

Agenda
Regular Meeting of the City Commission
Tuesday, June 2, 2020
7:30 p.m.
Remote Meeting – Not at City Hall
Agenda

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF CONSENT AGENDA

All items listed under the Consent Agenda are considered routine by the City Commission and will be enacted in one motion. There will be no separate discussion on these items unless a Commission member so requests, in which event the item(s) will be removed from the Consent Agenda and added to the Regular Agenda at the end of the items of business.

1. Regular Meeting Minutes of May 19, 2020
2. Approval of Warrant 364
3. Reports and Minutes
 - a. Planning Commission, April 27, 2020
 - b. Parks and Recreation Advisory Board, February 25, 2020
 - c. Treasurer's Report April 2020

COUNTY COMMISSIONER AND ELECTED OFFICIAL REMARKS

PUBLIC PARTICIPATION

ITEMS OF BUSINESS

1. Resolution R- 2020: Matter of consideration of the approval of Banks, Brokers, and Dealers for the City deposits for the upcoming 12 months as required by the City of Huntington Woods investment policy.
2. Budget Amendment: Matter of consideration of amending the 2019/2020 City Budget (year-end adjustments).
3. Ordinance No. ___: Matter of consideration of an Ordinance, to Amend the City Code of the City of Huntington Woods, Chapter 4, to Add New Article III, Chickens, To Delete Section 4-46, Pilot Program. (Second Reading)

CITY MANAGER'S REPORT

ADJOURNMENT OF REGULAR CITY COMMISSION MEETING

Public Expression is encouraged. Comments are invited on each Agenda item when that item comes up for consideration. Matters not listed on the Agenda may be addressed under "Public Participation". Please be advised that the Commission Meetings are usually attended by the media and cablecast live, in addition to being re-cablecast following the meeting. The City of Huntington Woods will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material being considered at the meeting, to individuals with disabilities attending the meeting upon three working days' notice to the City. Individuals with disabilities requiring auxiliary aids or services should contact the City by writing or calling: Tim Rowland, ADA Coordinator, Huntington Woods City Hall, 26815 Scotia, Huntington Woods, MI 48070, (248 581-2640). Deaf-Tel(1-248-541-1180).

CITY OF HUNTINGTON WOODS
REGULAR MEETING OF THE CITY COMMISSION
MINUTES
Tuesday, May 19, 2020
7:30 p.m.
Remote Meeting – Not at City Hall
DRAFT

Mayor Paul called the Meeting to order at 7:30 p.m.

PRESENT: Mayor Paul, Mayor Pro Tem Rozell, Commissioner Jenks, Commissioner Olsman, Commissioner Elder, City Manager Sullivan and City Attorney Rosati.

ABSENT: None

City Staff Present: Finance/Treasurer Director Rowland.

APPROVAL OF AGENDA

Moved by Commissioner Jenks and seconded by Commissioner Elder to approve the May 19, 2020 agenda as presented.

Ayes: Paul, Jenks, Rozell, Olsman, Elder

Nays: None

Absent: None

The Motion Carried.

APPROVAL OF CONSENT AGENDA

Moved by Commissioner Jenks and seconded by Commissioner Olsman to approve the May 19, 2020 Consent Agenda as presented.

Ayes: Paul, Jenks, Rozell, Elder, Olsman

Nays: None

Absent: None

The Motion Carried.

ELECTED OFFICIAL REMARKS

Helene Zack

- The County will be opening COVID-19 to no reason swab testing at the Oakland County Health Department on Monday and Wednesdays. To make an appointment, call the Nurse on Call Line at 248- 858-5533.
- Oakland County received over two hundred and nineteen million dollars from the Care COVID response fund. The County is looking for the best ways to use this money. There was announcement today to set aside thirty million dollars for Cities/Townships for PPE supplies. The County also released fifteen million dollars to small businesses.
- The County will be approving a contract with Oakland/Livingston Human Service Agency to work with the County Work Force Develop Department helping people with financial coaching and other financial issues. In working with this agency, it will open residents up to seventy different programs offered by these groups.
- The County will be funding ten million for non-profit groups. They will be contracting with the United Way to oversee the grant process.
- The County is moving through the budget process.

PUBLIC PARTICIPATION

- **Jamie Horowitz**
Thanked the Commission and other City employees for their hard work during the COVID-19 pandemic. She also noted she will be running for 45th District Court.

PROCLAMATION

Mayor Paul read the proclamation recognizing the first Friday in June to be National Gun Violence Awareness Day.

PUBLIC HEARING

Public hearing opened at 7:44 p.m.

Public Comment:

Jay Schwartz – 10014 Ludlow

Questioned the Commission on Capital Expenditure deferrals due to budget uncertainty and the status of employee furloughs. Manager Sullivan noted she would contact him directly to discuss employee furlough and status.

Public Hearing closed at 7:48 p.m.

RESOLUTION R-132-2020

Matter of adopting the City Budget for the Fiscal Year commencing July 1, 2020 and ending June 30, 2021.

Moved by Commissioner Olsman and seconded by Commissioner Elder to adopt the City Budget for the Fiscal Year commencing July 1, 2020 and ending June 30, 2021.

Ayes: Paul, Elder, Jenks, Rozell, Olsman
Nays: None
Absent: None

The Motion Carried.

APPROPRIATION/MILLAGE RATE RESOLUTION - MAY 2020

BE IT RESOLVED that this resolution shall be the General Appropriation Act of the City of Huntington Woods for the fiscal year July 1, 2020 through June 30, 2021, the Act to make appropriations and to provide for the disposition of all income received by the City of Huntington Woods.

BE IT FURTHER RESOLVED that the budgeted revenue including re-appropriation of fund balances for the fiscal year is as follows:

GENERAL FUND REVENUES

| | |
|------------------------------|----------------------------|
| Property Taxes | \$6,576,020. |
| Licenses and Permits | 439,750. |
| State and Federal Revenue | 672,650. |
| User Fees and Miscellaneous | 579,600. |
| Fund Balance Appropriation | --- |
| General Fund Revenues | <u>\$8,268,020.</u> |

OTHER FUNDS

| | |
|------------------------------|-------------------|
| Major Street | \$572,760. |
| Local Street | 356,780. |
| Recreation | 2,249,070. |
| Debt - GWK Drain Bond | 262,800. |
| Debt - 11 Mile Road Bond | 114,040. |
| Debt - 2010 Road REZEB Bond | 412,100. |
| Debt - 2012 Road Bond | 289,350. |
| Debt - 2014 Road Bond | 219,500. |
| Debt - 2017 Road Bond | 337,400. |
| Debt- 2019 Sewer Bond | 522,880. |
| Debt- 2020 Road & Sewer Bond | 801,500. |
| Capital Facilities | 411,000. |
| Sanitation | 612,210. |
| Water | 3,364,830. |
| Equipment | 592,510. |
| Post Retirement | 800,460. |
| Construction Road | 212,100. |

| | |
|-----------------------|------------|
| Construction Sewer | 4,664,940. |
| Road Maintenance Fund | 402,500. |

BE IT FURTHER RESOLVED that the budgeted expenditures for the fiscal year beginning July 1, 2020, and ending June 30, 2021, are hereby appropriated on a departmental, activity, and fund total basis as follows:

GENERAL FUND EXPENDITURES

| | |
|-------------------|------------|
| Commission | \$25,920. |
| Administration | 1,288,350. |
| Public Safety | 2,758,030. |
| Public Services | 429,440. |
| Library | 612,740. |
| General Liability | 189,580. |
| Transfers | 2,963,960. |

General Fund Expenditures \$8,268,020.

Major Street Expenditures

| | |
|------------------------------|------------|
| Routine Maintenance | \$267,040. |
| Traffic Services | 33,350. |
| Snow Removal | 63,390. |
| Administration & Engineering | 11,360. |
| Transfers Out | 165,510. |

Major Street Expenditures \$540,650.

Local Street Expenditures

| | |
|------------------------------|------------|
| Routine Maintenance | \$266,800. |
| Traffic Services | 22,910. |
| Snow Removal | 76,510. |
| Administration & Engineering | 9,330. |

Local Street Expenditures \$375,550.

Recreation Fund Expenditures

| | |
|----------------|-----------|
| City Bus | \$52,530. |
| Administration | 771,370. |
| Programs | 882,050. |
| Parks | 185,890. |
| Swimming Pool | 345,070. |

Recreation Fund Expenditures**\$2,236,910****OTHER FUNDS**

| | |
|------------------------------|-------------------|
| Debt - GWK Drain Bond | \$262,800. |
| Debt - 11 Mile Road Bond | 114,040. |
| Debt - 2010 Road REZEB Bond | 412,100. |
| Debt - 2012 Road Bond | 289,350. |
| Debt - 2014 Road Bond | 219,500. |
| Debt - 2017 Road Bond | 337,400. |
| Debt- 2019 Sewer Bond | 522,880. |
| Debt- 2020 Road & Sewer Bond | 388,750. |
| Capital Facilities | 411,000. |
| Sanitation | 612,210. |
| Water | 3,364,830. |
| Equipment | 531,080. |
| Post Retirement | 800,460. |
| Construction Road | 4,664,940. |
| Construction Sewer | 3,405,310. |
| Road Maintenance Fund | 150,000. |

BE IT FURTHER RESOLVED that the administration continue to follow the revised Charter and amended ordinances with regard to the budget preparation, implementation, and purchasing requirements, including emergency purchases, and that all necessary adjustments in user fees for all funds be implemented as indicted in the final budget document, and

BE IT FURTHER RESOLVED that the City Commission in adopting the budget for the Water Fund sets the rate for metered water consumption at \$13.25 per 100.25/cu ft., the debt repayment fee for repayment of sewer bonds be set at \$2.35 per 100.25/cu ft., and a ready to serve fee of \$68.00 per year/per household, and that such rates will be in effect on the first billing period after July 1, 2020, and

BE IT FURTHER RESOLVED that the City Commission hereby authorizes the use of a Budget Stabilization Fund as per 1978 P.A. 30, ' 141.44 - 141.445 compiled laws of 1979. for the sole purpose of setting aside funds to be used for budget stabilization as per the Act.

BE IT FURTHER RESOLVED that the City Commission in adopting the budget for the General Fund sets the rate for the redistribution of PEG (Public, Education, and Government) fees at 0% of the base 1% PEG revenue received by the City of Huntington Woods from Franchise agreements through its Cable Television providers.

BE IT FURTHER RESOLVED that the City Manager and/or Finance Officer be authorized to create new appropriation centers or activities through the budget, as necessary, and disclose same to the Commission through monthly budget reports. And further, that the City Manager and/or Finance Officer be authorized to make necessary changes between funds, activities, accounts and reserves as required by law and authorized by adoption of the budget documents and this appropriation resolution. Any adjustments will not change the appropriated fund total for expenses as approved in this resolution and will be disclosed to the Commission through monthly budget reports, and

BE IT FURTHER RESOLVED that by approving the Appropriations Resolution the Commission authorizes the expenditures provided for in the Budget, in keeping with proper procurement procedures as outlined in the Charter and Purchasing Ordinance, and

BE IT FURTHER RESOLVED that all transfers from the contingent account be made upon further action by the Huntington Woods City Commission. Extraordinary expenses not foreseen in this budget will be disclosed to the Commission in keeping with the Charter and State Laws, and

BE IT FURTHER RESOLVED that the City approve a five-year capital planning budget as presented in the budget document and that the five year capital needs assessment combined with the CIP Capital Planning Budget be made available to the City Planning Commission as per State of Michigan P.A. 33 of March 2008, and

BE IT FURTHER RESOLVED that the 2020-2021 budget shall be automatically amended on July 1, 2020, to re-appropriate encumbrances outstanding and reserved at June 30, 2020.

BE IT FURTHER RESOLVED that the following Millage Rates be levied as approved by the Commission for the fiscal year July 1, 2020 through June 30, 2021 and,

| | |
|---------------------------------------|----------------|
| G.F. Operating (including over-ride) | 16.8768 |
| 1998 Override (recreation facilities) | 0.1898 |
| Sanitation | 1.5472 |
| Act 345 Public Safety Pension | <u>2.2993</u> |
| Total Operating Millage | <u>20.9131</u> |

BE IT FURTHER RESOLVED that the following millage rate be levied for the purposes of debt retirement, as approved by the City Commission, and that the total millage rate for operation and debt retirement be 25.8301 dollars per thousand dollars of taxable value.

| | |
|----------------------|----------------|
| GWK Drain Debt | 0.5169 |
| 2010 UTGO Road Debt | 0.9334 |
| 2012 UTGO Road Debt | 0.7366 |
| 2014 UTGO Road Debt | 0.5264 |
| 2017 UTGO Road Debt | 0.8611 |
| 2019 UTGO Sewer Debt | 1.3426 |
| Total Debt | <u>4.9170</u> |
| Total Levy | <u>25.8301</u> |

NOW THEREFORE BE IT RESOLVED that the passage of this annual appropriation and millage rate resolution is authorized for the expenditures cited hereby within the budget documentation incorporated herein.

RESOLUTION R-133-2020

Matter of authorizing collection of the tax administration fee in accordance with P.A. 503 in 1982.

Moved by Commissioner Olsman and seconded by Commissioner Jenks to authorize the collection of the tax administration fee in accordance with P.A. 503 in 1982.

Ayes: Paul, Elder, Jenks, Rozell, Olsman

Nays: None

Absent: None

The Motion Carried.

TAX ADMINISTRATION FEE RESOLUTION

WHEREAS, The City Treasurer of the City of Huntington Woods collects property taxes levied by the City and by the following units of government and public authorities:

| | | |
|---------------------------|------------------------------|---------------|
| Berkley School District | Oakland Intermediate Schools | Art Institute |
| Royal Oak School District | State of Michigan | |
| Oakland Community College | Zoological Society | |
| Oakland County | Transportation Authority | |

WHEREAS, Act 503 of the Public Acts of 1982, as amended, provides that with respect to property taxes voluntarily paid before February 15th of the succeeding year, the local tax collecting unit may authorize the Treasurer to add a 1% property tax administration fee for the purpose of offsetting costs incurred by the collecting unit in assessing property values, collecting the property tax levies, and in the review and appeal process; and

WHEREAS, Act 133 of the Public Acts of 1982, as amended, provides that on tax levies that become liens in 1983 or any year thereafter, the Treasurer actually performing the collection of a summer property tax levy of a school district or intermediate school district to collect and retain similar fees and charges on taxes paid before March 1st of the succeeding year; and

WHEREAS, Act 503 of the Public Acts of 1982, as amended, provides that on tax levies that become liens in 1983 or any year thereafter, the Local Treasurer shall not impose a property tax administration fee or late penalty charge authorized by law or charter unless the governing body of the local property tax collecting unit approves, by resolution or ordinance, an authorization for the imposition of such fees and charges, which authorization shall be valid for all levies that become liens after the resolution or ordinance is adopted.

NOW THEREFORE, BE IT RESOLVED THAT:

1. The City Treasurer is hereby authorized to add to and collect a property tax administration fee in the amount of 1% on property taxes collected by the City of Huntington Woods for taxing units other than the City of Huntington Woods which become a lien on July 1st, and December 1st which are voluntarily paid before February 15th of the succeeding year.
2. The City Treasurer is hereby authorized to add to and collect a property tax administration fee in the amount of 1% together with a late penalty charge in the amount of 3%, on all taxes collected by the Treasurer which become a lien on December 1st of any year and are paid after February 14th and before March 1st of the succeeding year. Property taxes which become a lien on July 1st of any year and are paid after August 10th of the same year, will be assessed a 1% penalty per month unless one half of such taxes are paid on or before August 10th of the same year and the remaining one-half are paid on or before October 31st of the same year. If the remaining one-half of such taxes are not paid on or before October 31st, then such taxes will be subject to a 1% penalty per month from August 10th preceding, not to exceed the maximum fee and penalty charge of 7%.
3. The property tax administration fee and late penalty charge authorized by this resolution is effective on all levies that become liens in 1983 or any year thereafter, and shall remain in effect until amended or repealed by the Commission of the City of Huntington Woods.
4. All resolutions or parts of resolutions which are inconsistent with this resolution be, and the same are, hereby repealed.

RESOLUTION R-134-2020

Matter of transferring Delinquent Water for 2019/2020 to the 2020 Summer Tax Roll of the City of Huntington Woods, in accordance with Chapter 19, Section 2.87 of the City Code.

Moved by Commissioner Olsman and seconded by Commissioner Elder to transfer Delinquent Water for 2019/2020 to the 202 Summer Tax Roll of the City of Huntington Woods, in accordance with Chapter 19, Section 2.87 of the City Code.

Ayes: Paul, Elder, Jenks, Rozell, Olsman

Nays: None

Absent: None

The Motion Carried.

RESOLUTION R-135-2020

Matter of authorizing the Annual Agreement for the collection of 2020 Summer Property Taxes for the Berkley school District.

Moved by Commissioner Olsman and seconded by Commissioner Elder to authorize the Annual Agreement for the collection of 2020 Summer Property Taxes for the Berkley School District.

Ayes: Paul, Elder, Jenks, Rozell, Olsman

Nays: None

Absent: None

The Motion Carried.

RESOLUTION R-136-2020

Matter of authorizing the MERS Administration Adoption Agreement.

Moved by Commissioner Olsman and seconded by Commissioner Elder to authorize the MERS Administration Adoption Agreement.

Public Comment:

Jay Schwartz – 10014 Ludlow

Noted support of the Adoption.

Ayes: Paul, Elder, Jenks, Rozell, Olsman

Nays: None

Absent: None

The Motion Carried.

BID AWARD:

Matter of consideration that the City of Huntington Woods enter into a contractual agreement with Diponio Contracting for the 2020 Pavement Reconstruction and Water Main Replacement Agreement.

Moved by Commissioner Olsman and seconded by Commissioner Elder enter into a contractual agreement with Diponio Contracting for the 2020 Pavement Reconstruction and Water Main Replacement Agreement.

Public Comment:

Jay Schwartz – 10014 Ludlow

Questioned and received clarification on the total amount of this project.

Commissioner Comments:

Rozell: Noted multiple errors in the bid memo that included the incorrect listing of how the streets run as well as mis-spellings of street names. He further noted his frustration with the professionalism of the engineering firm and asked that the memo be corrected.

Elder: Noted that P.A. 345 is noted incorrectly as P.A. 255 in the memo and should also be corrected.

Jenks: Also noted dissatisfaction with the engineering firm and consideration should be considered for future replacement.

Olsman: Noted that the lack of professionalism is inexcusable based on previous concerns and mistakes.

Ayes: Paul, Elder, Rozell, Jenks, Olsman

Nays: None

Absent: None

The Motion Carried.

RESOLUTION R-138-2020

Matter of appointment of Rocco Fortura as Representative and Amy Sullivan as Alternate to the Southeast Oakland County Resource Recovery Authority (SOCCRA) Board for fiscal year being July 1, 2020.

Moved by Commissioner Jenks and seconded by Mayor Pro Tem Rozell to appointment of Rocco Fortura as Representative and Amy Sullivan as Alternate to the Southeast Oakland County Resource Recovery Authority (SOCCRA) Board for fiscal year being July 1, 2020.

Public Comment:

Jay Schwartz – 10014 Ludlow

Asked for clarification received, the primary appointee's title and position with the City.

Ayes: Paul, Elder, Jenks, Rozell, Olsman

Nays: None

Absent: None

The Motion Carried.

RESOLUTION R-139-2020

Matter of appointment of Rocco Fortura as Representative and Amy Sullivan as Alternate to the Southeast Oakland County Water Authority (SOCWA) Board for fiscal year being July 1, 2020.

Moved by Commissioner Elder and seconded by Commissioner Jenks to

appointment of Rocco Fortura as Representative and Amy Sullivan as Alternate to the Southeast Oakland County Water Authority (SOCWA) Board for fiscal year being July 1, 2020.

Ayes: Paul, Elder, Jenks, Rozell, Olsman

Nays: None

Absent: None

The Motion Carried.

RESOLUTION R-140-2020

Matter of consideration of an agreement with Oakland County Animal Care Services to provide animal care covering October 1, 2019 through September 30, 2022.

Moved by Commissioner Olsman and seconded by Commissioner Elder to approve the agreement with Oakland County Animal Care Services to provide animal care covering October 1, 2019 through September 30, 2022.

Ayes: Paul, Rozell, Jenks, Elder, Olsman

Nays: None

Absent: None

The Motion Carried.

ORDINANCE No. ___ :

Matter of consideration of an Ordinance, to Amend the City Code of the City of Huntington Woods, Chapter 4, to Add New Article III, Chickens, To Delete Section 4-46, Pilot Program. (First Reading)

Manager Sullivan noted that two of three chicken permits have been granted with the third in process. Over the year, there have been no complaints or issues after inspections were completed. The provision for the pilot program if the Commission so chooses, should be deleted and the program continued.

Moved by Commissioner Olsman and seconded by Mayor Pro Tem Rozell to approve the first reading of an Ordinance, to Amend the City Code of the City of Huntington Woods, Chapter 4, to Add New Article III, Chickens, To Delete Section 4-46, Pilot Program.

Ayes: Paul, Rozell, Jenks, Elder, Olsman

Nays: None

Absent: None

The Motion Carried.

ORDINANCE No 623.

Amendment to the City of Huntington Woods Code of Ordinances, Chapter 6, Buildings and Building Regulation, To Delete Article IX, Fences, Walls and Hedges, in its entirety. (Final Reading)

Moved by Commissioner Elder and seconded by Commissioner Olsman Rozell to approve an Amendment to the City of Huntington Woods Chapter 6, Buildings and Building Regulation, to delete Article IX, Fences, Walls, and Hedges in its entirety.

Ayes: Paul, Elder, Jenks, Olsman, Rozell

Nays: None

Absent: None

The Motion Carried.

RESOLUTION R-139-2020

Matter of consideration to approve the Coffee Klatch as a Recognized Community Group as established by the City of Huntington Woods Organizations Recognition Criteria.

Moved by Mayor Pro Tem Rozell and seconded by Commissioner Elder to Approve the Coffee Klatch as a Recognized Community Group as established by the City of Huntington Woods Organizations Recognition Criteria.

Public Comments:

Clair Galed – 10084 Lasalle Blvd.

Noted that the group, Coffee Klatch, was not notified they were going to be made a Recognized Community Group and have no interest in doing so.

Commissioner Comments:

Olsman: Questioned Manager Sullivan what is driving this recognition.

Manager Sullivan clarified that this group does meet regularly and are not charged a fee. Due to other groups being charged and to maintain fairness, it was deemed necessary to make them a recognized group. It will not change the relationship with Recreation Department or hinder usage of rooms.

Paul: Noted that he initially raised the issue because the City cannot continue to give out use of the Recreation Center for free with no criteria while other recognized groups pay a usage fee. He does not have an issue tabling the motion but does have issue allowing a non-recognized group to use a City room for free if not recognized.

Rozell: Noted although Coffee Klatch is a great group and spoke several times at their meetings, feels this is important in protecting the group from getting bumped out of use by another

recognized group, avoiding scheduling conflicts and guarantee they have future access to City facilities. Suggested tabling.

Olsman: Noted that it seems this recognition is only helping and protecting this group versus hindering it.

Jenks: Noted he would like to table the motion.

Motion by Commissioner Jenks to table the motion to Recognize Coffee Klatch as a Recognized Community Group as established by the City of Huntington Woods Organizations Recognition Criteria.

***Motion not seconded; motion failed.**

*Mayor Paul recalled the original motion Recognize Coffee Klatch as a Recognized Community Group to the floor for a vote.

Ayes: Rozell, Elder

Nays: Olsman, Jenks, Paul

Absent: None

The Motion failed with two ayes in favor and three nays against.

RESOLUTION R-140-2020

Matter of a resolution requesting the cancelation of the annual Woodward Dream Cruise Event for 2020 due to public health and safety concerns attributed to the COVID-19 Pandemic.

Moved by Commissioner Olsman and seconded by Commissioner approve the request to cancel the annual Woodward Dream Cruise Event for 2020 due to public health and safety concerns attributed to the COVID-19 Pandemic.

Commissioner Comments:

Olsman: Agrees with this resolution requesting to cancel the 2020 Woodward Dream Cruise.

Rozell: Noted he is also in agreeance with the resolution but questioned if resolution was passed, what would be the he ramifications if the Dream Cruise Board continued with the event anyways.

Manage Sullivan: Clarified the communities that support the resolution would not grant special event permits for group gatherings along with finding a common agreeance among communities on how to enforce and disperse crowds. The communities will be meeting to ensure they have Oakland County Sheriff's Department and Michigan State Police support in doing so. She further noted that if the City does not recognize this event, it will not recognize the business's right within the City to rent spaces on Woodard during the Cruise.

Ayes: Paul, Rozell, Elder, Jenks, Olsman

Nays:

Absent: None

The Motion Carried.

September 2020 Budget Study Session:

Matter of setting the date for a follow up budget study session for September 22, 2020 at 7:00 p.m.

Moved by Commissioner Jenks and seconded by Commissioner Olsman to set the date for a follow up budget study session for September 22, 2020 at 7:00 p.m.

Ayes: Paul, Rozell, Elder, Jenks, Olsman

Nays:

Absent: None

The Motion Carried.

CITY MANAGER'S REPORT

- The City is going to start having remote meetings for City advisory committees. They were put on hold due to COVID-19.
- With the warmer weather, wanted to remind residents they can not put out yard waste prior to 4:00 p.m. on Monday and yard maintenance companies can not start before 8:00 a.m.

ADJOURNMENT

Motion by Commissioner Olsman, seconded by Commissioner Jenks to adjourn the meeting.

The Motion Carried, meeting adjourned at 8:42 p.m.

Heidi Barckholtz, City Clerk

Robert F. Paul, III, Mayor

Consent Agenda #2

**AGENDA ITEM
WARRANT #364**

RESOLUTION

Moved by Commissioner _____ Supported by Commissioner _____ that the attached transfers and disbursements as listed on the Accounts Payable Distribution Report due by June 3, 2020 and paid between May 15, 2020 and May 28, 2020 on pages 1 through 4 in the amount of \$224,846.50 be approved and paid, subject to full audit.

| Check Date | Bank | Check | Vendor | Vendor Name | Description | Amount |
|--------------------------------|------|-------|--------|------------------|--|---|
| Bank 6 FLAGSTAR BANK - AP ACCT | | | | | | |
| 05/15/2020 | 6 | 38675 | 03659 | AFLAC | PAYROLL DEDUCTION FEBRUARY PAYROLL DEDUCTION MARCH PAYROLL DEDUCTION APRIL | 356.64 356.64 534.96 <u>1,248.24</u> |
| 05/15/2020 | 6 | 38676 | MISC | ANDREW MELOCHE | POOL & CAMP REFUND | 473.00 |
| 05/15/2020 | 6 | 38677 | MISC | BENEDICT LEONARD | LEAGUE REFUND CAMP REFUND | 100.00 341.00 <u>441.00</u> |
| 05/15/2020 | 6 | 38678 | MISC | BRIDGET GUERRA | SWIM TEAM REFUND LATCHKEY REFUND | 528.00 64.80 <u>592.80</u> |
| 05/15/2020 | 6 | 38679 | MISC | EDWIN ITENBERG | POOL PASS REFUND CAMP REFUND LATCHKEY REFUND LATCHKEY REFUND LATCHKEY REFUND | 354.00 4,330.00 217.50 478.50 167.30 <u>5,547.30</u> |
| 05/15/2020 | 6 | 38680 | 10120 | EHIM | CLAIMS FUNDING APRIL WRAP FEE APRIL | 17,254.80 649.00 <u>17,903.80</u> |
| 05/15/2020 | 6 | 38681 | MISC | JEN SIMS | SWIM TEAM REFUND | 576.00 |
| 05/15/2020 | 6 | 38682 | MISC | MARJIE FIELD | CAMP REFUND CAMP REFUND CAMP REFUND CAMP REFUND | 260.00 85.00 200.00 190.00 10.00 <u>745.00</u> |
| 05/15/2020 | 6 | 38683 | MISC | STEPHANIE KERR | CAMP REFUND LATCHKEY REFUND | 500.00 V 60.00 V <u>560.00</u> |
| 05/15/2020 | 6 | 38684 | MISC | STEVE JELINEK | CAMP REFUND LATCHKEY REFUND | 1,600.00 V 89.40 V <u>1,689.40</u> |
| 05/15/2020 | 6 | 38685 | MISC | STEPHANIE KERR | CAMP REFUND LATCHKEY REFUND | 500.00 60.00 <u>560.00</u> |

| Check Date | Bank | Check | Vendor | Vendor Name | Description | Amount |
|------------|------|-------|--------|----------------------------------|--|--|
| 05/15/2020 | 6 | 38686 | MISC | STEVE JELINEK | CAMP REFUND LATCHKEY REFUND | 1,600.00 89.40 <u>1,689.40</u> |
| 05/21/2020 | 6 | 38687 | 10076 | BILL'S SUBURBAN INC | BACK PLATE REPAIR | 50.00 |
| 05/21/2020 | 6 | 38688 | 10560 | KEN BORYCZ | MECHANICAL/PLBG INSPECTIONS | 320.00 |
| 05/21/2020 | 6 | 38689 | 06290 | CLARKE MOSQUITO CONTROL PRODUCTS | TABLETS | 3,607.82 |
| 05/21/2020 | 6 | 38690 | 00040 | CONSUMERS ENERGY | NATURAL GAS NATURAL GAS NATURAL GAS NATURAL GAS NATURAL GAS NATURAL GAS | 242.17 317.75 14.00 350.43 307.80 83.27 891.85 <u>2,207.27</u> |
| 05/21/2020 | 6 | 38691 | 00279 | CONTRACTOR'S CONNECTION | DPW SUPPLIES | 101.90 |
| 05/21/2020 | 6 | 38692 | 00048 | DTE ENERGY | ELECTRIC ELECTRIC ELECTRIC ELECTRIC ELECTRIC ELECTRIC ELECTRIC ELECTRIC ELECTRIC | 24.75 112.51 583.57 63.02 206.66 48.70 37.75 42.00 43.20 43.32 <u>1,205.48</u> |
| 05/21/2020 | 6 | 38693 | 11134 | EASTON TELECOM SERVICES, LLC | PHONE | 70.18 |
| 05/21/2020 | 6 | 38694 | 01866 | ETNA SUPPLY CO | SENSUS ANNUAL SUPPORT | 3,000.00 |
| 05/21/2020 | 6 | 38695 | 07148 | IAFCI | MEMBERSHIP DUES W. CUDNEY | 70.00 |
| 05/21/2020 | 6 | 38696 | 09586 | ITEDIUM, INC. | COBRA | 25.00 |
| 05/21/2020 | 6 | 38697 | MISC | KATHY JORGE | CAMP REFUND | 630.00 |
| 05/21/2020 | 6 | 38698 | 00478 | KELLER THOMA | GENERAL MATTERS | 211.25 |
| 05/21/2020 | 6 | 38699 | 00049 | MATHESON TRI-GAS INC | HAZARDOUS MATERIALS | 171.70 |
| 05/21/2020 | 6 | 38700 | 11140 | METRO WIRELESS | INTERNET SERVICE | 288.33 |
| 05/21/2020 | 6 | 38701 | 11203 | NEPA CERTIFICATION DEPARTMENT | FIRE PLAN EXAMINER FIRE INSPECTOR 2 | 150.00 150.00 <u>300.00</u> |
| 05/21/2020 | 6 | 38702 | 00166 | OAKLAND COUNTY | CLEMIS LEADS ONLINE | 1,675.80 |
| 05/21/2020 | 6 | 38703 | 11204 | PHILLIPS HEALTHCARE | HEARTSTART PADS, AED SUPPLIES | 399.02 |
| 05/21/2020 | 6 | 38704 | 09663 | POSTMASTER | NEWSLETTER | 434.88 |
| 05/21/2020 | 6 | 38705 | 11046 | PAMELA RICHARDSON | LINE DANCING INSTRUCTOR | 78.00 |
| 05/21/2020 | 6 | 38706 | 00108 | RKA PETROLEUM COMPANIES, INC. | DIESEL FUEL | 417.35 |
| 05/21/2020 | 6 | 38707 | 11143 | SHARE CORPORATION | PROTECTOR TOWELS WIPES | 589.83 253.82 <u>843.65</u> |
| 05/21/2020 | 6 | 38708 | 00209 | SOC RESOURCE RECOVERY AUTHORITY | BASIC REFUSE, RECYCLABLES, & YARD WASTE | 17,184.00 |
| 05/21/2020 | 6 | 38709 | 00210 | SOC WATER AUTHORITY | WATER PURCHASES | 26,047.34 |
| 05/21/2020 | 6 | 38710 | 04095 | SONITROL TRI-COUNTY | PUBLIC SAFETY ALARM | 138.32 |
| 05/21/2020 | 6 | 38711 | 00357 | AMY SULLIVAN | COVID19 SIGNS REIMBURSEMENT | 181.42 |
| 05/21/2020 | 6 | 38712 | 11205 | VALLEN SAFETY SERVICES | CALIBRATION & SCAN CHARGE | 35.24 |

| Check Date | Bank | Check | Vendor | Vendor Name | Description | Amount |
|------------|------|-------|--------|-----------------------------------|--|--|
| 05/21/2020 | 6 | 38713 | 07255 | WOW INTERNET AND CABLE | CABLE | 50.47 |
| 05/28/2020 | 6 | 38714 | 10951 | AMAZON CAPITAL SERVICES INC | COLOROX WIPES MAGAZINE POUCH CRAFTS LATCHKEY MESH LAUNDRY BAG BLEACH GLOVES, PLASTIC SPRAY BOTTLES HAND WIPES PAPER NAPKINS | 240.31 50.60 192.75 8.99 24.98 45.88 120.94 32.63 717.08 |
| 05/28/2020 | 6 | 38715 | 11011 | AMERICAN UNITED LIFE INSURANCE CO | LIFE INSURANCE | 605.64 |
| 05/28/2020 | 6 | 38716 | 08779 | BS & A SOFTWARE | ANNUAL SERVICE | 3,937.00 |
| 05/28/2020 | 6 | 38717 | 09830 | CAMELOT TREE & SHRUB CO | TREE REMOVAL TREE TRIMMING TREE PRUNING TREE REMOVAL TREE TRIMMING TREE TRIMMING | 950.00 1,725.00 2,175.00 950.00 450.00 1,875.00 8,125.00 |
| 05/28/2020 | 6 | 38718 | 00047 | DTE ENERGY-STREETLIGHTING | STREETLIGHTING | 5,803.80 |
| 05/28/2020 | 6 | 38719 | 00536 | ECOTEC PEST CONTROL | PEST CONTROL | 200.00 |
| 05/28/2020 | 6 | 38720 | 00064 | ELLIOTT SAW WORKS | EQUIPMENT MAINTENANCE | 93.48 |
| 05/28/2020 | 6 | 38721 | 03098 | EZELL SUPPLY CORPORATION | HAND SANITIZER GARBAGE BAGS | 104.40 60.20 164.60 |
| 05/28/2020 | 6 | 38722 | 10950 | DUAINE FRANKS LLC | BUILDING INSPECTIONS | 1,000.00 |
| 05/28/2020 | 6 | 38723 | 05194 | GORDON FOOD SERVICE | LATCHKEY SUPPLIES LATCHKEY SUPPLIES LATCHKEY SUPPLIES LATCHKEY SUPPLIES | 692.77 228.58 126.08 619.89 1,667.32 |
| 05/28/2020 | 6 | 38724 | 10754 | GREAT LAKES WATER AUTHORITY | IWC CHARGES IWC CHARGES | 487.34 272.09 759.43 |
| 05/28/2020 | 6 | 38725 | 10744 | TARA HAYES | FILM DISCUSSION 5/27/2020 | 200.00 |
| 05/28/2020 | 6 | 38726 | 10548 | THE HUNTINGTON NATIONAL BANK | PAYING AGENT FEES | 500.00 |
| 05/28/2020 | 6 | 38727 | 10953 | IDEAL ELECTRICAL INSPECTIONS, LLC | ELECTRICAL INSPECTIONS | 440.00 |
| 05/28/2020 | 6 | 38728 | MISC | MCGUIRE ELECTRIC | CANCELED PERMIT 26010 YORK | 60.00 |
| 05/28/2020 | 6 | 38729 | 11140 | METRO WIRELESS | VOICE SERVICES | 207.00 |
| 05/28/2020 | 6 | 38730 | 06146 | MMRMA/ECP | ELECTRIC PROGRAM | 1,575.64 |
| 05/28/2020 | 6 | 38731 | 00166 | OAKLAND COUNTY | GWKDD- SEWERAGE APRIL 2020 FRMS DEPT FEE CLEMIS MEMBERSHIP | 95,782.33 1,072.31 3,134.00 99,988.64 |
| 05/28/2020 | 6 | 38732 | 11006 | PREMIER GROUP ASSOCIATES | HW WEEKLY CUT 5/01/2020 | 1,038.42 |
| 05/28/2020 | 6 | 38733 | 00108 | RKA PETROLEUM COMPANIES, INC. | DIESEL FUEL | 780.46 |

| Check Date | Bank | Check | Vendor | Vendor Name | Description | Amount |
|-----------------------------------|------|-------|--------|-------------------------------------|--|---------------------------------------|
| 05/28/2020 | 6 | 38734 | 09914 | ROSATI SCHULTZ JOEPICH AMTSBUECHLER | RETAINER WORK ORDINANCE CODE VIOLATIONS | 4,502.80 299.00 <u>4,801.80</u> |
| 05/28/2020 | 6 | 38735 | 11131 | TEOMA SYSTEMS | REMOTE CLOSURE VMAIL | 67.50 |
| 05/28/2020 | 6 | 38736 | 04781 | VERIZON WIRELESS | CELL PHONES | 630.08 |
| 05/28/2020 | 6 | 38737 | 06437 | WATER SAFETY PRODUCTS INC | LIFEGUARD LANYARDS | 93.90 |
| 05/28/2020 | 6 | 38738 | 11063 | YOUR PEOPLE LLC | MEDIA RELATIONS | 1,868.75 |
| 6 TOTALS: | | | | | | |
| Total of 64 Checks: | | | | | | 227,095.90 |
| Less 2 Void Checks: | | | | | | 2,249.40 |
| Total of 62 Disbursements: | | | | | | <u>224,846.50</u> |

PLANNING COMMISSION MINUTES
Monday April 27, 2020
Virtual Meeting, 7:00 pm

The meeting was called to order by Chairman Michael Wright at 7: 00 p.m.

PRESENT: David Schwartz, Richard Polan, Blake Moore, Michael Wright, Sheldon Kohn, Jill Ingber, Jill Plamper and Kimberly Watts.
Staff: Hank Berry

ABSENT: Jeff Jenks

Matter of consideration of Temporary Modification to City Meeting Policies and Procedures to allow this to be a virtual meeting

Motion by Plamper and seconded by Kohn to approve the agenda as presented.
Yeas: Ingber, Plamper, Polan, Moore, Wright, Kohn, Schwartz, Watts
Nays: None
Absent: Jenks

Motion passed.

Approval of Agenda

Motion by Watts and seconded by Schwartz to approve the agenda as presented.
Yeas: Ingber, Plamper, Polan, Moore, Wright, Kohn, Schwartz, Watts
Nays: None
Absent: Jenks

Motion passed.

Approval of Minutes from February 24, 2020

Motion by Kohn and seconded by Watts to approve the minutes of February 24, 2020.
Yeas: Schwartz, Polan, Moore, Jenks, Wright, Kohn, Watts
Nays: None
Absent:
Abstained: Ingber, Plamper both due to not being present at the meeting

Motion passed.

Matter of Revision to previously granted Site Plan Review for a Proposed New House to the at 13124 Vernon

Richard Ziske, Architect, explained the changes and materials.
Ron Yolles, Owner, said they were changes needed to bring the house into budget.

Hank said the house was smaller overall and still met the criteria needed for approval and that this was just approved as a bigger house.

Public Comments:

Pam Stewart, 13117 Vernon, said she was there for informational purposes only.

Commissioner Comments:

Watts: Noted she is fine with plans presented.

Moore: Thought the plans were good.

Polan: Is fine with the revised plans.

Schwartz: Noted he is also fine with plans.

Kohn: Said the revisions still met the level for site plan approval.

Plamper: Said she had no issues.

Ingber: Said it looked good.

Wright: Likes the design and thinks it is fine.

Motion by Schwartz and seconded by Moore to approve the Site Plan for the proposed addition at 13312 Vernon.

| | |
|----------------|--|
| Yeas: | Watts, Schwartz, Jenks, Watts, Kohn, Polan, Moore |
| Nays: | None |
| Absent: | Ingber, Plamper |

Motion passed.

Other Business

Berry: said that there could be a good amount of site plans that might be over the five allowed and asked if they wanted to suspend the rules if that occurs in light of the Coronavirus issues to allow more people to get a chance to get their projects in the ground.

A general discussion was had and it was determined by consensus that the Commission would rather take more in one meeting than have two.

Berry: said a lot are in or coming in but its not atypical for some to drop or not be ready after review but he wanted guidance in case there was.

Public Participation:

NONE

**Motion by Watts seconded by Moore to adjourn.
All in favor the motion passed.**

Meeting adjourned at 7:15 p.m.

Heidi Barckholtz
Recorder

**HUNTINGTON WOODS PARKS AND RECREATION
ADVISORY BOARD AGENDA
TUESDAY, FEBRUARY 25, 2020
7:30 pm**

Members present: J. Zieldorff, F. Spencer, J. Aisen, J. Steinhart, A. Philko, S. Cohen, K. Tarnopol, Mary Gustafson

- I. Call to Order by Chair, Jeff Aisen: 7:30pm
- II. Approval of Agenda for February 25, 2020; Motion A. Philko, all approved
- III. Approval of Minutes from January 28, 2020: Motion: J. Steinhart, all approved
- IV. Correspondence: None
- V. Public Participation
 - a. Todd Sperl (13103 Borgman): Passed out data about South Oakland County. Concerned about usage of Reynolds Park and loss of practice space with installation of exercise equipment and loss of green space.
 - b. Evan Cardon (Lasalle) – Concerned about choice of location of Reynolds Park for exercise equipment and loss of green space. Would prefer change of location.
 - c. Rose Blaze (did not disclose street): Concerned about choice of space for exercise equipment. Does not believe that she and her friends would use the equipment. Would prefer to see exercise equipment indoors at Parks and Rec and believes that it would be used.
 - d. Ellie Mosko (Huntington): Uses the park a lot with her children during all seasons. Prefers this park because it is enclosed. Concerned about safety of children who might try to use the equipment.
 - e. Anna Youngblood (Kingston): Uses the park with her small children. Has seen children tempted to try to use adult exercise equipment in Royal Oak and it was a safety hazard for her kids.
 - f. Jay Schwartz (Ludlow and Wyoming): Also is concerned about lack of use and lack of green space. Would like to see a market research/formal survey done to ensure broad community-based support.
 - g. Sharon Nowak (did not disclose street) – Believes that exercise is important for everyone because of her past experience as a registered nurse. Believes that seniors have supported all community projects but have gotten nothing in return.
 - h. Alan Weiss (Kingston) – Referenced Master Plan and respondents not representative of city demographic. Also pointed out that Master Plan states that Reynolds Park is heavily used and this would impact that usage. Park is in more need of a bathroom and additional parking.
 - i. Bonnie Nowakowski (did not disclose street) – There is nowhere in the city for adults to use. Families with children are in the minority. Seniors have paid

- for everything in this city. Silver Sneakers is not free. Would prefer indoor equipment is possible
- j. Mike Spar (Ludlow) – Used to live next to park. His kids use the park. Would like to see something that is a win-win for everyone instead of pitting different groups against each other in the city. Prefers indoor equipment and an elevator that would make the basement accessible.
 - k. Claire Galed (Lasalle) – Location was picked by rec center. Discussion has been going on for two years. Playgrounds are not used all of the time. It's not fair for seniors to not getting equipment because parents are concerned about their kids safety. Peasley Park renovation did not require a debate. Parking is a problem for all other parks except Reynolds
 - l. Gail Linden (Concord) – Seniors have been discussing this for two years. Other cities are providing equipment for their seniors. Senior Lounge has capacity of 17 people and they have nowhere else to congregate.
 - m. Rebecca Nagaski (13307 Vernon) Is this a done deal? As a senior, she would not like to see Reynolds Park green space taken away. Perhaps Planet Fitness can provide a reduced rate. Can another park be used?
 - n. Jeff Jenks (City Commission) – Represents us on Southeast Michigan Council of City Governments. Population of kids is smaller than population 60+. HW is unique because seniors are not leaving as they age. Would prefer to exercise outdoors in our community. Location was chosen by Parks and Rec. Commission approved the decision.
 - o. Susan Rutenberg (Roycourt) – Seniors should be able to stay in the community to have access to exercise equipment.
 - p. Terry Landa (Winchester) – Green space at Peasley Park is not leveled and needs to be looked at.

VI. New Business

- a. Municipal User Fee Study: Long Range Budget and Planning Committee is looking at Municipal User Fee charged by all city services and assessing other local communities for comparison. Adjustment of fees will not be done until results are in from the committee. Raises for pool, latchkey, etc. were already a result of this committee.
- b. Grandchild Pool Rate Discussion (delay until results of Fee Study) – Per Long Range Budget and Planning Committee, this discussion will be postponed.
- c. Board Member Status: Alexa Philko is the new student member. The position for one additional member who joined last month has been suspended pending the outcome of litigation. This Board position is being held until a determination is made.

VII. Old Business - None

- VIII. Department Update: Latchkey registration starts March 16. Last year registered 194. Anticipate similar enrollment but Burton will reduce issues surrounding capacity. Great candidates for summer programs, café, etc. Looking for maintenance crew for

the summer. Mogo bike sharing installed April 22 in front of Parks and Rec. Spring Hometown Herald being put in mail. Fruit camp has a few openings. Ninety-seven returning swimmers for swim team. Fourth of July parade will end and all events at Scotia Park. HWMC auction at end of March.

IX. Plan of Action for March Meeting:

- a. Drainage at ball fields
- b. Fundraising for 4th of July events

X. Board Member Comments:

- a. K. Tarnopol - Run Walk Book. Committee is having problems with fundraising and retaining sponsors. Raises 80% of funding for the fireworks. Gofundme raised some money but there was some backlash from the community. Committee is also shrinking. Cost of fireworks is \$14,000. Men's Club covers part of the cost. Public participant suggested sponsorship of parts of parade.
- b. J. Steinhart - Frustration over public participation and seniors' comments that they paid for everything in the community. The current tax structure puts the burden of funding city services on the backs of young families and restricts the diversity of the city population

XI. Adjournment – J. Aisen, 8:30pm



Consent Agenda
#3C

Finance Department Memo

To: Mayor and City Commission
From: Tim Rowland, Finance Director
Date: May 28, 2020
Subject: April 2020 Treasurer's Report

The April financial reports are enclosed for your review. We have now sent out almost all the refunds for the summer recreation programs. Several year-end budget adjustments will be necessary and will be on the June agenda. The end result is a use of fund balance in general fund of \$47,770 and in the Recreation Fund of \$86,720. The fund balance level in the recreation Fund is now very low. We will monitor this over the summer and present ideas to help improve this at the September budget meeting.

We are continuing to work on the City fee study. We have completed all staff interviews and are compiling information for the consultants. We look forward to completing this project in the coming months and implementing the new fees as part of the next budget.

Summer tax bills are being prepared currently and will be mailed out to residents on June 30th. These bills include the new Act 345 Public Safety Pension Millage approved at the March Election. Construction work on the roads and sewers is set to begin this month. A flyer will be included in the summer water bills informing residents of the funds budgeted for the different construction projects.

FINANCE REPORT - CASH POSITIONS

| FUND | FUND # | CURRENT INVESTMENTS | CURRENT CASH | TOTAL AVAILABLE |
|--|--------|---------------------|-------------------|-------------------|
| GENERAL FUND | 101 | 3,232,236 | (416,024) | 2,816,211 |
| MAJOR STREET FUND | 202 | 581,814 | (61,816) | 519,998 |
| LOCAL STREET FUND | 203 | 200,153 | 59,362 | 259,514 |
| RECREATION FUND | 208 | 608,174 | 35,906 | 644,080 |
| GWK DRAIN FUND | 225 | 343,321 | (19,549) | 323,772 |
| RACKHAM DEFENSE FUND | 250 | 33,917 | 198 | 34,115 |
| BUDGET STABILIZATION FUND | 257 | 1,243,920 | (104,293) | 1,139,628 |
| ELEVEN MILE - DEBT FUND | 303 | 37,367 | (19,582) | 17,785 |
| 2010 UTGO DEBT | 304 | 265,995 | 76 | 266,071 |
| 2012 UTGO DEBT | 305 | 93,293 | 3,450 | 96,743 |
| 2014 UTGO DEBT | 306 | 249,744 | 277 | 250,021 |
| 2017 UTGO DEBT | 307 | 66,962 | 21,927 | 88,889 |
| 2019 UTGO DEBT | 308 | 3,698 | 108,774 | 112,473 |
| CAPITAL PLANNING FUND | 402 | 330,022 | 477,077 | 807,098 |
| SEWER CONSTRUCTION FUND | 492 | 6,772,939 | (5,198) | 6,767,741 |
| ROAD & SEWER CONSTRUCTION FUND | 493 | | 11,613,437 | 11,613,437 |
| SANITATION FUND | 515 | 121,787 | 128,074 | 249,862 |
| WATER FUND | 592 | 1,377,267 | 274,126 | 1,651,393 |
| EQUIPMENT FUND | 661 | 136,992 | 203,122 | 340,114 |
| TRUST & AGENCY FUND | 701 | 290,800 | (117,348) | 173,452 |
| POST RETIREMENT FUND | 734 | 867,961 | 4,285 | 872,246 |
| TOTAL ASSETS - INVESTMENTS/CASH | | 16,858,362 | 12,186,280 | 29,044,642 |

| FIDUCIARY (TRUSTEE) | TYPE | AMOUNT INVESTED | PERCENT INVESTED | YIELD |
|-------------------------------|--------------------------------|-------------------|------------------|-------------------|
| MICHIGAN CLASS | Interlocal | 28,311 | 0.17% | 1.81% |
| OAKLAND COUNTY POOL- OPER | Pool | 910,792 | 5.40% | 1.64% |
| FIFTH THIRD SECURITIES / CD | Agency | 270,094 | 1.60% | 2.05% |
| COMMERICA - J FUND - 4438 | Pool | 32,586 | 0.19% | 1.40% |
| COMERICA SECURITIES - 2362 | Agency | 4,361,479 | 25.87% | 2.40% |
| HUNTINGTON BANK | Agency | 1,385,437 | 8.22% | 2.20% |
| MULTIBANK SECURITIES | Agency | 2,746,740 | 16.29% | 2.40% |
| FLAGSTAR INVESTMENT ACCOUNT | Savings | 349,985 | 2.08% | 1.76% |
| FLAGSTAR BOND ACCOUNT | Savings | 3,842,978 | 22.80% | 1.76% |
| OAKLAND COUNTY BOND ACCOUNT | Pool | 2,929,961 | 17.38% | 1.64% |
| TOTAL INVESTMENTS | | 16,858,362 | 82.62% | |
| WEIGHTED AVERAGE YIELD | | | | |
| | OPERATING CASH ACCOUNT | | | 12,186,280 |
| | INVESTMENT ACCOUNT | | | 16,858,362 |
| | TOTAL DOLLARS AVAILABLE | | | 29,044,642 |

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
 Calculations as of 4/30/2020

| FUND | DESCRIPTION | 2018-19 ACTIVITY | 2019-20 AMENDED BUDGET | 2019-20 ACTIVITY THRU 4/30/20 | 2019-20 PERCENT OF BUDGET COLLECTED 4/30/20 | PERCENT OF YEAR COMPLETE | 2019-20 PROJECTED ACTIVITY | 2019-20 PROJECTED PERCENT OF BUDGET | PROJECTED OVER/ (UNDER) BUDGET |
|---------------------------------|----------------------|---------------------|------------------------------|-------------------------------------|---|-----------------------------|----------------------------------|---|--------------------------------------|
| GENERAL FUND | | | | | | | | | |
| TAX COLLECTIONS | | | | | | | | | |
| 101 | GENERAL FUND | 6,202,945 | 6,420,250 | 6,401,796 | 99.71% | 83.33% | 6,401,790 | 99.71% | (18,460) |
| | TAX COLLECTIONS | 6,202,945 | 6,420,250 | 6,401,796 | 99.71% | 83.33% | 6,401,790 | 99.71% | |
| LICENSES & PERMITS | | | | | | | | | |
| 101 | GENERAL FUND | 472,700 | 463,750 | 265,822 | 57.32% | 83.33% | 382,100 | 82.39% | (81,650) |
| | LICENSES & PERMITS | 472,700 | 463,750 | 265,822 | 57.32% | 83.33% | 382,100 | 82.39% | |
| STATE SHARED REVENUE | | | | | | | | | |
| 101 | GENERAL FUND | 693,229 | 647,650 | 465,231 | 71.83% | 83.33% | 643,030 | 99.29% | (4,620) |
| | STATE SHARED REVENUE | 693,229 | 647,650 | 465,231 | 71.83% | 83.33% | 643,030 | 99.29% | |
| USER FEES | | | | | | | | | |
| 101 | GENERAL FUND | 655,497 | 645,580 | 518,154 | 80.26% | 83.33% | 602,430 | 93.32% | (43,150) |
| | USER FEES | 655,497 | 645,580 | 518,154 | 80.26% | 83.33% | 602,430 | 93.32% | |
| APPROPRIATION FROM FUND BALANCE | | | | | | | | | |
| 101 | GENERAL FUND | | | | 0.00% | 83.33% | 47,770 | 0.00% | 47,770 |
| | GENERAL FUND | | | | 0.00% | 83.33% | 47,770 | 0.00% | |
| ESTIMATED REVENUES - FUND 101 | | | | | | | | | |
| | | 8,024,371 | 8,177,250 | 7,651,003 | 93.56% | 83.33% | 8,077,120 | 98.78% | (100,110) |

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 4/30/2020

| GENERAL FUND | ACCOUNT | DESCRIPTION | 2018-19 ACTIVITY | 2019-20 AMENDED BUDGET | 2019-20 ACTIVITY THRU 4/30/20 | 2019-20 PERCENT OF BUDGET COLLECTED 4/30/20 | PERCENT OF YEAR COMPLETE | 2019-20 PROJECTED ACTIVITY | 2019-20 PROJECTED PERCENT OF BUDGET | PROJECTED OVER/ (UNDER) BUDGET |
|--------------|-----------------|----------------------------------|------------------|------------------------|-------------------------------|---|--------------------------|----------------------------|-------------------------------------|--------------------------------|
| | 101-000-403.000 | TAX COLL/CURRENT | 6,089,449 | 6,313,750 | 6,314,422 | 100.01% | 83.33% | 6,314,420 | 100.01% | 670 |
| | 101-000-407.000 | TAX COLL/DELINQUENT | 79,731 | 72,500 | 61,234 | 84.46% | 83.33% | 61,230 | 84.46% | (11,270) |
| | 101-000-445.000 | TAX COLL/PENALTIES | 33,765 | 34,000 | 26,140 | 76.88% | 83.33% | 26,140 | 76.88% | (7,860) |
| | 101-000-452.000 | PERMITS/AIR CONDITIONING | 4,135 | 4,500 | 2,740 | 60.89% | 83.33% | 4,000 | 88.89% | (500) |
| | 101-000-453.000 | PERMITS/BUILDING | 218,823 | 200,000 | 122,035 | 61.02% | 83.33% | 150,000 | 75.00% | (50,000) |
| | 101-000-454.000 | PERMITS/ELECTICAL | 26,332 | 28,500 | 17,305 | 60.72% | 83.33% | 22,000 | 77.19% | (6,500) |
| | 101-000-455.000 | PERMITS/HEATING | 14,380 | 15,500 | 9,615 | 62.03% | 83.33% | 11,500 | 74.19% | (4,000) |
| | 101-000-456.000 | PERMITS/PLUMBING | 24,755 | 25,000 | 19,236 | 76.94% | 83.33% | 23,000 | 92.00% | (2,000) |
| | 101-000-457.000 | BUSINESS REGISTRATION | 12,437 | 12,750 | 4,012 | 31.47% | 83.33% | 10,000 | 78.43% | (2,750) |
| | 101-000-470.000 | ROW PARKING | 5,100 | 6,000 | 4,673 | 77.88% | 83.33% | 5,100 | 85.00% | (900) |
| | 101-000-470.000 | CABLE TV FEES | 155,310 | 160,000 | 80,545 | 50.34% | 83.33% | 146,000 | 91.25% | (14,000) |
| | 101-000-479.000 | NONBUSINESS LIC AND PERM | 2,921 | 2,500 | 1,786 | 71.44% | 83.33% | 2,500 | 100.00% | - |
| | 101-000-480.000 | BUILDING INSPECTIONS | 4,540 | 4,500 | 2,455 | 54.56% | 83.33% | 4,500 | 100.00% | - |
| | 101-000-481.000 | ALARM FEES | 3,967 | 4,500 | 1,420 | 31.56% | 83.33% | 3,500 | 77.78% | (1,000) |
| | 101-000-529.000 | GRANTS CDBG | 2,895 | 3,000 | 3,000 | 100.00% | 83.33% | 3,000 | 100.00% | - |
| | 101-000-543.000 | GRANTS PUBLIC SAFETY (802 FUNDS) | 2,926 | 3,250 | 4,155 | 127.85% | 83.33% | 4,150 | 127.69% | 900 |
| | 101-000-566.000 | GRANTS LIBRARY/STATE | 6,715 | 6,500 | 7,025 | 108.08% | 83.33% | 7,020 | 108.00% | 520 |
| | 101-000-567.000 | GRANTS STATE/ OTHER | 7,703 | | | 0.00% | 83.33% | 2,400 | 100.00% | 2,400 |
| | 101-000-567.001 | DONATIONS- LIBRARY PROGRAMMING | 43,922 | | 13,260 | 0.00% | 83.33% | 13,260 | 100.00% | 13,260 |
| | 101-000-573.000 | SSR/ LCSA PPT REIMBURSEMENT | 7,209 | | 4,749 | 0.00% | 83.33% | 4,750 | 100.00% | 4,750 |
| | 101-000-576.000 | SSR/SALES TAX | 620,363 | 633,400 | 434,516 | 68.60% | 83.33% | 606,920 | 95.82% | (26,480) |
| | 101-000-577.000 | SSR/LIQUOR | 1,496 | 1,500 | 1,526 | 101.73% | 83.33% | 1,530 | 102.00% | 30 |
| | 101-000-607.000 | ADMINISTRATIVE FEES | 93,377 | 93,000 | 93,125 | 100.13% | 83.33% | 93,120 | 100.13% | 120 |
| | 101-000-608.000 | SERVICE FEES | 336 | 700 | 400 | 57.14% | 83.33% | 400 | 57.14% | (300) |
| | 101-000-656.000 | FINES/DISTRICT COURT | 118,161 | 115,000 | 71,637 | 62.29% | 83.33% | 80,000 | 69.57% | (35,000) |
| | 101-000-657.000 | FINES/PARKING VIOLATIONS | 8,639 | 8,000 | 5,090 | 63.63% | 83.33% | 5,500 | 68.75% | (2,500) |
| | 101-000-658.000 | FINES/LIBRARY FEES | 7,712 | 7,500 | 4,602 | 61.36% | 83.33% | 4,600 | 61.33% | (2,900) |
| | 101-000-658.001 | LIBRARY CONTRACT REVENUE | 42,236 | 43,080 | 43,038 | 99.90% | 83.33% | 43,040 | 99.91% | (40) |
| | 101-000-659.000 | FINES/LIBRARY PENAL | 18,327 | 18,500 | 18,719 | 101.18% | 83.33% | 18,720 | 101.19% | 220 |
| | 101-000-664.000 | INVESTMENT INCOME | 114,969 | 110,000 | 102,216 | 92.92% | 83.33% | 110,000 | 100.00% | - |
| | 101-000-670.000 | EQUIPMENT RENTAL | 450 | 500 | | 0.00% | 83.33% | | 0.00% | (500) |
| | 101-000-673.000 | FIXED ASSET SALE | 10,000 | 250 | | 0.00% | 83.33% | | 0.00% | (250) |
| | 101-000-676.000 | INSURANCE REIMBURSEMENT | 38,237 | 56,000 | 7,545 | 13.47% | 83.33% | 45,000 | 80.36% | (11,000) |
| | 101-000-676.592 | TRANSFER/WATER ADMIN | 175,300 | 166,050 | 138,375 | 83.33% | 83.33% | 166,050 | 100.00% | - |
| | 101-000-676.734 | TRANSFER/POST RET ADMIN | 2,000 | 2,000 | 1,667 | 83.35% | 83.33% | 2,000 | 100.00% | - |
| | 101-000-695.000 | UNCLASSIFIED | 25,753 | 25,000 | 31,740 | 126.96% | 83.33% | 34,000 | 136.00% | 9,000 |
| | 101-000-699.395 | DRAW FROM FUND BALANCE | | | | 0.00% | 83.33% | 80,010 | 0.00% | 80,010 |
| | | | 8,024,371 | 8,177,230 | 7,651,003 | 93.56% | 83.33% | 8,109,360 | 99.17% | (67,870) |

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 4/30/2020

GENERAL FUND

| DEPARTMENT | 2018-19 ACTIVITY | 2019-20 AMENDED BUDGET | 2019-20 ACTIVITY THRU 4/30/20 | 2019-20 PERCENT OF BUDGET EXPENDED 4/30/20 | PERCENT OF YEAR COMPLETE | 2019-20 PROJECTED ACTIVITY | 2019-20 PROJECTED PERCENT OF BUDGET | PROJECTED OVER/ (UNDER) BUDGET |
|----------------|---------------------|------------------------------|-------------------------------------|--|-----------------------------|----------------------------------|---|--------------------------------------|
| COMMISSION | 13,660 | 25,920 | 12,465 | 48.09% | 83.33% | 12,790 | 49.34% | (13,130) |
| ADMINISTRATION | 1,168,020 | 1,230,750 | 973,668 | 79.11% | 83.33% | 1,172,410 | 95.26% | (58,340) |
| PUBLIC SAFETY | 3,367,300 | 3,477,390 | 2,925,282 | 84.12% | 83.33% | 3,511,850 | 100.99% | 34,460 |
| PUBLIC WORKS | 441,810 | 432,330 | 354,386 | 81.97% | 83.33% | 423,730 | 98.01% | (8,600) |
| LIBRARY | 561,470 | 598,280 | 471,283 | 78.77% | 83.33% | 570,970 | 95.44% | (27,310) |
| INSURANCE | 226,400 | 180,600 | 185,657 | 102.80% | 83.33% | 185,650 | 102.80% | 5,050 |
| TRANSFERS | 2,194,670 | 2,231,960 | 1,859,966 | 83.33% | 83.33% | 2,231,960 | 100.00% | 0 |
| | 7,973,330 | 8,177,230 | 6,782,707 | 82.95% | 83.33% | 8,109,360 | 99.17% | (67,870) |

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 4/30/2020

| GENERAL FUND | ACCOUNT | DESCRIPTION | 2018-19 ACTIVITY | 2019-20 AMENDED BUDGET | 2019-20 ACTIVITY THRU 4/30/20 | 2019-20 PERCENT OF BUDGET EXPENDED 4/30/20 | PERCENT OF YEAR COMPLETE | 2019-20 PROJECTED ACTIVITY | 2019-20 PROJECTED PERCENT OF BUDGET | PROJECTED OVER/ (UNDER) BUDGET |
|--------------|-----------------|---------------------------------|------------------|------------------------|-------------------------------|--|--------------------------|----------------------------|-------------------------------------|--------------------------------|
| | 101-101-702.000 | SALARIES | | 10 | | 0.00% | 83.33% | 10 | 100.00% | |
| | 101-101-802.000 | PROFESSIONAL SERV | 7,540 | 2,500 | 900 | 36.00% | 83.33% | 900 | 36.00% | (1,600) |
| | 101-101-860.000 | CONFERENCES AND WORKSHOPS | 5,148 | 9,000 | 132 | 1.47% | 83.33% | 130 | 1.44% | (8,870) |
| | 101-101-860.001 | MEMBERSHIPS & DUES | | | 10,777 | 80.37% | 83.33% | 11,000 | 82.03% | (2,410) |
| | 101-101-956.000 | MISCELLANEOUS | 970 | 1,000 | 656 | 65.60% | 83.33% | 750 | 75.00% | (250) |
| | | COMMISSION | 13,658 | 25,920 | 12,465 | 48.09% | 83.33% | 12,750 | 49.34% | (13,130) |
| | 101-172-702.000 | SALARIES | 257,255 | 291,970 | 212,851 | 72.90% | 83.33% | 260,000 | 89.05% | (31,970) |
| | 101-172-706.000 | WAGES/HOURLY | 85,224 | 58,770 | 72,764 | 123.81% | 83.33% | 85,000 | 144.63% | 26,230 |
| | 101-172-715.000 | BENEFIT/SOCIAL SECURITY | 26,770 | 26,830 | 22,104 | 82.39% | 83.33% | 26,830 | 100.00% | |
| | 101-172-716.000 | BENEFIT/HOSPITALIZATION/OPTICAL | 79,271 | 70,540 | 68,201 | 96.68% | 83.33% | 85,000 | 120.50% | 14,460 |
| | 101-172-718.000 | BENEFIT/RETIREMENT | 346,875 | 337,730 | 261,483 | 77.42% | 83.33% | 314,000 | 92.97% | (23,730) |
| | 101-172-719.000 | BENEFIT/DENTAL | 5,145 | 5,530 | 4,831 | 87.36% | 83.33% | 5,530 | 100.00% | |
| | 101-172-724.000 | BENEFITS | 18,717 | 23,380 | 19,110 | 81.74% | 83.33% | 22,000 | 94.10% | (1,380) |
| | 101-172-727.000 | SUPPLIES/OFFICE | 9,383 | 10,500 | 8,395 | 79.95% | 83.33% | 10,000 | 95.24% | (500) |
| | 101-172-727.001 | SUPPLIES/POSTAGE | 16,782 | 19,500 | 12,349 | 63.33% | 83.33% | 15,000 | 76.92% | (4,500) |
| | 101-172-727.002 | SUPPLIES/ELECTIONS | 3,449 | 4,000 | 7,845 | 196.13% | 83.33% | 8,500 | 212.50% | 4,500 |
| | 101-172-802.000 | PROFESSIONAL SERV/AUDIT | 22,000 | 25,000 | 22,085 | 88.34% | 83.33% | 22,080 | 88.32% | (2,920) |
| | 101-172-802.009 | PROFESSIONAL SERV/INSP | 57,840 | 58,000 | 43,160 | 74.41% | 83.33% | 53,000 | 91.38% | (5,000) |
| | 101-172-802.010 | PROFESSIONAL SERV/ATTORNEY | 84,454 | 100,000 | 63,363 | 63.36% | 83.33% | 85,000 | 85.00% | (15,000) |
| | 101-172-802.012 | PROFESSIONAL SERV/O.C. | 2,796 | 3,920 | 1,305 | 43.21% | 83.33% | 3,900 | 97.32% | (1,100) |
| | 101-172-853.000 | COMMUNICATIONS/TELEPHONE | 7,027 | 3,970 | 3,777 | 95.14% | 83.33% | 1,700 | 56.29% | (1,320) |
| | 101-172-860.000 | CONFERENCES & WORKSHOPS | | | 1,495 | 77.86% | 83.33% | 3,500 | 88.16% | (470) |
| | 101-172-860.001 | MEMBERSHIPS & DUES | | | 1,920 | 77.66% | 83.33% | 1,920 | 100.00% | |
| | 101-172-880.000 | PROMOTION/COMMUNITY | 3,886 | 3,500 | 3,318 | 94.80% | 83.33% | 3,500 | 100.00% | |
| | 101-172-880.001 | COMMUNITY PROM/YOUTH ASSI | 4,600 | 6,100 | 3,600 | 59.02% | 83.33% | 3,600 | 59.02% | (2,500) |
| | 101-172-900.000 | COMMUNITY PROM/ CDBG | 3,004 | 4,500 | 5,350 | 118.89% | 83.33% | 6,000 | 133.33% | 1,500 |
| | 101-172-920.000 | PRINTING AND PUBLICATION | 18,504 | 18,000 | 14,400 | 80.00% | 83.33% | 18,500 | 102.78% | 500 |
| | 101-172-920.001 | UTILITIES | 18,829 | 14,500 | 12,312 | 84.91% | 83.33% | 14,500 | 100.00% | |
| | 101-172-931-000 | MAINTENANCE/BUILDING | | 5,000 | 10,254 | 205.08% | 83.33% | 10,250 | 205.00% | 5,250 |
| | 101-172-934.000 | MAINTENANCE/OFFICE EQUIP | 9,768 | 9,760 | 11,661 | 119.48% | 83.33% | 13,000 | 133.20% | 3,240 |
| | 101-172-942.000 | VEHICLE REIMBURSEMENT | 5,100 | 5,100 | 4,250 | 83.33% | 83.33% | 5,100 | 100.00% | |
| | 101-172-956.000 | MISCELLANEOUS | 5,246 | 7,100 | 3,141 | 44.24% | 83.33% | 4,000 | 56.34% | (3,100) |
| | | ADMINISTRATION | 1,168,020 | 1,230,750 | 973,668 | 79.11% | 83.33% | 1,172,410 | 95.26% | (58,340) |
| | 101-301-702.000 | SALARIES | 1,738,815 | 1,492,980 | 1,180,153 | 79.05% | 83.33% | 1,431,500 | 95.88% | (61,480) |
| | 101-301-702.001 | OVERTIME | | 220,000 | 237,149 | 107.80% | 83.33% | 270,000 | 122.73% | 50,000 |
| | 101-301-710.000 | WAGES/CROSSING GUARDS | 17,981 | 17,500 | 15,052 | 86.01% | 83.33% | 15,050 | 86.00% | (2,450) |
| | 101-301-712.000 | WAGES/VOLUNTEER FIRE | 4,110 | 5,000 | 5,000 | 100.00% | 83.33% | 2,500 | 50.00% | (2,500) |
| | 101-301-715.000 | BENEFIT/SOCIAL SECURITY | 36,935 | 34,780 | 31,468 | 90.48% | 83.33% | 37,000 | 106.38% | 2,220 |
| | 101-301-716.000 | BENEFIT/HOSPITALIZATION/OPTICAL | 337,567 | 304,780 | 268,735 | 88.17% | 83.33% | 326,000 | 106.96% | 21,220 |
| | 101-301-718.000 | BENEFIT/RETIREMENT | 787,277 | 883,150 | 744,267 | 84.27% | 83.33% | 898,000 | 101.68% | 14,850 |
| | 101-301-719.000 | BENEFIT/DENTAL | 23,467 | 23,970 | 18,617 | 77.67% | 83.33% | 23,970 | 100.00% | |
| | 101-301-724.000 | BENEFITS | 97,452 | 137,010 | 119,950 | 87.55% | 83.33% | 135,000 | 98.53% | (2,010) |
| | 101-301-727.000 | SUPPLIES/OFFICE | 3,772 | 4,500 | 1,938 | 43.07% | 83.33% | 2,500 | 55.56% | (2,000) |
| | 101-301-744.000 | UNIFORM/PURCHASE | 30,404 | 28,000 | 27,254 | 97.34% | 83.33% | 28,000 | 100.00% | |
| | 101-301-751.000 | SUPPLIES/GAS OIL | 25,391 | 20,500 | 14,784 | 72.12% | 83.33% | 20,500 | 100.00% | |
| | 101-301-756.000 | SUPPLIES/OPERATING | 26,599 | 24,000 | 19,513 | 81.30% | 83.33% | 22,000 | 91.67% | (2,000) |

| | | | | | | | | |
|-----------------|------------------------------------|-----------|-----------|---------|--------|-----------|---------|------------|
| 101-301-802.000 | PROFESSIONAL SERV | 110,000 | 84,014 | 76.38% | 83.33% | 110,000 | 100.00% | - |
| 101-301-802.014 | PROFESSIONAL SERVICES- INFORMANTS | 500 | 17,064 | 0.00% | 83.33% | 500 | 0.00% | (500) |
| 101-301-853.000 | COMMUNICATIONS/TELEPHONE | 28,020 | 20,597 | 73.51% | 83.33% | 28,020 | 100.00% | - |
| 101-301-860.000 | CONFERENCES & WORKSHOPS | 1,000 | 280 | 28.00% | 83.33% | 500 | 50.00% | (500) |
| 101-301-860.001 | MEMBERSHIPS & DUES | 4,060 | 7,665 | 188.79% | 83.33% | 7,730 | 190.39% | 3,670 |
| 101-301-920.000 | UTILITIES | 10,000 | 16,866 | 167.67% | 83.33% | 11,000 | 81.48% | (2,500) |
| 101-301-931.000 | MAINTENANCE/BUILDING | 9,760 | 32,953 | 329.53% | 83.33% | 35,000 | 350.00% | 25,000 |
| 101-301-934.000 | MAINTENANCE/OFFICE EQUIP | 8,230 | 8,230 | 83.33% | 83.33% | 9,200 | 94.26% | (560) |
| 101-301-940.000 | RENTAL/EQUIPMENT | 80,000 | 66,667 | 83.33% | 83.33% | 80,000 | 100.00% | - |
| 101-301-942.000 | VEHICLE REIMBURSEMENT | 4,380 | 3,650 | 83.33% | 83.33% | 4,380 | 100.00% | - |
| 101-301-956.000 | MISCELLANEOUS | 2,000 | 1,552 | 77.60% | 83.33% | 2,000 | 100.00% | - |
| 101-301-956.001 | MISCELLANEOUS/TRAINING (302 FUNDS) | 18,000 | 9,212 | 51.18% | 83.33% | 12,000 | 66.67% | (6,000.00) |
| | PUBLIC SAFETY | 3,477,390 | 2,925,282 | 84.12% | 83.33% | 3,511,850 | 100.99% | 34,460 |
| 101-441-706.000 | WAGES/HOURLY | 163,220 | 134,404 | 82.35% | 83.33% | 160,000 | 98.03% | (3,220) |
| 101-441-715.000 | BENEFIT/SOCIAL SECURITY | 10,913 | 10,913 | 102.18% | 83.33% | 13,000 | 121.72% | 2,320 |
| 101-441-716.000 | BENEFIT/HOSPITALIZATION/OPTICAL | 32,020 | 36,031 | 112.53% | 83.33% | 45,000 | 140.54% | 12,980 |
| 101-441-718.000 | BENEFIT/RETIREMENT | 58,150 | 48,991 | 84.15% | 83.33% | 58,150 | 100.00% | - |
| 101-441-719.000 | BENEFIT/DENTAL | 2,590 | 2,389 | 92.24% | 83.33% | 2,880 | 111.20% | 290 |
| 101-441-724.000 | BENEFITS | 17,580 | 17,370 | 98.81% | 83.33% | 19,250 | 109.50% | 1,670 |
| 101-441-727.000 | SUPPLIES/OFFICE | 1,000 | 1,649 | 164.90% | 83.33% | 1,800 | 180.00% | 800 |
| 101-441-744.000 | UNIFORM/PURCHASE | 4,600 | 5,522 | 120.04% | 83.33% | 2,620 | 56.96% | (1,980) |
| 101-441-751.000 | SUPPLIES/GAS,OIL | 16,330 | 6,609 | 40.47% | 83.33% | 10,000 | 61.24% | (6,330) |
| 101-441-756.000 | SUPPLIES/OPERATING | 8,500 | 10,143 | 119.33% | 83.33% | 11,500 | 135.29% | 3,000 |
| 101-441-776.000 | SUPPLIES/BLDG.GROUNDS | 3,000 | 3,698 | 123.27% | 83.33% | 3,700 | 123.33% | 700 |
| 101-441-853.000 | COMMUNICATIONS/TELEPHONE | 1,900 | 693 | 36.47% | 83.33% | 1,000 | 52.63% | (900) |
| 101-441-860.000 | CONFERENCES & WORKSHOPS | 2,300 | 2,091 | 90.91% | 83.33% | 2,090 | 90.87% | (210) |
| 101-441-860.001 | MEMBERSHIPS & DUES | 450 | 425 | 94.44% | 83.33% | 420 | 93.33% | (30) |
| 101-441-920.000 | UTILITIES | 4,500 | 5,734 | 127.42% | 83.33% | 3,000 | 66.67% | (1,500) |
| 101-441-926.000 | UTILITIES/STREET LIGHTING | 81,000 | 54,054 | 66.73% | 83.33% | 72,000 | 88.89% | (9,000) |
| 101-441-931.000 | MAINTENANCE/BUILDING | 15,000 | 5,273 | 35.15% | 83.33% | 8,000 | 53.33% | (7,000) |
| 101-441-934.000 | MAINTENANCE/OFFICE EQUIP | 4,560 | 4,634 | 101.62% | 83.33% | 5,000 | 109.65% | 440 |
| 101-441-940.000 | RENTAL/EQUIPMENT | 1,000 | 425 | 42.50% | 83.33% | 420 | 42.00% | (580) |
| 101-441-942.000 | VEHICLE REIMBURSEMENT | 3,000 | 2,500 | 83.33% | 83.33% | 3,000 | 100.00% | - |
| 101-441-956.000 | MISCELLANEOUS | 950 | 898 | 94.53% | 83.33% | 900 | 94.74% | (50) |
| | PUBLIC WORKS | 432,330 | 354,386 | 81.97% | 83.33% | 423,730 | 98.01% | (8,600) |
| 101-790-702.000 | SALARIES | 121,140 | 96,487 | 79.65% | 83.33% | 116,800 | 96.42% | (4,340) |
| 101-790-706.000 | WAGES/HOURLY | 155,580 | 106,392 | 68.38% | 83.33% | 120,000 | 77.13% | (35,580) |
| 101-790-715.000 | BENEFIT/SOCIAL SECURITY | 21,170 | 16,048 | 75.81% | 83.33% | 19,000 | 89.75% | (2,170) |
| 101-790-716.000 | BENEFIT/HOSPITALIZATION/OPTICAL | 26,450 | 20,991 | 79.36% | 83.33% | 26,000 | 98.30% | (450) |
| 101-790-718.000 | BENEFIT/RETIREMENT | 81,870 | 60,087 | 73.39% | 83.33% | 73,000 | 89.17% | (8,870) |
| 101-790-719.000 | BENEFIT/DENTAL | 2,060 | 1,719 | 83.45% | 83.33% | 2,060 | 100.00% | - |
| 101-790-724.000 | BENEFITS | 11,300 | 9,975 | 88.27% | 83.33% | 12,000 | 106.19% | 700 |
| 101-790-727.000 | SUPPLIES/OFFICE | 3,500 | 2,039 | 58.26% | 83.33% | 2,500 | 71.43% | (1,000) |
| 101-790-756.000 | SUPPLIES/OPERATING | 7,500 | 4,974 | 66.32% | 83.33% | 6,000 | 80.00% | (1,500) |
| 101-790-802.000 | PROFESSIONAL SERV | 50,000 | 31,829 | 63.66% | 83.33% | 50,000 | 100.00% | - |
| 101-790-802.015 | PROFESSIONAL SVCS- PROGRAMMING | 22,118 | 13,588 | 61.44% | 83.33% | 15,000 | 68.00% | (7,000) |
| 101-790-853.000 | COMMUNICATIONS/TELEPHONE | 2,865 | 1,716 | 59.93% | 83.33% | 2,200 | 77.14% | (645) |
| 101-790-860.000 | CONFERENCES & WORKSHOPS | 282 | 122 | 43.26% | 83.33% | 120 | 42.86% | (162) |
| 101-790-860.001 | MEMBERSHIPS & DUES | 230 | 295 | 128.26% | 83.33% | 290 | 126.09% | 60 |
| 101-790-880.000 | PROMOTION/COMMUNITY | 1,045 | 413 | 39.59% | 83.33% | 500 | 47.84% | (545) |
| 101-790-920.000 | UTILITIES | 12,355 | 18,600 | 150.58% | 83.33% | 16,000 | 130.00% | 3,600 |
| 101-790-931.000 | MAINTENANCE/BUILDING | 20,000 | 32,656 | 163.28% | 83.33% | 38,000 | 190.00% | 18,000 |
| 101-790-934.000 | MAINTENANCE/OFFICE EQUIP | 6,510 | 7,379 | 113.35% | 83.33% | 8,000 | 122.89% | 1,490 |
| 101-790-956.000 | MISCELLANEOUS | 3,000 | 362 | 12.07% | 83.33% | 500 | 16.67% | (2,500) |
| 101-790-978.000 | BOOK PURCHASE | 28,000 | 20,025 | 71.52% | 83.33% | 25,000 | 89.29% | (3,000) |

| | | | | | | | | | |
|-----------------|----------------------------|------------------|------------------|------------------|----------------|---------------|------------------|----------------|-----------------|
| 101-790-978.002 | PERIODICALS | 7,180 | 15,000 | 11,125 | 74.17% | 83.33% | 15,000 | 100.00% | - |
| 101-790-978.003 | RECORDS,TAPES,DISKS | 27,359 | 21,000 | 18,681 | 88.96% | 83.33% | 23,000 | 109.52% | 2,000 |
| | LIBRARY | 561,467 | 596,280 | 471,283 | 78.77% | 83.33% | 570,970 | 95.44% | (27,310) |
| 101-954-911.000 | GENERAL LIABILITY COVERAG | 172,694 | 179,600 | 177,425 | 98.79% | 83.33% | 177,420 | 98.79% | (2,180) |
| 101-954-913.000 | LIABILITY ADDI/SPEC EVENT | 53,712 | 1,000 | 8,232 | 0.00% | 83.33% | 8,230 | 0.00% | - |
| 101-954-914.000 | EXCESS OF DEDUCTABLE | | 180,600 | 185,657 | 823.20% | 83.33% | 8,230 | 823.00% | 7,230 |
| | LIABILITY INSURANCE | 226,406 | 180,600 | 185,657 | 102.80% | 83.33% | 185,650 | 102.80% | 5,050 |
| 101-958-965.001 | TRANSFER/LOCAL STREET | 150,000 | 150,000 | 125,000 | 83.33% | 83.33% | 150,000 | 100.00% | - |
| 101-958-965.208 | TRANSFER/RECREATION FUND | 950,000 | 975,000 | 812,500 | 83.33% | 83.33% | 975,000 | 100.00% | - |
| 101-958-965.257 | TRANSFER - BUD STABILIZAT | 50,000 | 50,000 | 41,667 | 83.33% | 83.33% | 50,000 | 100.00% | - |
| 101-958-965.661 | TRANSFER - EQUIPMENT FUND | 200,000 | 250,000 | 208,333 | 83.33% | 83.33% | 250,000 | 100.00% | - |
| 101-958-965.734 | TRANSFER/POST RETIREMENT | 444,670 | 406,960 | 339,133 | 83.33% | 83.33% | 406,960 | 100.00% | - |
| 101-958-965.970 | TRANSFER/CAPITAL PLANNING | 400,000 | 400,000 | 333,333 | 83.33% | 83.33% | 400,000 | 100.00% | - |
| | TRANSFERS | 2,194,670 | 2,231,960 | 1,859,966 | 83.33% | 83.33% | 2,231,960 | 100.00% | - |
| | | 7,973,330 | 8,177,230 | 6,782,707 | 82.95% | 83.33% | 8,109,360 | 99.17% | (67,870) |

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
 Calculations as of 4/30/2020

| ACCOUNT | DESCRIPTION | 2018-19 | 2019-20 | 2019-20 | 2019-20 | 2019-20 | 2019-20 | 2019-20 | 2019-20 | 2019-20 | 2019-20 | PROJECTED | |
|-----------------|-----------------------------|-----------|-----------|--------------|------------|-------------------|---------------|---------------|---------------|---------------|------------|-----------|---------------|
| | | ACTIVITY | AMENDED | ACTIVITY | PERCENT OF | PERCENT OF | PERCENT OF | PERCENT OF | PERCENT OF | PERCENT OF | PERCENT OF | ACTIVITY | OVER/ (UNDER) |
| | | | BUDGET | THRU 4/30/20 | BUDGET | COLLECTED 4/30/20 | YEAR COMPLETE | YEAR COMPLETE | YEAR COMPLETE | YEAR COMPLETE | ACTIVITY | BUDGET | BUDGET |
| 208-000-403.000 | TAX COLL/Delinquent | 68,289 | 71,850 | 71,031 | 98.86% | 83.33% | 83.33% | 83.33% | 83.33% | 71,030 | 680 | 98.86% | (820) |
| 208-000-407.000 | GRANTS STATE/OTHER | 882 | 6,000 | 53 | 0.00% | 83.33% | 83.33% | 83.33% | 83.33% | 2,600 | 2,600 | 100.00% | (3,400) |
| 208-000-567.000 | SSR/ LCSA PPT REIMBURSEMENT | 4,325 | 6,500 | 3,032 | 0.00% | 83.33% | 83.33% | 83.33% | 83.33% | 50 | 50 | 100.00% | 50 |
| 208-000-573.000 | RECREATION/FEES/RENTALS | 5,112 | 6,500 | 3,032 | 46.65% | 83.33% | 83.33% | 83.33% | 83.33% | 2,990 | 2,990 | 46.00% | (3,510) |
| 208-000-651.000 | RECREATION/SALES | 1,267 | 260,000 | 659 | 100.00% | 83.33% | 83.33% | 83.33% | 83.33% | 660 | 660 | 0.00% | 660 |
| 208-000-652.000 | RECREATION/POOL | 274,670 | 35,000 | 287,623 | 110.62% | 83.33% | 83.33% | 83.33% | 83.33% | 155,090 | 155,090 | 59.65% | (104,910) |
| 208-000-654.001 | RECREATION/LEAGUE FEES | 43,067 | 130,000 | 32,689 | 93.40% | 83.33% | 83.33% | 83.33% | 83.33% | 31,750 | 31,750 | 90.71% | (3,250) |
| 208-000-654.002 | RECREATION/CLASSES,TRIPS | 144,917 | 10,000 | 86,741 | 66.72% | 83.33% | 83.33% | 83.33% | 83.33% | 84,950 | 84,950 | 65.35% | (45,050) |
| 208-000-654.003 | RECREATION/SR PROGRAMS | 14,052 | 225,000 | 3,667 | 36.67% | 83.33% | 83.33% | 83.33% | 83.33% | 3,670 | 3,670 | 36.70% | (6,330) |
| 208-000-654.004 | RECREATION/LATCH KEY | 218,836 | 325,000 | 178,122 | 79.17% | 83.33% | 83.33% | 83.33% | 83.33% | 177,150 | 177,150 | 78.73% | (47,850) |
| 208-000-654.005 | RECREATION/CAMP FEES | 318,874 | 11,000 | 419,485 | 129.07% | 83.33% | 83.33% | 83.33% | 83.33% | 225,100 | 225,100 | 69.26% | (99,900) |
| 208-000-654.006 | RECREATION/SPEC PROGRAMS | 8,540 | 5,000 | 9,635 | 87.59% | 83.33% | 83.33% | 83.33% | 83.33% | 9,600 | 9,600 | 100.00% | (1,400) |
| 208-000-654.007 | RECREATION/DREAM CRUISE | 5,000 | 21,000 | 5,956 | 119.12% | 83.33% | 83.33% | 83.33% | 83.33% | 5,960 | 5,960 | 119.20% | 960 |
| 208-000-654.008 | RECREATION/JULY 4TH | 23,406 | 85,000 | 6,646 | 31.65% | 83.33% | 83.33% | 83.33% | 83.33% | 4,550 | 4,550 | 21.67% | (16,450) |
| 208-000-654.009 | RECREATION/ PRE K | 94,719 | 7,500 | 84,982 | 99.98% | 83.33% | 83.33% | 83.33% | 83.33% | 84,980 | 84,980 | 100.00% | (20) |
| 208-000-664.000 | INVESTMENT INCOME | 13,648 | 25,000 | 10,276 | 137.01% | 83.33% | 83.33% | 83.33% | 83.33% | 10,750 | 10,750 | 143.33% | 3,250 |
| 208-000-669.000 | BUS RENTAL FEES | 24,559 | 975,000 | 16,619 | 66.48% | 83.33% | 83.33% | 83.33% | 83.33% | 24,100 | 24,100 | 96.40% | (900) |
| 208-000-669.001 | BUS CHARGES INTERNAL | 950,000 | 4,500 | 9,024 | 0.00% | 83.33% | 83.33% | 83.33% | 83.33% | 9,020 | 9,020 | 0.00% | 9,020 |
| 208-000-676.101 | TRANSFER/GENERAL FUND | 4,500 | 59,050 | 812,500 | 83.33% | 83.33% | 83.33% | 83.33% | 83.33% | 975,000 | 975,000 | 100.00% | - |
| 208-000-695.000 | UNCLASSIFIED | 4,500 | 4,500 | 1,451 | 32.24% | 83.33% | 83.33% | 83.33% | 83.33% | 1,450 | 1,450 | 32.22% | (3,050) |
| 208-000-699.399 | FUND BALANCE APPROPRIATION | 2,218,663 | 2,262,400 | 2,040,873 | 90.21% | 83.33% | 83.33% | 83.33% | 83.33% | 59,050 | 59,050 | 100.00% | - |
| | | | | | | | | | | 1,940,180 | | 85.76% | (322,220) |

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
 Calculations as of 4/30/2020

RECREATION FUND

| DEPARTMENT | 2018-19 ACTIVITY | 2019-20 AMENDED BUDGET | 2019-20 ACTIVITY THRU 4/30/20 | 2019-20 PERCENT OF BUDGET EXPENDED 4/30/20 | PERCENT OF YEAR COMPLETE | 2019-20 PROJECTED ACTIVITY | 2019-20 PROJECTED PERCENT OF BUDGET | PROJECTED OVER/ (UNDER) BUDGET |
|------------|---------------------|------------------------------|-------------------------------------|--|-----------------------------|----------------------------------|---|--------------------------------------|
| BUS | 50,943 | 51,420 | 39,733 | 77.27% | 83.33% | 42,970 | 83.57% | (8,450) |
| RECREATION | 694,914 | 764,400 | 593,214 | 77.61% | 83.33% | 704,910 | 92.22% | (59,490) |
| PROGRAMS | 906,504 | 940,530 | 726,162 | 77.21% | 83.33% | 794,590 | 84.48% | (145,940) |
| PARKS | 170,249 | 163,350 | 114,328 | 69.99% | 83.33% | 141,980 | 86.92% | (21,370) |
| POOL | 323,320 | 342,700 | 202,287 | 59.03% | 83.33% | 233,930 | 68.26% | (108,770) |
| | 2,145,930 | 2,262,400 | 1,675,724 | 74.07% | 83.33% | 1,918,380 | 84.79% | (344,020) |

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 4/30/2020

| RECREATION FUND | ACCOUNT | DESCRIPTION | 2018-19 | 2019-20 | 2019-20 | 2018-19 | 2018-19 | 2018-19 | 2018-19 | 2018-19 | PROJECTED | |
|-----------------|----------------------------------|---------------------------------|----------|----------------|-----------------------|------------------------------------|--------------------------|--------------------|-------------------|----------------------|-----------|--|
| | | | ACTIVITY | AMENDED BUDGET | ACTIVITY THRU 4/30/20 | PERCENT OF BUDGET EXPENDED 4/30/20 | PERCENT OF YEAR COMPLETE | PROJECTED ACTIVITY | PERCENT OF BUDGET | OVER/ (UNDER) BUDGET | | |
| | Dept 290 - BUS | | | | | | | | | | | |
| | 208-290-715.000 | BENEFIT/SOCIAL SECURITY | 1,926 | 1,980 | 1,490 | 75.25% | 83.33% | 1,490 | 75.25% | 1,490 | (490) | |
| | 208-290-724.000 | BENEFITS | 452 | 1,110 | 1,106 | 99.64% | 83.33% | 1,250 | 112.61% | 1,250 | 140 | |
| | 208-290-751.000 | SUPPLIES/GAS,OIL | 4,806 | 4,000 | 2,723 | 68.08% | 83.33% | 2,720 | 68.00% | 2,720 | (1,280) | |
| | 208-290-802.000 | PROFESSIONAL SERV | 25,427 | 25,830 | 18,657 | 72.23% | 83.33% | 18,660 | 72.24% | 18,660 | (7,170) | |
| | 208-290-853.000 | COMMUNICATIONS/TELEPHONE | 262 | 300 | 742 | 247.33% | 83.33% | 850 | 283.33% | 850 | 550 | |
| | 208-290-940.000 | RENTAL/EQUIPMENT | 18,000 | 18,000 | 15,000 | 83.33% | 83.33% | 18,000 | 100.00% | 18,000 | - | |
| | 208-290-956.000 | MISCELLANEOUS | 70 | 200 | | 0.00% | 83.33% | | 0.00% | | (200) | |
| | Totals for dept 290 - BUS | | 50,943 | 51,420 | 39,718 | 77.24% | 83.33% | 42,970 | 83.57% | 42,970 | (8,450) | |
| | Dept 751 - RECREATION | | | | | | | | | | | |
| | 208-751-702.000 | SALARIES | 123,663 | 136,590 | 104,655 | 76.62% | 83.33% | 124,000 | 90.78% | 124,000 | (12,590) | |
| | 208-751-706.000 | WAGES/HOURLY | 195,402 | 215,980 | 160,866 | 74.48% | 83.33% | 186,000 | 86.12% | 186,000 | (29,980) | |
| | 208-751-715.000 | BENEFIT/SOCIAL SECURITY | 24,831 | 26,970 | 21,479 | 79.64% | 83.33% | 25,500 | 94.55% | 25,500 | (1,470) | |
| | 208-751-716.000 | BENEFIT/HOSPITALIZATION/OPTICAL | 88,847 | 88,690 | 69,556 | 78.43% | 83.33% | 85,000 | 96.97% | 85,000 | (2,690) | |
| | 208-751-718.000 | BENEFIT/RETIREMENT | 114,415 | 98,580 | 91,589 | 92.91% | 83.33% | 110,000 | 111.58% | 110,000 | 11,420 | |
| | 208-751-719.000 | BENEFIT/DENTAL | 6,487 | 6,740 | 4,778 | 70.89% | 83.33% | 6,740 | 100.00% | 6,740 | - | |
| | 208-751-724.000 | BENEFITS | 30,386 | 38,800 | 32,046 | 82.59% | 83.33% | 37,500 | 96.65% | 37,500 | (1,300) | |
| | 208-751-727.000 | SUPPLIES/OFFICE | 3,029 | 5,000 | 1,708 | 34.16% | 83.33% | 2,500 | 50.00% | 2,500 | (2,500) | |
| | 208-751-744.000 | UNIFORM/PURCHASE | 2,700 | 2,700 | 2,723 | 100.85% | 83.33% | 2,720 | 100.74% | 2,720 | 20 | |
| | 208-751-751.000 | SUPPLIES/GAS,OIL | 584 | 750 | 686 | 91.47% | 83.33% | 1,200 | 100.00% | 1,200 | 450 | |
| | 208-751-756.000 | SUPPLIES/OPERATING | 11,880 | 15,000 | 10,128 | 67.52% | 83.33% | 12,500 | 83.33% | 12,500 | (2,500) | |
| | 208-751-853.000 | COMMUNICATIONS/TELEPHONE | 9,699 | 10,580 | 7,040 | 66.54% | 83.33% | 8,000 | 75.61% | 8,000 | (2,580) | |
| | 208-751-860.000 | CONFERENCES & WORKSHOPS | 2,027 | 2,050 | 1,157 | 56.44% | 83.33% | 1,500 | 73.17% | 1,500 | (550) | |
| | 208-751-860.001 | MEMBERSHIPS & DUES | | 750 | 720 | 96.00% | 83.33% | 750 | 100.00% | 750 | - | |
| | 208-751-920.000 | UTILITIES | 29,942 | 49,000 | 41,346 | 84.38% | 83.33% | 48,000 | 97.96% | 48,000 | (1,000) | |
| | 208-751-931.000 | MAINTENANCE/BUILDING | 27,116 | 42,000 | 20,718 | 49.33% | 83.33% | 27,000 | 64.29% | 27,000 | (15,000) | |
| | 208-751-934.000 | MAINTENANCE/OFFICE EQUIP | 21,285 | 21,020 | 20,485 | 97.45% | 83.33% | 23,000 | 109.42% | 23,000 | 1,980 | |
| | 208-751-940.000 | RENTAL/EQUIPMENT | 970 | 1,200 | | 0.00% | 83.33% | | 0.00% | | (1,200) | |
| | 208-751-956.000 | MISCELLANEOUS | 1,651 | 2,000 | 1,534 | 76.70% | 83.33% | 2,000 | 100.00% | 2,000 | - | |
| | Totals for dept 751 - RECREATION | | 694,914 | 764,400 | 593,214 | 77.61% | 83.33% | 704,910 | 92.22% | 704,910 | (59,490) | |
| | Dept 753 - PROGRAMS | | | | | | | | | | | |
| | 208-753-702.000 | SALARIES | 117,009 | 120,540 | 99,744 | 82.75% | 83.33% | 120,000 | 99.55% | 120,000 | (540) | |
| | 208-753-714.001 | WAGES/PROGRAM ATHLETIC LG | 1,698 | 2,800 | 941 | 33.61% | 83.33% | 940 | 33.57% | 940 | (1,860) | |
| | 208-753-714.003 | WAGES/PROGRAM SENIOR CITI | 42,746 | 45,180 | 35,446 | 78.46% | 83.33% | 42,750 | 94.62% | 42,750 | (2,430) | |
| | 208-753-714.004 | WAGES/PROGRAM LATCH KEY | 176,730 | 189,590 | 162,292 | 85.60% | 83.33% | 169,000 | 89.14% | 169,000 | (20,590) | |
| | 208-753-714.005 | WAGES/PROGRAM CAMPS | 112,144 | 112,360 | 72,906 | 64.89% | 83.33% | 72,910 | 64.89% | 72,910 | (39,450) | |
| | 208-753-715.000 | BENEFIT/SOCIAL SECURITY | 34,763 | 35,990 | 30,290 | 84.16% | 83.33% | 32,500 | 90.30% | 32,500 | (3,490) | |
| | 208-753-716.000 | BENEFIT/HOSPITALIZATION/OPTICAL | 66,073 | 65,360 | 50,594 | 77.41% | 83.33% | 61,000 | 93.33% | 61,000 | (4,360) | |
| | 208-753-718.000 | BENEFIT/RETIREMENT | 84,070 | 83,150 | 68,200 | 82.02% | 83.33% | 82,000 | 98.62% | 82,000 | (1,150) | |
| | 208-753-719.000 | BENEFIT/DENTAL | 4,973 | 5,220 | 3,185 | 61.02% | 83.33% | 5,220 | 100.00% | 5,220 | - | |

| | | | | | | | | | |
|--------------------------------|---------------------------|---------|---------|---------|---------|--------|---------|---------|-----------|
| 208-753-724.000 | BENEFITS | 21,215 | 23,040 | 18,525 | 80.40% | 83.33% | 22,000 | 95.49% | (1,040) |
| 208-753-787.001 | SUPPLIES/ATHLETIC LEAGUE | 5,160 | 3,800 | 1,389 | 36.55% | 83.33% | 1,400 | 36.84% | (2,400) |
| 208-753-787.002 | SUPPLIES/CLASS TRIPS. | 1,849 | 4,000 | 2,774 | 69.35% | 83.33% | 2,770 | 69.25% | (1,230) |
| 208-753-787.003 | SUPPLIES/SENIOR PROGRAM | 1,782 | 2,500 | 1,732 | 49.28% | 83.33% | 1,250 | 50.00% | (1,250) |
| 208-753-787.004 | SUPPLIES/LATCH KEY | 14,820 | 19,500 | 11,025 | 56.54% | 83.33% | 12,500 | 64.10% | (7,000) |
| 208-753-787.005 | SUPPLIES/CAMPS | 10,006 | 17,500 | 3,621 | 20.69% | 83.33% | 3,700 | 21.14% | (13,800) |
| 208-753-787.006 | SUPPLIES/SPECIAL PROGRAM | 2,402 | 3,500 | 2,771 | 79.17% | 83.33% | 2,770 | 79.14% | (730) |
| 208-753-787.007 | SUPPLIES/ PRE K | 2,731 | 6,000 | 4,469 | 74.48% | 83.33% | 4,500 | 100.00% | (1,500) |
| 208-753-803.001 | CONTRACTS ATHLETIC LEAGUE | 13,950 | 15,000 | 13,296 | 88.64% | 83.33% | 13,300 | 88.67% | (1,700) |
| 208-753-803.002 | CONTRACTS CLASS TRIPS | 78,590 | 70,000 | 61,553 | 87.93% | 83.33% | 61,630 | 88.04% | (8,370) |
| 208-753-803.003 | CONTRACTS SENIOR TRIPS | 11,357 | 7,000 | 2,424 | 34.63% | 83.33% | 2,600 | 37.14% | (4,400) |
| 208-753-803.004 | CONTRACTS LATCH KEY | 7,216 | 7,500 | 5,216 | 69.55% | 83.33% | 5,500 | 73.33% | (2,000) |
| 208-753-803.006 | CONTRACTS SPECIAL PROGRAM | 45,493 | 50,000 | 29,062 | 58.12% | 83.33% | 29,060 | 58.12% | (20,940) |
| 208-753-803.008 | CONTRACTS JULY 4th | 11,852 | 13,000 | 8,570 | 65.92% | 83.33% | 8,570 | 65.92% | (4,430) |
| 208-753-956.000 | MISCELLANEOUS | 25,067 | 26,500 | 26,724 | 100.85% | 83.33% | 26,720 | 100.83% | 220 |
| Totals for dept 753 - PROGRAMS | | 12,808 | 11,500 | 9,913 | 86.20% | 83.33% | 10,000 | 86.96% | (1,500) |
| | | 906,504 | 940,550 | 726,162 | 77.21% | 83.33% | 794,590 | 84.48% | (145,940) |

Dept 754 - PARKS

| | | | | | | | | | |
|-----------------------------|---------------------------------|---------|---------|---------|--------|--------|---------|---------|----------|
| 208-754-702.000 | SALARIES | 8,109 | 8,360 | 6,861 | 82.07% | 83.33% | 8,360 | 100.00% | - |
| 208-754-706.000 | WAGES/HOURLY | 60,305 | 60,260 | 40,498 | 67.21% | 83.33% | 48,500 | 80.48% | (11,760) |
| 208-754-715.000 | BENEFIT/SOCIAL SECURITY | 5,370 | 5,250 | 3,889 | 74.08% | 83.33% | 4,600 | 87.62% | (650) |
| 208-754-716.000 | BENEFIT/HOSPITALIZATION/OPTICAL | 18,326 | 18,610 | 13,016 | 69.94% | 83.33% | 16,950 | 91.08% | (1,660) |
| 208-754-718.000 | BENEFIT/RETIREMENT | 36,543 | 34,350 | 28,366 | 82.58% | 83.33% | 34,350 | 100.00% | - |
| 208-754-719.000 | BENEFIT/DENTAL | 1,228 | 1,370 | 822 | 60.00% | 83.33% | 1,370 | 100.00% | - |
| 208-754-724.000 | BENEFITS | 5,742 | 6,850 | 5,973 | 87.20% | 83.33% | 6,850 | 100.00% | (250) |
| 208-754-744.000 | UNIFORM/PURCHASE | 199 | 250 | | 0.00% | 83.33% | | 0.00% | (250) |
| 208-754-776.000 | SUPPLIES/BLDG.GROUNDS | 20,932 | 18,500 | 9,554 | 51.64% | 83.33% | 13,500 | 72.97% | (5,000) |
| 208-754-802.000 | PROFESSIONAL SERV | 13,495 | 9,300 | 5,349 | 57.52% | 83.33% | 7,500 | 80.65% | (1,800) |
| 208-754-956.000 | MISCELLANEOUS | | 250 | | 0.00% | 83.33% | | 0.00% | - |
| Totals for dept 754 - PARKS | | 170,249 | 163,350 | 114,328 | 69.99% | 83.33% | 141,980 | 86.92% | (21,370) |

Dept 756 - POOL

| | | | | | | | | | |
|----------------------------|---------------------------------|---------|---------|---------|---------|--------|---------|---------|-----------|
| 208-756-702.000 | SALARIES | 24,341 | 25,110 | 20,902 | 83.24% | 83.33% | 25,110 | 100.00% | - |
| 208-756-709.000 | WAGES/PART TIME,SEASONAL | 180,832 | 183,930 | 107,806 | 58.61% | 83.33% | 108,500 | 58.99% | (75,430) |
| 208-756-715.000 | BENEFIT/SOCIAL SECURITY | 15,527 | 15,990 | 11,182 | 69.93% | 83.33% | 11,400 | 71.29% | (4,590) |
| 208-756-716.000 | BENEFIT/HOSPITALIZATION/OPTICAL | 10,741 | 10,970 | 9,028 | 82.30% | 83.33% | 11,200 | 102.10% | 230 |
| 208-756-718.000 | BENEFIT/RETIREMENT | 5,169 | 2,620 | 4,061 | 155.00% | 83.33% | 4,970 | 187.79% | 2,300 |
| 208-756-719.000 | BENEFIT/DENTAL | 651 | 830 | 584 | 70.36% | 83.33% | 830 | 100.00% | - |
| 208-756-724.000 | BENEFITS | 3,250 | 5,800 | 5,154 | 88.86% | 83.33% | 5,550 | 95.69% | (250) |
| 208-756-727.000 | SUPPLIES/OFFICE | 121 | 1,250 | | 0.00% | 83.33% | 250 | 20.00% | (1,000) |
| 208-756-744.000 | UNIFORM/PURCHASE | 1,752 | 2,200 | | 0.00% | 83.33% | 500 | 22.73% | (1,700) |
| 208-756-756.000 | SUPPLIES/OPERATING | 23,242 | 18,500 | 10,318 | 55.77% | 83.33% | 12,000 | 64.86% | (6,500) |
| 208-756-756.001 | CAFE SUPPLIES | 12,483 | 12,500 | 6,168 | 0.00% | 83.33% | 6,170 | 100.00% | (6,330) |
| 208-756-787.000 | SUPPLIES/REC PROGRAM | 87 | | | 0.00% | 83.33% | | 0.00% | - |
| 208-756-802.000 | PROFESSIONAL SERV | 3,707 | 6,500 | 135 | 2.08% | 83.33% | 1,500 | 23.08% | (5,000) |
| 208-756-920.000 | UTILITIES | 39,266 | 42,000 | 24,861 | 59.19% | 83.33% | 42,000 | 100.00% | - |
| 208-756-931.000 | MAINTENANCE/BUILDING | 2,088 | 14,000 | 2,088 | 14.91% | 83.33% | 4,000 | 28.57% | (10,000) |
| 208-756-956.000 | MISCELLANEOUS | 69 | 500 | | 0.00% | 83.33% | | 0.00% | - |
| Totals for dept 756 - POOL | | 323,320 | 342,700 | 202,287 | 59.03% | 83.33% | 233,930 | 68.26% | (108,770) |

APPROPRIATIONS - FUND 208

| | | | | | | | |
|-----------|-----------|-----------|--------|--------|-----------|--------|-----------|
| 2,145,930 | 2,262,400 | 1,675,709 | 74.07% | 83.33% | 1,918,380 | 84.79% | (344,020) |
|-----------|-----------|-----------|--------|--------|-----------|--------|-----------|

BUDGET REPORT FOR CITY OF HUNTINGTON WOODS
Calculations as of 4/30/2020

SANITATION FUND

| GL NUMBER | DESCRIPTION | 2018-19 ACTIVITY | 2019-20 AMENDED BUDGET | 2019-20 ACTIVITY THRU 4/30/20 | PERCENT OF BUDGET 4/30/20 | PERCENT OF YEAR COMPLETE | 2019-20 PROJECTED ACTIVITY | 2019-20 PROJECTED PERCENT OF BUDGET | PROJECTED OVER/ (UNDER) BUDGET |
|-----------------------|---|------------------|------------------------|-------------------------------|---------------------------|--------------------------|----------------------------|-------------------------------------|--------------------------------|
| Dept 000 | | | | | | | | | |
| 515-000-403.000 | TAX COLL/CURRENT | 563,477 | 585,490 | 584,456 | 100% | 83.33% | 584,450 | 99.82% | (1,040) |
| 515-000-573.000 | SSR/ LCA PPT REIMBURSEMENT | | | 434 | 0% | 83.33% | 430 | 100.00% | 430 |
| 515-000-664.000 | INVESTMENT INCOME | 9,064 | 6,500 | 8,426 | 130% | 83.33% | 8,700 | 133.85% | 2,200 |
| 515-000-695.000 | UNCLASSIFIED | 12,131 | 8,000 | 5,952 | 74% | 83.33% | 6,500 | 81.25% | (1,500) |
| 515-000-699.395 | FUND BALANCE APPROPRIATION | | | | 0% | 83.33% | | 0.00% | - |
| | NET OF REVENUES/APPROPRIATIONS - 000 - | 584,672 | 599,990 | 599,268 | 100% | 83.33% | 600,080 | 100.02% | 90 |
| Dept 500 - SANITATION | | | | | | | | | |
| 515-500-702.000 | SALARIES | 10,916 | 12,540 | 8,767 | 69.91% | 83.33% | 11,020 | 87.88% | (1,520) |
| 515-500-706.000 | WAGES/HOURLY | 31,004 | 34,460 | 28,549 | 82.85% | 83.33% | 34,290 | 99.51% | (170) |
| 515-500-715.000 | BENEFIT/SOCIAL SECURITY | 3,326 | 3,600 | 2,977 | 82.69% | 83.33% | 3,600 | 100.00% | - |
| 515-500-716.000 | BENEFIT/HOSPITALIZATION/OPTICAL | 10,645 | 10,640 | 9,811 | 92.21% | 83.33% | 12,500 | 117.48% | 1,860 |
| 515-500-718.000 | BENEFIT/RETIREMENT | 12,624 | 13,460 | 11,825 | 87.85% | 83.33% | 14,250 | 105.87% | 790 |
| 515-500-719.000 | BENEFIT/DENTAL | 644 | 850 | 625 | 73.53% | 83.33% | 850 | 100.00% | - |
| 515-500-724.000 | BENEFITS | 3,435 | 5,070 | 4,516 | 89.07% | 83.33% | 5,150 | 101.58% | 80 |
| 515-500-751.000 | SUPPLIES/GAS,OIL | 4,158 | 4,400 | 2,682 | 60.95% | 83.33% | 3,500 | 79.55% | (900) |
| 515-500-756.000 | SUPPLIES/OPERATING | 6,569 | 5,500 | 2,380 | 43.27% | 83.33% | 4,600 | 83.64% | (900) |
| 515-500-802.000 | PROFESSIONAL SERV | 418,213 | 430,510 | 329,374 | 76.51% | 83.33% | 420,000 | 97.56% | (10,510) |
| 515-500-853.000 | COMMUNICATIONS/TELEPHONE | 816 | 910 | 609 | 66.92% | 83.33% | 910 | 100.00% | - |
| 515-500-860.000 | CONFERENCES & WORKSHOPS | 817 | 300 | 0 | 0.00% | 83.33% | 0 | 0.00% | (300) |
| 515-500-860.001 | MEMBERSHIPS & DUES | | 200 | 200 | 100.00% | 83.33% | 200 | 100.00% | - |
| 515-500-920.000 | PROMOTION/COMMUNITY | 803 | 2,500 | 968 | 38.72% | 83.33% | 1,000 | 40.00% | (1,500) |
| 515-500-931.000 | UTILITIES | 3,189 | 1,850 | 1,148 | 62.05% | 83.33% | 1,850 | 100.00% | - |
| 515-500-934.000 | MAINTENANCE/BUILDING | 4,520 | 5,550 | 1,426 | 25.69% | 83.33% | 1,750 | 31.53% | (3,800) |
| 515-500-934.000 | MAINTENANCE/OFFICE EQUIP | 1,696 | 1,950 | 1,487 | 76.26% | 83.33% | 1,950 | 100.00% | - |
| 515-500-940.000 | RENTAL/EQUIPMENT | 50,000 | 65,000 | 35,609 | 54.78% | 83.33% | 65,000 | 100.00% | - |
| 515-500-956.000 | MISCELLANEOUS | 852 | 700 | | 0.00% | 83.33% | | 0.00% | (700) |
| | NET OF REVENUES/APPROPRIATIONS - 500 - SANITATION | 564,227 | 599,990 | 442,953 | 73.83% | 83.33% | 582,420 | 97.07% | (17,570) |



Finance Department Memo

To: Mayor and City Commission
From: Tim Rowland, Finance Director
Date: May 26, 2020
Subject: Banks, Brokers, and Dealers Update

Section VII of the Huntington Woods Investment policy requires an annual review of all Banks/Broker Dealers which we use for City deposits. Based upon this review, I have compiled a listing of the financial Institutions we will utilize within the next twelve months. The City will update these brokers with our recent Investment policy and other documents that are outlined below:

The Finance Director or Treasurer will maintain a list of financial institutions, which have been authorized by the City Commission (reviewed annually), to provide investment and depository services. In addition, a list will also be maintained of approved security broker/dealers selected by credit-worthiness, who maintain an office in the State of Michigan¹ or who are "primary" dealers or "regional dealers" that qualify under Securities & Exchange Commission Rule 15C3-1 (uniform net capital rule)² No public deposit shall be made except in a qualified public depository as established by State law. All financial institutions and broker/dealers who desire to become qualified bidders for investment transactions must supply the Finance Director with the following:

- *Audited financial statements for the most recent fiscal year.*
- *Certification of having read the City's investment policy and the pertinent State statutes.*
- *Certification of National Association of Security Dealers certification and proof of State registration, where applicable.*
- *Evidence of insurance coverage.*

"An annual review of the financial condition and registration of qualified broker /dealers will be conducted by the Finance Director and reviewed by the City Auditors. Information indicating a loss or prospective loss of capital on existing investments must be shared with the City Commission and Manager of the City immediately upon notification."

¹ All dealers and banks listed have an office in the State of Michigan as per P.A. 20

² The Securities and Exchange Commission's (SEC)1 uniform net capital rule (15c3-1) and customer protection rule (15c3-3) form the foundation of the securities industry's financial responsibility framework.¹ The net capital rule focuses on liquidity and is designed to protect securities customers, counterparties, and creditors by **requiring that broker-dealers have sufficient liquid resources on hand at all times to satisfy claims promptly**. Rule 15c3-3, or the customer protection rule, which complements rule 15c3-1, is designed to ensure that customer property (securities and funds) in the custody of broker-dealers is adequately safeguarded. By law, both of these rules apply to the activities of registered broker-dealers, but not to unregistered affiliates.

I would ask that the following resolution be adopted to comply with this provision:

Moved by Commissioner _____ and Supported by Commissioner _____ that the following broker/dealers and Commercial Banks be utilized by the City for the investment of Idle funds provided that strict compliance with the City Investment Policy is maintained.

AUTHORIZED INVESTMENT DEALERS/BROKERS/ADVISORS
Authorization Date - June 02, 2020
Amended

The following listing of authorized investment dealers/brokers is required by Section VII of the City of Huntington Woods Investment Policy.

FIRM NAME

BROKER/DEALERS - COMMERCIAL BANKS ¹

1. U.S. Bancorp N.A.
2. Oakland County, LGIP, Investment Unit
3. CitiGroup Global Markets Inc.
4. Municipal Bond and Investors Assurance Corp.
5. Raymond James Financial Investment Co.
6. Fifth Third Bank N.A.
7. Fifth Third Securities Inc.
8. Merrill Lynch, Bank of America Corporation
9. Robert W. Baird & Co. Inc.
10. Morgan Stanley Wealth Management
11. Huntington Bank N.A.
12. Level One Bancorp
13. Stifel Nicolaus and Company, Inc.,
14. Multi-Bank Securities, Inc.
15. J.P. Chase Bank N.A.
16. Private Bankcorp Inc.
17. UBS Financial Services Inc.
18. Flagstar Bank, N.A.
19. First Merit Corporation
20. Comerica Bank N.A. & Comerica Securities Inc.
21. Chemical Financial Corporation
22. Crestmark Bancorp. Inc.

¹P.A. 20 1943 as amended §129.91 SEC1 (8) Financial institutions that are a state or nationally chartered bank or a state or federally regulated savings and loan association, savings bank, or credit union whose deposits are insured by an agency of the United States government and that maintains a principal office or branch office located in this state under the laws of this state or the United States.



Finance Department Memo



Finance Department Memo

To: Mayor and City Commission
From: Tim Rowland, Finance Director
Date: May 28, 2020
Subject: 2019-2020 Budget Amendments Year End

The Uniform Accounting and Budgeting Act requires budgets to be amended on a periodic basis as needed and that a local unit of government shall not incur expenditures more than the amount appropriated. A review of our accounts through eleven months of the fiscal year has identified multiple adjustments are needed.

Due to the Covid-19 closure, we have significantly more adjustments than usual at year end. In the General Fund, revenue adjustments are needed for state shared revenue, building permits, and District Court revenue. Expenditure budget increases are need for Public Safety benefits and building maintenance. These are offset by expenditure reductions in administration pension costs, attorney fees, library wages, and transfers to local streets and capital planning. The net result is a use of fund balance in the General Fund of \$47,770.

The Recreation Fund needs revenue adjustments in every category due to the closure. This is offset by expenditure adjustments across several accounts due to the shutdown. The end result is a use of fund balance in the Recreation Fund of \$86,720. Prior to the Covid-19 shutdown we were projecting for the Recreation Fund to finish the year with a surplus of over \$70,000. We will look at the fund balance levels in the Recreation Fund prior to the September budget meeting and recommend adjustments at that time to address it

Details of the adjustments are on the following pages.

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2019-20 PROJECTED ACTIVITY | RECOMMENDED ADJUSTMENT | REASON |
|---|------------------------------------|------------------------------|----------------------------------|---------------------------|---|
| Fund 101 - GENERAL FUND | | | | | |
| Dept 000 | | | | | |
| 101-000-407.000 | TAX COLL/DELINQUENT | 72,500.00 | 61,230.00 | (10,000) | |
| 101-000-445.000 | TAX COLL/PENALTIES | 34,000.00 | 26,140.00 | (7,500) | |
| 101-000-453.000 | PERMITS/BUILDING | 200,000.00 | 150,000.00 | (50,000) | Covid closure |
| 101-000-470.000 | CABLE TV FEES | 160,000.00 | 146,000.00 | (14,000) | Less cable subscribers |
| 101-000-567.001 | DONATIONS- LIBRARY PROGRAMMING | | 13,260.00 | 13,260 | New account for library programming donations |
| 101-000-576.000 | SSR/SALES TAX | 633,400.00 | 606,920.00 | (26,480) | State Revenue Sharing Cuts |
| 101-000-656.000 | FINES/DISTRICT COURT | 115,000.00 | 80,000.00 | (35,000) | Courts closed- Covid |
| 101-000-676.000 | INSURANCE REIMBURSEMENT | 56,000.00 | 45,000.00 | (11,000) | Loss History higher |
| 101-000-699.395 | USE OF FUND BALANCE | | 47,770.00 | 47,770 | |
| | Total Revenue Adjustment | | | (92,950.00) | |
| Dept 172 - ADMINISTRATION | | | | | |
| 101-172-718.000 | BENEFIT/RETIREMENT | 337,730.00 | 314,000.00 | (15,000) | |
| 101-172-802.000 | PROFESSIONAL SERV | 73,030.00 | 55,000.00 | (15,000) | |
| 101-172-802.010 | PROFESSIONAL SERV/ATTORNEY | 100,000.00 | 85,000.00 | (15,000) | |
| Dept 301 - PUBLIC SAFETY | | | | | |
| 101-301-716.000 | BENEFIT/HOSPITALIZATION/OPTICAL | 304,780.00 | 326,000.00 | 22,000 | Increased benefit costs |
| 101-301-931.000 | MAINTENANCE/BUILDING | 10,000.00 | 35,000.00 | 25,000 | Asbestos testing and cleanup |
| 101-301-956.001 | MISCELLANEOUS/TRAINING (302 FUNDS) | 18,000.00 | 12,000.00 | (4,000) | |
| Dept 441 - PUBLIC WORKS | | | | | |
| 101-441-926.000 | UTILITIES/STREET LIGHTING | 81,000.00 | 72,000.00 | (6,000) | |
| Dept 790 - LIBRARY | | | | | |
| 101-790-706.000 | WAGES/HOURLY | 155,580.00 | 120,000.00 | (30,000) | Covid closure |
| 101-790-718.000 | BENEFIT/RETIREMENT | 81,870.00 | 73,000.00 | (5,000) | |
| 101-790-802.015 | PROFESSIONAL SVCS- PROGRAMMING | | 15,000.00 | 15,000 | New account for programming |
| Dept 954 - INSURANCE | | | | | |
| 101-954-911.000 | GENERAL LIABILITY COVERAGE | 179,600.00 | 177,420.00 | (2,180) | |
| 101-954-914.000 | EXCESS OF DEDUCTIBLE | 1,000.00 | 8,230.00 | 7,230 | Deductibles on claims |
| Dept 958 - TRANSFERS | | | | | |
| 101-958-965.001 | TRANSFER/LOCAL STREET | 150,000.00 | 150,000.00 | (75,000) | Street fund expenditures down |
| 101-958-965.661 | TRANSFER - EQUIPMENT FUND | 250,000.00 | 250,000.00 | 25,000 | |
| 101-958-965.970 | TRANSFER/CAPITAL PLANNING | 400,000.00 | 400,000.00 | (20,000) | |
| | Total Expenditure Adjustment | | | (92,950) | |
| Fund 202 - MAJOR STREET FUND | | | | | |
| Dept 000 | | | | | |
| 202-000-699.395 | FUND BALANCE APPROPRIATION | 61,010.00 | 61,010.00 | 29,840 | |
| | Total Revenue Adjustment | | | 29,840 | |
| Dept 463 - ROUTINE MAINTENANCE | | | | | |
| 202-463-818.002 | CONTRACTS PATCHING | 110,000.00 | 60,000.00 | (40,000) | |
| 202-463-818.007 | CONTRACTS TREE TRIMMING | 94,500.00 | 85,000.00 | (5,000) | New tree trimming contract |
| 202-463-818.010 | CONTRACTS- SIDEWALK | | 108,490.00 | 108,490 | Sidewalk program budgeted in prior year |
| 202-463-940.000 | RENTAL/EQUIPMENT | 60,000.00 | 40,000.00 | (15,000) | |
| Dept 474 - TRAFFIC SERVICES | | | | | |
| 202-474-818.000 | CONTRACTS SERV/TRAFFIC | 10,000.00 | 5,000.00 | (4,000) | |
| Dept 478 - SNOW REMOVAL | | | | | |
| 202-478-756.000 | SUPPLIES/OPERATING | 18,000.00 | 14,560.00 | (3,000) | Mild winter, less salt used |
| 202-478-940.000 | RENTAL/EQUIPMENT | 20,000.00 | 6,980.00 | (12,000) | Plow trucks used less |
| Dept 482 - ADMINISTRATION & ENGINEERING | | | | | |
| 202-482-718.000 | BENEFIT/RETIREMENT | 1,300.00 | 1,650.00 | 350 | |
| | Total Expenditure Adjustment | | | 29,840 | |

Fund 203 - LOCAL STREET FUND

Dept 000

| | | | | |
|-----------------|----------------------------|------------|------------|----------|
| 203-000-546.000 | ACT 51 REVENUES | 169,400.00 | 155,000.00 | (14,400) |
| 203-000-676.101 | TRANSFER/GENERAL FUND | 150,000.00 | 150,000.00 | (75,000) |
| 203-000-699.395 | FUND BALANCE APPROPRIATION | 28,150.00 | 28,150.00 | 7,850 |
| | Total Revenue Adjustment | | | (81,550) |

Dept 463 - ROUTINE MAINTENANCE

| | | | | |
|-----------------|-------------------------|-----------|-----------|-------------------------------------|
| 203-463-756.000 | SUPPLIES/OPERATING | 4,500.00 | 550.00 | (2,500) |
| 203-463-818.002 | CONTRACTS PATCHING | 75,000.00 | 30,000.00 | (35,000) |
| 203-463-818.007 | CONTRACTS TREE TRIMMING | 94,500.00 | 75,000.00 | (10,000) New tree trimming contract |
| 203-463-940.000 | RENTAL/EQUIPMENT | 75,500.00 | 50,000.00 | (20,000) |

Dept 478 - SNOW REMOVAL

| | | | | |
|-----------------|--------------------|-----------|-----------|-------------------------------------|
| 203-478-756.000 | SUPPLIES/OPERATING | 27,000.00 | 18,190.00 | (7,500) Mild winter, less salt used |
| 203-478-940.000 | RENTAL/EQUIPMENT | 18,000.00 | 10,470.00 | (7,000) Plow trucks used less |

Dept 482 - ADMINISTRATION & ENGINEERING

| | | | | |
|-----------------|---------------------------------|--------|----------|----------|
| 203-482-716.000 | BENEFIT/HOSPITALIZATION/OPTICAL | 910.00 | 1,350.00 | 450 |
| | Total Expenditure Adjustment | | | (81,550) |

Fund 208 - RECREATION FUND

Dept 000

| | | | | |
|-----------------|----------------------------|------------|------------|-------------------------|
| 208-000-651.000 | RECREATION/FEES/RENTALS | 6,500.00 | 2,990.00 | (3,500) Covid closure |
| 208-000-653.000 | RECREATION/POOL | 260,000.00 | 155,090.00 | (104,910) Covid closure |
| 208-000-654.001 | RECREATION/LEAGUE FEES | 35,000.00 | 31,750.00 | (3,000) Covid closure |
| 208-000-654.002 | RECREATION/CLASSES,TRIPS | 130,000.00 | 84,950.00 | (45,050) Covid closure |
| 208-000-654.003 | RECREATION/SR PROGRAMS | 10,000.00 | 3,670.00 | (6,330) Covid closure |
| 208-000-654.004 | RECREATION/LATCH KEY | 225,000.00 | 177,150.00 | (47,850) Covid closure |
| 208-000-654.005 | RECREATION/CAMP FEES | 325,000.00 | 225,100.00 | (99,900) Covid closure |
| 208-000-654.008 | RECREATION/JULY 4TH | 21,000.00 | 4,550.00 | (16,450) Covid closure |
| 208-000-699.395 | FUND BALANCE APPROPRIATION | 59,050.00 | 86,720.00 | 27,670.00 |
| | Total Revenue Adjustment | | | (299,320) |

Dept 290 - BUS

| | | | | |
|-----------------|-------------------|-----------|-----------|--------------------------|
| 208-290-802.000 | PROFESSIONAL SERV | 25,830.00 | 18,660.00 | (7,000) Bus driver wages |
|-----------------|-------------------|-----------|-----------|--------------------------|

Dept 751 - RECREATION

| | | | | |
|-----------------|--------------------------|------------|------------|----------|
| 208-751-702.000 | SALARIES | 136,590.00 | 124,000.00 | (10,000) |
| 208-751-706.000 | WAGES/HOURLY | 215,980.00 | 186,000.00 | (29,000) |
| 208-751-718.000 | BENEFIT/RETIREMENT | 98,580.00 | 110,000.00 | 12,000 |
| 208-751-853.000 | COMMUNICATIONS/TELEPHONE | 10,580.00 | 8,000.00 | (2,000) |
| 208-751-931.000 | MAINTENANCE/BUILDING | 42,000.00 | 27,000.00 | (13,000) |

Dept 753 - PROGRAMS

| | | | | |
|-----------------|---------------------------------|------------|------------|----------------------------|
| 208-753-714.003 | WAGES/PROGRAM SENIOR CITI | 45,180.00 | 42,750.00 | (2,000) |
| 208-753-714.004 | WAGES/PROGRAM LATCH KEY | 189,590.00 | 169,000.00 | (20,000) PT Latchkey staff |
| 208-753-714.005 | WAGES/PROGRAM CAMPS | 112,360.00 | 72,910.00 | (39,450) Camp Counselors |
| 208-753-716.000 | BENEFIT/HOSPITALIZATION/OPTICAL | 65,360.00 | 61,000.00 | (3,000) |
| 208-753-787.002 | SUPPLIES/CLASSES & TRIPS | 4,000.00 | 2,770.00 | (1,200) |
| 208-753-787.003 | SUPPLIES/SENIOR PROGRAM | 2,500.00 | 1,250.00 | (1,200) |
| 208-753-787.004 | SUPPLIES/LATCH KEY | 19,500.00 | 12,500.00 | (6,500) |
| 208-753-787.005 | SUPPLIES/CAMPS | 17,500.00 | 3,700.00 | (13,800) Camp Supplies |
| 208-753-787.007 | SUPPLIES/ PRE K | 6,000.00 | 4,500.00 | (1,500) |
| 208-753-803.001 | CONTRACTS ATHLETIC LEAGUE | 15,000.00 | 13,300.00 | (1,700) |
| 208-753-803.002 | CONTRACTS CLASSES & TRIPS | 70,000.00 | 61,630.00 | (8,370) |
| 208-753-803.003 | CONTRACTS SENIOR TRIPS | 7,000.00 | 2,600.00 | (4,400) |
| 208-753-803.004 | CONTRACTS LATCH KEY | 7,500.00 | 5,500.00 | (2,000) |
| 208-753-803.005 | CONTRACTS CAMPS | 50,000.00 | 29,060.00 | (20,940) Camp Trips |
| 208-753-803.006 | CONTRACTS SPECIAL PROGRAM | 13,000.00 | 8,570.00 | (4,000) |

Dept 754 - PARKS

| | | | | |
|-----------------|-----------------------|-----------|-----------|----------|
| 208-754-706.000 | WAGES/HOURLY | 60,260.00 | 48,500.00 | (10,000) |
| 208-754-776.000 | SUPPLIES/BLDG,GROUNDS | 18,500.00 | 13,500.00 | (4,000) |

Dept 756 - POOL

| | | | | |
|-----------------|--------------------------|------------|------------|---------------------|
| 208-756-709.000 | WAGES/PART TIME,SEASONAL | 183,930.00 | 108,500.00 | (75,430) Lifeguards |
| 208-756-715.000 | BENEFIT/SOCIAL SECURITY | 15,990.00 | 11,400.00 | (3,000) |
| 208-756-756.000 | SUPPLIES/OPERATING | 18,500.00 | 12,000.00 | (6,500) |
| 208-756-756.001 | CAFE SUPPLIES | 12,500.00 | 6,170.00 | (6,330) Café Closed |
| 208-756-802.000 | PROFESSIONAL SERV | 6,500.00 | 1,500.00 | (5,000) |

| | | | | |
|-----------------|------------------------------|-----------|----------|--------------|
| 208-756-931.000 | MAINTENANCE/BUILDING | 14,000.00 | 4,000.00 | (10,000) |
| | Total Expenditure Adjustment | | | (299,320.00) |

Fund 304 - 2010 SERIES 1 ROAD DEBT FUND

Dept 000

| | | | | |
|-----------------|--------------------------|------|------|-----|
| 304-000-664.000 | INVESTMENT INCOME | 5000 | 7400 | 200 |
| | Total Revenue Adjustment | | | 200 |

Dept 300 - GENERAL OBLIGATION DEBT

| | | | | |
|-----------------|------------------------------|------------|------------|-----|
| 304-300-995.000 | INTEREST EXPENSE | 103,170.00 | 103,350.00 | 200 |
| | Total Expenditure Adjustment | | | 200 |

Fund 493 - 2020 CAPITAL IMPROVEMENT BOND FUND

Dept 000

| | | | | |
|-----------------|--------------------------|---------------|------------|----------------|
| 493-000-696.000 | BOND PROCEEDS | 11,887,930.00 | 11,887,930 | New bond issue |
| | Total Revenue Adjustment | | 11,887,930 | |

Dept 493 - CAPITAL IMPROVEMENT BOND CONSTRUCTION

| | | | | |
|-----------------|------------------------------|--------------|-----------|--------------------------|
| 493-493-802.000 | PROFESSIONAL SERV | 107,100.00 | 107,100 | Closing costs |
| 493-493-975.000 | CONSTRUCTION EXPENSES | 1,000,000.00 | 1,000,000 | Construction costs |
| 493-493-977.000 | CONSTRUCTION ENGINEERING | 350,000.00 | 350,000 | Construction engineering |
| | Total Expenditure Adjustment | | 350,000 | |

Ordinance # 5



Manager's Memo

To: Mayor and City Commission
From: Amy Sullivan, City Manager
Date: May 15, 2020
Subject: Repeal Pilot Program for Backyard Chicken Ordinance

The backyard chicken ordinance was adopted a year ago with a one-year pilot program that expires this month. We have issued 2 of the 3 permits that can be issued and there have been no complaints and no problems during the inspections. A family is interested in the third permit and they have permission from their abutting neighbors.

The ordinance says "unless the city commission takes legislative action to amend or extend this article before the end of the pilot period, the provisions of this article shall be automatically repealed on May 27, 2020" so the pilot program will sunset and the ordinance will remain as adopted unless the city commission takes action.

At this time, the pilot program either needs to be extended or that section of the ordinance should be deleted. Given we have had no issues with the program as written, an ordinance amendment to delete the pilot program section is attached.

CITY OF HUNTINGTON WOODS
OAKLAND COUNTY, MICHIGAN

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE CITY CODE OF THE CITY OF HUNTINGTON WOODS, CHAPTER 4, TO ADD NEW ARTICLE III, CHICKENS, TO DELETE SECTION 4-46, PILOT PROGRAM.

THE CITY OF HUNTINGTON WOODS ORDAINS:

Section 1 of Ordinance. Ordinance Amendment.

Chapter 4, Animals, Article III, Chickens, is hereby amended to delete Section 4-46, Pilot Program, to read as follows:

Sec. 4-46. -Reserved.

Section 2 of Ordinance. Repealer.

All ordinances, parts of ordinances, or sections of the City Code in conflict with this Ordinance are repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3 of Ordinance. Severability.

Should any section, subdivision, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

Section 4 of Ordinance. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

Section 5 of Ordinance. Effective Date.

This Ordinance shall be effective twenty (20) days from the date of adoption and shall be published as required by the Charter of the City of Huntington Woods.

Section 6 of Ordinance. Enactment.

This Ordinance is declared to have been enacted by the City Commission of the City of Huntington Woods at a meeting called and held on the ___ day of _____, 2020, and ordered to be given publication in the manner prescribed by law.

Ayes:
Nays:
Abstentions:
Absent:

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

I, the undersigned, the qualified and acting City Clerk of the City of Huntington Woods, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the Ordinance adopted by the City Commission of the City of Huntington Woods at a meeting held on the ____ day of _____, 2020, the original of which is on file in my office.

HEIDI BARCKHOLTZ, City Clerk
City of Huntington Woods

CITY OF HUNTINGTON WOODS
OAKLAND COUNTY, MICHIGAN

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE CITY CODE OF THE CITY OF HUNTINGTON WOODS, CHAPTER 4, TO ADD NEW ARTICLE III, CHICKENS, TO DELETE SECTION 4-46, PILOT PROGRAM.

THE CITY OF HUNTINGTON WOODS ORDAINS:

Section 1 of Ordinance. Ordinance Amendment.

Chapter 4, Animals, Article III, Chickens, is hereby amended to delete Section 4-46, Pilot Program, to read as follows:

Sec. 4-46. ~~Pilot program~~Reserved.

~~A pilot program is hereby established which shall continue for a pilot period of one year from the effective date of this article. Unless the city commission takes legislative action to amend or extend this article before the end of the pilot period, the provisions of this article shall be automatically repealed on May 27, 2020. During the pilot period, the city will limit the number of annual permits issued and outstanding to a maximum of three, and permits will be available on a first come first served basis.~~

Section 2 of Ordinance. Repealer.

All ordinances, parts of ordinances, or sections of the City Code in conflict with this Ordinance are repealed only to the extent necessary to give this Ordinance full force and effect.

Section 3 of Ordinance. Severability.

Should any section, subdivision, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

Section 4 of Ordinance. Savings.

All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect, are saved and may be consummated according to the law in force when they were commenced.

Section 5 of Ordinance. Effective Date.

This Ordinance shall be effective twenty (20) days from the date of adoption and shall be published as required by the Charter of the City of Huntington Woods.

Section 6 of Ordinance. Enactment.

This Ordinance is declared to have been enacted by the City Commission of the City of Huntington Woods at a meeting called and held on the ___ day of _____, 2020, and ordered to be given publication in the manner prescribed by law.

Ayes:

Nays:

Abstentions:

Absent:

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

I, the undersigned, the qualified and acting City Clerk of the City of Huntington Woods, Oakland County, Michigan, do certify that the foregoing is a true and complete copy of the Ordinance adopted by the City Commission of the City of Huntington Woods at a meeting held on the ___ day of _____, 2020, the original of which is on file in my office.

HEIDI BARCKHOLTZ, City Clerk
City of Huntington Woods

