



**AGENDA
REGULAR MEETING
HITCHCOCK CITY COMMISSION
HITCHCOCK CITY HALL
7423 HIGHWAY 6, HITCHCOCK, TEXAS
Monday, May 18, 2020, 6:00 P.M.**

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Citizen Comments:

PLEASE NOTE: Public comments and matters from the floor are limited to 3 minutes in length. If you would like to request to speak, please do so in advance of the meeting by filling out a Request to Address Commission form. All in attendance are required to remove hats and/or sunglasses (dark glasses) during meetings and to also silence all cell phones and electronic devices.

Speakers must address their comments to the presiding officer rather than to individual commissioners or staff. Speakers will be allowed a maximum of 3 minutes to speak. Speakers making personal, impertinent, profane, or slanderous remarks will be given a warning before losing the privilege to speak or may be removed from the room. Unauthorized remarks from the audience, stamping of feet, whistles, yells, and similar demonstrations/distractions will not be permitted. No placards, banners or signs will be permitted in the Chambers or in any room in which the Commission is meeting. In accordance with the Texas State Open Meetings Act, the City Commission is restricted from discussing or taking action on items not listed on the agenda.

As authorized by Section 551.042 of the Texas Government Code, the Presiding Officer may direct a City Official to make a statement of specific factual information in response to an inquiry made by a member of the public or the City Commission or a recitation of existing policy in response.

5. Proclamations/Recognitions:
 - a. Juneteenth Celebration Day Proclamation.
 - b. National Public Works Week Proclamation.
6. Consent Agenda Items (A-D):

All consent items listed are considered routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items, unless a Commission Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

- (A) Approval of April 30, 2020 Special Meeting minutes.
- (B) Approval of Investment Report for the month ending April 30, 2020.
- (C) Approval of Accounts Payable Report for the month ending April 30, 2020.
- (D) Approval of Second Quarter Financial Report ending March 31, 2020.

Items for Individual Consideration:

- 7. Discussion and appropriate action regarding authorization to issue request for proposals (RFP) for administrative services and request for qualifications (RFQ) for engineering services related to the Community Development Block Grant-Mitigation (CDBG-MIT) grant programs administered by the Texas General Land Office (GLO). (Marie Gelles, City Administrator)
- 8. Discussion and appropriate action adopting an Ordinance to adopt a Design Manual for the Installation of Small Cell Nodes. (Kyle Dickson, City Attorney)
- 9. Discussion and appropriate action regarding an Ordinance of the City Commission of the City of Hitchcock, Texas, amending Chapter 150 of the Code of Ordinances by the adoption of a new section, Article IX Fences and Walls; Section 154.100 Residential Fences and Walls, Section 150.101 Nonresidential Fences and Walls, Section 150.103 Screening and Buffers; establish regulations for construction standards for the use and development of fences and walls within the City of Hitchcock; providing for a severability clause; providing for an effective date. (Joe Wood, Community Development Specialist and Carmelina Serna, Code Compliance Officer)
- 10. Discussion and appropriate action regarding an Ordinance adopting a new Article to Chapter 155 of the Code of Ordinances entitled Permit Expiration and Project Dormancy and providing for adoption of regulations authorized by the Texas Local Government Code Sections 245.002, (f) and 245.005; and providing cumulative and conflicts and severability clauses and an effective date. (Joe Wood, Community Development Specialist)

Executive Session:

- 11. **Executive Session: Adjournment to Executive Session Pursuant to Texas Government Code Section 551.071(1) (A) to consult with the City Attorney to seek his advice on contemplated litigation and, Section 551.074 (a) (1) Personnel Matters.**

12. Reconvene into Open Session.

13. Consider possible action or give direction on items legally discussed in Executive Session.

14. Mayor and Commissioner Requests/Comments.

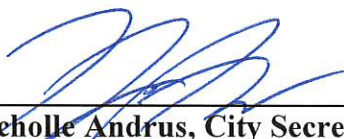
15. Announcements:

16. Adjourn.

In order to best facilitate actions by the city commission items may be taken out of order as posted.

***If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Commission reserves the right to conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E, including but not limited to the following provisions: (1) Section 551.071 – consultation with attorney, (2) Section 551.072 – deliberation regarding real property, and (3) Section 551.074 – deliberation regarding personnel matters, and/or complaints against city personnel. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.**

I, NICHOLLE ANDRUS, CITY SECRETARY OF THE CITY OF HITCHCOCK DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING WAS POSTED AT CITY HALL IN THE CITY OF HITCHCOCK, TEXAS ON THE 15TH DAY OF MAY, 2020 AT 4:00 P.M. AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.



Nicholle Andrus, City Secretary