

Agenda
Regular Meeting of the City Commission
Tuesday, October 19, 2021
7:30 p.m.
Huntington Woods Recreation Center
IN PERSON MEETING
MASKS REQUIRED

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF CONSENT AGENDA

All items listed under the Consent Agenda are considered routine by the City Commission and will be enacted in one motion. There will be no separate discussion on these items unless a Commission member so requests, in which event the item(s) will be removed from the Consent Agenda and added to the Regular Agenda at the end of the items of business.

1. **Regular Meeting Minutes of September 21, 2021**
2. **Special Meeting Minutes of October 7, 2021**
3. **Approval of Warrant 381**
4. **Reports and Minutes**
 - a. **Senior Advisory Committee – June 17, 2021**
 - b. **Treasurer’s Report August and September 2021.**

COMMUNICATIONS

COUNTY COMMISSIONER AND ELECTED OFFICIAL REMARKS

PROCLAMATIONS

1. Matter of Proclaiming recognition of retiring Detroit Zoo Director, Ron Kagan
2. Matter of Proclaiming the Memory of Gordon Glidden

PUBLIC PARTICIPATION

ITEMS OF BUSINESS

1. Resolution R- -2021: Matter of consideration to accept the Memorandum of Understanding between the City of Huntington Woods and Veregy.
2. Resolution R- -2021: Matter of consideration to approve the request for an AFG Grant Award for DPS equipment and budget amendment.
3. Resolution R- -2021: Matter of consideration to enter into a purchase agreement with Signature Ford of Owosso, MI for the purchase of a 2021 Ford F150 Police Responder in the amount of \$55,687 utilizing State of Michigan MIDEAL bid.
4. Resolution R- -2021: Matter of consideration to approve the proposed fees for the Clerk, Building, and Public Safety, and that the proposed Recreation fees be sent to the Recreation Advisory Board for review.
5. Resolution R- -2021: Matter of consideration to set a public hearing on November 16, 2021 for the 2022 CDBG program year.
6. Board, Commissions and Committee Appointments: Matter of new appointments of residents to the Anti Racism Advisory Committee.

**CITY MANAGER'S REPORT
ADJOURNMENT OF REGULAR CITY COMMISSION MEETING**

are usually attended by the media and cablecast live, in addition to being re-cablecast following the meeting. The City of Huntington Woods will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material being considered at the meeting, to individuals with disabilities attending the meeting upon three working days' notice to the City. Individuals with disabilities requiring auxiliary aids or services should contact the City by writing or calling: Tim Rowland, ADA Coordinator, Huntington Woods City Hall, 26815 Scotia, Huntington Woods, MI 48070, (248 581-2640). Deaf-Tel (1-248-541-1180).

CITY OF HUNTINGTON WOODS
REGULAR MEETING OF THE CITY COMMISSION
MINUTES

September 21, 2021

7:30 p.m.

In Person Meeting – Gillham Recreation Center

DRAFT

Mayor Paul called the Meeting to order at 7:30 p.m.

PRESENT: Mayor Paul, Mayor Pro Tem Olsman, Commissioner Elder,
Commissioner Rozell.

ABSENT: Commissioner Jenks (excused)

City Staff Present: Interim City Manager Wollenweber,
Finance/Treasurer Director Rowland.

APPROVAL OF AGENDA

Moved by Commissioner Rozell and seconded by Commissioner Elder
to approve the September 21, 2021, agenda with the removal of item
number one and four under Items of Business.

Commissioner Comments

Mayor Paul:

Requested that under agenda item one, Planning Commission Appointments be added.

Commissioner Rozell:

Noted he is fine with the addition of Planning Commission Appointments and will
support the change to the motion.

Ayes: Paul, Olsman, Rozell, Elder

Nays: None

Absent: Jenks (excused)

The Motion Carried.

APPROVAL OF CONSENT AGENDA

Moved by Mayor Pro-Tem Olsman and seconded by Commissioner
Elder to approve the September 21, 2021, Consent Agenda as presented.

Ayes: Paul, Olsman, Elder, Rozell

Nays: None
Absent: Jenks (excused)
The Motion Carried.

COMMUNICATIONS

None

COUNTY COMMISSIONER AND ELECTED OFFICIAL REMARKS

None

PROCLAMATIONS

Mayor Paul read the proclamation from the City of Farmington Hills recognizing the City of Huntington Woods for their critical assistance following recent August 2021 storms.

Mayor Paul read the proclamation recognizing September 2021 as National Recovery Month.

Mayor Paul read the proclamation recognizing September 2021 as National Suicide Prevention Month.

PUBLIC PARTICIPATION:

Harold Stack – 10445 Vernon:

Questioned if implementation updates for the Master Plan would be provided to the public, had the Commission and Planning Commission engaged standing committees for input in implementing changes and would there be a sustainability plan included in this update.

Mayor Paul encouraged Mr. Stack to forward his comments and concerns to Interim Manager Wollenweber for review and response.

RESOLUTION R -215-2021:

Appointment to the Planning Commission

Mayor Paul noted the Gordon Glidden resigned from the Planning Commission due to health issues and that Sheldon Kohn, a long time resident and former Planning Commission member, should be appointed as the replacement to fill the term ending December 31, 2022.

Moved by Mayor Pro Tem Olsman and seconded by
Commissioner Rozell to acknowledge and thank Gordon Glidden
for his service and to appoint Sheldon Kohn to Planning
Commission to fill the seat for a term ending December 31, 2022.

Ayes: Paul, Olsman, Rozell, Elder

Nays: None

Absent: Jenks (excused)

The Motion Carried.

RESOLUTION R -216-2021:

Matter of consideration to approve the Public Act 51 Annual certification of Employee Related Conditions.

Moved by Commissioner Rozell and seconded by Commissioner Elder that the City of Huntington Woods exempt itself from the Publicly Funded Insurance Contribution Act. 2001 Pa 152.

Ayes: Paul, Olsman, Rozell, Elder

Nays: None

Absent: Jenks (excused)

The Motion Carried.

RESOLUTION R -217-2021

Matter of consideration to enter into a purchase agreement with Signature Ford of Owosso, MI for the purchase of a 2022 Ford F250, a 2022 Ford Transit Van, and a 2022 Ford F550 in the amount of \$110,959 utilizing State of Michigan MIDEAL bid and further be it resolved that the City of Huntington Woods enter into a purchase agreement with Truck and Trailer of Howell, MI for the buildout of three vehicles at a total cost of \$128,300 utilizing the City of Rochester Hills Cooperative Purchasing Contract.

Moved by Commissioner Elder and seconded by Mayor Pro Tem Olsman to enter into a purchase agreement with Signature Ford of Owosso, MI for the purchase of a 2022 Ford F250, a 2022 Ford Transit Van, and a 2022 Ford F550 in the amount of \$110,959 utilizing State of Michigan MIDEAL bid and further be it resolved that the City of Huntington Woods enter into a purchase agreement with Truck and Trailer of Howell, MI for the buildout of three vehicles at a total cost of \$128,300 utilizing the City of Rochester Hills Cooperative Purchasing Contract.

Ayes: Paul, Olsman, Elder, Rozell

Nays: None

Absent: Jenks (excused)

The Motion Carried.

CITY MANAGER'S REPORT

- The first coat of asphalt will be laid in the City Hall parking lot over the coming days as well as the portion of Lasalle currently under construction.
- Thanked the residents on the dead-end portion of Kingston for being patient while City staff parked there during the City Hall parking lot paving project.
- As a reminder for residents, the second half of the tax bills are due October 31, 2021.
- Commissioner Rozell asked Manager Wollenweber for an update, when possible, on the status of the removal of trees in the ROW damaged during

the recent storm. He has had several residents question him on when the damaged trees would be removed or replaced. Manager Wollenweber noted he would look into that as soon as possible.

ADJOURNMENT:

Moved by Mayor Pro Tem Olsman and seconded by Commissioner Rozell to adjourn the regular City Commission meeting.

Ayes: Paul, Olsman, Elder, Rozell

Nays: None

Absent: Jenks (excused)

The Motion Carried, meeting adjourned at 7:59 p.m.

Heidi Barckholtz, City Clerk

Robert F. Paul, III, Mayor

DRAFT

CONSENT AGENDA #2

CITY OF HUNTINGTON WOODS
SPECIAL MEETING OF THE CITY COMMISSION
MINUTES

Thursday October 7, 2021

5:00 p.m.

In Person – City Hall

Draft

Mayor Paul called the Meeting to order at 5:00 p.m.

PRESENT: Mayor Paul, Mayor Pro Tem Olsman, Commissioner Jenks,
Commissioner Elder, Commissioner Rozell.

ABSENT: None

INTERVIEW OF CANDIDATES FOR THE POSITION OF CITY MANAGER

5:00 p.m.	Susan Montenegro
6:00 p.m.	Debra Lichtenberg
7:00 p.m.	Darwin McClary
8:00 p.m.	Chris Wilson (Was not present in-person, participated via Zoom)

DISCUSSION OF CANDIDATES

Each candidate was given one hour of interview time with the City Commission and asked the same set of questions by each Commissioner. Discussion continued with former City Manager Allie and Interim City Manager Wollenweber on the next step in the process and the ranking of each candidate after the interviews. Wollenweber presented the feedback from the resident reception held earlier in the evening noting that Debra Lichtenberg was the top recommendation of the fifteen residents attending. It was noted that Chris Wilson did not attend the resident reception due to illness and participated in the City Commission interview process via Zoom. Interim Wollenweber noted that with a general consensus, he would continue background checks, create a contract, and set the appointment for the new City Manager on the agenda for the next City Commission meeting.

After each commissioner noted their ranking, Darwin McClary was the top choice with a four to one consensus. Discussion continued, with the outcome of the rankings, that the creation of the City Manager contract would not include a full severance package over a period of years.

PUBLIC PARTICIPATION

None

Moved by Commissioner Rozell and seconded by Commissioner Elder to adjourn the Special Meeting of the City Commission.

Ayes: Paul, Olsman, Jenks, Elder

Nays: None

Absent: None

The Motion carried, meeting adjourned at 9:20 p.m.

Heidi Barckholtz, City Clerk

CONSENT AGENDA #3

**AGENDA ITEM
WARRANT #381**

RESOLUTION

Moved by Commissioner _____ Supported by Commissioner _____ that the attached transfers and disbursements as listed on the Accounts Payable Distribution Report due by October 15, 2021 and paid between September 17, 2021 and October 13, 2021 on pages 1 through 9 in the amount of \$803,350.94 be approved and paid, subject to full audit.

Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank 6 FLAGSTAR BANK - AP ACCT					
09/23/2021	41785	10951	AMAZON CAPITAL SERVICES INC	WRITING PADS LIBRARY SUPPLIES LIBRARY SUPPLIES	24.17 103.94 103.94 <u>232.05</u>
09/23/2021	41786	09447	APPLIED IMAGING	COPIER METER	544.43
09/23/2021	41787	08683	AQUATIC SOURCE	POOL SYSTEM ORIENTATION	249.60
09/23/2021	41788	11303	BERGER CHEVROLET	2021 CHEVROLET TAHOE 2021 CHEVROLET TAHOE	51,391.00 51,391.00 <u>102,782.00</u>
09/23/2021	41789	00024	BILLINGS LAWN EQUIPMENT	EQUIPMENT MAINTENANCE	379.99
09/23/2021	41790	07754	BLUE CROSS BLUE SHIELD OF MICH	UNDER 65 OCTOBER ACTIVE OCTOBER MEDICARTE OCTOBER	12,334.27 49,555.28 1,985.74 <u>63,875.29</u>
09/23/2021	41791	07736	CINTAS CORPORATION #31	BUILDING SUPPLIES BUILDING SUPPLIES BUILDING SUPPLIES	18.30 9.90 34.16 <u>62.36</u>
09/23/2021	41792	00048	DTE ENERGY	ELECTRIC CITY HALL ELECTRIC WALES SPRINKLER ELECTRIC 11/HUNTINGTON PARK ELECTRIC MNENS CLUB FIELD ELECTRIC DPW ELECTRIC HASSIG PARK	16.16 14.91 68.73 25.26 441.71 24.08 <u>590.85</u>
09/23/2021	41793	06403	EAGLE LANDSCAPING & SUPPLY CO.	RESTORATIONS	198.00
09/23/2021	41794	11134	EASTON TELECOM SERVICES, LLC	DISPATCH LINE	73.27
09/23/2021	41795	10447	FIRST ADVANTAGE LNS OCCUPATIONAL	EMPLOYEE TESTING	208.00
09/23/2021	41796	05194	GORDON FOOD SERVICE	VIP DANCE NIGHT SNACKS	105.45
09/23/2021	41797	10754	GREAT LAKES WATER AUTHORITY	IWC CHARGES AUGUST	284.97
09/23/2021	41798	05509	HERSCH'S, INC.	GRASS SEED RESTORATION SUPPLIES	299.00 79.84 <u>378.84</u>
09/23/2021	41799	11044	J.H. HART URBAN FORESTRY	TREE LIMB REMOVAL	80.00
09/23/2021	41800	04943	JOE'S AUTO PARTS	AUTO PARTS AUTO PARTS AUTO PARTS AUTO PARTS AUTO PARTS	14.60 3.33 136.33 410.67 2.62 <u>567.55</u>
09/23/2021	41801	11003	LINGO COMMUNICATIONS	ALARM LINES	123.79
09/23/2021	41802	11301	MARK WOLLENWEBER	MAYOR DINNER REIMBURSEMENT	34.10

Check Date	Check	Vendor	Vendor Name	Description	Amount
09/23/2021	41803	11270	MKSK	MASTER PLAN UPDATE	4,563.25
09/23/2021	41804	06146	MMRMA/ECF	ELECTRIC PROGRAM	6,401.34
09/23/2021	41805	03979	NORTHWEST POOLS, INC.	POOL CHEMICALS	478.15
09/23/2021	41806	11032	OAKLAND COUNTY TREASURER	DELINQUENT TAX COLLECTIONS	55.65
09/23/2021	41807	00586	OFFICE DEPOT	OFFICE SUPPLIES	19.50
				OFFICE SUPPLIES	24.19
				OFFICE SUPPLIES	56.87
					<u>100.56</u>
09/23/2021	41808	08672	PIEDMONT CONCRETE INC	CONCRETE	855.00
				CONCRETE	608.50
					<u>1,463.50</u>
09/23/2021	41809	11006	PREMIER GROUP ASSOCIATES	HW WEEKLY CUT 9.17.21	1,038.00
09/23/2021	41810	10186	PRINCIPAL FINANCIAL GROUP	DENTAL INSURANCE OCTOBER 2021	4,075.85
09/23/2021	41811	11207	QUADIENT, INC	POSTAGE METER INK	139.73
09/23/2021	41812	11255	NIKKI RALLIS	MINUTES	180.00
09/23/2021	41813	00407	ROAD COMMISSION FOR OAKLAND COUNTY	SIGNAL MAINTENANCE	292.48
09/23/2021	41814	09914	ROSATI SCHULTZ JOPPICH AMTSBUECHLER	RETAINER AUGUST	4,565.60
				PROSECUTION AUGUST	1,012.00
					<u>5,577.60</u>
09/23/2021	41815	MISC	SALLY SNELL	POOL REFUND	120.00
09/23/2021	41816	00209	SOC RESOURCE RECOVERY AUTHORITY	AUGUST SPECIALS	592.79
				BASIC REFUSE, RECYCLABLES, & YARD WASTE	17,067.00
					<u>17,659.79</u>
09/23/2021	41817	MISC	TODD ZYNDA	CLASS REFUND	85.00
09/23/2021	41818	07255	WOW INTERNET AND CABLE	CABLE PUBLIC SAFETY	59.33
09/30/2021	41819	03659	AFLAC	PAYROLL DEDUCTION	534.96
09/30/2021	41820	00564	B-DRY SYSTEMS	BASEMENT WATERPROOF PUBLIC SAFETY	7,731.20
09/30/2021	41821	00027	BLUE CROSS/BLUE SHIELD OF MICH	MEDICARE ADVANTAGE OCTOBER	10,238.70
09/30/2021	41822	11233	CHAMBERLIN PONY RIDES	HAY DAY PETTING ZOO	660.00
09/30/2021	41823	MISC	CHELSEA FOSTER	REIMBURSEMENT FOR GUTTER REPAIR	200.00
09/30/2021	41824	07905	HARVEY J COLOMBO	MUSIC MANAGER INTERVIEW	100.00
09/30/2021	41825	10172	JOHN DIJANNI	REIMBURSEMENT FOR TRAINING FOOD	111.11
09/30/2021	41826	10744	TARA HAYES	FILM DISCUSSION 9.22.21	200.00
09/30/2021	41827	05970	JUMP-A-RAMA	INSTRUCTOR PAYMENT	4,352.00
09/30/2021	41828	00112	MADISON NATIONAL LIFE INS CO.	INSURANCE OCTOBER	2,081.49
09/30/2021	41829	07404	MFM NETWORKS INC	HP SERVER WARRANTY, OFFICE 365 LICENSES	2,344.00
09/30/2021	41830	09472	OAKLAND SCHOOLS	WATER BILL MAILING	292.37
09/30/2021	41831	08384	OTIS ELEVATOR COMPANY	ELEVATOR MAINTENANCE CONTRACT	2,963.16
09/30/2021	41832	11006	PREMIER GROUP ASSOCIATES	HW WEEKLY CUT 8.31.21	1,038.00
09/30/2021	41833	05052	PRINT STOP INC.	WINDOW ENVELOPES	150.00
09/30/2021	41834	04616	RADIANT ASPHALT, INC.	LIBRARY ALARM	1,200.00
09/30/2021	41835	11066	RED GUARD FIRE & SECURITY	CLASS REFUND	309.00
09/30/2021	41836	10241	ROSLYN SCHINDLER	FUEL	43.00
09/30/2021	41837	05054	SUPERFLEET MASTERCARD	FSA ADMIN FEES	75.00
09/30/2021	41838	10777	TASC	ENVELOPES	502.20
09/30/2021	41839	11192	TGI DIRECT	LEAGUE REFUND	1,086.28
09/30/2021	41840	MISC	TODD TRIEMSTRA	EMERGENCY TREE ON POWER LINES	145.00
09/30/2021	41841	11287	TRUE CUT TREE SERVICE		10,000.00
09/30/2021	58(E)	10956	CITY VISA CREDIT CARDS	MICHAELIS	51.61
				TARGET	10.60

Check Date	Check	Vendor	Vendor Name	Description	Amount
				MICHAELS	33.90
				MICHAELS	3.18
				MICHAELS	14.62
				MEIJER	29.74
				MICHAELS	112.81
				PARTY CITY	37.00
				MEIJER	44.47
				TARGET	33.88
				HOME GOODS	19.08
				BRIGHT MINDS	20.00
				MICHIGAN REGISTRY	10.00
				MICHAELS	19.57
				SHERWIN WILLIAMS	40.53
				INDEED- MANAGER POSTING	225.00
				JETS- WARMING CENTER	61.96
				TRACTOR SUPPLY	813.91
				SAMS CLUB	67.70
				7-11	12.00
				JOE'S AUTO	20.11
				DETROIT WING CO	55.96
				JETS	65.68
				COSTCO	179.84
				JERSEY MIKES	71.93
				NORTHERN TOOL	14.99
				NORTHERN TOOL	414.98
				EBAY	20.03
				MLA POSTING	140.00
				JOANNES	20.77
				ADOBE	22.25
				CLERKING 101 MAMC	101.00
				MAMC MEMBERSHIP	75.00
				ZOOM	15.89
				SUPPLIES/GAS,OIL	31.15
				TRACY DOOR DASH	24.66
				RED CROSS	43.72
				SUPPLIES/LATCH KEY	25.97
				SUPPLIES/CAMPS	25.97
				TRANSFER - STRIVERS	25.98
				PONY DEPOSIT HAY DAY	85.00
				OTC	56.25
				VALUE CENTER	26.33
				DOLPHIN VACUUM REPAIR	43.54
				HURON LADY CRUISE TRIP	296.00
				GORDONS- GOLF BANQUET	69.88
				TARGET	42.40
				TARGET	3.38
				BOUNCE ABOUT	970.00
				JERUSALEM PIZZA	5.25
				HUNGRY HOWIES	59.82
				STAPLES	75.23
				HUNGRY HOWIES	92.54
				SUNOCO	233.20
				SAMP CARNIVAL DJ	350.00
				STARBUCKS	10.00
				ZOOM	15.89
				WINNING IMPRINTS	329.19
				VALUE CENTER	19.11
				NEW YORK BAGEL	33.64
				COMMUNICATIONS/TELEPHONE	15.89
					<u>5,889.98</u>

Check Date	Check	Vendor	Vendor Name	Description	Amount
10/07/2021	41842	11230	5 ALARM	CAIRNS 6" UNIFORM FIRE TURNOUT GEAR	159.00 6,377.95 <u>6,536.95</u>
10/07/2021	41843	10833	ABSOPURE WATER COMPANY	PUBLIC SAFETY WATER	52.75
10/07/2021	41844	07755	AIRGAS USA, LLC	OXYGEN	32.54
10/07/2021	41845	10951	AMAZON CAPITAL SERVICES INC	LIBRARY BOOKS OFFICE SUPPLIES WIPES HAY DAY SUPPLIES LIBRARY BOOKS SENSORY BIN SUPPLIES MASKS	72.95 19.53 13.99 18.01 151.20 375.13 12.88 <u>663.69</u>
10/07/2021	41846	11011	AMERICAN UNITED LIFE INSURANCE CO	LIFE INSURANCE OCTOBER	503.70
10/07/2021	41847	09447	APPLIED IMAGING	COPIER METER PUBLIC COPIER FOR LIBRARY COPIER METER	23.43 4,498.75 30.90 <u>4,553.08</u>
10/07/2021	41848	08683	AQUATIC SOURCE	POOL CHEMICALS POOL CLOSING	439.72 3,281.04 <u>3,720.76</u>
10/07/2021	41849	08622	ASCENSION MICHIGAN AT WORK	NEW HIRE PHYSICALS	302.00
10/07/2021	41850	00017	BAKER & TAYLOR BOOKS	BOOKS BOOKS BOOKS BOOKS BOOKS BOOKS	373.60 775.52 1,517.84 943.46 806.56 277.96 <u>4,694.94</u>
10/07/2021	41851	00403	CITY OF BERKLEY	DISPATCH JULY-SEPT	23,000.00
10/07/2021	41852	MISC	BERRY, HANK	BD BOND REFUND 10735 KINGSTON	75.00
10/07/2021	41853	00023	BIG D LOCK CITY	DUPLICATE KEYS EXIT DOOR REPAIR	4.50 75.00 <u>79.50</u>
10/07/2021	41854	00024	BILLINGS LAWN EQUIPMENT	EQUIPMENT MAINTENANCE	61.12
10/07/2021	41855	11284	BLACKSTONE PUBLISHING	AUDIO BOOKS AUDIO BOOKS AUDIO BOOKS	120.40 359.20 99.00 <u>578.60</u>
10/07/2021	41856	09650	BLUE BIRD LANDSCAPING LLC	LAWN CUTTING	175.00
10/07/2021	41857	04117	BOB'S SANITATION SERVICE	PORTA POTTY PORTA POTTY	90.00 90.00 <u>180.00</u>

Check Date	Check	Vendor	Vendor Name	Description	Amount
10/07/2021	41858	MISC	BROTHERS RENOVATIONS LLC	BOND REFUND 10054 TALBOT	540.00
10/07/2021	41859	MISC	BURGESS, IAN	BD BOND REFUND 25855 SALEM	110.00
10/07/2021	41860	MISC	C & L WARD BROS CO	BD BOND REFUND 13319 TALBOT	216.00
10/07/2021	41861	06978	CANDY BANDITS LLC	CHILDRENS CONCERT	150.00
10/07/2021	41862	07736	CINTAS CORPORATION #31	BUILDING SUPPLIES	41.77
				BUILDING SUPPLIES	12.14
				BUILDING SUPPLIES	14.76
				BUILDING SUPPLIES	67.60
				BUILDING SUPPLIES	22.26
				BUILDING SUPPLIES	12.14
				BUILDING SUPPLIES	14.76
				BUILDING SUPPLIES	67.60
				BUILDING SUPPLIES	22.26
				BUILDING SUPPLIES	12.14
				BUILDING SUPPLIES	14.76
				BUILDING SUPPLIES	67.60
				BUILDING SUPPLIES	22.26
				BUILDING SUPPLIES	41.77
					<u>550.58</u>
10/07/2021	41863	05042	CONTRACTOR'S CLOTHING CO.	MISS DIG FLAGS	237.00
10/07/2021	41864	07501	CRANDALL-WORTHINGTON INC	RECREATION SUPPLIES	604.49
				RECREATION SUPPLIES	84.00
				RECREATION SUPPLIES	11.75
				BUILDING SUPPLIES	400.00
				RECREATION SUPPLIES	295.43
					<u>1,395.67</u>
10/07/2021	41865	00045	DEMCO	CIRC. MATERIALS	172.84
10/07/2021	41866	05507	DETROIT DIAMOND DRILLING	PROTECTIVE CLOTHING	90.24
				PROTECTIVE CLOTHING	370.46
				EQUIPMENT MAINTENANCE	650.68
					<u>1,111.38</u>
10/07/2021	41867	00047	DTE ENERGY-STREETLIGHTING	STREETLIGHTING	5,989.45
10/07/2021	41868	06403	EAGLE LANDSCAPING & SUPPLY CO.	RESTORATIONS	396.00
				RESTORATIONS	258.00
					<u>654.00</u>
10/07/2021	41869	00536	ECOTEC PEST CONTROL	PEST CONTROL	200.00
10/07/2021	41870	10120	EHIM	ADMIN FEE SEPT	594.00
				CLAIMS FUNDING SEPTEMBER	2,759.91
				ADMIN FEE AUGUST	594.00
				CLAIMS FUNDING AUGUST	6,002.10
					<u>9,950.01</u>
10/07/2021	41871	00064	ELLIOTT SAW WORKS	SAW REPAIR	158.85
10/07/2021	41872	10937	ENVISIONWARE, INC	ANNUAL SUBSCRIPTION	504.00
10/07/2021	41873	05298	ETHNIC ARTWORK INC.	LEAGUE T-SHIRTS	396.00
10/07/2021	41874	MISC	FOUNDATION SYST OF MI	BD BOND REFUND 26367 HUMBER	75.00

Check Date	Check	Vendor	Vendor Name	Description	Amount
10/07/2021	41875	10950	DUANE FRANKS LLC	BUILDING INSPECTIONS	1,000.00
10/07/2021	41876	04280	GALE GROUP	BOOKS	152.75
10/07/2021	41877	10715	GINN FARMS	HAY DAY	408.00
10/07/2021	41878	05194	GORDON FOOD SERVICE	HAY DAY	78.46
				HAY DAY	370.10
				HAY DAY	68.74
				CAMP ICE CREAM	53.33
					570.63
10/07/2021	41879	10744	TARA HAYES	LIBRARY PROGRAM 10/27	200.00
10/07/2021	41880	09374	HELPNET	EAP SERVICES	382.05
10/07/2021	41881	04613	HUNT SIGN COMPANY, LTD.	COMPOST SIGNS	110.00
10/07/2021	41882	10953	IDEAL ELECTRICAL INSPECTIONS, LLC	ELECTRICAL INSPECTIONS	650.00
10/07/2021	41883	00095	JACK DOHENY SUPPLIES, INC.	VACTOR PARTS	827.90
10/07/2021	41884	11304	JCR SUPPLY INC	TRASH LINERS & GLOVES	285.36
				TRASH LINERS	180.60
					465.96
10/07/2021	41885	MISC	JENNIFER REAUME	CLASS REFUND	140.00
10/07/2021	41886	04943	JOE'S AUTO PARTS	AUTO PARTS	117.24
				AUTO PARTS	72.98
					190.22
10/07/2021	41887	05374	LB OFFICE PRODUCTS	OFFICE SUPPLIES	13.59
10/07/2021	41888	10764	LEXISNEXIS RISK SOLUTIONS	MONTHLY SUBSCRIPTION FEE	50.00
10/07/2021	41889	00543	THE LIBRARY NETWORK	SAS COSTS	6,537.50
10/07/2021	41890	00110	LIGHTING SUPPLY CO	LIBRARY LIGHTS	32.00
10/07/2021	41891	00049	MATHESON TRI-GAS INC	HAZARDOUS MATERIALS	205.12
10/07/2021	41892	11140	METRO WIRELESS	INTERNET AND PHONE	495.33
10/07/2021	41893	07404	MFM NETWORKS INC	QUARTERLY IT CONTRACT	7,524.00
10/07/2021	41894	05626	MI ASSN. OF CHIEFS OF POLICE	DUES CUDNEY	100.00
10/07/2021	41895	10553	MICHIGAN HEALTHCARE PROFESSIONALS	DOT EXAM	70.00
				DOT EXAM	70.00
					140.00
10/07/2021	41896	06373	MIDWEST TAPE	MEDIA	47.22
				MEDIA	134.17
				MEDIA	17.24
				MEDIA	32.23
				MEDIA	11.24
				MEDIA	34.48
				MEDIA	18.74
				MEDIA	48.73
				MEDIA	90.70
				MEDIA	124.41
					559.16
10/07/2021	41897	MISC	MOORE HOME RENOVATIONS	BD BOND REFUND 26367 HUMBER	500.00
10/07/2021	41898	00166	OAKLAND COUNTY	SEWAGE SEPTEMBER	98,984.32
10/07/2021	41899	00586	OFFICE DEPOT	OFFICE SUPPLIES	16.02
				OFFICE SUPPLIES	23.39
				OFFICE SUPPLIES	19.99

Check Date	Check	Vendor	Vendor Name	Description	Amount
10/07/2021	41900	05018	PREMIER BUSINESS PRODUCTS INC.	COPIER	59.40
10/07/2021	41901	11006	PREMIER GROUP ASSOCIATES	HW WEEKLY CUT 9/30	58.32
10/07/2021	41902	MISC	PREMIUM ELECTRIC CO INC	BD BOND REFUND 8144 HUNTINGTON	1,038.00
10/07/2021	41903	MISC	PRIEST CONSTRUCTION LLC	BD BOND REFUND 25891 CONCORD	75.00
10/07/2021	41904	11305	PROGRESSIVE PLUMBING SUPPLY	DRINKING FOUNTAINS REC CENTER	99.00
				DRINKING FOUNTAINS LIBRARY	3,228.00
					<u>2,152.00</u>
					5,380.00
10/07/2021	41905	11207	QUADIENT, INC	POSTAGE METER REPAIR	310.00
10/07/2021	41906	10823	RC SYSTEMS, INC.	KEY TAGS	1,000.00
10/07/2021	41907	MISC	RENEWAL BY ANDERSON	BD BOND REFUND 10745 BORGMAN	288.00
10/07/2021	41908	05887	SAVATREE, LLC	SOIL ENHANCEMENT	1,030.00
10/07/2021	41909	04745	KATHLEEN SEIDL	INSURANCE OPT OUT	1,500.00
10/07/2021	41910	00209	SOC RESOURCE RECOVERY AUTHORITY	BASIC REFUSE, RECYCLABLES, & YARD WASTE	18,164.00
10/07/2021	41911	00210	SOC WATER AUTHORITY	WATER PURCHASES SEPTEMBER	39,081.41
10/07/2021	41912	10868	STATE OF MICHIGAN- DETROIT	DETROIT INCOME TAX	16.74
				DETROIT INCOME TAX	18.42
				DETROIT INCOME TAX	35.32
					<u>70.48</u>
10/07/2021	41913	MISC	STECHOW, DANIEL	BD BOND REFUND 10034 NADINE	154.00
10/07/2021	41914	10590	TARGET SOLUTIONS LEARNING	PUBLIC SAFETY TRAINING	2,640.00
10/07/2021	41915	05639	TERMINAL SUPPLY CO.	LED STROBE	474.60
10/07/2021	41916	MISC	TODD ZYNDA	CLASS REFUND	72.00
10/07/2021	41917	08166	TRUCK & TRAILER SPECIALTIES INC	DRAWER STORAGE SYSTEM	1,395.00
				FLOOR MATS	343.50
					<u>1,738.50</u>
10/07/2021	41918	01927	UNIVERSAL PLUMBING SUPPLY	PLUMBING SUPPLIES	89.95
10/07/2021	41919	04781	VERIZON WIRELESS	CELL PHONES	572.00
10/07/2021	41920	11299	VHM ENTERPRISES, INC	OCTOBER CLEANING	3,455.00
10/07/2021	41921	MISC	WALLSIDE WINDOWS	BD BOND REFUND 13346 NADINE	75.00
10/07/2021	41922	04204	WALLSIDE, INC.	BOND REFUND 25513 PARKWOOD	155.00
10/07/2021	41923	MISC	WOODSMAN CONSTRUCTION LLC	BD BOND REFUND 26367 HUMBER	165.00
10/07/2021	41924	07255	WOW INTERNET AND CABLE	INTERNET OCTOBER	232.98
10/14/2021	41925	07860	21ST CENTURY NEWSPAPERS	ADVERTISEMENTS	121.32
10/14/2021	41926	00004	MICHIGAN AFSCME COUNCIL 25	UNION DUES OCTOBER	124.50
10/14/2021	41927	10951	AMAZON CAPITAL SERVICES INC	ART SUPPLIES	52.19
				KIDS MASKS	17.99
					<u>70.18</u>
10/14/2021	41928	09447	APPLIED IMAGING	COPIER METER	561.80
10/14/2021	41929	MISC	ASKEROW, JABAR	BD Bond Refund	275.00
10/14/2021	41930	MISC	AT-LESS DRAIN CLEANING	BD Bond Refund	3,200.00
10/14/2021	41931	00017	BAKER & TAYLOR BOOKS	BOOKS	300.46
10/14/2021	41932	00025	BEAR PACKAGING & SUPPLY, INC.	GARBAGE BAGS	363.70
10/14/2021	41933	00024	BILLINGS LAWN EQUIPMENT	EQUIPMENT MAINTENANCE	6.51
10/14/2021	41934	11284	BLACKSTONE PUBLISHING	AUDIO BOOKS	45.40
10/14/2021	41935	MISC	BROTHERS RENOVATIONS LLC	BOND REFUND ADDITIONAL 10054 TALBOT	610.00
10/14/2021	41936	09945	CONTI CORPORATION	LIBRARY HVAC	1,865.60
				LIBRARY HVAC	450.66
				LIBRARY HVAC	615.00

Check Date	Check	Vendor	Vendor Name	Description	Amount
					2,931.26
10/14/2021	41937	00279	CONTRACTOR'S CONNECTION	DPW SUPPLIES	303.00
10/14/2021	41938	08553	DOMENICO BRICKPAVING	CITY HALL LANDSCAPE	795.00
10/14/2021	41939	06403	EAGLE LANDSCAPING & SUPPLY CO.	RESTORATIONS	60.00
10/14/2021	41940	05298	ETHNIC ARTWORK INC.	LEAGUE T-SHIRTS	15.00
10/14/2021	41941	01866	ETNA SUPPLY CO	WATER METERS	1,410.00
10/14/2021	41942	10447	FIRST ADVANTAGE LMS OCCUPATIONAL	EMPLOYEE TESTING	123.00
10/14/2021	41943	07968	FOSTER SPECIALTY FLOORS	RECOAT REC FLOORS	4,540.00
10/14/2021	41944	11306	FOTEC INC	DPW COUNTERTOPS	1,729.00
10/14/2021	41945	10950	DUAINE FRANKS LLC	BUILDING INSPECTIONS	1,000.00
10/14/2021	41946	05194	GORDON FOOD SERVICE	TEEN COUNCIL SNACKS	33.87
10/14/2021	41947	MISC	HOME DEPOT USA, INC.	REFUND CANCELLED PERMIT 25905 SALEM	820.00
10/14/2021	41948	10953	IDEAL ELECTRICAL INSPECTIONS, LLC	ELECTRICAL INSPECTIONS	650.00
10/14/2021	41949	09586	ITEDIUM, INC.	COBRA	25.00
10/14/2021	41950	04943	JOE'S AUTO PARTS	AUTO PARTS	82.27
				AUTO PARTS	40.68
				AUTO PARTS	19.95
				AUTO PARTS	8.82
				AUTO PARTS	(49.00)
					102.72
10/14/2021	41951	11076	KANOPY INC	SUBSCRIPTIONS	221.00
10/14/2021	41952	MISC	KENDALL PROJECT MANAGEMENT	BD Bond Refund	450.00
10/14/2021	41953	11184	LANZO CONSTRUCTION COMPANY	SEWER LINING 2021	235,168.00
				SEWER LINING 2021	11,758.00
				SEWER LINING	(23,516.00)
					223,410.00
10/14/2021	41954	05374	LB OFFICE PRODUCTS	OFFICE SUPPLIES	38.94
10/14/2021	41955	MISC	LEONARD, P J	BD Bond Refund	130.00
10/14/2021	41956	00543	THE LIBRARY NETWORK	TELECOMMUNICATIONS	38.95
				LIBRARY LABELS	37.50
				TECH SUPPORT	3,593.50
				SAS COSTS	6,864.58
					10,534.53
10/14/2021	41957	11003	LINGO COMMUNICATIONS	PHONE LINE	123.64
10/14/2021	41958	MISC	MICHIGAN BASEMENT CONTRACTORS	BD Bond Refund	184.00
10/14/2021	41959	06373	MIDWEST TAPE	HOOPLA	1,216.67
				MEDIA	56.98
				MEDIA	20.24
				MEDIA	18.74
				MEDIA	47.22
				MEDIA	7.19
				MEDIA	26.98
				MEDIA	12.74
				MEDIA	27.72
					1,434.48
10/14/2021	41960	MISC	PATRICIA MAJHER	LIBRARY PROGRAM	100.00
10/14/2021	41961	MISC	PELLA WINDOWS & DOORS INC	BD Bond Refund	75.00
10/14/2021	41962	09324	PIRTEK MADISON HEIGHTS	DPW SUPPLIES	222.21
10/14/2021	41963	00181	POLICE OFFICERS ASS'N OF MICH	UNION DUES OCTOBER	390.48
10/14/2021	41964	MISC	POBLETE CEMENT	BD Bond Refund	1,000.00

Check Date	Check	Vendor	Vendor Name	Description	Amount
10/14/2021	41965	10630	POLICE OFFICERS LABOR COUNCIL	UNION DUES	351.75
10/14/2021	41966	04253	PRINTING SYSTEMS, INC.	ELECTION SUPPLIES	724.88
10/14/2021	41967	00108	RKA PETROLEUM COMPANIES, INC.	REGULAR FUEL	1,511.96
				DIESEL FUEL	1,111.46
				DIESEL FUEL	1,277.48
				REGULAR FUEL	1,313.84
				DIESEL FUEL	1,577.30
				REGULAR FUEL	1,573.59
					<u>8,365.63</u>
10/14/2021	41968	04095	SONITROL TRI-COUNTY	REC CENTER ALARM	511.26
				PUBLIC SAFETY CAMERAS	146.62
					<u>657.88</u>
10/14/2021	41969	MISC	T RYAN CONSTRUCTION	BD Bond Refund	75.00
10/14/2021	41970	00594	WONSEY TREE SERVICE INC.	SWEEPINGS HAULED OUT	3,500.00
					<u>3,500.00</u>
6 TOTALS:					
Total of 187 Checks:					803,350.94
Less 0 Void Checks:					0.00
Total of 187 Disbursements:					<u>803,350.94</u>



City of Huntington Woods
Senior Advisory Committee
Thursday, June 17, 2021
3:30 pm
Remote meeting
Agenda

1. Call to order-called to order 3:34 pm
 - a. Present: Lenny Newman, Melissa Gadd, Lora Frankel, Greg Gmerek, Tracey Shanley, Colette Nutton, Jen Furlong, Joanne Johnson, Amy Sullivan
 - b. Absent: Heidi Coffman
2. Approval of agenda: Moved by Greg Gmerek and seconded by Melissa Gadd; unanimously approved.
3. Approval of minutes of the May 20, 2021 meeting: Moved by Lora Frankel and seconded by Greg Gmerek; unanimously approved.
4. Elected officials remarks-None at this time
5. Items of Business
 - A. U of M report subcommittees
 - Discussed possibility of a shuttle bus beginning in the fall with a fixed route.
 - Shuttle bus to be run through Jen Furlong.
 - B. Senior/student interaction programs
 - Continuing to try and make a connection with CASA students.
 - C. Older American's month recap
 - D. HARP and concierge program
 - 0 requests for Harp or the medical closet
 - 0 requests for 15 minute visits.
 - 2nd round of vaccines went smoothly.
6. By-law update
 - The new By-laws are now an ordinance.
7. Recreation Department and Library Programming Update
 - July 4th plans are underway and volunteers are needed for some activities.
 - The pool has opened but they are short of life guards, causing some changes in programming from previous years.
 - The library has opened up with COVID protocols in place.

- There have been staff resignations causing some changes in programs.
- 8. Public participation
 - Discussed a more fixed route for the upcoming transportation route that will be put in place.
- 9. Next meeting: Summer meetings canceled until Sept 23.
- 10. Other business
 - July 4th breakfast is in need of volunteers.
 - To discuss at the next meeting, the holiday party in December.
- 11. Adjournment 4:15 pm



Finance Department MEMO

To: Mayor and City Commission
From: Tim Rowland, Finance Director
Date: September 17, 2021
Subject: August & September 2021 Treasurer's Report

The August and September 2021 financial reports are enclosed for your review. Through the first quarter of the year, we are trending in line with the budget for the most part. We have received our first half of the ARPA funds in the amount of \$327,874. Registration for fall classes at the Recreation Center were strong and we will likely exceed the budgeted revenue in this area. Property tax collection is going well with 90% collection thus far. Second half summer tax payments are due by October 31.

We received notice from our insurance broker that we are looking at a significant increase in healthcare costs approaching 20% due to a number of large claims recently. We have set up a meeting to go over different options available to help mitigate these costs.

The job posting for Deputy Finance Director is currently posted. We will do interviews in early November and hope to have an employee in place soon after that. The job is posted in a variety of places including the Michigan Municipal League, Michigan Governmental Finance Officers Association, and the City's website.

Audit fieldwork has been completed and we are currently working on the Annual Comprehensive Financial Report. The audit will be presented to the Commission at the December 7th meeting.

On the agenda for the October 19th meeting is the adoption new City fees. Staff is currently working to update all the building department forms and applications to make them more user friendly and reflect the new fees. We are also working with our financial software company to go online for the building department. This will allow contractors to apply for permits and pay online as well as schedule inspections online.

FINANCE REPORT - CASH POSITIONS

September

FUND	FUND #	CURRENT INVESTMENTS	CURRENT CASH	TOTAL AVAILABLE
GENERAL FUND	101	7,423,954	(42,851)	7,381,102
MAJOR STREET FUND	202	616,971	81,411	698,382
LOCAL STREET FUND	203	217,190	33,036	250,227
ACT 345 PENSION FUND	205	10,398	522,915	533,313
RECREATION FUND	208	708,653	(200,464)	508,188
GWK DRAIN FUND	225	298,687	28,657	327,344
RACKHAM DEFENSE FUND	250	34,167	285	34,452
BUDGET STABILIZATION FUND	257	1,207,629	14,085	1,221,714
ELEVEN MILE - DEBT FUND	303	27,759	(86,028)	(58,269)
2010 UTGO DEBT	304	256,785	(46,445)	210,340
2012 UTGO DEBT	305	94,467	(13,878)	80,589
2014 UTGO DEBT	306	237,689	(321)	237,368
2017 UTGO DEBT	307	87,005	13,367	100,372
2019 UTGO DEBT	308	112,219	47,948	160,166
2020 CAPITAL IMP. BONDS	309	605,277	(522,679)	82,598
CAPITAL PLANNING FUND	402	905,132	5,694	910,826
SEWER CONSTRUCTION FUND	492	5,753,577	(35,350)	5,718,227
ROAD & SEWER CONSTRUCTION FUND	493	7,371,307	(75,162)	7,296,144
ROAD MAINTENANCE FUND	494	200,262	70,492	270,754
SANITATION FUND	515	118,343	431,545	549,888
WATER FUND	592	1,657,704	327,816	1,985,519
EQUIPMENT FUND	661	449,815	(8,570)	441,245
TRUST & AGENCY FUND	701	175,800	207,737	383,537
POST RETIREMENT FUND	734	815,549	4,980	820,530
TOTAL ASSETS - INVESTMENTS/CASH		29,386,337	758,220	30,144,557

FIDUCIARY (TRUSTEE)	TYPE	AMOUNT INVESTED	PERCENT INVESTED	YIELD
MICHIGAN CLASS	Interlocal	209,288	0.71%	0.03%
OAKLAND COUNTY POOL- OPER	Pool	922,187	3.14%	0.69%
FIFTH THIRD SECURITIES / CD	Agency	706,834	2.41%	0.63%
COMMERICA - J FUND - 4438	Pool	13,643	0.05%	0.01%
COMERICA SECURITIES - 2362	Agency	4,426,034	15.06%	2.33%
HUNTINGTON BANK	Agency	1,281,812	4.36%	1.80%
MULTIBANK SECURITIES	Agency	3,510,687	11.95%	2.35%
FLAGSTAR INVESTMENT ACCOUNT	Savings	5,400,257	18.38%	0.25%
FLAGSTAR BOND ACCOUNT	Savings	1,285,108	4.37%	0.25%
OAKLAND COUNTY BOND ACCOUNT	Pool	11,630,489	39.58%	0.69%
TOTAL INVESTMENTS		29,386,337	100.00%	
	WEIGHTED AVERAGE YIELD			1.08%
	OPERATING CASH ACCOUNT			758,220
	INVESTMENT ACCOUNT			29,386,337
	TOTAL DOLLARS AVAILABLE			30,144,557

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 9/30/2021

GENERAL FUND

FUND	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 9/30/21	2021-22 PERCENT OF BUDGET COLLECTED 9/30/21	PERCENT OF YEAR COMPLETE	2021-22 PROJECTED ACTIVITY	2021-22 PROJECTED PERCENT OF BUDGET	PROJECTED OVER/ (UNDER) BUDGET
TAX COLLECTIONS									
101	GENERAL FUND	6,579,843	6,730,340	6,029,945	89.59%	25.00%	6,728,340	99.97%	(2,000)
	TAX COLLECTIONS	6,579,843	6,730,340	6,029,945	89.59%	25.00%	6,728,340	99.97%	
LICENSES & PERMITS									
101	GENERAL FUND	451,886	438,570	98,329	22.42%	25.00%	446,450	101.80%	7,880
	LICENSES & PERMITS	451,886	438,570	98,329	22.42%	25.00%	446,450	101.80%	
STATE SHARED REVENUE & GRANTS									
101	GENERAL FUND	1,103,558	689,660	333,736	48.39%	25.00%	1,030,200	149.38%	340,540
	STATE SHARED REVENUE	1,103,558	689,660	333,736	48.39%	25.00%	1,030,200	149.38%	
USER FEES									
101	GENERAL FUND	500,912	508,820	149,526	29.39%	25.00%	454,590	89.34%	(54,230)
	USER FEES	500,912	508,820	149,526	29.39%	25.00%	454,590	89.34%	
APPROPRIATION FROM FUND BALANCE									
101	GENERAL FUND				0.00%	25.00%		0.00%	-
	GENERAL FUND				0.00%	25.00%		0.00%	
ESTIMATED REVENUES - FUND 101		8,636,199	8,367,390	6,611,536	79.02%	25.00%	8,659,580	103.49%	292,190

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
 Calculations as of 9/30/2021

GENERAL FUND

DEPARTMENT	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 9/30/21	2021-22 PERCENT OF BUDGET EXPENDED 9/30/21	PERCENT OF YEAR COMPLETE	2021-22 PROJECTED ACTIVITY	2021-22 PROJECTED PERCENT OF BUDGET	PROJECTED OVER/ (UNDER) BUDGET
COMMISSION	14,248	13,010	1,566	12.04%	25.00%	8,260	63.49%	(4,750)
ADMINISTRATION	1,245,929	1,322,250	322,672	24.40%	25.00%	1,280,630	96.85%	(41,620)
PUBLIC SAFETY	2,685,503	2,783,570	707,744	25.43%	25.00%	2,777,700	99.79%	(5,870)
PUBLIC WORKS	424,605	409,250	97,148	23.74%	25.00%	408,580	99.84%	(670)
LIBRARY	426,861	608,930	113,098	18.57%	25.00%	604,780	99.32%	(4,150)
INSURANCE	187,394	195,240	97,127	49.75%	25.00%	195,260	100.01%	20
TRANSFERS	3,086,450	3,035,140	758,784	25.00%	25.00%	3,035,140	100.00%	0
	8,070,990	8,367,390	2,098,139	25.08%	25.00%	8,310,350	99.32%	(57,040)

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 9/30/2021

GENERAL FUND

ACCOUNT	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 9/30/21	2021-22 PERCENT OF BUDGET EXPENDED 9/30/21	PERCENT OF YEAR COMPLETE	2021-22 PROJECTED ACTIVITY	2021-22 PROJECTED PERCENT OF BUDGET	PROJECTED OVER/(UNDER) BUDGET
101-101-702.000	SALARIES		10		0.00%	25.00%	10	100.00%	-
101-101-802.000	PROFESSIONAL SERV	2,820	2,500	1,420	56.80%	25.00%	2,500	100.00%	-
101-101-860.000	CONFERENCES AND WORKSHOPS	40	7,000		0.00%	25.00%	3,000	42.86%	(4,000)
101-101-860.001	MEMBERSHIPS & DUES	10,338	500		0.00%	25.00%	500	100.00%	-
101-101-880.003	ANTI RACISM	1,050	2,000		0.00%	25.00%	2,000	0.00%	-
101-101-956.000	MISCELLANEOUS		1,000	146	14.60%	25.00%	250	25.00%	(750)
	COMMISSION	14,248	13,010	1,566	12.04%	25.00%	8,160	63.49%	(4,750)
101-172-702.000	SALARIES	283,576	288,290	53,980	18.72%	25.00%	260,000	90.19%	(28,290)
101-172-706.000	WAGES/HOURLY	94,064	105,470	33,473	31.74%	25.00%	105,470	100.00%	-
101-172-715.000	BENEFIT/SOCIAL SECURITY	28,635	30,120	7,710	25.60%	25.00%	29,500	97.94%	(620)
101-172-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	77,231	64,780	10,319	15.93%	25.00%	50,000	77.18%	(14,780)
101-172-718.000	BENEFIT/RETIREMENT	386,120	394,600	94,243	23.88%	25.00%	394,600	100.00%	-
101-172-719.000	BENEFIT/DENTAL	5,667	820	5,630	14.56%	25.00%	5,500	97.69%	(130)
101-172-724.000	BENEFITS	22,660	26,340	5,758	21.86%	25.00%	26,340	100.00%	-
101-172-727.000	SUPPLIES/OFFICE	8,879	9,500	4,027	42.39%	25.00%	9,500	100.00%	-
101-172-727.001	SUPPLIES/POSTAGE	11,383	16,500	4,510	27.33%	25.00%	16,000	96.97%	(500)
101-172-727.002	SUPPLIES/ELECTIONS	8,888	4,000		0.00%	25.00%	4,000	100.00%	-
101-172-802.000	PROFESSIONAL SERV	51,103	55,000	15,130	27.51%	25.00%	55,000	100.00%	-
101-172-802.008	PROFESSIONAL SERV/AUDIT	22,890	23,000		0.00%	25.00%	24,500	106.52%	1,500
101-172-802.009	PROFESSIONAL SERV/INSP	60,990	65,000	14,460	22.25%	25.00%	70,000	107.69%	5,000
101-172-802.010	PROFESSIONAL SERV/ATTORNEY	76,128	95,000	11,460	12.06%	25.00%	80,000	84.21%	(15,000)
101-172-802.012	PROFESSIONAL SERV/O.C.	39,535	41,000	38,768	94.56%	25.00%	39,500	96.34%	(1,500)
101-172-853.000	COMMUNICATIONS/TELEPHONE	1,605	1,800	281	15.61%	25.00%	1,800	100.00%	-
101-172-860.000	CONFERENCES & WORKSHOPS	2,295	3,970	425	10.71%	25.00%	3,970	100.00%	-
101-172-860.001	MEMBERSHIPS & DUES	795	15,050	6,638	44.11%	25.00%	15,050	100.00%	-
101-172-880.000	PROMOTION/COMMUNITY	3,268	3,500	796	22.74%	25.00%	3,500	100.00%	-
101-172-880.001	COMMUNITY PROM/YOUTH ASSI	5,600	6,100		0.00%	25.00%	6,100	100.00%	-
101-172-880.002	COMMUNITY PROM/ CDBG		2,500		0.00%	25.00%	2,500	100.00%	-
101-172-900.000	PRINTING AND PUBLICATION	5,978	4,000	3,042	76.05%	25.00%	6,500	162.50%	2,500
101-172-900.001	PRINTING/PUB NEWSLETTER	6,813	18,000	2,956	16.42%	25.00%	17,000	94.44%	(1,000)
101-172-920.000	UTILITIES	15,298	14,500	1,854	12.79%	25.00%	15,000	103.45%	500
101-172-931-000	MAINTENANCE/BUILDING	7,911	8,000	7,685	96.06%	25.00%	20,000	250.00%	12,000
101-172-934.000	MAINTENANCE/OFFICE EQUIP	9,768	12,000	2,355	19.63%	25.00%	11,000	91.67%	(1,000)
101-172-942.000	VEHICLE REIMBURSEMENT	5,100	5,100	1,400	27.45%	25.00%	4,800	94.12%	(300)
101-172-956.000	MISCELLANEOUS	3,749	3,500	582	16.63%	25.00%	3,500	100.00%	-
	ADMINISTRATION	1,245,929	1,322,250	322,672	24.40%	25.00%	1,280,630	96.85%	(41,620.00)
101-301-702.000	SALARIES	1,499,352	1,523,940	355,160	23.31%	25.00%	1,482,000	97.25%	(41,940)
101-301-702.001	OVERTIME	228,209	230,000	125,925	54.75%	25.00%	270,000	117.39%	40,000
101-301-710.000	WAGES/CROSSING GUARDS	10,355	18,200	1,931	10.61%	25.00%	18,200	100.00%	-
101-301-712.000	WAGES/VOLUNTEER FIRE	1,890	5,000		0.00%	25.00%	2,500	50.00%	(2,500)
101-301-715.000	BENEFIT/SOCIAL SECURITY	36,196	36,790	10,596	28.80%	25.00%	36,790	100.00%	-
101-301-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	320,402	320,780	69,010	21.51%	25.00%	320,780	100.00%	-
101-301-718.000	BENEFIT/RETIREMENT	71,806	76,340	20,065	26.28%	25.00%	76,340	100.00%	-
101-301-719.000	BENEFIT/DENTAL	24,216	24,540	5,739	23.39%	25.00%	24,540	100.00%	-
101-301-724.000	BENEFITS	151,704	147,560	38,344	25.99%	25.00%	147,560	100.00%	-
101-301-727.000	SUPPLIES/OFFICE	764	3,500	680	19.43%	25.00%	3,500	100.00%	-
101-301-744.000	UNIFORM/PURCHASE	31,879	32,000	23,343	72.95%	25.00%	35,000	109.38%	3,000
101-301-751.000	SUPPLIES/GAS.OIL	12,785	19,000	2,556	13.45%	25.00%	16,000	84.21%	(3,000)

101-301-756.000	SUPPLIES/OPERATING	21,308	24,000	4,764	19.85%	25.00%	24,000	100.00%	-
101-301-802.000	PROFESSIONAL SERV	105,892	135,000	10,123	7.50%	25.00%	135,000	100.00%	-
101-301-802.014	PROFESSIONAL SERVICES- INFORMANTS		500		0.00%	25.00%		0.00%	(500)
101-301-853.000	COMMUNICATIONS/TELEPHONE	26,924	28,020	4,996	17.83%	25.00%	28,000	99.93%	(20)
101-301-860.000	CONFERENCES & WORKSHOPS	706	1,000		0.00%	25.00%	1,000	100.00%	-
101-301-860.001	MEMBERSHIPS & DUES	7,950	7,990		0.00%	25.00%	7,990	100.00%	-
101-301-920.000	UTILITIES	12,218	12,000	1,843	15.36%	25.00%	12,000	100.00%	-
101-301-931.000	MAINTENANCE/BUILDING	10,871	12,500	3,152	25.22%	25.00%	12,500	100.00%	-
101-301-934.000	MAINTENANCE/OFFICE EQUIP	7,933	10,530	1,995	18.95%	25.00%	9,500	90.22%	(1,030)
101-301-940.000	RENTAL/EQUIPMENT	80,000	90,000	22,500	25.00%	25.00%	90,000	100.00%	-
101-301-942.000	VEHICLE REIMBURSEMENT	4,380	4,380	1,095	25.00%	25.00%	4,500	102.74%	120
101-301-956.000	MISCELLANEOUS	604	2,000		0.00%	25.00%	2,000	100.00%	-
101-301-956.001	MISCELLANEOUS/TRAINING (302 FUNDS)	17,159	18,000	3,927	21.82%	25.00%	18,000	100.00%	-
	PUBLIC SAFETY	2,685,503	2,783,570	707,744	25.43%	25.00%	2,777,700	99.79%	(5,870)
101-441-706.000	WAGES/HOURLY	152,305	150,470	38,960	25.89%	25.00%	150,000	99.69%	(470)
101-441-715.000	BENEFIT/SOCIAL SECURITY	11,996	10,910	3,389	31.06%	25.00%	10,910	100.00%	-
101-441-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	38,640	30,770	7,847	25.50%	25.00%	30,770	100.00%	-
101-441-718.000	BENEFIT/RETIREMENT	62,043	64,250	16,803	26.15%	25.00%	64,250	100.00%	-
101-441-719.000	BENEFIT/DENTAL	2,641	2,770	679	24.51%	25.00%	2,770	100.00%	-
101-441-724.000	BENEFITS	20,908	17,550	5,486	31.26%	25.00%	17,550	100.00%	-
101-441-727.000	SUPPLIES/OFFICE	1,553	1,700	61	3.59%	25.00%	1,700	100.00%	-
101-441-744.000	UNIFORM/PURCHASE	6,452	5,400	2,875	53.24%	25.00%	6,500	120.37%	1,100
101-441-751.000	SUPPLIES/GAS/OIL	10,164	16,000	1,662	10.39%	25.00%	13,000	81.25%	(3,000)
101-441-756.000	SUPPLIES/OPERATING	18,023	11,000	4,309	39.17%	25.00%	15,000	136.36%	4,000
101-441-776.000	SUPPLIES/BLDG, GROUNDS	607	3,000		0.00%	25.00%		0.00%	(3,000)
101-441-853.000	COMMUNICATIONS/TELEPHONE	445	1,000	126	12.60%	25.00%	1,000	100.00%	-
101-441-860.000	CONFERENCES & WORKSHOPS	1,810	2,300		0.00%	25.00%	2,500	108.70%	200
101-441-860.001	MEMBERSHIPS & DUES	460	480		0.00%	25.00%	480	100.00%	-
101-441-920.000	UTILITIES	3,387	4,500	511	11.36%	25.00%	4,000	88.89%	(500)
101-441-926.000	UTILITIES/STREET LIGHTING	71,798	65,000	11,796	18.15%	25.00%	65,000	100.00%	-
101-441-931.000	MAINTENANCE/BUILDING	16,491	15,000	1,395	9.30%	25.00%	16,000	106.67%	1,000
101-441-934.000	MAINTENANCE/OFFICE EQUIP	3,962	5,200	1,124	21.62%	25.00%	5,200	100.00%	-
101-441-940.000	RENTAL/EQUIPMENT	500	1,000		0.00%	25.00%	1,000	100.00%	-
101-441-942.000	VEHICLE REIMBURSEMENT	420	950	125	13.16%	25.00%	950	100.00%	-
101-441-956.000	MISCELLANEOUS	424,605	409,250	97,148	23.74%	25.00%	408,580	99.84%	(670)
	PUBLIC WORKS								
101-790-702.000	SALARIES	114,488	125,110	28,851	23.04%	25.00%	121,000	96.71%	(4,110)
101-790-706.000	WAGES/HOURLY	40,113	156,450	21,372	13.66%	25.00%	150,000	95.88%	(6,450)
101-790-715.000	BENEFIT/SOCIAL SECURITY	11,709	21,540	4,293	19.93%	25.00%	21,540	100.00%	-
101-790-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	21,405	19,060	3,341	17.53%	25.00%	19,060	100.00%	-
101-790-718.000	BENEFIT/RETIREMENT	55,566	57,040	13,473	23.62%	25.00%	57,040	100.00%	-
101-790-719.000	BENEFIT/DENTAL	2,063	2,060	516	25.05%	25.00%	2,060	100.00%	-
101-790-724.000	BENEFITS	11,506	12,090	2,642	21.85%	25.00%	12,000	99.26%	(90)
101-790-727.000	SUPPLIES/OFFICE	3,468	3,500	220	6.29%	25.00%	3,500	100.00%	-
101-790-756.000	SUPPLIES/OPERATING	3,608	7,500	1,512	20.16%	25.00%	7,500	100.00%	-
101-790-802.000	PROFESSIONAL SERV	46,974	50,000	1,253	2.51%	25.00%	50,000	100.00%	-
101-790-802.015	PROFESSIONAL SVCS- PROGRAMMING	7,160	20,000	1,500	0.00%	25.00%	20,000	0.00%	-
101-790-853.000	COMMUNICATIONS/TELEPHONE	1,342	2,900	298	10.28%	25.00%	2,900	100.00%	-
101-790-860.000	CONFERENCES & WORKSHOPS	10	850		0.00%	25.00%	850	100.00%	-
101-790-860.001	MEMBERSHIPS & DUES		230	125	54.35%	25.00%	230	100.00%	-
101-790-880.000	PROMOTION/COMMUNITY		1,500		0.00%	25.00%	1,500	100.00%	-
101-790-920.000	UTILITIES	16,402	16,500	3,223	19.53%	25.00%	16,500	100.00%	-
101-790-931.000	MAINTENANCE/BUILDING	27,233	35,000	4,318	12.34%	25.00%	35,000	100.00%	-
101-790-934.000	MAINTENANCE/OFFICE EQUIP	6,429	7,100	1,533	21.59%	25.00%	7,100	100.00%	-
101-790-956.000	MISCELLANEOUS	837	2,500	115	4.60%	25.00%	2,000	80.00%	(500)

101-790-978.000	BOOK PURCHASE	13,079	28,000	14,741	52.65%	25.00%	30,000	107.14%	2,000
101-790-978.002	PERIODICALS	11,550	15,000	4,166	27.77%	25.00%	15,000	100.00%	-
101-790-978.003	RECORDS,TAPES,DISKS	31,925	25,000	5,626	22.50%	25.00%	30,000	120.00%	5,000
	LIBRARY	426,861	608,930	113,098	18.57%	25.00%	604,780	99.32%	(4,150)
101-954-911.000	GENERAL LIABILITY COVERAG	187,394	194,240	97,127	50.00%	25.00%	194,260	100.01%	20
101-954-914.000	EXCESS OF DEDUCTABLE		1,000		0.00%	25.00%	1,000	100.00%	-
	LIABILITY INSURANCE	187,394	195,240	97,127	49.75%	25.00%	195,260	100.01%	20
101-958-965.001	TRANSFER/LOCAL STREET	50,000	20,000	5,000	25.00%	25.00%	20,000	100.00%	-
101-958-965.208	TRANSFER/RECREATION FUND	1,115,330	1,085,330	271,332	25.00%	25.00%	1,085,330	100.00%	-
101-958-965.257	TRANSFER - BUD STABILIZAT	50,000	50,000	12,500	25.00%	25.00%	50,000	100.00%	-
101-958-965.309	TRANSFER TO 2020 ROAD DEBT SERVICE	331,000	331,000	82,750	25.00%	25.00%	331,000	100.00%	-
101-958-965.494	TRANSFER TO ROAD IMPROVEMENT FUND	400,000	400,000	100,000	25.00%	25.00%	400,000	100.00%	-
101-958-965.661	TRANSFER - EQUIPMENT FUND	174,160	250,000	62,500	25.00%	25.00%	250,000	100.00%	-
101-958-965.734	TRANSFER/POST RETIREMENT	367,960	373,810	93,452	25.00%	25.00%	373,810	100.00%	-
101-958-965.735	TRANSFER HEALTH INS. POOL	250,000	250,000	62,500	25.00%	25.00%	250,000	100.00%	-
101-958-965.970	TRANSFER/CAPITAL PLANNING	348,000	275,000	68,750	25.00%	25.00%	275,000	100.00%	-
	TRANSFERS	3,086,450	3,035,140	758,784	25.00%	25.00%	3,035,140	100.00%	-
		8,070,990	8,367,390	2,098,139	25.08%	25.00%	8,310,350	99.32%	(57,040)

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 9/30/2021

ACCOUNT	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 8/31/21	2021-22 PERCENT OF BUDGET COLLECTED 9/30/21	PERCENT OF YEAR COMPLETE	2021-22 PROJECTED ACTIVITY	2021-22 PROJECTED PERCENT OF BUDGET	PROJECTED OVER/ (UNDER) BUDGET
208-000-403.000	TAX COLL/CURRENT	73,276	75,410	67,729	89.81%	25.00%	75,410	100.00%	-
208-000-407.000	TAX COLL/DELINQUENT	481			0.00%	25.00%		100.00%	-
208-000-567.000	GRANTS STATE/OTHER	3,713	4,500		0.00%	25.00%	4,500	100.00%	-
208-000-573.000	SSR/ LCSA PPT REIMBURSEMENT	62	70		0.00%	25.00%	70	100.00%	-
208-000-651.000	RECREATION/FEES/RENTALS	2,513	2,500	370	14.80%	25.00%	2,500	100.00%	-
208-000-652.000	RECREATION/SALES	1,400		140	100.00%	25.00%		0.00%	-
208-000-653.000	RECREATION/POOL	91,687	230,000	178,066	77.42%	25.00%	260,000	113.04%	30,000
208-000-654.001	RECREATION/LEAGUE FEES	17,467	30,000	9,665	32.22%	25.00%	30,000	100.00%	-
208-000-654.002	RECREATION/CLASSES, TRIPS	22,167	100,000	45,512	45.51%	25.00%	110,000	110.00%	10,000
208-000-654.003	RECREATION/SR PROGRAMS	671	2,500	1,337	53.48%	25.00%	3,000	120.00%	500
208-000-654.004	RECREATION/LATCH KEY	25,430	220,000	48,435	0.00%	25.00%	220,000	0.00%	-
208-000-654.005	RECREATION/CAMP FEES	62,291	210,000	91,828	43.73%	25.00%	200,000	95.24%	(10,000)
208-000-654.006	RECREATION/SPEC PROGRAMS	2,943	8,000	2,119	26.49%	25.00%	8,000	100.00%	-
208-000-654.008	RECREATION/JULY 4TH	296		303	0.00%	25.00%		0.00%	-
208-000-654.009	RECREATION/ PRE K	70,299	70,000	28,106	40.15%	25.00%	75,000	100.00%	5,000
208-000-664.000	INVESTMENT INCOME	3,310	3,200	(67)	-2.09%	25.00%	1,500	46.88%	(1,700)
208-000-669.000	BUS RENTAL FEES	340	22,000	22	0.10%	25.00%	16,000	72.73%	(6,000)
208-000-676.101	TRANSFER/GENERAL FUND	1,115,330	1,085,330	271,332	25.00%	25.00%	1,085,330	100.00%	-
208-000-695.000	UNCLASSIFIED	1,353	1,000	1,958	195.80%	25.00%	2,500	250.00%	1,500
208-000-695.395	FUND BALANCE APPROPRIATION	1,495,029	2,064,510	746,855	36.18%	25.00%	2,093,810	101.42%	29,300

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
 Calculations as of 9/30/2021

RECREATION FUND

DEPARTMENT	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 9/30/21	2021-22 PERCENT OF BUDGET EXPENDED 9/30/21	PERCENT OF YEAR COMPLETE	2021-22 PROJECTED ACTIVITY	2021-22 PROJECTED PERCENT OF BUDGET	PROJECTED OVER/(UNDER) BUDGET
BUS	19,748	45,380	5,459	12.03%	25.00%	39,170	86.32%	(6,210)
RECREATION	617,251	781,040	182,763	23.40%	25.00%	758,920	97.17%	(22,120)
PROGRAMS	444,356	726,940	192,206	26.44%	25.00%	730,330	100.47%	3,390
PARKS	159,225	197,090	44,686	22.67%	25.00%	186,560	94.66%	(10,530)
POOL	189,804	314,060	116,326	37.04%	25.00%	326,910	104.09%	12,850
	1,430,384	2,064,510	541,440	26.23%	25.00%	2,041,890	98.90%	(22,620)

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 9/30/2021

RECREATION FUND	ACCOUNT	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 9/30/21	2021-22 PERCENT OF BUDGET EXPENDED 9/30/21	2021-22 PERCENT OF YEAR COMPLETE	2021-22 PROJECTED ACTIVITY	2021-22 PROJECTED PERCENT OF BUDGET	PROJECTED OVER/ (UNDER) BUDGET	
	Dept 290 - BUS										
	208-290-706.000	WAGES/HOURLY		19,940	350	1.76%	25.00%	15,000	75.23%	(4,940)	
	208-290-715.000	BENEFIT/SOCIAL SECURITY		1,520	27	1.78%	25.00%	1,200	78.95%	(320)	
	208-290-724.000	BENEFITS	748	1,020	368	36.08%	25.00%	1,020	100.00%	-	
	208-290-751.000	SUPPLIES/GAS,OIL	82	4,000	63	1.58%	25.00%	3,000	75.00%	(1,000)	
	208-290-853.000	COMMUNICATIONS/TELEPHONE	848	800	151	18.88%	25.00%	850	106.25%	50	
	208-290-940.000	RENTAL/EQUIPMENT	18,000	18,000	4,500	25.00%	25.00%	18,000	100.00%	-	
	208-290-956.000	MISCELLANEOUS	70	100		0.00%	25.00%	100	100.00%	-	
	Totals for dept 290 - BUS		19,748	45,380	5,459	12.03%	25.00%	39,170	86.32%	(6,210)	
	Dept 751 - RECREATION										
	208-751-702.000	SALARIES	102,246	132,330	30,837	23.30%	25.00%	110,000	83.13%	(22,330)	
	208-751-706.000	WAGES/HOURLY	155,674	220,240	50,626	22.99%	25.00%	230,000	104.43%	9,760	
	208-751-715.000	BENEFIT/SOCIAL SECURITY	19,915	26,970	7,435	27.57%	25.00%	26,900	99.74%	(70)	
	208-751-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	76,647	101,480	17,051	16.80%	25.00%	101,480	100.00%	-	
	208-751-718.000	BENEFIT/RETIREMENT	111,866	118,340	32,393	27.37%	25.00%	118,340	100.00%	-	
	208-751-719.000	BENEFIT/DENTAL	4,833	6,150	1,262	20.52%	25.00%	6,150	100.00%	-	
	208-751-724.000	BENEFITS	35,250	38,480	16,032	41.66%	25.00%	38,480	100.00%	-	
	208-751-727.000	SUPPLIES/OFFICE	1,262	4,500	283	6.29%	25.00%	4,000	88.89%	(500)	
	208-751-744.000	UNIFORM/PURCHASE	2,450	2,750	1,450	52.73%	25.00%	2,750	100.00%	-	
	208-751-751.000	SUPPLIES/GAS,OIL	2,226	2,000	1,013	50.65%	25.00%	2,500	100.00%	500	
	208-751-756.000	SUPPLIES/OPERATING	11,057	13,000	969	7.45%	25.00%	13,000	100.00%	-	
	208-751-853.000	COMMUNICATIONS/TELEPHONE	5,879	9,000	1,264	14.04%	25.00%	6,000	66.67%	(3,000)	
	208-751-860.000	CONFERENCES & WORKSHOPS	1,073	2,050		0.00%	25.00%	2,050	100.00%	-	
	208-751-860.001	MEMBERSHIPS & DUES	745	750	770	102.67%	25.00%	770	102.67%	20	
	208-751-920.000	UTILITIES	41,560	48,000	7,156	14.91%	25.00%	45,000	93.75%	(3,000)	
	208-751-931.000	MAINTENANCE/BUILDING	24,340	30,000	10,323	34.41%	25.00%	30,000	100.00%	-	
	208-751-934.000	MAINTENANCE/OFFICE EQUIP	19,942	23,000	3,872	16.83%	25.00%	20,000	86.96%	(3,000)	
	208-751-956.000	MISCELLANEOUS	286	2,000	27	1.35%	25.00%	1,500	75.00%	(500)	
	Totals for dept 751 - RECREATION		617,251	781,040	182,763	23.40%	25.00%	758,920	97.17%	(22,120)	
	Dept 753 - PROGRAMS										
	208-753-702.000	SALARIES	103,932	75,160	30,631	40.75%	25.00%	70,000	93.13%	(5,160)	
	208-753-714.001	WAGES/PROGRAM ATHLETIC LG	128	2,800		0.00%	25.00%	2,800	100.00%	-	
	208-753-714.003	WAGES/PROGRAM SENIOR CITI	42,215	46,660	10,806	23.16%	25.00%	45,320	97.13%	(1,340)	
	208-753-714.004	WAGES/PROGRAM LATCH KEY	64,425	149,610	17,907	11.97%	25.00%	155,000	103.60%	5,390	
	208-753-714.005	WAGES/PROGRAM CAMPS	30,619	105,580	45,790	43.37%	25.00%	105,580	100.00%	-	
	208-753-715.000	BENEFIT/SOCIAL SECURITY	17,586	32,350	9,280	28.69%	25.00%	32,350	100.00%	-	
	208-753-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	47,852	41,590	10,748	25.84%	25.00%	41,590	100.00%	-	
	208-753-718.000	BENEFIT/RETIREMENT	64,796	61,130	18,445	30.17%	25.00%	61,130	100.00%	-	
	208-753-719.000	BENEFIT/DENTAL	2,851	4,150	862	20.77%	25.00%	4,150	100.00%	-	
	208-753-724.000	BENEFITS	17,536	13,210	3,463	26.21%	25.00%	13,210	100.00%	-	
	208-753-787.001	SUPPLIES/ATHLETIC LEAGUE	1,327	3,200	849	26.53%	25.00%	3,200	100.00%	-	

208-753-787.002	SUPPLIES/CLASS TRIPS	2,149	3,500	227	6.49%	25.00%	3,500	100.00%	-
208-753-787.003	SUPPLIES/SENIOR PROGRAM	630	2,500		0.00%	25.00%	2,500	100.00%	-
208-753-787.004	SUPPLIES/LATCH KEY	1,277	15,000	26	0.17%	25.00%	10,000	66.67%	(5,000)
208-753-787.005	SUPPLIES/CAMPS	2,899	13,000	7,179	55.22%	25.00%	15,000	115.38%	2,000
208-753-787.006	SUPPLIES/SPECIAL PROGRAM	3,698	3,500	1,163	33.23%	25.00%	4,000	114.29%	500
208-753-787.007	SUPPLIES/ PRE K	3,486	5,000	2,959	59.18%	25.00%	6,500	100.00%	1,500
208-753-803.001	CONTRACTS ATHLETIC LEAGUE	12,006	14,000	525	3.75%	25.00%	13,500	96.43%	(500)
208-753-803.002	CONTRACTS CLASS TRIPS	8,002	68,000	4,352	6.40%	25.00%	68,000	100.00%	-
208-753-803.003	CONTRACTS SENIOR TRIPS	200	2,500	296	11.84%	25.00%	2,500	100.00%	-
208-753-803.004	CONTRACTS LATCH KEY	67	5,000		0.00%	25.00%	5,000	0.00%	-
208-753-803.005	CONTRACTS CAMPS	2,118	40,000	4,584	11.46%	25.00%	30,000	75.00%	(10,000)
208-753-803.006	CONTRACTS SPECIAL PROGRAM	5,145	10,000	12,210	122.10%	25.00%	20,000	200.00%	10,000
208-753-803.008	CONTRACTS JULY 4th	1,460	1,500	6,009	400.60%	25.00%	7,500	500.00%	6,000
208-753-956.000	MISCELLANEOUS	7,952	8,000	3,895	48.69%	25.00%	8,000	100.00%	-
Totals for dept 753 - PROGRAMS		444,356	726,940	192,206	26.44%	25.00%	730,330	100.47%	3,390

Dept 754 - PARKS									
208-754-702.000	SALARIES	8,115	8,810	1,761	19.99%	25.00%	8,800	99.89%	(10)
208-754-706.000	WAGES/HOURLY	50,418	78,090	17,048	21.83%	25.00%	65,000	83.24%	(13,090)
208-754-715.000	BENEFIT/SOCIAL SECURITY	4,501	6,630	1,637	24.69%	25.00%	6,000	90.50%	(630)
208-754-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	16,329	16,950	3,591	21.19%	25.00%	16,950	100.00%	-
208-754-718.000	BENEFIT/RETIREMENT	42,290	49,710	11,309	22.75%	25.00%	49,710	100.00%	-
208-754-719.000	BENEFIT/DENTAL	830	880	219	24.89%	25.00%	880	100.00%	-
208-754-724.000	BENEFITS	6,642	7,720	1,822	23.60%	25.00%	7,720	100.00%	-
208-754-744.000	UNIFORM/PURCHASE		250		0.00%	25.00%		0.00%	(250)
208-754-776.000	SUPPLIES/BLDG.GROUNDS	17,312	18,500	2,439	13.18%	25.00%	18,500	100.00%	-
208-754-802.000	PROFESSIONAL SERV	12,788	9,300	4,860	52.26%	25.00%	13,000	139.78%	3,700
208-754-956.000	MISCELLANEOUS		250		0.00%	25.00%		0.00%	-
Totals for dept 754 - PARKS		159,225	197,090	44,686	22.67%	25.00%	186,560	94.66%	(10,530)

Dept 756 - POOL									
208-756-702.000	SALARIES	19,884	27,720	5,257	18.96%	25.00%	25,000	90.19%	(2,720)
208-756-709.000	WAGES/PART TIME,SEASONAL	48,975	165,540	80,555	48.66%	25.00%	165,000	99.67%	(540)
208-756-715.000	BENEFIT/SOCIAL SECURITY	4,024	16,190	7,695	47.53%	25.00%	16,000	98.83%	(190)
208-756-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	9,960	11,480	1,323	11.52%	25.00%	11,480	100.00%	-
208-756-718.000	BENEFIT/RETIREMENT	2,946	3,070	1,259	41.01%	25.00%	3,070	100.00%	-
208-756-719.000	BENEFIT/DENTAL	687	820	105	12.80%	25.00%	820	100.00%	-
208-756-724.000	BENEFITS	4,590	5,540	1,670	30.14%	25.00%	5,540	100.00%	-
208-756-727.000	SUPPLIES/OFFICE	792	800	6	0.75%	25.00%	800	100.00%	-
208-756-744.000	UNIFORM/PURCHASE	2,140	1,900		0.00%	25.00%	2,200	115.79%	300
208-756-756.000	SUPPLIES/OPERATING	10,760	16,000	9,470	59.19%	25.00%	18,000	112.50%	2,000
208-756-802.000	PROFESSIONAL SERV	4,140	6,500	564	8.68%	25.00%	7,000	107.69%	500
208-756-920.000	UTILITIES	60,498	48,000	6,213	12.94%	25.00%	60,000	125.00%	12,000
208-756-931.000	MAINTENANCE/BUILDING	20,408	10,000	2,209	22.09%	25.00%	12,000	120.00%	2,000
208-756-956.000	MISCELLANEOUS	0	500		0.00%	25.00%		0.00%	-
Totals for dept 756 - POOL		189,804	314,060	116,326	37.04%	25.00%	326,910	104.09%	12,850

APPROPRIATIONS - FUND 208		1,430,384	2,064,510	541,440	26.23%	25.00%	2,041,890	98.90%	(22,620)
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BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 9/30/2021

SANITATION FUND

GL NUMBER	DESCRIPTION	2021-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY 9/30/21	2021-22 PERCENT OF BUDGET 9/30/21	PERCENT OF YEAR COMPLETE	2021-22 PROJECTED ACTIVITY	2021-22 PROJECTED PERCENT OF BUDGET	PROJECTED OVER/ (UNDER) BUDGET
Dept 000									
515-000-403.000	TAX COLL/CURRENT	601,341	614,780	552,204	90%	25.00%	614,780	100.00%	-
515-000-573.000	SSR/ LCSA PPT REIMBURSEMENT	603	600		0%	25.00%	600	100.00%	-
515-000-664.000	INVESTMENT INCOME	1,910	3,500	(468)	-13%	25.00%	2,500	71.43%	(1,000)
515-000-695.000	UNCLASSIFIED	10,717	7,000	3,739	53%	25.00%	10,000	142.86%	3,000
515-000-699.395	FUND BALANCE APPROPRIATION				0%	25.00%		0.00%	-
NET OF REVENUES/APPROPRIATIONS - 000 -		614,571	625,880	555,475	89%	25.00%	627,880	100.32%	2,000
Dept 500 - SANITATION									
515-500-702.000	SALARIES	13,826	16,170	2,855	17.66%	25.00%	14,500	89.67%	(1,670)
515-500-706.000	WAGES/HOURLY	42,702	44,540	10,735	24.10%	25.00%	44,200	99.24%	(340)
515-500-715.000	BENEFIT/SOCIAL SECURITY	4,398	4,640	1,151	24.81%	25.00%	4,600	99.14%	(40)
515-500-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	15,561	15,080	2,705	17.94%	25.00%	15,080	100.00%	-
515-500-718.000	BENEFIT/RETIREMENT	15,906	17,070	4,667	27.34%	25.00%	17,070	100.00%	-
515-500-719.000	BENEFIT/DENTAL	1,059	1,200	236	19.67%	25.00%	1,200	100.00%	-
515-500-724.000	BENEFITS	6,296	6,880	1,875	27.25%	25.00%	6,880	100.00%	-
515-500-751.000	SUPPLIES/GAS OIL	2,804	4,150	415	10.00%	25.00%	3,500	84.34%	(650)
515-500-756.000	SUPPLIES/OPERATING	11,482	6,000	277	4.62%	25.00%	6,000	100.00%	-
515-500-802.000	PROFESSIONAL SERV	434,434	444,050	89,847	20.23%	25.00%	440,000	99.09%	(4,050)
515-500-853.000	COMMUNICATIONS/TELEPHONE	531	700	109	15.57%	25.00%	700	100.00%	-
515-500-860.000	CONFERENCES & WORKSHOPS		300		0.00%	25.00%	300	100.00%	-
515-500-860.001	MEMBERSHIPS & DUES	200	200		0.00%	25.00%	200	100.00%	-
515-500-880.000	PROMOTION/COMMUNITY	4,280	2,400	795	33.13%	25.00%	3,000	125.00%	600
515-500-920.000	UTILITIES	1,469	1,500	164	10.93%	25.00%	1,500	100.00%	-
515-500-931.000	MAINTENANCE/BUILDING	3,851	4,000		0.00%	25.00%	4,000	100.00%	-
515-500-934.000	MAINTENANCE/OFFICE EQUIP	1,482	2,000	383	19.15%	25.00%	2,000	100.00%	-
515-500-940.000	RENTAL/EQUIPMENT	62,559	55,000	11,249	20.45%	25.00%	55,000	100.00%	-
NET OF REVENUES/APPROPRIATIONS - 500 - SANITATION		622,840	625,880	127,463	20.37%	25.00%	619,730	99.02%	(6,150)

FINANCE REPORT - CASH POSITIONS

August

FUND	FUND #	CURRENT INVESTMENTS	CURRENT CASH	TOTAL AVAILABLE
GENERAL FUND	101	7,935,902	(488,160)	7,447,742
MAJOR STREET FUND	202	618,101	10,537	628,638
LOCAL STREET FUND	203	217,595	13,574	231,170
ACT 345 PENSION FUND	205	11,261	574,732	585,993
RECREATION FUND	208	709,475	(79,718)	629,758
GWK DRAIN FUND	225	299,217	28,643	327,860
RACKHAM DEFENSE FUND	250	34,167	285	34,452
BUDGET STABILIZATION FUND	257	1,209,606	14,031	1,223,638
ELEVEN MILE - DEBT FUND	303	27,759	(86,028)	(58,269)
2010 UTGO DEBT	304	257,126	310,341	567,466
2012 UTGO DEBT	305	94,597	249,000	343,597
2014 UTGO DEBT	306	238,073	179,909	417,982
2017 UTGO DEBT	307	87,168	300,571	387,739
2019 UTGO DEBT	308	112,478	469,077	581,555
2020 CAPITAL IMP. BONDS	309	605,410	61,086	666,497
CAPITAL PLANNING FUND	402	906,606	20,057	926,663
SEWER CONSTRUCTION FUND	492	5,750,187	(35,350)	5,714,837
ROAD & SEWER CONSTRUCTION FUND	493	8,868,004	(805,915)	8,062,090
ROAD MAINTENANCE FUND	494	200,700	212,141	412,841
SANITATION FUND	515	119,233	462,840	582,073
WATER FUND	592	1,660,918	168,434	1,829,352
EQUIPMENT FUND	661	450,530	93,431	543,960
TRUST & AGENCY FUND	701	175,800	209,422	385,222
POST RETIREMENT FUND	734	816,878	69,756	886,633
TOTAL ASSETS - INVESTMENTS/CASH		31,406,791	1,952,696	33,359,487

FIDUCIARY (TRUSTEE)	TYPE	AMOUNT INVESTED	PERCENT INVESTED	YIELD
MICHIGAN CLASS	Interlocal	209,283	0.67%	0.02%
OAKLAND COUNTY POOL- OPER	Pool	921,684	2.94%	0.32%
FIFTH THIRD SECURITIES / CD	Agency	708,140	2.26%	0.63%
COMMERICA - J FUND - 4438	Pool	12,608	0.04%	0.01%
COMERICA SECURITIES - 2362	Agency	4,443,239	14.15%	2.32%
HUNTINGTON BANK	Agency	1,282,433	4.08%	1.80%
MULTIBANK SECURITIES	Agency	3,521,414	11.21%	2.35%
FLAGSTAR INVESTMENT ACCOUNT	Savings	5,899,082	18.78%	0.25%
FLAGSTAR BOND ACCOUNT	Savings	2,784,762	8.87%	0.25%
OAKLAND COUNTY BOND ACCOUNT	Pool	11,624,146	37.01%	0.32%
TOTAL INVESTMENTS		31,406,791	100.00%	
	WEIGHTED AVERAGE YIELD			0.88%
	OPERATING CASH ACCOUNT			1,952,696
	INVESTMENT ACCOUNT			31,406,791
	TOTAL DOLLARS AVAILABLE			33,359,487

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
 Calculations as of 8/31/2021

GENERAL FUND FUND	DESCRIPTION	2020-21	2021-22	2021-22	2021-22	2021-22	2021-22	2021-22	2021-22	2021-22	2021-22	PROJECTED	
		ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 8/31/21	PERCENT OF BUDGET COLLECTED 8/31/21	PERCENT OF YEAR COMPLETE	ACTIVITY	PERCENT OF BUDGET	ACTIVITY	PERCENT OF BUDGET	ACTIVITY	PERCENT OF BUDGET	OVER/ (UNDER) BUDGET
TAX COLLECTIONS													
101	GENERAL FUND	6,579,843	6,730,340	5,899,051	87.65%	16.67%	6,728,340	99.97%	6,728,340	99.97%		(2,000)	
	TAX COLLECTIONS	6,579,843	6,730,340	5,899,051	87.65%	16.67%	6,728,340	99.97%	6,728,340	99.97%			
LICENSES & PERMITS													
101	GENERAL FUND	451,886	438,570	78,865	17.98%	16.67%	446,450	101.80%	446,450	101.80%		7,880	
	LICENSES & PERMITS	451,886	438,570	78,865	17.98%	16.67%	446,450	101.80%	446,450	101.80%			
STATE SHARED REVENUE & GRANTS													
101	GENERAL FUND	1,103,558	689,660	5,362	0.78%	16.67%	1,030,200	149.38%	1,030,200	149.38%		340,540	
	STATE SHARED REVENUE	1,103,558	689,660	5,362	0.78%	16.67%	1,030,200	149.38%	1,030,200	149.38%			
USER FEES													
101	GENERAL FUND	500,912	508,820	137,984	27.12%	16.67%	454,590	89.34%	454,590	89.34%		(54,230)	
	USER FEES	500,912	508,820	137,984	27.12%	16.67%	454,590	89.34%	454,590	89.34%			
APPROPRIATION FROM FUND BALANCE													
101	GENERAL FUND				0.00%	16.67%		0.00%		0.00%			
	GENERAL FUND				0.00%	16.67%		0.00%		0.00%			
ESTIMATED REVENUES - FUND 101		8,636,199	8,367,390	6,121,262	73.16%	16.67%	8,659,580	103.49%	8,659,580	103.49%		292,190	

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 8/31/2021

ACCOUNT	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 8/31/21	2021-22 PERCENT OF BUDGET COLLECTED 8/31/21	PERCENT OF YEAR COMPLETE	2021-22 PROJECTED ACTIVITY	2021-22 PERCENT OF BUDGET	PROJECTED OVER/ (UNDER) BUDGET
101-000-403.000	TAX COLL/CURRENT	6,516,715	6,656,340	5,896,159	88.58%	16.67%	6,656,340	100.00%	-
101-000-407.000	TAX COLL/DELINQUENT	42,594	50,000		0.00%	16.67%	50,000	100.00%	-
101-000-445.000	TAX COLL/PENALTIES	20,534	24,000	2,892	12.05%	16.67%	22,000	91.67%	(2,000)
101-000-452.000	PERMITS/AIR CONDITIONING	5,315	4,500	870	19.33%	16.67%	4,500	100.00%	-
101-000-453.000	PERMITS/BUILDING	200,988	201,070	59,748	29.72%	16.67%	210,000	104.44%	8,930
101-000-454.000	PERMITS/ELECTICAL	30,951	27,000	6,556	24.28%	16.67%	30,000	111.11%	3,000
101-000-455.000	PERMITS/HEATING	13,990	14,000	4,680	33.43%	16.67%	14,500	103.57%	500
101-000-456.000	PERMITS/PLUMBING	30,705	26,000	3,270	12.58%	16.67%	28,000	107.69%	2,000
101-000-457.000	BUSINESS REGISTRATION	12,287	9,000	1,845	20.50%	16.67%	9,000	100.00%	-
101-000-458.000	ROW PARKING	3,203	5,500	50	0.91%	16.67%	3,200	58.18%	(2,300)
101-000-470.000	CABLE TV FEES	138,684	141,000		0.00%	16.67%	136,000	96.45%	(5,000)
101-000-479.000	NONBUSINESS LIC AND PERM	3,003	2,500	241	9.64%	16.67%	2,750	110.00%	250
101-000-480.000	BUILDING INSPECTIONS	4,245	4,000	525	13.13%	16.67%	4,000	100.00%	-
101-000-481.000	ALARM FEES	6,515	4,000	1,080	27.00%	16.67%	4,500	112.50%	500
101-000-502.000	FEDERAL GRANTS- CARES ACT	374,243			0.00%	16.67%	328,370	100.00%	328,370
101-000-529.000	GRANTS CDBG		2,700		0.00%	16.67%	2,700	100.00%	-
101-000-543.000	GRANTS PUBLIC SAFETY (302 FUNDS)	1,784	2,000		0.00%	16.67%		0.00%	(2,000)
101-000-566.000	GRANTS LIBRARY/STATE	7,306	7,000	3,833	54.76%	16.67%	7,000	100.00%	-
101-000-567.000	GRANTS STATE/OTHER	12,560			100.00%	16.67%		100.00%	-
101-000-567.001	DONATIONS- LIBRARY PROGRAMMING	10,175	20,000		0.00%	16.67%	15,000	100.00%	(5,000)
101-000-573.000	SSR/ LCSA PPT REIMBURSEMENT	5,554	5,300		0.00%	16.67%	5,600	100.00%	300
101-000-576.000	SSR/SALES TAX	690,416	651,160		0.00%	16.67%	670,000	102.89%	18,840
101-000-577.000	SSR/LIQUOR	1,520	1,500	1,529	101.93%	16.67%	1,530	102.00%	30
101-000-607.000	ADMINISTRATIVE FEES	95,014	94,500	78,082	82.63%	16.67%	95,000	100.53%	500
101-000-608.000	SERVICE FEES	560	700	80	11.43%	16.67%	500	71.43%	(200)
101-000-656.000	FINES/DISTRICT COURT	69,076	80,000	3,257	4.07%	16.67%	55,000	68.75%	(25,000)
101-000-657.000	FINES/PARKING VIOLATIONS	3,410	4,500	20	0.44%	16.67%	3,000	66.67%	(1,500)
101-000-658.000	LIBRARY/LIBRARY FEES	260	7,000	544	7.77%	16.67%	2,500	35.71%	(4,500)
101-000-658.001	LIBRARY CONTRACT REVENUE	43,640	44,500		0.00%	16.67%	44,500	100.00%	-
101-000-659.000	FINES/LIBRARY PENAL	15,093	18,500	15,475	83.65%	16.67%	15,470	83.62%	(3,030)
101-000-664.000	INVESTMENT INCOME	23,930	45,000	11,073	24.61%	16.67%	25,000	55.56%	(20,000)
101-000-670.000	EQUIPMENT RENTAL	150	500		0.00%	16.67%		0.00%	(500)
101-000-673.000	FIXED ASSET SALE	164			0.00%	16.67%		100.00%	-
101-000-676.000	INSURANCE REIMBURSEMENT	32,992	30,000		0.00%	16.67%	30,000	100.00%	-
101-000-676.592	TRANSFER/WATER ADMIN	186,400	156,620	26,103	16.67%	16.67%	156,620	100.00%	-
101-000-676.734	TRANSFER/POST RET ADMIN	2,000	2,000	333	16.65%	16.67%	2,000	100.00%	-
101-000-695.000	UNCLASSIFIED	34,223	25,000	3,017	12.07%	16.67%	25,000	100.00%	-
101-000-699.395	DRAW FROM FUND BALANCE				0.00%	16.67%		0.00%	-
		8,656,199	8,367,390	6,121,262	73.16%	16.67%	8,656,580	103.49%	292,190

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
 Calculations as of 8/31/2021

GENERAL FUND

DEPARTMENT	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 8/31/21	2021-22 PERCENT OF BUDGET EXPENDED 8/31/21	2021-22 PERCENT OF YEAR COMPLETE	2021-22 PROJECTED ACTIVITY	2021-22 PROJECTED PERCENT OF BUDGET	PROJECTED OVER/ (UNDER) BUDGET
COMMISSION	14,248	13,010	582	4.47%	16.67%	8,260	63.49%	(4,750)
ADMINISTRATION	1,245,929	1,322,250	222,224	16.81%	16.67%	1,280,630	96.85%	(41,620)
PUBLIC SAFETY	2,685,503	2,783,570	408,265	14.67%	16.67%	2,777,700	99.79%	(5,870)
PUBLIC WORKS	424,605	409,250	55,959	13.67%	16.67%	408,580	99.84%	(670)
LIBRARY	426,861	608,930	56,694	9.31%	16.67%	604,780	99.32%	(4,150)
INSURANCE	187,394	195,240	97,127	49.75%	16.67%	195,260	100.01%	20
TRANSFERS	3,086,450	3,035,140	505,857	16.67%	16.67%	3,035,140	100.00%	0
	8,070,990	8,367,390	1,346,708	16.09%	16.67%	8,310,350	99.32%	(57,040)

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 8/31/2021

GENERAL FUND

ACCOUNT	DESCRIPTION	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 8/31/21	2021-22 PERCENT OF BUDGET EXPENDED 8/31/21	PERCENT OF YEAR COMPLETE	2021-22 PROJECTED ACTIVITY	2021-22 PROJECTED PERCENT OF BUDGET	PROJECTED OVER/ (UNDER) BUDGET
101-101-702.000	SALARIES		10		0.00%	16.67%	10	100.00%	-
101-101-802.000	PROFESSIONAL SERV	2,820	2,500	470	18.80%	16.67%	2,500	100.00%	-
101-101-860.000	CONFERENCES AND WORKSHOPS	40	7,000		0.00%	16.67%	3,000	42.86%	(4,000)
101-101-860.001	MEMBERSHIPS & DUES	10,338	500		0.00%	16.67%	500	100.00%	-
101-101-880.003	ANTI RACISM	1,050	2,000		0.00%	16.67%	2,000	0.00%	-
101-101-956.000	MISCELLANEOUS		1,000	112	11.20%	16.67%	250	25.00%	(750)
	COMMISSION	14,248	13,010	582	4.47%	16.67%	8,260	63.49%	(4,750)
101-172-702.000	SALARIES	283,576	288,290	29,838	10.35%	16.67%	260,000	90.19%	(28,290)
101-172-706.000	WAGES/HOURLY	94,064	105,470	15,165	14.38%	16.67%	105,470	100.00%	-
101-172-715.000	BENEFIT/SOCIAL SECURITY	28,655	30,120	4,415	14.66%	16.67%	29,500	97.94%	(620)
101-172-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	77,231	64,780	7,297	11.26%	16.67%	50,000	77.18%	(14,780)
101-172-718.000	BENEFIT/RETIREMENT	386,120	394,600	62,094	15.74%	16.67%	394,600	100.00%	-
101-172-719.000	BENEFIT/DENTAL	5,667	5,630	591	10.50%	16.67%	5,500	97.69%	(130)
101-172-724.000	BENEFITS	22,660	26,340	3,998	15.18%	16.67%	26,340	100.00%	-
101-172-727.000	SUPPLIES/OFFICE	8,879	9,500	2,130	22.42%	16.67%	9,500	100.00%	-
101-172-727.001	SUPPLIES/POSTAGE	11,383	16,500	4,371	26.49%	16.67%	16,000	96.97%	(500)
101-172-727.002	SUPPLIES/ELECTIONS	8,888	4,000		0.00%	16.67%	4,000	100.00%	-
101-172-802.000	PROFESSIONAL SERV	51,103	55,000	14,500	26.36%	16.67%	55,000	100.00%	-
101-172-802.008	PROFESSIONAL SERV/AUDIT	22,890	23,000		0.00%	16.67%	24,500	106.52%	1,500
101-172-802.009	PROFESSIONAL SERV/INSP	60,990	65,000	10,440	16.06%	16.67%	70,000	107.69%	5,000
101-172-802.010	PROFESSIONAL SERV/ATTORNEY	76,128	95,000	5,883	6.19%	16.67%	80,000	84.21%	(15,000)
101-172-802.012	PROFESSIONAL SERV/O.C.	39,535	41,000	38,768	94.56%	16.67%	39,500	96.34%	(1,500)
101-172-853.000	COMMUNICATIONS/TELEPHONE	1,605	1,800	186	10.33%	16.67%	1,800	100.00%	-
101-172-860.000	CONFERENCES & WORKSHOPS	2,295	3,970	324	8.16%	16.67%	3,970	100.00%	-
101-172-860.001	MEMBERSHIPS & DUES	795	15,050	5,071	33.69%	16.67%	15,050	100.00%	-
101-172-880.000	PROMOTION/COMMUNITY	3,268	6,100	130	3.71%	16.67%	3,500	100.00%	-
101-172-880.001	COMMUNITY PROM/YOUTH ASSI	5,600	2,500		0.00%	16.67%	2,500	100.00%	-
101-172-880.002	COMMUNITY PROM/ CDBG		4,000	2,597	64.93%	16.67%	6,500	162.50%	2,500
101-172-900.000	PRINTING AND PUBLICATION	5,978	4,000		0.00%	16.67%	17,000	94.44%	(1,000)
101-172-900.001	PRINTING/PUB NEWSLETTER	6,813	18,000	2,956	16.42%	16.67%	17,000	94.44%	(1,000)
101-172-920.000	UTILITIES	15,298	14,500	874	6.03%	16.67%	15,000	103.45%	500
101-172-931-000	MAINTENANCE/BUILDING	7,911	8,000	7,407	92.59%	16.67%	20,000	250.00%	12,000
101-172-934-000	MAINTENANCE/OFFICE EQUIP	9,768	12,000	1,853	15.44%	16.67%	11,000	91.67%	(1,000)
101-172-942.000	VEHICLE REIMBURSEMENT	5,100	5,100	800	15.69%	16.67%	4,800	94.12%	(300)
101-172-956.000	MISCELLANEOUS	3,749	3,500	536	15.31%	16.67%	3,500	100.00%	-
	ADMINISTRATION	1,245,929	1,322,250	222,224	16.81%	16.67%	1,280,630	96.85%	(41,620.00)
101-301-702.000	SALARIES	1,499,352	1,523,940	187,093	12.28%	16.67%	1,482,000	97.25%	(41,940)
101-301-710.001	OVERTIME	228,209	230,000	67,326	29.27%	16.67%	270,000	117.39%	40,000
101-301-710.000	WAGES/CROSSING GUARDS	10,355	18,200		0.00%	16.67%	18,200	100.00%	-
101-301-712.000	WAGES/VOLUNTEER FIRE	1,890	5,000		0.00%	16.67%	2,500	50.00%	(2,500)
101-301-715.000	BENEFIT/SOCIAL SECURITY	36,196	36,790	6,063	16.48%	16.67%	36,790	100.00%	-
101-301-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	320,402	320,780	47,209	14.72%	16.67%	320,780	100.00%	-
101-301-718.000	BENEFIT/RETIREMENT	71,806	76,340	12,436	16.29%	16.67%	76,340	100.00%	-
101-301-719.000	BENEFIT/DENTAL	24,216	24,540	3,791	15.45%	16.67%	24,540	100.00%	-
101-301-724.000	BENEFITS	151,704	147,560	31,024	21.02%	16.67%	147,560	100.00%	-
101-301-727.000	SUPPLIES/OFFICE	764	3,500	418	11.94%	16.67%	3,500	100.00%	-
101-301-744.000	UNIFORM/PURCHASE	31,879	32,000	19,210	60.03%	16.67%	35,000	109.38%	3,000
101-301-751.000	SUPPLIES/GAS,OIL	12,785	19,000	1,635	8.61%	16.67%	16,000	84.21%	(3,000)

101-301-756.000	SUPPLIES/OPERATING	21,308	24,000	1,193	4.97%	16.67%	24,000	100.00%	-
101-301-802.000	PROFESSIONAL SERV	105,892	135,000	3,413	2.53%	16.67%	135,000	100.00%	-
101-301-802.014	PROFESSIONAL SERVICES- INFORMANTS		500		0.00%	16.67%		0.00%	(500)
101-301-853.000	COMMUNICATIONS/TELEPHONE	26,924	28,020	4,369	15.59%	16.67%	28,000	99.93%	(20)
101-301-860.000	CONFERENCES & WORKSHOPS	706	1,000		0.00%	16.67%	1,000	100.00%	-
101-301-860.001	MEMBERSHIPS & DUES	7,950	7,990		0.00%	16.67%	7,990	100.00%	-
101-301-920.000	UTILITIES	12,218	12,000	979	8.16%	16.67%	12,000	100.00%	-
101-301-931.000	MAINTENANCE/BUILDING	10,871	12,500	3,005	24.04%	16.67%	12,500	100.00%	-
101-301-934.000	MAINTENANCE/OFFICE EQUIP	7,933	10,530	1,617	15.36%	16.67%	9,500	90.22%	(1,030)
101-301-940.000	RENTAL/EQUIPMENT	80,000	90,000	15,000	16.67%	16.67%	90,000	100.00%	-
101-301-942.000	VEHICLE REIMBURSEMENT	4,380	4,380	730	16.67%	16.67%	4,500	102.74%	120
101-301-956.000	MISCELLANEOUS	604	2,000		0.00%	16.67%	2,000	100.00%	-
101-301-956.001	MISCELLANEOUS/TRAINING (302 FUNDS)	17,159	18,000	1,754	9.74%	16.67%	18,000	100.00%	-
	PUBLIC SAFETY	2,685,503	2,783,570	408,265	14.67%	16.67%	2,777,700	99.79%	(5,870)
101-441-706.000	WAGES/HOURLY	152,305	150,470	20,406	13.56%	16.67%	150,000	99.69%	(470)
101-441-715.000	BENEFIT/SOCIAL SECURITY	11,996	10,910	1,969	18.05%	16.67%	10,910	100.00%	-
101-441-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	38,640	30,770	5,279	17.16%	16.67%	30,770	100.00%	-
101-441-718.000	BENEFIT/RETIREMENT	62,043	64,250	10,875	16.93%	16.67%	64,250	100.00%	-
101-441-719.000	BENEFIT/DENTAL	2,641	2,770	447	16.14%	16.67%	2,770	100.00%	-
101-441-724.000	BENEFITS	20,908	17,550	4,567	26.02%	16.67%	17,550	100.00%	-
101-441-727.000	SUPPLIES/OFFICE	1,553	1,700	12	0.71%	16.67%	1,700	100.00%	-
101-441-744.000	UNIFORM/PURCHASE	6,452	5,400	2,875	53.24%	16.67%	6,500	120.37%	1,100
101-441-751.000	SUPPLIES/GAS,OIL	10,164	16,000	1,077	6.73%	16.67%	13,000	81.25%	(3,000)
101-441-756.000	SUPPLIES/OPERATING	18,023	11,000	553	5.03%	16.67%	15,000	136.36%	4,000
101-441-776.000	SUPPLIES/BLDG.GROUNDS	607	3,000		0.00%	16.67%		0.00%	(3,000)
101-441-853.000	COMMUNICATIONS/TELEPHONE	445	1,000	92	9.20%	16.67%	1,000	100.00%	-
101-441-860.000	CONFERENCES & WORKSHOPS	1,810	2,300		0.00%	16.67%	2,500	108.70%	200
101-441-860.001	MEMBERSHIPS & DUES	460	480		0.00%	16.67%	480	100.00%	-
101-441-920.000	UTILITIES	3,387	4,500	151	3.36%	16.67%	4,000	88.89%	(500)
101-441-926.000	UTILITIES/STREET LIGHTING	71,798	65,000	5,866	9.02%	16.67%	65,000	100.00%	-
101-441-931.000	MAINTENANCE/BUILDING	16,491	15,000	721	4.81%	16.67%	16,000	106.67%	1,000
101-441-934.000	MAINTENANCE/OFFICE EQUIP	3,962	5,200	944	18.15%	16.67%	5,200	100.00%	-
101-441-940.000	RENTAL/EQUIPMENT	500	1,000		0.00%	16.67%	1,000	100.00%	-
101-441-942.000	VEHICLE REIMBURSEMENT	420	950	125	13.16%	16.67%	950	100.00%	-
101-441-956.000	MISCELLANEOUS	424,605	409,250	55,959	13.67%	16.67%	408,580	99.84%	(670)
	PUBLIC WORKS	424,605	409,250	55,959	13.67%	16.67%	408,580	99.84%	(670)
101-790-702.000	SALARIES	114,488	125,110	14,880	11.89%	16.67%	121,000	96.71%	(4,110)
101-790-706.000	WAGES/HOURLY	40,113	156,450	9,674	6.18%	16.67%	150,000	95.88%	(6,450)
101-790-715.000	BENEFIT/SOCIAL SECURITY	11,703	21,540	2,330	10.82%	16.67%	21,540	100.00%	-
101-790-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	21,405	19,060	2,291	12.02%	16.67%	19,060	100.00%	-
101-790-718.000	BENEFIT/RETIREMENT	55,566	57,040	8,875	15.56%	16.67%	57,040	100.00%	-
101-790-719.000	BENEFIT/DENTAL	2,063	2,060	344	16.70%	16.67%	2,060	100.00%	-
101-790-724.000	BENEFITS	11,506	12,090	1,843	15.24%	16.67%	12,000	99.26%	(90)
101-790-727.000	SUPPLIES/OFFICE	3,468	3,500	53	1.51%	16.67%	3,500	100.00%	-
101-790-756.000	SUPPLIES/OPERATING	3,608	7,500	801	10.68%	16.67%	7,500	100.00%	-
101-790-802.000	PROFESSIONAL SERV	46,874	50,000	888	1.78%	16.67%	50,000	100.00%	-
101-790-802.015	PROFESSIONAL SVCS- PROGRAMMING	7,160	20,000	875	0.00%	16.67%	20,000	0.00%	-
101-790-853.000	COMMUNICATIONS/TELEPHONE	1,342	2,900	195	6.72%	16.67%	2,900	100.00%	-
101-790-860.000	CONFERENCES & WORKSHOPS	10	850		0.00%	16.67%	850	100.00%	-
101-790-860.001	MEMBERSHIPS & DUES		290	125	54.35%	16.67%	230	100.00%	-
101-790-880.000	PROMOTION/COMMUNITY		1,500		0.00%	16.67%	1,500	100.00%	-
101-790-920.000	UTILITIES	16,402	16,500	1,509	9.15%	16.67%	16,500	100.00%	-
101-790-931.000	MAINTENANCE/BUILDING	27,233	35,000	369	1.05%	16.67%	35,000	100.00%	-
101-790-934.000	MAINTENANCE/OFFICE EQUIP	6,429	7,100	1,214	17.10%	16.67%	7,100	100.00%	-
101-790-956.000	MISCELLANEOUS	837	2,500	115	4.60%	16.67%	2,000	80.00%	(500)

101-790-978.000	BOOK PURCHASE	13,079	28,000	6,102	21.79%	16.67%	30,000	107.14%	2,000
101-790-978.002	PERIODICALS	11,550	15,000	1,965	9.10%	16.67%	15,000	100.00%	-
101-790-978.003	RECORDS,TAPES,DISKS	31,925	25,000	2,846	11.38%	16.67%	30,000	120.00%	5,000
	LIBRARY	426,861	608,930	56,694	9.31%	16.67%	604,780	99.32%	(4,150)
101-954-911.000	GENERAL LIABILITY COVERAG	187,394	194,240	97,127	50.00%	16.67%	194,260	100.01%	20
101-954-914.000	EXCESS OF DEDUCTABLE	187,394	1,000	1,000	0.00%	16.67%	1,000	100.00%	-
	LIABILITY INSURANCE	187,394	195,240	97,127	49.75%	16.67%	195,260	100.01%	20
101-958-965.001	TRANSFER/LOCAL STREET	50,000	20,000	1,667	8.34%	16.67%	20,000	100.00%	-
101-958-965.208	TRANSFER/RECREATION FUND	1,115,330	1,085,330	90,444	8.33%	16.67%	1,085,330	100.00%	-
101-958-965.257	TRANSFER - BUD STABILIZAT	50,000	50,000	4,167	8.33%	16.67%	50,000	100.00%	-
101-958-965.309	TRANSFER TO 2020 ROAD DEBT SERVICE	331,000	331,000	27,583	8.33%	16.67%	331,000	100.00%	-
101-958-965.494	TRANSFER TO ROAD IMPROVEMENT FUND	400,000	400,000	33,333	8.33%	16.67%	400,000	100.00%	-
101-958-965.661	TRANSFER - EQUIPMENT FUND	174,160	250,000	20,833	8.33%	16.67%	250,000	100.00%	-
101-958-965.734	TRANSFER/POST RETIREMENT	367,860	373,810	31,151	8.33%	16.67%	373,810	100.00%	-
101-958-965.735	TRANSFER HEALTH INS. POOL	250,000	250,000	20,833	8.33%	16.67%	250,000	100.00%	-
101-958-965.970	TRANSFER/CAPITAL PLANNING	348,000	275,000	22,917	8.33%	16.67%	275,000	100.00%	-
	TRANSFERS	3,086,450	3,035,140	252,928	8.33%	16.67%	3,035,140	100.00%	-
		8,070,990	8,367,390	1,093,779	13.07%	16.67%	8,310,350	99.32%	(57,040)

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 8/31/2021

ACCOUNT	DESCRIPTION	2020-21	2021-22	2021-22	2021-22	2021-22	2021-22	2021-22	2021-22	2021-22	2021-22	PROJECTED
		ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 8/31/21	PERCENT OF BUDGET COLLECTED 8/31/21	PERCENT OF YEAR COMPLETE	PROJECTED ACTIVITY	PERCENT OF BUDGET	PROJECTED OVER/ (UNDER) BUDGET			
208-000-403.000	TAX COLL/CURRENT	73,276	75,410	66,294	87.91%	16.67%	75,410	100.00%	-			
208-000-407.000	TAX COLL/DELINQUENT	481			0.00%	16.67%		100.00%	-			
208-000-567.000	GRANTS STATE/OTHER	3,713	4,500		0.00%	16.67%	4,500	100.00%	-			
208-000-573.000	SSR/ LCSA PPT REIMBURSEMENT	62	70		0.00%	16.67%	70	100.00%	-			
208-000-651.000	RECREATION/FEES/RENTALS	2,513	2,500	160	6.40%	16.67%	2,500	100.00%	-			
208-000-652.000	RECREATION/SALES	1,400		140	100.00%	16.67%		0.00%	-			
208-000-653.000	RECREATION/POOL	91,687	230,000	177,512	77.18%	16.67%	260,000	113.04%	30,000			
208-000-654.001	RECREATION/LEAGUE FEES	17,467	30,000	4,510	15.03%	16.67%	30,000	100.00%	-			
208-000-654.002	RECREATION/CLASSES,TRIPS	22,167	100,000	31,416	31.42%	16.67%	110,000	110.00%	10,000			
208-000-654.003	RECREATION/SR PROGRAMS	671	2,500	1,080	43.20%	16.67%	3,000	120.00%	500			
208-000-654.004	RECREATION/LATCH KEY	25,430	220,000	22,583	0.00%	16.67%	220,000	0.00%	-			
208-000-654.005	RECREATION/CAMP FEES	62,291	210,000	91,828	43.73%	16.67%	200,000	95.24%	(10,000)			
208-000-654.006	RECREATION/SPEC PROGRAMS	2,943	8,000	1,018	12.73%	16.67%	8,000	100.00%	-			
208-000-654.008	RECREATION/JULY 4TH	296		208	0.00%	16.67%		0.00%	-			
208-000-654.009	RECREATION/ PRE K	70,299	70,000	26,321	37.60%	16.67%	75,000	100.00%	5,000			
208-000-664.000	INVESTMENT INCOME	3,310	3,200	733	22.91%	16.67%	1,500	46.88%	(1,700)			
208-000-669.000	BUS RENTAL FEES	340	22,000		0.00%	16.67%	16,000	72.73%	(6,000)			
208-000-676.101	TRANSFER/GENERAL FUND	1,115,330	1,085,330	180,888	16.67%	16.67%	1,085,330	100.00%	-			
208-000-695.000	UNCLASSIFIED	1,353	1,000	175	17.50%	16.67%	2,500	250.00%	1,500			
208-000-699.395	FUND BALANCE APPROPRIATION	1,495,029	2,064,510	604,866	29.30%	16.67%	2,093,810	101.42%	29,300			

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
 Calculations as of 8/31/2021

RECREATION FUND

DEPARTMENT	2020-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 8/31/21	2021-22 PERCENT OF BUDGET EXPENDED 8/31/21	PERCENT OF YEAR COMPLETE	2021-22 PROJECTED ACTIVITY	2021-22 PROJECTED PERCENT OF BUDGET	PROJECTED OVER/(UNDER) BUDGET
BUS	19,748	45,380	3,446	7.59%	16.67%	39,170	86.32%	(6,210)
RECREATION	617,251	781,040	107,108	13.71%	16.67%	758,920	97.17%	(22,120)
PROGRAMS	444,356	726,940	135,783	18.68%	16.67%	730,330	100.47%	3,390
PARKS	159,225	197,090	29,322	14.88%	16.67%	186,560	94.66%	(10,530)
POOL	189,804	314,060	88,342	28.13%	16.67%	376,910	104.09%	12,850
	1,430,384	2,064,510	364,001	17.63%	16.67%	2,041,890	98.90%	(22,620)

208-753-787.002	SUPPLIES/CLASS TRIPS	2,149	3,500	186	5.31%	16.67%	3,500	100.00%	-
208-753-787.003	SUPPLIES/SENIOR PROGRAM	630	2,500		0.00%	16.67%	2,500	100.00%	-
208-753-787.004	SUPPLIES/LATCH KEY	1,277	15,000		0.00%	16.67%	10,000	66.67%	(5,000)
208-753-787.005	SUPPLIES/CAMPS	2,899	13,000	5,278	40.60%	16.67%	15,000	115.38%	2,000
208-753-787.006	SUPPLIES/SPECIAL PROGRAM	3,698	3,500	138	3.94%	16.67%	4,000	114.29%	500
208-753-787.007	SUPPLIES/ PRE K	3,486	5,000	1,609	32.18%	16.67%	6,500	100.00%	1,500
208-753-803.001	CONTRACTS ATHLETIC LEAGUE	12,006	14,000	175	1.25%	16.67%	13,500	96.43%	(500)
208-753-803.002	CONTRACTS CLASS TRIPS	8,002	68,000		0.00%	16.67%	68,000	100.00%	-
208-753-803.003	CONTRACTS SENIOR TRIPS	200	2,500		0.00%	16.67%	2,500	100.00%	-
208-753-803.004	CONTRACTS LATCH KEY	67	5,000		0.00%	16.67%	5,000	0.00%	-
208-753-803.005	CONTRACTS CAMPS	2,118	40,000	1,877	4.69%	16.67%	30,000	75.00%	(10,000)
208-753-803.006	CONTRACTS SPECIAL PROGRAM	5,145	10,000	11,550	115.50%	16.67%	20,000	200.00%	10,000
208-753-803.008	CONTRACTS JULY 4th	1,460	1,500	5,977	398.47%	16.67%	7,500	500.00%	6,000
208-753-956.000	MISCELLANEOUS	7,952	8,000	2,575	32.19%	16.67%	8,000	100.00%	-
Totals for dept 753 - PROGRAMS		444,356	726,940	135,783	18.68%	16.67%	730,330	100.47%	3,390

Dept 754 - PARKS									
208-754-702.000	SALARIES	8,115	8,810	909	10.32%	16.67%	8,800	99.89%	(10)
208-754-706.000	WAGES/HOURLY	50,418	78,090	9,760	12.50%	16.67%	65,000	83.24%	(13,090)
208-754-715.000	BENEFIT/SOCIAL SECURITY	4,501	6,630	1,011	15.25%	16.67%	6,000	90.50%	(630)
208-754-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	16,329	16,950	2,432	14.35%	16.67%	16,950	100.00%	-
208-754-718.000	BENEFIT/RETIREMENT	42,290	49,710	7,429	14.94%	16.67%	49,710	100.00%	-
208-754-719.000	BENEFIT/DENTAL	830	880	146	16.59%	16.67%	880	100.00%	-
208-754-724.000	BENEFITS	6,642	7,720	1,461	18.92%	16.67%	7,720	100.00%	-
208-754-744.000	UNIFORM/PURCHASE		250		0.00%	16.67%		0.00%	(250)
208-754-776.000	SUPPLIES/BLDG.GROUNDS	17,312	18,500	2,064	11.16%	16.67%	18,500	100.00%	-
208-754-802.000	PROFESSIONAL SERV	12,788	9,300	4,110	44.19%	16.67%	13,000	139.78%	3,700
208-754-956.000	MISCELLANEOUS		250		0.00%	16.67%		0.00%	-
Totals for dept 754 - PARKS		159,225	197,090	29,322	14.88%	16.67%	186,560	94.66%	(10,530)

Dept 756 - POOL									
208-756-702.000	SALARIES	19,884	27,720	2,383	8.60%	16.67%	25,000	90.19%	(2,720)
208-756-709.000	WAGES/PART TIME,SEASONAL	48,975	165,540	63,048	38.09%	16.67%	165,000	99.67%	(540)
208-756-715.000	BENEFIT/SOCIAL SECURITY	4,024	16,190	6,136	37.90%	16.67%	16,000	98.83%	(190)
208-756-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	9,960	11,480	908	7.91%	16.67%	11,480	100.00%	-
208-756-718.000	BENEFIT/RETIREMENT	2,946	3,070	732	23.84%	16.67%	3,070	100.00%	-
208-756-719.000	BENEFIT/DENTAL	687	820	70	8.54%	16.67%	820	100.00%	-
208-756-724.000	BENEFITS	4,590	5,540	1,455	26.26%	16.67%	5,540	100.00%	-
208-756-727.000	SUPPLIES/OFFICE	792	800		0.00%	16.67%	800	100.00%	-
208-756-744.000	UNIFORM/PURCHASE	2,140	1,900		0.00%	16.67%	2,200	115.79%	300
208-756-756.000	SUPPLIES/OPERATING	10,760	16,000	8,159	50.99%	16.67%	18,000	112.50%	2,000
208-756-802.000	PROFESSIONAL SERV	4,140	6,500	265	4.08%	16.67%	7,000	107.69%	500
208-756-920.000	UTILITIES	60,498	48,000	3,698	7.70%	16.67%	60,000	125.00%	12,000
208-756-991.000	MAINTENANCE/BUILDING	20,408	10,000	1,490	14.90%	16.67%	12,000	120.00%	2,000
208-756-956.000	MISCELLANEOUS	0	500		0.00%	16.67%		0.00%	-
Totals for dept 756 - POOL		189,804	314,060	88,342	28.13%	16.67%	326,910	104.09%	12,850
APPROPRIATIONS - FUND 208		1,430,384	2,064,510	364,001	17.63%	16.67%	2,041,890	98.90%	(22,620)

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 8/31/2021

GL NUMBER	DESCRIPTION	2021-21 ACTIVITY	2021-22 AMENDED BUDGET	2021-22 ACTIVITY 8/31/21	2021-22 PERCENT OF BUDGET 8/31/21	PERCENT OF YEAR COMPLETE	2021-22 PROJECTED ACTIVITY	2021-22 PROJECTED PERCENT OF BUDGET	PROJECTED OVER/ (UNDER) BUDGET
SANITATION FUND									
Dept 000									
515-000-403.000	TAX COLL/CURRENT	601,341	614,780	540,501	88%	16.67%	614,780	100.00%	-
515-000-573.000	SSR/ LCSA PPT REIMBURSEMENT	603	600		0%	16.67%	600	100.00%	-
515-000-664.000	INVESTMENT INCOME	1,910	3,500	398	11%	16.67%	2,500	71.43%	(1,000)
515-000-695.000	UNCLASSIFIED	10,717	7,000	1,540	22%	16.67%	10,000	142.86%	3,000
515-000-699.395	FUND BALANCE APPROPRIATION				0%	16.67%		0.00%	-
NET OF REVENUES/APPROPRIATIONS - 000 -		614,571	625,880	542,439	87%	16.67%	627,880	100.32%	2,000
Dept 500 - SANITATION									
515-500-702.000	SALARIES	13,826	16,170	1,329	8.22%	16.67%	14,500	89.67%	(1,670)
515-500-706.000	WAGES/HOURLY	42,702	44,540	5,407	12.14%	16.67%	44,200	99.24%	(340)
515-500-715.000	BENEFIT/SOCIAL SECURITY	4,398	4,640	626	13.49%	16.67%	4,600	99.14%	(40)
515-500-716.000	BENEFIT/HOSPITALIZATION/OPTICAL	15,561	15,080	1,798	11.92%	16.67%	15,080	100.00%	-
515-500-718.000	BENEFIT/RETIREMENT	15,906	17,070	2,952	17.29%	16.67%	17,070	100.00%	-
515-500-719.000	BENEFIT/DENTAL	1,059	1,200	150	12.50%	16.67%	1,200	100.00%	-
515-500-724.000	BENEFITS	6,296	6,880	1,518	22.06%	16.67%	6,880	100.00%	-
515-500-751.000	SUPPLIES/GAS OIL	2,804	4,150	269	6.48%	16.67%	3,500	84.34%	(650)
515-500-756.000	SUPPLIES/OPERATING	11,482	6,000	274	4.57%	16.67%	6,000	100.00%	-
515-500-802.000	PROFESSIONAL SERV	434,434	444,050	54,023	12.17%	16.67%	440,000	99.09%	(4,050)
515-500-853.000	COMMUNICATIONS/TELEPHONE	531	700	68	9.71%	16.67%	700	100.00%	-
515-500-860.000	CONFERENCES & WORKSHOPS		300		0.00%	16.67%	300	100.00%	-
515-500-860.001	MEMBERSHIPS & DUES	200	200		0.00%	16.67%	200	100.00%	-
515-500-880.000	PROMOTION/COMMUNITY	4,280	2,400	795	33.13%	16.67%	3,000	125.00%	600
515-500-920.000	UTILITIES	1,469	1,500	81	5.40%	16.67%	1,500	100.00%	-
515-500-931.000	MAINTENANCE/BUILDING	3,851	4,000		0.00%	16.67%	4,000	100.00%	-
515-500-934.000	MAINTENANCE/OFFICE EQUIP	1,482	2,000	312	15.60%	16.67%	2,000	100.00%	-
515-500-940.000	RENTAL/EQUIPMENT	62,559	55,000	11,249	20.45%	16.67%	55,000	100.00%	-
NET OF REVENUES/APPROPRIATIONS - 500 - SANITATION		622,840	625,880	80,851	12.92%	16.67%	619,730	99.02%	(6,150)

Proclamation #1

A PROCLAMATION OF THE CITY OF HUNTINGTON WOODS, MICHIGAN RECOGNIZING DETROIT ZOO DIRECTOR RON KAGAN

Whereas, Ron Kagan was raised in Boston Massachusetts educated at the University of Massachusetts, Amhurst where he studied Zoology, stopping 1 year short of his degree to go to Israel and fight in the 1973 Yom Kipper War, and

Whereas, upon his arrival, without having had the opportunity to finish his degree, Ron was tasked with taking care of the animals at the Tisch Family Zoological Garden, and

Whereas, after several months, Ron returned to Amhurst and completed his undergraduate degree in Zoology after which he returned to Israel and served 18 months on active duty and an additional eight years as a reservist, and

Whereas, Ron spent several years in Israel earning a master's degree in Zoology at the University of Jerusalem, where he also married and raised 2 children, finally returning to Dallas, Texas to become the curator of the Dallas Zoo, eventually making his way to take over the at the helm of the Detroit Zoo in 1992, and

Whereas, Ron has led the development of numerous exhibits including the Arctic Ring of Life, Ford Education Center, National Amphibian Conservation Center, Wildlife Interpretive Gallery, Cotton Family Wolf Wilderness, Mardigian River Otter Habitat, Polk Penguin Conservation Center, Holtzman Wildlife Foundation Red Panda Forest, Australian Outback Adventure, Ruth Roby Glancy Animal Health Complex, and Devereaux Tiger Forest and many other attractions, and

Whereas, Under Ron's leadership, DZS established the Center for Zoo and Aquarium Animal Welfare and Ethics to advance exotic animal welfare science and policy, , and

Whereas, after 28 years as the Executive Director / Chief Executive Officer of the Detroit Zoological Society, Ron has announced his retirement

Now, Therefore, Be It Proclaimed that Ron Kagan be recognized and hereby honored as a leader and visionary and that our entire region and environment will forever be changed by his commitment to the Detroit Zoo, one of Southeast Michigan's most prized attractions, and

Be It Further Proclaimed that the Huntington Woods City Commission on behalf of all our residents express our sincerest appreciation to Ron Kagan for all his and wish him and his family well in their future endeavors.

Proclaimed by resolution of the City Commission October 19, 2021

Robert F. Paul III, Mayor

Proclamation #2

A PROCLAMATION OF THE CITY OF HUNTINGTON WOODS, MICHIGAN RECOGNIZING THE CONTRIBUTIONS OF GORDON G. GLIDDEN

Whereas, Gordon Glidden was born in New York and raised in Englewood, New Jersey. He became a student and graduated from Union College, Schenectady, NY in 1978 with a degree in Civil Engineering, and

Whereas, Gordon began his engineering career with Turner Construction in Columbus Ohio eventually transferring to their Detroit office in 1985 and in turn settling in Huntington Woods and became involved with community efforts and concerns, and

Whereas, Gordon left the construction field and opened his own home inspection service, Inland Lakes Home Inspection Services Inc., and

Whereas, Gordon used his talents and expertise to further his commitment to the City of Huntington Woods by seeking and obtaining appointment to the Planning Commission serving three terms including several years as chairman, and

Whereas, Gordon's passion for public service led him to further serve the City by seeking and obtaining appointment to the Zoning Board of Appeals during his off years from the Planning Commission having served both as the Planning Commission Liaison and a regular ZBA member, and

Whereas, Gordon's efforts on our boards and committees including the Planning Commission and Zoning Board of Appeals showed exemplary care, detail orientation and integrity, and

Whereas, Gordon did depart this life on October 6 of this year after a prolonged illness, and

Now, Therefore, Be It Proclaimed that Gordon Glidden be recognized and hereby honored as a leader whose contributions to the City of Huntington Woods will forever be appreciated by residents, staff and the City Commission alike.

Be It Further Proclaimed that the Huntington Woods City Commission on behalf of all our residents express our sincerest appreciation for Gordon Glidden's efforts and commitment to the City and wish to express sincere condolences to his family and friends.

Proclaimed by resolution of the City Commission October 19, 2021.

Robert F. Paul III, Mayor



Manager's Memo

To: Mayor and City Commission

From: Mark Wollenweber, Interim City Manager

Date: October 15, 2021

Subject: Building Energy Review and Process Update

In keeping with the request to solicit additional companies to look at our building energy usage, a Request For Qualifications (RFQ) was put out on the Michigan Intergovernmental Trade Network (MITN.) There were 511 companies notified by MITN and 16 downloaded our RFQ. We received 2 proposals, one from Verigy and one from a mechanical firm in Ohio, Brewer-Garett. Using the scoring system which was included in the RFQ I rated B-G at 84 and Verigy at 92 on a scale of up to 100.

Verigy just opened a local office in Royal Oak and several of their top staff previously worked with Honeywell and were responsible for numerous successful projects in Michigan. I was involved in two separate projects in St. Clair Shores as well as one in Grosse Pointe Shores. Verigy also listed in the proposal, their plan to look for various grants and utility rebates that could cut our expenses. It is my recommendation that the Commission authorize the initial Memorandum that would allow Verigy to proceed with the complete review of all City facilities. The City Commission would then have the opportunity to review their specific suggestions for improvement and decide what and how to proceed. If the recommendations did show significant savings which I think you will likely see for the Recreation Center, Pool and Library, but the decision was made not to proceed, Verigy would charge only for their time.

Mark Wollenweber
Interim City Manager.

Memorandum of Understanding
Between
CITY OF HUNTINGTON WOODS (COHW)
and Veregy

June 30, 2021

Working together, COHW and Veregy will develop a facility and infrastructure improvement program, the development of which shall be at no cost to COHW. The purpose of this memorandum is to establish written requirements that will serve as a guide for both COHW and Veregy during the development of the program. It is important to understand the components of the program and to agree upon the decision – making process that will be utilized.

The initial goals of the development of the program are as follows:

Technical

- Evaluate mechanical and electrical system life cycles for replacements and modernizations at COHW facilities.
- Evaluate the functionality of the control systems including communications with existing IT infrastructure and recommend possible upgrading technology.
- Improve/Maintain comfort levels throughout COHW facilities.
- Repair, Modernize, Improve and/or Maintain COHW buildings facilities and infrastructure.
- Improve energy systems to achieve maximum Energy Savings and Sustainability.
- Evaluate interior, exterior and street lighting in all COHW facilities and streets for LED energy savings and safety enhancements.
- Analyze solar energy opportunities for COHW buildings and infrastructure.

Financial

- Eliminate and/or Reduce the need for capital funding.
- Fund improvements from the existing budget and/or ARP funding along with guaranteed savings.
- Analyze grants, rebates and other financing opportunities for project.
- Financing Term and Guarantee Term to be 20 years or less.
- The final project to be financed either through a lease purchase program / installment payment, bond or cash purchase, and to be procured through COHW's procurement code and regulations.

Contractual

- Veregy to provide an annual guarantee of the energy and operational savings.
- Veregy to provide a single source of accountability for the project to COHW.
- Veregy to provide measurable results.
- Veregy to provide a contract for scope of work and guaranteed savings.
- Veregy to provide a separate financing option agreement if COHW decides not to pay cash for the program.

Procurement

- COHW will utilize the feasibility report to determine whether to implement the program.



Action Plan & Timetable

➤ First Call Stage	June 30, 2021
➤ Feasibility Study	July 15 – October 30, 2021
➤ Presentation to COHW decision making team for approval to proceed with Letter of Intent	November 15, 2021
➤ In Depth Engineering and Contract Development	December - February 2022
➤ Submission of Contract Approval	March 2022
➤ COHW Signed Contract/Leasing Documents	April 2022
➤ Kickoff/Start Up Meeting	May 2022
➤ Complete Implementation of Program	July 2023

* Prior to the feasibility survey Veregy would like to receive the following information from COHW:

- ✓ Square Footage addresses of COHW buildings.
- ✓ Access provided to be able to review mechanical, electrical & control drawings for COHW buildings, if available.
- ✓ Actual utility bills supplied by the utility companies (DTE, City Water Dept. and/or Consumers) and other relevant utility records gas, electric and water including any associated parking lot, or street lighting for the past two-year period.
- ✓ Last two years electric billing and usage data (interval level data), for identified accounts and meters, obtained by:
 - ✓ Utility API data request made of COHW representative(s) that login into municipal accounts via DTE/Consumers Energy online, and/or
 - ✓ COHW authorization for Veregy to login into municipal accounts via your utility company's website address.com online to obtain data (view and data download only) if available.
- ✓ Building occupancy and usage information.
- ✓ Summary of expenditures for outsourced maintenance, repairs, or replacements on the premises. (Copy of COHW Line-Item Budget if possible).

Summary

COHW and Veregy are in agreement with these guidelines. There is no charge to COHW for this study. All information provided to Veregy and COHW shall be confidential and proprietary and subject to non-disclosure outside of each respective party.

Concur:

Authorized Signature
COHW

Dick Williams – Government Market Leader



CITY OF HUNTINGTON WOODS
DEPARTMENT OF PUBLIC SAFETY
MEMORANDUM

Date: October 14, 2021
To: Mark Wollenweber, City Manager
From: Andrew L. Pazuchowski, Director *AP*
Subject: SCBA Grant
CC: Tim Rowland, Finance Director

Fire Chiefs and Public Safety Directors were made aware of a future change over from 3000psi self-contained breathing apparatus bottles to 4500psi bottles. The National Fire Protection Agency indicated the unfunded mandatory change will be implemented in 2022.

It was 2019 when I met with our mutual-aid partners to discuss the self-contained breathing apparatus regional cooperative purchase through the Assistance to Firefighters Grant Program.

Unfortunately, we were denied in 2019 and 2020. However, the third time was a charm, and we were approved for a total grant of \$608,163.52. Subsequently, Huntington Woods will receive \$77,637.83. The Cities match will be \$21,178.73. Moreover, without this grant approval, the City would be required to allocate \$98,816.56 for the purchase of SCBA equipment in the 2022-23 budget.

I have attached all supporting documents and consortium agreements with the five cities. Please contact me if you have any questions or concerns as it relates to the submitted documentation.

Suggested Resolution: Moved by Commissioner _____ and second by Commissioner _____ authorizing participation in the Assistance to Firefighters Grant Program accepting \$77,637.91 in Federal Aid and committing to fund our local match amount of \$21,178.73 for the purchase of required SCBA equipment.

**Self Contained Breathing Apparatus Regional Cooperative Purchase
through the Assistance to Firefighters Grant Program
Grant Application # EMW-2020-FG-11012**

**HUNTINGTON WOODS - FEMA SCBA GRANT EMW-2020-FG-11012
SCBA (1 harness, 2 bottles, 1 mask)**

	COST	QTY	TOTAL	SEATED POSITIONS
4500 PSI SCBA, STANDARD HARNESS, CHEST STRAP, EXTENDAIRE II, ADJUSTABLE SWIVELING LUMBAR, RECHARGEABLE BATTERY, PURGE COVER REGULATOR, BUDDY BREATHING QUICK CONNECT, AND VOICE BOX INTEGRATED INTO PACK STRAP	\$4,926.40	12	\$59,116.80	15
4500 PSI 45 MIN LOW PROFILE BOTTLE W/QUICK CONNECT	\$940.39	24	\$22,569.36	
FACEPIECE W/4PT HARNESS	\$275.22	12	\$3,302.64	
ADDITIONAL FACEPIECE W/4PT HARNESS	\$275.22	8	\$2,201.76	
	TOTAL COST		\$87,190.56	
	FEDERAL FUNDING ASSISTANCE		\$77,637.91	
	LOCAL MATCH AMOUNT		\$9,552.65	

Amount to be invoiced to the City of Huntington Woods
Invoice description to be - **FEMA AFG SCBA GRANT EMW-2020-FG-11012 Local Match Amount**

HUNTINGTON WOODS - NON-GRANT FUNDED ADDITIONAL SCBA SYSTEM EQUIPMENT

ADDITION OF MSA G1 TIC OPTION	\$830.90	2	\$1,661.80
ADDITIONAL MSA G1 4500 PSI 45 MIN LOW PROFILE BOTTLE W/QUICK CONNECT	\$940.39	0	\$0.00
ADDITIONAL FACEPIECE W/4PT HARNESS	\$275.22	8	\$2,201.76
MSA G1 RECHARGEABLE BATTERY	\$275.35	6	\$1,652.10
MSA G1 6 BANK RECHARGEABLE BATTERY SMART CHARGER	\$533.30	2	\$1,066.60
MSA G1 RIT SYSTEM	\$3,207.76	1	\$3,207.76
TRUE NORTH L3 RIT BAG	\$244.63	1	\$244.63
MSA G1 60 Min 4500PSI RIT Bottle	\$1,156.15	1	\$1,156.15
MSA G1 ADAPTER ASSEMBLY - QC TO 1/4" NPT	\$349.43	0	\$0.00
APR ADAPTER (large single canister model)	\$83.22	0	\$0.00
CBRN CANISTER	\$59.94	0	\$0.00
P100 CANISTER (20 pack)	\$332.48	0	\$0.00
LIGHTING X MASK BAG (black)	\$13.50	20	\$270.00
SOFT DUFFLE BAGS (black)	\$82.55	2	\$165.10
	TOTAL LOCAL NON-GRANT FUNDED COST		\$11,625.90

Amount to be invoiced to the City of Huntington Woods
Invoice description to be - **Non-Grant Funded Additional SCBA System Equipment**

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Effective date: 08/27/2021



Robert Ginther
BEVERLY HILLS, VILLAGE OF
18500 WEST 13 MILE ROAD
BEVERLY HILLS, MI 48025

EMW-2020-FG-11012

Dear Robert Ginther,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2020 Assistance to Firefighters Grant (AFG) Grant funding opportunity has been approved in the amount of \$608,163.64 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 10.0% of the Federal funds awarded, or \$60,816.36 for a total approved budget of \$668,980.00. Please see the FY 2020 AFG Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- 2020 AFG Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

A handwritten signature in black ink, appearing to read "C Logan", with a horizontal line extending to the right and a small flourish at the end.

Christopher Logan
Acting Assistant Administrator
Grant Programs Directorate

Summary Award Memo

Program: Fiscal Year 2020 Assistance to Firefighters Grant

Recipient: BEVERLY HILLS, VILLAGE OF

DUNS number: 082772856

Award number: EMW-2020-FG-11012

Summary description of award

The purpose of the Assistance to Firefighters Grant program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant Program's purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for FY 2020 Fiscal Year (FY) 2020 Assistance to Firefighters Grants funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

Amount awarded table

The amount of the award is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

Object Class	Total
Personnel	\$0.00
Fringe benefits	\$0.00
Travel	\$0.00
Equipment	\$668,980.00
Supplies	\$0.00
Contractual	\$0.00
Construction	\$0.00
Other	\$0.00
Indirect charges	\$0.00
Federal	\$608,163.64
Non-federal	\$60,816.36
Total	\$668,980.00
Program Income	\$0.00

Approved scope of work

After review of your application, FEMA has approved the below scope of work. Justifications are provided for any differences between the scope of work in the original application and the approved scope of work under this award. You must submit scope or budget revision requests for FEMA's prior approval, via an amendment request, as appropriate per 2 C.F.R. § 200.308 and the FY2020 AFG NOFO.

Approved request details:

Personal Protective Equipment (PPE)

SCBA: SCBA Unit includes: Harness/Backpack, Face Piece and 2 cylinders

DESCRIPTION

94 - 4500 PSI SCBA, w/standard harness, chest strap, adjustable swiveling lumbar, w/two (2) 45 min low profile air bottle cylinders w/quick-connect and a mask @ \$7295.00 per unit = \$696,710.00 and 36 - Additional masks w/4pt harness so that every fire fighter has a personal face piece @ \$305.00 per unit = \$10,980.00

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	94	\$7,000.00	\$658,000.00	Equipment

CHANGE FROM APPLICATION

Quantity from 1 to 94
Price from \$696,710.00 to \$7,000.00

JUSTIFICATION

This reduction is because the cost you requested for SCBA units exceeds the average price range calculated from market research and prior awards for the same item.

Face Pieces (not associated with SCBA requests)

DESCRIPTION

36 - Additional masks w/4pt harness so that every fire fighter has a personal face piece @ \$305.00 per unit = \$10,980.00

	QUANTITY	UNIT PRICE	TOTAL	BUDGET CLASS
Cost 1	36	\$305.00	\$10,980.00	Equipment

CHANGE FROM APPLICATION

Item created

JUSTIFICATION

The award reflects a change from the amount requested in the application. Items were originally grouped together in one-line item. Each item requested is now listed as a separate line item.



CITY OF HUNTINGTON WOODS
DEPARTMENT OF PUBLIC SAFETY
MEMORANDUM

Date: October 5, 2021
To: Mark Wollenweber, City Manager
From: Andrew L. Pazuchowski, Director *AP*
Subject: Scout Car Replacement
CC: Tim Rowland, Finance Director

I'm requesting replacement of the Ford Hybrid Explorer which was returned to Ford under the lemon law provision. After thorough review of department vehicles, I have decided to replace one Ford Explorer with a Ford F150 pickup truck.

The F150 has been very popular with public safety departments. This vehicle can be used for transporting fire hose back to the station after a working fire. It will also be used to transport barricades during special events and traffic incidents. This will reduce call-in of DPW employees.

The cost of the vehicle including build-out is \$54,687.00. This is approximately \$2,000.00 less than the purchase of a Chevy Tahoe. The F150 is also on the State bid police purchase list.

Please contact me if you have any questions or concerns as it relates to the submitted documentation.

Suggested Resolution: Moved by Commissioner _____ and second by Commissioner _____ that the City of Huntington Woods enter into a purchase agreement with Signature Ford of Owosso, MI for the purchase of a 2021 Ford F150 Police Responder in the amount of \$55,687 utilizing State of Michigan MIDEAL bid.



Finance Department memo

To: Mayor and City Commission
From: Tim Rowland, Finance Director
Date: October 14, 2021
Subject: City Fee Study

Last year the City contracted with Municipal Analytics to complete a comprehensive fee study. This was a recommendation of the Long-Range Budget Committee and is also a requirement for the Redevelopment Ready City Designation. The study was very comprehensive and looked both at current fees as well as potential new fees the City is not currently charging.

The first method used to develop the recommended fees was to come up with our true cost of providing different services. The contractor interviewed different staff members and reviewed job descriptions to allocate out the true amount of time required for different fee items. They also looked at departmental overhead costs like electricity and supplies and allocated these costs out to the different fee items.

The second method used to develop the recommended fees was a survey of other communities. The contractor surveyed Birmingham, Pleasant Ridge, Ferndale, Beverly Hills, Oak Park, and Berkley. The survey identified what fees other communities are charging as well as a comparison of how our fees align with the other communities.

At this time staff is recommending approving the fees recommended for all departments except the Recreation Center. It is recommended to send the proposed Recreation fees to the Recreation Advisory Board for review and adoption by the City Commission prior to next years programs.

Suggested Resolution: Moved by Commissioner _____ and second by Commissioner _____ that the City of Huntington Woods approve the proposed fees for Clerk, Building, and Public Safety, and that the proposed Recreation fees be sent to the Recreation Advisory Board for review prior to adoption.

2075 West Stadium Blvd., #3895
Ann Arbor, MI 48106
734-623-8033



March 25, 2021

Amy Sullivan, City Manager
26815 Scotia Road
Huntington Woods, MI 48070

Dear Manager Sullivan,

We have completed our study of the City's user fees. The findings of the study are summarized in this report. The City has been provided a working spreadsheet model that can be used to allocate General Fund central service costs to all City funds and operations, as well as estimate the minimum user charges required to recover direct and indirect costs of providing user-specific services.

This study also included a market analysis of user fees and charges in six benchmark communities identified by the City. The findings of this research provided insights into the "market rate" for certain fees. In some instances, the market data guided the recommended rates for Huntington Woods, to ensure the City's fees were consistent with similar municipalities in the local market.

We appreciate the input, support and patience of City staff as we have conducted this study in less-than-optimal conditions. It has been our intention to provide the City with a user fee schedule reflective of actual costs of providing services, market competitive and adaptable to changing budgets and programs. The spreadsheet model will enable the City to maintain the fee schedule on an ongoing basis.

Should you have questions about the process, findings or recommendations presented in this report, please do not hesitate to contact me directly at 734-623-8033 or johnk@municipalanalytics.com.

Very truly yours,

A handwritten signature in black ink, appearing to read "John Kaczor", is written over a light blue horizontal line.

John Kaczor
Principal

**CITY OF HUNTINGTON WOODS
USER FEE STUDY**

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Background: User Fees in Municipal Government

As part of a broad effort to ensure municipal financial sustainability, and with a focus on cost recovery for certain services, the City of Huntington Woods' Long-Range Budget & Planning Committee recommended a review of Recreation Department fees and rates. The City expanded that recommendation to include a review of user fees in all City departments.

User fees are a mechanism used by local governments to fund programs and services that provide individuals with private benefits. As municipalities struggle to maintain levels of service and balanced budgets, they have become acutely aware of subsidies provided by the General Fund and have implemented or reviewed cost-recovery strategies. To the extent that governments use general tax dollars to serve individual needs, and not require them to pay the full cost of the service (and, therefore, receive a subsidy), the government is limiting funds that may be available to provide other community-wide benefits. In effect, the government may be using community funds to pay for private benefit. Unlike most revenue sources, cities have more control over the level of user fees they charge to recover costs, or the subsidies they can institute.

This study was undertaken with the intent of identifying the full cost of all City services, allocating all direct and indirect services to each fund and fee-based operation, and determining the full cost of providing specific programs and services that benefit individuals. The study included a market survey of comparable municipal fees, and the City provided information regarding the approximate effort required of staff to provide certain services.

Cost Allocation: Determining Full Costs of Providing Services

While the purpose of this study is to identify the cost of fee-related activities, one of the outcomes of the analysis is to provide a complete picture of the full cost of all municipal services. It is necessary to identify all costs, whether fee-related or not, so there is a fair distribution of all citywide and departmental overhead costs across all activities.

Cost allocation approach

The approach used to allocate General Fund central service costs closely aligns with the Federal A-87 cost allocation guidelines. While the Federal guidelines have been updated in recent years, the old A-87 methodology is a solid foundation upon which to build an allocation model for local purposes.

For this project, the following departments are included as central services, funded wholly or in part by the General Fund:

- City Manager
- City Clerk/Personnel
- Finance/Treasury
- Public Works
- Insurance

Data used in the model

Information compiled and used in the cost allocation model included:

- 2019 actual year-end expenditure detail
- Staffing levels, including full-time and part-time, with and without benefits, and bargaining group affiliation
- Number of general ledger journal entries
- Cash balances
- Millage rates
- City Hall square footage allocations by department
- Number of computer devices supported
- Direct and indirect allocations of staff time to different funds and departments

The model includes clearly identifiable cells that require data input each time the model is updated.

Determining indirect costs to other funds

The costs associated with each central service department were identified through a review of the budget and discussions with staff. Costs were then broken out by function within each department.

When developing an allocation plan it is important to determine how each central service department's costs could be allocated. The basis used for allocating specific department costs is not mandated; however, it is important that all bases be reasonable, fair and not overly complicated to calculate. In selecting allocation bases, an effort was made to balance the greatest degree of accuracy with a manageable level of data collection effort. In every case, the chosen basis is reasonably associated with the causal relationship between the central service costs and the provision of services to other funds. Specifically, central service department costs have been allocated on the following bases:

Central Service	Functions Allocated	Allocation Basis	Notes
City Manager	Human Resources	Total Employees	Legislative support duties are not allocated
	Labor Negotiations	Total Union Employees	
	Benefits Administration	Employees w/ Benefits	
	Commission Support	Not Allocated	
	Major Streets	100% Major Streets	
	Local Streets	100% Local Streets	
	Sanitation	100% Sanitation	
	Water & Sewer	100% Water/Sewer	
	Post Employment	100% Post Employment	
General Administration	As Other Allocations		
City Clerk/Personnel	Human Resources	Total Employees	Legislative support duties, elections & voter registration costs are not allocated
	Benefits Administration	Employees w/ Benefits	
	Voter Reg/Elections	Not Allocated	
	Commission Support	Not Allocated	
	Water & Sewer	100% Water/Sewer	
	Tax Processing	Millage Rates	
	Code Enforcement	Code Enforcement	

	Sanitation Post Employment	100% Sanitation 100% Post Employment	
Finance/Treasurer	Payroll G/L Journal Entry Cash/Investment Mgt Tax Processing Post Employment Financial Management Major Streets Local Streets Sanitation Water & Sewer Equipment Fund IT General Administration	Total Employees # G/L Journal Entries Cash Balances Millage Rates 100% Post Employment Expenditures 100% Major Streets 100% Local Streets 100% Sanitation 100% Water/Sewer 100% Equipment # Computer Devices As Other Allocations	
Public Works	DPS Major Streets Local Streets Sanitation Equipment Fund Water & Sewer	City Hall Footage 100% Major Streets 100% Local Streets 100% Sanitation 100% Equipment 100% Water/Sewer	
Insurance	General Liability Liability Addt'l/Spec Event Excess Deductible Other Admin Exp	Expenditures Expenditures Total Employees As Other Allocations	
Other Administrative Expenditures	Prof Svc/Audit/Attorney Prof Svc/Inspections Prof Svc/Oakland County Utilities & Bldg Mtc Data Processing Vehicle Reimbursement Misc Admin Exp	Expenditures Not Allocated Assessing City Hall Footage # Computer Devices City Manager As Other Allocations	Some GF Admin expenditures not allocated (comm promotion, newsletter, election supplies, etc.)

Two-step allocation process

The initial process of allocating costs to all General Fund departments and other funds resulted in some central service departments being allocated costs from other central service departments. All costs allocated to central service departments were summed and re-allocated based on the weighted averages of the initial allocations. This secondary allocation results in a more comprehensive assignment of central service costs.

Allocated Costs

The table below summarizes the allocation of General Fund central service costs to other funds and to non-central service General Fund operations. The column labeled Total Cost Allocation is the sum of each central service department costs. The City directly charges staffing costs to some funds, and those costs are removed to determine the Indirect Cost Allocation for each fund.

The degree to which the City adopts the calculated costs is a decision that policy makers should consider. It is not uncommon for communities to adopt a phased-in approach to new administrative charges. Furthermore, some funds, such as debt service or internal service funds, are usually not charged for central service cost recovery.

CITY OF HUNTINGTON WOODS									
CENTRAL SERVICE COST ALLOCATION PLAN									
SUMMARY OF ALLOCATED COSTS									
Fiscal Year Ending: June 30, 2019									
	Indirect Cost Allocation	Less Direct Allocations	Total Cost Allocation	Manager	Clerk/ Personnel	Finance/ Treasurer	DPW	Insurance	Other
GENERAL FUND (101)									
Administration (172): Code Enforcement	109,706		109,706	1,915	89,316	2,946	7,501	1,985	6,044
Administration (172): Assessing	65,369		65,369	-	262	1,128	-	1,214	62,754
Administration (172): Planning	22,629		22,629	-	16	505	15,614	76	6,418
Public Safety (301)	156,558		156,558	27,448	26,808	44,189	-	39,818	18,294
MAJOR STREETS FUND (202)	33,187	110,249	143,436	13,344	1,038	15,063	105,221	6,009	2,761
LOCAL STREETS FUND (203)	22,915	132,630	155,545	7,343	1,186	9,469	132,290	3,602	1,655
RECREATION FUND (208)	93,523		93,523	16,534	14,847	25,107	-	25,375	11,659
TWELVE TOWN DRAIN FUND (225)	7,237		7,237	-	-	2,654	-	3,140	1,443
RACKHAM DEFENSE FUND (250)	394		394	-	-	394	-	-	-
BUDGET STABILIZATION FUND (257)	1,420		1,420	-	-	1,420	-	-	-
11 MILE G.O. DEBT FUND (303)	3,377		3,377	-	-	1,297	-	1,425	655
2010 STREET G.O. DEBT FUND (304)	12,776		12,776	-	1,236	5,178	-	4,359	2,003
2012 STREET G.O. DEBT FUND (305)	10,377		10,377	-	940	4,272	-	3,539	1,626
2014 STREET G.O. DEBT FUND (306)	8,281		8,281	-	702	3,687	-	2,667	1,225
2017 STREET G.O. DEBT FUND (307)	11,646		11,646	-	1,140	4,731	-	3,957	1,818
2019 SEWER/ROAD IMPROVEMENT FUND (308)	3,565		3,565	-	949	2,616	-	-	-
2020 ROAD AND SEWER BONDS (309)	20		20	-	-	20	-	-	-
CAPITAL PROJECTS FUND (402)	9,588		9,588	-	-	3,254	-	4,340	1,994
SIDEWALK REPLACEMENT FUND (482)	6,359		6,359	-	-	1,546	-	3,297	1,515
ROAD CONSTRUCTION FUND (491)	49,401		49,401	-	-	12,125	-	25,541	11,735
SEWER BOND CONSTRUCTION (492)	7,231		7,231	-	-	5,730	-	1,028	472
2020 CAPITAL IMPROVEMENT BOND FUND (493)	2,242		2,242	-	-	2,242	-	-	-
ROAD MAINTENANCE AND IMPROVEMENT FUND (494)	-		-	-	-	-	-	-	-
SANITATION FUND (515)	49,871	102,006	151,877	19,402	10,828	31,016	80,893	6,672	3,065
WATER AND SEWER FUND (592)	193,160	453,972	647,132	49,377	48,012	140,499	363,875	31,086	14,282
EQUIPMENT FUND (661)	30,258	88,822	119,080	841	836	39,033	72,128	4,277	1,965
POST RETIREMENT BENEFITS FUND (734)	87,885	57,819	145,705	46,578	20,214	69,980	-	6,121	2,812
TOTALS	644,710	945,499	1,590,208						

Determining Fully Burdened Hourly Rates

After completing the initial allocation of costs to departments and funds, the indirect costs associated with each department were added to the staffing costs for departments that provide fee-based services. All wages, benefits and overhead costs were converted to an hourly rate and added together. The resulting cost reflects the fully burdened hourly rate (FBHR) for each employee.

Staff Effort to Provide Fee-based Services

To determine the relative effort required to provide services, the City completed a survey to indicate which positions are involved with different services and estimate the time required of staff to deliver each service. The time estimates, combined with the FBHR calculations, were used as a basis to estimate the full internal cost of providing services.

Market Survey

In addition to recovering the internal costs of services, it is important to ensure the City's user fees are in line with the market for similar services. Market data can also be helpful when internal costs are difficult to calculate.

Communities surveyed

The City identified the following communities as comparable for the purpose of conducting a benchmark evaluation of user fees:

- Berkley
- Beverly Hills
- Birmingham
- Ferndale
- Oak Park
- Pleasant Ridge

User fee information was collected from each community and compiled into a master market survey file.

Scope of survey

Data was collected for a range of fees in different departments, including:

- Building (construction, electrical, mechanical, plumbing, engineering)
- Public safety
- Planning & zoning
- City clerk
- Water & sewer

Recreation fees were not surveyed, as the City conducted a similar review of recreation fees prior to this study.

Developing User Fees

This study employed two different strategies for evaluating and developing user fees. For non-recreation services, staff survey data and FBHR were used to determine the internal cost of providing services. This information was then compared to market data and recommended fees reflect both the internal costs and market rates.

For recreation fees, the full cost of each primary program area was calculated, including wages and benefits, department overhead and indirect costs. Revenues generated from each program area were compiled from accounting records, and the difference between the revenues and expenditures shed light on the degree to which recreation services are subsidized.

Non-recreation Service Fees

As noted, these fees were calculated using fully burdened hourly rates, estimated time required to provide services and market data. The calculation of FBHR and the time estimates required of staff are included in the cost allocation model developed for Huntington Woods.

The City can use the model spreadsheet to update costs and time estimates each year. Market data should be reviewed at least every few years to ensure the City remains competitive in the local market.

Recreation Fees

The evaluation of recreation fees is based on estimated costs of delivering services and programs, and the revenues received for those services and programs. The net difference provides insights into the sufficiency of fees.

Of the approximately \$2.1M Recreation Fund budget in 2019 (the last full year of normal operations), approximately \$337,000 of net expenditures was associated with recreation administration. We allocated this “overhead” cost to other programs and services based on expenditures in each of those areas. We did not allocate General Fund central service costs to the Recreation Fund, since the GF subsidizes this fund already. Below is a summary of the analysis we performed:

	Direct Program Exp	Rec Admin Allocation	GF Cost Allocation	Full Program Allocation	Program Rev	Net Exp (Rev)	% Rev Shortfall
Admin¹	336,931		93,523				
Classes	169,606	32,124	Not allocated. GF subsidizes Rec Fund.	201,730	(144,917)	56,813	39%
Latchkey/Pre-K	291,804	55,268		347,072	(313,555)	33,518	11%
Teen	70,623	13,376		83,999	-	83,999	100%
Leagues	52,217	9,890		62,107	(43,067)	19,039	44%
Senior (Outreach)	88,365	16,737		105,102	(14,052)	91,051	648%
Senior (Trips)	20,942	3,966		24,909	-	24,909	100%
Special Events	113,947	21,582		135,529	(36,946)	98,583	267%
Camp	355,078	67,253		422,331	(318,874)	103,457	32%
Parks	158,998	30,115		189,112	-	189,112	100%
Pool	340,014	64,399		404,413	(274,670)	129,743	47%
Bus	78,196	14,810		93,006	(24,559)	68,448	279%
Facility Rental	39,121	7,410		46,531	(6,379)	40,152	629%
Total	2,115,842	336,931		-	2,115,842	(1,177,019)	938,823

¹ Administration costs are net of property tax, grants, interest, and misc. revenues.

The % Rev Shortfall column indicates how much revenues would have to increase to fully fund each program area. Closing the gap could be achieved with a combination of fee increases, cost reductions or increased utilization.

Some areas noted above, such as Parks, are not fee-based, so those programs need to be funded with contributions from the General Fund or by excess revenues in the Recreation Fund. The City may determine other programs should be subsidized to some degree by general tax dollars. This is a policy consideration, and we encourage the City to be intentional about the programs that should be subsidized and the degree of subsidy that is appropriate.

Additional observations and associated recommendations include:

- The non-resident premium is inconsistent across programs, ranging from 10% for Latchkey, 25% for Preschool, 10% for Swim Team and 22%-30% for daily swim passes.
 - Consider a consistent non-resident premium across all programs
- Latchkey was utilized at 75% of its maximum potential
 - Increasing fees to make up the 25% vacancy rate could help improve full cost recovery
 - Increasing participation would increase utilization and associated revenues
- Pre-K regular programs were 100% fully utilized in 2019
- Youth (5+) classes were about 63% full in 2019 and 70% full in 2018
 - The City may want to evaluate which classes have the lowest utilization and either promote them, make changes to appeal to more users, or eliminate them
- Early Childhood (5 & under) classes were utilized at a lower rate than youth classes
 - Promoting these classes may improve utilization and associated revenues
- Adult active/fitness classes in 2018 and 2019 had the lowest utilization rates, suggesting the City should evaluate its class offerings and focus on those that have the greatest interest in the community
- Based on information provided by the Recreation department, League participation was relatively high, but revenues did not cover expenses
 - This is an area where higher fees may be necessary to improve cost recovery
- Camp utilization was about 50% in 2018 and 2019
 - Consider promoting or eliminating under-utilized camps
 - Seek input from the community about alternative camp themes/activities that would be more appealing
- Teen programs could be modified or expanded to include fundraising opportunities
 - Generate revenue to help recover program costs
 - Provide an opportunity for youth to plan and implement value-added services
- An alternative to higher fees may be community donations or grants
 - Consider targeting certain services when considering requests for donations
 - Focus on grant opportunities that closely align with community needs and underfunded program areas

Recommended User Fees

Based on the analysis performed in this study, the recommended user fees for FY 2021-22 are included on the following pages.

APPENDIX A: RECOMMENDED USER FEE SCHEDULE

City of Huntington Woods

Fee Schedule

Effective 11/1/2021

CITY CLERK		
Clerk	Building Board of Appeals	\$250.00
Clerk	Business license	\$100.00
Clerk	Peddler permit	
Clerk	Application processing, ID card, maintain records	\$50.00
Clerk	Per week	\$50.00
Clerk	Per year	\$650.00
Clerk	Transfer of permit	\$75.00
Clerk	Vehicle registration-week	\$75.00
Clerk	Vehicle registration-annual	\$975.00
Clerk	Final Plat recording	\$75.00
Clerk	Dump truck rental processing	\$75.00
Clerk	Per ton disposal fee	market rate
Clerk	Landlord license processing	\$125.00
Clerk	Each unit beyond 1	\$40.00
Clerk	Re-inspection (missed appointment)	\$65.00
Clerk	Penalty	\$65.00
Clerk	Vacant/Abandoned building registration	\$125.00
Clerk	Vacant/Abandoned building monitoring	\$45.00
Clerk	Vacant/Abandoned building owner requested inspection	\$45.00
Clerk	Notary services	\$10.00
Clerk	Returned check processing	\$30.00
Clerk	Voter registration data requests	\$50.00
Clerk	Water database request	\$35.00
Clerk	Duplicate tax bill request	\$2.00
Clerk	Zoning map (copy)	\$5.00
Clerk	Zoning ordinance (copy)	\$5.00
PUBLIC SAFETY		
Public Safety	Dog license	\$15.00
Public Safety	Late penalty	\$25.00
Public Safety	Replacement for lost license tag	\$15.00
Public Safety	Neutered pet	\$10.00
Public Safety	Pet ordinance	
Public Safety	Boarding, per day	\$20.00
Public Safety	1st offense	\$35.00
Public Safety	Subsequent offense	\$60.00
Public Safety	Alarm - direct dialing	\$30.00
Public Safety	Alarm - other systems	\$25.00
Public Safety	Bicycle registration	\$5.00

Public Safety	Garage sale permit	\$5.00
Public Safety	Peddler background check	\$25.00
Public Safety	Peddler vehicle approval	\$25.00
	PUBLIC WORKS	
Water	Water Turn-On/Turn-Off	
Water	Resident during business hours	\$45.00
Water	Resident after business hours	\$120.00
Water	Contractor during business hours	\$75.00
Water	Contractor after business hours	\$175.00
Water	Residential meter removal	\$50.00
Water	Residential meter installation	\$50.00
Water	Commercial meter removal/installation/inspection	\$85.00
Water	Water meter service repair (electronics/pad/wiring)	\$85.00
Water	Special meter inspection	\$50.00
Water	Water meter testing (1" or less)	\$150.00
Water	Water meter testing (over 1")	market rate
Water	Public hydrant use (connection, permit, inspection)	\$200.00
Water	Use of Public Hydrant water charge per day (metered)	market rate
Water	Use of Public Hydrant water charge per day (unmetered)	2 units @ mkt rate
Water	Final water bill	\$20.00
Water	Final water bill - less than 24 hr notice	\$35.00
Water	Water tap	
Water	Permit processing: Residential in ROW	\$135.00
Water	Permit processing: Commercial in ROW	\$155.00
Water	Permit processing: Residential NOT in ROW	\$90.00
Water	Permit processing: Commercial NOT in ROW	\$110.00
Water	Residential 1.0" Meter/ 1.0" tap	\$1,100.00
Water	Residential 1.5" Meter/ 1.5" tap	\$1,300.00
Water	Residential 2.0" Meter/ 2.0" tap	\$1,400.00
Water	Commercial 1.5" Meter/ 1.5" tap	\$1,300.00
Water	Commercial 2.0" Meter/ 2.0" tap	\$1,400.00
Water	Commercial 3.0" Meter/ 3.0" tap	\$1,500.00
Water	Commercial 4.0" Meter/ 4.0" tap	\$1,600.00
Water	Commercial 6.0" Meter/ 6.0" tap	\$1,900.00
Sewer	Sewer construction inspection/supervision/permit processing	
Sewer	Residential 4" Sewer Line permit	\$150.00
Sewer	Residential 6" Sewer Line permit	\$150.00
Sewer	Residential Backflow Gate Valve	\$125.00
Sewer	Residential Sewer Line - Lining	\$100.00
Sewer	Residential Sewer Connection 4"	\$800.00
Sewer	Residential Sewer Connection 6"	\$1,000.00
Sewer	Commercial 4" Sewer Line permit	\$250.00
Sewer	Commercial 6" Sewer Line permit	\$250.00
Sewer	Commercial 8" - up	\$250.00

Sewer	Commercial Backflow Gate Valve in ROW	\$200.00
Sewer	Commercial Backflow Gate Valve not in ROW	\$150.00
Sewer	Commercial Sewer Line - Lining	\$250.00
Sewer	Commercial Sewer Connection 4"	\$1,200.00
Sewer	Commercial Sewer Connection 6"	\$1,300.00
Sewer	Commercial Sewer Connection 8" and higher	\$1,850.00
	BUILDING, PLANNING, ZONING	
Building	Building permit review (construction value)	
Building	Up to \$1,000 (base fee)	\$75.00
Building	Over \$1,000	base fee + 1.8% per \$1,000 value
Building	Certificate of Occupancy (original)	\$45.00
Building	Certificate of Occupancy (copy)	\$20.00
Building	Copy of residential plans	\$70.00
Building	Demolition	
Building	House less than 2500 square feet	\$150.00
Building	House 2500-5000 sf	\$150.00
Building	House over 5000 sf	\$150.00
Building	Additional fee if property has a basement	\$100.00
Building	Garage	\$75.00
Building	Pool	\$75.00
Building	Fence permit	\$65.00
Building	Historic District application	\$300.00
Building	Home moving: admin fee	\$50.00
Building	Home moving: permit fee	\$300.00
Building	Reinspection or Special Inspection	\$55.00
Building	Consultation Meeting with Inspector	\$60.00 / hr
Building	New Pool: above ground	\$120.00
Building	New Pool: in ground	\$250.00
Building	Right of Way permits	
Building	Curb cut (per opening)	\$45.00
Building	Sidewalk/driveway < 275 sf	\$45.00
Building	Sidewalk/driveway > 275 sf	\$0.30/sf
Building	Grading inspection	\$200.00
Building	Building Board of Appeals hearing	\$200.00
Building	Landlord license (processing & inspection)	\$125.00
Zoning	Site Plan Review	
Zoning	Residential Building Addition	\$300.00
Zoning	New Residence	\$400.00
Zoning	Commercial building	\$500.00
Zoning	Parking lot or Semi-circular driveway (not associated with new construction)	\$150.00
Zoning	Wireless communication facility co-located on an existing wireless tower	\$200.00
Zoning	All other wireless communication facilities	\$500.00
Zoning	Special land uses in Zones R1A, R-1B, R1C, R1D, R1E, and 2	\$350.00
Zoning	Special land uses in Zones 2A, 3 and 4	\$450.00

Zoning	Engineering or Technical Review	\$200.00
Zoning	Special Land Use Review	
Zoning	Special land uses in Zones R1A, R-1B, R1C, R1D, R1E, and 2	\$350.00
Zoning	Special land uses in Zones 2A, 3 and 4	\$500.00
Zoning	Zoning Appeals	
Zoning	Residential Building Addition	\$300.00
Zoning	Commercial office or institutional	\$450.00
Zoning	Use Variance (all zones)	\$750.00
Zoning	Rezoning (all zones)	\$850.00
Zoning	Sign....New Building Site	\$125.00
Zoning	Sign... for Addition...Building Site	\$75.00
Zoning	Sign....Minor improvement (deck paving, patio)	\$45.00
Zoning	Sign....Landscaping painting or other jobs not requiring a building permit	\$45.00
Zoning	Dumpster permit	\$30.00
Zoning	Portable Storage Unit permit	\$30.00
Zoning	Construction Trailer permit	\$45.00
Zoning	R-O-W Parking space permit annual	\$100.00
Zoning	ON-Street parking permit annual	\$100.00
Zoning	Backyard Chicken Permit	\$75.00
Mechanical	Mechanical Permits	
Mechanical	Administrative processing/filing/records	\$45.00
Mechanical	Permit Fee Renewal	\$25.00
Mechanical	Contractor license registration	\$20.00
Mechanical	Oil and Gas Heating Systems - 0 -80,000 BTU's	\$60.00
Mechanical	Oil and Gas Heating Systems - Over -80,000 BTU's	\$80.00
Mechanical	Oil and Gas Heating Systems (additional units)	\$30.00
Mechanical	Air Conditioning & Refrigeration Systems - 1 - 5 ton capacity	\$45.00
Mechanical	Air Conditioning & Refrigeration Systems - 6 - 50 ton capacity	\$100.00
Mechanical	Air Conditioning & Refrigeration Systems - 51 ton and over	\$150.00
Mechanical	Air Conditioning & Refrigeration Systems - Each additional unit	\$20.00
Mechanical	Bath fans (each)	\$35.00
Mechanical	Duct systems: New	\$40.00
Mechanical	Duct systems: Alteration	\$35.00
Mechanical	Flue Damper	\$25.00
Mechanical	Gas Distribution lines	\$30.00
Mechanical	All other items (chimney liner)	\$35.00
Mechanical	Geothermal Closed Loop Heat Pump Systems - 1 - 2.5 ton capacity (12,000 - 30,000 BTU)	\$100.00
Mechanical	Geothermal Closed Loop Heat Pump Systems - 2.5 - 5 ton capacity (31,000 - 60,000 BTU)	\$125.00
Mechanical	Geothermal Closed Loop Heat Pump Systems - 5 - 10 ton capacity (61,000 - 120,000 BTU)	\$150.00
Mechanical	Water tank	\$40.00
Mechanical	Fireplace	\$50.00
Mechanical	Humidifier	\$20.00
Mechanical	Special Inspection / Reinspection	\$40.00
Mechanical	Solar heating per panel	\$25.00
Mechanical	Electronic Air Cleaner	\$15.00

Mechanical	Solid Fuel	\$35.00
Mechanical	Gas Service/Main Construction	\$175.00
Plumbing	Plumbing permits	
Plumbing	Administrative processing/filing/records	\$45.00
Plumbing	Special Inspection / Reinspection	\$40.00
Plumbing	Contractor Registration	\$15.00
Plumbing	Drain Layer License	\$25.00
Plumbing	Permit Fee renewal	\$25.00
Plumbing	Back water trap	\$20.00
Plumbing	Back flow device	\$20.00
Plumbing	Bathtub	\$20.00
Plumbing	Bathroom sink	\$20.00
Plumbing	Beverage Dispenser	\$20.00
Plumbing	Catch Basin	\$25.00
Plumbing	Dental Chair	\$20.00
Plumbing	Dishwasher	\$20.00
Plumbing	Drinking	\$20.00
Plumbing	Floor Drain head	\$20.00
Plumbing	Garbage Disposal	\$20.00
Plumbing	Hose Bib	\$20.00
Plumbing	Humidifier	\$20.00
Plumbing	Ice Maker	\$20.00
Plumbing	Inside Drain	\$20.00
Plumbing	Instant Hot Water Device	\$20.00
Plumbing	Laundry Tub	\$20.00
Plumbing	Lift Pump	\$20.00
Plumbing	Shower trap	\$20.00
Plumbing	Soda Fountain	\$20.00
Plumbing	Sprinkler System (1-100 heads)	\$20.00
Plumbing	Stack	\$20.00
Plumbing	Sump Pump	\$20.00
Plumbing	Toilet	\$20.00
Plumbing	Urinal	\$20.00
Plumbing	Washing Machine	\$20.00
Plumbing	Water Distribution	\$25.00
Plumbing	Water Heater: (new or replacement)	\$20.00
Plumbing	Water Treatment Device	\$20.00
Plumbing	Fixtures Not listed	\$20.00
Electrical	Electrical permits	
Electrical	Administrative processing/filing/records	\$45.00
Electrical	Contractor License	\$25.00
Electrical	Permit fee renewal	\$25.00
Electrical	Special Inspection / Reinspection	\$45.00
Electrical	First Circuit	\$20.00
Electrical	Each additional circuit	\$15.00

Electrical	Electric space heater: First room	\$25.00
Electrical	Electric space heater: Each additional room	\$15.00
Electrical	Major appliance: first	\$25.00
Electrical	Major appliance: additional (each)	\$20.00
Electrical	Feeders, Mains, Bus Ducts & Underfloor Raceways	
Electrical	Up to 100 feet	\$25.00
Electrical	Each additional 50 ft.	\$20.00
Electrical	Illuminated signs: First circuit	\$60.00
Electrical	Illuminated signs: additional circuit	\$30.00
Electrical	Light Fixtures-first unit (Unit = 25 fixtures)	\$25.00
Electrical	Light Fixtures-additional unit (Unit = 25 fixtures)	\$25.00
Electrical	Interruptible Service	\$25.00
Electrical	Service Change	
Electrical	0 - 100 amps	\$40.00
Electrical	125 - 200 amps	\$50.00
Electrical	225 - 400 amps	\$80.00
Electrical	425 - 600 amps	\$90.00
Electrical	625 - 800 amps	\$150.00
Electrical	over 800 amps	\$200.00
Electrical	Motors	
Electrical	1/4 - 20 hp	\$30.00
Electrical	21 - 40 hp	\$45.00
Electrical	41 - 75 hp	\$65.00
Electrical	Standby generator	
Electrical	0 - 100 amps	\$35.00
Electrical	125 - 200 amps	\$40.00
Electrical	225 - 400 amps	\$75.00
Electrical	425 - 600 amps	\$85.00
Electrical	625 - 800 amps	\$150.00
Electrical	over 800 amps	\$200.00
Electrical	Smoke alarm: hard wired smoke alarm & fire alarm fixtures & circuit	\$20.00
Electrical	Electric car charging station	\$65.00
Electrical	Other items not on the schedule	\$25.00
Electrical	Commercial Fire and Burglar Alarm Systems	
Electrical	Administrative processing/filing/records	\$35.00
Electrical	Alteration/additions to existing	\$35.00
Electrical	First pull station	\$25.00
Electrical	Heat/smoke detector, first device	\$8.00
Electrical	Additional alarm signal device	\$5.00
Electrical	Fire door holders - each doorway	\$10.00
Electrical	Combination door holders/smoke detector	\$20.00
Electrical	Building master panels - each	\$20.00
Electrical	Building master panel - each circuit/zone	\$5.00
Electrical	Sprinkler valve tamper switches	\$20.00
Electrical	Sprinkler system flow switches	\$20.00

Electrical	Fire alarms: Up to 10 stations & horns	\$50.00
Electrical	Fire alarms: Over 10 stations & horns (ea.)	\$10.00
	RECREATION	
Latchkey	LATCHKEY	
Latchkey	Registration: After-school/vacation day(s)*	\$65.00
Latchkey	Registration: Early morning/after-school/vacation day(s)*	\$65.00
Latchkey	Registration: Early morning/vacation day(s)*	\$65.00
Latchkey	*each additional sibling within the same household	\$60.00
Latchkey	Registration: Early morning only	\$30.00
Latchkey	Early morning (7:00-8:00a)	\$9.00
Latchkey	After school (3:15P-6:00p)	\$15.00
Latchkey	Half vacation (11:15a-6:00p)	\$40.00
Latchkey	Full vacation/snow (7:00a-6:00p)	\$53.00
Latchkey	Late fee	\$0.20
Latchkey	Non-resident (facility fee)	\$45.00
Latchkey	Non-resident (over resident fee)	\$0.25
Preschool	PRESCHOOL	
Preschool	Registration Fee	\$65.00
Preschool	3 half days (8:15a - 11:15a)	\$1,882.00
Preschool	4 half days (8:15a - 11:15a)	\$2,509.00
Preschool	5 half days (8:15a - 11:15a)	\$3,136.00
Preschool	3 full days (8:15a - 3:00p)	\$4,351.00
Preschool	4 full days (8:15a - 3:00p)	\$5,802.00
Preschool	5 full days (8:15a - 3:00p)	\$7,252.00
Preschool	Non-resident (facility fee)	\$45.00
Preschool	Non-resident (over resident fee)	\$0.10
Aquatics	POOL	
Aquatics	Season Swim pass Memberships	
Aquatics	Child (birth to 17 yrs)	\$159.00
Aquatics	Adult (18 yrs to 59)	\$189.00
Aquatics	Senior (60+)	\$142.00
Aquatics	Family of 2	\$300.00
Aquatics	Family of 3	\$343.00
Aquatics	Family of 4	\$377.00
Aquatics	Family of 5	\$407.00
Aquatics	Family of 6+	\$437.00
Aquatics	Daily Admission	
Aquatics	Resident	\$10.00
Aquatics	Guest-Child	\$10.00
Aquatics	Guest-Adult	\$13.00
Aquatics	Twilight Swim	
Aquatics	Resident	\$7.00
Aquatics	Guest-Child	\$7.00
Aquatics	Guest-Adult	\$9.00
Aquatics	SWIM TEAM	

Aquatics	Resident	\$304.00
Aquatics	Non-resident (R.O. section/BSD)	\$377.00
Aquatics	Add'l. non-res. Family member	\$331.00
Day Camp	FRUIT CAMP	
Day Camp	Strawberry (half day/5 weeks)	\$472.00
Day Camp	Banana (full day/5 weeks)	\$966.00
Day Camp	Watermelon (full day/2 weeks)	\$472.00
Day Camp	Honeydew (full day/2 weeks)	\$472.00
Day Camp	Pineapple (full day/2 weeks)	\$489.00
Day Camp	Kiwi (full day/8 weeks)	\$1,783.00
Day Camp	Before Camp Care (7:30a - 9:00a) - 30 kids max	\$10.00
Day Camp	After Camp Care (3:00p - 4:30p) - 30 kids max fall all ACC	\$10.00
Day Camp	After Camp Care (3:00p - 6:00p) - 30 kids max fall all ACC	\$14.00
Day Camp	Non-resident (over resident fee)	\$0.20
Facilities	ROOM RENTAL RATES*^	
Facilities	<i>*Must include set up/clean up in hours desired</i>	
Facilities	<i>^Room will be set up as requested. Clean up required by rental applicant.</i>	
Facilities	WEEKDAY RATES (M-TH BUSINESS HOURS)*	
Facilities	<i>*When available and rental requires a 2 hour minimum</i>	
Facilities	Warming Room/Pre School Room/Multi-Purpose Room	\$120.00
Facilities	Each additional hour	\$40.00
Facilities	WEEKDAY AFTER HOURS* RATE (per hour, in addition to weekday rates above)	\$60.00
Facilities	<i>*Must back up to hours of operation</i>	
Facilities	WEEKEND RATES (F, SA, SU)*	
Facilities	<i>*2 hour minimum</i>	
Facilities	Warming Room or Multi-Purpose Room	\$180.00
Facilities	Each additional hour	\$60.00
Facilities	GYM RENTAL*	
Facilities	<i>*Must back up to hours of operation</i>	
Facilities	Gym - half (first hour)	\$150.00
Facilities	Each additional half hour	\$60.00
Facilities	Gym - whole (first hour)	\$200.00
Facilities	Each additional half hour	\$100.00
Facilities	GYM SPORTS RATE*	
Facilities	<i>*Non-business hour rentals must back up to hours of operation</i>	
Facilities	Half gym (per hour)	\$72.00
Facilities	Whole gym (per hour)	\$120.00
Facilities	BIRTHDAY PARTY - 5 yrs & under	
Facilities	Requires min. 2-hour room rental + 1 hr in 1/2 gym	\$275.00
Facilities	Each additional hour	\$100.00
Facilities	DROP OFF BIRTHDAY PARTY RATE	
Facilities	(1 hr in 1/2 gym + 1/2 hr in party room)	\$160.00
Facilities	Each 15 minutes over time limit	\$50.00
Facilities	OTHER RENTALS/INCIDENTALS	
Facilities	Excessive Clean-up Deposit/Fee for the Gym	\$400.00

Facilities	Excessive Clean-up Deposit/Fee for Other Rooms	\$200.00
Facilities	Late Payment Fee	\$30.00
Facilities	SECURITY DEPOSITS - Check only, not cashed unless clean up not satisfactory or damages	
Facilities	Multi-Purpose Room/Warming Room/Preschool Room	\$200.00
Facilities	Half Gym	\$300.00
Facilities	Full Gym	\$400.00
Seniors	SENIOR TRANSPORTATION (age 55+)	
Seniors	Monday - Friday, 9:00A - 3:00P (each way)	\$2.00
Bus	BUS RENTAL - PRIVATE USE	
Bus	Driver cost (hourly)	\$20.00
Bus	Passenger cots (per passenger)	\$7.50
Bus	Service charge (mileage basis)	
Bus	0 - 20	\$100.00
Bus	21 - 40	\$125.00
Bus	41 - 60	\$150.00
Bus	61 - 80	\$175.00
Bus	81 - 100	\$200.00
Bus	101- 120	\$225.00
Bus	121 - 140	\$250.00
Bus	141 - 160	\$275.00
Key card	Key Card (for drop-in use of building)	\$45.00
Key card	Lots for Tots (annual)	\$45.00
Key card	Lots for Tots (daily resident)	\$3.00
Key card	Lots for Tots (daily non-resident)	\$4.00
Key card	Pickleball	\$45.00

Current Fees- For Comparison to Proposed Fees

BUILDING PERMIT FEES - JULY 2016

Permit Fees Set by City Commission; authority granted by ordinance

<u>Site Plan Review Fees</u>	<ul style="list-style-type: none"> • Residential Building Addition • New Residence • Commercial building • Parking lot or Semi-circular driveway (not associated with new construction) • Wireless communication facility co-located on an existing wireless tower • All other wireless communication facilities • Special land uses in Zones R1A, R-1B, R1C, R1D, R1E, and 2 • Special land uses in Zones 2A, 3 and 4 • Engineering or Technical Review 	\$ 150.00 200 300 100 200 500 100 200 200
<u>Special land use review fees</u>	<ul style="list-style-type: none"> • Special land uses in Zones R1A, R-1B, R1C, R1D, R1E, and 2 • Special land uses in Zones 2A, 3 and 4 	200 500
<u>Rezoning</u>	<ul style="list-style-type: none"> • Rezoning (all zones) 	850
<u>Zoning Appeals Fees</u>	<ul style="list-style-type: none"> • Residential Building Addition • Commercial office or institutional • Use Variance (all zones) 	150 200 850

BUILDING PERMIT FEES (ADJUSTED ANNUALLY)

OAKLAND COUNTY ASSESSMENT CLASS	NEW CONSTRUCTION COST PER SQUARE FOOT	TYPE	DESCRIPTION	PERMIT FEE - PERCENTAGE OF CONSTRUCTION COST
A	140.81	A	New Home	1.90%
AB	135.18	B	Exterior Renovation	1.90%
B	129.64	C	Garage	1.90%
BC	129.55	D	Kitchen/Bath	1.90%
C	123.92	E	Interior Renovation	1.80%
CD	118.28	F	Roof Deck Windows	1.80%
D	112.65	G	Misc / Other	1.80%
		H	Commercial	1.90%

(SEE EXAMPLES ON OPPOSITE PAGE)

<u>HISTORIC DISTRICT APPLICATION PROCESSING FEE</u>	120
<u>BUILDING BOND</u>	no bond
Less than \$1,000 job value	75
\$1000 to \$7,500	75
Job value of \$7,500 and over	1% of project value
<u>COPY OF RESIDENTIAL PLANS (PER SET)</u>	75
<u>CERTIFICATE OF OCCUPANCY (Section 5.61)</u>	25
Original	5
Duplicate	25
<u>FENCE PERMIT</u> 4' and 6' fences all types	40
<u>SPECIAL OR REINSPECTION FEE</u>	100
<u>HOME MOVING FEES</u>	300
Administrative Fee	3,200
Flat Fee (2 hr Minimum)	100
Bond	100
<u>ROW PERMIT FEES (PARKING SPACES)</u>	25
R-O-W Parking space permit annual	150
ON-Street parking permit annual	35
<u>DEMOLITION FEES</u>	925
Administration Fee	1,125
House	300
Garage	100
Pool (see pool demolition guidelines)	30
Bond	30/mo.
<u>SIGN DUMPSTER OTHER</u>	30/mo.
Sign....New Building Site	30/mo.
Sign... for Addition...Building Site	30/mo.
Sign....Minor improvement (deck paving, patio)	30/mo.
Sign....Landscaping painting or other jobs not requiring a building pe	25
Dumpster	
Portable Storage Unit	
Construction Trailer	
Building Permit Renewal (upon approval by building official)	

Building Permit Fees July, 2016

Permit Fees Set by City Commission; authority granted by ordinance

DEMOLITION PERMIT REQUIRED

PERMIT FEE - POOL DEMOLITION:

	CURRENT
Permit Fee	\$ 150.00
Admin fee	25
Bond	750
Total Cost	<u>925</u>

- > CEMENT MUST BE REMOVED TO 24" BELOW SURFACE
- > LEAVE CONSTRUCTION DEBRIS IN POOL
- > PROVIDE HOLES IN BOTTOM OF POOL FOR DRAINAGE
- > FILL USING CLEAN FILL TO GRADE
- > POOL MUST BE REMOVED COMPLETELY
- > FENCE ALL OPEN HOLES

> OPEN HOLE INSPECTION REQUIRED TO CHECK FOR PROPER DRAINAGE BEFORE FILLING IN HOLE

**OPEN HOLE INSPECTION REQUIRED
FINAL INSPECTION REQUIRED**

Electrical Permit Fees - July, 2016

Permit Fees set by City Commission; authority granted by ordinance

<u>PROCESSING FEE (all permits)</u>			
• Base fee	25	<u>STANDBY GENERATOR (minimum building permit also required)</u>	
<u>LICENSED REGISTRATION</u>		• 0 - 100 amps	35
• Contractor License	25	• 125 - 200 amps	40
<u>PERMIT FEES:</u>		• 225 - 400 amps	75
• Minimum (including \$25.00 processing fee)	65	• 425 - 600 amps	85
• Special Inspection / Reinspection	40	• 625 - 800 amps	150
• Permit fee renewal	25	• over 800 amps	200
		(Location must be approved by Inspector)	
<u>CIRCUITS:</u>		<u>SMOKE ALARMS:</u>	
• First Circuit	20	• Hard Wired Smoke and Fire alarm fixtures and circuit	20
• Each additional	15	• No charge for air cleaner when included with a furnace circuit	
<u>ELECTRICAL SPACE HEATER:</u>		<u>OTHER ITEMS NOT LISTED ON FEE SCHEDULE</u>	20
• First room	15	<u>MAJOR APPLIANCE:</u>	
• Each additional	12	• First	25
<u>FEEDERS, MAINS, BUS DUCTS & UNDERFLOOR RACEWAYS:</u>		• Each additional	20
• Up to 100 feet	25		
• Each additional 50 ft.	20	<u>(COMMERCIAL ONLY) FIRE AND BURGLAR ALARM SYSTEMS:</u>	
<u>ILLUMINATED SIGNS:</u>		• BASE FEE	30
• Each Circuit	60	• Alteration/additions to existing	30
<u>LIGHT FIXTURES (Unit = 25 fixtures):</u>		• First pull station	15
• per unit	25	• Heat/smoke detector, first device	7
<u>INTERRUPTIBLE SERVICE</u>		• Additional alarm signal device	4
<u>SERVICE CHANGE</u>		• Fire door holders - each doorway	5
• 0 - 100 amps	35	• Combination door holders/smoke detector	20
• 125 - 200 amps	40	• Building master panels - each	15
• 225 - 400 amps	75	• Building master panel - each circuit/zone	3
• 425 - 600 amps	85	• Sprinkler valve tamper switches	15
• 625 - 800 amps	150	• Sprinkler system flow switches	12
• over 800 amps	200	• Fire alarms: Up to 10 stations & horns	60
<u>MOTORS (Other than those used in major appliances)</u>		11-20 stations & horns	120
• 1/4 - 20 hp	25	Over 20 stations & horns (ea.)	6
• 21 - 40 hp	40		
• 41 - 75 hp	55		

Plumbing Permit Fees - July, 2016

Permit Fees set by City Commission; authority granted by ordinance

PROCESSING FEE

- Base Fee

25

LICENSE REGISTRATION

- Contractor Registration (as per State Statute)
- Drain Layer License

15

25

PERMIT FEES:

• Minimum permit fee (including \$25.00 processing fee)	65	• Inside Drain-----	20
• Special Inspection / Reinspection -----	40	• Instant Hot Water Device-----	20
• Permit Fee renewal -----	25	• Laundry Tub-----	20
• Back water trap-----	20	• Lift Pump-----	20
• Back flow device-----	20	• Shower trap-----	20
• Bathtub-----	20	• Soda Fountain-----	20
• Bathroom sink-----	20	• Sprinkler System-----	20
• Beverage Dispenser-----	20	• Stack-----	20
• Catch Basin-----	25	• Sump Pump-----	20
• Dental Chair-----	20	• Toilet-----	20
• Dishwasher-----	20	• Urinal-----	20
• Drinking-----	20	• Washing Machine-----	20
• Floor Drain head-----	20	• Water Distribution-----	20
• Garbage Disposal-----	20	• Water Treatment Device-----	20
• Hose Bib-----	20	• Water Heater: (new or replacement)-----	20
• Humidifier-----	20	• Fixtures Not listed-----	20
• Ice Maker-----	20		

Mechanical Permit Fees - July, 2016

MECHANICAL

Permit fees set by City Commission; authority granted by ordinance

PROCESSING FEE

- Base fee \$ 25.00

LICENSE REGISTRATION

- Contractor 15

INSPECTION FEES

- Minimum permit fee (including \$25.00 processing fee) 65
- Special Inspection / Reinspection 40
- Permit Fee Renewal 25

Oil and Gas Heating Systems

- 0 - 80,000 BTU's 50
- Over 80,000 BTU's 75
- Each additional unit 20

Geothermal Closed Loop Heat Pump Systems

(New installations also require an Elec Permit)

- 1 - 2.5 ton capacity (12,000 - 30,000 BTU) 100
- 2.5 - 5 ton capacity (31,000 - 60,000 BTU) 125
- 5 - 10 ton capacity (61,000 - 120,000 BTU) 150

Air Conditioning & Refrigeration Systems

(Also requires an Elec Permit)

- 1 - 5 ton capacity 40
- 6 - 50 ton capacity 100
- 51 ton and over 150
- Each additional unit 20

Miscellaneous Mechanical Fees

- Solar heating per panel 20
- Duct systems:
 - New 30
 - Alteration 20
- Humidifier 15
- Electronic Air Cleaner 15
- Solid Fuel 30
- Flue Damper 15
- Gas Distribution lines 20
- All other items (chimney liner) 20

**** A MECHANICAL CONTRACTOR MAY INSTALL A WATER HEATER WITH HIS MECHANICAL LICENSE.

ISSUE A HEATING PERMIT AND LIST AS "OTHER ITEM."

CHARGE THE APPROPRIATE FEE FROM THE PLUMBING FEE LIST FOR A WATER HEATER.

CONTRACTOR MUST HAVE A BOILER INSTALLER'S LICENSE TO INSTALL A BOILER.

PERMIT FEES - WATER - July, 2016

WATER/TAP FEES - EXISTING CONSTRUCTION

	METER UPGRADE ADMIN FEE		WORK IN RIGHT-OF-WAY				WORK NOT IN RIGHT-OF-WAY			
	METER UPGRADE ONLY	TOTAL	TAP FEE	PERMIT FEE	REFUNDABLE BOND	Capital Fee	TOTAL	PERMIT FEE	REFUNDABLE BOND	TOTAL
		NO FEE								
RESIDENTIAL										
• 5/8" Meter		100	-	-	-	-	-	250	1,000	1,250
• Repair Front or Rear yard (not in ROW)		100	800	175	2,000	-	-	250	1,000	1,250
• 1.0" Meter/ 1.0" tap (Meter at market rate)		100	1,000	175	2,000	-	-	250	1,000	1,250
• 1.5" Meter/ 1.5" tap (Meter at market rate)		100	1,200	175	2,000	-	-	250	1,000	1,250
• 2.0" Meter/ 2.0" tap (Meter at market rate)		100	1,000	175	2,000	-	-	500	1,000	1,500
• 1.5" Meter/ 1.5" tap (Meter at market rate)		100	1,200	175	2,000	-	-	500	1,000	1,500
• 2.0" Meter/ 2.0" tap (Meter at market rate)		100	1,800	175	2,000	-	-	500	1,000	1,500
• 3.0" Meter/ 3.0" tap (Meter at market rate)		100	2,200	175	2,000	-	-	500	1,000	1,500
• 4.0" Meter/ 4.0" tap (Meter at market rate)		100	2,600	175	2,000	-	-	500	1,000	1,500
• 6.0" Meter/ 6.0" tap (Meter at market rate)		100						500	1,000	1,500
COMMERCIAL										
• 1.0" Meter/ 1.0" tap (Meter at market rate)										
• 1.5" Meter/ 1.5" tap (Meter at market rate)										
• 2.0" Meter/ 2.0" tap (Meter at market rate)										
• 1.5" Meter/ 1.5" tap (Meter at market rate)										
• 2.0" Meter/ 2.0" tap (Meter at market rate)										
• 3.0" Meter/ 3.0" tap (Meter at market rate)										
• 4.0" Meter/ 4.0" tap (Meter at market rate)										
• 6.0" Meter/ 6.0" tap (Meter at market rate)										

WATER/TAP FEES - NEW CONSTRUCTION

	WORK IN RIGHT-OF-WAY			
	TAP FEE	PERMIT FEE	REFUNDABLE CASH BOND	Capital Fee
	TOTAL	TOTAL	TOTAL	TOTAL
RESIDENTIAL				
• 1.0" Meter/ 1.0" tap (Meter at market rate)	800	175	2,000	500
• 1.5" Meter/ 1.5" tap (Meter at market rate)	1,000	175	2,000	500
• 2.0" Meter/ 2.0" tap (Meter at market rate)	1,200	175	2,000	500
• 1.5" Meter/ 1.5" tap (Meter at market rate)	1,000	175	2,000	1,100
• 2.0" Meter/ 2.0" tap (Meter at market rate)	1,200	175	2,000	1,200
• 3.0" Meter/ 3.0" tap (Meter at market rate)	1,800	175	2,000	1,500
• 4.0" Meter/ 4.0" tap (Meter at market rate)	2,200	175	2,000	1,700
• 6.0" Meter/ 6.0" tap (Meter at market rate)	2,600	175	2,000	1,700
COMMERCIAL				
• 1.0" Meter/ 1.0" tap (Meter at market rate)				
• 1.5" Meter/ 1.5" tap (Meter at market rate)				
• 2.0" Meter/ 2.0" tap (Meter at market rate)				
• 1.5" Meter/ 1.5" tap (Meter at market rate)				
• 2.0" Meter/ 2.0" tap (Meter at market rate)				
• 3.0" Meter/ 3.0" tap (Meter at market rate)				
• 4.0" Meter/ 4.0" tap (Meter at market rate)				
• 6.0" Meter/ 6.0" tap (Meter at market rate)				

- 1. Cost Covers inspection only. Meter supplied by the City at prevailing market rate
 - 2. City will provide water meter and inspection upon payment
 - 3. Contractor responsible for providing all material and doing tap under City supervision
 - 4. Cash Bond or Certified Bank Cashiers Check only - per ordinance
- Excavation** For the purpose of this section "Excavation" shall mean any digging in the Right-of-Way to a point below 18" from the surface of the ground, including digging for installation, inspection, surveying, repair or locating infrastructure.
- Right-of-Way** For the purpose of this section "Right-of-Way" shall mean The land lying between property lines on either side of a street, alley or boulevard in the City, including lawn extensions, sidewalks and the area reserved therefor where the same are not yet constructed

Water Meter fees - July, 2016

Permit Fees set by City Commission; authority granted by ordinance

	CURRENT
<u>WATER SERVICE DEPOSIT FOR NEW RESIDENTS</u>	\$ 10.00
<u>CONTRACTOR WATER TURN-ON / TURN-OFF FEE</u>	
• During regular business hours	150
• After regular business hours	250
<u>RESIDENT WATER TURN-ON / TURN-OFF FEE</u>	
• During regular business hours	25
• After regular business hours	100
<u>RESIDENTIAL METER REMOVAL FEE</u>	50
<u>RESIDENTIAL METER INSTALLATION FEE</u>	50
(AFTER REGULAR BUSINESS HOURS FEES ARE DOUBLED)	
<u>SERVICE REPAIR FEE (METER ELECTRONICS/PAD/WIRING)</u>	75
<u>SPECIAL INSPECTION / REINSPECTION FEE</u>	50
<u>TESTING WATER METERS (Section 2.28)</u>	
For any resident or business who wants their meter tested for accuracy:	
• The complainant must be present during the entire procedure, including removing the meter, accompanying meter to test and re-installation.	
• 1" or less	80
• over 1"	@ MARKET
• If meter is defective, the fee is reimbursed	
<u>USE OF PUBLIC HYDRANT (Section 2.31)</u>	
• Permit Fee (MUST BE RENEWED AFTER 20 DAYS)	200
• Water charge per day for 20 days	25
Permit is applicable for a 20 day period.	
**Current cost of testing by outside agencies	

Permit fees - Sewer - July, 2016

SEWER CONSTRUCTION FEES - EXISTING CONSTRUCTION

	WORK IN RIGHT-OF-WAY			WORK NOT IN RIGHT-OF-WAY		
	PERMIT FEE	REFUNDABLE BOND	CAPITAL FEE	PERMIT FEE	REFUNDABLE BOND	TOTAL
RESIDENTIAL						
Permit for Sewer Construction / Excavation						
• 4" Sewer Line	\$ 325	\$ 2,000	\$ -	\$ 2,325	\$ 1,000	\$ 1,325
• 6" Sewer Line	375	2,000	-	2,375	1,000	1,375
• Backflow Gate Valve '1	125	100	-	225	500	625
• Sewer Line - Lining	100	500	-	200	200	100
COMMERCIAL						
• 4" Sewer Line	425	2,000	-	2,425	1,000	1,425
• 6" Sewer Line	475	2,000	-	2,475	1,000	1,475
• Backflow Gate Valve '1	200	200	-	400	500	625
• 8" - up	575	2,000	-	3,775	1,000	1,575
• Sewer Line - Lining	250	500	-	750	1,000	250

† BACKFLOW GATE VALVE (if a backflow prevention valve is placed in the line at the time of Sewer Reconstruction no additional fee is required)

SEWER CONSTRUCTION FEES - NEW CONSTRUCTION

	WORK IN RIGHT-OF-WAY			WORK NOT IN RIGHT-OF-WAY		
	CONNECTION FEE	PERMIT FEE	REFUNDABLE BOND	CAPITAL FEE	TOTAL	TOTAL
RESIDENTIAL						
Permit for Sewer Construction / Excavation						
• 4" Residential	\$ 800	\$ 325	\$ 2,000	\$ 400	\$ 3,525	\$ 3,525
• 6" Residential	1,000	375	2,000	600	3,975	3,975
COMMERCIAL						
• 4" Commercial	120	425	2,000	700	3,245	3,245
• 6" Commercial	1,800	475	2,000	1,200	5,475	5,475
• 8" Commercial	2,200	575	2,000	1,500	6,275	6,275

Drain Layer's License may be registered (\$25.00) instead of a Contractors License. (State Law does not require Plumbing License for Sewer Construction)

- 1. Cost Covers inspection only.
 - 2. Contractor responsible for providing all material and doing tap under City supervision
 - 3. Cash Bond or Certified Bank Cashiers Check only - per ordinance
- Excavation** For the purpose of this section "Excavation" shall mean any digging in the Right-of-Way to a point below 18" from the surface of the ground, including digging for installation, inspection, surveying, repair or locating infrastructure.
- Right-of-Way** For the purpose of this section "Right-of-Way" shall mean The land lying between property lines on either side of a street, alley or boulevard in the City, including lawn extensions, sidewalks and the area reserved therefor where the same are not yet constructed

R-O-W Permit Fees - July, 2016

Permit Fees set by City Commission; authority granted by ordinance

- CURB CUT/HORIZONTAL CUT - PERMIT \$20.00 per opening
- Cash Bond requirement (see schedule below)

- SIDEWALK / DRIVEWAY PERMIT
- Less than 275 sq ft 20.00
- Greater than 275 sq. ft. 25.00
- Minimum Permit fee 20.00
- Bond Requirement (percentage of project cost) 2%

CASH BOND REQUIREMENTS FOR WORK PERFORMED IN THE (ROW) RIGHT OF WAY.

Excavation in the Right-of-Way	RESIDENTIAL or COMMERCIAL
Directional Boring in the Right-of-Way (by utility or other contractor)	2,000
Curb Cut Bond (no excavation)	10,000
	500

Excavation

For the purpose of this section "Excavation" shall mean any digging in the Right-of-Way to a point below 18" from the surface of the ground, including digging for installation, inspection, surveying, repair or locating infrastructure.

Right-of-Way

For the purpose of this section " Right-of-Way" shall mean the land lying between property lines on either side of a street, alley or boulevard in the City , including lawn extensions, sidewalks and the area reserved therefor where the same are not yet constructed

Fence Construction Permit - July, 2016

Permit Fees set by City Commission; authority granted by ordinance

INSTRUCTIONS FOR ISSUING FENCE PERMITS

GIVE CONTRACTOR OR HOMEOWNER A FENCE PERMIT APPLICATION TO FILL OUT.
(CONTRACTORS DO NOT NEED TO REGISTER ANY LICENSE TO OBTAIN PERMIT)

IF NECESSARY, GIVE A COPY OF THE FENCE ORDINANCE TO APPLICANT

A PRIVACY FENCE AND ANY FENCE OVER 4 FEET TALL MUST HAVE THE SIGNATURE OF ALL AFFECTED PROPERTY OWNERS GIVING PERMISSION FOR TYPE OF FENCE, INCREASED HEIGHT OR BOTH

LOT LINES ARE DETERMINED BY THE HOMEOWNERS

CITY PLANNER WILL APPROVE PERMITS WHEN NECESSARY

WHEN PERMIT HAS BEEN APPROVED, ASSIGN A NUMBER AND LIST IN THE BLUE PERMIT BOOK. \$25.00 FEE FOR ALL FENCE PERMITS

THERE ARE NO INSPECTIONS OF FENCE INSTALLATIONS. CITY IS APPROVING ONLY THE LOCATION, HEIGHT AND TYPE OF FENCE BASED ON THE PERMIT APPLICATION INFORMATION

ORIGINAL COPY OF PERMIT GOES TO HOMEOWNER OR CONTRACTOR. SECOND COPY TO CASH RECEIPT DRAWER. THIRD COPY IS FILED IN ADDRESS FILE

General Fees and Clerks Fees - June, 2016

<u>ALARM SYSTEMS</u>	(Section 8.203)	CURRENT
	• Direct dialing annual fee	30.00
	• Other systems annual	10.00
<u>AUCTIONEER BOND</u>		100.00
<u>BICYCLE LICENSE</u>		3.00
<u>BUILDING BOARD OF APPEALS</u>		75.00
<u>COPY OF CITY CHARTER</u>		10.00
<u>COPIES</u>		0.25
<u>DIVISION OF LAND</u>	(see Oakland County Treasurer)	
<u>LOT SPLIT</u>	(see Oakland County Treasurer)	
<u>DUMP TRUCK RENTAL</u>		
	• (Non-Refundable Base Fee)	75
	• Maximum Disposal Fee (based upon per ton weight)	125
	• Refundable Overload Fee	50
<u>FIRE BOARD OF APPEALS HEARING</u>		25
<u>FINAL PLAT FEE</u>		60
<u>GARAGE SALE PERMIT</u>		3
<u>LANDLORD LICENSE (includes one inspection)</u>		125
	• Re-inspection fee...for missed appointment	50
	• \$25.00 per Month Penalty thru June 30	
<u>VACANT/ABANDONED BUILDING REGISTRATION FEE (ORD 547)</u>		
	• Registration January 1	125
	• Penalty for Failing to Register by February 1	50
	• Annual Monitoring Fee after year 2	35
	• Owner requested inspection	35

Examples	Year 1	\$195.00 includes registration fee and two years monitoring fee
	Year 2	\$125.00 Includes registration fee
	Year 3	\$160.00 Includes registration and monitoring fee

<u>MECHANICAL AMUSEMENT DEVICE</u>	• Includes video games	250
<u>NOTARY FEE (Non residents only)</u>		10
<u>SERVICE CHARGE ON ALL RETURNED CHECKS</u>		25
<u>VOTER REGISTRATION DATA</u>		
	• Voter or water database via (E-MAIL)	50
<u>DUPLICATE TAX BILL (no charge to homeowner)</u>		1
<u>ZONING MAP</u>		2
<u>ZONING ORDINANCE</u>		2

Business License Fees - July, 2016

BUSINESS LICENSE FEES

	CURRENT
<u>BUSINESS LICENSE FEE</u>	\$ 100.00
<u>PEDDLER (DREAM CRUISE FEES EXCEPTED)</u>	
• On foot per week	50
• On foot annual	100
• Transfer fee	50
• Each vehicle per week	25
• Each vehicle annual	250
<u>LANDSCAPING/SNOW REMOVAL PROVIDERS</u>	35
<u>LANDSCAPING/SNOW REMOVAL PROVIDERS - MULTIPLE UNITS</u>	75
<u>ZOO CONCESSIONS</u>	100

Licenses for other uses: Every other use of real property which is described in section 5.40 of this code except those uses which are described in sub-section 5.40 (9).

PET FEES

DOG LICENSE (Section 9.46)

New residents who obtain license within 30 days of moving into the City or acquiring a new pet.	15
License issued between Jan 1 and March 15	15
License issued after March 15th deadline	25
Neutered Pet	50% of any fee

LOSS OF LICENSE TAG (Section 9.51) 10

IMPOUNDMENT (Section 9.51)

Boarding, per day *	20
1st offense	35
2nd offense	55
3rd offense	65

*Plus necessary cost and treatment including vaccination if necessary

Anti-Racism Advisory Committee

Candidates

July 6, 2021

Brandon Mar
Katie Beaulieu

July 13, 2021

Betsy Zobl-Tar
Mark Feiler
Daniel Sebastian Dena
Jessicalyn Edwards
Maria Lalonde
Kia Essien
~~Cate Desjardins~~ – *Withdrew August 20, 2021*

August 17, 2021

Richard Feldman

September 14, 2021

Betsy Kellman



City of Huntington Woods Citizen Interest Form for City Boards, Commissions and Committees

Name Brandon Mar Date 2/17/2020
Address 26126 York, Huntington Woods, MI, 48070, US # Yrs. residing in City 17
Home phone n/a Cell phone 248-506-1375
Email address brandonzmar53@gmail.com

Please review the following descriptions of the City boards, commissions and committees and check the boards and committees you would like to be considered for. Some boards and committees are a mix of residents with certain qualifications and others are residents representing the general public. Even if you do not have any of the experience or professional background listed below, the City urges you to apply for consideration. The City needs residents with diverse backgrounds on its boards and committees.

Brief description of background and experience (use back if needed)

Return completed form to City Hall or email to hbarckholtz@hwmf.org

Anti-Racism Advisory Committee

This Committee considers anti-racism related issues in the City and advises the City Manager and City Commission on City policies. The Committee meets at least four times a year. Members should be persons who are interested in or knowledgeable in one of the following (please check the box you have interest or experience in):

- Policy making
- Public engagement
- Understanding of equity and systemic racism gained either through engaging with the subject matter or through lived life experiences

Arts & Garden Board

The Arts & Garden Board (formerly BART Board) was established to bring together those aspects of city life that enhance our environment. In combining two existing boards, Beautification and Trees and adding Public Art, the City Commission created a group that has become broad in its scope and impact on the lives of Huntington Woods' residents. The Board meets monthly. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- Public art
- Tree preservation
- Landscape architecture
- Event planning
- Culture
- Public beautification efforts

Board of Review

The members of the Board of Review examine residents' property assessment appeals. The Board has the power to change a citizen's tax assessment if it feels it is justified. The Board meets in March, July and December. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- Banking/finance
- Property appraisal/assessing
- Real estate/development law

I have lived in Huntington Woods my entire life and attended Burton, Norup, and am now a senior at BHS. I will be graduating at the top of my class and plan on studying biomedical engineering in college. I am also a fashion and portrait photographer, doing most of my work in Detroit. Interacting with my clients and other creatives, from various backgrounds, I have been able to grow my understanding of the greater context regarding our community.

In schools and on my own time, I have done a fair amount of research to educate myself on socialized and structural racism in our country. Much of my reading has been centered around BIPOC activists from contemporary voices to those long past, including the work of James Baldwin, Ibram Kennedy, Ijeoma Oluo, Maya Angelou, and Carolyn Finney. Over the summer, I made hundreds of shirts to raise money for BLM (Detroit chapter) and numerous other social justice funds.

Additionally, I have been informed by my own experiences as a POC living in a nearly all-white neighborhood. Growing up in Huntington Woods is a great privilege. I have come to realize though that in my time living here I became used to microaggressions and blatantly racist comments, brushing them off because they appeared non-malicious. Attending Burton and Fruit Camp every summer, I like the very few other POC felt out of place and subconsciously began to seek some levels of white approval. Whether it was the food I ate or how I looked, there was always something that singled me out as "other".

I am motivated to work alongside my neighbors to bring about positive change for the city and the children growing up here. I would be thrilled to be apart of this committee as the seat designated to a highschool student.



City of Huntington Woods Citizen Interest Form for City Boards, Commissions and Committees

Name Katie Beaulieu Date 6/2/2021
Address 25910 Concord Rd # Yrs. residing in City _____
Home phone (see cell) _____ Cell phone 440-258-4942
Email address katie.krajny.beaulieu@gmail.com

Please review the following descriptions of the City boards, commissions and committees and check the boards and committees you would like to be considered for. Some boards and committees are a mix of residents with certain qualifications and others are residents representing the general public. Even if you do not have any of the experience or professional background listed below, the City urges you to apply for consideration. The City needs residents with diverse backgrounds on its boards and committees.

Brief description of background and experience (use back if needed)

I am passionate about social justice and equity and would love to get involved. I work at Wayne

Return completed form to City Hall or email to hbarckholtz@hwmi.org

Anti-Racism Advisory Committee

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- Property appraisal/assessing
- Real estate/development law

Heidi Brown-Barckholtz

From: SeamlessDocs <noreply@seamlessdocs.com>
Sent: Wednesday, June 2, 2021 11:04 AM
To: Heidi Brown-Barckholtz; Amy Sullivan
Subject: New Submission: Citizen Interest Form
Attachments: Citizen_Interest_Form_M3GxxGYIMMQujsj.pdf



New Submission

A new submission was received for the form below. Log into your Submission Manager to review and process it.

Form name	Citizen Interest Form
-----------	-----------------------

Submission Details:

Name

Katie Beaulieu

Date

6/2/2021

Address

25910 Concord Rd

Home phone

(see cell)

Cell phone

440-258-4942

Email address

katie.krajny.beaulieu@gmail.com

Brief description of background and experience use back if needed

I am passionate about social justice and equity and would love to get involved. I work at Wayne State.

Anti-racism Advisory Committee

X

Policymaking

choice0

Public engagement

choice0

checkbox_LzC

Understanding of equity and systemic racism

[Log in to view submission →](#)

[Log in to view in Submission Manager](#)

City of Huntington Woods | 26815 Scotia, Huntington Woods, MI 48070

~~5:30~~ 5:45
7/13/2021



City of Huntington Woods Citizen Interest Form for City Boards, Commissions and Committees

Name Betsy Zobl-Tar Date 05/28/21
Address 10854 Talbot Ave # Yrs. residing in City 3
Home phone _____ Cell phone 248-909-7410
Email address BzoblTar@gmail.com

Please review the following descriptions of the City boards, commissions and committees and check the boards and committees you would like to be considered for. Some boards and committees are a mix of residents with certain qualifications and others are residents representing the general public. Even if you do not have any of the experience or professional background listed below, the City urges you to apply for consideration. The City needs residents with diverse backgrounds on its boards and committees.

Brief description of background and experience (use back if needed)

7 years Nonprofit professional- grants management, program design, education and outreach.

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Anti-Racism Advisory Committee

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- Public engagement
- Understanding of equity and systemic racism gained either through engaging with the subject matter or through lived life experiences



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- Banking/finance
- Property appraisal/assessing
- Real estate/development law

Environmental Advisory Committee

This Committee is the recycling and sustainability education advisory body to the City Commission. They meet once a month. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- Environmental protection
- Conservation
- Recycling
- Sustainability
- Climate change

Ethics Committee

The Ethics Committee is responsible for receiving requests for advisory opinions and hearing complaints concerning alleged unethical conduct by a City officer or employee. The Committee performs investigations as necessary and holds hearings based on findings of the investigation. The Committee meets as needed. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- Public policy
- Ethics
- Labor Law

Historic District Commission

The Commission is charged with the responsibility of maintaining the City's historic resources within the Hill District and historic Rackham Golf Course in accordance with Public Act 169 of 1970 as needed. The Commission meets as needed. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- Architecture
- Building construction
- Historic preservation
- Member of a preservation organization

Library Advisory Board

The Library Advisory Board serves in an advisory capacity to promote the growth and further development of the City Library. They review and make recommendations and policies concerning the use of the Library and Cultural Center for community activities. They meet once a month. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- Policymaking
- Public relations
- Library knowledge

Parks and Recreation Advisory Board

The Board assists the Recreation Department to promote outstanding recreational programs and advises the City Commission on policy matters related to the operation of the Parks and Recreation department. They meet most months. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- Fitness
- Recreation
- Policymaking
- Public relations

Planning Commission

The Planning Commission is required by law to adopt and implement a Master Plan for the development of the City. It recommends zoning ordinance amendments, reviews site plans and evaluates changes that affect the character and development of the City. The Commission meets most months. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- Landscape architecture
- Civil engineering
- Land use
- Real estate development

Senior Advisory Committee

The Senior Advisory Committee was created to consider senior related issues and to advise the Recreation Department and the City Commission concerning such issues. The Committee meets once a month. Duties of the committee shall specifically include:

7:00 PM
7/13/19 ~~7/6/2019~~ Diversity
Anti Racism



City of Huntington Woods Citizen Interest Form for City Boards, Commissions and Committees

Name Mark Feiler Date 9/3/19
Address 10065 Borgman Ave # Yrs. residing in City 6
Home phone 305-528-0066 Cell phone 305-528-0066
Email address mark.feiler@morganstanley.com

Please review the following descriptions of the City boards, commissions and committees and check the boards and committees you would like to be considered for. Some boards and committees are a mix of residents with certain qualifications and others are residents representing the general public. Even if you do not have any of the experience or professional background listed below, the City urges you to apply for consideration. The City needs residents with diverse backgrounds on its boards and committees.

Brief description of background and experience (use back if needed)

Interested in the new Diversity & Inclusion board. I am not a member of a listed group, ~~except the member - at - large opportunity I have extensive experience in the diversity & inclusion arena, most actively through my employment at Morgan Stanley. I have participated in a number of initiatives, as well as been a past board member of the firms diversity council. I think bringing a business perspective to any board is important, as it helps separate out pure emotions with business sense, which looks for longer term strategic planning to win the war, not just the battle.~~

Return completed form to City Hall or email to hbarckholtz@hwmi.org

Communication Advisory Committee

The objective of this advisory Committee is to review different methods of communicating with residents and businesses in emergency and non-emergency situations and make recommendations on how to improve the City's communication effectiveness. The Committee will review both technological tools such as the City's website and social media platforms as well as non-technological tools such as the newsletter. The Committee meets as needed. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- Communications
- Public relations
- Social media
- Branding

Construction and Property Maintenance Board of Appeals

The Board meets to aid residents who feel they cannot comply with the City and State Building Codes and to interpret the building codes. They meet as needed. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- Architecture
- Building construction
- Engineering

Diversity and Inclusion Advisory Committee

This Committee actively seeks ways for Huntington Woods to accurately and effectively present itself to under-represented communities as a desirable place to live, to become more inclusive and welcoming for all current residents, and to present the City Commission with findings and recommendations regarding diversity and inclusion. Members should be current City residents who have lived here for at least six months and who reside here six months out of each year. Members should be supportive of a diverse, inclusive and welcoming Huntington Woods and who by personal or professional experience can represent one of following:

- Disabled persons;
- LGBTQ community;
- African-American community;
- Hispanic or Latinx community;
- Arabic-speaking persons who are immigrants from or have ancestry from Western Asian countries (e.g. Jordan, Lebanon, Syria, Yemen, Iraq);

- Persons who are immigrants from or have ancestry from South Central Asian countries (e.g. India, Pakistan, Bangladesh, Iran);
- Persons of Asian, Native Hawaiian or Other Pacific Islander race (per U.S. Census definitions);
- Current high school student or recent (within one year) graduates
- Two-at large members

Environmental Advisory Committee

This Committee is the recycling and sustainability education advisory body to the City Commission. They meet once a month. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- Environmental protection
- Conservation
- Recycling
- Sustainability
- Climate change

Ethics Committee

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- Public policy
- Ethics
- Labor Law

Historic District Commission

The Commission is charged with the responsibility of maintaining the City's historic resources within the Hill District and historic Rackham Golf Course in accordance with Public Act 169 of 1970 as needed. The Commission meets as needed. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- Architecture

Heidi Brown-Barckholtz

From: Feiler, Mark J <mark.feiler@morganstanley.com>
Sent: Monday, September 13, 2021 9:28 AM
To: Heidi Brown-Barckholtz
Subject: FW: YOU ARE IN!!!! - GLR D&I Ambassadors Program

Hi Heidi! Just wanted to follow up – I was recently added as a firm ambassador for Diversity & Inclusion for the Great Lakes Region, so I would be able to bring are a ton of additional resources from my firm.

Mark J. Feiler
Executive Director
Branch Manager

Morgan Stanley Wealth Management
40701 Woodward Avenue
Suite 200
Bloomfield Hills, MI 48304
Direct: 248-723-1880
Mark.Feiler@morganstanley.com

From: Marks, Yedda (Wealth Management Field) <Yedda.Marks@morganstanley.com>
Sent: Monday, August 09, 2021 10:33 AM
To: glr_diversity_ambassadors <glr_diversity_ambassadors@morganstanley.com>
Cc: Guild, Shannon D (Wealth Management Field) <Shannon.Guild@morganstanley.com>
Subject: YOU ARE IN!!!! - GLR D&I Ambassadors Program



Shannon and I are thrilled that you have volunteered to participate as a D&I Ambassador for the Great Lakes Region. So what's next...

- 1.) You will receive a weekly D&I Highlights email directly from Shannon containing everything going on for the week in D&I so you are aware and have the option to read/dial in, etc.
- 2.) This week you will receive an Outlook invitation from Shannon for the first quarterly call to be held Thursday, October 14 at 3:15 Central Time (we are combining 3rd/4th quarters to avoid holidays). *The call, as with*

everything in this program, is optional, however we hope you will make every effort to join this kickoff call if possible. There will NOT be a replay.

- 3.) From time to time you will be invited to attend select D&I events (internal and external)...participation is optional.
- 4.) Finally, from time to time you will be offered the opportunity to help out with D&I programs/events...and once again, your participation in helping out/attending is optional.



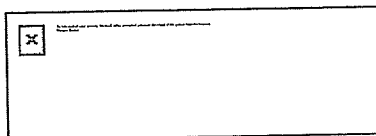
Don't hesitate to reach out with questions. Thanks for your interest, enthusiasm and comradery as fellow Ambassadors.

Yedda

Yedda Marks
Executive Director, Branch Manager

Morgan Stanley Wealth Management | Wealth Management Field
8300 Norman Center Drive, Suite 1150 | Bloomington, MN 55437
Phone: +1 952 921 1990
Mobile: +1 612 441 1470
Yedda.Marks@morganstanley.com

"Named one of *On Wall Street's* Top 75 Branch Managers in 2018."



Invitation to:

The Great Lakes Diversity & Inclusion Ambassadors

Are you a champion for inclusion?

The **Ambassadors Program** welcomes all employees of the Great Lakes Region who would like to **commit and contribute to creating a culture of belonging at Morgan**

Stanley. Ambassadors help support the Firm's D&I mission by engaging in and elevating awareness of D&I initiatives without the time commitment of joining a formal council. It's about staying in-the-know and contributing in a way that makes the most sense for you.

What's in it for you?

- ✓ **Timely Information:** You'll be added to the **Weekly D&I Highlight Reel** email distribution list and receive an invitation to a quarterly D&I update call.
- ✓ **Priority Access** to select internal and external D&I-related events without the time commitment of joining a local D&I council.
- ✓ **Opportunity to network** with colleagues across branches and complexes within the region.
- ✓ A chance to **be a part of something bigger** than yourself. What you do every day makes a difference. Be the change you want to see.

Click here to learn more or opt-in!

If you would like to unsubscribe from marketing e-mails from Morgan Stanley Wealth Management, you may do so here . Please note, you will still receive service e-mails from Morgan Stanley Wealth Management.

You may have certain rights regarding the information that Morgan Stanley collects about you. Please see our Privacy Pledge <https://www.morganstanley.com/privacy-pledge> for more information about your rights.

To view Morgan Stanley's Client Relationship Summary and other important disclosures about our accounts and services, please visit www.morganstanley.com/disclosures/account-disclosures

Strategies for Managing Unconscious Bias



Hiring

- Allow time to follow every step of a structured hiring process:
 - Review criteria before evaluation
 - Develop interview questions
 - Write candidate feedback
 - Discuss candidates in debriefs



TIME

- Diversify your professional (and personal) networks
- Remember to keep an open mind
- Notice, and correct, snap judgments about people



INTENTION

- Use structure when evaluating candidates:
 - Reflect on relevant criteria up front
 - Plan questions in advance
 - Create rubrics to evaluate answers
 - Provide at least 1 example to support feedback



PROCESS



Team Dynamics

- Reflect on your communication style and practices
- Aim for 5-7 second pauses after a question is asked

- Connect with colleagues beyond your "inner circle"
- Be consistent in how you respond to colleagues across different identity groups

- Design communication to surface the best ideas:
 - Circulate an agenda
 - Ask people for their input, point out interruptions
 - Take detailed notes to help recall others' contributions
 - Gather input through multiple channels



Business Development & Career Growth

- Allow time to write performance feedback:
 - Review criteria in advance
 - Reflect on the person's growth over time

- Build connections with colleagues (and track your progress)
 - Write down reasons for how you commit your time
 - Celebrate others' accomplishments

- Give specific feedback focused on the process, not the person
- Provide at least 1 example to support your feedback



6:00 PM
7/13/2021

6:15

left v/m b/s



City of Huntington Woods Citizen Interest Form for City Boards, Commissions and Committees

Name Daniel Sebastian Dena Date 2/15/2021
Address 13122 Lasalle Blvd. # Yrs. residing in City 1
Home phone 818-636-0120 Cell phone 818-636-0120
Email address ddena@umich.edu

Please review the following descriptions of the City boards, commissions and committees and check the boards and committees you would like to be considered for. Some boards and committees are a mix of residents with certain qualifications and others are residents representing the general public. Even if you do not have any of the experience or professional background listed below, the City urges you to apply for consideration. The City needs residents with diverse backgrounds on its boards and committees.

Brief description of background and experience (use back if needed)

See addendum.

Return completed form to City Hall or email to hbarckholtz@hwmi.org



Anti-Racism Advisory Committee

This Committee considers anti-racism related issues in the City and advises the City Manager and City Commission on City policies. The Committee meets at least four times a year. Members should be persons who are interested in or knowledgeable in one of the following (please check the box you have interest or experience in):

- Policy making
- Public engagement
- Understanding of equity and systemic racism gained either through engaging with the subject matter or through lived life experiences



Arts & Garden Board

The Arts & Garden Board (formerly BART Board) was established to bring together those aspects of city life that enhance our environment. In combining two existing boards, Beautification and Trees and adding Public Art, the City Commission created a group that has become broad in its scope and impact on the lives of Huntington Woods' residents. The Board meets monthly. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- Public art
- Tree preservation
- Landscape architecture
- Event planning
- Culture
- Public beautification efforts



Board of Review

The members of the Board of Review examine residents' property assessment appeals. The Board has the power to change a citizen's tax assessment if it feels it is justified. The Board meets in March, July and December. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- Banking/finance
- Property appraisal/assessing
- Real estate/development law

Addendum

I write to express my interest in the Anti-Racism Advisory Committee.

I am an Afro-Latino, originally from Los Angeles, California. I am a newer resident of Huntington Woods; I have lived here with my wife and toddler daughter for a little over a year. I work as a federal public defender in Detroit, representing a mostly-Black and Brown community. Before moving to Huntington Woods, I lived on the US-Mexico border, representing non-citizens and parents separated from their children at the border. My wife was raised in the Woods.

As a newer resident of Huntington Woods, I continue to feel surprised by the small-town feel of the city; everyone seems to know each other, and everyone seems to look out for one another. But as an Afro-Latino, I would like to help channel that community-oriented energy towards creating a more BIPOC-friendly environment for me and other folks of color in the community. In my career as a public defender in Detroit, I am regularly exposed to the inequities caused by the vestiges of racial oppression, and I hope to do my part in the place I call home. I am also a young father, and it is imperative to me that my daughter is raised in a community that welcomes her differences and embraces diversity. I want my daughter to know that I have done my part to make her neighborhood a more inclusive environment.

If you have any questions, please feel free to contact me at the above-listed phone or email address. Thank you for your time and consideration.

Respectfully,
Daniel S. Dena

~~2:30~~ 6:30
7/13/2021

~~10:30~~
7/13/2021



City of Huntington Woods Citizen Interest Form for City Boards, Commissions and Committees

Name Jessicalyn Edwards Date 4/14/2021
Address 10815 Borgman Ave # Yrs. residing in City 24
Home phone 415-279-5344 Cell phone Same
Email address JessicalynEdwards@gmail.com

Please review the following descriptions of the City boards, commissions and committees and check the boards and committees you would like to be considered for. Some boards and committees are a mix of residents with certain qualifications and others are residents representing the general public. Even if you do not have any of the experience or professional background listed below, the City urges you to apply for consideration. The City needs residents with diverse backgrounds on its boards and committees.

Brief description of background and experience (use back if needed)

Return completed form to City Hall or email to hbarckholtz@hwwill.org

Anti-Racism Advisory Committee

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- Banking/finance
- Property appraisal/assessing
- Real estate/development law

6:45

~~7:00 pm~~
7/13/2021

~~Diversity~~
Anti-Racism



City of Huntington Woods Citizen Interest Form for City Boards, Commissions and Committees

Name Maria LaLonde Date 04/13/2021

Address 26580 Dundee Rd # Yrs. residing in City 12

Home phone 248-298-6816 Cell phone 248-298-6816

Email address Maria@lalondfamily.com

Please review the following descriptions of the City boards, commissions and committees and check the boards and committees you would like to be considered for. Some boards and committees are a mix of residents with certain qualifications and others are residents representing the general public. Even if you do not have any of the experience or professional background listed below, the City urges you to apply for consideration. The City needs residents with diverse backgrounds on its boards and committees.

Brief description of background and experience (use back if needed)

I am passionate about advancing equity, inclusion and diversity to build a strong and vibrant

Return completed form to City Hall or email to libaratzb@hwmf.org

Anti-Racism Advisory Committee

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- Property appraisal/assessing
- Real estate/development law

Maria LaLonde
26580 Dundee Road
Huntington Woods, MI 48070
248.298.6816
E-mail: maria@lalondefamily.com
Twitter: @GoodForDetroit

EXPERIENCE

2016 – 2020

Community Foundation for Southeast Michigan Detroit, MI
Senior Program Officer, New Economy Initiative (NEI)

- Managed NEI's High Growth and Inclusion grantmaking strategy and grant portfolio for a \$159 million philanthropic entrepreneurship initiative
- Built and maintained relationships with regional and national entrepreneurship support organizations, foundations, entrepreneurs and community leaders
- Assisted in successfully raising over \$25 million in grant funding for NEI from 13 regional and national foundations
- Led NEI's annual network convenings and NEI's annual client data review for all NEI grantees and regional business support organizations
- Oversaw the migration of NEI grantees to new grants management system, updated grants management process and communications to all grantees
- Assessed proposals, managed grants and led in documenting, preparing and presenting NEI grant write ups to NEI grant review committee members
- Assisted with NEI strategy development, fundraising, budgeting, proposal writing, communication and coordination with NEI funders and advisors
- Led NEI's High Growth and Inclusion subcommittees and worked with team to develop and deliver presentations for NEI steering committee meetings
- Developed and co-led a Youth Entrepreneurship Learning Initiative program that included a literature review, grant pilot program and management of a regional cohort of nonprofit organizations

2010 – 2016

Bizdom (Nonprofit Tech Startup Accelerator Founded by Dan Gilbert) Detroit, MI
Recruiting and Development Leader

- Oversaw sourcing and selection process of 200+ entrepreneurs annually
- Built relationships with entrepreneurship support organizations, universities, minority and community organizations, foundations and entrepreneurs in Michigan and beyond
- Co-wrote and managed numerous grant proposals that resulted in over \$5 million in grant funding for Bizdom
- Managed Bizdom's involvement in 100+ entrepreneurial events annually that we hosted, sponsored and supported
- Mentored thousands of entrepreneurs and connected them to entrepreneurship resources
- Guest speaker and judge for numerous entrepreneurship events and university classes as an expert on entrepreneurship
- Created and implemented strategy for strengthening the entrepreneurship ecosystem and economic development in Detroit and Michigan

- 2005-2009 **Century 21 East Lake Realty** Palm Harbor, FL
Realtor
- #1 top producing sales associate out of 50+ co-workers at the top Century 21 office in the Tampa Bay region
 - Listed and sold residential properties utilizing advanced technologies, a comprehensive marketing plan and superior customer service
 - Negotiated real estate contracts to produce favorable terms for my clients and worked diligently to provide a positive transaction for all parties involved
- 2000-2005 **Finish Line Motor Sales** Mt. Clemens, MI
Business Owner and Operator
- Owned and operated all aspects of a car sales business
 - Regional leader in online sales, selling vehicles to customers in 27 states
 - Dedicated extensive effort to giving exceptional customer service in all aspects of our business
- 2000-2004 **Direct Hire Network** Grosse Pointe Shores, MI
Business Owner and Recruiting Specialist
- Owned and operated a recruiting company that specialized in permanent placements of management, sales, administrative and executive positions
 - Built collaborative relationships with employers, job candidates and Michigan colleges with the ultimate goal of making high quality placements that were beneficial to all parties involved
 - Managed all aspects of the recruiting cycle including job development, job postings, sourcing and interviewing candidates, and offers made
- 1994-2000 **Enterprise Rent-A-Car** Romulus, MI
Regional Recruiting Supervisor (4/1999-10/2000)
- Managed the recruiting process for 35 branch offices
 - Held monthly training classes for 35 Branch Managers and 6 Area Rental Managers on how to conduct effective interviews and how to encourage prospective candidates to choose Enterprise over other options
 - Conducted monthly on-campus interviews, career workshops and gave presentations to students and professors at The University of Michigan, Michigan State University, Wayne State University and other Michigan colleges
 - Decreased regional new hire turn-over ratio by 212% by streamlining the interview process, implementing behavioral interviewing and metrics to match potential candidates and Enterprise
- Branch Rental Manager (3/1996-04/1999)*
- Quickly promoted based on outstanding performance to manage multiple branches, including 2 of the largest branch offices in the country
 - Increased fleet size by intensive marketing to area car dealerships, body shops, insurance companies and to existing and potential corporate accounts
 - Trained and developed staff members on all business and finance aspects
 - Created a culture that developed leadership and teamwork

EDUCATION

Michigan State University
Bachelor of Arts in Communication
Degree Awarded: August 1995

East Lansing, MI

AFFILIATIONS, ACTIVITIES AND LICENSES

- Advisory Board Member of Invest Detroit's Accelerate Michigan Innovation Competition (2016-2019)
- Advisory Board Member of the City of Detroit's Detroit Mobility Initiative/Project Kinetic (2018-present)
- Advisory Board Member of Michigan Women Foundation's EmpowerChange Social Venture Competition (2018-2019)
- Joint Evaluation Committee Member of The Michigan Economic Development Corporation's Angel Capital Development RFP (2016)
- Advisory Board Member of TechTown's DTX Launch Accelerator (2012-2015)
- Member of the Detroit Innovation District Building Detroit's Knowledge Economy Working Group (2014-2015)
- Innovation Council Member of the Forward Cities National Learning Collaborative Initiative (2014-2016)
- Advisor for Startup Michigan (2011-2013)
- Judge for 8+ Startup Weekends in Ann Arbor, Detroit and Lansing (2010-2014)
- Executive Board Member of the Automotive Women's Alliance Foundation (1997-2004)
- Executive Board Member of the Midwest Association of Colleges and Employers (2000-2004)
- Advisory Board Member of the University of Detroit Mercy Career Placement Office (1999-2003)
- Fundraising Co-Captain for Easter Seals campaign at Century 21 East Lake Realty (2005-2008)
- Fundraising Captain for United Way of Southeastern Michigan campaign at Enterprise Rent A Car Wayne County Region (1999-2000)
- Volunteer for The Humane Society of Pinellas County, FL (2007-2008)
- Committee Member of the Oakland County Business Roundtable Higher Education Collaboration Committee (1993-1995)
- Florida Licensed Real Estate Sales Associate (2005-present)

~~7:15~~ 7:00 PM
7/13/2021



City of Huntington Woods Citizen Interest Form for City Boards, Commissions and Committees

Name Kia Essien Date 5/21/21
Address 13341 Victoria Ave # Yrs. residing in City 3
Home phone NA Cell phone 267-918-5169
Email address kia.eisenga@gmail.com

Please review the following descriptions of the City boards, commissions and committees and check the boards and committees you would like to be considered for. Some boards and committees are a mix of residents with certain qualifications and others are residents representing the general public. Even if you do not have any of the experience or professional background listed below, the City urges you to apply for consideration. The City needs residents with diverse backgrounds on its boards and committees.

Brief description of background and experience (use back if needed)

Professionally I was an educator in innercity public schools in both Grand Rapids and Philadelphia

Return completed form to City Hall or email to hbarckholtz@hwmi.org

Anti-Racism Advisory Committee

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- Banking/finance
- Property appraisal/assessing
- Real estate/development law

Heidi Brown-Barckholtz

From: Cate Desjardins <catedesjardins@gmail.com>
Sent: Friday, August 20, 2021 6:03 PM
To: Heidi Brown-Barckholtz
Subject: Withdrawing application



Categories: TO DO

Hi Heidi,

Regretfully, I need to withdraw my application for the Anti-Racism Committee. I've made a commitment to another institution and will not have the capacity to do both over the next year. I appreciate being considered for the committee and having the opportunity to speak with the city commissioners about the role. I hope to be able to be involved at a future point when my current obligations change.

Warmly,
Cate

--

Cate Desjardins, LMSW-C
Phone: 248.890.3047

My pronouns are they/them. Please share your pronouns with me.

CONFIDENTIALITY NOTICE: Electronic Mail is not secure, may not be read every day, and should not be used for urgent or sensitive issues.

Can not do
Times evening
needs alternate

Diversity
Completed 9/2/2019
day, evening



City of Huntington Woods Citizen Interest Form for City Boards, Commissions and Committees

Name Cate Desjardins Date 9/5/2019

Address 10855 West 11 Mile Road # Yrs. residing in City 1

Home phone N/a Cell phone 248-890-3047

Email address Catedesjardins@gmail.com

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Brief description of background and experience (use back if needed)
I am a Clinical Social Worker with specialized education regarding diversity and inclusion. For the past 10+ years, I have been involved in campus- and community-based organizations that offer education and advocacy regarding the LGBT community, women's issues, and issues regarding racism and racial bias training. I am an out queer woman and proudly fly our family rainbow flag during Pride month! I'm excited to potentially volunteer for a committee that promotes and celebrates diversity and inclusion in our city.

Return completed form to City Hall or email to kbarckholtz@hwnl.org

Communication Advisory Committee

The objective of this advisory Committee is to review different methods of communicating with residents and businesses in emergency and non-emergency situations and make recommendations on how to improve the City's communication effectiveness. The Committee will review both technological tools such as the City's website and social media platforms as well as non-technological tools such as the newsletter. The Committee meets as needed. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- Communications
- Public relations
- Social media
- Branding

Construction and Property Maintenance Board of Appeals

The Board meets to aid residents who feel they cannot comply with the City and State Building Codes and to interpret the building codes. They meet as needed. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- Architecture
- Building construction
- Engineering

Diversity and Inclusion Advisory Committee

This Committee actively seeks ways for Huntington Woods to accurately and effectively present itself to under-represented communities as a desirable place to live, to become more inclusive and welcoming for all current residents, and to present the City Commission with findings and recommendations regarding diversity and inclusion. Members should be current City residents who have lived here for at least six months and who reside here six months out of each year. Members should be supportive of a diverse, inclusive and welcoming Huntington Woods and who by personal or professional experience can represent one of following:

- Disabled persons;
- LGBTQ community;
- African-American community;
- Hispanic or Latinx community;
- Arabic-speaking persons who are immigrants from or have ancestry from Western Asian countries (e.g. Jordan, Lebanon, Syria, Yemen, Iraq);

- Persons who are immigrants from or have ancestry from South Central Asian countries (e.g. India, Pakistan, Bangladesh, Iran);
- Persons of Asian, Native Hawaiian or Other Pacific Islander race (per U.S. Census definitions);
- Current high school student or recent (within one year) graduates
- Two-at large members

Environmental Advisory Committee

This Committee is the recycling and sustainability education advisory body to the City Commission. They meet once a month. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- Environmental protection
- Conservation
- Recycling
- Sustainability
- Climate change

Ethics Committee

The Ethics Committee is responsible for receiving requests for advisory opinions and hearing complaints concerning alleged unethical conduct by a City officer or employee. The Committee performs investigations as necessary and holds hearings based on findings of the investigation. The Committee meets as needed. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- Public policy
- Ethics
- Labor Law

Historic District Commission

The Commission is charged with the responsibility of maintaining the City's historic resources within the Hill District and historic Rackham Golf Course in accordance with Public Act 169 of 1970 as needed. The Commission meets as needed. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- Architecture



City of Huntington Woods Citizen Interest Form for City Boards, Commissions and Committees

Name Richard Feldman Date May 14, 2021
Address 10474 lasalle blvd # Yrs. residing in City 31
Home phone _____ Cell phone 248-225-8037
Email address Richardfeldman60@gmail.com

Please review the following descriptions of the City boards, commissions and committees and check the boards and committees you would like to be considered for. Some boards and committees are a mix of residents with certain qualifications and others are residents representing the general public. Even if you do not have any of the experience or professional background listed below, the City urges you to apply for consideration. The City needs residents with diverse backgrounds on its boards and committees.

Brief description of background and experience (use back if needed)

I have forwarded a word document and will resend

Return completed form to City Hall or email to hbarckholtz@hwmi.org

Good morning Anti-Racism Advisory Board and Committee,

I am interested in joining this committee. For more than 50 years I have been committed to transforming our culture and our country. From my early days at UM in the 1960s to my work at the Ford Michigan Truck Plant in Wayne, Michigan and from my work in Detroit and the suburbs, I believe totally in the words of James Baldwin who challenged all of America to look at the "Lie" of our history and to accept that "America will not know its name, until it knows my (name."

I have been married for more than 40 years to Janice Fialka and we have two children. Janice has been a long time committed individual to creating healthy inclusive communities, Micah was the first student in Berkley School District to be fully included with an intellectual disability. Emma is a principal in the Boston Schools where she has taught for 8 years inclusive education. I share all this because our family was raised in HW and never stepped by committed to the journey of "social justice, inclusion, and this the struggle against racism."

For the past 6 years I have been working with groups of individuals in the northern suburbs committed to "breaking the silence" around racism, militarism, and materialism. While I am an activist, I do not separate the need for cultural transformation for om changing our institutions or creating new policies. Policy changes without dialogue, conversation and real multigenerational engagement is a physical band aid that "looks good" but covers the "lie".

I also believe that this is a lifetime learning and sharing journey for everyone to become a more human-human being. While white folks have gained materially, they/we have been destroyed spiritually and need to e-define and all need to ask the question: What does it mean to be human?

HW has a journey to change our vision for ourselves and I look forward to participating with others and making a small contribution to this story of "changing ourselves to change the world." It starts at home.

Thank you for considering my application.

Rich feldman



City of Huntington Woods Citizen Interest Form for City Boards, Commissions and Committees

Name Betsy Kellman Date August 31, 2019
Address 8654 Hendrie # Yrs. residing in City 44
Home phone (248) 542-2605 Cell phone (248) 990-4562
Email address betsy.kellman@gmail.com

Please review the following descriptions of the City boards, commissions and committees and check the boards and committees you would like to be considered for. Some boards and committees are a mix of residents with certain qualifications and others are residents representing the general public. Even if you do not have any of the experience or professional background listed below, the City urges you to apply for consideration. The City needs residents with diverse backgrounds on its boards and committees.

Brief description of background and experience (use back if needed)

I was Executive Director of the Anti Defamation League of Michigan for 11 years and ~~professionally involved in Diversity training and activities for those years and continued~~ after leaving the League. I spent many of those years in the educational training of ~~teachers and students and the community at large in No Place for Hate programming and~~ a variety of other programs including handling all kinds of complaints dealing with ~~discrimination and hate. I have a strong background in media relations and public relations~~ dealing with these topics too. I continue to be interested in strong communities and ~~particularly with the issues of inclusiveness and how it helps to build strong communities.~~

Return completed form to City Hall or email to hbarckholtz@hwmi.org

- Persons who are immigrants from or have ancestry from South Central Asian countries (e.g. India, Pakistan, Bangladesh, Iran);
- Persons of Asian, Native Hawaiian or Other Pacific Islander race (per U.S. Census definitions);
- Current high school student or recent (within one year) graduates
- Two-at large members

Environmental Advisory Committee

This Committee is the recycling and sustainability education advisory body to the City Commission. They meet once a month. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- Environmental protection
- Conservation
- Recycling
- Sustainability
- Climate change

Ethics Committee

The Ethics Committee is responsible for receiving requests for advisory opinions and hearing complaints concerning alleged unethical conduct by a City officer or employee. The Committee performs investigations as necessary and holds hearings based on findings of the investigation. The Committee meets as needed. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- Public policy
- Ethics
- Labor Law

Historic District Commission

The Commission is charged with the responsibility of maintaining the City's historic resources within the Hill District and historic Rackham Golf Course in accordance with Public Act 169 of 1970 as needed. The Commission meets as needed. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- Architecture

Communication Advisory Committee

The objective of this advisory Committee is to review different methods of communicating with residents and businesses in emergency and non-emergency situations and make recommendations on how to improve the City's communication effectiveness. The Committee will review both technological tools such as the City's website and social media platforms as well as non-technological tools such as the newsletter. The Committee meets as needed. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- Communications
- Public relations
- Social media
- Branding

Construction and Property Maintenance Board of Appeals

The Board meets to aid residents who feel they cannot comply with the City and State Building Codes and to interpret the building codes. They meet as needed. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- Architecture
- Building construction
- Engineering

Diversity and Inclusion Advisory Committee

This Committee actively seeks ways for Huntington Woods to accurately and effectively present itself to under-represented communities as a desirable place to live, to become more inclusive and welcoming for all current residents, and to present the City Commission with findings and recommendations regarding diversity and inclusion. Members should be current City residents who have lived here for at least six months and who reside here six months out of each year. Members should be supportive of a diverse, inclusive and welcoming Huntington Woods and who by personal or professional experience can represent one of following:

- Disabled persons;
- LGBTQ community;
- African-American community;
- Hispanic or Latinx community;
- Arabic-speaking persons who are immigrants from or have ancestry from Western Asian countries (e.g. Jordan, Lebanon, Syria, Yemen, Iraq);

Betsy S. Kellman
8654 Hendrie Boulevard
Huntington Woods, Michigan 48070
(248) 542-2605 - Home
(248) 990-4562 Mobile
betsy.kellman@gmail.com

QUALIFICATION SUMMARY:

- An accomplished professional with a strong background in program development and implementation
- Highly effective team leader. Able to hire, train and motivate staff
- Good fundraising and donor development background with proven results
- Able to bring together staff, volunteers, professional and lay leaders to work together
- Well organized and able to multi-task on numerous projects
- Create integrative marketing campaigns to establish community awareness
- Work well independently with National offices in another location (both at ADL and in cable TV cumulatively for 24 years)
- Excellent budget building and management skills while maintaining fiscal responsibility
- Good staff, non profit board, client relations skills
- Highly competent public speaker, presenter and facilitator

CAREER PATH:

Consultant

Fund Raising, Marketing, Project Management, Event Marketing

- Fundraising Consultant non-profits – current
- ADL 2013
- Detroit Crime Commission, Detroit, MI Fund Raising Consultant, 2013 – 2017.
Foundation and Corporate gifts, Event Marketing.

Anti-Defamation League, Southfield, MI
100 + year-old civil rights and human relations agency
Regional Director, State of Michigan
2002 –2013

- Provide community programming relating to ADL mission and issues
- Oversee media relations and public relations
- Expand donor base with additional focus on major gifts, corporations and Foundations
- Act as primary spokesperson for national organization with regional responsibilities
- Co-ordinate all aspects of ADL agenda including protecting, investigating and educating community regarding hate crimes, security issues, terrorism, extremism, law enforcement, Holocaust education, anti-bias education, community advocating for Israel, diversity issues
- Hire, train and motivate and manage up to seven full time and up to 11 part time employees

- Continually search for and motivate young lay leadership for the health and future of regional ADL office
- Handle all discrimination complaints dealing with race, religion, ethnicity, disability and LGBTQ Community
- Outreach to community constituents including largest Arab/Muslim population in the US and large African American population and huge immigrant population with busy border.

IN DEMAND (formerly Viewer's Choice) Pay Per View
New York, New York

Vice President of Consumer Marketing, 1999-2001

Regional Vice President of Marketing 1997-1999

Director of Marketing 1992-1997

- Distribute and market pay-per-view movies and events to cable operators
- Negotiate contracts with movie and event promoters for marketing to cable operator markets
- Create events to establish "buzz around movies, boxing, wrestling and concerts from intimate crowd to #25,000 people.

United Artists Cable Television, Royal Oak, Michigan, (Currently Comcast Cable)

Director of Marketing

Advertising Sales Manager

1984-1992

Birmingham Temple

Executive Director, Farmington Hills, MI

Katherine Delmar Burke School for Girls
Assistant Headmaster, San Francisco, CA

Southfield High School, Southfield, MI
Teacher, College Prep High School English

EDUCATION:

BA The University of Michigan, Ann Arbor, Michigan

Areas of Concentration; Radio and Television, English and Sociology

State of Michigan High School Teaching Certification

Master of Education, Wayne State University, Detroit, Michigan

Concentration, Educational Sociology, Women's Studies

Related Activities:

- Member Congregation Shaarey Zedek Board of Trustees 2017-2021
- Member Congregation Shaarey Zedek Security Committee – writing Synagogue Security Manual
- Member JCRC|AJC Board of Directors 2016 – 2018
- Board of Directors, Bear Hug Foundation 2016 - Current
- Recipient of National FBI Director's Community Leadership Award 2014
- Recipient of Gary Burnstein Clinic, Esteemed Women of Michigan 2014
- Member of Detroit Crime Commission Advisory Commission 2013-Current
- Member of Jewish Community Center, Oak Park Marketing and Fund Raising Committee 2013-2015
- Telly Award for Excellence, (Local Emmy) ADL Palmer Park 2011
- Advisory Board ACLU 2010-2018
- Member of ALPACT, Advocates for Leaders, Police and Community Trust 2002-2015, Co-Chair two years, 2011-2012
- Representative to the FBI Multi-Cultural Task Force representing the Jewish Community in Metro Detroit, 2011-Current
- Advisory Board Member HEC – Holocaust Education Coalition 2004 – 2011
- Steering Committee, Member, Michigan Alliance Against Hate Crimes 2004-2010
- Winner of E! Entertainment Marketing Contest \$50,000 Marketing First Prize
- President of CTAM, Cable Television Administration and Marketing, Recipient of CTAM Award for Marketing Excellence 1986, 1987, 1988, 1989.
- Winner, Carla Laufer Women in Cable, Outstanding Achievement in Cable, 1990