

Agenda
Regular Meeting of the City Commission
Tuesday, January 4, 2022
7:30 p.m.
Huntington Woods Gillham Recreation Center
MASKS REQUIRED

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF CONSENT AGENDA

All items listed under the Consent Agenda are considered routine by the City Commission and will be enacted in one motion. There will be no separate discussion on these items unless a Commission member so requests, in which event the item(s) will be removed from the Consent Agenda and added to the Regular Agenda at the end of the items of business.

1. **Regular Meeting Minutes of December 7, 2021**
2. **Approval of Warrant 384**
3. **Reports and Minutes**
 - a. **Senior Advisory Committee – October 21, 2021**
 - b. **Zoning Board of Appeals – November 8, 2021**
 - c. **Library Advisory Board - November 15, 2021**
 - d. **Environmental Sustainability Committee – November 18, 2021**
 - e. **Treasurer's Report November 2021**

COMMUNICATIONS

COUNTY COMMISSIONER AND ELECTED OFFICIAL REMARKS

PROCLAMATIONS

1. Proclamation honoring Journalist, Danny Fenster
2. Proclamation recognizing Library Director, Anne Hage
3. Proclamation recognizing HWAC Swim Coach, Sean Peters

PUBLIC PARTICIPATION

ITEMS OF BUSINESS

1. City Manager Appointment: Matter of appointing Chris Wilson as the next City Manager and authorizing Employment Agreement effective January 18, 2022.
2. Resolution R- -2022: Matter of authorizing 2021-2022 Budget Amendments Mid-Year.
3. Resolution R- -2022: Matter of authorizing the City of Huntington Woods 2022 Refunding Bonds (Limited Tax General Obligation)
4. Resolution R- -2022: Matter of entering into an agreement for the conversion of streetlights to LED bulbs with DTE Energy at a cost of \$58,166.
5. Ordinance No. : Matter of consideration of the Adoption of an Ordinance to amend the City Code of the City of Huntington Woods, Chapter 40, Article 9, Sustainable Design and Environmental Standards, To Replace in Its Entirety Section 9.03, Solar Structures and Easements; and to Provide Penalties for Violations Thereof. (First Reading)

CITY MANAGER'S REPORT

ADJOURNMENT OF REGULAR CITY COMMISSION MEETING

Public Expression is encouraged. Comments are invited on each Agenda item when that item comes up for consideration. Matters not listed on the Agenda may be addressed under "Public Participation". Please be advised that the Commission Meetings are usually attended by the media and cablecast live, in addition to being re-cablecast following the meeting. The City of Huntington Woods will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material being considered at the meeting, to individuals with

CONSENT AGENDA #1

December 30, 2021

The December 7, 2021 meeting minutes will be emailed to the Commission and added to the online packet on Monday, January 3, 2022. They had not been proofed at the time of packet assembly.

Heidi Barckholtz
City Clerk

CONSENT AGENDA #2

AGENDA ITEM WARRANT #384

RESOLUTION

Moved by Commissioner _____ Supported by Commissioner _____ that the attached transfers and disbursements as listed on the Accounts Payable Distribution Report due by December 30, 2021 and paid between December 3, 2021 and December 29, 2021 on pages 1 through 6 in the amount of \$481,172.07 to be approved and paid, subject to full audit.

Check Date	Check	Vendor	Vendor Name	Description	Amount
12/09/2021	42347	02161	GUNNERS METER & PARTS	DPW SUPPLIES	658.00
12/09/2021	42348	MISC	HUNTINGTON HOME LLC	BD Bond Refund	1,000.00
12/09/2021	42349	06651	IAN KINDER LLC	BABYSITTING/PETSITTING	1,270.50
12/09/2021	42350	10953	IDEAL ELECTRICAL INSPECTIONS, LLC	ELECTRICAL INSPECTIONS	650.00
12/09/2021	42351	MISC	ITALY-AMERICAN CONSTRUCTION CO INC	BD Bond Refund	1,000.00
12/09/2021	42352	09586	ITEDIUM, INC.	COBRA DECEMBER 2021	25.00
12/09/2021	42353	11304	JCR SUPPLY INC	TRASH CAN LINERS	288.88
12/09/2021	42354	04943	JOE'S AUTO PARTS	AUTO PARTS	124.76
				AUTO PARTS	123.56
				AUTO PARTS	16.49
				AUTO PARTS	22.39
				AUTO PARTS	145.00
				AUTO PARTS	62.34
				AUTO PARTS	155.79
				AUTO PARTS	242.79
				AUTO PARTS	283.18
					1,176.30
12/09/2021	42355	MISC	LAKE POINTE CONSTRUCTION	BD Bond Refund	149.00
12/09/2021	42356	10764	LEXISNEXIS RISK SOLUTIONS	MONTHLY SUBSCRIPTION FEE NOVEMBER 2021	50.00
12/09/2021	42357	10710	MAJIK GRAPHICS	GRAPHICS FOR PUBLIC SAFETY VEHICLES	1,250.00
12/09/2021	42358	11140	METRO WIRELESS	PHONE AND INTERNET DECEMBER 2021	495.33
12/09/2021	42359	10642	MICHIGAN PETROLEUM TECH	GARAGE SUPPLIES	225.78
12/09/2021	42360	00166	OAKLAND COUNTY	NOVEMBER 2021 SEWAGE TREATMENT	98,984.32
12/09/2021	42361	00586	OFFICE DEPOT	OFFICE SUPPLIES	19.53
12/09/2021	42362	00181	POLICE OFFICERS ASS'N OF MICH	UNION DUES DECEMBER 2021	390.48
12/09/2021	42363	10630	POLICE OFFICERS LABOR COUNCIL	UNION DUES	452.25
12/09/2021	42364	11006	PREMIER GROUP ASSOCIATES	WEEKLY LAWN CUT	1,038.00
12/09/2021	42365	11255	NIKKI RALLIS	ZBA, PC, HDC MEETING MINUTES	180.00
12/09/2021	42366	MISC	RAMTRA REMODELING	BD Bond Refund	593.00
				BD Bond Refund	596.00
					1,189.00
12/09/2021	42367	11035	RELIABLE LANDSCAPING INC	SPRINKLER WINTERIZATION	85.00
12/09/2021	42368	00108	RKA PETROLEUM COMPANIES, INC.	DIESEL FUEL	1,376.40
				DIESEL FUEL	664.83
				DIESEL FUEL	1,395.89
					3,437.12
12/09/2021	42369	00198	CITY OF ROYAL OAK	WATER USAGE 8/31/21-11/30/21	2,071.41
12/09/2021	42370	11143	SHARE CORPORATION	GLOVES FOR SEWER WORK	163.92
				GLOVES FOR SEWER WORK	553.81
					717.73
12/09/2021	42371	00209	SOC RESOURCE RECOVERY AUTHORITY	BASIC REFUSE, RECYCLABLES, & YARD WASTE	18,164.00
12/09/2021	42372	00210	SOC WATER AUTHORITY	WATER PURCHASES NOVEMBER	25,773.30
12/09/2021	42373	MISC	STEWART & SONS CONCRETE	BD Bond Refund	1,000.00
12/09/2021	42374	11048	VEITRANO CONSULTING, LLC	SALARY STUDY NOVEMBER 2021	195.00
12/09/2021	42375	11272	VOLAR CONSULTING, LLC	THIRD DEI STRATEGY PAYMENT	5,000.00
12/09/2021	42376	09663	POSTMASTER	HOMETOWN HERALD POSTAGE	457.19
12/16/2021	42377	07860	21ST CENTURY NEWSPAPERS	ADVERTISEMENTS	612.26
12/16/2021	42378	10833	ABSOPURE WATER COMPANY	C & C COOLER DECEMBER 2021	12.00
				SPRING WATER	60.00
				SPRING WATER	45.50

Check Date	Check	Vendor	Vendor Name	Description	Amount
12/16/2021	42379	09253	ACTION FENCE, INC.	GATE INSTALLATION	117.50
12/16/2021	42380	01505	AERO FILTER INC	BUILDING SUPPLIES	2,675.00
12/16/2021	42381	03659	AFTAC	PAYROLL DEDUCTIONS FOR INSURANCE	349.99
12/16/2021	42382	MISC	ALVAREZ CONCEPTS LLC	BD Bond Refund	356.64
12/16/2021	42383	10351	AMAZON CAPITAL SERVICES INC	HOLIDAY BOOK AND LABEL FOR WINTER GIFT	320.00
12/16/2021	42384	00011	APOLLO FIRE EQUIPMENT CO	MSA DIAGNOSTIC TEST AND INSPECTION	55.05
12/16/2021	42385	09447	APPLIED IMAGING	COPIER METER - PARKS AND REC	835.50
12/16/2021	42386	10324	AXON ENTERPRISES, INC	TASER HOLSTERS	32.40
12/16/2021	42387	00017	BAKER & TAYLOR BOOKS	BOOK PURCHASE	121.50
12/16/2021	42388	00023	BIG D LOCK CITY	REKEY LOCKS FOR CLERKS OFFICE	1,642.00
12/16/2021	42389	MISC	BLACKWATER EXCAVATING LLC	BD Bond Refund	28.95
					1,000.00
12/16/2021	42390	07754	BLUE CROSS BLUE SHIELD OF MICH	MEDICARE ADVANTAGE JANUARY 2022	2,318.84
				HEALTH INSURANCE JANUARY 2022	56,490.49
				INSURANCE UNDER 65 - JANUARY 2022	11,471.76
					70,281.09
12/16/2021	42391	MISC	CEDAR WORKS	BD Bond Refund	114.00
12/16/2021	42392	10945	CAL CHAMPINE	TUNE ESSEX STUDIO PIANO	150.00
12/16/2021	42393	07736	CINTAS CORPORATION #31	MAT CLEANING	73.65
12/16/2021	42394	00040	CONSUMERS ENERGY	NATURAL GAS - CITY HALL	607.38
				NATURAL GAS FOR POOL	97.78
				NATURAL GAS - REC CENTER	2,346.36
				NATURAL GAS - LIBRARY	600.81
				NATURAL GAS - PUBLIC SAFETY BUILDING	889.40
				NATURAL GAS - DPW STORAGE BUILDING	15.00
				NATURAL GAS - DPW BUILDING	824.98
					5,381.71
12/16/2021	42395	10542	COOL THREADS EMBROIDERY	PARKING STICKERS	243.75
12/16/2021	42396	MISC	DG INSTALLATION	BD Bond Refund	75.00
12/16/2021	42397	08653	DOMENICO BRICKPAVING	SEASONAL DISPLAY	1,200.00
12/16/2021	42398	06403	EAGLE LANDSCAPING & SUPPLY CO.	SMALL EGG ROCK	72.00
12/16/2021	42399	10120	EHM	CLAIMS FUNDING	605.00
				CLAIMS FUNDING	6,811.03
					7,416.03
12/16/2021	42400	MISC	EPIC CONCRETE	BD Bond Refund	90.00
12/16/2021	42401	10447	FIRST ADVANTAGE INS OCCUPATIONAL	EMPLOYEE TESTING	204.00
12/16/2021	42402	04280	GALE GROUP	BOOKS	92.77
12/16/2021	42403	11307	SCOTT GLOWINSKI	PLUMBING AND MECHANICAL INSPECTIONS NOVEM	1,870.00
12/16/2021	42404	10744	TARA HAYES	FILM DISCUSSION GROUP	200.00
12/16/2021	42405	MISC	JAMES BOUTON	BD Bond Refund	153.00
12/16/2021	42406	04943	JOE'S AUTO PARTS	AUTO PARTS	3.49
12/16/2021	42407	11319	JOSHUA GERSHONOWICZ	DUPLICATE PAYMENT WINTER TAX	609.28
12/16/2021	42408	11076	KANOPY INC	MEDIA PURCHASE	328.70
12/16/2021	42409	00478	KELLER THOMA	GENERAL MATTERS	43.75
12/16/2021	42410	MISC	L&S HOME IMPROVEMENTS	BD Bond Refund	99.00
12/16/2021	42411	05374	LB OFFICE PRODUCTS	OFFICE SUPPLIES	89.30
12/16/2021	42412	11003	LINGO COMMUNICATIONS	ALARM LINES	129.02
12/16/2021	42413	11159	MANER COSTERISAN	FINAL BILLING FOR 6/30/21 AUDIT	9,000.00
12/16/2021	42414	10878	MICHIGAN FIRE INSPECTORS SOCIETY	STATE OF MI CFI LICENSE - JASON JORDAN	30.00
12/16/2021	42415	06373	MIDWEST TAPE	DVD PURCHASES	4.49
				DVD PURCHASES	116.94

CHECK REGISTER FOR CITY OF HUNTINGTON WOODS
CHECK DATE FROM 12/03/2021 - 12/29/2021

Check Date	Check	Vendor	Vendor Name	Description	Amount
12/16/2021	42416	11270	MKSK	DVD PURCHASES	14.24
12/16/2021	42417	MISC	MOSSMAN, KEITH	DVD PURCHASES	7.49
12/16/2021	42418	11318	OAKLAND MACOMB FIRE PREV. SOCIETY	DVD PURCHASES	179.85
12/16/2021	42419	00386	OAKLAND MACOMB FIRE PREV. SOCIETY	DVD PURCHASES	20.24
12/16/2021	42420	00108	OFFICE DEPOT	DVD PURCHASES	1,370.17
12/16/2021	42421	00407	RKA PETROLEUM COMPANIES, INC.	MEDIA PURCHASE	1,713.42
12/16/2021	42422	09314	ROAD COMMISSION FOR OAKLAND COUNTY	MASTER PLAN UPDATE	1,091.25
12/16/2021	42423	11086	ROSATI SCHULTZ JOPPICH AMTSBUECHLER	BD Bond Refund	75.00
12/16/2021	42424	MISC	ROURKE EDUCATIONAL MEDIA	FIRE PREVENTION SOCIETY MEMBERSHIP - JAS	25.00
12/16/2021	42425	11143	SAVINO CONCRETE, MICHAEL	OFFICE SUPPLIES	53.43
12/16/2021	42426	04095	SHARE CORPORATION	REGULAR GAS	1,226.70
12/16/2021	42427	09063	SONITROL TRI-COUNTY	TRAFFIC SIGNAL MAINTENANCE	92.59
12/16/2021	42428	MISC	STATE OF MICHIGAN	PROSECUTION OF ORDINANCE CODE VIOLATIONS	552.00
12/16/2021	42429	MISC	THE GUY OUTDOOR	RETAINER FOR CITY ATTORNEY	4,502.80
12/16/2021	42430	04725	THE GUY OUTDOOR SERVICES	MEDIA PURCHASES	35.90
12/16/2021	42431	07255	VILLAGE OF BEVERLY HILLS	BD BOND REFUND 13302 HART	75.00
12/16/2021	42432	06966	WOW INTERNET AND CABLE	BD BOND REFUND 10044 LINCOLN	100.00
12/22/2021	42433	10951	YOUNG REMBRANDTS WAYNE & OAKLAND	BD BOND REFUND 13336 LUDLOW	80.00
12/22/2021	42434	MISC	AMAZON CAPITAL SERVICES INC	BD BOND REFUND 12959 TALBOT	75.00
12/22/2021	42435	00017	BACKYARD CREATIONS BY MIKE ASSEMAN	DPW SUPPLIES	330.00
12/22/2021	42436	00023	BAKER & TAYLOR BOOKS	PUBLIC SAFETY CAMERAS	495.87
12/22/2021	42437	00023	BIG D LOCK CITY	MIDEAL MEMBERSHIP 2022	146.62
12/22/2021	42438	00023	BIG D LOCK CITY	BD Bond Refund	180.00
12/22/2021	42439	00023	BIG D LOCK CITY	BD Bond Refund	75.00
12/22/2021	42440	00023	BIG D LOCK CITY	BD Bond Refund	80.00
12/22/2021	42441	00023	BIG D LOCK CITY	BD Bond Refund	241.00
12/22/2021	42442	00023	BIG D LOCK CITY	NON GRANT-FUNDED ADDTL SCBA EQUIPMENT	11,625.90
12/22/2021	42443	00023	BIG D LOCK CITY	FEMA AFG SCBA GRANT	9,552.65
12/22/2021	42444	00023	BIG D LOCK CITY	INTERNET DECEMBER 2021	21,178.55
12/22/2021	42445	00023	BIG D LOCK CITY	ELEMENTARY DRAWING CLASS	232.98
12/22/2021	42446	00023	BIG D LOCK CITY	TV WALL MOUNT	3,792.00
12/22/2021	42447	00023	BIG D LOCK CITY	WET/DRY VACUUM	73.48
12/22/2021	42448	00023	BIG D LOCK CITY	LIGHTNING CAR CHARGER/WHITE PAPER CUPS	79.00
12/22/2021	42449	00023	BIG D LOCK CITY	CLEAR PLASTIC MASON JARS	34.04
12/22/2021	42450	00023	BIG D LOCK CITY	LIBRARY SUPPLIES	39.98
12/22/2021	42451	00023	BIG D LOCK CITY	BD Bond Refund	203.24
12/22/2021	42452	00023	BIG D LOCK CITY	BD Bond Refund	429.74
12/22/2021	42453	00023	BIG D LOCK CITY	BD Bond Refund	1,000.00
12/22/2021	42454	00023	BIG D LOCK CITY	BOOKS	193.53
12/22/2021	42455	00023	BIG D LOCK CITY	BOOKS	230.76
12/22/2021	42456	00023	BIG D LOCK CITY	BOOKS	677.81
12/22/2021	42457	00023	BIG D LOCK CITY	DPW DOOR REPAIR	1,102.10
12/22/2021	42458	00023	BIG D LOCK CITY	DPW DOOR REPAIR	21.00

Check Date	Check	Vendor	Vendor Name	Description	Amount
12/22/2021	42437	11010	LAUREN BROOKS	SENIOR SIT AND FIT	476.00
12/22/2021	42438	MISC	BRUTTELL ROOFING INC	BD Bond Refund	75.00
12/22/2021	42439	MISC	CAPALDI BUILDING COMPANY	BD BOND REFUND 13124 VERNON	1,000.00
				BD BOND REFUND 13124 VERNON	100.00
				BD BOND REFUND 13124 VERNON	500.00
					1,600.00
12/22/2021	42440	07736	CINTAS CORPORATION #31	MAT CLEANING	12.14
				BUILDING SUPPLIES	22.26
				BUILDING SUPPLIES	67.60
				BUILDING SUPPLIES	14.76
				BUILDING SUPPLIES	12.14
				BUILDING SUPPLIES	22.26
				BUILDING SUPPLIES	67.60
				BUILDING SUPPLIES	14.76
				BUILDING SUPPLIES	12.14
				BUILDING SUPPLIES	22.26
				BUILDING SUPPLIES	67.60
				BUILDING SUPPLIES	14.76
					350.28
12/22/2021	42441	MISC	CMC CONSTRUCTION	BD Bond Refund	776.00
12/22/2021	42442	00045	DEMCO	CIRC. MATERIALS	459.11
12/22/2021	42443	MISC	DRAIN DETECTIVES	BD Bond Refund	100.00
12/22/2021	42444	MISC	DS2 CONSTRUCTION	BD Bond Refund	154.00
12/22/2021	42445	00048	DTE ENERGY	ELECTRIC - ALLIGATOR PARK	15.41
				ELECTRIC - LASALLE FOUNTAIN	16.18
				ELECTRIC-TRIANGLE PARK	19.52
				ELECTRIC - LIBRARY	86.99
				ELECTRIC FOR POOL	56.70
				ELECTRIC	372.59
				ELECTRIC FOR CITY LOT	17.20
				ELECTRIC FOR WALES SPRINKLER	14.91
				ELECTRIC FOR HUNTINGTON PARK	17.06
				ELECTRIC FOR MENS CLUB FIELD	25.26
					641.82
12/22/2021	42446	11134	ERASTON TELECOM SERVICES, LLC	DISPATCH LINES	77.39
12/22/2021	42447	MISC	EVERDRY OF SE MICH	BD Bond Refund	214.00
12/22/2021	42448	02358	FIRE DEFENSE EQUIPMENT CO	PYROCHEM SYSTEM INSPECTION	234.86
				FIRE EXTINGUISHER SERVICE RECHARGE	160.41
					395.27
12/22/2021	42449	10950	DUANE FRANKS LLC	BUILDING INSPECTIONS	1,000.00
12/22/2021	42450	10754	GREAT LAKES WATER AUTHORITY	IWC CHARGES	284.97
12/22/2021	42451	11320	RICHARD HALPRIN	WOODS GALLERY RECEPTION SALES	1,977.50
12/22/2021	42452	05509	HERSCH'S, INC.	DRAGON SNOW MELT	420.00
12/22/2021	42453	04613	HUNT SIGN COMPANY, LTD.	REFLECTIVE SHEETING	355.00
12/22/2021	42454	10953	IDEAL ELECTRICAL INSPECTIONS, LLC	ELECTRICAL INSPECTIONS	650.00
12/22/2021	42455	MISC	J & J ROOFING	BD Bond Refund	147.00
12/22/2021	42456	11304	JCR SUPPLY INC	TRASH CAN LINERS & OVERCHARGE ON INVOICE	264.99
12/22/2021	42457	05223	JASON JORDAN	TUITION REIMBURSEMENT	1,676.70
12/22/2021	42458	MISC	KEARNS BROTHERS INC	BD Bond Refund	160.00
12/22/2021	42459	05374	LB OFFICE PRODUCTS	OFFICE SUPPLIES	16.28
12/22/2021	42460	MISC	LL CUSTOM CONTRACTING	BD Bond Refund	1,362.00

Check Date	Check	Vendor	Vendor Name	Description	Amount
12/22/2021	42461	06146	MMWA/ECP	ELECTRIC PROGRAM	3,695.24
12/22/2021	42462	00331	NOWAK & FRAUS	RESURFACING CONSTRUCTION ADMINISTRATION KINGSTON-COOLIDGE TO HENLEY TREE SURVEY	3,536.00 72.00 3,034.50 6,642.50
12/22/2021	42463	04253	PRINTING SYSTEMS, INC.	ELECTION SUPPLIES ELECTION SUPPLIES ELECTION SUPPLIES ELECTION SUPPLIES	367.41 440.71 428.27 59.66 180.30 1,476.35
12/22/2021	42464	00108	RKA PETROLEUM COMPANIES, INC.	DIESEL FUEL	1,874.38
12/22/2021	42465	00407	ROAD COMMISSION FOR OAKLAND COUNTY	COLD PATCH	734.46
12/22/2021	42466	00209	SOC RESOURCE RECOVERY AUTHORITY	BASIC REFUSE, RECYCLABLES, & YARD WASTE BASIC REFUSE, RECYCLABLES, & YARD WASTE	17,067.00 472.79 17,539.79
12/22/2021	42467	MISC	TRESNAK CONSTRUCTION INC	BD Bond Refund	105.00
12/22/2021	42468	06185	WELLS FARGO REAL ESTATE TAX SERVICE	DUPLICATE 2021 WINTER TAX PAYMENT	266.29
12/22/2021	42469	00594	WONSEY TREE SERVICE INC.	SPOIL REMOVAL FROM DPW YARD	2,800.00
12/22/2021	42470	07255	WOW INTERNET AND CABLE	CABLE FOR PUBLIC SAFETY DECEMBER 2021	59.33
12/28/2021	42471	00641	ADVANCED LIGHTING AND SOUND INC.	PROJECTION SCREEN AND EQUIPMENT	1,940.00
12/28/2021	42472	08585	ADVANCED MARKETING PARTNERS	TAX BILL PRINTING	1,298.70
12/28/2021	42473	11321	AMERICAN SOCIETY OF EMPLOYERS	DUES FOR MEMBERSHIP 2021	1,145.00
12/28/2021	42474	11011	AMERICAN UNITED LIFE INSURANCE CO	INSURANCE JANUARY 2022	498.37
12/28/2021	42475	09447	APPLIED IMAGING	COPIER METER	101.13
12/28/2021	42476	00403	CITY OF BERKLEY	OCT-DEC DISPATCH/ANIMAL CONTROL	23,000.00
12/28/2021	42477	00027	BLUE CROSS/BLUE SHIELD OF MICH	MEDICARE ADVANTAGE JANUARY 2022	10,238.70
12/28/2021	42478	04117	BOB'S SANITATION SERVICE	PORTA POTTY	90.00
12/28/2021	42479	10141	BROOKES BUNCH	CHEER, DANCE, POM CLASS	1,922.40
12/28/2021	42480	11226	CHRIS AUGER	COMMISSION MEETING FILM AND SETUP	2,350.00
12/28/2021	42481	07736	CINTAS CORPORATION #31	MAT CLEANING	73.65
12/28/2021	42482	10950	DUANE FRANKS LLC	BUILDING INSPECTIONS	1,000.00
12/28/2021	42483	10953	IDEAL ELECTRICAL INSPECTIONS, LLC	ELECTRICAL INSPECTIONS	650.00
12/28/2021	42484	05477	MARY ANN KASHEF	FALL TAI CHI	1,385.60
12/28/2021	42485	00112	MADISON NATIONAL LIFE INS CO.	LTD INSURANCE JANUARY 2022	1,834.46
12/28/2021	42486	09888	MARINE CITY NURSERY CO	FALL TREE PLANTING	25,970.00
12/28/2021	42487	00049	MATHESON TRI-GAS INC	HAZARDOUS MATERIALS	198.70
12/28/2021	42488	00166	OAKLAND COUNTY	SPECIAL ASSESSMENTS	23,082.00
12/28/2021	42489	09472	OAKLAND SCHOOLS	PRINTING TAX BILLS & WATER BILLS	1,206.98
12/28/2021	42490	00586	OFFICE DEPOT	OFFICE SUPPLIES	43.17
				OFFICE SUPPLIES	47.37
					90.54
12/28/2021	42491	10186	PRINCIPAL FINANCIAL GROUP	DENTAL INSURANCE JANUARY 2022	4,240.84
12/28/2021	42492	08904	SKYHAWKS SPORTS ACADEMY INC	SKYHAWKS INSTRUCTOR PAYMENT	318.50
12/28/2021	42493	10868	STATE OF MICHIGAN- DETROIT	CITY OF DETROIT TAX WITHHOLDING	98.62
6 TOTALS:					
Total of 165 Checks:					481,172.07
Less 0 Void Checks:					0.00
Total of 165 Disbursements:					481,172.07

CONSENT AGENDA #3a



**City of Huntington Woods
Senior Advisory Committee
Thursday, October 21, 2021**

**3:30 pm Multi-Purpose Room – Gillham Recreation Center
Agenda**

1. Call to order : In person meeting called to order at 3:33 pm

Present: Lenny Newman, Chris Smith, Greg Gmerek, Melissa Gadd, Lora Frankel, Joanne Johnson and Tracy Shanley.

Absent: Heidi Coffman and Jennifer Furlong

2. Approval of agenda: Lora moved to approve agenda and seconded by Chris.

3. Approval of minutes of the September 23, 2021 meeting: Chris moved to approve the minutes and Lora seconded with an update that the pen pal program does not start until November.

4. Elected Officials Remarks: no elected members present for the meeting.

5. Items of Business

A. U of M Report Subcommittees:

The transportation portion of the report to be addressed by the recreation department remarks.

B. Senior/student interactions programs/Covid concerns :

Discussed some of the limited interactions at this time as the vaccinations are not yet approved for children under certain ages. There have been some programs arranged and there are protocols in place, such as assigning time slots and being outside as much as possible.

C. HW SAC Goals & Outlook with Covid concerns :

Discussed what COVID protocols are in place with the upcoming winter and what other communities of similar sizes are doing with their programming. It was decided that flyers will be transparent with everything about the nature of the program and the mask wearing expectations.

Greg to contact Ferndale and Royal Oak senior centers and Melissa to contact Berkley, Oak Park and Southfield senior centers in order to determine their policies regarding masks and vaccination status along with programming that includes seniors/youth interactions.

D. Programming for the fall/winter :

Four main fall programs: Leaf raking, high school play, technology support and high school talent program.

It was also noted that the city's video program will be getting started with two high school seniors taking on the project.

The S'Mores and Sing Along program was a hit with almost 40 people in attendance. It is being made into an annual event.

E. HARP and concierge program:

It is beginning to "pick up" at this time.

F. Medical Closet :

The loan closet has been utilized and there has been a time when they have worked in conjunction with Berkley Senior Center to ensure the proper equipment was found by a citizen.

6. Recreation Department and Library Programming Update :

Joanne Johnson discussed an event including the curator from the state capitol in which "Women and Politics" was highlighted. There is an event next month about "The Ladies of the Light" highlighting women lightkeepers.

Jennifer could not attend, but provided HWSAC with a written update. Some highlights:

Daily reassurance and birthday calls are still going strong at this time, with positive feedback.

Huntington Woods is trading in the older transportation van and will now use a newer SMART van that will seat 5-6 people and has a wheelchair lift.

Seniors who are having difficulty maintaining their home in regards to code enforcement are receiving support.

Flu shot clinic was held and it was well attended. Regular blood pressure clinics are scheduled as well.

Anticipating the Thanksgiving holiday with a gift basket initiative from the Women's League. Volunteers will be needed to assemble/deliver baskets as well as assisting with the Senior Holiday Luncheon.

Reynolds Park- This is a two part project preparing the grounds in the fall and completion of equipment placement in the spring. In the process of transplanting a tree to a different part of the park.

7. Public participation : NA

8. Next meeting: Thursday, November 18, 2021

9. Other business : NA

10. Adjournment: Meeting adjourned at 4:35 pm with a motion by Greg, seconded by Chris.

CONSENT AGENDA #3b

CITY OF HUNTINGTON WOODS
REGULAR MEETING OF THE ZONING BOARD OF APPEALS
DRAFT MINUTES

November 8, 2021

7:30 p.m.

In Person Meeting – Huntington Woods Commission Room – City Hall

Vice Chairman Meisner called the meeting to order at 7:02 p.m.

PRESENT: Joseph Claya, Nick Fedorchak, David Hesano, Mitch Meisner, Bree Stocker Smart

City Staff Present: Zoning Administrator, Hank Berry.

ABSENT: Ben Falik, James Park, Adam Wallace, Michael Wright

APPROVAL OF MINUTES

Vice Chairman Meisner asked for a motion to approve the October 11 meeting minutes.

Hesano:

Motioned for the approval of the October 11 meeting minutes

Fedorchak:

Seconded the motion for approval.

Ayes: Joseph Claya, Nick Fedorchak, David Hesano, Mitch Meisner, Bree Stocker Smart

Nays: None

The Motion Carried.

AGENDA ITEMS:

Principal Order of Business: Matter of an Appeal by Keith Fitzpatrick at 8811 11 Mile Rd. for a variance to have a driveway with an auxiliary space (200sf.) to the side for parking contrary to Section 40-10.06 - Parking and Circulation – I. Off-Street Parking Regulations for one- and two-family residential zone districts.

Vice Chairman Meisner: Noted the appellant was not present

Berry: I had no knowledge that the appellant was not going to attend this meeting. He was notified of the date when he turned in the paperwork as well as noticed traditionally and during subsequent conversations. You have a couple of options: you could take a short break to see if he shows up and/or table it for now, or you could proceed with a vote if you are comfortable, however I recommend postponement.

Vice Chairman Meisner: Suggested an introductory discussion of the matter. Asked Berry for an explanation on the matter.

Berry: If there is a variance, there is criteria that has to be met in order to do that. I'd like to point out where his lot is and the relation to the proposed space. He is looking for a space that is between a tree and a garage, approximately 8 ft. by 25 ft. which goes up to the property line. The problem with the space that the appellant is looking for is similar to a parallel parking space, however there is no ability to pull past the space to back in because of the garage. The city would like to introduce another option to the appellant. The city recognizes that issues that can arise with parking on 11 mile road. The city has made 11 Mile Rd. the only other place (other than the R1A lots) that can have semi-circular driveways.

Mr. Fitzpatrick indicated the cost of a complete circle driveway was more than he had the resources for at this time. The space in which the appellant is asking for could be relocated to a different location on the property, and be the start of that circular driveway previously mentioned, and he would not need a variance for this space. The city's suggestion is relatively the same cost. This new location offers a wider space for Mr. Fitzpatrick to park in. Letting Mr. Fitzpatrick utilize this option may be easier since he would only need a permit for this project. There is no leeway in the plan originally presented by the appellant. This other option gives him the opportunity to fully utilize the space he needs and furthers the eventuality of completion of the allowed semi-circular drive which would be consistent with the code.

Hesano: Has this been suggested to him?

Berry: We have had a discussions about different options, but he is adamant about having a space in this exact location. It is the same surface that we are suggesting. He did apply for a rental license, because he is going to have roommates.

Hesano: With your plan he would have the same kind of space?

Berry: Yes. Actually the potential is there for more space and guest parking. He could start the circle driveway now, and finish it when he has the resources to do so.

Hesano: So is it acceptable then for him to do crushed stone in there like he is proposing?

Berry: Yes, it is. It is in the code. He could also do concrete, or asphalt. The problem is maintenance and snow removal on his end.

Meisner: Hank, would you mind coming up and showing us sort of exactly where you're looking at. I can't follow your electronics.

Fedorchak: Is there a tree in the front, though?

Berry: Yes, but it is on private property so we don't regulate that.

Hesano: Do we know that his lot is wide enough to lay out a circular drive?

Berry: It's going to be tight, but the only rule of thumb on 11 mile is that you cannot pave over 60% of the front lot.

Meisner: I went out there and looked at it. Every one of these houses has a strange driveway situation. Let's say he tore his garage down, is there anything that could prevent him from paving the maximum amount in that area?

Berry: Yes, you can't cover over 50% of the rear yard with accessory structures including driveways, garage patio, shed etc.

Meisner: But he could pave 50% of the land?

Berry: With accessory structures just rear yard.

Meisner: If he did not have a garage he would have room for three cars, but with a garage he's impeded having a parking area.

Berry: The garage only makes it harder to access that 8 x 25 ft area he is requesting. The spot behind the garage would be hard to access due to the location of the garage within the property line.

Fedorchak: He has the right to put in a circular drive and it would have an impact on the view of the house. If we are discouraging excess paving sitting there in a small yard, the spot he is suggesting is really tucked away, out of view.

Meisner: The question is, if for some reason or other the appellant does not want any part of a circular driveway somewhere toward the rear. It seems like the issue of granting a variance for the latter, is what the property owner really wants is kind of, almost the same difference if he built under code. In some ways, it is less obtrusive.

Stocker Smart: My concern is the car being smashed up right against the fence. Damage to the car and fence.

Berry: The fence would likely be a civil matter.

Meisner: I'm suggesting that it doesn't matter if he prefers the backyard, which technically requires a variance. It's not doing anything different than if we were to grant it. Especially, given that every house there has a strange parking situation.

Claya: If we granted a variance then he could also put in the front driveway as well.

Berry: What you may want to do is, if you have questions – you could vote to table this, and hope the appellant can make it to the next meeting, and then knowing what you already know and allowing him the opportunity to address this. You could take a vote, and if it is voted down he can reapply for the next month.

Meisner: I sense as chair, we have gone as far as we can. We should table this until next month.

Hesano: I make a motion to table the appeal to the next regular meeting

Claya: Motion seconded.

Ayes: Joseph Claya, Nick Fedorchak, David Hesano, Mitch
Meisner, Bree Stocker Smart
Nays: None

The Motion Carried.

The meeting was opened to public participation. There were no members of the public present at this time, so public participation was then closed.

ADJOURNMENT:

Motion to adjourn.

Motion seconded.

Ayes: Joseph Claya, Nick Fedorchak, David Hesano, Mitch
Meisner, Bree Stocker Smart

Nays: None

Absent:

The Motion Carried, meeting adjourned at 7:59 pm.

Submitted

Amy Berry - Recorder

CONSENT AGENDA #3c

Library Advisory Board M

Monday, November 15, 2021

Present: Anne Hage, Mia Caesar, Stacey Stutcher, Beth Applebaum, Nina Abrams, Judy Schram, Steve Pollack, Marty Ferman, Judy Goldsmith, Mary Foreman

- I. Call to order – Monday, November 15, 2021 – 7:00 PM
- II. Approval of Minutes, October 18, 2021-minutes approved
- III. Statistics for October 2021 – we are still not collecting fines; a discussion was had regarding how the Library is funded; Nina suggested finding a way to help patrons make donations.
- IV. Library Liaison Report: The Friends continue to operate in the absence of a President; there will be a thematic bag sale for the holidays; they have started taking donations again; sale books on a cart (as opposed to the Friends members give away cart) will be in the lobby and Venmo and PayPal will be accepted. Friends will sponsor a family DVD night with hot cocoa and popcorn giveaways (program was advertised on the Library web site and in the Friends newsletter which is available on line).
- V. Librarian's report:
Items:
 - Winter programs –**
 - Book Discussion Group, Monday, November 22, 7:30 PM:** Hamnet by Maggie O'Farrell (virtual)
 - Wacky Science Wednesdays, Wednesday, December 1, 4:00 PM:** Snow Storm in a Jar (grab and go)
 - Matthew Ball, the Boogie Woogie Kid, Live Holiday Show, Swingin' Seasonal Favorites and More, Wednesday, December 8, 7:00 PM**
 - Super Saturdays, Saturday, December 11, 1:00 PM:** Beaded Snowflakes (grab and go)
 - Wacky Science Wednesdays, Wednesday, December 15, 4:00 PM:** Kinetic Sand (grab and go)
 - Book Discussion Group, December 20, 7:30 PM:** Countdown 1945 by Chris Wallace (virtual)
 - Movie Discussion Group, Wednesday, December 22, 6:30 PM:** Once Upon a Time in the West (virtual)
- VI. Old Business:
Gallery Coordinator-Karen's last show is in progress; new coordinator is Joanne Kallio a Huntington Woods resident-she is also working at the Library.

VII. New Business:

Library Advisory Board Terms-Judy's term is at an end; Beth will extend for another term. One more resident is needed; people can apply on line.

Huntington Woods Library Equity, Diversity and Inclusion Statement-statement was written by Anne and was approved by the Board.

VIII. Public Participation: None.

IX. Library Director and Board Comments: Anne will be retiring at the end of January, 2022. A search has begun for her position and it is hoped that the new Library can begin in mid-January.

X. Next Meeting: Monday, December 20, 2021 – 7:00 PM

XI. Adjournment – meeting adjourned at 7:28 p.m. Have a Happy Thanksgiving!

HWPL Library Statistics
Nov-21

	Nov-21	Nov-20	YTD 2021
Building Use	2927	0	14758
Circulation	4602	1893	31845
Map Passes	0	3	25
Electronic Resources			
OverDrive	1278	1133	13593
Hoopla	170	680	7400
RBDigital		425	1424
Kanopy	132	109	1482
Freegal	215	95	1448
Internet Use	107	0	568
Fines	\$51.95	\$0.00	\$282.95
Lost Books	\$86.88	\$0.00	\$124.83
Room Use	10	0	17
Room Rental	\$0.00	\$0.00	\$0.00
Gift Account	\$70.00	\$0.00	\$236.00
Penal Fines	\$0.00	\$0.00	\$15,474.00
State Aid	\$0.00	\$0.00	\$0.00
New Books Adults	188	0	1879
New Books Children	24	0	283
Total Books	212	0	2162
New Media	36	0	461
Discards	165	0	588

SUPPORT THE OAKLAND COUNTY CHILDREN'S VILLAGE DURING THE

WOODWARD DREAM DRIVE

YOUR LOCAL LIBRARY IS COLLECTING
THE FOLLOWING ITEMS FROM
JANUARY 3 TO 28:

NEW HOODED SWEATSHIRTS

sized Adult Small to 2XL, College/Sport Themed

NEW GYM SHOES *for Adult men
and women size 6 to 15, in the \$25-50 range*

CHECKS

*made payable to Oakland County
Children's Village*

PLEASE DROP OFF YOUR DONATIONS AT ONE OF THESE
WOODWARD CORRIDOR LIBRARIES FROM JANUARY 3 TO 28.

BALDWIN PUBLIC LIBRARY, 300 W. MERRILL BIRMINGHAM, MI 48009

BERKLEY PUBLIC LIBRARY, 3155 COOLIDGE HWY., BERKLEY, MI 48072

HUNTINGTON WOODS LIBRARY, 26415 SCOTIA RD., HUNTINGTON WOODS, MI 48070

ROYAL OAK PUBLIC LIBRARY, 222 E. ELEVEN MILE RD., ROYAL OAK, MI 48067

Oakland County Children's Village provides quality, innovative, comprehensive services to youth and families. Oakland County Children's Village offers a safe, structured environment for youth that includes secure detention, residential treatment and shelter care services.



CONSENT AGENDA #3d

Environmental Sustainability
November 18,
Agenda
Start: 7:04
City Hall

1. Attendance:

Member	
Julie Petrik	Unexcused
Daniel Brooks	Unexcused
Mari Masalin-Cooper (Secretary)	x
Sarah Jo Sautter	Excused
Bridget McKinley	x
Kate Zenlea	Excused
Aaron Retish	x
Ben Falik (Chair)	x
David Egan	x
Vacancy (student representative)	
Bob Paul (Commission Liaison)	x
Lauren Fletcher (City Rep)	x
Public Participants:	
Hal Stock	x

2. Approval of Agenda: Approve Agenda as amended Unanimously

3. Approval of June Minutes: Unanimously approved

4. Food compost media campaign - Bridget: Sara Jo had created a media communication agenda. She feels we have struggled to develop.

Ben: HW cannot be put to the curb after mid-December. May not be the best time of year. Develop a timeline for 2022.

Bridget: more difficult to get the message seem relevant now, but may look at a variety of social media. Why it matters to HW. How many in Eblast, once a month.

Bob Paul: have a HW media staff person that could be used.

Mari: If we set a schedule to get it started before the April 2022 start.

Aaron: We can write the text for the whole year, like Halloween for pumpkins.

Bridget: Do we want to make it about all recycling? We need pictures.

Mari: Proposed an agenda item for the December meeting to discuss expanding the media campaign. Look through the calendar for the year and identify the monthly themes/information share

Motion to add Media Campaign - expanding it from the compost campaign to include more information to the December 2021 developing goals for 2022.

Bob: Could arrange a discussion with the communications staff person.

5. **Cardboard recycling update:** remove this agenda item
6. **Solar ordinance discussion:** -

Committee reviewed the Planning Board's minutes re: Solar panel discussion for May and June 2021. Planning Commission Approved the Solar ordinance as presented in June 28, 2021

Bob Paul: Said the ordinance will be with the City Commission in January 2022 for the 1st Reading, then will be taken up for a vote to approve at a later meeting.

explore the expansion of dialogue of community

- a. Ben proposed a December 16th meeting at 7pm City Commission

7. **Public Participation:**

Hal Stack 13116 Talbot

Wanted to raise a couple of issues or ideas. Hal: Concerned that HW is behind the curve in developing a sustainability plan like our neighboring cities. We could develop one for HW by looking at our neighbors plans and discussing what our city could achieve.

Hal: suggested reviewing the 2019 energy data and perhaps get it updated. Good data is a good first step to a good plan

1. 2012/2013 Woodward Five working with EcoWorks. Several cities participated, have you use or all seen. Aaron R. has seen.
2. DTE changing LED lights throughout the city, DTW wants 5000, HW wants less wattage (4000)
3. Master Plan process, there are environmental goals in the plan, but the ESC would be involved with the Master Plan, but would like to see HW develop a sustainability plan like our neighboring community
4. Do we have the technical support and data? Aaron, the
5. Bob Paul, city commission did authorize a study of city building sustainability, efficiency. Will have the data in February for review at the city commission

8. **Committee member remarks:**

Ben: Explore the expansion of dialogue of community

Ben: proposed motion to add a December 16th meeting at 7pm at City Hall. Seconded by Mari, motion carried.

Lauren: will see that the date gets added to the HW website.

Aaron: Interested in learning about the transition process for the new city manager.

Bob Paul: gave a status on hiring the city manager. Lauren will be our interim city contact.

Mari: reminded the committee that having Amy attend our meetings was unusual. Prior to her, the department's directors came to these meetings, like Claire G or the Rec Center Director, or the Library Director.

Bob Paul: asked Ben to serve a 2nd term, he agreed. Aaron and Bridget are completing their 2nd terms, they will not be eligible for re-appointment, unless there are no interested city residents. In that case they could be reappointed to a 3rd term.

Adjournment: 8:19pm



CONSENT AGENDA #3e

Finance Department memo

To: Mayor and City Commission

From: Tim Rowland, Finance Director

Date: December 29, 2021

Subject: November 2021 Treasurer's Report

The November 2021 financial reports are enclosed for your review. Mid-year budget adjustments are being proposed at the January meeting that will correct the variances so far this year. The good news is that the Recreation Center is performing well, and we are going to reduce the General Fund transfer by \$51,490. We are also doing better than planned in State Shared Revenue and Building Permits. Expenditure adjustments in the General Fund are primarily in the Public Safety Department due to staff shortages from retirements and medical leaves.

We have applied for a child care stabilization grant from the State of Michigan. Final approval will come in early January, but we are scheduled to receive \$166,500 based on our license numbers. These funds will be used for staff hazard bonuses, tuition credits for families, and building improvements for latchkey are pre k.

We have also received a grant from EGLE for the purchase of destratification fans for the Recreation Center gym in the amount of \$12,000. The project is currently out to bid with a contract award planned for the February Commission meeting.

We applied earlier this year for a MDOT Transportation Economic Development Fund (TEDF) Category B Grant for road resurfacing in the City. Unfortunately we were notified that we were not awarded any funds from the program. 139 applications were received requesting \$21.9 million in grant funding, but only \$3 million is appropriated annually for this program.

FINANCE REPORT - CASH POSITIONS

FUND	FUND #	CURRENT INVESTMENTS	CURRENT CASH	TOTAL AVAILABLE
GENERAL FUND	101	6,702,452	(52,300)	6,650,153
MAJOR STREET FUND	202	615,908	12,928	628,836
LOCAL STREET FUND	203	216,767	(1,293)	215,474
ACT 345 PENSION FUND	205	9,532	457,803	467,334
RECREATION FUND	208	707,692	(113,279)	594,413
GWK DRAIN FUND	225	298,154	28,857	327,011
RACKHAM DEFENSE FUND	250	34,167	285	34,452
BUDGET STABILIZATION FUND	257	1,205,630	26,976	1,232,606
ELEVEN MILE - DEBT FUND	303	27,759	(52,271)	(24,512)
2010 UTGO DEBT	304	256,415	(69)	256,346
2012 UTGO DEBT	305	94,308	9,843	104,151
2014 UTGO DEBT	306	237,283	16,899	254,182
2017 UTGO DEBT	307	86,808	42,041	128,849
2019 UTGO DEBT	308	111,906	92,736	204,642
2020 CAPITAL IMP. BONDS	309	605,064	(439,876)	165,188
CAPITAL PLANNING FUND	402	903,596	41,369	944,965
SEWER CONSTRUCTION FUND	492	5,758,409	(35,350)	5,723,059
ROAD & SEWER CONSTRUCTION FUND	493	6,866,127	(84,543)	6,781,584
ROAD MAINTENANCE FUND	494	200,184	(239,023)	(38,839)
SANITATION FUND	515	117,460	367,666	485,126
WATER FUND	592	1,654,752	249,999	1,904,751
EQUIPMENT FUND	661	448,894	170,005	618,899
TRUST & AGENCY FUND	701	175,800	157,079	332,879
POST RETIREMENT FUND	734	814,181	72,598	886,779
TOTAL ASSETS - INVESTMENTS/CASH		28,149,250	729,078	28,878,328

FIDUCIARY (TRUSTEE)	TYPE	AMOUNT INVESTED	PERCENT INVESTED	YIELD
MICHIGAN CLASS	Interlocal	209,296	0.74%	0.03%
OAKLAND COUNTY POOL- OPER	Pool	922,920	3.28%	0.26%
FIFTH THIRD SECURITIES / CD	Agency	1,199,670	4.26%	0.63%
COMMERICA - J FUND - 4438	Pool	43,692	0.16%	0.01%
COMERICA SECURITIES - 2362	Agency	4,388,055	15.59%	2.34%
HUNTINGTON BANK	Agency	1,280,334	4.55%	1.80%
MULTIBANK SECURITIES	Agency	3,787,735	13.46%	2.35%
FLAGSTAR INVESTMENT ACCOUNT	Savings	3,902,308	13.86%	0.25%
FLAGSTAR BOND ACCOUNT	Savings	775,498	2.76%	0.25%
OAKLAND COUNTY BOND ACCOUNT	Pool	11,639,742	41.35%	0.26%
TOTAL INVESTMENTS		28,149,250	100.00%	
WEIGHTED AVERAGE YIELD				0.95%
OPERATING CASH ACCOUNT				729,078
INVESTMENT ACCOUNT				28,149,250
TOTAL DOLLARS AVAILABLE				28,878,328

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 11/30/2021

GENERAL FUND

FUND	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 11/30/21	2021-22 PERCENT OF BUDGET COLLECTED 11/30/21	PERCENT OF YEAR COMPLETE	2021-22 PROJECTED ACTIVITY	2021-22 PROJECTED PERCENT OF BUDGET	PROJECTED OVER/ (UNDER) BUDGET
TAX COLLECTIONS 101	GENERAL FUND	6,579,843	6,730,340	6,594,336	97.98%	41.67%	6,719,770	99.84%	(10,570)
TAX COLLECTIONS		6,579,843	6,730,340	6,594,336	97.98%	41.67%	6,719,770	99.84%	
LICENSES & PERMITS 101	GENERAL FUND	451,886	438,570	192,091	43.80%	41.67%	449,190	102.42%	10,620
LICENSES & PERMITS		451,886	438,570	192,091	43.80%	41.67%	449,190	102.42%	
STATE SHARED REVENUE & GRANTS 101	GENERAL FUND	1,103,558	689,660	137,451	19.93%	41.67%	732,310	106.18%	42,650
STATE SHARED REVENUE		1,103,558	689,660	137,451	19.93%	41.67%	732,310	106.18%	
USER FEES 101	GENERAL FUND	500,912	508,820	188,177	36.98%	41.67%	444,590	87.38%	(64,230)
USER FEES		500,912	508,820	188,177	36.98%	41.67%	444,590	87.38%	
APPROPRIATION FROM FUND BALANCE 101	GENERAL FUND				0.00%	41.67%		0.00%	-
					0.00%	41.67%		0.00%	
ESTIMATED REVENUES - FUND 101		8,636,199	8,367,390	7,112,055	85.00%	41.67%	8,345,860	99.74%	(21,530)

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 11/30/2021.

GENERAL FUND	ACCOUNT	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 11/30/21	2021-22 PERCENT OF BUDGET COLLECTED 11/30/21	PERCENT OF YEAR COMPLETE	2021-22 PROJECTED ACTIVITY	2021-22 PERCENT OF BUDGET	PROJECTED OVER/ (UNDER) BUDGET
	101-000-403.000	TAX COLL/CURRENT	6,516,715	6,556,340	6,583,801	98.91%	41.67%	6,658,770	100.04%	2,430
	101-000-407.000	TAX COLL/DELINQUENT	42,594	50,000	(56)	-0.11%	41.67%	40,000	80.00%	(10,000)
	101-000-445.000	TAX COLL/PENALTIES	20,534	24,000	10,591	44.13%	41.67%	21,000	87.50%	(3,000)
	101-000-452.000	PERMITS/AIR CONDITIONING	5,315	4,500	1,385	30.78%	41.67%	4,500	100.00%	-
	101-000-453.000	PERMITS/BUILDING	200,988	201,070	116,651	58.02%	41.67%	220,000	109.41%	18,950
	101-000-454.000	PERMITS/ELECTICAL	30,951	27,000	14,755	54.65%	41.67%	30,000	111.11%	3,000
	101-000-455.000	PERMITS/HEATING	15,990	14,000	9,150	65.36%	41.67%	16,000	114.29%	2,000
	101-000-456.000	PERMITS/PLUMBING	30,705	26,000	9,770	37.58%	41.67%	21,000	80.77%	(5,000)
	101-000-457.000	BUSINESS REGISTRATION	12,287	9,000	3,780	42.00%	41.67%	9,000	100.00%	-
	101-000-458.000	ROW PARKING	3,203	5,500	490	8.91%	41.67%	3,200	58.18%	(2,300)
	101-000-470.000	CABLE TV FEES	138,684	141,000	33,556	23.80%	41.67%	134,240	95.21%	(6,760)
	101-000-475.000	NONBUSINESS LIC AND PERM	3,003	2,500	604	24.16%	41.67%	2,750	110.00%	250
	101-000-480.000	BUILDING INSPECTIONS	4,245	4,000	690	17.25%	41.67%	4,000	100.00%	-
	101-000-481.000	ALARM FEES	6,515	4,000	1,260	31.50%	41.67%	4,500	112.50%	500
	101-000-502.000	FEDERAL GRANTS- CARES ACT	374,243			0.00%	41.67%		100.00%	-
	101-000-529.000	GRANTS CDBG		2,700		0.00%	41.67%	2,700	100.00%	-
	101-000-543.000	GRANTS PUBLIC SAFETY (302 FUNDS)	1,784	2,000	1,111	55.55%	41.67%	1,780	89.00%	(220)
	101-000-566.000	GRANTS LIBRARY/STATE	7,306	7,000	3,833	54.76%	41.67%	7,000	100.00%	-
	101-000-567.000	GRANTS STATE/OTHER	12,560			100.00%	41.67%		100.00%	-
	101-000-567.001	DONATIONS- LIBRARY PROGRAMMING	10,175	20,000		0.00%	41.67%	15,000	100.00%	(5,000)
	101-000-573.000	SSR/ LCSA PPT REIMBURSEMENT	5,554	5,300	3,138	0.00%	41.67%	4,300	100.00%	(1,000)
	101-000-575.000	SSR/SALES TAX	690,416	651,160	127,840	19.63%	41.67%	700,000	107.50%	48,840
	101-000-577.000	SSR/LIQUOR	1,520	1,500	1,529	101.93%	41.67%	1,530	102.00%	30
	101-000-607.000	ADMINISTRATIVE FEES	95,014	94,500	86,997	92.06%	41.67%	95,000	100.53%	500
	101-000-608.000	SERVICE FEES	560	700	80	11.43%	41.67%	500	71.43%	(200)
	101-000-656.000	FINES/DISTRICT COURT	63,076	80,000	17,576	21.97%	41.67%	53,000	66.25%	(27,000)
	101-000-657.000	FINES/PARKING VIOLATIONS	3,410	4,500	1,398	31.07%	41.67%	3,000	66.67%	(1,500)
	101-000-658.000	FINES/LIBRARY FEES	260	7,000	1,140	16.29%	41.67%	4,500	64.29%	(2,500)
	101-000-658.001	LIBRARY CONTRACT REVENUE	43,640	44,500		0.00%	41.67%	44,500	100.00%	-
	101-000-659.000	FINES/LIBRARY PENAL	15,093	18,500	15,475	83.65%	41.67%	15,470	83.62%	(3,030)
	101-000-664.000	INVESTMENT INCOME	23,930	45,000	(9,917)	-22.04%	41.67%	15,000	33.33%	(9,000)
	101-000-670.000	EQUIPMENT RENTAL	150	500		0.00%	41.67%		0.00%	(500)
	101-000-673.000	FIXED ASSET SALE	164			0.00%	41.67%		100.00%	-
	101-000-675.000	INSURANCE REIMBURSEMENT	32,992	30,000		0.00%	41.67%	30,000	100.00%	-
	101-000-675.592	TRANSFER/WATER ADMIN	186,400	156,620	65,258	41.67%	41.67%	156,620	100.00%	-
	101-000-675.734	TRANSFER/POST RET ADMIN	2,000	2,000	833	41.65%	41.67%	2,000	100.00%	-
	101-000-695.000	UNCLASSIFIED	34,223	25,000	9,337	37.35%	41.67%	25,000	100.00%	-
	101-000-699.395	DRAW FROM FUND BALANCE				0.00%	41.67%		0.00%	-
			8,636,199	8,367,390	7,112,055	85.00%	41.67%	8,345,860	99.74%	(21,530)

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 11/30/2021

GENERAL FUND

DEPARTMENT	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 11/30/21	2021-22 PERCENT OF BUDGET EXPENDED 11/30/21	PERCENT OF YEAR COMPLETE	2021-22 PROJECTED ACTIVITY	2021-22 PROJECTED PERCENT OF BUDGET	PROJECTED OVER/ (UNDER) BUDGET
COMMISSION	14,248	13,010	2,664	20.48%	41.67%	8,510	65.41%	(4,500)
ADMINISTRATION	1,245,929	1,322,250	515,846	39.01%	41.67%	1,268,450	95.93%	(53,800)
PUBLIC SAFETY	2,685,503	2,783,570	1,224,924	44.01%	41.67%	2,853,650	102.52%	70,080
PUBLIC WORKS	424,605	409,250	172,507	42.15%	41.67%	412,600	100.82%	3,350
LIBRARY	426,861	608,930	236,029	38.76%	41.67%	569,300	93.49%	(39,630)
INSURANCE	187,394	195,240	97,127	49.75%	41.67%	195,250	100.01%	10
TRANSFERS	3,086,450	3,035,140	1,264,642	41.67%	41.67%	3,035,140	100.00%	0
	8,070,990	8,367,390	3,513,739	41.99%	41.67%	8,342,900	99.71%	(24,490)

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 11/30/2021

GENERAL FUND

ACCOUNT	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 11/30/21	2021-22 PERCENT OF BUDGET EXPENDED 11/30/21	2021-22 PERCENT OF YEAR COMPLETE	2021-22 PROJECTED ACTIVITY	2021-22 PROJECTED PERCENT OF BUDGET	PROJECTED OVER/ (UNDER) BUDGET
101-101-702.000	SALARIES		10		0.00%	41.67%	10	100.00%	-
101-101-802.000	PROFESSIONAL SERV	2,820	2,500	1,783	71.32%	41.67%	2,500	100.00%	-
101-101-802.000	CONFERENCES AND WORKSHOPS	40	7,000	566	8.09%	41.67%	3,000	42.86%	(4,000)
101-101-860.001	MEMBERSHIPS & DUES	10,398	500		0.00%	41.67%	500	100.00%	-
101-101-880.003	ANTI RACISM	1,050	2,000		0.00%	41.67%	2,000	0.00%	-
101-101-956.000	MISCELLANEOUS		1,000	315	31.50%	41.67%	500	50.00%	(500)
	COMMISSION	14,248	13,010	2,664	20.48%	41.67%	8,510	65.41%	(4,500)
101-172-702.000	SALARIES	283,576	288,290	85,891	29.79%	41.67%	285,000	91.92%	(23,290)
101-172-706.000	WAGES/HOURLY	94,064	105,470	60,740	57.59%	41.67%	105,470	100.00%	-
101-172-715.000	BENEFIT/SOCIAL SECURITY	28,695	30,120	13,034	39.95%	41.67%	29,500	97.94%	(620)
101-172-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	77,231	64,780	17,301	26.71%	41.67%	50,000	77.18%	(14,780)
101-172-718.000	BENEFIT/RETIREMENT	386,120	394,600	155,944	39.52%	41.67%	382,270	96.88%	(12,330)
101-172-719.000	BENEFIT/DENTAL	5,667	5,630	1,279	22.72%	41.67%	5,500	97.69%	(130)
101-172-724.000	BENEFITS	22,660	26,340	9,542	36.23%	41.67%	24,000	91.12%	(2,340)
101-172-724.000	SUPPLIES/OFFICE	8,879	9,500	5,752	60.55%	41.67%	9,500	100.00%	-
101-172-727.000	SUPPLIES/POSTAGE	11,383	16,500	7,870	47.70%	41.67%	16,000	96.97%	(500)
101-172-727.002	SUPPLIES/ELECTIONS	8,888	4,000	953	23.83%	41.67%	2,500	62.50%	(1,500)
101-172-802.000	PROFESSIONAL SERV	51,103	55,000	17,018	30.94%	41.67%	55,000	100.00%	-
101-172-802.008	PROFESSIONAL SERV/AUDIT	22,890	23,000	14,804	64.37%	41.67%	22,900	99.57%	(100)
101-172-802.009	PROFESSIONAL SERV/INSP	60,990	65,000	26,065	40.10%	41.67%	70,000	107.69%	5,000
101-172-802.010	PROFESSIONAL SERV/ATTORNEY	76,128	95,000	22,943	24.15%	41.67%	80,000	84.21%	(15,000)
101-172-802.012	PROFESSIONAL SERV/D.C.	39,535	41,000	38,768	94.56%	41.67%	40,500	98.78%	(500)
101-172-853.000	COMMUNICATIONS/TELEPHONE	1,605	1,800	433	24.08%	41.67%	1,600	88.89%	(200)
101-172-860.000	CONFERENCES & WORKSHOPS	2,295	3,970	425	10.71%	41.67%	3,970	100.00%	-
101-172-860.001	MEMBERSHIPS & DUES	795	15,050	8,408	55.87%	41.67%	15,050	100.00%	-
101-172-880.000	PROMOTION/COMMUNITY	3,268	3,500	2,496	71.31%	41.67%	3,500	100.00%	-
101-172-880.001	COMMUNITY PROM/YOUTH ASSI	5,600	6,100		0.00%	41.67%	6,100	100.00%	-
101-172-880.002	COMMUNITY PROM/ CDBG		2,500		0.00%	41.67%	2,500	100.00%	-
101-172-900.000	PRINTING AND PUBLICATION	5,978	4,000	3,844	96.10%	41.67%	7,500	187.50%	3,500
101-172-900.001	PRINTING/PUB NEWSLETTER	6,813	18,000	2,956	16.42%	41.67%	15,000	83.33%	(3,000)
101-172-920.000	UTILITIES	15,298	14,500	3,367	23.25%	41.67%	15,000	103.45%	500
101-172-931.000	MAINTENANCE/BUILDING	7,911	8,000	10,027	125.34%	41.67%	20,000	250.00%	12,000
101-172-934.000	MAINTENANCE/OFFICE EQUIP	9,768	12,000	4,204	35.03%	41.67%	11,000	91.67%	(1,000)
101-172-942.000	VEHICLE REIMBURSEMENT	5,100	5,100	2,200	43.14%	41.67%	5,590	109.61%	490
101-172-956.000	MISCELLANEOUS	3,749	3,500	582	16.63%	41.67%	3,500	100.00%	-
	ADMINISTRATION	1,245,929	1,322,250	515,846	39.01%	41.67%	1,288,450	95.93%	(53,800.00)
101-301-702.000	SALARIES	1,489,352	1,523,940	614,489	40.32%	41.67%	1,499,230	97.79%	(33,710)
101-301-702.001	OVERTIME	228,209	230,000	194,555	84.59%	41.67%	340,000	147.83%	110,000
101-301-710.000	WAGES/CROSSING GUARDS	10,355	18,200	6,980	38.35%	41.67%	18,200	100.00%	-
101-301-712.000	WAGES/VOLUNTEER FIRE	1,890	5,000		0.00%	41.67%	2,500	50.00%	(2,500)
101-301-715.000	BENEFIT/SOCIAL SECURITY	36,196	36,790	17,737	48.21%	41.67%	38,750	105.33%	1,960
101-301-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	320,402	320,780	118,286	36.87%	41.67%	320,780	100.00%	-
101-301-718.000	BENEFIT/RETIREMENT	71,806	76,340	34,162	44.75%	41.67%	76,340	100.00%	-
101-301-719.000	BENEFIT/DENTAL	24,216	24,540	9,759	39.77%	41.67%	24,000	97.80%	(540)
101-301-724.000	BENEFITS	151,704	147,560	70,600	47.84%	41.67%	147,560	100.00%	-
101-301-727.000	SUPPLIES/OFFICE	764	3,500	1,043	29.80%	41.67%	3,500	100.00%	-
101-301-744.000	UNIFORM/PURCHASE	31,879	32,000	36,095	112.80%	41.67%	38,500	120.31%	6,500
101-301-751.000	SUPPLIES/GAS/OIL	12,785	19,000	3,936	20.72%	41.67%	15,000	78.95%	(4,000)

101-301-756.000	SUPPLIES/OPERATING	21,308	24,000	9,075	37.81%	41.67%	22,000	91.67%	(2,000)
101-301-802.000	PROFESSIONAL SERV	105,892	135,000	35,028	25.95%	41.67%	125,000	92.59%	(10,000)
101-301-802.014	PROFESSIONAL SERVICES- INFORMANTS		500		0.00%	41.67%		0.00%	(500)
101-301-853.000	COMMUNICATIONS/TELEPHONE	26,924	28,020	10,222	36.48%	41.67%	28,000	99.93%	(20)
101-301-860.000	CONFERENCES & WORKSHOPS	706	1,000		0.00%	41.67%	5,500	550.00%	4,500
101-301-860.001	MEMBERSHIPS & DUES	7,950	7,990	100	1.25%	41.67%	7,990	100.00%	-
101-301-920.000	UTILITIES	12,218	12,000	3,370	28.08%	41.67%	12,000	100.00%	-
101-301-931.000	MAINTENANCE/BUILDING	10,871	12,500	7,268	58.14%	41.67%	16,000	128.00%	3,500
101-301-934.000	MAINTENANCE/OFFICE EQUIP	7,933	10,330	3,516	33.99%	41.67%	8,500	80.72%	(2,030)
101-301-940.000	RENTAL/EQUIPMENT	80,000	90,000	37,500	41.67%	41.67%	90,000	100.00%	-
101-301-942.000	VEHICLE REIMBURSEMENT	4,380	4,380	1,845	42.12%	41.67%	4,500	102.74%	120
101-301-956.000	MISCELLANEOUS	604	2,000	293	14.65%	41.67%	800	40.00%	(1,200)
101-301-956.001	MISCELLANEOUS/TRAINING (302 FUNDS)	17,159	18,000	9,065	50.36%	41.67%	18,000	100.00%	-
	PUBLIC SAFETY	2,685,503	2,783,570	1,224,924	44.01%	41.67%	2,853,650	102.52%	70,080
101-441-706.000	WAGES/HOURLY	152,305	150,470	61,521	40.89%	41.67%	150,020	99.70%	(450)
101-441-715.000	BENEFIT/SOCIAL SECURITY	11,996	10,910	5,170	47.39%	41.67%	11,480	105.22%	570
101-441-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	38,640	30,770	13,247	43.05%	41.67%	35,850	116.51%	5,080
101-441-718.000	BENEFIT/RETIREMENT	62,043	64,250	27,728	43.16%	41.67%	64,250	100.00%	-
101-441-719.000	BENEFIT/DENTAL	2,641	2,770	1,129	40.76%	41.67%	2,770	100.00%	-
101-441-724.000	BENEFITS	20,908	17,550	9,233	52.61%	41.67%	18,500	105.41%	950
101-441-727.000	SUPPLIES/OFFICE	1,553	1,700	944	55.53%	41.67%	1,700	100.00%	-
101-441-744.000	UNIFORM/PURCHASE	6,452	5,400	2,896	53.63%	41.67%	5,500	120.37%	1,100
101-441-751.000	SUPPLIES/GAS/OIL	10,164	16,000	3,618	22.61%	41.67%	11,000	68.75%	(5,000)
101-441-756.000	SUPPLIES/OPERATING	18,023	11,000	7,223	65.66%	41.67%	15,000	136.36%	4,000
101-441-776.000	SUPPLIES/BLDG, GROUNDS	607	3,000		0.00%	41.67%	600	20.00%	(2,400)
101-441-853.000	COMMUNICATIONS/TELEPHONE	445	1,000	344	34.40%	41.67%	1,000	100.00%	-
101-441-860.000	CONFERENCES & WORKSHOPS	1,810	2,300	959	41.70%	41.67%	1,800	78.26%	(500)
101-441-860.001	MEMBERSHIPS & DUES	460	480		85.42%	41.67%	480	100.00%	-
101-441-920.000	UTILITIES	3,387	4,500	822	18.27%	41.67%	4,000	88.89%	(500)
101-441-926.000	UTILITIES/STREET LIGHTING	71,798	65,000	30,084	46.28%	41.67%	65,000	100.00%	-
101-441-931.000	MAINTENANCE/BUILDING	16,491	15,000	5,224	34.83%	41.67%	16,000	106.67%	1,000
101-441-934.000	MAINTENANCE/OFFICE EQUIP	3,962	5,200	1,830	35.19%	41.67%	5,200	100.00%	-
101-441-940.000	RENTAL/EQUIPMENT		1,000		0.00%	41.67%	500	50.00%	(500)
101-441-942.000	VEHICLE REIMBURSEMENT	500			0.00%	41.67%		100.00%	-
101-441-956.000	MISCELLANEOUS	420	950	125	13.16%	41.67%	950	100.00%	-
	PUBLIC WORKS	424,605	409,250	172,507	42.15%	41.67%	412,600	100.82%	3,350
101-790-702.000	SALARIES	114,488	125,110	47,431	37.91%	41.67%	121,000	96.71%	(4,110)
101-790-706.000	WAGES/HOURLY	40,113	156,450	42,075	26.89%	41.67%	125,000	79.90%	(31,450)
101-790-715.000	BENEFIT/SOCIAL SECURITY	11,793	21,540	7,438	34.53%	41.67%	19,000	88.21%	(2,540)
101-790-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	21,405	19,060	5,795	30.40%	41.67%	19,060	100.00%	-
101-790-718.000	BENEFIT/RETIREMENT	55,565	57,040	22,337	39.16%	41.67%	55,500	97.30%	(1,540)
101-790-719.000	BENEFIT/DENTAL	2,063	2,060	859	41.70%	41.67%	2,060	100.00%	-
101-790-724.000	BENEFITS	11,506	12,090	6,132	50.72%	41.67%	12,000	99.26%	(90)
101-790-727.000	SUPPLIES/OFFICE	3,468	3,500	339	9.69%	41.67%	2,500	71.43%	(1,000)
101-790-756.000	SUPPLIES/OPERATING	3,608	7,500	2,361	31.48%	41.67%	6,000	80.00%	(1,500)
101-790-802.000	PROFESSIONAL SERV	46,974	50,000	35,171	70.34%	41.67%	50,000	100.00%	-
101-790-802.015	PROFESSIONAL SVCS- PROGRAMMING	7,160	20,000	2,321	0.00%	41.67%	13,000	0.00%	(7,000)
101-790-853.000	COMMUNICATIONS/TELEPHONE	1,342	2,900	616	21.24%	41.67%	1,600	55.17%	(1,300)
101-790-860.000	CONFERENCES & WORKSHOPS	10	850		0.00%	41.67%	850	100.00%	-
101-790-860.001	MEMBERSHIPS & DUES		230	125	54.35%	41.67%	230	100.00%	-
101-790-880.000	PROMOTION/COMMUNITY		1,500		0.00%	41.67%	1,500	100.00%	-
101-790-920.000	UTILITIES	16,402	16,500	6,723	40.75%	41.67%	16,500	100.00%	-
101-790-931.000	MAINTENANCE/BUILDING	27,233	35,000	14,657	41.88%	41.67%	35,000	100.00%	-
101-790-934.000	MAINTENANCE/OFFICE EQUIP	6,429	7,100	2,727	38.41%	41.67%	6,500	91.55%	(600)
101-790-955.000	MISCELLANEOUS	837	2,500	190	7.60%	41.67%	2,000	80.00%	(500)

101-790-978.000	BOOK PURCHASE	13,079	28,000	22,873	81.69%	41.67%	35,000	125.00%	7,000
101-790-978.002	PERIODICALS	11,550	15,000	4,166	27.77%	41.67%	15,000	100.00%	-
101-790-978.003	RECORDS,TAPES,DISKS	31,935	25,000	11,693	46.77%	41.67%	30,000	120.00%	5,000
	LIBRARY	426,861	608,930	236,029	38.76%	41.67%	569,300	93.49%	(39,630)
101-954-911.000	GENERAL LIABILITY COVERAG	187,394	194,240	97,127	50.00%	41.67%	194,250	100.01%	10
101-954-914.000	EXCESS OF DEDUCTABLE		1,000		0.00%	41.67%	1,000	100.00%	-
	LIABILITY INSURANCE	187,394	195,240	97,127	49.75%	41.67%	195,250	100.01%	10
101-958-965.001	TRANSFER/LOCAL STREET	50,000	20,000	8,393	41.67%	41.67%	20,000	100.00%	-
101-958-965.208	TRANSFER/RECREATION FUND	1,115,330	1,085,330	452,221	41.67%	41.67%	1,085,330	100.00%	-
101-958-965.257	TRANSFER - BUD STABILIZAT	50,000	50,000	20,833	41.67%	41.67%	50,000	100.00%	-
101-958-965.309	TRANSFER TO 2020 ROAD DEBT SERVICE	331,000	331,000	137,917	41.67%	41.67%	331,000	100.00%	-
101-958-965.494	TRANSFER TO ROAD IMPROVEMENT FUND	400,000	400,000	166,667	41.67%	41.67%	400,000	100.00%	-
101-958-965.661	TRANSFER - EQUIPMENT FUND	174,160	250,000	104,167	41.67%	41.67%	250,000	100.00%	-
101-958-965.734	TRANSFER/POST RETIREMENT	367,960	373,810	155,754	41.67%	41.67%	373,810	100.00%	-
101-958-965.735	TRANSFER HEALTH INS. POOL	250,000	250,000	104,167	41.67%	41.67%	250,000	100.00%	-
101-958-965.970	TRANSFER/CAPITAL PLANNING	348,000	275,000	114,583	41.67%	41.67%	275,000	100.00%	-
	TRANSFERS	3,086,450	3,035,140	1,264,642	41.67%	41.67%	3,035,140	100.00%	-
		8,070,990	8,367,390	3,513,739	41.98%	41.67%	8,342,900	99.71%	(24,490)

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 11/30/2021

RECREATION FUND

ACCOUNT	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 11/30/21	2021-22 PERCENT OF BUDGET COLLECTED 11/30/21	PERCENT OF YEAR COMPLETE	2021-22 PROJECTED ACTIVITY	2021-22 PROJECTED PERCENT OF BUDGET	PROJECTED OVER/ (UNDER) BUDGET
208-000-403.000	TAX COLL/CURRENT	73,276	75,410	74,025	98.16%	41.67%	75,410	100.00%	-
208-000-407.000	TAX COLL/DELINQUENT	481			0.00%	41.67%		100.00%	-
208-000-567.000	GRANTS STATE/OTHER	3,713	4,500		0.00%	41.67%	4,500	100.00%	-
208-000-573.000	SSR/ LCSA PPT REIMBURSEMENT	62	70	35	0.00%	41.67%	50	100.00%	(20)
208-000-651.000	RECREATION/FEES/RENTALS	2,513	2,500	1,672	66.88%	41.67%	3,200	128.00%	700
208-000-652.000	RECREATION/SALES	1,400		397	100.00%	41.67%		0.00%	-
208-000-653.000	RECREATION/POOL	91,687	230,000	178,126	77.45%	41.67%	265,000	115.22%	35,000
208-000-654.001	RECREATION/LEAGUE FEES	17,467	30,000	10,545	35.15%	41.67%	30,000	100.00%	-
208-000-654.002	RECREATION/CLASSES/TRIPS	22,167	100,000	56,606	56.61%	41.67%	125,000	125.00%	25,000
208-000-654.003	RECREATION/SR PROGRAMS	671	2,500	1,572	62.88%	41.67%	3,000	120.00%	500
208-000-654.004	RECREATION/LATCH KEY	25,430	220,000	92,286	0.00%	41.67%	220,000	0.00%	-
208-000-654.005	RECREATION/CAMP FEES	62,291	210,000	91,881	43.75%	41.67%	210,000	100.00%	-
208-000-654.006	RECREATION/SPEC PROGRAMS	2,943	8,000	3,156	39.45%	41.67%	8,000	100.00%	-
208-000-654.008	RECREATION/JULY 4TH	296		303	0.00%	41.67%		0.00%	-
208-000-654.009	RECREATION/ PRE K	70,299	70,000	55,000	78.57%	41.67%	90,000	100.00%	20,000
208-000-664.000	INVESTMENT INCOME	3,310	3,200	(839)	-26.22%	41.67%	500	15.63%	(2,700)
208-000-669.000	BUS RENTAL FEES	340	22,000	394	1.79%	41.67%	13,000	59.09%	(9,000)
208-000-676.101	TRANSFER/GENERAL FUND	1,115,330	1,085,330	452,221	41.67%	41.67%	1,085,330	100.00%	-
208-000-695.000	UNCLASSIFIED	1,353	1,000	2,233	223.30%	41.67%	3,500	350.00%	2,500
208-000-699.395	FUND BALANCE APPROPRIATION				0.00%	41.67%		0.00%	-
		1,495,029	2,064,510	1,019,613	49.39%	41.67%	2,136,490	103.49%	71,980

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 11/30/2021

RECREATION FUND

DEPARTMENT	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 11/30/21	2021-22 PERCENT OF BUDGET EXPENDED 11/30/21	PERCENT OF YEAR COMPLETE	2021-22 PROJECTED ACTIVITY	2021-22 PROJECTED PERCENT OF BUDGET	PROJECTED OVER/ (UNDER) BUDGET
BUS	19,748	45,380	12,244	26.98%	41.67%	38,170	84.11%	(7,210)
RECREATION	617,251	781,040	303,803	38.90%	41.67%	718,260	91.96%	(62,780)
PROGRAMS	444,356	726,940	292,637	40.26%	41.67%	756,730	104.10%	29,790
PARKS	159,225	197,090	72,406	36.74%	41.67%	197,260	100.09%	170
POOL	189,804	314,060	129,611	41.27%	41.67%	316,270	100.70%	2,210
	1,430,384	2,064,510	810,701	39.27%	41.67%	2,026,690	98.17%	(37,820)

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 11/30/2021

RECREATION FUND	ACCOUNT	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 11/30/21	2021-22 PERCENT OF BUDGET EXPENDED 11/30/21	2021-22 PERCENT OF YEAR COMPLETE	2021-22 PROJECTED ACTIVITY	2021-22 PROJECTED PERCENT OF BUDGET	PROJECTED OVER/ (UNDER) BUDGET
	Dept 290 - BUS									
	208-290-706.000	WAGES/HOURLY		19,940	2818	14.13%	41.67%	14,000	70.21%	(5,940)
	208-290-715.000	BENEFIT/SOCIAL SECURITY		1,520	216	14.21%	41.67%	1,200	78.95%	(320)
	208-290-724.000	BENEFITS	748	1,020	826	80.98%	41.67%	1,020	100.00%	-
	208-290-751.000	SUPPLIES/GAS,OIL	82	4,000	596	14.90%	41.67%	3,000	75.00%	(1,000)
	208-290-853.000	COMMUNICATIONS/TELEPHONE	848	800	288	36.00%	41.67%	850	106.25%	50
	208-290-940.000	RENTAL/EQUIPMENT	18,000	18,000	7,500	41.67%	41.67%	18,000	100.00%	-
	208-290-956.000	MISCELLANEOUS	70	100		0.00%	41.67%	100	100.00%	-
	Totals for dept 290 - BUS		19,748	45,380	12,244	26.98%	41.67%	38,170	84.11%	(7,210)
	Dept 751 - RECREATION									
	208-751-702.000	SALARIES	102,246	132,330	42,224	31.91%	41.67%	85,000	64.23%	(47,330)
	208-751-706.000	WAGES/HOURLY	155,674	220,240	88,315	40.10%	41.67%	230,000	104.43%	9,760
	208-751-715.000	BENEFIT/SOCIAL SECURITY	19,915	26,970	11,308	41.93%	41.67%	26,900	99.74%	(70)
	208-751-715.000	BENEFIT/HOSPITALIZATION/OPTICAL	76,647	101,480	28,962	28.54%	41.67%	85,000	83.76%	(16,480)
	208-751-718.000	BENEFIT/RETIREMENT	111,866	118,340	52,892	44.69%	41.67%	118,340	100.00%	-
	208-751-719.000	BENEFIT/DENTAL	4,833	6,150	2,103	34.20%	41.67%	5,300	86.18%	(850)
	208-751-724.000	BENEFITS	35,250	38,480	23,266	60.46%	41.67%	40,000	103.95%	1,520
	208-751-727.000	SUPPLIES/OFFICE	1,262	4,500	1,909	42.42%	41.67%	4,200	93.33%	(300)
	208-751-744.000	UNIFORM/PURCHASE	2,450	2,750	1,450	52.73%	41.67%	2,750	100.00%	-
	208-751-751.000	SUPPLIES/GAS,OIL	2,226	2,000	2,284	114.20%	41.67%	4,000	100.00%	2,000
	208-751-756.000	SUPPLIES/OPERATING	11,057	13,000	2,985	22.96%	41.67%	10,000	76.92%	(3,000)
	208-751-853.000	COMMUNICATIONS/TELEPHONE	5,879	9,000	1,867	20.74%	41.67%	6,000	66.67%	(3,000)
	208-751-860.000	CONFERENCES & WORKSHOPS	1,073	2,050		0.00%	41.67%	3,500	170.73%	1,450
	208-751-860.001	MEMBERSHIPS & DUES	745	750	770	102.67%	41.67%	770	102.67%	20
	208-751-920.000	UTILITIES	41,560	48,000	13,932	29.03%	41.67%	45,000	93.75%	(3,000)
	208-751-931.000	MAINTENANCE/BUILDING	24,340	30,000	20,982	69.94%	41.67%	30,000	100.00%	-
	208-751-934.000	MAINTENANCE/OFFICE EQUIP	19,942	23,000	6,808	29.60%	41.67%	20,000	86.96%	(3,000)
	208-751-956.000	MISCELLANEOUS	286	2,000	1,746	87.30%	41.67%	1,500	75.00%	(500)
	Totals for dept 751 - RECREATION		617,251	781,040	303,803	38.90%	41.67%	718,260	91.96%	(62,780)
	Dept 753 - PROGRAMS									
	208-753-702.000	SALARIES	103,932	75,160	40,963	54.50%	41.67%	81,000	107.77%	5,840
	208-753-714.001	WAGES/PROGRAM ATHLETIC LG	128	2,800		0.00%	41.67%	2,800	100.00%	-
	208-753-714.003	WAGES/PROGRAM SENIOR CITI	42,215	46,660	17,777	38.10%	41.67%	44,920	96.27%	(1,740)
	208-753-714.004	WAGES/PROGRAM LATCH KEY	64,425	149,610	48,173	32.20%	41.67%	159,000	106.28%	9,390
	208-753-714.005	WAGES/PROGRAM CAMPS	30,619	105,580	48,830	46.25%	41.67%	105,580	100.00%	-
	208-753-715.000	BENEFIT/SOCIAL SECURITY	17,586	32,350	13,241	40.93%	41.67%	32,350	100.00%	-
	208-753-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	47,852	41,590	17,749	42.68%	41.67%	46,000	110.60%	4,410
	208-753-718.000	BENEFIT/RETIREMENT	64,796	61,130	30,444	49.80%	41.67%	61,130	100.00%	-
	208-753-719.000	BENEFIT/DENTAL	2,851	4,150	1,416	34.12%	41.67%	3,500	84.34%	(650)
	208-753-724.000	BENEFITS	17,536	13,210	6,789	51.39%	41.67%	18,000	136.26%	4,790
	208-753-787.001	SUPPLIES/ATHLETIC LEAGUE	1,327	3,200	1,527	47.72%	41.67%	3,200	100.00%	-

208-753-787.002	SUPPLIES/CLASS TRIPS	2,149	3,500	897	25.63%	41.67%	3,500	100.00%	-
208-753-787.003	SUPPLIES/SENIOR PROGRAM	630	2,500	28	1.12%	41.67%	2,500	100.00%	-
208-753-787.004	SUPPLIES/LATCH KEY	1,277	15,000	801	5.34%	41.67%	10,000	66.67%	(5,000)
208-753-787.005	SUPPLIES/CAMPS	2,899	13,000	7,434	57.18%	41.67%	15,000	115.38%	2,000
208-753-787.006	SUPPLIES/SPECIAL PROGRAM	3,698	3,500	1,755	50.14%	41.67%	3,750	107.14%	250
208-753-787.007	SUPPLIES/ PRE K	3,486	5,000	4,604	92.08%	41.67%	12,000	100.00%	7,000
208-753-803.001	CONTRACTS ATHLETIC LEAGUE	12,006	14,000	525	3.75%	41.67%	13,500	96.43%	(500)
208-753-803.002	CONTRACTS CLASS TRIPS	8,002	68,000	22,252	32.72%	41.67%	68,000	100.00%	-
208-753-803.003	CONTRACTS SENIOR TRIPS	200	2,500	326	13.04%	41.67%	2,500	100.00%	-
208-753-803.004	CONTRACTS LATCH KEY	67	5,000		0.00%	41.67%	5,000	0.00%	-
208-753-803.005	CONTRACTS CAMPS	2,118	40,000	4,584	11.46%	41.67%	30,000	75.00%	(10,000)
208-753-803.006	CONTRACTS SPECIAL PROGRAM	5,145	10,000	12,618	126.18%	41.67%	18,000	180.00%	8,000
208-753-803.008	CONTRACTS JULY 4th	1,460	1,500	6,009	400.60%	41.67%	7,500	500.00%	6,000
208-753-956.000	MISCELLANEOUS	7,952	8,000	3,895	48.69%	41.67%	8,000	100.00%	-
Totals for dept 753 - PROGRAMS		444,356	726,940	292,637	40.26%	41.67%	756,730	104.10%	29,790
Dept 754 - PARKS									
208-754-702.000	SALARIES	8,115	8,810	2,897	32.88%	41.67%	7,500	85.13%	(1,310)
208-754-706.000	WAGES/HOURLY	50,418	78,090	25,493	32.65%	41.67%	65,000	83.24%	(13,090)
208-754-715.000	BENEFIT/SOCIAL SECURITY	4,501	6,630	2,480	37.41%	41.67%	6,000	90.50%	(630)
208-754-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	16,329	16,950	6,121	36.11%	41.67%	16,950	100.00%	-
208-754-718.000	BENEFIT/RETIREMENT	42,290	49,710	18,445	37.11%	41.67%	49,710	100.00%	-
208-754-719.000	BENEFIT/DENTAL	830	880	365	41.48%	41.67%	880	100.00%	-
208-754-724.000	BENEFITS	6,642	7,720	4,294	55.62%	41.67%	7,720	100.00%	-
208-754-744.000	UNIFORM/PURCHASE		250		0.00%	41.67%		0.00%	(250)
208-754-776.000	SUPPLIES/BLDG.GROUNDS	17,312	18,500	6,461	34.92%	41.67%	18,500	100.00%	-
208-754-802.000	PROFESSIONAL SERV	12,788	9,300	5,850	62.90%	41.67%	25,000	268.82%	15,700
208-754-956.000	MISCELLANEOUS		250		0.00%	41.67%		0.00%	-
Totals for dept 754 - PARKS		159,225	197,090	72,406	36.74%	41.67%	197,260	100.09%	170
Dept 756 - POOL									
208-756-702.000	SALARIES	19,884	27,720	9,088	32.78%	41.67%	24,000	86.58%	(3,720)
208-756-709.000	WAGES/PART TIME SEASONAL	48,975	165,540	80,766	48.79%	41.67%	165,000	99.67%	(540)
208-756-715.000	BENEFIT/SOCIAL SECURITY	4,024	16,190	8,007	49.46%	41.67%	16,000	98.83%	(190)
208-756-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	9,960	11,480	2,301	20.04%	41.67%	6,500	56.62%	(4,980)
208-756-718.000	BENEFIT/RETIREMENT	2,946	3,070	2,098	68.34%	41.67%	3,070	100.00%	-
208-756-719.000	BENEFIT/DENTAL	687	820	184	22.44%	41.67%	500	60.98%	(320)
208-756-724.000	BENEFITS	4,590	5,540	2,639	47.64%	41.67%	6,200	111.91%	660
208-756-727.000	SUPPLIES/OFFICE	792	800	6	0.75%	41.67%	800	100.00%	-
208-756-744.000	UNIFORM/PURCHASE	2,140	1,900		0.00%	41.67%	2,200	115.79%	300
208-756-756.000	SUPPLIES/OPERATING	10,760	16,000	9,979	62.37%	41.67%	18,000	112.50%	2,000
208-756-802.000	PROFESSIONAL SERV	4,140	6,500	3,915	60.23%	41.67%	7,000	107.69%	500
208-756-920.000	UTILITIES	60,498	48,000	7,276	15.16%	41.67%	55,000	114.58%	7,000
208-756-931.000	MAINTENANCE/BUILDING	20,408	10,000	3,352	33.52%	41.67%	12,000	120.00%	2,000
208-756-956.000	MISCELLANEOUS	0	500		0.00%	41.67%		0.00%	-
Totals for dept 756 - POOL		189,804	314,060	129,611	41.27%	41.67%	316,270	100.70%	2,210
APPROPRIATIONS - FUND 208		1,430,384	2,064,510	810,701	39.27%	41.67%	2,026,690	98.17%	(37,820)

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 11/30/2021

SANITATION FUND

GL NUMBER	DESCRIPTION	2021-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY 11/30/21	2021-22 PERCENT OF BUDGET 11/30/21	PERCENT OF YEAR COMPLETE	2021-22 PROJECTED ACTIVITY	2021-22 PROJECTED PERCENT OF BUDGET	PROJECTED OVER/ (UNDER) BUDGET
Dept 000									
515-000-403.000	TAX COLL/CURRENT	601,341	614,780	603,538	98%	41.67%	614,780	100.00%	-
515-000-573.000	SSR/ LCSA PPT REIMBURSEMENT	603	600	288	0%	41.67%	540	100.00%	(60)
515-000-664.000	INVESTMENT INCOME	1,910	3,500	(1,197)	-34%	41.67%	250	7.14%	(3,250)
515-000-695.000	UNCLASSIFIED	10,717	7,000	4,329	62%	41.67%	7,500	107.14%	500
515-000-699.395	FUND BALANCE APPROPRIATION				0%	41.67%		0.00%	-
NET OF REVENUES/APPROPRIATIONS - 000 -		614,571	625,880	606,958	97%	41.67%	623,070	99.55%	(2,810)
Dept 500 - SANITATION									
515-500-702.000	SALARIES	13,826	16,170	4,854	30.02%	41.67%	14,000	86.58%	(2,170)
515-500-706.000	WAGES/HOURLY	42,702	44,540	17,566	39.44%	41.67%	45,250	101.59%	710
515-500-715.000	BENEFIT/SOCIAL SECURITY	4,398	4,640	1,843	39.72%	41.67%	4,600	99.14%	(40)
515-500-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	15,561	15,080	4,656	30.88%	41.67%	15,080	100.00%	-
515-500-718.000	BENEFIT/RETIREMENT	15,906	17,070	7,727	45.27%	41.67%	17,070	100.00%	-
515-500-719.000	BENEFIT/DENTAL	1,059	1,200	402	33.50%	41.67%	1,000	83.33%	(200)
515-500-724.000	BENEFITS	6,296	6,880	3,170	46.08%	41.67%	7,100	103.20%	220
515-500-751.000	SUPPLIES/GAS,OIL	2,804	4,150	905	21.81%	41.67%	3,200	77.11%	(950)
515-500-756.000	SUPPLIES/OPERATING	11,482	6,000	289	4.82%	41.67%	5,000	83.33%	(1,000)
515-500-802.000	PROFESSIONAL SERV	434,434	444,050	165,711	37.32%	41.67%	442,770	99.71%	(1,280)
515-500-853.000	COMMUNICATIONS/TELEPHONE	531	700	180	25.71%	41.67%	700	100.00%	-
515-500-860.000	CONFERENCES & WORKSHOPS		300		0.00%	41.67%	300	100.00%	-
515-500-860.001	MEMBERSHIPS & DUES	200	200		0.00%	41.67%	200	100.00%	-
515-500-880.000	PROMOTION/COMMUNITY	4,280	2,400	905	37.71%	41.67%	2,400	100.00%	-
515-500-920.000	UTILITIES	1,469	1,500	343	22.87%	41.67%	1,200	80.00%	(300)
515-500-931.000	MAINTENANCE/BUILDING	3,851	4,000		0.00%	41.67%	4,000	100.00%	-
515-500-934.000	MAINTENANCE/OFFICE EQUIP	1,482	2,000	671	33.55%	41.67%	1,500	75.00%	(500)
515-500-940.000	RENTAL/EQUIPMENT	62,559	55,000	34,192	62.17%	41.67%	55,000	100.00%	-
NET OF REVENUES/APPROPRIATIONS - 500 - SANITATION		622,840	625,880	243,414	38.89%	41.67%	620,370	99.12%	(5,510)

PROCLAMATION #1 DANNY FENSTER

A PROCLAMATION BY THE CITY OF HUNTINGTON WOODS, MICHIGAN HONORING DANNY FENSTER

WHEREAS, Danny Fenster, a proud son and native of Huntington Woods, was wrongfully arrested and imprisoned by the military government of Myanmar from May 24 through November 15, 2021 for the sole crime of being a journalist and the managing editor of Frontier Myanmar, and

WHEREAS, Danny Fenster sought only to contribute to the well-being of the citizens of Myanmar and the world by editing stories concerning the military coup which toppled Myanmar's democratic government in February 2021, and

WHEREAS, a vigorous free press and dedicated journalists are essential to the preservation and survival of democracy throughout the world, and

WHEREAS, Danny Fenster, his wife Julianna Silva, his brother Bryan and their parents Rose and Buddy Fenster, and the extended Fenster, Racey and Kurzweil families, all demonstrated incredible courage, fortitude, and determination to the world during this tense ordeal, and

WHEREAS, the Huntington Woods City Commission further recognizes the efforts of Governor Bill Richardson, Representative Andy Levin, U.S. Senators Debbie Stabenow and Gary Peters, State Senator Jeremy Moss and State Representative Regina Weiss and other public officials who worked diligently to assure the safe release of Danny Fenster from his unlawful detention in Myanmar.

NOW, THEREFORE, BE IT PROCLAIMED, that the Huntington Woods City Commission hereby expresses its full appreciation to Danny Fenster for his courage and accomplishments as a journalist and for the strength and determination he and his family displayed over a very difficult six-month period of time.

PROCLAIMED by resolution of the City Commission on this 4th day of January 2022.

Robert F. Paul III, Mayor

**A PROCLAMATION
BY THE CITY OF HUNTINGTON WOODS
HONORING LIBRARY DIRECTOR**

**PROCLAMATION #2
ANNE HAGE**

WHEREAS, Anne Hage, known to many as Miss Anne, started her career as a clerk at the Huntington Woods Library in 1988. She became the Youth Services Librarian in 1990 maintaining a warm relationship with residents and children for years of story hours. She succeeded in becoming the Library Director in September of 2007, and

WHEREAS, Anne obtained her Undergraduate Degree from the James Madison College at Michigan State University, her Master's in Library Science from Wayne State University as well as her specialized Library Certification from the Library of Michigan, and

WHEREAS, Anne has been an active member of our library cooperative, the Library Network as a member of the Steering Committee from 2011-2013 and a member of the Shared System User's Group from 2014 to present, representing smaller libraries, and

WHEREAS, she co-chaired in both 2000 and 2002 the auction committee for the Michigan Library Association, and

WHEREAS, her career at the City of Huntington Woods Library included substantial expansion of the children's programming including the addition of story times for various age groups and other special programs including several preschool and volunteer fairs, and

WHEREAS, Anne worked collaboratively and tirelessly with the Huntington Woods Recreation Center on programming and maintained a positive relationship with the City's contract community of Pleasant Ridge. She further continued a good working relationship with the Library Advisory Board and the Friends of the Huntington Woods Library.

WHEREAS, under her leadership the Woods Gallery has been further developed and now hosts various art shows several times a year, and

WHEREAS, her operational experience, excellent taste and tenacity were instrumental in the complete renovation of the entire lower level of the library including the Woods Gallery, the three community meeting rooms, and the kitchen following the major city-wide flood, and

WHEREAS, Anne is well respected by her staff and is considered a consummate leader in her ability to listen, mentor and consider staff thoughts and opinions when making library decisions.

WHEREAS, Anne proudly raised three children during her time with the City of Huntington Woods. Her eldest, Joe Hage, is a Cloud Engineer at Ford Motor Company. Her youngest son, Jacob Hage, is a Software Engineer for META (formerly Facebook) living in Seattle, Washington and her youngest, Meredith Hage, is a sophomore at Michigan State University studying Supply Chain Management.

NOW, THEREFORE, BE IT PROCLAIMED, that on behalf of the residents of Huntington Woods, the many patrons of the library, and the entire City staff Anne worked with over her thirty-one plus years of dedicated service, I as Mayor and the members of the City Commission express our sincerest thanks and best wishes to Anne in her retirement and future endeavors.

PROCLAIMED by resolution of the City Commission January 4, 2022.

Robert F. Paul III, Mayor

PROCLAMATION #3

SEAN PETERS

A PROCLAMATION BY THE CITY OF HUNTINGTON WOODS, MICHIGAN HONORING SWIM COACH SEAN PETERS

WHEREAS, Sean Peters in 1992 was an undergraduate student swim team co-captain at Oakland University where he competed as well as assisted other swimmers with their swim techniques. He was noted then for his patience, kindness, and excellent work ethic, and

WHEREAS, in 1994 the fledgling Huntington Woods Aquatics Club Hurricanes was about to lose City support and discontinue membership in the NSSL. In response, a parent board was formed to reconfigure operations of the program including the hiring of a new head coach. Young Sean Peters just graduating from Oakland University, applied for the job, and was given the opportunity based on his well-known capabilities as a swimmer and solid training methods and techniques.

WHEREAS, he has continued as the coach for HWAC for over twenty-five years where he coached and mentored many generations of little Tropical Storms and Hurricanes, turning a once-dying program into one of the most sought-after summer programs in our Parks & Recreation programming. Sean is still loved by both swimmers and parents alike. His positive leadership and ability to nurture a Hurricane's individual development has resulted in a swim culture centered on fun, inclusivity, and fostering the love of swimming in our young athletes. He has undeniably become the most successful coach in Huntington Woods history and an indispensable part of the community.

WHEREAS, Sean also serves as the Head Swim Coach for Wayne State University for over twenty-five years and has recently been recognized as one of the Top One Hundred Greatest Swimming and Diving Coaches by the College Swimming and Diving Coaches Association, and

WHEREAS, he has guided the WSU Warriors to twenty GLIAC Championships, one National Championship, forty individual national championships, fourteen national championship relays and has coached three hundred seventy-seven Academic All-GLIAC athletes.

NOW, THEREFORE, BE IT PROCLAIMED, that the members of the City Commission, City Staff, Tropical Storm and Hurricane families and their swimmers recognize and thank Coach Peters for being an exemplary community leader and example of professionalism within the HWAC program.

PROCLAIMED by resolution of the City Commission January 4, 2022.

Robert F. Paul III, Mayor



AGENDA #1

A D M I N I S T R A T I V E O F F I C E S

Mayor Robert F. Paul
Mayor Pro-Tem Jules B. Olsman
City Manager Amy Sullivan

Commissioner Joe Rozell
Commissioner Jeff Jenks
Commissioner Michelle Elder

December 28, 2021

Mayor and City Commissioners

RE: Appointment of Chris D. Wilson as City Manager

After a lengthy process and preparation of an agreement similar to Amy Sullivan's prepared by City Attorney, Carol Rosati the Commission needs to vote on appointing Chris Wilson as the Huntington Woods City Manager and approve the employment agreement previously sent to the Commission.

He is planning for his first day in the office of Tuesday, January 18, 2022.

Sincerely,
CITY OF HUNTINGTON WOODS

Mark Wollenweber
Interim City Manager



AGENDA #2

Finance Department MEMO

To: Mayor and City Commission
From: Tim Rowland, Finance Director
Date: December 28, 2021
Subject: 2021-2022 Budget Amendments Mid-Year

The Uniform Accounting and Budgeting Act requires budgets to be amended on a periodic basis as needed and that a local unit of government shall not incur expenditures more than the amount appropriated. A review of our accounts through half of the fiscal year has identified multiple adjustments are needed.

General Fund revenue adjustments include increasing state shared revenue and building permits and lowering district court revenue and investment income. Expenditure adjustments in City Hall are for decreased salaries due to position vacancies and increased maintenance costs due to contracting out janitorial services. Many expenditure adjustments are needed for Public Safety due to a retirement, a resignation, and two employees on medical leave. This has caused a dramatic increase in overtime. The department will be back at full staffing in early January. Public Safety is also moving one Public Safety Officer to 24 hour shifts like the command officers. This will help bring down overtime costs in the future.

The Recreation Fund is performing better than planned so far this year. Revenue adjustments are included to increase revenue from the pool, classes, and Pre-K. Various expenditure adjustments are included primarily due to staff restructuring from retirements. We are also recommending reducing the General Fund transfer to the Recreation Fund by \$51,490.

Adjustments are also included in the George W. Kuhn Drain Fund for an additional assessment from Oakland County and for the creation of an ARPA Fund to hold federal revenue received from ARPA.

Details of the adjustments are on the following page.

General Fund:

<u>Revenue:</u>		21-22 Budget	Projected Year End	Recommended Adjustment	
District Court Revenue	101-000-656.000	\$ 80,000.00	\$ 53,000.00	\$ (27,000.00)	
State Shared Revenue	101-000-576.000	651,160.00	700,000.00	48,840.00	
Building Permits	101-000-453.000	201,070.00	220,000.00	18,930.00	
Investment Income	101-000-664.000	45,000.00	15,000.00	(30,000.00)	

Total Revenue Adjustment \$ 10,770.00

Expenditure:

Salaries- City Hall	101-172-702.000	\$ 288,290.00	\$ 265,000.00	\$ (23,290.00)	Staff vacancies
Building Maintenance	101-172-931.000	8,000.00	20,000.00	12,000.00	Contract out Janitorial
Salaries- Public Safety	101-301-702.000	1,523,940.00	1,490,230.00	(15,000.00)	Retirements & employees on medical leave
Overtime- Public Safety	101-301-702.001	230,000.00	340,000.00	110,000.00	Retirements & employees on medical leave
Volunteer Fire	101-301-712.000	5,000.00	2,500.00	(2,500.00)	
Uniforms- Public Safety	101-301-744.000	32,000.00	38,500.00	6,500.00	New hire uniforms
Gas & Oil- Public Safety	101-301-744.000	19,000.00	15,000.00	(4,000.00)	
Professional Services- Public Safety	101-301-802.000	135,000.00	125,000.00	(10,000.00)	
Conferences- Public Safety	101-301-860.000	1,000.00	5,500.00	4,500.00	CALEA Conference Orlando
Building Maintenance- Public Safety	101-301-931.000	12,500.00	16,000.00	3,500.00	Contract out Janitorial
Part Time Wages- Library	101-790-706.000	156,450.00	125,000.00	(31,450.00)	
Book Purchase- Library	101-790-978.000	28,000.00	35,000.00	7,000.00	Additional collection items
DVD's & Databases- Library	101-790-978.003	25,000.00	30,000.00	5,000.00	Additional online databases
Transfer- Recreation	101-958-965.208	1,085,330.00	1,033,840.00	(51,490.00)	Reduce General Fund Transfer
				\$ 10,770.00	

Recreation Fund

Revenue:

Pool Revenue	208-000-653.000	\$ 230,000.00	\$ 265,000.00	\$ 35,000.00	
Class Revenue	208-000-654.002	100,000.00	125,000.00	25,000.00	
Pre K Revenue	208-000-654.009	70,000.00	90,000.00	20,000.00	
Transfer- General Fund	208-000-676.101	1,085,330.00	1,033,840.00	(51,490.00)	Reduce General Fund Transfer
Total Revenue Adjustment				\$ 28,510.00	

Expenditure:

Salaries- Recreation Admin	208-751-702.000	\$ 132,330.00	\$ 85,000.00	\$ (47,330.00)	Retirements & Restructuring
Wages- Recreation Admin	208-751-706.000	220,240.00	230,000.00	9,760.00	Retirements & Restructuring
Benefits	208-751-716.000	101,480.00	85,000.00	(16,480.00)	Retirements & Restructuring
Salaries- Programs	208-753-702.000	75,160.00	81,000.00	5,840.00	Retirements & Restructuring
Wages- Latchkey	208-753-714.004	149,610.00	159,000.00	9,390.00	Retirements & Restructuring
Supplies- Pre K	208-753-787.007	5,000.00	12,000.00	7,000.00	Supplies adjustment between Pre K and Latchkey
Supplies- Latchkey	208-753-787.004	15,000.00	10,000.00	(5,000.00)	Supplies adjustment between Pre K and Latchkey
Contracts- Camps	208-753-803.005	40,000.00	30,000.00	(10,000.00)	Less camp trips- Covid
Contracts- Special Events	208-753-803.006	10,000.00	18,000.00	8,000.00	Summer concert series costs
Utilities- Pool	208-756-920.000	48,000.00	55,000.00	7,000.00	Pool water use higher
Contribution to Fund Balance	208-753-999.999	-	60,330.00	60,330.00	
Total Expenditure Adjustment				\$ 28,510.00	

GWK Drain Fund

Revenue:

Draw from Fund Balance	225-000-699.395	\$ 80,000.00	\$ 109,620.00	\$ 29,620.00	
Total Revenue Adjustment				\$ 29,620.00	

Expenditure:

Professional Services	225-200-802.000	\$ -	\$ 29,620.00	\$ 29,620.00	Red Run Drain Assessment from County
Total Expenditure Adjustment				\$ 29,620.00	

ARPA Grant Fund

Revenue:

Federal Grants	285-000-528.000	\$ -	\$ 328,370.00	\$ 328,370.00	ARPA Grant Funds
				\$ 328,370.00	

Founded in 1852
by Sidney Davy Miller



AGENDA #3

PATRICK F. MCGOW
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E-MAIL mcgow@millercanfield.com

Miller, Canfield, Paddock and Stone, P.L.C.
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CANADA
CHINA
MEXICO
POLAND
QATAR

December 28, 2021

Mr. Tim Rowland
Finance Director
City of Huntington Woods
26815 Scotia
Huntington Woods, MI 48070

Re: City of Huntington Woods 2022 Refunding Bonds (Limited Tax General Obligation)

Dear Tim:

As we discussed, I have enclosed a Resolution Authorizing the 2022 Refunding Bonds (Limited Tax General Obligation) for consideration for approval by the City Commission at its meeting on January 4th.

This Resolution authorizes the refinancing of the City's 2007 Capital Improvement Bonds (Limited Tax General Obligation), in the original principal amount of \$1,500,000 (the "Prior Bonds"), which were issued to finance the cost of paving, grading, resurfacing or reconstructing streets and drive approaches in the City, including 11 Mile Road, together with all necessary and related costs. The City has the ability to achieve interest cost savings by issuing new bonds to take advantage of lower interest rates in today's bond market.

The Resolution is based upon the bond specifications prepared by Northland Securities, Inc., the City's placement agent. The Resolution sets forth the terms of the Bonds, the form of Bonds, and provides for the solicitation of bids from financial institutions and a private placement sale of the bonds to a financial institution. The Resolution also authorizes various City officials (City Manager and Finance Director) to take the necessary actions to issue, sell and deliver the Bonds.

The Bonds are being authorized in an amount not to exceed \$765,000, but the final size of the Bonds will be determined at the time of sale. The amount needed for the refunding bonds will be reduced to an amount necessary to refund the Prior Bonds as determined on the sale date. The Bonds will be limited tax general obligations of the City and secured by the City's limited tax full faith and credit pledge. The Bonds will have the same duration and be payable from the same sources of funds as the Prior Bonds.

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

Mr. Timothy Rowland

-2-

December 28, 2021

There are some blanks in the Resolution in the form of the Bond that do not need to be completed at or prior to adoption but will instead be completed in the final Bond form once the final terms been determined. This Resolution is the only action item required by the City Commission relating to the Bonds.


If approved by the City Commission, it is expected that the Bonds could be sold in late January/early February, with a closing 2-3 weeks later. The Prior Bonds would be paid off approximately 30 days after the closing on the Bonds.

I would appreciate receiving three (3) certified copies of the Resolution upon adoption by the City Commission. I plan to attend the City Commission meeting to answer any questions about the Resolution or the Bonds.

If you have any questions, please do not hesitate to contact me.

Very truly yours,

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

By: 
Patrick F. McGow

Enclosure

Mark Wollenweber
Michael Gormely

38518235.1/042437.00010

**RESOLUTION AUTHORIZING ISSUANCE OF
2022 REFUNDING BONDS
(LIMITED TAX GENERAL OBLIGATION)**

CITY OF HUNTINGTON WOODS
County of Oakland, State of Michigan

Minutes of a regular meeting of the City Commission of the City of Huntington Woods, County of Oakland, Michigan, held on January 4, 2022, at 7:30 o'clock p.m., prevailing Eastern Time.

PRESENT: Members: _____

ABSENT: Members: _____

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, the City of Huntington Woods, County of Oakland, Michigan (the "City") has previously issued its 2007 Capital Improvement Bonds (Limited Tax General Obligation), dated July 1, 2007 in the original principal amount of \$1,500,000 (the "Prior Bonds"), which were issued to finance the cost of paving, grading, resurfacing or reconstructing streets and drive approaches in the City, including 11 Mile Road, together with all necessary and related costs; and

WHEREAS, Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), authorizes the City to refund or advance refund all or any part of its outstanding securities; and

WHEREAS, the City has been advised that it may be able to accomplish a net savings of debt service costs by refunding all or a portion of the outstanding Prior Bonds (the portion of the Prior Bonds to be refunded are hereinafter referred to as the "Prior Bonds To Be Refunded") through the issuance of refunding bonds by the City; and

WHEREAS, the City desires to issue refunding bonds pursuant to Act 34, in an aggregate principal amount of not to exceed Seven Hundred Sixty-Five Thousand Dollars (\$765,000) for the purpose of paying all or part of the cost of refunding all or part of the Prior Bonds To Be Refunded in order to achieve interest cost savings for the benefit of the City and its taxpayers; and

WHEREAS, the City desires to solicit bids from financial institutions and negotiate the sale of the Bonds to a financial institution within the parameters established by this Resolution.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Authorization of Bonds; Bond Details. Bonds of the City shall be issued in the aggregate principal amount of not to exceed Seven Hundred Sixty-Five Thousand Dollars (\$765,000), as finally determined upon sale thereof, to be designated 2022 REFUNDING BONDS (LIMITED TAX GENERAL OBLIGATION) (the "Bonds"), for the purpose of paying the cost of refunding the

Prior Bonds To Be Refunded and issuance costs of the Bonds.

The Bonds shall consist of bonds registered as to principal and interest in the denomination of \$100,000 or multiples of \$1,000 in excess thereof not exceeding for each maturity the aggregate principal amount of that maturity, or alternatively, may consist of a single-instrument, non-convertible bond, as determined at the time of sale. The Bonds will be dated as of the date of delivery, or such other date as determined by the City Manager or Finance Director (each, an "Authorized Officer"), and mature or be subject to mandatory redemption on October 1st in the years 2022 to 2027, inclusive, or such other dates and/or years as shall be determined at the time of sale and in the amounts as determined by an Authorized Officer. The Bonds shall bear interest at a rate or rates to be determined upon negotiated sale thereof, payable semi-annually on April 1 and October 1, first payable on April 1, 2022, or such date as determined by an Authorized Officer at the time of sale, provided that the interest rate per annum on the Bonds shall not exceed three percent (3.0%) per annum. The Bonds shall be sold at a price not less than 100% of their par value. The Bonds may be issued as serial or term bonds or both and may be subject to redemption prior to maturity as determined at the time of sale.

The record date of determination of registered owner for purposes of payment of interest as provided in this paragraph may be changed by the City to conform to market practice in the future. The principal of the Bonds shall be payable at the designated corporate trust office of a Michigan bank or trust company selected by an Authorized Officer at the time of sale to act as registrar and transfer agent for the Bonds (the "Transfer Agent"), provided that in the event that the Bonds are purchased by a single institutional investor the City may act as its own Transfer Agent.

Interest on the Bonds shall be paid by check drawn on the Transfer Agent mailed to the registered owner of the Bonds at the registered address, as shown on the registration books of the City maintained by the Transfer Agent. Interest shall be payable to the registered owner of record as of the fifteenth day of the month prior to the payment date for each interest payment. The date of determination of registered owner for purposes of payment of interest as provided in this paragraph may be changed by the City to conform to market practice in the future.

2. Execution of Bonds; Book-Entry Only Form. The Bonds shall be signed by the manual or facsimile signatures of the Mayor and the City Clerk and shall have the facsimile seal of the City printed on the Bonds. No Bond executed by facsimile signature shall be valid until authenticated by an authorized representative of the Transfer Agent. The Bonds shall be delivered to the Transfer Agent for authentication and be delivered by it to the purchaser in accordance with instructions from the City Treasurer upon payment of the purchase price for the Bonds in accordance with the offer therefor when accepted. Executed blank certificates for registration and issuance to transferees shall simultaneously, and from time to time thereafter as necessary, be delivered to the Transfer Agent for safekeeping.

The Bonds may be issued in book entry only form through the Depository Trust Company in New York, New York ("DTC") and the Authorized Officers are authorized to execute such custodial or other agreements with DTC as may be necessary to accomplish the issuance of the Bonds in book entry only form and to make such change in the Bond Form within the parameters of this Resolution as may be required to accomplish the foregoing.

Unless waived by any registered owner of Bonds to be redeemed, official notice of redemption

shall be given by the Transfer Agent on behalf of the City. Such notice shall be dated and shall contain at a minimum the following information: original issue date; maturity dates; interest rates; CUSIP numbers, if any; certificate numbers (and in the case of partial redemption) the called amounts of each certificate; the redemption date; the redemption price or premium; the place where Bonds called for redemption are to be surrendered for payment; and that interest on Bonds or portions thereof called for redemption shall cease to accrue from and after the redemption date.

In addition, further notice shall be given by the Transfer Agent in such manner as may be required or suggested by regulations or market practice at the applicable time, but no defect in such further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as prescribed herein.

3. Transfer of Bonds. The Transfer Agent shall keep the books of registration for this issue on behalf of the City. Any Bond may be transferred upon such registration books by the registered owner of record, in person or by the registered owner's duly authorized attorney, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Transfer Agent. Whenever any Bond or Bonds shall be surrendered for transfer, the City shall execute and the Transfer Agent shall authenticate and deliver a new Bond or Bonds, for like aggregate principal amount. The Transfer Agent shall require the payment by the bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer.

4. Security for Bonds; Limited Tax Pledge; Defeasance of Bonds. The City hereby pledges its limited tax full faith and credit for the prompt payment of the principal and interest on the Bonds. The City shall, each year budget the amount of the debt service coming due in the next fiscal year on the principal of and interest on the Bonds and shall advance as a first budget obligation from its general funds available therefor, or, if necessary levy taxes upon all taxable property in the City subject to applicable constitutional, statutory and charter tax rate limitations, such sums as may be necessary to pay such debt service in said fiscal year. The City Treasurer is authorized and directed to open a separate fund with a bank or trust company designated by the City Commission to be known as the 2022 REFUNDING BONDS (LIMITED TAX GENERAL OBLIGATION) DEBT RETIREMENT FUND (the "Debt Retirement Fund"), the moneys to be deposited into the Debt Retirement Fund to be specifically earmarked and used solely for the purpose of paying principal of and interest on the Bonds as they mature. Into said fund there shall be placed the accrued interest, if any, received at the time of delivery of the Bonds.

In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay the principal of and interest on the Bonds when due, shall be deposited in trust, this Resolution shall be defeased and the owners of the Bonds shall have no further rights under this Resolution except to receive payment of the principal of and interest on the Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

5. Issuance Fund; Escrow Account; Proceeds of Bond Sale. Proceeds of the Bonds shall be used to pay the costs of issuance of the Bonds and to secure payment of the Prior Bonds To Be Refunded as provided in this paragraph. Upon receipt of the proceeds of sale of the Bonds, the accrued interest and premium, if any, shall be deposited in the Debt Retirement Fund for the Bonds.

From the proceeds of the Bonds there shall next be set aside a sum sufficient to pay the costs of issuance of the Bonds in a fund designated 2022 REFUNDING BONDS (LIMITED TAX GENERAL OBLIGATION) BOND ISSUANCE FUND (the "Bond Issuance Fund"), which may be established by the City or an escrow agent. The moneys in the Bond Issuance Fund shall be used solely to pay the costs of issuance of the Bonds. Any amounts remaining in the Bond Issuance Fund after payment of issuance expenses shall be transferred to the Debt Retirement Fund for the Bonds.

The balance of the proceeds of the Bonds, together with other available funds of the City, if any, shall be deposited in an escrow fund (the "Escrow Fund") consisting of cash or cash and investments in direct obligations of or obligations the principal of and interest on where are unconditionally guaranteed by the United States of America or other obligations the principal of and interest on which are fully secured by the foregoing (the "Escrow Securities") and used to pay the principal of and interest on all or a portion of the Prior Bonds To Be Refunded as determined by an Authorized Officer at the time of sale. The Escrow Fund shall be held by an escrow agent (the "Escrow Agent") pursuant to an escrow agreement (the "Escrow Agreement") which shall irrevocably direct the Escrow Agent to take all necessary steps to call the Prior Bonds To Be Refunded for redemption on the first date such Prior Bonds To Be Refunded may be called for redemption. Each Authorized Officer is authorized and directed to appoint an Escrow Agent and execute the Escrow Agreement on behalf of the City. The amounts held in the Escrow Fund shall be such that the cash and investments and income received thereon will be sufficient without reinvestment to pay the principal of and interest on the Prior Bonds To Be Refunded when due at maturity or call for redemption as required by this section. Each Authorized Officer is authorized and directed to purchase or cause to be purchased, Escrow Securities, including but not limited to, United States Treasury Obligations – State and Local Government Series (SLGS), in an amount sufficient to fund the Escrow Fund.

6. Bond Form. The Bonds shall be in substantially the following form with such changes as may be required to conform to the final terms of the Bonds established by the Sale Order:

UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF OAKLAND

CITY OF HUNTINGTON WOODS

2022 REFUNDING BOND
(LIMITED TAX GENERAL OBLIGATION)

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>
	October 1, 20__	_____, 2022

Registered Owner:

Principal Amount: _____ Dollars

The City of Huntington Woods, County of Oakland, State of Michigan (the "City"), acknowledges itself to owe and for value received hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America, on the Maturity Date specified above, [unless prepaid prior thereto as hereinafter provided,] with interest thereon (computed on the basis of a 360 day year consisting of twelve 30-day months) from the Date of Original Issue specified above or such later date to which interest has been paid, at the Interest Rate per annum specified above, payable on April 1, 2022 and semiannually thereafter. Principal of this bond is payable [at the _____ office of _____, _____, Michigan,] [by the Treasurer of the City], or such other transfer agent as the City may hereafter designate (the "Transfer Agent") by notice mailed to the registered owner not less than sixty (60) days prior to an interest payment date. Interest on this bond is payable to the person or entity which is the registered owner of record as of the 15th day of the month preceding the interest payment date as shown on the registration books of the City kept by the Transfer Agent, by check or draft mailed by the Transfer Agent to the registered owner of record at the registered address.

This bond is [a single, fully-registered, non-convertible bond][one of a series of bonds] of even Date of Original Issue [in][aggregating] the principal sum of \$ _____, issued pursuant to the provisions of Act 34, Public Acts of Michigan, 2001, as amended, and a resolution duly adopted by the City Commission of the City for the purpose of paying all or part of the cost of refunding certain outstanding bonds of the City and paying the issuance costs of the bonds of this issue.

This bond, including the interest thereon, is payable as a first budget obligation from the general funds of the City, and the City is required, if necessary, to levy ad valorem taxes on all taxable property in the City for the payment thereof, subject to applicable constitutional, statutory and charter tax rate limitations. For prompt payment of this bond, both principal and interest, the full faith, credit and resources of the City are hereby irrevocably pledged.

[Bonds of this issue are not subject to optional redemption prior to maturity.]

[Insert term bond provisions, if applicable]

In case less than the full amount of an outstanding bond is called for redemption, the Transfer Agent, upon presentation of the bond called for redemption, shall register, authenticate and deliver to the registered owner of record a new bond in the principal amount of the portion of the original bond not called for redemption.

Notice of redemption shall be given to the registered owner of any bond or portion thereof called for redemption by mailing of such notice not less than thirty (30) days prior to the date fixed for redemption to the registered address of the registered owner of record. A bond or portion thereof so called for redemption shall not bear interest after the date fixed for redemption provided funds are on hand with the Transfer Agent to redeem said bond or portion thereof.

This bond is transferable only upon the registration books of the City kept by the Transfer Agent by the registered owner of record in person, or by the registered owner's attorney duly authorized in writing. Upon the surrender of this bond together with a written instrument of transfer satisfactory to the Transfer Agent duly executed by the registered owner or the registered owner's attorney duly authorized in writing and upon the payment of the charges, if any, prescribed in the resolution authorizing this bond, a new registered bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolution authorizing this bond. Neither the City nor the Transfer Agent shall be required to transfer or exchange this bond or portion of this bond either during the period of fifteen (15) days immediately preceding the date of the mailing of any notice of redemption or (except as to the unredeemed portion, if any, of this bond) after this bond or any portion of this bond has been selected for redemption.

It is hereby certified and recited that all acts, conditions and things required by law to be done, precedent to and in the issuance of this bond and the series of bonds of which this is one, exist and have been done and performed in regular and due form and time as required by law, and that the total indebtedness of the City, including this bond and the series of bonds of which this is one, does not exceed any constitutional, statutory or charter debt limitation.

This bond is not valid or obligatory for any purpose until the Transfer Agent's Certificate of Authentication on this bond has been executed by the Transfer Agent.

IN WITNESS WHEREOF, the City of Huntington Woods, County of Oakland, State of Michigan, by its City Commission, has caused this bond to be signed in the name of the City by the facsimile signatures of its Mayor and City Clerk and a facsimile of its corporate seal to be printed hereon, all as of the Date of Original Issue.

CITY OF HUNTINGTON WOODS
County of Oakland
State of Michigan

By: _____
Its Mayor

(SEAL)

By: _____
Its City Clerk

7. Negotiated Sale; Placement or Sale of Bonds. The City Commission has considered the option of selling the Bonds through a competitive sale and a negotiated sale, and pursuant to the requirements of Act 34, based on the advice of its placement agent, determines that a negotiated sale of the Bonds will allow more flexibility in accessing the municipal bond market, and to price and sell the Bonds at the time that is expected to best achieve the most advantageous interest rates and costs to the City, and will provide the City with greater flexibility in structuring bond maturities and adjusting terms for the Bonds.

8. Delegation to Authorized Officer; Sale Order. The Authorized Officers are each hereby authorized to solicit proposals from and select a purchaser for the Bonds and to place the Bonds with the purchaser through a private placement. The Authorized Officers are each hereby authorized to execute a Sale Order specifying the final terms of the Bonds and take all other necessary actions required to effectuate the sale, issuance and delivery of the Bonds within the parameters authorized in this resolution.

9. Adjustment of Bond Terms. The Authorized Officers are each hereby authorized to adjust the final bond details as set forth herein to the extent necessary or convenient to complete the sale of the Bonds and in pursuance of the foregoing is each authorized to exercise the authority and make the determinations pursuant to Section 315(1)(d) of Act 34, including but not limited to determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, date of issuance, interest payment dates, redemption rights and other matters within the parameters established by this Resolution; *provided* that the principal amount of Bonds issued shall not exceed the principal amount authorized in this Resolution, the interest rate per annum on the Bonds shall not exceed three percent (3.0%) per annum, the Bonds shall be sold at a price not less than 100% of their par value, and the refunding of the Bonds To Be Refunded shall result in present value savings to the City.

10. Tax Covenant; Qualified Tax-Exempt Obligations. The City shall, to the extent permitted by law, take all actions within its control necessary to maintain the exclusion of the interest on each issue of the Bonds from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended (the "Code"), including, but not limited to, actions relating to any required rebate of arbitrage earnings and the expenditures and investment of Bond proceeds and moneys deemed to be Bond proceeds. The Bonds are hereby designated as "qualified tax-exempt obligations" for purposes of deduction of interest expense by financial institutions pursuant to Section 265(b)(3) of the Code.

11. Bond Counsel. The appointment of the law firm of Miller, Canfield, Paddock and Stone, P.L.C., as Bond Counsel for the Bonds is hereby confirmed, notwithstanding the periodic representation by Miller, Canfield, Paddock and Stone, P.L.C., in unrelated matters of the purchaser and other parties and potential parties to the issuance of the Bonds.

12. Placement Agent. Northland Securities, Inc. is retained as the placement agent to the City in connection with the issuance of the Bonds.

13. Authorization of Other Actions. The Authorized Officers are each authorized and directed to do all other acts, take all other necessary procedures, and make such filings with any parties, including the Michigan Department of Treasury, necessary or desirable to effectuate the sale, issuance and delivery of the Bonds.

14. Rescission. All resolutions and parts of resolutions insofar as they conflict with the provisions of this Resolution be and the same hereby are rescinded.

RESOLUTION DECLARED ADOPTED.

YEAS: _____

NAYS: _____

Heidi Barckholtz
City Clerk

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the City Commission of the City of Huntington Woods, County of Oakland, State of Michigan, at a regular meeting held on January 4, 2022, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Heidi Barckholtz
City Clerk

38518232.1/042437.00010



AGENDA #4

Finance Department Memo

To: Mayor and City Commission
From: Tim Rowland, Finance Director
Date: December 28, 2021
Subject: DTE LED Streetlights Upgrade

The City has \$65,000 budgeted this year to convert streetlights to LED. We have received a proposal from DTE to complete the conversion of all 241 streetlights at a cost of \$58,166. We would also be eligible for a rebate of \$3,143 bringing to net cost to \$55,023. The annual saving from the conversion is estimated at \$11,603.44 giving the project a payback period of 4.74 years.

The Environmental Advisory Committee recommended the City convert to 3000K bulbs rather than the standard 4000K bulbs that DTE supplies to reduce the brightness of the light. A sample of a 3000K and a 4000K bulb have been installed and the location is indicated on the attached map. The cost of conversion is the same, but if the City decides to go with the nonstandard 3000k bulb, we would be required to purchase and keep the bulbs in inventory at the City. Each time there is an outage, a DTE employee would need to access City facilities to retrieve and install the replacement light.

Suggest Resolution: Moved by Commissioner _____ and supported by Commissioner _____ that the City of Huntington Woods enter into an agreement for the conversion of streetlights to LED bulbs with DTE Energy at a cost of \$58,166

Luminaires - Roadway, GreenCoast Motorway, SS Waits, 7640 Lumen, Solid State Light Emitting Diodes, Dinning Drive, 128-477
Notes: 300K Color Temperature, Type 2 Medium, 200Watt Single Module, Grey Teflon Phosphor Controlled Radiant Heat Adjustable Utility Voltage Label, Rubber Insulating Guard Straight Wing Terminal Block, Dog Safety Cable, Bubble Level, Ground Wire Jumper

LINE#529823-38-40-44-46-48-50-51-50-DTE

miniaura - Roadway, GreenCobra Layer, 130 Watts, 16800 Lumens, Solid State Light Emitting Diodes, Charming Drive, 720-277-
Temperatures, Type 2 Medium, 20W/700A Surge Module, Grey Color, ANSI 7-Fm Photocentric Receipts, Full Field Adjustability,
vel, Rubber-Angolia Guard, Door Safety Cable, Bubble Level, Ground Wire Jumper:
17-57W-ZR-GY-310-DTE

1. TEMPORARY ONLY; RP EXISTING "AS BUILT" 100-WATT MPS/50-WV

2. TEMPORARY ONLY. RE-EXISTING "AS BUILT" 100-WATT HPS 130 WATT LED

~~40004~~

22

Service drive

THE

[illegible]

City of Huntington Woods

Total Current Lums	241	
Total Invoice with Current Rates	\$ 65,627.76	
<p>Note:DTE will assist the customer with the EO application process. Check will sent directly to City</p>		
Total Future Lums		241
Total Future Invoice with Current Rates	\$	54,024.32
Annual Savings	\$	11,603.44
Cost to Convert (CTC)	\$	58,231.00
DTE labor contribution	\$	65.00
EO Rebate (EO)	\$	3,143.00
CTC less EO less DTE Contribution	\$	55,023.00
Payback is CIAC Amount less EO rebate (yrs)-div	\$	4.74
CIAC Amount due to DTE	\$	58,166.00

MASTER AGREEMENT FOR MUNICIPAL STREET LIGHTING

This Master Agreement For Municipal Street Lighting ("Master Agreement") is made between DTE Electric Company ("Company") and City of Huntington Woods ("Customer") (collectively referred to as the "Parties") as of December 28, 2021.

RECITALS

A. Customer may, from time to time, request the Company to furnish, install, operate and/or maintain street lighting equipment for Customer.

B. Company may provide such services, subject to the terms of this Master Agreement.

Therefore, in consideration of the foregoing, Company and Customer hereby agree as follows:

AGREEMENT

1. Master Agreement. This Master Agreement sets forth the basic terms and conditions under which Company may furnish, install, operate and/or maintain street lighting equipment for Customer. Upon the Parties agreement as to the terms of a specific street lighting transaction, the Parties shall execute and deliver a Purchase Agreement in the form of the attached Exhibit A (a "Purchase Agreement"). In the event of an inconsistency between this Agreement and any Purchase Agreement, the terms of the Purchase Agreement shall control.

2. Rules Governing Installation of Equipment and Electric Service. Installation of street light facilities and the extension of electric service to serve those facilities are subject to the provisions of the Company's Rate Book for Electric Service (the "Tariff"), Rule C 6.1, Extension of Service (or any other successor provision), as approved by the Michigan Public Service Commission ("MPSC") from time to time.

3. Contribution in Aid of Construction. In connection with each Purchase Agreement and in accordance with the applicable Orders of the MPSC, Customer shall pay to Company a contribution in aid of construction ("CIAC") for the cost of installing Equipment ("as defined in the applicable Purchase Agreement") and recovery of costs associated with the removal of existing equipment, if any. The amount of the CIAC (the "CIAC Amount") shall be an amount equal to the total construction cost (including all labor, materials and overhead charges), less an amount equal to three years revenue expected from such new equipment. The CIAC Amount will be as set forth on the applicable Purchase Agreement. The CIAC Amount does not include charges for any additional cost or expense for unforeseen underground objects, or unusual conditions encountered in the construction and installation of Equipment. If Company encounters any such unforeseen or unusual conditions, which would increase the CIAC Amount, it will suspend the construction and installation of Equipment and give notice of such conditions to the Customer. The Customer will either pay additional costs or modify the work to be performed. If the work is modified, the CIAC Amount will be adjusted to account for such modification. Upon any such

suspension and/or subsequent modification of the work, the schedule for completion of the work shall also be appropriately modified.

4. Payment of CIAC Amount. Customer shall pay the CIAC Amount to Company as set forth in the applicable Purchase Agreement. Failure to pay the CIAC Amount when due shall relieve Company of its obligations to perform the work required herein until the CIAC Amount is paid.

5. Modifications. Subject to written permission of the respective municipality, after installation of the Equipment, any cost for additional modifications, relocations or removals will be the responsibility of the requesting party.

6. Maintenance, Replacement and Removal of Equipment. In accordance with the applicable Orders of the MPSC, under the Municipal Street Lighting Rate (as defined below), Company shall provide the necessary maintenance of the Equipment, including such replacement material and equipment as may be necessary. Customer may not remove any Equipment without the prior written consent of Company.

7. Street Lighting Service Rate.

a. Upon the installation of the Equipment, the Company will provide street lighting service to Customer under Option 1 of the Municipal Street Lighting Rate set forth in the Tariff, as approved by the MPSC from time to time, the terms of which are incorporated herein by reference.

b. The provision of street lighting service is also governed by rules for electric service established in MPSC Case Number U-6400. The Street Lighting Rate is subject to change from time to time by orders issued by the MPSC.

8. Contract Term. This Agreement shall commence upon execution and terminate on the later of (a) five (5) years from the date hereof or (b) the date on which the final Purchase Agreement entered into under this Master Agreement is terminated. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.

9. Design Responsibility for Street Light Installation. The Company installs municipal street lighting installations following Illuminating Engineering Society of North America ("IESNA") recommended practices. If the Customer submits its own street lighting design for the street light installation or if the street lighting installation requested by Customer does not meet the IESNA recommended practices, Customer acknowledges the Company is not responsible for lighting design standards.

10. New Subdivisions. Company agrees to install street lights in new subdivisions when subdivision occupancy reaches a minimum of 80%. If Customer wishes to have installation occur prior to 80% occupancy, then Customer acknowledges it will be financially responsible for

all damages (knockdowns, etc.) and requests for modifications (movements due to modified curb cuts from original design, etc.).

11. Force Majeure. The obligation of Company to perform this Agreement shall be suspended or excused to the extent such performance is prevented or delayed because of acts beyond Company's reasonable control, including without limitation acts of God, fires, adverse weather conditions (including severe storms and blizzards), malicious mischief, strikes and other labor disturbances, compliance with any directives of any government authority, including but not limited to obtaining permits, and force majeure events affecting suppliers or subcontractors.

12. Subcontractors. Company may sub-contract in whole or in part its obligations under this Agreement to install the Equipment and any replacement Equipment.

13. Waiver; Limitation of Liability. To the maximum extent allowed by law, Customer hereby waives, releases and fully discharges Company from and against any and all claims, causes of action, rights, liabilities or damages whatsoever, including attorney's fees, arising out of the installation of the Equipment and/or any replacement Equipment, including claims for bodily injury or death and property damage, unless such matter is caused by or arises as a result of the sole negligence of Company and/or its subcontractors. Company shall not be liable under this Agreement for any special, incidental or consequential damages, including loss of business or profits, whether based upon breach of warranty, breach of contract, negligence, strict liability, tort or any other legal theory, and whether or not Company has been advised of the possibility of such damages. In no event will Company's liability to Customer for any and all claims related to or arising out of this Agreement exceed the CIAC Amount set forth in the Purchase Order to which the claim relates.

14. Notices. All notices required by the Agreement shall be in writing. Such notices shall be sent to Company at **DTE Electric Company, Community Lighting Group, 8001 Haggerty Rd, Belleville, MI 48111** and to Customer at the address set forth on the applicable Purchase Agreement. Notice shall be deemed given hereunder upon personal delivery to the addresses set forth above or, if properly addressed, on the date sent by certified mail, return receipt requested, or the date such notice is placed in the custody of a nationally recognized overnight delivery service. A party may change its address for notices by giving notice of such change of address in the manner set forth herein.

15. Representations and Warranties. Company and Customer each represent and warrant that: (a) it has full corporate or public, as applicable, power and authority to execute and deliver this Agreement and to carry out the actions required of it by this Agreement; (b) the execution and delivery of this Agreement and the transactions contemplated hereby have been duly and validly authorized by all necessary corporate or public, as applicable, action required on the part of such party; and (c) this Agreement constitutes a legal, valid, and binding agreement of such party.

16. Miscellaneous.

a. This Agreement is the entire agreement of the parties concerning the subject matter hereof and supersedes all prior agreements and understandings. Any amendment or modification to this Agreement must be in writing and signed by both parties.

b. Customer may not assign its rights or obligations under this Agreement without the prior written consent of Company. This Agreement shall be binding upon and shall inure to the benefit of the parties' respective successors and permitted assigns. This Agreement is made solely for the benefit of Company, Customer and their respective successors and permitted assigns and no other party shall have any rights to enforce or rely upon this Agreement.

c. A waiver of any provision of this Agreement must be made in writing and signed by the party against whom the waiver is enforced. Failure of any party to strictly enforce the terms of this Agreement shall not be deemed a waiver of such party's rights hereunder.

d. The section headings contained in this Agreement are for convenience only and shall not affect the meaning or interpretation thereof.

e. This Agreement shall be construed in accordance with the laws of the State of Michigan, without regard to any conflicts of law principles. The parties agree that any action with respect to this Agreement shall be brought in the courts of the State of Michigan and each party hereby submits itself to the exclusive jurisdiction of such courts.

f. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original but all of which together will constitute one and the same instrument.

g. The invalidity of any provision of this Agreement shall not invalidate the remaining provisions of the Agreement.

Company and Customer have executed this Master Agreement as of the date first written above.

Company:

DTE Electric Company

By: _____

Name: _____

Title: _____

Customer:

City of Huntington Woods

By: _____

Name: _____

Title: _____

Exhibit A to Master Agreement

Purchase Agreement

This Purchase Agreement (this "Agreement") is dated as of December 28, 2021 between DTE Electric Company ("Company") and City of Huntington Woods ("Customer").

This Agreement is a "Purchase Agreement" as referenced in the Master Agreement for Municipal Street Lighting dated December 28, 2021 (the "Master Agreement") between Company and Customer. All of the terms of the Master Agreement are incorporated herein by reference. In the event of an inconsistency between this Agreement and the Master Agreement, the terms of this Agreement shall control.

Customer requests the Company to furnish, install, operate and maintain street lighting equipment as set forth below:

1. DTE Work Order Number:	TBD If this is a conversion or replacement, indicate the Work Order Number for current installed equipment: [##### or N/A]	
2. Location where Equipment will be installed:	Various locations within the City of Huntington Woods	
3. Total number of lights to be installed:	241	
4. Description of Equipment to be installed (the " <u>Equipment</u> "):	<p><u>Overhead Fed Lighting</u> 3- 250W HPS OH Cobra G to 3- 136W LED OH Cobra G 125- 100W HPS OH Cobra G to 125- 58W LED OH Cobra G 1- 100W HPS OH Suspension G to 1- 80W LED OH Span G</p> <p><u>Underground Fed Lighting</u> 1- 400W MV UG Cobra G to 1- 136W LED UG Cobra G 22- 250W HPS UG Cobra G to 22- 136W LED UG Cobra G 79- 100W HPS UG Cobra G to 79- 58w LED UG Cobra G 9- 250W HPS UG Tear-Drop B to 9- Retro Kit B 1- 400W HPS UG Tear-Drop B to 1- Retro Kit B</p>	
5. Estimated Total Annual Lamp Charges	\$54,024.00	
6. Computation of Contribution in aid of Construction (" <u>CIAC Amount</u> ")	Total estimated construction cost, including labor, materials, and overhead:	\$58,166.00
	Credit for 3 years of lamp charges:	\$0.00
	CIAC Amount (cost minus revenue)	\$58,166.00
7. Payment of CIAC Amount:	Due promptly upon execution of this Agreement	
8. Term of Agreement	5 years. Upon expiration of the initial term, this Agreement shall continue on a month-to-month basis until terminated by mutual written consent of the parties or by either party with thirty (30) days prior written notice to the other party.	
9. Does the requested Customer lighting design	(Check One) <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	

meet IESNA recommended practices?	If "No", Customer must sign below and acknowledge that the lighting design does not meet IESNA recommended practices _____
10. Customer Address for Notices:	26815 Scotia Huntington Woods, MI 48070 Tim Rowland

11. Special Order Material Terms:

All or a portion of the Equipment consists of special order material: (check one) ☐ YES ☒ NO

If "Yes" is checked, Customer and Company agree to the following additional terms.

A. Customer acknowledges that all or a portion of the Equipment is special order materials ("SOM") and not Company's standard stock. Customer will purchase and stock replacement SOM and spare parts. When replacement equipment or spare parts are installed from Customer's inventory, the Company will credit Customer in the amount of the then current material cost of Company standard street lighting equipment.

B. Customer will maintain an initial inventory of at least ____ posts and ____ luminaires and any other materials agreed to by Company and Customer, and will replenish the stock as the same are drawn from inventory. Costs of initial inventory are included in this Agreement. The Customer agrees to work with the Company to adjust inventory levels from time to time to correspond to actual replacement material needs. If Customer fails to maintain the required inventory, Company, after 30 days' notice to Customer, may (but is not required to) order replacement SOM and Customer will reimburse Company for such costs. Customer's acknowledges that failure to maintain required inventory could result in extended outages due to SOM lead times.

C. The inventory will be stored at _____. Access to the Customers inventory site must be provided between the hours of 9:00 am to 4:00 pm, Monday through Friday with the exceptions of federal Holidays. Customer shall name an authorized representative to contact regarding inventory: levels, access, usage, transactions, and provide the following contact information to the Company:

Name: _____ Title: _____

Phone Number: _____ Email: _____

The Customer will notify the Company of any changes in the Authorized Customer Representative. The Customer must comply with SOM manufacturer's recommended inventory storage guidelines and practices. Damaged SOM will not be installed by the Company.

D. In the event that SOM is damaged by a third party, the Company may (but is not required to) pursue a damage claim against such third party for collection of all labor and stock replacement value associated with the damage claim. Company will promptly notify Customer as to whether Company will pursue such claim.

E. In the event that SOM becomes obsolete or no longer manufactured, the Customer will be allowed to select new alternate SOM that is compatible with the Company's existing infrastructure.

F. Should the Customer experience excessive LED equipment failures, not supported by LED manufacturer warranties, the Company will replace the LED equipment with other Company supported Solid State or High Intensity Discharge luminaires at the Company's discretion. The full cost to complete these replacements to standard street lighting equipment will be the responsibility of the Customer.

Company and Customer have executed this Purchase Agreement as of the date first written above.

Company:

DTE Electric Company

By: _____

Name: _____

Title: _____

Customer:

City of Huntington Woods

By: _____

Name: _____

Title: _____

Attachment 1 to Purchase Agreement

Map of Location

[To be attached]

Memo

To: City Commission

From: Hank Berry

Subject: Solar Ordinance

Date: 12-21-21

Before you is the proposed solar ordinance as recommended by the Environmental Advisory Committee and the Planning Commission. This was approved to recommend to the City Commission June 28, 2021 after lengthy discussion and repeated meetings with concerns for and against.

Attached please find a redlined and clean copy of the proposed ordinance as well as minutes from the approval.

**CITY OF HUNTINGTON WOODS
OAKLAND COUNTY, MICHIGAN**

ORDINANCE NO. _____

AN ORDINANCE TO AMEND CHAPTER 40, ZONING, ARTICLE 9, SUSTAINABLE DESIGN AND ENVIRONMENTAL STANDARDS, TO REPLACE IN ITS ENTIRETY SECTION 9.03, SOLAR STRUCTURES AND EASEMENTS; AND TO PROVIDE PENALTIES FOR VIOLATIONS THEREOF.

THE CITY OF HUNTINGTON WOODS ORDAINS:

Section 1 of Ordinance. Ordinance Amendment.

Chapter 40, Zoning, Article 9, Sustainable Design and Environmental Standards, Section 9.03, Solar Structures and Easements, is hereby replaced in its entirety to read as follows:

Section 9.03 - Solar Structures and Easements

- ~~A. Active and passive accessory roof mounted *solar* energy devices, systems or structures shall be permitted in all zoning classifications by right, subject to site plan review in accordance with Article 7.~~
- ~~B. Separate, non integrated, flush mounted *solar* panels shall be located on a rear or side-facing roof, which do not front any street, unless such installation is proven to be ineffective or impractical as determined by the Planning Commission. Such system shall not project vertically above the peak of the roof to which it is attached, or project vertically more than three (3) feet above a flat roof installation.~~
- ~~C. Integrated flush mounted *solar* panels installed on a building or structure with a sloped roof surface shall not project vertically above the peak of the roof.~~
- ~~D. Ground mounted *solar* systems are not permitted.~~
- A. Purpose and Intent. It is the general purpose and intent of the City to balance the need for clean, renewable and abundant energy resources that may reduce dependence upon scarce and nonrenewable fossil fuels, with the necessity to protect the public health, safety and welfare of the City, as well as to preserve the integrity, character, property values and aesthetic quality of the community at large.
- B. Definitions.
 - Building-integrated solar energy device:* A solar energy device that integrates solar panels into the building envelope, where the solar panels themselves act as a building material such as roof shingles.

Façade mounted solar energy device: A solar energy device where an array is affixed to the side of a building.

Ground mounted solar energy device: A solar energy device where an array is mounted onto the ground.

Roof mounted solar energy device: A solar energy device that is mounted on a roof. Roof mounted solar energy devices shall include roof mounted building-integrated solar energy devices.

Solar energy device: A system or series of mechanisms designed primarily to provide heating or cooling or to produce electrical or mechanical power by collecting and transferring solar-generational energy. The term includes a mechanical or chemical device that has the ability to store solar-generating energy for use in heating or cooling in the production of power.

C. Standards

- (1) Solar energy devices are permitted in all zoning districts.
- (2) Solar energy devices shall be permitted on principal and accessory buildings in accordance with applicable zoning regulations.
- (3) Roof mounted solar energy devices shall not project vertically above the peak of the roof to which it is attached, or project vertically more than three (3) feet above a flat roof installation.
- (4) Roof mounted solar energy devices shall be located on a rear or side facing roof, which does not front any street.
- (5) Roof mounted solar energy devices shall be permitted on a street-facing roof slope if a 10% or more decrease in energy production is expected if placed on the rear or side facing roof.
- (6) Frames shall be the same color as the collector surface. All panels shall have an anti-reflective coating.
- (7) A setback from all roof edges as defined by the 2012 International Fire Code or any code adopted thereafter, shall be provided to ensure that firefighters may access the roof in a quick and safe manner and may penetrate the roof to create ventilation if necessary.
- (8) Ground mounted solar energy devices shall be prohibited.
- (9) Façade-mounted solar energy devices shall be prohibited.

- (10) Solar energy devices in historic districts are subject to Historic District Commission review.
- (11) Solar storage batteries. When solar storage batteries are included as part of the solar energy system, they must be placed in a secure container or enclosure when in use, and when no longer used shall be disposed of in accordance with applicable laws and regulations.
- (12) Installation and Maintenance: Solar energy systems shall be installed, maintained and used only in accordance with the manufacturer's specifications. The installation manuals and specifications must be submitted with the permit application. The installation of solar energy systems shall comply with the Building code, the Electrical Code and any other applicable federal, state and local codes and all requirements of the Federal Aviation Administration. Installation of a solar energy system shall not commence until all necessary permits have been issued. Building rails must be inspected before panels are installed.

Section 2 of Ordinance. Repealer.

All ordinances, parts of ordinances, or sections of the City Code in conflict with this Ordinance are repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3 of Ordinance. Severability.

Should any section, subdivision, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

Section 4 of Ordinance. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

Section 5 of Ordinance. Effective Date.

This Ordinance shall be effective on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this ordinance and/or a notice of intent to submit such a petition is timely filed with the City Clerk

Section 6 of Ordinance. Enactment.

This Ordinance is declared to have been enacted by the City Commission of the City of Huntington Woods at a meeting called and held on the ____ day of _____, 2020, and ordered to be given publication in the manner prescribed by law.

Ayes:
Nays:
Abstentions:
Absent:

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

I, the undersigned, the qualified and acting City Clerk of the City of Huntington Woods, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the Ordinance adopted by the City Commission of the City of Huntington Woods at a meeting held on the _____ day of _____, 2020, the original of which is on file in my office.

HEIDI BARCKHOLTZ, City Clerk
City of Huntington Woods

**CITY OF HUNTINGTON WOODS
OAKLAND COUNTY, MICHIGAN**

ORDINANCE NO. _____

AN ORDINANCE TO AMEND CHAPTER 40, ZONING, ARTICLE 9, SUSTAINABLE DESIGN AND ENVIRONMENTAL STANDARDS, TO REPLACE IN ITS ENTIRETY SECTION 9.03, SOLAR STRUCTURES AND EASEMENTS; AND TO PROVIDE PENALTIES FOR VIOLATIONS THEREOF.

THE CITY OF HUNTINGTON WOODS ORDAINS:

Section 1 of Ordinance. Ordinance Amendment.

Chapter 40, Zoning, Article 9, Sustainable Design and Environmental Standards, Section 9.03, Solar Structures and Easements, is hereby replaced in its entirety to read as follows:

Section 9.03 - Solar Structures and Easements

A. Purpose and Intent. It is the general purpose and intent of the City to balance the need for clean, renewable and abundant energy resources that may reduce dependence upon scarce and nonrenewable fossil fuels, with the necessity to protect the public health, safety and welfare of the City, as well as to preserve the integrity, character, property values and aesthetic quality of the community at large.

B. Definitions.

Building-integrated solar energy device: A solar energy device that integrates solar panels into the building envelope, where the solar panels themselves act as a building material such as roof shingles.

Façade mounted solar energy device: A solar energy device where an array is affixed to the side of a building.

Ground mounted solar energy device: A solar energy device where an array is mounted onto the ground.

Roof mounted solar energy device: A solar energy device that is mounted on a roof. Roof mounted solar energy devices shall include roof mounted building-integrated solar energy devices.

Solar energy device: A system or series of mechanisms designed primarily to provide heating or cooling or to produce electrical or mechanical power by collecting and transferring solar-generational energy. The term includes a mechanical or chemical device that has the ability to store solar-generating energy for use in heating or cooling in the production of power.

C. Standards

- (1) Solar energy devices are permitted in all zoning districts.
- (2) Solar energy devices shall be permitted on principal and accessory buildings in accordance with applicable zoning regulations.
- (3) Roof mounted solar energy devices shall not project vertically above the peak of the roof to which it is attached, or project vertically more than three (3) feet above a flat roof installation.
- (4) Roof mounted solar energy devices shall be located on a rear or side facing roof, which does not front any street.
- (5) Roof mounted solar energy devices shall be permitted on a street-facing roof slope if a 10% or more decrease in energy production is expected if placed on the rear or side facing roof.
- (6) Frames shall be the same color as the collector surface. All panels shall have an anti-reflective coating.
- (7) A setback from all roof edges as defined by the 2012 International Fire Code or any code adopted thereafter, shall be provided to ensure that firefighters may access the roof in a quick and safe manner and may penetrate the roof to create ventilation if necessary.
- (8) Ground mounted solar energy devices shall be prohibited.
- (9) Façade-mounted solar energy devices shall be prohibited.
- (10) Solar energy devices in historic districts are subject to Historic District Commission review.
- (11) Solar storage batteries. When solar storage batteries are included as part of the solar energy system, they must be placed in a secure container or enclosure when in use, and when no longer used shall be disposed of in accordance with applicable laws and regulations.
- (12) Installation and Maintenance: Solar energy systems shall be installed, maintained and used only in accordance with the manufacturer's specifications. The installation manuals and specifications must be submitted with the permit application. The installation of solar energy systems shall comply with the Building code, the Electrical Code and any other applicable federal, state and local codes and all requirements of the Federal Aviation Administration. Installation of a solar energy system shall not commence until all necessary permits have been issued. Building rails must be inspected before panels are installed.

Section 2 of Ordinance. Repealer.

All ordinances, parts of ordinances, or sections of the City Code in conflict with this Ordinance are repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3 of Ordinance. Severability.

Should any section, subdivision, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

Section 4 of Ordinance. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

Section 5 of Ordinance. Effective Date.

This Ordinance shall be effective on the 8th day after publication, or a later date as provided in the Michigan Zoning Enabling Act for when a petition for voter referendum on this ordinance and/or a notice of intent to submit such a petition is timely filed with the City Clerk

Section 6 of Ordinance. Enactment.

This Ordinance is declared to have been enacted by the City Commission of the City of Huntington Woods at a meeting called and held on the ____ day of _____, 2020, and ordered to be given publication in the manner prescribed by law.

Ayes:

Nays:

Abstentions:

Absent:

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

I, the undersigned, the qualified and acting City Clerk of the City of Huntington Woods, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the Ordinance adopted by the City Commission of the City of Huntington Woods at a meeting held on the ____ day of _____, 2020, the original of which is on file in my office.

HEIDI BARCKHOLTZ, City Clerk
City of Huntington Woods