



**AGENDA
REGULAR MEETING
HITCHCOCK CITY COUNCIL
HITCHCOCK CITY HALL COUNCIL CHAMBER
7423 HIGHWAY 6, HITCHCOCK, TEXAS
Monday, September 18, 2023, 6:00 P.M.**

- 1. Call to Order**
- 2. Invocation**
- 3. Pledge of Allegiance**
- 4. Citizen Comments:**

PLEASE NOTE: Public comments and matters from the floor are limited to 3 minutes in length. If you would like to request to speak, please do so in advance of the meeting by filling out a Request to Address Council form. All in attendance are required to remove hats and/or sunglasses (dark glasses) during meetings and to also silence all cell phones and electronic devices.

Speakers must address their comments to the presiding officer rather than to individual council members or staff. Speakers will be allowed a maximum of 3 minutes to speak. Speakers making personal, impertinent, profane, or slanderous remarks will be given a warning before losing the privilege to speak or may be removed from the room. Unauthorized remarks from the audience, stamping of feet, whistles, yells, and similar demonstrations/distractions will not be permitted. No placards, banners or signs will be permitted in the Chambers or in any room in which the Council is meeting. In accordance with the Texas State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda.

Proclamations and Recognitions

- 5. Recognition of Louis Garcia's 5-year anniversary with the City of Hitchcock.**
- 6. Consent Agenda Items (A-F):**

All consent items listed are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

- (A) Approval of minutes for Regular City Council Meeting dated August 21, 2023.**

- (B) Approval of Investment Report for the month ending August 31, 2023.
- (C) Approval of Financial Report for the month ending August 31, 2023.
- (D) Approval of Accounts Payable Report for the month ending August 31, 2023.
- (E) Approving the amended City of Hitchcock pay plan.
- (F) Approving a Resolution readopting the Hitchcock Economic Development Corporation (HEDC) Investment Policy.

Items for Individual Consideration:

- 7. Discussion and appropriate action approving a Resolution of the City Council of the City of Hitchcock, Texas authorizing use of additional funds available in the American Rescue Plan Act Grant, for the Texas General Land Office Community Development Block Grant-Mitigation Contract #22-085-064-D321. (Sam Lilley, Senior Project Manager with Grant Works)
- 8. Presentation of the TDA Form A1024 CDBG Section 3 Goals and Concepts as related to the 2021 CDBG Fund Program and Grant Contract CDV21-0008. (Sam Lilley, Senior Project Manager with Grant Works)
- 9. Discussion and appropriate action adopting the Hitchcock Economic Development Corporation (HEDC) FY 2024 Budget. (Devin DePascal, HEDC Executive Director)
- 10. Discussion and appropriate action adopting an Ordinance of the City Council of the City of Hitchcock, Texas, adopting the FY2023-2024 Annual Budget of the City of Hitchcock for the fiscal year beginning October 1, 2023, and ending September 30, 2024; authorizing expenditures as therein provided; providing a savings and severability clause; and establishing an effective date. (Marie Gelles, City Manager)
- 11. Discussion and appropriate action adopting an Ordinance of the City Council of the City of Hitchcock, Texas, setting the Ad Valorem Tax Rate of the City of Hitchcock, Texas for Tax Year 2023 at a rate of \$0.495000 per one hundred dollars (\$100) valuation on all taxable property within the corporate limits of the City of Hitchcock, Texas; specifying separate components of such rate for operations and maintenance and for debt services; providing for due and delinquent dates together with penalties and interest; providing for collection; and providing for an effective date. (Marie Gelles, City Manager)
- 12. Discussion and appropriate action on an Ordinance of the City Council of the City of Hitchcock, Texas ratifying the property tax revenue increase reflected in the Fiscal Year 2023-2024 Budget that will require raising more revenue from property taxes than in the Fiscal Year 2022-2023 Budget by \$296,405 or 12.28% and of that amount \$134,998 is revenue to be raised from new property added to the roll this year. (Marie Gelles, City Manager)
- 13. Discussion and appropriate action on an Ordinance adopting the FY 2024 Comprehensive Fee Schedule. (Marie Gelles, City Manager)

14. Discussion and appropriate action regarding a Resolution by the City Council of the City of Hitchcock, Texas approving the purchase of certain real property and authorizing the City Manager to sign all documents necessary to effectuate and fund the purchase; and providing that this Resolution shall become effective from and after its passage and adoption. (Marie Gelles, City Manager)

EXECUTIVE SESSION:

15. Executive Session: Adjournment to Executive Session Pursuant to Texas Government Code Section 551.071(1)(A) to consult with the City Attorney to seek his advice on contemplated litigation and settlements, and Section 551.072 deliberation regarding real property.
16. Reconvene into Open Session:
17. Consider possible action or give direction on items legally discussed in Executive Session.
18. Adjourn:

In order to best facilitate actions by the City Council items may be taken out of order as posted.

***If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the City Council of the City of Hitchcock reserves the right to conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E, including but not limited to the following provisions: (1) Section 551.071 – consultation with attorney, (2) Section 551.072 – deliberation regarding real property, (3) Section 551.074 – deliberation regarding personnel matters, and/or complaints against city personnel, and (4) Section 551.087 – deliberations regarding economic development negotiations. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.**

I, DEBBIE C. NESBITT, CITY SECRETARY OF THE CITY OF HITCHCOCK DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING WAS POSTED AT CITY HALL IN THE CITY OF HITCHCOCK, TEXAS ON OR BEFORE THE 15TH DAY OF SEPTEMBER 2023 AT 4:00 P.M. AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.



Debbie C. Nesbitt, City Secretary