



**MINUTES
SPECIAL MEETING
HITCHCOCK CITY COUNCIL
HITCHCOCK CITY HALL COUNCIL CHAMBER
7423 HIGHWAY 6, HITCHCOCK, TEXAS
MONDAY AUGUST 7, 2023, 6:00 P.M.**

1. Meeting was called to order by Mayor Armacost at 6:00 pm

Members Present:

Mayor Chris Armacost
Councilmember Mary Combs Demby
Councilmember Morris Tuck
Councilmember Andre Perkins

Debbie Nesbitt, City Secretary
Leroy Thomas, Public Works Director
Monio Mark, II, Finance Director
Arnold Cross, Jr. Comm. Dev. Director

Members Absent:

Shawn Kadlecek
Marie Gelles, City Manager

2. Citizen Comments

Daniel Kauffman: 7015 Sunrise Drive; Mr. Kauffman expressed his frustration with a burned home in his subdivision, that it burned in 2019. He feels the city is not doing anything to fix the problem.

Items for Individual Consideration:

3. Briefing on the City Hall Renovation Project. (Scott Clanton, MG Architects)

Scott Clanton reported to council the renovation project is almost complete, the new landscaping would be installed within the next couple of weeks, all new furniture is in and in storage, just need to finish a few interior things first, should be able to move in after Labor Day.

4. Discussion and appropriate action setting the property tax rate for FY 2023-2024 and scheduling a Public Hearing on the proposed tax rate and proposed budget for FY 2023-2024. (Monio Mark II, Finance Director)

Finance Director Monio Mark recommended setting the FY 2024 Proposed Tax Rate at \$0.495 per \$100 assessed valuation and to set the Public Hearing for Monday September 12, 2023, at 6:00 pm. and called for a vote.

Councilman Perkins made the motion to set the FY 2024 Proposed Tax Rate at \$0.495 per \$100 of assessed valuation and to set the Public Hearing on the Proposed Tax Rate and FY 2023-2024 Proposed Budget for Monday September 12, 2023, at 6:00 pm. Seconded by Councilwoman Demby. Motion passed.

Vote Results:

Mayor Chris Armacost	YES
Andre Perkins	YES
Mary Combs Demby	YES
Morris Tuck	YES
Shawn Kadlecek	ABSENT

5. Presentation on the Hitchcock Economic Development Corporation (HEDC) FY 2023-2024 Proposed Budget. (Devin DePascal, HEDC Director)

Devin DePascal, the new HEDC Director introduced himself, and told council he comes to Hitchcock from the City of League City where he was the HEDC Coordinator for five years, and prior to that a financial analyst for UTMB. Devin stated he started after the budget had been completed; but he would answer any questions on the budget or projects that the HEDC is working on. Jack Click, President of HEDC was also present to answer any questions as well.

6. Briefing and discussion on Genevieve Miller Public Library financial and activity report. (Kitty Vanskike, Library Director)

Brittany Tatyrek, the children's specialist, presented the council with a summary of the activities and projects she provides for the children and residents at the library, and her proposed new ideas and projects she wants to do. Kitty Vanskike, Library Director presented the FY 2023-2024 proposed budget, with a slight increase in the donation fee from \$1.10 to \$1.25 per month.

7. Briefing and discussion on Hitchcock Volunteer Fire Department financial and operation activity report. (Jack Robison, Fire Chief)

Jack Robison, Fire Chief reported to council he has been fire chief for three terms, and four terms as President. He reported the department responded to 341 calls within the year, structure, vehicle, grass fires, and a lot of other types of calls. He reported having a mutual aid agreement with Santa Fe, and La Marque. Reported on the volunteer Fire Department FY 2023-2024 budget.

8. Budget Workshop (General Fund and other funds)

Finance Director Monio Mark opened the workshop on the General Fund, presented the revenue sources and expenditures within this fund. He reported on the enhancements made within the FY 2023-2024 budget and set the date for the Public Hearing and set the date when the city would adopt the proposed budget.

EXECUTIVE SESSION:

9. Executive Session:

None


10. Adjourn:

Mayor Christopher Armacost adjourned the meeting at 7:00 pm.



Christopher Armacost, Mayor

Attest:



Debbie C. Nesbitt, City Secretary