



**AGENDA
REGULAR MEETING
HITCHCOCK CITY COMMISSION
HITCHCOCK CITY HALL
7423 HIGHWAY 6, HITCHCOCK, TEXAS
December 16, 2019, 6:00 P.M.**

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Citizen Comments:

PLEASE NOTE: Public comments and matters from the floor are limited to 3 minutes in length. If you would like to request to speak, please do so in advance of the meeting by filling out a Request to Address Commission form. All in attendance are required to remove hats and/or sunglasses (dark glasses) during meetings and to also silence all cell phones and electronic devices.

Speakers must address their comments to the presiding officer rather than to individual commissioners or staff. Speakers will be allowed a maximum of 3 minutes to speak. Speakers making personal, impertinent, profane, or slanderous remarks will be given a warning before losing the privilege to speak or may be removed from the room. Unauthorized remarks from the audience, stamping of feet, whistles, yells, and similar demonstrations/distractions will not be permitted. No placards, banners or signs will be permitted in the Chambers or in any room in which the Commission is meeting. In accordance with the Texas State Open Meetings Act, the City Commission is restricted from discussing or taking action on items not listed on the agenda.

As authorized by Section 551.042 of the Texas Government Code, the Presiding Officer may direct a City Official to make a statement of specific factual information in response to an inquiry made by a member of the public or the City Commission or a recitation of existing policy in response.

5. **Proclamations/Recognitions:**
 - a. Gulf Coast Epilepsy Alliance Proclamation
 - b. Recognition of Hitchcock High School Band Proclamation

6. Public Hearing:

- (A) Public Hearing on a proposed change of zoning request submitted by David Keels on property located at 7610 FM 2004, property account CAD #364083, consisting of 8.2169 acres, from Agricultural Residential (AR) to General Industrial. (Joe Wood, Community Development)
- (B) Public Hearing on a proposed change of zoning request submitted by Andrew Flanagan on property located in the 8700 block of FM 2004 property account number CAD #181614 and #181615, consisting of 0.554 acres, from Single Family Residential (SFR) to General Commercial (GC). (Joe Wood, Community Development)

Presentation(s) – No Action

- 7. Presentation by Jeewasmi “Jee” Thapa, Texas A&M University, Department of Landscaping & Urban Planning on the City of Hitchcock Comprehensive Plan 2020-2040. (Jeewasmi Thapa, Texas A&M University)

Consent Agenda Items (A-E):

All consent items listed are considered routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items, unless a Commission Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

- (A) Approval of the minutes of the Regular Meeting dated October 21, 2019.
- (B) Approval of 2019 Investment Report for the month ending November 30, 2019.
- (C) Approval of the Accounts Payable Report for the month ending November 30, 2019.
- (D) Accepting the letter of renewal to extend the Depository Agreement with Prosperity Bank for a one-year period from December 22, 2019 to December 22, 2020.
- (E) Accepting the resignation of Ricky Clifton from the Hitchcock Industrial Development Corporation Board of Directors.

Items for Individual Consideration:

- 8. Discussion and appropriate action regarding a proposed change of zoning request submitted by David Keels on property located at 7610 FM 2004, property account CAD #364083, consisting of 8.2169 acres, from Agricultural Residential (AR) to General Industrial. (Joe Wood, Community Development)
- 9. Discussion and appropriate action regarding a proposed change of zoning request submitted by Andrew Flanagan on property located in the 8700 block of FM 2004

property account number CAD #181614 and #181615, consisting of 0.554 acres, from Single Family Residential (SFR) to General Commercial (GC). (Joe Wood, Community Development)

10. Discussion and appropriate action for final plat approval for the property at 9003 Highway 6 for a Scottish Inn & Suites Hotel.
11. Discussion and appropriate action for final subdivision plat approval for the property located at 8200 Block of Schiro Road owned by Westpark Homes, LLC, for the Parkview Estates Subdivision. (Joe Wood, Community Development)
12. Discussion and appropriate action on a Resolution approving a shared service agreement between the City of Hitchcock and the Hitchcock Industrial Development Corporation. (Randy Strickland, Mayor)
13. Discussion and appropriate action appointing a board member to fill the vacant Place 1 position on the Hitchcock Industrial Development Corporation for the unexpired term ending December 31, 2024. (Mayor Randy Strickland)
14. Discussion and appropriate action appointing a board member to fill the vacancy on the Harborwalk Tax Investment Reinvestment Zone (TIRZ) Board of Directors for the unexpired term ending December 31, 2020. (Mayor Randy Strickland)
15. Discussion and appropriate action amending the Hitchcock Code of Ordinances by replacing the language in Section 156.48 (A), Rules of the Board of Adjustment and 156.49 and 156.51 and 156.56 (A) & (C) to incorporate procedures adopted by the Hitchcock Board of Adjustment to ensure compliance with State law (HB 2497). (Joe Wood, Community Development)
16. Discussion and appropriate action amending the Code of Ordinance by replacing the language in Chapter 155 Section 155.36 entitled Minimum First Floor Elevation, in its entirety setting a minimum of one-foot elevation above the current limit of the base flood elevation, of the FEMA flood map. (Joe Wood, Community Development)
17. Discussion and appropriate action approving a Resolution regarding a financing agreement with Government Capital Corporation for the purpose of procuring three (3) Chevrolet Tahoe PPV vehicles and various police equipment. (Tim Underwood, Police Lieutenant)
18. Discussion and appropriate action rescheduling the January 20, 2020 City Commission Meeting to January 27, 2020 in observance of the Martin Luther King (MLK) holiday. (Marie Gelles, City Administrator)

Executive Session:

- 19. Executive Session: Adjournment to Executive Session Pursuant to Texas Government Code Section 551.071(1) (A) to consult with the City Attorney to seek his advice on contemplated litigation and, Section 551.074 (a) (1) Personnel Matters.**

20. Reconvene into Open Session.

21. Consider possible action or give direction on items legally discussed in Executive Session.

22. Mayor and Commissioner Requests/Comments.

23. Announcements:

- a. City offices will be closed December 24 and 25, 2019 in observance of the Christmas holidays.
- b. City offices will be closed January 1, 2020 in observance of the New Year's Day holiday.
- c. City offices will be closed January 20, 2020 in observance with Martin Luther King holiday.

24. Adjourn.

In order to best facilitate actions by the city commission items may be taken out of order as posted.

***If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Commission reserves the right to conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E, including but not limited to the following provisions: (1) Section 551.071 – consultation with attorney, (2) Section 551.072 – deliberation regarding real property, and (3) Section 551.074 – deliberation regarding personnel matters, and/or complaints against city personnel. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.**

I, RUTHANN SORRELL, INTERIM CITY SECRETARY OF THE CITY OF HITCHCOCK DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING WAS POSTED AT CITY HALL IN THE CITY OF HITCHCOCK, TEXAS ON THE 13TH DAY OF DECEMBER, 2019 AT 4:30 P.M. AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.
