



**AGENDA
REGULAR MEETING
HITCHCOCK CITY COUNCIL
HITCHCOCK CITY HALL COUNCIL CHAMBER
8102 HIGHWAY 6, HITCHCOCK, TEXAS
Monday, March 18, 2024, 6:00 P.M.**

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Citizen Comments:

PLEASE NOTE: Public comments and matters from the floor are limited to 3 minutes in length. If you would like to request to speak, please do so in advance of the meeting by filling out a Request to Address Council form. All in attendance are required to remove hats and/or sunglasses (dark glasses) during meetings and to also silence all cell phones and electronic devices.

Speakers must address their comments to the presiding officer rather than to individual council members or staff. Speakers will be allowed a maximum of 3 minutes to speak. Speakers making personal, impertinent, profane, or slanderous remarks will be given a warning before losing the privilege to speak or may be removed from the room. Unauthorized remarks from the audience, stamping of feet, whistles, yells, and similar demonstrations/distractions will not be permitted. No placards, banners or signs will be permitted in the Chambers or in any room in which the Council is meeting. In accordance with the Texas State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda.

Proclamation:

5. Proclamation proclaiming April as Fair Housing Month in the City of Hitchcock.

Public Hearing:

6. Zone Change Request submitted by Shannon Sharp and Blackline Engineering from Agriculture Residential (AR) and Planned Unit Development (PUD) to a Planned Development District (PDD) for a tract or parcel of land containing 224.892 acres (9,796,278 sq ft) out of the Lemuel Crawford Survey, Abstract No. 48, the Lemuel Crawford Survey, Abstract No. 47, and the Daniel Buckley Survey, Abstract No. 43 Galveston County, Texas, being all of the called 202.541 acre tract conveyed to Shannon Sharp in deed recorded under Clerk's File Number (C.F. No.) 200058142 of the Official Public Records of Real Property of Galveston County (O.P.R.R.P.G.C), all of called 2.00 acre tract described in deed to Shannon Sharp recorded under C.F. No. 2004075055 of the O.P.R.R.P.G.C., all of the called 2030 foot long by 60 foot wide strip of land described

in deed to Shannon Sharp recorded under C. F. No. 2001033372 of the O.P.R.R.P.G.C., and a portion of the called 33.5634 acre tract described in deed to Shannon Sharp recorded under C. F. 2010060664 of the O.P.R.R.P.G.C., said 224.891 acres being more particularly described by metes and bounds and located in the City of Hitchcock, Galveston County, Texas, and abutting to 8426 FM 2004, Hitchcock, Galveston County, Texas.

7. Consent Agenda Items (A-M):

All consent items listed are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council Member requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

- (A) Approval of minutes from Regular Council Meeting dated February 19, 2024.
- (B) Approval of Investment Report for the month ending February 29, 2024.
- (C) Approval of Investment Report for HEDC for the month ending February 29, 2024.
- (D) Approval of Financial Report for the month ending February 29, 2024.
- (E) Approval of Accounts Payable Report for the month ending February 29, 2024.
- (F) Approval of an Order of the City of Hitchcock canceling the May 4, 2024, General Election due to all open positions being unopposed.
- (G) Approval of a Resolution declaring certain items to be surplus and authorizing removal from inventory and placed for auction for disposal.
- (H) Accepting the resignation of Ryan Massa from the Planning and Zoning Commission.
- (I) Approval of a Resolution by the City of Hitchcock of the State of Texas requesting financial assistance from the Texas Water Development Board; authorizing the filing of an application for assistance; and making certain findings in connection therewith.
- (J) Approval of a Resolution designating the Galveston Daily News as the official newspaper of the City of Hitchcock.
- (K) Approval of a Memorandum of Understanding between the City of Hitchcock and Texas A&M AgriLife Extension Services regarding a Texas General Land Office grant project titled "Hitchcock City Parks: Mitigating NPS Pollution with Green Infrastructure.
- (L) Approval of a Resolution approving the sale of certain real property and authorizing the Mayor and City Manager to sign all documents necessary to effectuate the sale.
- (M) Approval of a Resolution by the City Council of the City of Hitchcock, Texas authorizing execution of an Advance Funding Agreement (AFA) with the Texas Department of Transportation for a Transportation Alternatives Set-Aside (TASA) project

Items for Individual Consideration:

- 8. Discussion and appropriate action on a Zone Change Request submitted by Shannon Sharp and Blackline Engineering from Agriculture Residential (AR) and Planned Unit Development (PUD) to a Planned Development District (PDD) for a tract or parcel of land containing 224.892 acres (9,796,278 sq ft) out of the Lemuel Crawford Survey, Abstract No. 48, the

Lemuel Crawford Survey, Abstract No. 47, and the Daniel Buckley Survey, Abstract No. 43 Galveston County, Texas, being all of the called 202.541 acre tract conveyed to Shannon Sharp in deed recorded under Clerk's File Number (C.F. No.) 200058142 of the Official Public Records of Real Property of Galveston County (O.P.R.R.P.G.C), all of called 2.00 acre tract described in deed to Shannon Sharp recorded under C.F. No. 2004075055 of the O.P.R.R.P.G.C., all of the called 2030 foot long by 60 foot wide strip of land described in deed to Shannon Sharp recorded under C. F. No. 2001033372 of the O.P.R.R.P.G.C., and a portion of the called 33.5634 acre tract described in deed to Shannon Sharp recorded under C. F. 2010060664 of the O.P.R.R.P.G. C., said 224.891 acres being more particularly described by metes and bounds and located in the City of Hitchcock, Galveston County, Texas, and abutting to 8426 FM 2004, Hitchcock, Galveston County, Texas. (Arnold Cross, Jr., Community Development Director)

9. Discussion and appropriate action on a preliminary plat request submitted by Shannon Sharp and Blackline Engineering for a tract or parcel of land entitled Gulf Breeze, containing 224.892 acres (9,796,278 sq ft) out of the Lemuel Crawford Survey, Abstract No. 48, the Lemuel Crawford Survey, Abstract No. 47, and the Daniel Buckley Survey, Abstract No. 43 Galveston County, Texas, being all of the called 202.541 acre tract conveyed to Shannon Sharp in deed recorded under Clerk's File Number (C.F. No.) 200058142 of the Official Public Records of Real Property of Galveston County (O.P.R.R.P.G.C), all of called 2.00 acre tract described in deed to Shannon Sharp recorded under C.F. No. 2004075055 of the O.P.R.R.P.G.C., all of the called 2030 foot long by 60 foot wide strip of land described in deed to Shannon Sharp recorded under C. F. No. 2001033372 of the O.P.R.R.P.G.C., and a portion of the called 33.5634 acre tract described in deed to Shannon Sharp recorded under C. F. 2010060664 of the O.P.R.R.P.G. C., said 224.891 acres being more particularly described by metes and bounds and located in the City of Hitchcock, Galveston County, Texas, and abutting to 8426 FM 2004, Hitchcock, Galveston County, Texas. (Arnold Cross, Jr. Community Development Director)
10. Discussion and appropriate action on a preliminary platting request submitted by Shannon Sharp and Blackline Engineering for a tract or parcel of land entitled Gulf Breeze Section 1, containing 55.535 acres (2,419,11sq ft) out of the Lemuel Crawford Survey, Abstract No. 48. The Lemuel Crawford Survey, Abstract No. 47, and the Daniel Buckley Survey, Abstract No. 43, Galveston County, Texas, being a portion of the called 202.541 acre tract conveyed to Shannon Sharp in deed recorded under Clerk's File Number 2000058142 of the official public records of the real property of Galveston County (O.P.R.R.P.G.C) and out of the 33.5634 acre tract conveyed to Shannon Sharp as recorded under C.F. No. 2010060664 if the (O.P.R.R.P.G.C), said 55.535 acres being more particularly described by metes and bounds and located in the City of Hitchcock, Galveston County, Texas, and abutting to 8426 FM 2004, Hitchcock, Galveston County, Texas. (Arnold Cross, Jr., Community Development Director)
11. Discussion and appropriate action approving the design, engineering, and construction of the Leachate Pre-Treatment System at the Wastewater Treatment Plant; and authorizing the City manager to execute said contracts for an amount not to exceed \$8,977,139.00 in accordance with Texas Government Code 302 and 2254 and TIPS contract number #211001. (David Craig, Tim Rowe, and Ryan Quigley, Performance Services, Inc. and Josh Berryhill, EHT Engineering.)
12. Presentation and acceptance of the FY 2023 Annual Financial Report and the results of the audit as presented. (Dan Hernandez, CPA, Senior Manager with Whitley Penn, LLP.)
13. Discussion and appropriate action awarding a bid for the Wedgewood Ave. Street Project. (Llarance Turner, Kaluza Inc. and Leroy Thomas, Public Works Director)

14. Discussion and appropriate action approving the green infrastructure project, titled "Hitchcock City Parks: Mitigating NPS Pollution with Green Infrastructure" to include two rain gardens in Joe Moore Park located at 7007 Williams Street and a vegetated filter strip at the Hitchcock City Baseball Field Park located at 8324 Robinson Road. (Stacey Baker, Community Development Specialist)
15. Discussion and appropriate action adopting a Resolution by the City Council of the City of Hitchcock, Texas authorizing the submission of a grant application to the Office of the Governor for Enhancing Public Safety Through Advanced Police Radio Communication Grant Program. (Captain Jeff Evans, HPD)
16. Discussion and appropriate action approving the Economic Development Incentive Guidelines. (Devin DePascal, Executive Director HEDC)
17. Discussion and appropriate action approving the purchase of real property located at 6816 3rd Street and 8118 N. Railroad Ave., Hitchcock, Texas. (Devin DePascal, HEDC Director and Jack Click)

EXECUTIVE SESSION:

18. Executive Session: Adjournment to Executive Session Pursuant to Texas Government Code Section 551.071(1)(A) to consult with the City Attorney to seek his advice on contemplated litigation and settlements, and Section 551.074 deliberation regarding personnel matters and Section 551.072 deliberation regarding real property.
19. Reconvene into Open Session:
20. Consider possible action or give direction on items legally discussed in Executive Session.
21. Adjourn:

In order to best facilitate actions by the City Council items may be taken out of order as posted.

***If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the City Council of the City of Hitchcock reserves the right to conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E, including but not limited to the following provisions: (1) Section 551.071 - consultation with attorney, (2) Section 551.072 - deliberation regarding real property, (3) Section 551.074 deliberation regarding personnel matters, and/or complaints against city personnel, and (4) Section 551.087 - deliberations regarding economic development negotiations. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in an open meeting.**

I, DEBBIE C. NESBITT, CITY SECRETARY OF THE CITY OF HITCHCOCK DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING WAS POSTED AT CITY HALL IN THE CITY OF HITCHCOCK, TEXAS ON THE 15TH DAY OF MARCH 2024, ON OR BEFORE 4:00 P.M. AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.



Debbie C. Nesbitt, City Secretary