

Regular Meeting of the City Commission Agenda

Tuesday, March 16, 2021 - 7:30 p.m.

Remote Meeting – Not at City Hall

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF CONSENT AGENDA

All items listed under the Consent Agenda are considered routine by the City Commission and will be enacted in one motion. There will be no separate discussion on these items unless a Commission member so requests, in which event the item(s) will be removed from the Consent Agenda and added to the Regular Agenda at the end of the items of business.

1. Regular Meeting Minutes of February 2, 2021
2. Special Meeting Minutes of February 2, 2021
3. Special Meeting Minutes of March 2, 2021
4. Special Meeting Minutes of March 11, 2021
5. Berkley School District Tax Collection Agreement
6. Approval of Warrant 374
7. Reports and Minutes
 - a. Historic District Commission – January 6, 2021
 - b. Communication Committee – January 19, 2021
 - c. Environmental Advisory Committee – January 21, 2021
 - d. Senior Advisory Committee – January 21, 2021
 - e. Library Advisory Board – January 25, 2021
 - f. Parks and Recreation Advisory Board – January 26, 2021
 - g. Historic District Commission – February 3, 2021
 - h. Treasurer's Report – January & February 2021

COMMUNICATIONS

COUNTY COMMISSIONER AND ELECTED OFFICIAL REMARKS

PUBLIC PARTICIPATION

PROCLAMTIONS

1. Helaine Zack
2. Robert Wittenberg

ITEMS OF BUSINESS

1. Presentation: Matter of presentation from the Michigan Independent Citizens Redistricting Commission (MICRC).
2. Resolution R- 2021: Matter of consideration to enter into a contract with The Courtsmiths of Toledo, Ohio in the amount of \$65,400 to complete tennis and pickleball court repairs as bid.
3. Resolution R- 2021: Matter of consideration to enter into a contract with SOCWA to have Hubbell Roth & Clark complete a water system Risk Resilience Assessment and Emergency Response Plan in an amount not to exceed \$9,900.00.
4. Resolution R- 2021: Matter of consideration to award the 2021 pavement reconstruction, sewer repair/replacement and water main project contract to DiPonio Contracting of Shelby Township in the amount of \$1,848,046.49.
5. Resolution R- 2021: Matter of consideration of an Emergency Declaration for Coronavirus COVID-19 Pandemic.
6. Resolution R- 2021: Matter of consideration of Temporary Modification to City Meeting Policies and Procedures.
7. Boards, Commissions and Committee Appointments: Matter of new appointments of residents to various Boards, Commissions and Committees.

CITY MANAGER'S REPORT

ADJOURNMENT OF REGULAR CITY COMMISSION MEETING

Topic: City Commission

Time: March 16, 2021 07:30 PM Eastern Time (US and Canada)

Members of the public wishing to comment during the remote electronic meeting or listen only may do so by dialing the phone number below and enter the meeting ID.

Traditional Telephone (Residents / General Public)

1 312 626 6799 US (Chicago)

or

1 888 788 0099 US Toll-free

Meeting ID: 865 3456 2840

Members of the public wishing to view the meeting live may do so on our YouTube channel. The public will not be able to comment during the meeting unless the number above is called.

YouTube link: <https://www.youtube.com/channel/UCVvH7h5ZloSmSevE0t7RUcg>

Public Expression is encouraged. Comments are invited on each Agenda item when that item comes up for consideration. Matters not listed on the Agenda may be addressed under "Public Participation". Please be advised that the Commission Meetings are usually attended by the media and cablecast live, in addition to being re-cablecast following the meeting. The City of Huntington Woods will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material being considered at the meeting, to individuals with disabilities attending the meeting upon three working days' notice to the City. Individuals with disabilities requiring auxiliary aids or services should contact the City by writing or calling: Tim Rowland, ADA Coordinator, Huntington Woods City Hall, 26815 Scotia, Huntington Woods, MI 48070, (248 581-2640). Deaf-Tel (1-248-541-1180).

Consent Agenda #1

CITY OF HUNTINGTON WOODS REGULAR MEETING OF THE CITY COMMISSION MINUTES

Tuesday, February 2, 2021

7:30 p.m.

Remote Meeting – Not at City Hall

Mayor Paul called the Meeting to order at 7:30 p.m.

PRESENT: Mayor Paul, present in Huntington Woods, Mayor Pro Tem Olsman, present in Huntington Woods, Commissioner Rozell present in Huntington Woods, Commissioner Elder, present in Huntington Woods, Commissioner Jenks, present in Huntington Woods.

ABSENT: None

City Staff Present: City Manager Sullivan, City Attorney Rosati and Finance/Treasurer Director Rowland.

APPROVAL OF AGENDA

Moved by Commissioner Rozell and seconded by Mayor Pro Tem Olsman to approve the February 2, 2021 agenda as amended with the removal of item five, Boards, Commissions and Committee Appointments, and the proclamations for Robert Wittenberg and Helaine Zack.

Ayes: Paul, Olsman, Jenks, Elder, Rozell

Nays: None

Absent: None

The Motion Carried.

APPROVAL OF CONSENT AGENDA

Moved by Commissioner Jenks and seconded by Mayor Pro Tem Olsman to approve the February 2, 2021 Consent Agenda as amended moving Consent Agenda item number 1 and 2, to Items of Business, 1-A.

Ayes: Paul, Olsman, Rozell, Jenks, Elder

Nays: None

Absent: None

The Motion Carried.

COMMUNICATIONS

Mayor Paul noted the resignation of Corri Starr from the Arts and Garden Board.

Moved by Mayor Pro Tem Olsman and seconded by Commissioner Jenks to accept the resignation of Corri Starr from the Arts and Garden Board with thanks for time served.

Ayes: Paul, Olsman, Rozell, Jenks, Elder

Nays: None

Absent: None

The Motion Carried.

COUNTY COMMISSIONER AND ELECTED OFFICIAL REMARKS

State Representative Regina Weiss:

- Introduced herself as the newly elected State Representative for the 27th District.
- Noted she will be serving on the House Appropriations Committee as well serving on the subcommittee under the House Appropriations for Licensing and Regulatory Affairs, Environment Great Lakes and Energy as well as serving as the Minority Vice Chair for School Aid.
- Under Appropriations there is supplemental funding coming in from federal funding that needs to be appropriated back into the communities for rent support, small business support, school funding and vaccination roll out. The Appropriations Committee will be taking a look at bills that are only allocating a fourth of those federal funds for these needs. She will be strongly advocating for along with, offering amendments in the house for a full release of those federal funds for the relief and support needed in the communities due to COVID.
- She is available for questions or concerns at reginaweiss@house.mi.gov, office phone (517)-373-0478 or visit the website and utilize the online communication form under Regina Weiss.
- She will be hosting a virtual community conversation on February 24, 2021 via Face Book live. Senator Moss will also be in attendance.

Oakland County Commissioner Charlie Cavell:

- Noted that he serves on the Health and Safety Committee. Through that, Oakland County has allocated ten million dollars to COVID response to accelerate equitable vaccine distributions.
- He also serves on the Economic Development Committee. Three million dollars was recently released for a restaurant relief package for local communities.
- Oakland County with the increase in vaccination delivery to the County, has partnered with Meijer's as an additional distribution site for the vaccines. As the vaccine deliveries increase, local communities such as Huntington Woods could become partnering vaccination locations. He will continue to discuss this possibility with other Oakland County officials.

- The County is working on assisting home bound residents to receive the vaccine.
- The County will be utilizing the CDC's Social Vulnerability Index that creates a formula to help assist determine who is socially vulnerable in Oakland County. This will further better assist the vaccine distribution process for the County's most vulnerable population.
- The County to date has received their largest weekly delivery of vaccinations in the amount of eleven thousand. The County has the capacity to distribute twenty thousand and is continually asking the federal government for a larger delivery of vaccines.
- The overall County has distributed over one hundred thousand vaccines with approximately eighty percent being distributed by private companies such as Beaumont, Ascension and Henry Ford and twenty percent being distributed by Oakland County.

PUBLIC COMMENTS

Zack Witus – Chair of the Huntington Woods 4 Black Lives

Addressed racism within the City of Huntington Woods and the need for transparency within the Huntington Woods Public Safety Department concerning ticket data.

Brandon Mar – Member of Huntington Woods 4 Black Lives

Addressed the need for pro-active policing and asked that the City Commission look into proactive services to further support the community in preventing future violence.

Emma Draker – Member of Huntington Woods 4 Black Lives

Addressed the need for proactive legislation, better adequate mental health support and changes to the Huntington Woods Public Safety Department funding to reduce future gun violence and school shootings.

Gail Linden – 25840 Concord Rd.

Questioned the Commission why residents are no longer allowed to break down larger boxes and set next to the recycling bin on pick up day.

Moved by Mayor Pro Tem Olsman and seconded by Commissioner Rozell to suspend Public Comments until after the reading of the proclamation for Judge Gubow.

Ayes: Paul, Olsman, Elder, Rozell, Jenks

Nays: None

Absent: None

The Motion Carried.

PROCLAMATIONS:

Mayor Pro Tem Olsman read the proclamation honoring Judge David Gubow for his years served in the 45B District Court.

* At this time there were no more public comments.

Mayor Paul read the proclamation proclaiming February 2021 as Black History Month.

RESOLUTION R -171 -2021:

Matter of consideration to approve MKSK Studios as the consultant for the Master Plan update and that the City Commission authorize the City Manager to enter into an agreement for their services.

Moved by Commissioner Jenks and seconded by Commissioner Elder to approve MKSK Studios as the consultant for the Master Plan update and that the city Commission authorize the City Manager to enter into an agreement for their services.

Commissioner Comments:

Elder: Noted that she liked MKSK and their technical experience through the certification process and feels they are qualified because of their familiarity with the area. She also appreciated that they have made pro active efforts to address diversity, equity, and inclusion in their business practices.

Ayes: Paul, Olsman, Rozell, Elder, Jenks

Nays: None

Absent: None

The Motion Carried.

APPROVAL OF MEETING MINUTES:

Regular Meeting Minutes of January 5, 2021 & Special Meeting Minutes of January 5, 2021.

Mayor Paul noted that the regular meeting minutes of January 5, 2021 should reflect that all Commissioners were present in the City of Huntington Woods during roll call as well as the submittal of corrected special meeting minutes for January 5, 2021.

Moved by Commissioner Rozell and seconded by Mayor Pro Tem Olsman to approve the Regular Meeting Minutes of January 5, 2021 and the Special Meeting Minutes of January 5, 2021 as amended.

Ayes: Paul, Olsman, Rozell, Jenks, Elder

Nays: None

Absent: None

The Motion Carried.

RESOLUTION R -172 -2021:

Matter of consideration to approve the formation of the Anti-Racism Advisory Committee.

Moved by Commissioner Elder and seconded by Mayor Pro Tem Olsman to approve the formation of the Anti-Racism Advisory Committee.

Commissioner Comments:

Elder: Thanked the Commission and the City Manager for their hard work on the Anti-Racism Plan and is excited and in favor of the formalization of the Anti-Racism Advisory Committee.

Ayes: Paul, Olsman, Elder, Jenks, Rozell

Nays: None

Absent: None

The Motion Carried.

RESOLUTION R -173 -2021:

Matter of a resolution opposing Michigan Senate Bill #0017 – Contracts of Public servants with Public Entities.

Commissioner Rozell presented his concerns with the bill that would allow full time public safety officers and command to serve on local governing boards with a population less than forty thousand. The original bill allows paid on call or volunteer but not full-time employees. This new bill creates supervision problems and would allow the full-time officer to participate in negotiations as a member of the governing board and vote on establishing their own paid benefits. He as a Commissioner, not speaking for the Commission, sent a letter opposing this bill and asked that the Commission go on record noting that this is bad public policy.

Moved by Commissioner Rozell and seconded by Commissioner Jenks to approve a resolution opposing Michigan Senate Bill #0017 – Contracts of Public Servant with Public Entities.

Commissioner Comments:

Jenks: Noted his strong opposition to Michigan Senate Bill #0017 and that he contacted the Michigan Municipal League asking that they take a strong position against the bill.

Paul: Made note for the record that if approved, Manager Sullivan will prepare a resolution that will be sent to Senator Moss, Representative Weiss and the Michigan Municipal League.

Ayes: Paul, Olsman, Elder, Jenks, Rozell

Nays: None

Absent: None

The Motion Carried.

RESOLUTION R -174 -2021:

Matter of consideration to set a public hearing on March 2, 2021 for the 2021 CDBG program year.

Moved by Mayor Pro Tem Olsman and seconded by Commissioner Elder to set a public hearing on March 2, 2021 for the 2021 CDBG program year.

Ayes: Paul, Olsman, Rozell, Elder, Jenks

Nays: None

Absent: None

The Motion Carried.

CITY MANAGER'S REPORT

- Public Works is getting an early start on road construction and water main replacement work. Kingston between Coolidge and the dead end has been pulverized. There is an eblast for residents on that street going out with construction information and updates. To be added to the eblast, residents can call the DPW.
- The Recreation Center is holding a Big Truck Parade on Tuesday February 16, 2021 at 10:00 which includes DPW and Public Safety vehicles as well as Berkley's municipal trucks as a thank you to those departments for working so hard as a front-line workers during the pandemic. They are encouraging residents to make signs and dress up.
- Mary Gustafson, Parks and Recreation Director, is retiring and the City will be hosting a Zoom send off for her Friday, February 5th. People can participate by contacting the Recreation Department for the Zoom link. Tracy Shanley will be replacing Mary as the Recreation Director.

ADJOURNMENT:

Moved by Commissioner Rozell and seconded by Commissioner Jenks to adjourn the regular City Commission meeting.

Ayes: Paul, Olsman, Jenks, Elder, Rozell

Nays: None

Absent: None

The Motion Carried, meeting adjourned at 8:51 p.m.

Heidi Barckholtz, City Clerk

Robert F. Paul, III, Mayor

Consent Agenda #2

CITY OF HUNTINGTON WOODS
SPECIAL MEETING OF THE CITY COMMISSION
MINUTES

Tuesday, February 2, 2021

6:30 p.m.

Remote Meeting – Not at City Hall

Mayor Paul called the Meeting to order at 6:32 p.m.

PRESENT: Mayor Paul present in Huntington Woods, Mayor Pro Tem Olsman present in Huntington Woods, Commissioner Rozell present in Huntington Woods, Commissioner Elder present in Huntington Woods and Commissioner Jenks present in Huntington Woods.

ABSENT: None

INTERVIEW OF CANDIDATES FOR VACANCIES ON BOARDS AND COMMITTEES

The City Commission interviewed candidates for the vacancies on boards and commissions.

6:30 Jennifer Gideon

6:45 Susan Ruttenberg

DISCUSSION OF CANDIDATES AND VACANCIES

Commissioners discussed the candidates for the board and commission vacancies.

PUBLIC PARTICIPATION

None

Moved by Commissioner Elder and seconded by Commissioner Jenks to adjourn the Special Meeting of the City Commission.

Ayes: Paul, Olsman, Jenks, Elder, Rozell

Nays: None

Absent: None

The Motion carried; meeting adjourned at 6:58 p.m.

Heidi Barckholtz, City Clerk

Consent Agenda #3

CITY OF HUNTINGTON WOODS
SPECIAL MEETING OF THE CITY COMMISSION
MINUTES

Tuesday, March 2, 2021

7:30 p.m.

Remote Meeting – Not at City Hall

Mayor Paul called the Meeting to order at 7:30 p.m.

PRESENT: Mayor Paul present in Huntington Woods, Mayor Pro Tem Olsman present in Huntington Woods, Commissioner Jenks present in Huntington Woods, Commissioner Rozell present in Troy, and Commissioner Elder present in Huntington Woods

ABSENT: None

Public Hearing – 2021 CDBG Grant Allocation

Mayor Paul opened the Public Hearing for Public Comment at 7:31p.m. regarding the proposed use of \$8,797 allocated to the City of Huntington Woods under the Community Development Block Grant Program.

Hearing no Public Comments, Mayor Paul closed the Public Hearing at 7:31 p.m.

Matter of Authorizing the 2021 CDBG Grant Allocation

Moved by Commissioner Jenks and seconded by Mayor Pro Tem Olsman to approve Program Year 2021 Community Development Block Grant (CDGB) application in the approximate amount of \$8,797 as follows and authorize the Mayor to sign the application and submit the documents to Oakland County.

| | |
|---|---------|
| 172160-732011 Transportation – Driver Wages | \$2,629 |
| 172170-731745 Sidewalk Improvements | \$6,159 |

Ayes: Paul, Olsman, Jenks, Elder, Rozell

Nays: None

Absent: None

The Motion Carried.

Public Participation

None

Moved by Commissioner Jenks and seconded by Mayor Pro Tem Olsman to adjourn the Special Meeting of the City Commission.

Ayes: Paul, Olsman, Jenks, Elder, Rozell

Nays: None

Absent: None

The Motion carried, meeting adjourned at 7:32 p.m.

Heidi Barckholtz, City Clerk

**CITY OF HUNTINGTON WOODS
SPECIAL MEETING OF THE CITY COMMISSION
MINUTES**

Tuesday, March 11, 2021

6:30 p.m.

Remote Meeting – Not at City Hall

Mayor Paul called the Meeting to order at 6:30 p.m.

PRESENT: Mayor Paul present in Huntington Woods, Mayor Pro Tem Olsman present in Huntington Woods, Commissioner Jenks present in Huntington Woods, Commissioner Rozell present in Huntington Woods, and Commissioner Elder present in Huntington Woods

ABSENT: None

Matter of Interviewing Consultants for Diversity, Equity and Inclusion Plan

The City Commission interviewed two consulting firms about their proposals to prepare a Diversity, Equity, and Inclusion Plan.

1. Organizing Together
2. Volar Consulting

Public Participation

Hannah Fahoome:

Noted she listened to the interviews and preferred the second firm.

Adjournment

Moved by Mayor Pro Tem Olsman and seconded by Commissioner Jenks to adjourn the Special Meeting of the City Commission.

Ayes: Paul, Olsman, Jenks, Elder, Rozell

Nays: None

Absent: None

The Motion carried, meeting adjourned at 7:32 p.m.

Heidi Barckholtz, City Clerk



BERKLEY SCHOOLS

Consent Agenda #5

ENGAGE INSPIRE ACHIEVE
WWW.BERKLEYSCHOOLS.ORG

March 05, 2021

Mr. Robert Paul III
City of Huntington Woods
26815 Scotia
Huntington Woods, MI 48070

Dear Mayor Paul:

As in previous years, the Berkley School District wishes to collect summer property taxes for the 2021 levy. Authority to levy summer taxes was established via Board action in 1983 and continues by this action until revoked by the Board of Education. It is the intent to levy summer taxes for the upcoming year to continue a tax collection process that has served the District well for some time. Please accept this communication as a request on behalf of the Berkley School District for the City of Huntington Woods to facilitate the collection and payment of summer taxes for the 2021 levy. The City's cooperation in this matter greatly assists the school district in efficiently and effectively collecting a material amount of budgeted revenues.

In an effort to coordinate this arrangement for the 2021 levy, attached you will find a proposed agreement between the school district and the City with terms and conditions similar to last year's content. Please have the appropriate city official execute this agreement and return a signed copy for District records. Should you have any questions or concerns on this matter, please contact me at Lawrence.gallagher@berkleyschools.org or (248)837-8029.

This communication is necessary to comply with relevant legal requirements. You should be aware that, according to law, if the parties are unable to reach agreement within 30 days of the date of this letter, other collection measures would have to be negotiated with the County Treasurer. Thank you for your cooperation and attention to this matter.

Sincerely,

Lawrence J. Gallagher
Deputy Superintendent
Finance, Facilities and Operations

c: Dennis McDavid, Superintendent
Amy Sullivan, City Manager
Tim Rowland, Finance Director

**Berkley School District
Tax Collection Agreement**

THIS AGREEMENT made this 5th day of March 2021 by and between the BERKLEY SCHOOL DISTRICT and the CITY of HUNTINGTON WOODS.

WHEREAS, 1982 Public Act 333 authorizes a school district to impose and collect a summer property tax levy; and

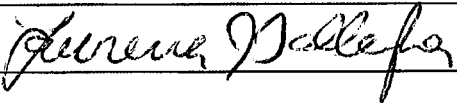
WHEREAS, in a resolution dated January 10, 1983, the Board of Education of the Berkley School District determined to impose a summer property tax levy throughout the School District, including that portion of the School District situated in the City of Huntington Woods until revoked; and

WHEREAS, the City of Huntington Woods is willing to collect the School District's 2021 summer tax levy in the City of Huntington Woods upon the terms and conditions set forth below;

NOW, THEREFORE, in consideration of the mutual covenants, terms, and conditions hereinafter expressed, the parties hereto agree as follows:

590581496. The City of Huntington Woods will collect the 2021 summer property tax levy for the Berkley School District in the City of Huntington Woods at no direct cost to the School District. The school taxes shall, however, be subject to penalties, late payment interest, and collection charges, including a property tax administration fee, pursuant to applicable State laws.

590581497. The City of Huntington Woods will transfer collected school tax funds to the school district at least ten (10) business days after every 1st and 15th of the month as required by State Statute, Section 43(3)(a) [MCL 211.43(3)(a)] of the General Property Tax Act.

| Berkley School District | Signature | Date |
|---------------------------------|--|-------------|
| By: Lawrence J. Gallagher |  | 3-5-2021 |
| | | |
| City of Huntington Woods | | |
| By: | | |

**Berkley School District
Berkley, Michigan**

Resolution for Summer Tax Collection

At the Organizational Meeting of the Berkley School District Board of Education, Oakland County, Michigan (hereinafter called Board) duly called and held on the 11th day of January, 2021, the Trustees:

Keith Logsdon, Sheryl Stoddard, Roger Blake, Mitchell Moses, Ron Justice,

Mike Tripp, Sarah Mountain

constituting a quorum, being present, the following Preamble and Resolution were adopted:

WHEREAS, the Board, on January 10, 1983 adopted a Resolution to impose a summer property tax levy throughout the entire school district, which Resolution remains in effect, and

WHEREAS, it is necessary that a suitable collection arrangement be negotiated with the cities of Berkley, Huntington Woods, Oak Park and Royal Oak,

NOW, THEREFORE BE IT RESOLVED that the Board reaffirm its intentions to collect the 2021-22 tax levy in the summer of 2021.

FURTHER, RESOLVED that collection arrangements be negotiated and entered into with each municipality to collect the summer tax levy.

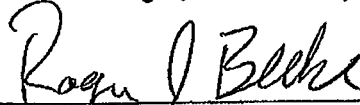
FURTHER, RESOLVED that the President of the Board or the Superintendent of Schools shall forward a copy of this Resolution to the cities of Berkley, Huntington Woods, Oak Park and Royal Oak and request that the local units agree to collect the summer tax levy for the Berkley School District.

FURTHER, RESOLVED that, failing to reach agreement with the local municipalities, alternate means necessary to secure summer tax collection throughout the entire school district as set forth in 1982 Public Act No. 333, as amended, be pursued.

I, Roger Blake, Secretary of the Berkley School District Board of Education, Oakland County, Michigan, have compared the following Preamble and Resolution with the original thereof as recorded in the Meeting Minutes of said Board and do certify that the same is a

correct and true transcript thereof and of the whole of said original Preamble and Resolution which were adopted by said Board at a meeting hereof held on the date specified above.

Given under my hand and seal of the Berkley School District in the County of Oakland in the State of Michigan, this 11th day of January, 2021.



Secretary, Berkley Board of Education

Consent Agenda #6

**AGENDA ITEM
WARRANT #374**

RESOLUTION

Moved by Commissioner _____ Supported by Commissioner _____ that the attached transfers and disbursements as listed on the Accounts Payable Distribution Report due by March 12, 2021 and paid between January 29, 2021 and March 11, 2021 on pages 1 through 13 in the amount of \$2,000,385.40 be approved and paid, subject to full audit.

CHECK REGISTER FOR CITY OF HUNTINGTON WOODS
CHECK DATE FROM 01/29/2021 - 03/11/2021

| Check Date | Check | Vendor | Vendor Name | Description |
|---------------------------------------|-------|--------|--------------------------|---|
| Bank 6 FLAGSTAR BANK - AP ACCT | | | | |
| 02/04/2021 | 40197 | 11230 | 5 ALARM | V-FORCE COATS |
| 02/04/2021 | 40198 | 00011 | APOLLO FIRE EQUIPMENT CO | HURST REPAIR WORK HURST REPAIR FLUID LEAK |
| 02/04/2021 | 40199 | 11047 | BADER & SONS CO | FILTERS SUPPLIES |
| 02/04/2021 | 40200 | 00410 | CITY OF BERKLEY | OCT-DEC DISPATCH/ ANIMAL |
| 02/04/2021 | 40201 | 09830 | CAMELOT TREE & SHRUB CO | REVIEW REPORTS TREE TRIMMING TREE TRIMMING TREE TRIMMING TREE TRIMMING TREE TRIMMING TREE TRIMMING TREE TRIMMING TREE TRIMMING TREE TRIMMING TREE REMOVAL TREE TRIMMING TREE REMOVAL TREE REMOVAL TREE REMOVAL TREE REMOVAL TREE REMOVAL |
| 02/04/2021 | 40202 | 07736 | CINTAS CORPORATION #31 | BUILDING SUPPLIES BUILDING SUPPLIES BUILDING SUPPLIES BUILDING SUPPLIES BUILDING SUPPLIES BUILDING SUPPLIES BUILDING SUPPLIES BUILDING SUPPLIES BUILDING SUPPLIES BUILDING SUPPLIES BUILDING SUPPLIES BUILDING SUPPLIES BUILDING SUPPLIES BUILDING SUPPLIES BUILDING SUPPLIES BUILDING SUPPLIES BUILDING SUPPLIES |
| 02/04/2021 | 40203 | 07229 | DEERE & COMPANY | SNOW BROOM TRACTOR |
| 02/04/2021 | 40204 | MISC | DON ERWIN | SPEC EVENT |

CHECK REGISTER FOR CITY OF HUNTINGTON WOODS
CHECK DATE FROM 01/29/2021 - 03/11/2021

03/11/2021 12:28 PM
User: TROWLAND
DB: Huntingtonwoods

| Check Date | Check | Vendor | Vendor Name | Description |
|------------|-------|--------|-----------------------------------|--|
| 02/04/2021 | 40205 | 00536 | ECOTEC PEST CONTROL | PEST CONTROL |
| 02/04/2021 | 40206 | 00058 | EJ USA, INC | DPW SUPPLIES DPW SUPPLIES DPW SUPPLIES |
| 02/04/2021 | 40207 | 10950 | DUAINE FRANKS LLC | BUILDING INSPECTIONS |
| 02/04/2021 | 40208 | 11249 | HERTZ SCHRAM P.C. | GARNISHMENT 20 31719 GC 2 |
| 02/04/2021 | 40209 | 10953 | IDEAL ELECTRICAL INSPECTIONS, LLC | ELECTRICAL INSPECTIONS |
| 02/04/2021 | 40210 | 01692 | KUSTOM SIGNALS INC | IN CAR AUDIO |
| 02/04/2021 | 40211 | 05374 | LB OFFICE PRODUCTS | OFFICE SUPPLIES |
| 02/04/2021 | 40212 | 00112 | MADISON NATIONAL LIFE INS CO. | INSURANCE |
| 02/04/2021 | 40213 | 01805 | MICHIGAN MUNICIPAL LEAGUE | CDL CONSORTIUM DRIVERS FEE |
| 02/04/2021 | 40214 | 05931 | MTECH | GAS DETECTOR |
| 02/04/2021 | 40215 | 07200 | NYE UNIFORM | POLO SHIRT |
| 02/04/2021 | 40216 | 00586 | OFFICE DEPOT | SHOPPING BAGS CALENDAR OFFICE SUPPLIES |
| 02/04/2021 | 40217 | 04938 | OFFICE PRODUCTS OUTLET | DESK CHAIR |
| 02/04/2021 | 40218 | 08672 | PIEDMONT CONCRETE INC | CONCRETE |
| 02/04/2021 | 40219 | 05052 | PRINT STOP INC. | TIME SHEETS |
| 02/04/2021 | 40220 | 10823 | RC SYSTEMS, INC. | ANNUAL SOFTWARE RENEWAL |
| 02/04/2021 | 40221 | 00548 | SEMCOG | 2021 ANNUAL MEMBERSHIP |
| 02/04/2021 | 40222 | 11143 | SHARE CORPORATION | GLOVES, WIPES |
| 02/04/2021 | 40223 | 00525 | TRANSPORTATION IMPROVEMENT ASSN | MEMBERSHIP |
| 02/04/2021 | 40224 | 06817 | WOLVERINE FREIGHTLINER - | 2021 FREIGHTLINER |
| 02/11/2021 | 40225 | 09253 | ACTION FENCE, INC. | INSTALLATION OF GRADE GATE |
| 02/11/2021 | 40226 | 00004 | MICHIGAN AFSCME COUNCIL 25 | UNION DUES |
| 02/11/2021 | 40227 | 10951 | AMAZON CAPITAL SERVICES INC | CLOROX WIPES |
| 02/11/2021 | 40228 | MISC | AMROCK, INC- CHASE SIX | DUPPLICATE TAX 13113 VICTORIA |
| 02/11/2021 | 40229 | 09447 | APPLIED IMAGING | COPIER METER |
| 02/11/2021 | 40230 | 00410 | CITY OF BERKLEY | SALT USED DECEMBER 2020 |
| 02/11/2021 | 40231 | MISC | BRIGHTON DISTRICT LIBRARY | LOST BOOK KATIE WRIGHT |
| 02/11/2021 | 40232 | 07736 | CINTAS CORPORATION #31 | MATS AND MOPS |
| 02/11/2021 | 40233 | 07501 | CRANDALL-WORTHINGTON INC | TOILET TISSUE |
| 02/11/2021 | 40234 | 00056 | DURST | BUILDING SUPPLIES BUILDING SUPPLIES BUILDING SUPPLIES |
| 02/11/2021 | 40235 | 10120 | EHIM | ADMIN FEE- MEDICAL WRAP CLAIMS FUNDING |
| 02/11/2021 | 40236 | 03098 | EZELL SUPPLY CORPORATION | TRASH CAN LINERS & GLOVES |
| 02/11/2021 | 40237 | 04778 | IACP MEMBERSHIP | ACTIVE DUES CHIEF |
| 02/11/2021 | 40238 | 09586 | ITEDIUM, INC. | COBRA |
| 02/11/2021 | 40239 | 10788 | JAY'S SEPTIC TANK SERVICE | PORTABLE UNIT LIBRARY |
| 02/11/2021 | 40240 | 10764 | LEXISNEXIS RISK SOLUTIONS | MONTHLY SUBSCRIPTION FEE |
| 02/11/2021 | 40241 | 00543 | THE LIBRARY NETWORK | QUARTERLY CIRCULATION CHARGES SUBSCRIPTION REFERENCE SHELF |

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| 02/11/2021 | 40242 | 00946 | LITTLE CREATURES CO | FISH TANK CLEANING |
| 02/11/2021 | 40243 | 09888 | MARINE CITY NURSERY CO | TREES |
| 02/11/2021 | 40244 | 00166 | OAKLAND COUNTY | RADIO COM PARTS |
| 02/11/2021 | 40245 | 00181 | POLICE OFFICERS ASS'N OF MICH | UNION DUES |
| 02/11/2021 | 40246 | 10630 | POLICE OFFICERS LABOR COUNCIL | UNION DUES |
| 02/11/2021 | 40247 | 00108 | RKA PETROLEUM COMPANIES, INC. | DIESEL FUEL |
| 02/11/2021 | 40248 | 00407 | ROAD COMMISSION FOR OAKLAND COUNTY | COLD PATCH |
| 02/11/2021 | 40249 | 08356 | SHERWIN WILLIAMS | PAINT & ACCESSORIES |
| 02/11/2021 | 40250 | 00209 | SOC RESOURCE RECOVERY AUTHORITY | BASIC REFUSE, RECYCLABLES, & YARD WASTE SPECIAL WASTE DEC 20 |
| 02/11/2021 | 40251 | 10868 | STATE OF MICHIGAN- DETROIT | MONTHLY WITHHOLDING |
| 02/11/2021 | 40252 | 11263 | VALLEN | CALIBRATION |
| 02/11/2021 | 40253 | 00594 | WONSEY TREE SERVICE INC. | SPOIL DIPT HAUL |
| 02/11/2021 | 40254 | 07255 | WOW INTERNET AND CABLE | INTERNET |
| 02/18/2021 | 40255 | 11255 | NIKKI RALLIS | MINUTES |
| 02/18/2021 | 40256 | 10833 | ABSOPURE WATER COMPANY | SPRING WATER SPRING WATER COOLER SPRING WATER SPRING WATER |
| 02/18/2021 | 40257 | 07755 | AIRGAS USA, LLC | SUPPLIES |
| 02/18/2021 | 40258 | 10951 | AMAZON CAPITAL SERVICES INC | DESKTOP SPEAKERS |
| 02/18/2021 | 40259 | 00017 | BAKER & TAYLOR BOOKS | BOOKS |
| 02/18/2021 | 40260 | 00024 | BILLINGS LAWN EQUIPMENT | EQUIPMENT MAINTENANCE |
| 02/18/2021 | 40261 | 07754 | BLUE CROSS BLUE SHIELD OF MICH | MEDICARE UNDER 65 ACTIVE |
| 02/18/2021 | 40262 | 07501 | CRANDALL-WORTHINGTON INC | RECREATION SUPPLIES |
| 02/18/2021 | 40263 | 11191 | D'ANGELO BROTHERS, INC | WATER LEAD SERVICE REPLACEMENT |

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| 02/18/2021 | 40264 | 01866 | ETNA SUPPLY CO | METERS |
| 02/18/2021 | 40265 | 10950 | DUAINE FRANKS LLC | BUILDING INSPECTIONS |
| 02/18/2021 | 40266 | 05194 | GORDON FOOD SERVICE | WINTERFEST SUPPLIES WINTERFEST SUPPLIES |
| 02/18/2021 | 40267 | 10953 | IDEAL ELECTRICAL INSPECTIONS, LLC | ELECTRICAL INSPECTIONS |
| 02/18/2021 | 40268 | 10788 | JAY'S SEPTIC TANK SERVICE | GREEN REGULAR |
| 02/18/2021 | 40269 | 04943 | JOE'S AUTO PARTS | AUTO PARTS AUTO PARTS AUTO PARTS AUTO PARTS AUTO PARTS AUTO PARTS AUTO PARTS AUTO PARTS |
| 02/18/2021 | 40270 | 11266 | MARNEY KEENAN | LIBRARY PROGRAM 2/17/21 |
| 02/18/2021 | 40271 | 11241 | MERGE LIVE | VIDEO/ AUDIO SERVICE |
| 02/18/2021 | 40272 | 00126 | MICHIGAN AMMO, INC | AMMO |
| 02/18/2021 | 40273 | 09314 | MWEA | VIRTUAL OPERATORS DAY |
| 02/18/2021 | 40274 | 00166 | OAKLAND COUNTY | GWKDD- SEWERAGE JAN2021 BALLOTS FRMS DEPT FEE PAYING AGENT FEES INTEREST/ PRINCIPAL FROM MUNICIPALITY SPECIAL ASSESSMENTS |
| 02/18/2021 | 40275 | 00586 | OFFICE DEPOT | PAPER |
| 02/18/2021 | 40276 | 07683 | RR DONNELLEY | W-2 ENVELOPES/ FORMS |
| 02/18/2021 | 40277 | 00210 | SOC WATER AUTHORITY | WATER PURCHASES |
| 02/18/2021 | 40278 | 10036 | STATE OF MICHIGAN | WATERSLIDE INSPECTION FEE WATERSLIDE PERMIT |
| 02/18/2021 | 40279 | 05639 | TERMINAL SUPPLY CO. | HOUSING |
| 02/18/2021 | 40280 | 01927 | UNIVERSAL PLUMBING SUPPLY | SUPPLIES |
| 02/25/2021 | 40281 | 09766 | JANE ALKON | PRESENTER FEE |
| 02/25/2021 | 40282 | 10951 | AMAZON CAPITAL SERVICES INC | LABELS STACKING CUPS LAMPS BAGS & FISH FOOD |
| 02/25/2021 | 40283 | 11011 | AMERICAN UNITED LIFE INSURANCE CO | LIFE INS |
| 02/25/2021 | 40284 | 09447 | APPLIED IMAGING | COPIER METER COPIER METER |
| 02/25/2021 | 40285 | 05702 | APWA-MICHIGAN CHAPTER-MPSI | K.WAYNE REGISTRATION |

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| 02/25/2021 | 40286 | 10660 | RYAN BALLIARD | BOOT ALLOWANCE |
| 02/25/2021 | 40287 | 00027 | BLUE CROSS/BLUE SHIELD OF MICH | RETIREE INSURANCE |
| 02/25/2021 | 40288 | 10560 | KEN BORYCZ | MECHANICAL/PLBG INSPECTIONS |
| 02/25/2021 | 40289 | 08779 | BS & A SOFTWARE | TIMESHEETS ANNUAL FEE |
| 02/25/2021 | 40290 | 00040 | CONSUMERS ENERGY | NATURAL GAS |
| | | | | NATURAL GAS |
| | | | | NATURAL GAS |
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| | | | | NATURAL GAS |
| 02/25/2021 | 40291 | 09129 | DIPONIO CONTRACTING INC | RETAINAGE RETURN |
| 02/25/2021 | 40292 | 11267 | DOUGLAS CHMIEL | BOOT ALLOWANCE |
| 02/25/2021 | 40293 | 00048 | DTE ENERGY | ELECTRIC |
| | | | | ELECTRIC |
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| 02/25/2021 | 40294 | 00047 | DTE ENERGY-STREETLIGHTING | STREETLIGHTING |
| 02/25/2021 | 40295 | 11134 | EASTON TELECOM SERVICES, LLC | PHONE |
| 02/25/2021 | 40296 | 05584 | ELAINE EGELSTON | BOOT ALLOWANCE |
| 02/25/2021 | 40297 | 10968 | ROCCO FORTURA | BOOT ALLOWANCE |
| 02/25/2021 | 40298 | 10754 | GREAT LAKES WATER AUTHORITY | IWC CHARGES |
| 02/25/2021 | 40299 | 11249 | HERTZ SCHRAM P.C. | 20 31719 GC 2 |
| 02/25/2021 | 40300 | 10788 | JAY'S SEPTIC TANK SERVICE | PORTABLE UNIT LIB |
| 02/25/2021 | 40301 | 00478 | KELLER THOMA | GENERAL MATTERS |
| 02/25/2021 | 40302 | 10497 | PATRICK LANCASTER | LEAGUE REFUND |
| 02/25/2021 | 40303 | 11050 | MCGRATH ELECTRIC, LLC | INSTALL NEW CONTROL WIRING |
| | | | | REPLACE NEW CONDUIT |
| | | | | NEW FAN SPEED CONTROL & LED LIGHTS |
| 02/25/2021 | 40304 | 11140 | METRO WIRELESS | VOICE SERVICES |
| | | | | INTERNET |
| 02/25/2021 | 40305 | 00132 | MML WORKERS COMP FUND | WORKERS' COMP INSURANCE |
| 02/25/2021 | 40306 | 04577 | DANIEL MONACO | BOOT ALLOWANCE |
| 02/25/2021 | 40307 | MISC | NICHOLAS GRUBER | CAMP DEPOSIT REFUND |
| | | | | CAMP REFUND |
| | | | | CLASS REFUND |

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| 02/25/2021 | 40308 | 00331 | NOWAK & FRAUS | ELEVEN MILE TO BORGMAN PROGRESS #4 SCOTIA TO NEWPORT PROGRESS #3 NEWPORT TO MEADOWCREST PROGRESS #3 |
| 02/25/2021 | 40309 | 00166 | OAKLAND COUNTY | CLEMIS |
| 02/25/2021 | 40310 | 00586 | OFFICE DEPOT | OFFICE SUPPLIES |
| 02/25/2021 | 40311 | 10186 | PRINCIPAL FINANCIAL GROUP | DENTAL INSURANCE |
| 02/25/2021 | 40312 | 00209 | SOC RESOURCE RECOVERY AUTHORITY | BASIC REFUSE, RECYCLABLES, & YARD WA |
| 02/25/2021 | 40313 | 04095 | SONITROL TRI-COUNTY | PUBLIC SAFETY ALARM |
| 02/25/2021 | 40314 | 04781 | VERIZON WIRELESS | CELL PHONES CELL PHONES |
| 02/25/2021 | 40315 | 10887 | DANIEL VITALI | BOOT ALLOWANCE |
| 02/25/2021 | 40316 | 05585 | STEVEN WASINSKI | BOOT ALLOWANCE |
| 02/25/2021 | 40317 | 06168 | KEVIN WAYNE | BOOT ALLOWANCE |
| 02/25/2021 | 40318 | 07255 | WOW INTERNET AND CABLE | CABLE |
| 02/25/2021 | 40319 | 01680 | DOUG WOZNIAK | BOOT ALLOWANCE |
| 02/28/2021 | 51 (E) | 10956 | CITY VISA CREDIT CARDS | SAMS CLUB STATION SUPPLIES FERGUSON- PLUMBING SUPPLIES WEBSTaurant STORE- COOKING CLASS SUP BLUEHOST- WEBSITE HOSTING ADOBE SUBSCRIPTION PRINT STOP-HISTORIC SIGNS EMPLOYMENT AD- MML EMPLOYMENT AS- MML ZOOM- SUBSCRIPTION ZOOM- REC CENTER CAMP DOCS- OLINE REGISTRATION PROGRAM 7-11- TEEN COUNCIL TRIVIA PRIZES |
| 03/02/2021 | 40320 | MISC | ADAM OLIVER | BOND REFUND 10754 HART BOND REFUND 10754 HART |
| 03/02/2021 | 40321 | MISC | ADRM INC | BOND REFUND 13128 WALES |
| 03/02/2021 | 40322 | 09707 | AIC SUBURBAN HOMES LLC | BOND REFUND 10705 KINGSTON |
| 03/02/2021 | 40323 | MISC | AL'S ASPHALT | BOND REFUND 26657 WOODWARD |
| 03/02/2021 | 40324 | MISC | BIRDSEYE CONTRACTING LLC | BOND REFUND 26008 PEMROKE |
| 03/02/2021 | 40325 | MISC | C & L WARD BROS CO | BOND REFUND 13102 VERNON AVE |
| 03/02/2021 | 40326 | MISC | CASHWAY BUILDING CO | BOND REFUND 26073 HUMBER |
| 03/02/2021 | 40327 | MISC | CHRIS MORGAN & ASSOCIATES | BOND REFUND 10515 TALBOT BOND REFUND 8110 HENDRIE |
| 03/02/2021 | 40328 | MISC | CONCRAFT INC | BOND REFUND 10064 KINGSTON |
| 03/02/2021 | 40329 | 04548 | CREGGER MECHANICAL | BOND REFUND 13122 LASALLE |
| 03/02/2021 | 40330 | MISC | DAVID JEUP | BOND REFUND 13154 ELGIN |
| 03/02/2021 | 40331 | MISC | DETROIT BUILD | BOND REFUND 26073 HUMBER |
| 03/02/2021 | 40332 | MISC | DIAMOND CREEK HOMES | BOND REFUND 12757 NADINE |
| 03/02/2021 | 40333 | MISC | DRAIN DETECTIVES | BOND REFUND 13328 KINGSTON |
| 03/02/2021 | 40334 | MISC | ELIZABETH TYNES | BOND REFUND 26436 HUMBER |
| 03/02/2021 | 40335 | MISC | EMERGENCY DRAIN & PLBG | BOND REFUND 13141 LINCOLN |

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| 03/02/2021 | 40336 | MISC | F & F CONTRACTOR | BOND REFUND 26079 YORK |
| 03/02/2021 | 40337 | MISC | FORTIFIED CONSTRUCTION LLC | BOND REFUND 10044 BORGMAN |
| 03/02/2021 | 40338 | 06044 | GORDY OLIVA REMODELING | BOND REFUND 10044 LINCOLN |
| 03/02/2021 | 40339 | 11260 | GREAT OAKS LANDSCAPE | BOND REFUND 26602 DUNDEE |
| 03/02/2021 | 40340 | MISC | GREEN LEAF HOME SERVICES | BOND REFUND 10005 NADINE |
| 03/02/2021 | 40341 | MISC | H2O WATERPROOFING | BOND REFUND 10094 TALBOT |
| 03/02/2021 | 40342 | MISC | HABITAT ENHANCERS | BOND REFUND 26736 WYOMING |
| 03/02/2021 | 40343 | 05460 | HANSON'S WINDOW & SIDING | BOND REFUND 13103 HART AVE |
| 03/02/2021 | 40344 | MISC | HELLER & ASSOICIATES | BOND REFUND 8233 HENDRIE |
| | | | | BOND REFUND 26457 HUNTINGTON RD |
| | | | | BOND REFUND 10804 LUDLOW AVE |
| 03/02/2021 | 40345 | 00442 | ITALY AMERICAN CONSTRUCTION | BOND REFUND 13347 HART |
| 03/02/2021 | 40346 | MISC | JOSHUA BECK | BOND REFUND 10534 KINGSTON |
| 03/02/2021 | 40347 | MISC | LEGACY ELECTRIC | BOND REFUND 12959 LINCOLN |
| 03/02/2021 | 40348 | MISC | MAIN DRAIN SEWER & REPAIR LLC | BOND REFUND 13122 BORGMAN |
| 03/02/2021 | 40349 | MISC | MARYGROVE AWNING | BOND REFUND 26822 COOLIDGE |
| 03/02/2021 | 40350 | MISC | MICHAEL HEALY | BOND REFUND 26126 MEADOWCREST |
| 03/02/2021 | 40351 | 09753 | MICHAEL SAVINGO CONCRETE, INC | BOND REFUND 26858 YORK |
| 03/02/2021 | 40352 | MISC | MICHIGAN ASPHALT PAVING | BOND REFUND 26028 HUNTINGTON |
| 03/02/2021 | 40353 | 00879 | MURRAY BUILT CONSTRUCTION | BOND REFUND 10794 ELGIN |
| 03/02/2021 | 40354 | 00597 | NELSON BROTHERS | BOND REFUND 10134 KINGSTON |
| 03/02/2021 | 40355 | 09994 | OAK ELECTRIC SERVICE | BOND REFUND 25416 PARKWOOD |
| | | | | BOND REFUND 10515 NADINE |
| | | | | BOND REFUND 13345 VICTORIA |
| 03/02/2021 | 40356 | MISC | OLSON ROOFING & SIDING | BOND REFUND 26093 HUMBER |
| 03/02/2021 | 40357 | MISC | ONLY OUTDOOR LIVING | BOND REFUND 13117 BALFOUR |
| 03/02/2021 | 40358 | 08352 | PELLIA WINDOW & DOOR CO | BOND REFUND 13345 LINCOLN |
| | | | | BOND REFUND 25416 HENLEY |
| | | | | BOND REFUND 25219 W ROYCOURT |
| 03/02/2021 | 40359 | MISC | R. ROESE CONTRACTING CO | BOND REFUND 8924 LINCOLN |
| 03/02/2021 | 40360 | 08808 | RAMTRA REMODELING | BOND REFUND 13117 VERNON |
| | | | | BOND REFUND 10015 KINGSTON |
| 03/02/2021 | 40361 | 08477 | RENEWAL BY ANDERSON | BOND REFUND 26080 YORK |
| 03/02/2021 | 40362 | 05034 | SAS CONSTRUCTION | BOND REFUND 26126 WYOMING |
| 03/02/2021 | 40363 | MISC | VICTORS ROOFING | BOND REFUND 13337 LUDLOW |
| | | | | BOND REFUND 12943 LASALLE |
| 03/02/2021 | 40364 | MISC | VINSETTA GARDENS | BOND REFUND 26335 HUNTINGTON |
| 03/02/2021 | 40365 | 04204 | WALLSIDE, INC. | BOND REFUND 10496 KINGSTON |
| | | | | BOND REFUND 10705 KINGSTON |

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| 03/02/2021 | 40402 | 10953 | IDEAL ELECTRICAL INSPECTIONS, LLC | 3584192008 DEBT PAYMENT |
| 03/02/2021 | 40403 | 04159 | INTERSTATE BILLING SERVICE INC | 3584080806 DEBT PAYMENT |
| 03/02/2021 | 40404 | 09586 | ITEDIUM, INC. | 3584057208 DEBT PAYMENT |
| 03/02/2021 | 40405 | 04943 | JOE'S AUTO PARTS | 3584046408 DEBT PAYMENT |
| 03/02/2021 | 40406 | 05223 | JASON JORDAN | 3584249902 DEBT PAYMENT |
| 03/02/2021 | 40407 | 11076 | KANOPY INC | ELECTRICAL INSPECTIONS |
| 03/02/2021 | 40408 | 06293 | KEL GRAPHICS SPORTSWEAR | WIPER MOTOR |
| 03/02/2021 | 40409 | 01692 | KUSTOM SIGNALS INC | COBRA |
| 03/02/2021 | 40410 | 05374 | LB OFFICE PRODUCTS | AUTO PARTS |
| 03/02/2021 | 40411 | 00543 | THE LIBRARY NETWORK | AUTO PARTS |
| 03/02/2021 | 40412 | 00049 | MATHESON TRI-GAS INC | REIMBURSEMENT MFIS CONFERENCE |
| 03/02/2021 | 40413 | 06821 | MCKESSON MEDICAL- SURGICAL | KANOPY SUBSCRIPTIONS |
| 03/02/2021 | 40414 | 11140 | METRO WIRELESS | TEEN COUNCIL HOODIES |
| 03/02/2021 | 40415 | 07404 | MFN NETWORKS INC | RADAR EAGLE 3 |
| 03/02/2021 | 40416 | 05626 | MI ASSN. OF CHIEFS OF POLICE | OFFICE SUPPLIES |
| 03/02/2021 | 40417 | 10553 | MICHIGAN HEALTHCARE PROFESSIONALS | OVERDRIVE |
| 03/02/2021 | 40418 | 01805 | MICHIGAN MUNICIPAL LEAGUE | HAZARDOUS MATERIALS |
| 03/02/2021 | 40419 | 06373 | MIDWEST TAPE | MEDICAL SUPPLIES |
| 03/02/2021 | 40420 | 06146 | MMRMA/ECP | MEDICAL SUPPLIES |
| 03/02/2021 | 40421 | 10808 | MPARKS | MEDICAL SUPPLIES |
| 03/02/2021 | 40422 | 01513 | MPT DRIVES | MEDICAL SUPPLIES |
| 03/02/2021 | 40423 | 06248 | NEWMAN TRAFFIC SIGNS | INTERNET APRIL |
| 03/02/2021 | 40424 | 00331 | NOWAK & FRAUS | LAPTOPS FOR REC AND PUBLIC SAFETY |
| 03/02/2021 | 40425 | 09472 | OAKLAND SCHOOLS | DUES- CUDNEY |
| 03/02/2021 | 40426 | 01513 | MPT DRIVES | DOT EXAM |
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| 03/02/2021 | 40427 | 09835 | OVERHEAD DOOR WEST COMMERCIAL INC. | DOOR REPAIR DPW |
| 03/02/2021 | 40428 | 04960 | PAUL C. SCOTT PLUMBING INC. | CABLE LINES PUBLIC SAFETY |
| 03/02/2021 | 40429 | 00181 | POLICE OFFICERS ASS'N OF MICH | UNION DUES |
| 03/02/2021 | 40430 | 10630 | POLICE OFFICERS LABOR COUNCIL | UNION DUES |
| 03/02/2021 | 40431 | 05052 | PRINT STOP INC. | PUBLIC SAFETY ENVELOPES |
| 03/02/2021 | 40432 | 00108 | RKA PETROLEUM COMPANIES, INC. | REGULAR FUEL REGULAR FUEL DIESEL FUEL |
| 03/02/2021 | 40433 | 00407 | ROAD COMMISSION FOR OAKLAND COUNTY | TRAFFIC SIGNAL ENERGY TRAFFIC SIGNAL ENERGY |
| 03/02/2021 | 40434 | 10093 | ROCHESTER LAWN EQUIPMENT INC. | BALL BEARING & HITCH KIT |
| 03/02/2021 | 40435 | 09914 | ROSATI SCHULTZ JOPPICH AMTSBUECHLER | RETAINER DEC & JANUARY PROSECUTION JANUARY GENERAL MATTERS & TAX ISSUES |
| 03/02/2021 | 40436 | 00200 | S & S WORLDWIDE | SNEEZE GUARDS |
| 03/02/2021 | 40437 | 11023 | SEWACP | MEMBERSHIP- CUDNEY |
| 03/02/2021 | 40438 | 11143 | SHARE CORPORATION | WIPES & CLEANER |
| 03/02/2021 | 40439 | 00209 | SOC RESOURCE RECOVERY AUTHORITY | BASIC REFUSE, RECYCLABLES, & YARD WASTE BASIC REFUSE, RECYCLABLES, & YARD WASTE 95 GALLON CARTS |
| 03/02/2021 | 40440 | 00210 | SOC WATER AUTHORITY | WATER PURCHASES FEBRUARY |
| 03/02/2021 | 40441 | MISC | SUSAN RUTTENBERG | CLASS REFUND PROGRAM REFUND |
| 03/02/2021 | 40442 | MISC | TERENCE O'LEARY | LIBRARY PROGRAM 3.17.21 |
| 03/02/2021 | 40443 | 05639 | TERMINAL SUPPLY CO. | FUSES |
| 03/02/2021 | 40444 | 10701 | TRIPLE F FACILITY SERVICES INC. | CLEANING SERVICE JANUARY CLEANING SERVICE FEBRUARY |
| 03/02/2021 | 40445 | 11063 | YOUR PEOPLE LLC | COMMUNICATIONS CONSULTING |
| 03/02/2021 | 40446 | 00249 | ZIP PRINTING | BUSINESS CARDS |
| 03/04/2021 | 40447 | 04939 | ALLIED INCORPORATED | HOIST INSPECTION |
| 03/04/2021 | 40448 | 10951 | AMAZON CAPITAL SERVICES INC | FACE MASKS & GLOVES |
| 03/04/2021 | 40449 | 09447 | APPLIED IMAGING | (2) COLOR PRINTERS |
| 03/04/2021 | 40450 | MISC | BLACKSTONE PUBLISHING | BOOKS |
| 03/04/2021 | 40451 | 09830 | CAMELOT TREE & SHRUB CO | TREE TRIMMING |
| 03/04/2021 | 40452 | 09129 | DIPONIO CONTRACTING INC | KINGSTON- COOLIDGE TO HENLEY |
| 03/04/2021 | 40453 | 00047 | DTE ENERGY-STREETLIGHTING | STREETLIGHTING |

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| 03/04/2021 | 40454 | 10930 | HERITAGE- CRYSTAL CLEAN, LLC | USED OIL PICKUP |
| 03/04/2021 | 40455 | 10764 | LEXISNEXIS RISK SOLUTIONS | MONTHLY SUBSCRIPTION FEE |
| 03/04/2021 | 40456 | 10642 | MICHIGAN PETROLEUM TECH | GARAGE SUPPLIES |
| 03/04/2021 | 40457 | MISC | MURPHY AND COMPANY | BOND REFUND 26413 HUNTINGTON |
| 03/04/2021 | 40458 | 00166 | OAKLAND COUNTY | SEWAGE DISPOSAL |
| 03/04/2021 | 40459 | MISC | PETER GLUKLICK | BOND REFUND 10035 BORGMAN |
| 03/04/2021 | 40460 | 00108 | RKA PETROLEUM COMPANIES, INC. | REGULAR FUEL DIESEL FUEL |
| 03/04/2021 | 40461 | 10555 | SEAMLESS DOCS | CITY WEB SITE FILLABLE FORMS |
| 03/04/2021 | 40462 | 08356 | SHERWIN WILLIAMS | PAINT FOR REC CENTER |
| 03/04/2021 | 40463 | 11113 | SITONE LANDSCAPING SUPPLY, LLC | 21AA LIMESTONE |
| 03/11/2021 | 40464 | 11255 | NIKKI RALLIS | MINUTES |
| 03/11/2021 | 40465 | 07860 | 21ST CENTURY NEWSPAPERS | ADVERTISEMENTS |
| 03/11/2021 | 40466 | 10833 | ABSOPURE WATER COMPANY | WATER COOLER |
| 03/11/2021 | 40467 | 09447 | APPLIED IMAGING | COPIER METER COPIER METER |
| 03/11/2021 | 40468 | 10560 | KEN BORYCZ | MECHANICAL/PLBG INSPECTIONS |
| 03/11/2021 | 40469 | 10844 | DEALER AUTO PARTS | AUTO PARTS AUTO PARTS AUTO PARTS CREDIT- RETURN CREDIT- RETURN |
| 03/11/2021 | 40470 | 05997 | DETROIT ZOOLOGICAL SOCIETY | BOND REFUND 8450 W. 10 MILE SALT DOM |
| 03/11/2021 | 40471 | 00056 | DURST | BUILDING SUPPLIES JAN & FEB |
| 03/11/2021 | 40472 | 00536 | ECOTEC PEST CONTROL | PEST CONTROL |
| 03/11/2021 | 40473 | 03098 | EZELL SUPPLY CORPORATION | PARK CAN LINERS |
| 03/11/2021 | 40474 | 06044 | GORDY OLIVA REMODELING | BOND REFUND 13141 VERNON |
| 03/11/2021 | 40475 | 10548 | THE HUNTINGTON NATIONAL BANK | PAYING AGENT FEES PAYING AGENT FEES PAYING AGENT FEES PAYING AGENT FEES |
| 03/11/2021 | 40476 | MISC | JODI MILLER | POOL REFUND |
| 03/11/2021 | 40477 | 04943 | JOE'S AUTO PARTS | AUTO PARTS AUTO PARTS AUTO PARTS AUTO PARTS |
| 03/11/2021 | 40478 | 05223 | JASON JORDAN | TUITION REIMBURSEMENT |
| 03/11/2021 | 40479 | 11076 | KANOPY INC | KANOPY SUBSCRIPTIONS |
| 03/11/2021 | 40480 | 11268 | LIBRARY COMPUTER TUTOR | INSTRUCTOR PAYMENT |
| 03/11/2021 | 40481 | 00543 | THE LIBRARY NETWORK | SUBSCRIPTIONS |
| 03/11/2021 | 40482 | 00110 | LIGHTING SUPPLY CO | LIGHT BULBS |
| 03/11/2021 | 40483 | 00049 | MATHESON TRI-GAS INC | HAZARDOUS MATERIALS |
| 03/11/2021 | 40484 | 06821 | MCKESSON MEDICAL- SURGICAL | MEDICAL SUPPLIES |
| 03/11/2021 | 40485 | 06373 | MIDWEST TAPE | MEDIA |

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| 03/11/2021 | 40488 | 09672 | PIEDMONT CONCRETE INC | CONCRETE |
| 03/11/2021 | 40489 | 09324 | PIRTEK MADISON HEIGHTS | OIL SUCTION HOSE AND CLAMP HYDRAULIC HOSE KIT |
| 03/11/2021 | 40490 | MISC | PLUMBEROLOGIST | BOND REFUND 13123 BORGMAN |
| 03/11/2021 | 40491 | MISC | PRIMEAU, STEPHEN | UB refund for account: 1000210 |
| 03/11/2021 | 40492 | 00198 | CITY OF ROYAL OAK | WATER USAGE |
| 03/11/2021 | 40493 | 11143 | SHARE CORPORATION | SHOE COVERS |
| 03/11/2021 | 40494 | MISC | SHERRI DARRAH | LATCHKEY REFUND |
| 03/11/2021 | 40495 | 11269 | VIRTUAL ACADEMY | VIRTUAL ACADEMY TRAINING |
| 03/11/2021 | 40496 | 07255 | WOW INTERNET AND CABLE | CABLE |
| 03/11/2021 | 40497 | 07069 | ZEP SALES & SERVICE | LUBRICANT |

6 TOTALS:

Total of 302 Checks:

Less 2 Void Checks:

Total of 300 Disbursements:

Consent Agenda #7a

City of Huntington Wo Historic District Commission Minutes

Virtual Meeting

Jan 06, 2021

Chairman Chris Vogelheim called the virtual meeting to order at 7:35 pm.

PRESENT: Louise Wibbelman, Steven Behrmann, Jim Malloure, Martha Shrode, Chris Vogelheim

ABSENT: Mark Fink, Robert Lebow

Staff: Hank Berry

Approval of minutes- Nov. 4, 2020

Steve Behrmann comments that there were 6 members present, not 5 as noted under public participation, page 2.

Motion by Steve Behrmann Seconded by Jim Malloure to approve minutes of Nov. 4, 2020 with corrections.

Roll call vote:

Yay: Louise Wibbelman, Steven Behrmann, Jim Malloure, Martha Shrode, Chris Vogelheim

Nay: 0

Approval of minutes- Dec. 2, 2020

Motion to approve minutes by Louise Wibbelman, seconded by Martha Shrode to approve minutes of Dec. 2, 2020.

Roll call vote:

Yay: Louise Wibbelman, Steven Behrmann, Jim Malloure, Martha Shrode, Chris Vogelheim

Nay: 0

Applications

A. Matter of an addition for Zacharias residence at 26405 Hendrie.

Seeing no representative present for Application A, a motion to amend agenda to swap the order of applications to allow the Heller application to go first, as they were prepared by Louise Wibbelman, seconded by Jim Malloure

Roll call vote:

Ayes: Louise Wibbelman, Steven Behrmann, Jim Malloure, Martha Shrode, Chris Vogelheim

Nays: 0

B. Matter of a garage/ driveway alteration for the Heller Residence at 26515 Dundee

Michael Ostrowski of Ostrowski Design Group LLC gives an introduction to the proposal requesting a certificate of appropriateness for the site plan, to include garage door reconfiguration at a different elevation than existing, a landscape plan and architectural elevation plans. West rear elevation for review. See Sheet L-1, Sheet L-2, A-3, & A-4 proposed site plan, garage area mud room and walk-in closet, including relocating a driveway to a new exposed aggregate driveway and approach 20' wide 570 sq. ft. compared to the existing 1300 sq. ft drive. Plan includes relocating the 20' arborvitae, landscaping, new fencing and an inground pool in the rear yard. 15' garage door to be relocated to the west side, several options proposed for garage doors. Brick to be removed and reused on the home. Additional materials to match those presently on home.

Hank explained the Secretary of the Interior's Guidelines and went over the project. He said that he had Public Safety and DPW review it since there was a curb cut proposed in a higher traffic area. He said they were both fine with the plan as shown. He said the pool and the fence do not need HDC approval and the considerations are the garage door movement and infill and the drive change.

Chairman Vogelheim opened meeting to public participation:

Beth Radner, 8616 Nadine, grew up and lives in HW, she supports Hellers plan.

David Shore, 26398 Hendrie, said he approves of the project.

Seeing no additional public wishing to comment, Chairman Vogelheim closed Public Participation.

Commission discussion:

Louise thanked Mr. Ostrowski for thoughtful presentation, she asked about the two door proposals. She asked if would Hellers prefer 4 doors of garage or the option for two both shown. Mr. Ostrowski said the preference was for 4 doors.

Steve liked plan, and thought it was very thorough. He asked if only 2 infill panels doors open, Mr. Ostrowski responded yes, they are just panels, only 2 panels in the middle operable. The four were for appearances and to respect the opening. He pointed out there were two options proposed and they would be fine with using whichever the HDC thought was best. He said he had concerns about exposed aggregate in driveway as opposed to standard concrete. Mr. Ostrowski explained it was more to replicate period.

Jim asked if the pool deck and area were non-pervious surface, Michael Ostrowski answered limestone material around the deck, less area than allowed. He questioned the fundamental change for garage door, guideline #2, he has an issue with the historic character change.

Martha-also concerns about garage doors and character, changes the nature of the environment there, also the view from the park across the street. She said she rides her bike there a lot and did not think it was right to have to look into a garage. She expressed concerns about the integrity of the project, particularly about the garage changes.

Michael Ostrowski- by removing the arborvitae it will open up the property from Nadine and Dundee, can see the entire property and details of the house and corner, will then be able to see the coining and gutter work. Prefers the type of concrete that is presently there.

Hank pointed out that the mechanicals are shown in the rear yard setback, they need to be moved.

Michael Ostrowski- Yes, will do.

Motion by Louise Wibbelman to approve plan with a motion with a notice to proceed including the change of the driveway and approve option A for garage door type, and pea pebble aggregate, Seconded by Steve Behrmann

Roll call vote:

Yay: Louise Wibbelman, Steven Behrmann, Chris Vogelheim

Nay: Jim Malloure, Martha Shrode

Motion failed.

No other motion was forthcoming. Hank explained that if there was a change in the plans, they were welcome to come back to the Commission.

Call for application of Zacharias proposal: no one present.

Motion to deny application due to no one present, and lack of information to proceed, by Martha Shrode, Seconded by Louise Wibbelman

Roll call vote:

Ayes: Louise Wibbelman, Steven Behrmann, Jim Malloure, Martha Shrode, Chris Vogelheim

Nays:0

Other Business

- A. Ordinance Change- City Commission had the HDC go to 7 members from the 9 previously called for. Accordingly, 4 constituted a quorum and majority for voting purposes.

Hank explained the reasons for the change to the commission and that this was informational to them and no action was required.

Chairman Vogelheim then opened the meeting to public comment, seeing none, closed public participation.

Motion to adjourn meeting by Louise, seconded by Martha.

Yay: All yes to adjourn

Nay: 0

The meeting adjourned at 8:46 p.m.

Respectfully Submitted,

Nikki Rallis

Recorder

Consent Agenda #7b

City of Huntington Woods
Communication Committee
January 19, 2021
Minutes

The remote meeting called to order at 7:02 p.m.

Present: Chera Reid, Will Butler, Lauren Willens, Krista Jahnke, Sue Tanner, Lynne Golodner, Amy Sullivan.

Absent: Ilene Cantor, David Welch

Amy introduced the two new members of the Committee – Sue Tanner and Krista Jahnke.

There were no changes to the agenda and the December minutes were approved as written.

Public participation – None.

The Committee viewed a demonstration from the app platform – GoGov. Following the demonstration, there was a discussion about the 3 different app platforms. The favorite was MyCivic because of its enhanced functionality. However, the two newer committee members weren't able to view the demos that were presented before they were appointed to the Committee. Amy will send the YouTube link of that meeting to them so they can familiarize themselves with the other two apps.

The Committee noted the preferred platform was more expensive on an annual basis and had a set-up charge that the other two platforms did not have. Amy suggested that the Committee consider what new or enhanced services this app could provide to help the City assess if there was value in providing an app. She will send a list to the Committee members on other cities that use the MyCivic app so they can look at the functionality and new ways of communicating with residents.

The Committee considered whether a new, updated website would negate the need for an app. Amy said that the website has been updated and staff is being trained this week so it should go live shortly. She will provide a link so the Committee can get a sneak peek at the new website. The City is also creating a new position for a Community Engagement Officer. Amy will provide the job ad to the Committee so it can be widely shared.

Amy asked the members of the public if they had comments on the discussion. Gail Linden said that non-digital communication was very effective, for instance using the signs in the parks and the sandwich board sign in front of the Recreation Center and

encouraged they be used more. Also, the “Cup of Joe” event with Commissioner Rozell could be adapted to a remote meeting format because it was informative. Sue Tanner thought it was important to continue printing and mailing hard copies of the Hometown Herald and 60+ Crowd once the pandemic is over and regular services and programs resume. Being a new resident to the City, she thought there was value in a “welcome wagon” initiative. Sue said that while the City is providing services remotely, it is very important for City staff to understand and be able to explain how the different digital offerings work, i.e., Kanopy at the Library, so residents can take full advantage of them. Lastly, with regard to the new website, is it possible to add Recreation and Library events to it and not just meetings? Being aware of all the city events is a task so maybe this is something that the new communications position could take on.

Prior the meeting concluding, the members in attendance did a short introduction and said why they were interested in serving on the Committee.

The meeting was adjourned at 8:41 p.m.

Environmental Advisory Committee
January 21, 2021 at 7:03 pm
Remote meeting
Agenda

1. Attendance:

Consent Agenda #7c

| Member | |
|----------------------------------|---|
| Julie Petrik | x |
| Daniel Brooks | x |
| Mari Masalin-Cooper (Secretary) | x |
| Sarah Jo Sautter | x |
| Bridget McKinley | x |
| Kate Zenlea | x |
| Aaron Retish | x |
| Ben Falik (Chair) | x |
| David Egan | x |
| Vacancy (student representative) | |
| Bob Paul (Commission Liaison) | |
| Tara Pieron (DPW) | x |
| Amy Sullivan (City Manager) | x |
| Public Participants: | x |
| Claire Galed | x |
| | |
| | |

2. **Welcome new Committee member** – Kate Zenla was welcomed to the EAC and everyone did a short introduction of themselves.
3. **Approval of November 2020 Minutes** - Approved unanimously
4. **Food compost media campaign:** Sarah Jo is working on the media assets and has a goal of having the materials ready for the start of the composting season. Amy will provide a more user-friendly logo. Since composting can't be aggressively promoted, the Committee thought that recycling should be the focus. Amy told the Committee that with the increase in online shopping, we are having a problem with residents not breaking down boxes and placing them in the recycling cart. Tringali has told the city they will not pick up boxes that are not in the recycling cart and broken down. Too many residents are leaving unbroken boxes at the side of their recycling cart without breaking them down and it has become a burden for the vendor to sort the boxes from the rubbish for recycling. Tringali will take the boxes as trash as of April 1st if not placed in a cart.

Claire provided a history of cardboard recycling. Suggested we could try to negotiate going back to breaking down boxes and putting them out at the curb in the city provided clear bags. She also suggested the city push back with the vendor on taking recycled metals as currently required in our city contract.

Sarah Jo thought an education program would do well. Some members remember being instructed to tie-up boxes that have not been broken down and place them next to the recycling bin.

Amy suggested that she and Tara talk to the contractor before April first to negotiate what they will accept for pick up and meet back with EAC with their findings. Then the EAC

will develop an education campaign for April 1st when the contractor will no longer pick up loose recycling.

5. **Solar ordinance update** – the Committee discussed an ordinance from West Bloomfield that addresses the aesthetic issue re: solar panel color. That ordinance permitted panels that were “inconspicuous” on the roof meaning that the black panels could be placed on dark roofs but not permitted on light colored or contrasting roofs. The EAC thought “inconspicuous” was a little too vague. Currently, they not permitted in the front and the EAC is trying to avoid going through the planning commission for approval on front facing panels. Motion carried to strike the language about inconspicuous panels being permitted from the proposed ordinance and will ask the planning commission to consider permitting panels on any side of the roof as long as it does not cause a glare. Several members will be at the planning commission meeting. Amy will rewrite the solar ordinance for the planning commission meeting.
6. **Consider changing the name of Committee** - Move this agenda item to February.
7. **Public Participation** - none
8. **Committee member remarks**- Aaron requested that as many EAC members that can, should come to Monday, January 25, 2021 Planning Commission Meeting.
9. **Next meeting:** February 18, 2021
10. **Adjournment:** 8:20pm



City of Huntington Woods
Senior Advisory Committee
Thursday, January 21, 2021
Minutes

1. Call to order: Remote meeting called to order at 3:32 p.m.

Present: Chris Smith, Lora Frankel, Heidi Coffman, Greg Gmerek, Lenny Newman, Recreation Director Mary Gustafson, Outreach Coordinator Jen Furlong, Librarian Joanne Johnson, City Manager Amy Sullivan.

Excused: Melissa Gadd

2. Committee member introduction and welcome to Lora Frankel and Heidi Coffman.
3. Selection of Chair and minute-taker: Lenny volunteered to chair the meetings and Amy will continue to take minutes.
4. Approval of agenda: Moved by Chris and seconded by Greg to approve the agenda as presented. Approved unanimously.
5. Approval of minutes of the December 16, 2020 meeting: Moved by Greg and seconded by Lenny to approve the minutes as presented. Approved unanimously.
6. Public participation: Susan Ruttenberg asked for clarification on the durable medical loan equipment closet. Loans are being made but donations are being discouraged because the city buildings are not open to the public at this time for dropping off.
7. Oakland County Senior Advisory Council: No update at this time as a new representative has not been named. Jen provided information on how to "save a spot" for the COVID vaccine through the Health Department. Amy said the City was trying to make arrangements for vaccinations to be made at the Recreation Center in the same manner as the flu shot clinic but with the shortage of vaccine doses, no date has been set.
8. Items of Business
 - A. Senior contact outreach initiative: Amy provided a description of this initiative for the new committee members.

- B. Recreation Center railing: The railing was installed this week and Amy showed the committee a photo of the railing.
- C. UM project reports – Amy will send the new committee members a link to the U of M studies.

Social and community services – Melissa, Chris, Lenny

Lenny described the different programs and services that the subcommittee was working on. The committee agreed to discuss activities for Older American's month in May at the next meeting.

Transportation and mobility –Greg

Greg brought the new committee members up to date on the different projects the subcommittee was looking into.

9. Project updates

- A. Senior/student interactions upcoming programs: No update.
- B. Holiday lunch recap: Lenny provided a recap to this successful event.
- C. HARP and concierge program: There have no requests since the last meeting. Heidi asked if there was any program in place for seniors who are unable to clear their sidewalk after a snow fall? Unfortunately there is nothing as relying on students to help was too cumbersome a program to manage given the nature of snowstorms and school obligations.

10. Recreation Department and Library Programming Update: Both departments have a variety of virtual programming for residents and some aimed specifically at seniors.

11. Other business: Mary said the Hassig Park gazebo had been wrapped with heavy plastic to provide a windbreak for the seniors who meet there on Wednesdays when the weather is milder. Lenny is trying to set up another technology clinic with Berkley students that can be done virtually instead of in-person. Jen announced she is compiling a data base of residents who are 60+ with contact info and has 800 names so far. Greg said that despite the cold weather, they are still playing pickleball after they clear the courts and said thanks to the City for keeping the nets up during the winter.

12. Next meeting: February 18, 2021.

13. Meeting adjourned at 5:01 p.m.

Consent Agenda #7e

Library Advisory Board Minutes Monday January 25, 2021

- I. Call to Order - Monday January 25, 2021 - 7:02 PM
- II. Present: Anne, Judy, Steve, Stacey, Beth, Manjula, Mary, Marty, Judy, Mia
- III. Approval of minutes, December 21, 2020 - minutes approved
- IV. Board members introduced to each other.
- V. Statistics for December 2020 - Circulation is down; Hoopla and RB Digital are up.
- VI. Friends of the Library Liaison Report: They are in a holding pattern. Membership numbers are down but they are not sponsoring as many programs.
- VII. Librarian's report:
 1. Welcome to new Board Members: Nina Abrams, Beth Applebaum, and Mary Foreman.
 2. Current programs:
 - Book Discussion Group, Monday, January 25, 7:30 p.m.
 - Interior China Town by Charles Yu
 - Tooth Fairy Time, Tuesday, February 9, 4:00 p.m. (children's)
 - Zoom Cooking, Gingersnap Cookies, Wednesday February 10, 7:00
 - Valentine Card Making, Sunday, February 14, 11:00 am (children's)
 - The Snow Killings: Wednesday, February 17, 7:00 p.m.
 - Family Trivia Days, Sunday, February 21, 1:00 p.m. (children's)
 3. Anne reported the children's' programming is not getting big numbers; it was suggested because kids spend so much time on Zoom that Involvement will shift when school returns in person.
 4. It is not clear when the Library will open; this will depend on directives From the State along with City policy.
- VIII. Old Business:
 1. The Library survey discussion is tabled until the next meeting.
 2. The updated Library Advisory Board roster was distributed.

3. The hand railing on the front porch was installed and looks great.

IX. New Business: Anne will look into a sign asking patrons to wear a mask when they are utilizing curbside pick-up.

X. Public participation: None

XI. Library Director and Board comments: None

XII. Next meeting: February 22, 2021, 7:00 PM

XIII. Adjournment at 7:33 PM

Library Statistics January 2021

| | January 2021 | January 2020 | Year to Date |
|-------------|--------------|--------------|--------------|
| Circulation | 1,941 | 4,970 | 1,941 |
| MAP Passes | 1 | 0 | 1 |
| OverDrive | 1,301 | 896 | 1,301 |
| RBDigital | 395 | 213 | 395 |
| Freegal | 130 | 176 | 130 |
| Kanopy | 126 | 75 | 126 |
| Hoopla | 779 | 673 | 779 |

**HUNTINGTON WOODS PARKS AND RECREATION
ADVISORY BOARD MINUTES**

TUESDAY, January 26, 2021

7:30 pm Remote Meeting

Members Present- F. Spencer, M. Caesar, J. Zieldoroff, S. Cohen, J. Steinhart, A. Philko, M. Gustafson,
S. Potter, K. Tarnopol, J. Aisen

Staff Present – T. Shanley, B. Levine, J. Furlong, C. Nutton

Guests Present – C. Galed, G. Linden, S. Ruttenberg, S. Turner

I. Call to Order by Chair, Frank Spencer- 7:34PM

II. Welcome New Board Member, Suzie Potter- long-time resident, husband was on the board.
Happy to be here to help the community.

- Board members introduced themselves and were happy to welcome Suzie.

III. Approval of Agenda for January 26, 2021- Motion- Jeff Aisen Second- Jessica Steinhart

IV. Approval of Minutes from November 17, 2020- Motion- Jeff Aisen Second- Sheila Cohen

V. Correspondence- None

VI. Public Participation

- a) Gail Linden- Happy to see the railing at the rec center was installed. Waiting to hear about the gazebo to see if it was enclosed. Requested to open it up a little more. Mary responds that Steve helped the issue.

VII. Items of Business

- a. Staff Reports-

Bridget- Finished Nailed It Baking Challenge, 34 people signed up. Ages ranging from 5-up. Another one in February and March. Working on the pool and hiring for lifeguards. Available until March 5th. Online classes going on.

Tracy Shanley- Really successful mask sale from Teen Council. Meeting twice a month on zoom. 25-35 teens a month attend, with different themes to keep the teens engaged. Teen Council participates in Kahoot Trivia games, dance parties, and fun facts. Having a bonfire and smores in the beginning of February. Pre mini lead workshop was in the middle of January. Youth Symposium is coming up that will occur on zoom. 3 mini workshops will occur on zoom due to Covid. The Anti Racism calendar was put out to the community and got great reviews. Fruit camps are looking to do in person but will look completely different. Out to the public on February 18th with information about the lottery and sign up. Camp will only be for residents this summer due to limited spots. Winterfest was great with a bonfire, music, ice skating, and snow painting.

Jen Furlong- Job responsibilities have shifted since Covid. More about reassurance calls with happy birthday calls, over the age of 60. Giving out resources for Covid vaccines and directing people to get them. Created a Huntington Woods hotline and there is an email for quick responses. Accommodate residents with transportation. National Honors Society has been participating with senior activities and opportunities to join calls. 900 people who have been added to the system with records of the services they use and verifying correct information. Public participation with advice or help to add names for the list.

Colette Nutton- Put a list together of activities and responsibilities that are completed. Working now with Bridget, who will be taking over the 60+ newsletter. Colette is teaching Bridget the program Indesign for the newsletter. Oakland County is doing different talks that are being sent out to the city. Making sure seniors are getting the emails. In December there was a senior lunch where they got sponsored by a restaurant and the senior advisory board where over 60 seniors got meals delivered with zoom entertainment. This month, re-contacting the musicians for concerts this summer on Burton field. 50th year of 4th of July in Huntington Woods. Tracy proposed the idea to do "50 things people like about HW." Every department in the city is participating in a truck parade. Lots of local cities will participate as well. Working to open the gym with covid protocols with 45 min increments the week of February 1st. The residents will be notified. The Men's Club auction is coming up.

- b. Mission Statement- Kim explains what she drafted after the November meeting. She writes "The Huntington Woods Parks & Recreation Board is committed to ensuring that programs and services align to equity, inclusion, and diversity in order to meet the needs of all residents." Seeking approval at the next meeting.

VIII. Department Update- Reynolds Park fitness equipment was approved as the Men's Club project. RFP will be put out. Looking to be installed in August. Hoping for \$40,000 from the Men's Club auction. Preschool is happening and latchkey is going when school starts next week. Railing has been installed and a gazebo has been enclosed.

IX. Plan of Action for Next Meeting- mission statement will be approved next meeting

X. Board Member Comments

- Colette explains that next Friday is Mary's last day and they will be having a zoom call at 4pm to send Mary off.
- Kim talks about Scotia Park and how the kids are digging the hill. She thinks that there are new and different purposes and it's going over well.
- Jessica asks about the removal of the porta potties and if they were taken down due to weathering.

XI. Adjournment, Jeff Aisen at 8:31pm

**City of Huntington Woods
Historic District Commission Minutes**

Virtual Meeting

Feb. 3, 2021

Chairman Vogelheim called the virtual meeting to order at 7:31 pm.

PRESENT:

Steven Behrmann, Robert Lebow, Martha Shrode, Chris Vogelheim, Mark Fink, Louise Wibbelman,
Jim Malloure, Staff: Hank Berry

ABSENT:

None

Motion to approve agenda as presented

Motion by Behrmann, seconded by Wibbelman

Roll call vote:

Yay: Steven Behrmann, Robert Lebow, Martha Shrode, Chris Vogelheim, Mark Fink, Louise Wibbelman,
Jim Malloure

Nay: 0

Approval of Minutes - Jan. 6, 2021

Motion to defer minutes from Jan. 6, 2021 to March meeting by Wibbelman, Seconded by Lebow

Roll call vote:

Yay: Steven Behrmann, Robert Lebow, Martha Shrode, Chris Vogelheim, Mark Fink, Louise Wibbelman,
Jim Malloure

Nay: 0

Applications

Motion to amend agenda and switch items A & B by Wibbelman, seconded by Behrman

Roll call vote:

Yay: Steven Behrmann, Robert Lebow, Martha Shrode, Chris Vogelheim, Mark Fink, Louise Wibbelman, Jim Malloure

Nay: 0

B. Matter of a garage/ driveway alteration for the Heller Residence at 26515 Dundee.

Michael Ostrowski represents the project, from Ostrowski Design Group

6 discussion points will be presented. They are; Proposed driveway finish is different from last month, and one design proposal for the west garage door, landscaping plan has changed, views from the park and Nadine road have been investigated, the historic and distinctive features have been investigated as well as the Secretary of the Interior's Standards for compliance.

Shows photos and describes historic and design features of the home. Shows existing view from Alligator Park, and proposed view. Proposed site plan shows relocation of garage door to South elevation. 6ft arborvitae to be planted and grasses. Proposed paneled garage doors that open from center shown. Coining, gutters stay. Rendering shown of complete proposal including landscaping extended along side of driveway, arborvitae on other side. Ostrowski states the proposal will meet all of the Secretary of the Interior's Standards.

Berry: There have been some changes since last month's proposals. Standards 9 & 10, south elevation window Pool and fence are an administrative decision.

Chairman Vogelheim opens Public Participation

Tony Baron, 26318 Hendrie, lives a few houses down from proposal. Lived here for 20 years. He doesn't think the proposal detracts from the house at all.

Beth Radner lives next door on Nadine, thinks the proposal is consistent with the integrity and character of the home. Garage entry is similar to the other corner houses.

Gretchen Baron 26318 Hendrie, the new rendering enhances the property and its proportions.

Chairman Vogelheim closed Public Participation seeing no others wishing to comment.

Commission Discussion

Lebow-Asked a question on a photo about the garage door proposal. It will have a smaller garage door and a header on top. Landscaping will come down the sides of the garage and drive.

Wibbelman- Questions garage header. Ostrowski states the wood header is similar to what is there. The door is 7', there could be a brick header, or brick detail. Drive is smooth concrete? Yes.

Ostrowski- There is a reduction in the amount of concrete than is presently there, over 50% less

Fink- Questions historic character and proposed change, but feels it doesn't change the historic character. Just garage door location change is an issue.

Lebow- The new drive bi-sects the lawn, 20' drive cuts into the "parkland" look of the yard.

Ostrowski- Comments on the drive which is now 1500 sq ft of concrete, we are looking at removing more than half of the concrete. Trading landscaping to the left of the garage and will tie into the rest of the house, arborvitae cover the rear of the house presently, we feel the garage and drive is not detrimental to the character of the house.

Malloure- The garage door replicates detail, re-look at landscaping to keep the "view shed" as drive is a fundamental change.

Lebow- I feel you will see more concrete in the proposal. Most important is preservation of the structure. He said this is all a want and not a need. He said they don't need this.

Ostrowski- The landscaping can be carried down to 10' of end towards the sidewalk on both sides.

Berry- Want versus need is a ZBA issue. It's irrelevant here, the HDC decides on proposals before them. There are no regulations on what people can propose to do with their property.

Shrode- It's a landmark residence in the neighborhood, would like the historic character protected. Proposal will not look as good as it does right now. She Doesn't feel it is a good idea for the integrity of the property.

Wibbelman- The proposal is a sensitive reconfiguration project, and it should if approved allow the homeowners be able to use the house as they want to. Putting money into their property makes it more valuable. It meets the standards and also is a prime example of what was discussed in training.

Behrmann- Removing a driveway in the back and relocating it to the side does not define the character of the house, there are many other items that could but he didn't feel this was one. The homeowner should have a certain amount of ability to change items. This is a minor change.

Vogelheim- Tower in front is very striking, the garage is scaled, it is not a significant amount of change for this house. Based on the historic standards, the garage is still a garage, and does not change overall character. Change is not detrimental. Meets standards. Secretary of Interior's standards, focus on changes versus the use.

Ostrowski- not changing the house, or garage, just the landscaping, the historical characteristic is the house not the landscaping. Landscaping design is from N. to S. will elongate it and enhance it.

Motion to approve proposal by Behrman to issue a Certificate of Appropriateness to proceed as it meets Secretary of the Interior's Standards 1, 2, 5, 9, & 10 with some changes to be administrative, such as the header, screening and landscaping. Seconded by Wibbelman.

Roll call vote:

Yays: Steven Behrmann Chris Vogelheim Jim Malloure Louise Wibbelman

Nays: Robert Lebow, Mark Fink, Martha Shrode

Motion passed

A. Matter of an addition for the Zacharias residence at 26405 Hendrie.

Applicant or representative not present.

Berry: Presently applicant is under a stop work order, for no permits, construction started without permits or inspections.

Motion to deny by Fink due to no plan submitted, seconded by Shrode

Roll call vote:

Yay: Steven Behrmann, Robert Lebow, Martha Shrode, Chris Vogelheim, Mark Fink, Louise Wibbelman,

Jim Malloure

Nay: 0

Motion Passed

Other Business

Berry- meeting next month, plan for addition forthcoming. I will also advise Mr. Zacharias of options.

Chairman Vogelheim then opened the meeting to public comment, seeing none closes public participation

Motion to adjourn meeting by Behrmann seconded by Wibbelman

Yay: Steven Behrmann, Robert Lebow, Martha Shrode, Chris Vogelheim, Mark Fink, Louise Wibbelman,

Jim Malloure

Nay: 0

The meeting adjourned at 9:33 p.m.

Respectfully Submitted,

Nikki Rallis

Recorder



Finance Department Memo

Consent Agenda #7h

To: Mayor and City Commission

From: Tim Rowland, Finance Director

Date: March 11, 2021

Subject: January & February 2021 Treasurer's Report

The January and February 2021 financials are enclosed for your review. The end of February marks the end of tax collections for the fiscal year for the City. The City collected 99% of our property taxes this year and only turned over \$97,340 to Oakland County delinquent. While this means a reduction in revenue from tax late fees of approximately \$12,000, it is a very good sign of the local economy that we were able to collect such a large percentage on time.

The Finance Department is currently preparing the 2021-2022 budget to be delivered to the City Commission at the April 6th meeting. We are working on projecting what the revenue and expenditure situation will be at the Recreation Center given reduced capacities for camps and the pool. The Recreation Fund will likely need additional General Fund support next year.

FINANCE REPORT - CASH POSITIONS

January

| FUND | FUND # | CURRENT INVESTMENTS | CURRENT CASH | TOTAL AVAILABLE |
|---------------------------------|--------|---------------------|--------------|-----------------|
| GENERAL FUND | 101 | 7,395,214 | (2,411,417) | 4,983,797 |
| MAJOR STREET FUND | 202 | 548,161 | 93,811 | 641,972 |
| LOCAL STREET FUND | 203 | 202,653 | 88,049 | 290,702 |
| ACT 345 PENSION FUND | 205 | 1,936 | 376,802 | 378,738 |
| RECREATION FUND | 208 | 413,791 | 41,853 | 455,644 |
| GWK DRAIN FUND | 225 | 347,243 | 151,946 | 499,189 |
| RACKHAM DEFENSE FUND | 250 | 34,167 | 285 | 34,452 |
| BUDGET STABILIZATION FUND | 257 | 1,162,886 | 30,116 | 1,193,002 |
| ELEVEN MILE - DEBT FUND | 303 | 37,682 | (28,571) | 9,110 |
| 2010 UTGO DEBT | 304 | 269,163 | 7,513 | 276,676 |
| 2012 UTGO DEBT | 305 | 94,603 | 16,663 | 111,266 |
| 2014 UTGO DEBT | 306 | 252,672 | 17,763 | 270,435 |
| 2017 UTGO DEBT | 307 | 68,245 | 70,780 | 139,026 |
| 2019 UTGO DEBT | 308 | 105,144 | 110,212 | 215,357 |
| 2020 CAPITAL IMP. BONDS | 309 | 572 | 489,344 | 489,916 |
| CAPITAL PLANNING FUND | 402 | 836,647 | (10,112) | 826,534 |
| SEWER CONSTRUCTION FUND | 492 | 5,756,991 | 832 | 5,757,824 |
| ROAD & SEWER CONSTRUCTION FUND | 493 | 9,633,681 | 1,771 | 9,635,453 |
| ROAD MAINTENANCE FUND | 494 | 609 | 225,590 | 226,199 |
| SANITATION FUND | 515 | 169,638 | 232,577 | 402,214 |
| WATER FUND | 592 | 1,625,099 | 215,622 | 1,840,721 |
| EQUIPMENT FUND | 661 | 340,745 | 260,232 | 600,977 |
| TRUST & AGENCY FUND | 701 | 135,800 | 138,034 | 273,834 |
| POST RETIREMENT FUND | 734 | 797,453 | 112,070 | 909,523 |
| TOTAL ASSETS - INVESTMENTS/CASH | | 30,230,794 | 231,766 | 30,462,560 |

| FIDUCIARY (TRUSTEE) | TYPE | AMOUNT INVESTED | PERCENT INVESTED | YIELD |
|-----------------------------|------------|-----------------|------------------|------------|
| MICHIGAN CLASS | Interlocal | 9,633,681 | 31.87% | 0.08% |
| OAKLAND COUNTY POOL- OPER | Pool | 917,475 | 3.04% | 0.57% |
| FIFTH THIRD SECURITIES / CD | Agency | 270,173 | 0.89% | 0.03% |
| COMMERICA - J FUND - 4438 | Pool | 42,334 | 0.14% | 0.01% |
| COMERICA SECURITIES - 2362 | Agency | 4,273,055 | 14.14% | 2.39% |
| HUNTINGTON BANK | Agency | 1,387,562 | 4.59% | 2.20% |
| MULTIBANK SECURITIES | Agency | 3,104,039 | 10.27% | 2.35% |
| FLAGSTAR INVESTMENT ACCOUNT | Savings | 4,845,483 | 16.03% | 0.25% |
| FLAGSTAR BOND ACCOUNT | Savings | 2,805,712 | 9.28% | 0.25% |
| OAKLAND COUNTY BOND ACCOUNT | Pool | 2,951,279 | 9.76% | 0.57% |
| TOTAL INVESTMENTS | | 30,230,794 | 90.24% | |
| WEIGHTED AVERAGE YIELD | | | | 0.78% |
| OPERATING CASH ACCOUNT | | | | 231,766 |
| INVESTMENT ACCOUNT | | | | 30,230,794 |
| TOTAL DOLLARS AVAILABLE | | | | 30,462,560 |

Calculations as of 1/31/2021

ESTIMATED REVENUES - FUND 101

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 1/31/2021

GENERAL FUND

| ACCOUNT | DESCRIPTION | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 1/31/21 | 2020-21 PERCENT OF BUDGET COLLECTED 1/31/21 | 2020-21 PERCENT OF YEAR COMPLETE | 2020-21 PROJECTED ACTIVITY | 2020-21 PROJECTED PERCENT OF BUDGET | PROJECTED OVER/ (UNDER) BUDGET |
|-----------------|----------------------------------|---------------------|------------------------------|-------------------------------------|---|--|----------------------------------|---|--------------------------------------|
| 101-000-403.000 | TAX COLL/CURRENT | 6,314,422 | 6,469,520 | 6,495,283 | 100.40% | 58.33% | 6,516,710 | 100.73% | 47,190 |
| 101-000-407.000 | TAX COLL/DELINQUENT | 70,733 | 72,500 | 196 | 0.27% | 58.33% | 43,430 | 59.90% | (29,070) |
| 101-000-445.000 | TAX COLL/PENALTIES | 26,140 | 34,000 | 12,448 | 36.61% | 58.33% | 22,800 | 67.06% | (11,200) |
| 101-000-452.000 | PERMITS/AIR CONDITIONING | 3,620 | 4,500 | 3,000 | 66.67% | 58.33% | 4,500 | 100.00% | - |
| 101-000-453.000 | PERMITS/BUILDING | 138,990 | 175,000 | 125,102 | 71.49% | 58.33% | 175,000 | 100.00% | - |
| 101-000-454.000 | PERMITS/ELECTICAL | 21,235 | 27,000 | 17,685 | 65.50% | 58.33% | 25,000 | 92.59% | (2,000) |
| 101-000-455.000 | PERMITS/HEATING | 11,435 | 14,000 | 8,545 | 61.04% | 58.33% | 12,500 | 89.29% | (1,500) |
| 101-000-456.000 | PERMITS/PLUMBING | 21,481 | 25,000 | 17,690 | 70.76% | 58.33% | 25,000 | 100.00% | - |
| 101-000-457.000 | BUSINESS REGISTRATION | 8,264 | 12,750 | 5,100 | 40.00% | 58.33% | 9,000 | 70.59% | (3,750) |
| 101-000-458.000 | ROW PARKING | 4,893 | 5,500 | 2,110 | 38.36% | 58.33% | 4,900 | 89.09% | (600) |
| 101-000-470.000 | CABLE TV FEES | 144,443 | 150,000 | 41,509 | 27.67% | 58.33% | 141,000 | 94.00% | (9,000) |
| 101-000-479.000 | NONBUSINESS LIC AND PERM | 2,045 | 2,500 | 1,019 | 40.76% | 58.33% | 2,000 | 80.00% | (500) |
| 101-000-480.000 | BUILDING INSPECTIONS | 2,580 | 4,500 | 370 | 8.22% | 58.33% | 3,000 | 66.67% | (1,500) |
| 101-000-481.000 | ALARM FEES | 3,560 | 4,000 | 2,925 | 73.13% | 58.33% | 4,000 | 100.00% | - |
| 101-000-502.000 | FEDERAL GRANTS- CARES ACT | | 197,990 | 319,076 | 0.00% | 58.33% | 373,530 | 100.00% | 175,540 |
| 101-000-529.000 | GRANTS CDBG | 2,639 | 3,000 | 896 | 29.87% | 58.33% | 2,640 | 88.00% | (360) |
| 101-000-543.000 | GRANTS PUBLIC SAFETY (302 FUNDS) | 4,155 | 3,250 | 3,538 | 52.03% | 58.33% | 2,000 | 61.54% | (1,250) |
| 101-000-566.000 | GRANTS LIBRARY/STATE | 7,025 | 6,800 | 12,112 | 100.00% | 58.33% | 7,000 | 102.94% | 200 |
| 101-000-567.000 | GRANTS STATE/OTHER | 15,900 | 20,000 | 3,400 | 17.00% | 58.33% | 5,000 | 100.00% | (15,000) |
| 101-000-573.000 | DONATIONS- LIBRARY PROGRAMMING | 5,976 | 4,750 | 4,406 | 0.00% | 58.33% | 5,410 | 101.79% | 630 |
| 101-000-576.000 | SSR/ LCSA PPT REIMBURSEMENT | 605,008 | 633,350 | 241,116 | 38.07% | 58.33% | 644,710 | 101.74% | 11,360 |
| 101-000-577.000 | SSR/ SALES TAX | 1,526 | 1,500 | 1,520 | 101.33% | 58.33% | 1,520 | 101.33% | 20 |
| 101-000-607.000 | SSR/ LIQUOR | 93,125 | 94,500 | 91,701 | 97.04% | 58.33% | 95,200 | 100.74% | 700 |
| 101-000-608.000 | ADMINISTRATIVE FEES | 400 | 700 | 400 | 57.14% | 58.33% | 600 | 85.71% | (100) |
| 101-000-656.000 | FINES/DISTRICT COURT | 79,704 | 51,850 | 31,155 | 60.09% | 58.33% | 55,000 | 106.08% | 3,150 |
| 101-000-657.000 | FINES/PARKING VIOLATIONS | 5,180 | 2,500 | 365 | 14.60% | 58.33% | 1,100 | 44.00% | (1,400) |
| 101-000-658.000 | FINES/LIBRARY FEES | 4,602 | 2,500 | 250 | 10.00% | 58.33% | 500 | 20.00% | (1,000) |
| 101-000-658.001 | LIBRARY CONTRACT REVENUE | 43,038 | 43,900 | | 0.00% | 58.33% | 43,900 | 100.00% | - |
| 101-000-659.000 | FINES/LIBRARY PENAL | 16,719 | 19,000 | 15,093 | 79.44% | 58.33% | 15,090 | 79.42% | (3,910) |
| 101-000-664.000 | INVESTMENT INCOME | 122,108 | 50,000 | 27,780 | 55.56% | 58.33% | 40,000 | 80.00% | (10,000) |
| 101-000-670.000 | EQUIPMENT RENTAL | | 500 | 150 | 30.00% | 58.33% | 150 | 30.00% | (350) |
| 101-000-673.000 | FIXED ASSET SALE | | 250 | | 0.00% | 58.33% | 200 | 80.00% | (50) |
| 101-000-676.000 | INSURANCE REIMBURSEMENT | 50,139 | 40,000 | 108,733 | 0.00% | 58.33% | 30,000 | 75.00% | (10,000) |
| 101-000-676.592 | TRANSFER/WATER ADMIN | 166,050 | 186,400 | 1,167 | 58.33% | 58.33% | 186,400 | 100.00% | - |
| 101-000-676.734 | TRANSFER/POST RET ADMIN | 2,000 | 2,000 | | 58.33% | 58.33% | 2,000 | 100.00% | - |
| 101-000-695.000 | UNCLASSIFIED | 74,528 | 25,000 | 10,924 | 43.70% | 58.33% | 25,000 | 100.00% | - |
| 101-000-699.395 | DRAW FROM FUND BALANCE | 8,087,765 | 8,390,510 | 7,606,764 | 90.66% | 58.33% | 8,537,900 | 101.76% | 147,390 |

Calculations as of 1/31/2021

(283,060)

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 1/31/2021

GENERAL FUND

| ACCOUNT | DESCRIPTION | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 1/31/21 | 2020-21 PERCENT OF BUDGET EXPENDED 1/31/21 | 2020-21 PERCENT OF YEAR COMPLETE | 2020-21 PROJECTED ACTIVITY | 2020-21 PROJECTED PERCENT OF BUDGET | PROJECTED OVER/ (UNDER) BUDGET |
|-----------------|---------------------------------|---------------------|------------------------------|-------------------------------------|--|--|----------------------------------|---|--------------------------------------|
| 101-101-702.000 | SALARIES | | 10 | | 0.00% | 58.33% | 10 | 100.00% | - |
| 101-101-802.000 | PROFESSIONAL SERV | 900 | 2,500 | 470 | 18.80% | 58.33% | 2,500 | 100.00% | - |
| 101-101-860.000 | CONFERENCES AND WORKSHOPS | 132 | 9,000 | 40 | 0.44% | 58.33% | 1,000 | 11.11% | (8,000) |
| 101-101-860.001 | MEMBERSHIPS & DUES | 12,257 | 13,410 | 6,141 | 45.79% | 58.33% | 13,410 | 100.00% | - |
| 101-101-956.000 | MISCELLANEOUS | 674 | 1,000 | | 0.00% | 58.33% | 250 | 25.00% | (750) |
| | COMMISSION | 13,963 | 25,920 | 6,651 | 25.66% | 58.33% | 17,170 | 66.24% | (8,750) |
| 101-172-702.000 | SALARIES | 257,734 | 286,330 | 146,065 | 51.01% | 58.33% | 266,000 | 92.90% | (20,330) |
| 101-172-706.000 | WAGES/HOURLY | 84,661 | 68,620 | 55,344 | 80.65% | 58.33% | 90,000 | 131.16% | 21,380 |
| 101-172-715.000 | BENEFIT/SOCIAL SECURITY | 25,616 | 27,150 | 15,752 | 58.02% | 58.33% | 27,150 | 100.00% | - |
| 101-172-716.000 | BENEFIT/HOSPITALIZATION/OPTICAL | 81,032 | 72,980 | 45,332 | 62.12% | 58.33% | 76,000 | 104.14% | 3,020 |
| 101-172-718.000 | BENEFIT/RETIREMENT | 312,570 | 394,260 | 219,618 | 55.70% | 58.33% | 383,000 | 97.14% | (11,260) |
| 101-172-719.000 | BENEFIT/DENTAL | 5,781 | 5,630 | 3,306 | 58.72% | 58.33% | 5,670 | 100.71% | 40 |
| 101-172-724.000 | BENEFITS | 21,295 | 25,290 | 13,206 | 52.22% | 58.33% | 25,290 | 100.00% | - |
| 101-172-727.000 | SUPPLIES/OFFICE | 9,879 | 10,500 | 4,759 | 45.32% | 58.33% | 9,000 | 85.71% | (1,500) |
| 101-172-727.001 | SUPPLIES/POSTAGE | 13,598 | 19,500 | 9,050 | 46.41% | 58.33% | 12,000 | 61.54% | (7,500) |
| 101-172-727.002 | SUPPLIES/ELECTIONS | 9,816 | 4,000 | 8,063 | 201.58% | 58.33% | 9,000 | 225.00% | (7,500) |
| 101-172-802.000 | PROFESSIONAL SERV | 52,357 | 60,000 | 13,713 | 22.86% | 58.33% | 40,000 | 66.67% | (20,000) |
| 101-172-802.008 | PROFESSIONAL SERV/AUDIT | 22,085 | 23,000 | 12,890 | 99.52% | 58.33% | 22,890 | 99.52% | (110) |
| 101-172-802.009 | PROFESSIONAL SERV/INSP | 49,800 | 60,000 | 35,080 | 58.47% | 58.33% | 65,000 | 108.33% | 5,000 |
| 101-172-802.010 | PROFESSIONAL SERV/ATTORNEY | 39,296 | 100,000 | 35,284 | 35.28% | 58.33% | 85,000 | 85.00% | (15,000) |
| 101-172-802.012 | PROFESSIONAL SERV/O.C. | 39,892 | 41,000 | 38,310 | 93.44% | 58.33% | 40,000 | 97.56% | (1,000) |
| 101-172-853.000 | COMMUNICATIONS/TELEPHONE | 1,354 | 3,000 | 748 | 24.93% | 58.33% | 1,800 | 60.00% | (1,200) |
| 101-172-860.000 | CONFERENCES & WORKSHOPS | 3,510 | 3,970 | 1,415 | 35.64% | 58.33% | 3,500 | 88.16% | (470) |
| 101-172-860.001 | PROMOTION/COMMUNITY | 1,495 | 1,920 | 780 | 40.63% | 58.33% | 1,920 | 100.00% | - |
| 101-172-880.000 | MEMBERSHIPS & DUES | 3,318 | 6,100 | 51,233 | 49.18% | 58.33% | 6,100 | 100.00% | - |
| 101-172-880.001 | COMMUNITY PROM/ YOUTH ASSI | 3,600 | 2,500 | 3,000 | 0.00% | 58.33% | 2,500 | 100.00% | - |
| 101-172-880.002 | COMMUNITY PROM/ CDBG | 6,339 | 4,000 | 1,985 | 49.63% | 58.33% | 4,000 | 100.00% | - |
| 101-172-900.000 | PRINTING AND PUBLICATION | 17,176 | 18,500 | 3,276 | 17.71% | 58.33% | 8,000 | 43.24% | (10,500) |
| 101-172-900.001 | PRINTING/PUB NEWSLETTER | 14,325 | 16,000 | 8,946 | 55.91% | 58.33% | 14,500 | 90.63% | (500) |
| 101-172-920.000 | UTILITIES | 11,522 | 7,000 | 2,662 | 38.03% | 58.33% | 7,000 | 100.00% | - |
| 101-172-931.000 | MAINTENANCE/BUILDING | 13,675 | 12,000 | 6,353 | 52.94% | 58.33% | 12,000 | 100.00% | - |
| 101-172-934.000 | MAINTENANCE/OFFICE EQUIP | 5,100 | 5,100 | 2,975 | 58.33% | 58.33% | 5,100 | 100.00% | - |
| 101-172-942.000 | VEHICLE REIMBURSEMENT | 3,418 | 6,500 | 1,088 | 16.74% | 58.33% | 3,500 | 53.85% | (3,000) |
| 101-172-956.000 | MISCELLANEOUS | 1,154,444 | 1,288,350 | 700,793 | 54.39% | 58.33% | 1,229,420 | 95.43% | (58,930) |
| | ADMINISTRATION | | | | | | | | |
| 101-301-702.000 | SALARIES | 1,435,158 | 1,491,970 | 857,984 | 57.51% | 58.33% | 1,511,800 | 101.33% | 19,830 |
| 101-301-702.001 | OVERTIME | 255,890 | 230,000 | 138,447 | 60.19% | 58.33% | 230,000 | 100.00% | - |
| 101-301-710.000 | WAGES/CROSSING GUARDS | 15,052 | 18,200 | | 0.00% | 58.33% | 10,000 | 54.95% | (8,200) |
| 101-301-712.000 | WAGES/VOLUNTEER FIRE | 2,500 | 5,000 | 1,890 | 37.80% | 58.33% | 2,000 | 40.00% | (3,000) |
| 101-301-715.000 | BENEFIT/SOCIAL SECURITY | 36,264 | 36,200 | 21,101 | 58.29% | 58.33% | 36,200 | 100.00% | - |
| 101-301-716.000 | BENEFIT/HOSPITALIZATION/OPTICAL | 322,273 | 318,210 | 182,829 | 57.46% | 58.33% | 318,210 | 100.00% | - |
| 101-301-718.000 | BENEFIT/RETIREMENT | 895,639 | 73,550 | 39,515 | 53.73% | 58.33% | 73,550 | 100.00% | - |
| 101-301-719.000 | BENEFIT/DENTAL | 22,637 | 25,690 | 14,204 | 55.29% | 58.33% | 24,350 | 94.78% | (1,340) |
| 101-301-724.000 | BENEFITS | 125,698 | 145,720 | 79,172 | 54.33% | 58.33% | 145,720 | 100.00% | - |
| 101-301-727.000 | SUPPLIES/OFFICE | 2,081 | 4,500 | 351 | 7.80% | 58.33% | 2,000 | 44.44% | (2,500) |
| 101-301-744.000 | UNIFORM/PURCHASE | 27,713 | 30,000 | 24,496 | 81.65% | 58.33% | 33,000 | 110.00% | 3,000 |
| 101-301-751.000 | SUPPLIES/GAS/OIL | 21,549 | 20,500 | 7,880 | 38.44% | 58.33% | 17,000 | 82.93% | (3,500) |
| 101-301-756.000 | SUPPLIES/OPERATING | 25,424 | 24,000 | 11,009 | 45.87% | 58.33% | 20,000 | 83.33% | (4,000) |

| | | | | | | | | | |
|-----------------|------------------------------------|-----------|-----------|-----------|--------|--------|-----------|---------|-----------|
| 101-301-802.000 | PROFESSIONAL SERV | 106,308 | 160,000 | 46,446 | 29.03% | 58.33% | 120,000 | 75.00% | (40,000) |
| 101-301-802.014 | PROFESSIONAL SERVICES- INFORMANTS | | 500 | | 0.00% | 58.33% | | 0.00% | (500) |
| 101-301-853.000 | COMMUNICATIONS/TELEPHONE | 27,516 | 28,020 | 12,593 | 44.94% | 58.33% | 27,500 | 98.14% | (520) |
| 101-301-860.000 | CONFERENCES & WORKSHOPS | 280 | 1,000 | 280 | 28.00% | 58.33% | 500 | 50.00% | (500) |
| 101-301-860.001 | MEMBERSHIPS & DUES | 7,735 | 4,060 | 3,545 | 87.32% | 58.33% | 7,700 | 189.66% | 3,640 |
| 101-301-920.000 | UTILITIES | 11,812 | 13,500 | 5,684 | 42.10% | 58.33% | 11,000 | 81.48% | (2,500) |
| 101-301-931.000 | MAINTENANCE/BUILDING | 36,354 | 12,500 | 6,200 | 49.60% | 58.33% | 12,500 | 100.00% | - |
| 101-301-934.000 | MAINTENANCE/OFFICE EQUIP | 9,248 | 10,530 | 5,430 | 51.57% | 58.33% | 10,530 | 100.00% | - |
| 101-301-940.000 | RENTAL/EQUIPMENT | 80,000 | 80,000 | 46,667 | 58.33% | 58.33% | 80,000 | 100.00% | - |
| 101-301-942.000 | VEHICLE REIMBURSEMENT | 4,380 | 4,380 | 2,555 | 58.33% | 58.33% | 4,380 | 100.00% | - |
| 101-301-956.000 | MISCELLANEOUS | 1612 | 2,000 | 439 | 21.95% | 58.33% | 1,500 | 75.00% | (500) |
| 101-301-956.001 | MISCELLANEOUS/TRAINING (302 FUNDS) | 9,512 | 18,000 | 6,302 | 33.01% | 58.33% | 12,000 | 66.67% | (6,000) |
| | PUBLIC SAFETY | 3,482,635 | 2,758,030 | 1,515,013 | 54.93% | 58.33% | 2,711,440 | 98.31% | (46,590) |
| 101-441-706.000 | WAGES/HOURLY | 159,628 | 154,830 | 84,332 | 54.47% | 58.33% | 154,830 | 100.00% | - |
| 101-441-715.000 | BENEFIT/SOCIAL SECURITY | 12,586 | 11,270 | 7,173 | 63.65% | 58.33% | 11,270 | 100.00% | - |
| 101-441-716.000 | BENEFIT/HOSPITALIZATION/OPTICAL | 42,882 | 32,390 | 22,004 | 67.93% | 58.33% | 36,000 | 111.15% | 3,610 |
| 101-441-718.000 | BENEFIT/RETIREMENT | 58,253 | 62,790 | 36,989 | 58.91% | 58.33% | 62,790 | 100.00% | - |
| 101-441-719.000 | BENEFIT/DENTAL | 2,873 | 2,720 | 1,562 | 57.43% | 58.33% | 2,810 | 103.31% | 90 |
| 101-441-724.000 | BENEFITS | 18,154 | 18,210 | 14,727 | 80.87% | 58.33% | 19,200 | 105.44% | 990 |
| 101-441-727.000 | SUPPLIES/OFFICE | 1,704 | 1,500 | 1,026 | 68.40% | 58.33% | 1,650 | 110.00% | 150 |
| 101-441-744.000 | UNIFORM/PURCHASE | 5,784 | 4,600 | 3,829 | 83.24% | 58.33% | 5,400 | 117.39% | 800 |
| 101-441-751.000 | SUPPLIES/GAS,OIL | 9,256 | 16,330 | 6,712 | 41.10% | 58.33% | 13,000 | 79.61% | (3,390) |
| 101-441-756.000 | SUPPLIES/OPERATING | 14,430 | 10,000 | 6,639 | 66.39% | 58.33% | 13,000 | 130.00% | 3,000 |
| 101-441-776.000 | SUPPLIES/BLDG, GROUND | 3,698 | 3,000 | 991 | 13.03% | 58.33% | 3,000 | 100.00% | - |
| 101-441-853.000 | COMMUNICATIONS/TELEPHONE | 749 | 1,900 | 283 | 14.89% | 58.33% | 750 | 39.47% | (1,150) |
| 101-441-860.000 | CONFERENCES & WORKSHOPS | 2,091 | 2,300 | 325 | 14.13% | 58.33% | 2,300 | 100.00% | - |
| 101-441-860.001 | MEMBERSHIPS & DUES | 425 | 450 | 60 | 13.33% | 58.33% | 450 | 100.00% | - |
| 101-441-920.000 | UTILITIES | 3,210 | 5,000 | 1,950 | 39.00% | 58.33% | 3,500 | 70.00% | (1,500) |
| 101-441-926.000 | UTILITIES/STREET LIGHTING | 71,328 | 77,000 | 35,745 | 46.42% | 58.33% | 72,000 | 93.51% | (5,000) |
| 101-441-931.000 | MAINTENANCE/BUILDING | 7,746 | 15,000 | 4,854 | 32.36% | 58.33% | 10,000 | 66.67% | (5,000) |
| 101-441-934.000 | MAINTENANCE/OFFICE EQUIP | 5,393 | 5,200 | 2,603 | 50.06% | 58.33% | 5,200 | 100.00% | - |
| 101-441-940.000 | RENTAL/EQUIPMENT | 425 | 1,000 | 500 | 0.00% | 58.33% | 1,000 | 100.00% | - |
| 101-441-942.000 | VEHICLE REIMBURSEMENT | 3,000 | 3,000 | 1,676 | 16.67% | 58.33% | 500 | 16.67% | (2,500) |
| 101-441-956.000 | MISCELLANEOUS | 898 | 950 | 420 | 44.21% | 58.33% | 950 | 100.00% | - |
| | PUBLIC WORKS | 424,513 | 429,440 | 232,124 | 54.05% | 58.33% | 419,600 | 97.71% | (3,840) |
| 101-790-702.000 | SALARIES | 112,697 | 123,570 | 60,742 | 49.16% | 58.33% | 115,320 | 93.32% | (8,250) |
| 101-790-706.000 | WAGES/HOURLY | 113,674 | 156,090 | 21,342 | 13.67% | 58.33% | 55,000 | 35.24% | (101,090) |
| 101-790-715.000 | BENEFIT/SOCIAL SECURITY | 17,679 | 21,390 | 6,602 | 30.86% | 58.33% | 12,750 | 59.61% | (8,640) |
| 101-790-716.000 | BENEFIT/HOSPITALIZATION/OPTICAL | 25,380 | 27,550 | 13,554 | 49.20% | 58.33% | 22,000 | 79.85% | (5,550) |
| 101-790-718.000 | BENEFIT/RETIREMENT | 71,795 | 56,980 | 35,055 | 61.52% | 58.33% | 56,980 | 100.00% | - |
| 101-790-719.000 | BENEFIT/DENTAL | 2,063 | 2,060 | 1,203 | 58.40% | 58.33% | 2,060 | 100.00% | - |
| 101-790-724.000 | BENEFITS | 10,848 | 11,420 | 7,451 | 65.25% | 58.33% | 11,420 | 100.00% | - |
| 101-790-727.000 | SUPPLIES/OFFICE | 2,834 | 3,500 | 2,946 | 84.17% | 58.33% | 3,500 | 100.00% | - |
| 101-790-756.000 | SUPPLIES/OPERATING | 7,472 | 7,500 | 1,196 | 15.95% | 58.33% | 4,500 | 60.00% | (3,000) |
| 101-790-802.000 | PROFESSIONAL SERV | 45,186 | 50,000 | 20,445 | 40.29% | 58.33% | 50,000 | 100.00% | - |
| 101-790-802.015 | PROFESSIONAL SVCS- PROGRAMMING | 15,852 | 20,000 | 4,713 | 0.00% | 58.33% | 11,000 | 0.00% | (9,000) |
| 101-790-853.000 | COMMUNICATIONS/TELEPHONE | 1,906 | 2,900 | 741 | 25.55% | 58.33% | 1,800 | 62.07% | (1,100) |
| 101-790-860.000 | CONFERENCES & WORKSHOPS | 172 | 850 | 10 | 1.18% | 58.33% | 150 | 17.65% | (700) |
| 101-790-860.001 | MEMBERSHIPS & DUES | 295 | 230 | 10 | 0.00% | 58.33% | 210 | 91.30% | (20) |
| 101-790-880.000 | PROMOTION/COMMUNITY | 413 | 1,500 | 8,683 | 0.00% | 58.33% | 1,500 | 100.00% | - |
| 101-790-920.000 | UTILITIES | 17,413 | 18,600 | 8,683 | 46.68% | 58.33% | 16,500 | 88.71% | (2,100) |
| 101-790-931.000 | MAINTENANCE/BUILDING | 36,418 | 35,000 | 20,464 | 54.47% | 58.33% | 30,000 | 85.71% | (5,000) |
| 101-790-934.000 | MAINTENANCE/OFFICE EQUIP | 8,756 | 7,100 | 3,992 | 54.82% | 58.33% | 7,100 | 100.00% | - |
| 101-790-956.000 | MISCELLANEOUS | 512 | 2,500 | 339 | 13.56% | 58.33% | 1,000 | 40.00% | (1,500) |
| 101-790-978.000 | BOOK PURCHASE | 22,385 | 28,000 | 865 | 3.09% | 58.33% | 12,000 | 42.86% | (15,000) |

| | | | | | | | | | |
|-----------------|------------------------------------|-----------|-----------|-----------|--------|--------|-----------|---------|-----------|
| 101-790-978.002 | PERIODICALS | 12,098 | 15,000 | 13,148 | 87.65% | 58.33% | 15,000 | 100.00% | - |
| 101-790-978.003 | RECORDS/TAPES/DISKS | 25,163 | 21,000 | 15,647 | 74.51% | 58.33% | 25,000 | 119.05% | 4,000 |
| | | 551,011 | 612,740 | 238,738 | 38.96% | 58.33% | 454,790 | 74.22% | (157,950) |
| | LIBRARY | | | | | | | | |
| 101-954-911.000 | GENERAL LIABILITY COVERAG | 177,425 | 188,580 | 187,394 | 99.37% | 58.33% | 188,580 | 100.00% | - |
| 101-954-914.000 | EXCESS OF DEDUCTABLE | 7,545 | 1,000 | | 0.00% | 58.33% | | 0.00% | (1,000) |
| | LIABILITY INSURANCE | 184,970 | 189,580 | 187,394 | 98.85% | 58.33% | 188,580 | 99.47% | (1,000) |
| 101-958-965.001 | TRANSFER/LOCAL STREET | 75,000 | 50,000 | 29,167 | 58.33% | 58.33% | 50,000 | 100.00% | - |
| 101-958-965.208 | TRANSFER/RECREATION FUND | 975,000 | 1,115,330 | 622,786 | 55.84% | 58.33% | 1,115,330 | 100.00% | - |
| 101-958-965.257 | TRANSFER - BUD STABILIZAT | 50,000 | 50,000 | 29,167 | 58.33% | 58.33% | 50,000 | 100.00% | - |
| 101-958-965.309 | TRANSFER TO 2020 ROAD DEBT SERVICE | | 331,000 | 193,083 | 58.33% | 58.33% | 331,000 | 100.00% | - |
| 101-958-965.494 | TRANSFER - EQUIPMENT FUND | 275,000 | 400,000 | 233,333 | 58.33% | 58.33% | 400,000 | 100.00% | - |
| 101-958-965.661 | TRANSFER/POST RETIREMENT | 405,960 | 174,160 | 105,182 | 60.39% | 58.33% | 174,160 | 100.00% | - |
| 101-958-965.734 | TRANSFER HEALTH INS. POOL | | 367,960 | 214,643 | 58.33% | 58.33% | 367,960 | 100.00% | - |
| 101-958-965.970 | TRANSFER/CAPITAL PLANNING | 380,000 | 348,000 | 210,222 | 60.41% | 58.33% | 250,000 | 100.00% | - |
| | TRANSFERS | 2,161,960 | 3,086,450 | 1,783,416 | 57.78% | 58.33% | 3,086,450 | 100.00% | - |
| | | 7,973,496 | 8,390,510 | 4,664,135 | 55.59% | 58.33% | 8,107,450 | 96.63% | (283,060) |

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 1/31/2021

| RECREATION FUND | | | | | | | | | | | |
|-----------------|-----------------------------|---------------------|------------------------------|-------------------------------------|---|-----------------------------|----------------------------------|---|--------------------------------------|---|--|
| ACCOUNT | DESCRIPTION | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 1/31/21 | 2020-21 PERCENT OF BUDGET COLLECTED 1/31/21 | PERCENT OF YEAR COMPLETE | 2020-21 PROJECTED ACTIVITY | 2020-21 PROJECTED PERCENT OF BUDGET | PROJECTED OVER/ (UNDER) BUDGET | | |
| 208-000-403.000 | TAX COLL/CURRENT | 71,031 | 73,570 | 73,035 | 99.27% | 58.33% | 73,570 | 100.00% | - | - | |
| 208-000-407.000 | TAX COLL/DELINQUENT | 791 | | | 0.00% | 58.33% | 210 | 100.00% | 210 | - | |
| 208-000-567.000 | GRANTS STATE/OTHER | 2,676 | 5,000 | 3,713 | 74.67% | 58.33% | 3,710 | 100.00% | (1,290) | - | |
| 208-000-573.000 | SSN/ LCSA PPT REIMBURSEMENT | 67 | | 50 | 0.00% | 58.33% | 70 | 100.00% | 70 | - | |
| 208-000-651.000 | RECREATION/FEES/RENTALS | 3,192 | 5,000 | | 0.00% | 58.33% | | | (5,000) | - | |
| 208-000-652.000 | RECREATION/SALES | 1,109 | | 91 | 100.00% | 58.33% | | | - | - | |
| 208-000-653.000 | RECREATION/POOL | 233,105 | 80,000 | (523) | -0.66% | 58.33% | 80,000 | 100.00% | - | - | |
| 208-000-654.001 | RECREATION/LEAGUE FEES | 32,850 | 15,000 | 10,858 | 72.39% | 58.33% | 18,000 | 120.00% | 3,000 | - | |
| 208-000-654.002 | RECREATION/CLASSES, TRIPS | 86,380 | 40,000 | 8,422 | 21.06% | 58.33% | 15,000 | 37.50% | (25,000) | - | |
| 208-000-654.003 | RECREATION/SR PROGRAMS | 3,747 | 2,500 | 516 | 20.64% | 58.33% | 1,000 | 40.00% | (1,500) | - | |
| 208-000-654.004 | RECREATION/LATCH KEY | 192,596 | | 709 | 0.00% | 58.33% | 5,000 | 0.00% | 5,000 | - | |
| 208-000-654.005 | RECREATION/CAMP FEES | 227,635 | 112,200 | (1,235) | -1.10% | 58.33% | 112,200 | 100.00% | - | - | |
| 208-000-654.006 | RECREATION/SPEC PROGRAMS | 9,648 | 2,500 | 1,292 | 51.68% | 58.33% | 2,500 | 100.00% | - | - | |
| 208-000-654.007 | RECREATION/DREAM CRUISE | 5,956 | | | 0.00% | 58.33% | | | - | - | |
| 208-000-654.008 | RECREATION/JULY 4TH | 6,646 | 5,000 | 96 | 1.92% | 58.33% | 100 | 2.00% | (4,900) | - | |
| 208-000-654.009 | RECREATION/ PRE K | 84,726 | 45,000 | 23,992 | 53.32% | 58.33% | 36,000 | 100.00% | (9,000) | - | |
| 208-000-664.000 | INVESTMENT INCOME | 14,794 | 6,000 | 2,446 | 40.77% | 58.33% | 3,500 | 58.33% | (2,500) | - | |
| 208-000-669.000 | BUS RENTAL FEES | 22,985 | 12,000 | 340 | 2.83% | 58.33% | 5,000 | 41.67% | (7,000) | - | |
| 208-000-669.001 | BUS CHARGES INTERNAL | 9,024 | | | 0.00% | 58.33% | | | - | - | |
| 208-000-676.101 | TRANSFER/GENERAL FUND | 975,000 | 1,115,330 | 622,786 | 55.84% | 58.33% | 1,115,330 | 100.00% | - | - | |
| 208-000-695.000 | UNCLASSIFIED | 2,864 | 4,500 | 103 | 2.29% | 58.33% | 500 | 11.11% | (4,000) | - | |
| 208-000-699.395 | FUND BALANCE APPROPRIATION | 1,986,822 | 1,523,600 | 746,686 | 49.01% | 58.33% | 1,471,690 | 96.59% | (51,910) | - | |

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
 Calculations as of 1/31/2021
 RECREATION FUND

| DEPARTMENT | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 1/31/21 | 2020-21 PERCENT OF BUDGET EXPENDED 1/31/21 | PERCENT OF YEAR COMPLETE | 2020-21 PROJECTED ACTIVITY | 2020-21 PROJECTED PERCENT OF BUDGET | PROJECTED OVER/ (UNDER) BUDGET |
|------------|---------------------|------------------------------|-------------------------------------|--|-----------------------------|----------------------------------|---|--------------------------------------|
| BUS | 42,791 | 35,030 | 11,497 | 32.82% | 58.33% | 26,140 | 74.62% | (8,890) |
| RECREATION | 685,659 | 670,470 | 351,226 | 52.39% | 58.33% | 617,230 | 92.06% | (53,240) |
| PROGRAMS | 783,263 | 465,640 | 202,767 | 43.55% | 58.33% | 464,000 | 99.65% | (1,640) |
| PARKS | 138,097 | 160,890 | 83,971 | 52.19% | 58.33% | 151,550 | 94.19% | (9,340) |
| POOL | 241,168 | 191,570 | 64,077 | 33.45% | 58.33% | 188,610 | 98.45% | (2,960) |
| | 1,890,978 | 1,523,600 | 713,538 | 46.83% | 58.33% | 1,447,530 | 95.01% | (76,070) |

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 1/31/2021

RECREATION FUND

| ACCOUNT | DESCRIPTION | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 1/31/21 | 2020-21 PERCENT OF BUDGET EXPENDED 1/31/21 | PERCENT OF YEAR COMPLETE | 2020-21 PROJECTED ACTIVITY | 2020-21 PROJECTED PERCENT OF BUDGET | PROJECTED OVER/ (UNDER) BUDGET |
|----------------------------------|---------------------------------|---------------------|------------------------------|-------------------------------------|--|-----------------------------|----------------------------------|---|--------------------------------------|
| Dept 290 - BUS | | | | | | | | | |
| 208-290-706.000 | WAGES/HOURLY | | 11,520 | | 0.00% | | 5,000 | 43.40% | (6,520) |
| 208-290-715.000 | BENEFIT/SOCIAL SECURITY | 1,490 | 2,030 | | 0.00% | | 390 | 19.21% | (1,640) |
| 208-290-724.000 | BENEFITS | 1,045 | 1,080 | 497 | 46.02% | | 1,080 | 100.00% | - |
| 208-290-751.000 | SUPPLIES/GAS,OIL | 2,723 | 1,500 | | 0.00% | | 800 | 53.33% | (700) |
| 208-290-802.000 | PROFESSIONAL SERV | 18,657 | | | 0.00% | | | 0.00% | - |
| 208-290-853.000 | COMMUNICATIONS/TELEPHONE | 876 | 800 | 430 | 53.75% | | 800 | 100.00% | - |
| 208-290-940.000 | RENTAL/EQUIPMENT | 18,000 | 18,000 | 10,500 | 58.33% | | 18,000 | 100.00% | - |
| 208-290-956.000 | MISCELLANEOUS | | 100 | 70 | 70.00% | | 70 | 70.00% | (30) |
| Totals for dept 290 - BUS | | 42,791 | 35,030 | 11,497 | 32.82% | | 26,140 | 74.62% | (8,890) |
| Dept 751 - RECREATION | | | | | | | | | |
| 208-751-702.000 | SALARIES | 119,947 | 119,900 | 61,749 | 51.50% | | 108,000 | 90.08% | (11,900) |
| 208-751-706.000 | WAGES/HOURLY | 186,979 | 171,710 | 86,422 | 50.33% | | 153,000 | 89.10% | (18,710) |
| 208-751-715.000 | BENEFIT/SOCIAL SECURITY | 24,278 | 20,750 | 12,196 | 58.78% | | 20,000 | 96.39% | (750) |
| 208-751-716.000 | BENEFIT/HOSPITALIZATION/OPTICAL | 82,521 | 81,860 | 44,651 | 54.55% | | 75,000 | 91.62% | (6,860) |
| 208-751-718.000 | BENEFIT/RETIREMENT | 108,501 | 112,740 | 65,625 | 58.21% | | 112,740 | 100.00% | - |
| 208-751-719.000 | BENEFIT/DENTAL | 5,584 | 5,690 | 3,006 | 52.83% | | 4,650 | 81.72% | (1,040) |
| 208-751-724.000 | BENEFITS | 34,399 | 37,840 | 22,672 | 59.92% | | 37,840 | 100.00% | - |
| 208-751-727.000 | SUPPLIES/OFFICE | 1,708 | 1,500 | 944 | 62.93% | | 1,500 | 100.00% | - |
| 208-751-744.000 | UNIFORM/PURCHASE | 2,723 | 2,750 | 1,700 | 61.82% | | 2,750 | 100.00% | - |
| 208-751-751.000 | SUPPLIES/GAS,OIL | 1,168 | 750 | 1,464 | 195.20% | | 2,000 | 100.00% | 1,250 |
| 208-751-756.000 | SUPPLIES/OPERATING | 12,744 | 6,000 | 5,189 | 86.48% | | 8,000 | 133.33% | 2,000 |
| 208-751-853.000 | COMMUNICATIONS/TELEPHONE | 7,913 | 6,580 | 3,313 | 50.35% | | 6,500 | 98.78% | (80) |
| 208-751-860.000 | CONFERENCES & WORKSHOPS | 1,157 | 2,050 | 498 | 24.29% | | 1,000 | 48.78% | (1,050) |
| 208-751-860.001 | MEMBERSHIPS & DUES | 720 | 750 | 745 | 99.33% | | 750 | 100.00% | - |
| 208-751-920.000 | UTILITIES | 47,984 | 48,000 | 18,404 | 38.34% | | 35,000 | 72.92% | (13,000) |
| 208-751-931.000 | MAINTENANCE/BUILDING | 23,173 | 27,000 | 12,701 | 47.04% | | 25,000 | 92.59% | (2,000) |
| 208-751-934.000 | MAINTENANCE/OFFICE EQUIP | 22,602 | 22,600 | 9,668 | 42.78% | | 22,600 | 100.00% | - |
| 208-751-956.000 | MISCELLANEOUS | 1,558 | 2,000 | 279 | 13.95% | | 900 | 45.00% | (1,100) |
| Totals for dept 751 - RECREATION | | 685,659 | 670,470 | 351,226 | 52.39% | | 617,230 | 92.06% | (53,240) |
| Dept 753 - PROGRAMS | | | | | | | | | |
| 208-753-702.000 | SALARIES | 117,618 | 123,000 | 64,198 | 52.19% | | 119,000 | 96.75% | (4,000) |
| 208-753-714.001 | WAGES/PROGRAM ATHLETIC LG | 941 | 800 | | 0.00% | | | 0.00% | (800) |
| 208-753-714.003 | WAGES/PROGRAM SENIOR CITI | 41,630 | 46,090 | 22,210 | 48.19% | | 41,890 | 90.89% | (4,200) |
| 208-753-714.004 | WAGES/PROGRAM LATCH KEY | 164,112 | 33,960 | 16,824 | 49.54% | | 50,000 | 147.23% | 16,040 |
| 208-753-714.005 | WAGES/PROGRAM CAMPS | 77,906 | 38,380 | | 0.00% | | 38,000 | 99.01% | (380) |
| 208-753-715.000 | BENEFIT/SOCIAL SECURITY | 32,130 | 14,670 | 8,255 | 56.27% | | 15,300 | 104.29% | 630 |
| 208-753-716.000 | BENEFIT/HOSPITALIZATION/OPTICAL | 58,923 | 49,830 | 26,509 | 53.20% | | 49,830 | 100.00% | - |
| 208-753-718.000 | BENEFIT/RETIREMENT | 81,215 | 65,350 | 39,990 | 61.19% | | 65,350 | 100.00% | - |
| 208-753-719.000 | BENEFIT/DENTAL | 3,723 | 3,230 | 1,884 | 58.33% | | 3,230 | 100.00% | - |

| | | | | | | | | | |
|--------------------------------|---------------------------|---------|---------|---------|---------|--------|---------|---------|---------|
| 208-753-724.000 | BENEFITS | 20,228 | 17,440 | 11,122 | 63.77% | 58.33% | 18,500 | 106.08% | 1,060 |
| 208-753-787.001 | SUPPLIES/ATHLETIC LEAGUE | 2,554 | 1,500 | 359 | 23.93% | 58.33% | 900 | 60.00% | (600) |
| 208-753-787.002 | SUPPLIES/CLASS TRIPS | 3,276 | 1,500 | 1,616 | 107.73% | 58.33% | 2,000 | 133.33% | 500 |
| 208-753-787.003 | SUPPLIES/SENIOR PROGRAM | 1,232 | 1,000 | 630 | 63.00% | 58.33% | 1,000 | 0.00% | (1,000) |
| 208-753-787.004 | SUPPLIES/LATCH KEY | 14,145 | 2,000 | 537 | 26.85% | 58.33% | 2,000 | 100.00% | - |
| 208-753-787.005 | SUPPLIES/CAMPS | 3,696 | 7,000 | 192 | 2.74% | 58.33% | 7,000 | 100.00% | - |
| 208-753-787.006 | SUPPLIES/SPECIAL PROGRAM | 2,771 | 1,500 | 1,117 | 74.47% | 58.33% | 1,500 | 100.00% | - |
| 208-753-787.007 | SUPPLIES/PRE K | 4,478 | 3,000 | 1,450 | 48.33% | 58.33% | 3,000 | 100.00% | - |
| 208-753-803.001 | CONTRACTS ATHLETIC LEAGUE | 13,296 | 12,500 | 4,478 | 0.00% | 58.33% | 12,500 | 100.00% | - |
| 208-753-803.002 | CONTRACTS CLASS TRIPS | 61,631 | 12,390 | 3,308 | 26.70% | 58.33% | 8,000 | 64.57% | (4,390) |
| 208-753-803.003 | CONTRACTS SENIOR TRIPS | 2,080 | 2,000 | 200 | 10.00% | 58.33% | 500 | 25.00% | (1,500) |
| 208-753-803.004 | CONTRACTS LATCH KEY | 5,216 | 16,500 | (99) | 0.00% | 58.33% | 16,500 | 0.00% | - |
| 208-753-803.005 | CONTRACTS CAMPS | 29,062 | 5,000 | 795 | -0.60% | 58.33% | 2,500 | 100.00% | - |
| 208-753-803.006 | CONTRACTS SPECIAL PROGRAM | 8,570 | 5,000 | 968 | 15.90% | 58.33% | 5,000 | 50.00% | (2,500) |
| 208-753-803.008 | CONTRACTS JULY 4th | 26,918 | 5,500 | 968 | 17.60% | 58.33% | 5,000 | 90.91% | (500) |
| 208-753-956.000 | MISCELLANEOUS | 10,112 | 1,500 | 702 | 46.80% | 58.33% | 1,500 | 100.00% | - |
| Totals for dept 753 - PROGRAMS | | 783,263 | 465,640 | 202,767 | 43.55% | 58.33% | 464,000 | 99.65% | (1,640) |

| | | | | | | | | | |
|-----------------------------|---------------------------------|---------|---------|--------|---------|--------|---------|---------|---------|
| Dept 754 - PARKS | | | | | | | | | |
| 208-754-702.000 | SALARIES | 8,051 | 8,520 | 4,462 | 52.37% | 58.33% | 8,200 | 96.24% | (320) |
| 208-754-706.000 | WAGES/HOURLY | 48,649 | 55,490 | 26,030 | 46.91% | 58.33% | 49,000 | 88.30% | (6,490) |
| 208-754-715.000 | BENEFIT/SOCIAL SECURITY | 4,504 | 6,430 | 2,538 | 39.47% | 58.33% | 4,550 | 70.76% | (1,880) |
| 208-754-716.000 | BENEFIT/HOSPITALIZATION/OPTICAL | 15,880 | 16,400 | 9,014 | 54.96% | 58.33% | 15,900 | 96.95% | (500) |
| 208-754-718.000 | BENEFIT/RETIREMENT | 33,858 | 42,900 | 23,758 | 55.38% | 58.33% | 42,900 | 100.00% | - |
| 208-754-719.000 | BENEFIT/DENTAL | 956 | 460 | 470 | 102.17% | 58.33% | 810 | 176.09% | 350 |
| 208-754-724.000 | BENEFITS | 6,262 | 7,390 | 4,533 | 61.34% | 58.33% | 7,390 | 100.00% | - |
| 208-754-744.000 | UNIFORM/PURCHASE | 146 | 250 | | 0.00% | 58.33% | | 0.00% | (250) |
| 208-754-776.000 | SUPPLIES/BLDG.GROUNDS | 12,015 | 13,500 | 8,525 | 63.15% | 58.33% | 13,500 | 100.00% | - |
| 208-754-802.000 | PROFESSIONAL SERV | 7,766 | 9,300 | 4,641 | 49.90% | 58.33% | 9,300 | 100.00% | - |
| 208-754-956.000 | MISCELLANEOUS | | 250 | | 0.00% | 58.33% | | 0.00% | - |
| Totals for dept 754 - PARKS | | 138,097 | 160,890 | 83,971 | 52.19% | 58.33% | 151,550 | 94.19% | (9,340) |

| | | | | | | | | | |
|----------------------------|---------------------------------|---------|---------|--------|---------|--------|---------|---------|---------|
| Dept 756 - POOL | | | | | | | | | |
| 208-756-702.000 | SALARIES | 24,659 | 27,250 | 13,494 | 49.52% | 58.33% | 25,000 | 91.74% | (2,250) |
| 208-756-709.000 | WAGES/PART TIME SEASONAL | 108,009 | 60,420 | 651 | 1.08% | 58.33% | 60,530 | 100.18% | 110 |
| 208-756-715.000 | BENEFIT/SOCIAL SECURITY | 11,467 | 7,120 | 1,143 | 16.05% | 58.33% | 5,500 | 77.25% | (1,620) |
| 208-756-716.000 | BENEFIT/HOSPITALIZATION/OPTICAL | 10,917 | 11,400 | 6,419 | 56.31% | 58.33% | 11,400 | 100.00% | - |
| 208-756-718.000 | BENEFIT/RETIREMENT | 4,776 | 2,880 | 1,758 | 61.04% | 58.33% | 2,880 | 100.00% | - |
| 208-756-719.000 | BENEFIT/DENTAL | 721 | 810 | 479 | 59.14% | 58.33% | 810 | 100.00% | - |
| 208-756-724.000 | BENEFITS | 5,217 | 5,740 | 3,128 | 54.49% | 58.33% | 5,740 | 100.00% | - |
| 208-756-727.000 | SUPPLIES/OFFICE | | 1,250 | | 0.00% | 58.33% | 500 | 40.00% | (750) |
| 208-756-744.000 | UNIFORM/PURCHASE | 511 | 700 | | 0.00% | 58.33% | 750 | 107.14% | 50 |
| 208-756-756.000 | SUPPLIES/OPERATING | 11,033 | 10,500 | 2,353 | 22.41% | 58.33% | 10,500 | 100.00% | - |
| 208-756-756.001 | CAFE SUPPLIES | 6,168 | 4,500 | 2,863 | 0.00% | 58.33% | 3,000 | 100.00% | (4,500) |
| 208-756-802.000 | PROFESSIONAL SERV | 466 | 2,500 | 2,863 | 114.52% | 58.33% | 48,000 | 120.00% | 500 |
| 208-756-920.000 | UTILITIES | 51,534 | 42,000 | 24,898 | 59.28% | 58.33% | 48,000 | 114.29% | 6,000 |
| 208-756-931.000 | MAINTENANCE/BUILDING | 5,690 | 14,000 | 6,891 | 49.22% | 58.33% | 14,000 | 100.00% | - |
| 208-756-956.000 | MISCELLANEOUS | 0 | 500 | | 0.00% | 58.33% | | 0.00% | - |
| Totals for dept 756 - POOL | | 241,168 | 191,570 | 64,077 | 33.45% | 58.33% | 188,610 | 98.45% | (2,960) |

APPROPRIATIONS - FUND 208

1,890,978

1,523,600

713,538

46.83%

58.33%

1,447,530

95.01%

(76,070)

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 1/31/2021

SANITATION FUND

| GL NUMBER | DESCRIPTION | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 1/31/21 | PERCENT OF BUDGET 1/31/21 | PERCENT OF YEAR COMPLETE | 2020-21 PROJECTED ACTIVITY | 2020-21 PROJECTED PERCENT OF BUDGET | PROJECTED OVER/ (UNDER) BUDGET |
|---|---------------------------------|---------------------|------------------------------|-------------------------------------|------------------------------|-----------------------------|----------------------------------|---|--------------------------------------|
| Dept 000 | | | | | | | | | |
| 515-000-403.000 | TAX COLL/CURRENT | 585,339 | 599,760 | 595,452 | 99% | 58.33% | 601,410 | 100.28% | 1,650 |
| 515-000-573.000 | SSR/ LCSA PPT REIMBURSEMENT | 646 | 450 | 404 | 0% | 58.33% | 600 | 100.00% | 150 |
| 515-000-664.000 | INVESTMENT INCOME | 9,666 | 4,000 | 2,279 | 57% | 58.33% | 3,500 | 87.50% | (500) |
| 515-000-695.000 | UNCLASSIFIED | 6,347 | 8,000 | 5,380 | 67% | 58.33% | 7,000 | 87.50% | (1,000) |
| 515-000-699.395 | FUND BALANCE APPROPRIATION | | | | 0% | 58.33% | | 0.00% | |
| NET OF REVENUES/APPROPRIATIONS - 000 - | | 601,998 | 612,210 | 603,515 | 99% | 58.33% | 612,510 | 100.05% | 300 |
| Dept 500 - SANITATION | | | | | | | | | |
| 515-500-702.000 | SALARIES | 10,695 | 16,140 | 7,945 | 49.23% | 58.33% | 14,500 | 89.84% | (1,640) |
| 515-500-706.000 | WAGES/HOURLY | 34,498 | 42,950 | 23,236 | 54.10% | 58.33% | 42,950 | 100.00% | - |
| 515-500-715.000 | BENEFIT/SOCIAL SECURITY | 3,489 | 4,520 | 2,559 | 56.62% | 58.33% | 4,500 | 99.56% | (20) |
| 515-500-716.000 | BENEFIT/HOSPITALIZATION/OPTICAL | 11,868 | 14,650 | 8,606 | 58.74% | 58.33% | 14,650 | 100.00% | - |
| 515-500-718.000 | BENEFIT/RETIREMENT | 14,125 | 15,930 | 9,694 | 60.85% | 58.33% | 15,930 | 100.00% | - |
| 515-500-719.000 | BENEFIT/DENTAL | 774 | 1,150 | 609 | 52.96% | 58.33% | 1,100 | 95.65% | (50) |
| 515-500-724.000 | BENEFITS | 4,753 | 6,600 | 4,207 | 63.74% | 58.33% | 6,600 | 100.00% | - |
| 515-500-751.000 | SUPPLIES/GAS/OIL | 3,571 | 4,400 | 1,928 | 43.82% | 58.33% | 4,400 | 100.00% | - |
| 515-500-756.000 | SUPPLIES/OPERATING | 6,578 | 5,500 | 295 | 5.36% | 58.33% | 5,500 | 100.00% | - |
| 515-500-802.000 | PROFESSIONAL SERV | 417,245 | 437,400 | 217,227 | 49.66% | 58.33% | 432,000 | 98.77% | (5,400) |
| 515-500-853.000 | COMMUNICATIONS/TELEPHONE | 687 | 910 | 307 | 33.74% | 58.33% | 650 | 71.43% | (260) |
| 515-500-860.000 | CONFERENCES & WORKSHOPS | | 300 | | 0.00% | 58.33% | 300 | 100.00% | - |
| 515-500-860.001 | MEMBERSHIPS & DUES | 200 | 200 | 200 | 100.00% | 58.33% | 200 | 100.00% | - |
| 515-500-920.000 | PROMOTION/COMMUNITY | 968 | 2,400 | 2,580 | 107.50% | 58.33% | 3,000 | 125.00% | 600 |
| 515-500-931.000 | UTILITIES | 1,395 | 1,850 | 741 | 40.05% | 58.33% | 1,500 | 81.08% | (350) |
| 515-500-934.000 | MAINTENANCE/BUILDING | 1,426 | 4,500 | 639 | 14.20% | 58.33% | 1,500 | 33.33% | (3,000) |
| 515-500-940.000 | MAINTENANCE/OFFICE EQUIP | 1,670 | 2,110 | 1,024 | 48.53% | 58.33% | 2,110 | 100.00% | - |
| 515-500-940.000 | RENTAL/EQUIPMENT | 50,000 | 50,000 | 50,128 | 100.26% | 58.33% | 60,000 | 120.00% | 10,000 |
| 515-500-956.000 | MISCELLANEOUS | 100 | 700 | | 0.00% | 58.33% | | 0.00% | (700) |
| NET OF REVENUES/APPROPRIATIONS - 500 - SANITATION | | 564,042 | 612,210 | 331,925 | 54.22% | 58.33% | 611,390 | 99.87% | (820) |

FINANCE REPORT - CASH POSITIONS

February

| FUND | FUND # | CURRENT INVESTMENTS | CURRENT CASH | TOTAL AVAILABLE |
|--|--------|---------------------|----------------|-------------------|
| GENERAL FUND | 101 | 6,076,065 | (1,514,997) | 4,561,069 |
| MAJOR STREET FUND | 202 | 546,739 | 47,997 | 594,736 |
| LOCAL STREET FUND | 203 | 202,098 | 29,801 | 231,899 |
| ACT 345 PENSION FUND | 205 | 1,381 | 230,716 | 232,097 |
| RECREATION FUND | 208 | 412,722 | 34,129 | 446,851 |
| GWK DRAIN FUND | 225 | 346,542 | (53,439) | 293,103 |
| RACKHAM DEFENSE FUND | 250 | 34,167 | 285 | 34,452 |
| BUDGET STABILIZATION FUND | 257 | 1,160,029 | 34,707 | 1,194,736 |
| ELEVEN MILE - DEBT FUND | 303 | 37,637 | (19,083) | 18,554 |
| 2010 UTGO DEBT | 304 | 268,500 | 8,797 | 277,297 |
| 2012 UTGO DEBT | 305 | 94,335 | 17,638 | 111,973 |
| 2014 UTGO DEBT | 306 | 252,025 | 18,528 | 270,552 |
| 2017 UTGO DEBT | 307 | 67,911 | 71,924 | 139,834 |
| 2019 UTGO DEBT | 308 | 104,626 | 111,994 | 216,620 |
| 2020 CAPITAL IMP. BONDS | 309 | (663) | 517,111 | 516,448 |
| CAPITAL PLANNING FUND | 402 | 834,608 | 17,746 | 852,354 |
| SEWER CONSTRUCTION FUND | 492 | 5,758,605 | 832 | 5,759,437 |
| ROAD & SEWER CONSTRUCTION FUND | 493 | 9,636,205 | (829) | 9,635,377 |
| ROAD MAINTENANCE FUND | 494 | (11) | 259,016 | 259,005 |
| SANITATION FUND | 515 | 168,784 | 188,143 | 356,927 |
| WATER FUND | 592 | 1,620,675 | 229,040 | 1,849,715 |
| EQUIPMENT FUND | 661 | 339,549 | 160,638 | 500,187 |
| TRUST & AGENCY FUND | 701 | 135,800 | 89,953 | 225,753 |
| POST RETIREMENT FUND | 734 | 795,274 | 115,677 | 910,951 |
| TOTAL ASSETS - INVESTMENTS/CASH | | 28,893,603 | 596,324 | 29,489,927 |

| FIDUCIARY (TRUSTEE) | TYPE | AMOUNT INVESTED | PERCENT INVESTED | YIELD |
|--------------------------------|------------|-------------------|------------------|-------------------|
| MICHIGAN CLASS | Interlocal | 3,634,022 | 12.58% | 0.06% |
| OAKLAND COUNTY POOL- OPER | Pool | 918,050 | 3.18% | 0.84% |
| FIFTH THIRD SECURITIES / CD | Agency | 270,179 | 0.94% | 0.03% |
| COMMERICA - J FUND - 4438 | Pool | 43,982 | 0.15% | 0.01% |
| COMERICA SECURITIES - 2362 | Agency | 4,249,753 | 14.71% | 2.41% |
| HUNTINGTON BANK | Agency | 1,388,325 | 4.81% | 2.20% |
| MULTIBANK SECURITIES | Agency | 3,032,248 | 10.50% | 2.35% |
| FLAGSTAR INVESTMENT ACCOUNT | Savings | 3,596,255 | 12.45% | 0.25% |
| FLAGSTAR BOND ACCOUNT | Savings | 2,806,251 | 9.71% | 0.25% |
| OAKLAND COUNTY BOND ACCOUNT | Pool | 8,954,538 | 30.99% | 0.84% |
| TOTAL INVESTMENTS | | 28,893,603 | 69.01% | |
| WEIGHTED AVERAGE YIELD | | | | 0.80% |
| OPERATING CASH ACCOUNT | | | | 596,324 |
| INVESTMENT ACCOUNT | | | | 28,893,603 |
| TOTAL DOLLARS AVAILABLE | | | | 29,489,927 |

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 2/28/2021

| GENERAL FUND | | | | | | | | | |
|---------------------------------|---------------------------------|---------------------|------------------------------|-------------------------------------|---|-----------------------------|----------------------------------|---|--------------------------------------|
| FUND | DESCRIPTION | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 2/28/21 | 2020-21 PERCENT OF BUDGET COLLECTED 2/28/21 | PERCENT OF YEAR COMPLETE | 2020-21 PROJECTED ACTIVITY | 2020-21 PROJECTED PERCENT OF BUDGET | PROJECTED OVER/ (UNDER) BUDGET |
| TAX COLLECTIONS | GENERAL FUND | 6,411,295 | 6,576,020 | 6,530,360 | 99.31% | 66.67% | 6,582,940 | 100.11% | 6,920 |
| 101 | TAX COLLECTIONS | 6,411,295 | 6,576,020 | 6,530,360 | 99.31% | 66.67% | 6,582,940 | 100.11% | 6,920 |
| LICENSES & PERMITS | GENERAL FUND | 362,546 | 424,750 | 271,805 | 63.99% | 66.67% | 405,900 | 95.56% | (18,850) |
| 101 | LICENSES & PERMITS | 362,546 | 424,750 | 271,805 | 63.99% | 66.67% | 405,900 | 95.56% | (18,850) |
| STATE SHARED REVENUE & GRANTS | GENERAL FUND | 654,331 | 870,640 | 689,809 | 79.23% | 66.67% | 1,053,920 | 121.05% | 183,280 |
| 101 | STATE SHARED REVENUE | 654,331 | 870,640 | 689,809 | 79.23% | 66.67% | 1,053,920 | 121.05% | 183,280 |
| USER FEES | GENERAL FUND | 659,593 | 519,100 | 312,931 | 60.28% | 66.67% | 495,140 | 95.38% | (23,960) |
| 101 | USER FEES | 659,593 | 519,100 | 312,931 | 60.28% | 66.67% | 495,140 | 95.38% | (23,960) |
| APPROPRIATION FROM FUND BALANCE | GENERAL FUND | | 0 | | 0.00% | 66.67% | 0 | 0.00% | - |
| 101 | APPROPRIATION FROM FUND BALANCE | | 0 | | 0.00% | 66.67% | 0 | 0.00% | - |
| ESTIMATED REVENUES - FUND 101 | | 8,087,765 | 8,390,510 | 7,804,905 | 93.02% | 66.67% | 8,537,900 | 101.76% | 147,390 |

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 2/28/2021

GENERAL FUND

| ACCOUNT | DESCRIPTION | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 2/28/21 | 2020-21 PERCENT OF BUDGET COLLECTED 2/28/21 | 2020-21 PERCENT OF YEAR COMPLETE | 2020-21 PROJECTED ACTIVITY | 2020-21 PROJECTED PERCENT OF BUDGET | PROJECTED OVER/ (UNDER) BUDGET |
|-----------------|----------------------------------|---------------------|------------------------------|-------------------------------------|---|--|----------------------------------|---|--------------------------------------|
| 101-000-403.000 | TAX COLL/CURRENT | 6,314,422 | 6,469,520 | 6,516,715 | 100.73% | 66.67% | 6,516,710 | 100.73% | 47,190 |
| 101-000-407.000 | TAX COLL/DELINQUENT | 70,733 | 72,500 | 360 | 0.50% | 66.67% | 43,430 | 59.90% | (29,070) |
| 101-000-445.000 | TAX COLL/PENALTIES | 26,140 | 34,000 | 13,285 | 39.07% | 66.67% | 22,800 | 67.06% | (11,200) |
| 101-000-452.000 | PERMITS/AIR CONDITIONING | 3,620 | 4,500 | 3,215 | 71.44% | 66.67% | 4,500 | 100.00% | - |
| 101-000-453.000 | PERMITS/BUILDING | 138,990 | 175,000 | 133,657 | 76.38% | 66.67% | 175,000 | 100.00% | - |
| 101-000-454.000 | PERMITS/ELECTICAL | 21,235 | 27,000 | 19,352 | 71.67% | 66.67% | 25,000 | 92.59% | (2,000) |
| 101-000-455.000 | PERMITS/HEATING | 11,435 | 14,000 | 9,980 | 71.29% | 66.67% | 12,500 | 89.29% | (1,500) |
| 101-000-456.000 | PERMITS/PLUMBING | 21,481 | 25,000 | 19,905 | 79.62% | 66.67% | 25,000 | 100.00% | - |
| 101-000-457.000 | BUSINESS REGISTRATION | 8,264 | 12,750 | 7,150 | 56.08% | 66.67% | 9,000 | 70.59% | (3,750) |
| 101-000-458.000 | ROW PARKING | 4,893 | 5,500 | 2,520 | 45.82% | 66.67% | 4,900 | 89.09% | (500) |
| 101-000-470.000 | CABLE TV FEES | 144,443 | 150,000 | 70,788 | 47.19% | 66.67% | 141,000 | 94.00% | (9,000) |
| 101-000-479.000 | NONBUSINESS LIC AND PERM | 2,045 | 2,500 | 1,568 | 62.72% | 66.67% | 2,000 | 80.00% | (500) |
| 101-000-480.000 | BUILDING INSPECTIONS | 2,580 | 4,500 | 745 | 16.56% | 66.67% | 3,000 | 66.67% | (1,500) |
| 101-000-481.000 | ALARM FEES | 3,560 | 4,000 | 2,925 | 73.13% | 66.67% | 4,000 | 100.00% | - |
| 101-000-502.000 | FEDERAL GRANTS- CARES ACT | | 197,990 | 319,076 | 0.00% | 66.67% | 373,530 | 100.00% | 175,540 |
| 101-000-529.000 | GRANTS CDBG | 2,639 | 3,000 | 896 | 27.57% | 66.67% | 2,640 | 88.00% | (360) |
| 101-000-543.000 | GRANTS PUBLIC SAFETY (302 FUNDS) | 4,155 | 3,250 | 3,538 | 52.03% | 66.67% | 2,000 | 61.54% | (1,250) |
| 101-000-566.000 | GRANTS LIBRARY/STATE | 7,025 | 6,800 | 12,112 | 100.00% | 66.67% | 7,000 | 102.94% | 200 |
| 101-000-567.000 | GRANTS STATE/OTHER | 15,900 | 20,000 | 3,400 | 17.00% | 66.67% | 5,000 | 100.00% | (15,000) |
| 101-000-573.000 | SSR/ LCSEA PPT REIMBURSEMENT | 5,976 | 4,750 | 4,406 | 0.00% | 66.67% | 5,410 | 100.00% | 660 |
| 101-000-576.000 | SSR/ SALES TAX | 605,008 | 633,350 | 344,861 | 54.45% | 66.67% | 644,710 | 101.79% | 11,360 |
| 101-000-577.000 | SSR/LIQUOR | 1,526 | 1,500 | 1,520 | 101.33% | 66.67% | 1,520 | 101.33% | 20 |
| 101-000-607.000 | ADMINISTRATIVE FEES | 93,125 | 94,500 | 94,186 | 99.67% | 66.67% | 95,200 | 100.74% | 700 |
| 101-000-608.000 | SERVICE FEES | 400 | 700 | 400 | 57.14% | 66.67% | 600 | 85.71% | (100) |
| 101-000-656.000 | FINES/DISTRICT COURT | 79,704 | 51,850 | 35,157 | 67.81% | 66.67% | 55,000 | 106.08% | 3,150 |
| 101-000-657.000 | FINES/PARKING VIOLATIONS | 5,180 | 2,500 | 505 | 20.20% | 66.67% | 1,100 | 44.00% | (1,400) |
| 101-000-658.000 | FINES/LIBRARY FEES | 4,602 | 2,500 | 260 | 10.40% | 66.67% | 500 | 20.00% | (1,000) |
| 101-000-658.001 | LIBRARY CONTRACT REVENUE | 43,038 | 43,900 | | 0.00% | 66.67% | 43,900 | 100.00% | - |
| 101-000-659.000 | FINES/LIBRARY PENAL | 18,719 | 19,000 | 15,093 | 79.44% | 66.67% | 15,090 | 79.42% | (3,910) |
| 101-000-664.000 | INVESTMENT INCOME | 122,108 | 50,000 | 29,400 | 58.80% | 66.67% | 40,000 | 80.00% | (10,000) |
| 101-000-670.000 | EQUIPMENT RENTAL | | 500 | 150 | 30.00% | 66.67% | 150 | 30.00% | (350) |
| 101-000-673.000 | FIXED ASSET SALE | | 250 | 164 | 65.60% | 66.67% | 200 | 80.00% | (50) |
| 101-000-676.000 | INSURANCE REIMBURSEMENT | 50,139 | 40,000 | | 0.00% | 66.67% | 30,000 | 75.00% | (10,000) |
| 101-000-676.592 | TRANSFER/WATER ADMIN | 166,050 | 186,400 | 124,267 | 66.67% | 66.67% | 186,400 | 100.00% | - |
| 101-000-676.734 | TRANSFER/POST RET ADMIN | 2,000 | 2,000 | 1,333 | 66.65% | 66.67% | 2,000 | 100.00% | - |
| 101-000-693.000 | UNCLASSIFIED | 74,528 | 25,000 | 12,016 | 48.06% | 66.67% | 25,000 | 100.00% | - |
| 101-000-699.395 | DRAW FROM FUND BALANCE | 8,087,765 | 8,390,510 | 7,804,905 | 93.02% | 66.67% | 8,537,900 | 101.76% | 147,390 |

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 2/28/2021
GENERAL FUND

| DEPARTMENT | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 2/28/21 | 2020-21 PERCENT OF BUDGET EXPENDED 2/28/21 | PERCENT OF YEAR COMPLETE | 2020-21 PROJECTED ACTIVITY | 2020-21 PROJECTED PERCENT OF BUDGET | PROJECTED OVER/ (UNDER) BUDGET |
|----------------|---------------------|------------------------------|-------------------------------------|--|-----------------------------|----------------------------------|---|--------------------------------------|
| COMMISSION | 13,963 | 25,920 | 12,058 | 46.52% | 66.67% | 17,170 | 66.24% | (8,750) |
| ADMINISTRATION | 1,154,444 | 1,288,350 | 797,509 | 61.90% | 66.67% | 1,229,420 | 95.43% | (58,930) |
| PUBLIC SAFETY | 3,482,635 | 2,758,030 | 1,704,374 | 61.80% | 66.67% | 2,711,440 | 98.31% | (46,590) |
| PUBLIC WORKS | 424,513 | 429,440 | 279,421 | 65.07% | 66.67% | 419,600 | 97.71% | (9,840) |
| LIBRARY | 551,011 | 612,740 | 278,056 | 45.38% | 66.67% | 454,790 | 74.22% | (157,950) |
| INSURANCE | 184,970 | 189,580 | 187,394 | 98.85% | 66.67% | 188,580 | 99.47% | (1,000) |
| TRANSFERS | 2,161,960 | 3,086,450 | 2,044,024 | 66.23% | 66.67% | 3,086,450 | 100.00% | 0 |
| | 7,973,496 | 8,390,510 | 5,302,836 | 63.20% | 66.67% | 8,107,450 | 96.63% | (283,060) |

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 2/28/2021

GENERAL FUND

| ACCOUNT | DESCRIPTION | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 2/28/21 | 2020-21 PERCENT OF BUDGET EXPENDED 2/28/21 | 2020-21 PERCENT OF YEAR COMPLETE | 2020-21 PROJECTED ACTIVITY | 2020-21 PROJECTED PERCENT OF BUDGET | PROJECTED OVER/ UNDER BUDGET |
|-----------------|---------------------------------|---------------------|------------------------------|-------------------------------------|--|--|----------------------------------|---|---------------------------------------|
| 101-101-702.000 | SALARIES | | 10 | | 0.00% | 66.67% | 10 | 100.00% | - |
| 101-101-802.000 | PROFESSIONAL SERV | 900 | 2,500 | 1,880 | 67.20% | 66.67% | 2,500 | 100.00% | - |
| 101-101-860.000 | CONFERENCES AND WORKSHOPS | 132 | 9,000 | 40 | 0.44% | 66.67% | 1,000 | 11.11% | (8,000) |
| 101-101-860.001 | MEMBERSHIPS & DUES | 12,257 | 13,410 | 10,338 | 77.09% | 66.67% | 13,410 | 100.00% | - |
| 101-101-956.000 | MISCELLANEOUS | 674 | 1,000 | | 0.00% | 66.67% | 250 | 25.00% | (750) |
| | COMMISSION | 13,963 | 25,920 | 12,058 | 46.52% | 66.67% | 17,170 | 66.24% | (8,750) |
| 101-172-702.000 | SALARIES | 257,734 | 286,330 | 166,050 | 57.99% | 66.67% | 266,000 | 92.90% | (20,330) |
| 101-172-706.000 | WAGES/HOURLY | 84,661 | 68,620 | 60,114 | 87.60% | 66.67% | 90,000 | 131.16% | 21,380 |
| 101-172-715.000 | BENEFIT/SOCIAL SECURITY | 25,816 | 27,150 | 17,693 | 65.17% | 66.67% | 27,150 | 100.00% | - |
| 101-172-716.000 | BENEFIT/HOSPITALIZATION/OPTICAL | 81,032 | 72,980 | 51,247 | 70.22% | 66.67% | 76,000 | 104.14% | 3,020 |
| 101-172-718.000 | BENEFIT/RETIREMENT | 312,570 | 394,260 | 273,843 | 69.46% | 66.67% | 383,000 | 97.14% | (11,260) |
| 101-172-719.000 | BENEFIT/DENTAL | 5,781 | 5,630 | 3,778 | 67.10% | 66.67% | 5,670 | 100.71% | 40 |
| 101-172-724.000 | BENEFITS | 21,295 | 25,290 | 15,189 | 60.06% | 66.67% | 25,290 | 100.00% | - |
| 101-172-727.000 | SUPPLIES/OFFICE | 9,879 | 10,500 | 5,103 | 48.60% | 66.67% | 9,000 | 85.71% | (1,500) |
| 101-172-727.001 | SUPPLIES/POSTAGE | 13,598 | 19,500 | 9,050 | 46.41% | 66.67% | 12,000 | 61.54% | (7,500) |
| 101-172-727.002 | SUPPLIES/ELECTIONS | 9,816 | 4,000 | 8,609 | 215.23% | 66.67% | 9,000 | 225.00% | 5,000 |
| 101-172-802.000 | PROFESSIONAL SERV | 52,357 | 60,000 | 14,043 | 23.41% | 66.67% | 40,000 | 66.67% | (20,000) |
| 101-172-802.008 | PROFESSIONAL SERV/AUDIT | 22,085 | 23,000 | 22,890 | 99.52% | 66.67% | 22,890 | 99.52% | (110) |
| 101-172-802.009 | PROFESSIONAL SERV/INSP | 49,800 | 60,000 | 39,340 | 65.57% | 66.67% | 65,000 | 108.33% | 5,000 |
| 101-172-802.010 | PROFESSIONAL SERV/ATTORNEY | 83,296 | 100,000 | 35,328 | 35.33% | 66.67% | 85,000 | 85.00% | (15,000) |
| 101-172-802.012 | PROFESSIONAL SERV/O.C. | 39,892 | 41,000 | 38,310 | 93.44% | 66.67% | 40,000 | 97.56% | (1,000) |
| 101-172-853.000 | COMMUNICATIONS/TELEPHONE | 1,354 | 3,000 | 985 | 32.83% | 66.67% | 1,800 | 60.00% | (1,200) |
| 101-172-860.000 | CONFERENCES & WORKSHOPS | 3,510 | 3,970 | 1,415 | 35.64% | 66.67% | 3,500 | 88.16% | (470) |
| 101-172-860.001 | PROMOTION/COMMUNITY | 1,495 | 1,920 | 460 | 23.96% | 66.67% | 1,920 | 100.00% | - |
| 101-172-880.000 | MEMBERSHIPS & DUES | 3,318 | 6,100 | 1,793 | 51.23% | 66.67% | 3,500 | 100.00% | - |
| 101-172-880.001 | COMMUNITY PROM/YOUTH ASI | 3,600 | 2,500 | 3,000 | 49.18% | 66.67% | 6,100 | 100.00% | - |
| 101-172-880.002 | COMMUNITY PROM/ CDBG | | 4,000 | 2,230 | 55.75% | 66.67% | 2,500 | 100.00% | - |
| 101-172-900.000 | PRINTING AND PUBLICATION | 6,339 | 18,500 | 3,276 | 17.71% | 66.67% | 8,000 | 43.24% | (10,500) |
| 101-172-900.001 | UTILITIES | 17,176 | 16,000 | 9,738 | 60.86% | 66.67% | 14,500 | 90.63% | (8,200) |
| 101-172-920.000 | MAINTENANCE/PUB NEWSLETTER | 11,522 | 7,000 | 2,662 | 38.03% | 66.67% | 7,000 | 100.00% | - |
| 101-172-931.000 | MAINTENANCE/BUILDING | 13,675 | 12,000 | 6,875 | 57.29% | 66.67% | 12,000 | 100.00% | - |
| 101-172-934.000 | VEHICLE REIMBURSEMENT | 5,100 | 5,100 | 3,400 | 66.67% | 66.67% | 5,100 | 100.00% | - |
| 101-172-966.000 | MISCELLANEOUS | 3,418 | 6,500 | 1,088 | 16.74% | 66.67% | 3,500 | 53.85% | (3,000) |
| | ADMINISTRATION | 1,154,444 | 1,288,350 | 797,509 | 61.90% | 66.67% | 1,229,420 | 95.43% | (58,930) |
| 101-301-702.000 | SALARIES | 1,435,158 | 1,491,970 | 956,135 | 64.09% | 66.67% | 1,511,800 | 101.33% | 19,830 |
| 101-301-702.001 | OVERTIME | 255,890 | 230,000 | 144,210 | 62.70% | 66.67% | 230,000 | 100.00% | - |
| 101-301-710.000 | WAGES/CROSSING GUARDS | 15,052 | 18,200 | 1,836 | 10.09% | 66.67% | 10,000 | 54.95% | (8,200) |
| 101-301-712.000 | WAGES/VOLUNTEER HIRE | 2,500 | 5,000 | 1,890 | 37.80% | 66.67% | 2,000 | 40.00% | (3,000) |
| 101-301-715.000 | BENEFIT/SOCIAL SECURITY | 36,264 | 36,200 | 23,625 | 65.26% | 66.67% | 36,200 | 100.00% | - |
| 101-301-716.000 | BENEFIT/HOSPITALIZATION/OPTICAL | 322,273 | 318,210 | 207,878 | 65.33% | 66.67% | 318,210 | 100.00% | - |
| 101-301-718.000 | BENEFIT/RETIREMENT | 895,639 | 73,550 | 44,860 | 60.99% | 66.67% | 73,550 | 100.00% | - |
| 101-301-719.000 | BENEFIT/DENTAL | 22,637 | 25,690 | 16,233 | 63.19% | 66.67% | 24,350 | 94.78% | (1,340) |
| 101-301-724.000 | BENEFITS | 125,698 | 145,720 | 92,781 | 63.88% | 66.67% | 145,720 | 100.00% | - |
| 101-301-727.000 | SUPPLIES/OFFICE | 2,081 | 4,500 | 407 | 9.04% | 66.67% | 2,000 | 44.44% | (2,500) |
| 101-301-744.000 | UNIFORM/PURCHASE | 27,713 | 30,000 | 30,528 | 101.76% | 66.67% | 33,000 | 110.00% | 3,000 |
| 101-301-751.000 | SUPPLIES/GAS/OIL | 21,549 | 20,500 | 8,774 | 42.80% | 66.67% | 17,000 | 82.93% | (3,500) |
| 101-301-756.000 | SUPPLIES/OPERATING | 25,424 | 24,000 | 12,953 | 53.97% | 66.67% | 20,000 | 83.33% | (4,000) |

| | | | | | | | | | |
|-----------------|------------------------------------|-----------|-----------|-----------|---------|--------|-----------|---------|-----------|
| 101-301-802.000 | PROFESSIONAL SERV | 106,308 | 166,000 | 59,241 | 37.03% | 66.67% | 120,000 | 75.00% | (40,000) |
| 101-301-802.014 | PROFESSIONAL SERVICES- INFORMANTS | | 500 | | 0.00% | 66.67% | | 0.00% | (500) |
| 101-301-853.000 | COMMUNICATIONS/TELEPHONE | 27,516 | 28,020 | 17,772 | 62.71% | 66.67% | 27,500 | 98.14% | (500) |
| 101-301-860.000 | CONFERENCES & WORKSHOPS | 280 | 1,000 | 280 | 28.00% | 66.67% | 500 | 50.00% | (500) |
| 101-301-860.001 | MEMBERSHIPS & DUES | 7,735 | 4,060 | 3,735 | 92.00% | 66.67% | 7,700 | 189.66% | 3,640 |
| 101-301-920.000 | UTILITIES | 11,812 | 13,500 | 6,364 | 47.14% | 66.67% | 11,000 | 81.48% | (2,500) |
| 101-301-931.000 | MAINTENANCE/BUILDING | 36,354 | 12,500 | 6,347 | 50.78% | 66.67% | 12,500 | 100.00% | - |
| 101-301-934.000 | MAINTENANCE/OFFICE EQUIP | 9,248 | 10,530 | 5,721 | 54.33% | 66.67% | 10,530 | 100.00% | - |
| 101-301-940.000 | RENTAL/EQUIPMENT | 80,000 | 80,000 | 53,333 | 66.67% | 66.67% | 80,000 | 100.00% | - |
| 101-301-942.000 | VEHICLE REIMBURSEMENT | 4,380 | 4,380 | 2,920 | 66.67% | 66.67% | 4,380 | 100.00% | - |
| 101-301-956.000 | MISCELLANEOUS | 1612 | 2,000 | 439 | 21.95% | 66.67% | 1,500 | 75.00% | (500) |
| 101-301-956.001 | MISCELLANEOUS/TRAINING (B02 FUNDS) | 9,112 | 18,000 | 6,302 | 35.01% | 66.67% | 12,000 | 66.67% | (6,000) |
| | PUBLIC SAFETY | 3,482,635 | 2,758,030 | 1,704,374 | 61.80% | 66.67% | 2,711,440 | 98.31% | (46,590) |
| 101-441-706.000 | WAGES/HOURLY | 159,628 | 154,830 | 96,799 | 62.52% | 66.67% | 154,830 | 100.00% | - |
| 101-441-715.000 | BENEFIT/SOCIAL SECURITY | 12,586 | 11,270 | 8,127 | 72.11% | 66.67% | 11,270 | 100.00% | - |
| 101-441-716.000 | BENEFIT/HOSPITALIZATION/OPTICAL | 42,882 | 32,380 | 25,201 | 77.80% | 66.67% | 36,000 | 111.15% | 3,610 |
| 101-441-718.000 | BENEFIT/RETIREMENT | 58,253 | 62,790 | 46,848 | 74.61% | 66.67% | 62,790 | 100.00% | - |
| 101-441-719.000 | BENEFIT/DENTAL | 2,873 | 2,720 | 1,812 | 66.62% | 66.67% | 2,810 | 103.31% | 90 |
| 101-441-724.000 | BENEFITS | 18,154 | 18,210 | 16,684 | 91.62% | 66.67% | 19,200 | 105.44% | 990 |
| 101-441-727.000 | SUPPLIES/OFFICE | 1,704 | 1,500 | 1,081 | 72.07% | 66.67% | 1,650 | 110.00% | 150 |
| 101-441-744.000 | UNIFORM/PURCHASE | 5,784 | 4,600 | 5,329 | 115.85% | 66.67% | 5,400 | 117.39% | 800 |
| 101-441-751.000 | SUPPLIES/GAS/OIL | 9,256 | 16,330 | 7,373 | 45.15% | 66.67% | 13,000 | 79.61% | (3,330) |
| 101-441-756.000 | SUPPLIES/OPERATING | 14,430 | 10,000 | 8,185 | 81.85% | 66.67% | 13,000 | 130.00% | 3,000 |
| 101-441-776.000 | SUPPLIES/BLDG GROUNDS | 3,698 | 3,000 | 391 | 13.03% | 66.67% | 3,000 | 100.00% | - |
| 101-441-853.000 | COMMUNICATIONS/TELEPHONE | 749 | 1,900 | 331 | 17.42% | 66.67% | 750 | 39.47% | (1,150) |
| 101-441-860.000 | CONFERENCES & WORKSHOPS | 2,091 | 2,300 | 970 | 42.17% | 66.67% | 2,300 | 100.00% | - |
| 101-441-860.001 | MEMBERSHIPS & DUES | 425 | 450 | 460 | 102.22% | 66.67% | 450 | 100.00% | - |
| 101-441-920.000 | UTILITIES | 3,210 | 5,000 | 2,238 | 44.76% | 66.67% | 3,500 | 70.00% | (1,500) |
| 101-441-926.000 | UTILITIES/STREET LIGHTING | 71,328 | 77,000 | 41,933 | 54.46% | 66.67% | 72,000 | 93.51% | (5,000) |
| 101-441-931.000 | MAINTENANCE/BUILDING | 7,746 | 15,000 | 11,993 | 79.95% | 66.67% | 10,000 | 66.67% | (5,000) |
| 101-441-934.000 | MAINTENANCE/OFFICE EQUIP | 5,393 | 5,200 | 2,746 | 52.81% | 66.67% | 5,200 | 100.00% | - |
| 101-441-940.000 | RENTAL/EQUIPMENT | 425 | 1,000 | | 0.00% | 66.67% | 1,000 | 100.00% | - |
| 101-441-942.000 | VEHICLE REIMBURSEMENT | 3,000 | 3,000 | 500 | 16.67% | 66.67% | 500 | 16.67% | (2,500) |
| 101-441-956.000 | MISCELLANEOUS | 898 | 950 | 420 | 44.21% | 66.67% | 950 | 100.00% | - |
| | PUBLIC WORKS | 424,513 | 429,440 | 279,421 | 65.07% | 66.67% | 413,600 | 97.11% | (3,540) |
| 101-790-702.000 | SALARIES | 112,697 | 123,570 | 69,838 | 56.52% | 66.67% | 115,320 | 93.32% | (8,250) |
| 101-790-706.000 | WAGES/HOURLY | 113,874 | 156,090 | 24,540 | 15.72% | 66.67% | 55,000 | 35.24% | (101,090) |
| 101-790-715.000 | BENEFIT/SOCIAL SECURITY | 17,679 | 21,390 | 7,543 | 35.26% | 66.67% | 12,750 | 59.61% | (8,640) |
| 101-790-716.000 | BENEFIT/HOSPITALIZATION/OPTICAL | 25,380 | 27,550 | 14,883 | 54.02% | 66.67% | 22,000 | 79.85% | (5,550) |
| 101-790-718.000 | BENEFIT/RETIREMENT | 71,795 | 56,980 | 47,892 | 84.05% | 66.67% | 56,980 | 100.00% | - |
| 101-790-719.000 | BENEFIT/DENTAL | 2,063 | 2,060 | 1,375 | 66.75% | 66.67% | 2,060 | 100.00% | - |
| 101-790-724.000 | BENEFITS | 10,848 | 11,420 | 8,316 | 77.82% | 66.67% | 11,420 | 100.00% | - |
| 101-790-727.000 | SUPPLIES/OFFICE | 2,634 | 3,500 | 3,321 | 94.89% | 66.67% | 3,500 | 100.00% | - |
| 101-790-756.000 | SUPPLIES/OPERATING | 7,472 | 7,500 | 1,229 | 16.39% | 66.67% | 4,500 | 60.00% | (3,000) |
| 101-790-802.000 | PROFESSIONAL SERV | 45,186 | 50,000 | 26,929 | 53.86% | 66.67% | 50,000 | 100.00% | - |
| 101-790-802.015 | PROFESSIONAL SVCS- PROGRAMMING | 15,852 | 20,000 | 5,096 | 0.00% | 66.67% | 11,000 | 0.00% | (9,000) |
| 101-790-853.000 | COMMUNICATIONS/TELEPHONE | 1,906 | 2,900 | 966 | 33.31% | 66.67% | 1,800 | 62.07% | (1,100) |
| 101-790-860.000 | CONFERENCES & WORKSHOPS | 172 | 850 | 10 | 1.18% | 66.67% | 150 | 17.65% | (700) |
| 101-790-860.001 | MEMBERSHIPS & DUES | 295 | 230 | 10 | 0.00% | 66.67% | 210 | 91.30% | (20) |
| 101-790-920.000 | PROMOTION/COMMUNITY | 413 | 1,500 | | 0.00% | 66.67% | 1,500 | 100.00% | - |
| 101-790-931.000 | UTILITIES | 17,413 | 18,600 | 9,415 | 50.62% | 66.67% | 16,500 | 88.71% | (2,100) |
| 101-790-934.000 | MAINTENANCE/BUILDING | 36,418 | 35,000 | 20,464 | 58.47% | 66.67% | 30,000 | 85.71% | (5,000) |
| 101-790-940.000 | MAINTENANCE/OFFICE EQUIP | 8,756 | 7,100 | 4,219 | 59.42% | 66.67% | 7,100 | 100.00% | - |
| 101-790-956.000 | MISCELLANEOUS | 512 | 2,500 | 414 | 16.56% | 66.67% | 1,000 | 40.00% | (1,500) |
| 101-790-978.000 | BOOK PURCHASE | 22,385 | 28,000 | 1,927 | 6.88% | 66.67% | 12,000 | 42.86% | (16,000) |

| | | | | | | | | | |
|-----------------|------------------------------------|-----------|-----------|-----------|--------|--------|-----------|---------|-----------|
| 101-790-978.002 | PERIODICALS | 12,098 | 15,000 | 14,032 | 93.55% | 66.67% | 15,000 | 100.00% | - |
| 101-790-978.003 | RECORDS, TAPES, DISKS | 25,163 | 21,000 | 15,647 | 74.51% | 66.67% | 25,000 | 119.05% | 4,000 |
| | LIBRARY | 551,011 | 612,740 | 278,056 | 45.58% | 66.67% | 454,750 | 74.22% | (157,550) |
| 101-954-911.000 | GENERAL LIABILITY COVERAG | 177,425 | 188,580 | 187,394 | 99.57% | 66.67% | 188,580 | 100.00% | - |
| 101-954-914.000 | EXCESS OF DEDUCTIBLE | 7,545 | 1,000 | 0.00% | 0.00% | 66.67% | - | 0.00% | (1,000) |
| | LIABILITY INSURANCE | 184,970 | 189,580 | 187,394 | 98.85% | 66.67% | 188,580 | 99.47% | (1,000) |
| 101-958-965.001 | TRANSFER/LOCAL STREET | 75,000 | 50,000 | 33,333 | 66.67% | 66.67% | 50,000 | 100.00% | - |
| 101-958-965.208 | TRANSFER/RECREATION FUND | 975,000 | 1,115,330 | 721,294 | 64.67% | 66.67% | 1,115,330 | 100.00% | - |
| 101-958-965.257 | TRANSFER - BUD STABILIZAT | 50,000 | 50,000 | 33,333 | 66.67% | 66.67% | 50,000 | 100.00% | - |
| 101-958-965.309 | TRANSFER TO 2020 ROAD DEBT SERVICE | - | 331,000 | 220,667 | 66.67% | 66.67% | 331,000 | 100.00% | - |
| 101-958-965.494 | TRANSFER TO ROAD IMPROVEMENT FUND | - | 400,000 | 266,667 | 66.67% | 66.67% | 400,000 | 100.00% | - |
| 101-958-965.661 | TRANSFER - EQUIPMENT FUND | 275,000 | 174,160 | 118,978 | 68.32% | 66.67% | 174,160 | 100.00% | - |
| 101-958-965.734 | TRANSFER/POST RETIREMENT | 406,960 | 367,960 | 245,307 | 66.67% | 66.67% | 367,960 | 100.00% | - |
| 101-958-965.735 | TRANSFER HEALTH INS. POOL | - | 250,000 | 166,667 | 66.67% | 66.67% | 250,000 | 100.00% | - |
| 101-958-965.970 | TRANSFER/CAPITAL PLANNING | 380,000 | 348,000 | 237,778 | 68.33% | 66.67% | 348,000 | 100.00% | - |
| | TRANSFERS | 2,161,960 | 3,086,450 | 2,044,024 | 66.23% | 66.67% | 3,086,450 | 100.00% | - |
| | | 7,973,496 | 8,390,510 | 5,302,836 | 63.20% | 66.67% | 8,107,450 | 96.63% | (283,060) |

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 2/28/2021

| RECREATION FUND | | | | | | | | | | |
|-----------------|-----------------------------|---------------------|------------------------------|-------------------------------------|---|-----------------------------|----------------------------------|---|--------------------------------------|----------|
| ACCOUNT | DESCRIPTION | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 2/28/21 | 2020-21 PERCENT OF BUDGET COLLECTED 2/28/21 | PERCENT OF YEAR COMPLETE | 2020-21 PROJECTED ACTIVITY | 2020-21 PROJECTED PERCENT OF BUDGET | PROJECTED OVER/ (UNDER) BUDGET | |
| 208-000-403.000 | TAX COLL/CURRENT | 71,031 | 73,570 | 73,276 | 99.60% | 66.67% | 73,570 | 100.00% | - | - |
| 208-000-407.000 | TAX COLL/DELINQUENT | 791 | | | 0.00% | 66.67% | 210 | 100.00% | 210 | (1,290) |
| 208-000-567.000 | GRANTS STATE/OTHER | 2,676 | 5,000 | 3,713 | 74.26% | 66.67% | 3,710 | 100.00% | (1,290) | 70 |
| 208-000-573.000 | SSR/ LCSA PPT REIMBURSEMENT | 67 | | 50 | 0.00% | 66.67% | 70 | 100.00% | 70 | (5,000) |
| 208-000-651.000 | RECREATION/FEES/RENTALS | 3,192 | 5,000 | | 0.00% | 66.67% | | 0.00% | | |
| 208-000-652.000 | RECREATION/SALES | 1,109 | | 91 | 100.00% | 66.67% | | 0.00% | | |
| 208-000-653.000 | RECREATION/POOL | 233,105 | 80,000 | (5,23) | -0.66% | 66.67% | 80,000 | 100.00% | - | - |
| 208-000-654.001 | RECREATION/LEAGUE FEES | 32,850 | 15,000 | 14,677 | 97.85% | 66.67% | 18,000 | 120.00% | 3,000 | (25,000) |
| 208-000-654.002 | RECREATION/CLASSES/TRIPS | 86,380 | 40,000 | 8,722 | 21.81% | 66.67% | 15,000 | 37.50% | (1,500) | 5,000 |
| 208-000-654.003 | RECREATION/SSR PROGRAMS | 3,747 | 2,500 | 516 | 20.64% | 66.67% | 1,000 | 40.00% | (1,500) | |
| 208-000-654.004 | RECREATION/LATCH KEY | 192,596 | | 4,046 | 0.00% | 66.67% | 5,000 | 0.00% | | |
| 208-000-654.005 | RECREATION/CAMP FEES | 227,635 | 112,200 | (1,235) | -1.10% | 66.67% | 112,200 | 100.00% | - | - |
| 208-000-654.006 | RECREATION/SPEC PROGRAMS | 9,648 | 2,500 | 1,467 | 58.68% | 66.67% | 2,500 | 100.00% | | |
| 208-000-654.007 | RECREATION/DREAM CRUISE | 5,956 | | | 0.00% | 66.67% | | 0.00% | | |
| 208-000-654.008 | RECREATION/JULY 4TH | 6,646 | 5,000 | 96 | 1.92% | 66.67% | 100 | 2.00% | (4,900) | |
| 208-000-654.009 | RECREATION/ PRE K | 84,716 | 45,000 | 28,379 | 63.06% | 66.67% | 36,000 | 100.00% | (9,000) | |
| 208-000-664.000 | INVESTMENT INCOME | 14,794 | 6,000 | 2,605 | 43.42% | 66.67% | 3,500 | 58.33% | (2,500) | |
| 208-000-669.000 | BUS RENTAL FEES | 22,985 | 12,000 | 340 | 2.83% | 66.67% | 5,000 | 41.67% | (7,000) | |
| 208-000-669.001 | BUS CHARGES INTERNAL | 9,024 | | | 0.00% | 66.67% | | 0.00% | | |
| 208-000-676.101 | TRANSFER/GENERAL FUND | 975,000 | 1,115,330 | 721,294 | 64.67% | 66.67% | 1,115,330 | 100.00% | - | - |
| 208-000-695.000 | UNCLASSIFIED | 2,864 | 4,500 | 148 | 3.29% | 66.67% | 500 | 11.11% | (4,000) | |
| 208-000-699.395 | FUND BALANCE APPROPRIATION | 1,986,822 | 1,523,600 | 857,657 | 56.29% | 66.67% | 1,471,690 | 96.59% | (51,910) | |

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 2/28/2021
RECREATION FUND

| DEPARTMENT | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 2/28/21 | 2020-21 PERCENT OF BUDGET EXPENDED 2/28/21 | PERCENT OF YEAR COMPLETE | 2020-21 PROJECTED ACTIVITY | 2020-21 PROJECTED PERCENT OF BUDGET | PROJECTED OVER/ (UNDER) BUDGET |
|------------|---------------------|------------------------------|-------------------------------------|--|-----------------------------|----------------------------------|---|--------------------------------------|
| BUS | 42,791 | 35,030 | 13,296 | 37.96% | 66.67% | 26,140 | 74.62% | (8,890) |
| RECREATION | 685,659 | 670,470 | 407,682 | 60.81% | 66.67% | 617,230 | 92.06% | (33,240) |
| PROGRAMS | 783,263 | 465,640 | 244,091 | 52.42% | 66.67% | 464,000 | 99.65% | (1,640) |
| PARKS | 138,097 | 160,890 | 97,401 | 60.54% | 66.67% | 151,550 | 94.19% | (9,340) |
| POOL | 241,168 | 191,570 | 68,567 | 35.79% | 66.67% | 188,610 | 98.45% | (2,960) |
| | 1,890,978 | 1,523,600 | 831,037 | 54.54% | 66.67% | 1,447,530 | 95.01% | (76,070) |

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 2/28/2021

| RECREATION FUND | | | | | | | | | |
|----------------------------------|---------------------------------|----------|----------------|-----------------------|------------------------------------|--------------------------|--------------------|-----------------------------|----------------------|
| ACCOUNT | DESCRIPTION | ACTIVITY | AMENDED BUDGET | ACTIVITY THRU 2/28/21 | PERCENT OF BUDGET EXPENDED 2/28/21 | PERCENT OF YEAR COMPLETE | PROJECTED ACTIVITY | PROJECTED PERCENT OF BUDGET | OVER/ (UNDER) BUDGET |
| Dept 290 - BUS | | | | | | | | | |
| 208-290-706.000 | WAGES/HOURLY | | 11,520 | | 0.00% | | 5,000 | 43.40% | (6,520) |
| 208-290-715.000 | BENEFIT/SOCIAL SECURITY | 1,490 | 2,030 | | 0.00% | | 390 | 19.21% | (1,640) |
| 208-290-724.000 | BENEFITS | 1,045 | 1,080 | 657 | 60.83% | | 1,080 | 100.00% | - |
| 208-290-751.000 | SUPPLIES/GAS OIL | 2,723 | 1,500 | | 0.00% | | 800 | 53.33% | (700) |
| 208-290-802.000 | PROFESSIONAL SERV | 18,657 | | | 0.00% | | | 0.00% | - |
| 208-290-853.000 | COMMUNICATIONS/TELEPHONE | 876 | 800 | 569 | 71.13% | | 800 | 100.00% | - |
| 208-290-940.000 | RENTAL/EQUIPMENT | 18,000 | 18,000 | 12,000 | 66.67% | | 18,000 | 100.00% | - |
| 208-290-956.000 | MISCELLANEOUS | | 100 | 70 | 70.00% | | 70 | 70.00% | (30) |
| Totals for dept 290 - BUS | | 42,791 | 35,030 | 13,296 | 37.96% | | 26,140 | 74.62% | (8,890) |
| Dept 751 - RECREATION | | | | | | | | | |
| 208-751-702.000 | SALARIES | 119,947 | 119,900 | 69,802 | 58.22% | | 108,000 | 90.08% | (11,900) |
| 208-751-706.000 | WAGES/HOURLY | 186,979 | 171,710 | 96,823 | 56.39% | | 153,000 | 89.10% | (18,710) |
| 208-751-715.000 | BENEFIT/SOCIAL SECURITY | 24,228 | 20,750 | 13,609 | 65.59% | | 20,000 | 96.39% | (750) |
| 208-751-716.000 | BENEFIT/HOSPITALIZATION/OPTICAL | 82,521 | 81,860 | 50,118 | 61.22% | | 75,000 | 91.62% | (6,860) |
| 208-751-718.000 | BENEFIT/RETIREMENT | 108,501 | 112,740 | 82,377 | 73.07% | | 112,740 | 100.00% | - |
| 208-751-719.000 | BENEFIT/DENTAL | 5,584 | 5,690 | 3,334 | 58.59% | | 4,650 | 81.72% | (1,040) |
| 208-751-724.000 | BENEFITS | 34,399 | 37,840 | 25,821 | 68.24% | | 37,840 | 100.00% | - |
| 208-751-727.000 | SUPPLIES/OFFICE | 1,708 | 1,500 | 966 | 64.40% | | 1,500 | 100.00% | - |
| 208-751-744.000 | UNIFORM/PURCHASE | 2,723 | 2,750 | 2,450 | 89.09% | | 2,750 | 100.00% | - |
| 208-751-751.000 | SUPPLIES/GAS OIL | 1,188 | 750 | 1,581 | 210.80% | | 2,000 | 100.00% | 1,250 |
| 208-751-756.000 | SUPPLIES/OPERATING | 12,744 | 6,000 | 5,912 | 98.53% | | 8,000 | 133.33% | 2,000 |
| 208-751-853.000 | COMMUNICATIONS/TELEPHONE | 7,913 | 6,580 | 4,035 | 61.32% | | 6,500 | 98.78% | (80) |
| 208-751-860.000 | CONFERENCES & WORKSHOPS | 1,157 | 2,050 | 498 | 24.29% | | 1,000 | 48.78% | (1,050) |
| 208-751-920.000 | MEMBERSHIPS & DUES | 720 | 750 | 745 | 99.33% | | 750 | 100.00% | - |
| 208-751-931.000 | UTILITIES | 47,984 | 48,000 | 21,008 | 43.77% | | 35,000 | 72.92% | (13,000) |
| 208-751-934.000 | MAINTENANCE/BUILDING | 23,113 | 27,000 | 12,760 | 47.26% | | 25,000 | 92.59% | (2,000) |
| 208-751-956.000 | MAINTENANCE/OFFICE EQUIP | 22,602 | 22,600 | 15,564 | 68.87% | | 22,600 | 100.00% | - |
| Totals for dept 751 - RECREATION | | 685,659 | 670,470 | 407,682 | 60.81% | | 617,230 | 92.06% | (53,240) |
| Dept 753 - PROGRAMS | | | | | | | | | |
| 208-753-702.000 | SALARIES | 117,618 | 123,000 | 73,009 | 59.36% | | 119,000 | 96.79% | (4,000) |
| 208-753-714.001 | WAGES/PROGRAM ATHLETIC LG | 941 | 800 | | 0.00% | | | 0.00% | (800) |
| 208-753-714.003 | WAGES/PROGRAM SENIOR CITI | 41,630 | 46,090 | 25,480 | 55.28% | | 41,890 | 90.89% | (4,200) |
| 208-753-714.004 | WAGES/PROGRAM LATCH KEY | 164,912 | 33,960 | 23,926 | 70.45% | | 50,000 | 147.23% | 16,040 |
| 208-753-714.005 | WAGES/PROGRAM CAMPS | 72,906 | 38,380 | | 0.00% | | 38,000 | 99.01% | (380) |
| 208-753-715.000 | BENEFIT/SOCIAL SECURITY | 32,130 | 14,670 | 9,723 | 66.28% | | 15,300 | 100.00% | 630 |
| 208-753-716.000 | BENEFIT/HOSPITALIZATION/OPTICAL | 58,923 | 49,830 | 30,320 | 60.85% | | 49,830 | 100.00% | - |
| 208-753-718.000 | BENEFIT/RETIREMENT | 81,215 | 65,350 | 53,614 | 82.04% | | 65,350 | 100.00% | - |
| 208-753-719.000 | BENEFIT/DENTAL | 3,723 | 3,230 | 2,153 | 66.66% | | 3,230 | 100.00% | - |
| 208-753-724.000 | BENEFITS | 20,228 | 17,440 | 12,536 | 71.88% | | 18,500 | 106.08% | 1,060 |

| | | | | | | | | | |
|--------------------------------|---------------------------|---------|---------|---------|---------|--------|---------|---------|---------|
| 208-753-787.001 | SUPPLIES/ATHLETIC LEAGUE | 2,554 | 1,500 | 359 | 23.93% | 66.67% | 900 | 60.00% | (600) |
| 208-753-787.002 | SUPPLIES/CLASS TRIPS | 3,276 | 1,500 | 1,616 | 107.73% | 66.67% | 2,000 | 133.33% | 500 |
| 208-753-787.003 | SUPPLIES/SENIOR PROGRAM | 1,232 | 1,000 | 630 | 63.00% | 66.67% | 0.00% | 0.00% | (1,000) |
| 208-753-787.004 | SUPPLIES/LATCH KEY | 14,145 | 2,000 | 566 | 28.30% | 66.67% | 2,000 | 100.00% | - |
| 208-753-787.005 | SUPPLIES/CAMPS | 3,696 | 7,000 | 192 | 2.74% | 66.67% | 7,000 | 100.00% | - |
| 208-753-787.006 | SUPPLIES/SPECIAL PROGRAM | 2,771 | 1,500 | 1,578 | 105.20% | 66.67% | 1,500 | 100.00% | - |
| 208-753-787.007 | SUPPLIES/PRE K | 4,478 | 3,000 | 1,450 | 48.33% | 66.67% | 3,000 | 100.00% | - |
| 208-753-803.001 | CONTRACTS ATHLETIC LEAGUE | 13,296 | 12,500 | 3,308 | 0.00% | 66.67% | 12,500 | 100.00% | - |
| 208-753-803.002 | CONTRACTS CLASS TRIPS | 61,631 | 12,390 | 200 | 26.70% | 66.67% | 8,000 | 64.57% | (4,390) |
| 208-753-803.003 | CONTRACTS SENIOR TRIPS | 2,080 | 2,000 | 401 | 10.00% | 66.67% | 500 | 25.00% | (1,500) |
| 208-753-803.004 | CONTRACTS LATCH KEY | 5,216 | 16,500 | 795 | 0.00% | 66.67% | 16,500 | 100.00% | - |
| 208-753-803.005 | CONTRACTS CAMPS | 29,062 | 5,000 | 968 | 2.43% | 66.67% | 2,500 | 50.00% | (2,500) |
| 208-753-803.006 | CONTRACTS SPECIAL PROGRAM | 8,570 | 5,500 | 968 | 15.90% | 66.67% | 5,000 | 90.91% | (500) |
| 208-753-803.008 | CONTRACTS JULY 4th | 26,918 | 1,500 | 1,267 | 17.60% | 66.67% | 1,500 | 100.00% | - |
| 208-753-956.000 | MISCELLANEOUS | 10,112 | 465,640 | 244,091 | 84.47% | 66.67% | 464,000 | 99.65% | (1,640) |
| Totals for dept 753 - PROGRAMS | | 783,263 | | | 52.42% | | | | |

| | | | | | | | | | |
|-----------------------------|---------------------------------|---------|---------|--------|---------|--------|---------|---------|---------|
| Dept 754 - PARKS | | | | | | | | | |
| 208-754-702.000 | SALARIES | 8,051 | 8,520 | 5,230 | 61.38% | 66.67% | 8,200 | 96.24% | (320) |
| 208-754-706.000 | WAGES/HOURLY | 48,649 | 55,490 | 29,900 | 53.88% | 66.67% | 49,000 | 88.30% | (6,490) |
| 208-754-715.000 | BENEFIT/SOCIAL SECURITY | 4,504 | 6,430 | 2,895 | 45.02% | 66.67% | 4,550 | 70.76% | (1,880) |
| 208-754-716.000 | BENEFIT/HOSPITALIZATION/OPTICAL | 15,890 | 16,400 | 10,309 | 62.86% | 66.67% | 15,900 | 96.95% | (500) |
| 208-754-718.000 | BENEFIT/RETIREMENT | 33,858 | 42,900 | 29,471 | 68.70% | 66.67% | 42,900 | 100.00% | - |
| 208-754-719.000 | BENEFIT/DENTAL | 956 | 460 | 537 | 116.74% | 66.67% | 810 | 176.09% | 350 |
| 208-754-724.000 | BENEFITS | 6,262 | 7,390 | 5,177 | 70.05% | 66.67% | 7,390 | 100.00% | - |
| 208-754-744.000 | UNIFORM/PURCHASE | 146 | 250 | 9,241 | 0.00% | 66.67% | 0.00% | 0.00% | (250) |
| 208-754-776.000 | SUPPLIES/BLDG.GROUNDS | 12,015 | 13,500 | 4,641 | 68.45% | 66.67% | 13,500 | 100.00% | - |
| 208-754-802.000 | PROFESSIONAL SERV | 7,766 | 9,300 | 0.00% | 49.90% | 66.67% | 9,300 | 100.00% | - |
| 208-754-956.000 | MISCELLANEOUS | | 250 | | 0.00% | 66.67% | | 0.00% | - |
| Totals for dept 754 - PARKS | | 138,097 | 160,890 | 97,401 | 60.54% | 66.67% | 151,550 | 94.13% | (9,340) |

| | | | | | | | | | |
|----------------------------|---------------------------------|---------|---------|--------|---------|--------|---------|---------|---------|
| Dept 756 - POOL | | | | | | | | | |
| 208-756-702.000 | SALARIES | 24,659 | 27,250 | 15,221 | 55.86% | 66.67% | 25,000 | 91.74% | (2,250) |
| 208-756-709.000 | WAGES/PART TIME/SEASONAL | 108,009 | 60,420 | 747 | 1.24% | 66.67% | 60,530 | 100.18% | 110 |
| 208-756-715.000 | BENEFIT/SOCIAL SECURITY | 11,467 | 7,120 | 1,283 | 18.02% | 66.67% | 5,500 | 77.25% | (1,620) |
| 208-756-716.000 | BENEFIT/HOSPITALIZATION/OPTICAL | 10,917 | 11,400 | 7,340 | 64.39% | 66.67% | 11,400 | 100.00% | - |
| 208-756-718.000 | BENEFIT/RETIREMENT | 4,776 | 2,880 | 2,346 | 81.46% | 66.67% | 2,880 | 100.00% | - |
| 208-756-719.000 | BENEFIT/DENTAL | 721 | 810 | 547 | 67.53% | 66.67% | 810 | 100.00% | - |
| 208-756-724.000 | BENEFITS | 5,217 | 5,740 | 3,775 | 65.77% | 66.67% | 5,740 | 100.00% | - |
| 208-756-727.000 | SUPPLIES/OFFICE | | 1,250 | | 0.00% | 66.67% | 500 | 40.00% | (750) |
| 208-756-744.000 | UNIFORM/PURCHASE | 511 | 700 | 2,395 | 0.00% | 66.67% | 750 | 107.14% | 50 |
| 208-756-756.000 | SUPPLIES/OPERATING | 11,033 | 10,500 | 0.00% | 22.81% | 66.67% | 10,500 | 100.00% | - |
| 208-756-756.001 | CAFE SUPPLIES | 6,168 | 4,500 | 2,928 | 0.00% | 66.67% | 3,000 | 120.00% | (4,500) |
| 208-756-802.000 | PROFESSIONAL SERV | 466 | 2,500 | 25,094 | 117.12% | 66.67% | 48,000 | 114.29% | 500 |
| 208-756-920.000 | UTILITIES | 51,534 | 42,000 | 6,891 | 59.75% | 66.67% | 14,000 | 100.00% | - |
| 208-756-931.000 | MAINTENANCE/BUILDING | 5,690 | 14,000 | 0.00% | 49.22% | 66.67% | | 0.00% | - |
| 208-756-956.000 | MISCELLANEOUS | 0 | 500 | | 0.00% | 66.67% | | 0.00% | - |
| Totals for dept 756 - POOL | | 241,168 | 191,570 | 68,567 | 35.79% | 66.67% | 188,610 | 98.45% | (2,960) |

| | | | | | | | | | |
|---------------------------|--|-----------|-----------|---------|--------|--------|-----------|--------|----------|
| APPROPRIATIONS - FUND 208 | | 1,890,978 | 1,523,600 | 831,037 | 54.54% | 66.67% | 1,447,530 | 95.01% | (76,070) |
|---------------------------|--|-----------|-----------|---------|--------|--------|-----------|--------|----------|

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 2/28/2021

| SANITATION FUND | | | | | | | | | |
|---|---------------------------------|---------------------|------------------------------|-------------------------------------|------------------------------|-----------------------------|----------------------------------|---|--------------------------------------|
| GL NUMBER | DESCRIPTION | 2019-20 ACTIVITY | 2020-21 AMENDED BUDGET | 2020-21 ACTIVITY THRU 2/28/21 | PERCENT OF BUDGET 2/28/21 | PERCENT OF YEAR COMPLETE | 2020-21 PROJECTED ACTIVITY | 2020-21 PROJECTED PERCENT OF BUDGET | PROJECTED OVER/ (UNDER) BUDGET |
| Dept 000 | | | | | | | | | |
| 515-000-403.000 | TAX COLL/CURRENT | 585,339 | 599,760 | 597,417 | 100% | 66.67% | 601,410 | 100.28% | 1,650 |
| 515-000-573.000 | SSR/ LCA PPT REIMBURSEMENT | 646 | 450 | 404 | 0% | 66.67% | 600 | 100.00% | 150 |
| 515-000-664.000 | INVESTMENT INCOME | 9,666 | 4,000 | 2,406 | 60% | 66.67% | 3,500 | 87.50% | (500) |
| 515-000-695.000 | UNCLASSIFIED | 6,347 | 8,000 | 5,380 | 67% | 66.67% | 7,000 | 87.50% | (1,000) |
| 515-000-699.395 | FUND BALANCE APPROPRIATION | | | | 0% | 66.67% | | 0.00% | |
| NET OF REVENUES/APPROPRIATIONS - 000 - | | 601,998 | 612,210 | 605,607 | 99% | 66.67% | 612,510 | 100.05% | 300 |
| Dept 500 - SANITATION | | | | | | | | | |
| 515-500-702.000 | SALARIES | 10,695 | 16,140 | 9,031 | 55.95% | 66.67% | 14,500 | 89.84% | (1,640) |
| 515-500-706.000 | WAGES/HOURLY | 34,498 | 42,950 | 26,752 | 62.29% | 66.67% | 42,950 | 100.00% | - |
| 515-500-715.000 | BENEFIT/SOCIAL SECURITY | 3,489 | 4,520 | 2,911 | 64.40% | 66.67% | 4,500 | 99.56% | (20) |
| 515-500-716.000 | BENEFIT/HOSPITALIZATION/OPTICAL | 11,868 | 14,650 | 9,873 | 67.39% | 66.67% | 14,650 | 100.00% | - |
| 515-500-718.000 | BENEFIT/RETIREMENT | 14,125 | 15,930 | 12,131 | 76.15% | 66.67% | 15,930 | 100.00% | - |
| 515-500-719.000 | BENEFIT/DENTAL | 774 | 1,150 | 707 | 61.48% | 66.67% | 1,100 | 95.65% | (50) |
| 515-500-724.000 | BENEFITS | 4,753 | 6,600 | 4,859 | 73.62% | 66.67% | 6,600 | 100.00% | - |
| 515-500-751.000 | SUPPLIES/GAS/OIL | 3,571 | 4,400 | 2,093 | 47.57% | 66.67% | 4,400 | 100.00% | - |
| 515-500-756.000 | SUPPLIES/OPERATING | 6,578 | 5,500 | 303 | 5.51% | 66.67% | 5,500 | 100.00% | - |
| 515-500-802.000 | PROFESSIONAL SERV | 417,245 | 437,400 | 253,349 | 57.92% | 66.67% | 432,000 | 98.77% | (5,400) |
| 515-500-853.000 | COMMUNICATIONS/TELEPHONE | 687 | 910 | 379 | 41.65% | 66.67% | 650 | 71.43% | (260) |
| 515-500-860.000 | CONFERENCES & WORKSHOPS | 200 | 200 | 200 | 100.00% | 66.67% | 200 | 100.00% | - |
| 515-500-860.001 | MEMBERSHIPS & DUES | 968 | 2,400 | 2,580 | 107.50% | 66.67% | 3,000 | 125.00% | 600 |
| 515-500-880.000 | PROMOTION/COMMUNITY | 1,395 | 1,850 | 933 | 50.43% | 66.67% | 1,500 | 81.08% | (350) |
| 515-500-920.000 | UTILITIES | 1,426 | 4,500 | 639 | 14.20% | 66.67% | 1,500 | 33.33% | (3,000) |
| 515-500-931.000 | MAINTENANCE/BUILDING | 1,670 | 2,110 | 1,071 | 50.76% | 66.67% | 2,110 | 100.00% | - |
| 515-500-934.000 | MAINTENANCE/OFFICE EQUIP | 50,000 | 50,000 | 50,638 | 101.28% | 66.67% | 60,000 | 120.00% | 10,000 |
| 515-500-940.000 | RENTAL/EQUIPMENT | 100 | 700 | | 0.00% | 66.67% | | 0.00% | (700) |
| 515-500-956.000 | MISCELLANEOUS | 564,042 | 612,210 | 378,449 | 61.82% | 66.67% | 611,390 | 99.87% | (820) |
| NET OF REVENUES/APPROPRIATIONS - 500 - SANITATION | | | | | | | | | |

Heidi Brown-Barckholtz

Communications #1

From: Amy Sullivan
Sent: Friday, March 5, 2021 12:48 PM
To: Heidi Brown-Barckholtz
Subject: FW: Arts & Garden Board

Please place this on the City Commission agenda under Communications.

Amy Sullivan
Huntington Woods City Manager
asullivan@hwmi.org
248.581.2632

From: Bonnie <bknowakowski@aol.com>
Sent: Friday, March 5, 2021 11:37 AM
To: Tara Pieron <tpieron@hwmi.org>
Subject: Arts & Garden Board

I feel I cannot take on the responsibilities associated with the Arts and Garden Board and I am submitting my resignation today.

Bonnie Knowakowski

Sent from the all new AOL app for iOS

From: Amy Sullivan
Sent: Friday, March 5, 2021 9:56 AM
To: Heidi Brown-Barckholtz
Subject: FW: Arts & Garden Board Member Resigned

Please place the resignation below in the City Commission Communications.

Amy Sullivan
Huntington Woods City Manager
asullivan@hwmi.org
248.581.2632

From: Tara Pieron
Sent: Friday, March 5, 2021 9:35 AM
To: Amy Sullivan
Cc: Jeffrey Jenks
Subject: Arts & Garden Board Member Resigned

One of our new members, Norine Zimmer, just e-mailed me that she is resigning from the board.



BERKLEY EDUCATION FOUNDATION

14501 Talbot, Oak Park, MI 48237 | 248.837.8018 | berkleyfoundation@berkleyschools.org | www.BerkleyEdFoundation.org

Officers

Kevin Schnieders,
President

Khadija Walker-Fobbs,
Vice President

Adam Clous,
Treasurer

Debbie Baker,
Secretary

Trustees

Kathy Berryman

Steve Shifman

Ex Officio

Dennis McDavid,
Superintendent

Sarah Mountain,
Board of Education

Executive Director

Jessica Stilger

February 25, 2021

Huntington Woods City Commission
26815 Scotia Rd
Huntington Woods, MI 48070

Dear Huntington Woods City Commission,

Thank you for your generous sponsorship of the Berkley Education Foundation's Virtual Off to the Races annual fundraiser. This year, with your support, we raised nearly \$40,000 during this global pandemic!

Your donation of \$250 as a race sponsor will directly benefit students in the Berkley Schools through scholarships, the 8th grade trip to college program, elementary enrichment programs and teacher innovation-grants to enhance classroom learning and experiences. During COVID-19, the BEF has supported the District through staff innovation-grants, dollars to support staff and students while remote learning and stepping in to fill financial gaps where needed.

Formed in 2000, the Berkley Education Foundation's purpose is to help maintain and enhance educational opportunities and programs for all Berkley Schools students. Working directly with public school supporters — like you — helps Berkley Schools remain a vital part of our community.

Thank you again for your support of the Berkley School District and the Berkley Education Foundation.

Sincerely,

Jessica Stilger

Executive Director

Berkley Education Foundation



BERKLEY
EDUCATION FOUNDATION
SUPPORTING BERKLEY SCHOOLS

*The Berkley Education Foundation is a 501(c)(3), tax-exempt organization.
All gifts are tax deductible to the extent allowed by law.*

Proclamation #1

Helaine Zack

Proclamation #2

Robert Wittenberg

From: Amy Sullivan
Sent: Monday, February 22, 2021 9:10 AM
To: Heidi Brown-Barckholtz
Subject: FW: MICRC Presentation for March 16th agenda

Follow Up Flag: Follow up
Flag Status: Flagged

Here is an agenda item for the March 16th meeting:

Matter of presentation from the Michigan Independent Citizens Redistricting Commission (MICRC).

Commission
Amy Sullivan
Huntington Woods City Manager
asullivan@hwmi.org
248.581.2632

From: Woods, Edward (ICRC)
Sent: Sunday, February 21, 2021 4:19 PM
To: Amy Sullivan
Subject: MICRC Presentation

PLEASE IGNORE THE PREVIOUS EMAIL. IT CAME FROM THE WRONG MICROSOFT ACCOUNT.

Hello City Manager Amy Sullivan,

Thanks so much for your willingness to accommodate a brief presentation from the Michigan Independent Citizens Redistricting Commission (MICRC)! We're eager to increase awareness and engage residents in the redistricting process.

We can confirm Tuesday, Mar. 16 at 7:30 p.m. for Huntington Woods.

Please send a reply email to WoodsE3@michigan.gov and in the subject line, place Huntington Woods.

In your email, please provide the following:

1. Confirm that the date and time is still available. If so, please provide the approximate time the person will speak.
2. Provide the contact's name, mobile number, and email address for the point person in setting up this virtual presentation. The presenter will have PowerPoint slides to share.
3. Share the Zoom access or platform access for the presentation.

I will forward this information to the presenter. The presenter will reach out to your point person no later than Thursday, Feb. 25 for coordination purposes.

Thanks so much for your cooperation!

--Edward

Edward Woods III
Communications and Outreach Director
Michigan Independent Citizens Redistricting Commission
Phone: 517-331-6309
Email: WoodsE3@michigan.gov



Finance Department Memo

To: Mayor and City Commission

Agenda Item #2

From: Tim Rowland, Finance Director

Date: March 11, 2021

Subject: Tennis and Pickleball Court Repair and Striping

On March 10, 2021 the city opened sealed bids to repair and restripe the tennis and pickleball courts at the Gillham Recreation Center and 11 Mile Park. Work to be included in the bid is the following:

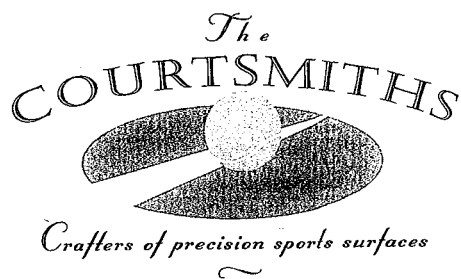
- Clean entire court(s) surface with high pressure powerwasher to remove dirt/moss/mildew.
- Fill the cracks with acrylic crack filler, approx.. 2,305 l.f.
- Fill sawcuts with acrylic crack filler, approx.. 200 l.f.
- Apply Riteway Crack Repair membrane surface over filled cracks, approximately 2,305 l.f.
- Apply 1 coat of Laykold acrylic resurfacer to entire court surface.
- Apply 2 coats of Laykold Color Coat to entire court surface.
- Stripe courts per USTA standards with 2" white lines
- In addition to tennis court striping, include lines for pickleball on all 3 courts at 11 Mile Road, stand-alone pickleball court, and one court at the Gillham Recreation Center

The results of the bid are as follows:

| | |
|------------------------------------|----------|
| The Courtsmiths | \$65,400 |
| Goddard Coatings | \$74,485 |
| Tennis Courts Unlimited | \$83,892 |
| Laser Striping and Sport Surfacing | \$99,000 |

The Courtsmiths company completed a similar project for the City of Huntington Woods in 2010. There were no issues with the quality of the work completed, and we feel confident they are cable of completing this project to our requirements. Funds for this work were budgeted in the 2020-2021 Capital Improvement Fund budget.

Suggested Resolution: Moved by Commissioner _____ and second by Commissioner _____ that the City of Huntington Woods enter into a contract with The Courtsmiths of Toledo, Ohio in the amount of \$65,400 to complete tennis and pickleball court repairs as bid.



March 09, 2021

City of Huntington Woods
26325 Scotia Road
Huntington Woods, MI 48070

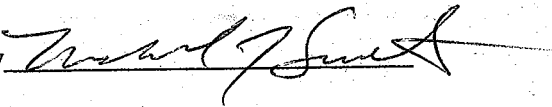
Project: Coating and the repairs of Tennis Courts at Gillham Rec Center and 11 Mile

Specification: Pressure wash courts to ensure bonding. Install 2,305 feet of Riteway Crack Repair System. Fill Sawcuts with acrylic crack filler. Apply a three-coat acrylic tennis system to entire asphalt area consisting of: One application of black acrylic surfacer with sand, and two applications of color acrylic with sand. Mask and line court with textured white latex line paint, according to USTA specifications. Mask and line 4 Pickleball Courts with textured line paint, according to USTA specifications.

Quotation: Sixty Five Thousand Four Hundred Dollars and 00/100.....\$ 65,400.00

Should this work be contracted, a payment schedule shall be arranged, and agreed upon for the payment with the contract, and for completed segments of the specification. The net amount of this contract is to be paid upon completion of the work. Any deviation or alteration from the above specification involving extra cost of material or labor will be executed only upon written order from the Owner, and will become an extra charge over the quoted amount. All agreements must be made in writing. The Contractor shall carry Workman's Compensation, Public Liability & Property Damage Insurance under this contract. Your signed acceptance constitutes a contract between you and the Undersigned.

Respectfully,
The CourtSMITHs

By 

Accepted: _____ Date: _____



Agenda Item #3

Finance Department memo

To: Mayor and City Commission
From: Tim Rowland, Finance Director
Date: March 08, 2021
Subject: Water System Risk Resilience Assessment

On October 23, 2018, America's Water Infrastructure Act (AWIA) was signed into law; Section 2013(a) of the Act amends Section 1433 of the Safe Drinking Water Act. This section requires community (drinking) water systems (CWS) serving more than 3,300 people to develop or update risk and resilience assessments and certify to EPA that this work has been completed.

SOCWA worked with Hubbell Roth and Clark to complete a Risk Resilience Assessment (RRA) and an Emergency Response Plan (ERP) for the SOCWA system. The SOCWA member communities that serve more than 3,300 people are required to develop a RRA and an ERP for their water supply systems. Given the similarities between the SOCWA communities, SOCWA requested a proposal from Hubbell Roth and Clark to complete the project for the member communities.

Hubbell Roth & Clark proposes to conduct two joint meetings of the six communities to develop areas which are common to all communities and one separate meeting with each community to address community specific issues. Hubbell Roth and Clark estimates a cost of \$9,900 to have the work performed individually, but that cost would be reduced to \$7,400 per community if all six communities would agree to do this work with Hubbell Roth and Clark.

The proposal is structured as an agreement between Hubbell Roth and Clark and SOCWA. SOCWA would coordinate and pay the bills and invoice each community for their share of the contract.

Suggested Resolution: Moved by Commissioner _____ and second by Commissioner _____ that the City of Huntington Woods enter into a contract with SOCWA to have Hubbell Roth & Clark complete a water system Risk Resilience Assessment and Emergency Response Plan in an amount not to exceed \$9,900.

March 3, 2021

Board of Trustees
Southeastern Oakland County Water Authority

Subject: Community Risk and Resilience Assessments

Board Members:

SOCWA staff worked with HRC to complete a Risk and Resilience Assessment (RRA) and an Emergency Response Plan (ERP) for the SOCWA system. We have certified to the EPA that these documents have been completed.

The member communities that serve more than 3,300 people, which is all communities except Bingham Farms and Pleasant Ridge, will be required to develop a RRA and an ERP for their water supply systems following this schedule:

| | |
|--------------------------|--------------------|
| Royal Oak and Southfield | RRA due 12/31/2020 |
| | ERP due 6/30/2021 |

| | |
|-----------------------|--------------------|
| All Other Communities | RRA due 6/30/2021 |
| except Bingham Farms | ERP due 12/30/2021 |
| and Pleasant Ridge | |

There are six communities: Berkley, Beverly Hills, Birmingham, Clawson, Huntington Woods and Lathrup Village, that are required to complete an RRA by June 30, 2021. Since the RRA documents are likely to be very similar between those communities, I have asked HRC to prepare a proposal for the development of RRA documents to comply with the EPA requirements. The proposal from HRC is attached.

HRC proposes to conduct two joint meetings of the six communities to develop the areas of the RRA which are common to all communities and one separate meeting with each community to address community-specific issues such as cybersecurity risks. HRC estimates that it would cost a community \$9,900 to have this work performed on an individual basis, but that cost could be reduced to \$7,400 per community if all six communities would agree to do this work using HRC. If fewer than six communities were to use HRC, the final cost would be somewhere between \$7,400 and \$9,900 per community.

The HRC proposal is structured as an agreement with SOCWA. If that is acceptable to the Board, SOCWA would coordinate this work with HRC, pay HRC invoices and bill the communities for their share of the costs. Obviously, each community is free to use their existing engineering contractors or contract directly with HRC to prepare the RRA. The HRC proposal is offered as a means of completing this required work in an easier and less expensive manner.

Respectfully submitted,

Jeffrey A. McKeen, P.E.
General Manager

Suggested Resolution: "That the Board accept the proposal from HRC to conduct Risk and Resilience Assessments for the member communities at a cost not to exceed \$9,900 per community."

March 2, 2021

Southeastern Oakland County Water Authority
3910 Webster Road
Royal Oak, Michigan 48073

Attn: Mr. Jeff McKeen, P.E., General Manager

Re: Proposal for Professional Engineering Services
AWIA Risk and Resilience Assessment for Member Communities

HRC Job No. 20210226

Dear Mr. McKeen:

Thank you for the opportunity to submit a proposal for professional engineering services to assist SOCWA member communities with developing individual Risk and Resilience Assessments (RRA) to comply with America's Water Infrastructure Act of 2018 (AWIA). AWIA requires communities to certify to the U.S. Environmental Protection Agency (EPA) that they have completed a risk and resilience assessment. The assessment is similar to the Vulnerability Assessment (VA) that was required as part of the Bioterrorism Preparedness Act of 2002, but where the Bioterrorism Preparedness Act was focused on acts of terrorism, the RRA requires consideration of both malevolent acts and natural hazards that could compromise continuity of service and places additional emphasis on the cybersecurity of process control systems, financial infrastructure (i.e. business/accounting systems), and associated automated systems.

HRC has wide-ranging experience assisting municipalities in all aspects of water supply system operation from planning to design and construction, water quality testing, hydrant flow testing, hydraulic modeling, regulatory reporting and preparation of vulnerability assessments (the precursor to the RRA), reliability studies, and water system general plans for state and federal regulatory agencies. In addition, the American Water Works Association (AWWA) has released a new "Utility Risk and Resilience Certificate Program", which will orient participants to the AWIA statutory requirements and demonstrate how compliance can be facilitated through the proper application of several AWWA standards and associated resources. HRC staff that will be assigned to this project have received this certificate training.

RISK AND RESILIENCE ASSESSMENT (RRA)

For water systems like the Cities of Berkley, Beverly Hills, Birmingham, Clawson, Huntington Woods and Lathrup Village that supply a population between 3,301 – 49,999, **the RRA must be certified as completed prior to June 30, 2021.** Additionally, within six months of submitting the certification for the RRA, systems must certify development or updates to an Emergency Response Plan (ERP). Following the current certification in 2021, both reports must be updated every five (5) years per AWIA.

Our development of a Risk and Resilience Assessment (RRA) shall include:

- ≡ Risks to the system from malevolent acts and natural hazards
- ≡ Resilience of system components
- ≡ Monitoring practices
- ≡ Financial infrastructure of the utility
- ≡ Operation and maintenance
- ≡ Evaluation of capital and operational needs for risk and resilience management of the system

Delhi Township
2101 Aurelius Rd.
Suite 2A
Holt, MI 48842
517-694-7760

Detroit
535 Griswold St.
Buhl Building, Ste 1650
Detroit, MI 48226
313-965-3330

Grand Rapids
801 Broadway NW
Suite 215
Grand Rapids, MI 49504
616-454-4286

Howell
105 W. Grand River
Howell, MI 48843
517-552-9199

Jackson
401 S. Mechanic St.
Suite B
Jackson, MI 49201
517-292-1295

Kalamazoo
834 King Highway
Suite 107
Kalamazoo, MI 49001
269-665-2005

Lansing
215 S. Washington SQ.
Suite D
Lansing, MI 48933
517-292-1488

AWIA does not stipulate the specific methodology to complete the RRA. To prepare each City's RRA, HRC will utilize available software such as the EPA's Vulnerability Self-Assessment Tool (VSAT) to efficiently meet the requirements of AWIA.

We would propose that member communities request for their VAs to be returned such that it can be utilized for development of the RRA. The EPA has indicated that if the VA has not been updated since 2003, the municipality would likely need to start over with the RRA; however, the information can still be reviewed for inclusion where applicable.

HRC proposes up to three (3) meetings to review the scope and existing details and information, estimate threat likelihood values and participate in the assessment tools' guided decision-making processes. We propose to include up to three (3) asset-threat scenarios in the risk and resilience assessment. For the final product, HRC will provide each City all the utilized worksheets to develop the RRA as well as a memo describing the process. However, for EPA certification, all that is necessary to submit is EPA's certification statement, which can be submitted electronically or via email.

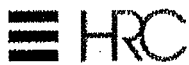
Each community is individually required to prepare a RRA in accordance with AWIA guidelines and certify with the EPA. However, due to the commonalities of structure, function, and location of SOCWA member communities' water distribution systems, we feel preparation of RRAs in common may provide opportunities to reduce individual effort and costs. Specific tasks that we propose to coordinate include:

- ≡ Up to two (2) joint meetings to review scope and threat-asset pair rankings
- ≡ Asset type lists
- ≡ Threat list for qualitative analysis
- ≡ Threat-asset pairs for quantitative analysis

We propose to conduct one (1) individual meeting with each participating community to review cybersecurity risks and resilience measures, confirm utility resilience index ratings, and review the three (3) threat-asset scenario quantitative risk analyses. Additional, community-specific threat-asset scenarios are not included but can be added for a community as an additional effort. A community-specific countermeasure analysis will be provided to summarize the RRA results and provide a system specific recommendation to increase the resiliency of the water supply system.

We anticipate that the coordinated preparation of the RRAs amongst SOCWA member communities would save each member community up to 20% of the costs over performing the assessment separately. Through past experience completing these RRAs, the typical cost for the certifiable assessment has been \$9,900. With the coordinated preparation of six (6) SOCWA community RRAs, we would propose a not-to-exceed cost of \$47,400 (or \$7,900 each). Based on the number of communities accepting this proposal, the cost savings may need to be adjusted and we will work with SOCWA and the member communities that would like to coordinate the preparation of their RRAs to develop an amenable cost structure. Attached is a sample cost estimate for an individual community RRA effort.

We are prepared to begin immediately upon your authorization to proceed and propose to complete the Tasks as described above prior to the June 30, 2021 deadline. If this proposal is deemed acceptable, please indicate which member communities wish to participate and sign and return one copy to this office and retain one for your files. Thank you for the opportunity to continue to serve SOCWA and SOCWA member communities. If you have any questions or require any additional information, please contact the undersigned.



HUBBELL, ROTH & CLARK, INC.
CONSULTING ENGINEERS SINCE 1915

Mr. Jeff McKeen, P.E.
March 2, 2021
HRC Job Number 20210226
Page 3 of 3

Very truly yours,

HUBBELL, ROTH & CLARK, INC.

Michael C. MacDonald, P.E.
Principal/Vice-President

Bradley Shepler, P.E., CCCA, LEED AP
Associate

Attachment

pc: HRC; B. Clarke, N. Selais, File

Accepted By: SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY

Signature: _____

Jeff McKeen, P.E.
General Manager

Dated: _____



Manager's Memo

Agenda Item #4

To: Mayor and City Commission

From: Amy Sullivan, City Manager

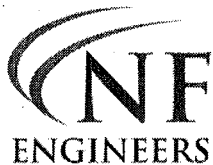
Date: February 22, 2021

Subject: Road Construction Contract

This is year 2 of the PA 345 road reconstruction project and the attached letter from Nowak and Fraus is a recommendation to award the work to DiPonio Contracting for a number of reasons. They are finishing the first year of the project which was delayed by the pandemic so are currently working in the City and their familiarity with the City and our processes is a plus. The only change in the price is the cost of ductile iron which is an adjustment of \$24,609 and this is deemed reasonable given the current state of the construction industry.

Staff agrees with the recommendation from Nowak and Fraus. If the City Commission concurs, the appropriate resolution is:

Moved by Commissioner _____ and seconded by Commissioner _____ to award the 2021 pavement reconstruction, sewer repair/replacement and water main project contract to DiPonio Contracting of Shelby Township in the amount of \$1,848,046.49.



CIVIL ENGINEERS
LAND SURVEYORS
LAND PLANNERS

February 22, 2021

City of Huntington Woods
26815 Scotia Road
Huntington Woods, MI 48070

Att'n: Ms. Amy Sullivan, City Manager

Re: **2020 PA 345 Millage (Year 2) / 2021 Pavement Reconstruction, Sewer Repair/Replacement & Water Main Project Recommendation for HW Contract Amendment No. 2 - DiPonio Contracting, Inc., of Shelby Township, MI**
HW 2021 Project - LaSalle Avenue (Berkley Avenue to Henley Avenue)- NFE # M150
HW 2021 Project - LaSalle Lane (Henley Avenue to East Terminus) - NFE # M151
HW 2021 Project - Kingston Avenue (Newport Boulevard to Wyoming Road) - NFE # M152
Huntington Woods, Michigan

Dear Ms. Sullivan:

As you are aware, the City of Huntington Woods had approved the PA 345 Millage / Bond Program in 2020 for the continuation of the Huntington Woods Pavement Reconstruction and Water Main Replacement Program within the community. At the request of the City, the above referenced project(s) were designed for preliminary pricing based upon the current contract with DiPonio Contracting, Inc.

As you are further aware, in 2019, the 2019-2020 Pavement Reconstruction & Water main Replacement Project went through the public bidding process and was awarded to the low bidder. In 2020, the City approved a contract amendment extending the 2020 construction season projects to DiPonio Contracting, Inc. Due to the Covid-19 pandemic and associated delays, the contractor was unable to complete the 2020 work and will be completing the last 2020 roadway segment (Kingston Avenue - Coolidge Highway to Henley Avenue) this construction season. As a result, we are recommending that a second contract amendment be considered and approved which will add the above referenced 2021 road, sewer, watermain project to the current contract with DiPonio Contracting, Inc. for the upcoming 2021 construction season.

Nowak & Fraus Engineers has researched and verified current industry pricing for this new work in other communities based upon available 2020/2021 bid tabulations. These bid tabulations continue to show increased construction pricing in the amount of 10%-20% of previously established 2019 construction prices. The reason(s) for the price increases appear to be based upon significant workload within the southeastern Michigan region, limited supply of skilled workers and trades, increasing material and equipment pricing and an overall positive construction and economic environment in our region. In addition, due to the ongoing Covid-19 pandemic, many of the projects in southeast Michigan were started but not completed in 2020. This will result in a reduction of the number of contractors available to perform future 2021 work due to completion of last year's backlog of construction work.

In addition, the planned 2021 road segments which are to be constructed this season are directly adjacent to Kingston Avenue - (Coolidge Highway to Henley Avenue) which is being completed this year as an extension of work completed last year by DiPonio Contracting, Inc. Logistically speaking, having the same contractor work on the adjacent roadway segments would be beneficial and cheaper than attempting to manage two separate contractors.

DiPonio Contracting, Inc has expressed a willingness to enter into a contract amendment for the upcoming 2021 construction season and has provided an alternate 2021 price increase for ductile iron water main material for our review. This pricing shows an increase from \$23.50 per linear foot to \$31.35 per linear foot for the material costs only. This will result in a net overall price increase of \$7.85 per linear foot for the ductile iron water main pipe with a minor contract adjustment of \$24,609.75. The price quotations from Ferguson Waterworks for the 2020 and 2021 prices are attached for your review. This material price adjustment is deemed reasonable by NFE as this is the only price increase being requested for the 2021 season.

Therefore, we recommend that second contract amendment be extended to DiPonio Contracting, Inc. of Shelby Township to the following reasons:

- DiPonio Contracting Inc has a good working relationship with City of Huntington Woods staff, familiarization with City operations and are willingness to hold original 2019 prices with exception of a minor water main material price increase.
- That re-bidding the planned 2021 work will cost the City of Huntington Woods additional time and money.
- The City of Huntington Woods currently has a contract with DiPonio Contracting Inc for the 2020/2021 season.

NOWAK & FRAUS ENGINEERS

46777 WOODWARD AVENUE
PONTIAC, MI 48342-5032

WWW.NOWAKFRAUS.COM

VOICE: 248.332.7931
FAX: 248.332.8257

Therefore, we recommend that the contract for the 2020 PA 345 Millage (Year 2) / 2021 Pavement Reconstruction Sewer Repair/Replacement & Water Main Replacement Project in the City of Huntington Woods be extended and that a second contract amendment be provided to DiPonio Contracting of 51251 Simone Industrial Drive, Shelby Township, Michigan 48316 in the amount of \$1,848,046.49 for this season's work.

Should you have any questions, please feel free to contact our office at any time.

Very truly yours,

NOWAK & FRAUS ENGINEERS

tim@nfe-

enr.com

Digitally signed by tim@nfe-
enr.com
DN: cn=tim@nfe-enr.com
Date: 2021.02.19 15:56:33 -0500

Timothy L. Germain, P.E.

Consulting City Engineer / TLG/cj

Enclosures/Revised 2021

cc: Huntington Woods Finance - Tim Rowland (26815 Scotia Road, Huntington Woods, Michigan 48070) - copy
Huntington Woods DPS - Rocco Fortura (12795 Eleven Mile Road, Huntington Woods, Michigan 48070) - copy

NOWAK & FRAUS ENGINEERS

46777 WOODWARD AVENUE
PONTIAC, MI 48342-5032

WWW.NOWAKFRAUS.COM

VOICE: 248.332.7931
FAX: 248.332.8257



FERGUSON WATERWORKS #3389
24425 SCHOENHERR ROAD
WARREN, MI 48089-4949

Phone: 586-459-4491
Fax: 586-755-5861

Deliver To:
From: David Desjardins
Comments:

16:51:18 MAR 13 2020

Page 1 of 2

FERGUSON WATERWORKS #3386

Price Quotation
Phone: 586-459-4491
Fax: 586-755-5861

Bid No: B039003
Bid Date: 03/11/20
Quoted By: DRD

Cust Phone: 586-997-4150
Terms: NET 10TH PROX

Customer: DIPONIO CONTRACTING
51251 SIMONE INDUSTRIAL DR
SHELBY TWP, MI 48316

Ship To: DIPONIO CONTRACTING
51251 SIMONE INDUSTRIAL DR
SHELBY TWP, MI 48316

Cust PO#: HUNTINGTON WOODS

Job Name: 2020 ADDITION

| Item | Description | Quantity | Net Price | UM | Total |
|------------|--|----------|-----------|----|-----------|
| DI54TJPX | 8 DI CL54 TYTON JT PIPE SINCE THE PIPE CANNOT SHIP DIRECT TO THE JOB SITE ADDITIONAL CHARGES FOR PIPE TO BE UNLOADED AND LOADED AT FERGUSON YARD UNTIL NEEDED FOR JUNE/JULY START | 5004 | 23.500 | FT | 117594.00 |
| FINSTLABOR | 50 PIECES PER SEMI MISC LABOR CHARGE IN ORDER TO HOLD PRICES THE PIPE MUST BE ORDERED BY MARCH 23, 2020 THE PIPE NEEDS TO SHIP BEFORE APRIL 30, 2020 AND PAYMENT WILL BE DUE 15 DAYS AFTER INVOICE | 6 | 300.000 | EA | 1800.00 |

Net Total: \$119394.00
Tax: \$7163.64
Freight: \$0.00
Total: \$126557.64



HOW ARE WE DOING? WE WANT YOUR FEEDBACK!

Scan the QR code or use the link below to
complete a survey about your bids:

<https://survey.medallia.com/?bidsorder&fc=3386&on=289>



FERGUSON WATERWORKS #3389
24425 SCHOENHERR ROAD
WARREN, MI 48089-4949

Phone: 586-459-4491
Fax: 586-755-5861

Deliver To:
From: David Desjardins
Comments:

17:02:21 DEC 30 2020

Page 1 of 1

FERGUSON WATERWORKS #3386

Price Quotation
Phone: 586-459-4491
Fax: 586-755-5861

Bid No: B051443
Bid Date: 12/30/20
Quoted By: DRD

Cust Phone: 586-997-4150
Terms: NET 10TH PROX

Customer: DIPONIO CONTRACTING
51251 SIMONE INDUSTRIAL DR
SHELBY TWP, MI 48316

Ship To: DIPONIO CONTRACTING
51251 SIMONE INDUSTRIAL DR
SHELBY TWP, MI 48316

Cust PO#: HUNTINGTON WOODS

Job Name: 2021 WM EXTENSION

| Item | Description | Quantity | Net Price | UM | Total |
|------------|-------------------------|----------|-----------|----|-------------|
| DI54TJPX | 8 DI CL54 TYTON JT PIPE | 4014 | 31.350 | FT | 125838.90 |
| Net Total: | | | | | \$125838.90 |
| Tax: | | | | | \$7550.33 |
| Freight: | | | | | \$0.00 |
| Total: | | | | | \$133389.23 |

Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. QUOTES FOR PRODUCTS SHIPPED FOR RESALE ARE NOT FIRM UNLESS NOTED OTHERWISE.

CONTACT YOUR SALES REPRESENTATIVE IMMEDIATELY FOR ASSISTANCE WITH DBE/MBE/WBE/SMALL BUSINESS REQUIREMENTS.

Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws governing type of products that can be sold or put into commerce. This Quote is offered contingent upon the Buyer's acceptance of Seller's terms and conditions, which are incorporated by reference and found either following this document, or on the web at <https://www.ferguson.com/content/website-info/terms-of-sale>
Govt Buyers: All items are open market unless noted otherwise.

LEAD LAW WARNING: It is illegal to install products that are not "lead free" in accordance with US Federal or other applicable law in potable water systems anticipated for human consumption. Products with "NP" in the description are NOT lead free and can only be installed in non-potable applications. Buyer is solely responsible for product selection.



HOW ARE WE DOING? WE WANT YOUR FEEDBACK!

Scan the QR code or use the link below to
complete a survey about your bids:

<https://survey.medallia.com/?bidsorder&fc=3386&on=289>



Manager's Memo

Agenda Item #5

To: Mayor and City Commission

From: Amy Sullivan, City Manager

Date: March 5, 2021

Subject: Resolution Declaring a State of Emergency

With the December 2020 amendment to the Open Meetings Act, the City can continue holding remote meeting if a local state of emergency is declared and the personal health of members of the public or public body would be at risk if the meeting were held in person.

The City Attorney has drafted the attached Resolution Declaring a Local State of Emergency to Protect the Public Peace, Health, Safety and General Welfare (COVID-19) for your consideration. By adopting this resolution, the City Manager is authorized to conduct City board, commission and committee meetings electronically in accordance with the Open Meetings Act.

It is also necessary to amend the City Commission's Rules of Procedures to have rules in place to permit remote or electronic meetings during a declared Local State of Emergency.

The resolution declaring a Local State of Emergency and the adoption of the Addendum to Commission Rules of Procedure need to be taken as separate actions.

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF HUNTINGTON WOODS

**RESOLUTION DECLARING A LOCAL STATE OF EMERGENCY TO PROTECT
THE PUBLIC PEACE, HEALTH, SAFETY AND GENERAL WELFARE (COVID-19)**

RESOLUTION NO. _____

At a regular meeting of the City Commission of the City of Huntington Woods, County of Oakland, State of Michigan, held in the City Commission Chambers on March 16, 2021, at 7:30 p.m., with those present and absent being:

PRESENT: _____

ABSENT: _____

the following preamble and resolution were offered by Commissioner _____ and supported by Commissioner _____:

PREAMBLE:

A. As recently as March 2, 2021 the Director of the Michigan Department of Health and Human Services (MDHHS) made the following findings:

"The novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death. It is caused by a new strain of coronavirus not previously identified in humans and easily spread from person to person. COVID-19 spreads through close human contact, even from individuals who may be asymptomatic.

On March 10, 2020, MDHHS identified the first two presumptive-positive cases of COVID-19 in Michigan. As of March 1, 2021, Michigan had seen 589,150 confirmed cases and 15,534 confirmed deaths attributable to COVID-19. Michigan was one of the states most heavily impacted by COVID-19 early in the pandemic, with new cases peaking at nearly 2,000 per day in late March. Strict preventative measures and the cooperation of Michiganders drove daily case numbers dramatically down to fewer than 200 confirmed cases per day in mid-June, greatly reducing the loss of life. Beginning in October, Michigan again experienced an exponential growth in cases. New cases peaked at nearly 10,000 cases per day in mid-November, followed by increases in COVID-19 hospitalizations and deaths.

On November 15, 2020, MDHHS issued an order enacting protections to slow the high and rapidly increasing rate of spread of COVID-19. Cases, hospitalizations, and deaths remained high through early December, threatening hospital and public health capacity. On December 7, 2020, December 18, 2020, and January 13, 2021, MDHHS issued orders sustaining those protections. These orders played a crucial role in slowing the spread in Michigan and have brought new cases down

to about 1,500 per day. These lower rates prevented Michigan's healthcare system from being overwhelmed with a holiday surge.

As of February 27, the State of Michigan had a seven-day average of 91.2 cases per million people, nearly 88% lower than the case rate in mid-November. While that case rate is similar to the rate in early October, it has plateaued over the past week and remains three times the rate of the summer low point.

Test positivity was 3.7% as of February 27, and has started to plateau as well. While metrics have decreased from all-time highs, further progress has tapered off and there is growing concern of another spike with the presence of more infectious variants in Michigan and the United States as a whole.

Even where COVID-19 does not result in death, and where Michigan's emergency and hospital systems are not heavily burdened, the disease can cause great harm. Recent estimates suggest that one in ten persons who suffer from COVID-19 will experience long-term symptoms, referred to as "long COVID." These symptoms, including fatigue, shortness of breath, joint pain, depression, and headache, can be disabling. They can last for months, and in some cases, arise unexpectedly in patients with few or no symptoms of COVID-19 at the time of diagnosis. COVID-19 has also been shown to damage the heart and kidneys. Furthermore, minority groups in Michigan have experienced a higher proportion of "long COVID."

The best way to prevent these complications is to prevent transmission of COVID-19. Since December 11, 2020, the Food and Drug Administration has granted emergency use authorization to three vaccines to prevent COVID-19, providing a path to end the pandemic. Michigan is now partaking in the largest mass vaccination effort in modern history and is presently working toward vaccinating at least 70% of Michigan residents 16 years of age and older as quickly as possible.

New and unexpected challenges continue to arise: in early December 2020, a variant of COVID-19 known as B.1.1.7 was detected in the United Kingdom. This variant is roughly 50 to 70 percent more infectious than the more common strain. On January 16, 2021, this variant was detected in Michigan. It is anticipated that the variant, if it becomes widespread in the state, will significantly increase the rate of new cases. Currently, Michigan is second in the nation with respect to the number of B.1.1.7 variants detected. To date, there are over 400 cases, and this is one fifth of all cases identified in the United States. CDC modeling predicts B.1.1.7 could become the predominant variant by the end of March. At present, however, it appears that cases have plateaued."

B. COVID-19, and the possible exposure to persons afflicted with it, constitute a clear and present danger to the health, safety, and welfare of City personnel and persons doing business with or residing in the City. Federal, state, and county orders, directives, guidelines, and recommendations, including from the Michigan Department of Health and Human Services (MDHHS) and the Centers for Disease Control (CDC), have been issued in an effort to control the COVID-19 Coronavirus pandemic declared by the World Health Organization (WHO).

C. These federal, state, and county orders, directives, guidelines, and recommendations include closing business establishments; cancelling, postponing, and limiting the numbers at gatherings of people; postponing or limiting the number of persons required to physically attend public meetings; and calling for appropriate steps to be taken by local governments in an effort to control the spread of COVID-19.

D. In accordance with the Emergency Management Act, Public Act 390 of 1976, the City's Emergency Operations Plan, and pursuant to federal, state, and county orders, directives, guidelines, and recommendations, including but not limited to the Order of the State Department of Health and Human Services, the City's Emergency Services Coordinator, City Manager and City Commission have determined to declare a Local State of Emergency due to COVID-19 and authorize the Emergency Services Coordinator and/or the City Manager, in conjunction with City Staff and Police and Fire Services, to act in accordance with the City's Emergency Operations Plan, to ensure that indoor gatherings are conducted safely and in accordance with applicable federal, state, and county orders, directives, guidelines, and recommendations relating to COVID-19.

E. In addition, the City has the authority to declare this state of emergency pursuant to the Home Rule Cities Act, 117.3 (j) authorizing cities to provide for the public health and safety of persons.

F. The City Commission has further determined that certain additional emergency measures and actions should be taken or authorized, as determined to be necessary by the Emergency Services Coordinator and/or the City Manager in accordance with the City of Huntington Woods Emergency Operations Plan, this Resolution, and the March 2, 2021 Order of the Michigan Department of Health and Human Services.

NOW THEREFORE, IT IS HEREBY RESOLVED AND DECLARED by the Emergency Services Coordinator, the City Manager and City Commission of the City of Huntington Woods, Oakland County, Michigan, that there is a Local State of Emergency in the City due to COVID-19, on the basis of the federal, state, and county orders, directives, guidelines, and recommendations, including but not limited to the Order of the State Department of Health and Human Services; that, in accordance with the Emergency Management Act, Public Act 390 of 1976, the City's Emergency Operations Plan and those federal, state, and county orders, directives, guidelines, and recommendations, the City's Emergency Operations Plan be implemented to ensure that local resources are to be used as needed and to the fullest extent possible.

IT IS FURTHER DECLARED THAT:

1. The City Commission authorizes the Emergency Services Coordinator and/or the City Manager to take appropriate measures, in his/her discretion, to respond to or protect City citizens, businesses, and personnel from the declared State of Emergency by adopting and enforcing all appropriate measures, including but not limited to:

- a. Taking actions necessary to comply with federal, state, and county orders and directives that are binding on the City.
- b. Limiting, cancelling, or postponing City meetings and functions to those required by law.

- c. Cancelling, postponing, or establishing emergency rules for any public meeting of a City board, commission, or committee, and providing public notice and conducting City board, commission, and committee meetings electronically with remote attendance, in accordance with the Open Meetings Act, as amended.

2. This Declaration shall remain in effect until the earlier of August 31, 2021 or a City Commission determination that the Local State of Emergency no longer exists and terminates this Declaration.

3. To the extent the Resolution Declaring Coronavirus Local State of Emergency adopted by the City Commission on March 25, 2020 remains in effect, this Declaration terminates and supersedes said former Declaration.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Heidi Barckholtz, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Commission of the City of Huntington Woods, County of Oakland, and State of Michigan, at a regular meeting held this 16th day of March, 2021, and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, and that the minutes of said meeting have been kept and made available to the public as required by said Act.

Heidi Barckholtz, City Clerk
City of Huntington Woods

CITY OF HUNTINGTON

**ADDENDUM TO COMMISSION
RULES OF PROCEDURE**

TEMPORARY OPEN MEETINGS ACT PROCEDURES

This Addendum is effective from March 17, 2020, until repealed or amended by the City Commission.

PURPOSE

This Addendum is intended to satisfy the City Commission's obligation to have rules of procedure in place to permit remote or electronic meetings by public bodies during the period of time that the City has a Resolution in place declaring a Local State of Emergency.

A. Regular, Special, Joint and Executive Meetings

1. Regular Meetings

In the event of a natural or man-made *force majeure* the Mayor (or Mayor Pro Tem in the absence of the Mayor), after consultation with the City Manager, may cancel or postpone a scheduled regular meeting.

The City Commission may meet and conduct any of its meetings, in whole or in part, by electronic means using telephonic conferencing or video conferencing technology without regard to physical place and physical presence requirements in accordance with Section 3a of the Open Meetings Act, MCL 15.263a until December 31, 2020.

Beginning January 1, 2021 through December 31, 2021, City Commission meetings may be held in whole or in part by electronic means using telephonic conferencing or video conferencing technology only when a declared statewide or local state of emergency or state of disaster exists and the personal health or safety of members of the public or public body would be at risk if the meeting were held in person. In addition, any City Commission member who is absent because of active military duty or because of a medical condition shall be permitted to participate in any meeting using telephonic conferencing or video conferencing technology. The term "medical condition" means an illness, injury, disability, or other health-related condition, including the quarantine or isolation of a City Commission member to minimize the spread of a contagious disease.

Beginning January 1, 2022, members of the City Commission may participate by electronic means in City Commission meetings only to accommodate their absence due to active military duty.

1.1 Electronic Meetings

An electronically-held meeting of the City Commission will be conducted in a manner that permits two-way communication so that members of the Commission can hear and be heard by one another, and so that public participants can hear members of the City Commission and be heard by both the Commission and other public participants during the audience comment period. The City may use technology to facilitate typed audience comments submitted by members of the public participating in the electronically-held meeting that shall be read to or shared with members of the City Commission and other participants.

As permitted by the OMA, a physical place is not required for an electronically-held meeting. Members of the City Commission and members of the public participating electronically in a meeting that occurs in a physical place (e.g., Commission chambers) are considered present and in attendance at the meeting for all purposes. For a meeting at which City Commission members are physically absent due to military duty or a medical condition and are being accommodated by remote participation, all other City Commission members must be physically present at the meeting to be able to participate.

In addition to any other notice required by the OMA, advance notice of an electronically-held meeting shall be posted on a portion of the City's website that is fully accessible to the public. The public notice must be included on either the City's home page or a separate webpage dedicated to public notices for non-regularly scheduled or electronically-held public meetings that is accessible through a prominent and conspicuous link on the City's website home page and that clearly describes its purpose for public notification of non-regularly scheduled or electronically-held public meetings.

Any scheduled meeting of the City Commission may be held as an electronic meeting as permitted by the OMA if a notice consistent with this rule is posted at least 18 hours before the meeting begins. Any notice of the meeting of the City Commission held electronically must clearly contain all of the following:

- (a) Why the City Commission is meeting electronically;
- (b) How members of the public may participate in the meeting electronically (if a telephone number, internet address or both are required to participate, that information must be provided in the notice);
- (c) How members of the public may contact members of the City Commission to provide input or ask questions on any business that will come before the Commission at the meeting; and
- (d) How persons with disabilities may participate in the meeting.

If an agenda exists for an electronically-held meeting of the City Commission, the City shall, on a portion of its website that is fully accessible to the public, make the agenda of the meeting available to the public at least two (2) hours before the meeting begins. This publication of the

meeting agenda does not prohibit subsequent amendment of the agenda at the meeting.

1.2 Commission Member Attendance by Phone/Video.

A member of the City Commission who anticipates his or her absence from a Commission meeting due to the circumstances set forth in the OMA and these rules may request accommodation of such absence to permit OMA remote participation in and voting on Commission business by two-way telephonic or video conferencing communication. A City Commission member who desires to attend a meeting by telephonic or video conferencing shall inform the City Manager, or the designee of the City Manager, at least 24 hours before the meeting so as to permit any necessary technology to be put in place to accommodate participation of the absent member.

City Commission members attending a meeting by telephonic or video conferencing may fully participate in the meeting, including voting and attendance in any closed session of the City Commission. A Commission member participating by telephonic or video conferencing is not permitted to chair the meeting unless all Commission members are participating by telephonic or video conferencing.

Any member of the City Commission attending a meeting remotely must publicly announce at the outset of the meeting (which shall be included in meeting minutes) that the member is in fact attending the meeting remotely. If the member is attending the meeting remotely for a purpose other than for military duty, the member's announcement must identify the member's physical location by stating the city, township, village, or county and the state from which he or she is attending the meeting remotely.

2. Special Meetings

The rules for electronic meetings and/or remote attendance at regular meetings apply to special meetings. Members of the general public otherwise participating in an electronically-held meeting of the City Commission are excluded from participation in a closed session of the City Commission that is held electronically provided that the closed session is convened and held in compliance with the requirements of the Open Meetings Act applicable to closed sessions.

3. Joint Meetings

The rules for electronic meetings and/or remote attendance at regular meetings apply to special meetings.

4. Executive Session

The rules for electronic meetings and/or remote attendance at regular meetings apply to special meetings.

B. Conduct of Meeting

1. Agenda Preparation

The order of business for all meetings of the City Commission conducted electronically and held until December 31, 2020, and beginning January 1, 2021 through December 31, 2021 for the City Commission meetings held in whole or in part by electronic means using telephonic conferencing or video conferencing technology when a declared statewide or local state of emergency or state of disaster exists, may be altered as determined to be appropriate by the Mayor at the time the agenda is set.

C. Discussion and Voting

1. Roll Call

For any meeting held electronically, or where any member is participating by telephone conferencing or video conferencing, all votes taken (except for a vote to adjourn) shall be roll call votes.

D. Citizen Participation

1. General

During City Commission meetings conducted electronically, members of the public attending the meeting, once recognized by the chair, shall identify themselves for the record and indicate whether they are a City resident. Comments by the public will be limited in the same manner as provided for audience comment for non-electronic meetings to three minutes for each speaker unless the time is extended by the chair or by vote of the Commission. Comments by the public during meetings held electronically will be limited to the Audience Comment portion of the meeting.

APPLICABILITY TO ALL OTHER PUBLIC BODIES OF THE CITY SUBJECT TO THE OMA

These rules shall also apply to meetings of public bodies of the City conducted under the OMA by all City boards, commissions, and committees subject to the OMA.

Agenda
Special Meeting of the City
Thursday, February
6:30 p.m.
Remote Meeting – Not at City Hall
Agenda

Agenda Item #7

CALL TO ORDER
ROLL CALL

ITEMS OF BUSINESS

1. Interview Candidates for the Vacancies on Boards and Committees
 - a. 6:30 Jennifer Gideon
 - b. ~~6:45 Susan Ruttenberg~~
2. Discussion of Candidates and Vacancies

PUBLIC PARTICIPATION

Note: Being a Special Meeting of the City Commission there can be no further action brought before the Commission.

ADJOURNMENT OF SPECIAL CITY COMMISSION MEETING

Topic: Special city commission meeting

Time: Feb 2, 2021 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/89597486964?pwd=L1dPRkZ6UVdMV2d1U1FYSGQxQUN3dz09>

Meeting ID: 895 9748 6964

Passcode: 350781

One tap mobile

+13017158592,,89597486964#,,,,*350781# US (Washington DC)

Find your local number: <https://us02web.zoom.us/j/kd8x6cDBL7>

Public Expression is encouraged. Comments are invited on each Agenda item when that item comes up for consideration. Matters not listed on the Agenda may be addressed under "Public Participation". Please be advised that the Commission Meetings are usually attended by the media and cablecast live, in addition to being re-cablecast following the meeting. The City of Huntington Woods will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material being considered at the meeting, to individuals with disabilities attending the meeting upon three working days' notice to the City. Individuals with disabilities requiring auxiliary aids or services should contact the City by writing or calling: Tim Rowland, ADA Coordinator, Huntington Woods City Hall, 26815 Scotia, Huntington Woods, MI 48070, (248 581-2640). Deaf-Tel(1-248-541-1180).



City of Huntington Woods

Citizen Interest Form for City Boards, Commissions and Committees

Name Jennifer Gideon Date 1/8/2021
Address 10005 Kingston Ave. # Yrs. residing in City 1
Home phone _____ Cell phone 313-820-0902
Email address jennifermgideon@gmail.com

Please review the following descriptions of the City boards, commissions and committees and check the boards and committees you would like to be considered for. Some boards and committees are a mix of residents with certain qualifications and others are residents representing the general public. Even if you do not have any of the experience or professional background listed below, the City urges you to apply for consideration. The City needs residents with diverse backgrounds on its boards and committees.

Brief description of background and experience (use back if needed):

Although I haven't lived in the community a long time, my ties and love of the community span my entire life. I was fortunate to grow up frequently coming to visit my grandparents in Huntington Woods.

While my experience may not be vast; I have completely re-landscaped and updated two homes and received beautification awards. I've also served as a board member on a condominium association as well as the beautification committee, which I thoroughly enjoyed.

I am passionate about our community and would be excited to foster beautification in our residential community.



Arts & Garden Board

The Arts & Garden Board (formerly BART Board) was established to bring together those aspects of city life that enhance our environment. In combining two existing boards, Beautification and Trees and adding Public Art, the City Commission created a group that has become broad in its scope and impact on the lives of Huntington Woods' residents. The Board meets monthly. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- ☐ Public art
- ☒ Tree preservation
- ☒ Landscape architecture
- ☒ Event planning
- ☐ Culture
- ☒ Public beautification efforts



Board of Review

The members of the Board of Review examine residents' property assessment appeals. The Board has the power to change a citizen's tax assessment if it feels it is justified. The Board meets in March, July and December. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- ☐ Banking/finance
- ☐ Property appraisal/assessing
- ☐ Real estate/development law



Budget Advisory Committee

The Committee was established by the 2003 Ad Hoc Operational and Financial Advisory Committee as one of its recommendations to the City Commission. This Board is advisory in nature and is charged with the review of the City Budget. It meets during the annual budget preparation process. Members should be persons who are interested or knowledgeable in one of the following (please check the box you have interest or experience in):

- ☐ Budgeting
- ☐ Public finance
- ☐ Policymaking