

CITY OF HUNTINGTON WOODS
REGULAR MEETING OF THE CITY COMMISSION
MINUTES
Tuesday, April 6, 2021
7:30 p.m.
Remote Meeting – Not at City Hall

Mayor Paul called the Meeting to order at 7:30 p.m.

PRESENT: Mayor Paul, present in Huntington Woods, Mayor Pro Tem Olsman, present in Huntington Woods, Commissioner Elder, present in Huntington Woods, Commissioner Jenks, present in Huntington Woods, Commissioner Rozell, present in Huntington Woods.

ABSENT: None

City Staff Present: City Manager Sullivan,
Finance/Treasurer Director Rowland and City Attorney Rosati.

APPROVAL OF AGENDA

Mayor Paul noted there are two changes to the agenda with the first amendment being a permanent change to the order of the agenda putting Proclamations before Public Participation and second amendment being the removal of agenda item #4 Beekeeping Ordinance. He further noted this is an item that was added to the agenda by City Staff because of several complaints of residents. It was not an issue that any of the Commissioners or many residents were aware of before the agenda was posted. The Commission has asked the administration to study beekeeping, other ordinances, the complaints that have been raised and all the pros beekeeping brings to the environment and report back to the City Commission for further discussion. All the comments that were sent to the Commission have been or will be sent to City Administration and further comments, pro or con, are welcome.

Moved by Commissioner Rozell and seconded by Commissioner Elder to approve the April 6, 2021 agenda with the two amendments proposed by Mayor Paul.

Ayes: Paul, Olsman, Rozell, Jenks, Elder

Nays: None

Absent: None

The Motion Carried.

APPROVAL OF CONSENT AGENDA

Moved by Commissioner Jenks and seconded by Mayor Pro Tem Olsman to approve the April 6, 2021 Consent Agenda as presented.

Ayes: Paul, Olsman, Jenks, Elder, Rozell

Nays: None

Absent: None

The Motion Carried.

COMMUNICATIONS

None

COUNTY COMMISSIONER AND ELECTED OFFICIAL REMARKS

Charlie Cavell – Oakland County Commissioner:

- Congratulated and thanked Helaine Zack and Robert Wittenberg for their time served as County Commissioner and State Representative.
- Residents sixteen and up in Oakland County are now eligible to register for the vaccine.
- Throughout Oakland County over five hundred thousand vaccine doses have been administered with the Oak.gov system administering over two hundred thousand of those vaccines.
- This week alone, Oak.gov administered over thirty-nine thousand shots in arms.
- Oakland County is putting at least ninety percent of the vaccines received in arms within seven days of receiving them.
- Please contact him at 248-807-4337 with questions concerning vaccinations or other County business.

PROCLAMATIONS

Commissioner Rozell read the proclamation honoring Helaine Zack for her time as an Oakland County Commissioner.

Commissioner Olsman read the proclamation honoring Robert Wittenberg for his time representing the 27th District of the Michigan House of Representatives.

Commissioner Jenks read the proclamation recognizing the Month of May 2021 as Older Americans Month.

Commissioner Elder read the proclamation in support of the Asian American Community.

PUBLIC COMMENTS

Mari Masaline-Cooper - 13122 Talbot

Noted her support of beekeeping in the City referencing the proposed beekeeping ordinance.

Gail Linden - 25840 Concord Rd.

Asked that more information be provided on all Huntington Woods media platforms for the upcoming Master Plan update.

Aaron Retish - 25447 Wareham

Mayor Paul read on the behalf of Mr. Retish a letter he submitted to the Commission noting that he does not support the proposed ordinance restrictions for beekeeping.

RESOLUTION R -180-2021:

Matter of receiving the City Budget for the Fiscal Year commencing July 1, 2021 and ending June 30, 2022.

Moved by Commissioner Jenks and seconded by Commissioner Elder to receive the City Budget for the Fiscal Year commencing July 1, 2021 and ending June 30, 2022.

Ayes: Paul, Olsman, Rozell, Elder, Jenks

Nays: None

Absent: None

The Motion Carried.

RESOLUTION R -181-2021:

Matter of setting a public hearing on the proposed 2021/2022 City Budget.

Moved by Commissioner Jenks and seconded by Commissioner Rozell to set a public hearing on May 18, 2021 to receive the public comments on the proposed 2021/2022 City Budget.

Ayes: Paul, Olsman, Elder, Jenks, Rozell

Nays: None

Absent: None

The Motion Carried.

Ordinance No ____:

Matter of consideration of an ordinance to amend the City of Huntington Woods Code of Ordinances, Chapter 2 Administration, Article IV, Boards and Commissions, Division 6, Senior Advisory Committee, to amend the powers and duties of the committee. (First Reading)

Manager Sullivan noted for clarification there are two recommendations of the Senior Advisory Committee to the ordinance that sets the powers and duties of the committee. These recommendations include language that the committee should be studying how to enable seniors to age in place and consider additional related issues based on changing needs and circumstances. Because the committee was put together via an ordinance, an ordinance amendment is needed to change their powers and duties to reflect the committee's recommendations.

Moved by Mayor Pro Tem Olsman and seconded by Commissioner Elder to approve the first reading of an ordinance to amend the City of Huntington Woods Code of Ordinances, Chapter 2 Administration, Article IV, Boards and Commissions, Division 6, Senior Advisory Committee, to amend the powers and duties of the Committee.

Commissioner Comments:

Olsman: Does not understand what these proposed changes provide that are not already in the ordinance. He is hesitant for the need to add language that does not appear to do anything.

Jenks: Would like to see requirement of at least three or more members of the Senior Advisory be sixty in age or older.

Olsman: Noted that age requirements for committee members is not lawful in response to the comments made by Commissioner Jenks. Better practice would be to look at the qualifications and knowledge base of potential committee members.

Rozell: Noted these recommendations are minor changes and does not have an issue supporting this ordinance amendment as presented.

Elder: Agrees with Commissioner Rozell that changes are minor and appropriate. She also agrees with Commissioner Olsman that age restrictions on members is quite exclusive.

Ayes: Paul, Olsman, Elder, Jenks, Rozell

Nays: None

Absent: None

The Motion Carried

RESOLUTION R -182 -2021:

Matter of consideration of a Diversity, Equity, and Inclusion Plan preparation.

Moved by Commissioner Elder and seconded by Commissioner Jenks to award the contract for the preparation of the Diversity, Equity and Inclusion Plan to Volar Consulting at a cost not to exceed \$22,000.

Ayes: Paul, Olsman, Rozell, Elder, Jenks

Nays: None

Absent: None

The Motion Carried.

RESOLUTION R -183 -2021

Matter of consideration to change name of the Environmental Advisory Committee to the Environmental Sustainability Committee

Manager Sullivan explained the Committee wants to broaden their scope of work to include promoting long-term change to improve the environment and the way the community thinks about it. The Committee by-laws may be amended upon approval of the Committee and the City Commission.

Moved by Commissioner Jenks and seconded by Commissioner Rozell to approve the name change of the Environmental Advisory Committee to the Environmental Sustainability Committee.

Ayes: Paul, Olsman, Rozell, Elder, Jenks

Nays: None

Absent: None

The Motion Carried.

RESOLUTION R -184 -2021

Matter of consideration to extend the Right-of-Way Telecommunication Permit to MCImetro Access Transmission Services, L.L.C. for five years.

Moved by Commissioner Rozell and seconded by Mayor Pro Tem Olsman to extend the Right-of-Way Telecommunication Permit to MCImetro Access Transmission Services, L.L.C. for five years.

Ayes: Paul, Olsman, Rozell, Elder, Jenks

Nays: None

Absent: None

The Motion Carried.

RESOLUTION R -185 -2021

Matter of consideration to approve the April 2021 update to the Personnel Manual.

Manager Sullivan noted with her annual review of the Personnel Manual, two minor updates were made. These updates include personal days for new employees being prorated and addition of vacation time for new employees being adjustable based on years of service and prior work experience.

Moved by Commissioner Jenks and seconded by Commissioner Elder to approve the April 2021 update to the Personnel Manual.

Ayes: Paul, Olsman, Rozell, Elder, Jenks

Nays: None

Absent: None

The Motion Carried

CITY MANAGER'S REPORT

- The Hometown Herald is now online on the City Website and will be delivered to mailboxes soon.

- Pool information is also in the newsletter. Pool passes can be purchased starting April 7, 2021.
- Program registration for recreation classes also start April 7, 2021.

ADJOURNMENT:

Moved by Commissioner Jenks and seconded by Commissioner Elder to adjourn the regular City Commission meeting.

Ayes: Paul, Olsman, Jenks, Elder, Rozell

Nays: None

Absent: None

The Motion Carried, meeting adjourned at 8:32 p.m.

Heidi Barckholtz, City Clerk

Robert F. Paul, III, Mayor