

Golf Cart Permit Process

A Golf Cart Application can be given at any time.

**Golf Cart permits will only be issued during normal business hours
M-F 8 am to 5 pm, excluding City holidays.**

- Prior to issuing a permit or conducting an inspection, all applicants must obtain a Golf Cart License Plate from any county tax office and must be accompanied by a 130U form. The form can be obtained online at www.galcotax.com or in person at any county tax office. You can obtain your plates in person or via USPS.
- Officers will be called to the PD and meet with the Records Clerk.
- Officers will conduct inspections, and make sure the required equipment is installed and working properly.
 - If the inspection fails
 - Officers will advise the applicant of what they need to do to bring the cart up to code and mark the application as “Failed”.
 - Officers will return the “Failed” application to the Records Clerk.
 - If the inspection passes
 - Officers will advise the applicant the cart passed inspection. And mark the application as “Passed”.
 - Officers will return the “Passed” application to the Records Clerk.
- The Records Clerk will issue the permit to the applicant.



Permit Number: _____

GOLF CART PERMIT APPLICATION

Applicant Name: _____

Applicant Address: _____ Apt#: _____ City: _____ State: _____

Applicant Phone Number: (Home) _____ (Work) _____ (Cell) _____

Applicant Driver's License: (Number) _____ (State) _____

GOLF CART INFORMATION

Year: _____ Make: _____ Model: _____ Color: _____

Vehicle Identification Number / Serial Number: _____

Electric or Gas: _____

(Inspector Use Only)

REQUIRED INSPECTION ITEMS:

- | | |
|-----------------------------------------------------------------------------|-----------------------------------------------|
| <input type="checkbox"/> Head Lamps (2 Required) | <input type="checkbox"/> Electric Horn |
| <input type="checkbox"/> Tail Lamps (Two Required) | <input type="checkbox"/> Rear View Mirror |
| <input type="checkbox"/> Slow Moving Emblem | <input type="checkbox"/> Parking Brake |
| <input type="checkbox"/> Side Reflectors-Each Side (Front-amber / Back-red) | <input type="checkbox"/> Muffler System (gas) |
| <input type="checkbox"/> Speed (not to exceed 25MPH) | |

Notes: _____

Inspector Printed Name: _____

Inspector Signature: _____ Date of Inspection: _____

****\$50 Permit fee is paid to the records clerk at the City of Hitchcock Police Department after the inspection****

Collected By: _____

Permit Issue Date: ____/____/____

Receipt #: _____

ORDINANCE NO. 2020-_____

AN ORDINANCE OF THE CITY COMMISSION OF HITCHCOCK, TEXAS, AMENDING TITLE VII ENTITLED "TRAFFIC REGULATIONS" BY ADDING CHAPTER 74 ENTITLED "MOTORIZED CART REGULATIONS"; PROVIDING FOR SEVERABILITY; PROVIDING A CUMULATIVE CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Hitchcock is authorized to regulate ordinances pursuant to Texas Local Government Code; and

WHEREAS, the City Commission deems it appropriate to safeguard residential parking and blight by regulating commercial, oversized, and recreational vehicles; and

WHEREAS, The City Commission does find that there is a public necessity for the said ordinance, that the public demands it, that the public interest requires the amendment, and that this ordinance helps to promote the general welfare of the citizens of Hitchcock.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF HITCHCOCK, TEXAS, THAT:

Section 1. The above and foregoing recitals are hereby found to be true and correct and are incorporated herein as findings of fact. The City Commission hereby further finds and determines that the rules, regulations, terms, conditions, provisions, and requirements of this ordinance are reasonable and necessary to protect the public health, safety, and quality of life. The City of Hitchcock's Code of Ordinances, Title VII – Traffic Code, is hereby amended by adding Section Chapter 74 – Motorized Cart Regulations as follows:

Chapter 74 - MOTORIZED CART REGULATIONS

Article I – General Provisions

Sec. 74.01. – Applicability.

The provisions of this article shall apply to all motorized carts operated upon a public street or public cart path within in the City of Hitchcock except:

- (a) The operation of golf carts is not subject to the provisions of this article under the following circumstances:
 - (1) The operation of golf carts at golf courses, private clubs or on private property, with the consent of the owner, or the operation of golf carts within gated or limited access communities unless the streets of the community are dedicated for public use and maintained by the city, or the use of a golf cart in connection with a parade, a festival, or other special event provided the

consent of the sponsor is obtained and provided such vehicle is only used during such event.

- (2) The use of golf carts by the City of Hitchcock on official police business or the use of golf carts by city personnel for official business on city owned property and city leased property.
- (b) All applicable fees required by the ordinance shall be established and approved by the City Commission no less than annually.

Sec. 74.02. – Definitions.

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this article, except where the context clearly indicates a different meaning.

Cart path means an improved path designed for the sole movement of a golf cart. A cart path shall be designed and constructed as designated by the city engineer.

Driver means the person driving and having physical control over the motorized cart.

Drivers license means an authorization issued by a state for the operation of a motor vehicle. The term includes:

- (1) A temporary license or instruction permit; and
- (2) An occupational license

Motorized cart means those electric and gasoline powered carts, commonly referred to as golf carts, but which must have a minimum of four wheels and which have an attainable top speed not greater than 25 miles per hour on a paved level surface and which is manufactured in compliance with those federal motor vehicle safety standards for low-speed vehicles. Specifically excluded from this definition are those motorized conveyances commonly referred to as ATV's, four-wheelers, mules, and gators.

Multi-use cart path means a path used, designed, and constructed to facilitate the movement of motorized carts and pedestrian traffic. The multi-use path is designated by a sign at the entrance and exit of the path and further designed by multi-use path signs placed at 150-foot intervals in each direction. The multi-use path shall be designed and constructed in accordance with generally accepted engineering practices and approved by the City engineer.

Owner means the person holding title to the motorized cart.

Parking area means those areas accessible to the public by motor vehicular traffic and which are designated for temporary parking of motor vehicles, usually in places referred

to as parking lots.

Permit means a certificate/decal of authorization issued to the applicant authorizing the operation of the golf cart for which the permit was issued. The decal will display the month and year of expiration.

Permit holder means the person to whom the golf cart permit has been issued.

Public cart path means an improved path designed for the sole movement of a golf cart which is available for use by the general public.

Sidewalk means the portion of a street that is between a curb or lateral line of a roadway and the adjacent property line and intended for pedestrian use.

Slow-moving vehicle emblem means a triangular emblem that conforms to standards and specifications adopted by the director under § 547.104 and displayed in accordance with the Texas Transportation Code, § 547.703

Street means the public roadways of the City of Hitchcock by whatever name, e.g., road, alley, avenue, highway, route, boulevard, etc., that:

- (1) Has a posted speed limit of 35 miles per hour or less; or
- (2) Provides for no more than two lanes of vehicular traffic per direction; or
- (3) Is not designated as part of either the state or federal highway system.

Trafficway is any land way open to the public as a matter of right or custom for moving persons or property from place to another. The trafficway includes all property, both improved and unimproved, between the property lines of a roadway system.

Working days shall mean Monday through Friday excluding city holidays.

Article II – Regulations

Sec. 74.10. – Electric and gasoline motorized cart required equipment.

(a) Every motorized cart required to be permitted under the ordinance must be equipped, as mandated by the Texas Transportation Code § 551.404(b) and/or required by the City with the following:

- (1) Operational headlamps (two required);
- (2) Operational tail lamps (two required);
- (3) Side reflectors (two front: amber in color, and two rear: red in color);

- (4) Operational parking brake; and
 - (5) Rearview mirror(s) (capable of a clear unobstructed view of at least 200 feet to the rear);
 - (6) Slow moving vehicle emblem;
 - (7) Horn (must be audible for a distance of 200 feet in compliance with the Texas Transportation Code § 547.501).
- (b) All required equipment shall meet Texas and federal motor vehicle safety standards.

Sec. 74.12. – Gasoline Carts

- (a) Every motorized cart powered by gasoline shall at all times be equipped with exhaust system in good working order and in constant operation and meeting the following specifications.
- (b) The exhaust system shall include the piping leading from the flange of the exhaust manifold to and including the muffler and exhaust pipes or including any and all parts specified by the manufacturer.
- (c) The exhaust system and its elements shall be securely fastened with brackets or hangers, which are designed for the particular purpose of fastening motorized cart exhaust systems.
- (d) The engine and powered mechanism of every motorized cart shall be so equipped, adjusted, and tuned so that the exhaust is in good working order.
- (e) It shall be unlawful for the owner of any motorized cart to operate or permit the operation of such cart on which any device controlling or abating atmospheric emissions which is placed on a cart by the manufacturer is rendered unserviceable by removal, alteration, or which interferes with its operation.

Sec. 74.13. – Operational regulations

- (a) All drivers of motorized carts shall hold a valid driver's license and shall abide by all traffic regulations applicable to vehicular traffic when using the authorized streets and parking areas of the city.
- (b) Golf carts shall not be operated on any sidewalk, pedestrian walkway, jogging path, park trail, or any location normally used for pedestrian traffic except for official police business or by City of Hitchcock personnel conduction a required job function directly related to their assigned duties.

- (c) No person may operate a golf cart upon any portion of a street or trafficway having a posted speed greater than 35 m.p.h.
- (d) No person may operate a golf cart upon Delaney Rd., between the 7800 block and the 6300 block, where speed limit is posted 30 m.p.h.
- (e) All motorized carts are entitled to full use of a lane on the authorized streets and parking areas of the city and no motor vehicle shall be driven in such a manner as to deprive any motorized cart of the full use of a lane.
- (f) The driver of a motorized cart shall not overtake and pass in the same lane occupied by the vehicle being overtaken.
- (g) No driver shall operate a motorized cart between lanes of traffic or between adjacent lines or rows of vehicles.
- (h) The driver of a motorized cart with a current and valid Texas driver's license operating the cart on a street (as defined herein) may cross a multi-lane or a federal, county, or state route only at an intersection controlled by an official traffic control device which stops traffic from all directions. The driver of a motorized cart may cross a multi-lane road, other than a federal, state, or county route, if it is required to cross from one portion of a golf course to another portion of the same golf course. If a cart crossing path is provided for transition between one section of a golf course to another section of the same course across a multi-lane road, the operator shall cross at and within the cart crossing path.
- (i) The number of occupants in a golf cart shall be limited to the number of persons for whom factory seating is installed and provided on the golf cart. The operator and all occupants shall be seated upon the seat of the golf cart and no part of the body of the operator or occupant shall extend outside the perimeter of the golf cart while the golf cart is being operated. The operator shall not permit any occupant of the cart to ride in the lap of any occupant while the cart is in motion.
- (j) Children must be properly secured while a cart is in motion and may not be transported in a reckless or negligent manner. No person younger than six years of age may be transported in a golf cart unless restrained by a safety belt restraint.
- (k) Golf carts may only be parked in the same manner and at the same places designated for the parking of motor vehicles. The stopping, standing, or parking of golf carts in areas where parking is not allowed or in any place that impedes the flow of traffic, pedestrian walkways, or a passageway is prohibited. Golf carts shall not park within any space designated for disabled persons unless a current disabled parking placard is displayed and the person to whom the placard was issued is operating or being transported by the cart.

- (l) Golf carts may not be used for the purpose of towing another cart, trailer, or vehicle of any kind including a person on roller skates, skateboard, or bicycle. A person employed by a golf course may tow a cart(s) for the purpose of relocating the cart(s) from one portion of a golf course to another portion of the same golf course.
- (m) Golf carts shall not be operated during inclement weather or when visibility is impaired by weather, smoke, fog, or other condition, or at any time when there is insufficient light to clearly see persons or vehicles on the roadway at a distance of 500 feet.

Sec. 74.14. – Liability

- (a) Nothing in this section shall be construed as an assumption of liability by the City of Hitchcock for any injuries to persons, pets, or property which may result from the operation of a motorized cart by an authorized driver.
- (b) Owners are fully liable and accountable for the actions of any individual that they provide permission to operate and drive said motorized cart, both on personal and/or city and public properties. This described liability responsibility especially applies to personal injuries or property damage from motorized cart drivers who are minors under the age of 21 with or without a current and valid Texas driver's license.

Sec. 74.15. – Permit required

- (a) No person shall operate, cause to be operated, or allow the operation of a golf cart on a public roadway unless a valid permit has been issued for that golf cart or otherwise allowed by law. A permit is not required for golf carts owned or leased by the golf course and used entirely on the golf course or crossing from one section of a golf course to another section of the same course. A permit is not required for a privately-owned golf cart used entirely on the golf course or crossing from on section of a golf course to another section of the same course. No golf cart exempted from permitting under this section may be operated on a public roadway for any other purpose.
- (b) Application for a permit authorizing the operation of a golf cart shall be made by a person who owns, leases, or otherwise uses a golf cart. Such application shall be made in writing to the Chief of Police or his designee on a form designated for that purpose. On such application shall be set forth the following:
 - (1) The application shall include the name, address, telephone number, and state driver's license number, if applicable, of the permit holder.
 - (2) The application shall include the street address where the golf cart is kept, including the particular suite or apartment number if applicable.

- (3) The application shall include any business name used for the premises where the golf cart is kept.
 - (4) The application shall include year, make, model, color, vehicle identification number or serial number if no V.I.N. has been issued to the golf cart, electric, or gasoline.
 - (5) The motorized cart shall be inspected by a person(s) and at a location designated by the Chief of Police to ensure compliance with requirements of this article before the issuance of a permit.
 - (6) The permit shall be permanently affixed on the left side of the cart in such a manner that is clearly visible from 50 feet. The permit must not be damaged, altered, obstructed, or otherwise made illegible. The permit holder shall apply for replacement permit and pay all applicable costs associated with the issuance and inspection of the cart.
 - (7) The permit shall only be placed upon the cart for which it is issued.
 - (8) A permit issued to a motorized cart shall become invalid if the motorized cart is altered in a manner that fails to comply with any requirement of this article.
 - (9) Permits/stickers are valid for a period of two years.
- (c) The permit holder shall notify the City of Hitchcock Police Department within ten working days if the motorized cart transfers ownership, or the address of the normal storage location has changed. The information shall be submitted on a form designated by the Chief of Police.
 - (d) Lost or stolen permit/stickers are the responsibility of the owner. A police report must be filed in the event of a lost or stolen permit/sticker. If no record can be found of a previous application, or the receipt of a permit/sticker, the Chief of Police may direct the applicant to reapply, and also resubmit any and all fees necessary, before a replacement permit/sticker is issued.
 - (e) Any person who operates a cart and fails to receive and properly display a City of Hitchcock permit/sticker will be subject to all applicable state laws, in addition to being in violation of this article.
 - (f) A permit may be revoked at any time by the Chief of Police if there is evidence that the permit holder cannot safely operate a motorized golf cart on the roadway of streets within the City or the motorized cart fails to comply with the requirement of this article. For purposes of this section, the commission of any violations described in section 110-323 constitutes evidence that the permit holder cannot safely operate a motorized golf cart on the streets within the City of Hitchcock.

- (g) All permit holders must obtain a Golf Cart License Plate from any county tax office and must be accompanied by a 130U form. The form can be obtained online at www.galcotax.com or in person at any county tax office. You can obtain your plates in person or via USPS.

Sec. 74.16. – Penalties

Any person who violates the terms of this section shall be penalized as follows:

- (a) The maximum penalty allowed by law for such misdemeanor and in addition to traffic violations the driver of the motorized cart may be subject to pursuant to Texas law, the owner of the motorized cart shall be subject to civil penalties as established by the City Commission.

Section 2. This ordinance shall be cumulative of all provisions of the City of Hitchcock, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinances, in which event the more restrictive provision shall apply.

Section 3. It is hereby declared to be the intention of the City Commission of the City of Hitchcock that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this Ordinance, since the same would have been enacted by the City Commission without incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

Section 4. All rights and privileges of the City of Hitchcock are expressly saved as to any and all violations of the provisions of any Ordinances affecting land use or development, which have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such Ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

Section 5. This Ordinance shall be effective immediately upon the passage, approval and publication as required by law.

PASSED AND APPROVED this the _____ day of _____, 2020.

Randy Strickland, Mayor
City of Hitchcock

ATTEST:

APPROVED AS TO FORM:

_____, **City Secretary**
City of Hitchcock

Kyle L. Dickson, City Attorney
City of Hitchcock