

CITY OF HUNTINGTON WOODS
REGULAR MEETING OF THE CITY COMMISSION
MINUTES
December 6, 2022 - 7:30 p.m.
City Hall

Mayor Paul called the Meeting to order at 7:30 p.m.

PRESENT: Mayor Bob Paul, Mayor Pro Tem Jenks, Commissioner Olsman, Commissioner Rozell, and Commissioner Elder

ABSENT: None

City Staff Present: Finance Director/Treasurer Haan, City Clerk Barckholtz, Zoning Administrator Berry and City Attorney Rosati

APPROVAL OF AGENDA

Moved by Commissioner Olsman and seconded by Commissioner Rozell to approve the December 6, 2022 Agenda as presented.

Ayes: Paul, Jenks, Elder, Rozell, Olsman

Nays: None

Absent: None

The Motion Carried.

APPROVAL OF CONSENT AGENDA

Moved by Commissioner Elder and seconded by Commissioner Olsman to approve the December 6, 2022 Consent Agenda as presented.

Ayes: Paul, Jenks, Elder, Rozell, Olsman

Nays: None

Absent: None

The Motion Carried.

COMMUNICATIONS

1. SOCRRA Quarterly Report – October 2022
2. Resignation of Jeff Aisen from the Parks & Recreation Advisory Board
3. New COMCAST Government Affairs Liaison
4. 2023 Arts and Garden Board Meeting Dates

5. 2023 Parks and Recreation Meeting Dates
6. 2023 Library Advisory Board Meeting Dates
7. 2023 Senior Advisory Board Meeting Dates
8. 2023 Anti-Racism Advisory Board Meeting Dates

COUNTY COMMISSIONER AND ELECTED OFFICIAL REMARKS

None

PUBLIC PARTICIPATION:

None

NOVEMBER 8, 2022 VOTER CHALLENGE AWARD PRESENTATION

Mr. Pernick presented a check to the City of Huntington Woods for \$1000.00 after winning his 2022 Voter Challenge for the November 8, 2022 Election. The winnings will be donated to a charitable cause of the City's choosing, Government of Alliance for Race and Equity. Huntington Woods had a 79.9% turnout ahead of Pleasant Ridge, Royal Oak, Southfield, Berkley, and Oak Park.

2021-2022 ANNUAL COMPREHENSIVE FINANCIAL REPORT:

Aaron Stevens from Maner Costerisan presented a PowerPoint Presentation of the 2021-2022 Financial Statements.

Moved by Mayor Pro Tem Jenks and seconded by Commissioner Olsman to accept the 2021-2022 Financial Statements as presented by City Auditor Maner Costerisan Certified Public Accountants.

Ayes: Paul, Jenks, Elder, Rozell, Olsman

Nays: None

Absent: None

The Motion Carried.

PUBLIC HEARING

2023 CDBG Grant Allocation

Moved by Commissioner Elder and seconded by Mayor Pro Tem Jenks to open a public hearing for the 2023 CDBG Grant Allocation.

Ayes: Paul, Jenks, Elder, Rozell, Olsman

Nays: None

Absent: None

The Motion Carried.

Public Hearing opened at 7:55 p.m.

No public comment.

Public Hearing closed at 7:57 p.m.

RESOLUTION R-45-2022:

Matter of Authorizing 2023 CBDG Allocations.

Finance Director Haan noted the City will receive approximately \$8,488 in funding for CDBG Program Year 2023. The requested allocations amounts are \$4,988 for Removal of Architectural Barriers and \$3500 for Transportation Services.

Moved by Commissioner Rozell and seconded by Mayor Pro Tem Jenks to approve Program PY 2023 Community Development Block Grant Application in the amount of \$8,488 as follows and authorize the Mayor to sign the application and submit the document to Oakland County; Transportation Drivers' Wages \$3500 and for Removal of Architectural Barriers, \$4,988.

Ayes: Paul, Jenks, Elder, Rozell, Olsman

Nays: None

Absent: None

The Motion Carried

RESOLUTION R-46-2022:

Interlocal Agreement with Oakland County for Assessing Services

The City of Huntington Woods engages the services of Oakland County Equalization Department for Assessing Services which are governed by an Interlocal Agreement. By State law, all local units of government are to have a Designated Assessor on file with the State Tax Commission. Recently, the Oakland County Board of Commissioners approved by resolution an amended Interlocal Agreement for all Assessing Districts naming Mr. Lohmeier as the Assessor of Record at their October 20,2022 meeting. The amended agreement has been reviewed by the City Administration and Attorney and requires the Commission approval effective January 1, 2023 through December 31, 2027.

Moved by Commissioner Olsman and seconded by Mayor Pro Tem Jenks to approve the City Manager to execute the Interlocal Agreement with Oakland County as the Designated Assessor for the period of January 1, 2023 to December 31, 2027.

Ayes: Paul, Jenks, Elder, Rozell, Olsman

Nays: None

Absent: None

The Motion Carried

RESOLUTION R-47-2022

Resolution in support of the Spark Grant Application for renovations to the Gilham Recreation Center locker rooms and pool.

Moved Commissioner Olsman and seconded by Mayor Pro Tem Jenks to approve the resolution in support of the Sparks Grant Application for renovations to the Gilham Recreation Center locker rooms and pool.

Ayes: Paul, Jenks, Elder, Rozell, Olsman

Nays: None

Absent: None

The Motion Carried

RESOLUTION R-48-2022

Approval of a quote from Interstate Security Inc. for an Access Control and Buzz-in System for the Gilham Recreation Center

Moved by Mayor Pro Tem Jenks and seconded by Commissioner Elder to approve the quote from Interstate Security Inc. for an Access Control and Buzz-in System for the Gilham Recreation Center in the amount of \$7,785.00.

Ayes: Paul, Jenks, Rozell, Elder, Olsman

Nays: None

Absent: None

The Motion Carried

RESOLUTION R-49-2022

Approval of a Right-of-Way (ROW) Parking Space at 13133 Victoria

Mr. Goldman presented to the Commission his appeal for a parking space in the right-of-way as allowed per the Code section Sec. 32-273 – A written application, waiver for parking in right-of-way, may submitted and appealed to the City Commission.

Per Hank Berry, Zoning Administrator, a tree was removed by the City leaving a stump in which Mr. Goldman thought he was responsible to grind and remove. Mr. Goldman then installed pavers for additional parking and a basketball court with out City approval as required by code. He was informed by the City that this was not allowed but Mr. Goldman continued the installation process for several additional days.

Mr. Goldman stated due to the fact that his street has no overnight parking, the property is a corner lot with very limited parking, the pavers are aesthetically pleasing, and the space keeps within the essential character of the area, the Commission should evaluate and approve his request according to the rules.

The Commission continued discussion on placement of the parking space, the timing of his installation in relation to the stop work order Mr. Goldman received and the implications of approving this request. Attorney Rosati clarified that in 2015 an ordinance was adopted to discontinue ROW parking spaces. At the time of the

ordinance adoption there were existing ROW parking spaces that were non-conforming and considered grandfathered but to be removed as roads were re-constructed.

Moved by Commissioner Olsman and seconded by Commissioner Elder that the request for a Right-of-Way parking space at 13133 Victoria be denied.

Ayes: Paul, Jenks, Elder, Rozell, Olsman

Nays: None

Absent: None

The Motion Carried

CITY MANAGER'S REPORT

- Road Construction is complete minus some punch list items that need to be completed, but restoration has been completed this week and will be reevaluated in the spring to make sure all plantings took.
- City Administration will meet with the engineers later this week to begin planning for 2023 road projects and sewer repair work.
- Leaf collection has been completed. DPW is now chipping and street sweeping. The last day for bagged yard waste pickup curbside will be December 13. After that, residents can take up to ten (10) bags of yard waste to the MRF for disposal. Curbside yard waste collection will begin again in early April.
- A list is being put together for Boards and Commissions appointments of all terms that are expiring at the end of the month and will be getting confirmation on those interested and eligible for reappointment. Vacancies will need to be filled at the meeting of January 17, 2023. Given the number of appointments and potential interviews, it may not be possible to do them all prior to the January Commission meeting. We may need to hold a special meeting to interview applicants
- Deb Hemmye, Library Director, will be present at the January meeting to give an update on the Library.

ADJOURNMENT:

Moved by Commissioner Rozell and seconded by Commissioner Elder to adjourn the regular City Commission meeting.

Ayes: Paul, Jenks, Olsman, Elder, Rozell

Nays: None

Absent: None

The Motion Carried, meeting adjourned at 8:47 p.m.

Heidi Barckholtz, City Clerk

Robert F. Paul, III, Mayor