



2025-2026

ANNUAL BUDGET

PROPOSED



409-986-5591
www.cityofhitchcock.org
8102 Highway 6, Hitchcock, TX 77563

City of Hitchcock

PROPOSED BUDGET

FY 2026

**NOTICE ABOUT THIS BUDGET
PLACEHOLDER**

**CITY OF HITCHCOCK
PROPOSED ANNUAL OPERATING & CAPITAL BUDGET**

FY 2025-2026

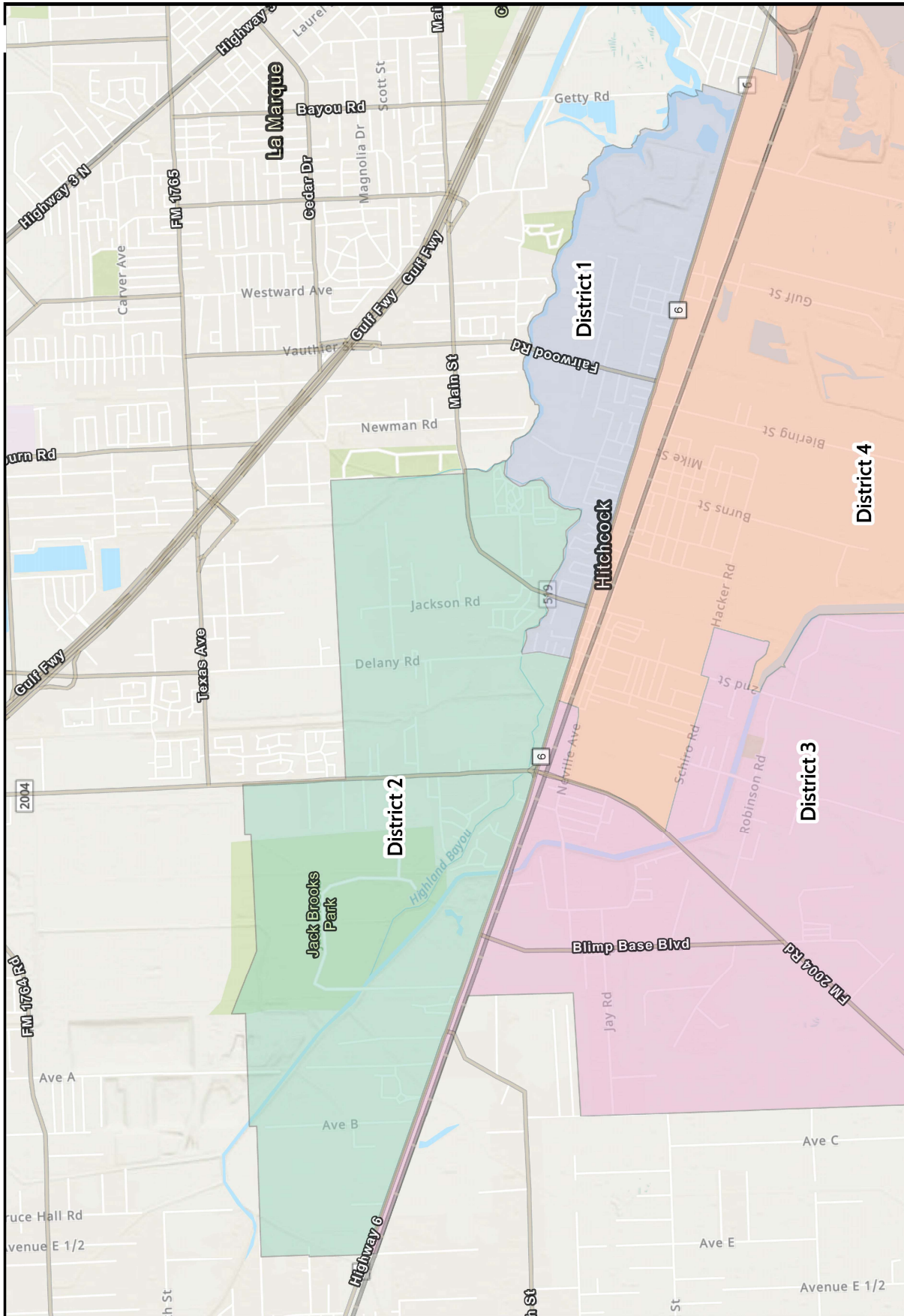
MAYOR

Chris Armacost

CITY COUNCIL MEMBERS

Mary Combs Demby	Council Member, District 1
Shawn Kadlecek	Council Member, District 2
Morris Tuck	Council Member, District 3
Andre Perkins	Council Member, District 4

**Submitted By
Marie Gelles
City Manager**



- District No.
- 1
 - 2
 - 3
 - 4



City of Hitchcock Voting District Map

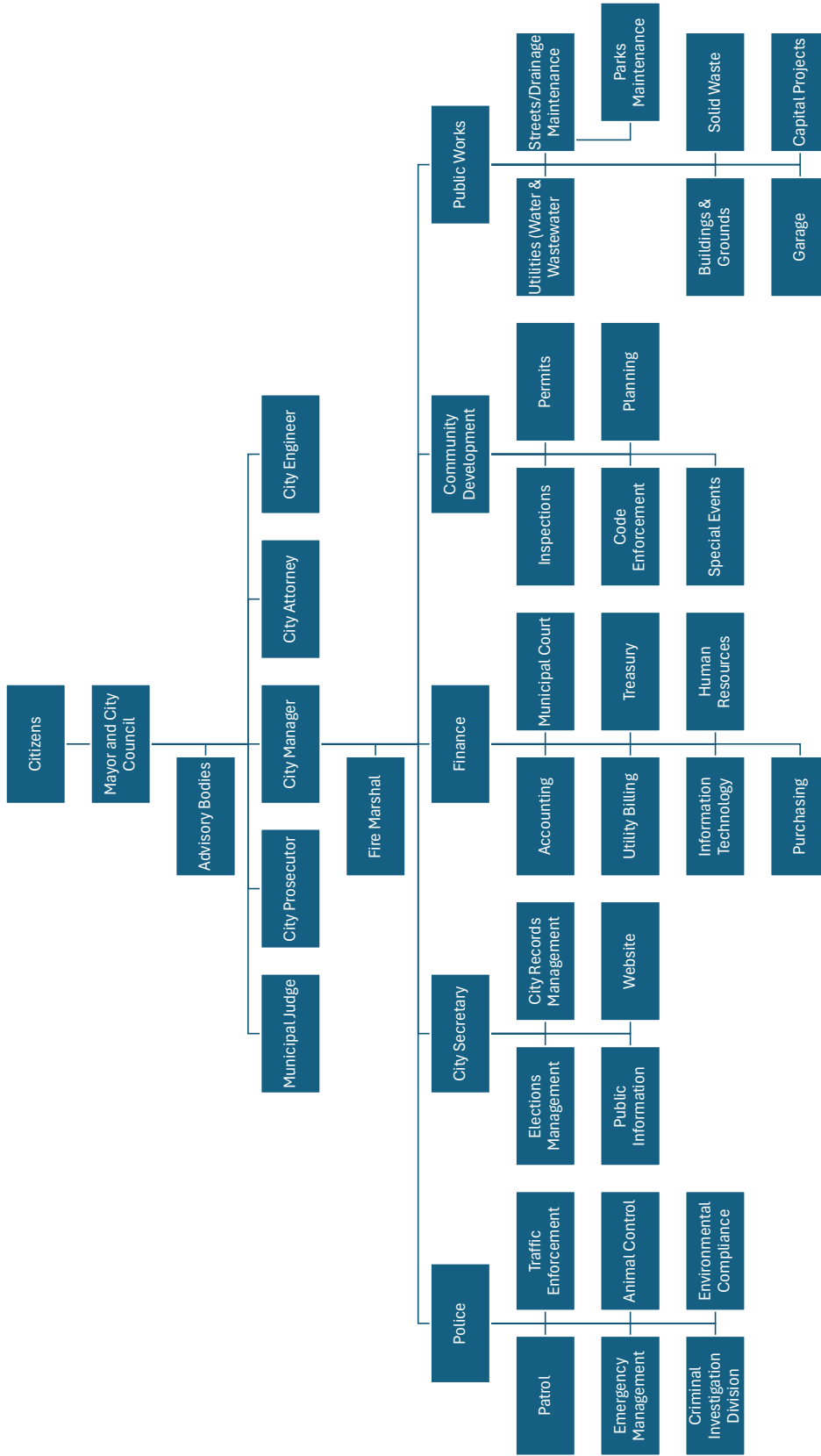
Date: 1/5/2022 Data Sourced from TNRIS, Census



CITY OF HITCHCOCK
EXECUTIVE TEAM 2025-2026

Marie Gelles	City Manager
Wilmon Smith	Police Chief / Emergency Management Coordinator
Debbie Nesbitt	City Secretary
Arnold J. Cross Jr.	Community Development Director
Monio Mark II, CPA	Finance Director
Robert Kinsey	Building Official
Leroy Thomas	Public Works Director
Miguel Delgado	Wastewater Superintendent
Ivan Robidoux	Water Superintendent
Jacob Cooley	Street & Drainage Superintendent
Cynthia Smith-Rex	Code Enforcement Officer
Clinton Slawson	Garage
Kyle Dickson	City Attorney
Llarance Turner	City Engineer
Doug Rotenberry	Municipal Court Judge

FY2026 Organizational Chart



CITY OF HITCHCOCK - PERSONNEL ALLOCATION OVERVIEW
FY 2026 Proposed Annual Operating & Capital Budget

	FY 2024 ACTUAL	FY 2025 AMENDED	FY 2025 ESTIMATED	FY 2026 PROPOSED	BUDGET CHANGE
GENERAL FUND					
STAFFING					
City Manager	1	1	1	1	0
City Secretary	1	1	1	1	0
Finance	4	4	4	4	0
Police	20	19	19	19	0
Community Development	6	7.5	7.5	8.0	0.5
Municipal Court	2	2	2	2	0
Garage	1	1	1	1	0
Street & Drainage	9	9	9	9	0
Total General Fund	44	45	45	45	0.5
UTILITY FUND					
Utility Administration	2	2	2	2	0
Water	6	6	6	6	0
Wastewater	6	6	6	6	0
Total Utility Fund	14	14	14	14	0
ECONOMIC DEVELOPEMNT					
Economic Director	1	1	1	1	0
	1	1	1	1	0
Total City Staffing	59	59.5	59.5	60.0	0.5

Table of Contents

TRANSMITTAL LETTER	8
BUDGET PREPARATION CALENDAR	12
TAX RATE ORDINANCE	13
BUDGET ORDINANCE	14
PROPERTY TAX RATES	15
ALL FUND BUDGET SUMMARY	16
GENERAL FUND	
General Fund Summary	19
Revenues	20
Mayor and City Council.....	22
City Administration.....	24
City Secretary.....	28
Finance	31
Insurance Expenses	34
Information Technology	35
Police.....	36
Fire Department	40
EMS Department	40
Emergency Management	40
Municipal Court.....	41
Community Development.....	43
Code Compliance	46
Animal Control.....	48
Inspection Department.....	49
Library.....	52
Parks	53
Street & Drainage	55
Garage	58
Solid Waste.....	60
Non-Departmental	60

UTILITY FUND

Utility Fund Summary 61
Revenues 62
Utility Administration 63
Sewer Division..... 66
Water Division 69

OTHER FUNDS

Hitchcock Economic Development Corporation – Fund 601 72
HEDC Construction – Fund 604 75
TIRZ One Harborwalk – Fund 602..... 76
TIRZ One Harborwalk Reserve – Fund 603 77
DEA Drug Forfeiture 78
Police Department Donation – Fund 201 79
Police Department Training – Fund 212..... 80
Municipal Court Technology and Building Security – Fund 200..... 81
Municipal Court Building Security – Fund 202 82
Municipal Court Technology – Fund 203 83
Municipal Court Truancy Prevention – Fund 220..... 84
Municipal Court Jury - Fund 221 85
Municipal Court Child Safety - Fund 226..... 86
Opioid Abatement Trust - Fund 223 87
Hotel Occupancy Tax – Fund 205 88
Park Fund – Fund 208..... 89
Water Impact Fees – Fund 551 90
Sewer Impact Fees – Fund 552..... 91

GRANTS

CDBG MIT Grant – Fund 213 92
CDBG MIT MOD Grant – Fund 222 93
American Rescue Plan Act – Fund 216..... 94
Texas Dept of Agriculture 2021-22 CDBG – Fund 219 95
CDBG DR – Fund 206 96
TDEM Hazard Mitigation Winter Weather – FUND 218..... 97
TDEM Hazard Mitigation Grant DR-4485 – FUND 225..... 98

TX DOT TA Grant – FUND 217.....	99
CAPITAL PROJECTS	
City Hall Reconstruction & Parking Lot Project	100
Water/Wastewater Capital Improvement Projects	101
Leachate Project.....	102
TWDB CWSRF Capital Improvements	103
DEBT SERVICE	
2021 Certificate of Obligation Debt Service	104
Debt Services Schedule	105
LONG-RANGE FINANCIAL FORECAST	111
FIVE-YEAR CAPITAL IMPROVEMENT PLAN	113
VEHICLE LIST	114
PROPOSED PAY PLAN.....	117
COMPREHENSIVE FEE SCHEDULE	119
GLOSSARY	138



Office of the City Manager

City of Hitchcock
8102 Highway 6
Hitchcock, Texas 77563
(409) 986-5591

Honorable Mayor and Members of City Council
City of Hitchcock, Texas

Re: Fiscal Year 2025/2026 Annual Proposed Budget

We are pleased to present the Fiscal Year 2026 Budget for the City of Hitchcock, commencing on October 1, 2025, and concluding on September 30, 2026. As we move into this fiscal year, we anticipate that interest rates will remain steady and may even decline. However, inflation will continue to add a layer of complexity to our city's financial landscape. This budget is balanced as required by law and aligns with the City Council's core values of being fiscally conservative while ensuring the provision of effective services to our constituents.

Budget Document Overview

This budget document provides a high level of fiscal transparency by clearly displaying the costs of public services and offering an overview of the revenues and expenditures/expenses of all City funds. The budget process involved an extensive review of each department's budget by line item. The document includes detailed summaries for each significant fund and department, presenting the prior year's budget, the current budget with this year's estimates, the proposed budget, and the budget changes. As always, each department is tasked with making recommendations for program improvements and reductions.

General Fund

The General Fund for Fiscal Year 2026 includes \$2,944,430 in maintenance and operations support from property taxes. The budget is based on the City adopting a tax rate of \$0.54 per \$100 of assessed valuation, which for an average taxable value of a residential homestead of \$242,384 amounts to \$1,308.87, equating to a daily cost per capita of \$3.58 for city services.

General Fund revenues are expected to increase while appropriations are projected to decrease for Fiscal Year 2026. Revenues are projected to be \$7.8 million, a less than 1% decrease, with expenditures totaling \$8.02 million. The projected fund balance at the end of Fiscal Year 2026 is estimated to decrease to \$6.06 million.

General Fund Highlights:

- Street Repairs and Maintenance Allocation: \$652,590
- Drainage Projects Allocation: \$150,000
- Lease of 9 Police Vehicles: \$112,188
- Cost of Living Adjustment for Employees: \$77,540
- Architect Services for New Police Station: \$75,000
- Garage Shop Awning: \$75,000
- Good Old Days Property: \$50,000
- Abatement of Substandard Properties: \$43,000
- Computer Upgrades: \$33,498
- Zero Turn Mower for Park Property: \$15,248
- Street Department Vehicle Replacement: \$9,057
- Network Switch: \$8,011

Debt Service Fund

A portion of the city's property tax rate is dedicated to the Debt Service Fund, which will cover the issuance of certificates of obligation debt associated with the remodeling of an existing building for a new City Hall/Municipal Court building and parking lot, Texas Water Development Board CWSRF loan as well as the WWTP Headworks Improvement Project. The debt service rate for Fiscal Year 2026 is \$0.052310 per \$100 of taxable value.

The Debt Service Fund is a critical component of our financial strategy, ensuring that the city meets its long-term financial obligations without compromising the delivery of essential services.

The allocation to the Debt Service Fund allows us to:

- **Remodel Existing Buildings:** The funds were used for the remodeling of an existing building to serve as the new City Hall and Municipal Court. This project included not only the building itself but also the development of a new parking lot to accommodate visitors and staff.
- **Support Infrastructure Projects:** The debt service will also cover the Texas Water Development Board CWSRF loan, which is crucial for funding significant wastewater infrastructure projects that support our community's needs.
- **Improve Wastewater Facilities:** Funding will also support the Headworks Improvement Project at the Wastewater Treatment Plant, which will enhance the facility's ability to efficiently handle incoming wastewater flows and remove debris, helping to prevent equipment damage and improve overall treatment performance.

By maintaining a dedicated debt service rate, the city can ensure that we have the necessary resources to meet our financial commitments while continuing to invest in critical infrastructure projects. This approach supports the city's long-term financial health and sustainability, demonstrating our commitment to responsible fiscal management.

Utility Fund

This marks the first year of the utility rate increase based on the rate study completed in September 2025. Projected revenues are expected to be \$6.6 million and expenses are expected to be \$6.7 million. The rate increase allows the city to maintain its investment in vital water and wastewater infrastructure. The increased utility rates will support essential projects, including the amended contract with Gulf Coast Water Authority for an additional 0.500 MGD of surface water capacity and contributions to debt service payments for the performance-based contract focused on significant projects such as replacing water meters and enhancing the Wastewater Treatment Plant.

A major capital project included in this year's Utility Fund is the FM2004 Bridge Utility Relocation Project. The Texas Department of Transportation (TXDOT) is moving forward with replacing the aging FM2004 bridge. The City currently has critical water and sewer lines attached to the existing bridge structure. Due to the replacement of the bridge, TXDOT requires these utilities to be relocated. As a result, the City must move the water and sewer lines to a new designated location to ensure continued service delivery and compliance with TXDOT's infrastructure requirements. This project is essential for maintaining uninterrupted utility services and accommodating future growth in the area.

Utility Fund Highlights:

- FM2004 Bridge Utility Relocation Project: \$933,464
- City-Wide Valve Study: \$101,150
- Aerators & Blowers Purchase: \$100,000
- Elevated Storage Water Tank Mixers: \$75,000
- Cost of Living Adjustments: \$20,870
- Effluents Sampler Refrigerator Purchase: \$10,000

Five-Year Long Range Forecast

The Five-Year Long Range Forecast serves as a key strategic planning tool for the City of Hitchcock, supporting both City Council and management in aligning financial decisions with long-term priorities. The forecast plays a vital role in guiding the City through a dynamic fiscal environment by offering greater visibility into future financial conditions.

This forecast equips the City with a structured approach to anticipating challenges, identifying opportunities, and making well-informed policy decisions that promote sustainability and resilience over time.

The forecast provides:

Revenue Projections: Forward-looking estimates of revenues based on historical trends, economic forecasts, and anticipated policy changes.

Expenditure Forecasts: A breakdown of expected future costs, including operations, capital investments, and debt service.

Financial Health Indicators: Key metrics to monitor the City's financial stability and assess long-term fiscal sustainability.

Scenario Analysis: Evaluation of alternative financial scenarios to prepare for varying economic conditions and external influences.

As a living document, the forecast will be updated annually to reflect evolving conditions, helping to ensure that the City maintains financial balance and is positioned to respond effectively to both emerging risks and new opportunities.

By integrating the long-range forecast into our budgeting and decision-making process, the City reinforces its commitment to responsible stewardship, transparent governance, and long-term fiscal health for the benefit of current and future residents.

Closing

In closing, I would like to extend our sincere gratitude to the City Council for their steadfast guidance and unwavering commitment to the well-being of our community. Your strategic vision and leadership have been instrumental in shaping this budget, ensuring that it not only meets our current needs but also positions us for a prosperous future.

I would also like to express my deep appreciation to the administration team for their tireless efforts and dedication in the development of the Fiscal Year 2026 Annual Budget. Their meticulous work and attention to detail have been crucial in crafting a budget that reflects our core values and strategic priorities.

This budget represents a collaborative effort, embodying the input and insights of many individuals dedicated to the betterment of our city. It stands as a testament to our collective commitment to fiscal responsibility, transparency, and the delivery of high-quality services to our residents.

As we move forward into the new fiscal year, we will continue to monitor the budget closely through monthly reports provided to management and all departmental directors. These reports will ensure that we remain on track, allowing for timely adjustments and proactive management of our financial resources.

We are confident that, with your continued support and the dedicated efforts of our administration team, we will successfully navigate the challenges and opportunities that lie ahead. Together, we will work towards achieving our shared vision for a thriving, resilient, and vibrant City of Hitchcock.

Respectfully submitted,



Marie Gelles
City Manager

BUDGET PREPARATION CALENDAR

FISCAL YEAR 2026

Month	Activity	Responsible Party
March	Review Current Budget vs Expenses	City Mgr & Finance
March 14	Budget Wish List submitted to City Manager & Finance	Dept. Heads or Designee
April 30	Received Certified Estimates of Property Values from Galveston Central Appraisal District	GCAD
May 2	Departmental Base Budgets & Budget Enhancements Proposals submitted to Finance	Dept. Heads or Designee
May 16	Departmental Narratives and Goals due to Finance	Dept. Heads or Designee
May 23	Review Revenue and Expenditure Projections as well as Budget Enhancements to align with the Proposed Budget	City Mgr & Finance
June 9-13	Departments meet with City Manager	Dept. Heads or Designee
July 21	Present and deliver Proposed Budget to City Council	City Mgr & Finance
July 25	Receive Certified Property Values from Galveston Central Appraisal District	GCAD
August 4	City Website Posting of No New Revenue & Voter Approval Tax Rates	City Sec & Finance
August 4	Present Proposed Tax Rate	City Mgr & Finance
August 4	Council action to propose tax rate	City Council
August 4	Schedule Public Hearing on the Proposed Tax Rate and Proposed Budget	City Council
August 4	Budget Workshop for the General Fund	CC, City Mgr & Finance
August 18	Budget Workshop for the Utility Fund	CC, City Mgr & Finance
August 25	*Publication - Notice of Public Hearing on the Proposed Budget in The Galveston County Daily News newspaper	City Sec & Finance
September 1	**Publication - Notice of Public Hearing on Proposed Tax Rate in The Galveston County Daily News newspaper	GCAD & Finance
September 8	Public Hearing on Proposed Tax Rate & Proposed Fiscal Year 2025 Budget	CC, City Mgr & Finance
September 15	Adopt Budget and Ad Valorem Tax Rate	City Mgr & Finance

*Public Hearing on the Proposed Budget shall be published not earlier than 30th day or less than the 10th day before the hearing

**Public Hearing on Proposed Tax Rate may not be held before the 5th day after the notice is given. Held on a weekday, not a public holiday.

**TAX RATE
ORDINANCE
PLACEHOLDER**

BUDGET ORDINANCE PLACEHOLDER

**CITY OF HITCHCOCK
PROPERTY TAX RATES**

TAX YEAR	FISCAL YEAR	TOTAL RATE	M&O RATE	I&S RATE
2001	2002	0.567000	0.314200	0.252800
2002	2003	0.568400	0.328400	0.240000
2003	2004	0.581380	0.361160	0.220220
2004	2005	0.538900	0.343100	0.195800
2005	2006	0.534560	0.348735	0.185822
2006	2007	0.555050	0.375140	0.179910
2007	2008	0.511080	0.395350	0.115730
2008	2009	0.473230	0.370792	0.102438
2009	2010	0.473230	0.325910	0.147320
2010	2011	0.472290	0.335698	0.136597
2011	2012	0.396461	0.396461	0.000000
2012	2013	0.396105	0.396105	0.000000
2013	2014	0.413202	0.413202	0.000000
2014	2015	0.413202	0.413202	0.000000
2015	2016	0.413202	0.413202	0.000000
2016	2017	0.413202	0.413202	0.000000
2017	2018	0.500000	0.500000	0.000000
2018	2019	0.500000	0.500000	0.000000
2019	2020	0.585000	0.585000	0.000000
2020	2021	0.550131	0.550131	0.000000
2021	2022	0.530000	0.502511	0.027489
2022	2023	0.500000	0.490246	0.009754
2023	2024	0.495000	0.482375	0.012625
2024	2025	0.540000	0.460000	0.080000
2025	2026	0.540000	0.487690	0.052310

ALL FUNDS SUMMARY

CITY OF HITCHCOCK - ALL FUND BUDGET SUMMARY
All Fund Budget Summary
FY 2026 Proposed Annual Operating & Capital Budget

	GENERAL FUND	UTILITY FUND	POLICE TRAINING	DRUG FORFEITURE	POLICE DONATIONS
BEGINNING BALANCE	\$ 6,364,753	\$ 4,856,683	\$ 7,729	\$ 4,659	\$ 12,701
REVENUE	7,567,256	6,648,684	2,000	-	500
TRANSFERS IN	153,856	-	-	-	-
AVAILABLE FUNDS	14,085,865	11,505,367	9,729	4,659	13,201
APPROPRIATIONS	8,021,125	6,743,481	9,729	4,659	13,201
TRANSFER OUT	-	-	-	-	-
END. FUND BALANCE	\$ 6,064,740	\$ 4,761,886	\$ -	\$ -	\$ -

	PARK FUND	TIRZ FUND	HEDC FUND	HGAC MIT MOD	CDBG MIT
BEGINNING BALANCE	\$ 7,059	\$ 608,308	\$ 275,315	\$ 1,944,586	\$ 2,051,556
REVENUE	-	843,859	384,000	1,642,275	734,726
TRANSFERS IN	-	-	-	-	-
AVAILABLE FUNDS	7,059	1,452,167	659,315	3,586,861	2,786,282
APPROPRIATIONS	7,059	1,027,510	457,360	3,586,861	2,786,282
TRANSFER OUT	-	-	-	-	-
END. FUND BALANCE	\$ -	\$ 424,657	\$ 201,955	\$ -	\$ -

CITY OF HITCHCOCK - ALL FUND BUDGET SUMMARY
All Fund Budget Summary
FY 2026 Proposed Annual Operating & Capital Budget

	HEDC CONSTRUCTION	TIRZ RESERVE	HOT FUND	CHILD SAFETY	TWDB FUND
BEG. BALANCE	\$ 240,564	\$ 250,500	\$ 101,795	\$ 954	\$ 25,621,787
REVENUE	200,000	-	40,000	500	150,000
TRANSFERS IN	-	-	-	-	-
AVAILABLE FUNDS	440,564	250,500	141,795	1,454	25,771,787
APPROPRIATIONS	360,000	500	58,000	1,454	25,771,787
TRANSFER OUT	-	-	-	-	-
END. FUND BALANCE	\$ 80,564	\$ 250,000	\$ 83,795	\$ -	\$ -

	COURT SECURITY & TECHNOLOGY	COURT SECURITY	COURT TECHNOLOGY	TRUANCY FUND	JURY FUND
BEGINNING BALANCE	\$ 107	\$ 29,448	\$ -	\$ 26,382	\$ 159
REVENUE	8,500	-	-	4,000	100
TRANSFERS IN	-	-	-	-	-
AVAILABLE FUNDS	8,607	29,448	-	30,382	259
APPROPRIATIONS	8,500	29,448	-	-	259
TRANSFER OUT	-	-	-	-	-
END. FUND BALANCE	\$ 107	\$ -	\$ -	\$ 30,382	\$ -

CITY OF HITCHCOCK - ALL FUND BUDGET SUMMARY
All Fund Budget Summary
FY 2026 Proposed Annual Operating & Capital Budget

	ARPA FUND	2021 CO'S DEBT SERVICE	OPIOID FUND	CITY HALL CONSTRUCTION	LEACHATE FUND
BEGINNING BALANCE	\$ 1,488,935	\$ 78,924	\$ 19,878	\$ -	\$ 2,905,960
REVENUE	20,000	315,822	-	-	503,786
TRANSFERS IN	-	-	-	-	-
AVAILABLE FUNDS	1,508,935	394,746	19,878	-	3,409,746
APPROPRIATIONS	1,508,935	302,599	19,878	-	3,409,746
TRANSFER OUT	-	-	-	-	-
END. FUND BALANCE	\$ -	\$ 92,147	\$ -	\$ -	\$ -

	WATER IMPACT	SEWER IMPACT	TDEM HAZ MIT	TDEM WINTER WEATHER	TOTAL
BEG. BALANCE	343,720	\$ 155,743	\$ 38,132	\$ -	\$ 47,436,337
REVENUE	75,000	50,000	712,449	2,129,242	22,032,699
TRANSFERS IN	-	-	-	-	153,856
AVAILABLE FUNDS	418,720	205,743	750,581	2,129,242	69,622,892
APPROPRIATIONS	300,000	150,000	750,581	2,129,242	57,458,196
TRANSFER OUT	-	-	-	-	-
END. FUND BALANCE	\$ 118,720	\$ 55,743	\$ -	\$ -	\$ 12,164,696

GENERAL FUND

CITY OF HITCHCOCK - GENERAL FUND SUMMARY
FY 2026 Proposed Annual Operating & Capital Budget

	FY 2024 ACTUAL	FY 2025 AMENDED	FY 2025 ESTIMATED	FY 2026 PROPOSED	BUDGET CHANGE
BEGINNING FUND BALANCE	\$ 6,207,493	\$ 5,723,763	\$ 5,723,763	\$ 6,364,753	\$ 640,990
REVENUE:					
SALES TAXES	\$ 1,532,273	\$ 1,697,750	\$ 1,695,659	\$ 1,635,925	\$ (61,825)
PROPERTY TAXES	2,811,879	2,769,346	2,994,342	3,054,430	285,084
MUNICIPAL COURT FEES	315,431	329,500	226,736	274,945	(54,555)
PERMIT FEES	1,145,956	1,287,180	1,267,687	1,241,410	(45,770)
OTHER REVENUE	1,338,397	1,718,581	2,075,265	1,360,546	(358,035)
	\$ 7,143,936	\$ 7,802,357	\$ 8,259,689	\$ 7,567,256	\$ (235,101)
TRANSFERS IN	\$ 222,451	\$ -	\$ 160,737	\$ 247,983	\$ 247,983
	\$ 7,366,387	\$ 7,802,357	\$ 8,420,426	\$ 7,815,239	\$ 12,882
TOTAL AVAILABLE REVENUES	\$ 13,573,880	\$ 13,526,120	\$ 14,144,189	\$ 14,179,992	\$ 653,872
APPROPRIATIONS					
CITY COUNCIL	\$ 35,082	\$ 59,608	\$ 57,608	\$ 59,608	\$ -
CITY ADMINISTRATION	304,126	351,835	336,490	363,230	11,395
CITY SECRETARY	142,863	177,904	155,655	184,037	6,133
LIBRARY	97,200	97,200	97,200	97,200	-
FINANCE	415,676	440,420	440,924	462,799	22,379
INSURANCE	81,858	82,493	85,866	90,106	7,613
POLICE	2,299,295	2,607,581	2,561,872	2,468,868	(138,713)
ANIMAL CONTROL	50,104	50,667	50,667	53,200	2,533
EMERGENCY MANAGEMENT	455,162	4,000	-	4,000	-
FIRE	97,860	97,860	98,040	99,420	1,560
EMS	105,361	138,323	138,323	165,988	27,665
CODE COMPLIANCE	104,392	184,515	182,445	187,614	3,099
MUNICIPAL COURT	185,350	189,107	187,299	128,627	(60,480)
COMMUNITY DEVELOPMENT	254,393	225,114	204,890	229,189	4,075
INSPECTION SERVICES	310,841	461,047	338,686	472,051	11,004
INFORMATION TECHNOLOGY	67,979	71,039	70,873	111,068	40,029
STREET & DRAINAGE	1,807,070	1,719,391	1,230,286	1,828,981	109,590
PARKS	10,137	58,370	33,370	73,748	15,378
GARAGE	120,498	116,274	115,611	190,961	74,687
NON DEPARTMENTAL	372,185	1,403,050	857,413	125,000	(1,278,050)
SOLID WASTE	532,685	550,000	535,918	625,430	75,430
TOTAL APPROPRIATIONS	\$ 7,850,117	\$ 9,085,798	\$ 7,779,436	\$ 8,021,125	\$ (1,064,674)
ENDING BALANCE	\$ 5,723,763	\$ 4,440,322	\$ 6,364,753	\$ 6,158,867	\$ 1,718,545

CITY OF HITCHCOCK - GENERAL FUND
FY 2026 Proposed Annual Operating & Capital Budget
Revenue Summary

	FY 2024 ACTUAL	FY 2025 AMENDED	FY 2025 ESTIMATED	FY 2026 PROPOSED	BUDGET CHANGE
BEGINNING BALANCE	\$ 6,207,493	\$ 5,723,763	\$ 5,723,763	\$ 6,364,753	\$ 640,990
SALES TAXES					
4-000-11100 SALES TAX	\$ 1,141,023	\$ 1,250,000	\$ 1,257,262	\$ 1,200,000	\$ (50,000)
4-000-15100 GROSS RECEIPT TAX	377,450	425,000	429,772	430,000	5,000
4-000-20100 MIXED BEVERAGE SALES TAX	13,800	22,750	8,625	5,925	(16,825)
TOTAL SALES TAXES	\$ 1,532,273	\$ 1,697,750	\$ 1,695,659	\$ 1,635,925	\$ (61,825)
PROPERTY TAXES					
4-000-10100 PROPERTY TAXES-CURRENT	\$ 2,696,932	\$ 2,659,346	\$ 2,873,096	\$ 2,944,430	\$ 285,084
4-000-10200 PROPERTY TAXES-DELINQUENT	87,693	85,000	91,508	85,000	-
4-000-10300 PROPERTY-PENALTY & INTEREST	27,254	25,000	29,738	25,000	-
TOTAL PROPERTY TAXES	\$ 2,811,879	\$ 2,769,346	\$ 2,994,342	\$ 3,054,430	\$ 285,084
MUNICIPAL COURT FEES					
4-000-30100 COURT FINES	\$ 295,570	\$ 306,000	\$ 199,981	\$ 248,000	\$ (58,000)
4-000-30200 ARREST FEES	7,052	6,500	4,345	5,945	(555)
4-000-30300 WARRANT FEES	13,242	12,000	12,851	12,000	-
4-000-30400 OMNI	24	-	31	100	100
4-000-80130 DISCOUNT ON COURT	(457)	5,000	9,528	8,900	3,900
TOTAL MUNICIPAL COURT FEES	\$ 315,431	\$ 329,500	\$ 226,736	\$ 274,945	\$ (54,555)
PERMIT FEES					
4-000-20110 BEER PERMITS	\$ 4,505	\$ 4,450	\$ 605	\$ 4,450	\$ -
4-000-21100 BUILDING PERMITS	84,930	270,000	300,000	200,000	(70,000)
4-000-21110 ELECTRICAL PERMITS	20,075	40,000	35,565	40,000	-
4-000-21120 PLUMBING PERMITS	19,175	30,000	25,342	30,000	-
4-000-21130 FILL GRADE PERMIT	850	1,000	1,850	2,000	1,000
4-000-21150 HEATING & AC PERMITS	22,400	35,000	12,000	35,000	-
4-000-22010 BURN PERMIT-ADMINISTRATION	-	-	250	-	-
4-000-22030 FLOODPLAIN PERMIT	7,300	9,000	20,570	15,000	6,000
4-000-29010 AMUSEMENT PERMITS	850,135	843,930	800,915	843,930	-
4-000-29030 WRECKER PERMITS	5,600	7,100	4,400	4,400	(2,700)
4-000-29040 DRILLING PERMITS	10,000	10,000	-	10,000	-
4-000-29050 CULVERT PERMITS	6,558	5,000	9,000	5,000	-
4-000-29060 MOBILE HOME PERMITS	7,225	5,600	5,635	5,635	35
4-000-29070 2ND HAND DEALER PERMIT	850	500	350	500	-
4-000-29080 RV PARK SPACES PERMIT	11,525	15,600	15,605	15,995	395
4-000-29090 ALARM PERMIT/FEES	1,031	1,000	100	1,000	-
4-000-29095 AUTO BUSINESS PERMIT FEE	500	3,500	3,500	3,500	-
4-000-29500 MISCELLANEOUS PERMITS	93,297	5,500	32,000	25,000	19,500
TOTAL PERMIT FEES	\$ 1,145,956	\$ 1,287,180	\$ 1,267,687	\$ 1,241,410	\$ (45,770)
OTHER REVENUE					
4-000-40100 GRANT FUNDS	\$ -	\$ 125,668	\$ 125,668	\$ 127,783	\$ 2,115
4-000-40102 FEMA REIMBURSEMENT	-	478,200	480,886	-	(478,200)
4-000-52000 CREDIT CARD TRANSACTION FEE	8,962	10,000	7,343	8,700	(1,300)
4-000-60100 INTEREST INCOME	354,130	230,000	375,277	250,000	20,000
4-000-60200 INTEREST ON CD'S	17,090	20,000	16,001	14,000	(6,000)
4-000-70180 TIRZ ANNUAL ADMIN FEE	25,000	25,000	25,000	25,000	-

CITY OF HITCHCOCK - GENERAL FUND
FY 2026 Proposed Annual Operating & Capital Budget
Revenue Summary (Continued)

	FY 2024 ACTUAL	FY 2025 AMENDED	FY 2025 ESTIMATED	FY 2026 PROPOSED	BUDGET CHANGE
4-000-80110 COPIES	-	-	23	-	-
4-000-80120 TOWER RENTAL T-MOBILE LEASE	15,513	15,513	15,513	15,513	-
4-000-80170 ZONING FEES	5,550	3,500	5,512	3,500	-
4-000-80200 POLICE REPORTS	1,271	1,200	1,200	1,200	-
4-000-80210 PLAN REVIEW FEES	6,209	7,500	6,500	7,500	-
4-000-80220 LOT MOWING ENFORCEMENT	5,591	6,000	6,409	6,000	-
4-000-80230 PLATTING/MAPPING FEES	45,542	25,000	26,900	25,000	-
4-000-80240 SPECIAL EVENTS REVENUE	2,250	1,000	2,250	5,000	4,000
4-000-80270 PARK RENTAL FEES	-	-	-	5,000	5,000
4-000-80250 INFRASTRUCTURE	2,500	-	35,518	-	-
4-000-86000 GARBAGE CONTRACT REVENUES	595,205	616,000	714,726	694,350	78,350
4-000-86010 DISCOUNT ON GARBAGE TAXES	(309)	-	(74)	-	-
4-000-86100 AMBULANCE COLLECTIONS	119,227	130,000	155,134	130,000	-
4-000-88000 DONATIONS	34	-	68	-	-
4-000-88100 SALE OF ASSETS	18,437	-	23,239	-	-
4-000-89000 MISCELLANEOUS REVENUE	56,195	24,000	52,172	42,000	18,000
4-000-89100 MISCELLANEOUS REFUNDS & REIMB	-	-	-	-	-
4-000-89300 COURT SETTLEMENT	60,000	-	-	-	-
4-000-98100 PROCEEDS FROM LOAN	-	-	-	-	-
4-000-99000 PROCEEDS FROM FUND BALANCE	-	-	-	-	-
TOTAL OTHER REVENUE	\$ 1,338,397	\$ 1,718,581	\$ 2,075,265	\$ 1,360,546	\$ (358,035)
TRANSFERS IN					
4-000-90100 TRANSFER IN/TO OTHER FUNDS	\$ 61,714	\$ -	\$ -	\$ -	\$ -
4-000-90501 TRANSFERS IN: UTILITY FUND	160,737	-	160,737	247,983	247,983
TOTAL TRANSFERS IN	\$ 222,451	\$ -	\$ 160,737	\$ 247,983	\$ 247,983
TOTAL REVENUES	\$ 7,366,387	\$ 7,802,357	\$ 8,420,426	\$ 7,815,239	\$ 12,882
TOTAL AVAILABLE FUNDS	\$ 13,573,880	\$ 13,526,120	\$ 14,144,189	\$ 14,179,992	\$ 653,872

CITY OF HITCHCOCK – GENERAL FUND
FY2026 Proposed Annual Operating & Capital Budget
Budget Summary – Mayor and City Council

The Mayor and City Council serves as the governing body of the City of Hitchcock and is responsible for the scope, direction, and financing of city services; establishing policies based on information provided by staff, advisory boards and commissions, and the general public; implementing policy through staff under the Mayor-Council form of government. Operating within the City Charter, the City Council appoints the City Manager, Municipal Court Judges, City Secretary, and members of the various boards and commissions. City Council consists of a Mayor, who is elected at large, and four (4) City Council members, who are elected from single-member districts, each elected for two-year terms.

City Council	Term of Office
Christopher Armacost, Mayor	May 2027
Andre Perkins, Mayor Pro Tem	May 2026
Mary Combs Demby, District 1	May 2027
Shawn Kadlecek, District 2	May 2027
Morris Tuck, District 3	May 2026

Number of City Council Meetings - 15
 Number of Ordinances adopted (2023) – 20
 Number of Resolutions adopted (2023) – 31

	FY 2024 ACTUAL	FY 2025 AMENDED	FY 2025 ESTIMATED	FY 2026 PROPOSED	BUDGET CHANGE
PERSONNEL SERVICES	\$ 909	\$ 908	\$ 908	\$ 908	\$ -
SUPPLIES	819	2,200	2,200	2,200	-
PURCHASED SERVICES	200	500	500	500	-
EDUCATION & TRAINING	715	6,000	4,000	4,000	(2,000)
MISCELLANEOUS	32,439	50,000	50,000	52,000	2,000
TOTAL	\$ 35,082	\$ 59,608	\$ 57,608	\$ 59,608	\$ -

CITY OF HITCHCOCK - GENERAL FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - Mayor and City Council

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
<u>PERSONNEL SERVICES</u>						
5-111-12202	WORKERS' COMPENSATION	\$ 9	\$ 8	\$ 8	\$ 8	\$ -
5-111-12302	CELL PHONE ALLOWANCE	900	900	900	900	-
	TOTAL PERSONNEL SERVICES	\$ 909	\$ 908	\$ 908	\$ 908	\$ -
<u>SUPPLIES</u>						
5-111-20110	OFFICE SUPPLIES	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
5-111-20140	GENERAL SUPPLIES	819	1,200	1,200	1,200	-
	TOTAL SUPPLIES	\$ 819	\$ 2,200	\$ 2,200	\$ 2,200	\$ -
<u>PURCHASED SERVICES</u>						
5-111-49410	INSURANCE BOND	\$ 200	\$ 500	\$ 500	\$ 500	\$ -
	TOTAL PURCHASED SERVICES	\$ 200	\$ 500	\$ 500	\$ 500	\$ -
<u>EDUCATION & TRAINING</u>						
5-111-49020	PROFESSIONAL ASSOCIATION DUES	\$ 715	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
5-111-49040	TRAINING/TRAVEL/PERDIEM	-	4,000	2,000	2,000	(2,000)
5-111-49100	BOARD TRAINING	-	1,000	1,000	1,000	-
	TOTAL EDUCATION & TRAINING	\$ 715	\$ 6,000	\$ 4,000	\$ 4,000	\$ (2,000)
<u>MISCELLANEOUS</u>						
5-111-49200	CITY COUNCIL CONTINGENCY	\$ 21,793	\$ 35,000	\$ 35,000	\$ 37,000	\$ 2,000
5-111-49790	SPECIAL ACTIVITIES & PROJECTS	10,646	15,000	15,000	15,000	-
5-111-52110	PURCHASE OF REAL PROPERTY	-	-	-	-	-
	TOTAL MISCELLANEOUS	\$ 32,439	\$ 50,000	\$ 50,000	\$ 52,000	\$ 2,000
	TOTAL CITY COUNCIL	\$ 35,082	\$ 59,608	\$ 57,608	\$ 59,608	\$ -

CITY OF HITCHCOCK – GENERAL FUND

FY2026 Proposed Annual Operating & Capital Budget

Budget Summary – City Manager

The Office of the City Manager is established under the City Charter. The City Manager is appointed by the City Council and functions as the chief executive and administrative officer of the City. The City Manager is responsible for the proper administration of all the affairs of the City and provides direction to all City departments.

Accomplishments for Fiscal Year 2024-2025:

- Adoption of the FY 2025 Annual Operating Budget
- Received unqualified audit opinion for the FY 2024 Annual Financial Audit.
- Purchased Good Old Days property.
- Issued \$23,880,00 in Combination Tax and Revenue Certificates of Obligation for planning, design, and construction wastewater system improvement projects.
- Issued \$1,435,000 in Combination Tax and Revenue Certificates of Obligation, Series 2025 for the ARPA WWTP Headworks Improvement Project
- Awarded construction bid in the amount of \$2,504,800 for the Wastewater Headworks Improvement Project.
- Awarded \$2,225,652 from Federal Emergency Management Agency (FEMA) for Critical Facilities Generator Project to acquire and install 14 generators.
- Completed construction in the amount of \$719,065 for the Highland Bayou Utility Line Relocation Project located on FM2004.
- Negotiated and executed Amended & Restated Gulf Breeze Alternate Financing Agreement, Construction of Public Improvement District Projects and Reimbursement of Advances Agreement, and the Water and Wastewater Impact Fee Reimbursement Agreement between the City of Hitchcock and Windy Hills GB Investments, LLC
- Negotiated and executed an Agreement with P3 Works, LLC to provide PID Administrative Services.
- Contracted with Schaumburg & Polk, Inc. (SPI) for engineering services related to the Wastewater Treatment Plant Bar Screen Project funded by American Rescue Plan Act (ARPA).
- Negotiated and executed an Agreement between the City and Hitchcock Public Library for a ten (10) year period.
- Negotiated and executed an Agreement with the Hitchcock Volunteer Fire Department for a five (5) year period.
- Signed MOU for \$2,731,413, in Transportation Set-Aside Program funds for the construction of sidewalks along SH 6.
- Completed installation of three (3) green rain garden infrastructure projects with \$133,290 in grant funds from AgriLife Extension at Joe Moore Park and Baseball Field.
- Execute Interlocal Agreement with Galveston County for a street rehabilitation project.

Goals for Fiscal Year 2025-2026:

- Sale old City Hall building.
- Issue Special Assessment Bonds for Public Improvement District.
- Complete construction of Ammonia Reduction Project at the WWTP.
- Complete construction of the Wastewater Treatment Plant Bar Screen Project.
- Commence construction on the \$1,176,231 relocation of water and wastewater lines for the FM 2004 TxDOT Bridge widening project.
- Start construction on the TxDOT Transportation Alternative (TA) Set Aside grant project funded Sidewalk Improvement projects.
- Start construction on TxDOT 2023 Transportation Set Aside Program Highway 6 Sidewalk Improvement Project.
- Apply for TWDB Clean Water State Revolving Funds (CWSRF) for the replacement of aging water main infrastructure to mitigate water loss.
- Selection of Engineer, Financial Advisor, and Bond Counsel for professional services related to the TWDB Clean Water State Revolving Fund (CWSRF) projects.
- Assist the City Council in the development and formulation of policies, goals, and objectives.
- Ensure a strong sustainable financial foundation for the City.

CITY OF HITCHCOCK – GENERAL FUND
FY2026 Proposed Annual Operating & Capital Budget
Budget Summary – City Manager

Staffing	FY 2024 Actual	FY 2025 Adopted	FY 2025 Estimated	FY 2026 Proposed	Budget Change
City Manager	1	1	1	1	-
Total	1	1	1	1	-

	FY 2024 ACTUAL	FY 2025 AMENDED	FY 2025 ESTIMATED	FY 2026 PROPOSED	BUDGET CHANGE
PERSONNEL SERVICES	\$ 191,030	\$ 194,720	\$ 194,389	\$ 198,978	\$ 4,258
SUPPLIES	11,551	19,933	19,933	20,050	117
PURCHASED SERVICES	2,855	6,236	6,236	6,236	-
CONTRACTED SERVICES	26,037	65,000	65,000	65,000	-
EDUCATION & TRAINING	7,017	10,600	10,600	10,600	-
TECHNOLOGY	95	96	96	96	-
REPAIRS & MAINTENANCE	16,525	31,000	31,000	32,020	1,020
MISCELLANEOUS	6,893	9,250	9,236	15,250	6,000
CAPITAL OUTLAY	42,123	15,000	-	15,000	-
TOTAL	\$ 304,126	\$ 351,835	\$ 336,490	\$ 363,230	\$ 11,395

CITY OF HITCHCOCK - GENERAL FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - City Administration

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
<u>PERSONNEL SERVICES</u>						
5-131-11001	REGULAR SALARIES	\$ 149,003	\$ 151,901	\$ 151,901	\$ 156,458	\$ 4,557
5-131-12001	SOCIAL SECURITY	12,026	12,240	12,240	12,589	349
5-131-12002	RETIREMENT	10,527	11,088	11,088	10,992	(96)
5-131-12101	HEALTH INSURANCE	9,988	9,908	9,908	9,710	(198)
5-131-12102	DENTAL INSURANCE	371	369	369	369	-
5-131-12103	LIFE INSURANCE	352	393	234	234	(159)
5-131-12104	VISION INSURANCE	108	117	117	117	-
5-131-12201	UNEMPLOYMENT INSURANCE	117	210	117	117	(93)
5-131-12202	WORKERS' COMPENSATION	341	394	315	292	(102)
5-131-12301	CAR ALLOWANCE	7,286	7,200	7,200	7,200	-
5-131-12302	PHONE ALLOWANCE	911	900	900	900	-
	TOTAL PERSONNEL SERVICES	\$ 191,030	\$ 194,720	\$ 194,389	\$ 198,978	\$ 4,258
<u>SUPPLIES</u>						
5-131-20110	OFFICE SUPPLIES	\$ 529	\$ 1,383	\$ 1,383	\$ 1,400	\$ 17
5-131-20140	GENERAL SUPPLIES	79	300	300	150	(150)
5-131-20240	DUES & SUBSCRIPTIONS	1,078	2,500	2,500	2,500	-
5-131-2024X	PUBLICATIONS	-	250	250	250	-
5-131-20280	SMALL OFFICE EQUIPMENT	77	500	500	500	-
5-131-32000	UTILITIES EXPENSE	9,773	15,000	15,000	15,000	-
5-131-49311	POSTAGE/METER RENTAL	15	-	-	250	250
	TOTAL SUPPLIES	\$ 11,551	\$ 19,933	\$ 19,933	\$ 20,050	\$ 117
<u>PURCHASED SERVICES</u>						
5-131-32030	UTILITIES -TELECOMMUNICATION	\$ 1,757	\$ 3,500	\$ 3,500	\$ 3,500	\$ -
5-131-49312	COPIER LEASE	998	2,636	2,636	2,636	-
5-131-49410	INSURANCE BONDS	100	100	100	100	-
	TOTAL PURCHASED SERVICES	\$ 2,855	\$ 6,236	\$ 6,236	\$ 6,236	\$ -
<u>CONTRACTED SERVICES</u>						
5-131-31910	PROFESSIONAL SERVICES	\$ 26,037	\$ 65,000	\$ 65,000	\$ 65,000	\$ -
	TOTAL CONTRACTED SERVICES	\$ 26,037	\$ 65,000	\$ 65,000	\$ 65,000	\$ -
<u>EDUCATION & TRAINING</u>						
5-131-49030	EDUCATION/TESTING/LICENSE	\$ -	\$ 600	\$ 600	\$ 600	\$ -
5-131-49040	TRAINING/TRAVEL/PERDIEM	7,017	10,000	10,000	10,000	-
	TOTAL EDUCATION & TRAINING	\$ 7,017	\$ 10,600	\$ 10,600	\$ 10,600	\$ -
<u>TECHNOLOGY</u>						
5-131-41030	COMPUTER SOFTWARE	\$ 95	\$ 96	\$ 96	\$ 96	\$ -
	TOTAL TECHNOLOGY	\$ 95	\$ 96	\$ 96	\$ 96	\$ -
<u>REPAIRS & MAINTENANCE</u>						
5-131-42030	BUILDINGS REPAIR & MAINTENANCE	\$ 14,209	\$ 25,000	\$ 25,000	\$ 25,000	\$ -
5-131-42040	GROUNDS MAINTENANCE	2,316	6,000	6,000	7,020	\$ 1,020
	TOTAL REPAIRS & MAINTENANCE	\$ 16,525	\$ 31,000	\$ 31,000	\$ 32,020	\$ 1,020

CITY OF HITCHCOCK - GENERAL FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - City Administration (Continued)

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
<u>MISCELLANEOUS</u>						
5-131-49050	AWARDS & RECOGNITIONS	\$ 172	\$ 250	\$ 236	\$ 250	\$ -
5-131-49790	SPECIAL ACTIVITIES	3,801	4,000	4,000	10,000	6,000
5-131-49950	MISCELLANEOUS EXPENSE	2,920	5,000	5,000	5,000	-
	TOTAL MISCELLANEOUS	\$ 6,893	\$ 9,250	\$ 9,236	\$ 15,250	\$ 6,000
<u>CAPITAL OUTLAY</u>						
5-131-51120	EQUIPMENT	\$ 22,201	\$ -	\$ -	\$ -	\$ -
5-131-5112Y	OFFICE FURNITURE	14,947	15,000	-	15,000	-
5-131-54120	CONSTRUCTION	4,975	-	-	-	-
	TOTAL CAPITAL OUTLAY	\$ 42,123	\$ 15,000	\$ -	\$ 15,000	\$ -
	TOTAL CITY ADMINISTRATION	\$ 304,126	\$ 351,835	\$ 336,490	\$ 363,230	\$ 11,395

CITY OF HITCHCOCK – GENERAL FUND
FY2025 Adopted Annual Operating & Capital Budget
Budget Summary – City Secretary

The City Secretary is a position required by state law and is appointed by the City Council. The City Secretary coordinates the preparation of Council agenda packets and the official minutes, prepares legal notices relating to Council agendas and other City issues for publication and posting. The City Secretary attends City Council meetings, documents Council actions, certifies the authenticity of records, prepares agendas, and minutes, and maintains the City's legislative history. The City Secretary facilitates the board and commission appointment process by receiving and maintaining applications submitted by citizens for consideration by the City Council.

The City Secretary coordinates with city departments to respond to requests for City records filed each year under the Texas Public Information Act. The City Secretary also maintains the official records of the city including ordinances, resolutions, contracts, deeds, easements, and other legal documents.

The City Secretary is the election official for the city and oversees the coordination of city elections with the County Election Office to ensure compliance with all City, state, and federal election laws and policies and to ensure that city elections are conducted in a fair and impartial manner.

Accomplishments for Fiscal Year 2024-2025:

- Processed numerous Public Information Act requests.
- Helped organize the first annual 4th of July event.
- Index and codify all City Ordinances and Resolutions.
- Maintain and update the City Secretary website.

Goals for Fiscal Year 2025-2026:

- Enroll in the Texas Municipal Clerks Certification program.
- Continue to improve citizen communication.
- Implement a Public Information Act management system.
- Implement a new process for Hotel/Motel Occupancy Tax collection, and for new applicants an application process.
- Continue to encourage paperless record keeping and work toward a paperless filing system.

	FY 2024 Actual	FY 2025 Adopted	FY 2025 Estimated	FY 2026 Proposed	Budget Change
Staffing					
City Secretary	1	1	1	1	-
Total	1	1	1	1	-

	FY 2024 ACTUAL	FY 2025 AMENDED	FY 2025 ESTIMATED	FY 2026 PROPOSED	BUDGET CHANGE
PERSONNEL SERVICES	\$ 102,757	\$ 104,527	\$ 104,196	\$ 106,763	\$ 2,236
SUPPLIES	10,118	10,530	10,530	11,030	500
PURCHASED SERVICES	24,885	57,807	35,889	59,719	1,912
CONTRACTED SERVICES	4,528	4,800	4,800	4,800	-
EDUCATION & TRAINING	270	225	225	1,225	1,000
TECHNOLOGY	-	-	-	-	-
REPAIRS & MAINTENANCE	-	-	-	250	250
MISCELLANEOUS	305	15	15	250	235
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 142,863	\$ 177,904	\$ 155,655	\$ 184,037	\$ 6,133

CITY OF HITCHCOCK - GENERAL FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - City Secretary

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
<u>PERSONNEL SERVICES</u>						
5-132-11001	REGULAR SALARIES	\$ 80,439	\$ 81,608	\$ 81,608	\$ 84,048	\$ 2,440
5-132-12001	SOCIAL SECURITY	5,950	6,228	6,038	6,430	202
5-132-12002	RETIREMENT	5,386	5,661	5,661	5,614	(47)
5-132-12101	HEALTH INSURANCE	9,988	9,908	9,907	9,710	(198)
5-132-12102	DENTAL INSURANCE	371	369	369	369	-
5-132-12103	LIFE INSURANCE	226	225	210	209	(16)
5-132-12104	VISION INSURANCE	108	117	117	117	-
5-132-12201	UNEMPLOYMENT	117	210	117	117	(93)
5-132-12202	WORKERS' COMPENSATION	172	201	169	149	(52)
	TOTAL PERSONNEL SERVICES	\$ 102,757	\$ 104,527	\$ 104,196	\$ 106,763	\$ 2,236
<u>SUPPLIES</u>						
5-132-20110	OFFICE SUPPLIES	\$ 5,002	\$ 5,492	\$ 5,492	\$ 6,000	\$ 508
5-132-20130	JANITORIAL SUPPLIES	500	500	500	500	-
5-132-20140	GENERAL SUPPLIES	1,000	1,000	1,000	1,000	-
5-132-20240	DUES & SUBSCRIPTIONS	3,202	3,288	3,288	3,280	(8)
5-132-20250	PROFESSIONAL BOOKS	-	250	250	250	-
5-132-20280	SMALL OFFICE EQUIPMENT	414	-	-	-	-
	TOTAL SUPPLIES	\$ 10,118	\$ 10,530	\$ 10,530	\$ 11,030	\$ 500
<u>PURCHASED SERVICES</u>						
5-132-20171	ELECTIONS	\$ -	\$ 21,917	\$ -	\$ 25,000	\$ 3,083
5-132-32030	UTILITIES-TELECOMMUNICATION	456	550	550	550	-
5-132-33510	CODIFICATION OF ORDINANCES	2,520	5,200	5,200	9,200	4,000
5-132-33520	RECORDS MANAGEMENT	8,987	18,393	18,392	13,222	(5,171)
5-132-49311	POSTAGE/METER RENTAL	1,295	1,383	1,383	1,383	-
5-132-49312	COPIER LEASE	11,230	9,264	9,264	9,264	-
5-132-49410	INSURANCE BOND	100	100	100	100	-
5-132-49810	CLASSIFIED ADVERTISEMENTS	297	1,000	1,000	1,000	-
	TOTAL PURCHASED SERVICES	\$ 24,885	\$ 57,807	\$ 35,889	\$ 59,719	\$ 1,912
<u>CONTRACTED SERVICES</u>						
5-132-33210	JANITORIAL SERVICES	\$ 4,528	\$ 4,800	\$ 4,800	\$ 4,800	\$ -
	TOTAL CONTRACTED SERVICES	\$ 4,528	\$ 4,800	\$ 4,800	\$ 4,800	\$ -
<u>EDUCATION & TRAINING</u>						
5-132-49020	PROFESSIONAL ASSOC DUES/FEES	\$ 225	\$ 225	\$ 225	\$ 225	\$ -
5-132-49040	TRAINING/TRAVEL/PERDIEM	45	-	-	1,000	1,000
	TOTAL EDUCATION & TRAINING	\$ 270	\$ 225	\$ 225	\$ 1,225	\$ 1,000

CITY OF HITCHCOCK - GENERAL FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - City Secretary (Continued)

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
<u>REPAIRS & MAINTENANCE</u>						
5-132-42010	EQUIPMENT REPAIRS & MAINT	\$ -	\$ -	\$ -	\$ 250	\$ 250
	TOTAL REPAIRS & MAINTENANCE	\$ -	\$ -	\$ -	\$ 250	\$ 250
<u>MISCELLANEOUS</u>						
5-132-49950	MISCELLANEOUS EXPENSE	\$ 305	\$ 15	\$ 15	\$ 250	\$ 235
	TOTAL MISCELLANEOUS	\$ 305	\$ 15	\$ 15	\$ 250	\$ 235
	TOTAL CITY SECRETARY	\$ 142,863	\$ 177,904	\$ 155,655	\$ 184,037	\$ 6,133

CITY OF HITCHCOCK – GENERAL FUND

FY2026 Proposed Annual Operating & Capital Budget

Budget Summary – Finance

The Finance Department oversees the financial operations of the City, including accounting, budgeting, revenue collections, cash management, investments, debt management, payroll, grant administration, purchasing, and fixed assets. These activities are carried out in compliance with Generally Accepted Accounting Principles, Government Accounting Standards Board Pronouncements, and other applicable standards mandated by Federal and State law, as well as the City Charter.

Additionally, the Department prepares regular monthly and quarterly financial reports. It also assumes responsibility for Human Resources and Utility Billing.

Accomplishments for Fiscal Year 2024-2025:

- Facilitated a successful FY2024 audit with no findings
- Successfully completed the RFQ process for Engineering, Financial Advisory, and Bond Counsel services related to the TWDB loan
- Launched a recurring bank draft payment option for utility bills
- Implemented a strategic investment plan for the city, generating over \$500k in interest earnings
- Completed the city’s first Annual Comprehensive Financial Report

Goals for Fiscal Year 2025-2026:

- Continue to review and update internal controls
- Review and update City Personnel Policies
- Develop policies and guidelines for determining the appropriate time to replace vehicles and equipment
- Implementation of a Vehicle/Equipment Replacement fund.
- Work toward obtaining the GFOA Certificate of Achievement for Excellence in Financial Reporting
- Work toward obtaining the GFOA Distinguished Budget Presentation Award
- Work toward obtaining the Texas Comptroller of Public Accounts’ Debt Obligation Transparency Star

	FY 2024 Actual	FY 2025 Adopted	FY 2025 Estimated	FY 2026 Proposed	Budget Change
Staffing					
Finance Director	1	1	1	1	-
Accounting Manager	1	1	1	1	-
Finance Clerk	1	1	1	1	-
Utility Billing Specialist	1	1	1	1	-
Total	4	4	4	4	-

	FY 2024 ACTUAL	FY 2025 AMENDED	FY 2025 ESTIMATED	FY 2026 PROPOSED	BUDGET CHANGE
PERSONNEL SERVICES	\$ 337,402	\$ 343,592	\$ 342,410	\$ 352,210	\$ 8,618
SUPPLIES	4,585	5,133	4,054	2,135	(2,998)
PURCHASED SERVICES	7,420	11,800	11,207	11,500	(300)
CONTRACTED SERVICES	57,271	59,333	63,082	72,611	13,278
EDUCATION & TRAINING	2,419	3,992	3,601	5,900	1,908
TECHNOLOGY	6,579	16,570	16,570	18,443	1,873
CAPITAL OUTLAY	-	-	-	-	-
TOTAL	\$ 415,676	\$ 440,420	\$ 440,924	\$ 462,799	\$ 22,379

CITY OF HITCHCOCK - GENERAL FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - Finance

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
<u>PERSONNEL SERVICES</u>						
5-141-11001	REGULAR SALARIES	\$ 253,371	\$ 258,140	\$ 258,185	\$ 266,877	\$ 8,737
5-141-11002	OVER TIME	-	216	-	500	284
5-141-12001	SOCIAL SECURITY	19,580	20,061	20,170	20,730	669
5-141-12002	RETIREMENT	17,211	18,173	18,159	18,101	(72)
5-141-12101	HEALTH INSURANCE	39,952	39,632	38,685	38,840	(792)
5-141-12102	DENTAL INSURANCE	1,485	1,476	1,476	1,476	-
5-141-12103	LIFE INSURANCE	698	697	667	667	(30)
5-141-12104	VISION INSURANCE	432	469	469	469	-
5-141-12201	UNEMPLOYMENT	468	481	464	468	(13)
5-141-12202	WORKERS' COMPENSATION	562	647	535	482	(165)
5-141-12301	CAR ALLOWANCE	3,643	3,600	3,600	3,600	-
	TOTAL PERSONNEL SERVICES	\$ 337,402	\$ 343,592	\$ 342,410	\$ 352,210	\$ 8,618
<u>SUPPLIES</u>						
5-141-20110	OFFICE SUPPLIES	\$ 2,095	\$ 2,000	\$ 1,500	\$ 1,500	\$ (500)
5-141-20140	GENERAL SUPPLIES	295	300	-	300	-
5-141-20240	PUBLICATIONS DUES & SUBSCRIPTIONS	149	335	335	335	-
5-141-20280	OFFICE FURNITURE & EQUIPMENT	2,046	2,498	2,219	-	(2,498)
	TOTAL SUPPLIES	\$ 4,585	\$ 5,133	\$ 4,054	\$ 2,135	\$ (2,998)
<u>PURCHASED SERVICES</u>						
5-141-49311	POSTAGE/METER	\$ 2,127	\$ 2,500	\$ 1,907	\$ 2,200	\$ (300)
5-141-49312	COPIER LEASE	4,508	8,500	8,500	8,500	-
5-141-49410	INSURANCE BONDS	100	200	200	200	-
5-141-49810	CLASSIFIED ADVERTISEMENTS	685	600	600	600	-
	TOTAL PURCHASED SERVICES	\$ 7,420	\$ 11,800	\$ 11,207	\$ 11,500	\$ (300)
<u>CONTRACTED SERVICES</u>						
5-141-31020	AUDIT SERVICE	\$ 31,564	\$ 29,580	\$ 27,500	\$ 33,500	\$ 3,920
5-141-33015	TAX COLLECTION	1,392	1,500	1,390	1,500	-
5-141-33020	CENTRAL APPRAISAL DISTRICT	24,315	28,253	34,192	37,611	9,358
	TOTAL CONTRACTED SERVICES	\$ 57,271	\$ 59,333	\$ 63,082	\$ 72,611	\$ 13,278
<u>EDUCATION & TRAINING</u>						
5-141-49020	PROFESSIONAL ASSOC DUES/FEES	\$ 677	\$ 1,101	\$ 1,101	\$ 900	\$ (201)
5-141-49040	TRAINING/TRAVEL/PERDIEM	1,742	2,891	2,500	5,000	2,109
	TOTAL EDUCATION & TRAINING	\$ 2,419	\$ 3,992	\$ 3,601	\$ 5,900	\$ 1,908

CITY OF HITCHCOCK - GENERAL FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - Finance (Continued)

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
<u>TECHNOLOGY</u>						
5-141-41010	SOFTWARE MAINTENANCE	\$ 6,579	\$ 16,570	\$ 16,570	\$ 18,443	\$ 1,873
	TOTAL TECHNOLOGY	\$ 6,579	\$ 16,570	\$ 16,570	\$ 18,443	\$ 1,873
	TOTAL FINANCE DEPARTMENT	\$ 415,676	\$ 440,420	\$ 440,924	\$ 462,799	\$ 22,379

CITY OF HITCHCOCK - GENERAL FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - Insurance Expenses

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
5-994-49411	PROPERTY & LIABILITY	\$ 76,471	\$ 77,909	\$ 78,581	\$ 82,092	\$ 4,183
5-994-49413	FLOOD INSURANCE	5,387	4,584	7,285	8,014	3,430
TOTAL INSURANCE EXPENSES		\$ 81,858	\$ 82,493	\$ 85,866	\$ 90,106	\$ 7,613

CITY OF HITCHCOCK - GENERAL FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - Information Technology

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
<u>PURCHASED SERVICES</u>						
5-171-41060	OUTSIDE SERVICES	\$ 37,413	\$ 40,223	\$ 40,222	\$ 45,224	\$ 5,001
	TOTAL PURCHASED SERVICES	\$ 37,413	\$ 40,223	\$ 40,222	\$ 45,224	\$ 5,001
<u>TECHNOLOGY</u>						
5-171-41020	WEBSITE	\$ 2,020	\$ 2,021	\$ 2,021	\$ 2,000	\$ (21)
5-171-41030	COMPUTER SOFTWARE	28,546	21,316	21,316	22,335	1,019
5-171-41125	COMPUTER PURCHASES	-	7,479	7,314	41,509	34,030
	TOTAL TECHNOLOGY	\$ 30,566	\$ 30,816	\$ 30,651	\$ 65,844	\$ 35,028
TOTAL INFORMATION TECHNOLOGY		\$ 67,979	\$ 71,039	\$ 70,873	\$ 111,068	\$ 40,029

CITY OF HITCHCOCK – GENERAL FUND

FY2026 Proposed Annual Operating & Capital Budget

Budget Summary – Police

The Hitchcock Police Department provides service to approximately 90 square miles in Galveston County. The Patrol Division provides a visible presence in the community, with the goal of crime prevention, crime reduction, traffic safety, and the promotion of overall public safety. The patrol officer is the first responding unit to any crime in the City of Hitchcock. The Criminal Investigations Division provides follow up investigation to offenses that occurred within the local jurisdiction, processes crime scenes, and assists in the prosecution alongside the Sheriff's Office and District Attorney's Office. The Records Unit receives and prepares cases for submission to the District Attorney, as well as processes open records requests and ensures documentation is complete to remain in compliance with the State of Texas Attorney General.

Accomplishments For Fiscal Year 2024-2025:

- Participated in Galveston County Food Bank Drives
- Sponsored a National Night Out event
- Continued and expanded the RUOK program for citizen seniors
- Participated in the Teens and Police Service (TAPS) Academy at Crosby JH
- Facilitated the Pack a Patrol Car toy drive event
- Conducted an audit of sex offender registry
- Obtained grant funding for new police radios
- Joined with La Marque and Santa Fe PD's to establish a SWAT Team
- Partnered with The Houston Internet Crimes Against Children Task Force
- Completed audit of the evidence room
- Continued advancement of the Criminal Investigations Division capacities for violent offenses
- Individual officer advancement towards various proficiency certifications

Goals for Fiscal Year 2025-2026:

- To have all officers of the department complete their Intermediate License Proficiency Certification
- To continue training toward officer leadership development
- Secure grant funding for department needs
- To increase community outreach efforts
- To complete the staffing of the Hitchcock SWAT Team
- To continue work with local partners in protecting the youth of the city
- Investigate "Cold Cases" of the department

CITY OF HITCHCOCK – GENERAL FUND
FY2026 Proposed Annual Operating & Capital Budget
Budget Summary – Police

	FY 2024	FY 2025	FY 2025	FY 2026	Budget
Staffing	Actual	Adopted	Estimated	Proposed	Change
Police Chief	1	1	1	1	-
Police Captain	1	1	1	1	-
Police Lieutenant	1	1	1	1	-
Police Sergeant	5	5	5	5	-
Police Officer	11	11	11	11	-
Administrative Assistant	1	1	1	1	-
Total	20	20	20	20	-

	FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
	ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
PERSONNEL SERVICES	\$ 1,703,648	\$ 1,669,786	\$ 1,664,423	\$ 1,677,087	\$ 7,301
SUPPLIES	100,796	89,141	87,141	89,000	(141)
PURCHASED SERVICES	86,559	235,500	217,332	151,960	(83,540)
CONTRACTED SERVICES	269,375	282,055	282,055	302,051	19,996
EDUCATION & TRAINING	10,434	16,311	15,623	17,950	1,639
TECHNOLOGY	44,276	53,982	52,205	66,050	12,068
REPAIRS & MAINTENANCE	30,834	44,273	44,273	30,750	(13,523)
MISCELLANEOUS	1,034	1,500	1,480	1,500	-
DEBT SERVICE	52,339	52,340	52,340	-	(52,340)
CAPITAL OUTLAY	-	162,693	145,000	132,520	(30,173)
TOTAL	\$ 2,299,295	\$ 2,607,581	\$ 2,561,872	\$ 2,468,868	\$ (138,713)

CITY OF HITCHCOCK - GENERAL FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - Police

		FY 2024 ACTUAL	FY 2025 AMENDED	FY 2025 ESTIMATED	FY 2026 PROPOSED	BUDGET CHANGE
PERSONNEL SERVICES						
5-211-11001	REGULAR SALARIES	\$ 1,226,322	\$ 1,197,400	\$ 1,202,681	\$ 1,213,599	\$ 16,199
5-211-11002	OVERTIME	24,809	30,000	33,000	35,000	5,000
5-211-11006	CERTIFICATE PAY	16,796	16,499	16,265	15,600	(899)
5-211-11011	INTERN	8,080	3,600	3,360	7,200	3,600
5-211-12001	SOCIAL SECURITY	95,024	95,694	94,164	97,262	1,568
5-211-12002	RETIREMENT	84,900	86,438	86,558	84,449	(1,989)
5-211-12101	HEALTH INSURANCE	190,751	188,252	177,150	184,490	(3,762)
5-211-12102	DENTAL INSURANCE	7,092	7,011	6,592	7,011	-
5-211-12103	LIFE INSURANCE	3,017	3,021	2,892	2,998	(23)
5-211-12104	VISION	2,060	2,230	2,100	2,230	-
5-211-12201	UNEMPLOYMENT	2,419	2,492	2,512	2,223	(269)
5-211-12202	WORKERS' COMPENSATION	42,378	37,149	37,149	25,025	(12,124)
	TOTAL PERSONNEL SERVICES	\$ 1,703,648	\$ 1,669,786	\$ 1,664,423	\$ 1,677,087	\$ 7,301
SUPPLIES						
5-211-20110	DEPARTMENT SUPPLIES	\$ 3,787	\$ 4,500	\$ 4,000	\$ 17,500	\$ 13,000
5-211-20140	GENERAL SUPPLIES	1,552	4,000	3,000	-	(4,000)
5-211-20180	LAW ENFORCEMENT SUPPLIES	5,126	4,500	4,000	-	(4,500)
5-211-20190	TRAINING SUPPLIES	756	4,641	4,641	-	(4,641)
5-211-20200	EMERGENCY SUPPLIES	579	-	-	-	-
5-211-20260	FUEL & OIL	78,548	65,000	65,000	65,000	-
5-211-20280	SMALL TOOLS	3,589	-	-	-	-
5-211-32000	UTILITIES EXPENSE	6,859	6,500	6,500	6,500	-
	TOTAL SUPPLIES	\$ 100,796	\$ 89,141	\$ 87,141	\$ 89,000	\$ (141)
PURCHASED SERVICES						
5-211-20270	UNIFORM EXPENSE	\$ 4,368	\$ 7,000	\$ 7,000	\$ 7,000	\$ -
5-211-32030	TELECOMMUNICATIONS	7,762	8,000	7,800	8,000	-
5-211-32031	MCT AIRCARDS	7,791	7,800	7,800	7,800	-
5-211-49312	COPIER LEASE	8,198	11,500	10,000	10,000	(1,500)
5-211-49391	VEHICLE LEASE	51,463	194,223	177,755	112,183	(82,040)
5-211-49410	INSURANCE & BONDS	6,977	6,977	6,977	6,977	\$ -
	TOTAL PURCHASED SERVICES	\$ 86,559	\$ 235,500	\$ 217,332	\$ 151,960	\$ (83,540)
CONTRACTED SERVICES						
5-211-33110	BACKGROUND INQUIRY FEE	\$ 4,447	\$ 3,600	\$ 3,600	\$ 3,600	\$ -
5-211-33120	EMPLOYEE EXAM/DRUG SCREEN	280	975	975	1,000	25
5-211-33210	JANITORIAL SERVICES	8,187	4,800	4,800	4,800	-
5-211-33880	DISPATCH SERVICES	220,264	227,973	227,973	233,331	5,358
5-211-42012	GENERATOR MAINTENANCE	1,694	1,832	1,832	2,000	168
5-211-49610	RADIO CONNECT FEE/TOMBALL	24,933	32,000	32,000	-	(32,000)
5-211-49620	OSSI CONNECTION FEE	4,800	4,800	4,800	19,800	15,000
5-211-49630	RADIO USER FEE	4,770	6,075	6,075	5,520	(555)
5-211-41050	INTERNET SERVICES	-	-	-	32,000	32,000
	TOTAL CONTRACTED SERVICES	\$ 269,375	\$ 282,055	\$ 282,055	\$ 302,051	\$ 19,996

CITY OF HITCHCOCK - GENERAL FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - Police (Continued)

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
<u>EDUCATION & TRAINING</u>						
5-211-49020	PROFESSIONAL ASSOC DUES/FEES	\$ 787	\$ 950	\$ 821	\$ 950	\$ -
5-211-49030	EDUCATION/TESTING/LICENSE	8,597	13,361	13,000	15,000	1,639
5-211-49040	TRAINING/TRAVEL/PERDIEM	1,050	2,000	1,802	2,000	-
	TOTAL EDUCATION & TRAINING	\$ 10,434	\$ 16,311	\$ 15,623	\$ 17,950	\$ 1,639
<u>TECHNOLOGY</u>						
5-211-41010	SOFTWARE MAINTENANCE	\$ 44,276	\$ 15,732	\$ 15,732	\$ 19,500	\$ 3,768
5-211-51125	COMPUTER HARDWARE	-	38,250	36,473	46,550	\$ 8,300
	TOTAL TECHNOLOGY	\$ 44,276	\$ 53,982	\$ 52,205	\$ 66,050	\$ 12,068
<u>REPAIRS & MAINTENANCE</u>						
5-211-42020	VEHICLE REPAIRS & MAINT	\$ 21,729	\$ 34,078	\$ 34,078	\$ 25,000	\$ (9,078)
5-211-42030	BUILDINGS REPAIR & MAINTENANCE	9,105	9,445	9,445	5,000	\$ (4,445)
5-211-42060	RADAR MAINTENANCE & REPAIR	-	750	750	750	\$ -
	TOTAL REPAIRS & MAINTENANCE	\$ 30,834	\$ 44,273	\$ 44,273	\$ 30,750	\$ (13,523)
<u>MISCELLANEOUS</u>						
5-211-49790	SPECIAL ACTIVITIES	1,034	1,500	1,480	1,500	-
	TOTAL MISCELLANEOUS	\$ 1,034	\$ 1,500	\$ 1,480	\$ 1,500	\$ -
<u>DEBT SERVICE</u>						
5-211-60100	DEBT SERVICE PRINCIPAL	\$ 49,001	\$ 50,643	\$ 50,643	\$ -	\$ (50,643)
5-211-60200	DEBT SERVICE INTEREST	3,338	1,697	1,697	-	(1,697)
	TOTAL DEBT SERVICE	\$ 52,339	\$ 52,340	\$ 52,340	\$ -	\$ (52,340)
<u>CAPITAL OUTLAY</u>						
5-211-51120	EQUIPMENT PURCHASE	\$ -	\$ 162,693	\$ 145,000	\$ 112,520	\$ (50,173)
5-211-60150	VEHICLE /EQUIPMENT PAYMENT	-	-	-	20,000	20,000
	TOTAL CAPITAL OUTLAY	\$ -	\$ 162,693	\$ 145,000	\$ 132,520	\$ (30,173)
	TOTAL POLICE	\$ 2,299,295	\$ 2,607,581	\$ 2,561,872	\$ 2,468,868	\$ (138,713)

CITY OF HITCHCOCK - GENERAL FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - Fire

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
5-221-33040	FIRE DEPARTMENT ASSISTANCE	\$ 93,900	\$ 93,900	\$ 93,900	\$ 93,900	\$ -
5-221-49630	RADIO USER FEE	3,960	3,960	4,140	5,520	1,560
	TOTAL FIRE DEPARTMENT	\$ 97,860	\$ 97,860	\$ 98,040	\$ 99,420	\$ 1,560

Appropriations - EMS Department

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
5-231-33045	CONTRACT EMS SERVICES	\$ 105,361	\$ 138,323	\$ 138,323	\$ 165,988	\$ 27,665
	TOTAL EMS SERVICES	\$ 105,361	\$ 138,323	\$ 138,323	\$ 165,988	\$ 27,665

Appropriations - Emergency Management

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
5-241-20200	EMERGENCY SUPPLIES	\$ 2,816	\$ 4,000	\$ -	\$ 4,000	\$ -
5-241-33900	LANDFILL DISPOSAL FEES	81,121	-	-	-	-
5-241-33910	DEBRIS MONITORING	84,162	-	-	-	-
5-241-33920	DEBRIS REMOVAL	287,063	-	-	-	-
	TOTAL EMERGENCY MANAGEMENT	\$ 455,162	\$ 4,000	\$ -	\$ 4,000	\$ -

CITY OF HITCHCOCK – GENERAL FUND
FY2026 Proposed Annual Operating & Capital Budget
Budget Summary – Municipal Court

The Municipal Court exists to administer fair and impartial justice while adhering to statutory requirements and providing exceptional customer service. The Municipal Court promotes timely disposition of cases while ensuring accuracy to promote a positive public perception of the judicial system. The Municipal Court processes citations, manages case dispositions, maintains court dockets, and provides court security.

Accomplishments for Fiscal Year 2024-2025:

- Strengthen daily processes
- Attended the annual Texas Municipal Courts Education Center educational conference
- Maintain the integrity of the Court and Court files
- Implemented the ability to utilize Incode Municipal Court Justice software remotely

Goals for Fiscal Year 2025-2026:

- Create a comprehensive procedure manual
- Implement the Juvenile Diversion Plan in accordance to State law

	FY 2024	FY 2025	FY 2025	FY 2026	Budget
	Actual	Adopted	Estimated	Proposed	Change
Staffing					
Court Administrator / Deputy Court Clerk	-	1	1	1	-
Warrant Officer	2	1	1	1	-
Total	2	2	2	2	-

	FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
	ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
PERSONNEL SERVICES	\$ 143,565	\$ 146,920	\$ 145,957	\$ 83,107	\$ (63,813)
SUPPLIES	1,136	2,027	1,487	2,300	273
PURCHASED SERVICES	3,632	3,800	3,585	3,800	-
CONTRACTED SERVICES	28,295	29,710	29,710	29,760	50
EDUCATION & TRAINING	1,555	2,588	2,578	2,600	12
TECHNOLOGY	4,847	1,562	1,562	4,310	2,748
MISCELLANEOUS	2,320	2,500	2,420	2,750	250
TOTAL	\$ 185,350	\$ 189,107	\$ 187,299	\$ 128,627	\$ (60,480)

CITY OF HITCHCOCK - GENERAL FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - Municipal Court

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
<u>PERSONNEL SERVICES</u>						
5-121-11001	REGULAR SALARIES	\$ 105,186	\$ 107,206	\$ 107,206	\$ 62,634	\$ (44,572)
5-121-11002	OVERTIME	-	500	-	500	-
5-121-11006	CERTIFICATE PAY	1,518	1,500	1,500	300	(1,200)
5-121-12001	SOCIAL SECURITY	8,029	8,353	8,184	4,853	(3,500)
5-121-12002	RETIREMENT	7,145	7,567	7,542	4,237	(3,330)
5-121-12101	HEALTH INSURANCE	19,976	19,816	19,815	9,710	(10,106)
5-121-12102	DENTAL INSURANCE	743	738	737	369	(369)
5-121-12103	LIFE INSURANCE	288	286	282	157	(129)
5-121-12104	VISION INSURANCE	216	235	235	117	(118)
5-121-12201	UNEMPLOYMENT	234	449	234	117	(332)
5-121-12202	WORKERS' COMPENSATION	230	270	222	113	(157)
	TOTAL PERSONNEL SERVICES	\$ 143,565	\$ 146,920	\$ 145,957	\$ 83,107	\$ (63,813)
<u>SUPPLIES</u>						
5-121-20110	OFFICE SUPPLIES	\$ 352	\$ 987	\$ 987	\$ 1,000	\$ 13
5-121-20250	PROFESSIONAL BOOKS	-	100	-	100	-
5-121-49311	POSTAGE/METER RENTAL	784	940	500	1,200	260
	TOTAL SUPPLIES	\$ 1,136	\$ 2,027	\$ 1,487	\$ 2,300	\$ 273
<u>PURCHASED SERVICES</u>						
5-121-49312	COPIER LEASE	\$ 3,632	\$ 3,800	\$ 3,585	\$ 3,800	\$ -
	TOTAL PURCHASED SERVICES	\$ 3,632	\$ 3,800	\$ 3,585	\$ 3,800	\$ -
<u>CONTRACTED SERVICES</u>						
5-121-31015	MUNICIPAL COURT JUDGE	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ -
5-121-31040	CITY PROSECUTOR	9,600	10,200	10,200	10,200	-
5-121-33110	BACKGROUND INQUIRY FEE	695	1,510	1,510	1,560	50
	TOTAL CONTRACTED SERVICES	\$ 28,295	\$ 29,710	\$ 29,710	\$ 29,760	\$ 50
<u>EDUCATION & TRAINING</u>						
5-121-49020	PROFESSIONAL ASSOC DUES/FEES	\$ -	\$ 88	\$ 78	\$ 100	\$ 12
5-121-49030	EDUCATION	750	1,500	1,500	1,500	-
5-121-49040	TRAINING/TRAVEL/PERDIEM	805	1,000	1,000	1,000	-
	TOTAL EDUCATION & TRAINING	\$ 1,555	\$ 2,588	\$ 2,578	\$ 2,600	\$ 12
<u>TECHNOLOGY</u>						
5-121-41910	TECHNOLOGY	\$ 4,847	\$ 1,562	\$ 1,562	\$ 4,310	\$ 2,748
	TOTAL TECHNOLOGY	\$ 4,847	\$ 1,562	\$ 1,562	\$ 4,310	\$ 2,748
<u>MISCELLANEOUS</u>						
5-121-49950	MISCELLANEOUS EXPENSE	\$ -	\$ -	\$ -	\$ 250	\$ 250
5-121-49970	BANK FEES	2,320	2,500	2,420	2,500	-
	TOTAL MISCELLANEOUS	\$ 2,320	\$ 2,500	\$ 2,420	\$ 2,750	\$ 250
	TOTAL MUNICIPAL COURT	\$ 185,350	\$ 189,107	\$ 187,299	\$ 128,627	\$ (60,480)

CITY OF HITCHCOCK – GENERAL FUND

FY2026 Proposed Annual Operating & Capital Budget

Budget Summary – Community Development

Using the Comprehensive Plan, City Ordinances and FEMA Floodplain requirements as guides, the Community Development Department works to effectively implement the vision of the city and develop appropriate policy and ordinance proposals for consideration/adoption by City Council. The Community Development Department includes the divisions of Code Compliance and Permits and Inspections. The Community Development Department directly manages the Planning and Zoning functions along with Floodplain management, RV Parks, Mobile Home Parks, Game Rooms, Automotive Businesses and facilitates Mass Gathering events in the city.

Accomplishments For Fiscal Year 2024-2025:

- The efforts to join the Community Rating System were completed with 10% NFIP premium discounts commencing for residents purchasing Flood Insurance.
- The city passed the first CRS audit with 100% Compliance. The city also passed the Building Code Efficiency Grading System (BCEGS) audit.
- Issued 51 Floodplain Development Permits for new house construction in Sunset Grove. Forty-two (42) new homes have started to date., eighteen (18) are complete.
- Managed the formal plat process for the Gulf Breeze sub-division development. Initiated efforts to obtain utility easements required for the development.
- Managed the Specific Use Permit process to secure Williams Bros. lay down yard and concrete batch plant on FM 2004.
- Identified concrete batch plant built without city permits on FM 2004. Shut down operation pending re-plat, plans and Specific Use Permit from City Council.

Goals for Fiscal Year 2025-2026:

- Restructure the Community Development Department to prepare for impending growth in the city. Implement a new Office of Floodplain Management in the Community Development Department.
- Monitor and facilitate on-going construction in the Sunset Grove sub-division. Expect Section 5 house construction to begin early in 2026.
- Hitchcock Village (8920 Schiro) and Park Vista Estates (5614 FM 2004) have resumed efforts. Work to facilitate the start of construction activities.
- Continue efforts to facilitate the Gulf Breeze development. Secure all required utility easements for the project. Expect site development activities to begin in 2026.

	FY 2024 Actual	FY 2025 Adopted	FY 2025 Estimated	FY 2026 Proposed	Budget Change
Staffing					
Director	1	1	1	1	-
Specialist	1	1	1	0.5	(0.5)
Total	2	2	2	1.5	(0.5)

	FY 2024 ACTUAL	FY 2025 AMENDED	FY 2025 ESTIMATED	FY 2026 PROPOSED	BUDGET CHANGE
PERSONNEL SERVICES	\$ 173,700	\$ 139,091	\$ 132,203	\$ 145,359	\$ 6,268
SUPPLIES	4,038	4,050	2,728	3,450	(600)
PURCHASED SERVICES	8,968	10,623	8,659	10,130	(493)
CONTRACTED SERVICES	46,591	54,225	45,000	55,000	775
EDUCATION & TRAINING	301	1,050	225	500	(550)
TECHNOLOGY	15,100	16,075	16,075	14,750	(1,325)
CAPITAL OUTLAY	5,695	-	-	-	-
TOTAL	\$ 254,393	\$ 225,114	\$ 204,890	\$ 229,189	\$ 4,075

CITY OF HITCHCOCK - GENERAL FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - Community Development

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
<u>PERSONNEL SERVICES</u>						
5-611-11001	REGULAR SALARIES	\$ 135,981	\$ 106,095	\$ 106,095	\$ 109,268	\$ 3,173
5-611-11002	OVERTIME	2,050	775	555	450	(325)
5-611-12001	SOCIAL SECURITY	10,854	8,410	8,367	8,669	259
5-611-12002	RETIREMENT	9,562	7,628	7,636	7,570	(58)
5-611-12101	HEALTH INSURANCE	9,959	11,184	4,731	14,565	3,381
5-611-12102	DENTAL INSURANCE	741	554	545	554	-
5-611-12103	LIFE INSURANCE	255	165	157	160	(5)
5-611-12104	VISION INSURANCE	108	176	56	176	-
5-611-12201	UNEMPLOYMENT	234	216	173	176	(40)
5-611-12202	WORKERS' COMPENSATION	313	288	288	171	(117)
5-611-12301	CAR ALLOWANCE	3,643	3,600	3,600	3,600	-
	TOTAL PERSONNEL SERVICES	\$ 173,700	\$ 139,091	\$ 132,203	\$ 145,359	\$ 6,268
<u>SUPPLIES</u>						
5-611-20110	OFFICE SUPPLIES	\$ 946	\$ 500	\$ 150	\$ 250	\$ (250)
5-611-20120	POSTAGE	1,889	2,250	2,250	2,500	250
5-611-20140	GENERAL SUPPLIES	900	1,000	278	500	(500)
5-611-20250	PROFESSIONAL BOOKS	-	150	-	100	(50)
5-611-20270	UNIFORMS	303	150	50	100	(50)
	TOTAL SUPPLIES	\$ 4,038	\$ 4,050	\$ 2,728	\$ 3,450	\$ (600)
<u>PURCHASED SERVICES</u>						
5-611-20220	MAPPING & PLAT FILING	\$ 493	\$ 2,250	\$ 1,029	\$ 1,750	\$ (500)
5-611-32030	TELECOMMUNICATIONS	1,879	1,880	1,880	1,880	-
5-611-49312	COPIER LEASE	4,339	4,493	4,000	4,250	(243)
5-611-49810	CLASSIFIED ADVERTISEMENTS	2,257	2,000	1,750	2,250	250
	TOTAL PURCHASED SERVICES	\$ 8,968	\$ 10,623	\$ 8,659	\$ 10,130	\$ (493)
<u>CONTRACTED SERVICES</u>						
5-611-31010	LEGAL FEES	\$ 9,628	\$ 14,625	\$ 12,500	\$ 15,000	\$ 375
5-611-31030	ENGINEERING	36,963	39,600	32,500	40,000	400
	TOTAL CONTRACTED SERVICES	\$ 46,591	\$ 54,225	\$ 45,000	\$ 55,000	\$ 775
<u>EDUCATION & TRAINING</u>						
5-611-49020	PROFESSIONAL ASSOC DUES/FEES	\$ 100	\$ 100	\$ 100	\$ 100	\$ -
5-611-49030	EDUCATION/TESTING/LICENSE	-	500	125	150	(350)
5-611-49040	TRAINING/TRAVEL/PERDIEM	201	450	-	250	(200)
	TOTAL EDUCATION & TRAINING	\$ 301	\$ 1,050	\$ 225	\$ 500	\$ (550)
<u>TECHNOLOGY</u>						
5-611-41030	COMPUTER SOFTWARE	\$ 15,100	\$ 16,075	\$ 16,075	\$ 14,750	\$ (1,325)
	TOTAL TECHNOLOGY	\$ 15,100	\$ 16,075	\$ 16,075	\$ 14,750	\$ (1,325)

CITY OF HITCHCOCK - GENERAL FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - Community Development (Continued)

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
<u>CAPITAL OUTLAY</u>						
5-611-51120	EQUIPMENT PURCHASES	\$ 5,695	\$ -	\$ -	\$ -	\$ -
	TOTAL CAPITAL OUTLAY	\$ 5,695	\$ -	\$ -	\$ -	\$ -
	TOTAL COMMUNITY DEVELOPMENT	\$ 254,393	\$ 225,114	\$ 204,890	\$ 229,189	\$ 4,075

CITY OF HITCHCOCK – GENERAL FUND
FY2026 Proposed Annual Operating & Capital Budget
Budget Summary – Community Development: Code Compliance

The Code Compliance Division manages citizen outreach, education and code enforcement activities throughout the city. Conducts daily inspections throughout the city and documents code violation situations. Interface with residents and contractors to ensure understanding of city code requirements. Research the broad range of city codes and work to ensure alignment and consistency. Works with the city Delinquent Tax Attorney and Galveston County tax records to locate property owners and recover funds owed to the city.

Accomplishments For Fiscal Year 2024-2025:

- Increased staffing by allocating ½ of Stacey Baker work hours to Code Enforcement efforts.
- Increased inspection efforts following Hurricane Beryl to monitor debris removal efforts.
- Enforcement cases involving 1,206 violations were observed and documented in the first 8 months of the fiscal year.
- A total of 903 inspections were conducted in the first 8 months and a total of 761 Code Enforcement cases were corrected and closed.
- To date, \$2,985 in abatement costs have been recovered by the city. An additional \$36,940 remains due and payable.
- Abated 2 sub-standard properties. Two (2) more are planned this year.
- Filed 11 Liens on properties for abating code violations

Goals for Fiscal Year 2025-2026:

- Develop plans and justification for additional Code Enforcement staff to address deteriorating property conditions throughout the city.
- Identify properties and develop plans for removal or elevation of flood damaged structures in the city.
- Continue to address abandoned, dilapidated structures by initiating the abatement process and scheduling public hearings with the Building Standards Commission for final determinations.
- Collaborate with stakeholders to establish a streamlined process for obtaining abatement quotes to significantly reduce the amount of time spent by CE staff to secure abatement services.
- Increase focus on properties with repetitive code violations to improve the appearance of the city.

	FY 2024	FY 2025	FY 2025	FY 2026	Budget
Staffing	Actual	Adopted	Estimated	Proposed	Change
Code Compliance Officer	1	1.5	1.5	1.5	0
Total	1	1.5	1.5	1.5	0

	FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
	ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
PERSONNEL SERVICES	\$ 77,487	\$ 126,201	\$ 125,130	\$ 128,687	\$ 2,486
SUPPLIES	4,698	4,687	3,725	4,300	(387)
PURCHASED SERVICES	579	590	590	590	-
CONTRACTED SERVICES	21,244	51,787	51,750	53,037	1,250
EDUCATION & TRAINING	-	500	500	500	-
REPAIRS & MAINTENANCE	384	750	750	500	(250)
TOTAL	\$ 104,392	\$ 184,515	\$ 182,445	\$ 187,614	\$ 3,099

CITY OF HITCHCOCK - GENERAL FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - Code Compliance

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
<u>PERSONNEL SERVICES</u>						
5-151-11001	REGULAR SALARIES	\$ 58,572	\$ 91,944	\$ 91,944	\$ 94,693	\$ 2,749
5-151-11002	OVERTIME	125	1,000	895	1,000	-
5-151-12001	SOCIAL SECURITY	3,706	7,330	6,512	7,550	220
5-151-12002	RETIREMENT	3,940	6,648	6,646	6,593	(55)
5-151-12101	HEALTH INSURANCE	10,117	14,862	14,862	14,565	(297)
5-151-12102	DENTAL INSURANCE	376	554	554	554	-
5-151-12103	LIFE INSURANCE	155	242	241	237	(5)
5-151-12104	VISION	110	176	176	176	-
5-151-12201	UNEMPLOYMENT	117	253	178	176	(77)
5-151-12202	WORKERS' COMPENSATION	126	192	122	143	(49)
5-151-12301	CAR ALLOWANCE	143	3,000	3,000	3,000	-
	TOTAL PERSONNEL SERVICES	\$ 77,487	\$ 126,201	\$ 125,130	\$ 128,687	\$ 2,486
<u>SUPPLIES</u>						
5-151-20110	OFFICE SUPPLIES	\$ -	\$ 750	\$ 175	\$ 200	\$ (550)
5-151-20140	GENERAL SUPPLIES	-	200	250	500	300
5-151-20210	FIRE PREVENTION	2,000	-	-	-	-
5-151-20250	PROFESSIONAL BOOKS	-	250	-	250	-
5-151-20260	FUEL & OIL	2,673	3,387	3,200	3,250	(137)
5-151-20270	UNIFORMS	25	100	100	100	-
	TOTAL SUPPLIES	\$ 4,698	\$ 4,687	\$ 3,725	\$ 4,300	\$ (387)
<u>PURCHASED SERVICES</u>						
5-151-32030	TELECOMMUNICATIONS	\$ 579	\$ 590	\$ 590	\$ 590	\$ -
	TOTAL PURCHASED SERVICES	\$ 579	\$ 590	\$ 590	\$ 590	\$ -
<u>CONTRACTED SERVICES</u>						
5-151-33120	EMPLOYEE EXAM/DRUG SCREEN	\$ -	\$ 37	\$ -	\$ 37	\$ -
5-151-49311	POSTAGE/METER RENTAL	1,072	3,000	3,000	3,000	-
5-151-33930	CONTRACT MOWING	-	-	-	7,000	7,000
5-151-49760	ABATEMENT OF PROPERTIES	20,172	48,750	48,750	43,000	(5,750)
	TOTAL CONTRACTED SERVICES	\$ 21,244	\$ 51,787	\$ 51,750	\$ 53,037	\$ 1,250
<u>EDUCATION & TRAINING</u>						
5-151-49030	EDUCATION/TESTING/LICENSE	\$ -	\$ 300	\$ 300	\$ 300	\$ -
5-151-49040	TRAINING/TRAVEL/PERDIEM	-	200	200	200	-
	TOTAL EDUCATION & TRAINING	\$ -	\$ 500	\$ 500	\$ 500	\$ -
<u>REPAIRS & MAINTENANCE</u>						
5-151-42020	M/R VEHICLES & EQUIPMENT	\$ 384	\$ 750	\$ 750	\$ 500	\$ (250)
	TOTAL REPAIRS & MAINTENANCE	\$ 384	\$ 750	\$ 750	\$ 500	\$ (250)
	TOTAL CODE COMPLIANCE	\$ 104,392	\$ 184,515	\$ 182,445	\$ 187,614	\$ 3,099

CITY OF HITCHCOCK - GENERAL FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - Animal Control

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
5-411-33030	CONTRACT-RABIES CONTROL	\$ 16,223	\$ 19,305	\$ 19,305	\$ 20,270	\$ 965
5-411-33035	CONTRACT-KENNELS	33,881	31,362	31,362	32,930	1,568
	TOTAL ANIMAL CONTROL	\$ 50,104	\$ 50,667	\$ 50,667	\$ 53,200	\$ 2,533

CITY OF HITCHCOCK – GENERAL FUND

FY2026 Proposed Annual Operating & Capital Budget

Budget Summary – Community Development: Permits and Inspections

The Permits and Inspections Division is comprised of the Building Official, Permits, Inspections and Office of the Fire Marshal. There is a significant level of interaction with residents and contractors on a daily basis.

Duties include:

- Effectively manage city permits through the i-Worqs system
- Conduct timely and thorough construction inspections
- Assure compliance with appropriate building codes and city permit requirements
- Conduct Fire, Life, Safety Inspections. Identify unsafe conditions
- Issue Certificates of Occupancy

Accomplishments For Fiscal Year 2024-2025:

- Team staffing was addressed with the hiring of a part-time Building Official/Plan Reviewer and a full-time Building Official/Permit Supervisor.
- The Office of the Fire Marshal become a part-time position reporting to the City Manager but funded through the Permits and Inspections Division.
- The i-Worqs permit system software was upgraded to include workflow monitoring and on-line payment capabilities via Pay-Roc.
- Transition Lisa Clements to a “Permit Specialist” role for improved management and operation of the permit system.
- Processed a wide range of permits during the first 8 months of the fiscal year. Thirty-eight (38) new homes were approved for Sunset Grove.

Residential	Remodel	Electrical	Plumbing	Mechanical	Mobile Home	Roof
48	58	140	118	55	8	56

Goals for Fiscal Year 2025-2026:

- Continue efforts to upgrade the organizational capability to manage increased permit and inspection demand for Sunset Grove, Hitchcock Village, Park Vista, Estates at Highland Bayou and Gulf Breeze developments.
- Staff an additional “Permit Clerk” position to support daily customer service focus.

	FY 2024 Actual	FY 2025 Adopted	FY 2025 Estimated	FY 2026 Proposed	Budget Change
Staffing					
Fire Marshal/Building Official	1	1	1.5	1	-
Building Inspector	1	1	1	1	-
Permit Clerk	1	1	1	2	1
Total	3	3	3.5	4	1

	FY 2024 ACTUAL	FY 2025 AMENDED	FY 2025 ESTIMATED	FY 2026 PROPOSED	BUDGET CHANGE
PERSONNEL SERVICES	\$ 289,536	\$ 404,750	\$ 311,255	\$ 443,007	\$ 38,257
SUPPLIES	7,004	12,900	11,676	9,750	(3,150)
PURCHASED SERVICES	2,485	2,819	2,819	2,819	-
CONTRACTED SERVICES	4,865	4,653	3,553	9,600	4,947
EDUCATION & TRAINING	2,127	2,750	1,750	3,000	250
REPAIRS & MAINTENANCE	1,324	2,500	2,001	1,250	(1,250)
TECHNOLOGY	3,500	5,675	5,632	2,625	(3,050)
CAPITAL OUTLAY	-	25,000	-	-	(25,000)
TOTAL	\$ 310,841	\$ 461,047	\$ 338,686	\$ 472,051	\$ 11,004

CITY OF HITCHCOCK - GENERAL FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - Inspection

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
<u>PERSONNEL SERVICES</u>						
5-251-11001	REGULAR SALARIES	\$ 197,431	\$ 302,224	\$ 251,337	\$ 349,473	\$ 47,249
5-251-11002	OVERTIME	27,979	15,000	419	5,000	(10,000)
5-251-11006	CERTIFICATE PAY	-	-	-	1,200	1,200
5-251-12001	SOCIAL SECURITY	16,856	24,268	18,728	27,209	2,941
5-251-12002	RETIREMENT	14,864	19,105	12,318	17,079	(2,026)
5-251-12101	HEALTH	28,802	39,495	24,709	38,840	(655)
5-251-12102	DENTAL	1,071	1,476	919	1,476	-
5-251-12103	LIFE	485	702	518	638	(64)
5-251-12104	VISION	312	466	293	469	3
5-251-12201	UNEMPLOYMENT	351	590	590	702	112
5-251-12202	WORKER'S COMPENSATION	914	1,424	1,424	921	(503)
5-251-12301	CAR ALLOWANCE	471	-	-	-	-
	TOTAL PERSONNEL SERVICES	\$ 289,536	\$ 404,750	\$ 311,255	\$ 443,007	\$ 38,257
<u>SUPPLIES</u>						
5-251-20110	OFFICE SUPPLIES	\$ 724	\$ 700	\$ 676	\$ 700	\$ -
5-251-20210	FIRE PREVENTION	-	2,000	2,000	2,000	-
5-251-20250	PROFESSIONAL BOOKS	123	3,000	3,000	300	(2,700)
5-251-20260	FUEL & OIL	5,498	5,450	5,200	6,000	550
5-251-20270	UNIFORM	509	1,000	500	500	(500)
5-251-49311	POSTAGE/METER RENTAL	150	750	300	250	(500)
	TOTAL SUPPLIES	\$ 7,004	\$ 12,900	\$ 11,676	\$ 9,750	\$ (3,150)
<u>PURCHASED SERVICES</u>						
5-251-32030	TELECOMMUNICATIONS	\$ 2,485	\$ 2,819	\$ 2,819	\$ 2,819	\$ -
	TOTAL PURCHASED SERVICES	\$ 2,485	\$ 2,819	\$ 2,819	\$ 2,819	\$ -
<u>CONTRACTED SERVICES</u>						
5-251-33120	EMPLOYEE EXAM/DRUG SCREEN	\$ -	\$ 74	\$ 74		\$ (74)
5-251-33130	VEHICLE REIMBURSEMENT	86	3,600	2,500	3,600	-
5-251-33850	INSPECTION SERVICES	4,779	979	979	6,000	5,021
	TOTAL CONTRACTED SERVICES	\$ 4,865	\$ 4,653	\$ 3,553	\$ 9,600	\$ 4,947
<u>EDUCATION & TRAINING</u>						
5-251-49020	PROFESSIONAL ASSOC	\$ -	\$ 750	\$ 750	\$ 750	\$ -
5-251-49030	EDUCATION/TEST/LICENSE	1,348	1,000	-	1,250	250
5-251-49040	TRAINING/TRAVEL/PERDIEM	779	1,000	1,000	1,000	-
	TOTAL EDUCATION & TRAINING	\$ 2,127	\$ 2,750	\$ 1,750	\$ 3,000	\$ 250
<u>REPAIRS & MAINTENANCE</u>						
5-251-42020	VEHICLE REPAIRS & MAINT	\$ 1,324	\$ 2,500	\$ 2,001	\$ 1,250	\$ (1,250)
	TOTAL REPAIRS & MAINTENANCE	\$ 1,324	\$ 2,500	\$ 2,001	\$ 1,250	\$ (1,250)
<u>TECHNOLOGY</u>						
5-251-41030	COMPUTER SOFTWARE	\$ 3,500	\$ 2,625	\$ 2,625	\$ 2,625	\$ -
5-251-41125	COMPUTER HARDWARE	-	3,050	3,007	-	(3,050)
	TOTAL INFORMATION TECHNOLOGY	\$ 3,500	\$ 5,675	\$ 5,632	\$ 2,625	\$ (3,050)

CITY OF HITCHCOCK - GENERAL FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - Inspection (Continued)

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
<u>CAPITAL OUTLAY</u>						
5-251-51122	VEHICLE PURCHASE	-	25,000	-	-	(25,000)
	TOTAL CAPITAL OUTLAY	\$ -	\$ 25,000	\$ -	\$ -	\$ (25,000)
	TOTAL INSPECTION DEPARTMENT	\$ 310,841	\$ 461,047	\$ 338,686	\$ 472,051	\$ 11,004

CITY OF HITCHCOCK - GENERAL FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - Library

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
<u>CONTRACTED SERVICES</u>						
5-511-33010	CONTRACT	\$ 97,200	\$ 97,200	\$ 97,200	\$ 97,200	\$ -
	TOTAL CONTRACTED SERVICES	\$ 97,200	\$ 97,200	\$ 97,200	\$ 97,200	\$ -

CITY OF HITCHCOCK – GENERAL FUND
FY2026 Proposed Annual Operating & Capital Budget
Budget Summary – Parks

The Parks division is responsible for maintaining all city owned parks.

Accomplishments For Fiscal Year 2024-2025:

- Completed Texas A&M AgriLife Green Infrastructure Projects in Hitchcock Parks.
- Purchased Good Old Days grounds

Goals for Fiscal Year 2025-2026:

- Apply for grants for future park improvements and development.
- Develop a Park Master Plan

	FY 2024 ACTUAL	FY 2025 AMENDED	FY 2025 ESTIMATED	FY 2026 PROPOSED	BUDGET CHANGE
SUPPLIES	\$ 10,137	\$ 12,500	\$ 12,500	\$ 13,500	\$ 1,000
REPAIRS & MAINTENANCE	-	-	-	10,000	10,000
MISCELLANEOUS	-	-	-	5,000	5,000
CAPITAL OUTLAY	-	-	-	15,248	15,248
CONTRACTED SERVICES	-	45,870	20,870	30,000	(15,870)
TOTAL	\$ 10,137	\$ 58,370	\$ 33,370	\$ 73,748	\$ 15,378

CITY OF HITCHCOCK - GENERAL FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - Parks

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
<u>CONTRACTED SERVICES</u>						
5-521-31910	PROFESSIONAL SERVICES	\$ -	\$ 45,870	\$ 20,870	\$ 25,000	\$ (20,870)
5-521-33210	JANITORIAL SERVICES	-	-	-	5,000	5,000
	TOTAL CONTRACTED SERVICES	\$ -	\$ 45,870	\$ 20,870	\$ 30,000	\$ (15,870)
<u>SUPPLIES</u>						
5-521-20140	GENERAL SUPPLIES	\$ 4,231	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
5-521-20260	FUEL & OIL	-	-	-	500	500
5-521-32000	UTILITIES EXPENSE	5,906	7,500	7,500	8,000	500
	TOTAL SUPPLIES	\$ 10,137	\$ 12,500	\$ 12,500	\$ 13,500	\$ 1,000
<u>REPAIRS & MAINTENANCE</u>						
5-521-42030	BLDG REPAIR & MAINT	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000
5-521-42040	GROUNDS MAINTENANCE	-	-	-	5,000	5,000
	TOTAL REPAIRS & MAINT	\$ -	\$ -	\$ -	\$ 10,000	\$ 10,000
<u>MISCELLANEOUS</u>						
5-521-49790	SPECIAL ACTIVITIES	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000
	TOTAL MISCELLANEOUS	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000
<u>CAPITAL OUTLAY</u>						
5-521-51121	PARK IMPROVEMENTS	\$ -	\$ -	\$ -	\$ -	\$ -
5-521-51120	EQUIPMENT PURCHASES	-	-	-	15,248	15,248
	TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ 15,248	\$ 15,248
	TOTAL PARKS	\$ 10,137	\$ 58,370	\$ 33,370	\$ 73,748	\$ 15,378

CITY OF HITCHCOCK – GENERAL FUND
FY2026 Proposed Annual Operating & Capital Budget
Budget Summary – Public Works: Streets & Drainage

The Street and Drainage division is responsible for the maintenance of 72 square miles of road, and road rights-of-way. This division also maintains the grounds at all city facilities, city properties and park sites. This division is responsible for the maintenance of all roadside ditches and major city drainage arteries.

Accomplishments for Fiscal Year 2024-2025:

- Acquired a 40" Cold Planer
- Obtained a Leeboy Hot Patch Trailer
- Purchased a John Deere 835 Herbicide Sprayer
- Completed \$153,000 in Drainage Improvements city wide
- Parkview Drainage Improvement
- Installation of 2 new rain gardens at Joe Moore Park and Robinson Rd. Sports Complex as part of the Texas A&M AgriLife Green infrastructure Project

Goals for Fiscal Year 2025-2026:

- Prairie Street pavement and drainage improvement project (Galveston County Bond)
- Good Ole Days Drainage improvement
- Complete TXDOT Sidewalk Grant Projects
- Complete \$150,000 in drainage improvements throughout the community

	FY 2024	FY 2025	FY 2025	FY 2026	Budget
Staffing	Actual	Adopted	Estimated	Proposed	Change
Supervisor	1	1	1	1	-
Street and Drainage Worker	4	4	4	4	-
Equipment Operator	4	4	4	4	-
Total	9	9	9	9	-

	FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
	ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
PERSONNEL SERVICES	\$ 528,909	\$ 572,389	\$ 536,639	\$ 570,855	\$ (1,534)
SUPPLIES	89,963	94,140	93,147	93,115	(1,025)
PURCHASED SERVICES	43,368	37,513	36,861	47,334	9,821
CONTRACTED SERVICES	82,395	7,608	6,098	27,150	19,542
EDUCATION & TRAINING	305	2,423	2,423	2,000	(423)
REPAIRS & MAINTENANCE	608,049	809,422	359,222	995,090	185,668
TECHNOLOGY	2,250	2,250	2,250	2,250	-
MISCELLANEOUS	16,814	15,960	15,960	12,960	(3,000)
DEBT SERVICE	78,337	78,227	78,227	78,227	-
CAPITAL OUTLAY	356,680	99,459	99,459	-	-99,459
TOTAL	\$ 1,807,070	\$ 1,719,391	\$ 1,230,286	\$1,828,981	\$ 109,590

CITY OF HITCHCOCK - GENERAL FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - Streets & Drainage

		FY 2024 ACTUAL	FY 2025 AMENDED	FY 2025 ESTIMATED	FY 2026 PROPOSED	BUDGET CHANGE
<u>PERSONNEL SERVICES</u>						
5-311-11001	REGULAR SALARIES	\$ 370,164	\$ 402,938	\$ 378,444	\$ 403,208	\$ 270
5-311-11002	OVERTIME	4,791	5,063	5,063	4,000	(1,063)
5-311-12001	SOCIAL SECURITY	28,386	31,054	29,274	31,151	97
5-311-12002	RETIREMENT	25,123	28,132	26,688	27,201	(931)
5-311-12101	HEALTH INSURANCE	74,692	82,665	75,306	87,390	4,725
5-311-12102	DENTAL INSURANCE	2,777	3,320	2,802	3,320	-
5-311-12103	LIFE INSURANCE	1,007	1,067	961	1,002	(65)
5-311-12104	VISION	917	1,056	1,007	1,056	-
5-311-12201	UNEMPLOYMENT TAX	1,160	1,046	1,046	1,053	7
5-311-12202	WORKERS' COMPENSATION	19,892	16,048	16,048	11,474	(4,574)
	TOTAL PERSONNEL SERVICES	\$ 528,909	\$ 572,389	\$ 536,639	\$ 570,855	\$ (1,534)
<u>SUPPLIES</u>						
5-311-20110	OFFICE SUPPLIES	\$ 346	\$ 286	\$ 286	\$ 285	\$ (1)
5-311-20140	GENERAL SUPPLIES	4,592	4,000	3,107	3,000	(1,000)
5-311-20200	EMERGENCY SUPPLIES	2,896	-	-	-	-
5-311-20260	FUEL & OIL	33,642	32,658	32,658	33,000	342
5-311-20280	SMALL TOOLS	-	5,000	5,000	4,750	(250)
5-311-32000	UTILITIES EXPENSE	4,595	6,500	6,400	6,080	(420)
5-311-32021	STREET LIGHTS	43,892	45,696	45,696	46,000	304
	TOTAL SUPPLIES	\$ 89,963	\$ 94,140	\$ 93,147	\$ 93,115	\$ (1,025)
<u>PURCHASED SERVICES</u>						
5-311-20270	UNIFORM EXPENSE	\$ 7,034	\$ 6,600	\$ 6,600	\$ 6,600	\$ -
5-311-32030	TELECOMMUNICATIONS	4,249	5,152	5,000	5,100	(52)
5-311-49390	OTHER RENTALS	14,342	11,000	11,000	9,600	(1,400)
5-311-49391	VEHICLE LEASE	17,518	14,261	14,261	25,534	11,273
5-311-49810	CLASSIFIED ADVERTISEMENTS	225	500	-	500	-
	TOTAL PURCHASED SERVICES	\$ 43,368	\$ 37,513	\$ 36,861	\$ 47,334	\$ 9,821
<u>CONTRACTED SERVICES</u>						
5-311-31030	ENGINEERING	\$ 73,475	\$ 4,000	\$ 2,500	\$ 23,750	\$ 19,750
5-311-33120	EMPLOYEE EXAM/DRUG SCREEN	260	298	298	100	(198)
5-311-33210	JANITORIAL SERVICES	7,740	2,400	2,400	2,400	-
5-311-33220	SECURITY	920	910	900	900	(10)
	TOTAL CONTRACTED SERVICES	\$ 82,395	\$ 7,608	\$ 6,098	\$ 27,150	\$ 19,542
<u>EDUCATION & TRAINING</u>						
5-311-49040	TRAINING/TRAVEL/PERDIEM	\$ 305	\$ 2,423	\$ 2,423	\$ 2,000	\$ (423)
	TOTAL EDUCATION & TRAINING	\$ 305	\$ 2,423	\$ 2,423	\$ 2,000	\$ (423)

CITY OF HITCHCOCK - GENERAL FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - Streets & Drainage (Continued)

		FY 2024 ACTUAL	FY 2025 AMENDED	FY 2025 ESTIMATED	FY 2026 PROPOSED	BUDGET CHANGE
<u>REPAIRS & MAINTENANCE</u>						
5-311-42010	EQUIPMENT REPAIRS & MAINT	\$ 53,997	\$ 61,472	\$ 61,472	\$ 54,000	\$ (7,472)
5-311-42030	BUILDING REPAIR & MAINTENANCE	-	1,450	1,450	15,000	13,550
5-311-42070	STREET REPAIR & MAINTENANCE	296,941	450,000	-	652,590	202,590
5-311-42071	CULVERT SUPPLIES	-	-	-	10,000	10,000
5-311-42075	MATERIALS & SUPPLIES	111,127	118,542	118,542	110,000	(8,542)
5-311-42080	DRAINAGE	142,407	173,958	173,958	150,000	(23,958)
5-311-42090	SAFETY EQUIPMENT	3,577	4,000	3,800	3,500	(500)
	TOTAL REPAIRS & MAINTENANCE	\$ 608,049	\$ 809,422	\$ 359,222	\$ 995,090	\$ 185,668
<u>TECHNOLOGY</u>						
5-311-41030	COMPUTER SOFTWARE	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250	\$ -
	TOTAL TECHNOLOGY	\$ 2,250	\$ 2,250	\$ 2,250	\$ 2,250	\$ -
<u>MISCELLANEOUS</u>						
5-311-49720	SIGNS	\$ 8,131	\$ 6,000	\$ 6,000	\$ 3,000	\$ (3,000)
5-311-49730	LANDFILL FEES	8,683	9,960	9,960	9,960	-
	TOTAL MISCELLANEOUS	\$ 16,814	\$ 15,960	\$ 15,960	\$ 12,960	\$ (3,000)
<u>DEBT SERVICE</u>						
5-311-60100	DEBT SERVICE PRINCIPAL	\$ 70,172	\$ 72,028	\$ 72,028	\$ 74,038	\$ 2,010
5-311-60200	DEBT SERVICE -INTEREST	8,165	6,199	6,199	4,189	(2,010)
	TOTAL DEBT SERVICE	\$ 78,337	\$ 78,227	\$ 78,227	\$ 78,227	\$ -
<u>CAPITAL OUTLAY</u>						
5-311-51120	EQUIPMENT PURCHASES	\$ 342,980	\$ 99,459	\$ 99,459	\$ -	\$ (99,459)
5-311-52115	BUILDINGS & GROUNDS	13,700	-	-	-	-
	TOTAL CAPITAL OUTLAY	\$ 356,680	\$ 99,459	\$ 99,459	\$ -	\$ (99,459)
	TOTAL STREET & DRAINAGE	\$ 1,807,070	\$ 1,719,391	\$ 1,230,286	\$ 1,828,981	\$ 109,590

CITY OF HITCHCOCK – GENERAL FUND
FY2026 Proposed Annual Operating & Capital Budget
Budget Summary – Public Works: Garage

The Garage division is responsible for the operation and maintenance of all cities owned vehicles including Public Works, Police and Community Development. The Garage division also services and maintains all city owned heavy equipment.

Accomplishments for Fiscal Year 2024-2025:

- Enterprise vehicle leasing program for City vehicles.

Goals for Fiscal Year 2025-2026:

- City fleet management program

	FY 2024 Actual	FY 2025 Adopted	FY 2025 Estimated	FY 2026 Proposed	Budget Change
Staffing					
Mechanic	1	1	1	1	-
Total	1	1	1	1	-

	FY 2024 ACTUAL	FY 2025 AMENDED	FY 2025 ESTIMATED	FY 2026 PROPOSED	BUDGET CHANGE
PERSONNEL SERVICES	\$ 61,898	\$ 73,326	\$ 72,850	\$ 74,520	\$ 1,194
SUPPLIES	20,181	3,800	3,800	3,580	(220)
PURCHASED SERVICES	3,596	3,037	2,850	2,892	(145)
EDUCATION & TRAINING	24	-	-	-	-
REPAIRS & MAINTENANCE	32,799	34,111	34,111	98,969	64,858
TECHNOLOGY	2,000	2,000	2,000	2,000	-
CAPITAL OUTLAY	-	-	-	9,000	9,000
TOTAL	\$ 120,498	\$ 116,274	\$ 115,611	\$ 190,961	\$ 74,687

CITY OF HITCHCOCK - GENERAL FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - Garage

		FY 2024 ACTUAL	FY 2025 AMENDED	FY 2025 ESTIMATED	FY 2026 PROPOSED	BUDGET CHANGE
PERSONNEL SERVICES						
5-181-11001	REGULAR SALARIES	\$ 41,674	\$ 49,920	\$ 49,920	\$ 51,418	\$ 1,498
5-181-11002	OVERTIME	2,131	2,314	2,314	3,000	686
5-181-12001	SOCIAL SECURITY	3,019	3,983	3,522	4,163	180
5-181-12002	RETIREMENT	2,930	3,660	3,669	3,635	(25)
5-181-12101	HEALTH INSURANCE	8,750	9,908	9,908	9,710	(198)
5-181-12102	DENTAL INSURANCE	325	369	369	369	-
5-181-12103	LIFE INSURANCE	118	140	131	131	(9)
5-181-12104	VISION	95	117	117	117	-
5-181-12201	UNEMPLOYMENT	196	132	117	117	(15)
5-181-12202	WORKERS' COMPENSATION	2,660	2,783	2,783	1,860	(923)
	TOTAL PERSONNEL SERVICES	\$ 61,898	\$ 73,326	\$ 72,850	\$ 74,520	\$ 1,194
SUPPLIES						
5-181-20110	OFFICE SUPPLIES	\$ 299	\$ 300	\$ 300	\$ 280	\$ (20)
5-181-20140	GENERAL SUPPLIES	1,299	1,300	1,300	1,100	(200)
5-181-20200	EMERGENCY SUPPLIES	16,080	-	-	-	-
5-181-20260	FUEL & OIL	2,503	2,200	2,200	2,200	-
	TOTAL SUPPLIES	\$ 20,181	\$ 3,800	\$ 3,800	\$ 3,580	\$ (220)
PURCHASED SERVICES						
5-181-20270	UNIFORMS	\$ 978	\$ 1,000	\$ 900	\$ 955	\$ (45)
5-181-32030	TELECOMMUNICATIONS	1,982	2,000	1,950	1,900	(100)
5-181-33120	EMPLOYEE EXAM/DRUG SCREEN	149	37	-	37	-
5-181-49810	CLASSIFIED ADVERTISEMENT	487	-	-	-	-
	TOTAL PURCHASED SERVICES	\$ 3,596	\$ 3,037	\$ 2,850	\$ 2,892	\$ (145)
EDUCATION & TRAINING						
5-181-49040	TRAINING/TRAVEL/PERDIEM	\$ 24	\$ -	\$ -	\$ -	\$ -
	TOTAL EDUCATION & TRAINING	\$ 24	\$ -	\$ -	\$ -	\$ -
REPAIRS & MAINTENANCE						
5-181-20280	SMALL TOOL, EQUIPMENT & FURNITURE	\$ 4,981	\$ 5,000	\$ 5,000	\$ 4,750	\$ (250)
5-181-2028X	SHOP EQUIPMENT	9,443	9,000	9,000	9,000	-
5-181-42020	VEHICLE REPAIRS & MAINT	2,976	2,500	2,500	2,500	-
5-181-42030	BUILDING REPAIRS & MAINT	13,779	15,000	15,000	80,000	65,000
5-181-49390	OTHER RENTALS	1,620	2,611	2,611	2,719	108
	TOTAL REPAIRS & MAINTENANCE	\$ 32,799	\$ 34,111	\$ 34,111	\$ 98,969	\$ 64,858
TECHNOLOGY						
5-181-41030	COMPUTER SOFTWARE	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
	TOTAL TECHNOLOGY	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
CAPITAL OUTLAY						
5-181-51120	EQUIPMENT PURCHASES	\$ -	\$ -	\$ -	\$ 9,000	\$ 9,000
	TOTAL CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ 9,000	\$ 9,000
	TOTAL GARAGE	\$ 120,498	\$ 116,274	\$ 115,611	\$ 190,961	\$ 74,687

CITY OF HITCHCOCK - GENERAL FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - Solid Waste

	FY 2024 ACTUAL	FY 2025 AMENDED	FY 2025 ESTIMATED	FY 2026 PROPOSED	BUDGET CHANGE
CONTRACTED SERVICES					
5-321-33025 GARBAGE CONTRACT	\$ 532,685	\$ 550,000	\$ 535,918	\$ 625,430	\$ 75,430
TOTAL CONTRACTED SERVICES	\$ 532,685	\$ 550,000	\$ 535,918	\$ 625,430	\$ 75,430
TOTAL SOLID WASTE	\$ 532,685	\$ 550,000	\$ 535,918	\$ 625,430	\$ 75,430

Appropriations - Non Departmental

	FY 2024 ACTUAL	FY 2025 AMENDED	FY 2025 ESTIMATED	FY 2026 PROPOSED	BUDGET CHANGE
NON DEPARTMENTAL					
5-000-31910 PROFESSIONAL SERVICES	\$ -	\$ 75,000	\$ -	\$ 75,000	\$ -
5-000-52110 PURCHASE OF REAL PROPERTY	372,185	50,000	50,000	50,000	-
5-000-90100 TRNSF TO FUND 218 GRANT MATCH	-	38,132	38,132	-	(38,132)
5-000-90501 TRNSF TO FUND 501 LOAN TO UF	-	1,239,918	769,281	-	(1,239,918)
TOTAL NON DEPARTMENTAL	\$ 372,185	\$ 1,403,050	\$ 857,413	\$ 125,000	\$ (1,278,050)
TOTAL APPROPRIATIONS	\$ 7,850,117	\$ 9,085,798	\$ 7,779,436	\$ 8,021,125	\$ (1,064,674)
REVENUES OVER/UNDER EXPENDITURES	\$ (483,730)	\$ (1,283,441)	\$ 640,990	\$ (300,013)	\$ 983,428
ENDING BALANCE	\$ 5,723,763	\$ 4,440,322	\$ 6,364,753	\$ 6,064,740	\$ 1,624,418

UTILITY FUND

CITY OF HITCHCOCK - UTILITY FUND SUMMARY
FY 2026 Proposed Annual Operating & Capital Budget

	FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
	ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
BEGINNING FUND BALANCE	\$ 2,800,289	\$ 3,438,635	\$ 3,438,635	\$ 4,856,683	\$ 655,367
REVENUE:					
UTILITY SALES	\$ 4,731,169	\$ 5,539,382	\$ 5,782,878	\$ 6,172,484	\$ 633,102
UTILITY SERVICES	55,157	260,000	245,000	125,000	(135,000)
OTHER REVENUE	289,082	1,487,662	1,110,816	351,200	(1,136,462)
TRANSFERS IN	782,729	-	-	-	-
TOTAL REVENUES	\$ 5,858,137	\$ 7,287,044	\$ 7,138,694	\$ 6,648,684	\$ (638,360)
TOTAL AVAILABLE REVENUES	\$ 8,658,426	\$ 10,725,679	\$ 10,577,329	\$ 11,505,367	\$ 779,689
APPROPRIATIONS					
UTILITY ADMINISTRATION					
PERSONAL SERVICES	\$ 190,043	\$ 194,253	\$ 193,475	\$ 198,533	\$ 4,280
OPERATIONS & MAINTENANCE	182,779	214,541	166,372	201,320	(13,221)
UTILITY ADMINISTRATION TOTAL	\$ 372,822	\$ 408,794	\$ 359,847	\$ 399,853	\$ (8,941)
SEWER DEPARTMENT					
PERSONAL SERVICES	\$ 465,314	\$ 481,206	\$ 462,962	\$ 487,427	\$ 6,221
OPERATIONS & MAINTENANCE	958,855	1,193,349	949,464	1,094,720	(98,629)
CAPITAL OUTLAY	5,760	925,328	121,384	616,732	(308,596)
DEBT SERVICE PAYMENTS	68,372	542,238	542,238	471,927	(70,311)
TRANSFERS OUT	459,443	160,080	496,711	550,714	390,634
SEWER DEPARTMENT TOTAL	\$ 1,957,744	\$ 3,302,201	\$ 2,572,759	\$ 3,221,520	\$ (80,681)
WATER DEPARTMENT					
PERSONAL SERVICES	\$ 425,787	\$ 444,787	\$ 436,334	\$ 432,916	\$ (11,871)
OPERATIONS & MAINTENANCE	1,606,756	1,936,682	1,948,938	1,792,454	(144,228)
CAPITAL OUTLAY	78,819	935,328	121,384	541,732	(393,596)
DEBT SERVICE	71,822	160,168	160,167	278,078	117,910
TRANSFERS OUT	236,617	99,084	121,217	76,928	(22,156)
WATER DEPARTMENT TOTAL	\$ 2,419,801	\$ 3,576,049	\$ 2,788,040	\$ 3,122,108	\$ (453,941)
TOTAL EXPENDITURES	\$ 5,219,791	\$ 7,287,044	\$ 5,720,645	\$ 6,743,481	\$ (543,563)
REVENUES OVER EXPENDITURES	\$ 638,346	\$ -	\$ 1,418,049	\$ (94,797)	\$ (94,797)
ENDING BALANCE	\$ 3,438,635	\$ 3,438,635	\$ 4,856,683	\$ 4,761,886	\$ 1,323,252

CITY OF HITCHCOCK - UTILITY FUND
FY 2026 Proposed Annual Operating & Capital Budget
Revenue Summary

	FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
	ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
BEGINNING BALANCE	\$ 2,800,289	\$ 3,438,635	\$ 3,438,635	\$ 4,856,683	\$ 655,367
UTILITY SALES					
4-000-50100 WATER SALES	\$ 2,646,867	\$ 2,722,687	\$ 3,227,245	\$ 3,019,954	\$ 297,267
4-000-50110 WATER RESERVATION FEE	-	232,003	-	121,277	(110,726)
4-000-50200 WASTE-WATER SALES	1,848,158	2,358,597	2,314,209	2,493,855	135,258
4-000-50210 FREDDIEVILLE SEWER REVENUE	140,864	141,095	152,517	152,398	11,303
4-000-50300 SEWER TREATMENT	-	-	-	300,000	300,000
4-000-50400 PENALTIES - UTILITIES	95,280	85,000	88,907	85,000	-
TOTAL UTILITY SALES	\$ 4,731,169	\$ 5,539,382	\$ 5,782,878	\$ 6,172,484	\$ 633,102
UTILITY SERVICES					
4-000-51100 TAPS/CONNECTIONS	\$ 55,157	\$ 260,000	\$ 245,000	\$ 125,000	\$ (135,000)
TOTAL UTILITY SERVICES	\$ 55,157	\$ 260,000	\$ 245,000	\$ 125,000	\$ (135,000)
OTHER REVENUE					
4-000-51200 UTILITY DISCONNECT/RECONNECT	\$ 47,551	\$ 40,000	\$ 58,404	\$ 40,000	\$ -
4-000-52000 CREDIT CARD TRANSACTION FEE	70,648	80,000	93,367	180,000	100,000
4-000-60100 INTEREST INCOME	157,893	120,000	183,957	120,000	-
4-000-70190 INSF CHECK CHARGE	1,225	750	1,400	1,200	450
4-000-88000 DONATIONS	(2,349)	-	-	-	-
4-000-89000 MISCELLANEOUS REVENUE	14,114	6,994	2,845	10,000	3,006
4-000-89100 MISC REFUNDS & REIMBURSEMENT	-	-	480	-	-
4-000-89200 BANK REIMBURSEMENT	-	-	1,082	-	-
4-000-98100 PROCEEDS FROM LOAN	-	1,239,918	769,281	-	(1,239,918)
TOTAL OTHER REVENUE	\$ 289,082	\$ 1,487,662	\$ 1,110,816	\$ 351,200	\$ (1,136,462)
TRANSFERS IN					
4-000-90000 CAPITAL CONTRIBUTION	\$ 540,447	\$ -	\$ -	\$ -	\$ -
4-000-90100 TRANSFER IN	242,282	-	-	-	-
TOTAL TRANSFERS IN	\$ 782,729	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ 5,858,137	\$ 7,287,044	\$ 7,138,694	\$ 6,648,684	\$ (638,360)
TOTAL AVAILABLE FUNDS	\$ 8,658,426	\$ 10,725,679	\$ 10,577,329	\$ 11,505,367	\$ 779,689

CITY OF HITCHCOCK – UTILITY FUND
FY2026 Proposed Annual Operating & Capital Budget
Budget Summary – Public Works: Utility Administration

The City of Hitchcock Public Works Department is comprised of 7 divisions. Utility Administration, Water Treatment and Distribution, Wastewater Treatment and Collection, Street and Drainage, Garage, Parks, and Solid Waste. Public Works is responsible for the Utility Administration, the treatment and distribution of safe and palatable drinking water, the collection and treatment of all domestic wastewater, the management of all solid waste, the maintenance and repair of all city streets and rights-of-way, the maintenance of all city vehicles and maintenance equipment, and maintenance of all city park sites. The Public Works department has partnered with several outside entities that work in tandem with the department to provide consistent community service to the City of Hitchcock. Public Works also assists with other city departments such as Community Development and Police. The Public Works Department has a commitment to excellence and a strong dedication to providing exemplary customer and public service.

Utility Administration

The Utility Administration provides management and inspection for all utility facilities, utility construction projects, assist with the engineering process, preparation of departmental budgets, ensures proper administration of Water/Wastewater treatment, distribution, and collection.

	FY 2024	FY 2025	FY 2025	FY 2026	Budget
	Actual	Adopted	Estimated	Proposed	Change
Staffing					
Director	1	1	1	1	-
Administrative Assistant	1	1	1	1	-
Total	2	2	2	2	-

	FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
	ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
PERSONNEL SERVICES	\$ 190,043	\$ 194,253	\$ 193,475	\$ 198,533	\$ 4,280
SUPPLIES	17,701	13,310	8,350	6,620	(6,690)
PURCHASED SERVICES	74,178	71,343	71,337	79,414	8,071
CONTRACTED SERVICES	81,998	113,272	71,890	98,700	(14,572)
EDUCATION & TRAINING	1,956	2,944	2,971	2,500	(444)
TECHNOLOGY	3,884	9,672	9,672	10,086	414
REPAIRS & MAINTENANCE	-	-	-	-	-
MISCELLANEOUS	3,062	4,000	2,152	4,000	-
CAPITAL OUTLAY	-	-	-	-	-
TRANSFERS OUT	-	-	-	-	-
TOTAL	\$ 372,822	\$ 408,794	\$ 359,847	\$ 399,853	\$ (8,941)

CITY OF HITCHCOCK - UTILITY FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - Utility Administration

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
<u>PERSONNEL SERVICES</u>						
5-831-11001	REGULAR SALARIES	\$ 147,591	\$ 150,510	\$ 150,505	\$ 155,025	\$ 4,515
5-831-12001	SOCIAL SECURITY	10,644	11,514	10,781	11,859	345
5-831-12002	RETIREMENT	9,886	10,440	10,440	10,356	(84)
5-831-12101	HEALTH INSURANCE	19,976	19,816	19,815	19,420	(396)
5-831-12102	DENTAL INSURANCE	743	738	738	738	-
5-831-12103	LIFE INSURANCE	394	399	390	390	(9)
5-831-12104	VISION	216	235	235	235	-
5-831-12201	UNEMPLOYMENT	276	240	228	234	(6)
5-831-12202	WORKER'S COMPENSATION	317	361	343	276	(85)
	TOTAL PERSONNEL SERVICES	\$ 190,043	\$ 194,253	\$ 193,475	\$ 198,533	\$ 4,280
<u>SUPPLIES</u>						
5-831-20110	OFFICE SUPPLIES	\$ 495	\$ 500	\$ 300	\$ 200	\$ (300)
5-831-20130	JANITORIAL SUPPLIES	119	300	150	200	(100)
5-831-20140	GENERAL SUPPLIES	113	890	-	700	(190)
5-831-20240	DUES & SUBSCRIPTIONS	-	500	500	500	-
5-831-20260	FUEL & OIL	2,942	3,000	1,850	2,000	(1,000)
5-831-20270	UNIFORM EXPENSE	705	775	444	500	(275)
5-831-20280	SMALL TOOLS	-	3,000	2,836	-	(3,000)
5-831-49311	POSTAGE/METER RENTAL	12,145	2,305	250	500	(1,805)
5-831-49810	CLASSIFIED ADVERTISEMENTS	1,182	2,040	2,020	2,020	(20)
	TOTAL SUPPLIES	\$ 17,701	\$ 13,310	\$ 8,350	\$ 6,620	\$ (6,690)
<u>PURCHASED SERVICES</u>						
5-831-33210	JANITORIAL SERVICES	\$ 15,910	\$ 5,400	\$ 5,400	\$ 5,400	\$ -
5-831-49312	COPIER LEASE	13,545	18,407	18,407	21,000	2,593
5-831-49391	VEHICLE LEASE	10,143	9,774	9,768	9,774	-
5-831-49412	TML INSURANCE	34,580	37,762	37,762	43,240	5,478
	TOTAL PURCHASES SERVICES	\$ 74,178	\$ 71,343	\$ 71,337	\$ 79,414	\$ 8,071
<u>CONTRACTED SERVICES</u>						
5-831-31010	LEGAL FEES	\$ 3,959	\$ 7,960	\$ 4,000	\$ 10,000	\$ 2,040
5-831-31020	AUDIT SERVICE	25,995	16,560	16,560	19,500	2,940
5-831-31030	ENGINEERING	43,814	55,052	25,000	60,000	4,948
5-831-31910	OTHER PROFESSIONAL SERVICES	7,088	32,500	25,234	8,000	(24,500)
5-831-32030	TELECOMMUNICATIONS	1,142	1,200	1,096	1,200	-
	TOTAL CONTRACTED SERVICES	\$ 81,998	\$ 113,272	\$ 71,890	\$ 98,700	\$ (14,572)
<u>EDUCATION & TRAINING</u>						
5-831-49020	PROFESSIONAL ASSOC DUES/FEES	\$ 200	\$ 494	\$ 494	\$ 500	\$ 6
5-831-49040	TRAINING/TRAVEL/PERDIEM	1,756	2,450	2,477	2,000	(450)
	TOTAL EDUCATION & TRAINING	\$ 1,956	\$ 2,944	\$ 2,971	\$ 2,500	\$ (444)
<u>TECHNOLOGY</u>						
5-831-41010	SOFTWARE MAINTENANCE	\$ 3,884	\$ 9,672	\$ 9,672	\$ 10,086	\$ 414
	TOTAL TECHNOLOGY	\$ 3,884	\$ 9,672	\$ 9,672	\$ 10,086	\$ 414

CITY OF HITCHCOCK - UTILITY FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - Utility Administration (Continued)

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
<u>MISCELLANEOUS</u>						
5-831-49790	SPECIAL ACTIVITIES	\$ 3,062	\$ 4,000	\$ 2,152	\$ 4,000	\$ -
	TOTAL MISCELLANEOUS	\$ 3,062	\$ 4,000	\$ 2,152	\$ 4,000	\$ -
	TOTAL UTILITY ADMINISTRATION	\$ 372,822	\$ 408,794	\$ 359,847	\$ 399,853	\$ (8,941)

CITY OF HITCHCOCK – UTILITY FUND
FY2026 Proposed Annual Operating & Capital Budget
Budget Summary – Public Works: Sewer Division

The wastewater operations division is responsible for the overall wastewater treatment, collection, and maintenance for the city of Hitchcock. Wastewater treatment has one main wastewater treatment facility and fifteen offsite sewer lift stations. This division is also responsible for 70,000 linear feet of sewer main and 600 manholes.

Accomplishments for Fiscal Year 2024-2025:

- Design and Construction of the Sanitary Collection System Rehabilitation Project
- Progress through ARPA-funded projects, including rehabilitation of all WWTP clarifiers and the mixed liquor splitter box
- Advance CDBG GLO Hazard Mitigation Grant projects, including installing a new mechanical bar screen, new headworks structure, and sludge dewatering screw press

Goals for Fiscal Year 2025-2026:

- Design and Construction of the Phase 1 Sanitary Collection System Rehabilitation Project. (Southeast Quadrant of City)
- Progress through ARPA-funded projects, including rehabilitation of all WWTP clarifiers and the mixed liquor splitter box
- Advance CDBG GLO Hazard Mitigation Grant projects, including installing a new mechanical bar screen, new headworks structure, and sludge dewatering screw press
- Sewer force main relocation at FM 2004 and Highland Bayou
- Progress through TDEM Critical Generator project. Installation of Emergency generators at 9 sewer lift stations
- Construct new Ammonia Reduction system at the Wastewater treatment plant
- \$200,000 Aerator replacement at the Wastewater Treatment plant.

	FY 2024	FY 2025	FY 2025	FY 2026	Budget
	Actual	Adopted	Estimated	Proposed	Change
Staffing					
Public Works Superintendent	1	1	1	1	-
WWTP Operator II	2	1	1	1	-
Utility Mechanic	-	1	1	1	-
Utility Worker	1	2	2	2	-
Utility Apprentice	-	1	1	1	-
Total	4	6	6	6	-

	FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
	ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
PERSONNEL SERVICES	\$ 465,314	\$ 481,206	\$ 462,962	\$ 487,427	\$ 6,221
SUPPLIES	242,557	239,978	228,737	258,450	18,472
PURCHASED SERVICES	68,374	95,502	76,404	75,719	(19,783)
CONTRACTED SERVICES	178,386	302,167	105,470	257,351	(44,816)
EDUCATION & TRAINING	1,604	4,702	3,850	6,700	1,998
TECHNOLOGY	15,886	8,000	8,000	8,000	-
REPAIRS & MAINTENANCE	386,981	453,000	395,000	398,500	(54,500)
MISCELLANEOUS	65,067	90,000	132,003	90,000	-
CAPITAL OUTLAY	5,760	925,328	121,384	616,732	(308,596)
DEBT SERVICE	68,372	542,238	542,238	471,927	(70,311)
TRANSFER	459,443	160,080	496,711	550,714	390,634
TOTAL	\$ 1,957,744	\$ 3,302,201	\$ 2,572,759	\$ 3,221,520	\$ (80,681)

CITY OF HITCHCOCK - UTILITY FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - Sewer Division

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
<u>PERSONNEL SERVICES</u>						
5-811-11001	REGULAR SALARIES	\$ 295,547	\$ 313,586	\$ 304,278	\$ 323,178	\$ 9,592
5-811-11002	OVERTIME	48,571	46,397	46,397	40,000	(6,397)
5-811-11006	CERTIFICATE PAY	2,125	2,100	2,100	2,100	-
5-811-12001	SOCIAL SECURITY	25,647	27,210	26,299	27,944	734
5-811-12002	RETIREMENT	23,165	24,649	24,448	24,401	(248)
5-811-12101	HEALTH INSURANCE	56,213	53,051	45,681	58,260	5,209
5-811-12102	DENTAL INSURANCE	2,090	2,214	2,037	2,214	-
5-811-12103	LIFE INSURANCE	798	833	751	821	(12)
5-811-12104	VISION	609	704	648	704	-
5-811-12201	UNEMPLOYMENT	807	856	717	702	(154)
5-811-12202	WORKERS COMP	9,742	9,606	9,606	7,103	(2,503)
	TOTAL PERSONNEL SERVICES	\$ 465,314	\$ 481,206	\$ 462,962	\$ 487,427	\$ 6,221
<u>SUPPLIES</u>						
5-811-20110	OFFICE SUPPLIES	\$ 536	\$ 1,500	\$ 275	\$ 750	\$ (750)
5-811-20140	GENERAL SUPPLIES	1,516	3,000	1,562	2,000	(1,000)
5-811-20150	LAB SUPPLIES	2,447	3,500	1,182	12,000	8,500
5-811-20160	TREATMENT CHEMICALS	98,067	98,078	98,078	106,000	7,922
5-811-20200	EMERGENCY SUPPLIES	8,208	-	-	-	-
5-811-20240	DUES & SUBSCRIPTIONS	111	479	-	700	221
5-811-2024X	PUBLICATIONS	1,402	500	-	500	-
5-811-20260	FUEL & OIL	12,061	12,000	9,887	12,000	-
5-811-20270	UNIFORMS	3,718	3,221	3,221	4,500	1,279
5-811-20280	TOOLS	4,579	7,700	5,000	8,000	300
5-811-32000	UTILITIES EXPENSE	109,912	110,000	109,532	112,000	2,000
	TOTAL SUPPLIES	\$ 242,557	\$ 239,978	\$ 228,737	\$ 258,450	\$ 18,472
<u>PURCHASED SERVICES</u>						
5-811-32030	TELECOMMUNICATIONS	\$ 14,882	\$ 19,540	\$ 15,216	\$ 17,000	\$ (2,540)
5-811-49390	OTHER RENTAL	26,619	30,000	27,465	25,000	(5,000)
5-811-49391	VEHICLE LEASE	26,873	23,962	22,833	21,719	(2,243)
5-811-49392	WASTEWATER SAMPLING	-	22,000	10,890	12,000	(10,000)
	TOTAL PURCHASED SERVICES	\$ 68,374	\$ 95,502	\$ 76,404	\$ 75,719	\$ (19,783)
<u>CONTRACTED SERVICES</u>						
5-811-31020	AUDIT SERVICES	\$ 5,782	\$ 1,000	\$ -	\$ -	\$ (1,000)
5-811-31030	ENGINEERING	57,527	50,974	5,000	15,000	(35,974)
5-811-33120	EMPLOYEE EXAM/DRUG SCREEN	37	125	74	125	-
5-811-33210	JANITORIAL SERVICE	20,737	3,000	3,000	3,000	-
5-811-33540	UTILITY BILLING	13,031	15,000	15,000	17,000	2,000
5-811-33830	SLUDGE DISP/TESTING/SAMPLING	14,924	85,000	10,000	85,000	-
5-811-33840	GREASE TRAP INSPECTIONS	414	2,120	2,120	2,226	106
5-811-33870	NEW SERVICE INSTALL	-	95,000	25,000	72,000	(23,000)
5-811-33910	CONTRACT SERVICES	42,719	24,948	24,948	26,000	1,052
5-811-49750	TCEQ FEES	23,215	25,000	20,328	37,000	12,000
	TOTAL CONTRACTED SERVICES	\$ 178,386	\$ 302,167	\$ 105,470	\$ 257,351	\$ (44,816)

CITY OF HITCHCOCK - UTILITY FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - Sewer Division (Continued)

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
<u>EDUCATION & TRAINING</u>						
5-811-49030	EDUCATION/DUES/TESTING	\$ 1,604	\$ 3,000	\$ 3,000	\$ 5,000	\$ 2,000
5-811-49040	TRAINING/TRAVEL/PERDIEM	-	1,702	850	1,700	(2)
	TOTAL EDUCATION & TRAINING	\$ 1,604	\$ 4,702	\$ 3,850	\$ 6,700	\$ 1,998
<u>TECHNOLOGY</u>						
5-811-41010	SOFTWARE MAINTENANCE	\$ 15,886	\$ 8,000	\$ 8,000	\$ 8,000	\$ -
	TOTAL TECHNOLOGY	\$ 15,886	\$ 8,000	\$ 8,000	\$ 8,000	\$ -
<u>REPAIRS & MAINTENANCE</u>						
5-811-42010	EQUIPMENT REPAIRS & MAINT	\$ 25,408	\$ 40,000	\$ 10,000	\$ -	\$ (40,000)
5-811-42012	GENERATOR MAINTENANCE	-	25,000	20,000	15,000	(10,000)
5-811-42020	VEHICLE REPAIR & MAINTENANCE	-	5,000	-	-	(5,000)
5-811-42030	BLDG REPAIRS & MAINTENANCE	9	5,000	5,000	2,500	(2,500)
5-811-42075	MATERIALS & SUPPLIES	3,223	25,000	10,000	15,000	(10,000)
5-811-42090	SAFETY EQUIPMENT	3,661	6,000	3,000	3,000	(3,000)
5-811-42110	COLLECTION SYSTEM BLDG & GRND	998	2,000	2,000	3,000	1,000
5-811-42120	WWTP SYSTEM MAINTENANCE	240,116	136,017	136,017	150,000	13,983
5-811-42130	M/R LIFT STATIONS	62,330	117,966	117,966	115,000	(2,966)
5-811-42140	M/R COLLECTION SYSTEM	51,236	91,017	91,017	95,000	3,983
	TOTAL REPAIRS & MAINTENANCE	\$ 386,981	\$ 453,000	\$ 395,000	\$ 398,500	\$ (54,500)
<u>MISCELLANEOUS</u>						
5-811-49970	BANK FEES	\$ 65,067	\$ 90,000	\$ 132,003	\$ 90,000	\$ -
	TOTAL MISCELLANEOUS	\$ 65,067	\$ 90,000	\$ 132,003	\$ 90,000	\$ -
<u>CAPITAL OUTLAY</u>						
5-811-51120	EQUIPMENT PURCHASES	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000
5-811-51126	SCADA SYSTEM	-	40,000	-	50,000	10,000
5-811-54110	SYSTEM IMPROVEMENTS	5,760	885,328	121,384	466,732	(418,596)
	TOTAL CAPITAL OUTLAY	\$ 5,760	\$ 925,328	\$ 121,384	\$ 616,732	\$ (308,596)
<u>DEBT SERVICE</u>						
5-811-60100	DEBT SERVICE - PRINCIPAL	\$ 30,515	\$ 58,534	\$ 58,534	\$ 60,167	\$ 1,633
5-811-60100	DEBT SERVICE - PRINCIPAL	30,734	224,282	224,282	214,719	(9,563)
5-811-60200	DEBT SERVICE -INTEREST	3,547	5,036	5,036	3,402	(1,634)
5-811-60200	DEBT SERVICE -INTEREST	3,576	254,386	254,386	193,639	(60,747)
	TOTAL DEBT SERVICE	\$ 68,372	\$ 542,238	\$ 542,238	\$ 471,927	\$ (70,311)
<u>TRANSFERS OUT</u>						
5-811-70100	TRANSFERTO OTHER FUNDS	\$ 393,099	\$ -	\$ 343,388	\$ 473,786	\$ 473,786
5-811-70101	TRANSFER TO GF FOR ADMIN	66,344	-	-	76,928	76,928
5-811-70225	TRANSFER TO FUND 225	-	160,080	153,323	-	(160,080)
	TOTAL TRANSFERS OUT	\$ 459,443	\$ 160,080	\$ 496,711	\$ 550,714	\$ 390,634
	TOTAL SEWER DIVISION	\$ 1,957,744	\$ 3,302,201	\$ 2,572,759	\$ 3,221,520	\$ (80,681)

CITY OF HITCHCOCK – UTILITY FUND
FY2026 Proposed Annual Operating & Capital Budget
Budget Summary – Public Works: Water Division

The water department is responsible for the overall water treatment, distribution, and maintenance of the water system. The city has 2 treatment facilities (Neville & Blimp Base), 3 Elevated tower sites (Neville, Blimp Base & Shannon). This department is also responsible for the maintenance and repair of 80,000 Linear feet of water main as well as 430 fire hydrants.

Accomplishments for Fiscal Year 2024-2025:

- Replacement of doors – Neville Water Plant
- Electrical Update – Neville Water Plant Controls
- Replacement pumps – Blimp Base Water Plant
- Updated Water Mains – 519 water line project, 519 to Jackson, Haden Rd, Richmond Dr
- Internal EST cleaning – Neville EST, East (MLK) EST

Goals for Fiscal Year 2025-2026:

- Tank Mixers – All EST throughout the city
- City-Wide Valve Study
- Altitude Valve Replacement – East (MLK) EST
- Replacement/Leased truck – Meter Reader, Water Operator

	FY 2024 Actual	FY 2025 Adopted	FY 2025 Estimated	FY 2026 Proposed	Budget Change
Staffing					
Water Superintendent	-	1	1	1	-
Water Plant Operator	1	1	1	1	-
Utility Worker	3	1	1	1	-
Meter Reader	1	1	1	1	-
Utility Apprentice	-	2	2	2	-
Total	5	6	6	6	-

	FY 2024 ACTUAL	FY 2025 AMENDED	FY 2025 ESTIMATED	FY 2026 PROPOSED	BUDGET CHANGE
PERSONNEL SERVICES	\$ 425,787	\$ 444,787	\$ 436,334	\$ 432,916	\$ (11,871)
SUPPLIES	133,151	114,636	111,161	115,080	444
PURCHASED SERVICES	1,049,086	1,257,827	1,257,827	1,053,411	(204,416)
CONTRACTED SERVICES	167,348	210,913	195,018	251,150	40,237
EDUCATION & TRAINING	6,808	5,609	3,000	3,000	(2,609)
TECHNOLOGY	40,171	33,813	33,813	33,813	-
REPAIRS & MAINTENANCE	145,125	223,711	216,116	246,000	22,289
MISCELLANEOUS	65,067	90,173	132,003	90,000	(173)
CAPITAL OUTLAY	78,819	935,328	121,384	541,732	(393,596)
DEBT SERVICE	71,822	160,168	160,167	278,078	117,910
TRANSFER	236,617	99,084	121,217	76,928	(22,156)
TOTAL	\$ 2,419,801	\$ 3,576,049	\$ 2,788,040	\$ 3,122,108	\$ (453,941)

CITY OF HITCHCOCK - UTILITY FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - Water Division

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
<u>PERSONNEL SERVICES</u>						
5-821-11001	REGULAR SALARIES	\$ 274,113	\$ 288,277	\$ 280,615	\$ 283,436	\$ (4,841)
5-821-11002	OVERTIME	28,536	28,403	28,403	28,000	(403)
5-821-11013	CALL BACK PAY	6,250	7,052	6,401	7,052	-
5-821-12001	SOCIAL SECURITY	23,470	24,616	24,616	24,364	(252)
5-821-12002	RETIREMENT	20,999	23,980	23,980	21,275	(2,705)
5-821-12101	HEALTH INSURANCE	59,610	59,448	59,448	58,260	(1,188)
5-821-12102	DENTAL INSURANCE	2,216	2,213	2,213	2,213	-
5-821-12103	LIFE INSURANCE	733	734	723	714	(20)
5-821-12104	VISION	645	717	717	704	(13)
5-821-12201	UNEMPLOYMENT	704	928	799	702	(226)
5-821-12202	WORKER'S COMPENSATION	8,511	8,419	8,419	6,196	(2,223)
	TOTAL PERSONNEL SERVICES	\$ 425,787	\$ 444,787	\$ 436,334	\$ 432,916	\$ (11,871)
<u>SUPPLIES</u>						
5-821-20110	OFFICE SUPPLIES	\$ 1,807	\$ 571	\$ 571	\$ 1,000	\$ 429
5-821-20130	JANITORIAL SUPPLIES	119	-	-	-	-
5-821-20140	GENERAL SUPPLIES	2,559	2,631	2,600	2,600	(31)
5-821-20160	CHEMICALS	15,948	19,000	19,000	19,000	-
5-821-20200	EMERGENCY SUPPLIES	7,262	-	-	-	-
5-821-20240	PUBLICATIONS, DUES & SUBSCRIPTIONS	2,029	500	500	500	-
5-821-20260	FUEL & OIL	24,237	23,944	21,000	25,000	1,056
5-821-20270	UNIFORMS	6,135	4,270	4,270	4,260	(10)
5-821-20280	SMALL TOOLS	16,726	5,000	4,500	4,000	(1,000)
5-821-32000	UTILITIES EXPENSE	43,322	45,000	45,000	45,000	-
5-821-33540	UTILITY BILLING	12,047	13,000	13,000	13,000	-
5-821-4902X	WATER DUES	960	720	720	720	-
	TOTAL SUPPLIES	\$ 133,151	\$ 114,636	\$ 111,161	\$ 115,080	\$ 444
<u>PURCHASED SERVICES</u>						
5-821-2014X	MATERIALS & SUPPLIES	\$ 127,990	\$ 120,000	\$ 120,000	\$ 100,000	\$ (20,000)
5-821-32030	TELECOMMUNICATIONS	16,936	18,674	18,674	19,000	326
5-821-49390	RENTALS	-	2,809	2,809	1,000	(1,809)
5-821-49391	VEHICLE LEASE	29,553	36,648	36,648	52,232	15,584
5-821-49510	SURFACE WATER	874,607	1,079,696	1,079,696	881,179	(198,517)
	TOTAL PURCHASED SERVICES	\$ 1,049,086	\$ 1,257,827	\$ 1,257,827	\$ 1,053,411	\$ (204,416)
<u>CONTRACTED SERVICES</u>						
5-821-31030	ENGINEERING	\$ 35,992	\$ 3,100	\$ 3,100	\$ 67,000	\$ 63,900
5-821-33120	EMPLOYEE EXAM/DRUG SCREEN	37	200	111	200	-
5-821-33210	JANITORIAL SERVICE	1,387	1,200	1,200	1,200	-
5-821-33810	WATER MONITORING	10,048	11,053	11,053	11,000	(53)
5-821-33870	NEW SERVICE INSTALLS	7,801	58,499	43,000	64,400	5,901
5-821-33910	CONTRACT SERVICES	105,240	129,511	129,511	100,000	(29,511)
5-821-49750	TCEQ FEES	6,843	7,350	7,043	7,350	-
	TOTAL CONTRACTED SERVICES	\$ 167,348	\$ 210,913	\$ 195,018	\$ 251,150	\$ 40,237

CITY OF HITCHCOCK - UTILITY FUND
FY 2026 Proposed Annual Operating & Capital Budget
Appropriations - Water Division (Continued)

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
<u>EDUCATION & TRAINING</u>						
5-821-49030	EDUCATION/DUES/TEST	\$ 1,983	\$ 3,000	\$ 1,500	\$ 1,500	\$ (1,500)
5-821-49040	TRAINING/TRAVEL/PER DIEM	4,825	2,609	1,500	1,500	(1,109)
	TOTAL EDUCATION & TRAINING	\$ 6,808	\$ 5,609	\$ 3,000	\$ 3,000	\$ (2,609)
<u>TECHNOLOGY</u>						
5-821-41010	SOFTWARE MAINTENANCE	\$ 12,053	\$ -	\$ -	\$ -	\$ -
5-821-41020	ENDPOINT SUBSCRIPTION	28,118	33,813	33,813	33,813	-
	TOTAL TECHNOLOGY	\$ 40,171	\$ 33,813	\$ 33,813	\$ 33,813	\$ -
<u>REPAIRS & MAINTENANCE</u>						
5-821-42010	EQUIPMENT REPAIRS & MAINT	\$ 8,893	\$ 19,750	\$ 12,156	\$ 13,000	\$ (6,750)
5-821-42012	GENERATOR MAINTENANCE	6,268	10,000	10,000	10,000	-
5-821-42040	BUILDINGS & GROUNDS	17,018	22,400	22,400	5,000	(17,400)
5-821-42050	FIRE HYDRANTS	-	22,314	22,313	132,000	109,686
5-821-42090	SAFETY EQUIPMENT	3,294	5,012	5,012	5,500	488
5-821-42100	STORAGE TANK REPAIRS	65,386	64,136	64,136	10,500	(53,636)
5-821-42160	UTILITIES SYSTEM MAINTENANCE	44,266	80,099	80,099	70,000	(10,099)
	TOTAL REPAIRS & MAINTENANCE	\$ 145,125	\$ 223,711	\$ 216,116	\$ 246,000	\$ 22,289
<u>MISCELLANEOUS</u>						
5-821-49970	BANK FEES	\$ 65,067	\$ 90,173	\$ 132,003	\$ 90,000	\$ (173)
	TOTAL MISCELLANEOUS	\$ 65,067	\$ 90,173	\$ 132,003	\$ 90,000	\$ (173)
<u>CAPITAL OUTLAY</u>						
5-821-51120	EQUIPMENT PURCHASES	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000
5-821-54110	WATER SYSTEM IMPROVEMENTS	78,819	935,328	121,384	466,732	(468,596)
	TOTAL CAPITAL OUTLAY	\$ 78,819	\$ 935,328	\$ 121,384	\$ 541,732	\$ (393,596)
<u>DEBT SERVICE</u>						
5-821-60100	DEBT SERVICE-PRINCIPAL	\$ 7,830	\$ 35,218	\$ 35,218	\$ 36,200	\$ 982
5-821-60100	DEBT SERVICE-PRINCIPAL	59,506	57,126	57,126	126,105	68,979
5-821-60200	DEBT SERVICE-INTEREST	910	3,030	3,029	2,048	(982)
5-821-60200	DEBT SERVICE-INTEREST	3,576	64,794	64,794	113,725	48,931
	TOTAL DEBT SERVICE	\$ 71,822	\$ 160,168	\$ 160,167	\$ 278,078	\$ 117,910
<u>TRANSFERS OUT</u>						
5-821-70100	TRANSFER TO OTHER FUNDS	\$ 142,224	\$ -	\$ 27,245	\$ -	\$ -
5-821-70101	TRANSFER TO GF FOR ADMIN	94,393	-	-	76,928	76,928
5-821-70225	TRANSFER TO FUND 225	-	99,084	93,972	-	(99,084)
	TOTAL TRANSFERS OUT	\$ 236,617	\$ 99,084	\$ 121,217	\$ 76,928	\$ (22,156)
	TOTAL WATER DIVISION	\$ 2,419,801	\$ 3,576,049	\$ 2,788,040	\$ 3,122,108	\$ (453,941)

OTHER FUNDS

CITY OF HITCHCOCK – OTHER FUNDS

FY2026 Proposed Annual Operating & Capital Budget

Budget Summary – Hitchcock Economic Development Corporation – Fund 601

Vision: When seeking a location in Galveston County, the City of Hitchcock will be the location of choice for companies and families.

Mission: Lead the economic development efforts of the City of Hitchcock to recruit, retain, and expand high quality, high impact companies and projects, jobs, and talent to improve the quality of life and place for Hitchcock residents.

Accomplishments for Fiscal Year 2024-2025:

- Attended ICSC Red River Retail Conference.
- Developed Strategic Economic Development Plan, Hitchcock 2030
- Conducted surveys, flood plain elevations and architectural analysis of EDC owned properties.
- Participated with BAHEP, HREDA and Galveston County EDCs in Houston Marketing Events such as the Commgate Showcase.
- Attended Galveston County Meetings, SBDC and Hitchcock Chamber Meetings.
- Developed First Draft of the Texas Tourism Friendly Community Profile.
- Developed and approved the following Incentives Programs: HEDC Direct Incentive, Chapter 312/380 Incentive Guidelines, Criteria and Policy, SSIP Revision.
- Approve Public Improvement District Policy.
- Provided \$2,500 grant to Hitchcock Education Foundation.
- Provided \$2,500 for Hitchcock Community Sign at FM 2004 and SH 6.
- Decreased some software costs with new software such as the property and demographics Location Information One System (LOIS).
- Updated available property information and compiled updated economic and workforce information from Workforce Solutions, ESRI, and Jobs EQ.
- Updated HEDC website information.
- Hired Retail Strategies to conduct Retail Academy and develop Retail Recruitment Plan, with special emphasis on Grocery Store recruitment.
- Develop new marketing collateral materials.

Goals for Fiscal Year 2025-2026:

- Implement Hitchcock 2026 Work Plan.
- Continue Retail Strategies Academy, develop retail recruitment plan and implement retail recruitment plan, with special emphasis on grocery store recruitment.
- Attend Retail Live, ICSC Red River and other retail recruitment events.
- Administer incentives programs for existing and new projects.
- Interview 25 companies through Business Retention and Expansion (BRE) program.
- Recruit developer to develop speculative industrial and office space
- Enlarge existing sales tax and ad valorem tax base.
- Join Team Texas and attend targeted trade shows/marketing events.

	FY 2024	FY 2025	FY 2025	FY 2026	Budget
	Actual	Adopted	Estimated	Proposed	Change
Staffing					
Economic Development Director	1	1	1	1	-
Total	1	1	1	1	-

CITY OF HITCHCOCK - OTHER FUNDS
FY 2026 Proposed Annual Operating & Capital Budget
Hitchcock Economic Development Corporation - Fund 601

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
AVAILABLE FUNDS						
BEGINNING FUND BALANCE		\$ 718,047	\$ 290,430	\$ 290,430	\$ 275,315	\$ (15,115)
REVENUES						
4-000-11100	SALES TAX	\$ 380,341	\$ 385,000	\$ 358,115	\$ 360,000	\$ (25,000)
4-000-60100	INTEREST	18,537	20,000	21,000	24,000	4,000
4-000-80240	SPECIAL EVENT REVENUE	-	5,000	-	-	(5,000)
4-000-89000	MISCELLANEOUS INCOME	55	-	-	-	-
	TOTAL REVENUES	\$ 398,933	\$ 410,000	\$ 379,115	\$ 384,000	\$ (26,000)
	TOTAL AVAILABLE FUNDS	\$ 1,116,980	\$ 700,430	\$ 669,545	\$ 659,315	\$ (41,115)
APPROPRIATIONS						
5-612-11001	REGULAR SALARIES	\$ 85,467	\$ 94,692	\$ 94,692	\$ 105,000	\$ 10,308
5-612-11010	PART-TIME	-	-	-	19,090	19,090
5-612-12001	SOCIAL SECURITY	6,817	7,506	7,506	9,768	2,262
5-612-12002	TMRS RETIREMENT	5,967	6,810	6,810	7,254	444
5-612-12101	HEALTH INSURANCE	9,898	9,908	9,908	9,710	(198)
5-612-12102	DENTAL INSURANCE	371	369	369	369	-
5-612-12103	LIFE INSURANCE	240	239	239	262	23
5-612-12104	VISION	108	117	115	117	-
5-612-12201	UNEMPLOYMENT	197	210	180	234	24
5-612-12202	WORKERS COMP	191	243	180	227	(16)
5-612-12301	CAR ALLOWANCE	3,643	3,600	3,600	3,600	-
5-612-20110	OFFICE SUPPLIES	441	1,395	1,395	700	(695)
5-612-20240	DUES & SUBSCRIPTIONS	-	275	275	175	(100)
5-612-20305	MEETING EXPENSE	-	2,500	1,000	1,500	(1,000)
5-612-20310	PROMOTIONAL SUPPLIES	-	5,000	4,000	5,000	-
5-612-31010	LEGAL EXPENSES	8,675	12,000	12,000	12,000	-
5-612-31020	AUDIT FEES	-	10,940	-	-	(10,940)
5-612-31910	PROFESSIONAL SERVICES	6,336	24,463	23,963	12,000	(12,463)
5-612-32010	UTILITIES -WATER	1,242	1,400	1,600	1,500	100
5-612-32030	UTILITIES-TELECOM	4,092	6,542	6,542	4,000	(2,542)
5-612-33050	ADMINISTRATIVE SERVICES	12,000	12,000	12,000	12,000	-
5-612-33210	JANITORIAL SERVICES	2,210	2,400	2,610	2,610	210
5-612-33860	MARKETING	11,157	13,131	14,000	18,500	5,369
5-612-41020	WEBSITE	14,742	4,846	3,700	3,700	(1,146)
5-612-41030	COMPUTER SOFTWARE	362	15,849	14,000	21,000	5,151
5-612-42030	BUILDING REPAIR & MAINT	5,599	2,500	2,500	2,500	-
5-612-42040	GROUNDS MAINTENANCE	-	7,500	7,500	7,500	-
5-612-49020	PROFESSIONAL ASSOC FEES	214	7,375	7,375	16,650	9,275
5-612-49030	EDUCATION/DUES/TESTING	629	1,000	1,000	1,000	-
5-612-49040	TRAINING/TRAVEL/PER DIEM	3,998	5,000	4,000	8,000	3,000
5-612-49313	BUILDING RENTAL/LEASE	13,190	14,500	14,500	15,600	1,100
5-612-49790	SPECIAL ACTIVITIES	-	10,000	10,000	5,000	(5,000)
5-612-49792	EVENT SPONSORSHIP	-	1,000	1,000	1,000	-

CITY OF HITCHCOCK - OTHER FUNDS

FY 2026 Proposed Annual Operating & Capital Budget

Hitchcock Economic Development Corporation - Fund 601 (Continued)

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
5-612-49950	MISCELLANEOUS EXPENSE	102	-	-	-	-
5-612-49970	BANK FEES	896	156	200	200	44
5-612-52110	PURCHASE OF REAL PROPERTY	2,250	-	-	-	-
5-612-58113	GRANT CONSTRUCTION	-	-	-	20,000	20,000
5-612-60100	DEBT SERVICE-PRINCIPAL	45,000	45,000	45,000	50,000	5,000
5-612-60100	DEBT SERVICE - PRINCIPAL	25,039	26,329	26,329	27,685	1,356
5-612-60200	DEBT SERVICE - INTEREST	15,503	14,625	14,625	13,748	(877)
5-612-60200	DEBT SERVICE - INTEREST	39,974	38,684	38,684	37,328	(1,356)
5-612-60201	PAYING AGENT FEE	-	833	833	833	-
5-612-95100	TRANSFER TO FUND 604	500,000	-	-	-	-
	TOTAL APPROPRIATIONS	\$ 826,550	\$ 410,937	\$ 394,230	\$ 457,360	\$ 46,423
	ENDING BALANCE	\$ 290,430	\$ 289,493	\$ 275,315	\$ 201,955	\$ (87,538)

CITY OF HITCHCOCK - OTHER FUNDS

FY 2026 Adopted Annual Operating & Capital Budget

Hitchcock Economic Development Corporation Construction Fund - Fund 604

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	ADOPTED	CHANGE
AVAILABLE FUNDS						
BEGINNING FUND BALANCE		\$ -	\$ 272,284	\$ 272,284	\$ 240,564	\$ (31,720)
REVENUES						
4-000-88100	SALE OF PROPERTY	\$ -	\$ 250,000	\$ -	\$ 200,000	\$ (50,000)
4-000-90100	HEDC FUND TRANSFER IN	500,000	-	-	-	-
TOTAL REVENUES		<u>\$ 500,000</u>	<u>\$ 250,000</u>	<u>\$ -</u>	<u>\$ 200,000</u>	<u>\$ (50,000)</u>
TOTAL AVAILABLE FUNDS		<u>\$ 500,000</u>	<u>\$ 522,284</u>	<u>\$ 272,284</u>	<u>\$ 440,564</u>	<u>\$ (81,720)</u>
APPROPRIATIONS						
5-000-31910	PROFESSIONAL SERVICES	\$ 3,600	\$ -	\$ -	\$ -	\$ -
5-000-42030	BUILDING REPAIR & MAINT	-	20,000	-	10,000	(10,000)
5-000-42040	GROUNDS MAINTENANCE	3,800	-	-	-	-
5-000-52110	PURCHASE OF REAL PROPERTY	200,841	250,000	28,120	200,000	(50,000)
5-000-54120	CONSTRUCTION	19,475	200,000	-	40,000	(160,000)
5-000-54121	ENGINEERING	-	20,000	1,600	50,000	30,000
5-000-54122	LANDSCAPE	-	15,000	-	15,000	-
5-000-54123	FURN.FIXURES & EQUIP.	-	5,000	-	-	(5,000)
5-000-54125	ARCHITECTURAL	-	30,000	2,000	10,000	(20,000)
5-000-54135	CONTINGENCY	-	10,000	-	35,000	25,000
TOTAL APPROPRIATIONS		<u>\$ 227,716</u>	<u>\$ 550,000</u>	<u>\$ 31,720</u>	<u>\$ 360,000</u>	<u>\$ (190,000)</u>
ENDING BALANCE		<u>\$ 272,284</u>	<u>\$ (27,716)</u>	<u>\$ 240,564</u>	<u>\$ 80,564</u>	<u>\$ 108,280</u>

CITY OF HITCHCOCK - OTHER FUNDS
FY 2026 Proposed Annual Operating & Capital Budget
TIRZ One Harborwalk - Fund 602

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
AVAILABLE FUNDS						
BEGINNING FUND BALANCE		\$ 345,508	\$ 406,736	\$ 406,736	\$ 608,308	\$ 201,572
REVENUES						
4-000-19000	TAX REVENUE CITY SHARE (333)	\$ 782,026	\$ 809,969	\$ 919,491	\$ 833,359	\$ 23,390
4-000-60100	INTEREST	16,824	10,000	16,531	10,000	-
4-000-90100	TRNSR IN FROM RESERVE	33,000	34,500	34,500	500	(34,000)
4-000-90101	TRANSFERS IN - COMP UNIT	488	-	-	-	-
	TOTAL REVENUES	<u>\$ 832,338</u>	<u>\$ 854,469</u>	<u>\$ 970,522</u>	<u>\$ 843,859</u>	<u>\$ (10,610)</u>
	TOTAL AVAILABLE FUNDS	<u>\$ 1,177,846</u>	<u>\$ 1,261,205</u>	<u>\$ 1,377,258</u>	<u>\$ 1,452,167</u>	<u>\$ 190,962</u>
APPROPRIATIONS						
5-000-33050	ADMINISTRATIVE FEE	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -
5-000-49997	TRNSFR TO BOND HOLDER	250,000	250,000	250,000	500,000	250,000
5-000-60100	DEBT SERVICE PRINCIPAL	330,000	345,000	345,000	365,000	20,000
5-000-60200	DEBT SERVICE INTEREST	165,360	148,200	148,200	130,260	(17,940)
5-000-60201	PAYING AGENT FEE	750	750	750	750	-
5-000-31020	AUDIT SERVICES	-	-	-	6,500	6,500
	TOTAL APPROPRIATIONS	<u>\$ 771,110</u>	<u>\$ 768,950</u>	<u>\$ 768,950</u>	<u>\$ 1,027,510</u>	<u>\$ 258,560</u>
	ENDING BALANCE	<u>\$ 406,736</u>	<u>\$ 492,255</u>	<u>\$ 608,308</u>	<u>\$ 424,657</u>	<u>\$ (67,598)</u>

CITY OF HITCHCOCK - OTHER FUNDS
FY 2026 Proposed Annual Operating & Capital Budget
TIRZ One Harborwalk Reserve Fund - Fund 603

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	ADOPTED	CHANGE
AVAILABLE FUNDS						
BEGINNING FUND BALANCE		\$ 318,000	\$ 285,000	\$ 285,000	\$ 250,500	\$ (34,500)
REVENUES						
4-000-90100	TRNSFR FROM OTHER FUND	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL AVAILABLE FUNDS		\$ 318,000	\$ 285,000	\$ 285,000	\$ 250,500	\$ (34,500)
APPROPRIATIONS						
5-000-70100	INTERFUND TRANSFER	\$ 33,000	\$ 34,500	\$ 34,500	\$ 500	\$ (34,000)
TOTAL APPROPRIATIONS		\$ 33,000	\$ 34,500	\$ 34,500	\$ 500	\$ (34,000)
ENDING BALANCE		\$ 285,000	\$ 250,500	\$ 250,500	\$ 250,000	\$ (500)

CITY OF HITCHCOCK - OTHER FUNDS
FY 2026 Proposed Annual Operating & Capital Budget
DEA Drug Forfeiture Fund - Fund 209

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
AVAILABLE FUNDS						
Beginning Fund Balance		\$ 4,659	\$ 4,659	\$ 4,659	\$ 4,659	\$ -
REVENUES						
4-000-60100	INTEREST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL AVAILABLE FUNDS		\$ 4,659	\$ 4,659	\$ 4,659	\$ 4,659	\$ -
APPROPRIATIONS						
5-000-49925	REFUND & REIMBURSEMENT	\$ -	\$ 4,659	\$ -	\$ 4,659	\$ -
TOTAL APPROPRIATIONS		\$ -	\$ 4,659	\$ -	\$ 4,659	\$ -
ENDING BALANCE		\$ 4,659	\$ -	\$ 4,659	\$ -	\$ -

CITY OF HITCHCOCK - OTHER FUNDS
FY 2026 Proposed Annual Operating & Capital Budget
Police Department Donation Fund - Fund 201

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
AVAILABLE FUNDS						
Beginning Fund Balance		\$ 621	\$ 9,727	\$ 9,727	\$ 12,701	\$ 2,974
REVENUES						
4-000-88000	DONATIONS	\$ 27,044	\$ -	\$ 2,974	\$ 500	\$ 500
TOTAL REVENUES		<u>\$ 27,044</u>	<u>\$ -</u>	<u>\$ 2,974</u>	<u>\$ 500</u>	<u>\$ 500</u>
TOTAL AVAILABLE FUNDS		<u>\$ 27,665</u>	<u>\$ 9,727</u>	<u>\$ 12,701</u>	<u>\$ 13,201</u>	<u>\$ 3,474</u>
APPROPRIATIONS						
5-000-20140	GENERAL SUPPLIES	\$ 17,938	\$ -	\$ -	\$ 13,201	\$ 13,201
TOTAL APPROPRIATIONS		<u>\$ 17,938</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 13,201</u>	<u>\$ 13,201</u>
ENDING BALANCE		<u>\$ 9,727</u>	<u>\$ 9,727</u>	<u>\$ 12,701</u>	<u>\$ -</u>	<u>\$ (9,727)</u>

CITY OF HITCHCOCK - OTHER FUNDS
FY 2026 Proposed Annual Operating & Capital Budget
Police Department Training Fund - Fund 212

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
AVAILABLE FUNDS						
Beginning Fund Balance		\$ 3,288	\$ 4,168	\$ 4,168	\$ 7,729	\$ 3,561
REVENUES						
4-000-40100	LEOSE ALLOTMENT	\$ 3,373	\$ 1,000	\$ 3,561	\$ 2,000	\$ 1,000
TOTAL REVENUES		<u>\$ 3,373</u>	<u>\$ 1,000</u>	<u>\$ 3,561</u>	<u>\$ 2,000</u>	<u>\$ 1,000</u>
TOTAL AVAILABLE FUNDS		<u>\$ 6,661</u>	<u>\$ 5,168</u>	<u>\$ 7,729</u>	<u>\$ 9,729</u>	<u>\$ 4,561</u>
APPROPRIATIONS						
5-000-49040	TRAVEL & TRAINING	\$ 2,493	\$ 1,000	\$ -	\$ 9,729	\$ 8,729
TOTAL APPROPRIATIONS		<u>\$ 2,493</u>	<u>\$ 1,000</u>	<u>\$ -</u>	<u>\$ 9,729</u>	<u>\$ 8,729</u>
ENDING FUND BALANCE		<u>\$ 4,168</u>	<u>\$ 4,168</u>	<u>\$ 7,729</u>	<u>\$ -</u>	<u>\$ (4,168)</u>

CITY OF HITCHCOCK - OTHER FUNDS
FY 2026 Proposed Annual Operating & Capital Budget
Municipal Court Technology and Building Security Fund - Fund 200

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
AVAILABLE FUNDS						
Beginning Fund Balance		\$ -	\$ -	\$ -	\$ -	\$ -
REVENUES						
4-000-31010	TECHNOLOGY FEE	\$ -	\$ -	\$ -	\$ 3,500	\$ 3,500
4-000-31000	SECURITY FEE	-	-	-	5,000	5,000
TOTAL REVENUES		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 8,500</u>	<u>\$ 8,500</u>
TOTAL AVAILABLE FUNDS		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 8,500</u>	<u>\$ 8,500</u>
APPROPRIATIONS						
5-000-41030	COMPUTER SOFTWARE	\$ -	\$ -	\$ -	\$ 3,500	\$ 3,500
5-000-42030	BLDG REPAIR & MAINT.	-	-	-	5,000	5,000
TOTAL APPROPRIATIONS		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 8,500</u>	<u>\$ 8,500</u>
ENDING BALANCE		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

CITY OF HITCHCOCK - OTHER FUNDS
FY 2026 Proposed Annual Operating & Capital Budget
Municipal Court Building Security Fund - Fund 202

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
AVAILABLE FUNDS						
Beginning Fund Balance		\$ 32,737	\$ 26,977	\$ 26,977	\$ 29,448	\$ 2,471
REVENUES						
4-000-31000	SECURITY FEE	\$ 6,934	\$ 5,000	\$ 3,551	\$ -	\$ (5,000)
4-000-60100	INTEREST INCOME	817	-	-	-	-
	TOTAL REVENUES	\$ 7,751	\$ 5,000	\$ 3,551	\$ -	\$ (5,000)
	TOTAL AVAILABLE FUNDS	\$ 40,488	\$ 31,977	\$ 30,528	\$ 29,448	\$ (2,529)
APPROPRIATIONS						
5-000-33220	SECURITY SYSTEM	\$ 2,005	\$ 1,980	\$ 1,080	\$ 1,080	\$ (900)
5-000-42030	BLDG REPAIR & MAINT.	241	37,233	-	28,368	(8,865)
5-000-51120	EQUIPMENT PURCHASES	8,714	-	-	-	-
5-000-54120	CONSTRUCTION	2,551	-	-	-	-
	TOTAL APPROPRIATIONS	\$ 13,511	\$ 39,213	\$ 1,080	\$ 29,448	\$ (9,765)
	ENDING BALANCE	\$ 26,977	\$ (7,236)	\$ 29,448	\$ -	\$ 7,236

CITY OF HITCHCOCK - OTHER FUNDS
FY 2026 Proposed Annual Operating & Capital Budget
Municipal Court Building Technology Fund - Fund 203

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
AVAILABLE FUNDS						
Beginning Fund Balance		\$ 10,168	\$ 1,632	\$ 1,632	\$ -	\$ (1,632)
REVENUES						
4-000-31010	TECHNOLOGY FEE	\$ 5,674	\$ 5,500	\$ 2,899	\$ -	\$ (5,500)
4-000-60100	INTEREST INCOME	304	-	-	-	-
4-000-90100	TRANSFER IN	-	-	2,335	-	-
	TOTAL REVENUES	\$ 5,978	\$ 5,500	\$ 5,234	\$ -	\$ (5,500)
	TOTAL AVAILABLE FUNDS	\$ 16,146	\$ 7,132	\$ 6,866	\$ -	\$ (7,132)
APPROPRIATIONS						
5-000-41030	COMPUTER SOFTWARE	\$ 4,220	\$ 6,866	\$ 6,866	\$ -	\$ (6,866)
5-000-51125	COMPUTER PURCHASE	10,294	-	-	-	-
	TOTAL APPROPRIATIONS	\$ 14,514	\$ 6,866	\$ 6,866	\$ -	\$ (6,866)
	ENDING BALANCE	\$ 1,632	\$ 266	\$ -	\$ -	\$ (266)

CITY OF HITCHCOCK - OTHER FUNDS
FY 2026 Proposed Annual Operating & Capital Budget
Municipal Court Truancy Prevention Fund - Fund 220

	FY 2024 ACTUAL	FY 2025 AMENDED	FY 2025 ESTIMATED	FY 2026 PROPOSED	BUDGET CHANGE
AVAILABLE FUNDS					
Beginning Fund Balance	\$ 16,694	\$ 20,957	\$ 20,997	\$ 26,382	\$ 5,425
REVENUES					
4-000-31020 TRUANCY FEE	\$ 4,263	\$ 40	\$ 5,385	\$ 4,000	\$ 3,960
TOTAL REVENUES	<u>\$ 4,263</u>	<u>\$ 40</u>	<u>\$ 5,385</u>	<u>\$ 4,000</u>	<u>\$ 3,960</u>
TOTAL AVAILABLE FUNDS	<u>\$ 20,957</u>	<u>\$ 20,997</u>	<u>\$ 26,382</u>	<u>\$ 30,382</u>	<u>\$ 9,385</u>
APPROPRIATIONS					
TOTAL APPROPRIATIONS	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
ENDING BALANCE	<u>\$ 20,957</u>	<u>\$ 20,997</u>	<u>\$ 26,382</u>	<u>\$ 30,382</u>	<u>\$ 9,385</u>

CITY OF HITCHCOCK - OTHER FUNDS
FY 2026 Proposed Annual Operating & Capital Budget
Municipal Court Jury Fund - Fund 221

	FY 2024 ACTUAL	FY 2025 AMENDED	FY 2025 ESTIMATED	FY 2026 PROPOSED	BUDGET CHANGE
AVAILABLE FUNDS					
Beginning Fund Balance	\$ 479	\$ 401	\$ 401	\$ 159	\$ (242)
REVENUES					
4-000-31030 JURY FEE	\$ 141	\$ 135	\$ 108	\$ 100	\$ (35)
TOTAL REVENUES	<u>\$ 141</u>	<u>\$ 135</u>	<u>\$ 108</u>	<u>\$ 100</u>	<u>\$ (35)</u>
TOTAL AVAILABLE FUNDS	<u>\$ 620</u>	<u>\$ 536</u>	<u>\$ 509</u>	<u>\$ 259</u>	<u>\$ (277)</u>
APPROPRIATIONS					
5-000-40030 JURY TRIAL	\$ 219	\$ 733	\$ 350	\$ 259	\$ (474)
TOTAL APPROPRIATIONS	<u>\$ 219</u>	<u>\$ 733</u>	<u>\$ 350</u>	<u>\$ 259</u>	<u>\$ (474)</u>
ENDING BALANCE	<u>\$ 401</u>	<u>\$ (197)</u>	<u>\$ 159</u>	<u>\$ -</u>	<u>\$ 197</u>

CITY OF HITCHCOCK - OTHER FUNDS
FY 2026 Proposed Annual Operating & Capital Budget
Municipal Court Child Safety Fund - Fund 226

	FY 2024 ACTUAL	FY 2025 AMENDED	FY 2025 ESTIMATED	FY 2026 PROPOSED	BUDGET CHANGE
AVAILABLE FUNDS					
Beginning Fund Balance	\$ -	\$ 594	\$ 594	\$ 954	\$ 360
REVENUES					
4-000-30110 CHILD SAFETY FEE	\$ 594	\$ 500	\$ 360	\$ 500	\$ -
TOTAL REVENUES	\$ 594	\$ 500	\$ 360	\$ 500	\$ -
TOTAL AVAILABLE FUNDS	\$ 594	\$ 1,094	\$ 954	\$ 1,454	\$ 360
APPROPRIATIONS					
5-000-31910 PROFESSIONAL SERVICES	\$ -	\$ 1,044	\$ -	\$ 1,454	\$ 410
TOTAL APPROPRIATIONS	\$ -	\$ 1,044	\$ -	\$ 1,454	\$ 410
ENDING BALANCE	\$ 594	\$ 50	\$ 954	\$ -	\$ (50)

CITY OF HITCHCOCK - OTHER FUNDS
FY 2026 Proposed Annual Operating & Capital Budget
Opioid Abatement Trust Fund - Fund 223

		FY 2024 ACTUAL	FY 2025 AMENDED	FY 2025 ESTIMATED	FY 2026 PROPOSED	BUDGET CHANGE
AVAILABLE FUNDS						
BEGINNING FUND BALANCE		\$ -	\$ -	\$ -	\$ 19,878	\$ 19,878
REVENUES						
4-000-40100	OPIOID REVENUES	\$ -	\$ 9,115	\$ 19,378	\$ -	\$ (9,115)
4-000-60100	INTEREST	-	-	500	-	-
	TOTAL REVENUES	<u>\$ -</u>	<u>\$ 9,115</u>	<u>\$ 19,878</u>	<u>\$ -</u>	<u>\$ (9,115)</u>
	TOTAL AVAILABLE FUNDS	<u>\$ -</u>	<u>\$ 9,115</u>	<u>\$ 19,878</u>	<u>\$ 19,878</u>	<u>\$ 10,763</u>
APPROPRIATIONS						
5-000-58110	OPIOID EXPENDITURES	\$ -	\$ 9,115	\$ -	\$ 19,878	\$ 10,763
	TOTAL APPROPRIATIONS	<u>\$ -</u>	<u>\$ 9,115</u>	<u>\$ -</u>	<u>\$ 19,878</u>	<u>\$ 10,763</u>
	ENDING BALANCE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 19,878</u>	<u>\$ -</u>	<u>\$ -</u>

CITY OF HITCHCOCK - OTHER FUNDS
FY 2026 Proposed Annual Operating & Capital Budget
Hotel Occupancy Tax Fund - Fund 205

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
AVAILABLE FUNDS						
Beginning Fund Balance		\$ 23,628	\$ 71,730	\$ 71,730	\$ 97,931	\$ 26,201
REVENUES						
4-000-13100	HOTEL/MOTEL TAX	\$ 46,845	\$ 35,250	\$ 35,000	\$ 40,000	\$ 4,750
4-000-60100	INTEREST INCOME	1,257	-	-	-	-
TOTAL REVENUES		\$ 48,102	\$ 35,250	\$ 35,000	\$ 40,000	\$ 4,750
TOTAL AVAILABLE FUNDS		\$ 71,730	\$ 106,980	\$ 106,730	\$ 137,931	\$ 30,951
APPROPRIATIONS						
5-000-49740	TOURISM	\$ -	\$ 25,000	\$ 2,000	\$ 2,000	\$ (23,000)
5-000-33860	MARKETING	-	-	999	1,000	1,000
5-000-49720	SIGNS	-	15,000	-	15,000	-
5-000-49790	SPECIAL EVENTS	-	25,000	5,800	40,000	15,000
TOTAL APPROPRIATIONS		\$ -	\$ 65,000	\$ 8,799	\$ 58,000	\$ (7,000)
ENDING BALANCE		\$ 71,730	\$ 41,980	\$ 97,931	\$ 79,931	\$ 37,951

CITY OF HITCHCOCK - OTHER FUNDS
FY 2026 Proposed Annual Operating & Capital Budget
Park Fund - Fund 208

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
AVAILABLE FUNDS						
Beginning Fund Balance		\$ 5,295	\$ 3,559	\$ 3,559	\$ 7,059	\$ 3,500
REVENUES						
4-000-88000	DONATIONS	\$ -	\$ -	\$ 3,500	\$ -	\$ -
4-000-60100	INTEREST INCOME	159	-	-	-	-
	TOTAL REVENUES	<u>\$ 159</u>	<u>\$ -</u>	<u>\$ 3,500</u>	<u>\$ -</u>	<u>\$ -</u>
	TOTAL AVAILABLE FUNDS	<u>\$ 5,454</u>	<u>\$ 3,559</u>	<u>\$ 7,059</u>	<u>\$ 7,059</u>	<u>\$ 3,500</u>
APPROPRIATIONS						
5-000-42030	BUILDING REPAIRS & MAINT.	\$ 1,895	\$ 5,454	\$ -	\$ 7,059	\$ 1,605
	TOTAL APPROPRIATIONS	<u>\$ 1,895</u>	<u>\$ 5,454</u>	<u>\$ -</u>	<u>\$ 7,059</u>	<u>\$ 1,605</u>
	ENDING BALANCE	<u>\$ 3,559</u>	<u>\$ (1,895)</u>	<u>\$ 7,059</u>	<u>\$ -</u>	<u>\$ 1,895</u>

CITY OF HITCHCOCK - OTHER FUNDS
FY 2026 Proposed Annual Operating & Capital Budget
Water Impact Fee Fund - Fund 551

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
AVAILABLE FUNDS						
BEGINNING FUND BALANCE		\$ -	\$ 30,228	\$ 30,228	\$ 343,720	\$ 313,492
REVENUES						
4-000-51301	WATER IMPACT FEES	\$ 30,194	\$ -	\$ 312,007	\$ 75,000	\$ 75,000
4-000-60100	INTEREST INCOME	34	-	1,485	-	-
	TOTAL REVENUES	<u>\$ 30,228</u>	<u>\$ -</u>	<u>\$ 313,492</u>	<u>\$ 75,000</u>	<u>\$ 75,000</u>
	TOTAL AVAILABLE FUNDS	<u>\$ 30,228</u>	<u>\$ 30,228</u>	<u>\$ 343,720</u>	<u>\$ 418,720</u>	<u>\$ 388,492</u>
APPROPRIATIONS						
5-000-54110	WATER SYSTEM IMPROVEMEN	\$ -	\$ -	\$ -	\$ 300,000	\$ 300,000
	TOTAL APPROPRIATIONS	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 300,000</u>	<u>\$ 300,000</u>
	ENDING BALANCE	<u>\$ 30,228</u>	<u>\$ 30,228</u>	<u>\$ 343,720</u>	<u>\$ 118,720</u>	<u>\$ 88,492</u>

CITY OF HITCHCOCK - OTHER FUNDS
FY 2026 Proposed Annual Operating & Capital Budget
Sewer Impact Fee Fund - Fund 552

	FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
	ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
AVAILABLE FUNDS					
BEGINNING FUND BALANCE	\$ -	\$ 16,863	\$ 16,863	\$ 169,219	\$ 152,356
REVENUES					
4-000-51302 SEWER IMPACT FEES	\$ 16,845	\$ -	\$ 151,600	\$ 50,000	\$ 50,000
4-000-60100 INTEREST INCOME	18	-	756	-	-
TOTAL REVENUES	\$ 16,863	\$ -	\$ 152,356	\$ 50,000	\$ 50,000
TOTAL AVAILABLE FUNDS	\$ 16,863	\$ 16,863	\$ 169,219	\$ 219,219	\$ 202,356
APPROPRIATIONS					
5-000-54110 SEWER SYSTEM IMPROVEMEN	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000
TOTAL APPROPRIATIONS	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000
ENDING BALANCE	\$ 16,863	\$ 16,863	\$ 169,219	\$ 69,219	\$ 52,356

GRANTS

CITY OF HITCHCOCK - GRANTS
FY 2026 Proposed Annual Operating & Capital Budget
CDBG MIT Grant Fund - Fund 213

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
AVAILABLE FUNDS						
BEGINNING FUND BALANCE		\$ 36,350	\$ 22,331	\$ 22,331	\$ 2,051,556	\$ 2,029,225
REVENUES						
4-000-40100	GRANT FUNDS	\$ 28,039	\$ 2,524,090	\$ 2,416,262	\$ 734,726	\$ (1,789,364)
4-000-95100	TRANSFER/MATCH	-	36,350	-	-	(36,350)
	TOTAL REVENUES	\$ 28,039	\$ 2,560,440	\$ 2,416,262	\$ 734,726	\$ (1,825,714)
	TOTAL AVAILABLE FUNDS	\$ 64,389	\$ 2,582,771	\$ 2,438,593	\$ 2,786,282	\$ 203,511
APPROPRIATIONS						
5-000-58111	ENGINEERING	\$ -	\$ 275,508	\$ 114,382	\$ 32,743	\$ (242,765)
5-000-58112	ADMINISTRATION	42,058	64,542	117,405	14,019	(50,523)
5-000-58114	ENVIRONMENTAL	-	5,250	5,250	-	(5,250)
5-000-58113	CONSTRUCTION	-	2,237,471	150,000	2,739,520	502,049
	TOTAL APPROPRIATIONS	\$ 42,058	\$ 2,582,771	\$ 387,037	\$ 2,786,282	\$ 203,511
	ENDING BALANCE	\$ 22,331	\$ -	\$ 2,051,556	\$ -	\$ -

Awarded June 2021
GLO CDBG Mitigation \$3,598,615
Match \$36,350
Grant Works/SPI
WWTP & Delasandri
Contract #22-085--064-D321
Contract End Date

CITY OF HITCHCOCK - GRANTS
FY 2026 Proposed Annual Operating & Capital Budget
CDBG HGAC-MIT MOD Grant Fund - Fund 222

		FY 2024 ACTUAL	FY 2025 AMENDED	FY 2025 ESTIMATED	FY 2026 PROPOSED	BUDGET CHANGE
AVAILABLE FUNDS						
BEGINNING FUND BALANCE		\$ -	\$ -	\$ -	\$ 1,944,586	\$ 1,944,586
REVENUES						
4-000-40100	GRANT FUNDS	\$ 134,399	\$ 2,056,356	\$ 2,087,526	\$ 1,642,275	\$ (414,081)
	TOTAL REVENUES	<u>\$ 134,399</u>	<u>\$ 2,056,356</u>	<u>\$ 2,087,526</u>	<u>\$ 1,642,275</u>	<u>\$ (414,081)</u>
	TOTAL AVAILABLE FUNDS	<u>\$ 134,399</u>	<u>\$ 2,056,356</u>	<u>\$ 2,087,526</u>	<u>\$ 3,586,861</u>	<u>\$ 1,530,505</u>
APPROPRIATIONS						
5-000-58111	ENGINEERING	\$ 42,255	\$ 357,320	\$ 75,000	\$ 352,245	\$ (5,075)
5-000-58112	ADMINISTRATION	92,144	142,856	57,940	104,614	(38,242)
5-000-58113	CONSTRUCTION	-	1,577,350	-	3,130,002	1,552,652
5-000-58114	ENVIRONMENTAL	-	10,000	10,000	-	(10,000)
	TOTAL APPROPRIATIONS	<u>\$ 134,399</u>	<u>\$ 2,087,526</u>	<u>\$ 142,940</u>	<u>\$ 3,586,861</u>	<u>\$ 1,499,335</u>
	ENDING BALANCE	<u>\$ -</u>	<u>\$ (31,170)</u>	<u>\$ 1,944,586</u>	<u>\$ -</u>	<u>\$ 31,170</u>

Contract # 24-065-008-E165

Awarded June 30, 2023
GLO CDBG Mitigation \$3,864,200
No Match
Grant Works/SPI

WWTP Improvements-Solid Handling
Contract End Date 3/31/2026

Application 2022-100140-RMP

GrantWorks
SPI Engineering

CITY OF HITCHCOCK - GRANTS
FY 2026 Proposed Annual Operating & Capital Budget
American Rescue Plan Act Fund - Fund 216

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
AVAILABLE FUNDS						
BEGINNING FUND BALANCE		\$ 2,008,973	\$ 1,945,728	\$ 1,945,728	\$ 1,488,935	\$ (456,793)
REVENUES						
4-000-98000	BOND PROCEEDS	\$ -	\$ -	\$ 1,435,000	\$ -	\$ -
4-000-90501	TRANSFER IN UTILITY FUND	-	-	343,388	-	-
	INTEREST INCOME	-	-	15,000	20,000	20,000
	TOTAL REVENUES	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,793,388</u>	<u>\$ 20,000</u>	<u>\$ 20,000</u>
	TOTAL AVAILABLE FUNDS	<u>\$ 2,008,973</u>	<u>\$ 1,945,728</u>	<u>\$ 3,739,116</u>	<u>\$ 1,508,935</u>	<u>\$ (436,793)</u>
APPROPRIATIONS						
5-000-58111	ENGINEERING	\$ 63,245	\$ 16,500	\$ 41,398	\$ 5,348	\$ (11,152)
5-000-58112	ADMINISTRATION	-	79,360	79,360	6,200	(73,160)
5-000-58113	CONSTRUCTION	-	1,730,863	1,730,863	-	(1,730,863)
5-000-54120	CONSTRUCTION OTHER FUND	-	-	352,582	1,462,387	1,462,387
5-000-60202	ISSUANCE COSTS	-	-	45,978	-	-
5-000-49200	CONTINGENCY	-	127,250	-	35,000	(92,250)
	TOTAL APPROPRIATIONS	<u>\$ 63,245</u>	<u>\$ 1,953,973</u>	<u>\$ 2,250,181</u>	<u>\$ 1,508,935</u>	<u>\$ (445,038)</u>
	ENDING BALANCE	<u>\$ 1,945,728</u>	<u>\$ (8,245)</u>	<u>\$ 1,488,935</u>	<u>\$ -</u>	<u>\$ 8,245</u>

ARP-TX-21-031

Total \$1,962,915.76

1st Traunch \$980,489

2nd Traunch \$982,426.76

Funds must be expended
by December 31, 2026

22-085-064-D321

CITY OF HITCHCOCK - GRANTS
FY 2026 Proposed Annual Operating & Capital Budget
TDA CDBG Fund - Fund 219

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
AVAILABLE FUNDS						
BEGINNING FUND BALANCE		\$ 52,500	\$ 9,454	\$ 9,454	\$ -	\$ (9,454)
REVENUES						
4-000-40100	GRANT FUNDS	\$ 310,257	\$ -	\$ (1,281)	\$ -	\$ -
4-000-90100	TRANSFER IN	-	-	27,245	-	-
	TOTAL REVENUES	\$ 310,257	\$ -	\$ 25,964	\$ -	\$ -
	TOTAL AVAILABLE FUNDS	\$ 362,757	\$ 9,454	\$ 35,418	\$ -	\$ (9,454)
APPROPRIATIONS						
5-000-31910	OTHER PROFESSIONAL SERVICES	\$ 10,500	\$ -	\$ -	\$ -	\$ -
5-000-58111	ENGINEERING	18,032	-	13,444	-	-
5-000-58112	ADMINISTRATION	-	-	7,000	-	-
5-000-58113	CONSTRUCTION	324,771	-	14,974	-	-
	TOTAL APPROPRIATIONS	\$ 353,303	\$ -	\$ 35,418	\$ -	\$ -
	ENDING BALANCE	\$ 9,454	\$ 9,454	\$ -	\$ -	\$ (9,454)

CDV-21-0008

TDA 2021-2022
15% Match \$52,500
Award \$350,000
Waterline Improvements
FM 519, Haden Road & Richmond
Kaluza Enginneer
GrantWorks
P&Z Logistics \$340,858.14

CITY OF HITCHCOCK - GRANTS
FY 2026 Proposed Annual Operating & Capital Budget
CDBG DR Fund - Fund 206

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
AVAILABLE FUNDS						
BEGINNING FUND BALANCE		\$ 4,031	\$ -	\$ -	\$ -	\$ -
REVENUES						
4-000-40100	GRANT FUNDS	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
TOTAL AVAILABLE FUNDS		<u>\$ 4,031</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
APPROPRIATIONS						
5-000-90100	TRANSFER OUT	\$ 4,031	\$ -	\$ -	\$ -	\$ -
TOTAL APPROPRIATIONS		<u>\$ 4,031</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
ENDING BALANCE		<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

CITY OF HITCHCOCK - GRANTS

FY 2026 Proposed Annual Operating & Capital Budget

TDEM Hazard Mitigation Grant Winter Weather Fund - Fund 218

	FY 2024 ACTUAL	FY 2025 AMENDED	FY 2025 ESTIMATED	FY 2026 PROPOSED	BUDGET CHANGE
AVAILABLE FUNDS					
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ 38,132	\$ 38,132
REVENUES					
4-000-40100 GRANT FUNDS	\$ -	\$ 712,449	\$ -	\$ 712,449	\$ -
4-000-90100 TRANSFER IN	-	38,132	38,132	-	(38,132)
TOTAL REVENUES	\$ -	\$ 750,581	\$ 38,132	\$ 712,449	\$ (38,132)
TOTAL AVAILABLE FUNDS	\$ -	\$ 750,581	\$ 38,132	\$ 750,581	\$ -
APPROPRIATIONS					
5-000-20140 MATERIAL & SUPPLIES	\$ -	\$ 38,132	\$ -	\$ 38,132	\$ -
5-000-58111 ENGINEERING	-	588,801	-	588,801	-
5-000-58112 ADMINISTARTIVE	-	123,648	-	123,648	-
TOTAL APPROPRIATIONS	\$ -	\$ 750,581	\$ -	\$ 750,581	\$ -
ENDING BALANCE	\$ -	\$ -	\$ 38,132	\$ -	\$ -

FEMA-DR-4586
TDEM
DR 4586 PA-06-TX-PW-00411
PW-411/PW335

CITY OF HITCHCOCK - GRANTS

FY 2026 Proposed Annual Operating & Capital Budget

TDEM Hazard Mitigation Grant DR-4485 Fund - Fund 225

	FY 2024 ACTUAL	FY 2025 AMENDED	FY 2025 ESTIMATED	FY 2026 PROPOSED	BUDGET CHANGE
AVAILABLE FUNDS					
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUES					
4-000-40100 GRANT FUNDS	\$ -	\$ 712,449	\$ 96,410	\$ 2,129,242	\$ 1,416,793
4-000-90100 TRANSFER IN	-	247,295	247,295	-	(247,295)
TOTAL REVENUES	\$ -	\$ 959,744	\$ 343,705	\$ 2,129,242	\$ 1,169,498
TOTAL AVAILABLE FUNDS	\$ -	\$ 959,744	\$ 343,705	\$ 2,129,242	\$ 1,169,498
APPROPRIATIONS					
5-000-58125 GENERATORS	\$ -	\$ -	\$ -	\$ 1,760,498	\$ 1,760,498
5-000-58111 ENGINEERING	-	588,801	273,705	315,096	(273,705)
5-000-58112 GRANT ADMINISTRATION	-	123,648	70,000	53,648	(70,000)
TOTAL APPROPRIATIONS	\$ -	\$ 712,449	\$ 343,705	\$ 2,129,242	\$ 1,416,793
ENDING BALANCE	\$ -	\$ 247,295	\$ -	\$ -	\$ (247,295)

90%/10% match 250,000/62500

Pending application

Generators

Severe Winter Storm

\$2,472,947

CITY OF HITCHCOCK - GRANTS

FY 2026 Proposed Annual Operating & Capital Budget

TX Department of Transportation TA Grant Fund - Fund 217

	FY 2024 ACTUAL	FY 2025 AMENDED	FY 2025 ESTIMATED	FY 2026 PROPOSED	BUDGET CHANGE
AVAILABLE FUNDS					
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -
REVENUES					
4-000-40100 GRANT FUNDS	\$ -	\$ -	\$ -	\$ 1,970,361	\$ 1,970,361
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ 1,970,361	\$ 1,970,361
TOTAL AVAILABLE FUNDS	\$ -	\$ -	\$ -	\$ 1,970,361	\$ 1,970,361
APPROPRIATIONS					
5-000-58111 ENGINEERING	\$ -	\$ -	\$ -	\$ 480,905	\$ 480,905
5-000-58112 ADMINISTRATIVE	-	-	-	52,630	52,630
5-000-58113 CONSTRUCTION	-	-	-	1,436,826	1,436,826
TOTAL APPROPRIATIONS	\$ -	\$ -	\$ -	\$ 1,970,361	\$ 1,970,361
ENDING BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -

TXDOT TA Sidewalk Project
 No Match
 Grant Award \$1,970,361

CAPITAL PROJECTS

CITY OF HITCHCOCK - CAPITAL PROJECTS
FY 2026 Proposed Annual Operating & Capital Budget
City Hall Reconstruction & Parking Lot Project Fund - Fund 401

	FY 2024 ACTUAL	FY 2025 AMENDED	FY 2025 ESTIMATED	FY 2026 PROPOSED	BUDGET CHANGE
AVAILABLE FUNDS					
BEGINNING FUND BALANCE	\$ 294,411	\$ 36,662	\$ 36,662	\$ -	\$ (36,662)
REVENUES					
4-000-60100 INTEREST INCOME	\$ -	\$ -	\$ -	\$ -	\$ -
4-000-90100 GEN.FUND TRSFR IN	-	-	-	-	-
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL AVAILABLE FUNDS	\$ 294,411	\$ 36,662	\$ 36,662	\$ -	\$ (36,662)
APPROPRIATIONS					
5-000-20280 SMALL TOOLS & EQUIPMENT	\$ 2,205	\$ -	\$ -	\$ -	\$ -
5-000-54120 CONSTRUCTION	255,544	-	-	-	-
5-000-54123 FURN.FIX. & EQUIP.	-	36,662	36,662	-	(36,662)
TOTAL APPROPRIATIONS	\$ 257,749	\$ 36,662	\$ 36,662	\$ -	\$ (36,662)
ENDING BALANCE	\$ 36,662	\$ -	\$ -	\$ -	\$ -

CITY OF HITCHCOCK - CAPITAL PROJECTS
FY 2026 Proposed Annual Operating & Capital Budget
Water/Wastewater Capital Improvement Fund - Fund 520

	FY 2024 ACTUAL	FY 2025 AMENDED	FY 2025 ESTIMATED	FY 2026 PROPOSED	BUDGET CHANGE
AVAILABLE FUNDS					
BEGINNING FUND BALANCE	\$ 5,399,766	\$ 1,077	\$ 1,077	\$ -	\$ (1,077)
REVENUES					
4-000-90501 TRANSFER IN/OUT UTILITY FUND	\$ 457,895	\$ -	\$ -	\$ -	\$ -
4-000-60100 INTEREST INCOME	167,056	-	5	-	-
TOTAL REVENUES	\$ 624,951	\$ -	\$ 5	\$ -	\$ -
TOTAL AVAILABLE FUNDS	\$ 6,024,717	\$ 1,077	\$ 1,082	\$ -	\$ (1,077)
APPROPRIATIONS					
5-000-49950 MISCELLANEOUS EXPENSE	\$ -	\$ -	\$ 1,082	\$ -	\$ -
5-000-54110 WWTP LIFT STATION REHABS	377,931	-	-	-	-
5-000-54110 WWTP SCADA EXPANSION	8,915	-	-	-	-
5-000-54110 WWTP GRIT REMOVAL SYSTEM	284,238	-	-	-	-
5-000-54110 OWNER DIRECTED ALLOWANCE	153,000	-	-	-	-
TOTAL CAPITAL OUTLAY	\$ 824,084	\$ -	\$ 1,082	\$ -	\$ -
DEBT SERVICE					
5-000-60100 DEBT PRINCIPAL	\$ 4,555,743	\$ -	\$ -	\$ -	\$ -
5-000-60200 DEBT INTEREST	413,603	-	-	-	-
5-000-60202 ISSUANCE COSTS	2,500	-	-	-	-
TOTAL DEBT SERVICE	\$ 4,971,846	\$ -	\$ -	\$ -	\$ -
5-000-90501 TRANSFER IN/OUT UTILITY FUND	\$ 227,710	\$ -	\$ -	\$ -	\$ -
TOTAL APPROPRIATIONS	\$ 6,023,640	\$ -	\$ 1,082	\$ -	\$ -
ENDING BALANCE	\$ 1,077	\$ 1,077	\$ -	\$ -	\$ (1,077)

CITY OF HITCHCOCK - CAPITAL PROJECTS
FY 2026 Proposed Annual Operating & Capital Budget
Leachate Project Fund - Fund 521

		FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
		ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
AVAILABLE FUNDS						
Beginning Fund Balance		\$ -	\$ 8,706,033	\$ 8,706,033	\$ 2,905,960	\$ (5,800,073)
REVENUES						
4-000-98100	PROCEEDS FR PROM NOTE	\$ 9,581,000	\$ -	\$ -	\$ -	\$ -
4-000-60100	INTEREST	121,405	30,000	191,400	30,000	-
4-000-90501	TRANSFER IN/OUT UTILITY FUND	-	-	-	473,786	473,786
	TOTAL REVENUES	<u>\$ 9,702,405</u>	<u>\$ 30,000</u>	<u>\$ 191,400</u>	<u>\$ 503,786</u>	<u>\$ 473,786</u>
	TOTAL AVAILABLE FUNDS	<u>\$ 9,702,405</u>	<u>\$ 8,736,033</u>	<u>\$ 8,897,433</u>	<u>\$ 3,409,746</u>	<u>\$ (5,326,287)</u>
APPROPRIATIONS						
5-000-54110	CONSTRUCTION	\$ -	\$ 7,318,788	\$ 4,763,736	\$ 2,196,185	\$ (5,122,603)
5-000-58111	ENGINEERING	976,372	895,179	768,807	-	(895,179)
5-000-60100	DEBT SERVICE PRINCIPAL	-	-	-	327,661	327,661
5-000-60200	DEBT SERVICE INTEREST	-	-	458,930	458,930	458,930
5-000-60202	ISSUANCE COSTS	20,000	-	-	-	-
5-000-54135	CONTINGENCY	-	-	-	426,970	426,970
	TOTAL APPROPRIATIONS	<u>\$ 996,372</u>	<u>\$ 8,213,967</u>	<u>\$ 5,991,473</u>	<u>\$ 3,409,746</u>	<u>\$ (4,804,221)</u>
	ENDING BALANCE	<u>\$ 8,706,033</u>	<u>\$ 522,066</u>	<u>\$ 2,905,960</u>	<u>\$ -</u>	<u>\$ (522,066)</u>

CITY OF HITCHCOCK - CAPITAL PROJECTS
FY 2026 Proposed Annual Operating & Capital Budget
TWDB CWSRF Capital Improvements Fund - Fund 522

		FY 2024 ACTUAL	FY 2025 AMENDED	FY 2025 ESTIMATED	FY 2026 PROPOSED	BUDGET CHANGE
AVAILABLE FUNDS						
Beginning Fund Balance		\$ -	\$ -	\$ -	\$ 25,621,787	\$ 25,621,787
REVENUES						
4-000-98100	CWSRF COLLECTION SYSTEM IMPRO	\$ -	\$ 27,280,000	\$ 27,280,000	\$ -	\$ (27,280,000)
4-000-60100	INTEREST	-	-	505,718	150,000	150,000
	TOTAL REVENUES	<u>\$ -</u>	<u>\$ 27,280,000</u>	<u>\$ 27,785,718</u>	<u>\$ 150,000</u>	<u>\$ (27,130,000)</u>
	TOTAL AVAILABLE FUNDS	<u>\$ -</u>	<u>\$ 27,280,000</u>	<u>\$ 27,785,718</u>	<u>\$ 25,771,787</u>	<u>\$ (1,508,213)</u>
APPROPRIATIONS						
5-841-33050	ADMINISTRATIVE SERVICES	\$ -	\$ 100,000	\$ -	\$ 100,000	\$ -
5-841-54120	CONSTRUCTION	-	19,165,000	-	19,165,000	-
5-841-54121	ENGINEERING	-	2,299,800	820,000	1,479,800	(820,000)
5-841-54126	PROFESSIONAL SERVICES	-	1,799,950	847,435	952,515	(847,435)
5-841-54135	CONTINGENCY	-	3,362,537	-	4,074,472	711,935
5-000-60901	BOND COUNSEL	-	42,000	42,000	-	(42,000)
5-000-60902	FINANCIAL ADVISOR	-	50,000	32,910	-	(50,000)
5-000-60202	ISSUANCE COSTS	-	460,713	421,586	-	(460,713)
	TOTAL APPROPRIATIONS	<u>\$ -</u>	<u>\$ 27,280,000</u>	<u>\$ 2,163,931</u>	<u>\$ 25,771,787</u>	<u>\$ (1,508,213)</u>
	ENDING BALANCE	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 25,621,787</u>	<u>\$ -</u>	<u>\$ -</u>

DEBT SERVICES

CITY OF HITCHCOCK - DEBT SERVICE
FY 2026 Proposed Annual Operating & Capital Budget
2021 Certificate of Obligation Debt Service Fund - Fund 301

	FY 2024	FY 2025	FY 2025	FY 2026	BUDGET
	ACTUAL	AMENDED	ESTIMATED	PROPOSED	CHANGE
AVAILABLE FUNDS					
BEGINNING FUND BALANCE	\$ 47,580	\$ 64,081	\$ 64,081	\$ 78,924	\$ 14,843
REVENUES					
4-000-10100 AD VALOREM TAX	\$ 91,017	\$ 462,494	\$ 496,101	\$ 315,822	\$ (146,672)
4-000-10200 PROPERTY TAX DELINQUENT	3,159	-	2,810	-	-
4-000-10300 PROPERTY TAX P&I	2,857	-	1,893	-	-
TOTAL REVENUES	\$ 97,033	\$ 462,494	\$ 500,804	\$ 315,822	\$ (146,672)
TOTAL AVAILABLE FUNDS	\$ 144,613	\$ 526,575	\$ 564,885	\$ 394,746	\$ (131,829)
APPROPRIATIONS					
5-000-60100 DEBT SERVICE PRINCIPAL	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ -
5-000-60200 DEBT SERVICE INTEREST	15,532	458,386	420,961	237,599	(220,787)
TOTAL APPROPRIATIONS	\$ 80,532	\$ 523,386	\$ 485,961	\$ 302,599	\$ (220,787)
ENDING BALANCE	\$ 64,081	\$ 3,189	\$ 78,924	\$ 92,147	\$ 88,958

General Obligation Refunding Bonds, Series 2020

Period Ending	Principal	Interest	Debt Service
7/15/2026	\$ 50,000	\$ 13,748	\$ 63,748
7/15/2027	50,000	12,773	62,773
7/15/2028	50,000	11,798	61,798
7/15/2029	50,000	10,823	60,823
7/15/2030	50,000	9,848	59,848
7/15/2031	55,000	8,873	63,873
7/15/2032	55,000	7,800	62,800
7/15/2033	55,000	6,728	61,728
7/15/2034	55,000	5,655	60,655
7/15/2035	55,000	4,583	59,583
7/15/2036	60,000	3,510	63,510
7/15/2037	60,000	2,340	62,340
7/15/2038	60,000	1,170	61,170
Total	\$ 705,000	\$ 99,645	\$ 804,645

**USDA Water Line Project 2020 Refunding Bonds
(2006 Certificates of Obligation)**

Certificates of Obligation, Series 2021

Period Ending	Principal	Interest	Debt Service
2/1/2026	\$ 65,000	\$ 13,256	\$ 78,256
2/1/2027	65,000	12,119	77,119
2/1/2028	70,000	10,938	80,938
2/1/2029	70,000	9,713	79,713
2/1/2030	70,000	8,488	78,488
2/1/2031	70,000	7,263	77,263
2/1/2032	75,000	5,994	80,994
2/1/2033	75,000	4,681	79,681
2/1/2034	75,000	3,369	78,369
2/1/2035	75,000	2,056	77,056
2/1/2036	80,000	700	80,700
Total	\$ 790,000	\$ 78,575	\$ 868,575

City Hall Building Renovation and Parking Lot

TIRZ Tax Increment Bonds, Series 2022

Period Ending	Principal	Interest	Debt Service
6/1/2026	\$ 365,000	\$ 130,260	\$ 495,260
6/1/2027	385,000	111,280	496,280
6/1/2028	405,000	91,260	496,260
6/1/2029	425,000	70,200	495,200
6/1/2030	450,000	48,100	498,100
6/1/2031	475,000	24,700	499,700
Total	\$ 2,505,000	\$ 475,800	\$ 2,980,800

**Government Capital Corporation Public Property Finance Act Contract No.
9761**

Period Ending	Principal	Interest	Debt Service
12/29/2025	\$ 40,513	\$ 2,290	\$ 42,802
12/29/2026	41,642	1,161	42,802
Total	\$ 82,154	\$ 3,450	\$ 85,604

Crane Truck & Mini Excavator (Water 20% and Wastewater 80%)

**Government Capital Corporation Public Property Finance Act Contract No.
9196**

Period Ending	Principal	Interest	Debt Service
2/15/2026	\$ 129,891	\$ 7,349	\$ 137,240
2/15/2027	133,515	3,725	137,240
Total	\$ 263,406	\$ 11,074	\$ 274,480

Public Works Equipment(Street 57%, Water 21.5%, and Wastewater 21.5%)

Performance Services Inc. Master Equipment Lease Purchase

Period Ending	Principal	Interest	Debt Service
8/1/2026	\$ 340,822	\$ 307,363	\$ 648,186
8/1/2027	369,629	292,842	662,471
8/1/2028	400,027	277,086	677,113
8/1/2029	432,094	260,028	692,122
8/1/2030	465,911	241,594	707,505
8/1/2031	501,563	221,710	723,273
8/1/2032	539,140	200,296	739,436
8/1/2033	578,734	177,268	756,002
8/1/2034	620,444	152,539	772,983
8/1/2035	664,371	126,017	790,388
8/1/2036	710,623	97,605	808,228
8/1/2037	759,311	67,204	826,514
8/1/2038	810,552	34,705	845,258
Total	\$ 7,193,222	\$ 2,456,258	\$ 9,649,480

*** Master Equipment Lease Purchase Agreement for Water Meters, Aeration Basin, and , and other improvements. Amended April 23, 2024. 63% WW and 37% Water**

2024 Promissory Note

Period Ending	Principal	Interest	Debt Service
8/1/2026	\$ 327,661	\$ 458,930	\$ 786,591
8/1/2027	380,265	443,235	823,500
8/1/2028	436,569	425,020	861,589
8/1/2029	496,783	404,109	900,892
8/1/2030	561,137	380,313	941,450
8/1/2031	629,868	353,434	983,302
8/1/2032	703,224	323,264	1,026,488
8/1/2033	781,471	289,579	1,071,050
8/1/2034	864,370	252,147	1,116,517
8/1/2035	952,693	210,743	1,163,437
8/1/2036	1,046,748	165,109	1,211,858
8/1/2037	1,146,856	114,970	1,261,826
8/1/2038	1,253,355	60,036	1,313,391
Total	\$ 9,581,000	\$ 3,880,889	\$ 13,461,888

***Promissory Note payable to Capital One Public Funding LLC
for Leachate Project. Maximum principal amount \$9,580,999.80
Interest rate 4.79%. Capitalized Interest Fund \$583,860.80.**

Combination Tax and Revenue Certificates of Obligation, Series 2024

Period Ending	Principal	Interest	Debt Service
9/30/2026	\$ -	\$ 639,145	\$ 639,145
9/30/2027	-	639,145	639,145
9/30/2028	635,000	639,145	1,274,145
9/30/2029	645,000	626,826	1,271,826
9/30/2030	660,000	613,797	1,273,797
9/30/2031	670,000	600,135	1,270,135
9/30/2032	685,000	585,529	1,270,529
9/30/2033	705,000	570,254	1,275,254
9/30/2034	720,000	554,109	1,274,109
9/30/2035	735,000	537,189	1,272,189
9/30/2036	755,000	519,329	1,274,329
9/30/2037	775,000	500,454	1,275,454
9/30/2038	790,000	480,769	1,270,769
9/30/2039	810,000	460,308	1,270,308
9/30/2040	835,000	439,005	1,274,005
9/30/2041	855,000	416,627	1,271,627
9/30/2042	880,000	393,371	1,273,371
9/30/2043	905,000	368,995	1,273,995
9/30/2044	930,000	343,836	1,273,836
9/30/2045	955,000	317,610	1,272,610
9/30/2046	980,000	290,392	1,270,392
9/30/2047	1,010,000	262,266	1,272,266
9/30/2048	1,040,000	233,077	1,273,077
9/30/2049	1,070,000	202,813	1,272,813
9/30/2050	1,100,000	171,569	1,271,569
9/30/2051	1,135,000	139,339	1,274,339
9/30/2052	1,165,000	106,084	1,271,084
9/30/2053	1,200,000	71,833	1,271,833
9/30/2054	1,235,000	36,433	1,271,433
Total	\$ 23,880,000	\$ 11,759,377	\$ 35,639,377

TWDB CWSRF LOAN

HEDC \$800,000 SERIES 2022 TAXABLE NOTE

Period Ending	Principal	Interest	Debt Service
9/9/2026	\$ 27,685	\$ 37,328	\$ 65,013
9/9/2027	29,111	35,902	65,013
9/9/2028	30,610	34,403	65,013
9/9/2029	32,186	32,827	65,013
9/9/2030	33,844	31,169	65,013
9/9/2031	35,587	29,426	65,013
9/9/2032	37,420	27,594	65,013
9/9/2033	39,347	25,666	65,013
9/9/2034	41,373	23,640	65,013
9/9/2035	43,504	21,509	65,013
9/9/2036	45,744	19,269	65,013
9/9/2037	48,100	16,913	65,013
9/9/2038	50,577	14,436	65,013
9/9/2039	53,182	11,831	65,013
9/9/2040	55,921	9,092	65,013
9/9/2041	58,801	6,212	65,013
9/9/2042	61,829	3,184	65,013
Total	\$ 724,819	\$ 380,403	\$ 1,105,222

Combination Tax and Revenue Certificates of Obligation, Series 2025

Period Ending	Principal	Interest	Debt Service
2/1/2026	\$ -	\$ 36,214	\$ 36,214
8/1/2026	-	28,341	28,341
2/1/2027	-	28,341	28,341
8/1/2027	130,000	28,341	158,341
2/1/2028	-	25,774	25,774
8/1/2028	135,000	25,774	160,774
2/1/2029	-	23,108	23,108
8/1/2029	140,000	23,108	163,108
2/1/2030	-	20,343	20,343
8/1/2030	150,000	20,343	170,343
2/1/2031	-	17,380	17,380
8/1/2031	160,000	17,380	177,380
2/1/2032	-	14,220	14,220
8/1/2032	165,000	14,220	179,220
2/1/2033	-	10,961	10,961
8/1/2033	175,000	10,961	185,961
2/1/2034	-	7,505	7,505
8/1/2034	185,000	7,505	192,505
2/1/2035	-	3,851	3,851
8/1/2035	195,000	3,851	198,851
Total	\$ 1,435,000	\$ 367,520	\$ 1,802,520

ARPA Wastewater Treatment Plant Headworks Improvement Project

LONG-RANGE FINANCIAL FORECAST



GENERAL FUND
LONG-RANGE FINANCIAL FORECAST

DESCRIPTIONS	ACTUAL 2023-2024	ADOPTED 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	PROJECTED 2026-2027	PROJECTED 2027-2028	PROJECTED 2028-2029	PROJECTED 2029-2030
REVENUE:								
Sales Taxes	\$ 1,532,273	\$ 1,697,750	\$ 1,695,659	\$ 1,635,925	\$ 1,685,003	\$ 1,735,553	\$ 1,787,619	\$ 1,841,248
Property Taxes	2,811,879	2,769,346	2,994,342	3,054,430	3,207,152	3,367,509	3,535,885	3,712,679
Municipal Court Fees	315,430	329,500	226,736	274,945	280,444	286,053	291,774	297,609
Permit Fees	1,145,956	1,287,180	1,267,687	1,241,410	1,266,238	1,291,563	1,317,394	1,343,742
Other Revenue	1,338,397	1,718,581	2,075,265	1,360,546	1,387,756	1,415,512	1,443,822	1,472,698
Transfers In	222,451	-	160,737	153,856	153,856	153,856	153,856	153,856
TOTAL	\$ 7,366,386	\$ 7,802,357	\$ 8,420,426	\$ 7,721,112	\$ 7,980,449	\$ 8,250,045	\$ 8,530,360	\$ 8,821,832

EXPENDITURES:

Personnel Services	\$ 3,610,841	\$ 3,776,210	\$ 3,630,360	\$ 3,781,481	\$ 3,894,764	\$ 4,015,464	\$ 4,142,896	\$ 4,277,627
Materials & Supplies	223,165	234,922	200,554	230,185	248,084	260,053	272,621	285,817
Purchased & Contracted Services	1,926,377	1,650,791	1,528,046	1,790,585	1,795,684	1,883,568	1,975,847	2,072,739
Other Charges & Services	1,182,375	1,655,627	1,180,723	1,877,370	1,699,411	1,756,595	1,817,134	1,881,244
Debt Service	130,676	130,567	130,567	78,227	74,151	-	-	-
Interfund Transfers	-	1,278,050	807,413	-	-	-	-	-
OPERATING TOTAL	\$ 7,073,434	\$ 8,726,167	\$ 7,477,663	\$ 7,757,848	\$ 7,712,095	\$ 7,915,681	\$ 8,208,498	\$ 8,517,428

One-Time Expenditures

Capital Outlay	776,683	359,631	301,773	263,277	366,500	516,500	516,500	516,500
EXPENDITURE TOTAL	\$ 7,850,117	\$ 9,085,798	\$ 7,779,436	\$ 8,021,125	\$ 8,078,595	\$ 8,432,181	\$ 8,724,998	\$ 9,033,928
NET SURPLUS/(DEFICIT)	\$ (483,731)	\$ (1,283,441)	\$ 640,990	\$ (300,013)	\$ (98,146)	\$ (182,136)	\$ (194,648)	\$ (212,096)
BEG. FUND BALANCE	\$ 6,207,493	\$ 5,723,762	\$ 5,723,762	\$ 6,364,752	\$ 6,064,739	\$ 5,966,593	\$ 5,784,457	\$ 5,589,809
END. FUND BALANCE	\$ 5,723,762	\$ 4,440,321	\$ 6,364,752	\$ 6,064,739	\$ 5,966,593	\$ 5,784,457	\$ 5,589,809	\$ 5,377,713
DAYS IN FUND BALANCE	295	186	311	285	282	267	249	230



UTILITY FUND
LONG-RANGE FINANCIAL FORECAST

DESCRIPTIONS	ACTUAL 2023-2024	ADOPTED 2024-2025	ESTIMATED 2024-2025	PROPOSED 2025-2026	PROJECTED 2026-2027	PROJECTED 2027-2028	PROJECTED 2028-2029	PROJECTED 2029-2030
REVENUE:								
Utility Sales	\$ 4,731,169	\$ 5,539,382	\$ 5,782,878	\$ 6,172,484	\$ 6,053,944	\$ 6,516,668	\$ 6,709,618	\$ 6,908,357
Utility Services	55,157	260,000	245,000	125,000	78,000	78,000	78,000	78,000
Other Revenue	829,529	1,487,662	1,109,734	351,200	223,950	225,186	226,459	227,770
Transfers In	242,282	-	-	-	-	-	-	-
TOTAL	\$ 5,858,137	\$ 7,287,044	\$ 7,137,612	\$ 6,648,684	\$ 6,355,894	\$ 6,819,854	\$ 7,014,077	\$ 7,214,127
EXPENDITURES:								
Personnel Services	\$ 1,081,144	\$ 1,120,246	\$ 1,092,771	\$ 1,118,876	\$ 1,174,820	\$ 1,233,561	\$ 1,295,239	\$ 1,360,001
Materials & Supplies	341,831	314,859	297,726	306,910	322,256	338,368	355,287	373,051
Purchased & Contracted Services	610,683	805,616	551,829	774,251	812,964	853,612	896,292	941,107
Other Charges & Services	1,795,876	2,224,097	2,215,218	2,007,333	2,053,415	2,153,985	2,259,585	2,370,464
Debt Service	140,194	702,406	702,405	750,005	767,564	677,114	692,122	533,730
Interfund Transfers	696,060	259,164	617,928	627,642	153,856	153,856	153,856	153,856
OPERATING TOTAL	\$ 4,665,788	\$ 5,426,388	\$ 5,477,877	\$ 5,585,017	\$ 5,284,874	\$ 5,410,496	\$ 5,652,380	\$ 5,732,209
Capital Outlay	84,579	1,860,656	242,768	1,158,464	522,500	530,375	538,644	547,326
EXPENDITURE TOTAL	\$ 4,750,367	\$ 7,287,044	\$ 5,720,645	\$ 6,743,481	\$ 5,807,374	\$ 5,940,871	\$ 6,191,024	\$ 6,279,535
NET SURPLUS/(DEFICIT)	\$ 1,107,770	\$ -	\$ 1,416,967	\$ (94,797)	\$ 548,520	\$ 878,983	\$ 823,053	\$ 934,593
BEG. FUND BALANCE	\$ 2,800,289	\$ 3,438,635	\$ 3,438,635	\$ 4,855,601	\$ 4,760,804	\$ 5,309,325	\$ 6,188,308	\$ 7,011,361
END. FUND BALANCE	\$ 3,438,635	\$ 3,438,635	\$ 4,855,601	\$ 4,760,804	\$ 5,309,325	\$ 6,188,308	\$ 7,011,361	\$ 7,945,953
DAYS IN FUND BALANCE	269	231	324	311	367	417	453	506

FIVE-YEAR CAPITAL IMPROVEMENT PLAN

CITY OF HITCHCOCK
FIVE YEAR CAPITAL IMPROVEMENT PLAN*

Department	Project Name	Project Description	Funding	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	TOTAL	
General Fund - Police	Vehicle Replacement Fund		GF	\$ -	\$ -	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 260,000	
	Public Safety Facility		CO	-	-	500,000	4,500,000	-	-	5,000,000	
	Total Police		Funding	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	TOTAL	
Department	Project Name	Project Description	Funding	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	TOTAL	
General Fund - Parks	Parks Projects	Park Development & Improvements	G/GO	\$ -	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	\$ 100,000	
		Total Parks	Funding	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	TOTAL	
Department	Project Name	Project Description	Funding	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	TOTAL	
General Fund - Street & Drainage	Street Projects	Street & Drainage Equipment (Gov. Capital 9196)	GF	\$ 78,227	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 78,227	
	Street Projects	Street Maintenance	GF	-	100,000	100,000	100,000	100,000	100,000	500,000	
	Drainage Projects	Drainage Improvement Projects	GF	150,000	150,000	150,000	150,000	150,000	150,000	900,000	
	Street Projects	Street Rehab & Reconstruction (City Contribution/County Bond)	GF	440,000	-	-	10,000,000	-	-	10,440,000	
	Street Projects	Leaboy Asphalt Paver	GF	178,000	-	-	-	-	-	178,000	
	Street Projects	New 46 yard Mac Dump truck	GF	255,000	-	-	-	-	-	255,000	
	Equipment Purchase	3 yard Non CDL Vector Truck	GF	-	-	192,500	-	-	-	192,500	
	Garage	Bay door awning Schiro	GF	75,000	-	-	-	-	-	75,000	
	Street Projects	Unpaved Roads	CO	-	-	-	-	-	13,000,000	13,000,000	
		Total Street & Drainage		Funding	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	TOTAL
Department	Project Name	Project Description	Funding	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	TOTAL	
Utility Fund - Water	Equipment Purchase	Equipment Replacement Loan(Gov. Capital) (Existing Debt)	UF	\$ 29,507	\$ 29,507	\$ -	\$ -	\$ -	\$ -	\$ 88,521	
	Equipment Purchase	Equipment Loan - Mini Excavator (Gov. Capital) (Existing Debt)	UF	8,741	8,741	8,741	-	-	-	26,223	
	Water Project	TWBD Drinking Water PIF	SRF	-	4,954,200	4,954,200	4,954,200	4,954,200	4,954,200	24,771,000	
	Water Project	TWBD Drinking Water Application Fee	UF	42,000	-	-	-	-	-	42,000	
	Water Project	City Wide Valve Study	UF	130,000	-	-	-	-	-	130,000	
	Equipment Purchase	Elevated Storage Tank Mixers	UF	75,000	-	-	-	-	-	75,000	
	Water Improvements	Force Main Relocation	CO	65,302	105,963	108,076	107,482	106,750	105,882	599,453	
		Total Water		Funding	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	TOTAL
	Department	Project Name	Project Description	Funding	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	TOTAL
	Utility Fund - Sewer	WWTP Improvements	WWTP Imp.GLO CDBG MIT GRANT \$3,598,315; (Match \$36,350)	G	\$ 3,598,315	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,598,315
WWTP Improvements		WWTP GLO CDBG 2023 GRANT (solids handling) (No Match)	G	-	3,879,200	-	-	-	-	3,879,200	
Sewer Improvements		American Rescue Fund Projects \$1,962,916 (Cash & Debt)	CO/C	88,635	141,038	137,463	138,751	139,763	140,500	786,150	
Sewer Improvements		TWBD Clean Water SRF (Existing Debt)	G	656,700	656,700	1,262,605	1,264,181	1,262,875	1,265,275	6,368,335	
Equipment Purchase		F750 Truck W/Crane Lease Payment (Gov. Capital) (Existing Debt)	UF	34,061	34,061	-	-	-	-	-	68,122
Equipment Purchase		Equipment Replacement Loan(Gov. Capital) (Existing Debt)	UF	29,507	29,507	-	-	-	-	-	59,014
WWTP Improvements		Aeration Rotor Replacement All 5 Aerators	UF/G	100,000	100,000	-	-	-	-	-	200,000
WWTP Improvements		Leachate Promissory Note	LP	786,591	823,500	861,589	900,892	941,450	983,302	5,297,324	
Sewer Improvements		Force Main Relocation	CO	65,302	105,963	108,076	107,482	106,750	105,882	599,453	
		Total Wastewater		Funding	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	TOTAL
			Funding	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031	TOTAL	
			\$ 5,359,111	\$ 5,769,969	\$ 2,369,732	\$ 2,603,805	\$ 2,450,838	\$ 2,494,959	\$ 21,048,413		

Grand Total \$ 6,885,987 \$ 11,143,380 \$ 8,510,256 \$ 22,697,967 \$ 7,851,788 \$ 20,870,040 \$ 77,684,337

Funding key: General Fund (GF); G.O. Bonds (GO); Impact Fees (IF); Certificates of Obligation (CO); Grants (G); State Revolving Fund (SRF); Utility Fund (UF); Lease Purchase (LP); (D) Donations
* AMOUNTS SHOWN ARE ESTIMATED COSTS

VEHICLE LIST

Year	GENERAL FUND	Make/Model	Type	Mileage/Hrs	Dept	2026	2027	2028	2029	2030	Replacement Value	Condition
1997	FORD	F450 Truck #275 (Asphalt Spayer)	VEHICLE	91,273	STREET						50,000	Fair
2012	FORD	F150 4x4 Truck #238 #1	VEHICLE	118,068	STREET						50,000	Good
2017	CHEVY	Silverado 1500 (6053) #30	VEHICLE	60,251	STREET						50,000	Fair
2017	FORD	F150 1/2 T Crew Cab 05-7765 #11	VEHICLE	58,953	BUILD/FIRE						50,000	Good
2018	FORD	F350 #614 (3614) #31	VEHICLE	31,102	STREET						50,000	Good
2021	FORD	F350 Single Cab #388 (0388)	VEHICLE	23,005	GARAGE						50,000	Good
2021	FORD	Bronco Sport (6445)	VEHICLE	50,777	INSPECT						30,000	Good
2022	GMC	Canyon PU	VEHICLE	50,960	CODE						32,000	Good
2021	FORD	F750 (8458)	VEHICLE	10,451	STREET						130,000	Good
	KOHLER #322	Emergency Generator (Diesel)	EQUIPMENT	205 HRS	POLICE						90,000	Good
2012	CHEVY	Tahoe #161	VEHICLE	157,120	POLICE						75,000	Poor
2012	CHEVY	Tahoe #005	VEHICLE	198,478	POLICE						75,000	Poor
2017	FORD	Explorer #594	VEHICLE	123,226	POLICE						65,000	Good
2020	CHEVY #984	Tahoe #103	VEHICLE	109,852	POLICE						75,000	Fair
2020	CHEVY # 925	Tahoe #102	VEHICLE	136,713	POLICE						75,000	Fair
2021	CHEVY #187	Tahoe #101	VEHICLE	110,870	POLICE						75,000	Fair
2021	FORD	F150 Crew Cab #1907	VEHICLE	83,289	POLICE						50,000	Good
2022	CHEVY	Tahoe #5185	VEHICLE	123,698	POLICE						75,000	Good
2014	HUMMER	HUMVEE (60719)	VEHICLE	24,637	POLICE						110,000	Fair
2015	HUMMER	HUMVEE (51793)	VEHICLE	20,323	POLICE						110,000	Fair
2022	CHEVY	Tahoe 4x2 Unit #25RCBW	LEASE	65,196	POLICE						75,000	Fair
2023	DODGE	RAM	LEASE	29,000	POLICE						42,000	Good
2023	DODGE	RAM	LEASE	26,942	POLICE						42,000	Good
2024	CHEVY	2500 CREW CAB SERVICE #1287	LEASE	14,102	STREET						65,000	NEW
2024	FORD	F-150 POLICE RATED #2319	LEASE	8,148	POLICE						75,000	NEW
2024	FORD	F-150 POLICE RATED #2276	LEASE	6,235	POLICE						75,000	NEW
2024	FORD	F-150 POLICE RATED #8287	LEASE	6,489	POLICE						75,000	NEW
	UTILITY FUND											
2010	FORD	F150 4x4 Truck Water #5747	VEHICLE	103,528	WATER						55,000	Poor
2011	FORD	F150 WASTE Water #423	VEHICLE	130,069	STREET						55,000	Fair
2012	FORD	F150 V8 Ext. Cab Water #429	VEHICLE	130,890	WATER						55,000	Good
2017	CHEVY	Silverado 1500	VEHICLE	103,318	WATER						50,000	Good
2017	CHEVY	Silverado 1500 WW #455	VEHICLE	79,731	SEWER						50,000	Good
2017	CHEVY	Silverado 1500 Water #873	VEHICLE	98,236	WATER						50,000	Good
2021	FORD	F350 Single Cab WW #389	VEHICLE	15,917	WATER						60,000	Good
2021	DODGE	Ram 5500 #3002 (1300)	VEHICLE	23,349	SEWER						135,000	Good

Auction

Auction

Auction

Auction

Year	Make/Model	Type	Mileage/Hrs	Dept	2026	2027	2028	2029	2030	Replacement Value	Condition
2023	DODGE Ram PU 1500 # 3746	VEHICLE	49,875	WATER						42,000	New
2009	FORD F150 V8 EXT. CAB #6110	VEHICLE	122,563	WASTE						55,000	Poor
2024	CHEVY 2500 CREW CAB SERVICE #9085	LEASE	2,100	WASTE						65,000	NEW
2024	CHEVY 2500 CREW CAB SERVICE #1455	LEASE	9,754	WATER						65,000	NEW
2024	CHEVY 3500 SINGLE CAB SERVICE #5834	LEASE	9,758	WATER						70,000	NEW
	GENERAL FUND										
2000	DYNAPAC Case Steel Wheel Roller #2096	EQUIPMENT	1770 HRS	STREET						98,000	Fair
2004	GRADALL XL4100 GRADALL #112	EQUIPMENT	63,986	STREET						350,000	Poor
2006	GMC GMC Dump Truck #216 (0237)	VEHICLE	68,741	STREET						135,000	Poor
2007	GRADALL XL3100 #107	EQUIPMENT	14,570	STREET						340,000	Poor
2008	CHAMPION Boat #9941	BOAT		POLICE							Excellent
2009	ETNYRE #101 1000 Gal. Asphalt Distributor	EQUIPMENT	1,427 HRS	STREET						86,000	Good
2011	TRU-PAC 915 Rubber Tire Roller #578	EQUIPMENT	1,105 HRS	STREET						160,000	Good
2012	JOHN DEERE MX6 Mower #113	ATTACH	N/A	STREET						15,000	Good
2012	JOHN DEERE 5100M Tractor #113	TRACTOR	3,056 HRS	STREET						85,000	Fair
2013	AMERICAN Flatbed Trailer #023	EQUIPMENT	N/A	WATER						20,000	Fair
2014	KAWASAKI Mule 610 4x4 #283	EQUIPMENT	760 HRS	STREET						18,000	Fair
2015	TERRAIN KING KB 2200 18" Slope Mow #118	EQUIPMENT	3420 HRS	STREET						30,000	Fair
2015	KUBOTA M108 Tractor #118 77608	EQUIPMENT	3,480 HRS	STREET						90,000	Fair
2017	KUBOTA Zero Turn Mower Zd1021 #1221	EQUIPMENT	400 HRS	STREET						17,000	Good
2018	BIG TEX Flat Bed Trailer #9940	TRAILER	N/A	GARAGE						20,000	Fair
2020	PJ Dump Trailer 619020 #9937	TRAILER	N/A	STREET						35,000	Good
2020	Case Case TV450 Skid Steer 88582	EQUIPMENT	402 HRS	STREET						129,000	Good
2020	Case Case 1243 Grader 836 C 0304 20	EQUIPMENT	206 HRS	STREET						200,000	Good
2020	KUBOTA Tractor F7060 A7258	EQUIPMENT	406 HRS	STREET						50,000	Good
2020	PALADIN Agger Attachment	ATTACH	N/A	STREET						10,000	Good
2020	PALADIN Sweeper Attachment	ATTACH	N/A	STREET						16,000	Good
2020	PALADIN Grapple Attachment	ATTACH	N/A	STREET						8,000	Good
2020	PALADIN Dozer Blade Attachment	ATTACH	N/A	STREET						15,000	Good
2020	PALADIN Mulcher Attachment	ATTACH	N/A	STREET						25,000	Good
2021	FORD #458 F-750 8yd Dump Truck	VEHICLE	8,503	STREET						140,000	Good
2021	BAD BOY Rogue Mower 137VA	EQUIPMENT	32 HRS	STREET						15,000	Good
2021	BAD BOY Renegade Mower 247PK	EQUIPMENT	176 HRS	STREET						15,000	Good
2021	NEW HOLLAND TS6 Cab Tractor 4x4 789M 9935	EQUIPMENT	919 HRS	STREET						70,000	Good
2020	Samurai Boom/Slope Mower	ATTACH	N/A	STREET						70,000	Good
2020	PJ Landscape Trailer	TRAILER	N/A	STREET						12,000	Good
2021	GRADALL Gradall XL 3300	EQUIPMENT	44 HRS	STREET						340,000	New
2020	Moderate Predator 15' batwing #9943	attachment		street						20,000	Good

Year	Make/Model	Type	Mileage/Hrs	Dept	2026	2027	2028	2029	2030	Replacement Value	Condition
2011	tophat 12ft trailer #9942	EQUIPMENT		street						5,000	Good
2023	Cloner Oil trailer #9659	EQUIPMENT	23 hrs	street						42,000	Good
2023	texas pride car hauler trailer 25ft #9949	EQUIPMENT		Garage						26,000	Good
2023	Big Tex 12ft dump trailer #9221	EQUIPMENT		Street						22,000	Good
2025	Lee boy HB4T Hot Box #9006	EQUIPMENT	12 Hrs	street						43,000	New
	UTILITY FUND										
	DETROIT #419 Emergency Generator(Diesel)	EQUIPMENT	390 HRS	WATER						90,000	Fair
	CATAPILLAR Generator on trailer #511	EQUIPMENT	3,642 HRS	W/WW						100,000	Good
2012	CASE #589 Extendahoe 580N Water	EQUIPMENT	2,868 HRS	STREET						110,000	Fair
2020	PIPE HUNTER Tandem Axel Jet Trailer	EQUIPMENT	125 HRS	STREET						121,202	Good
2020	PIPE HUNTER Vacuum Trailer	EQUIPMENT	68 HRS	STREET						129,935	Good
2020	PJ Trailer 19020	TRAILER	N/A	WATER						3,500	Good
2021	CASE Mini Excavator Cx37C 003718	EQUIPMENT	116 HRS	WATER						46,000	Good
2021	CASE Backhoe 580 Super N 772286	EQUIPMENT	286 HRS	WATER						90,000	Good
2009	PIPE HUNTER Jetter Trailer	EQUIPMENT	756 HRS	WASTE						80,000	Good
2023	DODGE Ram PU 1500 # 3747	VEHICLE	22003	WASTE						55,000	New
2023	CHEVY Silverado PU 1500 # 7845	VEHICLE	36897	PW						50,000	New
1998	CASE backhoe 580K #41	EQUIPMENT	HRS unknown	waste						90,000	Poor
	KOHLER Generator waste emergency	EQUIPMENT	HRS unknown	waste						90,000	Good
2009	Cornell 6in trash pump	EQUIPMENT	189 Hrs	water						25,000	Fair

PAY PLAN

City of Hitchcock
FY 2025-2026 Pay Plan
Full Time Employees

Range	FLSA	Job Classification	Minimum	Midpoint	Maximum
101	NE	Meter Reader	16.50	19.39	22.28
	NE	Streets & Drainage Maint. Worker	34,320.00	40,331.20	46,342.40
	NE	Utility Worker Appentice			
102	NE	Customer Service Representative	17.82	20.94	24.06
	NE	Finance Clerk	37,065.60	43,555.20	50,044.80
	NE	Utility Worker I			
103	NE	Administrative Assistant	19.07	22.41	25.74
	NE	Deputy Court Clerk	39,665.60	46,612.80	53,539.20
	NE	Permit Clerk			
	NE	Utility Billing Specialist			
	NE	Utility Worker II			
104	NE	Account Technician	20.98	24.65	28.32
	NE	Accountant	43,638.40	51,272.00	58,905.60
	NE	Equipment Operator			
	NE	Mechanic			
	NE	Utility Mechanic			
	NE	Utility Worker III			
	NE	WWTP Operator I			
105	E	Accounting Manager	24.05	28.26	32.47
	NE	Code Compliance Officer	50,024.00	58,780.80	67,537.60
	NE	Community Development Specialist			
	NE	Court Clerk			
	NE	Crew Chief			
	NE	Police Officer*			
	NE	Warrant Officer*			
	NE	Water Plant Operator			
	NE	WWTP Operator II			
106	NE	Environmental Compliance Officer	25.97	30.52	35.06
	NE	Police Sergeant**	54,017.00	63,481.60	72,924.80
	E	Street & Drainage Superintendent			
107	NE	Building Inspector	28.05	32.96	37.87
	E	Police Lieutenant	58,344.00	68,556.80	78,769.60
108	E	Building Official/Fire Marshal	30.86	36.26	41.66
	E	City Secretary	64,188.80	75,420.80	86,652.80
	E	Police Captain			

	E	Water Superintendent			
	E	Wastewater Superintendent			
109	E	Community Development Director	33.33	40.00	46.66
	E	Economic Development Director	69,326.40	83,200.00	97,052.80
	E	Public Works Operations Manager			
110	E	Police Chief	39.99	47.99	55.99
			83,179.20	99,819.20	116,459.20
111	E	Finance Director	43.99	52.79	61.59
			91,499.20	109,803.20	128,107.20
112	E	Public Works Director	48.39	58.07	67.75
			100,651.20	120,785.60	140,920.00

NE: Non-Exempt

E: Exempt

* 1. Police Officer applicants hired without a Basic Police Certification are paid \$22.90/hr., \$47,632 (5%) below the minimum of the range and are moved to the minimum once the basic Certification is obtained, and
 2. Police Officer applicants who pass an established physical agility, written exam, psychological, and background process are hired at \$26.00/hr.

**Police Sergeant applicants who pass an established physical agility, written Sergeant's exam, psychological, and background process are promoted or hired at \$28.08/hr.

PROPOSED 09182023

COMPREHENSIVE FEE SCHEDULE

**CITY OF HITCHCOCK
FY2026 COMPREHENSIVE FEE SCHEDULE**

	FY 2025 Adopted Fee	FY 2026 Proposed Fee	Ordinance Location
CITY SECRETARY			
Copies (8 1/2 x 11)	\$0.10 per page	\$0.10 per page	Title III, Ch. 40, Art.I, Sec 40.02
Copies (8 1/2 x 14)	\$0.10 per page	\$0.10 per page	Title III, Ch. 40, Art.I, Sec 40.02
Copies (11 x 17)	\$0.25 per page	\$0.25 per page	Title III, Ch. 40, Art.I, Sec 40.02
Color Copies	\$1.00 per page	\$1.00 per page	Not in Ord
Certified Copies	\$1.00 per page	\$1.00 per page	Not in Ord
Return Check, ACH and/or credit card charges Fee	\$35	\$35	Title III, Ch. 40, Art.I, Sec 40.04
Voluntary Fees on Monthly Utility Bills			
Library Donation	\$1.38	\$1.38	
Hitchcock Volunteer Fire Department Donation	\$7.00	\$7.00	
Ambulance Fee - Mandatory	\$4/month	\$4/month	Title V, Ch. 51, Art. V, Sec. 51.82
Occupational Tax:			
Package Store Permit (P) Annual	\$500	\$500	Title XI, Ch. 110, Sec. 110.02
Wine Only Package Store (Q) Annual	\$75	\$75	Title XI, Ch. 110, Sec. 110.02
Beer Retailer Off Premise (BF) License Annual	\$60	\$60	Title XI, Ch. 110, Sec. 110.02
Retail Beer & Wine On Premise (BG) Annual	\$175	\$175	Title XI, Ch. 110, Sec. 110.02
Retail Beer & Wine Off Premise (BQ) License Annual	\$60	\$60	Title XI, Ch. 110, Sec. 110.02
Retail Beer On Premise (BE) Annual	\$150	\$150	Title XI, Ch. 110, Sec. 110.02
(FB) Food & Beverage Certificate Renewal	\$1125 for First Renewal, \$1500 Second Renewal	\$1125 for First Renewal, \$1500 Second Renewal	Title XI, Ch. 110, Sec. 110.02
	\$750 for 3rd and Subsequent	\$750 for 3rd and Subsequent	
Brewpub License (BP) Annual	\$500	\$500	Title XI, Ch. 110, Sec. 110.02
Other Liquor Permits (TX Alcohol Beverage Code)	1/2 State Fee/yr	1/2 State Fee/yr	Title XI, Ch. 110, Sec. 110.02
Other Beer Licenses	1/2 State Fee/yr	1/2 State Fee/yr	Title XI, Ch. 110, Sec. 110.02
Peddler License			
Annual Peddler/Solicitor License/Mobile Food Unit	\$150	\$150	Title XI, Ch.116, Sec. 116.04(1)
Late charge on Annual Peddler / Solicitors License Renewal	\$25	\$25	
Annual Itinerant Vendor License	\$150	\$150	Not in Ord
Late charge on Annual Itinerant License Renewal	\$25	\$25	
Junk & Second Hand Dealer Permit	\$350	\$350	Title XI, Ch. 115, Sec. 115.07
Sexually Oriented Business Application Fee	\$500	\$500	Title XI, Ch118, Sec 118.10

**CITY OF HITCHCOCK
FY2026 COMPREHENSIVE FEE SCHEDULE**

	FY 2025 Adopted Fee	FY 2026 Proposed Fee	Ordinance Location
	3.00%		
Credit Card Convenience Fee		3.00%	Not in Ord
Community Development			
Amusement Permits (Annual)			
License Establishment	\$5,000	\$5,000	Title XI, Ch. 112, Sec. 112.06(A)(1)
Device Operation	\$1300.00/machine	\$1300.00/machine	Title XI, Ch. 112, Sec. 112.06(B)
Criminal Background Check / Badge	\$100/person	\$100/person	Title XI, Ch. 112, Sec. 112.06(B)
Badge renewal late fee	\$5	\$5	
5 Devices or less	\$100.00/machine	\$100.00/machine	Not in Ord
	\$108.33 p/month (Pro Rated)		
Machine Replacement Fee		\$108.33 p/month (Pro Rated)	Title XI, Ch. 112, Sec. 112.06(A)(1)
Replacement Badge Fee	\$25	\$25	
Machine License Fee Late Charge	\$5.00 per machine per day	\$5.00 per machine per day	
	\$100,000		
PID/PUD Application Fee		\$100,000	Not in Ord
TIRZ Application Fee	\$100,000	\$100,000	Not in Ord
Mobile Home/RV Park License			
Mobile Home Park Annual License Fee	\$35.00 per space	\$35.00 per space	Title XV, Ch. 153, Sec. 153.44(A)
RV Park Annual License Fee (less than 10 spaces)	\$50.00 per space	\$50.00 per space	Title XV, Ch. 154, Sec. 154.63
	\$35.00 per space		
RV Park Annual License Fee (more than 10 spaces)		\$35.00 per space	Title XV, Ch. 154, Sec. 154.63
Mobile Home / RV Park License Fee Late Charge	\$ 5.00 per space	\$ 5.00 per space	
RV License Transfer	\$100	\$100	Title XV, Ch. 154, Sec. 154.64(B)
Vacant Structure Registry			
Registration Fee	\$50	\$50	Title XI, Ch. 124, Sec. 124.05(A)
Inspection Fee	\$75	\$75	Title XI, Ch. 124, Sec. 124.05(A)
Oil Wells & Chemical Transportation			
	\$10,000 plus \$25,000 Cash Bond	\$10,000 plus \$25,000 Cash Bond	Title VI, Ch. 114, Art. II, Sec. 114.17(A)
Drilling Permit			
Supplemental Permit Deepen Oil Well	\$5,000	\$5,000	Title VI, Ch. 114, Art. II, Sec. 114.21(B)
Oil Well Maintenance, Repair, Motification	\$500	\$500	Not in Ord
Mineral Exploration Permit (Chapter 111)	\$1,000/mile or any portion	\$1,000/mile or any portion	Title XI, Ch. 111, Art. II, Sec 111.21(B)
Transportation of Industrial Waste/Chemicals Permit	\$1,500/year	\$1,500/year	Title IX, Ch. 92, Art. II, Sec. 92.23(B)
Infrastructure :			
Infrastructure Plan Review Fee			
\$50,000 and less	1% of actual construction cost of the project	1% of actual construction cost of the project	
\$50,000.01 and up	\$500 for first \$50,000 plus 0.5% of the actual construction cost over \$50,000	\$500 for first \$50,000 plus 0.5% of the actual construction cost over \$50,000	

**CITY OF HITCHCOCK
FY2026 COMPREHENSIVE FEE SCHEDULE**

	FY 2025 Adopted Fee	FY 2026 Proposed Fee	Ordinance Location
Infrastructure Permit Fee (Construction Portion)	1% of the actual construction cost of the project.	1% of the actual construction cost of the project.	
FRANCHISE FEES (Chapter 117):			
Permit Fee			
New Pipeline Application Fee (Ordinance 2019-022)	\$2,000 plus \$500 for each Street and Drainage Crossing.	\$2,000 plus \$500 for each Street and Drainage Crossing.	Title XI, Ch. 117, Art. I, Sec. 117.08(A)
ROW or Use of City Property Rental Charge Fee:			
Gathering Line Franchise			
Initial Franchise Fee	\$5,000	\$5,000	Title XI, Ch. 117, Art. III, Sec. 117.41(A)
	\$25		
First Year, per rod		\$25	Title XI, Ch. 117, Art. III, Sec. 117.41(C)(1)(a)
Annual Renewal per rod less than 24 inches	\$40 per rod < 24" in nominal diameter	\$40 per rod < 24" in nominal diameter	Title XI, Ch. 117, Art. III, Sec. 117.41(C)(1)(b)
Annual Renewal per rod ≥ 24 inches	\$80 per rod ≥ 24" in nominal diameter	\$80 per rod ≥ 24" in nominal diameter	Title XI, Ch. 117, Art. III, Sec. 117.41(C)(1)(b)
Network Node Activity			
Network Node on Node Support Pole	\$1000.00 per application \$500.00 for up to 5 network nodes per application \$250.00 for each additional network node	\$1000.00 per application \$500.00 for up to 5 network nodes per application \$250.00 for each additional network node	Title XV, Ch. 157, Sec. 157.21(A)
Network Node on Electric or Telephone Utility Pole	\$500.00 for up to 5 network nodes per application \$250.00 for each additional network node	\$500.00 for up to 5 network nodes per application \$250.00 for each additional network node	Title XV, Ch. 157, Sec. 157.21(A)
Network Node Annual Site Rental Fee			
For Each Network Node not attached to City-owned pole	\$250	\$250	Title XV, Ch. 157, Sec. 157.22
For Each Network Node attached to City-owned pole	\$270	\$270	Title XV, Ch. 157, Sec. 157.22
PLATTING:			
Minor Plat/Minor Replat*			
<i>*Plats administratively reviewed & approved only.</i>			
Single Family and Ag Residential	\$500 + \$30/Lot + County F. Fees	\$500 + \$30/Lot + County F. Fees	Title XV, Ch 155, Art. II, Sec. 155.13
Non-residential/Mixed Use/Other Residential	\$800 + \$40/acre + County F. Fees	\$800 + \$40/acre + County F. Fees	Title XV, Ch 155, Art. II, Sec. 155.13
Amending Plat*			

CITY OF HITCHCOCK FY2026 COMPREHENSIVE FEE SCHEDULE

	FY 2025 Adopted Fee	FY 2026 Proposed Fee	Ordinance Location
<i>*Plat administratively reviewed & approved only.</i>			
	\$300 + \$30/lot + County F. Fees		Title XV, Ch 155, Art. II, Sec. 155.13
Single Family and Ag Residential		\$300 + \$30/lot + County F. Fees	155.13
Non-residential/Mixed Use/Other Residential	\$500 + \$40/acre + County F. Fees	\$500 + \$40/acre + County F. Fees	Title XV, Ch 155, Art. II, Sec. 155.13
		Fees	155.13
Preliminary/Final Plat/Replat*			
<i>*Consultant Fees & Legal Fees may apply</i>			
Single Family and Ag Residential		\$500 + \$30/Lot + County F. Fees	Title XV, Ch 155, Art. II, Sec. 155.13
0 to 5 acres	\$500 + \$30/Lot + County F. Fees	\$500 + \$30/Lot + County F. Fees	155.13

**CITY OF HITCHCOCK
FY2026 COMPREHENSIVE FEE SCHEDULE**

	FY 2025 Adopted Fee	FY 2026 Proposed Fee	Ordinance Location
5+ to 10 acres	\$750 + \$30/Lot + County F. Fees	\$750 + \$30/Lot + County F. Fees	Title XV, Ch 155, Art. II, Sec. 155.13
10+ to 20 acres	\$1,000 + \$30/Lot + County F. Fees	\$1,000 + \$30/Lot + County F. Fees	Title XV, Ch 155, Art. II, Sec. 155.13
20+ to 50 acres	\$1,500 + \$30/Lot + County F. Fees	\$1,500 + \$30/Lot + County F. Fees	Title XV, Ch 155, Art. II, Sec. 155.13
50+ acres	\$2,000 + \$30/Lot + County F. Fees	\$2,000 + \$30/Lot + County F. Fees	Title XV, Ch 155, Art. II, Sec. 155.13
Other Residential/Non-Residential/Mixed Use/PUD	\$1,000 + \$50/acre and/or \$30/Lot whichever is greater + County F. Fees	\$1,000 + \$50/acre and/or \$30/Lot whichever is greater + County F. Fees	Title XV, Ch 155, Art. II, Sec. 155.13
Extension of Plat Approval	\$250	\$250	
Vacation of Plat	\$1,000	\$1,000	
Exemption from Platting	\$500	\$500	
Plat Recordation	Recording Fee + \$25 Administrative Fee. Galveston Co. \$70 plus \$50 for additional pages. Tax Certificates \$4 per page	Recording Fee + \$25 Administrative Fee. Galveston Co. \$70 plus \$50 for additional pages. Tax Certificates \$4 per page	

GENERAL FEES:

CITY OF HITCHCOCK FY2026 COMPREHENSIVE FEE SCHEDULE

	FY 2025 Adopted Fee	FY 2026 Proposed Fee	Ordinance Location
<p>* Consultant Fees -Review of construction plans, reports, drainage studies, TIA's & any other documents associated with plats, site plans, mixed use concept plans or special legal instruments or submittals as necessary per application submitted. Fees include professional fees as billed by engineering and planning consultants or any consultant utilized by the City to review development applications. Fee may be waived by City Administrator if project is minor in nature.</p>	<p>Reimbursement due to City based on actual consultant fees incurred by City plus 15% Administration Fee. \$2,000, minimum as a deposit against consultant fees. Staff may reduce to \$750 against consultants fees if a projects is of a minor nature where limited engineering review is anticipated.</p>	<p>Reimbursement due to City based on actual consultant fees incurred by City plus 15% Administration Fee. \$2,000, minimum as a deposit against consultant fees. Staff may reduce to \$750 against consultants fees if a projects is of a minor nature where limited engineering review is anticipated.</p>	
<p>*Legal Fees -All legal fees incurred by the City in the review, preparation and/or amendment of any legal document associated with a development application, such as, but not limited to Development Agreement or Public Infrastructure Agreement.</p>	<p>Reimbursement due to City based on actual legal fees incurred by the City plus 10% Administration Fee.</p>	<p>Reimbursement due to City based on actual legal fees incurred by the City plus 10% Administration Fee.</p>	
<p>Extension of Time- Fee may be waived by the City Council if the extension is requested prior to any approval expiring & subject to applicant proving cause for the extension. In granting an extension of time, the applicant will be subject to any new regulations and standards adopted by the City.</p>	<p>\$250 per extension</p>	<p>\$250 per extension</p>	

Postponement*

CITY OF HITCHCOCK FY2026 COMPREHENSIVE FEE SCHEDULE

	FY 2025 Adopted Fee	FY 2026 Proposed Fee	Ordinance Location
<i>*On an agenda for which a public hearing was scheduled. Fee may be waived</i>	\$100	\$100	
ZONING:			
Re-Zoning Application Per Parcel	\$500 + any required consulting/ legal fees + certified mail out fees	\$500 + any required consulting/ legal fees + certified mail out fees	Title XV, Ch. 156, Art. III, Sec. 156.36
Re-Zoning Application > 5 acres	\$350 + any required consulting/ legal fees + certified mail out fees	\$350 + any required consulting/ legal fees + certified mail out fees	
May require Consultant Fees and/or Legal Fees			
Zoning Verification Letter	\$50	\$50	
	\$500 + certified mail out fees		Title, XV, CH. 156, Art. III, Sec, 156.50
Request for Variance	\$500 + certified mail out fees	\$500 + certified mail out fees	Title XV, CH 156, Art. V, Sec 156.87
Request for a Specific Use Permit	\$500 each	\$500 + certified mail out fees	
Board of Adjustment Appeal		\$500 each	Not in Ord
Vested Rights Petition or Development Rights Determination	\$500 plus City Attorney Fees	\$500 plus City Attorney Fees	
	\$100 plus Consultant Fees		
Floodplain Development Permit		\$100 plus Consultant Fees	
Drainage Review:			
Commercial	Actual Cost Plus 10%	Actual Cost Plus 10%	
Residential (Initial and As Built plus 1 resubmission)	\$150	\$150	
Residential - Additional Submittals	\$75	\$75	
BUILDING PERMIT FEE:			
Contractor Registration Fee			
Contractor/Builder Annual Registration Fee	\$50	\$50	
RESIDENTIAL PERMIT FEE			
Fee based upon construction square footage for project. Consultant fee may apply in addition to Residential Permit Fee			
New Single-Family Dwelling, Townhouse, Two-Family Dwelling, Residential Alterations.	\$150 Minimum \$1.25/square conditioned \$0.75/square foot non-conditioned	\$150 Minimum \$1.25/square conditioned \$0.75/square foot non- conditioned	Title XV, Ch. 150, Art. II, Sec 150.17(D)(1) Title XV, Ch. 150, Art. II, Sec 150.17(D)(3) Title XV, Ch. 150, Art. II, Sec 150.17(D)(3)
Garages, Carports, Deck, Porches and Storage Buildings	\$150.00 Minimum \$0.75/square foot non-living	\$150.00 Minimum \$0.75/square foot non-living	Title XV, Ch. 150, Art. II, Sec 150.17(D)(3)

**CITY OF HITCHCOCK
FY2026 COMPREHENSIVE FEE SCHEDULE**

	FY 2025 Adopted Fee	FY 2026 Proposed Fee	Ordinance Location
COMMERCIAL PERMITS/APARTMENTS:			
BUILDING PERMIT- OTHER CONSTRUCTION			
Fee based upon construction square footage for project.	\$1,000 minimum; First 10,000 sq. ft at \$0.75 10,001 sq. ft. - 15,000 sq. ft. at \$0.50 over	\$1,000 minimum; First 10,000 sq. ft at \$0.75 10,001 sq. ft. - 15,000 sq. ft. at \$0.50 over	
Consultant fee may apply in addition to Construction Permit Fee	15,000 sq. ft. at \$0.25	15,000 sq. ft. at \$0.25	Title XV, Ch. 150, Art. II, Sec 150.17(D)(4)(a)
ELECTROMAGNETICALLY LOCKS			
Electromagnetically locks	\$300	\$300	
Plan Review	\$150	\$150	
Trade permits not included.			
	\$250		Title XV, Ch. 150, Art. II, Sec 150.17(D)(5)
House Leveling / Elevation Perm		\$250	
Full Window Frame Replacement Permit (Includes 2 inspections)	\$250	\$250	Title XV, Ch. 150, Art. II, Sec 150.17(D)(5)
PLAN REVIEW FEES			
	50% of building permit fee + consultant fee		
<i>Charged at time of submittal of a construction permit application for review of application and accompanying documents. Non-Refundable</i>		50% of building permit fee + consultant fee	
	\$50/hour		
<i>Any additional plan review will be two hour minimum for commercial projects</i>		\$50/hour	
Non-Compliance fee:			
Work started or performed without a permit	2 X Construction Permit Fee Payment of the double fee shall not relieve any person from fully complying with the requirementd of the Code in the executionof the work, nor from any other penalties prescribed herein.	2 X Construction Permit Fee Payment of the double fee shall not relieve any person from fully complying with the requirementd of the Code in the executionof the work, nor from any other penalties prescribed herein.	
	A fee of \$100 assessed for proceeding with any work without first having an approved inspection at the required stage of construction.	A fee of \$100 assessed for proceeding with any work without first having an approved inspection at the required stage of construction.	
Re-Inspection Fees:			
Work not ready for inspection 1st Time	\$75 per failed inspection	\$75 per failed inspection	Title XV, Ch. 150, Art. II, Sec 150.17(D)(13)(a)
Work not ready for inspection 2nd Time	\$150	\$150	Title XV, Ch. 150, Art. II, Sec 150.17(D)(13)(b)

**CITY OF HITCHCOCK
FY2026 COMPREHENSIVE FEE SCHEDULE**

	FY 2025 Adopted Fee	FY 2026 Proposed Fee	Ordinance Location
Work not Ready for Inspection 3rd Time	\$300	\$300	
After Hours Inspection (4 hour minimum per inspector)	\$100 per hour	\$100 per hour	
	50% of original permit fee		
Building Permit Extension Fee (Up to 6 months)		50% of original permit fee	
Certificate of Occupancy:			
Residential	\$100	\$100	
Commercial	\$300	\$300	
Temporary	Same as regular	Same as regular	
Short Term Rental Registration and Renewal	\$175 annually	\$175 annually	
Fire Life Safety Inspection	\$300/per building	\$300/per building	
Failure to obtain certificate of occupancy prior to occupying	\$200	\$200	
	\$250		
Moving building permit including temporary structures		\$250	
Remodel Fee (Residential/Commercial)	\$200 minimum up to 100 square feet plus ea. additional sq. ft. \$0.75	\$200 minimum up to 100 square feet plus ea. additional sq. ft. \$0.75	Title XV, Ch. 150, Art. II, Sec 150.17(D)(5)
Roof Permit	\$150	\$150	Title XV, Ch. 150, Art. II, Sec 150.17(D)(5)
Fence Construction Permit			
Residential Fence - over 7 foot	\$50	\$50	Title XV, Ch. 150, Art. II, Sec 150.17(D)(10)
Commercial Fence	\$100	\$100	Title XV, Ch. 150, Art. II, Sec 150.17(D)(10)
Driveway Permit	\$125	\$125	Title XV, Ch. 150, Art. II, Sec 150.17(D)(7)
Site Inspection/Walk Through Fees:			
City Inspector	\$75	\$75	Title XV, Ch. 150, Art. II, Sec 150.17(D)(12)
Fire Marshall/Floodplain Manager	\$75	\$75	Title XV, Ch. 150, Art. II, Sec 150.17(D)(12)
Mobile Home Permits			
General mobile home building permit	\$150	\$150	Title XV, Ch. 153, Sec 153.03A
Out of City, pre approval inspection fee	\$300	\$300	
	\$100 x Number of Spaces		
RV Park Building Permit		\$100 x Number of Spaces	
GENERAL FEES:			

**CITY OF HITCHCOCK
FY2026 COMPREHENSIVE FEE SCHEDULE**

	FY 2025 Adopted Fee	FY 2026 Proposed Fee	Ordinance Location
Moving of any building or structure *	\$100		
For movement of structure on City Streets or ROW where city assistance is required. *Only for moving structure where no plan review or inspection is required. All others will be charged regular permit and plan review fees.		\$100	
Demolition Building Permit Fee:			
Residential	\$75	\$75	Title XV, Ch. 150, Art. II, Sec 150.17(D)(11)
Commercial	\$125	\$125	Title XV, Ch. 150, Art. II, Sec 150.17(D)(11)
Swimming Pools & Hot Tubs Permit Instalation or Removal			
Swimming Pool/Spa	\$250	\$250	Title XV, Ch. 150, Art. II, Sec 150.17(D)(8)
Spa/Hot Tub	\$175	\$175	
Swiimmin Pool Plumbing	\$100	\$100	
Spa/Hot Tub Plumbing	\$100	\$100	
	\$150		
Swimminp Pool w/Spa Plumbing		\$150	
Swimming Pool Electric	\$100	\$100	
	\$2.50/lineal foot		
Bulk Head Permit		\$2.50/lineal foot	Title XV, Ch. 150, Art. II, Sec 150.17(D)(9)
Plumbing Permit			
Minimum Fee	\$75 minimum	\$75 minimum	Title XV, Ch. 150, Art. V, Sec. 150.46(A)
New Construction or Addition	\$125 Base Fee + \$25 additonal for each additional group. (1 to 4 fixtures/area)	\$125 Base Fee + \$25 additonal for each additional group. (1 to 4 fixtures/area)	Title XV, Ch. 150, Art. V, Sec. 150.46(C)
	\$100		
Mobile Home Plumbing Permit		\$100	
	\$50		
Gas Test Only		\$50	Title XV, Ch. 150, Art. V, Sec. 150.46(C)
Residential Repairs (Water/Sewer Pipes)	\$125	\$125	Title XV, Ch. 150, Art. V, Sec. 150.46(B)
Commercial Repairs (Water/Sewer Pipes)	\$200	\$200	Title XV, Ch. 150, Art. V, Sec. 150.46(B)
Sewer/Pipe Replacement	\$125 each	\$125 each	
Water Heater Installation	\$50	\$50	
Irrigation Permit			
Residential	\$125	\$125	Title XV, Ch. 150, Art. V, Sec. 150.46(D)
Commercial (Backflow Certification Required)	\$200	\$200	Title XV, Ch. 150, Art. V, Sec. 150.46(D)

**CITY OF HITCHCOCK
FY2026 COMPREHENSIVE FEE SCHEDULE**

	FY 2025 Adopted Fee	FY 2026 Proposed Fee	Ordinance Location
Electrical Permit* (New, Repair, Upgrades)	Based on amps	Based on amps	
	\$100 for 125 amps or less	\$100 for 125 amps or less	Title XV, Ch. 151, Art. IV, Sec 151.057(B)
	\$150 for 150 amps	\$150 for 150 amps	Title XV, Ch. 151, Art. IV, Sec 151.057(B)
	\$200 for 200 amps	\$200 for 200 amps	Title XV, Ch. 151, Art. IV, Sec 151.057(B)
	\$250 for 200 amps or more	\$250 for 200 amps or more	Title XV, Ch. 151, Art. IV, Sec 151.057(B)
T-Pole & TCI	\$150	\$150	
	\$125		
Mobile Home Electric Permit		\$125	
New RV Electric Permit	\$25.00 X Number of spaces	\$25.00 X Number of spaces	
Emergency Generators			
Installation (includes electrical, plumbing, slab)	\$250	\$250	
Solar Panels (includes Install and electrical)	\$300	\$300	
Installation of Battery Backup, Service Work	\$150	\$150	
Mechanical/HVAC Permit			
Residential New	\$125 each	\$125 each	Title XV, Ch. 150, Art. V, Sec. 150.33(A)(1)
Residential Repair or Partial Change	\$75 each	\$75 each	Title XV, Ch. 150, Art. V, Sec. 150.33(A)(2)
Commercial New or Complete Change	\$125 </= 4 Ton/each	\$125 </= 4 Ton/each	Title XV, Ch. 150, Art. V, Sec. 150.33(A)(3)(a)
	\$150 over 4 Ton/each	\$150 over 4 Ton/each	Title XV, Ch. 150, Art. V, Sec. 150.33(A)(3)(b)
	.0267 Per Ton (Example: 80 Ton Times .0267 =	.0267 Per Ton (Example: 80 Ton Times .0267 = \$3,000.00)	
Commercial Mechanical			
Commercial Mechanical Boiler System	.0015 Per BTU (Example: 1 Mil BTU times .0015	.0015 Per BTU (Example: 1 Mil BTU times .0015 =	\$1,500.00)
Commercial Repair or Partial Change	\$75 each	\$75 each	Title XV, Ch. 150, Art. V, Sec. 150.33(A)(4)
Mobile Homes	\$100 each	\$100 each	
Sign Permit			
Billboard	\$500	\$500	Title XV, Ch. 150, Art VII, Sec. 150.83(B)
All Other Signs	\$100	\$100	Title XV, Ch. 150, Art VII, Sec. 150.83(B)
Fill Grade Permit (Fill Dirt)			
General Fill Grade < 10 cubic yards	Free	Free	

**CITY OF HITCHCOCK
FY2026 COMPREHENSIVE FEE SCHEDULE**

	FY 2025 Adopted Fee	FY 2026 Proposed Fee	Ordinance Location
General Fill Grade < 1000 cubic yards	\$100	\$100	
Engineered Fill Grade 1000+ cubic yards, 3 or more inspections	\$500	\$500	
Concrete Permit			
Over 2 yards, 1 inspection	\$125	\$125	Title XV, Ch. 150, Art. II, Sec 150.17(D)(7)
Large pours requiring multiple inspections such as	\$75 per additional inspections	\$75 per additional inspections	Title XV, Ch. 150, Art. II, Sec 150.17(D)(7)
Miscellaneous Permits/Inspections			
Access Gates with Fire Access	\$200	\$200	
Occupant Load Evaluation	\$50	\$50	
Product Line Inspection	\$200	\$200	
Underground Storage Tank	\$350	\$350	Title IX, Ch. 91, Art. II, Sec. 91.31 (C)
Hot Work (Welding, Asphalt Kettles, Roof Torching)	\$300	\$300	
STREET DEPARTMENT			
Culvert Installation Fee			
No Material Added	\$15/lineal foot (\$50 min.)	\$15/lineal foot (\$50 min.)	Title IX, Ch. 93, Art. I, Sec. 93.08
Material Added	\$25/lineal foot (\$50 min.)	\$25/lineal foot (\$50 min.)	Title IX, Ch. 93, Art. I, Sec. 93.08
> than 16 lineal foot	City's cost for material and labor \$100 permit fee	City's cost for material and labor \$100 permit fee	Title IX, Ch. 93, Art. I, Sec. 93.08
Construct Street Permit Fee	\$100 permit fee	\$100 permit fee	Title IX, Ch. 93, Art. I, Sec. 93.04
Street Excavation Permit	\$100 permit fee	\$100 permit fee	Title IX, Ch. 93.28, Srt I, Sec. 93.28
FIRE PREVENTION			
Commercial & Multi-Family Construction			
Fire Alarm and/or Sprinkler System Plan Review*			
<i>*Based upon construction valuation</i>			
Less than \$6,250	\$250	\$250	
\$6,250 to \$250,000	\$375	\$375	
\$251,000 to \$500,000	\$531	\$531	
\$501,000 to \$1,000,000	\$690	\$690	
\$1,001,000 to \$3,000,000	\$1,000	\$1,000	
\$3,001,000 to \$6,000,000	\$1,500	\$1,500	
\$6,000,000 and up	\$1,500 for the first \$6,000,000 plus \$0.31 for each additional \$1,000.	\$1,500 for the first \$6,000,000 plus \$0.31 for each additional \$1,000.	
Commercial & Multi-Family Construction			
Fire Alarm and/or Sprinkler System Inspection*			
<i>*Based upon construction valuation for project</i>			
Less than \$6,250	\$375	\$375	
\$6,250 to \$250,000	\$531	\$531	
\$251,000 to \$500,000	\$656	\$656	
\$501,000 to \$1,000,000	\$845	\$845	

**CITY OF HITCHCOCK
FY2026 COMPREHENSIVE FEE SCHEDULE**

	FY 2025 Adopted Fee	FY 2026 Proposed Fee	Ordinance Location
\$1,001,000 to \$3,000,000	\$1,190	\$1,190	
\$3,001,000 to \$6,000,000	\$1,785 \$1,785 plus \$0.48 for each additional \$1,000.	\$1,785 \$1,785 plus \$0.48 for each additional \$1,000.	
\$6,000,000 and up			
Fire Extinguisher Suppression Sy:	\$475 per permit	\$475 per permit	
Type 1 Hood Exhaust	\$500.00 (Including inspections)	\$500.00 (Including inspections)	
Plan Review	\$150	\$150	
Type 2 Hood Exhaust	\$500	\$500	
Plan Review	\$150	\$150	
Multi-Family Residential/Hotels/Motels (Annual)			
3-20 Dwelling Units	\$200	\$200	
21 or more Dwelling Units	\$400	\$400	
High Hazard Operations (Annual)			
Hazardous Materials Storage	\$350		
Tier I		\$350	
Auto Wrecking Yards	\$150	\$150	
	\$250		Title XI, Ch. 123, Sec. 123.04(A)
Automotive Repair		\$250	Title XI, Ch. 123, Sec. 123.04(B)
	\$350		
Salvage Yard		\$350	
Industrial Ovens	\$225	\$225	
Lumberyards	\$260	\$260	
Tire Storage	\$150	\$150	
High Pile Storage Level I: 2500 to 20,000 sq. ft.	\$475	\$475	
High Pile Storage Level I: 2500 to 20,000 sq. ft.	\$700	\$700	
Scrap Metal Yards	\$150	\$150	
	\$350		
Motor Vehicle Fuel Dispensing		\$350	
	\$300		
Welding Shops, Iron Works		\$300	
Indoor Firing Range License Fee			
Initial Permit Fee	\$1,000	\$1,000	Title IX, Ch. 97, Art II, Sec. 97.12
Annual Permit	\$125/year	\$125/year	Title IX, Ch. 97, Art II, Sec. 97.12
Special Assembly Occupancies			
Carnivals/Circus/Car	\$500		
Shows/Mass Gathering Etc..		\$500	
	\$125		
Temporary Membrane Structures/Tents/Canopies		\$125	
Explosives and Pyrotechnics			
Explosives Use/Storage	\$400	\$400	
	\$300		
Pyrotechnics Use/Storage		\$300	
	\$500		
Fireworks Displays		\$500	Title IX, Ch. 91, Art III, Sec. 91.43(c)
Plan Review Miscellaneous			

**CITY OF HITCHCOCK
FY2026 COMPREHENSIVE FEE SCHEDULE**

	FY 2025 Adopted Fee	FY 2026 Proposed Fee	Ordinance Location
Automatic Extinguishing System	Remove	Remove	
Emergency Evacuation Plan	Remove	Remove	
Access Control (Mag Locks)	Remove	Remove	
Assembly Use Occupancy			
	\$250		
1-99 Person Occupant Load		\$250	
99-299 Person Occupant Load	\$350	\$350	
300 or more Person Occupant Load	\$500	\$500	
Licensed Facilities Providing Less Than 24 Hour Care			
Licensed for 1-25 Children	\$100	\$100	
	\$150		
Licensed for 26-49 Children		\$150	
	\$200		
Licensed for 50-99 Children		\$200	
Licensed for 100-149 Children	\$250	\$250	
Licensed for 150 or more Children	\$300	\$300	
Group Home Day Care			
Licensed for 1-12 People	\$100	\$100	
Foster Homes/Group Foster Homes 24 Hour Care			
Licensed for 1-6 Children	\$100	\$100	
Licensed for 7-12 Children	\$200	\$200	
Hospitals/Nursing Homes Providing 24 Hour Care			
Licensed for 1-99 Beds	\$300	\$300	
	\$400		
Licensed for 100-199 Beds		\$400	
	\$500		
Licensed for 200-499 Beds		\$500	
	\$600		
Licensed for 500 or more Beds		\$600	
Other 24 Hour Care Facilities			
	\$100		
Licensed for 1-3 Occupants		\$100	
	\$175		
Licensed for 4-16 Occupants		\$175	
Licensed for 17-25 Occupants	\$250	\$250	
Licensed for 26 or more Occupants	\$325	\$325	
ANIMAL CONTROL			
Pet License:			
Annual Fee Per Animal	\$5	\$5	Title IX, Ch. 90, Art II, Sec. 90.05(C)
Three Year Renewal	\$15	\$15	Title IX, Ch. 90, Art II, Sec. 90.05(C)
Neutered Animal Lifetime Dangerous Animal License Annual	\$15	\$15	Title IX, Ch. 90, Art II, Sec. 90.05(E)
Dangerous Animal License Annual	\$100 Annual	\$100 Annual	

**CITY OF HITCHCOCK
FY2026 COMPREHENSIVE FEE SCHEDULE**

	FY 2025 Adopted Fee	FY 2026 Proposed Fee	Ordinance Location
Running at Large and/or Not Tagged			
Per Citation	\$284	\$284	Class C Misdemeanor Filed w/Court
Animal Pet Shop Application Fee	\$150	\$150	Title IX, Ch. 90, Art. II, Sec. 90.21 (C)
POLICE			
Police Reports			
Past Department Reports	\$15/hr, 1 hr minimum	\$15/hr, 1 hr minimum	
Accident Report Copy	\$6	\$6	
	\$8		
Accident Report Certified Copy		\$8	
Police Report Copy	\$0.10 per page	\$0.10 per page	
Body and In-Car Camera Footage			
Release of video	\$10	\$10	
Per each minute of Video	\$1	\$1	
Wrecker Permit Fees			
Annual Wrecker Company	\$1,000		Title XI, Ch. 120, Sec 120.01(4)
Rotation Permit Fee		\$1,000	
Annual Wrecker Rotation Fee	\$100		Title XI, Ch. 120, Sec 120.01(4)
Per Wrecker		\$100	
	\$100		
Annual Wrecker Driver			Title XI, Ch. 120, Sec 120.01(4)
Resgistration Fee Per Driver		\$100	
Alarm Permit Fees			
One Time Residential Alarm Permit	\$25		Title, XI, Ch. 121, Sec. 121.05(G)
Annual Commercial Alarm Permit	\$100	\$25	Title, XI, Ch. 121, Sec. 121.05(G)
	\$10	\$100	Title, XI, Ch. 121, Sec. 121.05(G)
Late Fee		\$10	Title, XI, Ch. 121, Sec. 121.05(G)
False Alarm Fees (Yearly)			
Between 3 and 5 false alarms (each)	\$50	\$50	Title, XI, Ch. 121, Sec. 121.05(H)
Between 6 and 8 false alarms (each)	\$75	\$75	Title, XI, Ch. 121, Sec. 121.05(H)
	\$100		Title, XI, Ch. 121, Sec. 121.05(H)
More than 8 false alarms (each)	\$50/per alarm	\$100	Title, XI, Ch. 121, Sec. 121.05(H)
Four or more in a quarter		\$50/per alarm	Title, XI, Ch. 121, Sec. 121.05(H)
Monitoring Company failure to verify alarm	\$200	\$200	Title, XI, Ch. 121, Sec. 121.05(H)
	\$25		Title, XI, Ch. 121, Sec. 121.05(H)
Appeal Fee		\$25	Title, XI, Ch. 121, Sec. 121.05(H)
Use of a non-permitted alarm system	\$100	\$100	Title, XI, Ch. 121, Sec. 121.05(H)
Use of an alarm during alarm permit suspension	\$200	\$200	Title, XI, Ch. 121, Sec. 121.05(H)
Golf Cart Fees (per Golf Cart)			
Initial Inspection and Permit Sticker (2 year period)	\$50	\$50	

**CITY OF HITCHCOCK
FY2026 COMPREHENSIVE FEE SCHEDULE**

	FY 2025 Adopted Fee	FY 2026 Proposed Fee	Ordinance Location
Re-Inspection	\$10	\$10	Title VII, Ch. 74, Art. II, Sec. 74.16(B)(6) and (D)

CITY OF HITCHCOCK

FY2026 COMPREHENSIVE FEE SCHEDULE

	FY 2025 Adopted Fee	FY 2026 Proposed Fee	Ordinance Location
UTILITIES			
Deposit - Residential	\$250	\$250	Title V, Ch. 51, Art. V, Sec. 51.74
Deposit - Commercial	\$600	\$600	Title V, Ch. 51, Art. V, Sec. 51.74
Deposit - Multi Unit	2x normal monthly usage	2x normal monthly usage	Title V, Ch. 51, Art. V, Sec. 51.74
Ambulance Fee	\$4/month	\$4/month	Title V, Ch. 51, Art. V, Sec. 51.82
Penalty Fee	10% of delinquent utility charges.	10% of delinquent utility charges.	
Cut-off Administration Fee	\$50	\$50	Title V, Ch. 51, Art. V, Sec. 51.79
After Hours Reconnect Fee	\$150	\$150	
Re-Read Fee	\$5	\$5	
After Hour Call Out	\$50	\$50	
Meter replacement due to customer damage	Cost plus 10%	Cost plus 10%	
Repair Water/Sewer Service Damaged by Construction	Actual Cost plus 10% \$250 min.	Actual Cost plus 10% \$250 min.	
All Special W/WW Services & Special Applications Not Covered	Actual Cost	Actual Cost	
Tampering Fees			
First Offense	\$500	\$500	
Offense after first	\$750	\$750	
Police reports are made for each offense			
Hydrant Construction Meter	\$3,000 deposit	\$3,000 deposit	
Bulk Water			
Base Fee	\$72.50 per month	\$72.50 per month	
In Town Use	\$15/1000 gallons or any part of	\$15/1000 gallons or any part of	
Out of Town Use	\$20/1000 gallons or any part of	\$20/1000 gallons or any part of	
New Service Fees:			
Water Tap Fee			
3/4" Meter	\$1,300 plus actual cost & labor*	\$1,300 plus actual cost & labor*	Title V, Ch. 51, Sec. 51.23(A)(1)
1" Meter	\$1,500 plus actual cost & labor*	\$1,500 plus actual cost & labor*	Title V, Ch. 51, Sec. 51.23(A)(2)
1 1/2" Meter	\$2,000 plus actual cost & labor*	\$2,000 plus actual cost & labor*	
2" Meter (Contracted Out)	\$2,000 plus actual cost & labor*	\$2,000 plus actual cost & labor*	
3" or Larger (Contracted Out)	\$2,000 plus actual cost & labor*	\$2,000 plus actual cost & labor*	Title V, Ch. 51, Sec. 51.23(A)(3)
Push	\$25.00/foot	\$25.00/foot	Title V, Ch. 51, Sec. 51.23(A)(3)

CITY OF HITCHCOCK
FY2026 COMPREHENSIVE FEE SCHEDULE

	FY 2025 Adopted Fee	FY 2026 Proposed Fee	Ordinance Location
Water Meters & Endpoint			
Meter Endpoint Replacement cost	\$155	\$155	
5/8" Meter	\$365	\$365	
1" Meter	\$465	\$465	
1 1/2 " Meter	\$1,075	\$1,075	
2" Meter	\$1,300	\$1,300	
3" Meter	\$3,000	\$3,000	
6" Meter	\$6,000	\$6,000	
Sewer Tap Fee			
Standard 4" Short Service	\$1,100 plus actual cost & labor*	\$1,100 plus actual cost & labor*	Title V, Ch. 51, Sec. 51.23(B)(1)
5' and above	\$900 plus actual cost & labor*	\$900 plus actual cost & labor*	Title V, Ch. 51, Sec. 51.23(B)(3)
Below 5'	\$1200 plus actual cost & labor*	\$1200 plus actual cost & labor*	Title V, Ch. 51, Sec. 51.23(B)(3)
Industrial Waste Permit	\$2,500	\$2,500	
Additional Fee			
5/8" x 3/4" Curb Stop (fee for broken valve/ break by customers)	\$60 plus actual cost & labor*	\$60 plus actual cost & labor*	Title V, Ch. 51, Sec. 51.23(3)
1" Curb Stop (fee for broken valve/breaks by customers)	\$100 plus actual cost & labor*	\$100 plus actual cost & labor*	Title V, Ch. 51, Sec. 51.23(3)

*Allows for the adjustment of fees in accordance with cost of providing utility service.
Commercial accounts- Service fee will be based on actual cost of installation & metering equipment

CITY OF HITCHCOCK
FY2026 COMPREHENSIVE FEE SCHEDULE

	FY 2025 Adopted Fee	FY 2026 Proposed Fee	Ordinance Location
SOLID WASTE			
Garbage Deposit	\$50	\$50	Title V, Ch. 50, Sec. 50.12 (C)
Residential Garbage Collection	\$18.42/month + 8.25% tax	\$18.42/month + 8.25% tax	Title V, Ch. 50, Sec. 50.12 (A)
Commercial Garbage Collection	\$31.54/month + 8.25% tax	\$31.54/month + 8.25% tax	
Waste Water Treatment Plant			
Septic Tank Waste Disposal	\$0.04/gal.	\$0.04/gal.	Title V, Ch. 51, Sec. 51.56

GLOSSARY

Glossary

The budget contains specialized and technical terminology that is unique to public finance and budgeting.

Accounting Basis: The basis of accounting under which transactions are recognized and reported. The City employs the modified accrual basis of accounting. This means that revenues are recognized in the accounting period in which they become available and measurable, and expenditures are recognized in the accounting period in which the fund liability is incurred.

Ad Valorem Tax: The tax is based “according to value” of property and is used as the source of revenue to pay general obligation debt and to support the General Fund.

Assessed Valuation: A value that is established for real and personal property for use as a basis for levying property taxes. The assessed valuation represents the appraised valuation less any exemptions. Property values are established by the Medina Appraisal District.

Balanced Budget: A budget in which planned expenditures can be met by current income from taxation and other government receipts.

Bond: A debt instrument embodying a written promise to pay a specified sum of money, the face value or principal, at a specific date or dates in the future (maturity date) together with periodic interest at a specified rate. Bonds are typically used for long-term debt to pay for specific capital expenditures, such as buildings, streets, or utility expansion/repair.

Budget: A budget is a plan of financial operation embodying an estimate of Proposed expenditures and the means of financing them for a single fiscal year.

Budget Adjustments: A legal procedure utilized during the fiscal year by the City staff and City Council to revise a budget appropriation. City staff has the prerogative to adjust expenditures within a department budget.

Budget Document: The instrument used by the budget-making authority to present a comprehensive financial program to the City Council. The PROPOSED budget document presents the authorization made by the City Council for City Officials to obligate and expend resources.

Budget Ordinance: The official enactment by the City Council that establishes legal authority for the City Officials to obligate and expend resources.

Budgetary Control: The control of management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Capital Outlay: The portion of the annual operating budget that appropriates funds for the purpose of capital equipment needs. The Capital Outlay Budget includes funds for capital equipment purchases such as vehicles, furniture, machinery, building improvements, computers, and special tools, which are usually distinguished from operating items according to their value and projected useful life. The City's current capitalization policy requires expenditures to be at least \$5,000 with the asset having a useful life in excess of two (2) years.

Capital Improvement Program (CIP): A plan for capital expenditures to be incurred each year over a period of five future years setting forth each capital project, scope of work, the amount to be expended in each year and the method of financing those expenditures, to provide long-lasting physical improvements.

Chart of Accounts: A chart detailing the system of general ledger accounts.

City Manager: The individual appointed by the City Council who is responsible for the efficient administration of the affairs of the City and the City government.

Commodities: Items of expenditures which, after use, are consumed or show a material change in their physical condition, and which, are generally of limited value and are characterized by rapid depreciation. Office supplies and motor fuel are examples of commodities.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services: Goods and services acquired under contract the City receives from an internal service fund or an outside company. Professional services, utilities, rentals, and insurance are examples of contractual services,

Cost of Living Adjustment (COLA): An adjustment to salary to compensate for increases in the cost of a certain standard of living.

Current Taxes: Taxes that are levied and due within one year.

Debt Service Fund: Accounts for the accumulation of ad valorem taxes collected for the purpose of paying principal and interest on long term debt, certificates of obligation and short-term contractual obligation certificates.

Debt Service: The City's obligation to pay the principal and interest of all outstanding debt instruments according to a predetermined payment schedule.

Debt Services Reserve: The debt service reserve is the fund, which may be used to pay debt service of revenue bonds if the sources of the pledged revenues do not generate sufficient funds to satisfy the debt service requirements. The reserve fund is either funded in whole or in part from the proceeds of the bonds or is allowed to gradually accumulate over a period of years through required payments from the pledged revenues. If the reserve fund is used in whole or in part to pay debt service, the issuer is required to replenish the reserve fund from the first available funds or revenues. A typical reserve requirement might be the maximum annual debt service requirement for any year remaining until the bonds reach maturity.

Deficit: A deficit is the excess of expenditures over revenues during a single accounting period.

Delinquent Taxes: Taxes remaining unpaid on and after the date on which a penalty for non-payment is imposed.

Department: A major administrative division of the City that indicates overall management responsibility for an operation or a group of related operations within a functional area.

Disbursement: Payment for goods and services in cash or by check.

Effective Tax Rate: That tax rate which will generate the same amount of tax revenue next year from the properties on this year's tax rolls.

Encumbrance: Obligation in the form of a purchase order, contract, or salary commitment which is chargeable to appropriations and for which a part of the appropriation is reserved. When paid, the encumbrance is liquidated.

Enterprise Fund: A government accounting fund used to account for operations that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is to recover the cost of providing goods through user fees. Rate schedules for these services are established to ensure that revenues are adequate to meet all necessary expenditures.

Estimate: The estimated actual expenditures and revenues for the fiscal year prior to the budget fiscal year.

Estimated Revenues: The amount of projected revenue to be collected during the fiscal year. It may be also defined to finance the Proposed projected expenditures.

Expenditure: Decrease in the use of net financial resources for the purpose of acquiring and providing goods and services.

Expenditure Group: A grouping of similar expenditures used to exercise budgetary control. For example, the Personnel Services expenditure group includes salaries, Social Security, Medicare, retirement, group health insurance, group life insurance, and workers compensation.

Expenses: Outflows or other using up of assets or incurring of liabilities during a period from delivering or producing goods, rendering services, or carrying out other activities that constitute the entity's ongoing major or central operations.

Fiscal Year: The 12-month time period designated by the City signifying the beginning and ending period for recording financial transactions. The City's fiscal year is October 1st to September 30th.

Five Year Financial Forecast: Financial planning document that is prepared on an annual basis to provide a current and long-range assessment of financial conditions and costs of City service delivery plans. The Forecast serves as the first step in the development of the City's Annual Budget. The primary objective of the Forecast is to provide the City Council with an "early warning system" to identify significant issues that need to be addressed in the subsequent budget process.

Fixed Asset: Assets of a long-term nature that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Full Time-Equivalent (FTE): Full time, authorized positions, filled or vacant, that equal to 2,080 hours of work annually.

Full Faith and Credit: A pledge of the general taxing power of a government to repay debt obligations (typically used in reference to bonds).

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial sources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations.

Fund Balance: The difference between a fund's assets and liabilities.

Generally Accepted Accounting Principles (GAAP): Uniform minimum standards of and guidelines to financial accounting and reporting.

General Fund: The General Fund accounts for all financial resources of the government except for those required to be accounted for in another fund. General Fund revenues include property taxes, licenses and permits, service charges, and other types of revenue. The fund includes the basic operating services such as police, finance, community development, parks, garage, streets and drainage, public works and general administration.

General Ledger: A listing of the various accounts necessary to reflect the financial position and results of operation of government.

Grant: A contribution by one government unit or funding source to another unit. The contribution is usually made to aid in a part of a specific function but is sometimes also for general purposes.

Gross Ending Balance: Represents the amount of funding remaining after total appropriations have been subtracted from the total available balance.

Home Rule City: Cities which have over 5,000 in population and have adopted a home rule charter.

Interfund Transfers: Amounts transferred from one fund to another.

Mandate: Is defines as changes to the current level of services which will required to comply with Federal, State, and Local laws/Ordinances; a contractual obligation, or the operation and maintenance requirement for a completed capital improvement.

Mixed Beverage Tax: A tax imposed on the gross receipts of a licensee for the sale, preparation, or serving of mixed drinks.

Modified Accrual Accounting: A basis of accounting in which revenues should be recognized in the accounting period in which they become available and measurable, and expenditures are recorded in the period that they are incurred.

No-New-Revenue Tax Rate: This tax rate enables the public to evaluate the relationship between taxes from the prior year and the current year, based on a tax rate that would produce the same amount of taxes if applied to the same properties taxed in both years.

Non-Recurring Revenue: Revenue recognized by the City that are unique and occur one time or without pattern.

Operating Budget: The portion of the budget that pertains to daily operations that provide basic services for the fiscal year. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel, and fuel and the proposed means of financing them.

Operating Expense: Operating expense are proprietary fund expenses that directly relate to the fund's primary service activities.

Operating Fund: Resources derived from recurring revenue sources used to finance the general fund, enterprise funds, and pay-as-you-go capital improvement projects.

Ordinance: A formal legislative enactment by City Council.

Personal Services: All cost related to compensating employees of the City including employee benefit costs such as City contribution for retirement, social security, and health and life insurance.

Program Improvement: A program improvement is the addition of new equipment, personnel or other expenditures aimed at improving the level of service or expanding services.

Property Tax Rate: The property tax rate consists of two elements. The first is the maintenance and operation rate. Revenues received from this element are deposited in the General Fund and can be used for any public purpose. The maintenance and operation rate is subject to the provisions of state statute. The second element is the debt service rate. The rate is set based on the City's debt service requirements. Funds received from this rate are deposited in the Debt Service Fund and are used solely to pay the principal and interest on present and projected debt.

Proprietary Fund: Also referred to as Enterprise Fund. A governmental accounting fund in which services are provided, such as water and sewer services, are financed and operated similarly to those in a private business. The intent is that the cost of providing these services be recovered through user charges.

Resources: Total dollars available for appropriations including estimated revenues, fund transfers, and beginning fund balances.

Revenue Estimate: An estimate of how much revenue will be earned from a specific revenue source for some future specific period; typically, a future fiscal year.

Shortfall: The excess of expenditures over revenues during a single accounting period.

Special Revenue Fund: A fund used to account for revenues and expenditures that have been earmarked for special activities.

Surplus: A surplus is the amount by which revenues exceed outlays.

Tax Base: The total net taxable value after exemptions of all real and personal property in the city.

Tax Levy: The total amount of funds to be raised by general property taxes for operating and debt service purposes specified in the Annual Tax Ordinance.

Tax Role: The official list showing the amount of taxes levied against each taxpayer or property.

Tax Rate: The amount of tax levied for each \$100 of assessed valuation.

Tax Rate Limit: The maximum legal property tax rate at which a municipality may levy a tax

Unencumbered Balance: The amount of an appropriation that is not expended or encumbered.

Voter-Approval Tax Rate: Tax rate that is calculated at the maximum rate allowed by law without voter approval