



**MINUTES
REGULAR MEETING
HITCHCOCK CITY COMMISSION
HITCHCOCK CITY HALL
7423 HIGHWAY 6, HITCHCOCK, TEXAS
SEPTEMBER 16, 2019, 6:00 P.M.**

1. Call to Order

Meeting was called to order by Mayor Randy Strickland at 6:00 pm.

Members Present:

Mayor Randy Strickland	Ruth Ann Sorrell, Interim City Secretary
Commissioner Fard Abdullah	Wilmon Smith, Chief of Police
Commissioner Chris Armacost	D. Joe Wood, Community Development
Commissioner Wayne Newton	Camelina Serna, Code Enforcement
Commissioner Mark Cook	Sabrina Schwertner, Director of HEDC
Marie Gelles, City Administrator	

2. Invocation

Invocation given by Commissioner Fard Abdullah

3. Pledge of Allegiance

4. Citizen Comments:

No citizen comments

5. Public Hearing:

- (A) Public Hearing regarding a Zoning Change request submitted by Timothy Webb from General Commercial (GC) to General Industrial (GI) for the property at 8118 North Railroad. Galveston County CAD Account Number 156486 Lot 6 (Case ZC-2019-06). (Joe Wood, Community Development)**

A public hearing was opened at 6:01pm. No comments were made. Public hearing closed at 6:02pm.

- (B) Public Hearing regarding a Zoning Change request submitted by Steven Thies from Neighborhood Commercial (NC) to General Commercial (GC) for the property at 6701 FM 2004. Galveston County CAD Account Number 156682 (Case ZC-2019-07). (Joe Wood, Community Development)**

A public hearing was opened at 6:02pm. No comments were made. Public hearing closed at 6:03pm.

- (C) **Public Hearing regarding a Zoning Change request submitted by Andrew Flanagan from Single Family Residential (STR) to General Commercial (GC) for the property in the 8700 block of FM 2004. Galveston County CAD Account Number 181637 (Case ZC-2019-09). (Joe Wood, Community Development)**

A public hearing was opened at 6:03pm. Joe wood spoke on behalf of Andrew Flanagan advising he is planning on adding adjacent lots for a Photography Studio for his wife. Public hearing closed at 6:04pm

6. Consent Agenda Items (A-G):

All consent items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items, unless a Commission Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

- (A) **Approval of the minutes of the Regular Meeting dated August 19, 2019.**
- (B) **Approval of the minutes of the Special Meeting dated August 26, 2019.**
- (C) **Approval of the minutes of the Special Meeting dated September 9, 2019.**
- (D) **Approval of the Fiscal Year 2019 Revenue and Expense Report Unaudited for the month ending August 31, 2019.**
- (E) **Approval of 2019 Investment Report for the month ending August 31, 2019.**
- (F) **Approval of the Accounts Payable Report for the month ending August 31, 2019.**
- (G) **Approval of an Ordinance of the City Commission of the City of Hitchcock, Texas, amending the General Fund Budget for Fiscal Year 2018-2019 to increase revenue and expense line items to provide proper increase funding for certain departments.**

Commissioner Fard Abdullah moved to approve consent items A-G. Commissioner Mark Cook seconded the motion. Motion passed 5-0.

Items for Individual Consideration:

7. **Discussion and appropriate action regarding a zoning change request submitted by Timothy Webb from General Commercial (GC) to General Industrial (GI) for the property at 8118 North Railroad. Galveston County CAD Account Number 156486 Lot 6 (Case ZC-2019-06).**

Commissioner Mark Cook moved to approve this zoning change at 8118 North Railroad from General Commercial (GC) to General Industrial (GI). Commissioner Fard Abdullah seconded the motion. Motion passed 5-0.

Mayor Randy Strickland made a motion to reconsider this item. Commissioner Wayne Newton seconded the motion.

Discussion was had regarding the use of this property for a cement mixing production plant. The Commissioners voiced concern for the impact this would on the area and at this would be against the beautification efforts of the City.

Commissioner Wayne Newton moved to deny the zoning change. Commissioner Fard Abdullah seconded the motion. Motion passed 4-1.

8. **Discussion and appropriate action regarding a zoning change request submitted by Steven Thies from Neighborhood Commercial (NC) to General Commercial (GC) for the property at 6701 FM 2004. Galveston County CAD Account Number 156682 (Case ZC-2019-07).**

9. Commissioner Wayne Newton moved to approve the zoning change at 6701 FM 2004 from Neighborhood Commercial (NC) to General Commercial (GC). Commissioner Chris Armacost seconded the motion. Motions passed 5-0.

10. **Discussion and appropriate action regarding a zoning change request submitted by Andrew Flanagan from Single Family Residential (STR) to General Commercial (GC) for the property in the 8700 block of FM 2004. Galveston County CAD Account Number 181637 (Case ZC-2019-09).**

Commissioner Wayne Newton moved to approve the zoning change at 8700 block of FM 2004 from Single Family Residential (STR) to General Commercial (GC). Commissioner Mark Cook seconded the motion. Motion passed 5-0.

11. **Discussion and appropriate action adopting an Ordinance amending Chapter 154, Section 154.40 of the Code of Ordinances, entitled Perimeter Barrier Landscaping and Lighting, to clarify barrier fences at RV Parks.**

Joe Wood gave a brief explanation of the purpose of the ordinance amending Chapter 154, Section 154.40.

Commissioner Fard Abdullah moved to approve the ordinance amending Chapter 154, Section 154.40. Commissioner Wayne Newton seconded the motion. Motion passed 5-0.

12. **Discussion and appropriate action on an Ordinance to amend Chapter 120 Entitled “Wreckers”, Section 120.01 Entitled “Permit required to engage in on-consent tows; required facilities and equipment; application; insurance” Subsections (B)(1) and (D); Section 120.02 Entitled “Rotation of list for non-consent tows”; Section 120.03 Entitled “ Posting of price list”; Section 120.04 Entitled “Public Safety Committee”; Section 120.05 Entitled “Wrecker Official”; and Section 120.07(A) Entitled “Wrecker selection form; procedure for calling wrecker designated by owner of disabled vehicle (on-consent tows)” and establishing an effective date.**

Chief Wilmon Smith gave a brief explanation of the ordinance amending Chapter 120 regarding wreckers.

Commissioner Fard Abdullah moved to approve the ordinance amending Chapter 120. Commissioner Wayne Newton seconded the motion. Motion passed 5-0.

13. Discussion and appropriate action adopting the Hitchcock Industrial Development Corporation's FY 2020 Proposed Budget.

Commissioner Wayne Newton moved to adopt the Hitchcock IDC Fiscal Year 2020 proposed budget. Chris Armacost seconded the motion. Motion passed 5-0.

14. Discussion and appropriate action on an Ordinance of the City Commission of the City of Hitchcock, Texas, adopting the FY 2019-2020 Proposed Budget of the City of Hitchcock for the fiscal year beginning October 1, 2019 and ending September 30, 2020; authorizing expenditures as therein provided; providing a savings and severability clause; and establishing an effective date.

Commissioner Wayne Newton moved to adopt the fiscal Year 2019-2020 Budget of the City of Hitchcock. Commissioner Fard Abdullah seconded the motion. Motion passed 5-0

Mayor Randy Stricklind	Yea	Commissioner Wayne Newton	Yea
Commissioner Fard Abdullah	Yea	Commissioner Mark Cook	Yea
Commissioner Chris Armacost	Yea		

15. Discussion and appropriate action adopting an Ordinance setting the Ad Valorem Tax Rate of the City of Hitchcock, Texas for Tax Year 2019 at a rate of .5850 per one hundred dollars (\$100.00) valuation on all taxable property within the corporate limits of the City of Hitchcock, Texas.

Mayor Randy Stricklind moved to adopt the ordinance setting the Ad Valorem Tax Rate of the City of Hitchcock for the tax year 2019 at a rate of .5850 per one hundred dollars valuation. Commissioner Fard Abdullah seconded the motion. Motion passed 5-0.

16. Discussion and appropriate action on an Ordinance ratifying the property tax revenue increase in the FY 2020 Budget.

Mayor Randy Stricklind moved to adopt the ordinance ratifying the property tax revenue increase in the FY 2020 Budget. Commissioner Fard Abdullah seconded the motion. Motion passed 5-0.

Mayor Randy Stricklind	Yea	Commissioner Wayne Newton	Yea
Commissioner Fard Abdullah	Yea	Commissioner Mark Cook	Yea
Commissioner Chris Armacost	Yea		

17. Discussion and appropriate action on an Ordinance adopting a Comprehensive Fee Schedule.

Commissioner Fard Abdullah moved to adopt the Comprehensive Fee Schedule. Commissioner Wayne Newton seconded the motion. Motion passed 5-0.

18. Discussion and appropriate action adopting Personnel Policies and Procedures manual.

City Administrator, Marie Gelles spoke briefly about the changes to the Personnel Policies and Procedures. Commissioner Fard Abdullah moved to adopt the Personnel Policies and Procedures manual. Commissioner Wayne Newton seconded the motion. Motion passed 5-0.

19. **Discussion and appropriate action designating a representative and alternate to serve on the General Assembly of the Houston-Galveston Area Council for the year 2020.**
Mayor Randy moved to appoint Commissioner Chris Armacost as the representative to serve on the General Assembly of the Houston-Galveston Area Council for the year 2020 and to appoint Commissioner Wayne Newton as the alternate. Mark Cook seconded the motion. Motion passed 5-0.
20. **Discussion and appropriate action regarding nominations to the Galveston County Central Appraisal District Board of Directors.**
Mayor Randy Strickland moved to nominate Don Gartman to the Galveston County Central Appraisal District Board of Directors. Commissioner Mark Cook seconded the motion. Motion passed 5-0.
21. **Discussion and appropriate action appointing members to serve on the Charter Review Committee.**
Commissioner Chris Armacost moved to appoint Mary Demby, Ronnie Meier and Bobbie Tarcy to serve on the Charter Review Committee. Commissioner Wayne Newton seconded the motion. Motion passed 5-0.

Executive Session:

22. **Adjournment to Executive Session Pursuant to Texas Government Code Section 551.071(1) (A) to consult with the City Attorney to seek his advice on contemplated litigation and, Section 551.074 (a) (1) Personnel Matters.**
Adjourned to Executive Session at 6:36pm.
23. **Reconvene into Open Session and possible action necessary related to the Closed or Executive Session.**
Reconvened at 7:13pm.
Commissioner Wayne moved to appoint Ruth Ann Sorrell as Interim City Secretary. Commissioner Fard Abdullah seconded the motion. Motion passed 5-0.
24. **Mayor and Commissioner Requests/Comments.**
None
25. **Announcements:**
None
26. **Adjourn.**
Commissioner Fard Abdullah moved to adjourn the meeting. Commissioner Wayne Newton seconded the motion. Motion passed 5-0.

Randy Strickland, Mayor

Ruth Ann Sorrell, Interim City Secretary