



**AGENDA
REGULAR MEETING
HITCHCOCK CITY COUNCIL
HITCHCOCK CITY HALL COUNCIL CHAMBER
7423 HIGHWAY 6, HITCHCOCK, TEXAS
Monday, November 20, 2023, 6:00 P.M.**

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Citizen Comments:

PLEASE NOTE: Public comments and matters from the floor are limited to 3 minutes in length. If you would like to request to speak, please do so in advance of the meeting by filling out a Request to Address Council form. All in attendance are required to remove hats and/or sunglasses (dark glasses) during meetings and to also silence all cell phones and electronic devices.

Speakers must address their comments to the presiding officer rather than to individual council members or staff. Speakers will be allowed a maximum of 3 minutes to speak. Speakers making personal, impertinent, profane, or slanderous remarks will be given a warning before losing the privilege to speak or may be removed from the room. Unauthorized remarks from the audience, stamping of feet, whistles, yells, and similar demonstrations/distractions will not be permitted. No placards, banners or signs will be permitted in the Chambers or in any room in which the Council is meeting. In accordance with the Texas State Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda.

5. **Public Hearing:** Presentation and Public Hearing on Land Use Assumptions and Capital Improvement Plan. (Grady Reed, Utility Rate Business Analyst, HDR Engineering)
6. **Consent Agenda Items (A-G):**

All consent items listed are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

- (A) Approval of minutes from Regular Council Meeting dated October 16, 2023.

- (B) Approval of Investment Report for the month ending October 31, 2023.
- (C) Approval of Financial Report for the month ending October 31, 2023.
- (D) Approval of Accounts Payable Report for the month ending October 31, 2023.
- (E) Approving the purchase of goods and services vendors using various Cooperative Purchasing contracts through BuyBoard Cooperative, OMNIA Partners, Sourcewell Cooperative Purchasing Program. Houston Galveston Area Council (HGAC), Interlocal Agreement for Cooperative Purchasing, The Interlocal Purchasing System (TIPS), and Galveston County Interlocal Agreement for Joint Purchasing.
- (F) Approving an Ordinance amending the FY 2023 Adopted Budget.
- (G) Approving a Resolution re-appointing members to the Planning & Zoning Commission.

Items for Individual Consideration:

- 7. Performance Services, Inc. project progress report. (David Craig, Performance Services, Inc.)
- 8. Discussion, review, and possible action regarding the final plat submitted by Techpro Properties, Joseph Millil, for Hitchcock Village located at 8920 Schiro Road, Hitchcock, Galveston County Texas 77563. Property ID 156798: Legal Description ABST 13 W H JACK SUR LOT 1 THRU 24 MANOR LEA & ADJ ROW UND INT 8.909 acres. (Arnold Cross, Jr., Community Development Director)
- 9. Discussion and appropriate action approving a Resolution of the City Council of the City of Hitchcock, Texas approving Land Use Assumptions and Capital Improvements Plan pertaining to a proposed impact fee program for water and wastewater facilities within the city limits. (Marie Gelles, City Manager and Grady Reed, HDR Engineering)
- 10. Discussion and appropriate action approving a Resolution of the City Council of the City of Hitchcock, Texas setting a Public Hearing for January 22, 2024, to consider adoption of impact fees for water and wastewater facilities; and authorizing the publication and notice for said hearing. (Marie Gelles, City Manager)
- 11. Discussion and appropriate action adopting an Ordinance by the City Council of the City of Hitchcock, Texas amending the Code of Ordinances Title XV Entitled "Land Usage," Chapter 151 – Electrical Code and providing for publication and effective date. (Darron Ray, Fire Marshall)
- 12. Briefing on the Christmas Tree Lighting Event. (Devin DePascal, HEDC Director)
- 13. Discussion and appropriate action ratifying the City Manager's expenditure(s) for the immediate repairs to the clarifier's bull gear assembly in the amount of \$72,348.11. (Leroy Thomas, Public Works Director)
- 14. Discussion and appropriate action approving a Resolution of the City Council of the City of Hitchcock, Texas on voting on nominations for Galveston Central Appraisal District Board of Directors. (Debbie Nesbitt, City Secretary)

EXECUTIVE SESSION:

15. Executive Session: Adjournment to Executive Session Pursuant to Texas Government Code Section 551.071(1)(A) to consult with the City Attorney to seek his advice on contemplated litigation and settlements, and Section 551.074 deliberation regarding personnel matters.
16. Reconvene into Open Session:
17. Consider possible action or give direction on items legally discussed in Executive Session.
18. Adjourn:

In order to best facilitate actions by the City Council items may be taken out of order as posted.

***If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the City Council of the City of Hitchcock reserves the right to conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E, including but not limited to the following provisions: (1) Section 551.071 – consultation with attorney, (2) Section 551.072 – deliberation regarding real property, (3) Section 551.074 – deliberation regarding personnel matters, and/or complaints against city personnel, and (4) Section 551.087 – deliberations regarding economic development negotiations. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in an open meeting.**

I, DEBBIE C. NESBITT, CITY SECRETARY OF THE CITY OF HITCHCOCK DO HEREBY CERTIFY THAT THE ABOVE NOTICE OF MEETING WAS POSTED AT CITY HALL IN THE CITY OF HITCHCOCK, TEXAS ON THE 17TH DAY OF NOVEMBER 2023, AT 4:00 P.M. AT A PLACE CONVENIENT AND READILY ACCESSIBLE TO THE GENERAL PUBLIC AND REMAINED SO POSTED CONTINUOUSLY FOR AT LEAST 72 HOURS PRECEDING THE SCHEDULED TIME OF SAID MEETING.


Debbie C. Nesbitt, City Secretary