



**MINUTES
REGULAR MEETING
HITCHCOCK CITY COMMISSION
HITCHCOCK CITY HALL
7423 HIGHWAY 6, HITCHCOCK, TEXAS
December 16, 2019, 6:00 P.M.**

1. Call to Order

Meeting was called to order by Mayor Randy Strickland at 6:00pm.

Members Present:

Mayor Randy Strickland	Sabrina Schwertner, HIDC Director
Commissioner Chris Armacost	Wilmon Smith, Chief of Police
Commissioner Wayne Newton	Tim Underwood, Police Captian
Commissioner Mark Cook	D. Joe Wood, Community Development
Marie Gelles, City Administrator	Candy Serna, Code Enforcement Officer
Kyle Dickson, City Attorney	Benny Davis, Building Inspetor
Ruth Ann Sorrell, Interim City Secretary	

Members Absent:

Commissioner Fard Abdullah

2. Invocation

Invocation given by Pastor John Elliott.

3. Pledge of Allegiance

4. Citizen Comments:

Cordella Daniels spoke regarding the poorly maintained streets in the Jackson Road area.
Harry Robinson spoke about entering an agreement with the Chamber of Commerce regarding the Good Ole Days Fairgrounds.

5. Proclamations/Recognitions:

- a. Gulf Coast Epilepsy Alliance Proclamation
- b. Recognition of Hitchcock High School Band Proclamation

6. Public Hearing:

- (A) Public Hearing on a proposed change of zoning request submitted by David Keels on property located at 7610 FM 2004, property account CAD #364083, consisting of 8.2169 acres, from Agricultural Residential (AR) to General Industrial.**
No public Comment

- (B) Public Hearing on a proposed change of zoning request submitted by Andrew Flanagan on property located in the 8700 block of FM 2004 property account number CAD #181614 and #181615, consisting of 0.554 acres, from Single Family Residential (SFR) to General Commercial (GC).**

No public Comment

Presentation(s)

- 7. Presentation by Jeewasmi “Jee” Thapa, Texas A&M University, Department of Landscaping & Urban Planning on the City of Hitchcock Comprehensive Plan 2020-2040. (Jeewasmi Thapa, Texas A&M University)**

Commissioner Wayne Newton moved to approve consent items

Consent Agenda Items:

All consent items listed are considered routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items, unless a Commission Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

- 8. Approval of the minutes of the Regular Meeting dated October 21, 2019.**
- 9. Approval of 2019 Investment Report for the month ending November 30, 2019.**
- 10. Approval of the Accounts Payable Report for the month ending November 30, 2019.**
- 11. Accepting the letter of renewal to extend the Depository Agreement with Prosperity Bank for a one-year period from December 22, 2019 to December 22, 2020.**
- 12. Accepting the resignation of Ricky Clifton from the Hitchcock Industrial Development Corporation Board of Directors.**

Commissioner Wayne Newton moved to approve consent items. Commissioner Chris Armacost seconded the motion. Motion passed 4-0.

Items for Individual Consideration:

- 13. Discussion and appropriate action regarding a proposed change of zoning request submitted by David Keels on property located at 7610 FM 2004, property account CAD #364083, consisting of 8.2169 acres, from Agricultural Residential (AR) to General Industrial (GI).**

Commissioner Mark Cook moved to approve the zoning change at 7610 FM 2004 from AR to GI. Commissioner Wayne Newton seconded the motion. Motion passed 4-0.

- 14. Discussion and appropriate action regarding a proposed change of zoning request submitted by Andrew Flanagan on property located in the 8700 block of FM 2004 property account number CAD #181614 and #181615, consisting of 0.554 acres, from Single Family Residential (SFR) to General Commercial (GC).**

Commissioner Chris Armacost moved to approve the zoning change at the 8700 block of FM 2004 from SFR to GC. Commissioner Wayne Newton seconded the motion. Motion passed 4-0.

- 15. Discussion and appropriate action for final plat approval for the property at 9003 Highway 6 for a Scottish Inn & Suites Hotel.**

Commissioner Mark Cook moved to approve the final plat for the property at 9003 Highway 6. Commissioner Wayne Newton seconded the motion. Motion passed 4-0.

- 16. Discussion and appropriate action for final subdivision plat approval for the property located at 8200 Block of Schiro Road owned by Westpark Homes, LLC, for the Parkview Estates Subdivision.**

Commissioner Wayne Newton moved to approve the final subdivision plat approval for the property located at 8200 Block of Schiro Road. Commissioner Chris Armacost seconded the motion. Motion passed 4-0.

- 17. Discussion and appropriate action on a Resolution approving a shared service agreement between the City of Hitchcock and the Hitchcock Industrial Development Corporation.**

Commissioner Mark Cook moved to approve a shared service agreement between the City of Hitchcock and the Hitchcock Industrial Development Corporation. Commissioner Wayne Newton seconded the motion. Motion passed 4-0.

- 18. Discussion and appropriate action appointing a board member to fill the vacant Place 1 position on the Hitchcock Industrial Development Corporation (HIDC) for the unexpired term ending December 31, 2024.**

Mayor Randy Strickland recommended Jack Click to fill vacant Place 1 position on the HIDC for the unexpired term ending December 31, 2024.

Commissioner Mark Cook moved to approve Jack Click to fill vacant Place 1 HIDC for the unexpired term ending December 31, 2024. Commissioner Wayne Newton seconded the motion. Motion passed 4-0.

- 19. Discussion and appropriate action appointing a board member to fill the vacancy on the Harborwalk Tax Investment Reinvestment Zone (TIRZ) Board of Directors for the unexpired term ending December 31, 2020.**

Mayor Randy Strickland recommended Arnold Cross to fill the vacancy on the Harborwalk (TIRZ) Board of Directors for the unexpired term ending December 31, 2020. Mayor Randy Strickland moved to approve Arnold Cross to fill the vacancy on the Harborwalk (TIRZ) Board of Directors for the unexpired term ending December 31, 2020. Commissioner Mark Cook seconded the motion. Motion passed 4-0.

- 20. Discussion and appropriate action amending the Hitchcock Code of Ordinances by replacing the language in Section 156.48 (A), Rules of the Board of Adjustment and 156.49 and 156.51 and 156.56 (A) & (C) to incorporate procedures adopted by the Hitchcock Board of Adjustment to ensure compliance with State law (HB 2497).**
Commissioner Wayne Newton moved to approve replacing the language in Section 156.48 (A), Rules of the Board of Adjustment and 156.49 and 156.51 and 156.56 (A) & (C) to incorporate procedures adopted by the Hitchcock Board of Adjustment to ensure compliance with State law (HB 2497). Commissioner Chris Armacost seconded the motion. Motion passed 4-0.
- 21. Discussion and appropriate action amending the Code of Ordinance by replacing the language in Chapter 155 Section 155.36 entitled Minimum First Floor Elevation, in its entirety setting a minimum of one-foot elevation above the current limit of the base flood elevation, of the FEMA flood map.**
Commissioner Chris Armacost moved to approve amending the Code of Ordinance by replacing the language in Chapter 155 Section 155.36 entitled Minimum First Floor Elevation, in its entirety setting a minimum of one-foot elevation above the current limit of the base flood elevation, of the FEMA flood map. Commissioner Wayne Newton seconded the motion. Motion passed 4-0.
- 22. Discussion and appropriate action approving a Resolution regarding a financing agreement with Government Capital Corporation for the purpose of procuring three (3) Chevrolet Tahoe PPV vehicles and various police equipment.**
Cpt. Tim Underwood spoke on the request to purchase new police vehicles and equipment. He advised that the cost was included in the adopted FY2020 budget. Commissioner Wayne Newton moved to approve a Resolution regarding a financing agreement with Government Capital Corporation for the purpose of procuring three (3) Chevrolet Tahoe PPV vehicles and various police equipment. Commissioner Mark Cook seconded the motion. Motion passed 4-0.
- 23. Discussion and appropriate action rescheduling the January 20, 2020 City Commission Meeting to January 27, 2020 in observance of the Martin Luther King (MLK) holiday.**
Commissioner Wayne Newton moved to approve rescheduling the January 20, 2020 City Commission Meeting to January 27, 2020 in observance of the Martin Luther King (MLK) holiday. Commissioner Chris Armacost seconded the motion. Motion passed 4-0.

Executive Session: None

- 24. Executive Session: Adjournment to Executive Session Pursuant to Texas Government Code Section 551.071(1) (A) to consult with the City Attorney to seek his advice on contemplated litigation and, Section 551.074 (a) (1) Personnel Matters.**
- 25. Reconvene into Open Session.**
- 26. Consider possible action or give direction on items legally discussed in Executive Session.**

27. Mayor and Commissioner Requests/Comments.

Commissioner Mark Cook expressed concern about the safety of FM 2004. He advised that he would like to see communication with The Department of Public Safety about this issue.

28. Announcements:

- a. City offices will be closed December 24 and 25, 2019 in observance of the Christmas holidays.
- b. City offices will be closed January 1, 2020 in observance of the New Year's Day holiday.
- c. City offices will be closed January 20, 2020 in observance with Martin Luther King holiday.

29. Adjourn.

Commissioner Wayne Newton move to adjourn the meeting. Commissioner Mark Cook seconded the motion. Motion passed 4-0.

Meeting adjourned 7:08pm.

Randy Strickland, Mayor

Ruth Ann Sorrell, Interim City Secretary