



**MINUTES
REGULAR MEETING
HITCHCOCK CITY COUNCIL
HITCHCOCK CITY HALL COUNCIL CHAMBER
7423 HIGHWAY 6, HITCHCOCK, TEXAS
Monday, November 20, 2023, 6:00 P.M.**

1. The meeting was called to Order by Mayor Chris Armacost at 6:00 pm.

Members Present:

Mayor Chris Armacost	Debbie C. Nesbitt, City Secretary
Councilmember Morris Tuck	Wilmon Smith, Police Chief
Councilmember Andre Perkins	Monio Mark Finance Director
Councilmember Shawn Kadlecek	Darron Ray, Fire Marshall

Members Absent:

Councilmember Mary Combs Demby
Marie Gelles, City Manager

2. Invocation by Andre Perkins

3. Pledge of Allegiance

4. Citizen Comments:

Patty McNeal: expressed her concerns about city streets, told Council about a big deep hole on Belt and Williams Street that needs to be fixed before it causes an accident, she explained there is allot of empty lots with debris, trash, and tires all along Hwy 6, and asked Council to try and address these issues.

5. **Public Hearing:** Presentation and Public Hearing on Land Use Assumptions and Capital Improvement Plan. (Grady Reed, Utility Rate Business Analyst, HDR Engineering)
The public hearing opened at 6:05 pm.
Grady Reed opened the public hearing and explained Land Use Assumptions and Capital Improvement plan and the benefits for the City of Hitchcock for new growth within the city and improve the water and wastewater system.
The public hearing closed at 6:26 pm.

6. **Consent Agenda Items (A-G):**

All consent items listed are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items, unless a Council Member so requests, and if such a request is made, the item will be removed from the Consent Agenda and considered in a normal sequence on the agenda.

- (A) Approval of minutes from Regular Council Meeting dated October 16, 2023.
- (B) Approval of Investment Report for the month ending October 31, 2023.
- (C) Approval of Financial Report for the month ending October 31, 2023.
- (D) Approval of Accounts Payable Report for the month ending October 31, 2023.
- (E) Approving the purchase of goods and services vendors using various Cooperative Purchasing contracts through BuyBoard Cooperative, OMNIA Partners, Sourcewell Cooperative Purchasing Program. Houston Galveston Area Council (HGAC), Interlocal Agreement for Cooperative Purchasing, The Interlocal Purchasing System (TIPS), and Galveston County Interlocal Agreement for Joint Purchasing.
- (F) Approving an Ordinance amending the FY 2023 Adopted Budget.
- (G) Approving a Resolution re-appointing members to the Planning & Zoning Commission.

Councilmember Perkins made the motion to approve items in the consent agenda. Seconded by Councilmember Kadlecek. Motion passed.

Items for Individual Consideration:

7. Performance Services, Inc. project progress report. (David Craig, Performance Services, Inc.)

David Craig, with Performance Services updated Council on various projects, new water meters are complete, except nineteen (19) meters couldn't be located, will be replaced as located, lift station rehab, crews will be on location next week, wastewater treatment plant, the Scada System upgrades are almost finished.

8. Discussion, review, and possible action regarding the final plat submitted by Techpro Properties, Joseph Millil, for Hitchcock Village located at 8920 Schiro Road, Hitchcock, Galveston County Texas 77563. Property ID 156798: Legal Description ABST 13 W H JACK SUR LOT 1 THRU 24 MANOR LEA & ADJ ROW UND INT 8.909 acres. (Arnold Cross, Jr., Community Development Director)

Community Development Director Arnold Cross recommended to Council for approve of the final plat submitted by Techpro Properties, Joseph Millil.

Councilmember Perkins made the motion to approve. Seconded by Councilmember Tuck. Motion passed.

9. Discussion and appropriate action approving a Resolution of the City Council of the City of Hitchcock, Texas approving Land Use Assumptions and Capital Improvements Plan pertaining to a proposed impact fee program for water and wastewater facilities within the city limits. (Marie Gelles, City Manager and Grady Reed, HDR Engineering)

Councilmember Tuck made the motion to approve a Resolution approving the Land Use Assumptions and Capital Improvements Plan. Seconded by Councilmember Kadlecek. Motion passed.

10. Discussion and appropriate action approving a Resolution of the City Council of the City of Hitchcock, Texas setting a Public Hearing for January 22, 2024, to consider adoption of impact fees for water and wastewater facilities; and authorizing the publication and notice for said hearing. (Marie Gelles, City Manager)

Councilmember Perkins made the motion to approve a Resolution setting a public hearing for January 22, 2024. Seconded by Councilmember Kadlecek. Motion passed.

11. **Discussion and appropriate action adopting an Ordinance by the City Council of the City of Hitchcock, Texas amending the Code of Ordinances Title XV Entitled "Land Usage," Chapter 151 – Electrical Code and providing for publication and effective date. (Darron Ray, Fire Marshall)**

Councilmember Perkins made a motion to adopt an Ordinance amending the Code of Ordinances "Land Usage." Seconded by Councilmember Tuck. Motion passed.

12. **Briefing on the Christmas Tree Lighting Event. (Devin DePascal, HEDC Director)**

HEDC Director Devin Pascal thanked everyone who helped put this event together in such a short time, updated the Council on the first annual Christmas Tree Lighting and Arts & Crafts event, over thirty (30) vendors, Santa Claus, Mrs. Claus and even the Grinch would be there.

13. **Discussion and appropriate action ratifying the City Manager's expenditure(s) for the immediate repairs to the clarifier's bull gear assembly in the amount of \$72,348.11. (Leroy Thomas, Public Works Director)**

Councilmember Perkins made the motion to approve immediate repairs to the clarifier in the amount of \$72,348.11. Seconded by Councilmember Tuck. Motion passed.

14. **Discussion and appropriate action approving a Resolution of the City Council of the City of Hitchcock, Texas on voting on nominations for Galveston Central Appraisal District Board of Directors. (Debbie Nesbitt, City Secretary)**

Councilmember Tuck made the motion to approve Resolution nominating Don Gartman to the Galveston Central Appraisal District. Seconded by Councilmember Kadlecsek. Motion passed.

EXECUTIVE SESSION:

15. **Executive Session:**

None

16. **Adjourn:**

Mayor Christopher Armacost adjourned the meeting at 6:34 pm.



Christopher E. Armacost, Mayor

Attest:



Debbie C. Nesbitt, City Secretary