



**AGENDA
REGULAR MEETING
HITCHCOCK CITY COMMISSION
HITCHCOCK CITY HALL
7423 HIGHWAY 6, HITCHCOCK, TEXAS
July 20, 2020, 6:00 P.M.**

- 1. Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Citizen Comments:**

PLEASE NOTE: Public comments and matters from the floor are limited to 3 minutes in length. If you would like to request to speak, please do so in advance of the meeting by filling out a Request to Address Commission form. All in attendance are required to remove hats and/or sunglasses (dark glasses) during meetings and to also silence all cell phones and electronic devices.

Speakers must address their comments to the presiding officer rather than to individual commissioners or staff. Speakers will be allowed a maximum of 3 minutes to speak. Speakers making personal, impertinent, profane, or slanderous remarks will be given a warning before losing the privilege to speak or may be removed from the room. Unauthorized remarks from the audience, stamping of feet, whistles, yells, and similar demonstrations/distractions will not be permitted. No placards, banners or signs will be permitted in the Chambers or in any room in which the Commission is meeting. In accordance with the Texas State Open Meetings Act, the City Commission is restricted from discussing or taking action on items not listed on the agenda.

As authorized by Section 551.042 of the Texas Government Code, the Presiding Officer may direct a City Official to make a statement of specific factual information in response to an inquiry made by a member of the public or the City Commission or a recitation of existing policy in response.

5. Public Hearing

- A. Public Hearing regarding the submission of an application to the Texas Department of Agriculture for a Texas Development Block Grant Program (TxCDBG) grant for the Downtown Revitalization Program.
- B. Public Hearing on a change of Zoning Request by Reginald Dwayne Jenkins, from Single Family Residential (SFR) to General Commercial (GC) for the property at 6510 FM 2004.

6. Consent Agenda Items (A-E):

All consent items listed are considered routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items, unless a Commission Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

- (A) Approval of minutes for Regular Commission Meeting dated June 18, 2020.
- (B) Approval of minutes for Special Commission Meeting dated June 29, 2020.
- (C) Approval of Investment Report for the month ending June 30, 2020.
- (D) Approval of Accounts Payable Report for the month ending June 30, 2020.
- (E) Approval of the City of Hitchcock Citizens Participation Plan for the Texas General Land Office (GLO) Community Development Block Grant Mitigation (CDBG-MIT) program.

Items for Individual Consideration:

- 7. Briefing and discussion on Hitchcock Volunteer Fire Department financial and operation activity reports. (Chad Chapman, HVFD Fire Chief)
- 8. Briefing and discussion on Genevieve Miller Hitchcock Public Library financial and activity report. (Joyce Kleimann, Library Director)
- 9. Discussion and appropriate action regarding a Zoning request submitted by Reginald Dwayne Jenkins, from Single Family Residential (SFR) to General Commercial (GC) for the property at 6510 FM 2004. Galveston County CAD Account Number 155299 (Case ZC-2020-01) (Joe Wood, Community Development Specialist)
- 10. Discussion and appropriate action approving a Hiring Resolution for engineering and application services related to the Community Development Block Grant Mitigation (CDBG-MIT) project. (Marie Gelles, City Administrator)
- 11. Discussion and appropriate action approving a Resolution awarding a professional services agreement for engineering and application services related to the Downtown Revitalization Grant Project. (Fred Welch, Interim Executive Director)
- 12. Discussion and appropriate action adopting the Hitchcock Economic Development Corporation (HEDC) Investment Policy. (Fred Welch, Interim Executive Director)
- 13. Discussion and appropriate action on adopting the Hitchcock Economic Development Corporation (HEDC) Amended Budget for Fiscal Year (FY) 2020. (Fred Welch, Interim Executive Director)
- 14. Discussion and appropriate action on the purchase of Public Works equipment. (Leroy Thomas, Public Works Superintendent)
- 15. Discussion and appropriate action approving an Ordinance to amend Title XV, Chapter 156, Sections 156.69 and 156.70 to add a minimum habitable square footage for single family homes. (Kyle Dickson, City Attorney)

16. Discussion and appropriate action for nominations to the Board of Trustees of the Texas Municipal League (TML) Intergovernmental Risk Pool. (Marie Gelles, City Administrator)
17. Discussion and appropriate action appointing or reappointing board member(s) to the Hitchcock Industrial Development Corporation for the unexpired term(s) ending December 31, 2024. (Mayor Randy Stricklind)

Executive Session:

18. **Executive Session: Adjournment to Executive Session Pursuant to Texas Government Code Section 551.071(1) (A) to consult with the City Attorney to seek his advice on contemplated litigation and, Section 551.074 (a) (1) Personnel Matters.**
19. **Reconvene into Open Session.**
20. **Consider possible action or give direction on items legally discussed in Executive Session.**
21. **Mayor and Commissioner Requests/Comments.**
22. **Announcements:**
23. **Adjourn.**

In order to best facilitate actions by the city commission items may be taken out of order as posted.

***If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Commission reserves the right to conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E, including but not limited to the following provisions: (1) Section 551.071 – consultation with attorney, (2) Section 551.072 – deliberation regarding real property, and (3) Section 551.074 – deliberation regarding personnel matters, and/or complaints against city personnel. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.**

I, NICHOLLE ANDRUS, CITY SECRETARY OF THE CITY OF HITCHCOCK DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING WAS POSTED AT CITY HALL IN THE CITY OF HITCHCOCK, TEXAS ON THE 17TH DAY OF JULY, 2020 AT 4:00 P.M. AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.



Nicholle Andrus, City Secretary