

**MINUTES
WORKSHOP MEETING
BOARD OF ADJUSTMENTS AND BUILDING STANDARDS
HITCHCOCK ECONOMIC DEVELOPMENT CORPORATION BUILDING
8115 HWY 6, SUITE 201, HITCHCOCK, TEXAS
JUNE 13, 2023
6:00 P.M.**

1. MEETING CALLED TO ORDER:

Marie Gelles, City Manager and Kyle Dickson, City Attorney called the meeting to order at 6:00 pm.

2. ROLL CALL AND MEMBERS PRESENT:

David Buckley, Thomas Day, Jack Robison, Chandra Womack, James Cox, and John Dieringer.

MEMBERS ABSENT:

Eduardo Salvador

OTHERS PRESENT:

Marie Gelles, Stacey Baker, Arnold Cross, Debbie Nesbitt, Henry Debord, Darron Ray, Cynthia Smith-Rex

3. INTRODUCTION OF STAFF AND BOARD MEMBERS:

The newly appointed board members introduced themselves and shared information about themselves.

4. WORKSHOP TO REVIEW THE DUTIES AND RESPONSIBILITIES OF THE BOARD OF ADJUSTMENTS AND BUILDING STANDARDS COMMISSION BY KYLE DICKSON, CITY ATTORNEY:

Kyle Dickson explained the roles, responsibilities and authority of each board, and the legalities each board member has and the differences between each. He explained the open meeting act, open records and (DNR), never respond to all, in any emails.

5. SETTING NEXT MEETING DATE AND TIME:

Discussion between the board members, setting dates and times for meetings, and the first regular meeting will be held on August 1, 2023, at 6:00 pm.

6. ADJOURN:

The meeting adjourned 7:04 pm.

ATTEST: 
CHAIRPERSON


DEBBIE C. NESBITT, CITY SECRETARY