



**MINUTES
WORKSHOP
HITCHCOCK CITY HALL COUNCIL CHAMBER
8102 HIGHWAY 6, HITCHCOCK, TEXAS
Monday, March 18, 2024, 5:00 P.M.**

The workshop started at 5:00 pm.

Members Present:

Mayor Chris Armacost
Councilmember Morris Tuck
Councilmember Andre Perkins
City Manager Marie Gelles

Debbie C. Nesbitt, City Secretary
Leroy Thomas, Public Works Director
Monio Mark, Finance Director

Members Absent:

Shawn Kadlecsek
Mary Combs Demby

HITCHCOCK CITY COUNCIL WILL HOLD A WORKSHOP TO DISCUSS THE FOLLOWING:

Presentation and discussion on the Leachate Project.

(David Craig, Tim Rowe and Ryan Quigley, Performance Services, Inc., and Josh Berryhill, EHT Engineering.)

David Craig with Performance Services opened the workshop and introduced the guest speakers, then turned the meeting over to Tim Rowe.

Mr. Rowe presented a power point presentation on the progress of the leachate project he explained the time frame in getting all necessary permits from TCEQ, equipment, the cost to the City and finally the revenue the City would expect to make once the project is completed and running.

Attached is the power point presentation.

The workshop closed at 5:30 pm.



Christopher E. Armacost, Mayor

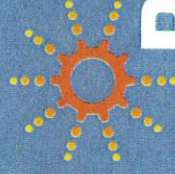
Attest:



Debbie C. Nesbitt, City Secretary



Leachate Reduction System



Performance
Services



GOALS



Enable
WWTP
Leachate
Revenue



PROCESS TO DATE

Step	Date
TCEQ Ends Leachate Loads	July 2023
PSI meets with Staff and TCEQ	August 2023
Preliminary Engineering	January 2024
Preliminary Review with Staff	January 2024
TCEQ Permit Amendment Application	January 2024
Council Meeting	March 2024



REVENUE OPPORTUNITIES

WWTP - Leachate Income

Post Basin Cleaning

- 10 Loads/Day
- WWTP can easily handle the 10 Loads/Day
- \$584,768/year

Increased Leachate

- Additional 10 Loads/Day Potential
- \$662,500/year



Financials



\$8.98 Million
Infrastructure
Upgrades

\$29 Million
In Leachate
Revenue



SCOPE

Leachate Storage System	Ammonia Reduction System	Additional Items
Excavation, Backfill, Foundation	Excavation, Backfill, Foundation	Electrical
Demo drying bed structure	2 x 70,000 gallon ammonia reduction tanks	SCADA
200,000 gal tank	Aeration Equipment	Yard Piping
Mixing Equipment	Piping, Valves, Fittings, etc	Site Work
Piping, Valves, Fittings, etc		Paving
		SWPPP



ACTION PLAN

STEP	DATE
Council Approval	March 2024
Begin Engineering	March 2024
Equipment Selection, Procurement, Permit Approval	September 2024
Begin Construction	January 2025
Leachate Reduction System Online	December 2025