2022	6	42821	11134	EASTON TELECOM SERVICES, LLC	PHONE LINES	77.39
02/24/2022	6	42822	05584	ELAINE EGGELSTON	BOOT ALLOWANCE 2022	250.00
02/24/2022	6	42823	10447	FIRST ADVANTAGE INS OCCUPATIONAL	EMPLOYEE TESTING	48.00
02/24/2022	6	42824	10968	ROCCO FORTURA	BOOT ALLOWANCE 2022	250.00
02/24/2022	6	42825	MISC	FOUNDATION SYST OF MI	BD Bond Refund	75.00
02/24/2022	6	42826	09513	FOUNDATION SYSTEMS OF MICHIGAN	BOND REFUND - 26016 ALLOR	106.00
02/24/2022	6	42827	10950	DUAINE FRANKS LLC	BUILDING INSPECTIONS	1,000.00
02/24/2022	6	42828	02161	GUNNERS METER & PARTS	DPW SUPPLIES	160.00
02/24/2022	6	42829	11320	RICHARD HALPRIN	GALLERY COMMISSIONS	210.00
02/24/2022	6	42830	10744	TARA HAYES	FILM DISCUSSION PROGRAM MARCH 23, 2022	200.00
					FILM DISCUSSION PROGRAM FEBRUARY 23, 20	200.00
						400.00
02/24/2022	6	42831	04613	HUNT SIGN COMPANY, LTD.	ALL WAY SIGNAGE	175.00
02/24/2022	6	42832	06651	IAN KINDER LLC	FIRST AID CLASSES	71.00
					FIRST AID CLASSES	33.00
						104.00
02/24/2022	6	42833	10953	IDEAL ELECTRICAL INSPECTIONS, LLC	ELECTRICAL INSPECTIONS	650.00
02/24/2022	6	42834	04159	INTERSTATE BILLING SERVICE INC	TRUCK REPAIR	1,283.75
02/24/2022	6	42835	11304	JCR SUPPLY INC	TRASH CAN LINERS	277.36
02/24/2022	6	42836	MISC	JLR BRICKPAVERS	BD Bond Refund	75.00
02/24/2022	6	42837	04943	JOE'S AUTO PARTS	AUTO PARTS	13.99
					AUTO PARTS	39.89
					AUTO PARTS	32.28
					AUTO PARTS	41.75
						127.91
02/24/2022	6	42838	11350	JON NIELSON	PERMIT CANCELLATION PP20024	60.00
02/24/2022	6	42839	MISC	KOPASETIC DECKS	BD Bond Refund	95.00
02/24/2022	6	42840	11351	LAURA STACK	CLASS REFUND FOR SNOW DAY	28.00
					SNOW DAY CLASS REFUND	28.00
						56.00
02/24/2022	6	42841	05374	LB OFFICE PRODUCTS	OFFICE SUPPLIES	20.85
02/24/2022	6	42842	00946	LITTLE CREATURES CO	FISH TANK CLEANING	75.00
02/24/2022	6	42843	00112	MADISON NATIONAL LIFE INS CO.	INSURANCE	1,478.78
02/24/2022	6	42844	11292	ZACHARY MARTIN	BOOT ALLOWANCE 2022	250.00
02/24/2022	6	42845	05346	MICHIGAN GRAPHICS & AWARDS	COUNCIL NAMEPLATES	72.00
					BOWL NAME PLATE	25.00

CHECK REGISTER FOR CITY OF HUNTINGTON WOODS
CHECK DATE FROM 01/28/2022 - 03/11/2022

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
02/24/2022	6	42846	06373	MIDWEST TAPE	MEDIA	97.00
02/24/2022	6	42847	04577	DANIEL MONACO	BOOT ALLOWANCE 2022	71.22
						250.00
02/24/2022	6	42848	MISC	MURRAY BUILT CONST CO	BD Bond Refund	75.00
					BD Bond Refund	220.00
					BD Bond Refund	75.00
						370.00
02/24/2022	6	42849	MISC	PRISM CONSTRUCTION	BD Bond Refund	100.00
02/24/2022	6	42850	MISC	RENEWAL BY ANDERSON	BD Bond Refund	92.00
02/24/2022	6	42851	00108	RXA PETROLEUM COMPANIES, INC.	DIESEL FUEL	1,561.38
					REGULAR GASOLINE	1,693.79
						3,255.17
02/24/2022	6	42852	00407	ROAD COMMISSION FOR OAKLAND COUNTY	TRAFFIC SIGNAL MAINTENANCE	125.45
02/24/2022	6	42853	MISC	ROMA CEMENT CO	BD Bond Refund	97.00
02/24/2022	6	42854	11143	SHARE CORPORATION	GLOVES AND FOOT WARMERS	492.28
02/24/2022	6	42855	07515	SIGNS BY TOMORROW	TENNIS COURT SIGNS	290.00
02/24/2022	6	42856	04095	SONITROL TRI-COUNTY	PUBLIC SAFETY CAMERA	146.62
02/24/2022	6	42857	11349	STATE ELECTRIC	DOUBLE PAYMENT 13116 BORGMAN	133.00
02/24/2022	6	42858	MISC	STUMP & SONS CONSTRUCTION LLC	BD Bond Refund	168.00
02/24/2022	6	42859	MISC	THORNTON AND GROOMS	BD Bond Refund	1,000.00
02/24/2022	6	42860	11287	TRUE CUT TREE SERVICE	RESIDENTIAL TREE TRIMMING	9,600.00
					RESIDENTIAL TREE REMOVALS	37,050.00
						46,650.00
02/24/2022	6	42861	10887	DANIEL VITALI	BOOT ALLOWANCE 2022	250.00
02/24/2022	6	42862	06475	BRIAN VOIGHT	BOOT ALLOWANCE 2022	250.00
02/24/2022	6	42863	05585	STEVEN WASINSKI	BOOT ALLOWANCE 2022	250.00
02/24/2022	6	42864	06168	KEVIN WAYNE	BOOT ALLOWANCE 2022	250.00
02/24/2022	6	42865	11297	WINNING IMPRINTS AND CUSTOM TROP.	TEAM TRACY FUNDRAISER	1,033.76
02/24/2022	6	42866	01680	DOUG WOZNIAK	BOOT ALLOWANCE 2022	250.00
02/24/2022	6	42867	11311	JASON ZIMMERMAN	MEALS ON TRAINING	65.98
03/03/2022	6	42868	03659	AFLAC	DISABILITY INSURANCE	356.64
03/03/2022	6	42869	10951	AMAZON CAPITAL SERVICES INC	DISH RACK	49.99
					MASKS FOR REC CENTER	44.61
					COLORING SUPPLIES FOR LIBRARY	21.46
					BOOKS	72.94
					BATTERY BACKUP SURGE PROTECTOR	82.99
						271.99
03/03/2022	6	42870	11011	AMERICAN UNITED LIFE INSURANCE CO	LIFE INSURANCE	656.82
03/03/2022	6	42871	00011	APOLLO FIRE EQUIPMENT CO	VEHICLE REPAIR	149.35
03/03/2022	6	42872	09447	APPLIED IMAGING	CITY HALL AND PUBLIC SAFETY COPIERS	368.17
					COPPER METER	30.90
						399.07
03/03/2022	6	42873	00017	BAKER & TAYLOR BOOKS	BOOKS	225.33
03/03/2022	6	42874	04117	BOB'S SANITATION SERVICE	PORTA POTTY	90.00
03/03/2022	6	42875	07736	CINTAS CORPORATION #31	MATS AND TOWELS	67.60
					MAT CLEANING	22.26
					MAT CLEANING	12.14

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
					MAT CLEANING	14.76
					MAT CLEANING	22.26
					MATS AND TOWELS	67.60
					MAT CLEANING	14.76
					MAT CLEANING	12.14
					MAT CLEANING	14.76
					MATS AND TOWELS	67.60
					MAT CLEANING	22.26
					MAT CLEANING	12.14
					MAT CLEANING	67.60
					MAT CLEANING	22.26
					MAT CLEANING	12.14
					MAT CLEANING	14.76
					MAT CLEANING	12.14
					MAT CLEANING	128.94
						595.98
03/03/2022	6	42876	09945	CONTI CORPORATION	WATER HEATER PUMP - REC CENTER REAR	962.88
					REC CENTER LOCKER ROOM HEATER AND BOILE	741.10
					REC CENTER GYM HEATER	1,001.92
					LOCKER ROOM HEAT AND ROOFTOP INSPECTION	507.00
						3,212.90
03/03/2022	6	42877	07501	CRANDALL-WORTHINGTON INC	RECREATION SUPPLIES	220.00
03/03/2022	6	42878	00041	DAVIS VISION INC	VISION INSURANCE	457.88
					VISION INSURANCE	477.32
						935.20
03/03/2022	6	42879	09129	DIPONIO CONTRACTING INC	CITY HALL AND CITY STREET PROJECTS	11,749.85
03/03/2022	6	42880	MISC	DON'S ELECTRICAL SERVICE	BD Bond Refund	120.00
03/03/2022	6	42881	00047	DTE ENERGY-STREETLIGHTING	STREET LIGHTING MARCH 2022	6,074.04
03/03/2022	6	42882	00056	DURST	BUILDING SUPPLIES	878.60
03/03/2022	6	42883	00536	ECOTEC PEST CONTROL	PEST CONTROL	200.00
03/03/2022	6	42884	11355	EMILY STEPHENSON	LEAGUE PAY	20.00
03/03/2022	6	42885	04280	GALE GROUP	BOOKS	91.97
03/03/2022	6	42886	05509	HERSCH'S, INC.	ROAD/SIDEWALK SALT	448.00
03/03/2022	6	42887	09059	HUNTINGTON NATIONAL BANK	DEBT SERVICE PAYMENT	29,250.00
					DEBT SERVICE PAYMENT	180,868.75
					DEBT SERVICE PAYMENT	101,400.00
					DEBT SERVICE PAYMENT	48,900.00
					DEBT SERVICE PAYMENT	32,375.00
					DEBT SERVICE PAYMENT	15,887.50
						408,481.25
03/03/2022	6	42888	00090	INDUSTRIAL BROOM SERVICE	SWEPPER SUPPLIES	976.60
03/03/2022	6	42889	MISC	ISON, SANDRA & MICHAEL	UB REFUND FOR ACCOUNT: 7020490	436.08
03/03/2022	6	42890	11353	JESSICA WILLIS	CAMP PROGRAM REFUND	300.00
					CAMP DROP REFUND	280.00
						580.00
03/03/2022	6	42891	11180	JIM KITCHEN	DADDY DAUGHTER DANCE DJ	350.00
03/03/2022	6	42892	04943	JOE'S AUTO PARTS	AUTO PARTS	51.66
					AUTO PARTS	21.92
						73.58

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
03/03/2022	6	42893	05223	JASON JORDAN	TUITION REIMBURSEMENT	3,630.52
03/03/2022	6	42894	07155	KNELLO PRINTING	DPW PRINTING	480.00
03/03/2022	6	42895	05374	LB OFFICE PRODUCTS	OFFICE SUPPLIES	36.84
					OFFICE SUPPLIES	12.48
						49.32
03/03/2022	6	42896	00543	THE LIBRARY NETWORK	K95 MASKS	156.00
03/03/2022	6	42897	11347	MAX FRIEDMAN	LEAGUE PAY	20.00
03/03/2022	6	42898	MISC	MAJIC WINDOW	BD Bond Refund	300.00
03/03/2022	6	42899	11354	MEENAKSHI HANDA	LATCHKEY YOGA INSTRUCTION	125.00
03/03/2022	6	42900	11140	METRO WIRELESS	INTERNET SERVICE	495.33
03/03/2022	6	42901	07404	MEM NETWORKS INC	MONTHLY TECH SERVICE	2,508.00
03/03/2022	6	42902	07200	NYE UNIFORM	UNIFORMS	24.50
03/03/2022	6	42903	09472	OAKLAND SCHOOLS	PRINTING WATER BILLS	425.81
03/03/2022	6	42904	00586	OFFICE DEPOT	OFFICE SUPPLIES	18.29
					OFFICE SUPPLIES	63.88
					OFFICE SUPPLIES	(81.45)
						0.72
03/03/2022	6	42905	11356	PATRIOT 2000, INC	BLADES FOR WATER DEPT	980.00
03/03/2022	6	42906	MISC	RAMTRA REMODELING	BD Bond Refund	1,580.00
03/03/2022	6	42907	00108	RKA PETROLEUM COMPANIES, INC.	REPLACEMENT PARTS	44.00
					REGULAR FUEL	1,483.27
						1,527.27
03/03/2022	6	42908	06784	ROYAL OAK FORD	FORD F-250 HEAT REPAIR	2,302.55
03/03/2022	6	42909	00198	CITY OF ROYAL OAK	WATER USAGE	2,224.68
03/03/2022	6	42910	11143	SHARE CORPORATION	REPLACEMENT PARTS	127.92
					REPLACEMENT PARTS	102.83
						230.75
03/03/2022	6	42911	00209	SOC RESOURCE RECOVERY AUTHORITY	BASIC REFUSE, RECYCLABLES, & YARD WASTE	18,164.00
03/03/2022	6	42912	00210	SOC WATER AUTHORITY	WATER PURCHASES	25,231.83
03/03/2022	6	42913	11323	STEVEN H. SCHWARTZ & ASSOCIATES	LABOR ATTORNEY FEES	743.75
03/03/2022	6	42914	MISC	STEWART & SONS CONCRETE	BD Bond Refund	89.00
					BD Bond Refund	110.00
						199.00
03/03/2022	6	42915	05639	TERMINAL SUPPLY CO.	DPW SUPPLIES	20.00
03/03/2022	6	42916	MISC	TOOLS OF THE TRADE LLC	BD Bond Refund	145.00
03/03/2022	6	42917	01927	UNIVERSAL PLUMBING SUPPLY	PLUMBING SUPPLIES	50.10
					PLUMBING SUPPLIES	85.53
						135.63
03/03/2022	6	42918	04781	VERIZON WIRELESS	CELL PHONES	526.67
03/03/2022	6	42919	11299	VHM ENTERPRISES, INC	JANITORIAL SERVICES	3,455.00
03/03/2022	6	42920	MISC	WAYNE CRAFT INC	BD Bond Refund	58.00
03/03/2022	6	42921	11195	ELLA WERKMEISTER	LEAGUE PAY	47.50
03/03/2022	6	42922	06817	WOLVERINE FREIGHTLINER -	NAME PLATE	47.50
					RETAINER CLIP	0.39
						47.89

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
03/03/2022	6	42923	07343	BENJAMIN ZAWACKI	HOTEL REIMBURSEMENT FOR CALEA CONFERENCE	2,868.75
03/10/2022	6	42924	07860	21ST CENTURY NEWSPAPERS	MEETING NOTICES	444.95
03/10/2022	6	42925	10833	ABSOPURE WATER COMPANY	WATER FOR PUBLIC SAFETY WATER FOR PUBLIC SAFETY	92.05 12.00
						104.05
03/10/2022	6	42926	05643	AIR MASTER HEATING & AIR CONDITION	INDUCER MOTOR	887.73
03/10/2022	6	42927	10951	AMAZON CAPITAL SERVICES INC	VALENTINE'S DAY PENCIL CLIPS COFFEE CREAMER CAN OPENER	21.99 42.06 12.99
						77.04
03/10/2022	6	42928	MISC	AMERICAN STANDARD ROOFING	BD Bond Refund	166.00
03/10/2022	6	42929	09447	APPLIED IMAGING	COPIER METER COPIER METER COPIER METER	604.31 37.15 444.77
						4.85
						1,091.08
03/10/2022	6	42930	11358	AUDREY BELIAK	FINGERPRINT REIMBURSEMENT	64.25
03/10/2022	6	42931	08474	THE BANK OF NEW YORK MELLON TRUST	REDEMPTION NOTICE FEE	500.00
03/10/2022	6	42932	00410	CITY OF BERKLEY	ROAD SALT FEBRUARY 2022	15,669.65
03/10/2022	6	42933	MISC	BRUTTELL ROOFING INC	BD Bond Refund	79.00
03/10/2022	6	42934	09823	BSN SPORTS INC	VOLLEYBALL NET	304.18
03/10/2022	6	42935	11357	CAROLINE THOMAS	REFUND FOR CLASS CANCELLED	81.00
03/10/2022	6	42936	MISC	CERTIFIED HOME IMPROVEMENT	BD Bond Refund	270.00
03/10/2022	6	42937	07736	CINTAS CORPORATION #31	MAT AND MOP SUPPLIES	73.65
03/10/2022	6	42938	MISC	DETROIT BUILD	BD Bond Refund	90.00
03/10/2022	6	42939	10120	EHIM	CLAIMS FUNDING CLAIMS FUNDING	605.00 13,409.99
						14,014.99
03/10/2022	6	42940	10039	ALICE HAM	POTTERY INSTRUCTOR PAYMENT	1,848.00
03/10/2022	6	42941	MISC	HERKOWITZ, THEODORE	BD Bond Refund	75.00
03/10/2022	6	42942	10548	THE HUNTINGTON NATIONAL BANK	PAYING AGENT FEES PAYING AGENT FEES PAYING AGENT FEES	500.00 125.00 125.00
						125.00
						875.00
03/10/2022	6	42943	11359	JENNIFER GODO	CLASS REFUND DUE TO LOW ENROLLMENT	100.00
03/10/2022	6	42944	MISC	LAKEPOINTE ELECTRIC CO INC	BD Bond Refund	88.00
03/10/2022	6	42945	05374	LB OFFICE PRODUCTS	OFFICE SUPPLIES	48.28
03/10/2022	6	42946	09069	SHAYNA LEVINE	CLASS REFUND	90.00
03/10/2022	6	42947	10764	LEXISNEXIS RISK SOLUTIONS	MONTHLY SUBSCRIPTION FEE	50.00
03/10/2022	6	42948	11003	LINGO COMMUNICATIONS	ALARM LINES ALARM LINES	128.95 134.77
						263.72
03/10/2022	6	42949	11016	MICHIGAN RURAL WATER ASSOCIATION	CONFINED SPACE ENTRY PERMIT	510.00
03/10/2022	6	42950	MISC	NEW ERA CONCRETE	BD Bond Refund	75.00

Check Date	Bank	Check	Vendor	Vendor Name	Description	Amount
03/10/2022	6	42951	00166	OAKLAND COUNTY	BS&A AND CITRIX CONNECT FEES	574.30
					SEWAGE TREATMENT FEBRUARY 2022	98,984.32
						<u>99,558.62</u>
03/10/2022	6	42952	00586	OFFICE DEPOT	OFFICE SUPPLIES	25.76
					OFFICE SUPPLIES	24.96
					OFFICE SUPPLIES	8.79
						<u>59.51</u>
03/10/2022	6	42953	09678	JARED ROSENBAUM	CLASS REFUND	87.00
03/10/2022	6	42954	MISC	SAS SERVICES	BD Bond Refund	110.00
03/10/2022	6	42955	05887	SAVATREE, LLC	TREE RISK ASSESSMENT	263.00
03/10/2022	6	42956	04095	SONITROL TRI-COUNTY	REC CENTER ALARM	146.62
03/10/2022	6	42957	MISC	WALLSIDE WINDOWS	BD Bond Refund	75.00
03/10/2022	6	42958	06168	KEVIN WAYNE	REC CENTER DRINKING FOUNTAIN REPLACEMENT	2,975.00
03/10/2022	6	42959	07255	WOW INTERNET AND CABLE	CABLE	232.98
						<u>1,347,962.64</u>
						<u>0.00</u>
						<u>1,347,962.64</u>

6 TOTALS:

Total of 293 Checks:

Less 0 Void Checks:

Total of 293 Disbursements:



BERKLEY

Consent Agenda #4

ENGAGE INSPIRE ACHIEVE
WWW.BERKLEYSCHOOLS.ORG

February 02, 2022

Mr. Robert Paul III
City of Huntington Woods
26815 Scotia
Huntington Woods, MI 48070

Dear Mayor Paul:

As in previous years, the Berkley School District wishes to collect summer property taxes for the 2022 levy. Authority to levy summer taxes was established via Board action in 1983 and continues by this action until revoked by the Board of Education. It is the intent to levy summer taxes for the upcoming year to continue a tax collection process that has served the District well for some time. Please accept this communication as a request on behalf of the Berkley School District for the City of Huntington Woods to facilitate the collection and payment of summer taxes for the 2022 levy. The City's cooperation in this matter greatly assists the school district in efficiently and effectively collecting a material amount of budgeted revenues.

In an effort to coordinate this arrangement for the 2022 levy, attached you will find a proposed agreement between the school district and the City with terms and conditions similar to last year's content. Please have the appropriate city official execute this agreement and return a signed copy for District records. Should you have any questions or concerns on this matter, please contact me at Lawrence.gallagher@berkleyschools.org or (248)837-8029.

This communication is necessary to comply with relevant legal requirements. You should be aware that, according to law, if the parties are unable to reach agreement within 30 days of the date of this letter, other collection measures would have to be negotiated with the County Treasurer. Thank you for your cooperation and attention to this matter.

Sincerely,

Lawrence J. Gallagher
Deputy Superintendent
Finance, Facilities and Operations

c: Scott Francis, Superintendent
Amy Sullivan, City Manager
Tim Rowland, Finance Director

**Berkley School District
Berkley, Michigan**

Resolution for Summer Tax Collection

At the Organizational Meeting of the Berkley School District Board of Education, Oakland County, Michigan (hereinafter called Board) duly called and held on the 10th day of January, 2022, the Trustees:

Keith Logsdon, Sheryl Stoddard, Roger Blake and Mitchell Moses

constituting a quorum, being present, the following Preamble and Resolution were adopted:

WHEREAS, the Board, on January 10, 1983 adopted a Resolution to impose a summer property tax levy throughout the entire school district, which Resolution remains in effect, and

WHEREAS, it is necessary that a suitable collection arrangement be negotiated with the cities of Berkley, Huntington Woods, Oak Park and Royal Oak,

NOW, THEREFORE BE IT RESOLVED that the Board reaffirm its intentions to collect the 2022-23 tax levy in the summer of 2022.

FURTHER, RESOLVED that collection arrangements be negotiated and entered into with each municipality to collect the summer tax levy.


FURTHER, RESOLVED that the Deputy Superintendent of Finance, Facilities and Operations shall forward a copy of this Resolution to the cities of Berkley, Huntington Woods, Oak Park and Royal Oak and request that the local units agree to collect the summer tax levy for the Berkley School District.

FURTHER, RESOLVED that, failing to reach agreement with the local municipalities, alternate means necessary to secure summer tax collection throughout the entire school district as set forth in 1982 Public Act No. 333, as amended, be pursued.

I, Roger J. Blake, Secretary of the Berkley School District Board of Education, Oakland County, Michigan, have compared the following Preamble and Resolution with the original thereof as recorded in the Meeting Minutes of said Board and do certify that the same is a

correct and true transcript thereof and of the whole
of said original Preamble and Resolution which
were adopted by said Board at a meeting hereof
held on the date specified above.

Given under my hand and seal of the Berkley
School District in the County of Oakland in the
State of Michigan, this 10th day of January, 2022.


Secretary, Berkley Board of Education

**Berkley School District
Tax Collection Agreement**

THIS AGREEMENT made this 2nd day of February, 2022 by and between the BERKLEY SCHOOL DISTRICT and the CITY of HUNTINGTON WOODS.

WHEREAS, 1982 Public Act 333 authorizes a school district to impose and collect a summer property tax levy; and

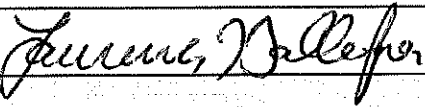
WHEREAS, in a resolution dated January 10, 1983, the Board of Education of the Berkley School District determined to impose a summer property tax levy throughout the School District, including that portion of the School District situated in the City of Huntington Woods until revoked; and

WHEREAS, the City of Huntington Woods is willing to collect the School District's 2022 summer tax levy in the City of Huntington Woods upon the terms and conditions set forth below;

NOW, THEREFORE, in consideration of the mutual covenants, terms, and conditions hereinafter expressed, the parties hereto agree as follows:

590581496. The City of Huntington Woods will collect the 2022 summer property tax levy for the Berkley School District in the City of Huntington Woods at no direct cost to the School District. The school taxes shall, however, be subject to penalties, late payment interest, and collection charges, including a property tax administration fee, pursuant to applicable State laws.

590581497. The City of Huntington Woods will transfer collected school tax funds to the school district at least ten (10) business days after every 1st and 15th of the month as required by State Statute, Section 43(3)(a) [MCL 211.43(3)(a)] of the General Property Tax Act.

Berkley School District	Signature	Date
By: Lawrence J. Gallagher		2/2/22
City of Huntington Woods		
By:		

Consent Agenda #5a

January 11, 2022

Board of Trustees
SOCRRA

Subject: Quarterly Report – January 2022

Board Members:

The January 2022 Quarterly Report is included as an additional attachment with your agenda packet. We encourage you to use this electronic version to disseminate the report to your Council/Commission members. If you need paper copies, please let us know.

It is recommended that the Quarterly Report – January 2022 be received and filed.

Submitted by:

Amy C. McIntire
Accountant/Treasurer

Approved by:

Jeffrey A. McKeen, P.E.
General Manager

Suggested Resolution: “That the Quarterly Report – January 2022 be received and filed.”



Berkley • Beverly Hills • Birmingham • Clawson • Ferndale • Hazel Park • Huntington Woods • Lathrup Village • Oak Park • Pleasant Ridge • Royal Oak • Troy

QUARTERLY REPORT January 2022

BOARD OF TRUSTEES	
Representative	Municipality
D. Schueller	City of Berkley
K. Rutkowski	Village of Beverly Hills
T. Markus	City of Birmingham
T. Zablocki	City of Clawson
D. Antosik	City of Ferndale
A. LeCureaux	City of Hazel Park
R. Fortura	City of Huntington Woods
S. Stec	City of Lathrup Village
K. Yee	City of Oak Park
J. Breuckman	City of Pleasant Ridge
A. Filipski	City of Royal Oak
K. Bovensiep	City of Troy

OFFICERS	
Chairman:	Vacant
Vice Chair:	D. Schueller
Secretary:	K. Bovensiep
Advisory Committee:	K. Bovensiep R. Fortura D. Schueller

J. A. McKeen	General Manager
R. Jackovich	Operations Manager

January 2022

Board of Trustees
SOCRRA

Subject: Quarterly Report - January 2022

Board Members:

Attached is a copy of SOCRRA's Quarterly Report covering the first six months operation of the 2021/22 fiscal year. The report contains a financial statement of SOCRRA's operation and an outline of projects in progress or completed during the quarter. The report also contains statistical information and other information of general interest to the members of the Board of Trustees, and the members of the governing body of each of the member municipalities of this Authority.

FINANCIAL STATEMENT

The total net income for the first 6 months of 2021/22 was \$2,128,253 before depreciation. This is an increase from the net income of \$787,706 that was recorded for the first 6 months of 2020/21. The net income for the first 6 months was \$877,147 greater than budgeted.

	<u>Actual</u>	<u>Compared to Budget</u>
Revenue	\$13,913,821	+\$ 759,093
Expenses	\$11,785,568	-\$ 118,054
Net Income	+\$2,128,253	+\$877,147

Revenue was higher than planned for the sale of recyclables (+\$677,000), revenue from the member communities (+\$161,000), revenue from non-member refuse from Car Trucking, GFL, Tringali Sanitation and our other cash customers (+\$40,000) and miscellaneous income (+\$12,000). These increases were partially offset by decreases in processing recycling for others (-\$110,000), non-member yard waste (-\$13,000) and interest from investments (-\$8,000).

Expenses were lower than budget primarily due to lower than planned costs for labor (-\$253,000), maintenance (-\$68,000) and utilities (-\$20,000) which were partially offset by increased costs for contractor expenses (+\$126,000) and non-labor Administrative and General Expenses (+\$104,000) due to an incremental contribution to the defined benefit pension plan to increase its funding level.

Total revenue for the first six months of 2021/22 increased by \$1,438,000 compared to the first six months of 2020/21. This increase was due to increases in revenue from the sale of recycled materials (+\$1,049,000), member revenue (+\$270,000) due to the July 1, 2021 rate increase, revenue for non-member refuse (+\$206,000) and compost sales (+\$12,000). These increases were partially offset by a decrease in revenue for processing recycling from non-members (-\$92,000).

Operating expenses for the first six months of 2021/22 were \$98,000 higher compared to the first six months of 2020/21. The increase in expenses was primarily due to increased contractor costs.

Additional financial detail is attached.

MATERIAL HANDLED

SOCRRA processed 126,362 tons of refuse, yard waste and recyclables during the first six months of the current fiscal year. This represents a decrease of 1.5% or 1,871 total tons compared to the same period last year. The amount of member refuse has begun to decline after increasing since the start of the COVID-19 pandemic and the amount of member recycling decreased by 5%. Non-member refuse increased significantly (+29%) and non-member recycling decreased significantly (-23%) due to the loss of two sources of non-member tonnage due to mergers in the waste industry.

Our recent history of tonnage handled for the first half of the fiscal year is displayed in the table below:

	2017/18	2018/19	2019/20	2020/21	2021/22
Member Refuse	53,517	52,445	52,997	58,323	57,616
Non-Member Refuse	18,874	13,601	17,884	19,323	24,959
Member Recycling	11,841	12,483	12,260	12,656	12,030
Non-Member Recycling	591	272	3,748	4,500	3,458
Yard Waste	26,907	33,524	34,284	33,431	28,298
TOTAL	111,730	112,325	121,173	128,233	126,362

CAPITAL EXPENDITURES

Capital expenditures for the first six months of the fiscal year totaled \$183,297. The expenditures were for paving a portion of the driveway for the Troy Transfer Station (\$134,000) payments for the new Compost Screener at the Compost site (\$25,000), the replacement of the roof for one of our rental homes adjacent to the Compost Site (\$13,000) and the renovation of the Madison Heights Transfer Station (\$12,000).

MAJOR PROJECTS

PANDEMIC RESPONSE

SOCRRA's operations have been fairly normal throughout the first half of 2021/22. Our collection contractors were on schedule except for several days with delayed yard waste collection by Tringali Sanitation during the fall leaf season. All three contractors are collecting materials later into the evening than has been typical in recent years due to the difficulty the contractors have had hiring employees. We are allowing the contractors to bring materials to our facilities earlier in the morning and later in the evening than is allowed under our contracts in order to keep the collection contractors on schedule.

The amount of trash that we are receiving from the member communities has started to decline after increasing consistently by about 10% during 2020/21. We believe that the significant trash increase that resulted from the pandemic has started to subside. Trash tonnage remains about 9% higher than the average from 2017/18 through 2019/20.

Tringali Sanitation, which provides collection service to eight of the twelve SOCRRA communities, requested that they be allowed to discontinue service to Oak Park as of November 1, 2021 because Tringali has not been able to find enough employees to meet their contractual obligations. We were able to arrange for GFL to assume the collection for Oak Park under the

existing terms, conditions and pricing with very short notice. The transition of Oak Park to a new collection contractor went better than I anticipated.

The SOCRRA Board continued to hold their monthly meetings using the Zoom remote meeting tool through December. The January meeting will be held in person as the changes to the Michigan Open Meetings Act that allowed virtual meetings expired on December 31, 2021.

SOCRRA staff, especially Bob Jackovich, Colette Farris, Anne Farris, Todd Rickerd and Lucas Dean, have done a great job in handling the many issues that have arisen over the past several months. While operations have been normal, it continues to be a lot of work to keep them that way! Their continued contributions are greatly appreciated.

RECYCLING DROP-OFF CENTER

The SOCRRA recycling drop-off center continues to be open by appointment only for residents of the SOCRRA communities. Drop-off appointments are available through the SOCRRA website at <https://hhw.socrra.org/>. We instituted appointments to reduce the number of residents at our site at any one time. This has reduced traffic congestion issues at our site so that the truck operations to get material into and out of the Transfer Station and MRF are not affected by resident drop-off traffic. The reduced number of residents on site has also allowed us to provide some social distancing for those residents. We have made several changes in our appointment system that have resulted in appointments generally being available on several different days. We are also doing Saturday appointments once or twice each month.

In order to make our drop-off service more accessible, we are providing alternative locations, which do not require appointments, for residents to drop off household hazardous waste, recycle electronics, cardboard, scrap metal and to have paper shredding performed. The details about these alternatives are attached to this report and are available on the SOCRRA website at <https://www.socrra.org/recycling-drop-off>

RECYCLING OPERATIONS

Overall, the MRF continues to operate very well. Commodity markets continue to be very strong although most prices for recycled commodities having decreased from the record high levels that were received in September of 2021. Prices are much higher than what we budgeted for 2021/22. We are continuing to have to pay to have our glass recycled. Recycling revenue for the first half of the year was 77% greater than budget and over 200% greater than the first half of 2020/21.

Leadpoint, our supplier of sorter labor at the MRF, has been able to increase the number of sorters at the MRF but we are still having to operate with fewer sorters than required. This has resulted in several operational problems. We are continuing to work with Leadpoint to increase staffing levels.

SOCRRA has been awarded grant funding for the installation of robotic sorting equipment on the MRF container sort line. We were awarded \$299,000 from Michigan Department of Environment, Great Lakes and Energy (EGLE) Recycling Infrastructure program and \$147,000 from the Polypropylene Recycling Coalition. Both grants are still subject to developing final grant agreements. SOCRRA is also partnering with RRRASOC, a similar Authority serving the communities west of the SOCRRA communities, and a start-up robot supplier to apply to EGLE for a second recycling infrastructure grant to test a new robot design in our two MRFs. We should be able to greatly increase the amount of plastic containers being recovered at the MRF using robotic technology.

We entered into two new agreements for the purchase of our recycled paper and cardboard as of November 1, 2021. These agreements provide a higher premium over market-based prices and quicker payments than were provided under our previous contract. Both new vendors had some start up issues which have been largely resolved.

Our glass is being recycled by Strategic Materials, which is located near Chicago. We continue to have to pay the cost of transporting our glass to Chicago for recycling and there is no payment or cost for the glass recycling.

We are continuing to process recyclables from other communities. We are charging a tip fee for this service, and we sell the recycled products that result from this material. During the first half of the year, we lost several communities that were providing recycling to our MRF as they switched their collection contracts to GFL, which processes recyclables in their own facilities. We have not tried to replace this tonnage due to the sorter staffing issues discussed above.

TROY TRANSFER STATION

GFL is continuing to provide better service for the transportation and disposal of the refuse from the Troy Transfer Station. This has allowed us to increase the amount of third party refuse we take at the Troy Transfer Station. For the first six months of the fiscal year, non-member tonnage increased by 29% and was 30% of the refuse handled at Troy Transfer Station. The amount of non-member refuse was the highest it has been in four years.

We also received a new five-year operating license for the Troy Transfer Station and repaved a major portion of the driveway leading into the Transfer Station and the recycling drop-off center.

FALL LEAF SEASON

We used the same operating plan for the fall leaf season this year using temporary, short-term storage of leaves at the DPW locations in Berkley, Birmingham, Clawson, Ferndale, Hazel Park and Royal Oak. SOCRRA hauled the stockpiled leaves from the DPW locations to the Compost Site. This operation worked very well. The late arrival of fall resulted in a 15% reduction in yard waste for the first six months of the year compared with the same period of last year. This will probably result in an increase in the amount of spring yard waste.

During the winter months, residents of the SOCRRA communities can bring in up to 10 kraft paper bags of yard waste to our Troy Transfer Station for composting. We will be continuing this service until curbside collection of yard waste begins again on Monday April 4, 2022.

PENSION AND OPEB FUNDING

The SOCRRA Board approved additional funding for the union pension plan. We have made incremental contributions to this plan in four of the last four years to improve the plan funding level. The most recent actuarial study (as of December 31, 2020) of the pension plan indicated that our funding level increased to 71.5% from the 63.5% in the prior year. MERS will complete their actuarial study to determine the funding status of SOCRRA's pension plans in June 2022.

Our most recent actuarial study of our OPEB plan indicated that the plan was 126.6% funded. We will begin paying our retiree health insurance costs from this plan as of January 1, 2022 since the plan is over 100% funded.

ANNUAL AUDIT

The audit report for the 2020/21 fiscal year was completed by our auditors, Plante & Moran. The audit found the Authority to be in complete conformity with generally accepted accounting practices. The auditors concluded that the Authority's level of working capital decreased by \$995,000, which reduced the working capital to -4.2% of annual expenditures, which is below the goal level of 7.5%. We will be taking measures to increase our level of working capital in 2021/22 and 2022/23. The net position of SOCRRA increased by \$1,041,000 during 2020/21.

Respectfully submitted,

Jeffrey A. McKeen, P.E.
General Manager



Berkley • Beverly Hills • Birmingham • Clawson • Ferndale • Hazel Park • Huntington Woods • Lathrup Village • Oak Park • Pleasant Ridge • Royal Oak • Troy

ALTERNATIVES AVAILABLE TO SOCRRA RESIDENTS **FREE OF CHARGE**

ERG Environmental Services Phone: 734-437-9650

Electronics Recycling and Household Hazardous Waste Disposal (computers, TVs, cell phones, VCRs, video equipment, paint, household cleaners, medications, sharps, auto fluids, pesticides, etc. – visit www.socrra.org for a complete list)

- Location: 13040 Merriman Road, Livonia (Use visitor entrance, enter off Industrial Road)
- Hours: Call for current hours
- Must have ID showing residency from a SOCRRA community, Bingham Farms, the City of Bloomfield Hills or Franklin Village or **printed** paper voucher for Rochester and Rochester Hills residents -- purchase from city
- Ring doorbell and RETURN TO YOUR CAR. Attendant with PPE will unload your items

eCycle Opportunities (JVS facility) Phone: 248-233-4477

Electronics Recycling ONLY (computers, TVs, cell phones, VCRs, video equipment, etc. – visit www.socrra.org for a complete list)

- Location: 29699 Southfield Road, Southfield – part of the JVS building
- Hours: Call for current hours
- Must be resident of a SOCRRA community, Bingham Farms, the City of Bloomfield Hills or Franklin Village or bring **printed** paper voucher for Rochester and Rochester Hills residents -- purchase from city
- Go to warehouse door on south side of building (next to Arby's), place electronics in bin or on ground if they are large. Ring doorbell for assistance with heavy items

GFL Recycling Phone: 248-541-4020

Drop-off Paper Shredding and Cardboard/Paper and Scrap Metal Recycling

- Location: 414 E. Hudson, Royal Oak
- Hours: M – F 7AM – 4PM
- Procedure: **MASKS ARE REQUIRED**
 - Shredding – main building entrance; NOT self-service – leave papers with attendant
 - Cardboard/Paper and Scrap Metal recycling – drive into truck entrance; open top dumpsters to self-unload

SOCRRA's main function is to provide and manage the CURBSIDE collection of trash, recycling and yard waste in our 12 SOCRRA communities and we remain open and fully functional for these ESSENTIAL services.

SOCRRA
INCOME STATEMENT
07/01/21 - 12/31/21

	Actual-Period	Budget-Period	Variance
REVENUES			
MUNICIPAL REFUSE			
MEMBER MSW	10,469,287.21	10,308,222.00	161,065.21
MONTHLY SURCHARGE	564,006.00	564,006.00	0.00
NON-MEMBER MSW	919,553.44	880,000.00	39,553.44
NON-MEMBER YARD WASTE	13,175.00	26,000.00	-12,825.00
	11,966,021.65	11,778,228.00	187,793.65
SALE OF RECYCLED MATERIAL			
MIXED PAPER	461,459.00	216,000.00	245,459.00
NEWSPAPER	0.00	40,000.00	-40,000.00
CARDBOARD	630,665.77	305,000.00	325,665.77
SORTED OFFICE PAPER	3,811.08	4,000.00	-188.92
PLASTICS	232,477.74	166,000.00	66,477.74
SCRAP METAL	74,532.28	39,000.00	35,532.28
ALUMINUM CANS	75,337.53	51,000.00	24,337.53
TIN CANS	78,397.35	58,000.00	20,397.35
MIXED RECYCLING - OTHERS	239,946.90	350,000.00	-110,053.10
GLASS	0.00	0.00	0.00
BATTERIES	2,165.00	2,500.00	-335.00
ELECTRONICS	0.00	0.00	0.00
	1,798,792.65	1,231,500.00	567,292.65
OTHER INCOME			
COMPOST	58,575.00	55,000.00	3,575.00
RENTAL INCOME	58,040.00	62,000.00	-3,960.00
INTEREST ON INVESTMENTS	7,380.19	15,000.00	-7,619.81
MISC INCOME	25,011.94	13,000.00	12,011.94
	149,007.13	145,000.00	4,007.13
TOTAL REVENUES	13,913,821.43	13,154,728.00	759,093.43
EXPENSES			
MADISON HEIGHTS TRANSFER STATION	82,213.14	112,001.00	-29,787.86
TROY TRANSFER STATION	1,560,020.51	1,538,045.00	21,975.51
MATERIAL RECOVERY FACILITY	885,065.16	1,187,600.00	-302,534.84
HOUSEHOLD HAZARDOUS WASTE	201,560.88	273,900.00	-72,339.12
COMPOST FACILITY	282,637.76	324,100.00	-41,462.24
ADMINISTRATIVE AND GENERAL	908,002.76	812,909.00	95,093.76
COLLECTION CONTRACT EXPENSES	4,908,865.68	5,275,468.00	-366,602.32
IN TRANSIT	2,957,202.32	2,379,599.00	577,603.32
TOTAL EXPENSE	11,785,568.21	11,903,622.00	-118,053.79
NET INCOME BEFORE DEPRECIATION	2,128,253.22	1,251,106.00	877,147.22
DEPRECIATION	499,260.00		
NET INCOME	1,628,993.22		

SOCRRA
INCOME STATEMENT & TONS
07/01/21 - 12/31/21

<u>REVENUES</u>	<u>TOTAL TONS</u>	<u>AMOUNT</u>
MEMBER SERVICES	57,616.01	11,033,293.21
NON-MEMBER MSW	24,959.49	919,553.44
<u>YARD WASTE</u>		
MEMBER	28,281.27	0.00
NON MEMBER	16.67	13,175.00
<u>RECYCLABLES</u>		
MEMBERS	12,030.21	0.00
NON MEMBER	3,458.42	0.00
	126,362.07	11,966,021.65
<u>RECYCLING</u>		
MIXED PAPER		461,459.00
NEWSPAPER		0.00
CARDBOARD		630,665.77
SORTED OFFICE PAPER		3,811.08
PLASTICS		232,477.74
SCRAP METAL		74,532.28
ALUMINUM CANS		75,337.53
TIN CANS		78,397.35
MIXED RECYCLING - OTHERS		239,946.90
GLASS		0.00
BATTERIES		2,165.00
ELECTRONICS		0.00
		1,798,792.65
<u>OTHER</u>		
COMPOST		58,575.00
RENTAL INCOME		58,040.00
INTEREST ON INVESTMENTS		7,380.19
MISC INCOME		25,011.94
		149,007.13
TOTAL REVENUES		13,913,821.43
<u>EXPENSES</u>		
MADISON HEIGHTS TRANSFER STATION		82,213.14
TROY TRANSFER STATION		1,560,020.51
MATERIAL RECOVERY FACILITY		885,065.16
HOUSEHOLD HAZARDOUS WASTE		201,560.88
COMPOST FACILITY		282,637.76
ADMINISTRATIVE AND GENERAL		908,002.76
COLLECTION CONTRACT EXPENSES		4,908,865.68
IN TRANSIT		2,957,202.32
TOTAL EXPENSE		11,785,568.21
NET INCOME BEFORE DEPRECIATION		2,128,253.22
DEPRECIATION		499,260.00
NET INCOME		1,628,993.22

SOCRRA
COMPARATIVE STATEMENT
07/01/21 - 12/31/21

	2021/2022	2020/2021	Variance
REVENUES			
MUNICIPAL REFUSE			
MEMBER MSW	10,469,287.21	10,199,781.81	269,505.40
MONTHLY SURCHARGE	564,006.00	564,006.00	0.00
NON-MEMBER MSW	919,553.44	713,795.64	205,757.80
NON-MEMBER YARD WASTE	13,175.00	15,455.03	-2,280.03
	11,966,021.65	11,493,038.48	472,983.17
SALE OF RECYCLED MATERIAL			
MIXED PAPER	461,459.00	139,125.20	322,333.80
NEWSPAPER	0.00	0.00	0.00
CARDBOARD	630,665.77	155,174.89	475,490.88
SORTED OFFICE PAPER	3,811.08	0.00	3,811.08
PLASTICS	232,477.74	122,655.51	109,822.23
SCRAP METAL	74,532.28	22,162.94	52,369.34
ALUMINUM CANS	75,337.53	34,675.40	40,662.13
TIN CANS	78,397.35	35,087.24	43,310.11
MIXED RECYCLING - OTHERS	239,946.90	331,662.64	-91,715.74
GLASS	0.00	0.00	0.00
BATTERIES	2,165.00	1,209.90	955.10
ELECTRONICS	0.00	0.00	0.00
	1,798,792.65	841,753.72	957,038.93
OTHER INCOME			
COMPOST	58,575.00	46,331.00	12,244.00
RENTAL INCOME	58,040.00	59,022.00	-982.00
INTEREST ON INVESTMENTS	7,380.19	10,569.53	-3,189.34
MISC INCOME	25,011.94	24,805.32	206.62
	149,007.13	140,727.85	8,279.28
TOTAL REVENUES	13,913,821.43	12,475,520.05	1,438,301.38
EXPENSES			
MADISON HEIGHTS TRANSFER STATION	82,213.14	83,519.94	-1,306.80
TROY TRANSFER STATION	1,560,020.51	935,757.26	624,263.25
MATERIAL RECOVERY FACILITY	885,065.16	904,356.00	-19,290.84
HOUSEHOLD HAZARDOUS WASTE	201,560.88	251,210.99	-49,650.11
COMPOST FACILITY	282,637.76	211,888.57	70,749.19
ADMINISTRATIVE AND GENERAL	908,002.76	726,796.65	181,206.11
COLLECTION CONTRACT EXPENSES	4,908,865.68	4,928,615.89	-19,750.21
IN TRANSIT	2,957,202.32	3,645,668.54	-688,466.22
TOTAL EXPENSES	11,785,568.21	11,687,813.84	97,754.37
REVENUE OVER EXPENSES	2,128,253.22	787,706.21	1,536,055.75

SOCRRA**INCOME STATEMENT COMPARED TO TOTAL BUDGET**

07/01/21 - 12/31/21

	ACTUAL 6 MONTHS	TOTAL BUDGET 2021/2022	BALANCE	% RECEIVED OR EXPENDED
REVENUES				
MUNICIPAL REFUSE				
MEMBER MSW	10,469,287.21	20,616,443.00	10,147,155.79	51%
MONTHLY SURCHARGE	564,006.00	1,128,012.00	564,006.00	50%
NON-MEMBER MSW	919,553.44	1,600,000.00	680,446.56	57%
NON-MEMBER YARD WASTE	13,175.00	45,000.00	31,825.00	29%
	11,966,021.65	23,389,455.00	11,423,433.35	51%
SALE OF RECYCLED MATERIAL				
MIXED PAPER	461,459.00	428,000.00	-33,459.00	108%
NEWSPAPER	0.00	80,000.00	80,000.00	0%
CARDBOARD	630,665.77	600,000.00	-30,665.77	105%
SORTED OFFICE PAPER	3,811.08	7,000.00	3,188.92	54%
PLASTICS	232,477.74	327,000.00	94,522.26	71%
SCRAP METAL	74,532.28	76,000.00	1,467.72	98%
ALUMINUM CANS	75,337.53	100,000.00	24,662.47	75%
TIN CANS	78,397.35	115,000.00	36,602.65	68%
MIXED RECYCLING - OTHERS	239,946.90	700,000.00	460,053.10	34%
GLASS	0.00		0.00	0%
BATTERIES	2,165.00	5,000.00	2,835.00	43%
ELECTRONICS	0.00		0.00	0%
	1,798,792.65	2,438,000.00	639,207.35	74%
OTHER INCOME				
COMPOST	58,575.00	150,000.00	91,425.00	39%
RENTAL INCOME	58,040.00	125,000.00	66,960.00	46%
INTEREST ON INVESTMENTS	7,380.19	30,000.00	22,619.81	25%
MISC INCOME	25,011.94	25,000.00	-11.94	100%
	149,007.13	330,000.00	180,992.87	45%
TOTAL REVENUES	13,913,821.43	26,157,455.00	12,243,633.57	53%
EXPENSES				
MADISON HEIGHTS TRANSFER STATION	82,213.14	224,000.00	141,786.86	37%
TROY TRANSFER STATION	1,560,020.51	3,972,600.00	2,412,579.49	39%
MATERIAL RECOVERY FACILITY	885,065.16	2,368,200.00	1,483,134.84	37%
HOUSEHOLD HAZARDOUS WASTE	201,560.88	547,800.00	346,239.12	37%
COMPOST FACILITY	282,637.76	613,200.00	330,562.24	46%
ADMINISTRATIVE AND GENERAL	908,002.76	1,486,900.00	578,897.24	61%
COLLECTION CONTRACT EXPENSES	4,908,865.68	14,326,400.00	9,417,534.32	34%
IN TRANSIT	2,957,202.32	0.00	-2,957,202.32	0%
TOTAL EXPENSE	11,785,568.21	23,539,100.00	11,753,531.79	50%
REVENUE OVER EXPENSES	2,128,253.22	2,618,355.00	490,101.78	81%

SOCRRA**TOTAL SERVICE CHARGES**

07/01/21 - 12/31/21

MUNICIPALITY

	TONS	SERVICE CHARGES
BERKLEY	6,240	\$582,670.98
BEVERLY HILLS	3,632	\$400,450.00
BIRMINGHAM	9,237	\$897,521.50
CLAWSON	4,486	\$505,377.76
FERNDALE	7,811	\$1,097,554.27
HAZEL PARK	5,466	\$685,884.00
HUNTINGTON WOODS	2,443	\$213,751.78
LATHRUP VILLAGE	1,733	\$179,421.38
OAK PARK	7,880	\$1,026,760.82
PLEASANT RIDGE	1,257	\$113,554.56
ROYAL OAK	23,281	\$2,657,278.79
TROY	24,461	\$2,673,067.37
<hr/>		
SUB TOTAL	97,927	\$11,033,293.21
OTHER CUSTOMERS	28,196	\$932,728.44
DROP OFF CENTER	238.32	
<hr/>		
	28,435	\$932,728.44
<hr/>		
TOTAL	126,362	\$11,966,021.65
		\$11,966,021.65

SOCRRA**Capital Expenditures**

Period 7/1/21 - 12/31/21

FIXED ASSET EXPENDITURES

MRF IMPROVEMENTS	0.00
TROY TRANSFER STATION	133,664.00
COMPOST SCREENER	24,775.44
1730 SCHOOL ROAD ROOF REPLACEMENT	13,000.00
MADISON HEIGHTS RENOVATION	\$11,857.90
<hr/>	
TOTAL	\$183,297.34

Consent Agenda #5b

CITY OF HUNTINGTON WOODS
REGULAR MEETING OF THE
ANTI-RACISM ADVISORY COMMITTEE
MINUTES

Wednesday, January 12, 2022
7:00 p.m.
Huntington Woods Library

Beaulieu called the Meeting to order at 7:07 p.m.

PRESENT: Katie Beaulieu, Daniel Dena, Betsy Kellman, Maria
LaLonde, Kia Essien

ABSENT: None

City Staff Present: None

APPROVAL OF AGENDA

Moved by Essien and seconded by LaLonde to approve the January 12th agenda as proposed.

Ayes: Essien, LaLonde, Dena, Beaulieu, and Kellman
Nays: None
Absent: None

The Motion Carried.

APPROVAL OF LAST MEETINGS MINUTES

Moved by Essien and seconded by LaLonde to approve the December 15th minutes as proposed.

Ayes: Essien, LaLonde, Dena, Beaulieu, and Kellman
Nays: None
Absent: None

The Motion Carried.

PUBLIC PARTICIPATION

None.

ITEMS OF REVIEW

- a. Review of the Anti-Racism Plan
 - i. Mar recounted his understanding of how the Anti-Racism Plan was constructed. He raised criticisms of the plan because it does not adequately address diversified housing, and also fails to adequately address concerns over public safety. In particular, when it comes to public safety is the data purportedly showing an overrepresentation of BIPOC communities being pulled over and ticketed by Huntington Woods law enforcement.
 - ii. Kellman raised possibility of reaching out to Berkley school district to address educational concerns.
 - iii. Lalonde and Kellman raised issue of education. Mar raised concerns about preaching to the choir when it comes to educational events, raised concern that those attending were already likely to subscribe to anti-racist beliefs.
 - iv. Concerns raised by Beaulieu and all about the DEI survey data. At the last meeting, Wollenweber advised that we should be provided the data by this time, but we have still not received it.
 - v. Kellman expressed interest learning more about the expansion of Jewish community in the Woods
 - vi. Essien raised concerns about public school curriculum and detailed her efforts to address problematic school assignments her children were receiving. She noted that efforts have been slightly frustrated by change in superintendent. The school has also been challenged on its lack of diversity on hiring. Her group now meets with the Principal on a monthly basis to address needs. Essien's group sent letter last winter to address concerns over schoolwork curriculum.

- vii. Mar spoke to fact that Berkley High school is diverse, but that many programs are still all White or led by overwhelmingly White staff.
- viii. Lalonde raised that we should look to the city of Ferndale to learn from their work and progress
- ix. Mar raised reaching out to Rich Feldman, a community organizer in the Woods
- x. All agreed to try and identify ongoing efforts by individuals and small groups already trying to make the Woods anti-racist
 - 1. Lalonde would prioritize learning from Ferndale
 - 2. Beaulieu would work to get data on demographics and DEI survey
 - 3. Essien would reach out to her group regarding education concerns to determine what efforts need to be made
 - 4. Kellman would reach out to folks in the Jewish community and report back on why the Jewish community has grown and thrived in the Woods
 - 5. Dena would get pullover data from Mar to evaluate further.
- b. Committee Visioning and Goal Setting
 - i. All agreed to table until next meeting
- c. Committee Structure
 - i. All agreed to table until next meeting
- 2. Other Business
 - a. All agreed that we should be able to meet virtually due to the ongoing public health crisis caused by COVID-19.
 - b. Jamon Jordan identified as potential speaker for Juneteenth

ADJOURNMENT

Moved by Essien, and seconded by Dena.

Ayes: Essien, LaLonde, Dena, Beaulieu, and Kellman

Nays: None

Absent: None

The Motion Carried, meeting adjourned at 8:03PM.

Daniel Dena, Secretary

Kate Beaulieu, Chairperson

Consent Agenda #5c

Library Advisory Board Monday, December 20, 2021

Present: Anne Hage, Beth Applebaum, Nina Abrams, Judy Schram, Steve Pollack, Marty Ferman, Mary Foreman.

- I. Call to order – Monday, December 20, 2021 – 7:00 PM
- II. Approval of minutes, November 15, 2021; minutes approved
- III. Statistics for November 2021 distributed at the meeting; Freegal (music downloads) doubled, Hoopla usage went down and Overdrive went up.
- IV. Friends Liaison Report: Boog Bag Sale and cart sales are good. The Friends will be having a Valentine Bag sale. Nina suggested donated unsold books to a nursing home. The Friends are receiving so many donations that they may have to start limited how many people can drop off. Some libraries limit the donation amounts (1 bag, 2 bag). The Friends need help with donations, sorting and restocking the carts. If anyone has a few extra hours a week
- V. Librarian's report:
 1. Upcoming Programs:
 - a. **Adult Book Discussion Group**, Monday, December 20, 7:30 PM, *Countdown 1945* by Chris Wallace
 - b. **Film Discussion Group**, Wednesday, December 22, 6:30 PM, *Once Upon a Time in the West*
 - c. **Teen Maker Space**, begins January 10, 3:00 PM
 - d. **Study Nights are back!** January 12-13, library will be open until 10 PM
 - e. **Wacky Science Thursday**, January 13, Snow Clay, 4:00 PM
 - f. **Super Saturday**, Saturday, January 15, Salt Painting, 1:00 PM
 - g. **High Times and Dry Times**, Thursday, Jan. 20, 7:00 PM
 - h. **Adult Book Discussion Group**, Monday, January 24, 7:30 PM, *Summer on Fire: a Detroit Novel* by Peter Werbe
 2. Holiday Closings: December 24, 25, 26 31 and January 1.
- VI. Old Business:

Library Board Terms: thanks to Judy Goldsmith for serving two terms!
Beth Applebaum will serve another term.
One vacant seat
- VII. New Business:

Library Director search- the city has received a number of applicants for the new director position.

Woodward Dream Drive- begins January 3, collecting donations for Children's Village, new hooded sweatshirts, new gym shoes or checks are welcome. The library will be collecting until January 28th.

- VIII. Library Director and Board Comments: Steve P will be in Florida for the next meeting.
- IX. Next Meeting: Monday, January 24, 2022 – 7:00 PM
- X. Adjournment at 7:40 PM

HWPL Library Statistics
Dec-21

	Dec-21	Dec-20	YTD 2021
Building Use	2449	0	17207
Circulation	4622	2115	36467
Map Passes	1	0	26
Electronic Resources			
OverDrive	1474	1185	15067
Hoopla	714	690	8114
RBDigital	0	348	1424
Kanopy	135	135	1617
Freegal	154	85	1602
Internet Use	123	0	691
Fines	\$11.30	\$0.00	\$294.25
Lost Books	\$0.00	\$0.00	\$124.83
Room Use	13	0	30
Room Rental	\$0.00	\$0.00	\$0.00
Gift Account	\$250.00	\$0.00	\$486.00
Penal Fines	\$0.00	\$0.00	\$15,474.00
State Aid	\$0.00	\$0.00	\$0.00
New Books Adults	253	0	2132
New Books Children	42	0	325
Total Books	295	0	2457
New Media	28	0	489
Discards	120	0	708

- I. Call to order – Monday, February 28, 2022-
- II. Approval of minutes, December 20, 2021
- III. Statistics for December 2021 and January 2022 – to be distributed at meeting
- IV. Friends of the Library Liaison Report: Marty Ferman
- V. Librarian's report:

Welcome new Library Director: Deb Hemmye

Welcome new Library Board Member: Bridget McKinley

Programs:

Book Discussion Group, Monday, February 28, 7:30 PM, *the Day the World Came to Town: 9/11 in Gander, Newfoundland* by Jim DeFede

Wacky Science Thursday, Thursday, March 10, 4:00 PM, DIY Bouncy Balls

Teen Makerspace, Thursday, February 24, March 3, March 10 and March 17 3:00 PM

Super Saturdays, Saturday, March 19, 1:00 PM, *Alcohol Ink Ceramics*

Online Film Discussion with Tara Hayes, Wednesday, March 23, 6:30 PM, *the Quick and the Dead*, Dir. Sam Raimi

Book Discussion Group, Monday, March 28, 7:30 PM, *Homegoing* by Yaa Gyasi

Woods Gallery: **MJ Seltzer**, *Combustible-Wax on Paper*, March 6 – April 8

Artist Reception, Thursday March 10, 6-8pm

- VI. Old Business:
Library Director
- VII. New Business:
Grants
 - a. MI-83 TLC Kits
Five Chrome books, Outdoor-programming kit (speaker system and microphone, weather canopy)
 - b. MI-83 Digital Library Collection
Digital content through Overdrive
- VIII. Public Participation:
- IX. Library Director and Board Comments:
- X. Next Meeting, March 21, 2022, 7:00 PM
- XI. Adjournment

HWPL Library Statistics **Jan-22**

	Jan-22	Jan-21	YTD 2022
Building Use	2895	0	2895
Circulation	4968	1941	0
Map Passes	0	1	0
Electronic Resources			
OverDrive	1467	1301	1467
Hoopla	750	779	750
RBDigital	0	395	0
Kanopy	149	126	149
Freegal	167	130	167
Internet Use	152	0	152
Fines	\$29.75	\$0.00	\$29.75
Lost Books	\$0.00	\$0.00	\$0.00
Room Use	14	0	14
Room Rental	\$0.00	\$0.00	\$0.00
Gift Account	\$0.00	\$0.00	\$0.00
Penal Fines	\$0.00	\$0.00	\$0.00
State Aid	\$0.00	\$0.00	\$0.00
New Books Adults	123	0	123
New Books Children	17	0	17
Total Books	140	0	140
New Media	28	0	28
Discards	19	0	19

Consent Agenda #5e

CITY OF HUNTINGTON WOODS
REGULAR MEETING OF THE CITY COMMISSION
MINUTES

November 22, 2021

7:00 p.m.

In Person Meeting – Huntington Woods Commission Room

Commissioner Mike Wright called the Meeting to order at 7:02 p.m.

PRESENT: Gail Linden, Mike Wright, Rick Polan, Chris Golembiewski, Sheldon Kohn, Commissioner Jules Olsman

ABSENT: Blake Moore (excused), Todd Sperl (Excused), Jill Ingber (Excused)

City Staff Present: Zoning Administrator, Hank Berry.

APPROVAL OF AGENDA

Moved by Chris Golembiewski and seconded by Gail Linden to approve the November 22, 2021, agenda.

APPROVAL OF MINUTES

Gail Linden: Requested a correction in attendance listed in the minutes of the October 25, 2021 Planning Commission Minutes.

Hank Berry: Said the correction would be made.

Chris Golembiewski: Motion to approve as amended. Jules Olsman seconded the motion.

Ayes: Gail Linden, Mike Wright, Rick Polan, Chris Golembiewski, Sheldon Kohn, Jules Olsman

Nays: None

Absent: Moore (excused), Sperl (excused), Ingber (excused)

The Motion Carried.

AGENDA ITEMS:

Matter of a site plan review for the Cook Residence 10844 Talbot for an addition

Commissioner Wright called for review of the site plan for 10844 Talbot.

Berry stated that although Mr. Cook is in attendance, Mr. Cook would like him to go through his presentation first, and he will add information as needed. The plan had somewhat previously been presented in 2019. The homeowner and his wife were looking to add a more substantial addition to their home, and were approved for it. Due to COVID-19 and material shortages, Mr. Cook is back with a smaller addition. There are some changes that needed to come before the planning commission, but the plan overall is not out of character from what was previously presented and approved by the commission, nor is it out of character for houses with a similar design style.

Berry: A plan by John Sarkesian was presented to the commission for site plan approval of 10844 Talbot. The zoning is R1D, and the property does contain one lot, 50 X 125, or 6250 sq. ft. The maximum height permitted is 30 feet, what is proposed is 21.67 feet, there is no change from what currently exists. The front yard proposed is 25.2 feet, what's required is 25 feet. The side yards required is a minimum of 5, total of 14. What is proposed is 6.9 yards on one side, 13.2 on the other side, 20.1 total. The rear yard required is 30 feet, and proposed is 51.1 feet – which leaves a substantial amount of room left in the backyard. The lot coverage is at 30% would be allowed at 1875 sq. ft. and they are proposing 28.2% coverage at 1761 sq. ft. The Maximum house permitted on a lot of this size is 2521 sq. ft. and what is proposed is 1643 sq. ft. so they are under the maximum house size. The lot is consistent with the size of the neighboring lots, each 50 X 125. Houses on either side are 1164 sq. ft. to the east, and 1178 sq. ft. to the west. At 1643 they are not out of character for the neighborhood.

Hank explained the site plan as presented visually to the commission. He then opened the floor for commissioner questions, or comments by Mr. Cook.

No questions from the commission.

The Chair opened the discussion for public participation. Seeing no one wishing to participate the chair closed Public Participation.

Motion to approve plans as presented:

Moved by Chris Golembiewski and seconded by Gail Linden to approve the Site Plan for the Cook Residence at 10844 Talbot as presented.

Ayes: Gail Linden, Mike Wright, Rick Polan, Chris Golembiewski, Sheldon Kohn, Jules Olsman

Nays: None

Absent: Moore (excused), Sperl (excused), Ingber (excused)

The Motion Carried.

Master Plan Discussion – CIB Planning

CIB planning is working with MKSK (the Master Plan consultant) and they handled their economic development strategy portion of this project. There are different components to the plan; There is the DEI plan, there will be the economic development strategy. They looked at this from a different standpoint, and this is where CIB Shines.

Eric, from CIB Planning, was there to talk about what their findings were, what some strategies may be, and where they might want to go moving forward.

Berry introduced CIB Planning Representative, Eric who is filling in for a colleague who was unable to attend the meeting.

Eric credited the majority of the figures to MKSK as the authors of the information presented.

There are three demographics that were looked at in regard to the plan; the first one was that Huntington Woods has a very stable population that is projected to maintain itself within the next ten years. Next is the lack of racial/ethnic diversity as compared to the rest of metro Detroit, and Oakland County. Lastly, is the aging population. The biggest takeaway is that compared to other communities, Huntington Woods has very high income, and a high level of education. There is not a lot of room for new development, so any development that would come would need to occur on existing properties. The survey indicated that there is some interest for some more diverse housing in the city – including but not limited to: townhomes, and senior living. The survey also included information about the commercial corridor in Huntington Woods. Top choices for all three corridors were Restaurants, Retail and Mixed-Use. The majority of the responses about the city campus indicated no change in the current location of city buildings.

Suggestions for Woodward Ave:

Mixed-use buildings: ground floor commercial, upper floors residential, offices, and/or institutional. Includes screened, covered parking with a side street entrance, small storefronts for local businesses, outdoor dining, consistent street frontage, up to date and appealing landscaping, and a walkable environment.

Three phases are recommended in this process. The first phase is streetscape improvements. This includes parallel parking, widening the sidewalk, putting a landscape buffer between travel lanes and parking, and improved access points. Phase 2 is façade improvements. This includes a parking lot, a bike parking lot. The third phase, is infill development. Some of the materials may come from MDOT, so the phases might not be in that order, but they are three stages that need to happen.

Suggestions for Coolidge:

Phase 1: Street Scape improvements and access management

Phase 2: Infill Development (Townhomes indicated where the Chase ATM is)

Primary Implementation Tools:

Traditional Commercial Lender

Private Equity

Philanthropy

Federal/State Grant/Loan

Tax Credits – LIHTC/New Market/Historic Preservation

Tools Best Suited for Huntington Woods

Commercial Rehabilitation Act – 210 of 2005

Brownfield Act 381

Public Private Partnership

Community Revitalization Program (MEDC)

Oakland County Main Street and Economic Development

Eric further explained the Commercial Rehabilitation Act – 210, Public Private Partnerships, and MDEC.

Berry: Asked Chairman Wright if he could go back through some parts of the proposed plan and add some more to the explanation. An area of note is the city campus area and that the plan may require moving some city facilities. It is not a high probability aspect of the plan. Woodward is in desperate need of a facelift. The team has been in conversation with MDOT as they own the property on Woodward. It's entirely privately owned or owned by MDOT. There was a meeting with the Woodward business owners. There is a need to get the private sector to buy into the plan and development. An idea is to expand our Zoning regulation to have a 4 story development. From a city standpoint, we want to make sure that we are going to be inviting to new development. Anything we do in this area has to be approved by MDOT, however they are not offering any payment for these improvements. Berry explained the phases in more depth of the plan, and why things are suggested the way they are. He then further explains the Coolidge Plan in more depth. He states that Chase Bank is flexible to moving, but they want to maintain both locations, as they are both very busy. The draft for the plan will be available for review at the December 6th, 2021 meeting held at the recreation center. The public are encouraged to attend and contribute.

Kohn: I don't understand where the pieces fall between MKSK and CIB.

Eric: We work with the financial aspect of master plan, city building.

Kohn: I see where the city was wanting to help push alternative funding opportunities, and not have the zoning get in the way of the plan.

Kohn asked for further clarification on the MDOT owned properties. He raised concern for the parking availability for the Woodward Properties – more space (4th Floor) = more parking needed.

Berry stated that developers prefer 4-5 story buildings because the cost of elevators is so high and there's more profit in more square footage making some amenities and requirements easier to absorb. He also stated that parking is able to go underground as well. The city is able to make zoning changes in order to entice developers to want to build developments in these areas.

Linden: How do we get input from other people other than Brodsky?

Berry: Every single business received a notice about the meeting in July, but Brodsky was the only one that showed up to the meeting. The plan is to lay the ground work and the framework for the plan. They want to put another ATM in the parking lot at the

Woodward Chase location. The smaller retails, Oakland County Mainstreet program, can help them with this plan.

We are looking to put the strategy forward. In order to make this successful, we need to lump some of the smaller buildings together, in order to build an interesting development. Perhaps the business owners on Woodward may be more interested in these opportunities. The Commercial Rehabilitation Act (CRA) works better with larger parcels. That doesn't mean we can't put a couple three parcels together and market it as that. Once people start to see what happens on Woodward, and pretty soon people gain more interest, and then it ultimately attracts tenants, developers, and clientele.

Public Participation:

Hal Stack, 13108 Talbot Ave: I have some questions and comments are about process. I think we all agree that all effective plans have measurable goals, SMART objectives, metrics that can measure progress, and that are routinely reviewed and evaluated. To be honest, I don't see that in the Huntington Woods Planning Process. Many of the goals are wonderful ideas, but not very measurable or results oriented. An example is, when I looked at the document of evaluating the last plan is the wonderful objectives/goals, maintain the city's stock of smaller single detached houses. I'm not sure what that means. I don't know what size that is, what data you have and how you can use that moving forward. It seems like a general, vague statement that has almost no meaning, and no way to measure. Unfortunately there are many of these in the plan. In the evaluation of the plan, it said unexecuted or refresh, ongoing – not terribly helpful. I hope in the plan that is being developed that we will actually follow best practice in terms of planning, where we have measurable goals, metrics, and that you, as the committee, and ultimately the city commission would periodically review where we are on the plan. Just as a quick question, has the planning committee routinely reviewed the master plan on an annual basis?

Berry: Asked the chair for permission to answer question and said the plan is required to be reviewed for revision every five years. At ten years, it is typical that a new plan is redone, which is where we're at right now. It is reviewed every 5 years, as required by the state. Every year there is an evaluation of what has been accomplished that goes to the city commission in a report.

Stack: It is not surprising that when you look at the results, almost nothing got done. Including parts of this plan, that are probably influenced by the Marijuana shop on 11 Mile Rd. Are we going to have real plans, or not? How can we make this more available and transparent to the citizens? I read in your notes from one of your earlier meetings that there is a website that people can go to, see the process, see various products coming out of that – I cannot find that website on the city website. Can you tell me where that is by chance?

Berry: I would be happy to show you after the meeting. It is linked to an exterior webpage off of our website. It is called HW Master Plan. The site is controlled by MKSK, which is the planner that the city has hired to help complete this process. He

said he was unsure what Mr. Stack meant by real plans. He said as far as transparency the meetings are all televised and promoted and the public participation is encouraged so he did not understand what Mr. Stack felt was not transparent.

Stack: I assume you're referring to the 2014-2015 Master Plan Website, but there is nothing on there about the process. It doesn't have, for example, the master plan evaluation, the city did an energy planning process from 2019 – has that been evaluated, how is that going? The question that I am raising is, can we make what we're doing available to the citizens? Why isn't the energy plan available on the city website? Why isn't the survey master plan evaluation available on the city website? Very disappointing. Thank you.

Ordinance Issues:

Ordinance Revision: *Matter of Public Hearing to Amend the Code of Ordinance for the City of Huntington Woods Chapter 40, Article 5 – Marihuana*

Berry: As laws change, frequently, we must change and adapt our ordinances to coincide with the laws. He then explained what is being added, and removed from the ordinance.

Berry: The biggest thing we can do with this is that the business of the building, the residents, the house, the home, are not subject to absent owner grow houses. By doing this, the house will have to be occupied – someone has to live there. By doing that, it is less attractive to people wanting to buy real estate for the purpose of a grow house without residence. We stay on top of our Marihuana ordinance. If there is a motion, it is to recommend to the city commission to review the ordinance and to vote on it. It has been reviewed by the HW public safety department, it has been reviewed and recommended by our city attorney. Having said that, Mr. Chair that is it. The ordinance has been available online.

Wright: Opened the floor for public participation. Hearing none, public participation is closed. Any comments from the commission?

Linden: I take it we haven't gotten any written correspondence by anything that has been posted online about this matter, or it would be on our desks?

Berry: You are correct, we had two phone calls that were inquiring if we were opting back in – both calls were from people wanting to open marihuana establishments within city limits.

Kohn: I have some lawyer type questions. I don't know how much of this out of statute, or out of a case, or multiple cases. Principal residence?

Berry: That just means the owner has to actually live there, and that is the purpose behind it. He pointed out that this ordinance provision has been used successfully in other communities and that Carol Rosati, the City Attorney has reviewed it.

Kohn: What is the remedy here? Is it a civil violation, criminal violation, whatever?

Berry: It would be at a minimum, civil infractions, depending on the violation it may be criminal.

Kohn: My question is at one point, does it become a nuisance?

Berry: Public Nuisance is listed in another part of this ordinance.

Kohn: There's a couple dimensions here from structures and parks I assume those are numbers that are protected by statutes

Berry: These are numbers that came out of our last ordinance and proposed originally by the City Attorney.

Linden: Did they come from the state? Or a previous ordinance?

Berry: They came from a previous ordinance, which was influenced by the state. The original Marihuana ordinance was written by Rosati, Schultz.

Kohn: You can't exclude lawful use. It seems to me that normal use does not require the same equipment and chemicals that medical use does. So it seems to me that medical use is not the correct term to use here.

Berry: Assuming this passes on to the city commission, I will have that information available for the commission.

Kohn: I'm questioning the last two words, they don't make sense to me.

Berry: If we take marihuana out at the end it may make more sense, I will ask the same question of the City Attorney for you.

Kohn: a qualified caregiver cannot be a user

Linden: The person coming to buy it cannot test it out, or smoke it at the place it is being purchased at.

Kohn: Are those mutually exclusive – a qualified patient and a primary caregiver?

Hank: yes

Kohn: They can be a qualifying patient but they cannot use the product.

Berry: So a qualifying patient comes to a primary caregiver's establishment. The primary caregiver can sell and convey to the qualifying patient marihuana. The qualifying patient cannot sit at the primary caregiver's establishment and smoke.

Kohn: So they cannot use it at the same time that a qualified patient is there?

Linden: If you were a qualified patient and a primary caregiver you could get it for yourself.

Berry: I guess I am not seeing the issue, but I am happy to ask the question for you

Kohn: You could theoretically be a caregiver and not a patient.

Berry: What it is saying is that you cannot consume there.

Kohn: Is a garage an accessory building?

Berry: It is.

Kohn: Can they grow in an accessory building? Assuming there is a lock to secure it. Or does it have to be in the primary residence?

Berry: It has to be inside the primary residence. We do not allow home occupations in accessory buildings.

Berry: Home occupations cannot take up over 25% of the primary residence.

Kohn: On page 8, 5.03B is specifically for marihuana.

Berry: I think they are addressing it in this way because this is the ordinance goes through –

Kohn: --5.03C talks about other than medical marihuana.

Berry: What you're looking at is you're going to find home occupations outlined in 5.03B beyond the limits for home occupations. Uses that are prohibited are anything that can cause a fire. If you put heat lamps in your whole hallway, that is not an issue that is going to cause a fire as long as it is up to code. If there is a specific question you would like me to ask the city attorney, I would be happy to do so.

Kohn: By definition, that limitation that is in that phrase only applies to – permitted under 5.03B

Berry: What is the question you would like me to ask the city attorney?

Kohn: I don't know what that 5.03B refers to, I know the reference but I don't know what it encompasses in businesses that are prohibited.

Berry: I can get that answered for you, and email the answers to you.

Kohn: Under 14 there is a similar issue because those seem to be cumulative. It seems to me that the only special use that is being permitted under 14A is marihuana home occupation. That is the way I am reading that revision.

Berry: I would suggest to you that is not what it is. But I am certainly happy to have the city attorney look it over for you. If you decide to push this on to the city commission to vote on, the information you have requested will be made available there. If you decide to table it for another meeting, at that point in time that information will come back to you before going to the city commission.

Polan: Page 3, where it is talking about the kinds of lighting. 11:00pm-6:00am – is that standard or can that be restricted more?

Berry: At night you cannot have abnormal residential lighting. If it is done that the light would need to be on 11-6 – any access the light has to the outside needs to be blocked off so it is not obtrusive during 11-6.

Polan: Where did 11-6 come from?

Berry: It is modeled after a reasonable number where the light might be most obtrusive to people.

Polan: Can It be changed 10:00pm-7:00am?

Berry: I can ask the city attorney if 10 is reasonable, or where this time frame is pulled from. But the point is that it would have to be blocked off and not be obtrusive at night. It won't be seen anyway.

Motion to table the Ordinance Revision to the next meeting:

Moved by Gail Linden, seconded by Sheldon Kohn

Ayes: Golembiewski, Kohn, Linden, Polan, Wright, Olsman

Nays: None

Absent: Moore (excused), Sperl (excused), Ingber (excused)

The Motion Carried.

Ordinance Revision: *Matter of Public Hearing to Amend the Code of Ordinances for the City of Huntington Woods Chapter 40, Article 6*

Berry: We are looking to clean up this ordinance a little bit. What happened is that the height and area regulations portion in which air conditioners and power generators are regulated has become an issue – in the building code you can't have the generators within 5 feet of an openable window. As a result, the first strikeout line says

not more than 3 feet of the related dwelling or principal building which would preclude a lot of places because you need the neighbors permission to put a generator in a side yard. You can't have a power generator as of the ordinance right now. Now we're finding a lot of people would like to put them out by their garage. The intent of this ordinance was not to exclude people from having a power generator. The portion is stricken so that you can have it not more than 3 feet of the principle building. This would correct the problems we have been experiencing with this. 4 is proposed and the language change, the city manager or his designee, and designee is being added because if the city manager is not in the permits have to wait. The city manager is asking questions of other employees, to see what is allowed per code and ordinance. It allows delegation of responsibilities to more than just the city manager. If the city manager is gone for two weeks, no one is getting a permit.

Wright: Any discussion on this?

Polan: Hank can you verify if the language of air conditioner, power generator, refrigeration or cooling equipment could be updated to list mechanical equipment in full?

Berry: Heating equipment falls in line with refrigeration and cooling. It does not include pool equipment. Pool equipment is a different animal.

Polan: Could you put pool equipment anywhere you want?

Berry: It is controlled by other ordinances.

Motion to recommend the Ordinance Revision to the City Commission:

Moved by Sheldon Kohn, seconded by Gail Linden

Ayes: Golembiewski, Kohn, Linden, Polan, Wright

Nays: None

Absent: Moore (excused), Sperl (excused), Ingber (excused)

Election for Service for Next Year:

Berry: Every year we have a rotating city commission member who is assigned to the planning commission as a full voting member. Assuming they appoint before our next Planning Commission Meeting – this is Mr. Olsman's last opportunity to be with us. I'd like to thank him for his service and attention he has given the Planning Commission over the year. The next appointee is unknown to us at this time.

Election of Officers:

- A. Chairperson
- B. Vice Chairperson
- C. ZBA Liaison

The ZBA Liaison does not have to be the Chair or the Vice Chair.

Wright: Looking for nominations for Chair.

Motion to nominate Mike Wright for Chair:

Moved by Olsman, seconded by Kohn

Ayes: Golembiewski, Kohn, Linden, Polan, Wright, Olsman

Nays: None

Wright: Looking for nominations for Vice Chair

Motion to nominate Rick Polan for Vice Chair:

Moved by Gail Linden seconded by Jules Olsman

Ayes: Golembiewski, Kohn, Linden, Polan, Wright, Olsman

Nays: None

Wright: I have been the ZBA Liaison for the last two years. I am happy to do it again, or I am happy to give it up to someone else.

Wright: Looking for nominations for ZBA Liaison

Motion to nominate Mike Wright for ZBA Liaison:

Moved by Jules Olsman seconded by Sheldon Kohn

Ayes: Golembiewski, Kohn, Linden, Polan, Wright, Olsman

Nays: None

OTHER BUSINESS:

None

ADJOURNMENT:

Moved by Chris Golembiewski and seconded by Jules Olsman to adjourn the Planning Commission meeting.

Ayes: Golembiewski, Kohn, Linden, Polan, Wright, Olsman

Nays: None

Absent: Moore (excused), Sperl (excused), Ingber (excused)

The Motion Carried, meeting adjourned at 8:31 pm.

Submitted

Amy Berry - Recorder

Consent Agenda #5f

CITY OF HUNTINGTON WOODS REGULAR MEETING OF THE PLANNING COMMISSION MINUTES

January 24, 2022

7:00 p.m.

In Person Meeting – Huntington Woods Commission Room

Commissioner Mike Wright called the Meeting to order at 7:03 p.m.

PRESENT: Gail Linden, Mike Wright, Rick Polan, Chris Golembiewski, Todd Sperl, Bob Paul,

ABSENT: Blake Moore (excused), Jill Ingber (Excused),

City Staff Present: Zoning Administrator, Hank Berry.

APPROVAL OF AGENDA

Moved by Todd Sperl and seconded by Gail Linden to approve the January 24, 2022, agenda.

APPROVAL OF MINUTES

Commissioner Mike Wright called for approval of the December 6, 2021, and November 26, 2021 meetings.

Berry: Asked if minutes could be approved separately due to some corrections.

Wright: Any edits to the November 26 meeting? If not, looking for a motion to approve.

Sheldon Kohn:: Motion to approve as amended. Chris Golembiewski seconded the motion.

Ayes: Golembiewski, Paul, Linden, Polan, Wright, Kohn

Nays: None

Absent: Moore (excused), Ingber (excused)

The Motion Carried.

Commissioner Wright asked for approval of December 6 minutes.

Gail Linden: I should be listed as absent.

Linden: It says that Chase would be interested in putting another ATM on Woodward but it should say Coolidge.

Wright: Looking for approval of the December 6, 2021 Meeting Minutes as amended.

Motioned by Todd Sperl, Seconded by Gail Linden

Ayes: Golembiewski, Paul, Linden, Polan, Wright, Kohn

Nays: None

Absent: Moore (excused), Ingber (excused)

The Motion Carried.

AGENDA ITEMS:

Matter of Site Plan Review of the Greenberg/Varner Residence at 25812 Salem

Chris Morgan: My name is Chris Morgan and I am here with my client Eric Greenberg, his wife Mary is not here. We are looking at adding a master suite addition over the top of the existing kitchen area. So you can see the front elevation, there's actually a second level balcony up there and then the area to the right, is an office with a flat roof right now. We feel that the house has a nice stately look to it right now, but it looks a little asymmetrical. We want to enhance the symmetry and the stateliness of the architecture. We can look at the proposed design now.

On the left, is where we've added the master suite addition and you can see on the left side elevation too as it goes across and what we did is we added a hip roof which matches the existing roof but we kept it at the 26 foot height restriction. We also added a complimentary roof above the existing office that gave balance to the house, and symmetry to the house and we really feel like that enhances the front elevation. Our intentions are to match all of the brick detail and the brick itself, and the overhang details with the dental moldings. The windows for maintaining the symmetry and using light size and type windows and details in the windows with the muntins. The roof pitch and the roof material itself will match the house as well.

The house is zoned R1B, and we are well under the maximum allowed house size which is 3,688 sq. ft. with our lot size. Our proposed size would be 2,897 sq. ft. We are also under the maximum lot coverage of 25%, we are actually at 18.9%, but with the 530 sq. ft. set aside for accessory structures we're at 24.3%. Lastly, we do have a letter from the neighbor to the north and the east that would be directly affected by the addition, we have letters of support from both of them.

Berry: What I wanted to go over with this house, is that this house is unique. If you take a look at the way that the site plan is, the house faces Salem over here – but the house is actually platted off of Hendrie. What I am concerned about is a variance for the rear yard because our ordinance has always said straight up, straight back and it was

interpreted primarily to the side yards and I interpreted to this for the rear yard as well because it wasn't encroaching any worse. When I asked the city attorney for an opinion, they said that was fine, but we should clarify that with the ordinance so in February you will have a small language change on an ordinance coming up, but that has been interpreted and backed up to be that they're taking up no more ground floor, no more square footage over on the lot that exists currently. The height is existing and the R1B district, they're allowed 35 feet, its at 30.93, front yard is 30 feet, there's a 35.8, there's no change to that, there's no change to the side yards, and the rear yard – we have a letter from the city attorney stating that she supports my decision with that.

They are under the square footage 24.3 does include the set aside,, there was a typo from a previous write up but they would have bene under in any case. If there's any other questions you may have – this is pretty straight forward, they balance the roof line out on both sides with the center, they've added the window on the top left so it is consistent with the lower and the once next to it. If you have any questions, I am sure Mr. Morgan, or myself would be happy to answer them.

Wright: We will open it up for public discussion. Seeing none, we will close public discussion.

Paul: I don't have any questions, I like the improvements.

Kohn: The height showing near the top of the first page shows the proposed height stories 30.83 and then at the bottom, you're saying that the real height is typically viewed as 26.

Berry: The 30.83 is to the main house, which is the roof height which is not changing so that is what is listed up front. The addition comes out to 25 ft. 10 in. is that correct?

Morgan: I am keeping it at 26 ft. because I am actually flattening out that roof up there, but yeah.

Kohn: I've got no problem, this seems pretty straight forward.

Sperl: I am fine with it as well. Nice Job. It's going to look nice.

Polan: No comments or questions.

Golembiewski: No comments or questions.

Linden: It looks great. The only windows you're replacing are the two windows in the front and the two additions and those are going to be windows that match the other windows throughout?

Morgan: Yep.

Linden: Looks Great.

Motion to approve plans:

Moved by Gail Linden and seconded by Sheldon Kohn to approve the Site Plan Review for the Greenberg/Varner Residence at 25812 Salem.

Ayes: Golembiewski, Kohn, Linden, Polan, Wright, Sperl, Paul

Nays: None

Absent: Moore (excused), Ingber (excused)

The Motion Carried.

Matter of Site Plan Review of an addition to the Agnello Residence at 26675 Humber

Danaher: I am Andrew Danaher, the architect on this project. Currently the house is a rental house that Robert Agnello bought a few, maybe a year and a half ago. We began working on the house and looking at it as far as what we could do to bring his family back into Huntington Woods – they are currently residing in another house in Royal Oak. We needed a four bedroom,, two bathroom house minimum. The house sits back about an additional 20 feet than the surrounding neighbors. We were trying to figure out a way to either not rebuild the whole house, keep a good chunk of the first floor intact, not really adjust the front entryway. What we came down to was an addition on the rear so it's up and back basically. We do have a garage that sits six feet off of our rear property line which we knew was going to be a challenge, and we didn't want to connect the garage to the house, so we still maintain a sort of portal to the backyard, but the new addition comes within 3ft. 6 in. of the rear garage, so we're under the three but we know there's a 10 foot rule in Huntington Woods, accessory structure to house. We can talk about some details with that if there are some concerns, but the new addition would be all built to match the existing house. We are going to tongue and tooth in some of the brick along the peak lines if you see but we're basically turning a bungalow into a colonial, which will be similar to the southern residents which exist today. We meet all of the other rules of coverage, square footage maximums, the height maximums. The main variance we are seeking is a 3 ft. 2 in. reduction on the rear side yard, rear yard setback, but also the proximity to the existing accessory structure.

Berry: They have some unique challenges with this particular house because it does sit back. The problem you have with it is that when you put an addition on the back, they run into a bind with an existing garage – that will be sorted out at the zoning board of appeals and that's probably one of the arguments they may want to make. The space that they're adding, and the space that they're looking to add off the back of the house makes sense. They are under the maximum house height, they are under the front yard setback, the side yards are fine, the rear yard is fine, and the lot coverage is under – I had him at 28.8, and then the house size I had at 2,998 where 3,000 is permitted. This

will need a variance from the zoning board of appeals. There were just a couple clarifications on the plans that I wanted to make sure that everybody understood. Where they're showing the elevations, and they're saying west to exterior elevation, and they're showing what was there and they're showing existing – what he's actually showing you is not what's existing but what's proposed. The only question that I had is, is it down on the North exterior elevation where it says existing, and you have the hatching right in there, on the bottom of that elevation which is new there's no windows on that. So the fenestration on that side is a little bit light for what that is. You can take a look at the interior plan, and draw your conclusions or Andy can go ahead and address that if you want. I also didn't have a window schedule or sizes while some of them are drawn, you can see that they look like they might be casement windows, some are bigger and they look like they'll either be fixed or they'll be double hungs. The other thing for clarification was some have muntins and some do not. I assume the windows at the bottom are glass black – is that correct?

Danaher: Those exist today so anything that's not located or shaded and is an existing window which will likely at this point because construction costs are down a little bit, we likely will replace all the windows but he's trying to balance the cost when we started this a year and a half ago. The windows will all have muntins in the end game.

Berry: This is pretty straight forward. The only question I had was about how there was no fenestration on that one side.

Danaher: On that elevation, if it makes sense that face sits in about 10 ft. from the other, so that area tucks back. That's the side were wanting to have most of our kitchen cabinetry so that it opens up most of the view of the yard. They're replacing a pair of windows, with a pair of doors.

Wright: Opened the floor for public participation. Seeing none. Closed the floor for public participation.

Linden: I caught something on page three of the proposal of site plan review when it is comparing the properties to Humber on both sides of it, it said that the house size was going to be 2,897 but according to the plans it's 2,998 – just under the maximum house size. I think it looks fine as long as the windows get the muntin bars so that it is consistent throughout.

Golembiewski: No questions from me.

Polan: Hank, do we require a window schedule for approval?

Berry: The window schedule is – you don't need it for approval but I mean, it says all dimensions, the reason that we like to have it is because if the planning commission would have a question about are you replacing the same size windows with the same size windows, we have the information there to make that. Without it, we don't have that information.

Polan: When you made the fenestration, you made it on scaling then?

Berry: I based it on scale, correct but he didn't need that number to make the 3,000.

Sperl: No questions from me.

Kohn: I have a couple questions. If it doesn't show muttons on the windows, those windows are or are not muttoned?

Danaher: The two facing north are the upper ones are not. Based on construction costs, so we will probably replace the rest of the windows as well. We are not increasing the size of the opening, so it will be a true replacement.

Kohn: There's not much we can do about what is already installed. About the fenestration issue that Hank brought up, I understand the use that is in the room behind it but that is not something the planning commission is supposed to take into account in terms of determining the suitability of the plan, don't care what you do inside. We're concerned with the appearance of exterior and whether it's suitable. That level of expanse, that has no windows in it – that's concerning because there's nothing from the extension over to the right as we're looking at it. There's a three and a half foot dimension between the edges of the buildings. My other concern was access in terms of fire safety. Other than that, I have no particular problems.

Paul: Is there actually a door there that's not showing?

Danaher: No, the door is in the perpendicular wall where those red windows exist today and the building sits steps back almost 10 ft. there, so there's a pair of doors there with a new set of steps coming down.

Wright: My first thought was the lack of fenestration there but looking at where it is on the house, you're never going to see that. That area of the house is completely buried so I guess I'm okay with it too because of that.

Motion to approve plans as presented:

Moved by Gail Linden and seconded by Todd Sperl to approve the Site Plan Review for the Greenberg/Varner Residence at 25812 Salem.

Ayes: Golembiewski, Kohn, Linden, Polan, Wright, Sperl, Paul

Nays: None

Absent: Moore (excused), Ingber (excused)

Matter of Site Plan Review to the Lister Residence at 25870 Concord

Ostrowski: I am Michael Ostrowski, the architect, this is my associate and brother Peter. We are representing the Lister's here tonight and would like to present the addition for approval. This residence was built in 1936 and is listed at 2,431 sq. ft. We are proposing to add to the rear of the structure in addition to an existing family room at 119 sq. ft. which will enlarge and make an awkwardly shaped space into a usable family room. We are also proposing to add an additional 199 sq. ft. to the kitchen area which will update and give higher function to the kitchen. This renovation will also provide more window surfaces and direct access to the rear yard. The existing residence has brick smooth and rock face cut limestone surrounds in detail as well as exposed painted cortisone timbers, aluminum clad eaves and soffits, bracketing and window trim. There are also prominent exposures of vinyl siding on the upper front gable, cantilevered second floor side porch, in the rear one story family room, which the outmoded vinyl siding covers all four sides. The design proposal incorporates the use of matching brick, limestone seals, and rock face cut stone detail, new metal clad insulated windows and doors standing seam metal clad bay window roofing, painted soffits, moldings and trim. Matching roof shingles, 6 in. diameter, half pound gutters, and a very judicious use of cementitious hearty plank siding, all of which are contextual and sensitively balanced. Furthermore, the proposed addition is confined to the rear of the structure and there's no exposure to the street. The proposal calls for removing the outdated, and loaded clad eaves and soffits, and trim, second floor non-egress windows, a 12 ft. by 20 ft. dilapidated aluminum awning, and 240 sq. ft. of vinyl siding. The new material specifications match the existing residents, and exclude non-preforming inappropriate items including the vinyl siding. We are proposing the use of 112 sq. ft. of high performance cementitious exterior wall clay on the second floor only, which reduces the use of existing use of vinyl cladding by 64%. We feel that the minimal use of siding maintains the integrity of the existing design characteristics of the residence. The front gable and the protruding upper side torch are prime examples. They are both clad with vinyl siding and are strikingly conspicuous. These features will hopefully be re-clad with the contextually appropriate high performance material. The proposed use and placement of the siding and the residence is proper, subtle and suitably located on the second floor and allows for the appropriate use of this material for future upgrades to this outstanding home. Photos which display the materials, details and finishes of the addition are presented as evidence.

They are the garage which was designed, approved and constructed on this site last summer. We are asking for your vote of confidence and approval to our design proposal so we may continue with the next phase of the Lister's project.

Wright: Thank you. Hank do you have anything to add?

Berry: You're looking at this elevation, which is the rear elevation since Mr. Ostrowski is taking the time to provide us with this. You're looking at a change in materials, which is a material upgrade. Additionally, the siding that is on the second story is a balance issue and it provides some architectural relief and it also provides a lessening of massing from the other sides. In this case it's not really so much of a problem, you also take a look at the soldier coursing and the brick detail that Mr. Ostrowski had included

on this along with the lighting and the porch balusters and everything, it really does look nice. The details are replicated all the way around on the north side elevation. It changes the look in a nice way.

Hank showed pictures of the current house and explained what it would look like on the existing structure.

Berry: No variances needed. I'd like to thank Mr. Ostrowski for so much attention to detail. I want to note that we do have communication from a neighbor who is unhappy with the garage that was approved and built last year. I will make this available for the record and it will be incorporated into the record. If there are any other questions, I will be happy to answer them.

Wright: The floor is open for public participation. Seeing none. Closed for public participation.

Paul: Great work, great detail. I don't have any questions.

Kohn: I am fine with it as well, as far as addressing the letters from the neighbors they are appreciated but not sole determining factor.

Polan: I do have an issue with the vinyl siding staying if you're bringing hearty plank board into the back. Too many different materials on one house with no guarantee that it is ultimately going to be changed out. If I were to approve it, I would have to say that the front siding is switched out.

Ostrowski: This is typically a material that replaces that would ultimately replace that over time.

Polan: I don't have an issue with the material, I have an issue that it is creating an inconsistency around the house. I agree it is a superior product

Ostrowski: are you promoting vinyl siding on the back then?

Polan: I am not promoting vinyl siding, I'm promoting consistency. So either way to me, it has to be consistent building materials.

Ostrowski: The Hardie siding is on the garage, and we have photos of that and we can show you what it will look like. I'm pretty sure that in the future, the Lister's will address the vinyl siding on the front of the house.

Polan: I believe that the homeowners would want it consistent, I am just looking for some sort of guarantee that it will be consistent.

Berry: It's similar to the windows situation from earlier, if it is on the existing house you cannot necessarily ask them – you can ask them to change it but if Mr. Ostrowski is

not in a position to give you an authorized answer that they will do that, then one of two things can happen; he can say that he's going to ahead and put vinyl on the back for consistency, or when he has a chance to talk to the Lister's, they can just come in and use Hardie or like material on the whole project.

Ostrowski: Hank, can we show them the garage and show you that.

Hank showed pictures of the existing garage. Ostrowski explained the structure with the hardy plank siding.

Polan: It looks great, I just have an issue with the consistency.

Berry: If you can call and get the Lister's on the phone, and call for a brief recess – that would be the best course of action.

Ostrowski: I can call them right now.

Chairman Wright called for a two minute recess to call the Lister's, the homeowners on this project.

Ostrowski got the homeowner on the phone:

Berry: The planning commission had concerns about there being hardy on the back of the house and then the front part of the house having vinyl siding. Contextually, it was creating a consistency issue for some of the members of the planning commission. The question was, would you be willing to use the same hardy plank on the rest of the house as well, where there's existing siding, so there's a consistency throughout the project.

Lister: The answer is yes.

Berry: Is Mr. Ostrowski authorized to make that happen for you this evening?

Lister, Yes, correct.

Berry: Mr. Chair, are you satisfied?

Wright: Yeah, absolutely.

Golembiewski: No questions from me.

Linden: I think the plans are great. The addition is great. I am glad to see the awning go away from the old structure. Is the plank going to be dark hardy board or is it going to be a light color – out of curiosity.

Ostrowski: We are going with that rich color that is in the garage.

Motion to approve plans with the siding replacement at the front and side with the hardy board:

Moved by Rick Polan and seconded by Gail Linden to approve the Site Plan Review for the Lister Residence at 25870 Concord.

Ayes: Golembiewski, Kohn, Linden, Polan, Wright, Sperl, Paul

Nays: None

Absent: Moore (excused), Ingber (excused)

OTHER BUSINESS:

Public Hearing Ordinance Revision

Berry: There were questions on the language in the ordinance. I spoke with the city attorney, and you all were privy to the email that was sent back answering all of your questions. There is nothing else that I would have to say about it other than to talk about in the past – so I would get your feedback and public participation. Other than that I would look for a recommendation to move this out to the city commission.

Wright: We will open and close public participation as there is none.

Wright: We are looking for a motion to recommend this be pushed on to the city commission for approval.

Moved by Chris Golembiewski and seconded by Todd Sperl to approve and recommend the ordinance revision to the city commission.

Ayes: Golembiewski, Kohn, Linden, Polan, Wright, Sperl, Paul

Nays: None

Absent: Moore (excused), Ingber (excused)

Master Plan Update Discussion

Berry: We are receiving an updated copy of the master plan. They would like to do it at a separate meeting in February. They're suggesting February 17, 2022 as a date for the special meeting. If that works, we would need a motion to set the special meeting for the master plan discussion, location TBD.

Moved by Todd Sperl and seconded by Chris Golembiewski to approve a special meeting date of the planning commission to discuss the master plan update of February 17, 2022, location TBD.

Ayes: Golembiewski, Kohn, Linden, Polan, Wright, Sperl, Paul

Nays: None

Absent: Moore (excused), Ingber (excused)

Wright: Open and closed public participation as there is none.

ADJOURNMENT:

Moved by Todd Sperl and seconded by Chris Golembiewski to adjourn the Planning Commission meeting.

Ayes: Golembiewski, Kohn, Linden, Polan, Wright

Nays: None

Absent: Moore (excused), Sperl (excused), Ingber (excused)

The Motion Carried, meeting adjourned at 8:04 pm.

Submitted

Amy Berry - Recorder



Consent Agenda #5g

Finance Department Meeting

To: Mayor and City Commission

From: Tim Rowland, Finance Director

Date: March 10, 2022

Subject: January 2022 Treasurer's Report

The December 2021 financial reports are enclosed for your review. We are trending in line with the amended budget after the adjustments that were approved in December. Tax collection wrapped up February 28th and we are currently completing tax settlement with Oakland County. We are also currently working on the budget with the proposed document coming to Commission at the April 5th Meeting. A study session to review the budget will be held April 19th

The House of Representatives passed HB 5054 that would provide \$1.15 billion in state general fund money as direct assistance to municipalities to pay down pension debt. The bill is now headed to the senate and will hopefully be passed. \$900 million would go to systems under 60% funded and \$250 million to systems over 60%. Huntington Woods is over 60% funded so we could request up to 5% of the \$250 million or \$12.5 million. We would likely only receive a percentage of this amount because there will be a large number of applicants.

FINANCE REPORT - CASH POSITIONS

FUND	FUND #	CURRENT INVESTMENTS	CURRENT CASH	TOTAL AVAILABLE
GENERAL FUND	101	5,993,474	(1,027,955)	4,965,519
MAJOR STREET FUND	202	610,343	18,686	629,029
LOCAL STREET FUND	203	214,943	(7,777)	207,165
ACT 345 PENSION FUND	205	7,025	265,791	272,817
RECREATION FUND	208	700,081	206,838	906,919
GWK DRAIN FUND	225	294,551	114,521	409,072
RACKHAM DEFENSE FUND	250	34,167	285	34,452
BUDGET STABILIZATION FUND	257	1,194,704	36,141	1,230,845
ARPA GRANT FUND	285		329,694	329,694
ELEVEN MILE - DEBT FUND	303	27,759	(29,766)	(2,007)
2010 UTGO DEBT	304	254,137	2,493	256,630
2012 UTGO DEBT	305	93,375	11,808	105,183
2014 UTGO DEBT	306	235,032	18,441	253,474
2017 UTGO DEBT	307	85,655	44,419	130,074
2019 UTGO DEBT	308	110,074	96,453	206,527
2020 CAPITAL IMP. BONDS	309	601,498	(162,806)	438,692
CAPITAL PLANNING FUND	402	895,453	19,321	914,774
SEWER CONSTRUCTION FUND	492	5,760,226	(35,350)	5,724,876
ROAD & SEWER CONSTRUCTION FUND	493	6,867,743	(141,391)	6,726,352
ROAD MAINTENANCE FUND	494	200,146	(195,100)	5,045
SANITATION FUND	515	114,078	259,853	373,931
WATER FUND	592	1,638,448	175,663	1,814,112
EQUIPMENT FUND	661	442,756	253,748	696,504
TRUST & AGENCY FUND	701	175,800	151,659	327,459
POST RETIREMENT FUND	734	806,424	68,455	874,879
TOTAL ASSETS - INVESTMENTS/CASH		27,357,891	474,125	27,832,016

FIDUCIARY (TRUSTEE)	TYPE	AMOUNT INVESTED	PERCENT INVESTED	YIELD
MICHIGAN CLASS	Interlocal	9,301	0.03%	0.04%
OAKLAND COUNTY POOL- OPER	Pool	923,166	3.37%	0.50%
FIFTH THIRD SECURITIES	Agency	1,431,259	5.23%	0.89%
COMMERICA - J FUND - 4438	Pool	58,242	0.21%	0.03%
COMERICA SECURITIES - 2362	Agency	4,314,395	15.77%	2.39%
HUNTINGTON BANK	Agency	1,270,963	4.65%	1.80%
MULTIBANK SECURITIES	Agency	4,328,172	15.82%	2.15%
FLAGSTAR INVESTMENT ACCOUNT	Savings	2,603,725	9.52%	0.25%
FLAGSTAR BOND ACCOUNT	Savings	775,827	2.84%	0.25%
OAKLAND COUNTY BOND ACCOUNT	Pool	11,642,840	42.56%	0.50%
TOTAL INVESTMENTS		27,357,891	100.00%	
WEIGHTED AVERAGE YIELD				1.11%
OPERATING CASH ACCOUNT				474,125
INVESTMENT ACCOUNT				27,357,891
TOTAL DOLLARS AVAILABLE				27,832,016

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 1/31/2022

GENERAL FUND										
		2020-21	2021-22	2021-22	2021-22	2021-22		2021-22	2021-22	PROJECTED
		ACTIVITY	AMENDED	ACTIVITY	PERCENT OF BUDGET	PERCENT OF	PERCENT OF	PROJECTED	PROJECTED	OVER/ (UNDER)
FUND	DESCRIPTION		BUDGET	THRU 1/31/22	COLLECTED 1/31/22	YEAR COMPLETE	ACTIVITY	PERCENT OF BUDGET	BUDGET	
TAX COLLECTIONS										
101	GENERAL FUND	6,579,843	6,730,340	6,645,258	98.74%	58.33%	6,720,770	99.86%	(9,570)	
	TAX COLLECTIONS	6,579,843	6,730,340	6,645,258	98.74%	58.33%	6,720,770	99.86%		
LICENSES & PERMITS										
101	GENERAL FUND	451,886	457,500	252,496	55.19%	58.33%	461,420	100.86%	3,920	
	LICENSES & PERMITS	451,886	457,500	252,496	55.19%	58.33%	461,420	100.86%		
STATE SHARED REVENUE & GRANTS										
101	GENERAL FUND	1,103,558	738,500	262,536	35.55%	58.33%	747,830	101.26%	9,330	
	STATE SHARED REVENUE	1,103,558	738,500	262,536	35.55%	58.33%	747,830	101.26%		
USER FEES										
101	GENERAL FUND	500,912	451,820	195,464	43.26%	58.33%	422,090	93.42%	(29,730)	
	USER FEES	500,912	451,820	195,464	43.26%	58.33%	422,090	93.42%		
APPROPRIATION FROM FUND BALANCE										
101	GENERAL FUND				0.00%	58.33%		0.00%	-	
	GENERAL FUND				0.00%	58.33%		0.00%		
ESTIMATED REVENUES - FUND 101										
		8,636,199	8,378,160	7,355,754	87.80%	58.33%	8,352,110	99.69%	(26,050)	

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 1/31/2022

GENERAL FUND

ACCOUNT	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 1/31/22	2021-22 PERCENT OF BUDGET COLLECTED 1/31/22	2021-22 PERCENT OF YEAR COMPLETE	2021-22 PROJECTED ACTIVITY	2021-22 PROJECTED PERCENT OF BUDGET	PROJECTED OVER/ (UNDER) BUDGET
101-000-403.000	TAX COLL./CURRENT	6,516,715	6,656,340	6,528,246	99.29%	58.33%	6,658,770	100.04%	2,430
101-000-407.000	TAX COLL./DELINQUENT	42,594	50,000	(56)	-0.11%	58.33%	40,000	80.00%	(10,000)
101-000-445.000	TAX COLL./PENALTIES	20,534	24,000	16,468	68.62%	58.33%	22,000	91.67%	(2,000)
101-000-452.000	PERMITS/AIR CONDITIONING	5,315	4,500	1,860	41.33%	58.33%	4,000	88.89%	(500)
101-000-453.000	PERMITS/BUILDING	200,988	220,000	157,070	71.40%	58.33%	230,000	104.55%	10,000
101-000-454.000	PERMITS/ELECTICAL	30,951	27,000	18,795	69.61%	58.33%	29,000	107.41%	2,000
101-000-455.000	PERMITS/HEATING	30,705	14,000	11,550	82.50%	58.33%	16,000	114.29%	2,000
101-000-456.000	PERMITS/PLUMBING	12,287	26,000	13,405	51.56%	58.33%	23,000	88.46%	(3,000)
101-000-457.000	BUSINESS REGISTRATION	3,203	9,000	4,290	47.67%	58.33%	10,000	111.11%	1,000
101-000-458.000	ROW PARKING	138,684	5,500	2,790	50.73%	58.33%	5,200	94.55%	(300)
101-000-470.000	CABLE TV FEES	3,003	141,000	39,272	27.85%	58.33%	133,220	94.48%	(7,780)
101-000-479.000	NONBUSINESS UC AND PERM	3,003	2,500	1,049	41.96%	58.33%	2,500	100.00%	-
101-000-480.000	BUILDING INSPECTIONS	4,245	4,000	1,125	28.13%	58.33%	4,000	100.00%	-
101-000-481.000	ALARM FEES	6,515	4,000	1,290	32.25%	58.33%	4,500	112.50%	500
101-000-502.000	FEDERAL GRANTS- CARES ACT	374,243	2,700		0.00%	58.33%		100.00%	-
101-000-529.000	GRANTS CDBG		2,700		0.00%	58.33%		100.00%	(2,700)
101-000-543.000	GRANTS PUBLIC SAFETY (302 FUNDS)	1,784	2,000	1,111	55.55%	58.33%	1,800	90.00%	(200)
101-000-566.000	GRANTS STATE/STATE	7,306	7,000	3,883	54.76%	58.33%	7,200	102.86%	200
101-000-567.000	GRANTS STATE/OTHER	12,560			100.00%	58.33%		100.00%	-
101-000-567.001	DONATIONS- LIBRARY PROGRAMMING	10,175	20,000	3,138	0.00%	58.33%	3,000	100.00%	(17,000)
101-000-573.000	SSR/ LCSA PPT REIMBURSEMENT	5,554	5,300	252,925	36.13%	58.33%	4,300	104.29%	(1,000)
101-000-576.000	SSR/SALES TAX	690,416	700,000	1,529	101.98%	58.33%	730,000	104.29%	30,000
101-000-577.000	SSR/LIQUOR	1,520	1,500	94,263	99.75%	58.33%	1,500	102.00%	30
101-000-608.000	ADMINISTRATIVE FEES	560	700	165	23.57%	58.33%	500	101.06%	1,000
101-000-608.000	SERVICE FEES	63,076	53,000	22,835	43.08%	58.33%	42,000	79.25%	(11,000)
101-000-656.000	FINES/DISTRICT COURT	3,410	4,500	2,078	46.18%	58.33%	3,000	66.67%	(1,500)
101-000-657.000	FINES/PARKING VIOLATIONS	260	7,000	1,197	17.10%	58.33%	2,500	35.71%	(4,500)
101-000-658.000	FINES/LIBRARY FEES	43,640	44,500	15,475	83.65%	58.33%	44,500	100.00%	-
101-000-658.001	LIBRARY CONTRACT REVENUE	13,093	18,500	(47,542)	-316.95%	58.33%	15,470	83.62%	(3,030)
101-000-659.000	FINES/LIBRARY PENAL	23,930	15,000		0.00%	58.33%	5,000	33.33%	(10,000)
101-000-664.000	INVESTMENT INCOME	150	500		0.00%	58.33%		0.00%	(500)
101-000-670.000	EQUIPMENT RENTAL	164			0.00%	58.33%		100.00%	-
101-000-673.000	FIXED ASSET SALE	32,992	30,000		0.00%	58.33%	30,000	100.00%	-
101-000-676.000	INSURANCE REIMBURSEMENT	186,400	156,620	91,362	58.33%	58.33%	156,620	100.00%	-
101-000-676.592	TRANSFER/WATER ADMIN	2,000	2,000	1,167	58.33%	58.33%	2,000	100.00%	-
101-000-676.734	TRANSFER/POST RET ADMIN	34,223	25,000	14,464	57.86%	58.33%	25,000	100.00%	-
101-000-699.395	UNCLASSIFIED				0.00%	58.33%		0.00%	-
	DRAW FROM FUND BALANCE	8,636,199	8,378,160	7,355,754	87.80%	58.33%	8,352,110	99.69%	(26,050)

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 1/31/2022
GENERAL FUND

DEPARTMENT	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 1/31/22	2021-22 PERCENT OF BUDGET EXPENDED 1/31/22	PERCENT OF YEAR COMPLETE	2021-22 PROJECTED ACTIVITY	2021-22 PROJECTED PERCENT OF BUDGET	PROJECTED OVER/ (UNDER) BUDGET
COMMISSION	14,248	13,010	2,704	20.78%	58.33%	8,510	65.41%	(4,500)
ADMINISTRATION	1,245,929	1,310,960	758,441	57.85%	58.33%	1,271,860	97.02%	(39,100)
PUBLIC SAFETY	2,685,503	2,876,570	1,679,291	58.38%	58.33%	2,852,230	99.15%	(24,340)
PUBLIC WORKS	424,605	409,250	239,889	58.62%	58.33%	406,440	99.31%	(2,810)
LIBRARY	426,861	589,480	316,022	53.61%	58.33%	564,440	95.75%	(25,040)
INSURANCE	187,394	195,240	194,253	99.49%	58.33%	195,250	100.01%	10
TRANSFERS	3,086,450	2,983,650	1,770,498	59.34%	58.33%	2,983,650	100.00%	0
	8,070,990	8,378,160	4,961,098	59.21%	58.33%	8,282,380	98.86%	(95,780)

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 1/31/2022

GENERAL FUND											
ACCOUNT	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 1/31/22	2021-22 PERCENT OF BUDGET EXPENDED 1/31/22	PERCENT OF YEAR COMPLETE	2021-22 PROJECTED ACTIVITY	2021-22 PERCENT OF BUDGET PROJECTED	2021-22 OVER/ (UNDER) BUDGET		
101-101-702.000	SALARIES	2,820	10	1,783	0.00%	58.33%	10	100.00%	-		
101-101-802.000	PROFESSIONAL SERV		2,500		71.32%	58.33%	2,500	100.00%	-		
101-101-860.000	CONFERENCES AND WORKSHOPS	40	7,000	566	8.09%	58.33%	3,000	42.86%	(4,000)		
101-101-860.001	MEMBERSHIPS & DUES	10,388	500		0.00%	58.33%	500	100.00%	-		
101-101-880.003	ANTI RACISM	1,050	2,000		0.00%	58.33%	2,000	0.00%	-		
101-101-956.000	MISCELLANEOUS		1,000	355	35.50%	58.33%	500	50.00%	(500)		
	COMMISSION	14,248	13,010	2,704	20.78%	58.33%	8,510	65.41%	(4,500)		
101-172-702.000	SALARIES	283,576	265,000	142,537	53.79%	58.33%	262,500	99.05%	(2,500)		
101-172-706.000	WAGES/HOURLY	94,064	105,470	61,865	58.66%	58.33%	107,500	101.92%	2,030		
101-172-715.000	BENEFIT/SOCIAL SECURITY	28,635	30,120	16,613	55.16%	58.33%	30,100	99.93%	(20)		
101-172-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	77,231	64,780	26,592	41.05%	58.33%	49,500	76.41%	(15,280)		
101-172-718.000	BENEFIT/RETIREMENT	386,120	394,600	246,413	62.45%	58.33%	382,270	96.85%	(12,330)		
101-172-719.000	BENEFIT/DENTAL	5,667	5,630	1,692	30.05%	58.33%	3,000	53.29%	(2,630)		
101-172-724.000	BENEFITS	22,660	26,340	13,085	49.68%	58.33%	24,000	91.12%	(2,340)		
101-172-727.000	SUPPLIES/OFFICE	8,879	9,500	8,372	88.13%	58.33%	10,000	105.16%	500		
101-172-727.001	SUPPLIES/POSTAGE	11,383	16,500	8,328	50.47%	58.33%	7,000	175.00%	3,000		
101-172-727.002	SUPPLIES/ELECTIONS	8,888	4,000	3,040	76.00%	58.33%	55,000	100.00%	-		
101-172-802.000	PROFESSIONAL SERV	51,103	55,000	35,565	65.39%	58.33%	22,900	99.57%	(100)		
101-172-802.008	PROFESSIONAL SERV/AUDIT	22,890	23,000	22,504	99.58%	58.33%	74,000	113.85%	9,000		
101-172-802.010	PROFESSIONAL SERV/ATTOREY	60,990	65,000	38,990	59.88%	58.33%	80,000	84.21%	(15,000)		
101-172-802.012	PROFESSIONAL SERV/O.C.	76,128	95,000	34,486	36.30%	58.33%	40,500	98.78%	(500)		
101-172-853.000	COMMUNICATIONS/TELEPHONE	39,335	41,000	38,768	94.56%	58.33%	1,600	88.89%	(200)		
101-172-850.000	CONFERENCES & WORKSHOPS	2,295	3,970	1,345	33.88%	58.33%	3,970	100.00%	-		
101-172-860.001	MEMBERSHIPS & DUES	795	15,050	10,896	72.40%	58.33%	15,050	100.00%	-		
101-172-880.000	PROMOTION/COMMUNITY	3,668	3,500	2,496	71.31%	58.33%	3,500	100.00%	-		
101-172-880.002	COMMUNITY PROM/YOUTH ASSI	5,600	6,100		0.00%	58.33%	6,100	100.00%	-		
101-172-900.000	PRINTING AND PUBLICATION	5,978	4,000	4,962	124.05%	58.33%	7,500	187.50%	3,500		
101-172-900.001	PRINTING/PUB NEWSLETTER	6,813	18,000	6,660	37.00%	58.33%	15,000	83.33%	(3,000)		
101-172-920.000	UTILITIES	15,298	14,500	8,216	56.66%	58.33%	14,000	96.55%	(500)		
101-172-931.000	MAINTENANCE/BUILDING	7,911	20,000	13,261	66.31%	58.33%	20,000	100.00%	-		
101-172-934.000	MAINTENANCE/OFFICE EQUIP	9,768	12,000	6,375	53.13%	58.33%	12,000	100.00%	-		
101-172-942.000	VEHICLE REIMBURSEMENT	5,100	5,100	3,000	58.82%	58.33%	5,370	105.29%	270		
101-172-956.000	MISCELLANEOUS	3,749	3,500	916	26.17%	58.33%	3,500	100.00%	-		
	ADMINISTRATION	1,245,929	1,310,960	758,441	57.85%	58.33%	1,271,860	97.02%	(39,100.00)		
101-301-702.000	SALARIES	1,499,352	1,508,940	850,173	56.34%	58.33%	1,508,710	99.98%	(230)		
101-301-702.001	OVERTIME	228,209	340,000	232,854	68.49%	58.33%	325,000	95.59%	(15,000)		
101-301-710.000	WAGES/CROSSING GUARDS	10,355	18,200	10,611	58.30%	58.33%	18,200	100.00%	-		
101-301-712.000	WAGES/VOLUNTEER FIRE	1,890	2,500	1,665	66.60%	58.33%	2,500	100.00%	-		
101-301-715.000	BENEFIT/SOCIAL SECURITY	36,196	36,790	23,791	64.57%	58.33%	39,150	106.41%	2,360		
101-301-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	320,402	320,780	174,505	54.40%	58.33%	325,000	101.32%	4,220		
101-301-718.000	BENEFIT/RETIREMENT	71,806	76,340	53,973	70.70%	58.33%	80,000	104.79%	3,660		
101-301-719.000	BENEFIT/DENTAL	24,216	24,540	13,856	56.46%	58.33%	24,410	99.47%	(130)		
101-301-724.000	BENEFITS	151,704	147,560	86,309	58.49%	58.33%	135,000	91.49%	(12,560)		
101-301-727.000	SUPPLIES/OFFICE	764	3,500	1,140	32.57%	58.33%	3,500	100.00%	-		
101-301-744.000	UNIFORM/PURCHASE	31,879	38,500	36,286	94.25%	58.33%	38,500	100.00%	-		
101-301-751.000	SUPPLIES/GAS, OIL	12,785	15,000	5,986	39.91%	58.33%	13,000	86.67%	(2,000)		

101-301-756.000	SUPPLIES/OPERATING	21,308	24,000	14,945	62.27%	58.33%	22,000	91.67%	(2,000)
101-301-802.000	PROFESSIONAL SERV	105,892	125,000	66,649	53.32%	58.33%	125,000	100.00%	-
101-301-802.014	COMMUNICATIONS/TELEPHONE	26,924	500	15,878	0.00%	58.33%	26,000	99.93%	(500)
101-301-853.000	CONFERENCES & WORKSHOPS	706	5,500	1,502	27.31%	58.33%	5,500	100.00%	(20)
101-301-860.000	MEMBERSHIPS & DUES	7,950	7,990	345	4.32%	58.33%	7,990	100.00%	-
101-301-920.000	UTILITIES	12,218	12,000	6,473	53.94%	58.33%	12,000	100.00%	-
101-301-931.000	MAINTENANCE/BUILDING	10,871	16,000	10,501	68.13%	58.33%	10,000	106.25%	1,000
101-301-934.000	MAINTENANCE/OFFICE EQUIP	7,933	10,530	4,969	47.19%	58.33%	8,500	80.72%	(2,030)
101-301-940.000	RENTAL/EQUIPMENT	80,000	90,000	52,500	58.33%	58.33%	90,000	100.00%	-
101-301-942.000	VEHICLE REIMBURSEMENT	4,380	4,380	2,595	59.25%	58.33%	4,470	102.05%	90
101-301-956.000	MISCELLANEOUS	604	2,000	293	14.65%	58.33%	800	40.00%	(1,200)
101-301-956.001	MISCELLANEOUS/TRAINING (BOZ FUNDS)	17,159	18,000	11,092	61.62%	58.33%	18,000	100.00%	-
	PUBLIC SAFETY	2,883,503	2,876,570	1,679,291	58.38%	58.33%	2,852,230	99.15%	(24,340)
101-441-706.000	WAGES/HOURLY	152,305	150,470	86,032	57.18%	58.33%	154,190	102.47%	3,720
101-441-715.000	BENEFIT/SOCIAL SECURITY	11,996	10,910	7,087	64.96%	58.33%	11,480	105.22%	570
101-441-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	38,640	30,770	19,675	63.94%	58.33%	34,000	110.50%	3,230
101-441-718.000	BENEFIT/RETIREMENT	62,043	64,250	43,181	67.21%	58.33%	66,500	103.50%	2,250
101-441-719.000	BENEFIT/DENTAL	2,641	2,770	1,599	57.73%	58.33%	2,640	95.31%	(130)
101-441-724.000	BENEFITS	20,908	17,550	11,787	67.16%	58.33%	17,500	99.72%	(50)
101-441-727.000	SUPPLIES/OFFICE	1,553	1,700	1,265	74.41%	58.33%	1,800	105.88%	100
101-441-744.000	UNIFORM/PURCHASE	6,452	5,400	2,895	53.63%	58.33%	5,400	100.00%	-
101-441-751.000	SUPPLIES/GAS/OIL	10,164	16,000	5,610	35.06%	58.33%	10,000	62.50%	(6,000)
101-441-756.000	SUPPLIES/OPERATING	18,023	11,000	9,266	84.24%	58.33%	10,000	90.91%	(1,000)
101-441-776.000	SUPPLIES/BUDG.GROUNDS	607	3,000	1,800	60.00%	58.33%	2,500	83.33%	(500)
101-441-853.000	COMMUNICATIONS/TELEPHONE	445	1,000	618	61.80%	58.33%	1,000	100.00%	-
101-441-860.000	CONFERENCES & WORKSHOPS	1,310	2,300	959	41.70%	58.33%	1,800	78.26%	(500)
101-441-860.001	MEMBERSHIPS & DUES	460	480	410	85.42%	58.33%	480	100.00%	-
101-441-920.000	UTILITIES	3,387	4,500	1,580	35.11%	58.33%	4,000	88.89%	(500)
101-441-926.000	UTILITIES/STREET LIGHTING	71,798	65,000	36,325	55.88%	58.33%	67,000	103.08%	2,000
101-441-931.000	MAINTENANCE/BUILDING	16,491	15,000	7,105	47.37%	58.33%	10,000	66.67%	(5,000)
101-441-934.000	MAINTENANCE/OFFICE EQUIP	3,862	5,200	2,569	49.40%	58.33%	5,200	100.00%	-
101-441-940.000	RENTAL/EQUIPMENT	500	1,000		0.00%	58.33%	0	0.00%	(1,000)
101-441-942.000	VEHICLE REIMBURSEMENT				0.00%	58.33%		100.00%	-
101-441-956.000	MISCELLANEOUS	420	950	125	13.16%	58.33%	950	100.00%	-
	PUBLIC WORKS	424,605	409,250	239,889	58.62%	58.33%	406,440	99.31%	(2,160)
101-790-702.000	SALARIES	114,488	125,110	66,031	57.78%	58.33%	119,500	95.52%	(5,610)
101-790-706.000	WAGES/HOURLY	40,113	125,000	60,007	48.01%	58.33%	120,000	96.00%	(5,000)
101-790-715.000	BENEFIT/SOCIAL SECURITY	11,703	21,540	10,234	47.51%	58.33%	19,500	90.53%	(2,040)
101-790-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	21,405	19,060	8,472	44.45%	58.33%	17,500	91.82%	(1,560)
101-790-718.000	BENEFIT/RETIREMENT	55,566	57,040	35,301	61.89%	58.33%	54,650	95.81%	(2,390)
101-790-719.000	BENEFIT/DENTAL	2,063	2,060	1,210	58.74%	58.33%	2,110	102.43%	50
101-790-724.000	BENEFITS	11,506	12,090	7,729	65.93%	58.33%	12,000	99.26%	(90)
101-790-727.000	SUPPLIES/OFFICE	3,468	3,500	1,002	28.83%	58.33%	2,500	71.43%	(1,000)
101-790-756.000	SUPPLIES/OPERATING	3,608	7,500	4,191	55.88%	58.33%	7,500	100.00%	-
101-790-802.000	PROFESSIONAL SERV	46,974	50,000	36,883	73.77%	58.33%	55,000	110.00%	5,000
101-790-802.015	PROFESSIONAL SVCS- PROGRAMMING	7,160	20,000	3,021	0.00%	58.33%	10,000	0.00%	(10,000)
101-790-833.000	COMMUNICATIONS/TELEPHONE	1,342	2,900	864	29.79%	58.33%	1,800	55.17%	(1,300)
101-790-860.000	CONFERENCES & WORKSHOPS	850	850		0.00%	58.33%	850	100.00%	-
101-790-860.001	MEMBERSHIPS & DUES	10	230	125	54.35%	58.33%	230	100.00%	-
101-790-880.000	PROMOTION/COMMUNITY		1,500		0.00%	58.33%	1,500	100.00%	-
101-790-920.000	UTILITIES	15,402	16,500	10,634	64.45%	58.33%	16,500	100.00%	-
101-790-931.000	MAINTENANCE/BUILDING	27,233	35,000	17,722	50.63%	58.33%	35,000	100.00%	-
101-790-934.000	MAINTENANCE/OFFICE EQUIP	6,429	7,100	3,852	54.25%	58.33%	6,500	91.45%	(800)
101-790-956.000	MISCELLANEOUS	837	2,500	337	12.68%	58.33%	2,000	80.00%	(500)

101-790-978.000	BOOK PURCHASE	13,079	35,000	28,057	80.16%	58.33%	35,000	100.00%	-
101-790-978.002	PERIODICALS	11,550	15,000	4,166	27.77%	58.33%	15,000	100.00%	-
101-790-978.003	RECORDS/TAPES/DISKS	31,925	30,000	16,204	54.01%	58.33%	30,000	100.00%	-
	LIBRARY	426,861	589,480	316,022	53.61%	58.33%	564,440	95.75%	(25,040)
101-954-911.000	GENERAL LIABILITY COVERAG	187,394	194,240	194,253	100.01%	58.33%	194,250	100.01%	10
101-954-914.000	EXCESS OF DEDUCTABLE		1,000		0.00%	58.33%	1,000	100.00%	-
	LIABILITY INSURANCE	187,394	195,240	194,253	99.49%	58.33%	195,250	100.01%	10
101-958-965.001	TRANSFER/LOCAL STREET	50,000	20,000	11,667	58.34%	58.33%	20,000	100.00%	-
101-958-965.208	TRANSFER/RECREATION FUND	1,115,330	1,033,840	633,109	61.24%	58.33%	1,033,840	100.00%	-
101-958-965.237	TRANSFER - BUD STABILIZAT	50,000	50,000	29,167	58.33%	58.33%	50,000	100.00%	-
101-958-965.309	TRANSFER TO 2020 ROAD DEBT SERVICE	331,000	331,000	193,083	58.33%	58.33%	331,000	100.00%	-
101-958-965.494	TRANSFER TO ROAD IMPROVEMENT FUND	400,000	400,000	233,333	58.33%	58.33%	400,000	100.00%	-
101-958-965.661	TRANSFER - EQUIPMENT FUND	174,160	250,000	145,833	58.33%	58.33%	250,000	100.00%	-
101-958-965.734	TRANSFER/POST RETIREMENT	367,960	373,810	218,056	58.33%	58.33%	373,810	100.00%	-
101-958-965.735	TRANSFER HEALTH INS. POOL	250,000	250,000	145,833	58.33%	58.33%	250,000	100.00%	-
101-958-965.970	TRANSFER/CAPITAL PLANNING	348,000	275,000	160,417	58.33%	58.33%	275,000	100.00%	-
	TRANSFERS	3,086,450	2,983,650	1,770,498	59.34%	58.33%	2,983,650	100.00%	-
		8,070,990	8,378,160	4,961,098	59.21%	58.33%	8,282,380	98.86%	(95,780)

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 1/31/2022

RECREATION FUND

ACCOUNT	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 1/31/22	2021-22 PERCENT OF BUDGET COLLECTED 1/31/22	PERCENT OF YEAR COMPLETE	2021-22 PROJECTED ACTIVITY	2021-22 PROJECTED PERCENT OF BUDGET	PROJECTED OVER/ (UNDER) BUDGET
208-000-403.000	TAX COLL/CURRENT	73,276	73,410	74,532	98.84%	58.33%	73,410	100.00%	-
208-000-407.000	GRANTS STATE/OTHER	481			0.00%	58.33%	260,000	100.00%	-
208-000-567.000	SSR/ LCSA PPT REIMBURSEMENT	3,713	4,500	257,250	5716.67%	58.33%	50	100.00%	255,500
208-000-573.000	RECREATION/FEES/RENTALS	62	70	35	0.00%	58.33%	50	100.00%	(20)
208-000-651.000	RECREATION/SALES	2,513	2,500	2,578	103.12%	58.33%	3,200	128.00%	700
208-000-652.000	RECREATION/POOL	1,400		518	100.00%	58.33%	0	0.00%	-
208-000-653.000	RECREATION/LEAGUE FEES	91,687	265,000	178,359	67.31%	58.33%	265,000	100.00%	-
208-000-654.001	RECREATION/CLASSES, TRIPS	17,467	30,000	24,913	83.04%	58.33%	31,000	103.33%	1,000
208-000-654.002	RECREATION/SR PROGRAMS	22,167	125,000	103,379	82.70%	58.33%	130,000	104.00%	5,000
208-000-654.003	RECREATION/LATCH KEY	671	2,500	1,328	53.12%	58.33%	3,000	120.00%	500
208-000-654.004	RECREATION/CAMP FEES	25,430	220,000	145,364	0.00%	58.33%	220,000	0.00%	-
208-000-654.005	RECREATION/SPEC PROGRAMS	62,291	210,000	168,256	80.12%	58.33%	210,000	100.00%	-
208-000-654.006	RECREATION/JULY 4TH	2,943	8,000	4,684	58.55%	58.33%	7,500	100.00%	(500)
208-000-654.008	RECREATION/ PRE K	296		303	0.00%	58.33%		0.00%	-
208-000-654.009	INVESTMENT INCOME	70,299	90,000	59,528	66.14%	58.33%	90,000	100.00%	-
208-000-664.000	BUS RENTAL FEES	3,310	3,200	(7,602)	-237.56%	58.33%	500	15.63%	(2,700)
208-000-669.000	TRANSFER/GENERAL FUND	340	22,000	1,206	5.48%	58.33%	13,000	59.09%	(9,000)
208-000-676.101	UNCLASSIFIED	1,115,330	1,033,840	633,109	61.24%	58.33%	1,033,840	100.00%	-
208-000-695.000	FUND BALANCE APPROPRIATION	1,353	1,000	2,308	230.80%	58.33%	3,500	350.00%	2,500
208-000-699.395					0.00%	58.33%		0.00%	-
		1,495,029	2,093,020	1,650,048	78.84%	58.33%	2,346,000	112.09%	252,980

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 1/31/2022
RECREATION FUND

DEPARTMENT	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 1/31/22	2021-22 PERCENT OF BUDGET EXPENDED 1/31/22	PERCENT OF YEAR COMPLETE	2021-22 PROJECTED ACTIVITY	2021-22 PROJECTED PERCENT OF BUDGET	PROJECTED OVER/ (UNDER) BUDGET
BUS	19,748	45,380	17,685	38.97%	58.33%	38,190	84.16%	(7,190)
RECREATION	617,251	726,990	429,672	59.10%	58.33%	720,490	99.11%	(6,500)
PROGRAMS	444,356	742,170	411,071	55.39%	58.33%	744,790	100.35%	2,620
PARKS	159,225	197,090	99,455	50.46%	58.33%	194,110	98.49%	(2,980)
POOL	189,804	321,060	161,680	50.36%	58.33%	315,910	98.40%	(5,150)
	1,430,384	2,032,690	1,119,563	55.08%	58.33%	2,013,490	99.06%	(19,200)

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 1/31/2022

RECREATION FUND		2020-21	2021-22	2021-22	2021-22	2021-22	2021-22	2021-22	2021-22	PROJECTED
ACCOUNT		ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 1/31/22	PERCENT OF BUDGET EXPENDED 1/31/22	PERCENT OF YEAR COMPLETE	PROJECTED ACTIVITY	PROJECTED PERCENT OF BUDGET	OVER/ (UNDER) BUDGET	
Dept 290 - BUS										
208-290-706.000	WAGES/HOURLY		19,940	4662	23.38%	58.33%	14,000	70.21%	(5,940)	
208-290-715.000	BENEFIT/SOCIAL SECURITY		1,520	357	23.49%	58.33%	1,200	78.95%	(320)	
208-290-724.000	BENEFITS	748	1,020	856	83.92%	58.33%	1,040	101.96%	20	
208-290-751.000	SUPPLIES/GAS/OIL	82	4,000	807	20.18%	58.33%	3,000	75.00%	(1,000)	
208-290-853.000	COMMUNICATIONS/TELEPHONE	848	800	503	62.88%	58.33%	850	106.25%	50	
208-290-940.000	RENTAL/EQUIPMENT	18,000	18,000	10,500	58.33%	58.33%	18,000	100.00%	-	
208-290-956.000	MISCELLANEOUS	70	100		0.00%	58.33%	100	100.00%	-	
Totals for dept 290 - BUS		19,748	45,380	17,685	38.97%	58.33%	38,190	84.16%	(7,190)	
Dept 751 - RECREATION										
208-751-702.000	SALARIES	102,246	85,000	53,612	63.07%	58.33%	86,070	101.26%	1,070	
208-751-706.000	WAGES/HOURLY	155,674	230,000	122,424	53.23%	58.33%	223,000	96.96%	(7,000)	
208-751-715.000	BENEFIT/SOCIAL SECURITY	19,915	26,970	14,791	54.84%	58.33%	26,900	99.74%	(70)	
208-751-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	76,647	85,000	41,107	48.36%	58.33%	80,000	94.12%	(5,000)	
208-751-718.000	BENEFIT/RETIREMENT	111,866	118,340	81,393	68.78%	58.33%	125,290	105.87%	6,950	
208-751-719.000	BENEFIT/DENTAL	4,833	6,150	2,967	48.24%	58.33%	5,180	84.23%	(970)	
208-751-724.000	BENEFITS	35,260	38,480	28,086	72.99%	58.33%	40,000	103.95%	1,520	
208-751-727.000	SUPPLIES/OFFICE	1,262	4,500	2,130	47.33%	58.33%	3,800	84.44%	(700)	
208-751-744.000	UNIFORM/PURCHASE	2,450	2,750	1,450	52.73%	58.33%	2,350	85.45%	(400)	
208-751-751.000	SUPPLIES/GAS/OIL	2,226	2,000	3,211	160.55%	58.33%	4,000	100.00%	2,000	
208-751-756.000	SUPPLIES/OPERATING	11,057	13,000	4,500	34.62%	58.33%	8,500	65.38%	(4,500)	
208-751-853.000	COMMUNICATIONS/TELEPHONE	5,879	9,000	2,890	32.11%	58.33%	6,000	66.67%	(3,000)	
208-751-860.000	CONFERENCES & WORKSHOPS	1,073	2,050	395	19.27%	58.33%	3,500	170.73%	1,450	
208-751-860.001	MEMBERSHIPS & DUES	745	750	900	120.00%	58.33%	900	120.00%	150	
208-751-920.000	UTILITIES	41,560	48,000	24,856	51.78%	58.33%	45,000	93.75%	(3,000)	
208-751-931.000	MAINTENANCE/BUILDING	24,340	30,000	27,511	91.70%	58.33%	35,000	116.67%	5,000	
208-751-934.000	MAINTENANCE/OFFICE EQUIP	19,942	23,000	14,671	63.79%	58.33%	21,000	91.30%	(2,000)	
208-751-956.000	MISCELLANEOUS	286	2,000	2,778	138.90%	58.33%	4,000	200.00%	2,000	
Totals for dept 751 - RECREATION		617,251	726,990	429,672	59.10%	58.33%	720,490	99.11%	(6,500)	
Dept 753 - PROGRAMS										
208-753-702.000	SALARIES	103,932	81,000	51,295	63.33%	58.33%	81,000	100.00%	-	
208-753-714.001	WAGES/PROGRAM ATHLETIC LG	128	2,800	6	0.21%	58.33%	250	8.93%	(2,550)	
208-753-714.003	WAGES/PROGRAM SENIOR CITI	42,215	46,660	24,749	53.04%	58.33%	44,720	95.84%	(1,940)	
208-753-714.004	WAGES/PROGRAM LATCH KEY	64,425	159,000	81,310	51.14%	58.33%	159,000	100.00%	-	
208-753-714.005	WAGES/PROGRAM CAMPS	30,619	105,580	52,048	49.30%	58.33%	105,580	100.00%	-	
208-753-715.000	BENEFIT/SOCIAL SECURITY	17,586	32,350	17,418	53.84%	58.33%	32,350	100.00%	-	
208-753-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	47,852	41,590	25,389	61.05%	58.33%	46,000	110.60%	4,410	
208-753-718.000	BENEFIT/RETIREMENT	64,796	61,130	47,244	77.28%	58.33%	61,130	100.00%	-	
208-753-719.000	BENEFIT/DENTAL	2,851	4,150	2,005	48.31%	58.33%	3,510	84.58%	(640)	
208-753-724.000	BENEFITS	17,536	13,210	9,706	73.47%	58.33%	15,000	113.55%	1,790	
208-753-871.001	SUPPLIES/ATHLETIC LEAGUE	1,327	3,200	2,215	69.22%	58.33%	3,500	109.38%	300	

208-753-787.002	SUPPLIES/CLASS TRIPS	2,149	3,500	1,338	38.23%	58.33%	3,500	100.00%	-
208-753-787.003	SUPPLIES/SENIOR PROGRAM	630	2,500	320	12.80%	58.33%	2,500	100.00%	-
208-753-787.004	SUPPLIES/LATCH KEY	1,277	10,000	1,419	14.19%	58.33%	7,000	70.00%	(3,000)
208-753-787.005	SUPPLIES/CAMPS	2,899	13,000	7,580	58.31%	58.33%	15,000	115.38%	2,000
208-753-787.006	SUPPLIES/SPECIAL PROGRAM	3,698	3,500	2,050	58.57%	58.33%	3,750	107.14%	250
208-753-787.007	SUPPLIES/ PRE K	3,466	12,000	5,136	42.80%	58.33%	10,000	100.00%	(2,000)
208-753-803.001	CONTRACTS ATHLETIC LEAGUE	12,006	14,000	12,885	92.04%	58.33%	14,000	100.00%	-
208-753-803.002	CONTRACTS CLASS TRIPS	8,002	68,000	37,689	55.43%	58.33%	68,000	100.00%	-
208-753-803.003	CONTRACTS SENIOR TRIPS	200	2,500	1,317	52.68%	58.33%	2,500	100.00%	-
208-753-803.004	CONTRACTS LATCH KEY	67	5,000	188	0.00%	58.33%	3,000	0.00%	(2,000)
208-753-803.005	CONTRACTS CAMPS	2,118	30,000	5,184	17.28%	58.33%	30,000	100.00%	-
208-753-803.006	CONTRACTS SPECIAL PROGRAM	5,145	18,000	12,618	70.10%	58.33%	18,000	100.00%	-
208-753-803.007	CONTRACTS JULY 4th	1,460	1,500	6,009	400.60%	58.33%	7,500	500.00%	6,000
208-753-956.000	MISCELLANEOUS	7,952	8,000	3,953	49.41%	58.33%	8,000	100.00%	-
Totals for dept 753 - PROGRAMS		444,356	742,170	411,071	55.39%	58.33%	744,790	100.35%	2,620
Dept 754 - PARKS									
208-754-702.000	SALARIES	8,115	8,810	4,033	45.78%	58.33%	7,280	82.63%	(1,530)
208-754-706.000	WAGES/HOURLY	50,418	78,090	33,348	42.70%	58.33%	65,000	83.24%	(13,090)
208-754-715.000	BENEFIT/SOCIAL SECURITY	4,501	6,630	3,171	47.83%	58.33%	6,000	90.50%	(630)
208-754-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	16,329	16,950	8,883	52.41%	58.33%	16,500	97.35%	(450)
208-754-718.000	BENEFIT/RETIREMENT	42,290	49,710	28,611	57.56%	58.33%	47,500	95.55%	(2,210)
208-754-719.000	BENEFIT/DENTAL	830	880	515	58.52%	58.33%	610	69.32%	(270)
208-754-724.000	BENEFITS	6,642	7,720	5,061	65.56%	58.33%	7,720	100.00%	-
208-754-744.000	UNIFORM/PURCHASE		250		0.00%	58.33%		0.00%	(250)
208-754-776.000	SUPPLIES/BLDG/GROUNDS	17,312	18,500	7,745	41.86%	58.33%	18,500	100.00%	-
208-754-802.000	PROFESSIONAL SERV	12,788	9,300	8,088	86.97%	58.33%	25,000	268.82%	15,700
208-754-956.000	MISCELLANEOUS		250		0.00%	58.33%		0.00%	-
Totals for dept 754 - PARKS		159,225	197,090	99,455	50.46%	58.33%	194,110	98.49%	(2,980)
Dept 756 - POOL									
208-756-702.000	SALARIES	19,884	27,720	12,920	46.61%	58.33%	23,850	86.04%	(3,870)
208-756-709.000	WAGES/PART TIME/SEASONAL	48,975	165,540	80,962	48.91%	58.33%	165,000	99.67%	(540)
208-756-715.000	BENEFIT/SOCIAL SECURITY	4,024	16,190	8,339	51.51%	58.33%	16,000	98.83%	(190)
208-756-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	9,960	11,480	3,367	29.33%	58.33%	6,500	56.62%	(4,980)
208-756-718.000	BENEFIT/RETIREMENT	2,946	3,070	3,145	102.44%	58.33%	5,350	174.27%	2,280
208-756-719.000	BENEFIT/DENTAL	687	820	275	33.54%	58.33%	510	62.20%	(310)
208-756-724.000	BENEFITS	4,590	5,540	3,448	62.24%	58.33%	5,200	93.86%	(340)
208-756-727.000	SUPPLIES/OFFICE	792	800	6	0.75%	58.33%	800	100.00%	-
208-756-744.000	UNIFORM/PURCHASE	2,140	1,900		0.00%	58.33%	2,200	115.79%	300
208-756-756.000	SUPPLIES/OPERATING	10,760	16,000	10,001	62.51%	58.33%	18,000	112.50%	2,000
208-756-802.000	PROFESSIONAL SERV	4,140	6,500	4,646	71.48%	58.33%	7,000	107.69%	500
208-756-920.000	UTILITIES	60,448	55,000	29,448	53.54%	58.33%	55,000	100.00%	-
208-756-931.000	MAINTENANCE/BUILDING	20,408	10,000	3,352	33.52%	58.33%	10,000	100.00%	-
208-756-956.000	MISCELLANEOUS	0	500	1,771	354.20%	58.33%	500	100.00%	-
Totals for dept 756 - POOL		189,804	321,060	161,680	50.36%	58.33%	315,910	98.40%	(5,150)
APPROPRIATIONS - FUND 208		1,430,384	2,032,690	1,119,563	55.08%	58.33%	2,013,490	99.06%	(19,200)

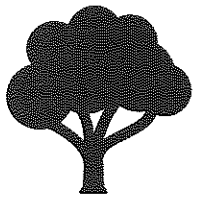
BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 1/31/2022

SANITATION FUND										
GL NUMBER	DESCRIPTION	2021-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY 1/31/22	2021-22 PERCENT OF BUDGET 1/31/22	PERCENT OF YEAR COMPLETE	2021-22 PROJECTED ACTIVITY	2021-22 PROJECTED PERCENT OF BUDGET	PROJECTED OVER/ (UNDER) BUDGET	
Dept 000										
515-000-403.000	TAX COLL/CURRENT	601,341	614,780	607,667	99%	58.33%	614,080	99.89%	(700)	
515-000-573.000	SSR/ LCSA PPT REIMBURSEMENT	603	600	288	0%	58.33%	380	100.00%	(220)	
515-000-664.000	INVESTMENT INCOME	1,910	3,500	(4,199)	-120%	58.33%	-	0.00%	(3,500)	
515-000-695.000	UNCLASSIFIED	10,717	7,000	5,890	84%	58.33%	7,500	107.14%	500	
515-000-699.395	FUND BALANCE APPROPRIATION				0%	58.33%		0.00%	-	
NET OF REVENUES/APPROPRIATIONS - 000 -		614,571	625,880	609,646	97%	58.33%	621,960	99.37%	(3,920)	
Dept 500 - SANITATION										
515-500-702.000	SALARIES	13,826	16,170	7,082	43.80%	58.33%	13,650	84.42%	(2,520)	
515-500-706.000	WAGES/HOURLY	42,702	44,540	24,730	55.52%	58.33%	45,250	101.59%	710	
515-500-715.000	BENEFIT/SOCAL SECURITY	4,398	4,640	2,567	55.32%	58.33%	4,600	99.14%	(40)	
515-500-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	15,561	15,080	6,936	45.99%	58.33%	14,500	96.15%	(580)	
515-500-718.000	BENEFIT/RETIREMENT	15,906	17,070	11,975	70.15%	58.33%	19,900	116.58%	2,830	
515-500-719.000	BENEFIT/DENTAL	1,059	1,200	560	46.67%	58.33%	950	79.17%	(250)	
515-500-724.000	BENEFITS	6,296	6,880	3,994	58.05%	58.33%	3,500	50.87%	(3,380)	
515-500-731.000	SUPPLIES/GAS,OIL	2,804	4,150	1,403	33.81%	58.33%	3,500	84.34%	(650)	
515-500-756.000	SUPPLIES/OPERATING	11,482	6,000	5,533	92.22%	58.33%	6,000	100.00%	-	
515-500-802.000	PROFESSIONAL SERV	434,434	444,050	239,891	54.02%	58.33%	443,500	99.88%	(550)	
515-500-853.000	COMMUNICATIONS/TELEPHONE	531	700	274	39.14%	58.33%	530	75.71%	(170)	
515-500-860.000	CONFERENCES & WORKSHOPS		300	200	66.67%	58.33%		0.00%	(300)	
515-500-860.001	MEMBERSHIPS & DUES	200	200		0.00%	58.33%	200	100.00%	-	
515-500-880.000	PROMOTION/COMMUNITY	4,280	2,400	955	39.79%	58.33%	2,400	100.00%	-	
515-500-920.000	UTILITIES	1,469	1,500	726	48.40%	58.33%	1,500	100.00%	-	
515-500-931.000	MAINTENANCE/BUILDING	3,851	4,000		0.00%	58.33%	3,500	87.50%	(500)	
515-500-934.000	MAINTENANCE/OFFICE EQUIP	1,482	2,000	946	47.30%	58.33%	1,750	87.50%	(250)	
515-500-940.000	RENTAL/EQUIPMENT	62,559	55,000	49,525	90.05%	58.33%	55,000	100.00%	-	
NET OF REVENUES/APPROPRIATIONS - 500 - SANITATION		622,840	625,880	357,297	57.09%	58.33%	620,230	99.10%	(5,650)	

Working to Improve Reliability in: Huntington Woods

Communication #1

Last Updated: 2/18/2022



Tree Trim Update

- Since 2019, DTE has trimmed 21,88 miles of trees in Huntington Woods according to the maintenance cycle.
- Huntington Woods customers experienced 50% less tree-related outages from 2019 to 2020.
- Additional tree trimming is planned for 2022 and 2024, on par with the tree trim maintenance cycle.

System Improvement Update

- DTE recently completed infrastructure upgrades on three circuits in Huntington Woods.
- Upgrades included installing new poles and crossarms, placing animal guards on equipment and installing specialized equipment that can automatically restore service or isolate damage, leading to faster restoration.
- This work resulted in an 86% reduction in outages from 2019 to 2020 in the circuit with a high number of outages.
- More infrastructure upgrades are estimated for 2022 that will improve reliability for 760 customers in Huntington Woods.

Connecting with our Customers

- We are leveraging several of our social media channels including our Empowering Michigan blog, Facebook, and Nextdoor to inform customers about the work happening and planned in their neighborhood. Find more information on empoweringmichigan.com or on Facebook @dteenergy.

DTE *Facts*

- On average, DTE customers have seen reliability improve by 67% in areas where enhanced tree-trimming has been complete.
- In 2020, DTE invested nearly \$1 billion on equipment upgrades in our service territory, resulting in a 25% increase in reliability over 2019. When combined with tree trimming, customers experienced a 50-70% improvement in reliability.

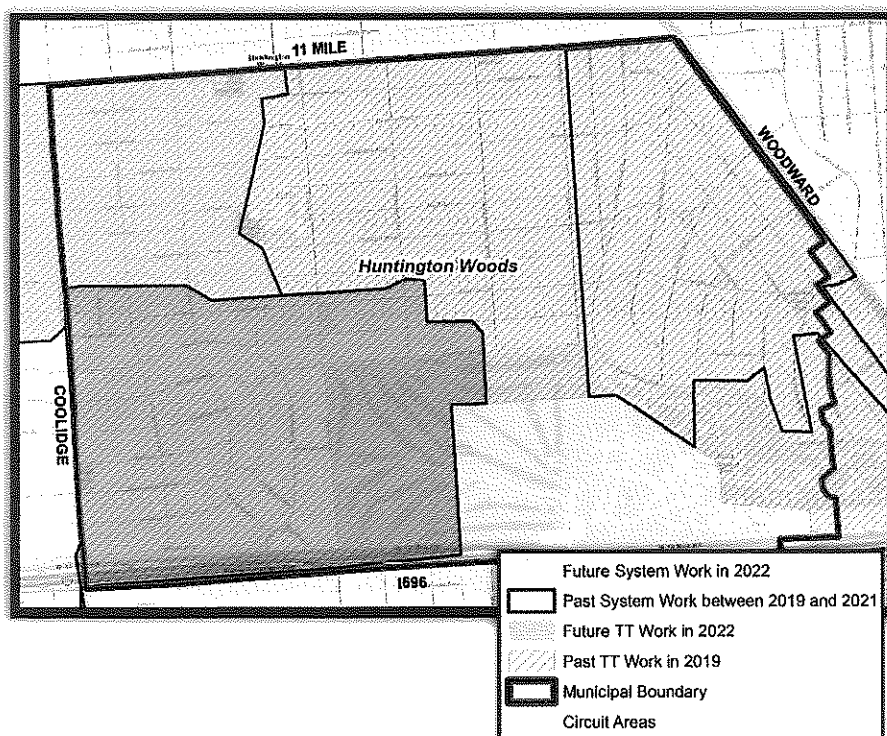
DTE

Working to Improve Reliability in: **Huntington Woods**



Last Updated: 2/18/2022

Since 2019, DTE Energy has been accelerating infrastructure work in Huntington Woods and it's working. In areas where infrastructure was completed customers experienced significant improvements in reliability from 2019 to 2020 but we know there is more to do. After a recent review of reliability in Huntington Woods, the community recently experienced outages due to tree related damage or interference caused by the back-to-back storms that hit Michigan last summer. To help improve service for our customers, we are accelerating additional tree trim efforts in the area and making system improvements.

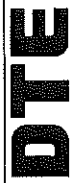


**In areas where
infrastructure was
completed customers
experienced
significant
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reliability from 2019 to
2020.**

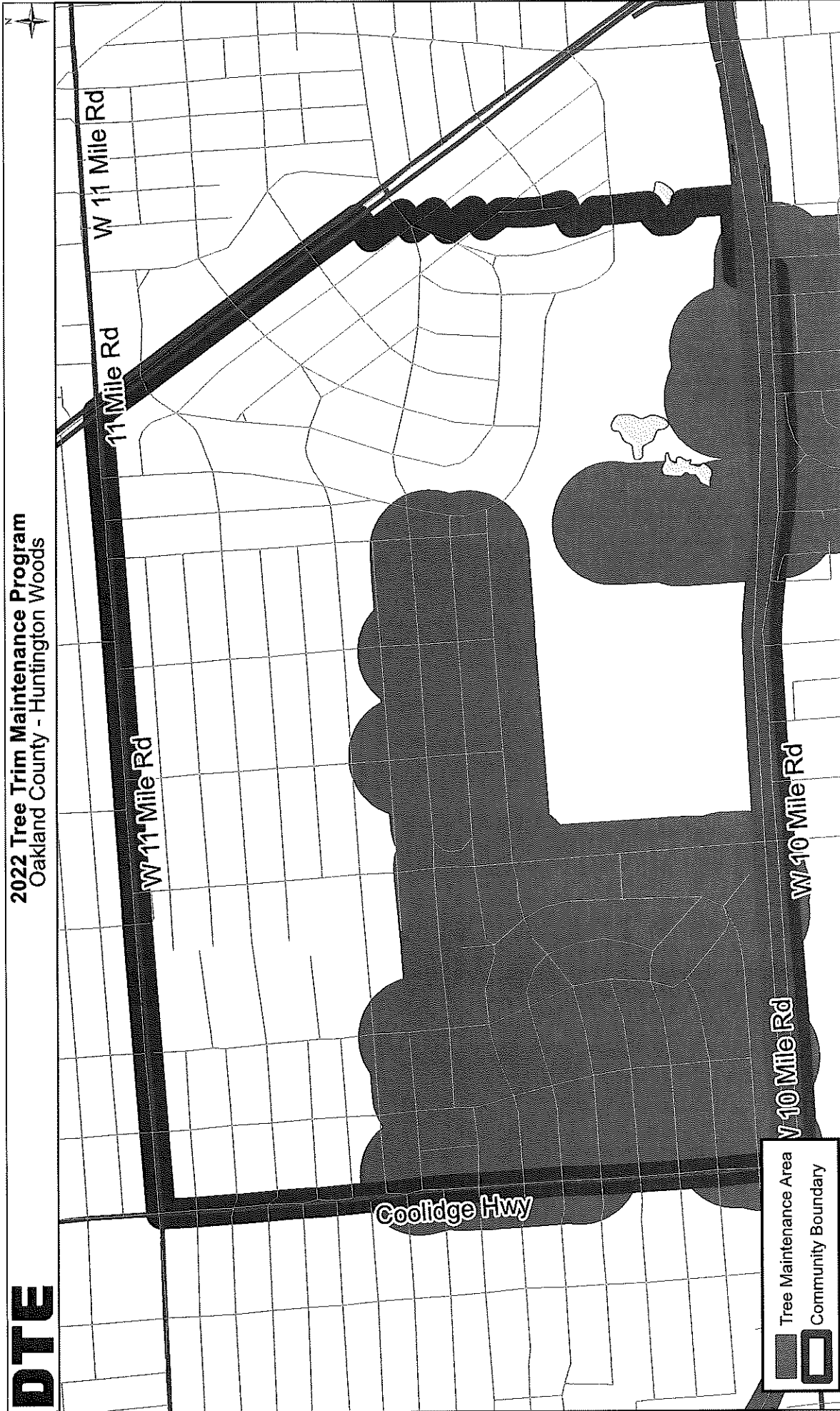


A circuit consists of equipment that delivers electricity to customers in a designated area.





2022 Tree Trim Maintenance Program Oakland County - Huntington Woods



- Tree Maintenance Area
- Community Boundary

Two-thirds of the time DTE Energy customers spend without power is due to trees.
• Tree trimming is an industry-wide solution to prevent outages. DTE Energy follows industry best practice and standards for tree trimming.
• DTE Energy works collaboratively with customers every step of the way to address their concerns before we begin work.

Please note: During 2022, DTE is planning to trim trees within the area shaded green. Additional tree work may be necessary based on circuit performance to improve reliability. Severe weather, or other circumstances may change the timing and extent of the work.

FEBRUARY 2022

Proclamation

**A PROCLAMATION
OF THE CITY OF HUNTINGTON WOODS, MICHIGAN
RECOGNIZING APRIL 29, 2022 AS ARBOR DAY
AND APRIL 22, 2022 AS EARTH DAY
IN THE CITY OF HUNTINGTON WOODS**

WHEREAS, Arbor Day began in the State of Nebraska in 1872, and is now observed annually in April throughout the world, the United States and the City of Huntington Woods; and

WHEREAS, this year marks the 150th anniversary of the first Arbor Day; and

WHEREAS, trees are an important part of any Earth Day celebration, observed annually on the last Friday in April; and

WHEREAS, the City of Huntington Woods, a Tree City USA recipient for 35 years, celebrates Arbor Day by planting new trees on City's right of way, in City parks and common areas; and

WHEREAS, trees in our City play an important role in enhancing property values; and

WHEREAS, trees can reduce the erosion of topsoil, cut energy costs, moderate temperatures, clean the air, produce life-giving oxygen and provide habitat for wildlife; and

WHEREAS, although a renewable resource, hundreds of trees have been saved through the City's successful program of paper recycling and the use of recycled paper products throughout the City; and

NOW, THEREFORE, BE IT RESOLVED that the City of Huntington Woods does proclaim April 22, 2022, as Earth Day and April 29, 2022 as Arbor Day in the City of Huntington Woods and urges all residents to join the celebration by supporting the City's urban forestry program and by planting, nurturing and protecting trees on both public and private property for the betterment of our community.

Proclaimed at the Regular City Commission meeting of March 15, 2022.

Robert F. Paul, III, Mayor



Agenda #1

Finance Department

To: Mayor and City Commission

From: Tim Rowland, Finance Director

Date: March 8, 2022

Subject: Update on Refunding of 2007 Capital Improvement Bonds

Mike Gormely of Northland Securities will be in attendance at the March 15th Commission Meeting to give an update on the refinancing of the 2007 11 Mile Road Bonds. Seven bids were received as detailed on the attached bid summary. The low bidder was Highpoint Community Bank with an interest rate of 1.24%. The original bonds had a rate of 4.47%. This will result in a savings to the City after all closing costs of approximately \$8,600 per year for the next six years.



\$748,000
CITY OF HUNTINGTON WOODS
COUNTY OF OAKLAND, STATE OF MICHIGAN
2022 REFUNDING BONDS
(LIMITED TAX GENERAL OBLIGATION)



SUMMARY OF REFINANCING OF
2007 CAPITAL IMPROVEMENT BONDS

I. BONDS REFUNDED:

- 2007 Capital Improvement Bonds: \$725,000
- Due and payable: October 1, 2022 through October 1, 2027
- Called: March 28, 2022
- Average coupon of refunded 2007 Bonds: 4.47%

II. REFUNDING BONDS:

- Par Value: \$748,000
- Maturities October 1, 2022 through October 1, 2027
- True Interest Cost: 1.24%

III. FINAL SAVINGS⁽¹⁾:

- Gross Savings: \$51,887.59
- Net Present Value (NPV) Savings: \$50,192.80
- NPV as % of refunded maturities: 6.92%
- Average Annual Savings.....Approx. \$8,600

(1) All savings are net of any cost of issuance paid for issuing the Refunding Bonds.

Prepared By:
Northland Securities, Inc.
100 Maple Park Blvd., Suite 142
St. Clair Shores, MI 48081
Michael Gormely
Telephone: 586-745-8066



**CITY OF HUNTINGTON WOODS
COUNTY OF OAKLAND, STATE OF MICHIGAN
2022 REFUNDING BONDS
(LIMITED TAX GENERAL OBLIGATION)**

FINAL BID SUMMARY

	Highpoint Community Bank	Truist	JP Morgan Chase	Horizon Bank	Key Bank	Huntington National Bank	First Internet Bank
Par Value ⁽¹⁾	\$749,000	\$749,000	\$749,000	\$749,000	\$749,000	\$749,000	\$753,000
1-Oct							
2022	1.240%	1.830%	1.830%	1.220%	1.960%	2.200%	2.450%
2023	1.240%	1.830%	1.830%	1.590%	1.960%	2.200%	2.450%
2024	1.240%	1.830%	1.830%	1.820%	1.960%	2.200%	2.450%
2025	1.240%	1.830%	1.830%	1.940%	1.960%	2.200%	2.450%
2026	1.240%	1.830%	1.830%	2.030%	1.960%	2.200%	2.450%
2027	1.240%	1.830%	1.830%	2.090%	1.960%	2.200%	2.450%
⁽²⁾ TIC:	1.240%	1.830%	1.830%	1.947%	1.960%	2.200%	2.602%
⁽³⁾ Net Interest Expense:	\$30,113.16	\$44,441.19	\$44,441.19	\$47,336.83	\$47,598.22	\$53,426.57	\$62,997.77
Bank Counsel Fee:	N/A	N/A	N/A	N/A	N/A	N/A	\$3,500

(1) Increases in par value is due to Bank Counsel Fees.

(2) TIC includes any out of pocket legal cost for purchaser paid by the City.

(3) Total Interest Expense includes any out of pocket legal cost for purchaser paid by the City.

Prepared by Northland Securities, Inc.
Public Finance Department
100 Maple Park Blvd. Suite 142
St. Clair Shores, MI 48081
586-745-8066
mgormely@northlandsecurities.com



Agenda #2

Finance Department

To: Mayor and City Commission
From: Tim Rowland, Finance Director
Date: March 8, 2022
Subject: Tree Trimming and Removal Bid Award

The Commission awarded a three-year tree trimming and removal contract in November 2019. The awarded contractor performed very well initially but was unable to find sufficient employees due to the pandemic. We were forced to terminate the contract for nonperformance. Staff went out to bid to find a new contractor in January with a bid opening on March 1, 2022. 557 contractors were notified of the bid, twenty one downloaded the bid document, and three submitted bids. Below is a listing of the bids received:

	True Cut	Chop	Owens
Block Pruning	150	125	95
Crown Cleaning	300	225	165
Average	225	175	130
Removal 8"-19"	300	325	350
Removal 20"-27"	900	945	875
Removal 28"-35"	2000	1725	2500
Removal 36"-43"	3000	2800	3500
Removal 44" & Over	4000	3500	3800
Average	2040	1859	2205
Stump Removal 8"-19"	50	84	107.55
Stump Removal 20"-27"	100	144	164.91
Stump Removal 28"-35"	200	192	236.61
Stump Removal 36"-43"	275	240	279.63
Stump Removal 44" & Over	350	325	315.48
	195	197	220.84

After reviewing the bids including the price, references, and the equipment available, The Public Works Director recommends awarding the contract to True Cut Tree Service of Farmington Hills, Michigan. The pricing between the two low bidders is similar, and it is hard to estimate the quantity of each type of tree that will need to be removed. True Cut has assisted the City with emergency storm removals while we have been without a contractor. They have excellent equipment and Public Works even received a call from a resident complementing them on how well they did removing their tree and cleaning up. This contract will be for one year with options for two additional years with mutual agreement. Funds for this work are available in the Major and Local Road Funds.

Suggested Resolution: Moved by Commissioner_____ and second by
Commissioner_____ that the City of Huntington Woods enter into a contractual agreement
with True Cut Tree Service of Farmington Hills, Michigan for tree trimming, tree removal, and stump
grinding services at bid prices.

**PROPOSAL FORM
FOR
2022 TREE TRIMMING PROJECT**

(Handwritten: 2022 Tree Trunk Cut)

The undersigned, as Bidder, declares that he has familiarized himself with the location of the proposed work and the conditions under which it must be performed, and agrees he will contract with the Owner to furnish, at and for the following prices, all materials, labor, equipment and all things necessary to complete the entire work in accordance with the plans, specifications and related documents. Which he understands and accepts as adequate.

Item #	Item Description	Price per Tree
Proposal A	1 TRADITIONAL BLOCK PRUNING (RAISING) To provide for pedestrian and vehicular clearance. Clearance heights shall be determined at a point over the sidewalk and a lowest point of branch overhang over the street, to provide 8 feet and 14 feet respectively for several years.	\$ 150 -
	2 CROWN CLEANING Crown cleaning shall removal all non-productive growth of the tree and well as deadwood of 1.5" or larger throughout the entire crown of the tree. This item shall also include the pruning (crown raising) listed above.	\$ 300 -

TOTAL BID AMOUNT (Items 1 and 2)	\$ 450 -
---	-----------------

WRITTEN AS:

Item #	Item Description	Price per Tree
Alternate Proposal B	3 TREE REMOVAL - AS NEEDED	\$ 300 8" to 19"
	4 Contractor to provide a tree removal crew, all equipment, saws, vehicles, aerial tower, chipper, trucks, traffic control devices, and any other items/employees necessary for removal and disposal of tree on municipal property in the City of Huntington Woods. Trees are measured using the Diameter Breast Height (DBH) method.	\$ 900 20" to 27"
	5	\$ 2000 28" to 35"
	6	\$ 3000 36" to 43"
	7	\$ 4000 44" & over

*(Handwritten: 10,200
AVG 2040)*

Item #	Item Description	Price per Stump
Alternate Proposal C	8 STUMP REMOVAL - AS NEEDED	\$ 50 8" to 19"
	9 Contractor to provide a crew to perform stumping operations including all equipment, vehicle, trucks, traffic control devices, and any other items/employees necessary for the removal/grinding of the stumps to 8" below grade. Trees are measured using the Diameter Breast Height (DBH) method.	\$ 100 20" to 27"
	10	\$ 200 28" to 35"
	11	\$ 275 36" to 43"
	12	\$ 350 44" & over

*(Handwritten: 975
AVG 195)*

**PROPOSAL FORM
FOR
2022 TREE TRIMMING PROJECT**

Phop

The undersigned, as Bidder, declares that he has familiarized himself with the location of the proposed work and the conditions under which it must be performed, and agrees he will contract with the Owner to furnish, at and for the following prices, all materials, labor, equipment and all things necessary to complete the entire work in accordance with the plans, specifications and related documents. Which he understands and accepts as adequate.

Item #	Item Description	Price per Tree
Proposal A	1 TRADITIONAL BLOCK PRUNING (RAISING) To provide for pedestrian and vehicular clearance. Clearance heights shall be determined at a point over the sidewalk and a lowest point of branch overhang over the street, to provide 8 feet and 14 feet respectively for several years.	\$135.00
	2 CROWN CLEANING Crown cleaning shall removal all non-productive growth of the tree and well as deadwood of 1.5" or larger throughout the entire crown of the tree. This item shall also include the pruning (crown raising) listed above.	\$225.00

TOTAL BID AMOUNT (Items 1 and 2)	\$350.00
---	-----------------

WRITTEN AS:

Item #	Item Description	Price per Tree
Alternate Proposal B	3	\$325.00 8" to 19"
	4 TREE REMOVAL - AS NEEDED	\$945.00 20" to 27"
	5 Contractor to provide a tree removal crew, all equipment, saws, vehicles, aerial tower, chipper, trucks, traffic control devices, and any other items/employees necessary for removal and disposal	\$1,725.00 28" to 35"
	6 of tree on municipal property in the City of Huntington Woods. Trees are measured using the Diameter Breast Height (DBH) method.	\$2,800.00 36" to 43"
	7	\$3,500.00 44" & over

*-9,295-
AG 1,859-*

Item #	Item Description	Price per Stump
Alternate Proposal C	8	\$84.00 8" to 19"
	9 STUMP REMOVAL - AS NEEDED	\$144.00 20" to 27"
	10 Contractor to provide a crew to perform stumping operations including all equipment, vehicle, trucks, traffic control devices, and any other items/employees necessary for the removal/grinding	\$192.00 28" to 35"
	11 of the stumps to 8" below grade. Trees are measured using the Diameter Breast Height (DBH) method.	\$240.00 36" to 43"
	12	\$325.00 44" & over

*-1,859
NG 151-*

**PROPOSAL FORM
FOR
2022 TREE TRIMMING PROJECT**

OWENS

The undersigned, as Bidder, declares that he has familiarized himself with the location of the proposed work and the conditions under which it must be performed, and agrees he will contract with the Owner to furnish, at and for the following prices, all materials, labor, equipment and all things necessary to complete the entire work in accordance with the plans, specifications and related documents. Which he understands and accepts as adequate.

Item #	Item Description	Price per Tree
Proposal A	1 TRADITIONAL BLOCK PRUNING (RAISING) To provide for pedestrian and vehicular clearance. Clearance heights shall be determined at a point over the sidewalk and a lowest point of branch overhang over the street, to provide 8 feet and 14 feet respectively for several years.	\$ 95.00
	2 CROWN CLEANING Crown cleaning shall removal all non-productive growth of the tree and well as deadwood of 1.5" or larger throughout the entire crown of the tree. This item shall also include the pruning (crown raising) listed above.	\$ 165.00

TOTAL BID AMOUNT (Items 1 and 2) \$ 160,000.00 *260.00*

WRITTEN AS: One hundred and sixty thousand dollars

Item #	Item Description	Price per Tree
Alternate Proposal B	3	\$ 350.00 8" to 19"
	4 TREE REMOVAL - AS NEEDED	
	5 Contractor to provide a tree removal crew, all equipment, saws, vehicles, aerial tower, chipper, trucks, traffic control devices, and any other items/employees necessary for removal and disposal of tree on municipal property in the City of Huntington Woods. Trees are measured using the Diameter Breast Height (DBH) method.	\$ 875.00 20" to 27"
	6	\$ 2,500.00 28" to 35"
	7	\$ 3,500.00 36" to 43"
		\$ 3,800.00 44" & over

*11025
Avg. 212.50*

Item #	Item Description	Price per Stump
Alternate Proposal C	8	\$ 107.55 8" to 19"
	9 STUMP REMOVAL - AS NEEDED	
	10 Contractor to provide a crew to perform stumping operations including all equipment, vehicle, trucks, traffic control devices, and any other items/employees necessary for the removal/grinding of the stumps to 8" below grade. Trees are measured using the Diameter Breast Height (DBH) method.	\$ 164.91 20" to 27"
	11	\$ 236.61 28" to 35"
	12	\$ 279.63 36" to 43"
		\$ 315.48 44" & over

*11104
Avg. 220.84*



Agenda #3

Finance Department Memo

To: Mayor and City Commission
From: Tim Rowland, Finance Director
Date: March 8, 2022
Subject: Managed Information Technology Contract

Our long time IT contractor Mike Matter from MFM Networks informed the City in January that he is transitioning into retirement and would like us to explore finding a new contractor. Mike will be available to assist with the transition and assure we have no issues with the change.

We sent out a request for proposals on February 8th with a bid opening on March 4th. 250 Companies were notified that their companies services matched our RFP. Of those companies 62 downloaded the RFP and we received seven proposals. The proposals were reviewed by the City Manager, Finance Director, and Deputy Finance Director based on the following evaluation criteria:

- Demonstrating clearly and completely the firm/s understanding of the RFP scope of work
- Qualification, skill, and experience level of proposer
- Reasonableness of cost
- Demonstrated experience on projects of similar scope and favorable reference checks
- Provision of a certificate of insurance that meets or exceeds the City's minimum requirements.

After compiling the results of the RFP review, it was clear I.T. Right was the most qualified vendor. I.T. Right has over 600 municipal clients and has by far the most experience in dealing with our financial software as well as Clerks Office and Public Safety specific programs. Reference checks all came back with excellent reviews. The proposed annual cost of \$58,560 is more than our current contract price of \$31,000, but the price is in line with the current market. Our previous contractor was essentially a sole proprietor. I.T Right has a staff of 45 people and will be able to assist us quickly and minimize disruptions in service.

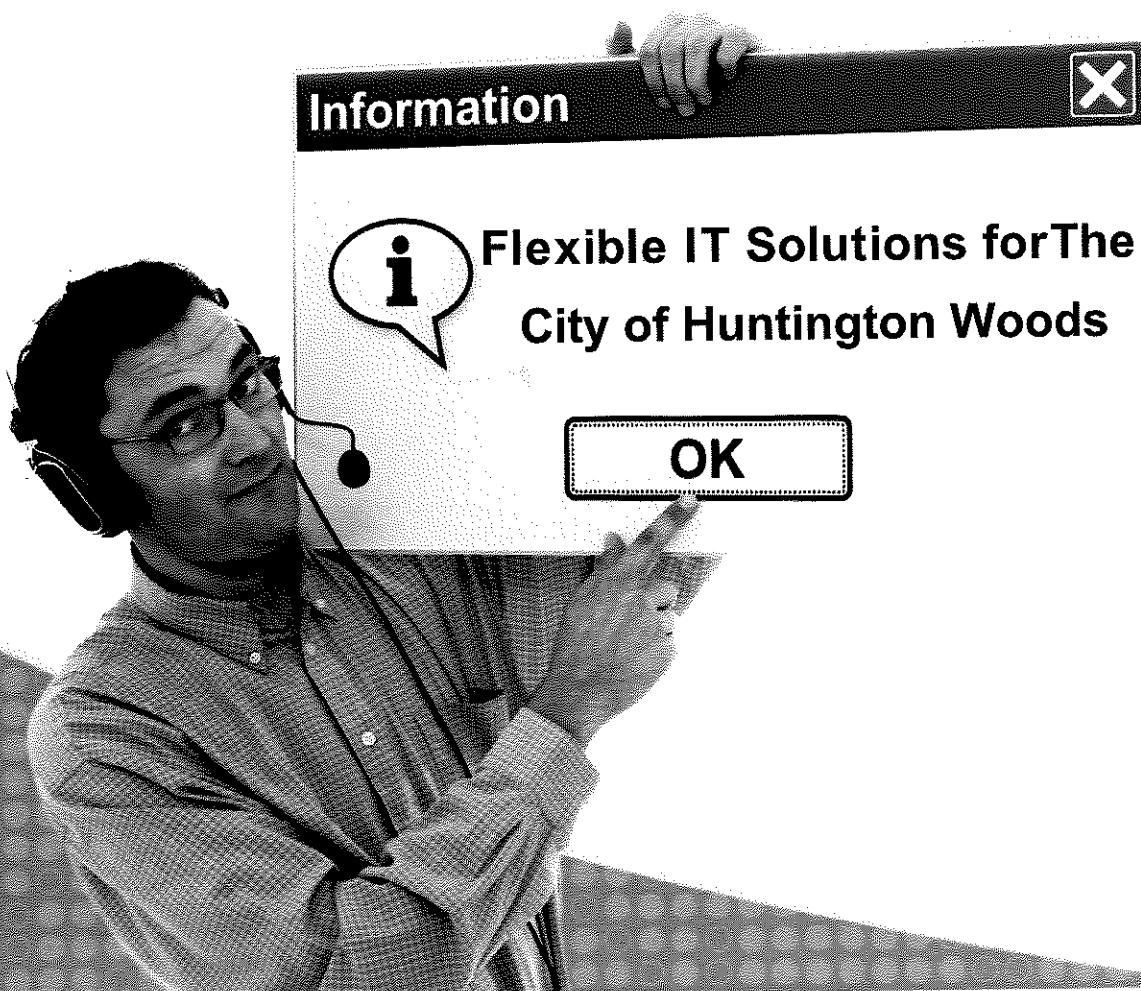
Suggest Resolution: Moved by Commissioner _____ and supported by Commissioner _____ that the City of Huntington Woods enter into an agreement with I.T. Right of Bath, MI for Managed IT Services for a one-year service contract in the amount of \$58,560 as well as a one-time \$5,000 onboarding fee.

Bidder	Annual Cost	Onboarding Fee	Rank
SolvIT	31,200.00	2,400.00	2
Global Solutiouns Group	29,059.20	-	3
IT Right	58,560.00	5,000.00	1
Evans Consulting	30,000.00	-	
BPI	102,600.00	3,000.00	
Cadillactech	177,170.16	19,943.64	
Sector 7	37,200.00	4,000.00	

I.T. RIGHT

*Information Technology Solutions
that Work for Local Government*

RFP/Information Packet



**Information Technology Solutions
that Work for Local Government**

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**Information Technology Solutions
that Work for Local Government**

2/28/2022

Letter of Introduction

RE: Introduction

Thank you for allowing I.T. Right the opportunity to submit a response to your RFP. I wanted to take a moment to outline who we are and what we do as an organization.

I.T. Right is a Michigan based "C" corporation headquartered in Bath, Michigan (just north of East Lansing). We were founded in 1998 and have grown steadily, focusing on providing technology services to local government.

I.T. Right has read, acknowledged, and agrees with the scope of work, terms, and conditions as outlined in the City's RFP and all quote contained herein will be valid for 30 days.

Our President is:

Randall K. Allen, MCSE

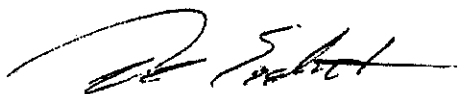
President

randy.allen@vc3.com

855-487-4448 ext. 5

Randy manages the VCIOs and the technicians. He coordinates the daily schedule. He also handles all new customer onboarding. He will be able to answer any questions you might have.

Thank you again for your time and consideration of I.T. Right



Dan Eggleston, MCSE+I

**Information Technology Solutions
that Work for Local Government**

General Company Information

- We focus on Local Government IT needs (accounting for over 95% of our business)
- We are fingerprinted, and background checked/cleared to work on LEIN and MICJN
- We have over 600 municipal customers
- We are a Microsoft Certified Partner and have been in business since 1998
- We have over 45 people on staff, about double what we had five years ago

I.T. Right is the primary source of contracted IT Services for local government in Michigan. At over 600 governmental customers, no other vendor has close to our knowledge of local government business processes. Our interaction with the industry and knowledge of emerging technologies is unparalleled. We are unique in our ability to evaluate new technologies and implement them in a way consistent with the special laws, rules, and requirements of being a Michigan City. We pride ourselves on timely attention and a strong commitment to resolving the computer needs of our clients. We know that IT done right can benefit everyone.

Thank you for your interest in I.T. Right.

We welcome the opportunity to speak with you about your computer needs.



**Information Technology Solutions
that Work for Local Government**

History/Biography

Founded in 1998 by Dan Eggleston and Richard Brewer, I.T. Right began as the independent consulting division of a Lansing-based technology school. By the year 2000, company operations had taken a significant turn away from the traditional teaching roles.

Early ties with BS&A Software brought Organization and municipal business that required travel throughout the state. While successful, the consulting division was not symbiotic with the technical school. Consequently, Mr. Eggleston decided he would purchase all outstanding shares of the business; and thus, become its sole owner.

Between 2000 and 2006, I.T. Right experienced steady growth within Michigan. In 2006 I.T. Right began offering hosted services including website, email, email filtration and offsite/managed backup.

From 2007 through 2017, I.T. Right has experienced double-digit year over year growth, still focusing almost exclusively on Michigan local government. Staffing levels grew in this period from 7 to 35, adding several of what are now key senior team members and giving I.T. Right the culture and customer service reputation it is known for today.

2022 and beyond. With the growth of BS&A Software into the fund accounting market and their plans to expand nationally; We are expecting to continue our current pace of double-digit growth for the foreseeable future. Within 5 years we will be servicing the Ohio and Indiana markets. We anticipate having around 50 people on staff by 2023.

Fiscal summary: I.T. Right is a Michigan based "C" corporation. Its growth is funded exclusively by revenue/profits. Except for a couple of revolving lines of credit from its hardware vendors, I.T. Right has no debt. I.T. Right is fully insured with Auto, Workers Compensation, and a million-dollar umbrella liability policy. Employees enjoy paid vacation, H.S.A. Health Insurance, company matched 401K, and other benefits.

I.T. RIGHT

Introduction Packet

***Information Technology Solutions
that Work for Local Government***

Identifying Information

I.T. Right, Inc. maintains one office:

I.T. Right, Inc.
8515 East Clark Rd., Suite G
Bath, MI 48808
855-ITRIGHT
517-318-0350

Mailing address:

I.T. Right
Box 60
Bath, MI 48808

Dan Eggleston, MCSE
Owner
dan.eggleston@vc3.com

Qualifications

I.T. Right is the leading local government network consultant in Michigan. A Microsoft Certified Partner with over 20 years of experience and the Solar Winds 2018 “MSP of the Year.” We have over 600 municipal customers, #1 in the state. All our technicians are fingerprinted, and background checked to be certified to work on MICJN and LEIN. I.T. Right is the only Authorized BS&A Software Network Consultant; and will work with any vendor or contractor to get the job done. I.T. Right has no known relationship or conflict of interest with the customer or any of its staff.

I.T. RIGHT

Introduction Packet

**Information Technology Solutions
that Work for Local Government**

Office Tech Staff/Staffing Plan



Daniel Eggleston, B.A., MCSE+I, Owner

Dan is the founder of our company. All those letters stand for Microsoft Certified Systems Engineer +Internet. Dan's degree is actually in literature. He is real picky about his coffee (Starbucks knows him by name) and should not be left alone in a room with a bucket of cashews.



Melissa Eggleston, Owner

Yup, this is Dan's wife. In her previous life, she was a preschool teacher with a Child Development degree from the University of Maine. Then Dan convinced her to work with him. Over the years she has worn a few different hats around here. These days Melissa is involved in Marketing, HR, and any other administrative work that needs to be attended to around the office. She prefers her coffee with lots of milk and chocolate.



Randy Allen, MCSE, President

Randy has been with IT Right since 2007 and is responsible for most of the day to day operations of the company. He has over 18 years of experience in the industry and is an MCSE. Before becoming a network engineer, Randy was a United States Army Paratrooper. A much less picky coffee drinker, Randy keeps us stocked up on flavored creamers.



Monique Allen, Administration

Monique works with Randy to deliver quotes and track orders & inventory. She has her bachelor's degree in Civil Engineering and a master's degree in not taking Guff from Randy. She prefers Dave's Tea (various flavors) and being Canadian is naturally a monster big Hockey fan!



Sarah Little, Accounting

We can't tell you how thrilled we are to have Sarah on Board. Sarah has a bachelor's degree in Accounting WMU (Go Broncos!) and is also a huge Hockey fan. She drinks coffee or tea depending on the day and seems more to care about having a hot mug of something on the desk when it's cold.

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**Information Technology Solutions
that Work for Local Government**



Tom Conway, VCIO/Senior Account Manager

Tom brings a wealth of experience to the team. He has been helping clients with IT planning for 13 years and has a business background. As one could expect, his organizational and management skills make him a valuable addition to the I.T. Right team. He prefers dark roast coffee, no sugar or cream.



Jon Thelen, Project Manager

Jon joined us in August of 2020 and has been a great addition to the team. He coordinates with all the vendors and makes sure all the projects run smooth. He drinks his coffee hot in the winter and iced in the summer--usually with cream.



Nicole Bradford, M.S., Dispatcher

Nicole joined us in 2017 and was immediately tasked with managing the schedules of all those field engineers. She is also tasked with receiving items, shipping and several other tasks in the office. Her latte consumption has increased somewhat as a result, and we're quite grateful she's here.



Jarud Koenigsknect, B.S., MCSE, Operations Manager

Jarud has been with our company since 2006! This makes him our honorary senior team member. He has a bachelor's degree in Computer Science and is an MCSE. Jarud does not yet drink coffee. But he is one of 10 children, so we suspect his parents will teach him about coffee when the time comes.



Andrew Konen, B.S., Assistant Help Desk Manager

Andrew joined IT Right 2016. He has a BS in Computer Science and works on our help desk. His coffee preference, so far, seems to be "yes please!"



Jacob VanAtta, A.S., CCNA, Senior Network Technician

Jacob joined us in 2015. He has an associate degree and now works on our help desk. He prefers his coffee cold-brewed and extra bold.

I.T. RIGHT

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**Information Technology Solutions
that Work for Local Government**



Will Jones, Cisco Expert, Technology Alignment Manager (TAM)

Will joined us in 2014. He's a serious technician and an even more serious coffee drinker, cajoling the rest of the staff with one of our favorite exclamations: "If you kill the Jo, you make some mo'!" We appreciate that he reads technical manuals for fun. He is a Computer Hardware Wizard!



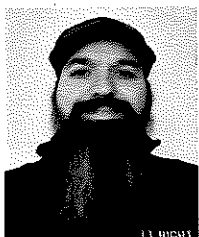
Victor Arden, MCP, Senior Network Engineer & Help Desk Technician

Victor joined us in 2007. He left for a little while but was welcomed back enthusiastically. He normally drinks his coffee black but cut back recently when he joined cross fit. Victor takes calls from his home office in Grand Blanc, MI.



Devin Chambers, B.S. Computer Science, MCP, Senior Network Engineer

Devin has been with us since 2011 and has his degree in computer science. Devin is a familiar voice to many and is an integral part of our help desk team. Coffee preference: Black.



Shawn Dyer, Assistant Director of Hosted Services

Shawn joined us in 2016. He is currently our webmaster and backup system admin; and an invaluable help in maintaining our hosted services. Shawn enjoys frequent cups of strong coffee, nah it's just refreshing water for him.



Paul Xiong, B.S., Webmaster, Hosted Services Technician

Paul has been with us since 2012 and received his bachelor's degree computer stuff. In his spare time, he's been in several movies as an extra and has his own IMDB page. He was an extra in "Oz The great and powerful" and was on screen at least twice as attested to by the several members of the team that held a premiere/screening party for him. His coffee loyalty can be bought by anybody that wants him to do their commercials.

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Todd Lyman, M.S., DSSE, Western Region, Technology Alignment Manager (TAM)

Todd joined us in 2012. He holds a master's degree in Communications from BGSU. Todd has proven himself a quick study and eager team member but seems to prefer a good cup of cocoa over coffee.



Aaron Meads, Northern Region, Technology Alignment Manager (TAM)

Aaron has been with I.T. Right since 2021. He sneaks a cup of whatever is brewing from time to time and has brought us some interesting regionally roasted beans from his home in northern Michigan.



Ken Young, Eastern Region, Technology Alignment Manager (TAM)

Ken joined us in 2013. He has over five years of experience in IT and has been a great addition. He has an enthusiastic attitude and an infectious laugh. He drinks this insane caffeine thing called a "Rock Star." We think this might (in part) account for his enthusiasm.



Nathan Feldpausch, Central Region, Technology Alignment Manager (TAM)

Nathan returned to I.T. Right in September of 2019 and as always an asset to our team. Give him a hot drink, and he is happy. Hot cider, hot chocolate, coffee...he likes it all!



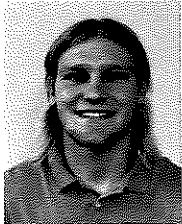
Mason Salisbury, Field Engineer

Mason joined us in 2018. He's a member of our field crew and, strangely, seems to prefer Biggby coffee over Starbucks. Maybe it's the cherry roast?

I.T. RIGHT

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**Information Technology Solutions
that Work for Local Government**



Austin Eggleston, Field Engineer

Austin is a recent college graduate but long-time intern of IT Right. He's been on the road for us seasonally since 2016, but you'll see a lot more of him now, as he is a full-time employee as of December 2018. Austin's coffee routine is rigid and well-researched: black in the morning, cream afternoon, only decaf after six.



Elijah Barnes, Field Engineer

Elijah joined us in 2017. He works as part of the field team and isn't quite sure what all the fuss is about. South American blend, blonde roast, French pressed, black. Why, how else would you drink it?



Mark Tiltman, Field Engineer

Mark joined I.T. Right as a field engineer in 2016. He's happy with whatever coffee is handed to him but left to his own devices he seems to use hazelnut creamer.



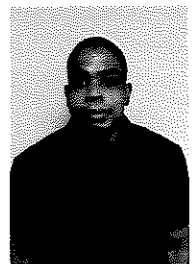
Jermey Casler, Field Engineer

Jermey joined I.T. Right in August of 2020. He has a firm belief that there are two basic food groups, caffeine and sugar.



Andre Briscoe, Field Engineer

Andre joined us in July of 2021. He doesn't seem to be too picky about coffee and will drink with or without cream or sugar on any given day.



Kaylan Lee, Field Engineer

Kaylan joined the field team in June of 2021. He likely is found measuring the complexity of coding tasks in coffee cups. He reported one day that one was like a five-espresso algorithm.

I.T. RIGHT

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**Information Technology Solutions
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Keith Fraley, Field Engineer

Keith also joined us in June of 2021 as part of the field crew. He has skills in networking and has worked help desk at previous companies. His motto is "sometimes you gotta drink some coffee, put on some rock n' roll, and handle your business."



J. D Heacock, Field Engineer

J.D joined us in 2019 as part of the field crew. His day begins and ends with an energy drink. He usually says, "What's coffee?"



Erik Hansen, Bench Technician

Erik joined us in 2019 as part of the field crew, but now primarily repairs or preps computers on the work bench. He is a big movie buff and used to work at a tv station. He always says, "no matter what historians claimed, BC really stood for 'Before Coffee.'"



Markeisha Stevenson, Call Router

Markeisha joined us in 2018 and has been a mainstay on the phones ever since. We're so grateful to have her on board. Get this: she drinks straight espresso.



Karl Kuszewski, Help Desk Technician

Karl joined our help desk in 2018. He used to drink instant coffee, but we taught him the rewards of patience. He now drinks real coffee and tells us (more excitedly with each cup) how much he enjoys it. We may soon have to teach him when to switch to water.

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**Information Technology Solutions
that Work for Local Government**



Robby Maudrie, Help Desk Technician

Robby joined us in 2019. He's one of our help desk technicians, and so far, as we are aware does not drink a drop of coffee. We don't know how he does it. Some of us don't believe it.



Alex Lambert, Help Desk Technician

Alex joined I.T. Right in 2017 as a member of our help desk. Since that time, we have identified him as the foremost coffee drinker among us. He prefers to drink it in large quantities, and cares little for how it's prepared.



Gavin Stone, Help Desk Technician

Gavin joined our field crew in 2017 and likes to prank the help desk team by pouring an entire pot of coffee into his oversized travel mug. Now the joke is on him, as he joined the help desk team in May of 2020.



Randy Fisher, Help Desk Technician

Randy joined us in 2019. He's one of our help desk technicians, and so far, his perfect mornings is spent drinking coffee, eating breakfast, and taking his dog for a walk.



Reid Battjes, Help Desk Technician

Reid joined I.T. Right in 2021. We're still not sure whether he drinks coffee because he likes it, out of necessity, or just because it's there, but either way he drinks it black.



Marcus Luongo-Jenks, Help Desk Technician

Marcus joined us in 2019. He once analyzed data from over 500 ways to prepare coffee and concluded that black coffee is superior. He still sometimes takes cream.

I.T. RIGHT

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**Information Technology Solutions
that Work for Local Government**



Andrew Drown, Help Desk Technician

Andrew joined us on the help desk in 2021. His coffee preference is black, but he will occasionally indulge with a pumpkin-spice latte.



Sierra Bentley, Help Desk Technician

Sierra joined us in 2021. While she keeps her coffee preferences a secret, unsourced rumors have been circulating that she prefers black tea.



Nathan Gregory, Help Desk Technician

Nathan joined I.T. Right in 2021. We're still not sure whether he drinks coffee because he likes it, out of necessity, or just because he states "when life gives you lemons, you trade them for coffee."

Security

I.T. Right uses a layered approach to security that includes, but is not limited to the following:

- Strong border/perimeter security (usually Cisco).
- Industry best practices and policies. With over 500 Michigan Municipal networks under our Managed Services, we are more uniquely positioned to pass along and help develop relevant policies.
- FIPS 140-2 compliant encryption enforced on all authorized remote access.
- 2Factor authentication wherever possible.
- Remotely monitored Operating System and Third-Party Patching for performance and security.
- Comprehensive Disaster Recovery planning including the use of hybrid cloud technology (FIPS 140-2 compliant).
- Industry best practice network policies and restrictions including user and password audits that ensure just in time and just enough access is granted to accomplish the require work without unnecessarily increasing the City's attackable footprint.
- Password audits that test to ensure that strong passwords are also smart passwords and not easily guessed.
- Appropriate audit trail and logging.
- End user training and testing to reduce the incidence of "Ransomware " CEO Fraud, and other common Cyber threats.
- CIS (Center for Internet Security) Benchmark implementation.

General Migration Plan

To re-iterate, I.T. Right is Michigan's leading governmental managed service provider with over 600 municipal customers. As such, over our nearly 20 years in business, we have developed a list of best practices and standards which are meant to secure your network and prove the best overall work experience. The following is our usual order of business for the first month:

Our Account Manager meets with existing Management/department heads:

- o Establish connection, develop a communication plan
- o Determine what if anything requires urgent attention
- o Establish general goals for the immediate and mid term

A senior network engineer meets with existing IT Staff/Consultants.

- o Reviews the network with an eye toward standardizing and implementing best practices
- o Collects information about existing struggles
- o Collects (where possible) network maps, administrative accounts/access, and key vendor contact information

A Junior Network Technician arrives on site and:

- o Works with our hosted services department to implement our RMM (Remote Monitoring and Management) Software
- o Addresses Identified urgent issues as possible
- o Works on filling out Hardware Inventories and Network Maps as needed

The Account Manager and Senior Network Engineer meet and develop a detailed plan of action.

Information Technology Solutions that Work for Local Government

Response Time/Technology Used for Remote Support

Remote repair services are provided from our location in Bath, MI. We have 10-15 technicians on staff during regular business hours and an on-call technician after hours. Our network is a redundant fiber-optic network with generator backup that services BS&A Software as well as I.T. Right. We use a combination of VPN Secured RDP (Cisco AnyConnect) and Bomgar remote access software to service customers remotely. Both technologies use FIPS 140.2 certified compliant encryption

Remote response during business hours: 95% of our calls are answered immediately by a technician, with the average "call-back" occurring within 30 minutes.

On-site response time: Our current maximum on-site response time in an emergency should be no more than 4 hours.

Disaster Recovery

I.T. Right uses FIPS compliant CTERA Backup Devices locally to backup and restore data, as well as implementing offsite backup from those devices to our central datacenter, or in the Amazon Cloud, if preferred. We use RAID 1 and RAID 10 hard drive mirroring technologies as well as Shadow Copy to further protect data. In the event of a system down event, we are well positioned to respond quickly. We can get to any location in the lower peninsula in less than 2 business hours. Because we have the data protected using various layers, we often can restore the data very quickly and have the server up and running again within the same business day. In the event of total hardware failure, we would overnight a new server and have the network up the following business day. To that end, we often keep a spare server in stock for just such an emergency.

Account Management

Your Account Manager will be Tom Conway. Tom has over 13 years' experience in the IT industry and has a business background. His contact information is as follows:

Tom Conway
Box 160
Bath, MI 48808
tom.conway@vc3.com

Tom will communicate with and advocate for the City, serving both as a project planner and overall ombudsman for the account.

Monitoring

I.T. Right uses Solar Winds (an American company based in Texas) MSP software for Remote Monitoring and Management (RMM). Our RMM dashboard is monitored daily by senior technicians, with more urgent events creating tickets automatically in Autotask for quicker response time. Patching, Antivirus, Performance Monitoring, and General System Health can be summarized and reported to the City weekly, monthly, or quarterly.

Information Technology Solutions that Work for Local Government

Documentation and Records

All work including requests for work and approvals will be documented in our PSA (Autotask) and will be available for both historical context and to calculate SLA performance. Sensitive documents including network diagrams, and network administrative information are recorded in separate in-house systems (not in the cloud) which require two factor authentications. All documentation pertaining to I.T. Right's work on and knowledge of the City's network is the property of I.T. Right, Inc. I.T. Right will treat all such information as strictly confidential and will not be disclosed to third parties without the explicit direction of the appropriate City Officials. This will be outlined in appropriate Non-Disclosure Agreements and corresponding Management Control Agreements as required for CJIS certification.

I.T. Right will not share the administrative passwords. I.T. Right will create administrative access accounts upon the request/direction of the appropriate administrative staff. Maintaining separate administrative accounts is required by certain regulations and is a best practice for monitoring and auditing changes made to the network.

At the end of the contract, or at any time during the contract, I.T. Right will provide full enterprise administrative access to City personnel. All I.T. Right staff recognize the City as the primary and final owner of the network; control of which ultimately resides with those Officials (elected and otherwise) who have been entrusted with its management by the board.

In the event of conflicting instructions that cannot otherwise be resolved, I.T. Right will look to the board or its appointed Technology Coordinator for written direction. Failing that, or in the case of sensitive legal matters, I.T. Right will look to the City Attorney for explicit direction.

Security audits can be performed at the discretion of the City.

Customer Reference List

The following references are Municipalities that hire us for various engineering and administrative work:

City of South Lyon	Paul Zelenak	355 W Warren, South Lyon, MI 48178	248-437-1735
Village of Sparta	Shay Gallagher	156 E. Division, Sparta, MI 49345	616-887-8251
Cascade Township	Brian Wilson	2865 Thornapples SE, Grand Rapids, MI, 48546	616-949-3765
Caledonia Township	Jean Patterson	8196 Broadmoor Ave, Caledonia, MI 48847	616-891-0070
Lake County	Kevin Trucks	800 10 th Street, Baldwin, MI 49034	231-745-2725
City of Adrian	Denise Alverson	135 E. Maumee, Adrian, MI 49221	517-264-4841
City of Ludington	Jackie Steckel	400 S. Harrison St., Ludington, MI 49431	231-845-6237
City of Manistee	Ed Bradford	70 Maple Street, Manistee, MI 49660	231-723-2558
Crawford County	Jim Baker	200 W. Michigan Ave., Grayling, MI 49738	989-344-3205
Pere Marquette Twp.	Rachel Enbody	1669 S. Pere Marquette Hwy, Ludington, MI 49431	231-845-1277
City of Cadillac	Owen Roberts	200 North Lake Street, Cadillac, MI 49601	231-779-7363

Information Technology Solutions that Work for Local Government

Customer List

41B District Court
Account Receivable Solutions
Ada Township
Addison Township
Addison, Village of
Adrian Public Library
Adrian, City of
Alaiedon Township
Almont, Village
AMG Appraisal Services
Arcada Township
Architects Design Group
Armada Township
Ashley, Village
Auburn, City
Aurelius Township
Ausable Charter Township
Auto Owners
Bad Axe, City
Barry, Township
Beaver Creek Township
Bellevue, Village
Benton Charter Township
Bernard Risdon
Big Rapids Township
Big Rapids, City
Bingham Township
Birmingham, City
Blackman Township
Blissfield Police Department
Blissfield, Village
Bloomfield Hills, City
Blue Water Area Humane Society
Bois Blanc Township
Boyne Library
Brady Township
Bridgeport Township
Brighton Township
Brooklyn, Village
Brown Deer, Village
Brownstown Township

BS&A Software
Buchanan Township
Burns Township
Burr Oak Township
Cadillac, City
Caledonia Township Kent
Caledonia Township Shiawassee
Caledonia, Village of
Cambridge Township
Cannon Township
Career Quest Learning Center
Carson City
Cascade Charter Township
Casnovia Township
CCTC
Century Glass
Cheboygan City
Cherry Grove Township
Chesaning, Village
China Township
Chippewa County
Clam Lake Township
Clare PD, City of
Clare, City of
Clark Township
Clinton County
Clinton County Road
Clio Fire Department
Clio, City
Clyde Township
cocm.org
Collaboration Systems Group
Columbia Township
Comstock Township
Comstock Township FD
Concord, Village of
Convis Township
Cooper Township
Core Technology
Corunna, City
Cottrellville Township

Crawford County
Crawford Sheriff Department
CSZ Services
Dalton Township
Dan P Eggleston
Davison, City of
Davison, City of DPW
Decatur, Village
Delhi Township
Detroit, City
Dewitt Area Recreation Authority
Dewitt DDA
Dewitt, City of
Dewitt, Township
Dexter, Village
DMC Service Group
Dornbos Sign & Safety
Douglas PD
Douglas, City of the Village
Dundee Township
Dundee, Village
Durand, City of
Eagle Township
East China Township
Eaton Township
Eau Claire, Village
Egelston Township
Elsie Public Library
Elsie, Village of
Erie Township
Ewart, City
Farwell, Village
Fennville, City
Flint Township
Flint Twp. PD
Flushing, City
Fowler Public Schools
Fowlerville, Village
Fraser, City
Frederic Township
Fruitland Township

I.T. RIGHT

Introduction Packet

Information Technology Solutions that Work for Local Government

Fulton Township
Gaines Township
Galesburg, City
Garfield Township
Georgetown Township
Gladwin County
Golden Township
Goodrich, Village
Grand Blanc, City
Grant Township
Grass Lake Charter Township
Gratiot Agricultural
Gratiot County Child Advocacy
Gratiot County Road Commission
Grayling Housing Commission
Grayling, City of
Grosse Pointe Farms, City of
Gull Lake Sewer
Hamilton Township
Hampton Charter Township
Hanover Township
Haring, Township
Hartland Township
Henrietta Township
Hesperia, Village
HFA
HFA Southfield
Hope Township
Hopkins Township
Houghton Lake Ambulance Authority
Houghton Lake Building Agency
Houghton Lake Sewer Authority
Huron County Road Commission
Huron PD
Huron Township
Imlay City
Imlay City PD
Ingham County
Ingham Township
Ionia, City
Isabella County Road Commission
Ithaca, City
Jackson, City
Jasper Township

Johnstown Township
Jonesfield Township
KABA
Kalamazoo Township
Kimball Fire
Kimball Township
Kotchville Township
Lake County
Laketon Township
Laketon Township
Lakewood Club, Village of
Lansing Catholic
Lansing Charter Township
Lansing Charter Township
Police
Lansing, City
Lansing Glass
Lapeer, City
LaSalle Township
Leighton Township
Lenawee Humane Society
Lenox Township
Leoni Township
Leoni Utility Authority
Leroy Township
Leslie Township
Liberty Township
Libertyville
Litchfield, City Of
Livonia, City
Locke Township
London Township
Luna Pier, City of
Lyon Township
Lyons Twp. District Library
Lyons, Village
Macomb Twp.
Madison Twp.
Manistee, City
Maple Forest Township
Marion Township
Markey Township
Marquette, City
Martin, Village

Mecosta Township
Memphis Police Department
Memphis, City
Michigan Petroleum Assoc.
Michigan State Fireman's Assoc.
Middleville, Village
Millington Township
Monroe Charter Township
Monroe Charter Township FD
Montrose Township
Moorland Township
Morenci Library
Morenci, City
Mulder Company
Mundy Township
Mundy Township Fire
Mundy Township Police Department
Municipal Inspection Services
Muskegon Township
MWEA
New Haven Township
Newaygo County
North Branch Township
North Oakland County Fire Authority
North Star Township
Northfield Township
Oakland Township
Oceana County
Oceola Township
OCMAA.ORG
Olive Township
One-to-One
Institute
Onondaga Township
Ortonville, Village of
Oscoda
Oshtemo
Oskaloosa
Otisco Township
Ovid Township
Ovid, Village of
Pac 2 Library Cooperative
Pere Marquette Charter Township
Petersburg, City

I.T. RIGHT

Introduction Packet

Information Technology Solutions that Work for Local Government

Pewamo, Village
Pinckney Library
Pinconning Township
Pine Lake Fire Department
Pine River Township
Pittsfield Township
Plymouth Housing Commission
Plymouth, City
Port Huron DDA
Port Huron Township
Port of Monroe
Port Sanilac Village
Pottersville, City
Prairieville Township
Putnam Fire
Redford Township
Richfield Township
Richland Township
Riley Township
Risdon Rigs
Rives Township
Rochester, City
Rochester, City PD
Roseville, City of
Ross Township
Saline, City
Sand Lake Village

Sandusky, City
Sanilac County
Saugatuck, City of
Sault Ste. Marie, City
SCCAFC
Schoolcraft Township
Scio Township
Shelby, Village
Sheridan Township
Shorewood Village
Signature Appraisal
SLC Meter
Sodus Township
Somerset Township
South Branch Township
Southern Clinton County Municipal
Utility Authority
Spring Arbor Township
St. Ignace, City
St. Martha School
Sterling Heights
Stockbridge Area Ambulance
Stockbridge Township
Stockbridge, Village
Summit Township
Surrey Township
Suwanee, City

SWBCWS
Tecumseh, City
Texas Township
Thornapple Township
Torch Lake Township
Tyrone Township
Vassar, City
Vernon Township
Vernon, Village
Victor Township
Walker, City of
Waterloo Township
Wayne County
WCA Assessing
Webberville, Village of
Webster Township
West Side Water
Wexford County
Wheatfield Township
White Lake Township
Whiteford Township
Williamston PD
Williamston, City of
Woodland Township

**Information Technology Solutions
that Work for Local Government**

How Can I.T. Right help You?

Flexible IT Solutions for Your Business Needs

- Complete Network Management
- Document Lookup Solutions
- Online Backup Services
- Website and Email Solutions

IT Support Solutions for Local Government Since 1998

- Microsoft Certified Partner
- On-Site Support, No Charge for Drive Time
- 600+ Government Customers
- Toll Free Remote Support

Contact I.T. Right

- Toll Free 855-ITRIGHT (487-4448)
- support@itright.com
- www.itright.com

Information Technology Solutions that Work for Local Government

Fees Contract Optional

Service Contract:

Service Contracts are a flat rate agreement for labor and networking services. Service contracts cover all labor and maintenance related to the network, both on-site and remote. The cost of equipment, software, or cloud services is not included. Large projects, including server installations, will be quoted and billed at a separate rate.

At the expiration of the initial period, and each year thereafter, the rates described in "appendix a" will be adjusted by a CPI factor. For the purposes of this document the CPI shall be defined by and will not exceed the US BLS Unadjusted annual rate for the most recently reported 12-month period.

Bundle with Proactive Network Administration, Maintenance, Remote Backup:

A bundled quote including proactive administration, remote backup, software patching, and anti-virus is provided. It offers a two-tiered approach to your IT needs. This software covers anti-virus, Microsoft and 3rd party patch management, predictive hardware failure, network inventory, and intrusion detection.

Billing Procedure:

I.T. Right bills parts upon delivery. Unless otherwise agreed upon, service contracts and renewals are billed annually and sent out one month before renewal date. *

**On quotes for hardware/software over \$5,000, payment for the hardware/software is required prior to processing the order.*

Appendix A

Quotes:

**Estimate For**

Huntington Woods, City - Oakland
Tim Rowland

Phone (248) 858-0760
Fax

Q U O T E

Number VC3Q21351

Date Feb 28, 2022

Here is the quote you requested.

From The Desk Of	Phone	Ship Via	Terms
Monique Allen	517-318-0350 opt 5		Net 15

Line	Qty	Description	Unit Price	Ext. Price
1	1	Unlimited Annual Labor Service Contract	\$58,560.00	\$58,560.00
2		Includes:		
3		Managed Anti-virus / Anti-Ransomware / Monitored Initial Detection and Response System		
4		Workstation Proactive Performance Monitoring, Patch Management, Scheduled Maintenance, Predictive Hardware Failure, and Intrusion Detection.		
5		Server Proactive Performance Monitoring, Patch Management, Scheduled Maintenance, Predictive Hardware Failure, Health Checks, and Intrusion Detection.		
6		Remote Backup		
7		End User Security Training and Testing		
8		(Monthly) Proactive Network Administration / Project Design and TAM VCIO Management / Budget Planning		
9	1	Initial Onboarding Setup and Support (One-time)	\$5,000.00	\$5,000.00

Please contact me if I can be of further assistance.

SubTotal	\$63,560.00
Tax	\$0.00
Shipping	\$0.00
Total	\$63,560.00

***Quotes are Subject to Availability. Prices may vary if substitutions become necessary.
Shipping charges included upon invoice.**

**5815 Clark Rd, Bath MI 48808
1.855.487.4448**



Agenda #4

March 10, 2022

City of Huntington Woods
26815 Scotia Road
Huntington Woods, MI 48070

Attn.: Mr. Chris Wilson, City Manager
Mr. Tim Rowland, City Treasurer

Re: **2022 Pavement Reconstruction / Sewer Repair / Sewer Replacement & Water main Replacement Project**
NFE Recommendation Letter – Award of Bid to DiPonio Contracting, Inc.

HW – Wyoming Road (Borgman Ave. to 11 Mile Rd.) – NFE M751
HW – Lasalle Boulevard (Meadowcrest Blvd. to Wyoming Rd.) – NFE M752
HW – Wyoming Road (Vernon Ave. to Nadine Ave.) – M753
Huntington Woods, Michigan

Dear Mr. Wilson / Mr. Rowland:

As you are aware, the City of Huntington Woods received three (3) sealed bids for the above referenced project during the public bid opening held on Wednesday, March 9, 2022 at the City offices. At the completion of our bid analysis, it has been determined that DiPonio Contracting, Inc. of Shelby Township, Michigan had submitted the lowest bid in the amount of \$2,185,000.00. Please find attached a copy of our "Tabulation of Bids" for your review and/or distribution.

DiPonio Contracting, Inc. is a Michigan based firm headquartered in Shelby Township, Michigan. They have completed several bond program project(s) for the City of Huntington Woods of similar size and scope via past bids and extensions. They have also completed other similar project for the City of Dearborn, Troy, and Royal Oak during the last five years and are qualified to complete the above referenced project based upon our past experience.

Therefore, we recommend that the contract for the 2022 Pavement Reconstruction & Water main Replacement Project be awarded to DiPonio Contracting, Inc. of 51251 Simone Industrial Dr. Shelby Township, Michigan 48316 in the amount of \$2,185,000.00.

Should you have any questions, please feel free to contact our office at any time.

Very truly yours,

NOWAK & FRAUS ENGINEERS

A handwritten signature in black ink, appearing to read 'Timothy L. Germain', is written over a horizontal line.

Timothy L. Germain, P.E.
Consulting City Engineer

Enclosures

cc: Huntington Woods – Rocco Fortura, DPW Director (12795 11 Mile Road, Huntington Woods, MI 48070) - copy
NFE - Brad Brickel, PE., Assistant City Engineer (46777 Woodward Avenue, Pontiac, MI 48342) - copy
File: NFE# - M751-M753 Electronic File-2022

NOWAK & FRAUS ENGINEERS

46777 WOODWARD AVENUE
PONTIAC, MI 48342-5032

WWW.NOWAKFRAUS.COM

VOICE: 248.332.7931
FAX: 248.332.8257

Tabulation of Bids - City of Huntington Woods

City of Huntington Woods
26815 Scotia Road

Huntington Woods, Michigan 48070
Project Name: 2022 Pavement Reconstruction &
Water Main Replacement Project

Bids Received: Wednesday, March 9, 2022 - 11:00 A.M.

First Lowest Bidder
DiPonto Contracting Inc.
51251 Simone Industrial Drive
Shelby Township, MI 48316
Ph: (586) 997-4150
Fax: (586) 997-4192

Second Lowest Bidder
F.D.M. Contracting, Inc.
49156 Van Dyke
Shelby Township, MI 48317
Ph: (586) 739-8400
Fax: (586) 739-8402

Description	Quantity	First Lowest Bidder		Second Lowest Bidder	
		Unit Price	Amount	Unit Price	Amount
Roadway					
Wyoming Road - (Borgman Ave. to 11 Mile Rd.)					
1 Pavement Removal	3,100 S.Y.	\$6.00	\$18,600.00	\$12.00	\$37,200.00
2 Curb & Gutter Removal	1,825 L.F.	\$6.50	\$11,862.50	\$7.00	\$12,775.00
3 Sidewalk Removal	250 S.Y.	\$7.00	\$1,750.00	\$8.00	\$2,000.00
4 Drive Approach Removal	375 S.Y.	\$9.00	\$3,375.00	\$10.00	\$3,750.00
5 Earth Excavation	2,500 C.Y.	\$21.50	\$53,750.00	\$30.00	\$75,000.00
6 Subgrade Undercutting, 21 AA	200 C.Y.	\$35.00	\$7,000.00	\$40.00	\$8,000.00
7 Subgrade Undercutting, 1" - 3"	100 C.Y.	\$33.00	\$3,300.00	\$40.00	\$4,000.00
8 Aggregate Base, 4" CIP - 21 AA	685 S.Y.	\$12.00	\$8,220.00	\$9.00	\$6,165.00
9 Aggregate Base, 10" CIP - 21 AA	3,460 S.Y.	\$18.00	\$62,280.00	\$17.00	\$58,820.00
10 Temporary Aggregate Drive Approach	375 S.Y.	\$1.00	\$375.00	\$10.00	\$3,750.00
11 MDOT Bit. Mixture # 1100T, 20 AA (1 1/2")	270 TON	\$122.25	\$33,007.50	\$116.00	\$31,320.00
12 MDOT Bit. Mixture # 1100L, 20 AA (2 1/2")	450 TON	\$103.90	\$46,755.00	\$105.00	\$47,250.00
13 8" Concrete Pavement w/ Integral Curb & Gutter	60 S.Y.	\$100.00	\$6,000.00	\$67.00	\$4,020.00
14 Concrete Curb & Gutter, MDOT Detail F4	1,825 L.F.	\$19.50	\$35,587.50	\$23.50	\$42,887.50
15 4" Concrete Sidewalk	875 S.F.	\$6.00	\$5,250.00	\$5.00	\$4,375.00
16 6" Concrete Sidewalk	100 S.F.	\$7.00	\$700.00	\$5.50	\$550.00
17 6" Concrete Sidewalk Ramp	1,150 S.F.	\$12.00	\$13,800.00	\$10.00	\$11,500.00
18 6" Concrete Drive Approach	4,100 S.F.	\$5.50	\$22,550.00	\$5.50	\$22,550.00
19 Cement	1 TON	\$250.00	\$250.00	\$200.00	\$200.00
20 Class A Sod	2,100 S.Y.	\$5.00	\$10,500.00	\$6.00	\$12,600.00
21 Topsoil Surface, 3" - Complete	2,100 S.Y.	\$3.95	\$8,295.00	\$5.00	\$10,500.00
22 Water (1,000 Gallon/Unit)	195 UNIT	\$0.01	\$1.95	\$25.00	\$4,875.00
23 Hand Patch	1 TON	\$300.00	\$300.00	\$300.00	\$300.00
24 Non-Woven Geotextile Fabric, 8 Oz.	300 S.Y.	\$3.00	\$900.00	\$3.00	\$900.00
25 Hunter PGP Sprinkler Head	100 EA.	\$70.00	\$7,000.00	\$40.00	\$4,000.00
26 Rainbird 1800 Sprinkler Head	100 EA.	\$65.00	\$6,500.00	\$40.00	\$4,000.00
27 Clamps & Fittings	400 EA.	\$0.01	\$4.00	\$2.00	\$800.00
28 Poly Pipe 3/4" - 1" Diameter	1,000 L.F.	\$5.00	\$5,000.00	\$3.00	\$3,000.00
29 Tree Protection	12 EA.	\$96.40	\$1,156.80	\$150.00	\$1,800.00
30 Root Grinding	12 EA.	\$150.00	\$1,800.00	\$100.00	\$1,200.00
31 Silt Sack	9 EA.	\$115.00	\$1,035.00	\$100.00	\$900.00
32 Dust Control	3 EA.	\$120.00	\$360.00	\$250.00	\$750.00
33 Maintaining Traffic & Const. Signing	1 LS.	\$19,500.00	\$19,500.00	\$10,000.00	\$10,000.00
34 Video Recording Existing Conditions	1 LS.	\$350.00	\$350.00	\$1,500.00	\$1,500.00
35 Construction Observation	DAYS	\$660.00	\$13,200.00	\$660.00	\$7,920.00
Subtotal Roadway:			\$410,315.25		\$441,157.50

Description		Quantity	Unit Price	Amount	Unit Price	Amount
Wyoming Road - (Borgman Ave. to 11 Mile Rd.) - Cont.						
Sewer						
1	Drainage Structure Removal	7 EA.	\$315.00	\$2,205.00	\$750.00	\$5,250.00
2	Abandon Drainage Structure	1 EA.	\$360.00	\$360.00	\$500.00	\$500.00
3	Sewer Removal	1,900 L.F.	\$0.50	\$950.00	\$23.00	\$43,700.00
4	Adjust Drainage Structure Cover	1 EA.	\$310.00	\$310.00	\$700.00	\$700.00
5	Reconstruct Drainage Structure	2 EA.	\$575.00	\$1,150.00	\$1,500.00	\$3,000.00
6	2' Dia. Inlet - Complete w/F&C	4 EA.	\$1,650.00	\$6,600.00	\$2,800.00	\$11,200.00
7	4' Dia. C.B. w/ Sump & Trap - Complete w/F&C	6 EA.	\$3,100.00	\$18,600.00	\$4,000.00	\$24,000.00
8	Sewer Tap	5 EA.	\$600.00	\$3,000.00	\$1,000.00	\$5,000.00
9	12" Dia. C-76 CL IV Sewer Pipe	475 L.F.	\$75.00	\$35,625.00	\$73.00	\$34,675.00
10	Drainage Structure Cover	1,250 LBS.	\$3.00	\$3,750.00	\$3.00	\$3,750.00
11	Subgrade Underdrain, 6" - Complete	1,850 L.F.	\$14.00	\$25,900.00	\$20.00	\$37,000.00
12	Construction Observation	DAYS	\$660.00	\$3,960.00	\$660.00	\$4,620.00
				6		
					7	
Subtotal Sewer:						\$173,395.00
Water Main						
1	6" DI CL 54 Water Main - Complete	15 L.F.	\$100.00	\$1,500.00	\$150.00	\$2,250.00
2	8" DI CL 54 Water Main - Complete	1,050 L.F.	\$130.00	\$136,500.00	\$155.00	\$162,750.00
3	Abandon "D" Box	2 EA.	\$150.00	\$300.00	\$100.00	\$200.00
4	Abandon Gate Valve & Well	1 EA.	\$225.00	\$225.00	\$500.00	\$500.00
5	Water Main Connection	6 EA.	\$3,400.00	\$20,400.00	\$5,000.00	\$30,000.00
6	8" Standard Gate Valve & Well - Complete w/F&C	5 EA.	\$5,200.00	\$26,000.00	\$5,800.00	\$29,000.00
7	Short Service - Detail A - 3/4"	7 EA.	\$600.00	\$4,200.00	\$1,400.00	\$9,800.00
8	Short Service - Detail A - 1"	5 EA.	\$770.00	\$3,850.00	\$1,500.00	\$7,500.00
9	Short Service - Detail A - 1 1/2"	1 EA.	\$1,150.00	\$1,150.00	\$4,500.00	\$4,500.00
10	Short Service - Detail B - 1"	1 EA.	\$1,470.00	\$1,470.00	\$3,200.00	\$3,200.00
11	Long Service - Detail A - 3/4"	3 EA.	\$700.00	\$2,100.00	\$3,100.00	\$9,300.00
12	Long Service - Detail A - 1"	1 EA.	\$1,000.00	\$1,000.00	\$3,500.00	\$3,500.00
13	Long Service - Detail A - 1 1/2"	1 EA.	\$1,350.00	\$1,350.00	\$5,200.00	\$5,200.00
14	Long Service - Detail B - 1"	1 EA.	\$900.00	\$900.00	\$3,800.00	\$3,800.00
15	Adjust Curb Stop Box	15 EA.	\$170.00	\$2,550.00	\$200.00	\$3,000.00
16	New Service Box	2 EA.	\$250.00	\$500.00	\$500.00	\$1,000.00
17	New Service Valve	2 EA.	\$380.00	\$760.00	\$500.00	\$1,000.00
18	Std. Fire Hydrant Assy. - Complete	1 EA.	\$5,840.00	\$5,840.00	\$6,000.00	\$6,000.00
19	Fire Hydrant Removal - Complete	1 EA.	\$650.00	\$650.00	\$700.00	\$700.00
20	Construction Observation	DAYS	\$660.00	\$7,920.00	\$660.00	\$9,900.00
				12		
					13	
Subtotal Water Main:						\$293,100.00
Wyoming Road Total:						\$907,652.50

Description		Quantity	Unit Price	Amount	Amount
Lasalle Avenue - (Meadowcrest Ave. to Wyoming Rd.)					
Roadway					
1 Pavement Removal		2,550 S.Y.	\$6.00	\$15,300.00	\$12.00
2 Curb & Gutter Removal		3,350 L.F.	\$6.00	\$20,100.00	\$7.00
3 Sidewalk Removal		25 S.Y.	\$7.00	\$175.00	\$8.00
4 Drive Approach Removal		300 S.Y.	\$10.00	\$3,000.00	\$10.00
5 Earth Excavation		3,000 C.Y.	\$21.00	\$63,000.00	\$30.00
6 Subgrade Undercutting, 21 AA		300 C.Y.	\$35.00	\$10,500.00	\$40.00
7 Subgrade Undercutting, 1" - 3"		150 C.Y.	\$33.00	\$4,950.00	\$40.00
8 Aggregate Base, 4" CIP - 21 AA		350 S.Y.	\$12.00	\$4,200.00	\$9.00
9 Aggregate Base, 10" CIP - 21 AA		3,825 S.Y.	\$18.00	\$68,850.00	\$17.00
10 Temporary Aggregate Drive Approach		300 S.Y.	\$1.00	\$300.00	\$10.00
11 MDOT Bit. Mixture # 1100T, 20 AA (1 1/2")		260 TON	\$122.25	\$31,785.00	\$116.00
12 MDOT Bit. Mixture # 1100L, 20 AA (2 1/2")		340 TON	\$103.90	\$35,326.00	\$105.00
13 Concrete Curb & Gutter, Mountable		3,350 L.F.	\$19.50	\$65,325.00	\$23.50
14 4" Concrete Sidewalk		100 S.F.	\$6.00	\$600.00	\$5.00
15 6" Concrete Sidewalk		100 S.F.	\$7.00	\$700.00	\$5.50
16 6" Concrete Drive Approach		2,625 S.F.	\$5.50	\$14,437.50	\$5.50
17 Cement		1 TON	\$250.00	\$250.00	\$200.00
18 Class A Sod		2,500 S.Y.	\$5.00	\$12,500.00	\$6.00
19 Topsoil Surface, 3" - Complete		2,500 S.Y.	\$3.95	\$9,875.00	\$5.00
20 Water (1,000 Gallon/Unit)		250 UNIT	\$0.01	\$2.50	\$25.00
21 Hand Patch		1 TON	\$300.00	\$300.00	\$300.00
21 Non-Woven Geotextile Fabric, 8 Oz.		400 S.Y.	\$3.00	\$1,200.00	\$3.00
22 Hunter PGP Sprinkler Head		125 EA.	\$70.00	\$8,750.00	\$40.00
23 Rainbird 1800 Sprinkler Head		125 EA.	\$65.00	\$8,125.00	\$40.00
24 Clamps & Fittings		500 EA.	\$0.01	\$5.00	\$2.00
25 Poly Pipe 3/4" - 1" Diameter		1,250 L.F.	\$5.00	\$6,250.00	\$3.00
26 Tree Protection		23 EA.	\$96.42	\$2,217.66	\$150.00
27 Root Grinding		16 EA.	\$150.00	\$2,400.00	\$100.00
28 Silt Sack		6 EA.	\$115.00	\$690.00	\$100.00
29 Dust Control		3 EA.	\$135.00	\$405.00	\$250.00
30 Maintaining Traffic & Const. Signing		1 LS.	\$19,500.00	\$19,500.00	\$10,000.00
31 Video Recording Existing Conditions		1 LS.	\$350.00	\$350.00	\$1,500.00
32 Construction Observation		DAYS	\$660.00	\$14,520.00	\$660.00
Subtotal Roadway:				\$425,888.66	\$474,497.50
				22	15

Description		Quantity	Unit Price	Amount	Amount
Lasalle Avenue - (Meadowcrest Ave. to Wyoming Rd.) - Cont.					
Sewer					
1 Drainage Structure Removal	4 EA.	\$315.00	\$1,260.00	\$750.00	\$3,000.00
2 Abandon Drainage Structure	3 EA.	\$300.00	\$900.00	\$500.00	\$1,500.00
3 Sewer Removal	265 L.F.	\$12.00	\$3,180.00	\$25.00	\$6,625.00
4 Adjust Drainage Structure Cover	2 EA.	\$315.00	\$630.00	\$700.00	\$1,400.00
5 Reconstruct Drainage Structure	1 EA.	\$390.00	\$390.00	\$1,500.00	\$1,500.00
6 2' Dia. Inlet - Complete w/F&C	2 EA.	\$1,750.00	\$3,500.00	\$2,800.00	\$5,600.00
7 4' Dia. C.B. w/ Sump & Trap - Complete w/F&C	4 EA.	\$3,155.00	\$12,620.00	\$4,000.00	\$16,000.00
8 4' Dia. M.H. - Over Ex. - Complete w/F&C	1 EA.	\$3,350.00	\$3,350.00	\$6,500.00	\$6,500.00
9 Sewer Tap	2 EA.	\$600.00	\$1,200.00	\$1,000.00	\$2,000.00
10 Tap 24" to 84" Combined Sewer	1 EA.	\$2,770.00	\$2,770.00	\$3,500.00	\$3,500.00
11 12" Dia. C-76 CL IV Sewer Pipe	420 L.F.	\$78.00	\$32,760.00	\$73.00	\$30,660.00
12 24" Dia. C-76 CL IV Sewer Pipe	90 L.F.	\$550.00	\$49,500.00	\$110.00	\$9,900.00
13 Drainage Structure Cover	1,640 LBS.	\$3.00	\$4,920.00	\$3.00	\$4,920.00
14 Subgrade Underdrain, 6" - Complete	3,375 L.F.	\$14.00	\$47,250.00	\$20.00	\$67,500.00
15 Construction Observation	DAYS	\$660.00	\$5,940.00	\$660.00	\$6,600.00
Subtotal Sewer:				10	\$167,205.00

Water Main Description					
1 6" DI CL 54 Water Main - Complete	30 L.F.	\$100.00	\$3,000.00	\$150.00	\$4,500.00
2 8" DI CL 54 Water Main - Complete	805 L.F.	\$130.00	\$104,650.00	\$155.00	\$124,775.00
3 Adjust Gate Valve & Well Cover	1 EA.	\$400.00	\$400.00	\$500.00	\$500.00
4 Water Main Connection	1 EA.	\$3,450.00	\$3,450.00	\$5,000.00	\$5,000.00
5 Gate Valve & Well Cover	380 LBS.	\$3.00	\$1,140.00	\$3.00	\$1,140.00
6 Abandon "D" Box	1 EA.	\$200.00	\$200.00	\$100.00	\$100.00
7 Short Service - Detail A - 3/4"	13 EA.	\$600.00	\$7,800.00	\$1,400.00	\$18,200.00
8 Short Service - Detail A - 1"	1 EA.	\$770.00	\$770.00	\$1,900.00	\$1,900.00
9 Short Service - Detail A - 1 1/2"	1 EA.	\$1,150.00	\$1,150.00	\$4,500.00	\$4,500.00
10 Short Service - Detail B - 1"	1 EA.	\$1,470.00	\$1,470.00	\$3,200.00	\$3,200.00
11 Long Service - Detail A - 3/4"	9 EA.	\$700.00	\$6,300.00	\$3,300.00	\$29,700.00
12 Long Service - Detail A - 1"	1 EA.	\$1,000.00	\$1,000.00	\$3,700.00	\$3,700.00
13 Long Service - Detail A - 1 1/2"	2 EA.	\$1,350.00	\$2,700.00	\$5,500.00	\$11,000.00
14 Long Service - Detail B - 3/4"	2 EA.	\$700.00	\$1,400.00	\$3,700.00	\$7,400.00
15 Long Service - Detail B - 1"	2 EA.	\$900.00	\$1,800.00	\$3,800.00	\$7,600.00
16 Long Service - Detail B - 1 1/2"	2 EA.	\$1,320.00	\$2,640.00	\$5,500.00	\$11,000.00
17 Adjust Curb Stop Box	26 EA.	\$160.00	\$4,160.00	\$200.00	\$5,200.00
18 New Service Valve	7 EA.	\$250.00	\$1,750.00	\$400.00	\$2,800.00
19 New Service Valve	7 EA.	\$400.00	\$2,800.00	\$400.00	\$2,800.00
20 Std. Fire Hydrant Assy. - Complete	2 EA.	\$5,840.00	\$11,680.00	\$6,000.00	\$12,000.00
21 Fire Hydrant Removal - Complete	2 EA.	\$650.00	\$1,300.00	\$700.00	\$1,400.00
22 Construction Observation	DAYS	\$660.00	\$6,600.00	\$660.00	\$7,920.00
Subtotal Water Main:				12	\$266,335.00
Lasalle Road Total:					\$908,037.50

Description		Quantity	Unit Price	Amount	Amount
Wyoming Avenue - (Vernon Ave. to Wyoming Rd.)					
Roadway					
1	Pavement Removal	2,750 S.Y.	\$6.50	\$17,875.00	\$12.00
2	Curb & Gutter Removal	1,400 L.F.	\$6.50	\$9,100.00	\$7.00
3	Sidewalk Removal	194 S.Y.	\$7.00	\$1,358.00	\$8.00
4	Drive Approach Removal	350 S.Y.	\$10.00	\$3,500.00	\$10.00
5	Earth Excavation	3,000 C.Y.	\$33.00	\$63,000.00	\$30.00
6	Subgrade Undercutting, 21 AA	300 C.Y.	\$33.00	\$9,900.00	\$40.00
7	Subgrade Undercutting, 1" - 3"	150 C.Y.	\$30.00	\$4,500.00	\$40.00
8	Aggregate Base, 4" CIP - 21 AA	650 S.Y.	\$12.00	\$7,800.00	\$9.00
9	Aggregate Base, 10" CIP - 21 AA	3,160 S.Y.	\$18.00	\$56,880.00	\$17.00
10	Temporary Aggregate Drive Approach	350 S.Y.	\$1.00	\$350.00	\$10.00
11	MDOT Bit. Mixture # 1100T, 20 AA (1 1/2")	250 TON	\$122.25	\$30,562.50	\$116.00
12	MDOT Bit. Mixture # 1100L, 20 AA (2 1/2")	410 TON	\$103.90	\$42,599.00	\$105.00
13	Concrete Curb & Gutter, MDOT Detail F4	1,850 L.F.	\$19.50	\$36,075.00	\$23.50
14	4" Concrete Sidewalk	1,100 S.F.	\$6.00	\$6,600.00	\$5.00
15	6" Concrete Sidewalk	100 S.F.	\$7.00	\$700.00	\$5.50
16	6" Concrete Sidewalk Ramp	1,000 S.F.	\$12.00	\$12,000.00	\$10.00
17	6" Concrete Drive Approach	3,400 S.F.	\$5.50	\$18,700.00	\$5.50
18	Cement	1 TON	\$250.00	\$250.00	\$200.00
19	Class A Sod	2,200 S.Y.	\$5.00	\$11,000.00	\$6.00
20	Topsoil Surface, 3" - Complete	2,200 S.Y.	\$3.95	\$8,690.00	\$5.00
21	Water (1,000 Gallon/Unit)	220 UNIT	\$0.01	\$2.20	\$25.00
22	Hand Patch	1 TON	\$300.00	\$300.00	\$300.00
23	Non-Woven Geotextile Fabric, 8 Oz.	450 S.Y.	\$2.97	\$1,336.50	\$3.00
24	Hunter PGP Sprinkler Head	110 EA.	\$70.00	\$7,700.00	\$40.00
25	Rainbird 1800 Sprinkler Head	110 EA.	\$65.00	\$7,150.00	\$40.00
26	Clamps & Fittings	440 EA.	\$0.01	\$4.40	\$2.00
27	Poly Pipe 3/4" - 1" Diameter	1,100 L.F.	\$5.00	\$5,500.00	\$3.00
28	Tree Protection	10 EA.	\$100.00	\$1,000.00	\$150.00
29	Root Grinding	14 EA.	\$150.00	\$2,100.00	\$100.00
30	Silt Sack	10 EA.	\$115.00	\$1,150.00	\$100.00
31	Dust Control	3 EA.	\$135.00	\$405.00	\$250.00
32	Maintaining Traffic & Const. Signing	1 LS.	\$12,378.49	\$12,378.49	\$10,000.00
33	Video Recording Existing Conditions	1 LS.	\$350.00	\$350.00	\$1,500.00
34	Construction Observation	DAYS	\$660.00	\$14,520.00	\$660.00
Subtotal Roadway:				\$395,336.09	\$437,797.00

Description		Quantity	Unit Price	Amount	Amount
Wyoming Avenue - (Vernon Ave. to Wyoming Rd.) - Cont.					
Sewer					
1 Drainage Structure Removal	7 EA.	\$315.00	\$2,205.00	\$750.00	\$5,250.00
2 Abandon Drainage Structure	1 EA.	\$300.00	\$300.00	\$500.00	\$500.00
3 Sewer Removal	190 L.F.	\$10.00	\$1,900.00	\$25.00	\$4,750.00
4 Adjust Drainage Structure Cover	1 EA.	\$315.00	\$315.00	\$700.00	\$700.00
5 Reconstruct Drainage Structure	1 EA.	\$600.00	\$600.00	\$1,500.00	\$1,500.00
6 2' Dia. Inlet - Complete w/F&C	3 EA.	\$1,750.00	\$5,250.00	\$2,800.00	\$8,400.00
7 4' Dia. C.B. w/ Sump & Trap - Complete w/F&C	5 EA.	\$3,150.00	\$15,750.00	\$4,000.00	\$20,000.00
8 Sewer Tap	5 EA.	\$600.00	\$3,000.00	\$1,000.00	\$5,000.00
9 12" Dia. C-76 CL IV Sewer Pipe	265 L.F.	\$77.00	\$20,405.00	\$73.00	\$19,345.00
10 Drainage Structure Cover	1,230 LBS.	\$3.00	\$3,690.00	\$3.00	\$3,690.00
11 Subgrade Underdrain, 6" - Complete	1,900 L.F.	\$14.00	\$26,600.00	\$20.00	\$38,000.00
12 Construction Observation	DAYS	\$660.00	\$2,640.00	\$660.00	\$5,280.00
Subtotal Sewer:				8	\$112,415.00
Water Main					
Water Main Description					
1 6" DI CL 54 Water Main - Complete	15 L.F.	\$100.00	\$1,500.00	\$150.00	\$2,250.00
2 8" DI CL 54 Water Main - Complete	1,050 L.F.	\$130.00	\$136,500.00	\$155.00	\$162,750.00
3 Adjust Gate Valve & Well Cover	1 EA.	\$415.00	\$415.00	\$500.00	\$500.00
4 Gate Valve & Well Cover	380 LBS.	\$3.00	\$1,140.00	\$3.00	\$1,140.00
5 Abandon "D" Box	1 EA.	\$150.00	\$150.00	\$100.00	\$100.00
6 Abandon Gate Valve & Well	1 EA.	\$450.00	\$450.00	\$500.00	\$500.00
7 Water Main Connection	6 EA.	\$3,450.00	\$20,700.00	\$5,000.00	\$30,000.00
8 8" Standard Gate Valve & Well - Complete w/F&C	5 EA.	\$5,250.00	\$26,250.00	\$5,800.00	\$29,000.00
9 Long Service - Detail A - 3/4"	5 EA.	\$700.00	\$3,500.00	\$3,100.00	\$15,500.00
10 Long Service - Detail A - 1"	1 EA.	\$970.00	\$970.00	\$3,700.00	\$3,700.00
11 Long Service - Detail A - 1 1/2"	1 EA.	\$1,350.00	\$1,350.00	\$5,200.00	\$5,200.00
12 Long Service - Detail B - 3/4"	1 EA.	\$700.00	\$700.00	\$3,700.00	\$3,700.00
13 Long Service - Detail B - 1"	1 EA.	\$870.00	\$870.00	\$3,800.00	\$3,800.00
14 Adjust Curb Stop Box	7 EA.	\$165.00	\$1,155.00	\$200.00	\$1,400.00
15 New Service Box	2 EA.	\$250.00	\$500.00	\$500.00	\$1,000.00
16 New Service Valve	2 EA.	\$400.00	\$800.00	\$500.00	\$1,000.00
17 Std. Fire Hydrant Assy - Complete	1 EA.	\$5,840.00	\$5,840.00	\$6,000.00	\$6,000.00
18 Fire Hydrant Removal - Complete	1 EA.	\$650.00	\$650.00	\$700.00	\$700.00
19 Construction Observation	DAYS	\$660.00	\$7,260.00	\$660.00	\$9,900.00
Subtotal Water Main:				13	\$278,140.00
Wyoming Road Total:					\$828,352.00

Second Lowest Bidder
F.D.M. Contracting, Inc.
49156 Van Dyke
Shelby Township, MI 48317
Ph: (586) 739-8400
Fax: (586) 739-8402

First Lowest Bidder
DiPontio Contracting Inc.
51251 Simone Industrial Drive
Shelby Township, MI 48316
Ph: (586) 997-4150
Fax: (586) 997-4192

\$2,644,042.00

\$2,185,000.00

OVERALL GRAND TOTAL :

I hereby certify that this is a true and accurate copy of
the bids received, read, and tabulated for this project.

Brad W. Brickel

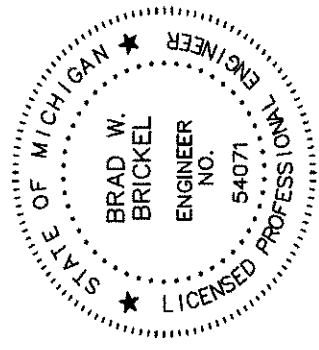
Brad W. Brickel, P.E. - Consulting Assistant City Engineer

Engineer's Estimate - \$2,236,558.75
W/O Construction Observation

Third Lowest Bidder - V.I.L. Construction

* Bid Adjusted by Engineer (Arithmetic Error)

\$2,759,151.00





Agenda #5

ENGINEERS
SURVEYORS
PLANNERS

March 10, 2022

City of Huntington Woods
26815 Scotia Road
Huntington Wood, MI 48070

Att'n: Mr. Chris Wilson - City Manager
Mr. Rocco Fortura - Director of Public Services
Mr. Tim Rowland - City Treasurer / Finance Department

Re: **Huntington Woods - Multi-Year Cure in Place Pipe Lining (CIPP) Project - Year #4 - #5 (2022-2023)**
Recommendation for Contract Extension - Lanzo Construction Company
Huntington Woods, Michigan

Dear Mr. Wilson / Mr. Fortura / Mr. Rowland:

As you are aware, the City of Huntington Woods has completed a CCTV project in late 2017 performed by US Ecology which had identified a number of repairs which were required due to the age and condition of the city's sewer infrastructure.

One of the repair options we evaluated was the Cure-In-Place- Pipe (CIPP) Lining method which was discussed at several meetings with the City Commission in late 2018. This technique is a method of trenchless rehabilitation which is used to repair existing damage sewer pipes. CIPP lining uses a textile liner tube and a liquid resin which is pulled through a pipe segment, inflated, and cured in place. This rehabilitation method creates a new pipe within the old one. This repair method works best for pipes with minor breaks, cracking and/or leaking pipe segments.

In 2019 the City of Huntington Woods awarded a multi-year contract to Lanzo Construction Company based upon an existing county-wide cooperative purchasing program which was available through Oakland County WRC. This program allowed local municipalities to utilize the previously vetted contractor to perform work in their community without the typical costs associated with bidding.

Lanzo Construction Company successfully completed the City's Year 1 Year 2 programs in 2019 and early 2020 prior to the Covid-19 Pandemic. As the current Covid-19 Pandemic appeared to be under control in 2021, the City started up again to address the Year 3 project areas. NFE contacted Lanzo Construction to determine if they were able and interested in continuing this work under the old program. Lanzo agreed to hold their previous pricing from 2019 and were able to mobilize in mid-August 2021 to perform this work. Upon review of the remaining work still to be done in the City for 2022, NFE reached out to Lanzo Construction Company again in requesting to continue the contract at existing prices and they have agreed to do so to complete the remaining work for years 2022 and 2023.

Therefore, we recommend that the contract for the Year #4 - #5 (2022-2023) Multi-Year Cure in Place Pipe Lining (CIPP) Project be extended with Lanzo Construction Company of 28135 Groesbeck Highway, Roseville, Michigan 48066 in the amount of \$2,356,112.00 per attached March 9, 2022 letter.

Should you have any questions, please feel free to contact our office at any time.

Very truly yours,
NOWAK & FRAUS ENGINEERS

Timothy L. Germain, P.E.
Consulting City Engineer

TLG/cj - Enclosures

cc: City of Huntington Woods - City Commission / City Clerk - 26815 Scotia Road, Huntington Woods, MI 48070
Nowak & Fraus Engineers - Brad Brickel, PE - 46777 Woodward Avenue, Pontiac, MI 48342
NFE Project File K755 / L341 2022 Lanzo Construction Company Recommendation 2022

NOWAK & FRAUS ENGINEERS

46777 WOODWARD AVENUE
PONTIAC, MI 48342-5032

WWW.NOWAKFRAUS.COM

VOICE: 248.332.7931
FAX: 248.332.8257



*Delivering sustainable infrastructure solutions
for tomorrow's communities*

February 10, 2022

Nowak and Fraus Engineers
46777 Woodward Avenue
Pontiac, Michigan 48342

Attn: Timothy L. Germain, P.E.
Consulting City Engineer

Re: 2022-2023 Huntington Woods - Sewer Lining Program

Dear Mr. Germain,

Per our phone conversation and discussion, Lanzo will accept a contract extension based upon the current contract pricing (attached hereto) that was provided in your February 10, 2022, email. Please provide contract documents to Lanzo Construction Company and we look forward to completing the work for Nowak and Fraus Engineers and the City of Huntington Woods.

Respectfully,

A handwritten signature in cursive script, appearing to read "Paul", written in dark ink.

Paul Torres Jr
Project Manager



Proposal

Date: March 9, 2022
Subject: CIPP Lining & Rehab Proposal
Project Name.: Huntington Woods 2022-2023 Sewer Lining Program
Attention: Timothy L. Germain, P.E.
Company: Nowak and Fraus Engineers
Phone: 248.506.2144

CIPP Estimate

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	BID AMOUNT
1	Setup on 8" Sewer	36.00	EA	\$500.00	\$18,000.00
2	Setup on 10" Sewer	6.00	EA	\$500.00	\$3,000.00
3	Setup on 12" Sewer	21.00	EA	\$500.00	\$10,500.00
4	Setup on 15" Sewer	13.00	EA	\$500.00	\$6,500.00
5	Setup on 18" Sewer	6.00	EA	\$500.00	\$3,000.00
6	Setup on 21" Sewer	1.00	EA	\$500.00	\$500.00
7	Setup on 24" Sewer	1.00	EA	\$500.00	\$500.00
8	Cleaning 8" Sewer & CCTV Inspection	11,214.00	LF	\$4.00	\$44,856.00
9	Cleaning 10" Sewer & CCTV Inspection	276.00	LF	\$4.50	\$1,242.00
10	Cleaning 12" Sewer & CCTV Inspection	4,942.00	LF	\$5.00	\$24,710.00
11	Cleaning 15" Sewer & CCTV Inspection	3,541.00	LF	\$6.00	\$21,246.00
12	Cleaning 18" Sewer & CCTV Inspection	1,463.00	LF	\$7.00	\$10,241.00
13	Cleaning 21" Sewer & CCTV Inspection	1,018.00	LF	\$8.00	\$8,144.00
14	Cleaning 24" Sewer & CCTV Inspection	115.00	LF	\$9.00	\$1,035.00
15	8" CIPP Lining Method	11,214.00	LF	\$45.00	\$504,630.00
16	10" CIPP Lining Method	276.00	LF	\$47.00	\$12,972.00
17	12" CIPP Lining Method	4,942.00	LF	\$54.00	\$266,868.00
18	15" CIPP Lining Method	3,541.00	LF	\$66.00	\$233,706.00
19	18" CIPP Lining Method	1,463.00	LF	\$100.00	\$146,300.00
20	21" CIPP Lining Method	1,018.00	LF	\$114.00	\$116,052.00

21	24" CIPP Lining Method	115.00	LF	\$130.00	\$14,950.00
22	Lateral Reinstatements	250.00	EA	\$300.00	\$75,000.00
23	Protruding Tap Removal (Extra)	3.00	LS	\$14,520.00	\$43,560.00
24	Remove/Replace Trap	17.00	EA	\$300.00	\$5,100.00
25	Point Repair to Piping	80.00	LF	\$450.00	\$36,000.00
26	Landscape/Bldg Repairs to Adj. Properties/Restoration - Private Property	21.00	EA	\$15,000.00	\$315,000.00
27	Repairs to Pavement / Utility Impact Location within ROW / Roadway Route - Utility	17.00	EA	\$25,000.00	\$425,000.00
28	Maintaining Traffic & Const. Signing	3.00	LS	\$2,500.00	\$7,500.00

Total Cost: \$2,356,112.00

We hereby propose to furnish materials, equipment and labor in accordance with the information as provided.

CCTV Pre & Post Video Inspections, CIPP Lining per ASTM F 1216, & Warranty.

Qualifications:

- 1.00 Price represent to Clean, Televiser then Line based on condition, access and configuration of the pipe.
- 2.00 Mobilization has been included in this proposal.
- 3.00 Maintenance of Traffic is included within this proposal.
- 4.00 Access to both pipe ends will be required.
- 5.00 Surface Restoration is included in this proposal.
- 6.00 Dumping, and End Seals included in proposal.
- 7.00 Proposal excludes any Bypass Pumping if necessary.
- 8.00 Water needed for CIPP operation to be provided by the GC/Owner.

Respectfully submitted,

Paul Torres Jr., Project Manager

By: Lanzo Construction Company
Phone: 954-979-0802
Email: Estimating@Lanzo.org

Acceptance of Proposal

The above prices, specification and conditions are satisfactory and are hereby accepted.
You are authorized to do the work as specified.

Authorized Signature



Agenda #6

LAND PLANNERS

March 9, 2022

City of Huntington Woods
26815 Scotia Road
Huntington Woods, MI 48070

Attn.: Mr. Chris Wilson, City Manager
Mr. Tim Rowland, City Treasurer

Re: **2022 Pavement Resurfacing Project**
NFE Recommendation Letter – Extension of Contract to Hutch Paving, Inc.

HW - Borgman Avenue (Scotia Road to Meadowcrest Boulevard)
HW - Nadine Avenue (Coolidge Hwy. to Berkley Ave.)
Huntington Woods, Michigan

Dear Mr. Wilson:

As you are aware, the City of Huntington Woods awarded the 2021 Pavement Resurfacing Project to Hutch Paving, Inc. of Warren, Michigan based upon the April 14, 2021 public bid opening held at City Hall. Their contract included a contract extension clause for future work based upon a mutual agreement to hold their 2021 as-bid unit prices.

Hutch Paving, Inc. has expressed a willingness to enter into a contract extension (refer to attached February 7, 2022 correspondence) for the upcoming 2022 construction season. Due to their experience, high quality workmanship, past performance and willingness to hold 2021 prices; we acknowledge that the City of Huntington Woods will save both time and money associated with re-bidding this work. All indications are that 2022 prices will increase substantially based upon recent bid tabulations and reported material cost increases.

Hutch paving, Inc. has completed projects within the City of Huntington Woods. They have completed several other similar projects for the City of Royal Oak, City of Farmington Hills, Lincoln Park, Melvindale, and River Rouge during the past couple of years and are qualified to complete the above referenced project based upon their past experience and our research.

Therefore, we recommend that the contract for the 2022 Pavement Resurfacing Project be awarded to Hutch Paving, Inc. of 3000 E 10 Mile Rd., Warren, Michigan 48091 in the amount of \$285,463.50.

Should you have any questions, please feel free to contact our office at any time.

Very truly yours,

NOWAK & FRAUS ENGINEERS


Timothy L. Germain, P.E.
Consulting City Engineer

Enclosures

cc: Huntington Woods - Rocco Fortura, DPW Director (12795 11 Mile Road, Huntington Woods, MI 48070) - copy
NFE - Brad Brickel, PE., Assistant City Engineer (46777 Woodward Avenue, Pontiac, MI 48342) - copy
File: NFE# - M755 Electronic File-2022

NOWAK & FRAUS ENGINEERS

46777 WOODWARD AVENUE
PONTIAC, MI 48342-5032

WWW.NOWAKFRAUS.COM

VOICE: 248.332.7931
FAX: 248.332.8257

HUTCHPAVING

DEDICATED EXPERIENCED PROFESSIONALS™

3000 East Ten Mile Rd. | Warren, MI 48091
586.427.7283 OFFICE | 586.427.7273 FAX
hutchpaving.com

Monday, February 7, 2022

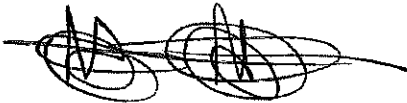
Brad Brickel
Nowak & Fraus Engineers
46777 Woodward Avenue
Pontiac, MI 48342

Dear Brad,

Hutch Paving is happy to announce after negotiating with our suppliers, that we can hold our current unit pricing for work to be done in 2022. Therefore, we are looking forward to the extension of the "2021 PAVEMENT RESURFACING PROJECT" contract, attached, into 2022.

If you have any questions, please contact Mike Hulderman or myself. We appreciate the opportunity, and we look forward to working with you in the future.

Sincerely,



Mike Hulderman
Business Development Executive
Hutch Paving, Inc.
hulderman@hutchpaving.com
248.514.6926 | OFFICE 586.427.7283



AGENDA #7

Mayor Robert F. Paul III
Commissioner Michelle Elder
City Manager Chris Wilson

Mayor Pro-Tem Jules B. Olsman
Commissioner Joe Rozell
Commissioner Jeff Jenks

**A RESOLUTION OF THE CITY OF HUNTINGTON WOODS
AUTHORIZING A REQUEST FOR REIMBURSEMENT FOR MONIES SPENT TO COMBAT WEST
NILE VIRUS 2022**

WHEREAS, the City of Huntington Woods has embarked on a program to combat West Nile Virus; and

WHEREAS, this program will include a concerted effort to educate the public and eliminate areas of standing water throughout the city; and

WHEREAS, the Department of Public Works will identify, eliminate or treat possible culex mosquito breeding areas in the city; and

WHEREAS, the Department of Public Works has identified city catch basins as a potential breeding ground for culex mosquitos, a major carrier of the West Nile Virus, and has embarked on a program to clean and larvicide all city catch basins; and

WHEREAS, the Natular XRT Briquets offer up to 180 days of control are deemed most appropriate for this application and are themselves eco-friendly; and

WHEREAS, the City of Huntington Woods has joined with other cities to purchase these briquettes through an open bidding process; and

WHEREAS, it is our best judgement that these briquettes will cost \$899.80 per case and that we will need two cases this year.

NOW THEREFORE BE IT RESOLVED, that the City of Huntington Woods authorizes the City Manager to request partial reimbursement from Oakland County in the amount of \$820.08 towards the purchase of Natular XRT Briquets.

Yeas:

Nays:

Absent:

I, Heidi Barckholtz, City Clerk for the City of Huntington Woods, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the City of Huntington Woods City Commission at a Regular Meeting held on March 15, 2022

Heidi Barckholtz
Heidi Barckholtz, City Clerk

Agenda #8

Agenda
Special Meeting of the City Commission
Tuesday, March 15, 2022
6:30 p.m.
City Hall
Masks Required

CALL TO ORDER
ROLL CALL

ITEMS OF BUSINESS

1. Interview Candidates for the Vacancies on Boards and Committees
 - a. 6:30 Marcy Peters
 - b. 6:45 Jeff Abt
 - c. 7:00 Elizabeth Zerwekh
2. Discussion of Candidates and Vacancies

PUBLIC PARTICIPATION

Note: Being a Special Meeting of the City Commission there can be no further action brought before the Commission.

ADJOURNMENT OF SPECIAL CITY COMMISSION MEETING

Public Expression is encouraged. Comments are invited on each Agenda item when that item comes up for consideration. Matters not listed on the Agenda may be addressed under "Public Participation". Please be advised that the Commission Meetings are usually attended by the media and cablecast live, in addition to being re-cablecast following the meeting. The City of Huntington Woods will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material being considered at the meeting, to individuals with disabilities attending the meeting upon three working days' notice to the City. Individuals with disabilities requiring auxiliary aids or services should contact the City by writing or calling: Tim Rowland, ADA Coordinator, Huntington Woods City Hall, 26815 Scotia, Huntington Woods, MI 48070, (248 581-2640). Deaf-Tel(1-248-541-1180).



A D M I N I S T R A T I V E O F F I C E S

Mayor ***Robert F. Paul III***
Mayor Pro-Tem ***Michell Elder***
City Manager ***Chris Wilson***

Commissioner ***Joe Rozell***
Commissioner ***Jules Olsman***
Commissioner ***Jeff Jenks***

TO: City Commission

FROM: H Barckholtz

MEMO: Boards and Commission Vacancies

Senior Advisory

1. Marcy Peters

Historic District Commission

1. Jeffrey Abt

Anti-Racism Advisory Committee

1. Elizabeth Zerwekh
2. Jessicalyn Edwards (interviewed in 2021)

Senior
Advisory



City of Huntington Woods Citizen Interest Form for City Boards, Commissions and Committees

Name Marcy Peters Date 3/9/2022
Address 10854 Hart Ave # Yrs. residing in City 4
Home phone N/A Cell phone 248.563.6858
Email address marcyp@wowway.com

Please review the following descriptions of the City boards, commissions and committees and check the boards and committees you would like to be considered for. Some boards and committees are a mix of residents with certain qualifications and others are residents representing the general public. Even if you do not have any of the experience or professional background listed below, the City urges you to apply for consideration. The City needs residents with diverse backgrounds on its boards and committees.

Brief description of background and experience (use back if needed)

I am interested in serving on the Senior Advisory Committee. I am a senior (67) and compared

See attached

Return completed form to City Hall or email to hbarckholtz@hwmi.org

☐

Library Advisory Board

The Library Advisory Board serves in an advisory capacity to promote the growth and further development of the City Library. They review and make recommendations and policies concerning the use of the Library and Cultural Center for community activities. They meet once a month. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- ☐ Policymaking
- ☐ Public relations
- ☐ Library knowledge

☐

Parks and Recreation Advisory Board

The Board assists the Recreation Department to promote outstanding recreational programs and advises the City Commission on policy matters related to the operation of the Parks and Recreation department. They meet most months. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- ☐ Fitness
- ☐ Recreation
- ☐ Policymaking
- ☐ Public relations

☐

Planning Commission

The Planning Commission is required by law to adopt and implement a Master Plan for the development of the City. It recommends zoning ordinance amendments, reviews site plans and evaluates changes that affect the character and development of the City. The Commission meets most months. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- ☐ Landscape architecture
- ☐ Civil engineering
- ☐ Land use
- ☐ Real estate development

☒

Senior Advisory Committee

The Senior Advisory Committee was created to consider senior related issues and to advise the Recreation Department and the City Commission concerning such issues. The Committee meets once a month. Duties of the committee shall specifically include:

- (1) Providing a forum for seniors to present issues of concern to them for consideration by the City.
- (2) Studying the need for and feasibility of senior housing options in the City.
- (3) Making recommendations regarding senior services.
- (4) Encouraging senior involvement in senior related activities in the City.

Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- ☒ Aging issues
- ☐ Grants/endowments
- ☒ Wellness programming
- ☐ Policymaking

☐ **Zoning Board of Appeals**

The Zoning Board of Appeals reviews cases requesting a variance from the zoning ordinance and interpretations of the zoning ordinance. Meetings are scheduled as needed. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- ☐ Building construction
- ☐ Land use planning
- ☐ Real estate
- ☐ Engineering
- ☐ Architecture
- ☐ Legal background

N/A

Cell phone

248.563.6858

Email address

marcyp@wowway.com

Brief description of background and experience use back if needed

I am interested in serving on the Senior Advisory Committee. I am a senior (67) and compared to other residents, a relative newcomer to the neighborhood. I think this would give me an opportunity to become more involved in the community and to help shape the future for myself and others. I am also employed by the city as a part-time employee at the Huntington Woods Recreation Center and have been involved in some Senior activities and events. Thank you for your consideration

senior advisory committee

x

Wellness programming

choice0

checkbox_F8o

aging issues

View the submission and any attachments by following the link below and using this unique access code: QwEmRVAGzRmlimDH

View Submission

[Log in to view in Submission Manager](#)

City of Huntington Woods | 26815 Scotia, Huntington Woods, MI 48070

Historic



City of Huntington Woods Citizen Interest Form for City Boards, Commissions and Committees

Name Jeffrey Abt Date 25 February 2022
Address 26881 York Road # Yrs. residing in City 32
Home phone 248-547-8886 Cell phone 248-635-8627
Email address jeffrey.abt@wayne.edu

Please review the following descriptions of the City boards, commissions and committees and check the boards and committees you would like to be considered for. Some boards and committees are a mix of residents with certain qualifications and others are residents representing the general public. Even if you do not have any of the experience or professional background listed below, the City urges you to apply for consideration. The City needs residents with diverse backgrounds on its boards and committees.

Brief description of background and experience (use back if needed)

I earned BFA and MFA degrees in art with extensive coursework in art history and the first

See Attached

Return completed form to City Hall or email to hbarckholtz@hwmi.org

☐ **Environmental Advisory Committee**

This Committee is the recycling and sustainability education advisory body to the City Commission. They meet once a month. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- ☐ Environmental protection
- ☐ Conservation
- ☐ Recycling
- ☐ Sustainability
- ☐ Climate change

☐ **Ethics Committee**

The Ethics Committee is responsible for receiving requests for advisory opinions and hearing complaints concerning alleged unethical conduct by a City officer or employee. The Committee performs investigations as necessary and holds hearings based on findings of the investigation. The Committee meets as needed. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- ☐ Public policy
- ☐ Ethics
- ☐ Labor Law

☒ **Historic District Commission**

The Commission is charged with the responsibility of maintaining the City's historic resources within the Hill District and historic Rackham Golf Course in accordance with Public Act 169 of 1970 as needed. The Commission meets as needed. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- ☒ Architecture
- ☐ Building construction
- ☒ Historic preservation
- ☒ Member of a preservation organization

248-547-8886

Cell phone

248-635-8627

Email address

jeffrey.abt@wayne.edu

Brief description of background and experience use back if needed

I earned BFA and MFA degrees in art with extensive coursework in art history and the first twelve years of my professional career was in museums and collections (including the Wichita Art Museum, the Special Collections Research Center of the University of Chicago Library, and the Smart Museum of the University of Chicago). That work entailed extensive engagement with conservation practices related to historic objects and sites (at the University of Chicago this included its neo-Gothic central quadrangles and the Robie House and furnishings [designed by Frank Lloyd Wright and owned by the University]). After joining the faculty of Wayne State University, I taught museum studies courses which included units on the theories and practices of heritage preservation and conservation. During my museum years, I was a member of the American Institute for Conservation and International Institute for Conservation. In relation to my continued research and writing in museum history I follow related issues in the history and uses of heritage preservation.

Architecture

choice0

Member of a preservation organization

choice0

checkbox_sAI

historic preservation



City of Huntington Woods Citizen Interest Form for City Boards, Commissions and Committees

Name Elizabeth Zerwekh Date 2/17/22
Address 13165 Ludlow Ave # Yrs. residing in City 13
Home phone 248 677 3077 Cell phone 248 425 9818
Email address elizw21@aol.com

Please review the following descriptions of the City boards, commissions and committees and check the boards and committees you would like to be considered for. Some boards and committees are a mix of residents with certain qualifications and others are residents representing the general public. Even if you do not have any of the experience or professional background listed below, the City urges you to apply for consideration. The City needs residents with diverse backgrounds on its boards and committees.

Brief description of background and experience (use back if needed)

I have been a private librarian and archivist
since 2007. I ran a law practice - mainly
real estate - for Thirteen years prior to that.
I developed programming for Adult Education
for many years.

Return completed form to City Hall or email to hbarckholtz@hwmj.org



Anti-Racism Advisory Committee

This Committee considers anti-racism related issues in the City and advises the City Manager and City Commission on City policies. The Committee meets at least four times a year. Members should be persons who are interested in or knowledgeable in one of the following (please check the box you have interest or experience in):

- ☒ Policy making
- ☐ Public engagement
- ☐ Understanding of equity and systemic racism gained either through engaging with the subject matter or through lived life experiences



Arts & Garden Board

The Arts & Garden Board (formerly BART Board) was established to bring together those aspects of city life that enhance our environment. In combining two existing boards, Beautification and Trees and adding Public Art, the City Commission created a group that has become broad in its scope and impact on the lives of Huntington Woods' residents. The Board meets monthly. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- ☐ Public art
- ☐ Tree preservation
- ☐ Landscape architecture
- ☐ Event planning
- ☐ Culture
- ☐ Public beautification efforts



Board of Review

The members of the Board of Review examine residents' property assessment appeals. The Board has the power to change a citizen's tax assessment if it feels it is justified. The Board meets in March, July and December. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- ☐ Banking/finance
- ☐ Property appraisal/assessing
- ☐ Real estate/development law



City of Huntington Woods

Citizen Interest Form for City Boards, Commissions and Committees

Name Jessicalyn Edwards Date 4/14/2021
Address 10815 Borgman Ave # Yrs. residing in City 24
Home phone 415-279-5344 Cell phone Same
Email address JessicalynEdwards@gmail.com

Please review the following descriptions of the City boards, commissions and committees and check the boards and committees you would like to be considered for. Some boards and committees are a mix of residents with certain qualifications and others are residents representing the general public. Even if you do not have any of the experience or professional background listed below, the City urges you to apply for consideration. The City needs residents with diverse backgrounds on its boards and committees.

Brief description of background and experience (use back if needed)

See attached

Return completed form to City Hall or email to hbarckholtz@hwmi.org

☒

Anti-Racism Advisory Committee

This Committee considers anti-racism related issues in the City and advises the City Manager and City Commission on City policies. The Committee meets at least four times a year.

Members should be persons who are interested in or knowledgeable in one of the following (please check the box you have interest or experience in):

☐

Policy making

☒

Public engagement

☒

Understanding of equity and systemic racism gained either through engaging with the subject matter or through lived life experiences

☐

Arts & Garden Board

The Arts & Garden Board (formerly BART Board) was established to bring together those aspects of city life that enhance our environment. In combining two existing boards, Beautification and Trees and adding Public Art, the City Commission created a group that has become broad in its scope and impact on the lives of Huntington Woods' residents. The Board meets monthly. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

☐

Public art

☐

Tree preservation

☐

Landscape architecture

☐

Event planning

☐

Culture

☐

Public beautification efforts

☐

Board of Review

The members of the Board of Review examine residents' property assessment appeals. The Board has the power to change a citizen's tax assessment if it feels it is justified. The Board meets in March, July and December. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

☐

Banking/finance

☐

Property appraisal/assessing

☐

Real estate/development law

Heidi Brown-Barckholtz

From: Jessicalyn Edwards <jessicalynedwards@gmail.com>
Sent: Wednesday, April 14, 2021 12:21 PM
To: Heidi Brown-Barckholtz
Subject: Anti-Racism Advisory Committee application
Attachments: file_fIMrr3fGYxGxppRS.pdf

To whom it may concern,

I am interested in volunteering for the Anti-Racism Advisory Committee. I believe that the issues addressed in the HW anti-racism plan are of the utmost importance as we imagine and work towards a more equitable and just community. The content of the plan gives me hope in our ability to continue to grow and improve as a city.

As a white middle-class person with racial and economic privilege, I am passionate about centering and amplifying marginalized voices. I have spent many years prioritizing anti-oppression in both my personal and professional life. I intend to continue to deepen my understanding of anti-racism and anti-oppression through discussions, reading, attending workshops, community engagement, advocacy, and interpersonal relationships. As a resident who's multiracial family moved to HW in the early 1970s, I may be able to offer a unique perspective based on my own family's experiences here.

Thank you for considering my application for this committee. It would be an honor to support the city as the work of integrating the Anti-Racism plan continues.

Respectfully,
Jessicalyn Edwards