

Agenda  
Regular Meeting of the City Commission  
Tuesday, April 14, 2020  
7:30 p.m.  
City Hall  
Agenda

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF CONSENT AGENDA

All items listed under the Consent Agenda are considered routine by the City Commission and will be enacted in one motion. There will be no separate discussion on these items unless a Commission member so requests, in which event the item(s) will be removed from the Consent Agenda and added to the Regular Agenda at the end of the items of business.

1. Regular Meeting Minutes of March 3, 2020
2. Special Meeting Minutes of March 25, 2020
3. Approval of Warrant 362
4. Reports and Minutes
  - a. Planning Commission, January 27, 2020

COUNTY COMMISSIONER AND ELECTED OFFICIAL REMARKS

PUBLIC PARTICIPATION

ITEMS OF BUSINESS

1. Resolution R- 2020: Matter of receiving the City Budget for the Fiscal Year commencing July 1, 2020 and ending June 30, 2021.

CITY MANAGER'S REPORT

ADJOURNMENT OF REGULAR CITY COMMISSION MEETING

Public Expression is encouraged. Comments are invited on each Agenda item when that item comes up for consideration. Matters not listed on the Agenda may be addressed under "Public Participation". Please be advised that the Commission Meetings are usually attended by the media and cablecast live, in addition to being re-cablecast following the meeting. The City of Huntington Woods will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed material being considered at the meeting, to individuals with disabilities attending the meeting upon three working days' notice to the City. Individuals with disabilities requiring auxiliary aids or services should contact the City by writing or calling: Tim Rowland, ADA Coordinator, Huntington Woods City Hall, 26815 Scotia, Huntington Woods, MI 48070, (248 581-2640). Deaf-Tel(1-248-541-1180).

CITY OF HUNTINGTON WOODS  
REGULAR MEETING OF THE CITY COMMISSION  
MINUTES

**Tuesday, March 3, 2020**

7:30 p.m.

City Hall

**DRAFT**

Mayor Paul called the Meeting to order at 7:30 p.m.

**PRESENT:** Mayor Paul, Mayor Pro Tem Rozell, Commissioner Jenks,  
Commissioner Olsman, City Manager Sullivan, and City Attorney  
Rosati

**ABSENT:** Commissioner Elder (excused)

City Staff Present: City Clerk Barckholtz, Finance/Treasurer Director  
Rowland

**APPROVAL OF AGENDA**

Mayor Paul noted the addition of the Huntington Woods Teen Council update to the agenda after the reading of a proclamation.

Moved by Mayor Pro Tem Rozell and seconded by Commissioner Jenks to approve the March 3, 2020 agenda with the addition of the Teen Council update.

Ayes: Paul, Jenks, Rozell, Olsman

Nays: None

Absent: Elder

**The Motion Carried.**

**APPROVAL OF CONSENT AGENDA**

Moved by Commissioner Olsman and seconded by Mayor Pro Tem Rozell to approve the March 3, 2020 Consent Agenda as presented.

Commissioner Jenks asked that the meeting minutes of February 4, 2020 be removed from the Consent Agenda and placed on the agenda as item seven.

Ayes: Paul, Jenks, Rozell, Olsman

Nays: None

Absent: Elder  
**The Motion Carried.**

**ELECTED OFFICIAL REMARKS**

None

**PUBLIC PARTICIPATION**

- Jay Schwartz – 10014 Ludlow

Questioned the commission if there is data available in support for the Reynolds Park exercise equipment installation. He also noted concern with the Senior Survey completed by students sponsored by University of Michigan.

- Bonnie Nowakowski – 10124 Talbot

Noted she would like to see park equipment dedicated to Huntington Woods seniors.

- Gail Linden – 25840 Concord

Noted she would also like to see accommodations for seniors in the Huntington Woods Parks.

- Marc Nowakowski – 10124 Talbot

Noted sun exposure should be considered when installing the senior exercise equipment.

- Joann Kallio – 10458 Hart

Asked that the City Commission to consider Pickle Ball Park for the senior exercise equipment placement.

**PROCLAMATION**

Mayor Paul read the proclamation recognizing the Month of April as Child Abuse Prevention and Awareness Month.

**TEEN COUNCIL UPDATE**

Elinore Daniel of the Huntington Woods Teen Council presented a council update:

- Thanked the Huntington Woods Men's Club for their sponsorship of the Teen Council to the Youth Symposium Leadership Conference.
- The council will be helping the Men's Club at the upcoming auction.
- Upcoming council events include Teen Bingo Night where teens play bingo with Huntington Woods seniors as well as a fun night out to Zap Zone.
- Teen Council will be endorsing the summer LIT and JC for Fruit Camp. Applications are due at the Recreation Center by April 23, 2020.
- Recently held a restaurant night at Crispelli's which helped raise funds for the council.
- Thanked Commissioner Jenks for his donation to restaurant night.

- The council provided a grant to the Berkley High School club that sends medical supplies to third world countries. The grant money was used for shipping the supplies.

*\*Commissioner Elder entered the meeting at 7:58 p.m.*

**RESOLUTION R-127-2019**

Approval of the 2020 Capital Improvement Bonds (Limited Tax General Obligation)

Moved by Mayor Pro Tem Rozell and seconded by Commissioner Elder to approve the Bond Authorizing Resolution as presented by the City's bond council and authorize the City Manager and Finance Director to make certain final determinations and take the necessary steps to proceed with the sale of the bonds subject to the parameters set forth in the resolution,

Ayes: Paul, Elder, Jenks, Rozell, Olsman

Nays: None

Absent: None

**The Motion Carried.**

**RESOLUTION R-128-2020:**

Matter of Consideration to Authorize the Sewer Repayment Fee

Moved by Commissioner Olsman and seconded by Commissioner Elder to add a new Sewer Bond Repayment Fee of \$2.35 per 100.25/cu ft. for the purpose of repaying capital improvement sewer bonds, and that such rate will be in effect on the first billing period after April 1, 2020.

**Public Comments:**

Claire Galed – 10084 Lasalle Blvd.

Questioned the Commission on multiple items pertaining to the Sewer Repayment Fee.

- What will be done if there is a drop in water usage?
- Is there concern with the rate increasing and people not paying their bills?
- What will be the additional increase when it pertains to the budget?

Ayes: Paul, Jenks, Elder, Olsman, Rozell

Nays: None

Absent: None

**The Motion Carried.**

**RESOLUTION R-129-2020:**

Approval of a Revision to the City Commission Standards and Policies

Moved by Commissioner Olsman and seconded by Commissioner Elder to approve the revision to the City of Huntington Woods City Commission Standards and Policies allowing a City vehicle to be used by an elected official when not a priority use for City Employees.

Ayes: Paul, Jenks, Elder, Olsman

Nays: Rozell

Absent: None

**The Motion Carried.**

**RESOLUTION R-130-2020:**

Approval of Contractual Agreement with Albaugh Masonry Stone for Paver Installation and Genesee Cut Stone for Granite Pavers.

*\*Mayor Paul recused himself from the matter as a principal at Genesee Cut Stone.*

Moved by Commissioner Olsman and seconded by Commissioner Elder to enter into a contractual agreement with Albaugh Masonry Stone for concrete work and paver installation at the Library in the amount of \$19,400 and with Genesee cut Stone for the purchase of granite pavers in the amount of \$7,770.

**PUBLIC COMMENTS:**

Ina Cohen

Sought clarification on what type of pavers were being installed. She is concerned with certain installs creating a hazard.

**COMMISSIONER COMMENTS:**

**Rozell:** Noted for the public that Mayor did recuse himself and that these were sealed and published bids that were open to the public to bid on.

**Jenks:** Clarified the bid amounts for the purchase of granite pavers with Albaugh Masonry Stone bidding \$9500 and Genesee Cut Stone bidding twenty percent lower at \$7,770.

Ayes: Rozell, Elder, Olsman, Jenks

Nays: None

Absent: None

Abstained: Paul

**The Motion Carried.**

**ORDINANCE No 623.**

Amendment to the City of Huntington Woods Code of Ordinances, Chapter 6, Buildings and Building Regulation, To Delete Article IX, Fences, Walls and Hedges, in its entirety

Moved by Commissioner Olsman and seconded by Mayor Pro Tem Rozell to approve the first reading of an Amendment to the City of Huntington Woods Chapter 6, Buildings and Building Regulation, to delete Article IX, Fences, Walls, and Hedges in its entirety.

Ayes: Paul, Elder, Jenks, Olsman, Rozell

Nays: None

Absent: None

**The Motion Carried.**

**CLOSED SESSION:**

Moved by Commissioner Olsman and seconded by Commissioner Elder to move into closed session to discuss a letter subject to Attorney/Client Privilege.

**Roll Call Vote:**

Ayes: Jenks, Rozell, Olsman, Elder, Paul

Nays: None

Absent: None

**The Motion Carried.**

**APPROVAL OF MINUTES FOR FEBRUARY 4, 2020:**

Commissioner Jenks noted that under the Proclamation, the minutes do not reflect the forty years Sally Kohlenberg worked for the City of Huntington Woods. He asked that the word forty be added to the minutes

Moved by Commissioner Olsman and seconded by Commissioner Elder to approve the minutes of February 4, 2020 with the addition of forty years under the Proclamation.

Ayes: Paul, Jenks, Rozell, Olsman, Elder

Nays: None

Absent: None

**The Motion Carried.**

## **CITY MANAGER REPORT**

- City Hall will remain open for the next week during the lunch hour of 1:00 p.m. to 2:00 p.m. as well as Saturday, March 7, 2020 from 8:00 am to 4:00 p.m., to issue and receive absentee ballots. Encouraged everyone to get out and vote.
- Provided information on completing the Census noting the invitations will go out to residents on March 12 ,2020. You can complete it online, request a paper form or answer over the phone. A reminder postcard will be mailed if no response is received. Snowbirds and College students should fill out the form where they live fifty one percent of the year.

## **ADJOURNMENT**

Motion by Commissioner Olsman, seconded by Commissioner Jenks to adjourn the meeting.

**The Motion Carried, meeting adjourned at 8:17 p.m.**

**Entered Closed Session at 8:21 p.m.**

\_\_\_\_\_  
Heidi Barckholtz, City Clerk

\_\_\_\_\_  
Robert F. Paul, III, Mayor

CITY OF HUNTINGTON WOODS  
SPECIAL MEETING OF THE CITY COMMISSION  
MINUTES

Wednesday, March 25, 2020

7:30 p.m.

Remote Meeting – Not at City Hall

**Draft**

Mayor Paul called the Meeting to order at 7:40 p.m.

**PRESENT:** Mayor Paul, Mayor Pro Tem Rozell, Commissioner Elder, Commissioner Olsman, and Commissioner Jenks, City Manager Sullivan and Attorney Rosati.

**ABSENT:** None

**Matter of Consideration of Temporary Modification to City Meeting Policies and Procedures**

Moved by Commissioner Olsman and seconded by Commissioner Elder that strict compliance with section 3 of the Open Meetings Act, MCL 15.263 is temporarily suspended in order to alleviate any such physical-place or physical presence requirements and the attached notice be implemented to ensure compliance with Executive Order 2020-15.

**Roll Call Vote:**

Ayes: Rozell, Elder, Jenks, Olsman, Paul

Nays: None

Absent: None

**Motion Carried.**

**Matter of Consideration of an Emergency Declaration for Coronavirus COVID-19 Pandemic**

Moved by Mayor Pro Tem Rozell and seconded by Commissioner Jenks to approve the declaration of the Local State of Emergency in accordance with the resolution provided.

**Roll Call Vote:**

Ayes: Rozell, Elder, Jenks, Olsman, Paul

Nays: None

Absent: None

**Motion Carried.**



PUBLIC PARTICIPATION

None

The Special Meeting of the City Commission adjourned at 7:54 p.m.

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Heidi Barckholtz, City Clerk

**AGENDA ITEM  
WARRANT #362**

**RESOLUTION**

Moved by Commissioner \_\_\_\_\_ Supported by Commissioner \_\_\_\_\_ that the attached transfers and disbursements as listed on the Accounts Payable Distribution Report due by April 10, 2020 and paid between February 28, 2020 and April 2, 2020 on pages 1 through 10 in the amount of \$987,396.65 be approved and paid, subject to full audit.

CHECK REGISTER FOR CITY OF HUNTINGTON WOODS  
CHECK DATE FROM 02/28/2020 - 04/02/2020

Check Date	Check	Vendor	Vendor Name	Description	Amount
Bank 6 FLAGSTAR BANK - AP ACCT					
03/05/2020	38138	07860	21ST CENTURY NEWSPAPERS	ADVERTISEMENTS	84.05
03/05/2020	38139	10833	ABSOPURE WATER COMPANY	WATER 5 GALLONS C & C COOLER	58.00 12.00
03/05/2020	38140	00004	MICHIGAN AFSCME COUNCIL 25	UNION DUES UNION DUES	207.50 207.50
03/05/2020	38141	00011	APOLLO FIRE EQUIPMENT CO	BOOTS, FIRE-DEX INTERCEPTOR, GLOVES	415.00
03/05/2020	38142	00017	BAKER & TAYLOR BOOKS	BOOKS	535.97
03/05/2020	38143	00410	CITY OF BERKLEY	SALT USED JAN 2020	902.52
03/05/2020	38144	MISC	BRANBETH DISASTER SERVICES LLC	BOND REFUND 26530 WYOMING RE-ISSUE	9,167.90
03/05/2020	38145	05998	CARLISLE/WORTMAN ASSOCIATES INC.	2020-2024 REC PLAN	1,075.00
03/05/2020	38146	00036	CHEF'S RENT-ALL	PROPANE	1,350.00
03/05/2020	38147	10586	CMP DISTRIBUTORS INC	VEST FOR ZBERKOT	50.00
03/05/2020	38148	11191	D'ANGELO BROTHERS, INC	LEAD SERVICE REPLACEMENT	890.00
03/05/2020	38149	00045	DEMCO	CIRC. MATERIALS	126,017.00
03/05/2020	38150	11190	DEWAYNE WHITE	BOOT ALLOWANCE	40.82
03/05/2020	38151	00536	ECOTEC PEST CONTROL	PEST CONTROL	250.00
03/05/2020	38152	10120	EHIM	PEST CONTROL	200.00
03/05/2020	38153	01866	ETNA SUPPLY CO	CLAIMS FUNDING	275.00
03/05/2020	38154	03098	EZELL SUPPLY CORPORATION	ADMIN FEE- MEDICAL WRAP	475.00
03/05/2020	38155	10950	DVAINE FRANKS LLC		3,352.96
03/05/2020	38156	04280	GALE GROUP		649.00
03/05/2020	38157	11079	GOOD YEAR AUTO SERVICE	METERS	4,001.96
03/05/2020	38158	05194	GORDON FOOD SERVICE	BLACK TRASH BAGS	6,840.00
03/05/2020	38159	00621	HUNTINGTON WOODS MEN'S CLUB	BUILDING INSPECTIONS	60.20
03/05/2020	38160	10953	IDEAL ELECTRICAL INSPECTIONS, LLC	THORNDIKE	1,000.00
03/05/2020	38161	MISC	ILENE R HAFNER	TIRES	60.78
03/05/2020	38162	MISC	JACOB THOMAS	LATCHKEY SNACKS	540.00
03/05/2020	38163	05223	JASON JORDAN	2020 AUCTION CATALOG ADVERTISEMENT	103.83
03/05/2020	38164	11076	KANOPI INC	ELECTRICAL INSPECTIONS	575.00
03/05/2020	38165	MISC	KENDALL HARRIS	BOND REFUND 10407 HART RE-ISSUE	440.00
03/05/2020	38166	07155	KNELLO PRINTING	BASKETBALL SCOREKEEPER	700.00
03/05/2020	38167	05374	LB OFFICE PRODUCTS	REIMBURSEMENT FIRE PREVENTION	176.81
03/05/2020	38168	10167	MANGO LANGUAGES	SUBSCRIPTIONS	25.00
03/05/2020	38169	06373	MIDWEST TAPE	REFEREE 2 BASKETBALL GAMES	171.00
03/05/2020	38170	06248	NEWMAN TRAFFIC SIGNS	CITY HALL PRINTING	30.00
03/05/2020	38171	10732	NKREM USA, LLC	OFFICE SUPPLIES	113.04
03/05/2020	38172	00166	OAKLAND COUNTY	FILE WALL CREDIT	(33.73)
03/05/2020	38173	09835	OVERHEAD DOOR WEST COMMERCIAL INC.		79.31
				LIBRARY LANGUAGE SUBSCRIPTION	704.81
				MEDIA	52.23
				SIGN MAINTENANCE 2020	1,440.79
				CLEANER	354.66
				BOARD OF CANVASSERS/ ELECTION CODING	355.60
				SERVICE REPAIR EAST DOOR	331.95

CHECK REGISTER FOR CITY OF HUNTINGTON WOODS  
 CHECK DATE FROM 02/28/2020 - 04/02/2020

Check Date	Check	Vendor	Vendor Name	Description	Amount
03/05/2020	38174	09911	JIM PERKINS	LIBRARY PROGRAM MARCH 11, 2020	300.00
03/05/2020	38175	00181	POLICE OFFICERS ASS'N OF MICH	UNION DUES	390.48
				UNION DUES	390.48
					780.96
03/05/2020	38176	10630	POLICE OFFICERS LABOR COUNCIL	UNION DUES	402.00
				UNION DUES	351.75
					753.75
03/05/2020	38177	11046	PAMELA RICHARDSON	LINE DANCING INSTRUCTOR	228.00
03/05/2020	38178	00108	RKA PETROLEUM COMPANIES, INC.	DIESEL FUEL	1,370.53
03/05/2020	38179	00407	ROAD COMMISSION FOR OAKLAND COUNTY	WO# 188167 COLD PATCH	755.96
03/05/2020	38180	10093	ROCHESTER LAWN EQUIPMENT INC.	UNIVERSAL DRIVESHAFT/ COIL	1,095.00
03/05/2020	38181	11143	SHARE CORPORATION	RATCHETING PIPE WRENCH	314.02
03/05/2020	38182	MISC	SHEILA KOHN	CLASS REFUND	30.00
				CLASS REFUND	26.00
				CLASS REFUND	48.00
					104.00
03/05/2020	38183	00209	SOC RESOURCE RECOVERY AUTHORITY	SPECIAL WASTE- JAN 2020	172.99
				BASIC REFUSE, RECYCLABLES, & YARD WASTE	16,087.00
					16,259.99
03/05/2020	38184	04095	SONITROL TRI-COUNTY	PUBLIC SAFETY ALARM	138.32
03/05/2020	38185	10868	STATE OF MICHIGAN- DETROIT	MONTHLY WITHHOLDING	17.53
03/05/2020	38186	00222	SUPERIOR ELECTRIC CO	MEDALLIONS	1,727.26
03/05/2020	38187	00525	TRANSPORTATION IMPROVEMENT ASSN	MEMBERSHIP 2020	2,100.00
03/05/2020	38188	06748	DEBRA WALTER	BAKING INSTRUCTOR PAYMENT	1,080.00
03/12/2020	38189	MISC	A & D CONSTRUCTION	PERMIT REFUND 10414 LUDLOW	243.00
				BOND REFUND- 10414 LUDLOW	216.00
					459.00
03/12/2020	38190	09766	JANE ALKON	EXPENSE REIMBURSEMENT	25.57
				PRESENTER FEE	150.00
					175.57
03/12/2020	38191	10951	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	14.77
				PRE-K CONSTRUCTION TOYS	74.78
				SPLATTER & SCRIBBLE STONES	27.15
				BINDER CLIPS & CLOTHES PINS	19.03
				BATTERY BACKUP	74.00
				FIRE EXTINGUISHER/ SMOKE DETECTOR	42.46
					252.19
03/12/2020	38192	09447	APPLIED IMAGING	COPIER METER	56.72
				COPIER METER	490.48
					547.20
03/12/2020	38193	00017	BAKER & TAYLOR BOOKS	BOOKS	240.99

Check Date	Check	Vendor	Vendor Name	Description	Amount
03/12/2020	38194	00027	BLUE CROSS/BLUE SHIELD OF MICH	MEDICARE ADVANTAGE	812.15
03/12/2020	38195	10560	KEN BORCZ	MECHANICAL/PLBG INSPECTIONS	1,053.14
					9,968.14
					720.00
03/12/2020	38196	09830	CAMELOT TREE & SHRUB CO	TREE TRIMMING	600.00
				TREE TRIMMING	950.00
				TREE TRIMMING	1,800.00
				TREE TRIMMING	525.00
				TREE TRIMMING	1,800.00
				TREE TRIMMING	1,575.00
				TREE TRIMMING	1,725.00
				TREE TRIMMING	2,025.00
				TREE TRIMMING	1,950.00
				TREE TRIMMING	1,875.00
					14,825.00
03/12/2020	38197	09945	CONTI CORPORATION	BOILER CSD-1 INSPECTION	1,305.00
				VALVE REPLACEMENT	2,692.37
				PUBLIC SAFETY HEAT REPAIR	399.00
					4,396.37
03/12/2020	38198	07501	CRANDALL-WORTHINGTON INC	MAINTENANCE SUPPLIES	98.00
				MAINTENANCE SUPPLIES	646.20
					744.20
03/12/2020	38199	11062	FISHER AUTO PARTS, INC	TIRE/UBE	24.00
				SUPPLIES	190.00
					214.00
03/12/2020	38200	11079	GOOD YEAR AUTO SERVICE	TIRES	270.00
03/12/2020	38201	05194	GORDON FOOD SERVICE	SENIOR MOVIE SUPPLIES	36.89
03/12/2020	38202	02161	GUNNERS METER & PARTS	FLARE 90 BENDS	120.00
				METER GASKETS/ SEALS	84.00
				CURB BOX EXTENSIONS	412.00
					616.00
03/12/2020	38203	10039	ALICE HAM	WINTER POTTERY INSTRUCTOR	1,932.00
03/12/2020	38204	04159	INTERSTATE BILLING SERVICE INC	SWITCH/ BONDED WASHER	106.32
03/12/2020	38205	04943	JOE'S AUTO PARTS	ABS SENSOR	51.49
				ABS SENSOR	51.49
				TPMS SENSOR	151.56
				FORWARD LIGHTING	14.98
				IGNITION COIL	109.83
				BLOWER MOTOR RESISTOR	8.63
				BLOWER MOTOR RESISTOR	37.72
				AIR FILTER	50.18
				AIR CHUCK	9.46
				TPMS SENSOR	75.78
				EXHAUST CLAMP/ FLEXUTUBE	149.27
				CREDIT TO INVOICE 348111	(262.36)
					448.03

Check Date	Check	Vendor	Vendor Name	Description	Amount
03/12/2020	38206	05970	JUMP-A-RAMA	GYMNASTICS WINTER SESSION 2	3,120.00
03/12/2020	38207	08998	SUSAN KARABELNICK	SENIOR REFUND SENIOR REFUND	22.00 27.00 49.00
03/12/2020	38208	05374	LB OFFICE PRODUCTS	OFFICE SUPPLIES OFFICE SUPPLIES WIPES / USB DRIVE	75.63 64.84 34.24 174.71
03/12/2020	38209	10764	LEXISNEXIS RISK SOLUTIONS	MONTHLY SUBSCRIPTION FEE	50.00
03/12/2020	38210	00543	THE LIBRARY NETWORK	SUBSCRIPTIONS TECHNOLOGY	813.70 336.32 1,150.02
03/12/2020	38211	MISC	MELVIN JANNEY	BOND REFUND 13368 VICTORIA RE-ISSUE	75.00
03/12/2020	38212	00142	MOTOR CITY FASTENER, LLC	SIGN SCREWS SUPPLIES	73.90 25.33 99.23
03/12/2020	38213	06248	NEWMAN TRAFFIC SIGNS	ROAD CLOSED SIGN TRAFFIC SIGNS	69.80 3,800.92 3,870.72
03/12/2020	38214	00331	NOWAK & FRAUS	SEWER LINING PROJECT	13,872.00
03/12/2020	38215	07200	NYE UNIFORM	COMMENDATION BARS UNIFORMS ZBERKOT	62.00 128.50 190.50
03/12/2020	38216	00332	OAKLAND COMMUNITY COLLEGE	BASIC FIRE TRAINING ZBERKOT	1,700.00
03/12/2020	38217	00586	OFFICE DEPOT	OFFICE SUPPLIES	65.79
03/12/2020	38218	09324	PIRTEK MADISON HEIGHTS	DPM SUPPLIES HYDRAULIC HOSE	35.95 158.52 194.47
03/12/2020	38219	03986	RECORDED BOOKS, INC.	AUDIO BOOKS AUDIO BOOKS	668.00 362.40 1,030.40
03/12/2020	38220	00108	RKA PETROLEUM COMPANIES, INC.	DIESEL FUEL	1,124.20
03/12/2020	38221	10093	ROCHESTER LAWN EQUIPMENT INC.	DPM SUPPLIES COIL ASSEMBLY	542.66 70.96 613.62
03/12/2020	38222	MISC	RON HALEY	TEEN REFUND	28.00
03/12/2020	38223	09914	ROSATI SCHULTZ JOEPICH AMTSBUECHLER	GENERAL MATTERS & TAX ISSUES RETAINER WORK ORDINANCE CODE VIOLATIONS	2,217.80 4,522.60 2,926.00

CHECK REGISTER FOR CITY OF HUNTINGTON WOODS  
CHECK DATE FROM 02/28/2020 - 04/02/2020

Check Date	Check	Vendor	Vendor Name	Description	Amount
03/12/2020	38224	05887	SAVATREE	GENERAL TREE CARE-3	9,666.40
03/12/2020	38225	11143	SHARE CORPORATION	CHIPPER EQUIPMENT	1,470.00
03/12/2020	38226	MISC	STACEY HERKOWITZ	CAMP REFUND	1,055.75
03/12/2020	38227	04781	VERIZON WIRELESS	CELL PHONES	380.00
03/12/2020	38228	11048	VETTRAIINO CONSULTING, LLC	PUBLIC PRESENTATION ATTENDANCE	622.91
03/12/2020	38229	07255	WOW INTERNET AND CABLE	CABLE	826.85
03/12/2020	38230	06966	YOUNG REMBRANDTS SOUTH DETROIT	WINTER 2020 PAYMENT INSTRUCTOR	239.40
03/19/2020	38231	07860	21ST CENTURY NEWSPAPERS	ADVERTISEMENTS	2,082.00
03/19/2020	38232	08777	ALLIANCE MOBILE HEALTH	BLOOD DRAW LEXINE, MCKALPAIN	1,001.42
					148.00
03/19/2020	38233	10951	AMAZON CAPITAL SERVICES INC	SYLVIA & AKI	55.92
				HANDSET	9.80
				PRE-K MOTHERS DAY SUPPLIES	32.99
				ROLLER REPLACEMENTS FOR TENNIS COURT	394.20
				TENNIS COURT NET	213.44
					706.35
03/19/2020	38234	02634	ARBOR OAKLAND GROUP	SPRING HOMETOWN HERALD	3,476.00
03/19/2020	38235	08474	THE BANK OF NEW YORK MELLON TRUST	PAYING AGENT FEE	750.00
03/19/2020	38236	08044	THE BANK OF NEW YORK MELLON	11 MILE ROAD BONDS	19,956.25
03/19/2020	38237	07754	BLUE CROSS BLUE SHIELD OF MICH	UNDER 65	16,644.26
				ACTIVE	52,779.71
					69,423.97
03/19/2020	38238	08779	BS & A SOFTWARE	TIMESHEETS NET PROGRAM	2,410.00
03/19/2020	38239	00040	CONSUMERS ENERGY	NATURAL GAS	118.71
				NATURAL GAS	2,597.04
				NATURAL GAS	645.24
				NATURAL GAS	667.72
				NATURAL GAS	14.00
				NATURAL GAS	898.81
				NATURAL GAS	604.95
					5,546.47
03/19/2020	38240	00041	DAVIS VISION INC	INSURANCE	434.55
03/19/2020	38241	00048	DTE ENERGY	ELECTRIC	878.23
				ELECTRIC	56.02
				ELECTRIC	42.18
				ELECTRIC	81.94
				ELECTRIC	17.55
				ELECTRIC	32.36
				ELECTRIC	48.39
				ELECTRIC	39.25
				ELECTRIC	333.19
					1,529.11
03/19/2020	38242	11134	EASTON TELECOM SERVICES, LLC	PHONE SERVICE	70.18
03/19/2020	38243	10950	DUAINE FRANKS LLC	BUILDING INSPECTIONS	1,000.00
03/19/2020	38244	05194	GORDON FOOD SERVICE	LATCHKEY SNACKS	140.80
				POTTERY SHOW SUPPLIES	21.97
				LATCHKEY SNACKS	95.64
				LATCHKEY SNACKS	655.93
					914.34

CHECK REGISTER FOR CITY OF HUNTINGTON WOODS  
CHECK DATE FROM 02/28/2020 - 04/02/2020

Check Date	Check	Vendor	Vendor Name	Description	Amount
03/19/2020	38245	10754	GREAT LAKES WATER AUTHORITY	IWC CHARGES	272.09
03/19/2020	38246	09059	HUNTINGTON NATIONAL BANK	2012 STREET BOND	20,750.00
				2010 STREET BOND	47,531.25
				2017 STREET BOND	58,200.00
				2014 STREET BOND	35,375.00
				2019 SEWER & ROAD BOND	110,850.00
					272,706.25
03/19/2020	38247	10548	THE HUNTINGTON NATIONAL BANK	PAYING AGENT FEES	125.00
				PAYING AGENT FEES	125.00
				PAYING AGENT FEES	125.00
					375.00
03/19/2020	38248	10953	IDEAL ELECTRICAL INSPECTIONS, LLC	ELECTRICAL INSPECTIONS	440.00
03/19/2020	38249	09586	ITEMIDIUM, INC.	COBRA	25.00
03/19/2020	38250	08203	JOYCE KROM	BATTLE OF THE BOOKS REIMBURSEMENT	35.60
03/19/2020	38251	MISC	MADISON HEIGHTS ANIMAL SHELTER	LATCHKEY FUNDRAISER DONATION	50.00
03/19/2020	38252	11140	METRO WIRELESS	INTERNET SERVICE	288.33
03/19/2020	38253	07404	MFM NETWORKS INC	ELECTION LAPTOPS/ BATTERY	4,111.85
03/19/2020	38254	04331	MICHIGAN MUNICIPAL LEAGUE	QUARTERLY CONTRIBUTION	301.60
03/19/2020	38255	00166	OAKLAND COUNTY	GWKDD-SEWERAGE FEB 2020	95,782.33
03/19/2020	38256	00586	OFFICE DEPOT	OFFICE SUPPLIES	14.97
				PLANNER	17.67
				OFFICE SUPPLIES	20.29
				OFFICE SUPPLIES	32.29
				OFFICE SUPPLIES	57.85
				PENS	35.98
				PENS	6.99
					186.04
03/19/2020	38257	06968	CITY OF ROYAL OAK	QUARTERLY WATER	1,233.80
03/19/2020	38258	10555	SEAMLESS DOCS	CITY WEB SITE	2,346.00
03/19/2020	38259	00209	SOC RESOURCE RECOVERY AUTHORITY	BASIC REFUSE, RECYCLABLES, & YARD WASTE	17,184.00
03/19/2020	38260	00210	SOC WATER AUTHORITY	WATER PURCHASES	23,398.47
03/19/2020	38261	11189	SPECTRUM PRINTERS, INC	VOTE TEST DECKS	367.31
03/19/2020	38262	10868	STATE OF MICHIGAN- DETROIT	MONTHLY WITHHOLDING	18.89
03/19/2020	38263	11192	TGI DIRECT	ENVELOPES	703.42
03/19/2020	38264	04105	UNITED WAY	QUARTERLY CONTRIBUTIONS	75.00
03/19/2020	38265	07255	WOW INTERNET AND CABLE	CABLE	50.47
03/19/2020	38266	00249	ZIP PRINTING	BUSINESS CARDS T. ZBERROT	40.00
03/27/2020	38267	11011	AMERICAN UNITED LIFE INSURANCE CO	LIFE INSURANCE APRIL	592.20
03/27/2020	38268	00011	APOLLO FIRE EQUIPMENT CO	VEHICLE REPAIR	1,585.00
				STERLING ROPE ESCAPE SYSTEM	356.30
					1,941.30
03/27/2020	38269	05503	BERKLEY SCHOOL DISTRICT	POOL RENTAL 5/11-6/11	2,040.00
03/27/2020	38270	00410	CITY OF BERKLEY	MEBRUARY DISPATCH	5,102.78
03/27/2020	38271	10560	KEN BORYCZ	MECHANICAL/PLBG INSPECTIONS	400.00
03/27/2020	38272	10141	BROOKES BUNCH	CHEER, DANCE, POW CLASS	1,768.00
03/27/2020	38273	09830	CAMELOT TREE & SHRUB CO	TREE TRIMMING	375.00
				TREE TRIMMING	2,175.00
				TREE TRIMMING	950.00
				TREE TRIMMING	750.00
				TREE TRIMMING	1,500.00



CHECK REGISTER FOR CITY OF HUNTINGTON WOODS  
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Check Date	Check	Vendor	Vendor Name	Description	Amount
03/27/2020	38274	10874	CHARLES CHANDLER	TREE TRIMMING	1,800.00
03/27/2020	38275	09945	CONTI CORPORATION	TREE TRIMMING	1,125.00
				TREE TRIMMING	1,575.00
					10,250.00
03/27/2020	38276	10120	EHIM	BOARD OF REVIEW	375.00
				LIBRARY HEAT REPAIR	1,194.00
				WRAP FEE	649.00
				CLAIMS FUNDING FEBRUARY	12,511.34
					13,160.34
03/27/2020	38277	11155	FENIX AMMUNITION	AMMO	1,981.00
03/27/2020	38278	05509	HERSCH'S, INC.	SPRINKLER PARTS	392.00
03/27/2020	38279	05622	ROBERT HORWITZ	BOARD OF REVIEW	375.00
03/27/2020	38280	08459	KEVIN KELLER	BOARD OF REVIEW	375.00
03/27/2020	38281	10057	KIESLER'S POLICE SUPPLY INC	AMMO	537.74
03/27/2020	38282	11184	LANZO COMPANIES, INC	PIPE LINEING PROJECT	34,116.30
03/27/2020	38283	10764	LEXISNEXIS RISK SOLUTIONS	MONTHLY SUBSCRIPTION	50.00
03/27/2020	38284	05931	MTECH	SIGNAL TRANSMITTER	1,635.37
03/27/2020	38285	08782	OAKLAND COUNTY MUTUAL AID ASSOC	2020 MEMBERSHIP DUES	3,300.00
03/27/2020	38286	00655	RACKHAM GOLF COURSE	GOLF LEAGUE	11,520.00
03/27/2020	38287	00108	RKA PETROLEUM COMPANIES, INC.	DELIVER TANKS	250.00
				REGULAR FUEL	1,136.40
					1,386.40
03/27/2020	38288	11143	SHARE CORPORATION	SUPPLIES	311.96
				WIPE	187.21
					499.17
03/27/2020	38289	06187	SIGNATURE FORD	2020 FORD POLICE INTERCEPTOR	41,429.00
03/27/2020	38290	10261	LINDA SOLOMON	BOARD OF REVIEW	375.00
03/27/2020	38291	04095	SONITROL TRI-COUNTY	POLICE CAMERA	138.32
03/27/2020	38292	10979	BREE STOCKER SMART	BOARD OF REVIEW	375.00
03/27/2020	38293	11193	SUNGLO SERVICES	ASBESTOS TESTING & CLEANING	23,411.54
03/27/2020	38294	11194	JACOB THOMAS	BASKETBALL SCOREKEEPER	43.56
03/27/2020	38295	01927	UNIVERSAL PLUMBING SUPPLY	PARTS LIBRARY	27.34
03/27/2020	38296	11195	ELLA WERKMEISTER	BASKETBALL TIME CLOCK	69.19
03/27/2020	38297	09782	JUDY AISEN	ELECTION INSPECTOR	20.00
03/27/2020	38298	02756	JENNIFER BARTLEMAN	ELECTION INSPECTOR	175.00
03/27/2020	38299	08624	JOANNA BLACK-BOELLIO	ELECTION WORKER	170.00
03/27/2020	38300	11199	LINDA BODZIN	ELECTION INSPECTOR	170.00
03/27/2020	38301	11198	KATHERINE BOELLIO	ELECTION WORKER	150.00
03/27/2020	38302	07887	JULIE BROOKS	ELECTION WORKER	190.00
03/27/2020	38303	06831	LINDA BRUDER	ELECTION INSPECTOR	170.00
03/27/2020	38304	00897	BETTY CLOVER	ELECTION INSPECTOR	170.00
03/27/2020	38305	06059	JAMES DELGHTON	ELECTION INSPECTOR	130.00
03/27/2020	38306	03806	DONNA LEHMANN	ELECTION WORKER	105.00
03/27/2020	38307	MISC	ELAINE HOROWITZ	ELECTION WORKER	105.00
03/27/2020	38308	05729	BARBARA GUNTER	ELECTION INSPECTOR	195.00
03/27/2020	38309	09207	MARTINA IMERMAN	ELECTION INSPECTOR	105.00
03/27/2020	38310	04735	PAUL IMERMAN	ELECTION INSPECTOR	170.00
03/27/2020	38311	MISC	JORY BROOKS	ELECTION INSPECTOR	190.00
03/27/2020	38312	10387	JOANN KALLIO	ELECTION WORKER	170.00
03/27/2020	38313	11197	COREY KRAUSE	ELECTION WORKER	170.00
03/27/2020	38314	08735	MICHAEL KURPINSKI	ELECTION WORKER	170.00
03/27/2020	38315	05357	TERRY LANDA	ELECTION INSPECTOR	170.00

CHECK REGISTER FOR CITY OF HUNTINGTON WOODS  
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[illegible]

Check Date	Check	Vendor	Vendor Name	Description	Amount
BUILDING SUPPLIES					
04/02/2020	38339	00279	CONTRACTOR'S CONNECTION	DPW SUPPLIES	51.42
04/02/2020	38340	07501	CRANDALL-WORTHINGTON INC	RECREATION SUPPLIES	543.74
04/02/2020	38341	10844	DEALER AUTO PARTS	SUPPLIES	139.50
04/02/2020	38342	00047	DTE ENERGY-STREETLIGHTING	STREETLIGHTING	343.96
04/02/2020	38343	03098	EZEELL SUPPLY CORPORATION	VARIOUS SIZE BAGS	268.77
04/02/2020	38344	10950	DUANE FRANKS LLC	BUILDING INSPECTIONS	5,913.47
04/02/2020	38345	MISC	FRANNIE BOGOTJEVICH	1,000.00	143.39
04/02/2020	38346	MISC	HAYLEY THOMPSON	CAMP REFUND	1,000.00
04/02/2020	38347	10953	IDEAL ELECTRICAL INSPECTIONS, LLC	CAMP REFUND	290.00
04/02/2020	38348	00090	INDUSTRIAL BROOM SERVICE	ELECTRICAL INSPECTIONS	190.00
				SWEPPER SUPPLIES	440.00
					905.00
JOE'S AUTO PARTS					
04/02/2020	38349	04943	JOE'S AUTO PARTS	3D BRAKE LIGHTS	54.79
				CONNECTOR	9.95
				LAWN/ GARDEN BATTERY	54.98
				MULTI PURPOSE GREASE	42.90
				MINI LAMP	28.80
				OIL FILTER	15.76
				3D BRAKE LIGHT	(54.79)
					152.39
KANOPY INC					
04/02/2020	38350	11076	KANOPY INC	SUBSCRIPTIONS	223.00
04/02/2020	38351	MISC	LAUREN ZEMENS	PRE-K REFUND	374.50
04/02/2020	38352	05374	LB OFFICE PRODUCTS	RECEIPT BOOKS	80.20
04/02/2020	38353	00049	MATHESON TRI-GAS INC	HAZARDOUS MATERIALS	166.18
04/02/2020	38354	11140	METRO WIRELESS	PHONE SERVICE	207.00
04/02/2020	38355	MISC	MICHAL BURSHTEIN	CAMP REFUND	390.00
MIDWEST TAPE					
04/02/2020	38356	06373	MIDWEST TAPE	MEDIA	52.47
				HOOPLA	1,299.32
				MEDIA	52.48
				MEDIA	98.95
					1,503.22
MOTOR CITY FASTENER, LLC					
04/02/2020	38357	00142	MOTOR CITY FASTENER, LLC	WASHERS	35.04
				WASHERS	63.52
					98.56
NYE UNIFORM					
04/02/2020	38358	07200	NYE UNIFORM	FOBUS PADDLE HOLSTER	63.00
				UNIFORMS ZBERKOT	1,513.25
				UNIFORMS ZBERKOT	991.94
					2,568.19
OFFICE DEPOT					
04/02/2020	38359	00586	OFFICE DEPOT	HAND SANITIZER	120.19
				PLANNER	121.43
					241.62
PAUL C. SCOTT PLUMBING INC.					
04/02/2020	38360	04960	PAUL C. SCOTT PLUMBING INC.	DRAIN CLEANING POLICE	225.00
04/02/2020	38361	MISC	PETER GLIBOTA	CAMP REFUND	780.00
04/02/2020	38362	00181	POLICE OFFICERS ASS'N OF MICH	UNION DUES	390.48
04/02/2020	38363	10630	POLICE OFFICERS LABOR COUNCIL	UNION DUES	402.00
04/02/2020	38364	05052	PRINT STOP INC.	GAS USAGE REPORT PADS	90.00
04/02/2020	38365	MISC	ROBERT WINE	CAMP REFUND	260.00

Check Date	Check	Vendor	Vendor Name	Description	Amount
04/02/2020	38366	09914	ROSATI SCHULTZ JOEPICH AMTSBUECHLER	ORDINANCE CODE VIOLATIONS GENERAL MATTERS & TAX ISSUES RETAINER WORK	2,196.50 449.30 4,520.00
04/02/2020	38367	MISC	SHAYNA LEVINE	CAMP REFUND	7,165.80
04/02/2020	38368	00209	SOC RESOURCE RECOVERY AUTHORITY	SPECIAL WASTE FEB 2020	215.00
04/02/2020	38369	05639	TERMINAL SUPPLY CO.	WIRE STRIPPER/CRIMPER	172.99
04/02/2020	38370	08836	VOSS LIGHTING	LED LIGHTS	15.60 322.50
6 TOTALS:					
Total of 233 Checks:					987,396.65
Less 0 Void Checks:					0.00
Total of 233 Disbursements:					987,396.65

**PLANNING COMMISSION MINUTES**  
**Monday January 27, 2020**  
**City Hall, 7:00 pm**

The meeting was called to order by Chairman Michael Wright at 7: 00 p.m.

**PRESENT:** Kimberly Watts, David Schwartz, Jill Plamper, Richard Polan, Jeff Jenks, Michael Wright, and Jill Ingber.  
Staff: Hank Berry

**ABSENT:** Blake Moore

**Approval of Agenda**

**Motion by Watts and seconded by Plamper to approve the agenda as presented and amended.**

**Yeas:** Watts, Schwartz, Plamper, Polan, Jenks, Wright, Kohn, Ingber

**Nays:** None

**Absent:** Moore

**Motion passed.**

**Approval of Minutes from November 25, 2019**

Watts noted a typo on page 1, third line from the bottom, the word "the" should be changed to "they".

**Motion by Jenks and seconded by Ingber to approve the minutes of November 25, 2019 as amended.**

**Yeas:** Watts, Schwartz, Plamper, Polan, Jenks, Wright, Ingber

**Nays:** None

**Abstained:** Kohn

**Absent:** Moore

**Motion passed.**

**Matter of Site Plan Review for a Proposed Addition to the Herkowitz residence at 13336 Winchester**

Randy and Stacy Herkowitz are requesting site plan approval for the construction of an addition to the rear of the home for a bathroom. The bathroom will sit on top of the existing single story bump out. The zoning is R-1D and the property contains one platted lot (40'x130'), 5,200 sq. ft.

Hank Berry noted this is a small addition of a second floor bathroom over an existing space. It is not changing the footprint, is under the maximum house size with no character bonuses and meets all the bulk regulations. The elevations include the use as vinyl siding but does lack fenestration

on one wall. It also lacks details on window sizes and materials that should be clarified but the windows could be scaled out and the wall with no fenestration could be a topic of discussion for Planning Commission.

**Public Participation:**

None

**Commissioner Comments:**

**Plamper:** Sought and received clarification on wall without windows being the bathtub location.

**Schwartz:** Noted he is fine with the lack of fenestration on that wall but feels the they should know the window sizes prior to approval which are not noted on the plans.

**Berry:** Noted the owners do have the sizes but were not included on the plan. Based on the plans it appears they are 2'6" wide and 3'6" long double hung sliders. The left elevation window is also 2'6" wide and 3'6" long. He clarified with the contractor completing the project, Murray Built, that they are correctly representing the noted sizes and that they will comply with code to temper the windows.

**Watts:** The interior plans represents the windows in question are 24"x54" which is slightly smaller than previously discussed. Questioned if they gave any consideration to flipping the tub to other elevation due to the side it is noted on, having little fenestration. The change would be in effort to create balance.

**Berry:** Noted in response to Watts that the tub could be moved in relation to the location of the stack. It is possible to re-locate if they had to.

**Motion by Kohn and seconded by Schwartz to approve the plan as drawn subject to the specification of the windows on the rear side, 2'6" x 3'6", and the addition of the window on either the wall it is shown, a similar size window, or on the opposite wall if they decide to flip the plan.**

<b>Yeas:</b>	<b>Wright, Ingber, Jenks, Polan, Watts, Kohn, Plamper, Schwartz</b>
<b>Nays:</b>	<b>None</b>
<b>Absent:</b>	<b>Moore</b>

**Motion passed.**

**Matter of Site Plan Review for a Proposed Addition to the Cushard residence at 13312 Vernon**

Daniel Cushard is requesting site plan approval for the construction of an addition to the home. The zoning is R-1D and the property contains 1 platted lot (80'x128' IRR), 10,899.38 sq. ft. The proposed plan is to turn the one and a half garage into a two car garage with an addition being an extension to the garage towards the house, bringing the breezeway forward to enlarge storage space.

Hank Berry noted the plan is taking the garage to right side creating a wall to add more storage. The house is already connected to the garage by a breezeway, so he is only adding to that. He added a transom window to break up the elevation. He is using a sixteen foot door that balances out the look of the garage. He is moving over one wall and a roof line to add more space. He further noted that although the plans may be sufficient for site plan approval, the plans are incomplete in order to obtain a building permit.

**Public Comments:**

Raymond Fraser - 13320 Vernon

Noted concern with additional run off onto his property with the addition to the garage.

**Commissioner Comments:**

**Watts:** Sought clarification on whether the roof line is changing. Berry noted that the roof line is just moving towards the inside of the property versus the outside and will not change.

**Ingber:** Noted the plan looks nice and appreciates the usage of brick. Sought clarification on exterior faucet area noted on the plan.

Cushard: Noted in response to Ingber it is a screen to hide the faucet.

**Plamper:** Questioned with removal of vinyl siding and the addition of Hardie Board, was any thought given to the addition of windows on the side of the garage facing the neighbor.

Cushard: Noted in response to Plamper that they had not considered windows so to maintain privacy. He further noted there are shrubs along the house to break up that lack of fenestration.

**Plamper:** Sought clarification on the current location of the downspouts and if installing new, where and how will the water be directed to in efforts to address the neighbor's drainage concerns.

Cushard: Noted there would be underground extensions or drainpipe that would be buried directing water to a popup or drywell coming out to the front of the house next to the driveway.

**Polan:** Sought clarification if an overhead door was being added in the rear of the addition as well as type of door. He also agrees that the side of the garage with no fenestration needs to be broken up. Suggested the addition of a transom window that would allow for him to maintain privacy.

**Kohn:** Noted he is not happy with the plans and does not feel they sufficiently call out the materials on the front side. He further sought clarification as to what the front material will be.

Cushard: Noted in response to Kohn, the front will be brick including the five foot wrap around and the other two sides being Hardie Board.

**Jenks:** Noted he would like to see a French drain installed in the front yard to assist with the

drainage issues. He would also like to see some windows included on the side facing the neighbor.

**Wright:** Likes the design and thinks it looks great.

**Motion by Plamper and seconded by Schwartz to table until plans are drawn that are appropriate with the scope of work and materials being easily identifiable.**

**Yeas:** Wright, Ingber, Jenks, Schwartz, Polan, Plamper, Kohn, Watts,

**Nays:** None

**Absent:** Moore

**Motion passed.**

**Matter of Site Plan Review for a proposed addition to the Samuelson residence at 10128 Hart.**

Vanessa and Derrick Samuelson are requesting site plan approval for the construction of an addition to the family residence at 10128 Hart. The zoning is R-1E and the property contains 1 platted lot (40' x 125"), 4,996 sq. ft.

Derrick Samuelson explained that they moved to the neighborhood a few years ago and love the area. They need a bigger home are looking to add an addition to the home which is a bungalow. The second story is one bedroom and bath and with the addition, would add two bedrooms to the second floor, allowing their children to be on the same floor.

Andrew Danaher, architect, noted it is a straightforward addition. There is a three season room to the rear of the home that sits slab on grade that has foundations and the hope is to reuse the first floor coverage creating a small addition to the north west side of the rear portion of the house. This will allow them to extend living space and make the second floor work out. It will create a covered space to the rear of the yard. First floor footprint will remain the same, but the second floor will grow. They tried to keep the materials natural and windows sizes similar throughout. They called out the siding for the rear as a natural cedar siding. They will not be touching the front of the home.

Hank Berry clarified the plan is very well done adding as much fenestration where they could fit in. The back of the addition has a tremendous amount of fenestration also. The addition is brick on the first floor and cedar shake on the second which is an upgrade from materials seen on other projects. He also clarified that there is a discrepancy for lot coverage per the survey. He shows that he is 7.4 feet over so any decision made tonight should be subject to Zoning Board of Appeals variance or a determination that there is a mathematical error. If they approve this tonight upon the resolution of a variance, that they be allowed to proceed with the project.

**Public Participation:**

None

**Commissioner Comments:**

**Watts:** The design is nicely done.



**Ingber:** Happy with all the windows in the back as well as the number of windows being included.

**Plamper:** Noted personal preference as not in favor of the addition roof line coming out the back of the bungalow but feels the proposed plan is well done.

**Polan:** Asked for clarification on the demo elevations about the note pointing to key and tooth brick and how the brick meets the cedar elevation on that plane. Danaher clarified that this is the typical way to tool the joints consistently versus saw cutting the joint. It happens on the west side of the house as well as the north east corner.

**Kohn:** Questioned the practice of building over an open porch and whether there are ordinance or master plan issues with this type of build. Berry clarified it is not cantilevered and this type of build has been seen before.

**Motion by Schwartz and seconded by Ingber to approve the proposed addition for 10128 Hart subject to resolution of the need of a variance or ZBA approval.**

<b>Yeas:</b>	<b>Ingber, Jenks, Schwartz, Polan, Plamper, Kohn, Watts,</b>
<b>Nays:</b>	<b>None</b>
<b>Abstained:</b>	<b>Wright</b>
<b>Absent:</b>	<b>Moore</b>

**Motion Passed.**

**Matter of Site Plan Review for a Proposed Addition to the McKeough residence at 25515 Wareham.**

Emily McKeogh is requesting site plan approval for the construction of an addition to her residence. The zoning is R-1C and the property contains 1 platted lot (55'x 125' IRR), 6,592 sq. ft. Kris Guccione, designer representing Mrs. McKeough, noted that the proposed plan includes a small addition with an interior renovation. The addition is 450 square feet with a four foot brick wall, limestone sill, Hardie Board siding and five new windows to match the existing.

Berry noted the house is under the maximum house size not including any bonuses. The addition is a modest back yard addition that still respects the setbacks as well as the height. It meets all the bulk regulations with respect to window sizes and materials that should be clarified. He did receive a verbal notification from the neighbor at 25435 Wareham stating they have no issues with the proposed plan. He presented drawings for the Commission clarifying the proposed plan layout and materials.

**Public Participation:**

None

**Commissioner Comments:**

**Ingber:** Noted the plans look great.

**Watts:** Noted she does not see sizes of the proposed windows. She further noted the plan is well done. Guccione clarified the window dimensions are noted on the floor plan.

**Kohn:** Noted he likes the plan.

**Jenks:** Noted he thinks the plan is good.

**Wright:** Noted he also thinks the addition looks good.

**Motion by Plamper and seconded by Jenks to approve the proposed addition for 25515 Wareham as presented.**

<b>Yeas:</b>	<b>Wright, Ingber, Jenks, Schwartz, Polan, Plamper, Kohn, Watts,</b>
<b>Nays:</b>	<b>None</b>
<b>Absent:</b>	<b>Moore</b>

**Motion passed.**

**Matter of Review for Planning Commission Approval for a Proposed Front Roof Solar Panel Installation to the Ahuvia Residence at 25338 Dundee.**

The Ahuvia residents are seeking approval for the placement of solar panels on the front of their home. Mrs. Ahuvia addressed the Commission on why they are choosing solar power and why they need to place them on the front of the home. They are looking for a fully functioning system that utilizes a battery that stores the energy to be used at night. The specifics of the requests, in order to fully convert to solar power, panels will need to be installed on three of the four sides of the roof including the front side of the home which the west by south, the most important side in collecting solar power. Placing the panels on alternate locations such as the north side would cut efficiency by twenty five percent.

Hank Berry provided clarification on the request that the burden of proof will be on Mr. Ahuvia to show that without the front facing portions the system will be ineffective (not producing any significant or desired effect.) The Commission will have to decide at what point ineffective comes in as it is not defined in the code. Typically, that would not be "unable to use the maximum" but rather would the system function in a reasonable capacity without front placement. While this comes to the Commission by current code, there will be a code change coming to redirect this particular type of appeal to the ZBA. The ordinance was enacted to keep solar panels off the front of the houses as they are not common to Huntington Woods. At previous meetings and even for the previous code the public input was long the lines of "great as long as we don not have to look at it". We do allow solar panels by right with this restriction. The street curb appeal was deemed to have outweighed the need for front placement by right. A resident does have a right to solar panels but the front facing panels by previous Commissions were not allowed. The Commission options are to pass it as there has been a solid demonstration of need, deny it as not having met the requirements which would also allow him to go to the ZBA to appeal or table it if sufficient information is not produced.

Yellow Light, the installer of the panels contracted by the Ahuvia's, presented photos to the Commission to provide understanding of placement and how it will look from street view.

**Public Participation:**

Raymond Fraser - 13320 Vernon

He is in favor of solar power but questioned if anyone had looked into Tesla solar shingles as an alternative.

Mari Cooper - Noted she is in favor of allowing the panels on the front of the house.

**Commissioner Comments:**

**Jenks:** Noted he would like to see how effective this placement will be and allow them to try.

**Kohn:** He does not feel the Commission is the place to make this decision allowing the front placement. There are a set of regulations that the Commission should comply with that can not be ignored. In terms of evaluating the validity of this project, the Commission is stuck with current regulations prohibiting. He sought clarification from Yellow Light on the decrease in efficiency if not placed on the front side as well as the placement of trees affecting the efficiency.

**Plamper:** Sought and received clarification if they are trying to be totally self-sufficient with solar power, what is the life span of the system is and how often technology will advance. Also asked if they had considered placing panels on the garage roof. Yellow Light stated it is possible but is an additional cost but there is no plan for panel placement.

**Schwartz:** Asked if there is a desire to place the panels on the front of the house versus a need. Ahuvia noted the garage is not in good condition. He also questioned if higher wattage that could be used along with placement and how will it look. Yellow Light provided a detailed layout to the Commission on how it will look.

**Watts:** Does not feel a ten percent decrease in efficiency due to alternate placement is ineffective or impractical. Public input from previous hearing regarding solar placement was that of not wanting to look at panels on the front of the home.

General discussion continued amongst the Commission on how to proceed with request.

**Motion by Wright and seconded by Polan to approve as presented based on the ineffectiveness of placing them on the non-street facing roof.**

**Yeas: Jenks, Polan, Wright**

**Nays: Kohn, Plamper, Schwartz, Watts**

**Absent: Ingber, Moore**

**Motion failed with a 3 to 4 vote.**

Berry noted that the request can go to the Zoning Board of Appeals for a variance or could install the panels with a permit without any Commission approval less the front roof placement.

**Motion by Plamper seconded by Schwartz to adjourn.  
All in favor the motion passed.**

Meeting adjourned at 9:51 p.m.

Heidi Barckholtz  
Recorder