



**MINUTES
REGULAR CALLED MEETING
HITCHCOCK CITY COMMISSION
HITCHCOCK CITY HALL
7423 HIGHWAY 6, HITCHCOCK, TEXAS
MAY 18, 2020, 6:00 P.M.**

1. Call to Order

Meeting called to order by Mayor Randy Stricklind at 6:00 pm.

Members Present:

Mayor Randy Stricklind

Commissioner Mary Combs Demby

Commissioner Chris Armacost

Commissioner Wayne Newton

Marie Gelles, City Administrator

Nikki Andrus, City Secretary

Kyle Dickson, Attorney

Others Present: Chief Wilmon Smith, Officer Candie Serna, Joe Wood

Members Absent: Commissioner Mark Cook

2. Invocation

Invocation by Sam Collins.

3. Pledge of Allegiance

4. Citizen Comments:

Charles Smith spoke asking for the council to consider placing no parking and no dumping signs at the end of Beasley Street, and said he would pay for the signs.

5. Proclamations/Recognitions:

a. Juneteenth Celebration Day Proclamation

b. National Public Works Week Proclamation.

6. Consent Agenda Item:

All consent items listed are considered routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items, unless a Commission Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

(A) Minutes for Special Commission Meeting dated April 30, 2020.

(B) Investment Report for the month ending April 30, 2020.

(C) Accounts Payable Report for the month ending April 30, 2020.

(D) Second Quarter Financial Report ending March 31, 2020.

Commissioner Chris Armacost made the motion to accept the Consent Agenda Items. Commissioner Mary Combs Demby seconded the motion. Motion passed 4-0.

Items for Individual Consideration:

- 7. Discussion and appropriate action regarding authorization to issue request for proposals (RFP) for administrative services and request for qualifications (RFQ) for engineering services related to the Community Development Block Grant-Mitigation (CDBG-MIT) grant programs administered by the Texas General Land Office (GLO).** Kellie Odom with Grant Works discussed and answered questions from the Commission.

Commissioner Wayne Newton made the motion to issue request for proposals (RFP) for administrative services and request for qualifications (RFQ) for engineering services related to the Community Development Block Grant-Mitigation (CDBG-MIT) grant programs administered by the Texas General Land Office (GLO). Commissioner Mary Combs Demby seconded the motion. Motion passed 4-0.

- 8. Discussion and appropriate action adopting an Ordinance to adopt a Design Manual for the Installation of Small Cell Nodes.**

Attorney Kyle Dickson discussed and answered questions from the Commission. Commissioner Wayne Newton made the motion to approve adopting an Ordinance to adopt a Design Manual for the Installation of Small Cell Nodes. Commissioner Mary Combs Demby seconded the motion. Motion passed 4-0.

- 9. Discussion and appropriate action regarding an Ordinance of the City Commission of the City of Hitchcock, Texas, amending Chapter 150 of the Code of Ordinances by the adoption of a new section, Article IX Fences and Walls; Section 154.100 Residential Fences and Walls, Section 150.101 Nonresidential Fences and Walls, Section 150.103 Screening and Buffers; establish regulations for construction standards for the use and development of fences and walls within the City of Hitchcock; providing for a severability clause; providing for an effective date.**

Joe Wood gave a presentation, discussed, and answered questions from the Commission. Officer Candie Serna was also present to speak about the proposed Ordinance.

Mayor Randy Strickland made the motion to approve the Ordinance of the City Commission of the City of Hitchcock, Texas, amending Chapter 150 of the Code of Ordinances by the adoption of a new section, Article IX Fences and Walls; Section 154.100 Residential Fences and Walls, Section 150.101 Nonresidential Fences and Walls, Section 150.103 Screening and Buffers; establish regulations for construction standards for the use and development of fences and walls within the City of Hitchcock; providing for a severability clause; providing for an effective date. Commissioner Mary Combs Demby seconded the motion. Motion passed 4-0.

- 10. Discussion and appropriate action regarding an Ordinance adopting a new Article to Chapter 155 of the Code of Ordinances entitled Permit Expiration and Project Dormancy and providing for adoption of regulations authorized by the Texas Local Government Code Sections 245.002, (f) and 245.005; and providing cumulative and conflicts and severability clauses and an effective date.**

Joe Wood discussed the proposed Ordinance and answered questions from the Commission.

Commissioner Wayne Newton made the motion to approve Ordinance adopting a new Article to Chapter 155 of the Code of Ordinances entitled Permit Expiration and Project Dormancy and providing for adoption of regulations authorized by the Texas Local Government Code Sections 245.002, (f) and 245.005; and providing cumulative and conflicts and severability clauses and an effective date. Commissioner Chris Armacost seconded the motion. Motion passed 4-0.

Executive Session:

No Executive Session.

11. Mayor and Commissioner Requests/Comments.

No comments.

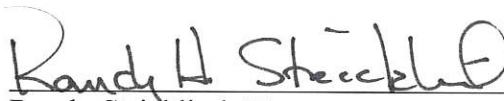
12. Announcements:

- a. City Hall office will be closed on Monday, May 25, 2020 in observance of Memorial Day.

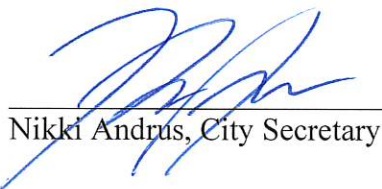
13. Adjourn.

Commissioner Chris Armacost made the motion to adjourn. Commissioner Mary Combs Demby seconded the motion. Motion passed 4-0.

Meeting adjourned at 6:54 pm.



Randy Strickland, Mayor



Nikki Andrus, City Secretary