

MINUTES
PLANNING & ZONING COMMISSION
REGULAR MEETING
September 26, 2023
6:00 P.M.
7423 Hwy 6, Hitchcock, Tx.

1. Meeting Called to Order.

The meeting was called to order by Chairperson Karen Williams at 6:00 pm.

2. Roll Call.

Members Present: Chairperson Karen Williams, Vice Chair Matt VonDerHeide, Bert Martin, Marsha Knapp, Anna Dellinger, Ryan Massa, and David Wells.

Others Present: Arnold Cross, Jr., Community Development Director, Stacey Baker Community Development Specialist, Debbie Nesbitt, City Secretary.

Members Absent: None

3. Approval of Minutes.

Regular Meeting - August 22, 2023

Bert Martin made the motion to accept and approve the minutes from August 22, 2023. Seconded by David Wells. Motion passed unanimously.

4. Citizen Comments: (3) Minute Limit per Speaker.

The public will be permitted to offer public comments as provided by the agenda and as permitted by the presiding officer during the meeting.
None

5. Public Hearings.

- a. **Zone Change Request submitted by Lou Ann Smith from Agriculture Residential (AR) to Single Family Residential (SFR) for the property located at 10612 Jay Rd, Hitchcock, Galveston County, Texas 77563. Property ID 518107.**

Legal Description: ABST 48 L CRAWFORD SUR TR 3-11, ACRES 0.457.

The public hearing opened at 6:01 pm. With no comments made, the public hearing closed at 6:01 pm.

- b. **Zone Change Request submitted by Gary and Kimberlee Key from Agriculture Residential (AR) to Single Family Residential (SFR) for the property located at 6825 Ave B, Santa Fe, Galveston County, Texas 77510. Property ID 308097.**

Legal Description: ABST 48 PAGE 28 L CRAWFORD SUR TR 12-1 0.331 ACRS MH 1983 MARIO SAFARI 14X66 HWC 072260.

The public hearing opened at 6:02 pm. With no comments made, the public hearing closed at 6:02 pm.

- c. **Zone Change Request submitted by Gary and Kimberlee Key from Agriculture Residential (AR) to Single Family Residential (SFR) for the property located north of and abutting to 6825 Ave B, Santa Fe, Galveston County, Texas 77510. Property ID 308098. Legal Description: ABST 48 PAGE 28 L CRAWFORD SUR TR 12-2 0.169 ACRS.**

The public hearing opened at 6:02 pm. With no comments made, the public hearing closed at 6:02 pm.

- d. **Zone Change Request submitted by Jay Noto Jr. from Agriculture Residential (AR) to Single Family Residential (SFR) for the property located at 10624 Jay Rd, Hitchcock, Galveston County, Texas 77563. Property ID 510930.**

Legal Description: ABST 48 L CRAWFORD SUR TR 3-9, ACRES 0.457.

The public hearing opened at 6:02 pm. With no comments made, the public hearing closed at 6:02 pm.

Items for Individual Consideration: The Commission shall receive testimony from all interested parties, consider and take appropriate action on matters set below.

6. **Discussion and appropriate action on a Zone Change Request submitted by Lou Ann Smith from Agriculture Residential (AR) to Single Family Residential (SFR) for the property located at 10612 Jay Rd, Hitchcock, Texas 77563. Property ID 518107 Legal Description: ABST 48 L CRAWFORD SUR TR 3-11, ACRES 0.457. (Arnold Cross Jr., Community Development Director)**

David Wells made a motion to approve the Zone change request submitted by Lou Ann Smith. Seconded by Marsha Knapp. Motion passed unanimously.

7. **Discussion and appropriate action on a Zone Change Request submitted by Gary and Kimberlee Key from Agriculture Residential (AR) to Single Family Residential (SFR) for the property located at 6825 Ave B, Santa Fe, Galveston County, Texas 77510. Property ID 308097 Legal Description: ABST 48 PAGE 28 L CRAWFORD SUR TR 12-1 0.331 ACRES MH 1983 MARIO SAFARI 14X66 HWC 072260. (Arnold Cross, Jr., Community Development Director)**

Bert Martin made a motion to approve the Zone change request submitted by Gary and Kimberlee Key. Seconded by Vice-Chair Matt VonDerHeide. Motion passed unanimously.

8. **Discussion and appropriate action on a Zone Change Request submitted by Gary and Kimberlee Key from Agriculture Residential (AR) to Single Family Residential (SFR) for the property located north of and abutting to 6825 Ave B, Santa Fe, Galveston County, Texas 77510. Property ID 308098. Legal Description: ABST 48 PAGE 28 L CRAWFORD SUR TR 12-2 0.169 ACRES. (Arnold Cross, Jr., Community Development Director)**

Anna Dellinger made a motion to approve the Zone change request submitted by Gary and Kimberlee Key. Seconded by Ryan Massa. Motion passed unanimously.

9. **Discussion and appropriate action on a Zone Change Request submitted by Jay Noto Jr. from Agriculture Residential (AR) to Single Family Residential (SFR) for the property located at 10624 Jay Rd, Hitchcock, Galveston County, Texas 77563. Property ID 510930 Legal Description: ABST 48 L CRAWFORD SUR TR 3-9, ACRES 0.457. (Arnold Cross, Jr., Community Development Director)**

Marsha Knapp made a motion to approve a Zone change request submitted by Jay Noto, Jr. Seconded by Bert Martin. Motion passed unanimously.

10. Announcements:

Stacey Baker, Community Development Specialist informed the committee the next meeting will be in November and will be in the new City Hall building.

11. Commission Member Request/Comments:

None

12. Adjourn:

Vice-Chair Matt VonDerHeide made the motion to adjourn. Seconded by David Wells. Meeting adjourned at 6.09 pm.



Karen Williams, Chairperson

Attest: 

Debbie C. Nesbitt, City Secretary