



**AGENDA
REGULAR MEETING
HITCHCOCK CITY COMMISSION
HITCHCOCK CITY HALL
7423 HIGHWAY 6, HITCHCOCK, TEXAS
September 21, 2020, 6:00 P.M.**

- 1. Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Citizen Comments:**

PLEASE NOTE: Public comments and matters from the floor are limited to 3 minutes in length. If you would like to request to speak, please do so in advance of the meeting by filling out a Request to Address Commission form. All in attendance are required to remove hats and/or sunglasses (dark glasses) during meetings and to also silence all cell phones and electronic devices.

Speakers must address their comments to the presiding officer rather than to individual commissioners or staff. Speakers will be allowed a maximum of 3 minutes to speak. Speakers making personal, impertinent, profane, or slanderous remarks will be given a warning before losing the privilege to speak or may be removed from the room. Unauthorized remarks from the audience, stamping of feet, whistles, yells, and similar demonstrations/distractions will not be permitted. No placards, banners or signs will be permitted in the Chambers or in any room in which the Commission is meeting. In accordance with the Texas State Open Meetings Act, the City Commission is restricted from discussing or taking action on items not listed on the agenda.

As authorized by Section 551.042 of the Texas Government Code, the Presiding Officer may direct a City Official to make a statement of specific factual information in response to an inquiry made by a member of the public or the City Commission or a recitation of existing policy in response.

- 5. Service Awards/Recognitions:**
 - a. 5 Year Service Award for Janie Avila**
 - b. 5 Year Service Award for Lealand Kelley**
 - c. 10 Year Service Award for Nita Duncan**

5. Consent Agenda Items (A-E):

All consent items listed are considered routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items, unless a Commission Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

- (A) Approval of minutes for Special Commission Meeting dated August 10, 2020.
- (B) Approval of minutes for Regular Commission Meeting dated August 17, 2020.
- (C) Approval of minutes for Special Commission Meeting dated August 24, 2020.
- (D) Approval of Investment Report for the month ending August 31, 2020.
- (E) Approval of Accounts Payable Report for the month ending August 31, 2020.

Items for Individual Consideration:

- 6. Briefing on the results of the refinancing of the 2006 Certificates of Obligation Bonds (Jim Niederle, Financial Advisor).
- 7. Discussion and appropriate action to approve the Hitchcock Industrial Development Corporation (HIDC) Amended Bylaws. (Jack Click, HIDC President)
- 8. Discussion and appropriate action adopting the Hitchcock Industrial Development Corporation's FY 2021 Proposed Budget. (Fred Welsh, Interim Executive Director)
- 9. Discussion and appropriate action on an Ordinance of the City Commission of the City of Hitchcock, Texas, adopting the FY 2020-2021 Proposed Budget of the City of Hitchcock for the fiscal year beginning October 1, 2020 and ending September 30, 2021; authorizing expenditures as therein provided; providing a savings and severability clause; and establishing an effective date. (Marie Gelles, City Administrator)
- 10. Discussion and appropriate adopting an Ordinance setting the Ad Valorem Tax Rate of the City of Hitchcock, Texas for Tax Year 2020 at a rate of 0.550131 per one hundred dollars (\$100.00) valuation on all taxable property within the corporate limits of the City of Hitchcock, Texas. (Marie Gelles, City Administrator)
- 11. Discussion and appropriate action on an Ordinance ratifying the property tax revenue decrease in the FY 2021 Budget. (Marie Gelles, City Administrator)
- 12. Discussion and appropriate action approving an Ordinance amending the FY 2020 Adopted Budget. (Marie Gelles, City Administrator)
- 13. Discussion and appropriate action on an Ordinance adopting the Comprehensive Fee Schedule. (Marie Gelles, City Administrator)

14. Discussion and appropriate action amending the FY 2020-2021 City of Hitchcock Pay Plan. (Marie Gelles, City Administrator)

Executive Session:

15. **Executive Session: Adjournment to Executive Session Pursuant to Texas Government Code Section 551.071(1) (A) to consult with the City Attorney to seek his advice on contemplated litigation and, Section 551.074 (a) (1) Personnel Matters.**
 - a. Evaluation of the City Administrator
16. **Reconvene into Open Session.**
17. **Consider possible action or give direction on items legally discussed in Executive Session.**
18. **Mayor and Commissioner Requests/Comments.**
19. **Announcements:**
20. **Adjourn.**

In order to best facilitate actions by the city commission items may be taken out of order as posted.

***If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Commission reserves the right to conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E, including but not limited to the following provisions: (1) Section 551.071 – consultation with attorney, (2) Section 551.072 – deliberation regarding real property, and (3) Section 551.074 – deliberation regarding personnel matters, and/or complaints against city personnel. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.**

I, NICHOLLE ANDRUS, CITY SECRETARY OF THE CITY OF HITCHCOCK DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING WAS POSTED AT CITY HALL IN THE CITY OF HITCHCOCK, TEXAS ON THE 18TH DAY OF SEPTEMBER, 2020 AT 4:00 P.M. AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.



Nicholle Andrus, City Secretary