



**MINUTES  
REGULAR MEETING  
AND BUDGET WORKSHOP  
HITCHCOCK CITY COUNCIL  
HITCHCOCK CITY HALL COUNCIL CHAMBER  
7423 HIGHWAY 6, HITCHCOCK, TEXAS  
August 15, 2022, 6:00 P.M.**

- 1. Meeting was called to order by Chris Armacost at 6:00pm.**

**Members Present:**

Mayor Chris Armacost	Kyle Dickson, City Attorney
Councilmember Mary Combs Demby	Arnie Cross, Comm. Dev. Director
Councilmember Shawn Kadlecek	Stacey Baker, Comm. Dev. Specialist
Councilmember Wayne Newton	Leroy Thomas, Public Works Operation Manager
Councilmember Andre Perkins	Wilmon Smith, Chief of Police
Ruth Ann Sorrell, City Secretary	

- 2. Invocation by Mary Combs Demby.**

- 3. Pledge of Allegiance**

- 4. Citizen Comments:** None

**Proclamation and Recognition:**

5. Mayor Chris Armacost presented Cindy Moresco a plaque recognizing her 5-year anniversary with the City of Hitchcock.

- 6. Consent Agenda Items (A-H):**

**All consent items listed are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.**

**(A) Approval of minutes for Regular City Council Meeting dated June 20, 2022.**

**(B) Approval of minutes for Special City Council Meeting dated August 1, 2022.**

**(C) Approval of minutes for Special City Council Meeting dated August 2, 2022.**

**(D) Approval of Investment Report for the month ending June 30, 2022.**

**(E) Approval of Investment Report for the month ending July 31, 2022.**

**(F) Approval of Accounts Payable Report for the month ending June 30, 2022.**

**(G) Approval of Accounts Payable Report for the month ending July 31, 2022.**

**(H) Approval of 3<sup>rd</sup> quarter Financial Report for the period ending June 30, 2022.**

Andre Perkins made a motion to approve Consent Items A-H. Wayne Newton seconded the motion. Motion passed 5-0.

**Items for Individual Consideration:**

- 7. Presentation and discussion regarding the Utility Rate Study. (Marie Gelles, City Manager, Nelisa Heddin, Nelisa Heddin Consulting, LLC)**  
Nelisa Heddin with Nelisa Heddin Consulting, LLC presented the Utility Rate Study. She advised a progressive increase to the Utility Rate over the next five years.
- 8. Discussion and appropriate action approving a Resolution awarding the Professional Services Contract for the Texas CDBG-MIT Regional Mitigation Program's Method of Distribution Development (CDBG MIT-MOD) program(s) from the Texas General Land Office (GLO). (Stacey Baker, Community Development Specialist)**  
Wayne Newton made a motion to approve a Resolution awarding GrantWorks the Professional Services Contract for the Texas CDBG-MIT Regional Mitigation Program's Method of Distribution Development (CDBG MIT-MOD) program(s) from the Texas General Land Office (GLO). Mary Combs Demby seconded the motion. Motion passed 5-0.
- 9. Discussion and appropriate action approving a Resolution awarding the Engineering Services Contract for the Texas CDBG-MIT Regional Mitigation Program's Method of Distribution Development (CDBG MIT-MOD) program(s) from the Texas General Land Office (GLO). (Stacey Baker, Community Development Specialist)**  
Andre Perkins made a motion to approve a Resolution awarding SPI Schaumburg and Polk, Inc. the Engineering Services Contract for the Texas CDBG-MIT Regional Mitigation Program's Method of Distribution Development (CDBG MIT-MOD) program(s) from the Texas General Land Office (GLO). Mary Combs Demby seconded the motion. Motion passed 5-0.
- 10. Discussion and appropriate action regarding an Ordinance by the City Council of the City of Hitchcock, Texas amending the Code of Ordinances Title VII entitled "Traffic Code", by adding Chapter 76 entitled "Administrative Adjudication of Parking Violations" and providing for publication and an effective date. (Wilmon Smith, Police Chief)**  
Wayne Newton made a motion to adopt an Ordinance by the City Council of the City of Hitchcock, Texas amending the Code of Ordinances Title VII entitled "Traffic Code", by adding Chapter 76 entitled "Administrative Adjudication of Parking Violations" and providing for publication and an effective date. Andre Perkins seconded the motion. Motion passed 5-0.
- 11. Discussion and appropriate action approving a Resolution re-adopting the City of Hitchcock Investment Policy.**  
Mary Combs Demby made a motion to approve a Resolution re-adopting the City of Hitchcock Investment Policy. Shawn Kadlecek seconded the motion. Motion passed 5-0.

**12. Discussion and appropriate action setting the property tax rate for FY 2022-2023 and scheduling a Public Hearing on the proposed tax rate and proposed budget for FY 2022-2023.**

Wayne Newton made a motion to approve setting the proposed property tax rate at \$0.50/\$100 assessed valuation and to schedule the Public Hearing on the proposed tax rate and budget for Tuesday, September 13, 2022 at 6:00pm. Andre Perkins seconded the motion. Motion passed 5-0.

**EXECUTIVE SESSION: None**

13. Meeting was adjourned by Mayor Chris Armacost at 6:35pm.



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Chris Armacost, Mayor

Attest:



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Ruth Ann Sorrell, City Secretary