



**AGENDA
REGULAR MEETING
HITCHCOCK CITY COUNCIL
HITCHCOCK CITY HALL COUNCIL CHAMBER
7423 HIGHWAY 6, HITCHCOCK, TEXAS
Monday, December 19, 2022, 6:00 P.M.**

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Citizen Comments:

PLEASE NOTE: Public comments and matters from the floor are limited to 3 minutes in length. If you would like to request to speak, please do so in advance of the meeting by filling out a Request to Address Council form. All in attendance are required to remove hats and/or sunglasses (dark glasses) during meetings and to also silence all cell phones and electronic devices.

Speakers must address their comments to the presiding officer rather than to individual council members or staff. Speakers will be allowed a maximum of 3 minutes to speak. Speakers making personal, impertinent, profane, or slanderous remarks will be given a warning before losing the privilege to speak or may be removed from the room. Unauthorized remarks from the audience, stamping of feet, whistles, yells, and similar demonstrations/distractions will not be permitted. No placards, banners or signs will be permitted in the Chambers or in any room in which the Council is meeting. In accordance with the Texas State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda.

Proclamation

5. Presentation of a Proclamation recognizing January 2023 as School Board Recognition Month in the City of Hitchcock.

6. Consent Agenda Items (A-C):

All consent items listed are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

- (A) Approval of minutes for Special City Council Meeting dated November 14, 2022.
- (B) Approval of Investment Report for the month ending November 30, 2022.
- (C) Approval of Accounts Payable Report for the month ending November 30, 2022.

Items for Individual Consideration:

- 7. Performance Services Inc. project progress report. (David Craig, Performance Services, Inc.)
- 8. Discussion and appropriate action awarding a contract for the renovation of the City Hall building located at 8102 Highway 6, Hitchcock, TX, and authorizing the City Manager to execute contract documents. (Marie Gelles, City Manager and Scott Clanton, MG Architects)
- 9. Discussion and appropriate action accepting a proposal from HDR Engineering, Inc. for the development of a Water and Wastewater Capital Improvements Plan and Impact Fee development; and authorizing the City Manager to execute contract document. (Marie Gelles, City Manager and Grady Reed, HDR Engineering, Inc.)
- 10. Discussion and appropriate action regarding an Ordinance by the City Council of the City of Hitchcock, Texas amending the Code of Ordinances Title IX entitled "General Regulations" by adding Chapter 53 entitled "Backflow Prevention"; providing for severability; and that this Ordinance shall become effective from and after its passage and adoption and publication in the official newspaper of the City. (Leroy Thomas, Public Works Director)
- 11. Briefing on the Police Department recruitment and selection process. (Wilmon Smith, Chief of Police)
- 12. Discussion and appropriate action regarding Hazardous Material Incident Procedures. (Wilmon Smith, Chief of Police)
- 13. Discussion and appropriate action regarding rescheduling the January 16, 2023 Regular City Council Meeting to January 23, 2023 due to the Martin Luther King, Jr. Holiday. (Ruth Ann Sandino, City Secretary)

EXECUTIVE SESSION:

- 14. Executive Session: Adjournment to Executive Session Pursuant to Texas Government Code Section 551.071(1)(A) to consult with the City Attorney to seek his advice on contemplated litigation and settlements, and Section 551.074(a)(1) Personnel Matters, and Section 551.072 deliberation regarding real property.
- 15. Reconvene into Open Session.
- 16. Consider possible action or give direction on items legally discussed in Executive Session.

17. Adjourn

In order to best facilitate actions by the City Council items may be taken out of order as posted.

***If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the City Council of the City of Hitchcock reserves the right to conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E, including but not limited to the following provisions: (1) Section 551.071 – consultation with attorney, (2) Section 551.072 – deliberation regarding real property, (3) Section 551.074 – deliberation regarding personnel matters, and/or complaints against city personnel, and (4) Section 551.087 – deliberations regarding economic development negotiations. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.**

I, RUTH ANN SANDINO, CITY SECRETARY OF THE CITY OF HITCHCOCK DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING WAS POSTED AT CITY HALL IN THE CITY OF HITCHCOCK, TEXAS ON THE 16th DAY OF DECEMBER 2022 AT 4:00 P.M. AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.



Ruth Ann Sandino, City Secretary