

**MINUTES**  
**SPECIAL MEETING**  
**HITCHCOCK CITY COMMISSION**  
**HITCHCOCK CITY HALL**  
**OCTOBER 01, 2018**  
**4:30 P.M.**

**MEMBERS PRESENT:** Mayor Pro Tem Randy Strickland, Commissioners Fard Abdullah, Monica Cantrell, and Mark Cook

**MEMBERS ABSENT:** Mayor Dorothy Childress (in hospital)

**OTHERS PRESENT:** City Secretary Lucy Dieringer

**MEETING CALLED TO ORDER:** Mayor Pro Tem Strickland called the meeting to order at 4:30 P.M.

**BUSINESS:**

**(A) CONSIDERATION AND/OR APPROVAL OF RESOLUTION DESIGNATING AN ENGINEERING SERVICE PROVIDER FOR THE TEXAS HAZARD MITIGATION ASSISTANCE PROGRAM APPLICATION AND PROJECT RELATED ENGINEERING SERVICES**

City Secretary Lucy Dieringer explained that after the advertised deadline, the city opened the 2 Request for Qualifications packets that were received. The 2 engineer firms were scored and the highest scorer was Kelly Kaluza & Associates. Commissioner Abdullah moved to approve the Resolution designating Kelly Kaluza & Associates as engineer. The motion was seconded by Commissioner Cantrell and passed with a 4 to 0 vote.

**(B) CONSIDERATION AND/OR APPROVAL OF RESOLUTION DESIGNATING AN ENGINEERING SERVICE PROVIDER TO COMPLETE APPLICATION AND PROJECT RELATED ENGINEERING SERVICES FOR THE GENERAL LAND OFFICE COMMUNITY DEVELOPMENT AND REVITALIZATION CDBG-DISASTER RECOVERY FUNDING**

Commissioner Cantrell moved to approve the Resolution designating Kelly Kaluza & Associates as engineer. The motion was seconded by Commissioner Abdullah and passed with a 4 to 0 vote.

**ADJOURN:** Commissioner Cook moved to adjourn. The motion was seconded by Commissioner Abdullah and passed with a 4 to 0 vote.

**MEETING ADJOURNED** at 4:37 P.M.

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Randy Strickland, Mayor Pro Tem

Attest:

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Lucy Dieringer, City Secretary