



CITY OF HITCHCOCK

Phone: (409) 986-5591 7423 Highway 6

Fax: (830) 931-9186 Hitchcock, TEXAS 77563

Affidavit: Homeowner Acting as Contractor

Property Information		
Project Address:		Permit #:
Owner Information		
Owner Name(s):		Contact Person:
Mailing Address:		
Phone:	Fax:	Email:

In recent years, an increasing number of City of Hitchcock homeowners have accepted the Contractor responsibilities for new construction, alterations or additions to their homes. To assist our residents in meeting this challenge, the Building Permit Department feels it is beneficial to alert our residents to some of the responsibilities required in completing the permitted property improvement.

In order for a homeowner to act as the Contractor, the homeowner must reside in that residence and claim it as a homestead under the laws of the state.

Homeowner(s) read and sign the following:

For matters concerning the above listed Project Address, I attest that I am the homeowner of the property, I reside therein, and the property is my homestead. I hereby request to act as my own Contractor, and do affirm and attest to the following:

1. I attest, as property owner, that I am performing the work that is described on the permit application and that I will not be assisted by any other person performing any part of the work for compensation without that person first registering with the City of Hitchcock. I understand that any person performing any part of the work for compensation must hold the applicable licenses as required by the State of Texas.
2. I am responsible, as the Contractor and permit holder, for the performance of all sub- contractors and compliance with the plans and specifications on file with the City of Hitchcock.
3. I will comply with all requirements of the City of Hitchcock's adopted Codes and Ordinances and must ensure that all required inspection approvals are granted by the City of Hitchcock prior to any use or occupancy of any construction affected by permits issued.
4. If I, or my sub-contractors, fail to call for the required inspections, I am then responsible, at the City's request, for exposing all necessary areas or removal of all or part of installed work that was completed in violation of the City of Hitchcock Ordinance(s).
5. The City will perform, as part of the permit fee, two compliance inspections for each construction category (see the required inspection list available from the Building Permit Department). I further acknowledge that I am subject to a re-inspection fee for each additional inspection in accordance with City of Hitchcock Ordinances.
6. All work shall be performed in accordance with City of Hitchcock Ordinances. Please be advised homeowner contractors shall be held to the same standard as conventionally registered contractors.

Signature of Homeowner: _____ Date: _____