



**HITCHCOCK CITY COMMISSION
SPECIAL CALLED MEETING MINUTES
HITCHCOCK CITY HALL
7423 HIGHWAY 6, HITCHCOCK, TEXAS
SEPTEMBER 30, 2019, 6:00 P.M.**

1. Call to Order

Meeting was called to order at 6:00pm by Mayor Randy Stricklind

Members Present:

Mayor Randy Stricklind

Commissioner Fard Abdullah

Commissioner Chris Armacost

Commissioner Wayne Newton

Commissioner Mark Cook

Marie Gelles, City Administrator

Ruth Ann Sorrell, Interim City Secretary

Wilmon Smith, Chief of Police

D. Joe Wood, Community Development

Camelina Serna, Code Enforcement

Sabrina Schwertner, Director of HEDC

Andy Jenkins, Street Supervisor

Jacob Cooley, Mechanic

2. Citizen Comments

None

3. Briefing on proposed Oaks of Hitchcock housing development project located in the 6200 Block of FM 2004 by Beau Yarbrough, The Oaks of Texas City, LLC, and discussion. Beau Yarbrough explained his plan for a median income rental development. He explained that is not a government subsidized low-income housing project.

4. Discussion and appropriate action regarding a Resolution approving a Shared Service Agreement between the City of Hitchcock and the Hitchcock Industrial Development Corporation for the provision of administrative services.

This item was pulled from the agenda and is postponed to a later date.

5. Discussion and appropriate action on an Ordinance adopting water and wastewater utility rates. Commissioner Fard Abdullah moved to approve the Ordinance adopting water and wastewater utility rates. Commissioner Chris Armacost seconded the motion. Motion passed 5-0.

6. Discussion and appropriate action approving a Utility Billing Schedule.

Commissioner Wayne Newton moved to approve the Utility Billing Schedule. Commissioner Mark Cook seconded the motion. Motion passed 5-0.

- 7. Discussion and appropriate action regarding regular full-time employee vacation leave accrual.** Two options were presented regarding regular full-time employee vacation leave accrual. Option 1 was to have all regular full-time employees adhere to the new accrual amount in the approved Employee Policies and Procedures. Option 2 was to freeze accrual if the eligible employee has over the maximum days allowed by the new accrual rate until an increase is allowed by the new policy if the employee has less than the maximum allowed. Commissioner Wayne Newton moved to approve option 2. Commissioner Chris Armacost seconded the motion. Motion passed 5-0.
- 8. Discussion and appropriate action approving a Resolution supporting the Galveston Bay Estuary Program.** Commissioner Fard Abdullah moved to approve a Resolution supporting the Galveston Bay Estuary Program. Commissioner Wayne Newton seconded the motion. Motion passed 5-0.

Meeting Adjourned to Executive Session at 6:28pm.

Reconvene into Open Session at 6:58pm.

- 9. Discussion and appropriate action amending the City of Hitchcock FY 2019-2020 Pay Plan.** Commissioner Wayne Newton moved to amend the City of Hitchcock FY 2019-2020 Pay Plan. Commissioner Fard Abdullah seconded the motion. Motion passed 5-0.
- 10. Discussion and appropriate action regarding amendments to the City Administrator's employment agreement.** Commissioner Wayne Newton moved to amend the City Administrator's employment agreement. Commissioner Mark Cook seconded the motion. Motion passed 5-0.

14. Adjourn. Commissioner Fard Abdullah moved to adjourn the meeting. Commissioner Mark Cook seconded the motion. Motion passed 5-0.

Randy Stricklind, Mayor

Ruth Ann Sorrell, Interim City Secretary