

CITY OF HUNTINGTON WOODS  
REGULAR MEETING OF THE CITY COMMISSION  
MINUTES  
**Tuesday, February 4, 2020**  
7:30 p.m.  
City Hall

Mayor Paul called the Meeting to order at 7:30 p.m.

**PRESENT:** Mayor Paul, Commissioner Jenks, Commissioner Elder, City Manager Sullivan, and City Attorney Rosati

**ABSENT:** Commissioner Olsman (excused), Mayor Pro Tem Rozell (excused)

City Staff Present: City Clerk Barckholtz, Finance/Treasurer Director Rowland

**APPROVAL OF AGENDA**

Mayor Paul noted item four on the agenda will be postponed until the March meeting.

Moved by Commissioner Elder and seconded by Commissioner Jenks to approve the February 4, 2020 agenda as amended.

Ayes: Paul, Jenks, Elder

Nays: None

Absent: Rozell, Olsman

**The Motion Carried.**

**APPROVAL OF CONSENT AGENDA**

Moved by Commissioner Elder and seconded by Commissioner Jenks to approve the February 4, 2020 Consent Agenda as presented.

Ayes: Paul, Jenks, Elder

Nays: None

Absent: Olsman, Rozell

**The Motion Carried.**

**ELECTED OFFICIAL REMARKS**

County Commissioner Zack reported:

- The County is addressing the potential spread of the Corona Virus. Information can be found on the County website.
- This year is the 100<sup>th</sup> year for women’s right to vote. The County is celebrating with different initiatives to include voting labels and speakers coming to OCC in Royal Oak and Oakland University.
- The County is Celebrating its bi-centennial. They are purchasing twenty thousand Oak trees that will be distributed through out the County to include Huntington Woods.
- The County is holding a poetry and PSA Contest with the opportunity for students to win up to \$2,000 cash scholarships sponsored by the Corner Stone Community Financial Credit Union.

**PUBLIC PARTICIPATION**

None

**PROCLAMATION**

Mayor Paul read the proclamation recognizing Sally Kohlenberg’s Forty years of service to the Huntington Woods Library.

**RESOLUTION R-124-2019**

Approval of the Commissioner Overnight Travel Request

Moved by Commissioner Elder and seconded by Commissioner Jenks to approve the Commissioner Overnight Travel Request for Commissioner Jenks and Mayor Pro Tem Rozell to attend the MML Capital Conference.

**Commissioner Comments:**

**Elder:** Initially questioned why two commissioners needed to attend the conference. After learning it is great training with multiple sessions that they can each attend, feels it is a good way to bring back useful and helpful information to the City. She is in support of them both attending.

**Jenks:** Read a written statement of concerns with the changes to the Commissioner travel request policy. His statement was received and filed.

Ayes: Paul, Elder, Jenks

Nays: None

Absent: Rozell, Olsman

**The Motion Carried.**

**RESOLUTION R-125-2020:**

Approval of the Municipal User Fee Study for the City of Huntington Woods

Moved by Commissioner Jenks and seconded by Commissioner Elder to approve the User Fee Study for the City of Huntington Woods with Municipal Analytics of Ann Arbor not to exceed the amount of \$18,050.

**Public Comments:**

Claire Galed – Would like to see the study done in house in order to save the City money.

**Commissioner Comments:**

**Elder:** Sought clarification on how Municipal Analytics will look at each department and get feedback at the staff level and in doing so, could it be done anonymously. Manager Sullivan noted she will discuss this with them.

Ayes: Paul, Jenks, Elder

Nays: None

Absent: Olsman, Rozell

**The Motion Carried.**

**RESOLUTION R-126-2020:**

Approval of the Waiver of Underfunded Pension Status

Moved by Commissioner Jenks and seconded by Commissioner Elder that the City of Huntington Woods submit form 5583 to the State of Michigan requesting a waiver of underfunded status.

Ayes: Paul, Jenks, Elder

Nays: None

Absent: Olsman, Rozell

**The Motion Carried.**

**Boards, Commission and Committee Appointments:**

Moved by Commissioner Jenks and seconded by Commissioner Elder to appoint Corri Starr to the Ethics Committee.

Ayes: Paul, Elder, Jenks

Nays: None

Absent: Olsman, Rozell

**The Motion Carried.**

Moved by Commissioner Jenks and seconded by Commissioner Elder to reconsider the appointment of Jason Gordon to the Parks and Recreation Board.

Ayes: Paul, Jenks, Elder

Nays: None

Absent: Rozell, Olsman

**The Motion Carried.**

**ORDINANCE No 622.**

Amendment to the City of Huntington Woods Chapter 40, Zoning Article 9. Sustainable Design and Environmental Standards, Section 40-9.02, Stormwater Management, to add a new Subparagraph D, Prohibitions. (Second Reading)

Moved by Commissioner Jenks and seconded by Commissioner Elder to approve the Amendment to the City of Huntington Woods Chapter 40, Zoning Article 9. Sustainable Design and Environmental Standards, Section 40-9.02, Stormwater Management, to add a new Subparagraph D, Prohibitions.

Ayes: Paul, Elder, Jenks

Nays: None

Absent: Olsman, Rozell

**The Motion Carried.**

**ORDINANCE No 621.**

Amendment to the City of Huntington Woods Code of Ordinances, Chapter 24 Offenses to add a new Article IX, Unsolicited Written Materials, To Regulate the Delivery of Unsolicited Written Materials to Any Premises without Express Invitation or Permission and to Provide Penalties for Violation Thereof. (Second Reading)

Moved by Commissioner Elder and seconded by Commissioner Jenks to approve the Amendment to the City of Huntington Woods Code of Ordinances, Chapter 24 Offenses to add a new Article IX, Unsolicited Written Materials, To Regulate the Delivery of Unsolicited Written Materials to Any Premises without Express Invitation or Permission and to Provide Penalties for Violation Thereof.

**Commissioner Comments:**

**Elder:** Noted she did not realize what an eye sore this issue was until the ordinance was introduced. She thinks it is a good ordinance that will clean up the City benefiting the residents.

**Jenks:** Noted for clarification that this will not affect anything put on your porch or door or prohibit political candidates distributing material.

Ayes: Paul, Elder, Jenks

Nays: None

Absent: Olsman, Rozell

**The Motion Carried.**

**CITY MANAGER REPORT**

- There is a used book sale at the library this Saturday February 8, 2020 from 10:00 am to 3:00 p.m.
- The informational meeting on the Police and Fire Pension was well attended. It was taped and can be found on the City website's home page, clicking on the social media YouTube icon. Encouraged residents to reach out to her with questions concerning the matter.

**ADJOURNMENT**

Motion by Commissioner Elder, seconded by Commissioner Jenks to adjourn the meeting.

**The Motion Carried, meeting adjourned at 8:09 p.m.**

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Heidi Barckholtz, City Clerk

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Robert F. Paul, III, Mayor