

**MINUTES
REGULAR MEETING
BOARD OF ADJUSTMENT
HITCHCOCK CITY HALL 7423 HIGHWAY 6, HITCHCOCK, TEXAS
AUGUST 1, 2023
6:00 P.M.**

1. MEETING CALLED TO ORDER:

Arnold Cross, Jr. Community Development Director called the meeting to order at 6:00 pm.

2. MEMBERS PRESENT:

Jack Robison, Chandra Womack, James Cox, John Dieringer, Thomas Day

MEMBERS ABSENT:

David Buckley, Eduardo Salvadore

OTHERS PRESENT:

Arnold Cross, Jr., Stacey Baker, Debbie Nesbitt

3. PLEDGE OF ALLEGIANCE:

Arnold Cross Jr. led the pledge.

4. APPROVAL OF MINUTES:

Chandra Womack made the motion to approve the minutes from the joint workshop held on June 13, 2023, by amending the spelling of Jack Robison's last name. Seconded by John Dieringer. Motion passed unanimously.

5. SWEAR IN NEWLY APPOINTED MEMBERS:

City Secretary Nesbitt swore in the newly appointed members to the Board of Adjustments Commission.

Thomas Day, for term 2/1/2023 to 1/31/2024.

Chandra Womack, for term 2/1/2023 to 1/31/2025

Jack Robison, for term 2/1/2023 to 1/31/2024.

Alternate, Place 1 - James Cox, for term 2/1/2023 to 1/31/2024.

Alternate, Place 2 - John Dieringer, for term 2/1/2023 to 1/31/2024.

6. ELECTION OF OFFICERS FOR THE POSITIONS OF CHAIRPERSON, VICE CHAIRPERSON AND SECRETARY.

James Cox made the motion to appoint Jack Robison as Chairperson and John Dieringer as Vice-Chairperson. Seconded by Thomas Day. Motion passed unanimously.

John Dieringer made the motion to appoint Debbie Nesbitt as secretary. Seconded by James Cox. Motion passed unanimously.

7. DISCUSSION AND ADOPTION OF RULES AND REGULATIONS FOR THE BOARD OF ADJUSTMENT MEMBERS:

John Dieringer made the motion to adopt the rules and regulations for the Board of Adjustments as presented. Seconded by James Cox. Motion passed unanimously.

8. CITIZENS COMMENTS: (3) MINUTES PER SPEAKER.

The public will be permitted to offer public comments as provided by the agenda and as permitted by the presiding officer during the meeting.
No comments were made.

9. ANNOUNCEMENTS:

Stacey Baker, Community Development Specialist suggested that the commission set dates and times they wanted to start their meetings.

Arnold Cross Jr. Community Development Director thanked the members for their service and wanted to emphasize the importance of the decisions they will be making; they are final and the only way the applicant can appeal the decision will be through the courts. This committee is the ultimate decision maker for the city.

Chairperson Jack Robison wanted to make sure the meeting going forward will be the first Tuesday of the month starting at 6:00 pm. with the first meeting set for September 5, 2023, at 6:00 pm.

10. BOARD MEMBER REQUEST / COMMENTS:

11. ADJOURN:

John Dieringer made the motion to adjourn. Seconded by James Cox. Motion passed unanimously.
The meeting adjourned at 6:18 pm.

ATTEST:



JACK ROBISON, CHAIRPERSON



DEBBIE C. NESBITT, CITY SECRETARY