



**MINUTES
REGULAR MEETING
HITCHCOCK CITY COUNCIL
HITCHCOCK CITY HALL COUNCIL CHAMBER
7423 HIGHWAY 6, HITCHCOCK, TEXAS
Monday, March 20, 2023, 6:00 P.M.**

1. Meeting was called to order by Mayor Chris Armacost at 6:00pm.

Members Present:

Mayor Chris Armacost

Councilmember Mary Combs Demby

Councilmember Wayne Newton

Councilmember Andre Perkins

Marie Gelles, City Manager

Ruth Ann Sandino, City Secretary

Kyle Dickson, City Attorney

Arnold Cross Jr., Comm. Dev. Director

Leroy Thomas, Public Works Director

Wilmon Smith, Police Chief

Members Absent:

Councilmember Shawn Kadlecek

2. Invocation by Pastor John Elliott.

3. Pledge of Allegiance

4. Citizen Comments:

Mike Kidwell addressed a dispute he has over a water bill for 6205 Delany Rd. He also expressed concern for there not being an arbitration process for disputes on water bills.

John Elliott expressed concern for the water bill for 6205 Delany Rd. and his concern for there not being an arbitration process for disputes on water bills.

5. Consent Agenda Items (A-G):

All consent items listed are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

(A) Approval of minutes for Regular City Council Meeting dated February 20, 2023.

(B) Approval of Investment Report for the month ending February 28, 2023.

(C) Approval of Accounts Payable Report for the month ending February 28, 2023.

- (D) Approval of a Resolution designating the Galveston Daily News as the official newspaper in the City of Hitchcock.**
- (E) Approval of an Order of the City of Hitchcock cancelling the May 6, 2023, General Election due to all open positions being unopposed.**
- (F) Approval of an Ordinance amending the FY 2022-2023 Adopted Budget.**
- (G) Approval of a proposal from the Wells Group, Inc. for the purchase of furniture for the new City Hall Building.**
Andre Perkins made a motion to approve Consent Agenda Items A-G. Mary Combs Demby seconded the motion. Motion passed 4-0.

Items for Individual Consideration:

- 6. Public Services, Inc. (PSI) project progress report. (David Craig, PSI)**
 David Craig updated the Council on the PSI projects. He stated 2500 of the 2700 new water meters have been installed. Phase 2 is 50% complete and Phase 3 is in the development stage with an estimated completion in April 2024.
- 7. Discussion and appropriate action regarding a Resolution of the City Council of the City of Hitchcock, Texas providing for an extension of the allowable time between the preliminary plat and the final plat for KB Homes/Sunset Grove Subdivision in the City of Hitchcock. (Arnold Cross, Jr., Community Development Director)**
 Wayne Newton made a motion to approve regarding a Resolution of the City Council of the City of Hitchcock, Texas providing for an extension of the allowable time between the preliminary plat and the final plat for KB Homes/Sunset Grove Subdivision in the City of Hitchcock. Mary Combs Demby seconded the motion. Motion passed 4-0.
- 8. Discussion and appropriate action regarding a Resolution of the City Council of the City of Hitchcock, Texas directing the City of Hitchcock Floodplain Administrator to make application to FEMA for a Community Rating System (CSR) Classification and authorizing the City Manager to sign the Letter of Interest to join the CRS. (Arnold Cross, Jr., Community Development Director)**
 Arnold Cross Jr. explained that CRS is a voluntary program with could result in a discount on flood insurance city wide.
 Wayne Newton made a motion to approve a Resolution of the City Council of the City of Hitchcock, Texas directing the City of Hitchcock Floodplain Administrator to make application to FEMA for a Community Rating System (CSR) Classification and authorizing the City Manager to sign the Letter of Interest to join the CRS. Andre Perkins seconded the motion. Motion passed 4-0.
- 9. Discussion and appropriate approving a Resolution of the City of Hitchcock designating authorized signatories for contractual documents and documents for requesting funds pertaining to the 2022 Texas Community Block Grant Program (TXCDBG) Grant Agreement Number COV21-0008. (Marie Gelles, City Manager and Sam Lilley, GrantWorks)**
 Andre Perkins made a motion to approve a Resolution of the City of Hitchcock designating authorized signatories for contractual documents and documents for requesting funds pertaining to the 2022 Texas Community Block Grant Program (TXCDBG) Grant Agreement Number COV21-0008. Mary Combs Demby seconded the motion. Motion passed 4-0.

- 10. Discussion and appropriate action regarding a Resolution adopting required Civil Rights Policies (A1014) for Texas Community Development Block Grant (TXCDBG). (Marie Gelles, City Manager and Sam Lilley, GrantWorks)**
Wayne Newton made a motion to approve a Resolution adopting required Civil Rights Policies (A1014) for Texas Community Development Block Grant (TXCDBG). Mary Combs Demby seconded the motion. Motion passed 4-0.
- 11. Discussion and appropriate action approving a Proclamation proclaiming April as Fair Housing Month. (Marie Gelles, City Manager and Sam Lilley, GrantWorks)**
Andre Perkins made a motion to approve a Proclamation proclaiming April as Fair Housing Month. Mary combs Demby seconded the motion. Motion passed 4-0.
- 12. Discussion and appropriate action approving the new proposed rate for leachate treatment and standard contract terms. (Leroy Thomas, Public Works Director)**
Leroy Thomas explained the new rate will be \$0.05 per gallon and the term length will be for 5 years.
Wayne Newton made a motion to approve the new proposed rate for leachate treatment and standard contract terms. Mary Combs Demby seconded the motion. Motion passed 4-0.
- 13. Discussion and appropriate action approving the City of Hitchcock Public Infrastructure Design Criteria Manual. (Leroy Thomas, Public Works Director)**
Mary combs Demby made a motion to approve the City of Hitchcock Public Infrastructure Design Criteria Manual.
- 14. Accepting the resignation of District 3, City Councilmember Wayne Newton.**
Andre Perkins made a motion to accept the resignation of District 3, City Councilmember Wayne Newton. Mary Combs Demby seconded the motion. Motion passed 3-0.
- 15. Recognition of outgoing District 3, City Councilmember Wayne Newton for his service to the City.**
- 16. Discussion and appropriate action regarding the appointment of Morris Tuck to fill the vacant position of District 3, City Councilmember to serve for the remainder of the unexpired term.**
Mary Combs Demby made a motion to appoint Morris Tuck to fill the vacant position of District 3, City Councilmember to serve for the remainder of the unexpired term. Andre Perkins seconded the motion. Motion passed 3-0.
- 17. Swearing-in of Morris Tuck as District 3, City Councilmember.**
Judge Doug Rotenberry swore in Morris Tuck as District 3, City Councilmember.

EXECUTIVE SESSION: Meeting was adjourned to Executive Session at 6:38pm.

- 18. Executive Session: Adjournment to Executive Session Pursuant to Texas Government Code Section 551.071(1)(A) to consult with the City Attorney to seek his advice on**

contemplated litigation and settlements, and Section 551.074(a)(1) Personnel Matters, and Section 551.072 deliberation regarding real property.

19. **Reconvene into Open Session at 6:53pm.**

20. **Consider possible action or give direction on items legally discussed in Executive Session.**
Andre Perkins made a motion to appoint Debbie Nesbit as City Secretary effective April 3, 2023. Mary Combs Demby seconded the motion. Motion passed 5-0.

21. **Meeting was adjourned by Mayor Chris Armacost at 6:53pm.**



Chris Armacost, Mayor

Attest:



Ruth Ann Sandino, City Secretary